

**MINUTES OF THE MONDAY EVENING, MAY 6, 2024 REGULAR MEETING OF THE MONMOUTH COUNTY BOARD OF RECREATION COMMISSIONERS HELD IN THE “BEECH ROOM” OF THE THOMPSON PARK VISITOR CENTER, 1<sup>ST</sup> FLOOR, 805 NEWMAN SPRINGS ROAD, LINCROFT, NJ.**

The meeting was called to order by Andrew J. Spears, Director at 7:03 PM.

The following were Present on roll call:

Chairman Kevin Mandeville  
Vice Chairman Anthony Fiore  
Commissioners:  
Michael G. Harmon  
Thomas E. Hennessy, Jr.  
David W. Horsnall  
Thomas W. Adcock  
Lori Ann Davidson  
Brian Foster

Ross F. Licitra, County Commissioner/MCPS Liaison

The following were Absent on roll call:

Commissioner Patricia M. Butch

The following were present on roll call:

Special County Counsel Jason Sena  
Andrew J. Spears, Director  
Michael E. Janoski, Deputy Director  
Beau Byrtus, Deputy Director  
Patti Conroy, Superintendent of Recreation  
Karen Livingstone, Public Information/Volunteers  
Gail L. Hunton, Chief of Acquisition & Design

Chairman Mandeville read the following Statement of Adequate Public Notice:

“Statement of Adequate Public Notice of Meeting in compliance with the ‘Open Public Meetings Act’, Laws of the State of NJ, Chapter 231, P.L. 1975. Notice of meeting has been posted, and The Star Ledger and other newspapers circulated in Monmouth County, and the County Clerk have been noticed, including date, time and place, as adopted by the Monmouth County Board of Recreation Commissioners at their regular meeting of November 21, 2022, as required by law.” “Both adequate and electronic notice of the meeting has been provided, specifying the time, place, and manner in which such notice was provided.”

Chairman Mandeville led the Board in the Pledge of Allegiance and asked for the observance of a moment of silence.

On a motion made by Commissioner Hennessy, seconded by Commissioner Davidson, the **MINUTES** of the **REGULAR MEETING** of the Monmouth County Board of Recreation Commissioners held on **MONDAY EVENING, APRIL 22, 2024**, were upon being put to a vote, approved as recorded by Commissioners Harmon, Hennessy, Horsnall, Adcock, and Davidson. Chairman Mandeville, Vice Chairman Fiore, and Commissioner Foster abstained as not being present at the meeting.

On a motion made by Commissioner Davidson, seconded by Commissioner Adcock, the **MINUTES** of the **EXECUTIVE SESSION MEETING** of the Monmouth County Board of Recreation Commissioners held on **MONDAY EVENING, APRIL 22, 2024**, for the purpose of discussing **LAND ACQUISITION MATTERS**, were upon being put to a vote, approved as recorded by Commissioners Harmon, Hennessy, Horsnall, Adcock, and Davidson. Chairman Mandeville, Vice Chairman Fiore, and Commissioner Foster abstained as not being present at the meeting.

The Director indicated that the Minutes of the Executive Session would be made available to the public in ninety (90) days, or upon completion of land acquisition matters.

On a motion made by Commissioner Foster, seconded by Vice Chairman Fiore, the **2023 VOUCHER LIST**, as distributed to the Board for approval, was upon being put to a vote, unanimously approved as recorded.

On a motion made by Commissioner Foster, seconded by Vice Chairman Fiore, the **2024 VOUCHER LIST**, as distributed to the Board for approval, was upon being put to a vote, unanimously approved as recorded.

Andrew J. Spears, Director indicated to the Board that there was no **CORRESPONDENCE RECEIVED** for the Board.

On a motion made by Commissioner Hennessy, seconded by Commissioner Davidson, the meeting was **OPENED** to the **HEARING OF THE PUBLIC** at 7:06 PM. Upon being put to a vote, the motion was unanimously carried.

There being no one present to be heard, it was moved by Vice Chairman Fiore, seconded by Commissioner Davidson, that the portion of the meeting **OPEN** to the **HEARING OF THE PUBLIC** be **CLOSED**, at 7:07 PM.

#### **PRESENTATION:**

Deputy Director Mike Janoski reviewed with the Board construction plans for the golf learning facility at Wolf Hill Recreation Area. He showed the preliminary design that includes three outdoor practice holes, with synthetic turf greens and pitching areas. He explained that the County will be partnering with the First Tee – Jersey Shore on the project. Under the proposed agreement, First Tee would raise funds to construct a building to support their youth programs. The building would include golf simulators, indoor putting greens, a classroom, restrooms and an office. The building would be donated to the County but First Tee would have priority scheduling for their golf programs. The outdoor practice area would be open to the public when not in use for programs.

Chairman Mandeville thanked Mr. Janoski for his presentation.

## ITEMS FOR BOARD REVIEW:

The following ITEMS were **REVIEWED WITH THE BOARD**:

1. Board Action Item #1 – Authorizing the Purchase of Utility, Transportation, and Golf Vehicles Plus Related Accessories, Equipment, Parts, and Services, from KLBL, Inc., dba Vic Gerard Cars, Farmingdale, NJ, Items: Forty-Eight (48) 2024 Club Car Tempo golf cars, @\$5,900.00 ea., \$283,200.00, Forty-Seven (47) Trade-in 2016 Yamaha electric golf cars, @\$1,500.00, minus (-)\$70,500.00, Forty-Eight (48) Visage Connect Hardware, @\$895.00 per car for five (5) years, \$42,960.00, (48) GPS Car Tracking per car for five (5) years, @\$960.00 ea., \$46,080.00; as available under National Co-op, OMNIA Partners #EV2671-01, for the Period of 01/01/20 through 12/31/26, in the Total Contract Amount of \$301,740.00.
2. Board Action Item #2 – Recommending Adoption of the Monmouth County Park System Strategic Plan, as updated and rescinding Resolution #R-14-4-21=215.
3. Board Action Item #3 – Recommending Adoption of the Monmouth County Park System Recreation Programming Plan
4. Board Action Item #4 – Recommend acceptance of the written proposal of French & Parrello Associates, PA, Wall, NJ, as received on April 16, 2024, proposal dated April 16, 2024, for Providing Professional Engineering Services for the 2024 Regular Inspection of Perrineville Lake Dam, Millstone, NJ (Ref. #24-12 & PS #22-24), in an Amount Not To Exceed \$4,860.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4.
5. Board Action Item #5 – Authorizing Change Order #1, in the amount of \$4,000.00, for additional labor: hauling, grading, and compaction due to increased elevation, to Brennan Brothers Contracting, LLC, Old Bridge, NJ, for Driving Range Tee Reconstruction at Hominy Hill Golf Course (Rebid) (Bid #0057-23), Item: Total Base Bid Price (Items 1-13 inclusive), as originally awarded by Resolution #R-23-6-5=201 in the Contract Amount of \$105,716.00, for a new Total Change Order #1 Contract Amount of \$109,716.00.
6. Board Action Item #6 – Recommend acceptance of the written proposal of Van Cleef Engineering Associates, LLC, Freehold, NJ, as received on April 12, 2024, proposal dated April 11, 2024, for Providing Professional Engineering Services for the Henry Hudson Trail Waackaack Creek Bridge Replacement Project (Ref. #24-09 & PS #20-24), in an Amount Not To Exceed \$35,200.72, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4. Board Action Item #7 – Authorizing Change Order #1, in the amount of \$0.00, for a contract time extension to December 15, 2024, to Whirl Corporation, Inc., Port Monmouth, NJ, for Playground Equipment and Surfacing Replacement at Seven Presidents Playground (Bid #0081-23), as originally awarded by Resolution #R-24-2-26=104 in the Contract Amount of \$317,585.00, for a new Total Change Order #1 Contract Amount of \$317,585.00.

7. Board Action Item #7 – Authorizing Change Order #1, in the amount of \$0.00, for a contract time extension to December 15, 2024, to Whirl Corporation, Inc., Port Monmouth, NJ, for Playground Equipment and Surfacing Replacement at Seven Presidents Playground (Bid #0081-23), as originally awarded by Resolution #R-24-2-26=104 in the Contract Amount of \$317,585.00, for a new Total Change Order #1 Contract Amount of \$317,585.00.
8. Board Action Item #8 – Authorizing Change Order #5, in the amount of \$0.00 for contract time extension to May 15, 2024, to Santorini Construction, Inc., Neptune, NJ, for Program Cottage Building #1402 Renovation and Construction of a Gazebo at Deep Cut Gardens (Bid #0046-23), Items: Total Base Bid Items 1-5, Alternate Bid #2, \$66,000.00, Alternate Bid #2, \$90,000.00, as originally awarded by Resolution #R-23-5-22=191 in the Contract Amount of \$1,155,000.00, and as modified by Change Order #1 awarded by Resolution #R-23-11-20=442 in the Total Change Order #1 Contract Amount of \$1,163,855.44, and as modified by Change Order #2 awarded by Resolution #R-24-1-8=23 in the Total Change Order #2 Contract Amount of \$1,166,470.14, and as modified by Change Order #3 awarded by Resolution #R-24-1-8=29 in the Total Change Order #3 Contract Amount of \$1,185,564.77, and as modified by Change Order #4 awarded by Resolution #R-24-2-6=82 in the Total Change Order #4 Contract Amount of \$1,040,662.85, for a new Total Change Order #5 Contract Amount of \$1,040,662.85.
9. Board Action Item #9 – Recommending to the Monmouth County Board of County Commissioners that the Board of County Commissioners Authorize the execution recording of a Deed of Dedication that contains the requisite Green Acres Program restrictive clause that permanently dedicates Block 41, Lot 11 (P/O), Freehold Township, ±61.385 Acres of East Freehold Showgrounds for public park and recreation purpose, as surveyed and described by the March 15, 2024 survey.
10. Board Action Item #10 – Recommend acceptance of the written proposal of Johnson, Mirmiran & Thompson, Inc., Trenton, NJ, as received on March 15, 2024, proposal dated March 13, 2024, for Providing Professional Surveying Services of Block 101, Lot 1 (P/O), to be known as Block 101.03, Lot 7, Tinton Falls Borough, New Jersey, ±23.78 Acres, Vacant Property, Owned by: Fort Monmouth Economic Revitalization Authority (FMERA), Project: Additions to Fort Monmouth Recreation Area (Ref. #23-81 & PS #07-24), in an Amount Not To Exceed \$23,980.00, as a non-fair and open contract, pursuant to the provisions of N.J.S.A. 19:44A-20.4, and further Authorizing the Director to send notice of contract award to The Star Ledger, a newspaper circulated in the County of Monmouth, as required by law, within twenty (20) days of its passage.
11. Board Action Item #11 as Added to the Agenda – Rescinding contract awarded by Resolution #R-24-2-26=102, to SiteOne Landscape Supply, Roswell, GA, for Furnishing and Delivery of Seed, Lime, Fertilizer, Chemicals and Agricultural Supplies (Bid #0023-24), Item: #33 only (\$8,256.00); as the vendor cannot supply the item as the product is discontinued from the supplier.

12. Board Action Item #12 as Added to the Agenda – Recommending award of contract to the lowest responsible bidder, as per bid proposal to Direct Technology Holdings, Inc., dba Yodel Pass, New York, NY, for Furnishing and Delivery of a Mobile Application for the Purchase and Verification of Electronic Park Access and Parking Passes (Bid #0039-24), Item: \$1.00 + 2.9% cost to customer per pass (Period of Contract 05/06/24 through 12/31/24), with the Board of Recreation Commissioners reserving the option to extend the contract for an additional one (1) year period (2025), under the same terms and conditions, as per bid specification.
13. Board Action Item #13 as Added to the Agenda – Recommend Authorizing the Purchase of Repair of Acme 15 Ton Travel Lift at Monmouth Cove Marina, from US Hoists Corp., Center Moriches, NY, Item: Repair Travel Lift and Rebuild Tulsa Winch, in the Contract Amount of \$34,132.77.
14. Board Action Item #14 as Added to the Agenda – Recommend Authorizing the Purchase of Commercial Floor Covering & Related Services, from Hannon Floor Covering Corp., Union, NJ, Items: Removal of old carpet and pad and install Mannington Camus 42115 Brahms Broadloom carpet, tackless method over padding at the Acquisition and Design Building #506; as available under the Hunterdon County Educational Services Commission (HCESC), #34HUNCCP, #215, for the Period of 11/2/23 through 11/2/24, in the Total Contract Amount of \$33,135.00.
15. Board Action Item #15 as Added to the Agenda – Recommend Authorizing Change Order #3, in the amount of \$28,300.00, to install a 20 car parking lot, to Capela Construction, Inc., Medford, NJ, for Henry Hudson Trail Extension & Pedestrian Safety Improvements (Bid #0050-23), Item: Total Base Bid, Items #1-31 inclusive, as originally awarded by Resolution #R-23-5-22=185 in the Contract Amount of \$1,387,204.00, and as modified by Change Order #1 awarded by Resolution #R-23-12-18=508 in the Total Change Order #1 Contract Amount of \$1,414,520.00, and as modified by Change Order #2 awarded by Resolution #R-24-4-8=148 in the Total Change Order #2 Contract Amount of \$1,476,520.00, for a new Total Change Order #3 Contract Amount of \$1,504,820.00.

At 7:27 PM, the following **RESOLUTION OF CONSENT** was offered for adoption by Vice Chairman Fiore, to approve Agenda Items #1 through #15.

WHEREAS, the Monmouth County Board of Recreation Commissioners has received the Tentative Agenda for the Board's Regular Meeting of March 25, 2024, in advance of the meeting; and

WHEREAS, the Board has had an opportunity to review and consider Agenda Items #1 through #10 for Board Action; and

WHEREAS, the Board also reviewed Agenda Items #11 through 15, as added to the Agenda; and

WHEREAS, the Board is satisfied that the above items as presented to the Board are in order and complete.

NOW, THEREFORE, BE IT RESOLVED that the Monmouth County Board of Recreation Commissioners does hereby approve by consent, Agenda Items #1 through #15.

Seconded by Commissioner Davidson, and adopted on roll call by the following vote:

In the Affirmative: Chairman Mandeville, Vice Chairman Fiore,  
Commissioners Harmon, Hennessy, Horsnall,  
Adcock, Davidson, and Foster

In the Negative: None

Absent: Commissioner Butch

**ITEMS ACTED ON BY THE BOARD OF RECREATION COMMISSIONERS:**

- R-24-5-6=189 Resolution offered for adoption by Vice Chairman Fiore, seconded by Commissioner Davidson, AUTHORIZING the PURCHASE of UTILITY, TRANSPORTATION, AND GOLF VEHICLES PLUS RELATED ACCESSORIES, EQUIPMENT, PARTS AND SERVICES, from KLBL, INC., DBA VIC GERARD GOLF CARS, Farmingdale, NJ, ITEMS: Forty-Eight (48) 2024 Club Car Tempo golf cars, @\$5,900.00 ea., \$283,200.00, Forty-Seven (47) Trade-in 2016 Yamaha electric golf cars, @\$1,500.00, minus (-)\$70,500.00, Forty-Eight (48) Visage Connect Hardware, @\$895.00 per car for five (5) years, \$42,960.00, (48) GPS Car Tracking per car for five (5) years, @\$960.00 ea., \$46,080.00; as available under National Co-op, OMNIA Partners #EV2671-01, for the Period of 01/01/20 through 12/31/26, in the Total Contract Amount of \$301,740.00. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)
- R-24-5-6=190 Resolution offered for adoption by Vice Chairman Fiore, seconded by Commissioner Davidson, RECOMMENDING ADOPTION OF THE MONMOUTH COUNTY PARK SYSTEM STRATEGIC PLAN, as updated and rescinding Resolution #R-14-4-21=215. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)
- R-24-5-6=191 Resolution offered for adoption by Vice Chairman Fiore, seconded by Commissioner Davidson, RECOMMENDING ADOPTION OF THE MONMOUTH COUNTY PARK SYSTEM RECREATION PROGRAMMING PLAN. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)

- R-24-5-6=192 Resolution offered for adoption by Vice Chairman Fiore, seconded by Commissioner Davidson, ACCEPTING the WRITTEN PROPOSAL of FRENCH & PARRELLO ASSOCIATES, PA, Wall, NJ, as received on April 16, 2024, proposal dated April 16, 2024, for PROVIDING PROFESSIONAL ENGINEERING SERVICES FOR THE 2024 REGULAR INSPECTION OF PERRINEVILLE LAKE DAM, MILLSTONE, NJ (Ref. #24-12 & PS #22-24), in an Amount Not To Exceed \$4,860.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)
- R-24-5-6=193 Resolution offered for adoption by Vice Chairman Fiore, seconded by Commissioner Davidson, Authorizing CHANGE ORDER #1, in the amount of \$4,000.00, for additional labor: hauling, grading, and compaction due to increased elevation, to BRENNAN BROTHERS CONTRACTING LLC, Old Bridge, NJ, for DRIVING RANGE TEE RECONSTRUCTION AT HOMINY HILL GOLF COURSE (REBID) (Bid #0057-23), ITEM: Total Base Bid Price (Items 1-13 inclusive), as originally awarded by Resolution #R-23-6-5=201 in the Contract Amount of \$105,716.00, for a NEW TOTAL CHANGE ORDER #1 CONTRACT AMOUNT OF \$109,716.00. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)
- R-24-5-6=194 Resolution offered for adoption by Vice Chairman Fiore, seconded by Commissioner Davidson, ACCEPTING the WRITTEN PROPOSAL of VAN CLEEF ENGINEERING ASSOCIATES, LLC, Freehold, NJ, as received on April 12, 2024, proposal dated April 11, 2024, for PROVIDING PROFESSIONAL ENGINEERING SERVICES FOR THE HENRY HUDSON TRAIL WAACKAACK CREEK BRIDGE REPLACEMENT PROJECT (Ref. #24-09 & PS #20-24), in an Amount Not To Exceed \$35,200.72, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)
- R-24-5-6=195 Resolution offered for adoption by Vice Chairman Fiore, seconded by Commissioner Davidson, Authorizing CHANGE ORDER #1, in the amount of \$0.00, for a contract time extension to December 15, 2024, to WHIRL CORPORATION, INC., Port Monmouth, NJ, for PLAYGROUND EQUIPMENT AND SURFACING REPLACEMENT AT SEVEN PRESIDENTS PLAYGROUND (Bid #0081-23), as originally awarded by Resolution #R-24-2-26=104 in the Contract Amount of \$317,585.00, for a NEW TOTAL CHANGE ORDER #1 CONTRACT AMOUNT OF \$317,585.00. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)

- R-24-5-6=196 Resolution offered for adoption by Vice Chairman Fiore, seconded by Commissioner Davidson, Authorizing CHANGE ORDER #5, in the amount of \$0.00 for contract time extension to May 15, 2024, to SANTORINI CONSTRUCTION, INC., Neptune, NJ, for PROGRAM COTTAGE BUILDING #1402 RENOVATION AND CONSTRUCTION OF A GAZEBO AT DEEP CUT GARDENS (Bid #0046-23), ITEMS: Total Base Bid Items 1-5, Alternate Bid #2, \$66,000.00, Alternate Bid #2, \$90,000.00, as originally awarded by Resolution #R-23-5-22=191 in the Contract Amount of \$1,155,000.00, and as modified by Change Order #1 awarded by Resolution #R-23-11-20=442 in the Total Change Order #1 Contract Amount of \$1,163,855.44, and as modified by Change Order #2 awarded by Resolution #R-24-1-8=23 in the Total Change Order #2 Contract Amount of \$1,166,470.14, and as modified by Change Order #3 awarded by Resolution #R-24-1-8=29 in the Total Change Order #3 Contract Amount of \$1,185,564.77, and as modified by Change Order #4 awarded by Resolution #R-24-2-6=82 in the Total Change Order #4 Contract Amount of \$1,040,662.85, for a NEW TOTAL CHANGE ORDER #5 CONTRACT AMOUNT OF \$1,040,662.85. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)
- R-24-5-6=197 Resolution offered for adoption by Vice Chairman Fiore, seconded by Commissioner Davidson, RECOMMENDING to the MONMOUTH COUNTY BOARD OF COUNTY COMMISSIONERS that the BOARD OF COUNTY COMMISSIONERS AUTHORIZE the execution recording of a DEED OF DEDICATION that contains the requisite Green Acres Program restrictive clause that permanently dedicates Block 41, Lot 11 (P/O), Freehold Township, ±61.385 Acres of EAST FREEHOLD SHOWGROUNDS for public park and recreation purpose, as surveyed and described by the March 15, 2024 survey. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)
- R-24-5-6=198 Resolution offered for adoption by Vice Chairman Fiore, seconded by Commissioner Davidson, ACCEPTING the WRITTEN PROPOSAL of JOHNSON, MIRMIRAN & THOMPSON, INC., Trenton, NJ, as received on March 15, 2024, proposal dated March 13, 2024, for PROVIDING PROFESSIONAL SURVEYING SERVICES OF BLOCK 101, LOT 1 (P/O), TO BE KNOWN AS BLOCK 101.03, LOT 7, TINTON FALLS BOROUGH, NEW JERSEY, ±23.78 ACRES, VACANT PROPERTY, OWNED BY: FORT MONMOUTH ECONOMIC REVITALIZATION AUTHORITY (FMERA), PROJECT: ADDITIONS TO FORT MONMOUTH RECREATION AREA (Ref. #23-81 & PS #07-24), in an Amount Not To Exceed \$23,980.00, as a non-fair and open contract, pursuant to the provisions of N.J.S.A. 19:44A-20.4, and further AUTHORIZING the DIRECTOR to SEND NOTICE of contract award to The Star Ledger, a newspaper circulated in the County of Monmouth, as required by law, within twenty (20) days of its passage. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)



- R-24-5-6=199 Resolution offered for adoption by Vice Chairman Fiore, seconded by Commissioner Davidson, RESCINDING contract awarded by Resolution #R-24-2-26=102, to SITEONE LANDSCAPE SUPPLY, Roswell, GA, for FURNISHING AND DELIVERY OF SEED, LIME, FERTILIZER, CHEMICALS AND AGRICULTURAL SUPPLIES (Bid #0023-24), ITEM: #33 ONLY (\$8,256.00); as the vendor cannot supply the item as the product is discontinued from the supplier. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)
- R-24-5-6=200 Resolution offered for adoption by Vice Chairman Fiore, seconded by Commissioner Davidson, AWARDING CONTRACT to the lowest responsible bidder, as per bid proposal to DIRECT TECHNOLOGY HOLDINGS, INC., DBA YODEL PASS, New York, NY, for FURNISHING AND DELIVERY OF A MOBILE APPLICATION FOR THE PURCHASE AND VERIFICATION OF ELECTRONIC PARK ACCESS AND PARKING PASSES (Bid #0039-24), ITEM: \$1.00 + 2.9% cost to customer per pass (Period of Contract 05/06/24 through 12/31/24), with the Board of Recreation Commissioners reserving the option to extend the contract for an additional one (1) year period (2025), under the same terms and conditions, as per bid specification. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)
- R-24-5-6=201 Resolution offered for adoption by Vice Chairman Fiore, seconded by Commissioner Davidson, AUTHORIZING THE PURCHASE OF REPAIR OF ACME 15 TON TRAVEL LIFT AT MONMOUTH COVE MARINA from US HOISTS CORP., Center Moriches, NY, ITEM: Repair Travel Lift & Rebuild Tulsa Winch, in the Contract Amount of \$34,132.77. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)
- R-24-5-6=202 Resolution offered for adoption by Vice Chairman Fiore, seconded by Commissioner Davidson, AUTHORIZING THE PURCHASE OF COMMERCIAL FLOOR COVERING & RELATED SERVICES, from HANNON FLOOR COVERING CORP., Union, NJ, ITEMS: Removal of old carpet and pad and install Mannington Camus 42115 Brahms Broadloom carpet, tackless method over padding at the Acquisition and Design Building #506; as available under the Hunterdon County Educational Services Commission (HCESC), #34HUNCCP, #215, for the Period of 11/2/23 through 11/2/24, in the Total Contract Amount of \$33,135.00. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)

R-24-5-6=203 Resolution offered for adoption by Vice Chairman Fiore, seconded by Commissioner Davidson, Authorizing CHANGE ORDER #3, in the amount of \$28,300.00, to install a 20 car parking lot, to CAPELA CONSTRUCTION, INC., Medford, NJ, for HENRY HUDSON TRAIL EXTENSION & PEDESTRIAN SAFETY IMPROVEMENTS (Bid #0050-23), ITEM: Total Base Bid, Items #1-31 inclusive, as originally awarded by Resolution #R-23-5-22=185 in the Contract Amount of \$1,387,204.00, and as modified by Change Order #1 awarded by Resolution #R-23-12-18=508 in the Total Change Order #1 Contract Amount of \$1,414,520.00, and as modified by Change Order #2 awarded by Resolution #R-24-4-8=148 in the Total Change Order #2 Contract Amount of \$1,476,520.00, for a NEW TOTAL CHANGE ORDER #3 CONTRACT AMOUNT OF \$1,504,820.00. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)

At 7:30 p.m., Commissioner Butch arrived via teleconference to the meeting.

The Director reported to the Board that there were **no BIDs to be advertised.**

On a motion made by Commissioner Foster, seconded by Commissioner Adcock, the Board **AUTHORIZED** the **DIRECTOR** to **SOLICIT PROPOSALS** for the following **PROFESSIONAL/SPECIALIZED SERVICES:**

1. Engineering Services, On-Call Professional Engineering Services for the Monmouth County Park System, Various Locations (Ref. #24-21) (*FAIR & OPEN—OVER \$17,500.00*)

Upon being put to a vote, the motion was unanimously carried.

Andrew J. Spears, Director, reviewed the following **DATES TO REMEMBER** with the Board:

**DATES TO REMEMBER:**

1. **SATURDAY, MAY 11, 2024** – 10 AM – 4 PM. **Creative Arts Festival.** Thompson Park, 805 Newman Springs Road, Lincroft, NJ
2. **SATURDAY, MAY 11, 2024** – 2:00 PM – 5 PM. **Spring for Conservation Family Day by Monmouth Conservation Foundation.** Bayonet Farm (Adults, \$60 donation. Free admission for children 12 and under, [www.monmouthconservation.org/SPRING](http://www.monmouthconservation.org/SPRING)), 41 Middletown Road, Holmdel, NJ.
3. **SUNDAY, MAY 19, 2024** – 11 AM – 5 PM. **Walnford Day.** Historic Walnford, 62 Walnford, Road, Upper Freehold, NJ
4. **MONDAY EVENING, MAY 20, 2024** – 7:00 PM. **Regular Board Meeting.** Thompson Park Visitor Center, “Beech Room”, 1<sup>st</sup> Floor, 805 Newman Springs Road, Lincroft, NJ.
5. **SATURDAY, JUNE 1, 2024** – 8 AM – 4 PM. **SPUR Student Horse Show.** Sunnyside Equestrian Center, 628 Middletown-Lincroft Road, Lincroft, NJ.

6. **MONDAY EVENING, JUNE 3, 2024 – 7:00 PM. Regular Board Meeting.** Thompson Park Visitor Center, “Beech Room”, 1<sup>st</sup> Floor, 805 Newman Springs Road, Lincroft, NJ.
7. **WEDNESDAY, JUNE 12, 2024 – 4:00 PM – 7:00 PM. Retirement Party Celebrating Gail Hunton & Andrew Coeyman.** Thompson Park Activity Barn (\$25 per person includes dinner & soft drinks), RSVP to A. J. Spears or S. Madden by June 3, 2024.
8. **MONDAY EVENING, JUNE 17, 2024 – 7:00 PM. Regular Board Meeting.** Thompson Park Visitor Center, “Beech Room”, 1<sup>st</sup> Floor, 805 Newman Springs Road, Lincroft, NJ.
9. **MONDAY EVENING, JULY 8, 2024 – 7:00 PM. Regular Board Meeting.** Thompson Park Visitor Center, “Beech Room”, 1<sup>st</sup> Floor, 805 Newman Springs Road, Lincroft, NJ.

#### **ITEMS FOR THE GOOD OF THE ORDER:**

Vice Chairman Anthony Fiore noted that he had recently met with staff to review the engineering proposals for the DeBois Creek Recreation Area athletic fields project. He said that word about the project is out in the soccer community and there is much excitement about it. He also noted that there are athletic groups who would lobby to bring state level soccer championships to the site, once complete.

Commissioner Mike Harmon offered observations on the exceptional performance of the County golf course over the last few years. He said that the increase of play during the COVID-19 pandemic had a long-term positive impact, exposing new groups of golfers to the courses. He noted that the nine-hole option has been very popular. He also said that the mini-outings provide a great opportunity for golfers to try out new courses.

Commissioner Thom Hennessy said that he had received a note from Middletown resident Catherine Moraetis, thanking the Board for the work they do to protect open space and provide exceptional programs.

Commissioner Tom Adcock said that the partnership with First Tee is a great initiative and will provide area youth with unique opportunities to experience golf for the first time. He also commended the golf committee for developing the “Nine and Dine” program at Hominy Hill.

Commissioner Lori Davidson noted that her nephew is a state-ranked golfer who often plays the County courses. She said that he would welcome the opportunity to give back to younger golfers by instructing in the First Tee program.

Commissioner Brian Foster thanked the Commissioners and staff for their support of the Holmdel Horn Antenna preservation. He said that the ribbon cutting ceremony was very successful.

Commissioner Pat Butch provided a recap of the Weekend at Old Monmouth. She noted that visitors to the Millstone Township stop had commented that they had been to some of the County’s historic sites as part of their tour and commended the quality of the facilities.

Chairman Kevin Mandeville noted that we will be drafting an update to the Open Space Plan this fall. He directed staff to propose a timeline for the review process.

The Director indicated that there were no additional items to be brought before the Board.

There being no further business, on a motion made by Commissioner Horsnall, seconded by Commissioner Davidson, and by unanimous vote, the regular meeting of the Monmouth County Board of Recreation Commissioners held on Monday Evening, May 6, 2024, was **ADJOURNED** at 7:48 PM.

A handwritten signature in black ink, appearing to read "Andrew J. Spears", written in a cursive style.

ANDREW J. SPEARS,  
Director

The following resolution was offered for adoption by Vice Chairman Fiore:

**RESOLUTION**

R-24-5-6=189

WHEREAS, the Monmouth County Board of Recreation Commissioners deems it necessary and advisable to Authorize the PURCHASE of UTILITY, TRANSPORTATION, AND GOLF VEHICLES PLUS RELATED ACCESSORIES, EQUIPMENT, PARTS, AND SERVICES; and

WHEREAS, said UTILITY, TRANSPORTATION, AND GOLF VEHICLES PLUS RELATED ACCESSORIES, EQUIPMENT, PARTS, AND SERVICES are available from KLBL, INC., DBA VIC GERARD GOLF CARS, Farmingdale, NJ, ITEMS: Forty-Eight (48) 2024 Club Car Tempo golf cars, @\$5,900.00 ea., \$283,200.00, Forty-Seven (47) Trade-in 2016 Yamaha electric golf cars, @\$1,500.00, minus (-)\$70,500.00, Forty-Eight (48) Visage Connect Hardware, @\$895.00 per car for five (5) years, \$42,960.00, (48) GPS Car Tracking per car for five (5) years, @\$960.00 ea., \$46,080.00; as available under National Co-op, OMNIA Partners #EV2671-01, for the Period of 01/01/20 through 12/31/26, in the Total Contract Amount of \$301,740.00.

NOW, THEREFORE, BE IT RESOLVED by the Monmouth County Board of Recreation Commissioners that the Director is hereby Authorized to execute the necessary contracts and agreements required for the PURCHASE of UTILITY, TRANSPORTATION, AND GOLF VEHICLES PLUS RELATED ACCESSORIES, EQUIPMENT, PARTS, AND SERVICES, from KLBL, INC., DBA VIC GERARD GOLF CARS, 281 Squankum Road., Farmingdale, NJ 07727, ITEMS: Forty-Eight (48) 2024 Club Car Tempo golf cars, @\$5,900.00 ea., \$283,200.00, Forty-Seven (47) Trade-in 2016 Yamaha electric golf cars, @\$1,500.00, minus (-)\$70,500.00, Forty-Eight (48) Visage Connect Hardware, @\$895.00 per car for five (5) years, \$42,960.00, (48) GPS Car Tracking per car for five (5) years, @\$960.00 ea., \$46,080.00; as available under National Co-op, OMNIA Partners #EV2671-01, for the Period of 01/01/20 through 12/31/26, in the Total Contract Amount of \$301,740.00.

BE IT FURTHER RESOLVED that the Certification of the Chief Financial Officer, as to availability of funds, has been filed with the Director, a copy of which is on file in the Purchasing Department, setting forth that the funds are available in Trust Account #52000, Board of Recreation Commissioners (2024), in the Amount of \$301,740.00.

Seconded by Commissioner Davidson, and adopted on roll call by the following vote:

In the affirmative:	Chairman Mandeville, Vice Chairman Fiore, Commissioners Harmon, Hennessy, Horsnall, Adcock, Davidson, and Foster
In the negative:	None
Absent:	Commissioner Butch

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the regular meeting of the Board on MONDAY EVENING, MAY 6, 2024.



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ANDREW J. SPEARS, Director

R-24-5-6=189

The following resolution was offered for adoption by Vice Chairman Fiore:

**RESOLUTION**

R-24-5-6=190

WHEREAS, the Monmouth County Board of Recreation Commissioners offers various recreation programs and services to the citizens of Monmouth County; and

WHEREAS, the Board of Recreation Commissioners recognizes the need to guide the actions of the various Park System departments in meeting the challenges of the next five (5) years to ensure that the Park System has the financial and human resources necessary to continue providing outstanding recreational opportunities and services to the public, to protect open spaces and natural resources, to conserve and interpret historic resources and to fulfill our distinct role as a regional open space and recreation organization; and

WHEREAS, the Board of Recreation Commissioners deems it necessary and advisable to establish a STRATEGIC PLAN to focus on projects and actions considered to be critical in preparing the agency for the expected conditions and circumstances within which it operates; and

WHEREAS, the STRATEGIC PLAN is a set of actions designed to ensure the stability and future of the Park System as a vital and integral part of responsible County Government, a steward of important natural resources, a provider of outstanding recreation and cultural activities and a promoter of healthy living through year round indoor and outdoor activity and family recreation; and

WHEREAS, the STRATEGIC PLAN will review the Park System, its organization and budget as it exists to meet current needs and circumstances and will identify anticipated future needs and budget levels necessary to support them, as well as identifying goals for agency action and strategies to achieve success in securing a stable environment in which to succeed in the future.

NOW, THEREFORE, BE IT RESOLVED that the Monmouth County Board of Recreation Commissioners does hereby ADOPT the MONMOUTH COUNTY PARK SYSTEM STRATEGIC PLAN; and

BE IT FURTHER RESOLVED that said STRATEGIC PLAN shall take effect immediately and shall remain in force until amended or rescinded by action of the Board of Recreation Commissioners.

Seconded by Commissioner Davidson, and adopted on roll call by the following vote:

In the Affirmative:	Chairman Mandeville, Vice Chairman Fiore, Commissioners Harmon, Hennessy, Horsnall, Adcock, Davidson, and Foster
In the Negative:	None
Absent:	Commissioner Butch

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the regular meeting of the Board on MONDAY EVENING, MAY 6, 2024.



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ANDREW J. SPEARS, Director

R-24-5-6=190

The following resolution was offered for adoption by Vice Chairman Fiore:

**RESOLUTION**

R-24-5-6=191

WHEREAS, the Monmouth County Board of Recreation Commissioners offers various recreation programs and services to the citizens of Monmouth County; and

WHEREAS, the Monmouth County Board of Recreation Commissioners recognizes the need to promote and facilitate development of adequate and coordinated recreation programs and services throughout the county; and

WHEREAS, the Board of Recreation Commissioners recognizes its role in meeting the recreation needs of the citizens of Monmouth County; and

WHEREAS, the Monmouth County Board of Recreation Commissioners recognizes the need to coordinate the Recreation Programming Plan with the County Open Space Plan and Park System Maintenance and Development Plan.

NOW, THEREFORE, BE IT RESOLVED that the Monmouth County Board of Recreation Commissioners does hereby ADOPT the MONMOUTH COUNTY PARK SYSTEM RECREATION PROGRAMMING PLAN, as on file in the Park System Offices of Acquisition & Design, and Visitor Services; and

BE IT FURTHER RESOLVED that the Recreation Programming Plan shall be coordinated with the County Open Space Plan and Park System Maintenance and Development Plan; and

BE IT FURTHER RESOLVED that the Monmouth County Park System Recreation Services Plan as previously adopted by Board Resolution #R-19-9-23=359 is hereby RESCINDED; and

BE IT FURTHER RESOLVED that said plan shall take effect immediately and shall remain in force until amended or rescinded by action of the Board of Recreation Commissioners.

Seconded by Commissioner Davidson, and adopted on roll call by the following vote:

In the affirmative:	Chairman Mandeville, Vice Chairman Fiore, Commissioners Harmon, Hennessy, Horsnall, Adcock, Davidson, and Foster
In the negative:	None
Absent:	Commissioner Butch

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the regular meeting of the Board on MONDAY EVENING, MAY 6, 2024.



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ANDREW J. SPEARS, Director

R-24-5-6=191

The following resolution was offered for adoption by Vice Chairman Fiore:

**RESOLUTION**

R-24-5-6=192

WHEREAS, the Monmouth County Board of Recreation Commissioners has a need to acquire PROFESSIONAL ENGINEERING SERVICES FOR THE 2024 REGULAR INSPECTION OF PERRINEVILLE LAKE DAM, MILLSTONE, NJ (Ref. #24-12 & PS #22-24), as a fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.4; and

WHEREAS, the anticipated term of this contract is approximately two (2) months; and

WHEREAS, requests for proposals were received by the Purchasing Agent on or before the required submission date of April 16, 2024; and

WHEREAS, FRENCH & PARRELLO ASSOCIATES, PA, Wall, NJ, has submitted a written proposal dated April 16, 2024, indicating they will provide PROFESSIONAL ENGINEERING SERVICES FOR THE 2024 REGULAR INSPECTION OF PERRINEVILLE LAKE DAM, MILLSTONE, NJ (Ref. #24-12 & PS #22-24), in an Amount Not to Exceed \$4,860.00; and

WHEREAS, the Certification of the Chief Financial Officer, as to availability of funds, has been filed with the Director, a copy of which is on file in the Purchasing Department setting forth that the funds are available in Appropriation #080010, Board of Recreation Commissioners (2024); in an amount not to exceed \$4,860.00.

NOW, THEREFORE, BE IT RESOLVED that the Board of Recreation Commissioners, of the County of Monmouth, does hereby authorize the Chairman and Director to enter into a contract on behalf of the Monmouth County Board of Recreation Commissioners, with FRENCH & PARRELLO ASSOCIATES, PA, 1800 Route 34, Suite 101, Wall, NJ 07719, as per proposal dated April 16, 2024, for PROFESSIONAL ENGINEERING SERVICES FOR THE 2024 REGULAR INSPECTION OF PERRINEVILLE LAKE DAM, MILLSTONE, NJ (Ref. #24-12 & PS #22-24), in the Contract Amount Not To Exceed \$4,860.00; and

BE IT FURTHER RESOLVED that the Stockholders Disclosure Certification and the New Jersey Business Registration are on file in the office of the Purchasing Department; and

BE IT FURTHER RESOLVED that any fees for additional work over the \$4,860.00 provided for in this resolution will be authorized only upon the approval of the Board, prior to the additional services being performed.

Seconded by Commissioner Davidson, and adopted on roll call by the following vote:

In the affirmative:	Chairman Mandeville, Vice Chairman Fiore, Commissioners Harmon, Hennessy, Horsnall, Adcock, Davidson, and Foster
In the negative:	None
Absent:	Commissioner Butch

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the regular meeting of the Board on MONDAY EVENING, MAY 6, 2024.



ANDREW J. SPEARS, Director

R-24-5-6=192



The following resolution was offered for adoption by Vice Chairman Fiore:

**RESOLUTION**

R-24-5-6=193

WHEREAS, the Monmouth County Board of Recreation Commissioners awarded the contract for DRIVING RANGE TEE RECONSTRUCTION AT HOMINY HILL GOLF COURSE (REBID) (Bid #0057-23), to BRENNAN BROTHERS CONTRACTING LLC, Old Bridge, NJ, as per Resolution #R-23-6-5=201; and

WHEREAS, the Board deems it necessary and advisable to Authorize CHANGE ORDER #1, in the amount of \$4,000.00, for additional labor: hauling, grading, and compaction due to increased elevation, to BRENNAN BROTHERS CONTRACTING LLC, Old Bridge, NJ, for DRIVING RANGE TEE RECONSTRUCTION AT HOMINY HILL GOLF COURSE (REBID) (Bid #0057-23), as per original contract awarded by Resolution #R-23-6-5=201, ITEM: Total Base Bid Price (Items 1-13 inclusive); in the Contract Amount of \$105,716.00, for a NEW TOTAL CHANGE ORDER #1 CONTRACT AMOUNT of \$109,716.00.

NOW, THEREFORE, BE IT RESOLVED by the Board that the Director is hereby Authorized to approve CHANGE ORDER #1, in the amount of \$4,000.00, for additional labor: hauling, grading, and compaction due to increased elevation, to BRENNAN BROTHERS CONTRACTING LLC, 28 Maple Street, Old Bridge, NJ 08857, for DRIVING RANGE TEE RECONSTRUCTION AT HOMINY HILL GOLF COURSE (REBID) (Bid #0057-23), as per original contract awarded by Resolution #R-23-6-5=201, ITEM: Total Base Bid Price (Items 1-13 inclusive); in the Contract Amount of \$105,716.00, for a NEW TOTAL CHANGE ORDER #1 CONTRACT AMOUNT of \$109,716.00; and

BE IT FURTHER RESOLVED that said CHANGE ORDER #1 is on file in the Board's Office of Administrative Services; and

BE IT FURTHER RESOLVED that the Certification of the Chief Financial Officer, as to availability of funds, has been filed with the Director, a copy of which is on file in the Purchasing Department setting forth that the funds are available in Capital Cash Account #92209, Board of Recreation Commissioners (2023), Project #20229; in the amount of \$4,000.00.

Seconded by Commissioner Davidson, and adopted on roll call by the following vote:

In the affirmative:	Chairman Mandeville, Vice Chairman Fiore, Commissioners Harmon, Hennessy, Horsnall, Adcock, Davidson, and Foster
In the negative:	None
Absent:	Commissioner Butch

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the regular meeting of the Board on MONDAY EVENING, MAY 6, 2024.



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ANDREW J. SPEARS, Director

R-24-5-6=193

The following resolution was offered for adoption by Vice Chairman Fiore:

**RESOLUTION**

R-24-5-6=194

WHEREAS, the Monmouth County Board of Recreation Commissioners has a need to acquire PROFESSIONAL ENGINEERING SERVICES FOR THE HENRY HUDSON TRAIL WAACKAACK CREEK BRIDGE REPLACEMENT PROJECT (Ref. #24-09 & PS #20-24), as a fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.4; and

WHEREAS, the anticipated term of this contract is approximately two (2) months; and

WHEREAS, requests for proposals were received by the Purchasing Agent on or before the required submission date of April 12, 2024; and

WHEREAS, VAN CLEEF ENGINEERING ASSOCIATES, LLC, Freehold, NJ, has submitted a written proposal dated April 11, 2024, indicating they will provide PROFESSIONAL ENGINEERING SERVICES FOR THE HENRY HUDSON TRAIL WAACKAACK CREEK BRIDGE REPLACEMENT PROJECT (Ref. #24-09 & PS #20-24), in an Amount Not to Exceed \$35,200.72; and

WHEREAS, the Certification of the Chief Financial Officer, as to availability of funds, has been filed with the Director, a copy of which is on file in the Purchasing Department setting forth that the funds are available in Capital Cash Account #20023, Board of Recreation Commissioners (2024), Project #23010; in an amount not to exceed \$35,200.72.

NOW, THEREFORE, BE IT RESOLVED that the Board of Recreation Commissioners, of the County of Monmouth, does hereby authorize the Chairman and Director to enter into a contract on behalf of the Monmouth County Board of Recreation Commissioners, with VAN CLEEF ENGINEERING ASSOCIATES, LLC, 3 Paragon Way, Suite 600, Freehold, NJ 07728, as per proposal dated April 11, 2024, for PROFESSIONAL ENGINEERING SERVICES FOR THE HENRY HUDSON TRAIL WAACKAACK CREEK BRIDGE REPLACEMENT PROJECT (Ref. #24-09 & PS #20-24), in the Contract Amount Not To Exceed \$35,200.72; and

BE IT FURTHER RESOLVED that the Stockholders Disclosure Certification and the New Jersey Business Registration are on file in the office of the Purchasing Department; and

BE IT FURTHER RESOLVED that any fees for additional work over the \$35,200.72 provided for in this resolution will be authorized only upon the approval of the Board, prior to the additional services being performed.

Seconded by Commissioner Davidson, and adopted on roll call by the following vote:

In the affirmative:	Chairman Mandeville, Vice Chairman Fiore, Commissioners Harmon, Hennessy, Horsnall, Adcock, Davidson, and Foster
In the negative:	None
Absent:	Commissioner Butch

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the regular meeting of the Board on MONDAY EVENING, MAY 6, 2024.



ANDREW J. SPEARS, Director

R-24-5-6=194

The following resolution was offered for adoption by Vice Chairman Fiore:

**RESOLUTION**

R-24-5-6=195

WHEREAS, the Monmouth County Board of Recreation Commissioners awarded the contract for PLAYGROUND EQUIPMENT AND SURFACING REPLACEMENT AT SEVEN PRESIDENTS PLAYGROUND (Bid #0081-23), to WHIRL CORPORATION, INC., Port Monmouth, NJ, as per Resolution #R-24-2-26=104; and

WHEREAS, the Board deems it necessary and advisable to Authorize CHANGE ORDER #1, in the amount of \$0.00, for a contract time extension to December 15, 2024, to WHIRL CORPORATION, INC., Port Monmouth, NJ, for PLAYGROUND EQUIPMENT AND SURFACING REPLACEMENT AT SEVEN PRESIDENTS PLAYGROUND (Bid #0081-23), as per original contract awarded by Resolution #R-24-2-26=104, ITEM: Total Base Bid, Items 1-8; in the Contract Amount of \$317,585.00, for a NEW TOTAL CHANGE ORDER #1 CONTRACT AMOUNT of \$317,585.00.

NOW, THEREFORE, BE IT RESOLVED by the Board that the Director is hereby Authorized to approve CHANGE ORDER #1, in the amount of \$0.00, for a contract time extension to December 15, 2024, to WHIRL CORPORATION, INC., 194 Main Street, Port Monmouth, NJ 07758, for PLAYGROUND EQUIPMENT AND SURFACING REPLACEMENT AT SEVEN PRESIDENTS PLAYGROUND (Bid #0081-23), as per original contract awarded by Resolution #R-24-2-26=104, ITEM: Total Base Bid, Items 1-8; in the Contract Amount of \$317,585.00, for a NEW TOTAL CHANGE ORDER #1 CONTRACT AMOUNT of \$317,585.00; and

BE IT FURTHER RESOLVED that said CHANGE ORDER #1 is on file in the Board's Office of Administrative Services; and

Seconded by Commissioner Davidson, and adopted on roll call by the following vote:

In the Affirmative:	Chairman Mandeville, Vice Chairman Fiore, Commissioners Harmon, Hennessy, Horsnall, Adcock, Davidson, and Foster
In the Negative:	None
Absent:	Commissioner Butch

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the regular meeting of the Board on MONDAY EVENING, MAY 6, 2024.



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ANDREW J. SPEARS, Director

R-24-5-6=195

The following resolution was offered for adoption by Vice Chairman Fiore:

**RESOLUTION**

R-24-5-6=196

WHEREAS, the Monmouth County Board of Recreation Commissioners awarded the contract for PROGRAM COTTAGE BUILDING #1402 RENOVATION AND CONSTRUCTION OF A GAZEBO AT DEEP CUT GARDENS (Bid #0046-23) to SANTORINI CONSTRUCTION, INC., Neptune, NJ, as per Resolution #R-23-5-22=191, in the Contract Amount of \$1,155,000.00; and

WHEREAS, the Board authorized Change Order #1, as per Resolution #R-23-11-20=442, in the Change Order #1 Contract Amount of \$1,163,855.44; and

WHEREAS, the Board authorized Change Order #2, as per Resolution #R-24-1-8=23, in the Change Order #2 Contract Amount of \$1,166,470.14; and

WHEREAS, the Board authorized Change Order #3, as per Resolution #R-24-1-8=29, in the Change Order #3 Contract Amount of \$1,185,564.77; and

WHEREAS, the Board authorized Change Order #4, as per Resolution #R-24-2-6=82, in the Change Order #4 Contract Amount of \$1,040,662.85; and

WHEREAS, the Board deems it necessary and advisable to Authorize CHANGE ORDER #5, in the amount of \$0.00 for contract time extension to May 15, 2024 to SANTORINI CONSTRUCTION, INC., Neptune, NJ, for a New Total Contract Amount of \$1,040,662.85.

NOW, THEREFORE, BE IT RESOLVED by the Board that the Director is hereby Authorized to approve CHANGE ORDER #5, in the amount of \$0.00, to SANTORINI CONSTRUCTION, INC., 1 S. Riverside Drive, Neptune, NJ 07753, for PROGRAM COTTAGE BUILDING #1402 RENOVATION AND CONSTRUCTION OF A GAZEBO AT DEEP CUT GARDENS (Bid #0046-23), ITEMS: Total Base Bid Items 1-5, Alternate Bid #2, \$66,000.00, Alternate Bid #2, \$90,000.00, as originally awarded by Resolution #R-23-5-22=191 in the Amount of \$1,155,000.00, and as previously modified by Change Orders #1, 2, 3 & 4, for a NEW TOTAL CONTRACT AMOUNT OF \$1,040,662.85, AS MODIFIED BY CHANGE ORDER #5; and

BE IT FURTHER RESOLVED that said CHANGE ORDER #5 is on file in the Board's Office of Administrative Services; and

Seconded by Commissioner Davidson, and adopted on roll call by the following vote:

In the Affirmative: Chairman Mandeville, Vice Chairman Fiore,  
Commissioners Harmon, Hennessy, Horsnall,  
Adcock, Davidson, and Foster

In the Negative: None

Absent: Commissioner Butch

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the regular meeting of the Board on MONDAY EVENING, MAY 6, 2024.



ANDREW J. SPEARS, Director

R-24-5-6=196

The following resolution was offered for adoption by Vice Chairman Fiore:

**RESOLUTION**

R-24-5-6=197

WHEREAS, the MONMOUTH COUNTY BOARD OF RECREATION COMMISSIONERS deems it necessary and advisable to preserve certain lands for COUNTY OPEN SPACE PRESERVATION, NATURAL RESOURCES CONSERVATION and PUBLIC PARK and RECREATION PURPOSES, located in the Township of Freehold being more particularly described as Block 41, Lot 11 (P/O) and more commonly known as a portion of EAST FREEHOLD SHOWGROUNDS, an improved parcel; and

WHEREAS, these lands which totaled  $\pm 161.6097$  acres, were acquired by the COUNTY OF MONMOUTH by Deed recorded in Deed Book 3703, Page 0532 on August 27, 1970 and

WHEREAS, a survey dated February 24, 1970 of the tract was conducted by James P. Kovacs, Inc. which surveyed and described an area of  $\pm 61.0$  acres for use by the Monmouth County Park System as a public park; and

WHEREAS, the Park System has managed and operated East Freehold Showgrounds since 1970 and has listed it on the Recreation and Open Space Inventory (ROSI), which is maintained by the NJDEP Green Acres Program; and

WHEREAS, the County Engineer recently authorized a survey of East Freehold Showgrounds which was conducted by Steven M. Edwards, PLS, dated March 15, 2024 to confirm the metes and bounds of Block 41, Lot 11 (P/O) Freehold Township and its acreage of  $\pm 61.385$  acres; and

WHEREAS, there exists a need to dedicate the entirety of the  $\pm 61.385$  acres described by its metes and bounds as permanent public parkland by recording a Deed of Dedication that contains the following clause:

“These lands are subject to Green Acres restrictions as provided at N.J.S.A. 13:8C-1 et seq. and N.J.A.C. 7:36, as may be amended and supplemented and the grantee herein agrees to accept these lands with Green Acres restrictions, including restrictions against disposal or diversion to a use other than recreation and conservation purposes.”

NOW, THEREFORE, BE IT RESOLVED, that the MONMOUTH BOARD OF RECREATION COMMISSIONERS does hereby RECOMMEND to the MONMOUTH COUNTY BOARD OF COUNTY COMMISSIONERS that the BOARD OF COUNTY COMMISSIONERS AUTHORIZE the execution recording of a Deed of Dedication that contains the requisite Green Acres Program restrictive clause that permanently dedicates  $\pm 61.385$  acres of EAST FREEHOLD SHOWGROUNDS for public park and recreation purposes, as surveyed and described by the March 15, 2024 survey.

BE IT FURTHER RESOLVED that the Board of Recreation Commissioners does hereby RECOMMEND that the County Commissioner Director, or his designee, and the Clerk of the Board are authorized to execute any and all other agreements, documents, and instruments necessary to effectuate the full intent and purpose of the Board of County Commissioners adopted resolution.

R-24-5-6=197 (Continued)

BE IT FURTHER RESOLVED that a copy of this resolution be sent to the Clerk of the MONMOUTH COUNTY BOARD OF COUNTY COMMISSIONERS, the County Administrator, and the County Counsel.

Seconded by Commissioner Davidson, and adopted on roll call by the following vote:

In the Affirmative:	Chairman Mandeville, Vice Chairman Fiore, Commissioners Harmon, Hennessy, Horsnall, Adcock, Davidson, and Foster
In the Negative:	None
Absent:	Commissioner Butch

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the regular meeting of the Board on MONDAY EVENING, MAY 6, 2024.



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ANDREW J. SPEARS, Director

The following resolution was offered for adoption by Vice Chairman Fiore:

**RESOLUTION**

R-24-5-6=198

WHEREAS, the Monmouth County Board of Recreation Commissioners has a need to acquire PROFESSIONAL SURVEYING SERVICES OF BLOCK 101, LOT 1 (P/O), TO BE KNOWN AS BLOCK 101.03, LOT 7, TINTON FALLS BOROUGH, NEW JERSEY, +23.78 ACRES, VACANT PROPERTY, OWNED BY: FORT MONMOUTH ECONOMIC REVITALIZATION AUTHORITY (FMERA), PROJECT: ADDITIONS TO FORT MONMOUTH RECREATION AREA (Ref. #23-81 & PS #07-24), as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.4; and

WHEREAS, the anticipated term of this contract is approximately forty-five (45) days; and

WHEREAS, requests for proposals were received by the Purchasing Agent on or before the required submission date of March 15, 2024; and

WHEREAS, JOHNSON, MIRMIRAN & THOMPSON, INC., Trenton, NJ, has submitted a written proposal dated March 13, 2024, indicating they will provide PROFESSIONAL SURVEYING SERVICES OF BLOCK 101, LOT 1 (P/O), TO BE KNOWN AS BLOCK 101.03, LOT 7, TINTON FALLS BOROUGH, NEW JERSEY, +23.78 ACRES, VACANT PROPERTY, OWNED BY: FORT MONMOUTH ECONOMIC REVITALIZATION AUTHORITY (FMERA), PROJECT: ADDITIONS TO FORT MONMOUTH RECREATION AREA (Ref. #23-81 & PS #07-24), in an Amount Not to Exceed \$23,980.00; and

WHEREAS, JOHNSON, MIRMIRAN & THOMPSON, INC., Trenton, NJ, has completed and submitted a Business Entity Disclosure Certification which certifies that JOHNSON, MIRMIRAN & THOMPSON, INC., Trenton, NJ, has not made any reportable contributions to a political or candidate committee of the County of Monmouth, Board of County Commissioners, in the previous one year, and that the contract will prohibit JOHNSON, MIRMIRAN & THOMPSON, INC., Trenton, NJ, from making any reportable contributions through the term of this contract; and

WHEREAS, the Certification of the Chief Financial Officer, as to availability of funds, has been filed with the Director, a copy of which is on file in the Purchasing Department setting forth that the funds are available in Capital Cash Account #29799, Board of Recreation Commissioners, Project #00085, in an amount not to exceed \$23,980.00.

NOW, THEREFORE, BE IT RESOLVED that the Board of Recreation Commissioners, of the County of Monmouth, does hereby authorize the Chairman and Director to enter into a contract on behalf of the Monmouth County Board of Recreation Commissioners, with JOHNSON, MIRMIRAN & THOMPSON, INC., 1200 Lenox Drive, Suite 101, Trenton, NJ 08648, as per proposal dated March 13, 2024, for providing PROFESSIONAL SURVEYING SERVICES OF BLOCK 101, LOT 1 (P/O), TO BE KNOWN AS BLOCK 101.03, LOT 7, TINTON FALLS BOROUGH, NEW JERSEY, +23.78 ACRES, VACANT PROPERTY, OWNED BY: FORT MONMOUTH ECONOMIC REVITALIZATION AUTHORITY (FMERA), PROJECT: ADDITIONS TO FORT MONMOUTH RECREATION AREA (Ref. #23-81 & PS #07-24), in the Contract Amount Not To Exceed \$23,980.00; and

BE IT FURTHER RESOLVED that the Stockholders Disclosure Certification, the New Jersey Business Registration, and the Political Contribution Disclosure Form are on file in the office of the Purchasing Department; and

R-24-5-6=198 (Continued)

BE IT FURTHER RESOLVED that any fees for additional work over the \$23,980.00 provided for in this resolution will be authorized only upon the approval of the Board, prior to the additional services being performed; and

BE IT FURTHER RESOLVED that notice of this award shall be published in The Star Ledger, a newspaper circulated in the County of Monmouth, as required by law, within twenty (20) days of its passage.

Seconded by Commissioner Davidson, and adopted on roll call by the following vote:

In the Affirmative:	Chairman Mandeville, Vice Chairman Fiore, Commissioners Harmon, Hennessy, Horsnall, Adcock, Davidson, and Foster
In the Negative:	None
Absent:	Commissioner Butch

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the regular meeting of the Board on MONDAY EVENING, MAY 6, 2024.



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ANDREW J. SPEARS, Director



The following resolution was offered for adoption by Vice Chairman Fiore:

**RESOLUTION**

R-24-5-6=199

WHEREAS, the Monmouth County Board of Recreation Commissioners advertised and received bids for FURNISHING AND DELIVERY OF SEED, LIME, FERTILIZER, CHEMICALS AND AGRICULTURAL SUPPLIES (Bid #0023-24), on January 30, 2024; and

WHEREAS, SITEONE LANDSCAPE SUPPLY, Roswell, GA, was awarded the contract for said FURNISHING AND DELIVERY OF SEED, LIME, FERTILIZER, CHEMICALS AND AGRICULTURAL SUPPLIES (Bid #0023-24), ITEMS: #5, 6, 9, 33, 41, 52, 56, 57, 59, 61, 70, 73, 78, 114, 116, 122, 124, 129, 132 for the Period of 02/26/24 through 12/31/24; in the Total Contract Amount of \$62,132.22; and

WHEREAS, for Item #33 ONLY (\$8,256.00) the vendor cannot supply the item as the product is discontinued from the supplier.

NOW, THEREFORE, BE IT RESOLVED by the Monmouth County Board of Recreation Commissioners that the contract awarded to SITEONE LANDSCAPE SUPPLY, 300 Colonial Center Parkway, Roswell, GA 30076, for FURNISHING AND DELIVERY OF SEED, LIME, FERTILIZER, CHEMICALS AND AGRICULTURAL SUPPLIES (Bid #0023-24), ITEM: #33 ONLY (\$8,256.00); is hereby RESCINDED, as the vendor cannot supply the item as the product is discontinued from the supplier.

Seconded by Commissioner Davidson, and adopted on roll call by the following vote:

In the Affirmative:	Chairman Mandeville, Vice Chairman Fiore, Commissioners Harmon, Hennessy, Horsnall, Adcock, Davidson, and Foster
In the Negative:	None
Absent:	Commissioner Butch

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the regular meeting of the Board on MONDAY EVENING, MAY 6, 2024.



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ANDREW J. SPEARS, Director

R-24-5-6=199

The following resolution was offered for adoption by Vice Chairman Fiore:

**RESOLUTION**

R-24-5-6=200

WHEREAS, bids were advertised for and received by the Purchasing Agent of the Monmouth County Board of Recreation Commissioners on March 26, 2024, for FURNISHING AND DELIVERY OF A MOBILE APPLICATION FOR THE PURCHASE AND VERIFICATION OF ELECTRONIC PARK ACCESS AND PARKING PASSES (Bid #0039-24), which bids were referred to the Director for tabulation, examination, report, and recommendation; and

WHEREAS, the bid was considered on an individual item basis and the report of the officials above mentioned, shows that five (5) bids were received, and the following was the lowest responsible bid received:

DIRECT TECHNOLOGY HOLDINGS, INC., DBA YODEL PASS  
515 Madison avenue, Suite 8146  
New York, NY 10022

**ITEM:** \$1.00 + 2.9% cost to customer per pass (Period of Contract 05/06/24 through 12/31/24).

NOW, THEREFORE, BE IT RESOLVED by the Monmouth County Board of Recreation Commissioners, that the said report as to the said bids be, and the same is hereby accepted and ordered spread upon the minutes; and

BE IT FURTHER RESOLVED that the contract be, and the same is hereby awarded according to the tabulation set forth to the bidder, as per bid proposal received on March 26, 2024; and

BE IT FURTHER RESOLVED that the Board of Recreation Commissioners reserves the option to extend the contract for an additional one (1) year period (2025); the contract shall not bind nor purport to bind the county, for any contractual commitment in excess of the original contract period; in the event the county exercises such right, all terms, conditions and provisions of the contract shall remain the same and apply during the renewal period; and

BE IT FURTHER RESOLVED that the Chairman and Director are hereby authorized to execute the contract on behalf of the Monmouth County Board of Recreation Commissioners.

Seconded by Commissioner Davidson, and adopted on roll call by the following vote:

In the affirmative:	Chairman Mandeville, Vice Chairman Fiore, Commissioners Harmon, Hennessy, Horsnall, Adcock, Davidson, and Foster
In the negative:	None
Absent:	Commissioner Butch

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the regular meeting of the Board on MONDAY EVENING, MAY 6, 2024.



ANDREW J. SPEARS, Director

R-24-5-6=200

The following resolution was offered for adoption by Vice Chairman Fiore:

**RESOLUTION**

R-24-5-6=201

WHEREAS, the Monmouth County Board of Recreation Commissioners deems it necessary and advisable to AUTHORIZE THE PURCHASE OF REPAIR OF ACME 15 TON TRAVEL LIFT AT MONMOUTH COVE MARINA; and

WHEREAS, said REPAIR OF ACME 15 TON TRAVEL LIFT AT MONMOUTH COVE MARINA is available from US HOISTS CORP., Center Moriches, NY, ITEM: Repair Travel Lift & Rebuild Tulsa Winch, in the Contract Amount of \$34,132.77.

NOW, THEREFORE, BE IT RESOLVED by the Monmouth County Board of Recreation Commissioners that the Director is hereby AUTHORIZED to execute the necessary contracts and agreements required for the PURCHASE OF REPAIR OF ACME 15 TON TRAVEL LIFT AT MONMOUTH COVE MARINA available from US HOISTS CORP., 10 Canal Street, Center Moriches, NY 11934, ITEM: Repair Travel Lift & Rebuild Tulsa Winch, in the Contract Amount of \$34,132.77; and

BE IT FURTHER RESOLVED that Certification of the Chief Financial Officer as to availability of funds, has been filed with the Director, a copy of which is on file in the Purchasing Department, setting forth that the funds are available in Trust Account #52000, Board of Recreation Commissioners (2024), in the amount of \$34,132.77.

Seconded by Commissioner Davidson, and adopted on roll call by the following vote:

In the Affirmative:	Chairman Mandeville, Vice Chairman Fiore, Commissioners Harmon, Hennessy, Horsnall, Adcock, Davidson, and Foster
In the Negative:	None
Absent:	Commissioner Butch

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the regular meeting of the Board on MONDAY EVENING, MAY 6, 2024.



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ANDREW J. SPEARS, Director

R-24-5-6=201

The following resolution was offered for adoption by Vice Chairman Fiore:

**RESOLUTION**

R-24-5-6=202

WHEREAS, the Monmouth County Board of Recreation Commissioners has entered into a Cooperative Pricing System Agreement with the Hunterdon County Educational Services Commission (HCESC), #34HUNCCP, for the Purchase of Goods and/or Services, for a period not to exceed November 2, 2024, by Board Resolution No. R-19-6-24=256; and

WHEREAS, THE MONMOUTH COUNTY BOARD OF RECREATION COMMISSIONERS DEEMS IT NECESSARY AND ADVISABLE TO AUTHORIZE THE PURCHASE OF COMMERCIAL FLOOR COVERING & RELATED SERVICES; AND

WHEREAS, said COMMERCIAL FLOOR COVERING & RELATED SERVICES are available from HANNON FLOOR COVERING CORP., Union, NJ, ITEMS: Removal of old carpet and pad and install Mannington Camus 42115 Brahms Broadloom carpet, tackless method over padding at the Acquisition and Design Building #506; as available under the Hunterdon County Educational Services Commission (HCESC), #34HUNCCP, #215, for the Period of 11/2/23 through 11/2/24, in the Total Contract Amount of \$33,135.00.

NOW, THEREFORE, BE IT RESOLVED by the Monmouth County Board of Recreation Commissioners that the Director is hereby Authorized to execute the necessary contracts and agreements required for COMMERCIAL FLOOR COVERING & RELATED SERVICES, from HANNON FLOOR COVERING CORP., 1119 Springfield Road, Union, NJ 07083, ITEMS: Removal of old carpet and pad and install Mannington Camus 42115 Brahms Broadloom carpet, tackless method over padding at the Acquisition and Design Building #506; as available under the Hunterdon County Educational Services Commission (HCESC), #34HUNCCP, #215, for the Period of 11/2/23 through 11/2/24, in the Total Contract Amount of \$33,135.00; and

BE IT FURTHER RESOLVED that the Certification of the Chief Financial Officer, as to availability of funds, has been filed with the Director, a copy of which is on file in the Purchasing Department, setting forth that the funds are available in Appropriation #080010 Board of Recreation Commissioners (2024), in the Amount of \$33,135.00.

Seconded by Commissioner Davidson, and adopted on roll call by the following vote:

In the Affirmative:	Chairman Mandeville, Vice Chairman Fiore, Commissioners Harmon, Hennessy, Horsnall, Adcock, Davidson, and Foster
In the Negative:	None
Absent:	Commissioner Butch

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the regular meeting of the Board on MONDAY EVENING, MAY 6, 2024.



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ANDREW J. SPEARS, Director

R-24-5-6=202

The following resolution was offered for adoption by Vice Chairman Fiore:

**RESOLUTION**

R-24-5-6=203

WHEREAS, the Monmouth County Board of Recreation Commissioners awarded the contract for HENRY HUDSON TRAIL EXTENSION & PEDESTRIAN SAFETY IMPROVEMENTS (Bid #0050-23) to CAPELA CONSTRUCTION, INC., Medford, NJ, as per Resolution #R-23-5-22=185, in the Contract Amount of \$1,387,204.00; and

WHEREAS, the Board authorized Change Order #1, as per Resolution #R-23-12-18=508, in the Change Order #1 Contract Amount of \$1,414,520.00; and

WHEREAS, the Board authorized Change Order #2, as per Resolution #R-24-4-8=148, in the Change Order #2 Contract Amount of \$1,476,520.00; and

WHEREAS, the Board deems it necessary and advisable to Authorize CHANGE ORDER #3, in the amount of \$28,300.00, to install a 20 car parking lot, for a New Total Contract Amount of \$1,504,820.00.

NOW, THEREFORE, BE IT RESOLVED by the Board that the Director is hereby Authorized to approve CHANGE ORDER #3, in the amount of \$28,300.00, to install a 20 car parking lot, to CAPELA CONSTRUCTION, INC., 3 Poleridge Park, Medford, NJ 08055, for HENRY HUDSON TRAIL EXTENSION & PEDESTRIAN SAFETY IMPROVEMENTS (Bid #0050-23), as per original contract awarded by Resolution #R-23-5-22=185, ITEM: Total Base Bid, Items #1-31 inclusive; in the Amount of \$1,387,204.00, and as modified by Change Order #1 awarded by Resolution #R-23-12-18=508 in the Amount of \$1,414,520.00, and as modified by Change Order #2 awarded by Resolution #R-24-4-8=148 in the Amount of \$1,476,520.00, for a NEW TOTAL CONTRACT AMOUNT OF \$1,504,820.00, AS MODIFIED BY CHANGE ORDER #3; and

BE IT FURTHER RESOLVED that said CHANGE ORDER #3 is on file in the Board's Office of Administrative Services; and

BE IT FURTHER RESOLVED that the Certification of the Chief Financial Officer, as to availability of funds, has been filed with the Director, a copy of which is on file in the Purchasing Department setting forth that the funds are available in Capital Cash Account #92213, Board of Recreation Commissioners (2023), Project #20233, in an amount not to exceed \$28,300.00.

Seconded by Commissioner Davidson, and adopted on roll call by the following vote:

In the Affirmative: Chairman Mandeville, Vice Chairman Fiore,  
Commissioners Harmon, Hennessy, Horsnall,  
Adcock, Davidson, and Foster

In the Negative: None

Absent: Commissioner Butch

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the regular meeting of the Board on MONDAY EVENING, MAY 6, 2024.



ANDREW J. SPEARS, Director

R-24-5-6=203