

**MINUTES OF THE MONDAY EVENING MAY 8, 2023 REGULAR MEETING OF THE MONMOUTH COUNTY BOARD OF RECREATION COMMISSIONERS HELD IN THE “BEECH ROOM” OF THE THOMPSON PARK VISITOR CENTER, 1<sup>ST</sup> FLOOR, 805 NEWMAN SPRINGS ROAD, LINCROFT, NJ.**

The meeting was called to order by Andrew J. Spears, Director at 7:05 PM.

The following were Present on roll call:

Commissioners:  
Michael G. Harmon  
Thomas E. Hennessy, Jr.  
David W. Horsnall  
Thomas W. Adcock  
Lori Ann Davidson  
Brian Foster

Ross F. Licitra, County Commissioner/MCPS Liaison

The following were Absent on roll call:

Chairman Kevin Mandeville (Excused)  
Vice Chairman Fiore (Excused)  
Commissioner Patricia M. Butch (Excused)

The following were present on roll call:

Special County Counsel Jason Sena  
Andrew J. Spears, Director  
Thomas E. Fobes, Supt. of Co. Parks/Park Operations  
Michael E. Janoski, Co. Park Supt./Golf Operations  
Kevin Dunn, Ass't. Co. Park Supt./Human Resources,  
Training & Safety  
Karen Livingstone, Public Information/Volunteers  
Gail L. Hunton, Chief of Acquisition & Design

Commissioner Michael G. Harmon read the following Statement of Adequate Public Notice:

“Statement of Adequate Public Notice of Meeting in compliance with the ‘Open Public Meetings Act’, Laws of the State of NJ, Chapter 231, P.L. 1975. Notice of meeting has been posted, and The Star Ledger and other newspapers circulated in Monmouth County, and the County Clerk have been noticed, including date, time and place, as adopted by the Monmouth County Board of Recreation Commissioners at their regular meeting of November 21, 2022, as required by law.” “Both adequate and electronic notice of the meeting has been provided, specifying the time, place, and manner in which such notice was provided.”

Commissioner Michael G. Harmon led the Board in the Pledge of Allegiance and asked for the observance of a moment of silence.

On a motion made by Commissioner Horsnall, seconded by Commissioner Davidson, the **MINUTES** of the **REGULAR MEETING** of the Monmouth County Board of Recreation Commissioners held on **MONDAY EVENING, APRIL 24, 2023**, were upon being put to a vote, unanimously approved as recorded. (Approved as recorded by Commissioners Harmon, Horsnall, Davidson, and Foster. Commissioners Hennessy and Adcock abstained as not being present at the meeting.)

On a motion made by Commissioner Horsnall, seconded by Commissioner Foster, the **MINUTES** of the **EXECUTIVE SESSION MEETING** of the Monmouth County Board of Recreation Commissioners held on **MONDAY EVENING, APRIL 24, 2023**, for the purpose of discussing **PERSONNEL MATTERS**, were upon being put to a vote, unanimously approved as recorded. (Approved as recorded by Commissioners Harmon, Horsnall, Davidson, and Foster. Commissioners Hennessy and Adcock abstained as not being present at the meeting.)

On a motion made by Commissioner Horsnall, seconded by Commissioner Foster, the **MINUTES** of the **EXECUTIVE SESSION MEETING** of the Monmouth County Board of Recreation Commissioners held on **MONDAY EVENING, APRIL 24, 2023**, for the purpose of discussing **LAND ACQUISITION MATTERS**, were upon being put to a vote, unanimously approved as recorded. (Approved as recorded by Commissioners Harmon, Horsnall, Davidson, and Foster. Commissioners Hennessy and Adcock abstained as not being present at the meeting.)

On a motion made by Commissioner Davidson, seconded by Commissioner Foster, the **2022 VOUCHER LIST**, as distributed to the Board for approval, was upon being put to a vote, unanimously approved as recorded.

On a motion made by Commissioner Davidson, seconded by Commissioner Foster, the **2023 VOUCHER LIST**, as distributed to the Board for approval, was upon being put to a vote, unanimously approved as recorded.

#### **CORRESPONDENCE:**

Director Andrew Spears shared with the Board that there had been a number of recent social media posts from residents objecting to the fees for kayak launching at Swimming River Park. Mr. Spears said that he would review the current fee structure and make a proposal for the Board for adjustment of the season ramp pass fee for non-trailerred vessels.

On a motion made by Commissioner Horsnall, seconded by Commissioner Davidson, the meeting was **OPENED** to the **HEARING OF THE PUBLIC** at 7:08 PM. Upon being put to a vote, the motion was unanimously carried.

There being no one present to be heard, it was moved by Commissioner Hennessy, seconded by Commissioner Adcock, that the portion of the meeting **OPEN** to the **HEARING OF THE PUBLIC** be **CLOSED**, at 7:09 PM.

## **PARKS REPORT:**

County Park Superintendent Tom Fobes presented to the Board a review of recent activity in the parks. He presented photos of Park Ranger response to two recent storm events. He also included images of other recent Ranger activity including relocation of the Fisherman's Cove overflow parking lot, preparation for the seasonal openings of Portland Place and Seven Presidents Oceanfront Park, and preparations for the ribbon cutting at Swimming River Park. Mr. Fobes also discussed the installation of a new restroom trailer at the Nomoco Activity Area of Turkey Swamp Park. He thanked the Board for their support and guidance.

County Commissioner Lori Ann Davidson commented that she and her family recently camped at Turkey Swamp Park and enjoyed their stay. She suggested that we note on the web site that certain campsites require additional garden hose to make a connection from the hydrant to the patron's camper.

## **COUNTY COMMISSIONER'S REPORT:**

County Commissioner Ross F. Licitra noted he had nothing to report.

## **ITEMS FOR BOARD REVIEW:**

The following **ITEMS** were **REVIEWED WITH THE BOARD:**

1. Board Action Item #1 – Recommending award of contract to the lowest responsible bidder, as per bid proposal to D&M Fireworks, LLC, Bally, PA, for Furnishing and Display of Fireworks and All Associated Services (Bid #0049-23), Item: Total Cost, Contract Period July 26, 2023; with the Board of Recreation Commissioners reserving the option to extend the contract for two (2) additional one (1) year periods (2024 & 2025), under the same terms and conditions, as per bid specification; in the Total Contract Amount of \$14,000.00.
2. Board Action Item #2 – Authorizing Change Order #1, in the amount of \$7,000.00, increasing existing contract amount by twenty percent (20%) as allowed by law, to Grass Roots Turf Products, Inc., Mount Freedom, NJ, for Furnishing and Delivery of Golf Course Driving Range Supplies (Bid #0017-23), Item: 2023 Supply Contract for the Period of 01/01/23 through 12/31/23, with the Board of Recreation Commissioners reserving the option to extend the contract for two (2) additional one (1) year periods (2024 & 2025), under the same terms and conditions, as per bid specification, as originally awarded by Resolution #R-22-12-19=418 in the Contract Amount of \$35,000.00, for a new Total Change Order #1 Contract Amount of \$42,000.00.
3. Board Action Item #3 – Authorizing the Purchase of Facilities Maintenance and Repair & Operations and Industrial Supplies, from Grainger Industrial Supply, South Plainfield, NJ, Items: Movin Cool Climate Pro Portable Air Conditioner with accordion duct and ceiling tile kit; as available under NJ State Contract #19-FLEET-00566, for the Period of 10/01/18 through 06/30/24, in the Total Contract Amount of \$23,544.24.

4. Board Action Item #4 – Authorizing the Purchase of Grounds Maintenance Equipment from Deere & Company, Cary, NC, Items: Two (2) John Deere Gators XUV835M, Model Year 2023, @\$17,961.10 each; as available under National Co-op, Sourcewell Contract #031121-DAC, for the Period of 4/30/21 through 4/30/25, in the Total Contract Amount of \$35,922.20.
5. Board Action Item #5 – Recommending award of contract to the lowest responsible bidder, as per bid proposal to Brennan Brothers Contracting LLC, Old Bridge, NJ, for Dorbrook Program Building Patio and Service Drive Installation (Bid #0048-23), Item: Total Base Bid (Period of Contract 09/05/23 through 12/1/23); in the Total Contract Amount of \$167,300.00.
6. Board Action Item #6 – Recommend acceptance of the written proposal of Patjo Appraisal Services, Inc., Kendall Park, NJ, for Providing Professional Appraisal Services of Block 144, Lot 6, Marlboro Township, and Block 18, Lot 20, Holmdel Township, Vacant/Improved Property, Owned by: Kilcummins-Dover Property, LLC c/o Manzo, ±62.49 Acres, Project: Pleasant Valley Forest Project (Holmdel Park), Interest: Fee Simple/Easement (Ref. #23-09 & PS #20-23); in an amount not to exceed \$2,450.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4.
7. Board Action Item #7 – Recommend acceptance of the written proposal of Wade Appraisal, LLC, Metuchen, NJ, for Providing Professional Appraisal Services of of Block 144, Lot 6, Marlboro Township, and Block 18, Lot 20, Holmdel Township, Vacant/Improved Property, Owned by: Kilcummins-Dover Property, LLC c/o Manzo, ±62.49 Acres, Project: Pleasant Valley Forest Project (Holmdel Park), Interest: Fee Simple/Easement (Ref. #23-09 & PS #20-23); in an amount not to exceed \$2,450.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4.
8. Board Action Item #8 – Authorizing Contract Amendment #1, in the Amount of \$983.96 for additional veterinary services required in 2022, to Coastal Elite Veterinary Services, Howell, NJ, for Providing Professional Veterinary Services (PS #04-22), for the Period of January 1, 2022 through December 31, 2022, as originally awarded by Resolution #R-21-12-20=424, in the Contract Amount Not To Exceed \$42,500.00, for a new Total Amended Contract Amount of \$43,483.96, as modified by Contract Amendment #1.
9. Board Action Item #9 – Recommending award of contract to the lowest responsible bidder, as per bid proposal to Roelynn Litho, Inc., Lakewood, NJ, for Furnishing and Delivery of Printing Services (Rebid Proposal #3) (Bid #0051-23), Item: Proposal #3 (Period of Contract 05/08/23 through 12/31/23); in the Estimated Total Contract Amount of \$9,500.00.
10. Board Action Item #10 – Recommend acceptance of the written proposal of Roberts Engineering Group, LLC, Hamilton, NJ, for Providing Professional Surveying Services of Portion of Block 751, Lot 1, Wall Township, New Jersey, ±856.23 Linear Feet, Owned by: County of Monmouth, Project: Partial Boundary Line Survey – Shark River Park (Ref. #23-10 & PS #19-23); in an amount not to exceed \$3,850.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4.

Commissioner Michael Harmon commented on the parking agreement with the Borough of Manasquan at Fisherman's Cove Conservation Area.

11. Board Action Item #11 – Authorizing a One (1) Year Renewal of the Temporary Use and Occupancy Agreement between the County of Monmouth and the Borough of Manasquan, by mutual agreement, for Public Overflow Parking at the Pompano Avenue Parking Area, on a Portion of Block 188, Lot 1.01, being a part of Fisherman's Cove Conservation Area, for the 2023 Summer Beach Season, between Memorial Day and Labor Day, inclusive, as per the terms and conditions of the Temporary Use and Occupancy Agreement, with the Borough of Manasquan.
12. Board Action Item #12 as Added to the Agenda – Authorizing Contract Amendment #1, in the Amount of \$14,335.00, due to discovery of two areas of concern requiring further investigation, to Gibson & Stattel Environmental, Inc., Bridgeton, NJ, for Providing a Professional Preliminary Assessment/Site Investigation (PA/SI) of Block 66.01, Lot 26, Howell Township, New Jersey, ±30.70 Acres, Owned by Ferreira Family Trust, Vacant Property, Project: Additions to Manasquan Reservoir (Ref. #22-52 & PS #76-22), as originally awarded by Resolution #R-22-12-19=413, in the Contract Amount Not To Exceed \$2,800.00, for a new Total Amended Contract Amount of \$17,135.00, as modified by Contract Amendment #1, and further Authorizing the Director to send notice of Contract Amendment to The Star Ledger, a newspaper circulated in the County of Monmouth, as required by law, within twenty (20) days of its passage.
13. Board Action Item #13 as Added to the Agenda – Recommend acceptance of the written proposal of Patjo Appraisal Services, Inc., Kendall Park, NJ, as received on April 26, proposal dated April 25, 2023, for Providing Professional Appraisal Services of Block 139, Lot 5, Atlantic Highlands, Improved Property, Owned by: Diocese of Trenton, ±3.97 Acres, Project: Bayshore Regional Recreation Center, Interest: Fee Simple (Ref. #23-07 & PS #21-23); in an amount not to exceed \$3,450.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4.
14. Board Action Item #14 as Added to the Agenda – Recommend acceptance of the written proposal of Ronald A. Curini Appraisal Co., Inc., Hamilton, NJ, as received on April 26, 2023, proposal dated April 17, 2023, for Providing Professional Appraisal Services of Block 139, Lot 5, Atlantic Highlands, Improved Property, Owned by: Diocese of Trenton, ±3.97 Acres, Project: Bayshore Regional Recreation Center, Interest: Fee Simple (Ref. #23-07 & PS #21-23); in an amount not to exceed \$4,900.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4.
15. Board Action Item #15 as Added to the Agenda – Authorizing Change Order #1, in the amount of \$4,950.00 to provide and install two (2) meter trench drain and ADS pipe, to DCRS, LLC, Cream Ridge, NJ, for Reconstruction of a Gravel Path and Drainage Structures at Deep Cut Gardens, Middletown, New Jersey (WC #07-22), as originally awarded by Resolution #R-22-11-21=358 in the Contract Amount of \$38,900.50, for a new Total Change Order #1 Contract Amount of \$43,850.50.

16. Board Action Item #16 as Added to the Agenda – Authorizing Contract Amendment #1, in the Amount of \$1,537.00 for additional medical services required in 2022, to Meridian Occupational Health, P.C. dba HMH Occupational Health, Eatontown, NJ, for Providing Professional Medical Services (PS #06-22), (for the Period of 01/24/22 through 12/31/22), as originally awarded by Resolution #R-22-1-24=45, in the Contract Amount Not To Exceed \$17,000.00, for a new Total Amended Contract Amount of \$18,537.00, as modified by Contract Amendment #1.

At 7:38 PM, the following **RESOLUTION OF CONSENT** was offered for adoption by Commissioner Hennessy, to approve Agenda Items #1 through #16.

WHEREAS, the Monmouth County Board of Recreation Commissioners has received the Tentative Agenda for the Board's Regular Meeting of May 8, 2023, in advance of the meeting; and

WHEREAS, the Board has had an opportunity to review and consider Agenda Items #1 through #11 for Board Action; and

WHEREAS, the Board also reviewed Agenda Items #12-16, as added to the Agenda; and

WHEREAS, the Board is satisfied that the above items as presented to the Board are in order and complete.

NOW, THEREFORE, BE IT RESOLVED that the Monmouth County Board of Recreation Commissioners does hereby approve by consent, Agenda Items #1 through #16.

Seconded by Commissioner Davidson, and adopted on roll call by the following vote:

In the Affirmative: Commissioners Harmon, Hennessy, Horsnall,  
Adcock, Davidson, and Foster

In the Negative: None

Absent: Chairman Mandeville, Vice Chairman Fiore, and  
Commissioner Butch

**ITEMS ACTED ON BY THE BOARD OF RECREATION COMMISSIONERS:**

- R-23-5-8=163 Resolution offered for adoption by Commissioner Hennessy, seconded by Commissioner Davidson, AWARDING CONTRACT to the lowest responsible bidder, as per bid proposal to D&M FIREWORKS, LLC, Bally, PA, for FURNISHING AND DISPLAY OF FIREWORKS AND ALL ASSOCIATED SERVICES (Bid #0049-23), ITEM: Total Cost, Contract Period July 26, 2023; with the Board of Recreation Commissioners RESERVING the OPTION TO EXTEND the CONTRACT for TWO (2) ADDITIONAL ONE (1) YEAR PERIODS (2024 & 2025), under the same terms and conditions, as per bid specification; in the Total Contract Amount of \$14,000.00. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)

- R-23-5-8=164 Resolution offered for adoption by Commissioner Hennessy, seconded by Commissioner Davidson, Authorizing CHANGE ORDER #1, in the amount of \$7,000.00, increasing existing contract amount by twenty percent (20%) as allowed by law, to GRASS ROOTS TURF PRODUCTS, INC., Mount Freedom, NJ, for FURNISHING AND DELIVERY OF GOLF COURSE DRIVING RANGE SUPPLIES (Bid #0017-23), ITEM: 2023 Supply Contract for the Period of 01/01/23 through 12/31/23, with the Board of Recreation Commissioners RESERVING the OPTION TO EXTEND the CONTRACT for TWO (2) ADDITIONAL ONE (1) YEAR PERIODS (2024 & 2025), under the same terms and conditions, as per bid specification, as originally awarded by Resolution #R-22-12-19=418 in the Contract Amount of \$35,000.00, for a NEW TOTAL CHANGE ORDER #1 CONTRACT AMOUNT OF \$42,000.00. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)
- R-23-5-8=165 Resolution offered for adoption by Commissioner Hennessy, seconded by Commissioner Davidson, AUTHORIZING the PURCHASE of FACILITIES MAINTENANCE AND REPAIR & OPERATIONS AND INDUSTRIAL SUPPLIES, from GRAINGER INDUSTRIAL SUPPLY, South Plainfield, NJ, ITEMS: Movin Cool Climate Pro Portable Air Conditioner with accordion duct & ceiling tile kit; as available under NJ State Contract #19-FLEET-00566, for the Period of 10/01/18 through 06/30/24, in the Total Contract Amount of \$23,544.24. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)
- R-23-5-8=166 Resolution offered for adoption by Commissioner Hennessy, seconded by Commissioner Davidson, AUTHORIZING THE PURCHASE OF GROUNDS MAINTENANCE EQUIPMENT from DEERE & COMPANY, Cary, NC, ITEMS: Two (2) John Deere Gators XUV835M, Model Year 2023, @\$17,961.10 each; as available under National Co-op, Sourcewell Contract #031121-DAC, for the Period of 4/30/21 through 4/30/25, in the Total Contract Amount of \$35,922.20. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)
- R-23-5-8=167 Resolution offered for adoption by Commissioner Hennessy, seconded by Commissioner Davidson, AWARDING CONTRACT to the lowest responsible bidder, as per bid proposal to BRENNAN BROTHERS CONTRACTING, LLC, Old Bridge, NJ, for DORBROOK PROGRAM BUILDING PATIO AND SERVICE DRIVE INSTALLATION (Bid #0048-23), ITEM: Total Base Bid (Period of Contract 09/05/23 through 12/1/23); in the Total Contract Amount of \$167,300.00. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)

- R-23-5-8=168 Resolution offered for adoption by Commissioner Hennessy, seconded by Commissioner Davidson, ACCEPTING the WRITTEN PROPOSAL of PATJO APPRAISAL SERVICES, INC., Kendall Park, NJ, as received on April 26, 2023, proposal dated April 25, 2023, for PROVIDING PROFESSIONAL APPRAISAL SERVICES OF BLOCK 144, LOT 6, MARLBORO TOWNSHIP, AND BLOCK 18, LOT 20, HOLMDEL TOWNSHIP, VACANT/IMPROVED PROPERTY, OWNED BY: KILCUMMINS-DOVER PROPERTY, LLC C/O MANZO, ±62.49 ACRES, PROJECT: PLEASANT VALLEY FOREST PROJECT (HOLMDEL PARK), INTEREST: FEE SIMPLE/EASEMENT (Ref. #23-09 & PS #20-23), in an Amount Not To Exceed \$2,450.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)
- R-23-5-8=169 Resolution offered for adoption by Commissioner Hennessy, seconded by Commissioner Davidson, ACCEPTING the WRITTEN PROPOSAL of WADE APPRAISAL, LLC, Metuchen, NJ, as received on April 26, 2023, proposal dated April 18, 2023, for PROVIDING PROFESSIONAL APPRAISAL SERVICES OF BLOCK 144, LOT 6, MARLBORO TOWNSHIP, AND BLOCK 18, LOT 20, HOLMDEL TOWNSHIP, VACANT/IMPROVED PROPERTY, OWNED BY: KILCUMMINS-DOVER PROPERTY, LLC C/O MANZO, ±62.49 ACRES, PROJECT: PLEASANT VALLEY FOREST PROJECT (HOLMDEL PARK), INTEREST: FEE SIMPLE/EASEMENT (Ref. #23-09 & PS #20-23), in an Amount Not To Exceed \$2,450.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)
- R-23-5-8=170 Resolution offered for adoption by Commissioner Hennessy, seconded by Commissioner Davidson, Authorizing CONTRACT AMENDMENT #1, in the Amount of \$983.96 for additional veterinary services required in 2022, to COASTAL ELITE VETERINARY SERVICES, Howell, NJ, for PROVIDING PROFESSIONAL VETERINARY SERVICES (PS #04-22), for the Period of January 1, 2022 through December 31, 2022, as originally awarded by Resolution #R-21-12-20=424, in the Contract Amount Not To Exceed \$42,500.00, for a NEW TOTAL AMENDED CONTRACT AMOUNT OF \$43,483.96, AS MODIFIED BY CONTRACT AMENDMENT #1. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)
- R-23-5-8=171 Resolution offered for adoption by Commissioner Hennessy, seconded by Commissioner Davidson, AWARDING CONTRACT to the lowest responsible bidder, as per bid proposal to ROELYNN LITHO, INC., Lakewood, NJ, for FURNISHING AND DELIVERY OF PRINTING SERVICES (Rebid Proposal #3) (Bid #0051-23), Item: Proposal #3 (Period of Contract 05/08/23 through 12/31/23); in the Estimated Total Contract Amount of \$9,500.00. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)



- R-23-5-8=172 Resolution offered for adoption by Commissioner Hennessy, seconded by Commissioner Davidson, ACCEPTING the WRITTEN PROPOSAL of ROBERTS ENGINEERING GROUP, LLC, Hamilton, NJ, for PROVIDING PROFESSIONAL SURVEYING SERVICES OF PORTION OF BLOCK 751, LOT 1, WALL TOWNSHIP, NEW JERSEY, ±856.23 LINEAR FEET, OWNED BY: COUNTY OF MONMOUTH, PROJECT: PARTIAL BOUNDARY LINE SURVEY – SHARK RIVER PARK (Ref. #23-10 & PS #19-23); in an amount not to exceed \$3,850.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)
- R-23-5-8=173 Resolution offered for adoption by Commissioner Hennessy, seconded by Commissioner Davidson, AUTHORIZING a ONE (1) YEAR RENEWAL of the TEMPORARY USE AND OCCUPANCY AGREEMENT between the COUNTY OF MONMOUTH and the BOROUGH OF MANASQUAN, by mutual agreement, for PUBLIC OVERFLOW PARKING at the POMPANO AVENUE PARKING AREA, on a PORTION OF BLOCK 188, LOT 1.01, being a part of FISHERMAN’S COVE CONSERVATION AREA, for the 2023 SUMMER BEACH SEASON, between MEMORIAL DAY AND LABOR DAY, inclusive, as per the terms and conditions of the TEMPORARY USE AND OCCUPANCY AGREEMENT, with the BOROUGH OF MANASQUAN. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)
- R-23-5-8=174 Resolution offered for adoption by Commissioner Hennessy, seconded by Commissioner Davidson, Authorizing CONTRACT AMENDMENT #1, in the Amount of \$14,335.00, due to discovery of two areas of concern requiring further investigation, to GIBSON & STATTEL ENVIRONMENTAL, INC., Bridgeton, NJ, for PROVIDING A PROFESSIONAL PRELIMINARY ASSESSMENT/SITE INVESTIGATION (PA/SI) OF BLOCK 66.01, LOT 26, HOWELL TOWNSHIP, NEW JERSEY, ±30.70 ACRES, OWNED BY FERREIRA FAMILY TRUST, VACANT PROPERTY, PROJECT: ADDITIONS TO MANASQUAN RESERVOIR (Ref. #22-52 & PS #76-22), as originally awarded by Resolution #R-22-12-19=413, in the Contract Amount Not To Exceed \$2,800.00, for a NEW TOTAL AMENDED CONTRACT AMOUNT OF \$17,135.00, AS MODIFIED BY CONTRACT AMENDMENT #1, and further AUTHORIZING the DIRECTOR to SEND NOTICE of Contract Amendment to The Star Ledger, a newspaper circulated in the County of Monmouth, as required by law, within twenty (20) days of its passage. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)

- R-23-5-8=175 Resolution offered for adoption by Commissioner Hennessy, seconded by Commissioner Davidson, ACCEPTING the WRITTEN PROPOSAL of PATJO APPRAISAL SERVICES, INC., Kendall Park, NJ, as received on April 26, 2023, proposal dated April 25, 2023, for PROVIDING PROFESSIONAL APPRAISAL SERVICES OF BLOCK 139, LOT 5, ATLANTIC HIGHLANDS, IMPROVED PROPERTY, OWNED BY: DIOCESE OF TRENTON, ±3.97 ACRES, PROJECT: BAYSHORE REGIONAL RECREATION CENTER, INTEREST: FEE SIMPLE (Ref. #23-07 & PS #21-23); in an amount not to exceed \$3,450.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)
- R-23-5-8=176 Resolution offered for adoption by Commissioner Hennessy, seconded by Commissioner Davidson, ACCEPTING the WRITTEN PROPOSAL of RONALD A. CURINI APPRAISAL CO., INC., Hamilton, NJ, as received on April 26, 2023, proposal dated April 17, 2023, for PROVIDING PROFESSIONAL APPRAISAL SERVICES OF BLOCK 139, LOT 5, ATLANTIC HIGHLANDS, IMPROVED PROPERTY, OWNED BY: DIOCESE OF TRENTON, ±3.97 ACRES, PROJECT: BAYSHORE REGIONAL RECREATION CENTER, INTEREST: FEE SIMPLE (Ref. #23-07 & PS #21-23); in an amount not to exceed \$4,900.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)
- R-23-5-8=177 Resolution offered for adoption by Commissioner Hennessy, seconded by Commissioner Davidson, Authorizing CHANGE ORDER #1, in the amount of \$4,950.00 to provide and install two (2) meter trench drain and ADS pipe, to DCRS, LLC, Cream Ridge, NJ, for RECONSTRUCTION OF A GRAVEL PATH AND DRAINAGE STRUCTURES AT DEEP CUT GARDENS, MIDDLETOWN, NEW JERSEY (WC #07-22), as originally awarded by Resolution #R-22-11-21=358 in the Contract Amount of \$38,900.50, for a NEW TOTAL CHANGE ORDER #1 CONTRACT AMOUNT OF \$43,850.50. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)
- R-23-5-8=178 Resolution offered for adoption by Commissioner Hennessy, seconded by Commissioner Davidson, Authorizing CONTRACT AMENDMENT #1, in the Amount of \$1,537.00 for additional medical services required in 2022, to MERIDIAN OCCUPATIONAL HEALTH, P.C. dba HMH OCCUPATIONAL HEALTH, Eatontown, NJ, for PROVIDING PROFESSIONAL MEDICAL SERVICES (PS #06-22), (for the Period of 01/24/22 through 12/31/22), as originally awarded by Resolution #R-22-1-24=45, in the Contract Amount Not To Exceed \$17,000.00, for a NEW TOTAL AMENDED CONTRACT AMOUNT OF \$18,537.00, AS MODIFIED BY CONTRACT AMENDMENT #1. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)

The Director reported to the Board that there were **no BIDs to be advertised**.

On a motion made by Commissioner Hennessy, seconded by Commissioner Foster, the Board **AUTHORIZED** the **DIRECTOR** to **SOLICIT PROPOSALS** for the following **PROFESSIONAL/SPECIALIZED SERVICES**:

1. Appraisal Services, Block 27.01, Lots 1-19, Block 27.02, Lots 1-9, Block 27.03, Lots 1-24, Block 24.04, Lots 2-45, Upper Freehold Twp.,  $\pm 269.62$  Acres, Improved Property, Owned by Taft, for Additions to Crosswicks Creek Park (Ref. #23-12 ) (*NON-FAIR & OPEN*)
2. Appraisal Services, Block 60.01, Lot 2.02, Tinton Falls,  $\pm 0.67$  Acres, Improved Property, Owned by Millet, for Additions to Swimming River Greenway (Ref. #23-14) (*NON-FAIR & OPEN*)
3. Appraisal Services, Block 177, Lot 107, Howell Township,  $\pm 2.62$  Acres, Unimproved Property, Owned by Campo Enterprises, for additions to Yellow Brook Tract (Ref. #23-15) (*FAIR & OPEN—OVER \$17,500.00*)
4. Appraisal Services, Block 108, Lots 14 & 17, Freehold Township,  $\pm 53.96$  Acres, Unimproved Property, Owned by DJD Associates, LLC, for additions to Turkey Swamp Park (Ref. #23-17) (*FAIR & OPEN—OVER \$17,500.00*)
5. Appraisal Services, Block 35, Lot 4.101, Upper Freehold Township,  $\pm 6.43$  Acres, Unimproved Property, Owned by Grilletto, for additions to Crosswicks Creek Park (Ref. #23-18) (*FAIR & OPEN—OVER \$17,500.00*)
6. Appraisal Services, Block 27, Lots 19, & 19Q, Millstone Twp.,  $\pm 37.96$  Acres, Improved Property, Owned by Mayer, for Conservation Easement – Perrineville Lake Park Highlands (Ref. #23-19) (*FAIR & OPEN—OVER \$17,500.00*)
7. Appraisal Services, Block 108, Lots 22, 22Q Farm, Freehold Township,  $\pm 6.76$  Acres, Improved Property, Owned by Cain, Lorraine, C., for additions to Turkey Swamp Park (Ref. #23-20) (*FAIR & OPEN—OVER \$17,500.00*)
8. Appraisal Services, Block 51, Lot 7.01, Upper Freehold Township,  $\pm 2.53$  Acres, Improved Property, Owned by Wayne A. Blanda, for additions to Crosswicks Creek Park (Ref. #23-21) (*FAIR & OPEN—OVER \$17,500.00*)
9. Appraisal Services, Block 156, Lot 9.04, Howell Township,  $\pm 10.83$  Acres, Improved Property, Owned by Derrick Hanna, for additions to Manasquan River Greenway (Ref. #23-23) (*FAIR & OPEN—OVER \$17,500.00*)
10. Appraisal Services, Block 119, Lot 12.01, Marlboro Township,  $\pm 8.54$  Acres, Improved Property, Owned by Paul Terzulli, for additions to Freneau Woods Park (Ref. #23-24) (*FAIR & OPEN—OVER \$17,500.00*)
11. Appraisal Services, Block 4101, Lots 44Q Farm, 46.01 Bldg., 46.01Q Farm, 47.47Q Farm, Eatontown Borough,  $\pm 10.32$  Acres, Improved Property, Owned by John Regan, for additions to Weltz Park (Ref. #23-25) (*FAIR & OPEN—OVER \$17,500.00*)

Upon being put to a vote, the motion was unanimously carried.

R-23-5-8=179 At 7:39 PM, a motion for a resolution was made by Commissioner Horsnall, seconded by Commissioner Foster, to move into Executive Session for Potential Property Acquisitions or Sales – N.J.S.A. 10:4-12-(b)(5). Upon being put to a vote, the motion was unanimously carried. (Resolution in Minute Book)

In the Affirmative: Commissioners Harmon, Hennessy, Horsnall,  
Adcock, Davidson, and Foster  
In the Negative: None  
Absent: Chairman Mandeville, Vice Chairman Fiore, and  
Commissioner Butch

On a motion made by Commissioner Horsnall, seconded by Commissioner Foster, the Board voted unanimously to adjourn the Executive Session at 8:06 PM.

At 8:07 PM, on a motion made by Commissioner Davidson, seconded by Commissioner Foster, the Board voted unanimously to reconvene the public portion of the meeting.

Andrew J. Spears, Director, reviewed the following **DATES TO REMEMBER** with the Board:

1. **SATURDAY, MAY 13, 2023 – 10 AM – 4 PM. Creative Arts Festival.** Creative Arts Center, Thompson Park, 805 Newman Springs Road, Lincroft, NJ.
2. **SUNDAY, MAY 21, 2023 – 11 AM – 5 PM. Walnford Day.** Historic Walnford. 82 Walnford Rd., Upper Freehold, NJ.
3. **MONDAY EVENING, MAY 22, 2023 – 7:00 PM. Regular Board Meeting.** Thompson Park Visitor Center, “Beech Room”, 1<sup>st</sup> Floor, 805 Newman Springs Road, Lincroft, NJ.
4. **MONDAY EVENING, JUNE 5, 2023 – 7:00 PM. Regular Board Meeting.** Thompson Park Visitor Center, “Beech Room”, 1<sup>st</sup> Floor, 805 Newman Springs Road, Lincroft, NJ.
5. **MONDAY EVENING, JUNE 19, 2023 – 7:00 PM. Regular Board Meeting.** Thompson Park Visitor Center, “Beech Room”, 1<sup>st</sup> Floor, 805 Newman Springs Road, Lincroft, NJ.

**ITEMS FOR THE GOOD OF THE ORDER:**

Commissioner Thomas Hennessy commented on the plan for the construction of synthetic turf athletic fields at Wickatunk Recreation Area, as proposed in a concept plan shared with the Board at their April 24 meeting. He noted that the ultimate plan should consider the orientation of the fields as it relates to consideration of sun glare.

Commissioner David Horsnall suggested that the Commissioners more closely coordinate their schedules so that they can assure their representation at high profile events such as the Friends of the Parks Reception and the Employee Recognition Program.

Director Spears said that staff would do a better job at distributing reminder emails for upcoming events.

Commissioner Horsnall suggested that the Park System take an active role in mobilizing support to clear the Crosswicks Creek in Upper Freehold Township so that it would be navigable for canoes and kayaks. He noted that the Creek is an important recreational and scenic resource that should be accessible to boaters.

Commissioner Thomas Adcock commended staff and his fellow Commissioners on the recent opening of Swimming River Park. He said that the park offers an important access point to the Navesink River watershed. Commissioner Adcock also thanked staff for the recent issue of the Green Link that honored the legacy of James Truncer.

Commissioner Brian Foster noted that he was proud of Swimming River Park and said that it will be very well received by area residents.

The Director indicated that there were no additional items to be brought before the Board.

There being no further business, on a motion made by Commissioner Horsnall, seconded by Commissioner Davidson, and by unanimous vote, the regular meeting of the Monmouth County Board of Recreation Commissioners held on Monday Evening, May 8, 2023, was **ADJOURNED** at 8:15 PM.

A handwritten signature in black ink, appearing to read 'Andrew J. Spears', written in a cursive style.

ANDREW J. SPEARS,  
Director

The following resolution was offered for adoption by Commissioner Hennessy:

**RESOLUTION**

R-23-5-8=163

WHEREAS, bids were advertised for and received by the Purchasing Agent of the Monmouth County Board of Recreation Commissioners on April 20, 2023, for FURNISHING AND DISPLAY OF FIREWORKS AND ALL ASSOCIATED SERVICES (Bid #0049-23), which bids were referred to the Director for tabulation, examination, report and recommendation; and

WHEREAS, the bid was considered on an individual item basis and the report of the officials above mentioned shows that one (1) bid was received, and the following was the lowest responsible bid received in the Total Contract Amount of \$14,000.00:

D&M FIREWORKS, LLC  
P.O. Box 503  
Bally, PA 19503

**ITEMS:** Total Cost, Contract Period July 26, 2023

NOW, THEREFORE, BE IT RESOLVED by the Monmouth County Board of Recreation Commissioners, that the said report as to the said bids be, and the same is hereby accepted and ordered spread upon the minutes; and

BE IT FURTHER RESOLVED that the contract be and the same is hereby awarded according to the tabulation set forth to the bidder and for the total bid as show by the said tabulation above set forth; and

BE IT FURTHER RESOLVED that the Board of Recreation Commissioners reserves the option to extend the contract for two (2) additional one (1) year periods (2024 & 2025); the contract shall not bind nor purport to bind the county, for any contractual commitment in excess of the original contract period; in the event the county exercises such right, all terms, conditions and provisions of the contract shall remain the same and apply during the renewal period; and

BE IT FURTHER RESOLVED that the Chairman and Director are hereby authorized to execute the contract on behalf of the Monmouth County Board of Recreation Commissioners; and

BE IT FURTHER RESOLVED that the Certification of the Chief Financial Officer, as to availability of funds, has been filed with the Director, a copy of which is on file in the Purchasing Department setting forth that the funds are available in Trust Account #52000, Board of Recreation Commissioners (2023), in the amount of \$14,000.00.

Seconded by Commissioner Davidson, and adopted on roll call by the following vote:

In the affirmative:	Commissioners Harmon, Hennessy, Horsnall, Adcock, Davidson and Foster
In the negative:	None
Absent:	Chairman Mandeville, Vice Chairman Fiore and Commissioner Butch

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the regular meeting of the Board on MONDAY EVENING, MAY 8, 2023.



ANDREW J. SPEARS, Director

R-23-5-8=163

The following resolution was offered for adoption by Commissioner Hennessy:

**RESOLUTION**

R-23-5-8=164

WHEREAS, the Monmouth County Board of Recreation Commissioners awarded the contract for FURNISHING AND DELIVERY OF GOLF COURSE DRIVING RANGE SUPPLIES (Bid #0017-23), to GRASS ROOTS TURF PRODUCTS, INC., Mount Freedom, NJ, as per Resolution #R-22-12-19=418; and

WHEREAS, the Board deems it necessary and advisable to Authorize CHANGE ORDER #1, in the amount of \$7,000.00, increasing existing contract amount by twenty percent (20%) as allowed by law, to GRASS ROOTS TURF PRODUCTS, INC., Mount Freedom, NJ, for FURNISHING AND DELIVERY OF GOLF COURSE DRIVING RANGE SUPPLIES (Bid #0017-23), as per original contract awarded by Resolution #R-22-12-19=418, ITEM: 2023 Supply Contract for the Period of 01/01/23 through 12/31/23, with the Board of Recreation Commissioners RESERVING the OPTION TO EXTEND the CONTRACT for TWO (2) ADDITIONAL ONE (1) YEAR PERIODS (2024 & 2025), under the same terms and conditions, as per bid specification; in the Contract Amount of \$35,000.00, for a NEW TOTAL CHANGE ORDER #1 CONTRACT AMOUNT of \$42,000.00.

NOW, THEREFORE, BE IT RESOLVED by the Board that the Director is hereby Authorized to approve CHANGE ORDER #1, in the amount of \$7,000.00, increasing existing contract amount by twenty percent (20%) as allowed by law, to GRASS ROOTS TURF PRODUCTS, INC., P.O. Box 336, Mt. Freedom, NJ 07970, for FURNISHING AND DELIVERY OF GOLF COURSE DRIVING RANGE SUPPLIES (Bid #0017-23), as per original contract awarded by Resolution #R-22-12-19=418, ITEM: 2023 Supply Contract for the Period of 01/01/23 through 12/31/23, with the Board of Recreation Commissioners RESERVING the OPTION TO EXTEND the CONTRACT for TWO (2) ADDITIONAL ONE (1) YEAR PERIODS (2024 & 2025), under the same terms and conditions, as per bid specification; in the Contract Amount of \$35,000.00, for a NEW TOTAL CHANGE ORDER #1 CONTRACT AMOUNT of \$42,000.00; and

BE IT FURTHER RESOLVED that said CHANGE ORDER #1 is on file in the Board's Office of Administrative Services; and

BE IT FURTHER RESOLVED that the Certification of the Chief Financial Officer, as to availability of funds, has been filed with the Director, a copy of which is on file in the Purchasing Department setting forth that the funds are available in Trust Account #52000, Board of Recreation Commissioners (2023), in the estimated amount of \$7,000.00.

Seconded by Commissioner Davidson, and adopted on roll call by the following vote:

In the affirmative:	Commissioners Harmon, Hennessy, Horsnall, Adcock, Davidson and Foster
In the negative:	None
Absent:	Chairman Mandeville, Vice Chairman Fiore and Commissioner Butch

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the regular meeting of the Board on MONDAY EVENING, MAY 8, 2023.



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ANDREW J. SPEARS, Director

R-23-5-8=164

The following resolution was offered for adoption by Commissioner Hennessy:

**RESOLUTION**

R-23-5-8=165

WHEREAS, the Monmouth County Board of Recreation Commissioners deems it necessary and advisable to Authorize the PURCHASE of FACILITIES MAINTENANCE AND REPAIR & OPERATIONS AND INDUSTRIAL SUPPLIES; and

WHEREAS, said FACILITIES MAINTENANCE AND REPAIR & OPERATIONS AND INDUSTRIAL SUPPLIES are available from GRAINGER INDUSTRIAL SUPPLY, South Plainfield, NJ, ITEMS: Movin Cool Climate Pro Portable Air Conditioner with accordion duct & ceiling tile kit; as available under NJ State Contract #19-FLEET-00566, for the Period of 10/01/18 through 06/30/24, in the Total Contract Amount of \$23,544.24.

NOW, THEREFORE, BE IT RESOLVED by the Monmouth County Board of Recreation Commissioners that the Director is hereby Authorized to execute the necessary contracts and agreements required for the PURCHASE of FACILITIES MAINTENANCE AND REPAIR & OPERATIONS AND INDUSTRIAL SUPPLIES, from GRAINGER INDUSTRIAL SUPPLY, 1001 Hadley Road, South Plainfield, NJ 07080, ITEMS: Movin Cool Climate Pro Portable Air Conditioner with accordion duct & ceiling tile kit; as available under NJ State Contract #19-FLEET-00566, for the Period of 10/01/18 through 06/30/24, in the Total Contract Amount of \$23,544.24; and

BE IT FURTHER RESOLVED that the Certification of the Chief Financial Officer, as to availability of funds, has been filed with the Director a copy of which is on file in the Purchasing Department, setting forth that the funds are available in Trust Account #52000, Board of Recreation Commissioners (2023), in the Amount of \$23,544.24.

Seconded by Commissioner Davidson, and adopted on roll call by the following vote:

In the affirmative:	Commissioners Harmon, Hennessy, Horsnall, Adcock, Davidson and Foster
In the negative:	None
Absent:	Chairman Mandeville, Vice Chairman Fiore and Commissioner Butch

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the regular meeting of the Board on MONDAY EVENING, MAY 8, 2023.



ANDREW J. SPEARS, Director

R-23-5-8=165



The following resolution was offered for adoption by Commissioner Hennessy:

**RESOLUTION**

R-23-5-8=166

WHEREAS, the Monmouth County Board of Recreation Commissioners deems it necessary and advisable to Authorize the PURCHASE of GROUNDS MAINTENANCE EQUIPMENT from DEERE & COMPANY, Cary, NC; and

WHEREAS, said GROUNDS MAINTENANCE EQUIPMENT is available from DEERE & COMPANY, Cary, NC, ITEMS: Two (2) John Deere Gators XUV835M, Model Year 2023, @\$17,961.10 each; as available under National Co-op, Sourcewell Contract #031121-DAC, for the Period of 4/30/21 through 4/30/25, in the Total Contract Amount of \$35,922.20.

NOW, THEREFORE, BE IT RESOLVED by the Monmouth County Board of Recreation Commissioners that the Director is hereby Authorized to execute the necessary contracts and agreements required for the PURCHASE of GROUNDS MAINTENANCE EQUIPMENT, from DEERE & COMPANY, 2000 John Deere Run, Cary, NC 27513, ITEMS: Two (2) John Deere Gators XUV835M, Model Year 2023, @\$17,961.10 each; as available under National Co-op, Sourcewell Contract #031121-DAC, for the Period of 4/30/21 through 4/30/25, in the Total Contract Amount of \$35,922.20.

BE IT FURTHER RESOLVED that the Certification of the Chief Financial Officer, as to availability of funds, has been filed with the Director, a copy of which is on file in the Purchasing Department, setting forth that the funds are available in Trust Account #52000, Board of Recreation Commissioners (2023), in the Amount of \$35,922.20.

Seconded by Commissioner Davidson, and adopted on roll call by the following vote:

In the affirmative:	Commissioners Harmon, Hennessy, Horsnall, Adcock, Davidson and Foster
In the negative:	None
Absent:	Chairman Mandeville, Vice Chairman Fiore and Commissioner Butch

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the regular meeting of the Board on MONDAY EVENING, MAY 8, 2023.



ANDREW J. SPEARS, Director

R-23-5-8=166

The following resolution was offered for adoption by Commissioner Hennessy:

**RESOLUTION**

R-23-5-8=167

WHEREAS, bids were advertised for and received by the Purchasing Agent of the Monmouth County Board of Recreation Commissioners on April 19, 2023, for DORBROOK PROGRAM BUILDING PATIO AND SERVICE DRIVE INSTALLATION (Bid #0048-23), which bids were referred to the Director for tabulation, examination, report and recommendation; and

WHEREAS, the bid was considered on an individual item basis and the report of the officials above mentioned, shows that one (1) bid was received, and the following was the lowest responsible bid received in the Total Contract Amount of \$167,300.00:

BRENNAN BROTHERS CONTRACTING, LLC  
28 Maple Street  
Old Bridge, NJ 08857

**ITEM:** Total Base Bid (Period of Contract 09/05/23 through 12/1/23).

NOW, THEREFORE, BE IT RESOLVED by the Monmouth County Board of Recreation Commissioners, that the said report as to the said bids be, and the same is hereby accepted and ordered spread upon the minutes; and

BE IT FURTHER RESOLVED that the contract be, and the same is hereby awarded according to the tabulation set forth to the bidder and for the total bid as shown by the said tabulation above set forth; and

BE IT FURTHER RESOLVED that the Chairman and Director are hereby authorized to execute the contract on behalf of the Monmouth County Board of Recreation Commissioners; and

BE IT FURTHER RESOLVED that the Certification of the Chief Financial Officer, as to availability of funds, has been filed with the Director, a copy of which is on file in the Purchasing Department setting forth that the funds are available in Capital Cash Account #29801, Board of Recreation Commissioners, Project #29082, in the amount of \$167,300.00.

Seconded by Commissioner Davidson, and adopted on roll call by the following vote:

In the affirmative:	Commissioners Harmon, Hennessy, Horsnall, Adcock, Davidson and Foster
In the negative:	None
Absent:	Chairman Mandeville, Vice Chairman Fiore and Commissioner Butch

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the regular meeting of the Board on MONDAY EVENING, MAY 8, 2023.



ANDREW J. SPEARS, Director

R-23-5-8=167

The following resolution was offered for adoption by Commissioner Hennessy:

**RESOLUTION**

R-23-5-8=168

WHEREAS, the Monmouth County Board of Recreation Commissioners has a need to acquire PROFESSIONAL APPRAISAL SERVICES OF BLOCK 144, LOT 6, MARLBORO TOWNSHIP, AND BLOCK 18, LOT 20, HOLMDEL TOWNSHIP, VACANT/IMPROVED PROPERTY, OWNED BY: KILCUMMINS-DOVER PROPERTY, LLC C/O MANZO, ±62.49 ACRES, PROJECT: PLEASANT VALLEY FOREST PROJECT (HOLMDEL PARK), INTEREST: FEE SIMPLE/EASEMENT (Ref. #23-09 & PS #20-23), as a fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.4; and

WHEREAS, the anticipated term of this contract is approximately thirty (30) days; and

WHEREAS, requests for proposals were received by the Purchasing Agent on or before the required submission date of April 26, 2023; and

WHEREAS, PATJO APPRAISAL SERVICES, INC., Kendall Park, NJ, has submitted a written proposal dated April 25, 2023, indicating they will provide PROFESSIONAL APPRAISAL SERVICES OF BLOCK 144, LOT 6, MARLBORO TOWNSHIP, AND BLOCK 18, LOT 20, HOLMDEL TOWNSHIP, VACANT/IMPROVED PROPERTY, OWNED BY: KILCUMMINS-DOVER PROPERTY, LLC C/O MANZO, ±62.49 ACRES, PROJECT: PLEASANT VALLEY FOREST PROJECT (HOLMDEL PARK), INTEREST: FEE SIMPLE/EASEMENT (Ref. #23-09 & PS #20-23), in an Amount Not to Exceed \$2,450.00; and

WHEREAS, the Certification of the Chief Financial Officer, as to availability of funds, has been filed with the Director, a copy of which is on file in the Purchasing Department setting forth that the funds are available in Capital Cash Account #29799, Board of Recreation Commissioners (2023), Project #00010, in an amount not to exceed \$2,450.00.

NOW, THEREFORE, BE IT RESOLVED that the Board of Recreation Commissioners, of the County of Monmouth, does hereby authorize the Chairman and Director to enter into a contract on behalf of the Monmouth County Board of Recreation Commissioners, with PATJO APPRAISAL SERVICES, INC., 21 Crestview Drive, Kendall Park, NJ 08824, as per proposal dated April 25, 2023, for PROFESSIONAL APPRAISAL SERVICES OF BLOCK 144, LOT 6, MARLBORO TOWNSHIP, AND BLOCK 18, LOT 20, HOLMDEL TOWNSHIP, VACANT/IMPROVED PROPERTY, OWNED BY: KILCUMMINS-DOVER PROPERTY, LLC C/O MANZO, ±62.49 ACRES, PROJECT: PLEASANT VALLEY FOREST PROJECT (HOLMDEL PARK), INTEREST: FEE SIMPLE/EASEMENT (Ref. #23-09 & PS #20-23), in the Contract Amount Not To Exceed \$2,450.00; and

BE IT FURTHER RESOLVED that the Stockholders Disclosure Certification and the New Jersey Business Registration are on file in the office of the Purchasing Department; and

BE IT FURTHER RESOLVED that any fees for additional work over the \$2,450.00 provided for in this resolution will be authorized only upon the approval of the Board, prior to the additional services being performed.

Seconded by Commissioner Davidson, and adopted on roll call by the following vote:

In the affirmative:	Commissioners Harmon, Hennessy, Horsnall, Adcock, Davidson and Foster
In the negative:	None
Absent:	Chairman Mandeville, Vice Chairman Fiore and Commissioner Butch

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the regular meeting of the Board on MONDAY EVENING, MAY 8, 2023.



ANDREW J. SPEARS, Director

R-23-5-8=168

The following resolution was offered for adoption by Commissioner Hennessy:

**RESOLUTION**

R-23-5-8=169

WHEREAS, the Monmouth County Board of Recreation Commissioners has a need to acquire PROFESSIONAL APPRAISAL SERVICES OF BLOCK 144, LOT 6, MARLBORO TOWNSHIP, AND BLOCK 18, LOT 20, HOLMDEL TOWNSHIP, VACANT/IMPROVED PROPERTY, OWNED BY: KILCUMMINS-DOVER PROPERTY, LLC C/O MANZO, ±62.49 ACRES, PROJECT: PLEASANT VALLEY FOREST PROJECT (HOLMDEL PARK), INTEREST: FEE SIMPLE/EASEMENT (Ref. #23-09 & PS #20-23), as a fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.4; and

WHEREAS, the anticipated term of this contract is approximately thirty (30) days; and

WHEREAS, requests for proposals were received by the Purchasing Agent on or before the required submission date of April 26, 2023; and

WHEREAS, WADE APPRAISAL, LLC, Metuchen, NJ, has submitted a written proposal dated April 18, 2023, indicating they will provide PROFESSIONAL APPRAISAL SERVICES OF BLOCK 144, LOT 6, MARLBORO TOWNSHIP, AND BLOCK 18, LOT 20, HOLMDEL TOWNSHIP, VACANT/IMPROVED PROPERTY, OWNED BY: KILCUMMINS-DOVER PROPERTY, LLC C/O MANZO, ±62.49 ACRES, PROJECT: PLEASANT VALLEY FOREST PROJECT (HOLMDEL PARK), INTEREST: FEE SIMPLE/EASEMENT (Ref. #23-09 & PS #20-23), in an Amount Not to Exceed \$2,450.00; and

WHEREAS, the Certification of the Chief Financial Officer, as to availability of funds, has been filed with the Director, a copy of which is on file in the Purchasing Department setting forth that the funds are available in Capital Cash Account #29799, Board of Recreation Commissioners (2023), Project #00010, in an amount not to exceed \$2,450.00.

NOW, THEREFORE, BE IT RESOLVED that the Board of Recreation Commissioners, of the County of Monmouth, does hereby authorize the Chairman and Director to enter into a contract on behalf of the Monmouth County Board of Recreation Commissioners, with WADE APPRAISAL, LLC, 460 Main Street, Metuchen, NJ 08840, as per proposal dated April 18, 2023, for PROFESSIONAL APPRAISAL SERVICES OF BLOCK 144, LOT 6, MARLBORO TOWNSHIP, AND BLOCK 18, LOT 20, HOLMDEL TOWNSHIP, VACANT/IMPROVED PROPERTY, OWNED BY: KILCUMMINS-DOVER PROPERTY, LLC C/O MANZO, ±62.49 ACRES, PROJECT: PLEASANT VALLEY FOREST PROJECT (HOLMDEL PARK), INTEREST: FEE SIMPLE/EASEMENT (Ref. #23-09 & PS #20-23), in the Contract Amount Not To Exceed \$2,450.00; and

BE IT FURTHER RESOLVED that the Stockholders Disclosure Certification and the New Jersey Business Registration are on file in the office of the Purchasing Department; and

BE IT FURTHER RESOLVED that any fees for additional work over the \$2,450.00 provided for in this resolution will be authorized only upon the approval of the Board, prior to the additional services being performed.

Seconded by Commissioner Davidson, and adopted on roll call by the following vote:

In the affirmative:	Commissioners Harmon, Hennessy, Horsnall, Adcock, Davidson and Foster
In the negative:	None
Absent:	Chairman Mandeville, Vice Chairman Fiore and Commissioner Butch

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the regular meeting of the Board on MONDAY EVENING, MAY 8, 2023.



ANDREW J. SPEARS, Director

R-23-5-8=169

The following resolution was offered for adoption by Commissioner Hennessy:

**RESOLUTION**

R-23-5-8=170

WHEREAS, the Monmouth County Board of Recreation Commissioners accepted the written proposal of COASTAL ELITE VETERINARY SERVICES, Howell, NJ, for PROVIDING PROFESSIONAL VETERINARY SERVICES (PS #04-22), for the Period of January 1, 2022 through December 31, 2022, as originally awarded by Resolution #R-21-12-20=424, in the Estimated Total Contract Amount of \$42,500.00; and

WHEREAS, the Board deems it necessary and advisable to Authorize CONTRACT AMENDMENT #1, in the amount of \$983.96 for additional veterinary services required in 2022.

NOW, THEREFORE, BE IT RESOLVED by the Board that the Director is hereby Authorized to approve CONTRACT AMENDMENT #1, in the amount of \$ \$983.96 for additional veterinary services required in 2022, to COASTAL ELITE VETERINARY SERVICES, 3701 U.S. Highway 9 North, Howell, NJ 07731, for PROVIDING PROFESSIONAL VETERINARY SERVICES (PS #04-22), for the Period of January 1, 2022 through December 31, 2022, as per original contract awarded by Resolution #R-21-12-20=424 in the Estimated Total Contract Amount of \$42,500.00, for a NEW TOTAL AMENDED CONTRACT AMOUNT NOT TO EXCEED \$43,483.96; and

BE IT FURTHER RESOLVED that said CONTRACT AMENDMENT #1 is on file in the Board's Office of Administrative Services; and

BE IT FURTHER RESOLVED that the Certification of the Chief Financial Officer, as to availability of funds, has been filed with the Director, a copy of which is on file in the Purchasing Department setting forth that the funds are available in Trust Account #52000, Board of Recreation Commissioners (2022), in an amount not to exceed \$983.96.

Seconded by Commissioner Davidson, and adopted on roll call by the following vote:

In the affirmative:	Commissioners Harmon, Hennessy, Horsnall, Adcock, Davidson and Foster
In the negative:	None
Absent:	Chairman Mandeville, Vice Chairman Fiore and Commissioner Butch

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the regular meeting of the Board on MONDAY EVENING, MAY 8, 2023.



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ANDREW J. SPEARS, Director

R-23-5-8=170

The following resolution was offered for adoption by Commissioner Hennessy:

**RESOLUTION**

R-23-5-8=171

WHEREAS, bids were advertised for and received by the Purchasing Agent of the Monmouth County Board of Recreation Commissioners on April 28, 2023, for FURNISHING AND DELIVERY OF PRINTING SERVICES (Rebid Proposal #3) (Bid #0051-23), which bids were referred to the Director for tabulation, examination, report and recommendation; and

WHEREAS, the bid was considered on an individual item basis and the report of the officials above mentioned, shows that one bid was received, and the following was the lowest responsible bid received in the Estimated Total Contract Amount of \$9,500.00:

ROELYNN LITHO, INC.  
687 Prospect St., Unit 410  
Lakewood, NJ 08701

**ITEM:** Proposal #3 (Period of Contract 05/08/23 through 12/31/23).

NOW, THEREFORE, BE IT RESOLVED by the Monmouth County Board of Recreation Commissioners, that the said report as to the said bids be, and the same is hereby accepted and ordered spread upon the minutes; and

BE IT FURTHER RESOLVED that the contract be, and the same is hereby awarded according to the tabulation set forth to the bidder and for the total bid as shown by the said tabulation above set forth; and

BE IT FURTHER RESOLVED that the Chairman and Director are hereby authorized to execute the contract on behalf of the Monmouth County Board of Recreation Commissioners; and

BE IT FURTHER RESOLVED that the Certification of the Chief Financial Officer, as to availability of funds, has been filed with the Director, a copy of which is on file in the Purchasing Department setting forth that the funds are available in Trust Account #52000, Board of Recreation Commissioners (2023), in the estimated amount of \$9,500.00.

Seconded by Commissioner Davidson, and adopted on roll call by the following vote:

In the affirmative:	Commissioners Harmon, Hennessy, Horsnall, Adcock, Davidson and Foster
In the negative:	None
Absent:	Chairman Mandeville, Vice Chairman Fiore and Commissioner Butch

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the regular meeting of the Board on MONDAY EVENING, MAY 8, 2023.



ANDREW J. SPEARS, Director

R-23-5-8=171

The following resolution was offered for adoption by Commissioner Hennessy:

**RESOLUTION**

R-23-5-8=172

WHEREAS, the Monmouth County Board of Recreation Commissioners has a need to acquire PROFESSIONAL SURVEYING SERVICES OF PORTION OF BLOCK 751, LOT 1, WALL TOWNSHIP, NEW JERSEY, ±856.23 LINEAR FEET, OWNED BY: COUNTY OF MONMOUTH, PROJECT: PARTIAL BOUNDARY LINE SURVEY – SHARK RIVER PARK (Ref. #23-10 & PS #19-23), as a fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.4; and

WHEREAS, the anticipated term of this contract is approximately forty-five (45) days; and

WHEREAS, requests for proposals were received by the Purchasing Agent on or before the required submission date of April 27, 2023; and

WHEREAS, ROBERTS ENGINEERING GROUP, LLC, Hamilton, NJ, has submitted a written proposal dated April 21, 2023, indicating they will provide PROFESSIONAL SURVEYING SERVICES OF PORTION OF BLOCK 751, LOT 1, WALL TOWNSHIP, NEW JERSEY, ±856.23 LINEAR FEET, OWNED BY: COUNTY OF MONMOUTH, PROJECT: PARTIAL BOUNDARY LINE SURVEY – SHARK RIVER PARK (Ref. #23-10 & PS #19-23), in an Amount Not to Exceed \$3,850.00; and

WHEREAS, the Certification of the Chief Financial Officer, as to availability of funds, has been filed with the Director, a copy of which is on file in the Purchasing Department setting forth that the funds are available in Capital Cash Account #29799, Board of Recreation Commissioners (2023), Project #00026, in an amount not to exceed \$3,850.00.

NOW, THEREFORE, BE IT RESOLVED that the Board of Recreation Commissioners, of the County of Monmouth, does hereby authorize the Chairman and Director to enter into a contract on behalf of the Monmouth County Board of Recreation Commissioners, with ROBERTS ENGINEERING GROUP, LLC, 1670 Whitehorse-Hamilton Square Road, Hamilton, NJ 08690, as per proposal dated April 21, 2023, for PROFESSIONAL SURVEYING SERVICES OF PORTION OF BLOCK 751, LOT 1, WALL TOWNSHIP, NEW JERSEY, ±856.23 LINEAR FEET, OWNED BY: COUNTY OF MONMOUTH, PROJECT: PARTIAL BOUNDARY LINE SURVEY – SHARK RIVER PARK (Ref. #23-10 & PS #19-23), in the Contract Amount Not To Exceed \$3,850.00; and

BE IT FURTHER RESOLVED that the Stockholders Disclosure Certification and the New Jersey Business Registration are on file in the office of the Purchasing Department; and

BE IT FURTHER RESOLVED that any fees for additional work over the \$3,850.00 provided for in this resolution will be authorized only upon the approval of the Board, prior to the additional services being performed.

Seconded by Commissioner Davidson, and adopted on roll call by the following vote:

In the affirmative:	Commissioners Harmon, Hennessy, Horsnall, Adcock, Davidson and Foster
In the negative:	None
Absent:	Chairman Mandeville, Vice Chairman Fiore and Commissioner Butch

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the regular meeting of the Board on MONDAY EVENING, MAY 8, 2023.



ANDREW J. SPEARS, Director

R-23-5-8=172

The following resolution was offered for adoption by Commissioner Hennessy:

**RESOLUTION**

R-23-5-8=173

WHEREAS, the BOROUGH OF MANASQUAN and the COUNTY OF MONMOUTH ENTERED INTO a TEMPORARY USE AND OCCUPANCY AGREEMENT dated NOVEMBER 3, 2020, for the BOROUGH'S USE of a PORTION OF FISHERMAN'S COVE CONSERVATION AREA, being BLOCK 188, LOT 1.01, for seasonal overflow parking to the POMPANO AVENUE PARKING AREA, between MEMORIAL DAY AND LABOR DAY, inclusive; and

WHEREAS, the TEMPORARY USE AND OCCUPANCY AGREEMENT provided for one (1) year renewals, by mutual agreement, for a total of five (5) years terminating the day after Labor Day 2025; and

WHEREAS, the BOROUGH OF MANASQUAN has requested the use of the OVERFLOW PARKING AREA on a portion of FISHERMAN'S COVE CONSERVATION AREA, for SEASONAL OVERFLOW PARKING for the period between MEMORIAL DAY AND LABOR DAY 2023, inclusive.

NOW, THEREFORE, BE IT RESOLVED that the MONMOUTH COUNTY BOARD OF RECREATION COMMISSIONERS does hereby AUTHORIZE the DIRECTOR to RENEW the TEMPORARY USE AND OCCUPANCY AGREEMENT with the BOROUGH OF MANASQUAN, for PUBLIC OVERFLOW PARKING at the POMPANO AVENUE PARKING AREA, on a PORTION OF BLOCK 188, LOT 1.01, being a part of FISHERMAN'S COVE CONSERVATION AREA, for the 2023 SUMMER BEACH SEASON, between MEMORIAL DAY AND LABOR DAY 2023, inclusive, as per the terms and conditions of the TEMPORARY USE AND OCCUPANCY AGREEMENT; and

WHEREAS, said TEMPORARY USE AND OCCUPANCY AGREEMENT is renewable for one (1) additional year period, by mutual agreement, terminating the day after Labor Day 2025; and

BE IT FURTHER RESOLVED that a copy of this resolution shall be forwarded to the Administrator of the Borough of Manasquan.

Seconded by Commissioner Davidson, and adopted on roll call by the following vote:

In the affirmative:	Commissioners Harmon, Hennessy, Horsnall, Adcock, Davidson and Foster
In the negative:	None
Absent:	Chairman Mandeville, Vice Chairman Fiore and Commissioner Butch

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the regular meeting of the Board on MONDAY EVENING, MAY 8, 2023.



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ANDREW J. SPEARS, Director

R-23-5-8=173



The following resolution was offered for adoption by Commissioner Hennessy:

**RESOLUTION**

R-23-5-8=174

WHEREAS, the Monmouth County Board of Recreation Commissioners accepted the written proposal of GIBSON & STATTEL ENVIRONMENTAL, INC., Bridgeton, NJ, for PROVIDING A PROFESSIONAL PRELIMINARY ASSESSMENT/SITE INVESTIGATION (PA/SI) OF BLOCK 66.01, LOT 26, HOWELL TOWNSHIP, NEW JERSEY, ±30.70 ACRES, OWNED BY FERREIRA FAMILY TRUST, VACANT PROPERTY, PROJECT: ADDITIONS TO MANASQUAN RESERVOIR (Ref. #22-52 & PS #76-22), as originally awarded by Resolution #R-22-12-19=413, in the Total Contract Amount of \$2,800.00; and

WHEREAS, the Board deems it necessary and advisable to Authorize CONTRACT AMENDMENT #1, in the amount of \$14,335.00, due to discovery of two areas of concern requiring further investigation.

NOW, THEREFORE, BE IT RESOLVED by the Board that the Director is hereby Authorized to approve CONTRACT AMENDMENT #1, in the amount of \$14,335.00, due to discovery of two areas of concern requiring further investigation, to GIBSON & STATTEL ENVIRONMENTAL, INC., 549 Stow Creek Road, Bridgeton, NJ 08302 for PROVIDING A PROFESSIONAL PRELIMINARY ASSESSMENT/SITE INVESTIGATION (PA/SI) OF BLOCK 66.01, LOT 26, HOWELL TOWNSHIP, NEW JERSEY, ±30.70 ACRES, OWNED BY FERREIRA FAMILY TRUST, VACANT PROPERTY, PROJECT: ADDITIONS TO MANASQUAN RESERVOIR (Ref. #22-52 & PS #76-22), as per original contract awarded by Resolution #R-22-12-19=413 in the Estimated Total Contract Amount of \$2,800.00, for a NEW TOTAL AMENDED CONTRACT AMOUNT NOT TO EXCEED \$17,135.00; and

BE IT FURTHER RESOLVED that said CONTRACT AMENDMENT #1 is on file in the Board's Office of Administrative Services; and

BE IT FURTHER RESOLVED that notice of this amendment shall be published in The Star Ledger, a newspaper circulated in the County of Monmouth, as required by law, within twenty (20) days of its passage; and

BE IT FURTHER RESOLVED that the Certification of the Chief Financial Officer, as to availability of funds, has been filed with the Director, a copy of which is on file in the Purchasing Department setting forth that the funds are available in Capital Cash Account #29799, Board of Recreation Commissioners (2022), Project #00031, in an amount not to exceed \$14,335.00.

Seconded by Commissioner Davidson, and adopted on roll call by the following vote:

In the affirmative:	Commissioners Harmon, Hennessy, Horsnall, Adcock, Davidson and Foster
In the negative:	None
Absent:	Chairman Mandeville, Vice Chairman Fiore and Commissioner Butch

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the regular meeting of the Board on MONDAY EVENING, MAY 8, 2023.



ANDREW J. SPEARS, Director

R-23-5-8=174

The following resolution was offered for adoption by Commissioner Hennessy:

**RESOLUTION**

R-23-5-8=175

WHEREAS, the Monmouth County Board of Recreation Commissioners has a need to acquire PROFESSIONAL APPRAISAL SERVICES OF BLOCK 139, LOT 5, ATLANTIC HIGHLANDS, IMPROVED PROPERTY, OWNED BY: DIOCESE OF TRENTON, ±3.97 ACRES, PROJECT: BAYSHORE REGIONAL RECREATION CENTER, INTEREST: FEE SIMPLE (Ref. #23-07 & PS #21-23), as a fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.4; and

WHEREAS, the anticipated term of this contract is approximately thirty (30) days; and

WHEREAS, requests for proposals were received by the Purchasing Agent on or before the required submission date of April 26, 2023; and

WHEREAS, PATJO APPRAISAL SERVICES, INC., Kendall Park, NJ, has submitted a written proposal dated April 25, 2023, indicating they will provide PROFESSIONAL APPRAISAL SERVICES OF BLOCK 139, LOT 5, ATLANTIC HIGHLANDS, IMPROVED PROPERTY, OWNED BY: DIOCESE OF TRENTON, ±3.97 ACRES, PROJECT: BAYSHORE REGIONAL RECREATION CENTER, INTEREST: FEE SIMPLE (Ref. #23-07 & PS #21-23), in an Amount Not to Exceed \$3,450.00; and

WHEREAS, the Certification of the Chief Financial Officer, as to availability of funds, has been filed with the Director, a copy of which is on file in the Purchasing Department setting forth that the funds are available in Capital Cash Account #29799, Board of Recreation Commissioners (2023), Project #00007, in an amount not to exceed \$3,450.00.

NOW, THEREFORE, BE IT RESOLVED that the Board of Recreation Commissioners, of the County of Monmouth, does hereby authorize the Chairman and Director to enter into a contract on behalf of the Monmouth County Board of Recreation Commissioners, with PATJO APPRAISAL SERVICES, INC., 21 Crestview Drive, Kendall Park, NJ 08824, as per proposal dated April 25, 2023, for PROFESSIONAL APPRAISAL SERVICES OF BLOCK 139, LOT 5, ATLANTIC HIGHLANDS, IMPROVED PROPERTY, OWNED BY: DIOCESE OF TRENTON, ±3.97 ACRES, PROJECT: BAYSHORE REGIONAL RECREATION CENTER, INTEREST: FEE SIMPLE (Ref. #23-07 & PS #21-23), in the Contract Amount Not To Exceed \$3,450.00; and

BE IT FURTHER RESOLVED that the Stockholders Disclosure Certification and the New Jersey Business Registration are on file in the office of the Purchasing Department; and

BE IT FURTHER RESOLVED that any fees for additional work over the \$3,450.00 provided for in this resolution will be authorized only upon the approval of the Board, prior to the additional services being performed.

Seconded by Commissioner Davidson, and adopted on roll call by the following vote:

In the affirmative:	Commissioners Harmon, Hennessy, Horsnall, Adcock, Davidson and Foster
In the negative:	None
Absent:	Chairman Mandeville, Vice Chairman Fiore and Commissioner Butch

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the regular meeting of the Board on MONDAY EVENING, MAY 8, 2023.



ANDREW J. SPEARS, Director

R-23-5-8=175

The following resolution was offered for adoption by Commissioner Hennessy:

**RESOLUTION**

R-23-5-8=176

WHEREAS, the Monmouth County Board of Recreation Commissioners has a need to acquire PROFESSIONAL APPRAISAL SERVICES OF BLOCK 139, LOT 5, ATLANTIC HIGHLANDS, IMPROVED PROPERTY, OWNED BY: DIOCESE OF TRENTON, +3.97 ACRES, PROJECT: BAYSHORE REGIONAL RECREATION CENTER, INTEREST: FEE SIMPLE (Ref. #23-07 & PS #21-23), as a fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.4; and

WHEREAS, the anticipated term of this contract is approximately thirty (30) days; and

WHEREAS, requests for proposals were received by the Purchasing Agent on or before the required submission date of April 26, 2023; and

WHEREAS, RONALD A. CURINI APPRAISAL CO., INC., Hamilton, NJ, has submitted a written proposal dated April 17, 2023, indicating they will provide PROFESSIONAL APPRAISAL SERVICES OF BLOCK 139, LOT 5, ATLANTIC HIGHLANDS, IMPROVED PROPERTY, OWNED BY: DIOCESE OF TRENTON, +3.97 ACRES, PROJECT: BAYSHORE REGIONAL RECREATION CENTER, INTEREST: FEE SIMPLE (Ref. #23-07 & PS #21-23), in an Amount Not to Exceed \$4,900.00; and

WHEREAS, the Certification of the Chief Financial Officer, as to availability of funds, has been filed with the Director, a copy of which is on file in the Purchasing Department setting forth that the funds are available in Capital Cash Account #29799, Board of Recreation Commissioners (2023), Project #00007; in an amount not to exceed \$4,900.00.

NOW, THEREFORE, BE IT RESOLVED that the Board of Recreation Commissioners, of the County of Monmouth, does hereby authorize the Chairman and Director to enter into a contract on behalf of the Monmouth County Board of Recreation Commissioners, with RONALD A. CURINI APPRAISAL CO., INC., 1540 Kuser Road, Suite A-7, Hamilton, NJ 08619, as per proposal dated April 17, 2023, for PROFESSIONAL APPRAISAL SERVICES OF BLOCK 139, LOT 5, ATLANTIC HIGHLANDS, IMPROVED PROPERTY, OWNED BY: DIOCESE OF TRENTON, +3.97 ACRES, PROJECT: BAYSHORE REGIONAL RECREATION CENTER, INTEREST: FEE SIMPLE (Ref. #23-07 & PS #21-23), in the Contract Amount Not To Exceed \$4,900.00; and

BE IT FURTHER RESOLVED that the Stockholders Disclosure Certification and the New Jersey Business Registration are on file in the office of the Purchasing Department; and

BE IT FURTHER RESOLVED that any fees for additional work over the \$4,900.00 provided for in this resolution will be authorized only upon the approval of the Board, prior to the additional services being performed.

Seconded by Commissioner Davidson, and adopted on roll call by the following vote:

In the affirmative:	Commissioners Harmon, Hennessy, Horsnall, Adcock, Davidson and Foster
In the negative:	None
Absent:	Chairman Mandeville, Vice Chairman Fiore and Commissioner Butch

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the regular meeting of the Board on MONDAY EVENING, MAY 8, 2023.



ANDREW J. SPEARS, Director

R-23-5-8=176

The following resolution was offered for adoption by Commissioner Hennessy:

**RESOLUTION**

R-23-5-8=177

WHEREAS, the Monmouth County Board of Recreation Commissioners awarded the contract for RECONSTRUCTION OF A GRAVEL PATH AND DRAINAGE STRUCTURES AT DEEP CUT GARDENS, MIDDLETOWN, NEW JERSEY (WC #07-22), to DCRS, LLC, Cream Ridge, NJ, as per Resolution #R-22-11-21=358; and

WHEREAS, the Board deems it necessary and advisable to Authorize CHANGE ORDER #1, in the amount of \$4,950.00 to provide and install two (2) meter trench drain and ADS pipe, to DCRS, LLC, Cream Ridge, NJ, for RECONSTRUCTION OF A GRAVEL PATH AND DRAINAGE STRUCTURES AT DEEP CUT GARDENS, MIDDLETOWN, NEW JERSEY (WC #07-22), as per original contract awarded by Resolution #R-22-11-21=358; in the Contract Amount of \$38,900.50, for a NEW TOTAL CHANGE ORDER #1 CONTRACT AMOUNT of \$43,850.50.

NOW, THEREFORE, BE IT RESOLVED by the Board that the Director is hereby Authorized to approve CHANGE ORDER #1, in the amount of \$4,950.00 to provide and install two (2) meter trench drain and ADS pipe, to DCRS, LLC, P.O. Box 328, Cream Ridge, NJ 08514, for RECONSTRUCTION OF A GRAVEL PATH AND DRAINAGE STRUCTURES AT DEEP CUT GARDENS, MIDDLETOWN, NEW JERSEY (WC #07-22), as per original contract awarded by Resolution #R-22-11-21=358; in the Contract Amount of \$38,900.50, for a NEW TOTAL CHANGE ORDER #1 CONTRACT AMOUNT of \$43,850.50; and

BE IT FURTHER RESOLVED that said CHANGE ORDER #1 is on file in the Board's Office of Administrative Services; and

BE IT FURTHER RESOLVED that the Certification of the Chief Financial Officer, as to availability of funds, has been filed with the Director, a copy of which is on file in the Purchasing Department setting forth that the funds are available in Capital Cash Account #20022, Board of Recreation Commissioners (2022), Project #22002; in the estimated amount of \$4,950.00.

Seconded by Commissioner Davidson, and adopted on roll call by the following vote:

In the affirmative:	Commissioners Harmon, Hennessy, Horsnall, Adcock, Davidson and Foster
In the negative:	None
Absent:	Chairman Mandeville, Vice Chairman Fiore and Commissioner Butch

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the regular meeting of the Board on MONDAY EVENING, MAY 8, 2023.



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ANDREW J. SPEARS, Director

R-23-5-8=177

The following resolution was offered for adoption by Commissioner Hennessy:

**RESOLUTION**

R-23-5-8=178

WHEREAS, the Monmouth County Board of Recreation Commissioners accepted the written proposal of MERIDIAN OCCUPATIONAL HEALTH, P.C. dba HMH OCCUPATIONAL HEALTH, Eatontown, NJ, for PROVIDING PROFESSIONAL MEDICAL SERVICES (PS #06-22), (for the Period of 01/24/22 through 12/31/22), as originally awarded by Resolution #R-22-1-24=45, in the Estimated Total Contract Amount of \$17,000.00; and

WHEREAS, the Board deems it necessary and advisable to Authorize CONTRACT AMENDMENT #1, in the amount of \$1,537.00 for additional medical services required in 2022.

NOW, THEREFORE, BE IT RESOLVED by the Board that the Director is hereby Authorized to approve CONTRACT AMENDMENT #1, in the amount of \$1,537.00, for additional medical services in 2022, to MERIDIAN OCCUPATIONAL HEALTH, P.C. dba HMH OCCUPATIONAL HEALTH, 2-12 Corbett Way, Suite 101, Eatontown, NJ 07724, for PROVIDING PROFESSIONAL MEDICAL SERVICES (PS #06-22), (for the Period of 01/24/22 through 12/31/22), as per original contract awarded by Resolution #R-22-1-24=45 in the Estimated Total Contract Amount of \$17,000.00, for a NEW TOTAL AMENDED CONTRACT AMOUNT NOT TO EXCEED \$18,537.00; and

BE IT FURTHER RESOLVED that said CONTRACT AMENDMENT #1 is on file in the Board's Office of Administrative Services; and

BE IT FURTHER RESOLVED that the Certification of the Chief Financial Officer, as to availability of funds, has been filed with the Director, a copy of which is on file in the Purchasing Department setting forth that the funds are available in Trust Account #52000, Board of Recreation Commissioners (2022), in an amount not to exceed \$1,537.00.

Seconded by Commissioner Davidson, and adopted on roll call by the following vote:

In the affirmative:	Commissioners Harmon, Hennessy, Horsnall, Adcock, Davidson and Foster
In the negative:	None
Absent:	Chairman Mandeville, Vice Chairman Fiore and Commissioner Butch

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the regular meeting of the Board on MONDAY EVENING, MAY 8, 2023.



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ANDREW J. SPEARS, Director

R-23-5-8=178

The following resolution was offered for adoption by Commissioner Horsnall:

**RESOLUTION**

R-23-5-8=179

WHEREAS, the Open Public Meetings Act provides that the Board of Recreation Commissioners may go into executive session to discuss matters that may be confidential or listed pursuant to N.J.S.A. 10:4-12; and

WHEREAS, it is recommended by the Board Attorney and/or Director to go into executive session to discuss matters set forth hereinafter which are permissible for discussion in executive session; and

WHEREAS, notice of this regularly scheduled Board meeting, including date, time and place, has been posted, and the County Clerk and two (2) newspapers as designated by the Board have been noticed, per the schedule adopted by the Board at its regular meeting of November 22, 2022.

NOW THEREFORE, BE IT RESOLVED that the Monmouth County Board of Recreation Commissioners does hereby recess into Executive Session to discuss the following items, and the Minutes of the same to be disclosed as described below.

- Potential Property Acquisitions or Sales – N.J.S.A. 10:4-12-(b)(5)

Seconded Commissioner Foster, and adopted on roll call by the following vote:

In the Affirmative:	Commissioners Harmon, Hennessy, Horsnall, Adcock, Davidson, and Foster
In the Negative:	None
Absent:	Chairman Mandeville, Vice Chairman Fiore, and Commissioner Butch

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the regular meeting of the Board on MONDAY EVENING, MAY 8, 2023.



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ANDREW J. SPEARS, Director

R-23-5-8=179