

**AGENDA**  
Tentative: 11/17/21

**MONMOUTH COUNTY BOARD OF RECREATION COMMISSIONERS' REGULAR MEETING  
MONDAY EVENING, NOVEMBER 22, 2021, AT 7:00 PM  
THOMPSON PARK VISITOR CENTER,  
"BEECH ROOM", 1<sup>ST</sup> FLOOR, 805 NEWMAN SPRINGS RD, LINCROFT, NJ**

- A. Roll Call
  
- B. Statement of Adequate Public Notice  

*Pledge of Allegiance followed by a moment of silence*
  
- C. Approval of MINUTES—REGULAR MEETING: MONDAY, NOVEMBER 8, 2021  
(Excused: Commissioner Zelina)
  
- D. Approval of MINUTES—EXECUTIVE SESSION: LAND ACQUISITION MATTERS:  
MONDAY, NOVEMBER 8, 2021  
(Excused: Commissioner Zelina)
  
- E. Approval of 2020 VOUCHER LIST
  
- F. Approval of 2021 VOUCHER LIST
  
- G. BOARD CORRESPONDENCE RECEIVED:
  
- H. Motion to OPEN the HEARING OF THE PUBLIC.  

*(Presentations are limited to three (3) minutes per person.)*
  
- I. Motion to CLOSE the HEARING OF THE PUBLIC.
  
- J. SECRETARY—DIRECTOR'S REPORT:
  - 1. BUDGET REPORTS
  
  - 2. REVENUE REPORT — MONTH OF OCTOBER

3. ATTENDANCE REPORT — MONTH OF OCTOBER
4. HUMAN RESOURCES TRAINING & SAFETY MONTHLY REPORT — OCTOBER 2021 (Dated: 11/15/2021)
5. MCPS TRAINING REQUESTS AS OF OCTOBER 18, 2021
6. MCPS WEBSITE TRAFFIC REPORT — OCTOBER COMPARISON BY YEARS 2016-2021

K. COUNTY COMMISSIONER'S REPORT:

L. ITEMS FOR BOARD REVIEW:

1. Board Action Item #1 – Authorizing Contract Amendment #4, in the Amount of \$93,084.00 for an additional four months of testing and inspection services (December 1, 2021 through March 1, 2022) to Epic Management, Inc., Piscataway, NJ, for Providing Professional Agency Construction Management Services for Hominy Hill Golf Center Reconstruction, Colts Neck, NJ (Ref. #19-101 & PS #101-19), as originally awarded by Resolution #R-20-2-10=67, in the Contract Amount Not To Exceed \$304,091.00, and as modified by Contract Amendment #1 awarded by Resolution #R-20-2-24=128 in the Total Contract Amendment #1 Amount of \$322,866.00, and as modified by Contract Amendment #2 awarded by Resolution #R-21-1-11=21 in the Total Contract Amendment #2 Amount of \$332,616.00, and as modified by Contract Amendment #3 awarded by Resolution #R-21-3-8=100 in the Total Contract Amendment #3 Amount of \$344,966.00, for a new Total Amended Contract Amount of \$438,050.00, as modified by Contract Amendment #4, and further Authorizing the Secretary-Director to send notice of Contract Amendment to The Star Ledger, a newspaper circulated in the County of Monmouth, as required by law, within twenty (20) days of its passage.
2. Board Action Item #2 – Authorizing Change Order #3, in the amount of \$113,624.00 for additional work for various unforeseen conditions and code compliance modifications, to M & M Construction Company, Inc., Union, NJ, for Reconstruction of Hominy Hill Golf Center (Bid #0076-20), Item: Total Base Bid Price, Alternate Bid #1 and Alternate Bid #2, as originally awarded by Resolution #R-20-11-2=416 in the Contract Amount of \$7,440,000.00, and as modified by Change Order #1 awarded by Resolution #R-21-3-8=102 in the Total Change Order #1 Contract Amount of \$7,706,143.00, and as modified by Change Order #2 awarded by Resolution #R-21-8-9=249 in the Total Change Order #2 Contract Amount of \$7,948,842.00, for a new Total Change Order #3 Contract Amount of \$8,062,466.00.
3. Board Action Item #3 – Resolution Authorizing Change Order #1, in the amount of \$4,967.25 for additional portable toilet rental services, to Russell Reid Waste Hauling and

Disposal Services, Co., Inc., dba Mr. John, Inc., Keasbey, NJ, for Furnishing, Delivery, and Servicing of Portable Toilet Rental Services (Bid #0004-21), Items: Proposal #1, \$110,000.00, Proposal #2, \$25,000.00 (Period of Contract 01/01/22 through 12/31/22) as originally awarded by Resolution #R-20-11-2=423 and Extended for an Additional One (1) Year Period (2022) as per Resolution #R-21-10-12=302, reserving the option to extend the contract for an additional one(1) year period (2023), under the same terms and conditions, as per bid specifications, in the Contract Amount of \$135,000.00, for a new Total Change Order #1 Contract Amount of \$139,967.25.

4. Board Action Item #4 – Recommending acceptance of the written proposal of Ray Palmer Associates, Inc., Dover, NJ, as received on November 10, 2021, proposal dated November 10, 2021, for providing Repairs to Big Brook Swimming Pool, Big Brook Park, 521 Route 520, Marlboro, NJ (WC #06-21), in an Amount Not To Exceed \$11,472.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 or 20.5 as appropriate.
5. Board Action Item #5 – Recommending award of contract to the lowest responsible bidder, as per bid proposal to Fyr-Fyter Sales & Service, Inc., Pennington, NJ, for Furnishing and Delivery of Inspection, Maintenance, Replacement, and Repairs of Various Fire Equipment (Bid #0007-22), Items: Proposal #1, Portable Fire Extinguishers @\$12,000.00, Proposal #3, Backflow Preventers @\$3,754.00, Supply Contract (Period of 01/01/22 through 12/31/22), with the Board of Recreation Commissioners reserving the option to extend the contract for two (2) additional one (1) year periods (2023 & 2024), under the same terms and conditions, as per bid specification; in the Estimated Total Contract Amount of \$15,754.00.
6. Board Action Item #6 – Recommending award of contract to the lowest responsible bidder, as per bid proposal to Allied Fire & Safety Equipment Co., Inc., Neptune, NJ, for Furnishing and Delivery of Inspection, Maintenance, Replacement, and Repairs of Various Fire Equipment (Bid #0007-22), Items: Proposal #2, Fire Hydrants @\$1,125.00; Proposal #4, Kitchen Hood Suppression Systems @\$3,077.00, Proposal #5, Building Suppression Systems @\$6,519.00, Proposal #6, Fire Doors & Dampers @\$525.00, Supply Contract (Period of 01/01/22 through 12/31/22), with the Board of Recreation Commissioners reserving the option to extend the contract for two (2) additional one (1) year periods (2023 & 2024), under the same terms and conditions, as per bid specification; in the Estimated Total Contract Amount of \$11,246.00.
7. Board Action Item #7 – Establishing the 2022 Schedule of Regular Meetings of the Monmouth County Board of Recreation Commissioners, and further Authorizing the Secretary-Director to Post and Send Notice to The Star Ledger and Other Newspapers Circulated in Monmouth County, and the County Clerk, as required under the Open Public Meetings Act, Chapter 231, P.L. 1975.
8. Board Action Item #8 – Rescinding professional service contract awarded by Resolution #R-20-11-2=420 to Johnson, Mirmiran & Thompson, Inc., Trenton, NJ, for Providing Professional Surveying Services of Block 28, Lot 12, Millstone Township, New Jersey, ±6.82 Acres, Improved Property, Owned by Buttcher, Project: Additions to Perrineville Lake Park (Ref. #20-52 & PS #76-20), in an Amount Not To Exceed \$4,690.00, as property is unavailable due to unsuccessful real estate negotiations between the County and the property owner.

9. Board Action Item #9 – Authorizing Contract Amendment #1, in the Amount of \$12,390.00 due to preliminary discovery of several raised structures with possible Underground Storage Tank (UST) usage to store heating fuel oil and ground penetrating radar needed to confirm no UST present; if UST found the cost proposal covers extracting, collecting, and testing the soil for fuel oil contamination, to Gibson & Stattel Environmental, Inc., Burlington, NJ, for Providing Professional Preliminary Assessment/Site Investigation (PASI) Services of Block 155, Lot 1.01, Howell Township, New Jersey, ±4.00 Acres, Improved Property, Owned by Mandara, Project: Additions to Manasquan River Greenway (Ref. 21-39 & PS #49-21), as originally awarded by Resolution #R-21-8-23=258, in the Contract Amount Not To Exceed \$985.00, for a new Total Amended Contract Amount of \$13,375.00, as modified by Contract Amendment #1, and further Authorizing the Secretary-Director, to send notice of Contract Amendment to The Star Ledger, a newspaper circulated in the County of Monmouth, as required by law, within twenty (20) days of its passage.
10. Board Action Item #10 – Resolution to move into Executive Session for Potential Property Acquisitions or Sales – N.J.S.A. 10:4-12-(B)(5) for the purpose of discussing the following:
- Additions to Crosswicks Creek Park
  - Environmental Services for additions to Crosswicks Creek Park
  - Survey Services for additions to Crosswicks Creek Park
  - Relocation Services for additions to Crosswicks Creek Park
11. Request by Stan Bryck, Tournament Director, of the Monmouth County High School Golf Tournament, dated October 19, 2021, requesting the use of Howell Park Golf Course for their Annual Golf Tournament on Wednesday, April 13, 2022, with a rain date of Thursday, April 14, 2022. Hosting the event would require blocking tee times until 2:00 p.m., to the public. Tournament will have a shotgun start time of 9:00 a.m. The resident weekday junior fee for each participant, which includes the use of the warm-up range. The High Schools would pay the Park System \$22 for each round played in the Tournament, which includes greens fees and use of the driving range. The number of participants is estimated to be around 100-110 junior golfers for the Tournament.
12. Request by Joseph Fierro, Manager, Tournaments & Operations, New Jersey State Golf Association (NJSGA), dated October 29, 2021, requesting the use of the Hominy Hill Golf Course for their 2022 NJSGA Men’s Public Links Championship on Wednesday, August 17, 2022. Hosting the event would require closing the golf course to the public for the day. The NJSGA would pay the in-county resident weekday greens fee per golfer per 18 holes for hosting the Championship. The number of participants is estimated to be around 40-50 players for the Tournament.
13. Request by Rich Carroll, Tournament Director, of the Shore Conference of High Schools, to use the Charleston Springs Golf Course for their Annual Boys Golf Tournament on Wednesday, April 27, 2022. Hosting the event would require blocking tee times on the South Course until 2 p.m., to the public. The number of participants is estimated to be around 90-100 golfers. The Tournament will have a shotgun start time of 9:00 a.m. The rain date would be Thursday April 28, 2022. The Board would charge the resident weekday junior fee of \$24 for each participant’s practice round played prior to the Tournament. The

Shore Conference would pay the Park System \$24 for each round played in the Tournament, which includes greens fees, range balls, and use of the Short Game Area.

14. The Status of Park Improvement Projects has no changes from the previously distributed copy dated October 27, 2021.

**RESOLUTION OF CONSENT:**

At (blank) PM, the following **Resolution of Consent** was offered for adoption by (blank)

WHEREAS, the Monmouth County Board of Recreation Commissioners has received the Agenda for the Board Meeting in advance of the meeting; and

WHEREAS, the Board has had an opportunity to review and consider Agenda Items # \_\_\_\_\_ through # \_\_\_\_\_ for Board Action; and

WHEREAS, the Board is satisfied that the above items as presented to the Board are in order and complete.

NOW, THEREFORE, BE IT RESOLVED that the Monmouth County Board of Recreation Commissioners does hereby approve by consent, Agenda Items # (blank) through # (blank).

Resolution of Consent seconded by

1. Resolution **Authorizing CONTRACT AMENDMENT #4**, in the Amount of **\$93,084.00** for an additional four months of testing and inspection services (December 1, 2021 through March 1, 2022) to **EPIC MANAGEMENT, INC.**, Piscataway, NJ, for **PROVIDING PROFESSIONAL AGENCY CONSTRUCTION MANAGEMENT SERVICES FOR HOMINY HILL GOLF CENTER RECONSTRUCTION, COLTS NECK, NJ (Ref. #19-101 & PS #101-19)**, as originally awarded by Resolution #R-20-2-10=67, in the Contract Amount Not To Exceed \$304,091.00, and as modified by Contract Amendment #1 awarded by Resolution #R-20-2-24=128 in the Total Contract Amendment #1 Amount of \$322,866.00, and as modified by Contract Amendment #2 awarded by Resolution #R-21-1-11=21 in the Total Contract Amendment #2 Amount of \$332,616.00, and as modified by Contract Amendment #3 awarded by Resolution #R-21-3-8=100 in the Total Contract Amendment #3 Amount of **\$344,966.00**, for a NEW TOTAL AMENDED CONTRACT AMOUNT OF **\$438,050.00**, AS MODIFIED BY CONTRACT AMENDMENT #4, and further AUTHORIZING the SECRETARY-DIRECTOR to SEND NOTICE of Contract Amendment to The Star Ledger, a newspaper circulated in the County of Monmouth, as required by law, within twenty (20) days of its passage.
2. Resolution **Authorizing CHANGE ORDER #3**, in the amount of **\$113,624.00** for additional work for various unforeseen conditions and code compliance modifications, to **M & M CONSTRUCTION COMPANY, INC.**, Union, NJ, for **RECONSTRUCTION OF HOMINY HILL GOLF CENTER (Bid #0076-20)**, ITEM: Total Base Bid Price, Alternate Bid #1 and Alternate Bid #2, as originally awarded by Resolution #R-20-11-2=416 in the Contract Amount of \$7,440,000.00, and as modified by Change Order #1 awarded by Resolution #R-21-3-8=102 in the Total Change Order #1 Contract Amount of \$7,706,143.00, and as modified by Change Order #2 awarded by Resolution #R-21-8-9=249 in the Total Change Order #2 Contract

Amount of **\$7,948,842.00**, for a NEW TOTAL CHANGE ORDER #3 CONTRACT AMOUNT OF **\$8,062,466.00**.

3. Resolution **AUTHORIZING CHANGE ORDER #1**, in the amount of **\$4,967.25** for additional portable toilet rental services, to **RUSSELL REID WASTE HAULING AND DISPOSAL SERVICES, CO., INC., DBA MR. JOHN, INC.**, Keasbey, NJ, for **FURNISHING, DELIVERY, AND SERVICING OF PORTABLE TOILET RENTAL SERVICES (Bid #0004-21)**, ITEMS: Proposal #1, \$110,000.00, Proposal #2, \$25,000.00 (Period of Contract 01/01/22 through 12/31/22), as originally awarded by Resolution #R-20-11-2=423 and Extended for an Additional One (1) Year Period (2022) as per Resolution #R-21-10-12=302, reserving the option to extend the contract for an additional one (1) year period (2023), under the same terms and conditions, as per bid specifications, in the Contract Amount of **\$135,000.00**, for a new Total Change Order #1 Contract Amount of **\$139,967.25**.
4. Resolution **ACCEPTING the WRITTEN PROPOSAL of RAY PALMER ASSOCIATES, INC.**, Dover, NJ, as received on November 10, 2021, proposal dated November 10, 2021, for providing **REPAIRS TO BIG BROOK SWIMMING POOL, BIG BROOK PARK, 521 ROUTE 520, MARLBORO, NJ (WC #06-21)**, in an Amount Not To Exceed **\$11,472.00**, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 or 20.5 as appropriate.
5. Resolution **AWARDING CONTRACT** to the lowest responsible bidder, as per bid proposal to **FYR-FYTER SALES & SERVICE, INC.**, Pennington, NJ, for **FURNISHING AND DELIVERY OF INSPECTION, MAINTENANCE, REPLACEMENT, AND REPAIRS OF VARIOUS FIRE EQUIPMENT (Bid #0007-22)**, ITEMS: Proposal #1, Portable Fire Extinguishers @\$12,000.00, Proposal #3, Backflow Preventers @\$3,754.00 Supply Contract (Period of 01/01/22 through 12/31/22), with the Board of Recreation Commissioners **RESERVING the OPTION TO EXTEND the CONTRACT for TWO (2) ADDITIONAL ONE (1) YEAR PERIODS (2023 & 2024)**, under the same terms and conditions, as per bid specification; in the Estimated Total Contract Amount of **\$15,754.00**.
6. Resolution **AWARDING CONTRACT** to the lowest responsible bidder, as per bid proposal to **ALLIED FIRE & SAFETY EQUIPMENT CO., INC.**, Neptune, NJ, for **FURNISHING AND DELIVERY OF INSPECTION, MAINTENANCE, REPLACEMENT, AND REPAIRS OF VARIOUS FIRE EQUIPMENT (Bid #0007-22)**, ITEMS: Proposal #2, Fire Hydrants @\$1,125.00; Proposal #4, Kitchen Hood Suppression Systems @\$3,077.00, Proposal #5, Building Suppression Systems @\$6,519.00, Proposal #6, Fire Doors & Dampers @\$525.00, Supply Contract (Period of 01/01/22 through 12/31/22), with the Board of Recreation Commissioners reserving the option to extend the contract for two (2) additional one (1) year periods (2023 & 2024), under the same terms and conditions, as per bid specification; in the Estimated Total Contract Amount of **\$11,246.00**.
7. Resolution **ESTABLISHING the 2022 SCHEDULE OF REGULAR MEETINGS OF THE MONMOUTH COUNTY BOARD OF RECREATION COMMISSIONERS**, and further **AUTHORIZING the SECRETARY-DIRECTOR to POST AND SEND NOTICE to THE STAR LEDGER AND OTHER NEWSPAPERS CIRCULATED IN MONMOUTH**

COUNTY, AND THE COUNTY CLERK, as required under the Open Public Meetings Act, Chapter 231, P.L. 1975.

8. Resolution **RESCINDING professional service contract** awarded by Resolution #R-20-11-2=420 to **JOHNSON, MIRMIRAN & THOMPSON, INC.**, Trenton, NJ, for **PROVIDING PROFESSIONAL SURVEYING SERVICES OF BLOCK 28, LOT 12, MILLSTONE TOWNSHIP, NEW JERSEY, ±6.82 ACRES, IMPROVED PROPERTY, OWNED BY BUTTCHER, PROJECT: ADDITIONS TO PERRINEVILLE LAKE PARK (Ref. #20-52 & PS #76-20)**, in an Amount Not To Exceed **\$4,690.00**, as property is unavailable due to unsuccessful real estate negotiations between the County and the property owner.
  
9. Resolution **Authorizing CONTRACT AMENDMENT #1**, in the Amount of **\$12,390.00** due to preliminary discovery of several raised structures with possible Underground Storage Tank (UST) usage to store heating fuel oil and ground penetrating radar needed to confirm no UST present; if UST found the cost proposal covers extracting, collecting, and testing the soil for fuel oil contamination, to **GIBSON & STATTEL ENVIRONMENTAL, INC.**, Burlington, NJ, for **PROVIDING PROFESSIONAL PRELIMINARY ASSESSMENT/SITE INVESTIGATION (PASI) SERVICES OF BLOCK 155, LOT 1.01, HOWELL TOWNSHIP, NEW JERSEY, ±4.00 ACRES, IMPROVED PROPERTY, OWNED BY MANDARA, PROJECT: ADDITIONS TO MANASQUAN RIVER GREENWAY (Ref. 21-39 & PS #49-21)**, as originally awarded by Resolution #R-21-8-23=258, in the Contract Amount Not To Exceed **\$985.00**, for a NEW TOTAL AMENDED CONTRACT AMOUNT OF **\$13,375.00**, AS MODIFIED BY CONTRACT AMENDMENT #1, and further AUTHORIZING the SECRETARY-DIRECTOR to SEND NOTICE of Contract Amendment to The Star Ledger, a newspaper circulated in the County of Monmouth, as required by law, within twenty (20) days of its passage.
  
10. Resolution to **MOVE INTO EXECUTIVE SESSION FOR POTENTIAL PROPERTY ACQUISITIONS OR SALES – N.J.S.A. 10:4-12-(B)(5) FOR THE PURPOSE OF DISCUSSING THE FOLLOWING:**
  - Additions to Crosswicks Creek Park
  - Environmental Services for additions to Crosswicks Creek Park
  - Survey Services for additions to Crosswicks Creek Park
  - Relocation Services for additions to Crosswicks Creek Park

**MOTION AUTHORIZING ADVERTISING OF THE FOLLOWING BIDS:**

- 1.

**MOTION AUTHORIZING SOLICITING OF THE FOLLOWING PROFESSIONAL/SPECIALIZED SERVICES:**

**DATES TO REMEMBER:**

1. **MONDAY EVENING, NOVEMBER 22, 2021** – 7:00 PM. **Regular Board Meeting.** Thompson Park Visitor Center, “Beech Room”, 1<sup>st</sup> Floor, 805 Newman Springs Road, Lincroft, NJ.
2. **MONDAY EVENING, DECEMBER 6, 2021** – 7:00 PM. **Regular Board Meeting.** Thompson Park Visitor Center, “Beech Room”, 1<sup>st</sup> Floor, 805 Newman Springs Road, Lincroft, NJ.
3. **MONDAY EVENING, DECEMBER 20, 2021** – 7:00 PM. **Regular Board Meeting.** Thompson Park Visitor Center, “Beech Room”, 1<sup>st</sup> Floor, 805 Newman Springs Road, Lincroft, NJ.

**ITEMS FOR THE GOOD OF THE ORDER:**

Motion to ADJOURN the Regular Meeting of the Monmouth County Board of Recreation Commissioners.