

**MINUTES OF THE MONDAY EVENING, NOVEMBER 22, 2021 REGULAR MEETING OF THE MONMOUTH COUNTY BOARD OF RECREATION COMMISSIONERS HELD IN THE “BEECH ROOM” OF THE THOMPSON PARK VISITOR CENTER, 1<sup>ST</sup> FLOOR, 805 NEWMAN SPRINGS ROAD, LINCROFT, NJ.**

The meeting was called to order by Andrew J. Spears, Assistant Director at 7:00 PM.

The following were Present on roll call:

Chairman Kevin Mandeville  
Vice Chairman Michael G. Harmon  
Commissioners:  
Thomas E. Hennessy, Jr.  
Thomas W. Adcock  
Anthony Fiore  
Lori Ann Davidson

Ross F. Licitra, County Commissioner/MCPS Liaison

Also, Present on roll call via teleconference:

Patricia M. Butch

The following were Absent on roll call:

Commissioners:  
David W. Horsnall (Excused)  
Mark E. Zelina (Excused)

Also Present in the “Beech Room”:

Kira S. Dabby, Esquire  
Andrew J. Spears, Assistant Director  
Michael E. Janoski, Co. Park Supt./Golf Operations  
Patti Conroy, Superintendent of Recreation  
Karen Livingstone, Public Information/Volunteers  
Gail L. Hunton, Chief of Acquisition & Design  
Andrew R. Coeyman, Supv./Land Preservation Services  
Matt Coleman, Ass’t Supt. of Parks

Chairman Mandeville read the following Statement of Adequate Public Notice:

“Statement of Adequate Public Notice of Meeting in compliance with the ‘Open Public Meetings Act’, Laws of the State of NJ, Chapter 231, P.L. 1975. Notice of meeting has been posted, and The Star Ledger and other newspapers circulated in Monmouth County, and the County Clerk have been noticed, including date, time and place, as adopted by the Monmouth County Board of Recreation Commissioners at their regular meeting of November 16, 2020, as required by law.” “Both adequate and electronic notice of the meeting has been provided, specifying the time, place, and manner in which such notice was provided.”

Chairman Mandeville led the Board in the Pledge of Allegiance and asked for the observance of a moment of silence.

On a motion made by Commissioner Fiore, seconded by Commissioner Adcock, the **MINUTES** of the **REGULAR MEETING** of the Monmouth County Board of Recreation Commissioners held on **MONDAY EVENING, NOVEMBER 8, 2021**, were upon being put to a vote, unanimously approved as recorded. (approved as recorded by Chairman Mandeville, Vice Chairman Harmon, Commissioners Hennessy, Butch, Adcock, Fiore, and Davidson)

On a motion made by Commissioner Hennessy, seconded by Commissioner Davidson, the **MINUTES** of the **EXECUTIVE SESSION MEETING** of the Monmouth County Board of Recreation Commissioners held on **MONDAY EVENING, NOVEMBER 8, 2021**, for the purpose of discussing **LAND ACQUISITION MATTERS**, were upon being put to a vote, unanimously approved as recorded. (approved as recorded by Chairman Mandeville, Vice Chairman Harmon, Commissioners Hennessy, Butch, Adcock, Fiore, and Davidson)

The Assistant Director indicated that the Minutes of the Executive Session would be made available to the public in ninety (90) days, or upon completion of land acquisition matters.

On a motion made by Vice Chairman Harmon, seconded by Commissioner Butch, the **2020 VOUCHER LIST**, as distributed to the Board for approval, was upon being put to a vote, unanimously approved as recorded.

On a motion made by Vice Chairman Harmon, seconded by Commissioner Butch, the **2021 VOUCHER LIST**, as distributed to the Board for approval, was upon being put to a vote, unanimously approved as recorded.

Andrew J. Spears, Assistant Director, indicated to the Board that there was no **CORRESPONDENCE RECEIVED** for the Board.

On a motion made by Commissioner Adcock, seconded by Commissioner Fiore, the meeting was **OPENED** to the **HEARING OF THE PUBLIC** at 7:04 PM. Upon being put to a vote, the motion was unanimously carried.

There being no one present to be heard, it was moved by Commissioner Hennessy, seconded by Commissioner Fiore, that the portion of the meeting **OPEN** to the **HEARING OF THE PUBLIC** be **CLOSED**, at 7:05 PM.

#### **ASSISTANT DIRECTOR'S REPORT:**

Andrew J. Spears, Assistant Director, reviewed with the Board the following **REPORTS:**

##### **1. BUDGET REPORTS**

On a motion made by Vice Chairman Harmon, seconded by Commissioner Davidson, the **BUDGET REPORTS** were upon being put to a vote, unanimously accepted as reported. (Budget Reports in Minute Book)

2. **REVENUE REPORT—MONTH OF OCTOBER**

On a motion made by Vice Chairman Harmon, seconded by Commissioner Davidson, the **REVENUE REPORT** for the **MONTH OF OCTOBER** was upon being put to a vote, unanimously accepted as reported. (Revenue Report in Minute Book)

3. **ATTENDANCE REPORT—MONTH OF OCTOBER**

On a motion made by Vice Chairman Harmon, seconded by Commissioner Davidson, the **ATTENDANCE REPORT** for the **MONTH OF OCTOBER** as distributed to the Board for approval, was upon being put to a vote, unanimously accepted as reported. (Attendance Report in Minute Book)

4. **HUMAN RESOURCES TRAINING & SAFETY MONTHLY REPORT—OCTOBER 2021 (Dated: 11/15/2021)**

5. On a motion made by Vice Chairman Harmon, seconded by Commissioner Davidson, the **HUMAN RESOURCES TRAINING & SAFETY MONTHLY REPORT FOR OCTOBER 2021 (Dated: 11/15/2021)** was upon being put to a vote, unanimously accepted as reported. (Human Resources Training & Safety Monthly Report in Minute Book)

6. **MCPS TRAINING REQUESTS AS OF OCTOBER 18, 2021**

On a motion made by Vice Chairman Harmon, seconded by Commissioner Davidson, the **MCPS TRAINING REQUESTS AS OF OCTOBER 18, 2021** was upon being put to a vote, unanimously authorized. (MCPS Training Requests in Minute Book)

7. **MCPS WEBSITE TRAFFIC REPORT—OCTOBER COMPARISON BY YEARS 2016-2021**

On a motion made by Vice Chairman Harmon, seconded by Commissioner Davidson, the **MCPS WEBSITE TRAFFIC REPORT—OCTOBER COMPARISON BY YEARS 2016-2021** was upon being put to a vote, unanimously accepted as reported. (MCPS Website Traffic Report in Minute Book)

**COUNTY COMMISSIONER’S REPORT:**

County Commissioner Ross F. Licitra noted he had nothing to report.

**ITEMS FOR BOARD REVIEW:**

Chairman Mandeville reviewed with the Board Items #1 and #2, contract amendment #4 and change order #3 for the Hominy Hill Golf Center Reconstruction. Chairman Mandeville provided a summary of a meeting that he had with staff and representatives from Epic Management, Inc., about the contract amendment and change order.

Vice Chairman Harmon also attended the meeting via telephone.

Chairman Mandeville noted that the amendment and change order were in line with the projections that had previously been presented to the Board.

Regarding Item #9, a contract amendment related to professional services for the acquisition of the Mandara property, County Commissioner Ross Licitra noted that there appeared to be an error in the math on the supporting documentation.

Staff member, Andy Coeyman, noted that the omission would be corrected.

Regarding Items #10, #11, and #12, regarding requests for various high school golf tournaments, Chairman Mandeville suggested that staff consider hosting a Park System sponsored high school tournament.

Staff member, Mike Janoski, said that he would explore this idea and report back to the Board.

The following **ITEMS** were **REVIEWED WITH THE BOARD**:

1. Board Action Item #1 – Authorizing Contract Amendment #4, in the Amount of \$93,084.00 for an additional four months of testing and inspection services (December 1, 2021 through March 1, 2022) to Epic Management, Inc., Piscataway, NJ, for Providing Professional Agency Construction Management Services for Hominy Hill Golf Center Reconstruction, Colts Neck, NJ (Ref. #19-101 & PS #101-19), as originally awarded by Resolution #R-20-2-10=67, in the Contract Amount Not To Exceed \$304,091.00, and as modified by Contract Amendment #1 awarded by Resolution #R-20-2-24=128 in the Total Contract Amendment #1 Amount of \$322,866.00, and as modified by Contract Amendment #2 awarded by Resolution #R-21-1-11=21 in the Total Contract Amendment #2 Amount of \$332,616.00, and as modified by Contract Amendment #3 awarded by Resolution #R-21-3-8=100 in the Total Contract Amendment #3 Amount of \$344,966.00, for a new Total Amended Contract Amount of \$438,050.00, as modified by Contract Amendment #4, and further Authorizing the Secretary-Director to send notice of Contract Amendment to The Star Ledger, a newspaper circulated in the County of Monmouth, as required by law, within twenty (20) days of its passage.
2. Board Action Item #2 – Authorizing Change Order #3, in the amount of \$113,624.00 for additional work for various unforeseen conditions and code compliance modifications, to M & M Construction Company, Inc., Union, NJ, for Reconstruction of Hominy Hill Golf Center (Bid #0076-20), Item: Total Base Bid Price, Alternate Bid #1 and Alternate Bid #2, as originally awarded by Resolution #R-20-11-2=416 in the Contract Amount of \$7,440,000.00, and as modified by Change Order #1 awarded by Resolution #R-21-3-8=102 in the Total Change Order #1 Contract Amount of \$7,706,143.00, and as modified by Change Order #2 awarded by Resolution #R-21-8-9=249 in the Total Change Order #2 Contract Amount of \$7,948,842.00, for a new Total Change Order #3 Contract Amount of \$8,062,466.00.

3. Board Action Item #3 – Resolution Authorizing Change Order #1, in the amount of \$4,967.25 for additional portable toilet rental services, to Russell Reid Waste Hauling and Disposal Services, Co., Inc., dba Mr. John, Inc., Keasbey, NJ, for Furnishing, Delivery, and Servicing of Portable Toilet Rental Services (Bid #0004-21), Items: Proposal #1, \$110,000.00, Proposal #2, \$25,000.00 (Period of Contract 01/01/21 through 12/31/21) as originally awarded by Resolution #R-20-11-2=423 and Extended for an Additional One (1) Year Period (2022) as per Resolution #R-21-10-12=302, reserving the option to extend the contract for an additional one(1) year period (2023), under the same terms and conditions, as per bid specifications, in the Contract Amount of \$135,000.00, for a new Total Change Order #1 Contract Amount of \$139,967.25.
4. Board Action Item #4 – Recommending acceptance of the written proposal of Ray Palmer Associates, Inc., Dover, NJ, as received on November 10, 2021, proposal dated November 10, 2021, for providing Repairs to Big Brook Swimming Pool, Big Brook Park, 521 Route 520, Marlboro, NJ (WC #06-21), in an Amount Not To Exceed \$11,472.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 or 20.5 as appropriate.
5. Board Action Item #5 – Recommending award of contract to the lowest responsible bidder, as per bid proposal to Fyr-Fyter Sales & Service, Inc., Pennington, NJ, for Furnishing and Delivery of Inspection, Maintenance, Replacement, and Repairs of Various Fire Equipment (Bid #0007-22), Items: Proposal #1, Portable Fire Extinguishers @\$12,000.00, Proposal #3, Backflow Preventers @\$3,754.00, Supply Contract (Period of 01/01/22 through 12/31/22), with the Board of Recreation Commissioners reserving the option to extend the contract for two (2) additional one (1) year periods (2023 & 2024), under the same terms and conditions, as per bid specification; in the Estimated Total Contract Amount of \$15,754.00.
6. Board Action Item #6 – Recommending award of contract to the lowest responsible bidder, as per bid proposal to Allied Fire & Safety Equipment Co., Inc., Neptune, NJ, for Furnishing and Delivery of Inspection, Maintenance, Replacement, and Repairs of Various Fire Equipment (Bid #0007-22), Items: Proposal #2, Fire Hydrants @\$1,125.00; Proposal #4, Kitchen Hood Suppression Systems @\$3,077.00, Proposal #5, Building Suppression Systems @\$6,519.00, Proposal #6, Fire Doors & Dampers @\$525.00, Supply Contract (Period of 01/01/22 through 12/31/22), with the Board of Recreation Commissioners reserving the option to extend the contract for two (2) additional one (1) year periods (2023 & 2024), under the same terms and conditions, as per bid specification; in the Estimated Total Contract Amount of \$11,246.00.
7. Board Action Item #7 – Establishing the 2022 Schedule of Regular Meetings of the Monmouth County Board of Recreation Commissioners, and further Authorizing the Secretary-Director to Post and Send Notice to The Star Ledger and Other Newspapers Circulated in Monmouth County, and the County Clerk, as required under the Open Public Meetings Act, Chapter 231, P.L. 1975.
8. Board Action Item #8 – Rescinding professional service contract awarded by Resolution #R-20-11-2=420 to Johnson, Mirmiran & Thompson, Inc., Trenton, NJ, for Providing Professional Surveying Services of Block 28, Lot 12, Millstone Township, New Jersey, ±6.82 Acres, Improved Property, Owned by Buttcher, Project: Additions to Perrineville Lake Park (Ref. #20-52 & PS #76-20), in an Amount Not To Exceed \$4,690.00, as property is unavailable due to unsuccessful real estate negotiations between the County and the property owner.

9. Board Action Item #9 – Authorizing Contract Amendment #1, in the Amount of \$12,390.00 due to preliminary discovery of several raised structures with possible Underground Storage Tank (UST) usage to store heating fuel oil and ground penetrating radar needed to confirm no UST present; if UST found the cost proposal covers extracting, collecting, and testing the soil for fuel oil contamination, to Gibson & Stattel Environmental, Inc., Burlington, NJ, for Providing Professional Preliminary Assessment/Site Investigation (PASI) Services of Block 155, Lot 1.01, Howell Township, New Jersey, ±4.00 Acres, Improved Property, Owned by Mandara, Project: Additions to Manasquan River Greenway (Ref. 21-39 & PS #49-21), as originally awarded by Resolution #R-21-8-23=258, in the Contract Amount Not To Exceed \$985.00, for a new Total Amended Contract Amount of \$13,375.00, as modified by Contract Amendment #1, and further Authorizing the Secretary-Director, to send notice of Contract Amendment to The Star Ledger, a newspaper circulated in the County of Monmouth, as required by law, within twenty (20) days of its passage.
  
10. Request by Stan Bryck, Tournament Director, of the Monmouth County High School Golf Tournament, dated October 19, 2021, requesting the use of Howell Park Golf Course for their Annual Golf Tournament on Wednesday, April 13, 2022, with a rain date of Thursday, April 14, 2022. Hosting the event would require blocking tee times until 2:00 p.m., to the public. Tournament will have a shotgun start time of 9:00 a.m. The resident weekday junior fee of \$22 for each participant, which includes the use of the warm-up range. The High Schools would pay the Park System \$22 for each round played in the Tournament, which includes greens fees and use of the driving range. The number of participants is estimated to be around 100-110 junior golfers for the Tournament

A **motion** was introduced by Commissioner Fiore, seconded by Commissioner Adcock, GRANTING PERMISSION to STAN BRYCK, TOURNAMENT DIRECTOR, OF THE MONMOUTH COUNTY HIGH SCHOOL GOLF TOURNAMENT for the USE of HOWELL PARK GOLF COURSE for their ANNUAL GOLF TOURNAMENT on WEDNESDAY, APRIL 13, 2022, with a rain date of Thursday, April 14, 2022. Hosting the event would require blocking tee times until 2:00 p.m., to the public. Tournament will have a shotgun start time of 9:00 a.m. The resident weekday junior fee of \$22 for each participant, which includes the use of the warm-up range. The High Schools would pay the Park System \$22 for each round played in the Tournament, which includes greens fees and use of the driving range. The number of participants is estimated to be around 100-110 junior golfers for the Tournament. Upon being put to a vote, the motion was unanimously carried.

11. Request by Joseph Fierro, Manager, Tournaments & Operations, New Jersey State Golf Association (NJSGA), dated October 29, 2021, requesting the use of the Hominy Hill Golf Course for their 2022 NJSGA Men's Public Links Championship on Wednesday, August 17, 2022. Hosting the event would require closing the golf course to the public for the day. The NJSGA would pay the in-county resident weekday greens fee per golfer per 18 holes for hosting the Championship. The number of participants is estimated to be around 40-50 players in the Tournament.

A **motion** was introduced by Commissioner Fiore seconded by Commissioner Adcock, GRANTING PERMISSION to JOSEPH FIERRO, MANAGER, TOURNAMENTS & OPERATIONS, NEW JERSEY STATE GOLF ASSOCIATION (NJSGA), for the USE of the HOMINY HILL GOLF COURSE FOR their 2022 NJSGA MEN'S PUBLIC LINKS CHAMPIONSHIP on Wednesday, AUGUST 17, 2022. Hosting the event would require closing the golf course to the public for the day. The NJSGA would pay the in-county resident weekday greens fee per golfer per 18 holes for hosting the Championship. The number of participants is estimated to be around 40-50 players in the Tournament. Upon being put to a vote, the motion was unanimously carried.

12. Request by Rich Carroll, Tournament Director, of the Shore Conference of High Schools, to use the Charleston Springs Golf Course for their Annual Boys Golf Tournament on Wednesday, April 27, 2022. Hosting the event would require blocking tee times on the South Course until 2 p.m., to the public. The number of participants is estimated to be around 90-100 golfers. The Tournament will have a shotgun start time of 9:00 a.m. The rain date would be Thursday, April 28, 2022. The Board would charge the resident weekday junior fee of \$24 for each participant's practice round played prior to the Tournament. The Shore Conference would pay the Park System \$24 for each round played in the Tournament, which includes greens fees, range balls, and use of the Short Game Area.

A **motion** was introduced by Commissioner Fiore seconded by Commissioner Adcock, GRANTING PERMISSION to RICH CARROLL, TOURNAMENT DIRECTOR, OF THE SHORE CONFERENCE OF HIGH SCHOOLS, to USE the CHARLESTON SPRINGS GOLF COURSE FOR their ANNUAL BOYS GOLF TOURNAMENT on Wednesday, APRIL 27, 2022. Hosting the event would require blocking tee times on the South Course until 2 p.m., to the public. The number of participants is estimated to be around 90-100 golfers. The Tournament will have a shotgun start time of 9:00 a.m. The rain date would be Thursday, April 28, 2022. The Board would charge the resident weekday junior fee of \$24 for each participant's practice round played prior to the Tournament. The Shore Conference would pay the Park System \$24 for each round played in the Tournament, which includes greens fees, range balls, and use of the Short Game Area. Upon being put to a vote, the motion was unanimously carried.

Andrew J. Spears, Assistant Director, had no changes from the previously distributed copy of the Status of Park Improvement Projects, dated October 27, 2021.

At 8:55 PM, the following **RESOLUTION OF CONSENT** was offered for adoption by Commissioner Fiore, to approve Agenda Items #1 through #9.

WHEREAS, the Monmouth County Board of Recreation Commissioners has received the Tentative Agenda for the Board's Regular Meeting of November 22, 2021, in advance of the meeting; and

WHEREAS, the Board has had an opportunity to review and consider Agenda Items #1 through #9 for Board Action; and

WHEREAS, the Board is satisfied that the above items as presented to the Board are in order and complete.

NOW, THEREFORE, BE IT RESOLVED that the Monmouth County Board of Recreation Commissioners does hereby approve by consent, Agenda Items #1 through #9.

Seconded by Commissioner Davidson, and adopted on roll call by the following vote:

In the Affirmative: Chairman Mandeville, Vice Chairman Harmon,  
Commissioners Hennessy, Butch, Adcock,  
Fiore and Davidson  
In the Negative: None  
Absent: Commissioners Horsnall and Zelina

**ITEMS ACTED ON BY THE BOARD OF RECREATION COMMISSIONERS:**

- R-21-11-22=359 Resolution offered for adoption by Commissioner Fiore, seconded by Commissioner Davidson, Authorizing CONTRACT AMENDMENT #4, in the Amount of \$93,084.00 for an additional four months of testing and inspection services (December 1, 2021 through March 1, 2022) to EPIC MANAGEMENT, INC., Piscataway, NJ, for PROVIDING PROFESSIONAL AGENCY CONSTRUCTION MANAGEMENT SERVICES FOR HOMINY HILL GOLF CENTER RECONSTRUCTION, COLTS NECK, NJ (Ref. #19-101 & PS #101-19), as originally awarded by Resolution #R-20-2-10=67, in the Contract Amount Not To Exceed \$304,091.00, and as modified by Contract Amendment #1 awarded by Resolution #R-20-2-24=128 in the Total Contract Amendment #1 Amount of \$322,866.00, and as modified by Contract Amendment #2 awarded by Resolution #R-21-1-11=21 in the Total Contract Amendment #2 Amount of \$332,616.00, and as modified by Contract Amendment #3 awarded by Resolution #R-21-3-8=100 in the Total Contract Amendment #3 Amount of \$344,966.00, for a NEW TOTAL AMENDED CONTRACT AMOUNT OF \$438,050.00, AS MODIFIED BY CONTRACT AMENDMENT #4, and further AUTHORIZING the SECRETARY-DIRECTOR to SEND NOTICE of Contract Amendment to The Star Ledger, a newspaper circulated in the County of Monmouth, as required by law, within twenty (20) days of its passage. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)
- R-21-11-22=360 Resolution offered for adoption by Commissioner Fiore, seconded by Commissioner Davidson, Authorizing CHANGE ORDER #3, in the amount of \$113,624.00 for additional work for various unforeseen conditions and code compliance modifications, to M & M CONSTRUCTION COMPANY, INC., Union, NJ, for RECONSTRUCTION OF HOMINY HILL GOLF CENTER (Bid #0076-20), ITEM: Total Base Bid Price, Alternate Bid #1 and Alternate Bid #2, as originally awarded by Resolution #R-20-11-2=416 in the Contract Amount of \$7,440,000.00, and as modified by Change Order #1 awarded by Resolution #R-21-3-8=102 in the Total Change Order #1 Contract Amount of \$7,706,143.00, and as modified by Change Order #2 awarded by Resolution #R-21-8-9=249 in the Total Change Order #2 Contract Amount of \$7,948,842.00, for a NEW TOTAL CHANGE ORDER #3 CONTRACT AMOUNT OF \$8,062,466.00. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)



- R-21-11-22=361 Resolution offered for adoption by Commissioner Fiore, seconded by Commissioner Davidson, AUTHORIZING CHANGE ORDER #1, in the amount of \$4,967.25 for additional portable toilet rental services, to RUSSELL REID WASTE HAULING AND DISPOSAL SERVICES, CO., INC., DBA MR. JOHN, INC., Keasbey, NJ, for FURNISHING, DELIVERY, AND SERVICING OF PORTABLE TOILET RENTAL SERVICES (Bid #0004-21), ITEMS: Proposal #1, \$110,000.00, Proposal #2, \$25,000.00 (Period of Contract 01/01/21 through 12/31/21), as originally awarded by Resolution #R-20-11-2=423 and Extended for an Additional One (1) Year Period (2022) as per Resolution #R-21-10-12=302, reserving the option to extend the contract for an additional one (1) year period (2023), under the same terms and conditions, as per bid specifications, in the Contract Amount of \$135,000.00, for a new Total Change Order #1 Contract Amount of \$139,967.25. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)
- R-21-11-22=362 Resolution offered for adoption by Commissioner Fiore, seconded by Commissioner Davidson, ACCEPTING the WRITTEN PROPOSAL of RAY PALMER ASSOCIATES, INC., Dover, NJ, as received on November 10, 2021, proposal dated November 10, 2021, for providing REPAIRS TO BIG BROOK SWIMMING POOL, BIG BROOK PARK, 521 ROUTE 520, MARLBORO, NJ (WC #06-21), in an Amount Not To Exceed \$11,472.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 or 20.5 as appropriate. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)
- R-21-11-22=363 Resolution offered for adoption by Commissioner Fiore, seconded by Commissioner Davidson, AWARDING CONTRACT to the lowest responsible bidder, as per bid proposal to FYR-FYTER SALES & SERVICE, INC., Pennington, NJ, for FURNISHING AND DELIVERY OF INSPECTION, MAINTENANCE, REPLACEMENT, AND REPAIRS OF VARIOUS FIRE EQUIPMENT (Bid #0007-22), ITEMS: Proposal #1, Portable Fire Extinguishers @\$12,000.00, Proposal #3, Backflow Preventers @\$3,754.00 Supply Contract (Period of 01/01/22 through 12/31/22), with the Board of Recreation Commissioners RESERVING the OPTION TO EXTEND the CONTRACT for TWO (2) ADDITIONAL ONE (1) YEAR PERIODS (2023 & 2024), under the same terms and conditions, as per bid specification; in the Estimated Total Contract Amount of \$15,754.00. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)

- R-21-11-22=364 Resolution offered for adoption by Commissioner Fiore, seconded by Commissioner Davidson, AWARDING CONTRACT to the lowest responsible bidder, as per bid proposal to ALLIED FIRE & SAFETY EQUIPMENT CO., INC., Neptune, NJ, for FURNISHING AND DELIVERY OF INSPECTION, MAINTENANCE, REPLACEMENT, AND REPAIRS OF VARIOUS FIRE EQUIPMENT (Bid #0007-22), ITEMS: Proposal #2, Fire Hydrants @\$1,125.00; Proposal #4, Kitchen Hood Suppression Systems @\$3,077.00, Proposal #5, Building Suppression Systems @\$6,519.00, Proposal #6, Fire Doors & Dampers @\$525.00, Supply Contract (Period of 01/01/22 through 12/31/22), with the Board of Recreation Commissioners reserving the option to extend the contract for two (2) additional one (1) year periods (2023 & 2024), under the same terms and conditions, as per bid specification; in the Estimated Total Contract Amount of \$11,246.00. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)
- R-21-11-22=365 Resolution offered for adoption by Commissioner Fiore, seconded by Commissioner Davidson, ESTABLISHING the 2022 SCHEDULE OF REGULAR MEETINGS OF THE MONMOUTH COUNTY BOARD OF RECREATION COMMISSIONERS, and further AUTHORIZING the SECRETARY-DIRECTOR to POST AND SEND NOTICE to THE STAR LEDGER AND OTHER NEWSPAPERS CIRCULATED IN MONMOUTH COUNTY, AND THE COUNTY CLERK, as required under the Open Public Meetings Act, Chapter 231, P.L. 1975. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)
- R-21-11-22=366 Resolution offered for adoption by Commissioner Fiore, seconded by Commissioner Davidson, RESCINDING professional service contract awarded by Resolution #R-20-11-2=420 to JOHNSON, MIRMIRAN & THOMPSON, INC., Trenton, NJ, for PROVIDING PROFESSIONAL SURVEYING SERVICES OF BLOCK 28, LOT 12, MILLSTONE TOWNSHIP, NEW JERSEY, ±6.82 ACRES, IMPROVED PROPERTY, OWNED BY BUTTCHER, PROJECT: ADDITIONS TO PERRINEVILLE LAKE PARK (Ref. #20-52 & PS #76-20), in an Amount Not To Exceed \$4,690.00, as property is unavailable due to unsuccessful real estate negotiations between the County and the property owner. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)

R-21-11-22=367 Resolution offered for adoption by Commissioner Fiore, seconded by Commissioner Davidson, Authorizing CONTRACT AMENDMENT #1, in the Amount of \$12,390.00 due to preliminary discovery of several raised structures with possible Underground Storage Tank (UST) usage to store heating fuel oil and ground penetrating radar needed to confirm no UST present; if UST found the cost proposal covers extracting, collecting, and testing the soil for fuel oil contamination, to GIBSON & STATTEL ENVIRONMENTAL, INC., Burlington, NJ, for PROVIDING PROFESSIONAL PRELIMINARY ASSESSMENT/SITE INVESTIGATION (PASI) SERVICES OF BLOCK 155, LOT 1.01, HOWELL TOWNSHIP, NEW JERSEY, ±4.00 ACRES, IMPROVED PROPERTY, OWNED BY MANDARA, PROJECT: ADDITIONS TO MANASQUAN RIVER GREENWAY (Ref. 21-39 & PS #49-21), as originally awarded by Resolution #R-21-8-23=258, in the Contract Amount Not To Exceed \$985.00, for a NEW TOTAL AMENDED CONTRACT AMOUNT OF \$13,375.00, AS MODIFIED BY CONTRACT AMENDMENT #1, and further AUTHORIZING the SECRETARY-DIRECTOR to SEND NOTICE of Contract Amendment to The Star Ledger, a newspaper circulated in the County of Monmouth, as required by law, within twenty (20) days of its passage. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)

R-21-11-22=368 At 7:18 PM, Resolution offered for adoption by Commissioner Hennessy, seconded by Commissioner Fiore, to MOVE INTO EXECUTIVE SESSION FOR POTENTIAL PROPERTY ACQUISITIONS OR SALES – N.J.S.A. 10:4-12-(B)(5) FOR THE PURPOSE OF DISCUSSING THE FOLLOWING:

- Additions to Crosswicks Creek Park
- Environmental Services for additions to Crosswicks Creek Park
- Survey Services for additions to Crosswicks Creek Park
- Relocation Services for additions to Crosswicks Creek Park
- Additions, Shark River Park; and

For PENDING OR ANTICIPATED LITIGATION OR CONTRACT NEGOTIATIONS – N.J.S.A. 10:4-12(b)(7) FOR THE PURPOSE OF DISCUSSING :

- Review of outstanding lease payments for food concessions

Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)

On a motion made by Commissioner Hennessy, seconded by Commissioner Davidson, and by unanimous vote, the Regular meeting was **RECONVENED** at 8:48 PM.

The **ASSISTANT DIRECTOR** reported to the Board that there were **no BIDs to be advertised**.

The following Resolutions were introduced and voted upon:

R-21-11-22=369 Resolution offered for adoption by Vice Chairman Harmon, seconded by Commissioner Hennessy, RECOMMENDING to the MONMOUTH COUNTY BOARD OF COUNTY COMMISSIONERS the ACQUISITION of PROPERTY OWNED BY WALLING-GORDON & SCHMITT, also known as BLOCK 34, LOT 1.01, UPPER FREEHOLD TOWNSHIP, an improved parcel, containing ±6.0 ACRES, as ADDITIONS TO CROSSWICKS CREEK PARK, for county open space preservation, natural resources conservation and public park and recreation purposes, through negotiations or other legal means, subject to environmental review and clear title, and taxes and other closing costs, in the AMOUNT of \$455,000.00. (Funds provided by the Monmouth County Open Space, Recreation, Floodplain Protection, Farmland and Historic Preservation Trust Fund, Account #T-12-56-850-115-667, Sub-Account #00013) Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)

In the Affirmative: Chairman Mandeville, Vice Chairman Harmon,  
Commissioners Hennessy, Butch, Adcock,  
Fiore and Davidson

In the Negative: None

Absent: Commissioners Horsnall and Zelina

R-21-11-22=370 Resolution offered for adoption by Vice Chairman Harmon, seconded by Commissioner Hennessy, RECOMMENDING that the MONMOUTH COUNTY BOARD OF RECREATION COMMISSIONERS AUTHORIZE the presenting of a Final Formal Offer, subsequent to coordination with County representatives, which may include requisite language regarding the taking of the lands and property through the exercise of the County's right of Eminent Domain to the ESTATE of FRED MCDOWELL, JR., a vacant parcel, containing ±543 ACRES, for ADDITIONS TO SHARK RIVER PARK in the amount of \$20,300,000.00; and BE IT FURTHER RESOLVED that the MONMOUTH COUNTY BOARD OF RECREATION COMMISSIONERS deem that said Final Formal Offer will be developed through coordination with County representatives and approved as to form by the County Counsel. (Funds provided by the Monmouth County Open Space, Recreation, Floodplain Protection, Farmland and Historic Preservation Trust Fund, Account #T-12-56-850-115-667, Sub-Account #00026). Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)

In the Affirmative: Chairman Mandeville, Vice Chairman Harmon,  
Commissioners Hennessy, Butch, Adcock,  
Fiore and Davidson

In the Negative: None

Absent: Commissioners Horsnall and Zelina

On a motion made by Vice Chairman Harmon, seconded by Commissioner Fiore the Board **AUTHORIZED** the **SECRETARY-DIRECTOR** to **SOLICIT PROPOSALS** for the following **PROFESSIONAL/SPECIALIZED SERVICES**:

1. Environmental Services, Block 34, Lot 1.01, Upper Freehold Township, ±6.00 Acres, Improved Property Owned by Walling-Gordon & Schmitt, for Additions to Crosswicks Creek Park (Ref. #21-69) (*FAIR & OPEN—OVER \$17,500.00*)
2. Survey Services, Block 34, Lot 1.01, Upper Freehold Township, ±6.00 Acres, Improved Property Owned by Walling-Gordon & Schmitt, for Additions to Crosswicks Creek Park (Ref. #21-70) (*FAIR & OPEN—OVER \$17,500.00*)
3. Relocation, Block 34, Lot 1.01, Upper Freehold Township, ±6.00 Acres, Improved Property Owned by Walling-Gordon & Schmitt, for Additions to Crosswicks Creek Park (Ref. #21-71) (*FAIR & OPEN—OVER \$17,500.00*)

Upon being put to a vote, the motion was unanimously carried.

Andrew J. Spears, Assistant Director, reviewed the following **DATES TO REMEMBER** with the Board:

1. **MONDAY EVENING, DECEMBER 6, 2021** – 7:00 PM. **Regular Board Meeting.**  
Thompson Park Visitor Center, “Beech Room”, 1<sup>st</sup> Floor, 805 Newman Springs Road, Lincroft, NJ.
2. **MONDAY EVENING, DECEMBER 20, 2021** – 7:00 PM. **Regular Board Meeting.**  
Thompson Park Visitor Center, “Beech Room”, 1<sup>st</sup> Floor, 805 Newman Springs Road, Lincroft, NJ.

**ITEMS FOR THE GOOD OF THE ORDER:**

The Assistant Director indicated that there were no additional items to be brought before the Board.

There being no further business, on a motion made by Commissioner Hennessy, seconded by Commissioner Davidson, and by unanimous vote, the regular meeting of the Monmouth County Board of Recreation Commissioners held on Monday Evening, November 22, 2021, was **ADJOURNED** at 8:57 PM.



ANDREW J. SPEARS,  
Assistant Director

The following resolution was offered for adoption by Commissioner Fiore:

**RESOLUTION**

R-21-11-22=359

WHEREAS, the Monmouth County Board of Recreation Commissioners accepted the written proposal of EPIC MANAGEMENT, INC., Piscataway, NJ, for providing PROFESSIONAL AGENCY CONSTRUCTION MANAGEMENT SERVICES FOR HOMINY HILL GOLF CENTER RECONSTRUCTION, COLTS NECK, NJ (Ref. #19-101 & PS #101-19), as per Resolution #R-20-2-10=67, in the Contract Amount Not to Exceed \$304,091.00; and

WHEREAS, the Board authorized Contract Amendment #1, as per Resolution #R-20-2-24=128 in the Total Contract Amendment #1 Amount of \$322,866.00; and

WHEREAS, the Board authorized Contract Amendment #2, as per Resolution #R-21-1-11=21 in the Total Contract Amendment #2 Amount of \$332,616.00; and

WHEREAS, the Board authorized Contract Amendment #3, as per Resolution #R-21-3-8=10 in the Total Contract Amendment #3 Amount of \$344,966.00; and

WHEREAS, the Board deems it necessary and advisable to Authorize CONTRACT AMENDMENT #4, in the amount of \$93,084.00 for an additional four months of testing and inspection services (December 1, 2021 through March 1, 2022), to EPIC MANAGEMENT, INC., Piscataway, NJ.

NOW, THEREFORE, BE IT RESOLVED by the Board that the Secretary-Director is hereby Authorized to approve CONTRACT AMENDMENT #4, in the amount of \$93,084.00 for an additional four months of testing and inspection services (December 1, 2021 through March 1, 2022), to EPIC MANAGEMENT, INC., 136 Eleventh Street, Piscataway, NJ 08854, for providing PROFESSIONAL AGENCY CONSTRUCTION MANAGEMENT SERVICES FOR HOMINY HILL GOLF CENTER RECONSTRUCTION, COLTS NECK, NJ (Ref. #19-101 & PS #101-19), as per original contract awarded by Resolution #R-20-2-10=67 in the Contract Amount Not to Exceed \$304,091.00, and as modified by Contract Amendment #1 awarded by Resolution #R-20-2-24=128 in the Total Contract Amendment #1 Amount of \$322,866.00, and as modified by Contract Amendment #2 awarded by Resolution #R-21-1-11=21 in the Total Contract Amendment #2 Amount of \$332,616.00, and as modified by Contract Amendment #3 awarded by Resolution #R-21-3-8=100 in the Total Contract Amendment #3 Amount of \$344,966.00, for a NEW TOTAL AMENDED CONTRACT AMOUNT NOT TO EXCEED \$438,050.00, AS MODIFIED BY CONTRACT AMENDMENT #4; and

BE IT FURTHER RESOLVED that said CONTRACT AMENDMENT #4 is on file in the Board's Office of Administrative Services; and

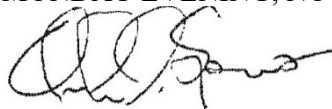
BE IT FURTHER RESOLVED that notice of this amendment shall be published in The Star Ledger, a newspaper circulated in the County of Monmouth, as required by law, within twenty (20) days of its passage; and

BE IT FURTHER RESOLVED that the Certification of the Chief Financial Officer, as to availability of funds, has been filed with the Secretary-Director of the Board, a copy of which is on file in the Purchasing Department setting forth that the funds are available in Capital Cash Account #91601, Board of Recreation Commissioners, Project 60003, in an amount not to exceed \$93,084.00.

Seconded by Commissioner Davidson, and adopted on roll call by the following vote:

In the affirmative:	Chairman Mandeville, Vice Chairman Harmon, Commissioners Hennessy, Butch, Adcock, Fiore and Davidson
In the negative:	None
Absent:	Commissioners Horsnall and Zelina

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the regular meeting of the Board on MONDAY EVENING, NOVEMBER 22, 2021.



ANDREW J. SPEARS, Assistant Director

R-21-11-22=359

The following resolution was offered for adoption by Commissioner Fiore:

**RESOLUTION**

R-21-11-22=360

WHEREAS, the Monmouth County Board of Recreation Commissioners awarded the contract for RECONSTRUCTION OF HOMINY HILL GOLF CENTER (Bid #0076-20) to M & M CONSTRUCTION COMPANY, INC., Union, NJ, as per Resolution #R-20-11-2=416, in the Contract Amount of \$7,440,000.00; and

WHEREAS, the Board authorized Change Order #1, as per Resolution #R-21-3-8=102, in the Change Order #1 Contract Amount of \$7,706,143.00; and

WHEREAS, the Board authorized Change Order #2, as per Resolution #R-21-8-9=249, in the Change Order #2 Contract Amount of \$7,948,842.00; and

WHEREAS, the Board deems it necessary and advisable to Authorize CHANGE ORDER #3, in the amount of \$113,624.00 for additional work for various unforeseen conditions and code compliance modifications to M & M CONSTRUCTION COMPANY, INC., Union, NJ, for a New Total Contract Amount of \$8,062,466.00.

NOW, THEREFORE, BE IT RESOLVED by the Board that the Secretary-Director is hereby Authorized to approve CHANGE ORDER #3, in the amount of \$113,624.00, for additional work for various unforeseen conditions and code compliance modifications, to M & M CONSTRUCTION COMPANY, INC., Union, NJ, for RECONSTRUCTION OF HOMINY HILL GOLF CENTER (Bid #0076-20), , as per original contract awarded by Resolution #R-20-11-2=416, ITEM: Total Base Bid Price, Alternate Bid #1 and Alternate Bid #2 in the Contract Amount of \$7,440,000.00, and as modified by Change Order #1 awarded by Resolution #R-21-3-8=102 in the Total Change Order #1 Contract Amount of \$7,706,143.00, and as modified by Change Order #2 awarded by Resolution #R-21-8-9=249 in the Total Change Order #2 Contract Amount of \$7,948,842.00, for a NEW TOTAL CHANGE ORDER #3 CONTRACT AMOUNT OF \$8,062,466.00; and

BE IT FURTHER RESOLVED that said CHANGE ORDER #3 is on file in the Board's Office of Administrative Services; and

BE IT FURTHER RESOLVED that the Certification of the Chief Financial Officer, as to availability of funds, has been filed with the Secretary-Director of the Board, a copy of which is on file in the Purchasing Department setting forth that the funds are available in Capital Cash Account #91918, Board of Recreation Commissioners (2020), Project #88001, in an amount not to exceed \$113,624.00.

Seconded by Commissioner Davidson, and adopted on roll call by the following vote:

In the affirmative:	Chairman Mandeville, Vice Chairman Harmon, Commissioners Hennessy, Butch, Adcock, Fiore and Davidson
In the negative:	None
Absent:	Commissioners Horsnall and Zelina

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the regular meeting of the Board on MONDAY EVENING, NOVEMBER 22, 2021.



ANDREW J. SPEARS, Assistant Director

R-21-11-22=360

The following resolution was offered for adoption by Commissioner Fiore:

**RESOLUTION**

R-21-11-22=361

WHEREAS, the Monmouth County Board of Recreation Commissioners awarded the contract for FURNISHING, DELIVERY, AND SERVICING OF PORTABLE TOILET RENTAL SERVICES (Bid #0004-21), to RUSSELL REID WASTE HAULING AND DISPOSAL SERVICES, CO., INC., DBA MR. JOHN, INC., Keasbey, NJ, as per Resolution #R-20-11-2=423, with the option to extend said contract for two (2) additional one (1) year periods (2022 & 2023); and

WHEREAS, the Board did exercise its option to extend said contract as per Board Resolution #R-21-10-12=302 in the Contract Amount of \$135,000.00; and

WHEREAS, the Board deems it necessary and advisable to Authorize CHANGE ORDER #1, in the amount of \$4,967.25 for additional portable toilet rental services, to RUSSELL REID WASTE HAULING AND DISPOSAL SERVICES, CO., INC., DBA MR. JOHN, INC., Keasbey, NJ, for FURNISHING, DELIVERY, AND SERVICING OF PORTABLE TOILET RENTAL SERVICES (Bid #0004-21), ITEMS: Proposal #1, \$110,000.00, Proposal #2, \$25,000.00 (Period of Contract 01/01/21 through 12/31/21), reserving the option to extend the contract for an additional one (1) year period (2023), under the same terms and conditions, as per bid specifications, as per original contract awarded by Resolution #R-20-11-2=423 and extended for an additional one (1) year period (2022), by Resolution #R-21-10-12=302 in the Contract Amount of \$135,000.00, for a NEW TOTAL CHANGE ORDER #1 CONTRACT AMOUNT OF \$139,967.25.

NOW, THEREFORE, BE IT RESOLVED by the Board that the Secretary-Director is hereby Authorized to approve CHANGE ORDER #1, in the amount of \$4,967.25 for additional portable toilet rental services, to RUSSELL REID WASTE HAULING AND DISPOSAL SERVICES, CO., INC., DBA MR. JOHN, INC., P.O. Box 130, Keasbey, NJ 08832, for FURNISHING, DELIVERY, AND SERVICING OF PORTABLE TOILET RENTAL SERVICES (Bid #0004-21), ITEMS: Proposal #1, \$110,000.00, Proposal #2, \$25,000.00 (Period of Contract 01/01/21 through 12/31/21), reserving the option to extend the contract for an additional one (1) year period (2023), under the same terms and conditions, as per bid specifications, as per original contract awarded by Resolution #R-20-11-2=423 and extended for an additional one (1) year period (2022), by Resolution #R-21-10-12=302 in the Contract Amount of \$135,000.00, for a NEW TOTAL CHANGE ORDER #1 CONTRACT AMOUNT OF \$139,967.25; and

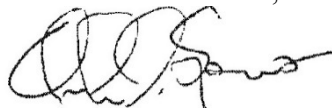
BE IT FURTHER RESOLVED that said CHANGE ORDER #1 is on file in the Board's Office of Administrative Services; and

BE IT FURTHER RESOLVED that the Certification of the Chief Financial Officer, as to availability of funds, has been filed with the Secretary-Director of the Board, a copy of which is on file in the Purchasing Department setting forth that the funds are available in Trust Account #52000, Board of Recreation Commissioners (2021), in the amount of \$4,967.25.

Seconded by Commissioner Davidson, and adopted on roll call by the following vote:

In the affirmative:	Chairman Mandeville, Vice Chairman Harmon, Commissioners Hennessy, Butch, Adcock, Fiore and Davidson
In the negative:	None
Absent:	Commissioners Horsnall and Zelina

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the regular meeting of the Board on MONDAY EVENING, NOVEMBER 22, 2021.



ANDREW J. SPEARS, Assistant Director

R-21-11-22=361



The following resolution was offered for adoption by Commissioner Fiore:

**RESOLUTION**

R-21-11-22=362

WHEREAS, the Monmouth County Board of Recreation Commissioners has a need to acquire REPAIRS TO BIG BROOK SWIMMING POOL, BIG BROOK PARK, 521 ROUTE 520, MARLBORO, NJ (WC #06-21), as a fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.4 or 20.5, as appropriate; and

WHEREAS, the anticipated term of this contract is approximately ten (10) days; and

WHEREAS, requests for proposals were received by the Purchasing Agent on or before the required submission date of November 10, 2021; and

WHEREAS, RAY PALMER ASSOCIATES, INC., Dover, NJ, has submitted a written proposal dated November 10, 2021, indicating they will provide REPAIRS TO BIG BROOK SWIMMING POOL, BIG BROOK PARK, 521 ROUTE 520, MARLBORO, NJ (WC #06-21), in an Amount Not to Exceed \$11,472.00; and

WHEREAS, the Certification of the Chief Financial Officer, as to availability of funds, has been filed with the Secretary-Director of the Board, a copy of which is on file in the Purchasing Department setting forth that the funds are available in Trust Account #52000, Board of Recreation Commissioners (2021), Project #80100, in an amount not to exceed \$11,472.00.

NOW, THEREFORE, BE IT RESOLVED that the Board of Recreation Commissioners, of the County of Monmouth, does hereby authorize the Chairman and Secretary-Director of the Board to enter into a contract on behalf of the Monmouth County Board of Recreation Commissioners, with RAY PALMER ASSOCIATES, INC., 95 King Street, Dover, NJ 07801, as per proposal dated November 10, 2021, for providing REPAIRS TO BIG BROOK SWIMMING POOL, BIG BROOK PARK, 521 ROUTE 520, MARLBORO, NJ (WC #06-21), in the Contract Amount Not To Exceed \$11,472.00; and

BE IT FURTHER RESOLVED that the Stockholders Disclosure Certification and the New Jersey Business Registration are on file in the office of the Purchasing Department; and

BE IT FURTHER RESOLVED that any fees for additional work over the \$11,472.00 provided for in this resolution will be authorized only upon the approval of the Board, prior to the additional services being performed.

Seconded by Commissioner Davidson, and adopted on roll call by the following vote:

In the affirmative:	Chairman Mandeville, Vice Chairman Harmon, Commissioners Hennessy, Butch, Adcock, Fiore and Davidson
In the negative:	None
Absent:	Commissioners Horsnall and Zelina

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the regular meeting of the Board on MONDAY EVENING, NOVEMBER 22, 2021.



ANDREW J. SPEARS, Assistant Director

R-21-11-22=362

The following resolution was offered for adoption by Commissioner Fiore:

**RESOLUTION**

R-21-11-22=363

WHEREAS, bids were advertised for and received by the Purchasing Agent of the Monmouth County Board of Recreation Commissioners on October 27, 2021, for FURNISHING AND DELIVERY OF INSPECTION, MAINTENANCE, REPLACEMENT, AND REPAIRS OF VARIOUS FIRE EQUIPMENT (Bid #0007-22), which bids were referred to the Secretary-Director of the Board of Recreation Commissioners for tabulation, examination, report and recommendation; and

WHEREAS, the bid was considered on an individual item basis and the report of the officials above mentioned shows that three (3) bids were received, and the following was the lowest responsible bid received in the Estimated Total Contract Amount of \$15,754.00:

FYR-FYTER SALES & SERVICE, INC.  
262 Pennington Lawrenceville Road  
Pennington, NJ 08534

**ITEMS:** Proposal #1, Portable Fire Extinguishers @\$12,000.00, Proposal #3, Backflow Preventers @\$3,754.00, Supply Contract (Period of 01/01/22 through 12/31/22)

NOW, THEREFORE, BE IT RESOLVED by the Monmouth County Board of Recreation Commissioners, that the said report as to the said bids be, and the same is hereby accepted and ordered spread upon the minutes; and

BE IT FURTHER RESOLVED that the contract be and the same is hereby awarded according to the tabulation set forth to the bidder and for the total bid as show by the said tabulation above set forth; and

BE IT FURTHER RESOLVED that the Board of Recreation Commissioners reserves the option to extend the contract for two (2) additional one (1) year periods (2023 & 2024); the contract shall not bind nor purport to bind the county, for any contractual commitment in excess of the original contract period; in the event the county exercises such right, all terms, conditions and provisions of the contract shall remain the same and apply during the renewal period; and

BE IT FURTHER RESOLVED that the Chairman and Secretary-Director of the Board are hereby authorized to execute the contract on behalf of the Monmouth County Board of Recreation Commissioners; and

BE IT FURTHER RESOLVED that the Certification of the Chief Financial Officer, as to availability of funds, has been filed with the Secretary-Director of the Board, a copy of which is on file in the Purchasing Department setting forth that the funds are available in Appropriation #080010, Board of Recreation Commissioners (2022), in the estimated amount of \$15,754.00.

Seconded by Commissioner Davidson, and adopted on roll call by the following vote:

In the affirmative:	Chairman Mandeville, Vice Chairman Harmon, Commissioners Hennessy, Butch, Adcock, Fiore and Davidson
In the negative:	None
Absent:	Commissioners Horsnall and Zelina

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the regular meeting of the Board on MONDAY EVENING, NOVEMBER 22, 2021.



---

ANDREW J. SPEARS, Assistant Director

R-21-11-22=363

The following resolution was offered for adoption by Commissioner Fiore:

**RESOLUTION**

R-21-11-22=364

WHEREAS, bids were advertised for and received by the Purchasing Agent of the Monmouth County Board of Recreation Commissioners on October 27, 2021, for FURNISHING AND DELIVERY OF INSPECTION, MAINTENANCE, REPLACEMENT, AND REPAIRS OF VARIOUS FIRE EQUIPMENT (Bid #0007-22), which bids were referred to the Secretary-Director of the Board of Recreation Commissioners for tabulation, examination, report and recommendation; and

WHEREAS, the bid was considered on an individual item basis and the report of the officials above mentioned shows that three (3) bids were received, and the following was the lowest responsible bid received in the Estimated Total Contract Amount of \$11,246.00:

ALLIED FIRE & SAFETY EQUIPMENT CO., INC.  
517 Green Grove Road  
Neptune, NJ 07754

**ITEMS:** Proposal #2, Fire Hydrants @\$1,125.00; Proposal #4, Kitchen Hood Suppression Systems @\$3,077.00, Proposal #5, Building Suppression Systems @\$6,519.00, Proposal #6, Fire Doors & Dampers @\$525.00, Supply Contract (Period of 01/01/22 through 12/31/22)

NOW, THEREFORE, BE IT RESOLVED by the Monmouth County Board of Recreation Commissioners, that the said report as to the said bids be, and the same is hereby accepted and ordered spread upon the minutes; and

BE IT FURTHER RESOLVED that the contract be and the same is hereby awarded according to the tabulation set forth to the bidder and for the total bid as show by the said tabulation above set forth; and

BE IT FURTHER RESOLVED that the Board of Recreation Commissioners reserves the option to extend the contract for two (2) additional one (1) year periods (2023 & 2024); the contract shall not bind nor purport to bind the county, for any contractual commitment in excess of the original contract period; in the event the county exercises such right, all terms, conditions and provisions of the contract shall remain the same and apply during the renewal period; and

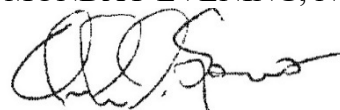
BE IT FURTHER RESOLVED that the Chairman and Secretary-Director of the Board are hereby authorized to execute the contract on behalf of the Monmouth County Board of Recreation Commissioners; and

BE IT FURTHER RESOLVED that the Certification of the Chief Financial Officer, as to availability of funds, has been filed with the Secretary-Director of the Board, a copy of which is on file in the Purchasing Department setting forth that the funds are available in Appropriation #080010, Board of Recreation Commissioners (2022), in the estimated amount of \$11,246.00.

Seconded by Commissioner Davidson, and adopted on roll call by the following vote:

In the affirmative:	Chairman Mandeville, Vice Chairman Harmon, Commissioners Hennessy, Butch, Adcock, Fiore and Davidson
In the negative:	None
Absent:	Commissioners Horsnall and Zelina

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the regular meeting of the Board on MONDAY EVENING, NOVEMBER 22, 2021.



ANDREW J. SPEARS, Assistant Director

R-21-11-22=364

The following resolution was offered for adoption by Commissioner Fiore:

**RESOLUTION**

R-21-11-22=365

WHEREAS, the Monmouth County Board of Recreation Commissioners deems it necessary to establish the 2022 SCHEDULE OF REGULAR MEETINGS OF THE MONMOUTH COUNTY BOARD OF RECREATION COMMISSIONERS to be held in the Beech Room of the Thompson Park Visitor Center, 1<sup>st</sup> Floor, 805 Newman Springs Road, Lincroft, NJ, at 7 PM, unless otherwise noted.

NOW, THEREFORE, BE IT RESOLVED by the Monmouth County Board of Recreation Commissioners that the 2022 SCHEDULE OF REGULAR MEETINGS OF THE MONMOUTH COUNTY BOARD OF RECREATION COMMISSIONERS is hereby established, as hereunto attached; and

BE IT FURTHER RESOLVED that the SECRETARY-DIRECTOR of the BOARD is hereby AUTHORIZED to POST and SEND NOTICE of the ADOPTED 2022 SCHEDULE OF REGULAR MEETINGS of the MONMOUTH COUNTY BOARD OF RECREATION COMMISSIONERS, to the COUNTY CLERK, and NEWSPAPERS as DESIGNATED BY THE BOARD and CIRCULATED in MONMOUTH COUNTY, as required under the Open Public Meetings Act, Chapter 231, P.L. 1975.

Seconded by Commissioner Davidson, and adopted on roll call by the following vote:

In the affirmative:	Chairman Mandeville, Vice Chairman Harmon, Commissioners Hennessy, Butch, Adcock, Fiore and Davidson
In the negative:	None
Absent:	Commissioners Horsnall and Zelina

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the rescheduled meeting of the Board on MONDAY EVENING, NOVEMBER 22, 2021.



---

ANDREW J. SPEARS, Assistant Director

R-21-11-22=365

**2022**

**SCHEDULE OF REGULAR MEETINGS OF THE MONMOUTH COUNTY BOARD OF RECREATION COMMISSIONERS TO BE HELD IN THE BEECH ROOM OF THE THOMPSON PARK VISITOR CENTER, 1<sup>ST</sup> FLOOR, 805 NEWMAN SPRINGS ROAD, LINCROFT, NJ, AT 7 PM, AS ADOPTED BY BOARD RESOLUTION NO. R-21-11-22=365, ON NOVEMBER 22, 2021.**

Monday	January	10
Monday	January	24
Monday	February	7
<u>Tuesday</u>	February	22
Monday	March	7
Monday	March	21
Monday	April	11
Monday	April	25
Monday	May	9
Monday	May	23
Monday	June	6
Monday	June	20
Monday	July	11
Monday	August	8
Monday	August	22
<u>Tuesday</u>	September	6
Monday	September	19
<u>Tuesday</u>	October	11
Monday	October	24
Monday	November	7
Monday	November	21
Monday	December	5
Monday	December	19

BY ORDER OF THE MONMOUTH COUNTY  
BOARD OF RECREATION COMMISSIONERS

KEVIN MANDEVILLE, CHAIRMAN  
JAMES J. TRUNCER, SECRETARY-DIRECTOR  
DATED: November 22, 2021

The following resolution was offered for adoption by Commissioner Fiore:

**RESOLUTION**

R-21-11-2=366

WHEREAS, the Monmouth County Board of Recreation Commissioners solicited and received requests for proposals on October 21, 2021, for providing PROFESSIONAL SURVEYING SERVICES OF BLOCK 28, LOT 12, MILLSTONE TOWNSHIP, NEW JERSEY, ±6.82 ACRES, IMPROVED PROPERTY, OWNED BY BUTTCHER, PROJECT: ADDITIONS TO PERRINEVILLE LAKE PARK (Ref. #20-52 & PS #76-20), as a fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.4 or 20.5, as appropriate; and

WHEREAS, the written proposal of JOHNSON, MIRMIRAN & THOMPSON, INC., Trenton, NJ, was accepted and a contract was awarded for providing said PROFESSIONAL SURVEYING SERVICES OF BLOCK 28, LOT 12, MILLSTONE TOWNSHIP, NEW JERSEY, ±6.82 ACRES, IMPROVED PROPERTY, OWNED BY BUTTCHER, PROJECT: ADDITIONS TO PERRINEVILLE LAKE PARK (Ref. #20-52 & PS #76-20), as per Resolution #R-20-11-2=420, in the Contract Amount Not To Exceed \$4,690.00; and

WHEREAS, JOHNSON, MIRMIRAN & THOMPSON, INC., Trenton, NJ, professional surveying services are no longer needed as the property is unavailable due to unsuccessful real estate negotiations between the County and the property owner.

NOW, THEREFORE, BE IT RESOLVED by the Monmouth County Board of Recreation Commissioners that the contract awarded to JOHNSON, MIRMIRAN & THOMPSON, INC., 1200 Lenox Drive, Suite 101, Trenton, NJ 08648, for providing PROFESSIONAL SURVEYING SERVICES OF BLOCK 28, LOT 12, MILLSTONE TOWNSHIP, NEW JERSEY, ±6.82 ACRES, IMPROVED PROPERTY, OWNED BY BUTTCHER, PROJECT: ADDITIONS TO PERRINEVILLE LAKE PARK (Ref. #20-52 & PS #76-20), as per Resolution #R-20-11-2=420, in the Contract Amount Not To Exceed \$4,690.00, is hereby RESCINDED, as professional surveying services are no longer needed as the property is unavailable due to unsuccessful real estate negotiations between the County and the property owner.

BE IT FURTHER RESOLVED that the Board does hereby AUTHORIZE the SECRETARY-DIRECTOR to SOLICIT for same.

Seconded by Commissioner Davidson, and adopted on roll call by the following vote:

In the affirmative:	Chairman Mandeville, Vice Chairman Harmon, Commissioners Hennessy, Butch, Adcock, Fiore and Davidson
In the negative:	None
Absent:	Commissioners Horsnall and Zelina

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the regular meeting of the Board on MONDAY EVENING, NOVEMBER 22, 2021.



---

ANDREW J. SPEARS, Assistant Director

R-21-11-22=366

The following resolution was offered for adoption by Commissioner Fiore:

**RESOLUTION**

R-21-11-22=367

WHEREAS, the Monmouth County Board of Recreation Commissioners accepted the written proposal of GIBSON & STATTEL ENVIRONMENTAL, INC., Burlington, NJ, for providing PROFESSIONAL PRELIMINARY ASSESSMENT/SITE INVESTIGATION (PASI) SERVICES OF BLOCK 155, LOT 1.01, HOWELL TOWNSHIP, NEW JERSEY, +4.00 ACRES, IMPROVED PROPERTY, OWNED BY MANDARA, PROJECT: ADDITIONS TO MANASQUAN RIVER GREENWAY (Ref. 21-39 & PS #49-21), as originally awarded by Resolution #R-21-8-23=258, in the Estimated Total Contract Amount of \$985.00; and

WHEREAS, the Board deems it necessary and advisable to Authorize CONTRACT AMENDMENT #1, in the amount of \$12,390.00, due to preliminary discovery of several raised structures with possible Underground Storage Tank (UST) usage to store heating fuel oil and ground penetrating radar needed to confirm no UST present; if UST found the cost proposal covers extracting, collecting, and testing the soil for fuel oil contamination.

NOW, THEREFORE, BE IT RESOLVED by the Board that the Secretary-Director is hereby Authorized to approve CONTRACT AMENDMENT #1, in the amount of \$12,390.00, due to preliminary discovery of several raised structures with possible Underground Storage Tank (UST) usage to store heating fuel oil and ground penetrating radar needed to confirm no UST present; if UST found the cost proposal covers extracting, collecting, and testing the soil for fuel oil contamination, to GIBSON & STATTEL ENVIRONMENTAL, INC., P.O. Box 587, Burlington, NJ 08016, for providing PROFESSIONAL PRELIMINARY ASSESSMENT/SITE INVESTIGATION (PASI) SERVICES OF BLOCK 155, LOT 1.01, HOWELL TOWNSHIP, NEW JERSEY, +4.00 ACRES, IMPROVED PROPERTY, OWNED BY MANDARA, PROJECT: ADDITIONS TO MANASQUAN RIVER GREENWAY (Ref. 21-39 & PS #49-21), as per original contract awarded by Resolution #R-21-8-23=258 in the Estimated Total Contract Amount of \$985.00, for a NEW TOTAL AMENDED CONTRACT AMOUNT NOT TO EXCEED \$13,375.00; and

BE IT FURTHER RESOLVED that said CONTRACT AMENDMENT #1 is on file in the Board's Office of Administrative Services; and

BE IT FURTHER RESOLVED that notice of this amendment shall be published in The Star Ledger, a newspaper circulated in the County of Monmouth, as required by law, within twenty (20) days of its passage; and

BE IT FURTHER RESOLVED that the Certification of the Chief Financial Officer, as to availability of funds, has been filed with the Secretary-Director of the Board, a copy of which is on file in the Purchasing Department setting forth that the funds are available in Capital Cash Account #29799, Board of Recreation Commissioners (2021), in an amount not to exceed \$12,390.00

Seconded by Commissioner Davidson, and adopted on roll call by the following vote:

In the affirmative:	Chairman Mandeville, Vice Chairman Harmon, Commissioners Hennessy, Butch, Adcock, Fiore and Davidson
In the negative:	None
Absent:	Commissioners Horsnall and Zelina

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the regular meeting of the Board on MONDAY EVENING, NOVEMBER 22, 2021.



---

ANDREW J. SPEARS, Assistant Director

R-21-11-22=367

The following resolution was offered for adoption by Commissioner Hennessy:

**RESOLUTION**

R-21-11-22=368

WHEREAS, the Open Public Meetings Act provides that the Board of Recreation Commissioners may go into executive session to discuss matters that may be confidential or listed pursuant to N.J.S.A. 10:4-12; and

WHEREAS, it is recommended by the Board Attorney and/or Secretary-Director that the Board of Recreation Commissioners go into executive session to discuss matters set forth hereinafter which are permissible for discussion in executive session; and

WHEREAS, notice of this regularly scheduled Board meeting, including date, time and place, has been posted, and the County Clerk and two (2) newspapers as designated by the Board have been noticed, per the schedule adopted by the Board at its regular meeting of November 16, 2020.

NOW THEREFORE, BE IT RESOLVED that the Monmouth County Board of Recreation Commissioners does hereby recess into Executive Session to discuss the following items, and the Minutes of the same to be disclosed as described below.

**1) Potential Property Acquisitions or Sales – N.J.S.A. 10:4-12(b)(5)**

- Additions to Crosswicks Creek Park
- Environmental Services for additions to Crosswicks Creek Park
- Survey Services for additions to Crosswicks Creek Park
- Relocation Services for additions to Crosswicks Creek Park
- Additions to Shark River Park
- Review of outstanding lease payments for food concessions

Seconded by Commissioner Fiore, and adopted on roll call by the following vote:

In the Affirmative:	Chairman Mandeville, Vice Chairman Harmon, Commissioners Hennessy, Butch, Adcock, Fiore and Davidson
In the Negative:	None
Absent:	Commissioners Horsnall and Zelina

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the regular meeting of the Board on MONDAY EVENING, NOVEMBER 22, 2021.



ANDREW J. SPEARS, Assistant Director

R-21-11-22=368



The following resolution was offered for adoption by Vice Chairman Harmon:

**RESOLUTION**

R-21-11-22=369

WHEREAS, the Monmouth County Board of Recreation Commissioners deems it necessary and advisable to acquire and preserve certain lands for County Open Space Conservation and Park Purposes, located in the TOWNSHIP OF UPPER FREEHOLD, being more particularly described as BLOCK 34, LOT 1.01, and more commonly known as PROPERTY OWNED BY WALLING-GORDON & SCHMITT, an improved parcel, containing  $\pm 6.0$  ACRES, as ADDITIONS TO CROSSWICKS CREEK PARK, through negotiations or other legal means, for county open space preservation, natural resources conservation and public park and recreation purposes, in the Amount of \$455,000.00, subject to satisfactory title, environmental review, and adjustments for acreage, taxes and other closing costs; and

WHEREAS, funds for the acquisition of the above named parcel has been provided by the Monmouth County Open Space, Recreation, Floodplain Protection, and Farmland and Historic Preservation Trust Fund, Account #T-12-56-850-115-667, Sub-Account #00013.

NOW, THEREFORE, BE IT RESOLVED, that the MONMOUTH COUNTY BOARD OF RECREATION COMMISSIONERS does hereby RECOMMEND to the MONMOUTH COUNTY BOARD OF COUNTY COMMISSIONERS that the BOARD OF COUNTY COMMISSIONERS AUTHORIZE the ACQUISITION OF PROPERTY OWNED BY WALLING-GORDON & SCHMITT, being more particularly described as BLOCK 34, LOT 1.01, TOWNSHIP OF UPPER FREEHOLD, an improved parcel, containing  $\pm 6.0$  ACRES, as ADDITIONS TO CROSSWICKS CREEK PARK, through negotiations or other legal means, for county open space preservation, natural resources conservation and public park and recreation purposes, in the Amount of \$455,000.00, subject to satisfactory title, environmental review, and adjustments for acreage, taxes and other closing costs; and

BE IT FURTHER RESOLVED that the Chairman of the Board and the Secretary-Director are hereby authorized to take any and all action as may be required to acquire said property for the benefit of the citizens of Monmouth County; and

BE IT FURTHER RESOLVED that a copy of this resolution be sent to the Clerk of the Monmouth County Board of County Commissioners, the County Administrator, and County Counsel.

Seconded by Commissioner Hennessy, and adopted on roll call by the following vote:

In the affirmative: Chairman Mandeville, Vice Chairman Harmon,  
Commissioners Hennessy, Butch, Adcock,  
Fiore and Davidson

In the negative: None

Absent: Commissioners Horsnall and Zelina

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the regular meeting of the Board on MONDAY EVENING, NOVEMBER 22, 2021.



---

ANDREW J. SPEARS, Assistant Director

R-21-11-22=369

The following resolution was offered for adoption by Vice Chairman Harmon:

**RESOLUTION**

R-21-11-22=370

WHEREAS, the MONMOUTH COUNTY BOARD OF RECREATION COMMISSIONERS deems it necessary and advisable to acquire and preserve certain lands for COUNTY OPEN SPACE PRESERVATION, NATURAL RESOURCES CONSERVATION AND PUBLIC PARK AND RECREATION PURPOSES, located in the Township of Wall, being more particularly described as Block 930, Lots 1 & 1Q, and in the Borough of Tinton Falls, being more particularly described as Block 155, Lots 6 & 6Q, and more commonly known as the ESTATE OF FRED MCDOWELL, JR. PROPERTY, a vacant parcel, containing ±543 ACRES, for ADDITIONS TO SHARK RIVER PARK, through negotiations or potentially through other legal means, in the Amount of \$20,300,000.00, subject to satisfactory title, environmental review and adjustments for acreage, taxes and other closing costs; and

WHEREAS, the Monmouth County Park System recently presented a Formal Purchase Offer of \$20,300,000.00, as established by an appraisal of the property conducted by Integra Realty Resources dated October 11, 2021, which was rejected by the landowner; and

WHEREAS, based on the large size of the property, its intrinsic natural qualities and attributes, its location on the Shark River, a potable water source, and its potential to provide for the health and well-being of the public, its preservation is recommended in the Monmouth County Open Space Plan (1991, 1998, 2006 & 2019); and

WHEREAS, the funds for the purchase of said lands and property are covered under the Monmouth County Open Space, Recreation, Floodplain Protection, and Farmland and Historic Preservation Trust Fund, Account #T-12-56-850-115-667, Sub-Account #00026; and

WHEREAS, the Park System seeks to present a Final Formal Offer on behalf of the County to the landowner for the appraised amount, which may include language regarding of the taking of the lands and property through the exercise of the County's right of Eminent Domain.

NOW, THEREFORE, BE IT RESOLVED, that the MONMOUTH COUNTY BOARD OF RECREATION COMMISSIONERS does hereby AUTHORIZE the presenting of a Final Formal Offer, subsequent to coordination with County representatives, which may include requisite language regarding the taking of the lands and property through the exercise of the County's right of Eminent Domain to the ESTATE of FRED MCDOWELL, JR., in the amount of \$20,300,000.00; and

BE IT FURTHER RESOLVED that the MONMOUTH COUNTY BOARD OF RECREATION COMMISSIONERS does hereby deem that said Final Formal Offer will be developed through coordination with County representatives and approved as to form by the County Counsel; and

BE IT FURTHER RESOLVED a copy of this resolution be sent to the Clerk of the MONMOUTH COUNTY BOARD OF COUNTY COMMISSIONERS, the County Administrator, and the County Counsel.

Seconded by Commissioner Hennessy, and adopted on roll call by the following vote:

In the affirmative: Chairman Mandeville, Vice Chairman Harmon,  
Commissioners Hennessy, Butch, Adcock,  
Fiore and Davidson

In the negative: None

Absent: Commissioners Horsnall and Zelina

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the regular meeting of the Board on MONDAY EVENING, NOVEMBER 22, 2021.



ANDREW J. SPEARS, Assistant Director

R-21-11-22=370