

AGENDA

**MONMOUTH COUNTY BOARD OF RECREATION COMMISSIONERS' REGULAR MEETING
MONDAY EVENING, MAY 6, 2024, AT 7:00 PM
THOMPSON PARK VISITOR CENTER,
"BEECH ROOM", 1ST FLOOR, 805 NEWMAN SPRINGS RD, LINCROFT, NJ**

- A. Roll Call
- B. Statement of Adequate Public Notice

Pledge of Allegiance followed by a moment of silence
- C. Approval of MINUTES—REGULAR MEETING: APRIL 22, 2024
(Excused: Chairman Mandeville, Vice Chairman Fiore, Commissioner Foster)
- D. Approval of MINUTES - EXECUTIVE SESSION – LAND ACQUISITION MATTERS:
APRIL 22, 2024 (Excused: Chairman Mandeville, Vice Chairman Fiore, Commissioner Foster)
- E. Approval of 2023 VOUCHER LIST
- F. Approval of 2024 VOUCHER LIST
- G. BOARD CORRESPONDENCE RECEIVED:
- H. Motion to OPEN the HEARING OF THE PUBLIC.
(Presentations are limited to three (3) minutes per person.)
- I. Motion to CLOSE the HEARING OF THE PUBLIC.
- J. COUNTY COMMISSIONER'S REPORT:
- K. PRESENTATION:

"First Tee Facility, Wolf Hill Recreation Area"
by Mike Janoski, Deputy Director
- L. ITEMS FOR BOARD REVIEW:
 - 1. Board Action Item #1 – Authorizing the Purchase of Utility, Transportation, and Golf Vehicles Plus Related Accessories, Equipment, Parts, and Services, from KLBL, Inc., dba Vic Gerard Cars, Farmingdale, NJ, Items: Forty-Eight (48) 2024 Club Car Tempo golf cars, @\$5,900.00 ea., \$283,200.00, Forty-Seven (47) Trade-in 2016 Yamaha electric golf cars, @\$1,500.00, minus (-)\$70,500.00, Forty-Eight (48) Visage Connect Hardware, @\$895.00 per car for five (5) years, \$42,960.00, (48) GPS Car Tracking per car for five (5) years, @\$960.00 ea., \$46,080.00; as available under National Co-op, OMNIA Partners #EV2671-01, for the Period of 01/01/20 through 12/31/26, in the Total Contract Amount of \$301,740.00. **(see Memo)**

2. Board Action Item #2 – Recommending Adoption of the Monmouth County Park System Strategic Plan, as updated and rescinding Resolution #R-14-4-21=215.
3. Board Action Item #3 – Recommending Adoption of the Monmouth County Park System Recreation Programming Plan.
4. Board Action Item #4 – Recommend acceptance of the written proposal of French & Parrello Associates, PA, Wall, NJ, as received on April 16, 2024, proposal dated April 16, 2024, for Providing Professional Engineering Services for the 2024 Regular Inspection of Perrineville Lake Dam, Millstone, NJ (Ref. #24-12 & PS #22-24), in an Amount Not To Exceed \$4,860.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4. **(see Memo)**
5. Board Action Item #5 – Authorizing Change Order #1, in the amount of \$4,000.00, for additional labor: hauling, grading, and compaction due to increased elevation, to Brennan Brothers Contracting, LLC, Old Bridge, NJ, for Driving Range Tee Reconstruction at Hominy Hill Golf Course (Rebid) (Bid #0057-23), Item: Total Base Bid Price (Items 1-13 inclusive), as originally awarded by Resolution #R-23-6-5=201 in the Contract Amount of \$105,716.00, for a new Total Change Order #1 Contract Amount of \$109,716.00.
6. Board Action Item #6 – Recommend acceptance of the written proposal of Van Cleef Engineering Associates, LLC, Freehold, NJ, as received on April 12, 2024, proposal dated April 11, 2024, for Providing Professional Engineering Services for the Henry Hudson Trail Waackaack Creek Bridge Replacement Project (Ref. #24-09 & PS #20-24), in an Amount Not To Exceed \$35,200.72, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4. **(see Memo)**
7. Board Action Item #7 – Authorizing Change Order #1, in the amount of \$0.00, for a contract time extension to December 15, 2024, to Whirl Corporation, Inc., Port Monmouth, NJ, for Playground Equipment and Surfacing Replacement at Seven Presidents Playground (Bid #0081-23), Item: Total Base Bid, Items 1-8; as originally awarded by Resolution #R-24-2-26=104 in the Contract Amount of \$317,585.00, for a new Total Change Order #1 Contract Amount of \$317,585.00. **(see Memo)**
8. Board Action Item #8 – Authorizing Change Order #5, in the amount of \$0.00 for contract time extension to May 15, 2024, to Santorini Construction, Inc., Neptune, NJ, for Program Cottage Building #1402 Renovation and Construction of a Gazebo at Deep Cut Gardens (Bid #0046-23), Items: Total Base Bid Items 1-5, Alternate Bid #2, \$66,000.00, Alternate Bid #2, \$90,000.00, as originally awarded by Resolution #R-23-5-22=191 in the Contract Amount of \$1,155,000.00, and as modified by Change Order #1 awarded by Resolution #R-23-11-20=442 in the Total Change Order #1 Contract Amount of \$1,163,855.44, and as modified by Change Order #2 awarded by Resolution #R-24-1-8=23 in the Total Change Order #2 Contract Amount of \$1,166,470.14, and as modified by Change Order #3 awarded by Resolution #R-24-1-8=29 in the Total Change Order #3 Contract Amount of \$1,185,564.77, and as modified by Change Order #4 awarded by Resolution #R-24-2-6=82 in the Total Change Order #4 Contract Amount of \$1,040,662.85, for a new Total Change Order #5 Contract Amount of \$1,040,662.85. **(see Memo)**

9. Board Action Item #9 – Recommending to the Monmouth County Board of County Commissioners that the Board of County Commissioners Authorize the execution recording of a Deed of Dedication that contains the requisite Green Acres Program restrictive clause that permanently dedicates Block 41, Lot 11 (P/O), Freehold Township, ±61.385 Acres of East Freehold Showgrounds for public park and recreation purpose, as surveyed and described by the March 15, 2024 survey.
10. Board Action Item #10 – Recommend acceptance of the written proposal of Johnson, Mirmiran & Thompson, Inc., Trenton, NJ, as received on March 15, 2024, proposal dated March 13, 2024, for Providing Professional Surveying Services of Block 101, Lot 1 (P/O), to be known as Block 101.03, Lot 7, Tinton Falls Borough, New Jersey, ±23.78 Acres, Vacant Property, Owned by: Fort Monmouth Economic Revitalization Authority (FMERA), Project: Additions to Fort Monmouth Recreation Area (Ref. #23-81 & PS #07-24), in an Amount Not To Exceed \$23,980.00, as a non-fair and open contract, pursuant to the provisions of N.J.S.A. 19:44A-20.4, and further Authorizing the Director to send notice of contract award to The Star Ledger, a newspaper circulated in the County of Monmouth, as required by law, within twenty (20) days of its passage. **(see Memo)**
11. Board Action Item #11 as Added to the Agenda – Rescinding contract awarded by Resolution #R-24-2-26=102, to SiteOne Landscape Supply, Roswell, GA, for Furnishing and Delivery of Seed, Lime, Fertilizer, Chemicals and Agricultural Supplies (Bid #0023-24), Item: #33 only (\$8,256.00); as the vendor cannot supply the item as the product is discontinued from the supplier.
12. Board Action Item #12 as Added to the Agenda – Recommending award of contract to the lowest responsible bidder, as per bid proposal to Direct Technology Holdings, Inc., dba Yodel Pass, New York, NY, for Furnishing and Delivery of a Mobile Application for the Purchase and Verification of Electronic Park Access and Parking Passes (Bid #0039-24), Item: \$1.00 + 2.9% cost to customer per pass (Period of Contract 05/06/24 through 12/31/24), with the Board of Recreation Commissioners reserving the option to extend the contract for an additional one (1) year period (2025), under the same terms and conditions, as per bid specification. **(see Memo)**
13. Board Action Item #13 as Added to the Agenda – Recommend Authorizing the Purchase of Repair of Acme 15 Ton Travel Lift at Monmouth Cove Marina, from US Hoists Corp., Center Moriches, NY, Item: Repair Travel Lift and Rebuild Tulsa Winch, in the Contract Amount of \$34,132.77.
14. Board Action Item #14 as Added to the Agenda – Recommend Authorizing the Purchase of Commercial Floor Covering & Related Services, from Hannon Floor Covering Corp., Union, NJ, Items: Removal of old carpet and pad and install Mannington Camus 42115 Brahms Broadloom carpet, tackless method over padding at the Acquisition and Design Building #506; as available under the Hunterdon County Educational Services Commission (HCESC), #34HUNCCP, #215, for the Period of 11/2/23 through 11/2/24, in the Total Contract Amount of \$33,135.00.
15. Board Action Item #15 as Added to the Agenda – Recommend Authorizing Change Order #3, in the amount of \$28,300.00, to install a 20 car parking lot, to

Capela Construction, Inc., Medford, NJ, for Henry Hudson Trail Extension & Pedestrian Safety Improvements (Bid #0050-23), Item: Total Base Bid, Items #1-31 inclusive, as originally awarded by Resolution #R-23-5-22=185 in the Contract Amount of \$1,387,204.00, and as modified by Change Order #1 awarded by Resolution #R-23-12-18=508 in the Total Change Order #1 Contract Amount of \$1,414,520.00, and as modified by Change Order #2 awarded by Resolution #R-24-4-8=148 in the Total Change Order #2 Contract Amount of \$1,476,520.00, for a new Total Change Order #3 Contract Amount of \$1,504,820.00. (see Memo)

RESOLUTION OF CONSENT:

At (blank) PM, the following **Resolution of Consent** was offered for adoption by (blank)

WHEREAS, the Monmouth County Board of Recreation Commissioners has received the Agenda for the Board Meeting in advance of the meeting; and

WHEREAS, the Board has had an opportunity to review and consider Agenda Items # _____ through # _____ for Board Action; and

WHEREAS, the Board is satisfied that the above items as presented to the Board are in order and complete.

NOW, THEREFORE, BE IT RESOLVED that the Monmouth County Board of Recreation Commissioners does hereby approve by consent, Agenda Items # (blank) through # (blank).

Resolution of Consent seconded by:

ITEMS FOR BOARD ACTION:

1. Resolution **AUTHORIZING the PURCHASE of UTILITY, TRANSPORTATION, AND GOLF VEHICLES PLUS RELATED ACCESSORIES, EQUIPMENT, PARTS AND SERVICES**, from **KLBL, INC., DBA VIC GERARD GOLF CARS**, Farmingdale, NJ, ITEMS: Forty-Eight (48) 2024 Club Car Tempo golf cars, @\$5,900.00 ea., **\$283,200.00**, Forty-Seven (47) Trade-in 2016 Yamaha electric golf cars, @\$1,500.00, minus (-)**\$70,500.00**, Forty-Eight (48) Visage Connect Hardware, @\$895.00 per car for five (5) years, **\$42,960.00**, (48) GPS Car Tracking per car for five (5) years, @\$960.00 ea., **\$46,080.00**; as available under National Co-op, OMNIA Partners #EV2671-01, for the Period of 01/01/20 through 12/31/26, in the Total Contract Amount of **\$301,740.00**.
2. Resolution **RECOMMENDING ADOPTION OF THE MONMOUTH COUNTY PARK SYSTEM STRATEGIC PLAN**, as updated and rescinding Resolution #R-14-4-21=215.
3. Resolution **RECOMMENDING ADOPTION OF THE MONMOUTH COUNTY PARK SYSTEM RECREATION PROGRAMMING PLAN**.
4. Resolution **ACCEPTING the WRITTEN PROPOSAL of FRENCH & PARRELLO ASSOCIATES, PA**, Wall, NJ, as received on April 16, 2024, proposal dated April 16, 2024, for **PROVIDING PROFESSIONAL ENGINEERING SERVICES FOR THE 2024 REGULAR INSPECTION OF PERRINEVILLE LAKE DAM, MILLSTONE, NJ (Ref. #24-12 & PS #22-24)**, in an Amount Not To Exceed **\$4,860.00**, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4.

5. Resolution **Authorizing CHANGE ORDER #1**, in the amount of **\$4,000.00**, for additional labor: hauling, grading, and compaction due to increased elevation, to **BRENNAN BROTHERS CONTRACTING LLC**, Old Bridge, NJ, for **DRIVING RANGE TEE RECONSTRUCTION AT HOMINY HILL GOLF COURSE (REBID) (Bid #0057-23)**, ITEM: Total Base Bid Price (Items 1-13 inclusive), as originally awarded by Resolution #R-23-6-5=201 in the Contract Amount of **\$105,716.00**, for a NEW TOTAL CHANGE ORDER #1 CONTRACT AMOUNT OF **\$109,716.00**.
6. Resolution **ACCEPTING the WRITTEN PROPOSAL of VAN CLEEF ENGINEERING ASSOCIATES, LLC**, Freehold, NJ, as received on April 12, 2024, proposal dated April 11, 2024, for **PROVIDING PROFESSIONAL ENGINEERING SERVICES FOR THE HENRY HUDSON TRAIL WAACKAACK CREEK BRIDGE REPLACEMENT PROJECT (Ref. #24-09 & PS #20-24)**, in an Amount Not To Exceed **\$35,200.72**, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4.
7. Resolution **Authorizing CHANGE ORDER #1**, in the amount of **\$0.00**, for a contract time extension to December 15, 2024, to **WHIRL CORPORATION, INC.**, Port Monmouth, NJ, for **PLAYGROUND EQUIPMENT AND SURFACING REPLACEMENT AT SEVEN PRESIDENTS PLAYGROUND (Bid #0081-23)**, ITEM: Total Base Bid, Items 1-8; as originally awarded by Resolution #R-24-2-26=104 in the Contract Amount of **\$317,585.00**, for a NEW TOTAL CHANGE ORDER #1 CONTRACT AMOUNT OF **\$317,585.00**.
8. Resolution **Authorizing CHANGE ORDER #5**, in the amount of **\$0.00** for contract time extension to May 15, 2024, to **SANTORINI CONSTRUCTION, INC.**, Neptune, NJ, for **PROGRAM COTTAGE BUILDING #1402 RENOVATION AND CONSTRUCTION OF A GAZEBO AT DEEP CUT GARDENS (Bid #0046-23)**, ITEMS: Total Base Bid Items 1-5, Alternate Bid #2, \$66,000.00, Alternate Bid #2, \$90,000.00, as originally awarded by Resolution #R-23-5-22=191 in the Contract Amount of \$1,155,000.00, and as modified by Change Order #1 awarded by Resolution #R-23-11-20=442 in the Total Change Order #1 Contract Amount of \$1,163,855.44, and as modified by Change Order #2 awarded by Resolution #R-24-1-8=23 in the Total Change Order #2 Contract Amount of \$1,166,470.14, and as modified by Change Order #3 awarded by Resolution #R-24-1-8=29 in the Total Change Order #3 Contract Amount of \$1,185,564.77, and as modified by Change Order #4 awarded by Resolution #R-24-2-6=82 in the Total Change Order #4 Contract Amount of **\$1,040,662.85**, for a NEW TOTAL CHANGE ORDER #5 CONTRACT AMOUNT OF **\$1,040,662.85**.
9. Resolution **RECOMMENDING to the MONMOUTH COUNTY BOARD OF COUNTY COMMISSIONERS that the BOARD OF COUNTY COMMISSIONERS AUTHORIZE** the execution recording of a **DEED OF DEDICATION** that contains the requisite Green Acres Program restrictive clause that permanently dedicates Block 41, Lot 11 (P/O), Freehold Township, ±61.385 Acres of **EAST FREEHOLD SHOWGROUNDS** for public park and recreation purpose, as surveyed and described by the March 15, 2024 survey.
10. Resolution **ACCEPTING the WRITTEN PROPOSAL of JOHNSON, MIRMIRAN & THOMPSON, INC.**, Trenton, NJ, as received on March 15, 2024, proposal dated March 13, 2024, for **PROVIDING PROFESSIONAL SURVEYING SERVICES OF BLOCK 101, LOT 1 (P/O), TO BE KNOWN AS BLOCK 101.03, LOT 7, TINTON FALLS BOROUGH, NEW JERSEY, ±23.78 ACRES, VACANT PROPERTY, OWNED**

BY: FORT MONMOUTH ECONOMIC REVITALIZATION AUTHORITY (FMERA), PROJECT: ADDITIONS TO FORT MONMOUTH RECREATION AREA (Ref. #23-81 & PS #07-24), in an Amount Not To Exceed **\$23,980.00**, as a non-fair and open contract, pursuant to the provisions of N.J.S.A. 19:44A-20.4, and further AUTHORIZING the DIRECTOR to SEND NOTICE of contract award to The Star Ledger, a newspaper circulated in the County of Monmouth, as required by law, within twenty (20) days of its passage.

11. Resolution **RESCINDING** contract awarded by Resolution #R-24-2-26=102, to **SITEONE LANDSCAPE SUPPLY**, Roswell, GA, for **FURNISHING AND DELIVERY OF SEED, LIME, FERTILIZER, CHEMICALS AND AGRICULTURAL SUPPLIES (Bid #0023-24)**, ITEM: #33 only (\$8,256.00); as the vendor cannot supply the item as the product is discontinued from the supplier.
12. Resolution **AWARDING CONTRACT** to the lowest responsible bidder, as per bid proposal to **DIRECT TECHNOLOGY HOLDINGS, INC., DBA YODEL PASS**, New York, NY, for **FURNISHING AND DELIVERY OF A MOBILE APPLICATION FOR THE PURCHASE AND VERIFICATION OF ELECTRONIC PARK ACCESS AND PARKING PASSES (Bid #0039-24)**, ITEM: \$1.00 + 2.9% cost to customer per pass (Period of Contract 05/06/24 through 12/31/24), with the Board of Recreation Commissioners reserving the option to extend the contract for an additional one (1) year period (2025), under the same terms and conditions, as per bid specification.
13. Resolution **AUTHORIZING THE PURCHASE OF REPAIR OF ACME 15 TON TRAVEL LIFT AT MONMOUTH COVE MARINA** from **US HOISTS CORP.**, Center Moriches, NY, ITEM: Repair Travel Lift & Rebuild Tulsa Winch, in the Contract Amount of **\$34,132.77**.
14. Resolution **AUTHORIZING THE PURCHASE OF COMMERCIAL FLOOR COVERING & RELATED SERVICES**, from **HANNON FLOOR COVERING CORP.**, Union, NJ, ITEMS: Removal of old carpet and pad and install Mannington Camus 42115 Brahms Broadloom carpet, tackless method over padding at the Acquisition and Design Building #506; as available under the Hunterdon County Educational Services Commission (HCESC), #34HUNCCP, #215, for the Period of 11/2/23 through 11/2/24, in the Total Contract Amount of **\$33,135.00**.
15. Resolution **Authorizing CHANGE ORDER #3**, in the amount of **\$28,300.00**, to install a 20 car parking lot, to **CAPELA CONSTRUCTION, INC.**, Medford, NJ, for **HENRY HUDSON TRAIL EXTENSION & PEDESTRIAN SAFETY IMPROVEMENTS (Bid #0050-23)**, ITEM: Total Base Bid, Items #1-31 inclusive, as originally awarded by Resolution #R-23-5-22=185 in the Contract Amount of \$1,387,204.00, and as modified by Change Order #1 awarded by Resolution #R-23-12-18=508 in the Total Change Order #1 Contract Amount of \$1,414,520.00, and as modified by Change Order #2 awarded by Resolution #R-24-4-8=148 in the Total Change Order #2 Contract Amount of **\$1,476,520.00**, for a **NEW TOTAL CHANGE ORDER #3 CONTRACT AMOUNT OF \$1,504,820.00**.

MOTION AUTHORIZING ADVERTISING OF THE FOLLOWING BIDS:

MOTION AUTHORIZING SOLICITING OF THE FOLLOWING PROFESSIONAL/SPECIALIZED SERVICES:

1. Engineering Services, On-Call Professional Engineering Services for the Monmouth County Park System, Various Locations (Ref. #24-21) (*FAIR & OPEN—OVER \$17,500.00*)

DATES TO REMEMBER:

1. **SATURDAY, MAY 11, 2024 – 10 AM – 4 PM. Creative Arts Festival.** Thompson Park. 805 Newman Springs Road, Lincroft, NJ
2. **SATURDAY, MAY 11, 2024 – 2:00 PM – 5 PM. Spring for Conservation Family Day by Monmouth Conservation Foundation.** Bayonet Farm (Adults, \$60 donation. Free admission for children 12 and under, www.monmouthconservation.org/SPRING), 41 Middletown Road, Holmdel, NJ.
3. **SUNDAY, MAY 19, 2024 – 11 AM – 5 PM. Walnford Day.** Historic Walnford, 62 Walnford, Road, Upper Freehold, NJ
4. **MONDAY EVENING, MAY 20, 2024 – 7:00 PM. Regular Board Meeting.** Thompson Park Visitor Center, “Beech Room”, 1st Floor, 805 Newman Springs Road, Lincroft, NJ.
5. **SATURDAY, JUNE 1, 2024 – 8 AM – 4 PM. SPUR Student Horse Show.** Sunnyside Equestrian Center, 628 Middletown-Lincroft Road, Lincroft, NJ.
6. **MONDAY EVENING, JUNE 3, 2024 – 7:00 PM. Regular Board Meeting.** Thompson Park Visitor Center, “Beech Room”, 1st Floor, 805 Newman Springs Road, Lincroft, NJ.
7. **WEDNESDAY, JUNE 12, 2024 – 4:00 PM – 7:00 PM. Retirement Party Celebrating Gail Hunton & Andrew Coeyman.** Thompson Park Activity Barn (\$25 per person includes dinner & soft drinks), RSVP to A. J. Spears or S. Madden by June 3, 2024.
8. **MONDAY EVENING, JUNE 17, 2024 – 7:00 PM. Regular Board Meeting.** Thompson Park Visitor Center, “Beech Room”, 1st Floor, 805 Newman Springs Road, Lincroft, NJ.
9. **MONDAY EVENING, JULY 8, 2024 – 7:00 PM. Regular Board Meeting.** Thompson Park Visitor Center, “Beech Room”, 1st Floor, 805 Newman Springs Road, Lincroft, NJ.

ITEMS FOR THE GOOD OF THE ORDER:

Motion to ADJOURN the Regular Meeting of the Monmouth County Board of Recreation Commissioners.