

**MINUTES OF THE MONDAY EVENING, NOVEMBER 18, 2024 REGULAR MEETING OF THE MONMOUTH COUNTY BOARD OF RECREATION COMMISSIONERS HELD IN THE “BEECH ROOM” OF THE THOMPSON PARK VISITOR CENTER, 1<sup>ST</sup> FLOOR, 805 NEWMAN SPRINGS ROAD, LINCROFT, NJ.**

The meeting was called to order by Andrew J. Spears, Director at 7:07 PM.

The following were Present on roll call: Vice Chairman Anthony Fiore  
Commissioners:  
Michael G. Harmon  
Thomas E. Hennessy, Jr.  
David W. Horsnall  
Lori Ann Davidson

The following were Absent on roll call: Chairman Kevin Mandeville (Excused)  
Commissioners:  
Patricia M. Butch (Excused)  
Thomas W. Adcock (Excused)  
Brian Foster (Excused)  
  
Ross F. Licitra, Deputy Director/MCPS Liaison

The following were present on roll call: Special County Counsel Jason Sena  
Andrew J. Spears, Director  
Michael E. Janoski, Deputy Director  
Beau Byrtus, Deputy Director  
Matthew Coleman, Supt. of Co. Parks/Park Operations  
Kevin Dunn, Land & Planning  
Patti Conroy, Superintendent of Recreation  
Karen Livingstone, Public Information/Volunteers  
Anna Luiten, Design & Resource Management  
Paul Gleitz, Principal Planner Parks  
Jeremy Schaefer, General Mgr., Golf Courses

Vice Chairman Fiore read the following Statement of Adequate Public Notice:

“Statement of Adequate Public Notice of Meeting in compliance with the ‘Open Public Meetings Act’, Laws of the State of NJ, Chapter 231, P.L. 1975. Notice of meeting has been posted, and The Star Ledger and other newspapers circulated in Monmouth County, and the County Clerk have been noticed, including date, time and place, as adopted by the Monmouth County Board of Recreation Commissioners at their regular meeting of December 18, 2023, as required by law.” “Both adequate and electronic notice of the meeting has been provided, specifying the time, place, and manner in which such notice was provided.”

Vice Chairman Fiore led the Board in the Pledge of Allegiance and asked for the observance of a moment of silence.

On a motion made by Commissioner Horsnall, seconded by Commissioner Hennessy, the **MINUTES** of the **REGULAR MEETING** of the Monmouth County Board of Recreation Commissioners held on **MONDAY EVENING, NOVEMBER 4, 2024** were upon being put to a vote, approved as recorded by Commissioners Harmon, Hennessy, Horsnall, and Davidson. Vice Chairman Fiore abstained as not being present at the meeting.

On a motion made by Commissioner Harmon, seconded by Commissioner Horsnall, the **MINUTES** of the **EXECUTIVE SESSION MEETING** of the Monmouth County Board of Recreation Commissioners held on **MONDAY EVENING, NOVEMBER 4, 2024**, for the purpose of discussing **LAND ACQUISITION MATTERS**, were upon being put to a vote, approved as recorded by Commissioners Harmon, Hennessy, Horsnall, and Davidson. Vice Chairman Fiore abstained as not being present at the meeting.

The Director indicated that the Minutes of the Executive Session would be made available to the public in ninety (90) days, or upon completion of land acquisition matters.

On a motion made by Commissioner Davidson, seconded by Commissioner Horsnall, the **2023 VOUCHER LIST**, as distributed to the Board for approval, was upon being put to a vote, unanimously approved as recorded.

On a motion made by Commissioner Davidson, seconded by Commissioner Horsnall, the **2024 VOUCHER LIST**, as distributed to the Board for approval, was upon being put to a vote, unanimously approved as recorded.

Andrew J. Spears, Director indicated to the Board that there was no **CORRESPONDENCE RECEIVED** for the Board.

On a motion made by Commissioner Hennessy, seconded by Commissioner Davidson, the meeting was **OPEN** for the **PUBLIC HEARING** on **ADOPTING SUPPLEMENTAL RULES AND REGULATIONS GOVERNING PUBLIC DEER HUNTING ON LANDS MANAGED BY THE MONMOUTH COUNTY PARK SYSTEM** at 7:10 PM. Upon being put to a vote, the motion was unanimously carried.

There being no one present to be heard, it was moved by Commissioner Davidson, seconded by Commissioner Harmon, that the portion of the meeting **OPEN** for the **PUBLIC HEARING** on **ADOPTING SUPPLEMENTAL RULES AND REGULATIONS GOVERNING PUBLIC DEER HUNTING ON LANDS MANAGED BY THE MONMOUTH COUNTY PARK SYSTEM** be **CLOSED**, at 7:11 PM.

On a motion made by Commissioner Harmon, seconded by Commissioner Davidson, the meeting was **OPENED** to the **HEARING OF THE PUBLIC** at 7:12 PM. Upon being put to a vote, the motion was unanimously carried.

There being no one present to be heard, it was moved by Commissioner Harmon, seconded by Commissioner Davidson, that the portion of the meeting **OPEN** to the **HEARING OF THE PUBLIC** be **CLOSED**, at 7:13 PM.

## **DIRECTOR'S REPORT:**

Andrew J. Spears, Director, reviewed with the Board the following **REPORTS:**

### **1. BUDGET REPORTS**

On a motion made by Commissioner Horsnall, seconded by Commissioner Davidson, the **BUDGET REPORTS** were upon being put to a vote, unanimously accepted as reported. (Budget Reports in Minute Book)

### **2. REVENUE REPORT—MONTH OF OCTOBER**

On a motion made by Commissioner Horsnall, seconded by Commissioner Davidson, the **REVENUE REPORT** for the **MONTH OF OCTOBER** was upon being put to a vote, unanimously accepted as reported. (Revenue Report in Minute Book)

### **3. ATTENDANCE REPORT—MONTH OF OCTOBER**

On a motion made by Commissioner Horsnall, seconded by Commissioner Davidson, the **ATTENDANCE REPORT** for the **MONTH OF OCTOBER** was upon being put to a vote, unanimously accepted as reported. (Attendance Report in Minute Book)

### **4. HUMAN RESOURCES TRAINING & SAFETY MONTHLY REPORT — OCTOBER**

On a motion made by Commissioner Horsnall, seconded by Commissioner Davidson, the **HUMAN RESOURCES TRAINING & SAFETY MONTHLY REPORT — OCTOBER**, was upon being put to a vote, unanimously accepted as reported. (Human Resources Training & Safety Monthly Report in Minute Book)

### **5. MCPS TRAINING REQUESTS AS OF NOVEMBER 12, 2024**

On a motion made by Commissioner Horsnall, seconded by Commissioner Davidson, the **MCPS TRAINING REQUESTS AS OF NOVEMBER 12, 2024**, were upon being put to a vote, unanimously accepted as reported. (Human Resources Training & Safety Monthly Report in Minute Book)

### **6. MCBRC 2024 PURCHASING PERFORMANCE REPORT — 3RD QUARTER: JULY 1, 2024 – SEPTEMBER 30, 2024 (Report Date: October 28, 2024)**

On a motion made by Commissioner Horsnall, seconded by Commissioner Davidson, the **MCBRC 2024 PURCHASING PERFORMANCE REPORT – 3<sup>RD</sup> QUARTER: JULY 1, 2024 – SEPTEMBER 30, 2024**, was upon being put to a vote, unanimously accepted as reported. (MCPS Purchasing Performance Report – 3<sup>rd</sup> Qtr.: July – September in Minute Book)

7. **MCPS WEBSITE TRAFFIC REPORT—OCTOBER COMPARISON BY YEARS  
2019 – 2024**

On a motion made by Commissioner Horsnall, seconded by Commissioner Davidson, the **MCPS WEBSITE TRAFFIC REPORT — OCTOBER COMPARISON BY YEARS 2019 - 2024** was upon being put to a vote, unanimously accepted as reported. (MCPS Website Traffic Report in Minute Book)

**COUNTY COMMISSIONER’S REPORT:**

County Commissioner Ross F. Licitra was unable to attend the meeting.

**ITEMS FOR BOARD REVIEW:**

Regarding Items #12 –15, the adoption of various golf fees and charges, Commissioner Michael Harmon asked staff to review the youth golf charges to see if they could be reduced. He stressed the importance of encouraging younger golfers to take up the sport. He said he did not want cost to be a barrier to youth who are considering playing on the County courses.

The following **ITEMS** were **REVIEWED WITH THE BOARD:**

1. Board Action Item #1 – Adopting Supplemental Rules and Regulations Governing Public Deer Hunting on Lands Managed by the Monmouth County Park System, and further Authorizing the Director to post and publish Notice of Adoption.
2. Board Action Item #2 – Recommendation to Authorize the Purchase to Furnish and Deliver Tires, Tubes, and Roadside Service from Service Tire Truck Center, Inc., Edison, NJ, Items: Tires and Tubes; as available under the Monmouth County Co-op Contract (F-15-2025), for the Period of 1/1/25 through 12/31/54, in the Total Contract Amount of \$40,000.00.
3. Board Action Item #3 –Retaining the Extraordinary Unspecifiable Services of Two River Art, LLC dba Kidzart, Atlantic Highlands, NJ, to provide Instruction in Specialized Drawing & Painting Classes, for the Period of January 1, 2025 through December 31, 2025, in an amount not to exceed \$65,832.00, as per proposal dated October 9, 2024, and further Authorizing the Director to send notice of contract award to The Star Ledger a newspaper circulated in the County of Monmouth, as required by law, within twenty (20) days of its passage.
4. Board Action Item #4 – Recommend Approving and Adopting the Monmouth County Park System Marketing Promotional Program for the Year 2025.
5. Board Action Item #5 – Retaining the Extraordinary Unspecifiable Services of Aspiring Artists, LLC, Spring Lake, NJ, to provide Instruction in Impressionistic Painting Classes, for the Period of January 1, 2025 through December 31, 2025, in an amount not to exceed \$57,132.00, as per proposal dated October 7, 2024, and further Authorizing the Director to send notice of contract award to The Star Ledger a newspaper circulated in the County of Monmouth, as required by law, within twenty (20) days of its passage.

6. Board Action Item #6 – Recommend Authorizing Contract Amendment #1, in the Amount of \$646.92, for additional hay in the year 2023, to Holmes Brothers, LLC, Cream Ridge, NJ, for Furnishing and Delivery of Hay and Straw (WC #01-23), as originally awarded by Resolution #R-23-1-9=36, in the Contract Amount Not To Exceed \$17,824.92, for a new Total Amended Contract Amount of \$18,471.84, as modified by Contract Amendment #1.
7. Board Action Item #7 – Recommend acceptance of the written proposal of Lothrop Associates Architects, Inc., Red Bank, NJ, as received on October 30, 2024, proposal dated October 29, 2024, for Providing Professional Architectural and Engineering Services for the Renovation of Bldg. #2026 at Dorbrook Recreation Area, Colts Neck, New Jersey (Ref. #24-41 & PS #51-24), in an Amount Not To Exceed \$144,670.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4.
8. Board Action Item #8 – Recommend Awarding Contract to the lowest responsible bidder, as per bid proposal to Melissa Chill Music, Riegelsville, PA, for Furnishing of a Parent and Child Music Enrichment Program for Children 6 Months through 5 Years of Age (Bid #0009-25), Item: 2025 Service Contract, for the Period of 1/1/25 through 12/31/25; in the Estimated Total Contract Amount of \$63,000.00.
9. Board Action Item #9 – Recommend authorizing the Purchase of Sport Utility Vehicles, Gasoline/Hybrid/Electric, from Hertrich Fleet Services, Inc., Milford, DE, Items: Two (2) 2025 Jeep Grand Cherokee Laredos 4WD, @\$41,959.90 each; as available under NJ State Contract #20-FLEET-01387, T2007, for the Period of 2/19/21 through 2/18/25, in the Total Contract Amount of \$83,919.80.
10. Board Action Item #10 – Recommend authorizing the Purchase of Roof Repair, Replacement, and Maintenance, from Northeast Roof Maintenance, Inc., Perth Amboy, NJ, Item: Roof Replacement and Repairs at Various Park System buildings; as available under the Bergen County Co-op (BC-Bid-23-46), for the Period of 12/6/23 through 12/5/24, in the Total Contract Amount of \$370,330.00.
11. Board Action Item #11 – Recommend Authorizing Contract Amendment #1, in the Amount of \$4,450.00, for additional surveying services, to Johnson, Mirmiran & Thompson, Inc., Trenton, NJ, for Providing Professional Surveying Services of Block 101, Lot 1 (P/O), to be known as Block 101.03, Lot 7, Tinton Falls Borough, New Jersey, ±23.78 Acres, Vacant Property, Owned by: Fort Monmouth Economic Revitalization Authority (FMERA), Project: Additions to Fort Monmouth Recreation Area (Ref. #23-81 & PS #07-24), as originally awarded by Resolution #R-24-5-6=198, in the Contract Amount Not To Exceed \$23,980.00, for a new Total Amended Contract Amount of \$28,430.00, as modified by Contract Amendment #1.
12. Board Action Item #12 – Recommending Adoption of Miscellaneous Golf Course Fees & Charges, to take effect January 1, 2025.
13. Board Action Item #13 as Added to the Agenda – Recommending Adoption of Bel-Aire Golf Course Winter Fees & Charges, to take effect January 1, 2025 through February 28, 2025.

14. Board Action Item #14 as Added to the Agenda – Recommending Adoption of Charleston Springs Golf Course Winter Fees & Charges, to take effect January 1, 2025 through February 28, 2025.
15. Board Action Item #15 as Added to the Agenda – Recommending Adoption of Shark River Golf Course Winter Fees & Charges, to take effect January 1, 2025 through February 28, 2025.

At 7:42 PM, the following **RESOLUTION OF CONSENT** was offered for adoption by Commissioner Davidson, to approve Agenda Items #1 through #15.

WHEREAS, the Monmouth County Board of Recreation Commissioners has received the Tentative Agenda for the Board’s Regular Meeting of November 18, 2024, in advance of the meeting; and

WHEREAS, the Board has had an opportunity to review and consider Agenda Items #1 through #12 for Board Action; and

WHEREAS, the Board also reviewed Agenda Items #13, 14, & 15, as added to the Agenda; and

WHEREAS, the Board is satisfied that the above items as presented to the Board are in order and complete.

NOW, THEREFORE, BE IT RESOLVED that the Monmouth County Board of Recreation Commissioners does hereby approve by consent, Agenda Items #1 through #15.

Seconded by Commissioner Hennessy, and adopted on roll call by the following vote:

In the Affirmative:	Vice Chairman Fiore, Commissioners Harmon, Hennessy, Horsnall, and Davidson
In the Negative:	None
Absent:	Chairman Mandeville, Commissioners Butch, Adcock and Foster

**ITEMS ACTED ON BY THE BOARD OF RECREATION COMMISSIONERS:**

R-24-11-18=417 Resolution offered for adoption by Commissioner Davidson, seconded by Commissioner Hennessy, ADOPTING SUPPLEMENTAL RULES AND REGULATIONS GOVERNING PUBLIC DEER HUNTING ON LANDS MANAGED BY THE MONMOUTH COUNTY PARK SYSTEM, and further AUTHORIZING the DIRECTOR to POST & PUBLISH NOTICE OF ADOPTION. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)

- R-24-11-18=418 Resolution offered for adoption by Commissioner Davidson, seconded by Commissioner Hennessy, AUTHORIZE the PURCHASE to FURNISH AND DELIVER TIRES, TUBES, AND ROADSIDE SERVICE, from SERVICE TIRE TRUCK CENTER, INC., Edison, NJ, ITEMS: Purchase of Tires and Tubes; as available under the Monmouth County Co-op Contract (F-15-2025), for the Period of 1/1/25 through 12/31/25, in the Total Contract Amount of \$40,000.00. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)
- R-24-11-18=419 Resolution offered for adoption by Commissioner Davidson, seconded by Commissioner Hennessy, RETAINING the EXTRAORDINARY UNSPECIFIABLE SERVICES of TWO RIVER ART, LLC, dba KIDZART, Atlantic Highlands, NJ, to provide INSTRUCTION IN SPECIALIZED DRAWING & PAINTING CLASSES, for the Period of January 1, 2025 through December 31, 2025, in an amount not to exceed \$65,832.00, as per proposal dated October 9, 2024, and further AUTHORIZING the DIRECTOR to SEND NOTICE of contract award to The Star Ledger a newspaper circulated in the County of Monmouth, as required by law, within twenty (20) days of its passage. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)
- R-24-11-18=420 Resolution offered for adoption by Commissioner Davidson, seconded by Commissioner Hennessy, APPROVING and ADOPTING the MONMOUTH COUNTY PARK SYSTEM MARKETING PROMOTIONAL PROGRAM FOR THE YEAR 2025. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)
- R-24-11-18=421 Resolution offered for adoption by Commissioner Davidson, seconded by Commissioner Hennessy, RETAINING the EXTRAORDINARY UNSPECIFIABLE SERVICES of ASPIRING ARTISTS, LLC, Spring Lake, NJ, to provide INSTRUCTION IN IMPRESSIONISTIC PAINTING CLASSES, for the Period of January 1, 2025 through December 31, 2025, in an amount not to exceed \$57,132.00, as per proposal dated October 7, 2024, and further Authorizing the Director to send notice of contract award to The Star Ledger a newspaper circulated in the County of Monmouth, as required by law, within twenty (20) days of its passage. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)
- R-24-11-18=422 Resolution offered for adoption by Commissioner Davidson, seconded by Commissioner Hennessy, Authorizing CONTRACT AMENDMENT #1, in the Amount of \$646.92, for additional hay in the year 2023, to HOLMES BROTHERS, LLC, Cream Ridge, NJ, for FURNISHING AND DELIVERY OF HAY AND STRAW (WC #01-23), as originally awarded by Resolution #R-23-1-9=36, in the Contract Amount Not To Exceed \$17,824.92, for a NEW TOTAL AMENDED CONTRACT AMOUNT OF \$18,471.84, AS MODIFIED BY CONTRACT AMENDMENT #1. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)

- R-24-11-18=423 Resolution offered for adoption by Commissioner Davidson, seconded by Commissioner Hennessy, ACCEPTING the WRITTEN PROPOSAL of LOTHROP ASSOCIATES ARCHITECTS, INC., Red Bank, NJ, as received on October 30, 2024, proposal dated October 29, 2024, for PROVIDING PROFESSIONAL ARCHITECTURAL AND ENGINEERING SERVICES FOR THE RENOVATION OF BLDG. #2026 AT DORBROOK RECREATION AREA, COLTS NECK, NEW JERSEY (Ref. #24-41 & PS #51-24), in an Amount Not To Exceed \$144,670.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)
- R-24-11-18=424 Resolution offered for adoption by Commissioner Davidson, seconded by Commissioner Hennessy, AWARDING CONTRACT to the lowest responsible bidder, as per bid proposal to MELISSA CHILL MUSIC, Riegelsville, PA, for FURNISHING OF A PARENT AND CHILD MUSIC ENRICHMENT PROGRAM FOR CHILDREN 6 MONTHS THROUGH 5 YEARS OF AGE (Bid #0009-25), ITEM: 2025 Service Contract, for the Period of 1/1/25 through 12/31/25; in the Estimated Total Contract Amount of \$63,000.00. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)
- R-24-11-18=425 Resolution offered for adoption by Commissioner Davidson, seconded by Commissioner Hennessy, AUTHORIZING the PURCHASE of SPORT UTILITY VEHICLES, GASOLINE/HYBRID/ELECTRIC, from HERTRICH FLEET SERVICES, INC., Milford, DE, ITEMS: Two (2) 2025 Jeep Grand Cherokee Laredos 4WD, @\$41,959.90 each; as available under NJ State Contract #20-FLEET-01387, T2007, for the Period of 2/19/21 through 2/18/25, in the Total Contract Amount of \$83,919.80. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)
- R-24-11-18=426 Resolution offered for adoption by Commissioner Davidson, seconded by Commissioner Hennessy, AUTHORIZING the PURCHASE of ROOF REPAIR, REPLACEMENT, AND MAINTENANCE, from NORTHEAST ROOF MAINTENANCE, INC., Perth Amboy, NJ, ITEM: Roof Replacement and Repairs at Various Park System buildings; as available under the Bergen County Co-op (BC-Bid-23-46), for the Period of 12/6/23 through 12/5/24, in the Total Contract Amount of \$370,330.00. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)
- R-24-11-18=427 Resolution offered for adoption by Commissioner Davidson, seconded by Commissioner Hennessy, Authorizing CONTRACT AMENDMENT #1, in the Amount of \$4,450.00 for additional surveying services, to JOHNSON, MIRMIRAN & THOMPSON, INC., Trenton, NJ, for PROVIDING PROFESSIONAL SURVEYING SERVICES OF BLOCK 101, LOT 1 (P/O), TO BE KNOWN AS BLOCK 101.03, LOT 7, TINTON FALLS BOROUGH, NEW JERSEY, ±23.78 ACRES, VACANT PROPERTY, OWNED BY: FORT MONMOUTH ECONOMIC REVITALIZATION AUTHORITY (FMERA), PROJECT: ADDITIONS TO FORT MONMOUTH RECREATION AREA (Ref. #23-81 & PS #07-24), as originally awarded by Resolution #R-24-5-6=198, in the Contract Amount Not To Exceed \$23,980.00, for a NEW TOTAL AMENDED CONTRACT AMOUNT OF \$28,430.00, AS MODIFIED BY CONTRACT AMENDMENT #1. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)



- R-24-11-18=428 Resolution offered for adoption by Commissioner Davidson, seconded by Commissioner Hennessy, ADOPTING MISCELLANEOUS GOLF COURSE FEES & CHARGES, to take effect January 1, 2025. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)
- R-24-11-18=429 Resolution offered for adoption by Commissioner Davidson, seconded by Commissioner Hennessy, ADOPTING BEL-AIRE GOLF COURSE WINTER FEES & CHARGES, to take effect January 1, 2025 through February 28, 2025. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)
- R-24-11-18=430 Resolution offered for adoption by Commissioner Davidson, seconded by Commissioner Hennessy, ADOPTING CHARLESTON SPRINGS GOLF COURSE WINTER FEES & CHARGES, to take effect January 1, 2025 through February 28, 2025. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)
- R-24-11-18=431 Resolution offered for adoption by Commissioner Davidson, seconded by Commissioner Hennessy, ADOPTING SHARK RIVER GOLF COURSE WINTER FEES & CHARGES, to take effect January 1, 2025 through February 28, 2025. (Resolution in Minute Book)

On a motion made by Commissioner Davidson, seconded by Commissioner Harmon, the Board **AUTHORIZED** the **DIRECTOR** to **ADVERTISE** for the following **BIDS**:

1. Site Preparation and Seeding at Various Monmouth County Parks
2. Invasive Shrub Management at Turkey Swamp Park
3. Furnishing and Delivery of Seed, Lime, Fertilizer, Chemicals, and Agricultural Supplies

Upon being put to a vote, the motion was unanimously carried.

On a motion made by Commissioner Hennessy, seconded by Commissioner Davidson, the Board **AUTHORIZED** the **DIRECTOR** to **SOLICIT PROPOSALS** for the following **PROFESSIONAL/SPECIALIZED SERVICES**:

1. Appraisal Services, Additions to Henry Hudson Trail (Ref. #24-70) (*FAIR & OPEN—UNDER \$17,500.00*)
2. Appraisal Services, Additions to DeBois Creek Recreation Area (#24-71) (*FAIR & OPEN—UNDER \$17,500.00*)
3. Environmental Services, Block 55, Lot 20.06Q, Upper Freehold Township, ±19.4 Acres, Unimproved Property Owned by Lustgarten, for Additions to Crosswicks Creek Park, (Ref. #24-72) (*FAIR & OPEN—UNDER \$17,500.00*)
4. Survey Services, Block 55, Lot 20.06Q, Upper Freehold Township, ±19.4 Acres, Unimproved Property Owned by Lustgarten, for Additions to Crosswicks Creek Park (Ref. #24-73) (*FAIR & OPEN—UNDER \$17,500.00*)
5. Professional Engineering Services for Inspection and Repairs for Dams, Various Locations (Ref. #24-74) (*FAIR & OPEN—OVER \$17,500.00*)

Upon being put to a vote, the motion was unanimously carried.

R-24-11-18=432 At 7:43 PM, a motion for a resolution was made by Commissioner Harmon, seconded by Commissioner Davidson, to move into Executive Session for the following: (Resolution in Minute Book)

- Discussion on active projects in the Municipal Land Preservation Incentive Program

In the Affirmative: Vice Chairman Fiore, Commissioners Harmon, Hennessy, Horsnall, and Davidson

In the Negative: None

Absent: Chairman Mandeville, Commissioners Butch, Adcock and Foster

On a motion made by Commissioner Horsnall, seconded by Commissioner Davidson, the Board voted unanimously to adjourn the Executive Session at 7:59 PM.

At 8:01 PM, on a motion made by Commissioner Horsnall, seconded by Commissioner Davidson, the Board voted unanimously to reconvene the public portion of the meeting.

Andrew J. Spears, Director, reviewed the following **DATES TO REMEMBER** with the Board:

1. **MONDAY EVENING, DECEMBER 2, 2024 – 7:00 PM. Regular Board Meeting.**  
Thompson Park Visitor Center, “Beech Room”, 1<sup>st</sup> Floor, 805 Newman Springs Road, Lincroft, NJ.
2. **MONDAY EVENING, DECEMBER 16, 2024 – 7:00 PM. Regular Board Meeting.**  
Thompson Park Visitor Center, “Beech Room”, 1<sup>st</sup> Floor, 805 Newman Springs Road, Lincroft, NJ.

#### **ITEMS FOR THE GOOD OF THE ORDER:**

Vice Chairman Anthony Fiore asked staff to collect data on athletic field rental fees in the area in anticipation of the construction of new fields at DeBois Creek Recreation Area in Freehold Township. He noted that the facility will have significant revenue potential, especially if marketed to regional and statewide tournaments and events.

Vice Chairman Fiore noted that he had recently played some of the County golf courses and said that he had very positive feedback from his playing partners. He said that the courses’ turf conditions, especially in the tee boxes, were exceptional, considering that there are over 300,000 annual rounds on the County courses.

The Director indicated that there were no additional items to be brought before the Board.

There being no further business, on a motion made by Commissioner Horsnall, seconded by Commissioner Davidson, and by unanimous vote, the regular meeting of the Monmouth County Board of Recreation Commissioners held on Monday Evening, November 18, 2024, was **ADJOURNED** at 8:05 PM.



ANDREW J. SPEARS,  
Director

The following resolution was offered for adoption by Commissioner Davidson:

**RESOLUTION**

R-24-11-18=417

WHEREAS, the Monmouth County Board of Recreation Commissioners operates and maintains various county park and recreation areas pursuant to N.J.S.A. Title 40:12-1 et. seq., for the public's benefit and enjoyment; and

WHEREAS, the Monmouth County Board of Recreation Commissioners has the authority to establish suitable Rules and Regulations Governing the Public's Use of County Park and Recreation Areas as provided for under N.J.S.A. Title 40:12-6; and

WHEREAS, the Monmouth County Board of Recreation Commissioners deems it necessary to ADOPT SUPPLEMENTAL RULES AND REGULATIONS GOVERNING PUBLIC DEER HUNTING ON LANDS MANAGED BY THE MONMOUTH COUNTY PARK SYSTEM, and further AUTHORIZES the DIRECTOR to POST & PUBLISH NOTICE OF ADOPTION; and

WHEREAS, the above mentioned rules and regulations were introduced for adoption by Board Resolution #R-24-10-21=386, at the Board's regular meeting of October 21, 2024, and a public notice of said rules and regulations and the Public Hearing concerning same, was published in The Star Ledger on October 25, 2024, as required by law; and

WHEREAS, said Public Hearing has been held; and

WHEREAS, the above mentioned Rules and Regulations REPLACE the Rules and Regulations as previously adopted by Board Resolution #R-24-1-22=37.

NOW, THEREFORE, BE IT RESOLVED that the Monmouth County Board of Recreation Commissioners does hereby ADOPT SUPPLEMENTAL RULES AND REGULATIONS GOVERNING PUBLIC DEER HUNTING ON LANDS MANAGED BY THE MONMOUTH COUNTY PARK SYSTEM, as hereunto attached; and

BE IT FURTHER RESOLVED that the Rules and Regulations as previously adopted by Board Resolution #R-24-1-22=37, are hereby RESCINDED; and

BE IT FURTHER RESOLVED that said rules and regulations shall take effect immediately, and shall remain in force until amended or rescinded by action of the Board; and

BE IT FURTHER RESOLVED that the BOARD does hereby AUTHORIZE the DIRECTOR to POST AND PUBLISH NOTICE of ADOPTION of said RULES AND REGULATIONS, as required by law.

Seconded by Commissioner Hennessy, and adopted on roll call by the following vote:

In the affirmative:	Vice Chairman Fiore, Commissioners Harmon, Hennessy, Horsnall and Davidson
In the negative:	None
Absent:	Chairman Mandeville, Commissioners Butch, Adcock and Foster

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the regular meeting of the Board on MONDAY EVENING, NOVEMBER 18, 2024.



ANDREW J. SPEARS, Director

R-24-11-18=417

The following resolution was offered for adoption by Commissioner Davidson:

**RESOLUTION**

R-24-11-18=418

WHEREAS, the Monmouth County Board of Recreation Commissioners deems it necessary and advisable to Authorize the PURCHASE to FURNISH AND DELIVER TIRES, TUBES, AND ROADSIDE SERVICE; and

WHEREAS, said TIRES, TUBES, AND ROADSIDE SERVICE are available from SERVICE TIRE TRUCK CENTER, INC., Edison, NJ, ITEMS: Purchase of Tires and Tubes; as available under the Monmouth County Co-op Contract (F-15-2025), for the Period of 1/1/25 through 12/31/25, in the Total Contract Amount of \$40,000.00.

NOW, THEREFORE, BE IT RESOLVED by the Monmouth County Board of Recreation Commissioners that the Director is hereby Authorized to execute the necessary contracts and agreements required to FURNISH AND DELIVER TIRES, TUBES, AND ROADSIDE SERVICE, ITEMS: Purchase of Tires and Tubes, from SERVICE TIRE TRUCK CENTER, INC., 3 Sutton Place, Edison, NJ 08817, as available under the Monmouth County Co-op Contract (F-12-2022), for the Period of 1/1/25 through 12/31/25, in the Total Contract Amount of \$40,000.00; and

BE IT FURTHER RESOLVED that the Certification of the Chief Financial Officer, as to availability of funds, has been filed with the Director, a copy of which is on file in the Purchasing Department, setting forth that the funds are available in Trust Account #52000, Board of Recreation Commissioners (2025), in the Amount of \$40,000.00.

Seconded by Commissioner Hennessy, and adopted on roll call by the following vote:

In the affirmative:	Vice Chairman Fiore, Commissioners Harmon, Hennessy, Horsnall and Davidson
In the negative:	None
Absent:	Chairman Mandeville, Commissioners Butch, Adcock and Foster

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the regular meeting of the Board on MONDAY EVENING, NOVEMBER 18, 2024.



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ANDREW J. SPEARS, Director

R-24-11-18=418

The following resolution was offered for adoption by Commissioner Davidson:

**RESOLUTION**

R-24-11-18=419

WHEREAS, the Monmouth County Board of Recreation Commissioners deems it necessary and advisable to provide INSTRUCTION IN SPECIALIZED DRAWING & PAINTING CLASSES, for the Period of January 1, 2025 through December 31, 2025; and

WHEREAS, it is necessary to retain the services of a qualified individual with expertise, extensive training in drawing, art painting and proven reputation, as well as possessing teaching skills, knowledge of painting techniques and the use of all types of paints, the ability to effectively communicate with, and constructively critique students, and possess interpersonal skills that inspire and motivate students to achieve the desired results; and

WHEREAS, TWO RIVER ART, LLC, dba KIDZART, Atlantic Highlands, NJ, submitted a written proposal for furnishing said INSTRUCTION IN SPECIALIZED DRAWING & PAINTING CLASSES, as outlined in her proposal dated October 9, 2024, in an amount not to exceed \$65,832.00; and

WHEREAS, the Director has certified to the Monmouth County Board of Recreation Commissioners that said services are of an extraordinary unspecifiable nature.

NOW, THEREFORE, BE IT RESOLVED by the Monmouth County Board of Recreation Commissioners:

1. That, TWO RIVER ART, LLC, dba KIDZART, 250 Hillside Avenue, Atlantic Highlands, NJ 07716, be, and she is hereby retained to perform INSTRUCTION IN SPECIALIZED DRAWING & PAINTING CLASSES for the Period of January 1, 2025 through December 31, 2025, as outlined in her proposal of October 9, 2024; and
2. That this contract shall be awarded without competitive bid as the services required are of an extraordinary, unspecifiable service, and the Director has certified the reasons why competitive bidding is not possible; and
3. That notice of this award shall be published in The Star Ledger, a newspaper circulated in the County of Monmouth, as required by law, within twenty (20) days of its passage.

BE IT FURTHER RESOLVED that any fees for additional work over the \$65,832.00 provided for in this resolution will be authorized only upon the approval of the Board, prior to the additional services being performed; and

BE IT FURTHER RESOLVED that the Chairman and Director are hereby authorized to execute the contract on behalf of the Monmouth County Board of Recreation Commissioners; and

BE IT FURTHER RESOLVED that the Certification of the Chief Financial Officer, as to availability of funds, has been filed with the Secretary-Director of the Board, a copy of which is on file in the Purchasing Department setting forth that the funds are available in Trust Account #52000, Board of Recreation Commissioners (2025), in an amount not to exceed \$65,832.00.

Seconded by Commissioner Hennessy, and adopted on roll call by the following vote:

In the affirmative:	Vice Chairman Fiore, Commissioners Harmon, Hennessy, Horsnall and Davidson
In the negative:	None
Absent:	Chairman Mandeville, Commissioners Butch, Adcock and Foster

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the regular meeting of the Board on MONDAY EVENING, NOVEMBER 18, 2024.



ANDREW J. SPEARS, Director

R-24-11-18=419

The following resolution was offered for adoption by Commissioner Davidson:

**RESOLUTION**

R-24-11-18=420

WHEREAS, the Monmouth County Board of Recreation Commissioners deems it desirable to ESTABLISH an ANNUAL MARKETING PROMOTIONAL PROGRAM, as part of the Board's marketing effort for various Monmouth County Park System recreation activities, events, programs, services and facilities for the use and enjoyment of the citizens of Monmouth County; and

WHEREAS, said ANNUAL MARKETING PROMOTIONAL PROGRAM may include, but not limited to, providing awards, premiums, and the waiver of user fees as the result of an individual participating in an awards program, contest and/or drawing, to promote, from time to time, Park System recreation activities, events, programs, services, and facilities; and

WHEREAS, said ANNUAL MARKETING PROMOTIONAL PROGRAM awards, premiums, and waiver of user fees have a value and require that there be established an adopted annual program and accounting.

NOW, THEREFORE, BE IT RESOLVED that the MONMOUTH COUNTY BOARD OF RECREATION COMMISSIONERS does hereby APPROVE the ANNUAL MARKETING PROMOTIONAL PROGRAM FOR THE YEAR 2025, as hereunto attached, for Park System recreation activities, events, programs, services, and facilities; and

BE IT FURTHER RESOLVED that individual Promotional Program awards, premiums, and waiver of user fees and/or services provided shall be limited in value and shall not exceed the park system established retail value of \$500.00 dollars per item; and

BE IT FURTHER RESOLVED that participation in said Marketing Promotional Program shall not be available to employees of the Board or their immediate family members; and

BE IT FURTHER RESOLVED that the DIRECTOR and his DESIGNEE(S) are hereby AUTHORIZED to ADMINISTER said ANNUAL MARKETING PROMOTIONAL PROGRAM for the YEAR 2025 as approved by the Board of Recreation Commissioners; and

BE IT FURTHER RESOLVED that the DIRECTOR or his DESIGNEE(S) shall ESTABLISH AND MAINTAIN an ACCOUNTING OF THE VALUE AND DISTRIBUTION of said ANNUAL MARKETING PROMOTIONAL PROGRAM AWARDS, PREMIUMS, AND WAIVED USER FEES, along with a LIST OF THE NAMES AND ADDRESSES OF THE INDIVIDUALS WHO WERE THE RECIPIENTS; and

BE IT FURTHER RESOLVED that the Director and his Designee(s) are hereby authorized to take all necessary action as may be required by law; and

BE IT FURTHER RESOLVED that this Program shall take effect immediately and shall remain in force during the Year 2025 or until amended or rescinded by action of the Board.

Seconded by Commissioner Hennessy, and adopted on roll call by the following vote:

In the affirmative:	Vice Chairman Fiore, Commissioners Harmon, Hennessy, Horsnall and Davidson
In the negative:	None
Absent:	Chairman Mandeville, Commissioners Butch, Adcock and Foster

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the regular meeting of the Board on MONDAY EVENING, NOVEMBER 18, 2024.



ANDREW J. SPEARS, Director

The following resolution was offered for adoption by Commissioner Davidson:

**RESOLUTION**

R-24-11-18=421

WHEREAS, the Monmouth County Board of Recreation Commissioners deems it necessary and advisable to provide INSTRUCTION IN IMPRESSIONISTIC PAINTING CLASSES for the Period of January 1, 2025 through December 31, 2025; and

WHEREAS, it is necessary to retain the services of a qualified individual with expertise, extensive training in art painting and proven reputation, as well as possessing teaching skills, knowledge of painting techniques and the use of all types of paints, the ability to effectively communicate with, and constructively critique students, and possess interpersonal skills that inspire and motivate students to achieve the desired results; and

WHEREAS, DEBRA STASIAK t/a ASPIRING ARTISTS, LLC, Spring Lake, NJ, submitted a written proposal for furnishing said INSTRUCTION IN IMPRESSIONISTIC PAINTING CLASSES, as outlined in her proposal dated October 7, 2024, in an amount not to exceed \$57,132.00; and

WHEREAS, the Director has certified to the Monmouth County Board of Recreation Commissioners that said services are of an extraordinary unspecifiable nature.

NOW, THEREFORE, BE IT RESOLVED by the Monmouth County Board of Recreation Commissioners:

1. That, DEBRA STASIAK t/a ASPIRING ARTISTS, LLC, P.O. Box 443, Spring Lake, NJ 07762, be, and she is hereby retained to perform INSTRUCTION IN IMPRESSIONISTIC PAINTING CLASSES for the Period of January 1, 2025 through December 31, 2025, as outlined in her proposal of October 7, 2024; and
2. That this contract shall be awarded without competitive bid as the services required are of an extraordinary, unspecifiable service, and the Director has certified the reasons why competitive bidding is not possible; and
3. That notice of this award shall be published in The Star Ledger, a newspaper circulated in the County of Monmouth, as required by law, within twenty (20) days of its passage.

BE IT FURTHER RESOLVED that any fees for additional work over the \$57,132.00 provided for in this resolution will be authorized only upon the approval of the Board, prior to the additional services being performed; and

BE IT FURTHER RESOLVED that the Chairman and Director are hereby authorized to execute the contract on behalf of the Monmouth County Board of Recreation Commissioners; and

BE IT FURTHER RESOLVED that the Certification of the Chief Financial Officer, as to availability of funds, has been filed with the Director, a copy of which is on file in the Purchasing Department setting forth that the funds are available in Trust Account #52000, Board of Recreation Commissioners (2025), in an amount not to exceed \$57,132.00.

Seconded by Commissioner Hennessy, and adopted on roll call by the following vote:

In the affirmative:	Vice Chairman Fiore, Commissioners Harmon, Hennessy, Horsnall and Davidson
In the negative:	None
Absent:	Chairman Mandeville, Commissioners Butch, Adcock and Foster

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the regular meeting of the Board on MONDAY EVENING, NOVEMBER 18, 2024



ANDREW J. SPEARS, Director

R-24-11-18=421

The following resolution was offered for adoption by Commissioner Davidson:

**RESOLUTION**

R-24-11-18=422

WHEREAS, the Monmouth County Board of Recreation Commissioners accepted the written proposal of HOLMES BROTHERS, LLC, Cream Ridge, NJ, for FURNISHING AND DELIVERY OF HAY AND STRAW (WC #01-23), as originally awarded by Resolution #R-23-1-9=36, in the Estimated Total Contract Amount of \$17,824.92; and

WHEREAS, the Board deems it necessary and advisable to Authorize CONTRACT AMENDMENT #1, in the amount of \$646.92, for additional hay in the year 2023.

NOW, THEREFORE, BE IT RESOLVED by the Board that the Director is hereby Authorized to approve CONTRACT AMENDMENT #1, in the amount of \$646.92, for additional hay in the year 2023, to HOLMES BROTHERS, LLC, 86 Jonathan Holmes Road, Cream Ridge, NJ 08514, for FURNISHING AND DELIVERY OF HAY AND STRAW (WC #01-23), as per original contract awarded by Resolution #R-23-1-9=36, in the Estimated Total Contract Amount of \$17,824.92, for a NEW TOTAL AMENDED CONTRACT AMOUNT NOT TO EXCEED \$18,471.84; and

BE IT FURTHER RESOLVED that said CONTRACT AMENDMENT #1 is on file in the Board's Office of Administrative Services; and

BE IT FURTHER RESOLVED that the Certification of the Chief Financial Officer, as to availability of funds, has been filed with the Director, a copy of which is on file in the Purchasing Department setting forth that the funds are available in Trust Account #52000, Board of Recreation Commissioners (2023), in an amount not to exceed \$646.92.

Seconded by Commissioner Hennessy, and adopted on roll call by the following vote:

In the affirmative:	Vice Chairman Fiore, Commissioners Harmon, Hennessy, Horsnall and Davidson
In the negative:	None
Absent:	Chairman Mandeville, Commissioners Butch, Adcock and Foster

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the regular meeting of the Board on MONDAY EVENING, NOVEMBER 18, 2024.



ANDREW J. SPEARS, Director

R-24-11-18=422



The following resolution was offered for adoption by Commissioner Davidson:

**RESOLUTION**

R-24-11-18=423

WHEREAS, the Monmouth County Board of Recreation Commissioners has a need to acquire PROFESSIONAL ARCHITECTURAL AND ENGINEERING SERVICES FOR THE RENOVATION OF BLDG. #2026 AT DORBROOK RECREATION AREA, COLTS NECK, NEW JERSEY (Ref. #24-41 & PS #51-24), as a fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.4; and

WHEREAS, the anticipated term of this contract is November 18, 2024 through November 17, 2025; and

WHEREAS, requests for proposals were received by the Purchasing Agent on or before the required submission date of October 30, 2024; and

WHEREAS, LOTHROP ASSOCIATES ARCHITECTS, INC., Red Bank, NJ, has submitted a written proposal dated October 29, 2024, indicating they will provide PROFESSIONAL ARCHITECTURAL AND ENGINEERING SERVICES FOR THE RENOVATION OF BLDG. #2026 AT DORBROOK RECREATION AREA, COLTS NECK, NEW JERSEY (Ref. #24-41 & PS #51-24), in an Amount Not to Exceed \$144,670.00; and

WHEREAS, the Certification of the Chief Financial Officer, as to availability of funds, has been filed with the Director, a copy of which is on file in the Purchasing Department setting forth that the funds are available in Capital Cash Account #92303, Board of Recreation Commissioners (2024), Project #23003; in an amount not to exceed \$144,670.00.

NOW, THEREFORE, BE IT RESOLVED that the Board of Recreation Commissioners, of the County of Monmouth, does hereby authorize the Chairman and Director to enter into a contract on behalf of the Monmouth County Board of Recreation Commissioners, with LOTHROP ASSOCIATES ARCHITECTS, INC., 125 Half Mile Road, Suite 200, Red Bank, NJ 07701, as per proposal dated October 29, 2024, for PROFESSIONAL ARCHITECTURAL AND ENGINEERING SERVICES FOR THE RENOVATION OF BLDG. #2026 AT DORBROOK RECREATION AREA, COLTS NECK, NEW JERSEY (Ref. #24-41 & PS #51-24), in the Contract Amount Not To Exceed \$144,670.00; and

BE IT FURTHER RESOLVED that the Stockholders Disclosure Certification and the New Jersey Business Registration are on file in the office of the Purchasing Department; and

BE IT FURTHER RESOLVED that any fees for additional work over the \$144,670.00 provided for in this resolution will be authorized only upon the approval of the Board, prior to the additional services being performed.

Seconded by Commissioner Hennessy, and adopted on roll call by the following vote:

In the affirmative:	Vice Chairman Fiore, Commissioners Harmon, Hennessy, Horsnall and Davidson
In the negative:	None
Absent:	Chairman Mandeville, Commissioners Butch, Adcock and Foster

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the regular meeting of the Board on MONDAY EVENING, NOVEMBER 18, 2024.



ANDREW J. SPEARS, Director

R-24-11-18=423

The following resolution was offered for adoption by Commissioner Davidson:

**RESOLUTION**

R-24-11-18=424

WHEREAS, bids were advertised for and received by the Purchasing Agent of the Monmouth County Board of Recreation Commissioners on October 22, 2024, for FURNISHING OF A PARENT AND CHILD MUSIC ENRICHMENT PROGRAM FOR CHILDREN 6 MONTHS THROUGH 5 YEARS OF AGE (Bid #0009-25), which bids were referred to the Director for tabulation, examination, report and recommendation; and

WHEREAS, the bid was considered on an individual item basis and the report of the officials above mentioned, shows that one (1) bid was received, and the following was the lowest responsible bid received in the Estimated Total Contract Amount of \$63,000.00:

MELISSA CHILL MUSIC  
5855 Stoneberry Way  
Riegelsville, PA 18077

**ITEM:** 2025 Service Contract, for the Period of 1/1/25 through 12/31/25.

NOW, THEREFORE, BE IT RESOLVED by the Monmouth County Board of Recreation Commissioners, that the said report as to the said bids be, and the same is hereby accepted and ordered spread upon the minutes; and

BE IT FURTHER RESOLVED that the contract be, and the same is hereby awarded according to the tabulation set forth to the bidder and for the total bid as shown by the said tabulation above set forth; and


BE IT FURTHER RESOLVED that the Chairman and Director are hereby authorized to execute the contract on behalf of the Monmouth County Board of Recreation Commissioners; and

BE IT FURTHER RESOLVED that the Certification of the Chief Financial Officer, as to availability of funds, has been filed with the Director, a copy of which is on file in the Purchasing Department setting forth that the funds are available in Trust Account #52000, Board of Recreation Commissioners (2025), in the estimated amount of \$63,000.00.

Seconded by Commissioner Hennessy, and adopted on roll call by the following vote:

In the affirmative:	Vice Chairman Fiore, Commissioners Harmon, Hennessy, Horsnall and Davidson
In the negative:	None
Absent:	Chairman Mandeville, Commissioners Butch, Adcock and Foster

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the regular meeting of the Board on MONDAY EVENING, NOVEMBER 18, 2024.



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ANDREW J. SPEARS, Director

R-24-11-18=424

The following resolution was offered for adoption by Commissioner Davidson:

**RESOLUTION**

R-24-11-18=425

WHEREAS, the Monmouth County Board of Recreation Commissioners deems it necessary and advisable to Authorize the PURCHASE of SPORT UTILITY VEHICLES, GASOLINE/HYBRID/ELECTRIC; and

WHEREAS, said SPORT UTILITY VEHICLES, GASOLINE/HYBRID/ELECTRIC are available from HERTRICH FLEET SERVICES, INC., Milford, DE, ITEMS: Two (2) 2025 Jeep Grand Cherokee Laredos 4WD, @\$41,959.90 each; as available under NJ State Contract #20-FLEET-01387, T2007, for the Period of 2/19/21 through 2/18/25, in the Total Contract Amount of \$83,919.80.

NOW, THEREFORE, BE IT RESOLVED by the Monmouth County Board of Recreation Commissioners that the Director is hereby Authorized to execute the necessary contracts and agreements required for the PURCHASE of SPORT UTILITY VEHICLES, GASOLINE/HYBRID/ELECTRIC, from HERTRICH FLEET SERVICES, INC., 1427 Bay Road, Milford, DE 19963, ITEMS: Two (2) 2025 Jeep Grand Cherokee Laredos 4WD, @\$41,959.90 each; as available under NJ State Contract #20-FLEET-01387, T2007, for the Period of 2/19/21 through 2/18/25, in the Total Contract Amount of \$83,919.80; and

BE IT FURTHER RESOLVED that the Certification of the Chief Financial Officer, as to availability of funds, has been filed with the Director a copy of which is on file in the Purchasing Department, setting forth that the funds are available in Capital Cash Account #24001, Board of Recreation Commissioners (2024), Project #80601; in the Amount of \$83,919.80.

Seconded by Commissioner Hennessy, and adopted on roll call by the following vote:

In the affirmative:	Vice Chairman Fiore, Commissioners Harmon, Hennessy, Horsnall and Davidson
In the negative:	None
Absent:	Chairman Mandeville, Commissioners Butch, Adcock and Foster

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the regular meeting of the Board on MONDAY EVENING, NOVEMBER 18, 2024.



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ANDREW J. SPEARS, Director

R-24-11-18=425

The following resolution was offered for adoption by Commissioner Davidson:

**RESOLUTION**

R-24-11-18=426

WHEREAS, the Monmouth County Board of Recreation Commissioners has entered into a Cooperative Pricing System Agreement with the Bergen County Co-Op (BC-Bid-23-46), for the Purchase of Goods and/or Services; and

WHEREAS, THE MONMOUTH COUNTY BOARD OF RECREATION COMMISSIONERS DEEMS IT NECESSARY AND ADVISABLE TO AUTHORIZE THE PURCHASE OF ROOF REPAIRS, REPLACEMENT, AND MAINTENANCE; AND

WHEREAS, said ROOF REPAIRS, REPLACEMENT, AND MAINTENANCE are available from NORTHEAST ROOF MAINTENANCE, INC., Perth Amboy, NJ, ITEM: Roof Replacement and Repairs at Various Park System buildings; as available under the Bergen County Co-op (BC-Bid-23-46), for the Period of 12/6/23 through 12/5/24, in the Total Contract Amount of \$370,330.00.

NOW, THEREFORE, BE IT RESOLVED by the Monmouth County Board of Recreation Commissioners that the Director is hereby Authorized to execute the necessary contracts and agreements required for the PURCHASE OF ROOF REPAIRS, REPLACEMENT, AND MAINTENANCE, from NORTHEAST ROOF MAINTENANCE, INC., 649 Catherine Street, Perth Amboy, NJ 08861, ITEM: Roof Replacement and Repairs at Various Park System buildings; as available under the Bergen County Co-op (BC-Bid-23-46), for the Period of 12/6/23 through 12/5/24, in the Total Contract Amount of \$370,330.00; and

BE IT FURTHER RESOLVED that the Certification of the Chief Financial Officer, as to availability of funds, has been filed with the Director, a copy of which is on file in the Purchasing Department, setting forth that the funds are available in Capital Cash Account #20024, Board of Recreation Commissioners (2024), Project #20001, in the Amount of \$370,330.00.

Seconded by Commissioner Hennessy, and adopted on roll call by the following vote:

In the affirmative:	Vice Chairman Fiore, Commissioners Harmon, Hennessy, Horsnall and Davidson
In the negative:	None
Absent:	Chairman Mandeville, Commissioners Butch, Adcock and Foster

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the regular meeting of the Board on MONDAY EVENING, NOVEMBER 18, 2024.



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ANDREW J. SPEARS, Director

R-24-11-18=426

The following resolution was offered for adoption by Commissioner Davidson:

**RESOLUTION**

R-24-11-18=427

WHEREAS, the Monmouth County Board of Recreation Commissioners accepted the written proposal of JOHNSON, MIRMIRAN & THOMPSON, INC., Trenton, NJ, for providing PROFESSIONAL SURVEYING SERVICES OF BLOCK 101, LOT 1 (P/O), TO BE KNOWN AS BLOCK 101.03, LOT 7, TINTON FALLS BOROUGH, NEW JERSEY, ±23.78 ACRES, VACANT PROPERTY, OWNED BY: FORT MONMOUTH ECONOMIC REVITALIZATION AUTHORITY (FMERA), PROJECT: ADDITIONS TO FORT MONMOUTH RECREATION AREA (Ref. #23-81 & PS #07-24), as originally awarded by Resolution #R-24-5-6=198, in the Estimated Total Contract Amount of \$23,980.00; and

WHEREAS, the Board deems it necessary and advisable to Authorize CONTRACT AMENDMENT #1, in the amount of \$4,450.00 for additional surveying services.

NOW, THEREFORE, BE IT RESOLVED by the Board that the Director is hereby Authorized to approve CONTRACT AMENDMENT #1, in the amount of \$4,450.00 for additional surveying services to JOHNSON, MIRMIRAN & THOMPSON, INC., Trenton, NJ, for PROVIDING PROFESSIONAL SURVEYING SERVICES OF BLOCK 101, LOT 1 (P/O), TO BE KNOWN AS BLOCK 101.03, LOT 7, TINTON FALLS BOROUGH, NEW JERSEY, ±23.78 ACRES, VACANT PROPERTY, OWNED BY: FORT MONMOUTH ECONOMIC REVITALIZATION AUTHORITY (FMERA), PROJECT: ADDITIONS TO FORT MONMOUTH RECREATION AREA (Ref. #23-81 & PS #07-24), as per original contract awarded by Resolution #R-24-5-6=198, in the Estimated Total Contract Amount of \$23,980.00, for a NEW TOTAL AMENDED CONTRACT AMOUNT NOT TO EXCEED \$28,430.00; and

BE IT FURTHER RESOLVED that said CONTRACT AMENDMENT #1 is on file in the Board's Office of Administrative Services; and

BE IT FURTHER RESOLVED that the Certification of the Chief Financial Officer, as to availability of funds, has been filed with the Director, a copy of which is on file in the Purchasing Department setting forth that the funds are available in Capital Cash Account #29799, Board of Recreation Commissioners (2024), in an amount not to exceed \$4,450.00.

Seconded by Commissioner Hennessy, and adopted on roll call by the following vote:

In the affirmative:	Vice Chairman Fiore, Commissioners Harmon, Hennessy, Horsnall and Davidson
In the negative:	None
Absent:	Chairman Mandeville, Commissioners Butch, Adcock and Foster

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the regular meeting of the Board on MONDAY EVENING, NOVEMBER 18, 2024



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ANDREW J. SPEARS, Director

R-24-11-18=427

The following resolution was offered for adoption by Commissioner Davidson:

**RESOLUTION**

R-24-11-18=428

WHEREAS, the Monmouth County Board of Recreation Commissioners provides various public recreation facilities and services for the use and enjoyment of the citizens of Monmouth County; and

WHEREAS, certain of these recreation facilities and services are of a specialized nature; and

WHEREAS, it is the policy of the Board to establish fees and charges for those who use these specialized recreation facilities and services to help defray the costs of operating and maintaining said recreation facilities and services; and

WHEREAS, the Board previously adopted the MISCELLANEOUS GOLF COURSE FEES & CHARGES by Resolution #R-23-11-20=451; and

WHEREAS, the Board deems it necessary and advisable to ADOPT the MISCELLANEOUS GOLF COURSE FEES AND CHARGES, to take effect January 1, 2025.

NOW THEREFORE, BE IT RESOLVED that the Monmouth County Board of Recreation Commissioners does hereby ADOPT the MISCELLANEOUS GOLF COURSE FEES & CHARGES, as hereunto attached to take effect January 1, 2025; and

BE IT FURTHER RESOLVED that the Board does hereby RESCIND Resolution #R-23-11-20=451 as previously adopted for MISCELLANEOUS GOLF COURSE FEES & CHARGES, as of January 1, 2025; and

BE IT FURTHER RESOLVED that the above-mentioned fees and charges shall remain in force until amended or rescinded by action of the Board.

Seconded by Commissioner Hennessy, and adopted on roll call by the following vote:

In the affirmative:	Vice Chairman Fiore, Commissioners Harmon, Hennessy, Horsnall and Davidson
In the negative:	None
Absent:	Chairman Mandeville, Commissioners Butch, Adcock and Foster

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the regular meeting of the Board on MONDAY EVENING, NOVEMBER 18, 2024



ANDREW J. SPEARS, Director

R-24-11-18=428

The following resolution was offered for adoption by Commissioner Davidson:

**RESOLUTION**

R-24-11-18=429

WHEREAS, the Monmouth County Board of Recreation Commissioners provides various public recreation facilities and services for the use and enjoyment of the citizens of Monmouth County; and

WHEREAS, certain of these recreation facilities and services are of a specialized nature; and

WHEREAS, it is the policy of the Board to establish fees and charges for those who use these specialized recreation facilities and services to help defray the costs of operating and maintaining said recreation facilities and services; and

WHEREAS, the Board previously adopted the MONMOUTH COUNTY PARK SYSTEM BEL-AIRE GOLF COURSE WINTER FEES & CHARGES by Resolution #R-24-1-22=50; and

WHEREAS, the Board deems it necessary and advisable to ADOPT the MONMOUTH COUNTY PARK SYSTEM BEL-AIRE GOLF COURSE WINTER FEES & CHARGES, for the Period of January 1, 2025 through February 28, 2025.

NOW, THEREFORE, BE IT RESOLVED that the Monmouth County Board of Recreation Commissioners does hereby ADOPT the MONMOUTH COUNTY PARK SYSTEM BEL-AIRE GOLF COURSE WINTER FEES & CHARGES for the Period of January 1, 2025 through February 28, 2025, as hereunto attached; and

BE IT FURTHER RESOLVED that the Board does hereby RESCIND the previously adopted MONMOUTH COUNTY PARK SYSTEM BEL-AIRE GOLF COURSE WINTER FEES & CHARGES, as adopted by Resolution #R-24-1-22=50; and

BE IT FURTHER RESOLVED that the above-mentioned MONMOUTH COUNTY PARK SYSTEM BEL-AIRE GOLF COURSE WINTER FEES & CHARGES shall take effect January 1, 2025 through February 28, 2025, unless amended or rescinded by action of the Board.

Seconded by Commissioner Hennessy, and adopted on roll call by the following vote:

In the affirmative:	Vice Chairman Fiore, Commissioners Harmon, Hennessy, Horsnall and Davidson
In the negative:	None
Absent:	Chairman Mandeville, Commissioners Butch, Adcock and Foster

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the regular meeting of the Board on MONDAY EVENING, NOVEMBER 18, 2024.



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ANDREW J. SPEARS, Director

R-24-11-18=429

The following resolution was offered for adoption by Commissioner Davidson:

**RESOLUTION**

R-24-11-18=430

WHEREAS, the Monmouth County Board of Recreation Commissioners provides various public recreation facilities and services for the use and enjoyment of the citizens of Monmouth County; and

WHEREAS, certain of these recreation facilities and services are of a specialized nature; and

WHEREAS, it is the policy of the Board to establish fees and charges for those who use these specialized recreation facilities and services to help defray the costs of operating and maintaining said recreation facilities and services; and

WHEREAS, the Board deems it necessary and advisable to ADOPT CHARLESTON SPRINGS GOLF COURSE WINTER FEES & CHARGES, to take effect January 1, 2025 through February 28, 2025.

NOW, THEREFORE, BE IT RESOLVED that the Monmouth County Board of Recreation Commissioners does hereby ADOPT the CHARLESTON SPRINGS GOLF COURSE WINTER FEES & CHARGES, to take effect January 1, 2025 through February 28, 2025, as hereunto attached; and

BE IT FURTHER RESOLVED that the Board does hereby RESCIND Resolution #R-23-11-20=446 as previously adopted by the Board; and

BE IT FURTHER RESOLVED that the above-mentioned CHARLESTON SPRINGS GOLF COURSE WINTER FEES & CHARGES shall take effect January 1, 2025 through February 28, 2025, and shall remain in force until amended or rescinded by action of the Board.

Seconded by Commissioner Hennessy, and adopted on roll call by the following vote:

In the affirmative:	Vice Chairman Fiore, Commissioners Harmon, Hennessy, Horsnall and Davidson
In the negative:	None
Absent:	Chairman Mandeville, Commissioners Butch, Adcock and Foster

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the regular meeting of the Board on MONDAY EVENING, NOVEMBER 18, 2024.



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ANDREW J. SPEARS, Director

R-24-11-18=430



The following resolution was offered for adoption by Commissioner Davidson:

**RESOLUTION**

R-24-11-18=431

WHEREAS, the Monmouth County Board of Recreation Commissioners provides various public recreation facilities and services for the use and enjoyment of the citizens of Monmouth County; and

WHEREAS, certain of these recreation facilities and services are of a specialized nature; and

WHEREAS, it is the policy of the Board to establish fees and charges for those who use these specialized recreation facilities and services to help defray the costs of operating and maintaining said recreation facilities and services; and

WHEREAS, the Board previously adopted the MONMOUTH COUNTY PARK SYSTEM SHARK RIVER GOLF COURSE WINTER FEES & CHARGES by Resolution #R-24-1-22=54; and

WHEREAS, the Board deems it necessary and advisable to ADOPT the MONMOUTH COUNTY PARK SYSTEM SHARK RIVER GOLF COURSE WINTER FEES & CHARGES, for the Period of January 1, 2025 through February 28, 2025.

NOW, THEREFORE, BE IT RESOLVED that the Monmouth County Board of Recreation Commissioners does hereby ADOPT the MONMOUTH COUNTY PARK SYSTEM SHARK RIVER GOLF COURSE WINTER FEES & CHARGES for the Period of January 1, 2025 through February 28, 2025, as hereunto attached; and

BE IT FURTHER RESOLVED that the Board does hereby RESCIND the previously adopted MONMOUTH COUNTY PARK SYSTEM SHARK RIVER GOLF COURSE WINTER FEES & CHARGES, as adopted by Resolution #R-24-1-22=54; and

BE IT FURTHER RESOLVED that the above- mentioned MONMOUTH COUNTY PARK SYSTEM SHARK RIVER COURSE WINTER FEES & CHARGES shall take effect January 1, 2025 through February 28, 2025, unless amended or rescinded by action of the Board.

Seconded by Commissioner Hennessy, and adopted on roll call by the following vote:

In the affirmative:	Vice Chairman Fiore, Commissioners Harmon, Hennessy, Horsnall and Davidson
In the negative:	None
Absent:	Chairman Mandeville, Commissioners Butch, Adcock and Foster

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the regular meeting of the Board on MONDAY EVENING, NOVEMBER 18, 2024.



ANDREW J. SPEARS, Director

R-24-11-18=431

The following resolution was offered for adoption by Commissioner Harmon:

**RESOLUTION**

R-24-11-18=432

WHEREAS, the Open Public Meetings Act provides that the Board of Recreation Commissioners may go into executive session to discuss matters that may be confidential or listed pursuant to N.J.S.A. 10:4-12; and

WHEREAS, it is recommended by the Board Attorney and/or Director to go into executive session to discuss matters set forth hereinafter which are permissible for discussion in executive session; and

WHEREAS, notice of this regularly scheduled Board meeting, including date, time, and place, has been posted, and the County Clerk and two (2) newspapers as designated by the Board have been noticed, per the schedule adopted by the Board at its regular meeting of December 18, 2023.

NOW THEREFORE, BE IT RESOLVED that the Monmouth County Board of Recreation Commissioners does hereby recess into Executive Session for Potential Property Acquisitions or Sales – N.J.S.A. 10:4-12-(b)(5) for the purpose of:

- Discussion on active projects in the Municipal Land Preservation Incentive Program

Seconded by Commissioner Davidson, and adopted on roll call by the following vote:

In the Affirmative:	Vice Chairman Fiore, Commissioners Harmon, Hennessy, Horsnall, and Davidson
In the Negative:	None
Absent:	Chairman Mandeville, Commissioners Butch, Adcock and Foster

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the regular meeting of the Board on MONDAY EVENING, NOVEMBER 18, 2024.



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ANDREW J. SPEARS, Director

R-24-11-18=432