

**MINUTES OF THE MONDAY EVENING, MAY 22, 2023 REGULAR MEETING OF THE MONMOUTH COUNTY BOARD OF RECREATION COMMISSIONERS HELD IN THE “BEECH ROOM” OF THE THOMPSON PARK VISITOR CENTER, 1<sup>ST</sup> FLOOR, 805 NEWMAN SPRINGS ROAD, LINCROFT, NJ.**

The meeting was called to order by Andrew J. Spears, Director at 7:03 PM.

The following were Present on roll call: Chairman Kevin Mandeville  
Vice Chairman Anthony Fiore  
Commissioners:  
Thomas E. Hennessy, Jr.  
David W. Horsnall  
Thomas W. Adcock  
Lori Ann Davidson  
Brian Foster

Also, Present on roll call via teleconference: Commissioner Patricia M. Butch

The following were Absent on roll call: Commissioner Michael G. Harmon (Excused)

The following were present on roll call: Special County Counsel Jason Sena  
Andrew J. Spears, Director  
Thomas E. Fobes, Supt. of Co. Parks/Park Operations  
Michael E. Janoski, Co. Park Supt./Golf Operations  
Kevin Dunn, Ass't. Co. Park Supt./Human Resources,  
Training & Safety  
Patti Conroy, Superintendent of Recreation  
Karen Livingstone, Public Information/Volunteers  
Gail L. Hunton, Chief of Acquisition & Design  
Andrew R. Coeyman, Supv./Land Preservation Services  
Paul Gleitz, Principal Planner Parks

Chairman Mandeville read the following Statement of Adequate Public Notice:

“Statement of Adequate Public Notice of Meeting in compliance with the ‘Open Public Meetings Act’, Laws of the State of NJ, Chapter 231, P.L. 1975. Notice of meeting has been posted, and The Star Ledger and other newspapers circulated in Monmouth County, and the County Clerk have been noticed, including date, time and place, as adopted by the Monmouth County Board of Recreation Commissioners at their regular meeting of November 21, 2022, as required by law.” “Both adequate and electronic notice of the meeting has been provided, specifying the time, place, and manner in which such notice was provided.”

Chairman Mandeville led the Board in the Pledge of Allegiance and asked for the observance of a moment of silence.

On a motion made by Commissioner Horsnall, seconded by Commissioner Foster, the **MINUTES** of the **REGULAR MEETING** of the Monmouth County Board of Recreation Commissioners held on **MONDAY EVENING, MAY 8, 2023**, were upon being put to a vote, unanimously approved as recorded. (Approved as recorded by Commissioners Hennessy, Horsnall, Adcock, Davidson, and Foster. Chairman Mandeville, Vice Chairman Fiore, and Commissioner Butch abstained as not being present at the meeting.)

On a motion made by Commissioner Horsnall, seconded by Commissioner Adcock, the **MINUTES** of the **EXECUTIVE SESSION MEETING** of the Monmouth County Board of Recreation Commissioners held on **MONDAY EVENING, MAY 8, 2023**, for the purpose of discussing **LAND ACQUISITION MATTERS**, were upon being put to a vote, unanimously approved as recorded. (Approved as recorded by Commissioners Hennessy, Horsnall, Adcock, Davidson, and Foster. Chairman Mandeville, Vice Chairman Fiore, and Commissioner Butch abstained as not being present at the meeting.)

On a motion made by Commissioner Horsnall, seconded by Vice Chairman Fiore, the **2022 VOUCHER LIST**, as distributed to the Board for approval, was upon being put to a vote, unanimously approved as recorded.

On a motion made by Commissioner Horsnall, seconded by Vice Chairman Fiore, the **2023 VOUCHER LIST**, as distributed to the Board for approval, was upon being put to a vote, unanimously approved as recorded.

Andrew J. Spears, Director indicated to the Board that there was no **CORRESPONDENCE RECEIVED** for the Board.

On a motion made by Commissioner Hennessy, seconded by Commissioner Davidson, the meeting was **OPENED** to the **HEARING OF THE PUBLIC** at 7:06 PM. Upon being put to a vote, the motion was unanimously carried.

There being no one present to be heard, it was moved by Commissioner Horsnall, seconded by Commissioner Davidson, that the portion of the meeting **OPEN** to the **HEARING OF THE PUBLIC** be **CLOSED**, at 7:07 PM.

#### **GOLF REPORT:**

Superintendent of County Parks for Golf Mike Janoski provided the Board an overview of recent activity on the County Courses. He noted that rounds were up 15% from last year for April and 26.1% year-over-year. He also reported that total revenue for the year so far is \$2,015,952 up 26.5% from last year at this time. Mr. Janoski also reviewed recent turf management activity including the aeration of greens and fairways. He reviewed the upcoming high school championships being held on the County courses.

Vice Chairman Fiore asked about the status of the revised tee-time reservation system, since measures were put in place in 2022 to increase fairness in access to premium times.

Mr. Janoski reported that the system was working well and there have not been recent golfer complaints.

Commissioner Tom Adcock asked if the 30-day advance tee time option was functioning as intended and Mr. Janoski confirmed that it was.

Commissioner Thom Hennessy asked about the aeration process and the steps for watering-in the sand.

Chairman Kevin Mandeville thanked Mr. Janoski and noted that the high numbers of rounds was due primarily to the quality of the County Golf Courses.

1. **BUDGET REPORTS**

On a motion made by Commissioner Horsnall, seconded by Commissioner Foster , the **BUDGET REPORTS** were upon being put to a vote, unanimously accepted as reported. (Budget Reports in Minute Book)

2. **REVENUE REPORT—MONTH OF APRIL**

On a motion made by Commissioner Horsnall, seconded by Commissioner Foster, the **REVENUE REPORT** for the **MONTH OF APRIL** was upon being put to a vote, unanimously accepted as reported. (Revenue Report in Minute Book)

3. **ATTENDANCE REPORT—MONTH OF APRIL**

On a motion made by Commissioner Horsnall, seconded by Commissioner Foster, the **ATTENDANCE REPORT** for the **MONTH OF APRIL** as distributed to the Board for approval, was upon being put to a vote, unanimously accepted as reported. (Attendance Report in Minute Book)

4. **HUMAN RESOURCES TRAINING & SAFETY MONTHLY REPORT—  
(Dated: 5/16/2023)**

On a motion made by Commissioner Horsnall, seconded by Commissioner Foster, the **HUMAN RESOURCES TRAINING & SAFETY MONTHLY REPORT FOR APRIL (Dated: 5/16/2023)** was upon being put to a vote, unanimously accepted as reported. (Human Resources Training & Safety Monthly Report in Minute Book)

5. **MCPS TRAINING REQUESTS AS OF MAY 16, 2023**

On a motion made by Commissioner Horsnall, seconded by Commissioner Foster, the **MCPS TRAINING REQUESTS AS OF MAY 16, 2023**, as upon being put to a vote, unanimously authorized. (MCPS Training Requests in Minute Book)

6. **MCPS WEBSITE TRAFFIC REPORT— APRIL COMPARISON BY YEARS  
2018 – 2023**

On a motion made by Commissioner Horsnall, seconded by Commissioner Foster, the **MCPS WEBSITE TRAFFIC REPORT APRIL COMPARISON BY YEARS 2018 – 2023** was upon being put to a vote, unanimously accepted as reported. (MCPS Website Traffic Report March Comparison by Years 2018 - 2023 is in the Minute Book.)

**PRESENTATION:**

Principal Park Planner Paul Gleitz provided an overview of the Municipal Land Preservation Incentive Program. Mr. Gleitz reminded the Board that the new program is a spin-off of the Municipal Open Space Grant Program. The two programs will now separately address the needs of municipalities to fund park improvement projects and land preservation projects, he explained. Mr. Gleitz noted that the program was an outgrowth of the Park System’s successful experience with prior Shared Services Agreements with Wall, Aberdeen, and Millstone Townships.

The Board asked Mr. Gleitz to clarify certain details of the program, to which it was resolved:

- Municipalities will be permitted to have one active project at a time.
- If a municipality acquires a conservation easement, they will be required to include a “right of first refusal” option.
- If environmental review of a target parcel reveals contamination issues, the municipality would have the option to suspend the project.
- All Monmouth County municipalities will be formally notified of the new program.
  - A reasonable timeframe for surplus building demolition will be included in the Shared Services Agreement.

The Board authorized Mr. Gleitz to move forward and distribute the application packet to all Monmouth County Municipalities.

At 7:45 PM, Ross F. Licitra, County Commissioner/MCPS Liaison, joined the meeting.

**ITEMS FOR BOARD REVIEW:**

The following **ITEMS** were **REVIEWED WITH THE BOARD:**

1. Board Action Item #1 – Rejecting bid proposal of Mobile Smart City Corp., Fort Lauderdale, FL, for Furnishing and Delivery of a Mobile Application for the Purchase and Verification of Electronic Park Access and Parking Passes (Bid #0053-23), as their Proposal page was not signed.
2. Board Action Item #2 – Recommending award of contract to the highest responsible bidder, as per bid proposal to Viply, LLC, Manasquan, NJ, for Furnishing and Delivery of a Mobile Application for the Purchase and Verification of Electronic Park Access and Parking Passes (Bid #0053-23), Item: 2.9% + \$1.30 cost to customer per pass for the Period of May 22, 2023 through December 31, 2023, at no cost to the park system, with the Board of Recreation Commissioners reserving the option to extend the contract for two (2) additional one (1) year periods (2024 & 2025), under the same terms and conditions, as per bid specification.

3. Board Action Item #3 – Recommending acceptance of the written proposal of Peckham Materials Corp., Athens, NY, as received on May 11, 2023, proposal dated May 9, 2023, for Furnishing, Delivery, and Application of Dust Control Soil Stabilization Services (WC #06-23), for the Period of May 22, 2023 through December 31, 2023; in the Total Contract Amount of \$37,800.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 or 20.5 as appropriate.
4. Board Action Item #4 – Authorizing the Purchase of Fuel Oil #2 – Heating from J. Swanton Fuel Oil Company, Atlantic Highlands, NJ, Item: Provide heating fuel to MCPS buildings for the Period of 7/1/23 through 12/31/23, actual price calculated based on an up charge of \$0.2050, added to the posted price as shown in OPIS; as available under NJ State Contract #17-FOOD-00402; T0077, for the Period of 7/1/18 through 6/30/24, in the Estimated Total Contract Amount of \$81,000.00.
5. Board Action Item #5 – Recommending acceptance of the written proposal of Gagliano & Company, Little Silver, NJ, as received on April 20, 2023, proposal dated April 3, 2023, for Providing Professional Appraisal Services for a Billboard Sign Located on Block 59, Lot 9.05, Millstone Township, Vacant Property, Owned by: Leibowitz, ±5.10 Acres, Project: Additions to Headwaters of the Toms River, Interest: Income Capitalization Approach – Billboard/Poster Sign: 9’ H x 5’ 8” W x 4” D (Ref. #23-06 & PS #18-23), in an Amount Not To Exceed \$2,500.00, as a non-fair and open contract, pursuant to the provisions of N.J.S.A. 19:44A-20.4, and further Authorizing the Director to send notice of contract award to The Star Ledger, a newspaper circulated in the County of Monmouth, as required by law, within twenty (20) days of its passage.
6. Board Action Item #6 – Recommending award of contract to the lowest responsible bidder, as per bid proposal to Capela Construction Inc., Medford, NJ, for Henry Hudson Trail Extension & Pedestrian Safety Improvements (Bid #0050-23), Item: Total Base Bid, Items #1-31 inclusive; in the Total Contract Amount of \$1,387,204.00.
7. Board Action Item #7 as Added to the Agenda – Authorizing the Purchase of Grounds Equipment, from Storr Tractor Company, Branchburg, NJ, Item: Toro Groundsmaster 5900 (T4) with accessories, set up, delivery, and 2-year warranty; as available under the Educational Services Commission of New Jersey (ESCNJ) #65MCESCCPS Cooperative Pricing System Agreement, ESCNJ 22/23-12 for the Period of 2/22/23 through 2/21/24, in the Total Contract Amount of \$134,697.65.
8. Board Action Item #8 as Added to the Agenda – Authorizing the Purchase of Sport Utility Vehicles, Gasoline/Hybrid/Electric, from Hertrich Fleet Services, Inc., Milford, DE, Items: Seven (7) 2023 Jeep Grand Cherokee Laredo 4WD with additional options at \$44,273.40 each; as available under NJ State Contract #20-FLEET-01387, T-2007, for the Period of 2/19/21 through 2/18/24; in the Total Contract Amount of \$309,913.80.
9. Board Action Item #9 as Added to the Agenda – Recommending acceptance of the written proposal of EZ Docks Unlimited, LLC, Belford, NJ, dated May 15, 2023, for providing Emergency 2023 Bulkhead Repairs Monmouth Cove Marina, as per N.J.S.A. 40A:11-6, in the Total Amount Not To Exceed \$86,300.00.

10. Board Action Item #10 as Added to the Agenda – Recommend Amending Swimming River Park Boat Ramp Fees for Seasonal Boat Ramp Permit - Non-trailer vessel (single boat), Permit cost \$50.00 and Non-trailer vessel (up to three boats from a single address/household), Permit cost \$75.00.
11. Board Action Item #11 as Added to the Agenda – Recommending to the Monmouth County Board of County Commissioners the Annual Allocation of the Open Space Trust Fund as follows: \$6 million for Municipal Open Space Grants; \$1.1 million for Farmland Preservation; 30% for Maintenance Expenses; 2% for Capital Improvement Projects; and the balance for Land Preservation and Debt Service.
12. Board Action Item #12 as Added to the Agenda – Recommending award of contract to the lowest responsible bidder, as per bid proposal to Santorini Construction, Inc., Neptune, NJ, for Program Cottage Building #1402 Renovation and Construction of a Gazebo at Deep Cut Gardens (Bid #0046-23), Items: Total Base Bid, Items 1-5, Alternate Bid #2, \$66,000.00, Alternate Bid #3, \$90,000.00; in the Total Contract Amount of \$1,155,000.00.
13. Board Action Item #13 as Added to the Agenda – Authorizing the Director to prepare a Citation expressing the Board’s Appreciation for Services to Andrew M. North, Chief Landscape Architect, who started work with the Monmouth County Park System on August 24, 1985, and who will retire effective July 1, 2023, with thirty-seven (37) years and ten (10) months of service.
14. Board Action Item #14 as Added to the Agenda – Authorizing the Director to prepare a Citation expressing the Board’s Appreciation for Services to Robin Ostrowski, Principal Landscape Architect, who started work with the Monmouth County Park System on June 29, 1987, and who will retire effective July 1, 2023, with thirty-six (36) years of service.

At 8:07 PM, the following **RESOLUTION OF CONSENT** was offered for adoption by Commissioner Horsnall, to approve Agenda Items #1 through #14.

WHEREAS, the Monmouth County Board of Recreation Commissioners has received the Tentative Agenda for the Board’s Regular Meeting of May 22, 2023, in advance of the meeting; and

WHEREAS, the Board has had an opportunity to review and consider Agenda Items #1 through #6 for Board Action; and

WHEREAS, the Board also reviewed Agenda Items #7-14 as added to the Agenda; and

WHEREAS, the Board is satisfied that the above items as presented to the Board are in order and complete.

NOW, THEREFORE, BE IT RESOLVED that the Monmouth County Board of Recreation Commissioners does hereby approve by consent, Agenda Items #1 through #14.

Seconded by Commissioner Hennessy, and adopted on roll call by the following vote:

In the Affirmative: Chairman Mandeville, Vice Chairman Fiore,  
Commissioners Hennessy, Horsnall, Butch,  
Adcock, Davidson, and Foster  
In the Negative: None  
Absent: Commissioner Harmon

**ITEMS ACTED ON BY THE BOARD OF RECREATION COMMISSIONERS:**

- R-23-5-22=180 Resolution offered for adoption by Commissioner Horsnall, seconded by Commissioner Hennessy, REJECTING bid proposal of MOBILE SMART CITY CORP., Fort Lauderdale, FL, for FURNISHING AND DELIVERY OF A MOBILE APPLICATION FOR THE PURCHASE AND VERIFICATION OF ELECTRONIC PARK ACCESS AND PARKING PASSES (Bid #0053-23), as their Proposal page was not signed. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)
- R-23-5-22=181 Resolution offered for adoption by Commissioner Horsnall, seconded by Commissioner Hennessy, AWARDING CONTRACT to the highest responsible bidder, as per bid proposal to VIPLY, LLC, Manasquan, NJ, for FURNISHING AND DELIVERY OF A MOBILE APPLICATION FOR THE PURCHASE AND VERIFICATION OF ELECTRONIC PARK ACCESS AND PARKING PASSES (Bid #0053-23), ITEM: 2.9% + \$1.30 cost to customer per pass for the Period of May 22, 2023 through December 31, 2023, at no cost to the park system, with the Board of Recreation Commissioners reserving the option to extend the contract for two (2) additional one (1) year periods (2024 & 2025), under the same terms and conditions, as per bid specification. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)
- R-23-5-22=182 Resolution offered for adoption by Commissioner Horsnall, seconded by Commissioner Hennessy, ACCEPTING the WRITTEN PROPOSAL of PECKHAM MATERIALS CORP., Athens, NY, as received on May 11, 2023, proposal dated May 9, 2023, for FURNISHING, DELIVERY, AND APPLICATION OF DUST CONTROL SOIL STABILIZATION SERVICES (WC #06-23), for the Period of May 22, 2023 through December 31, 2023; in the Total Contract Amount of \$37,800.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 or 20.5 as app. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)
- R-23-5-22=183 Resolution offered for adoption by Commissioner Horsnall, seconded by Commissioner Hennessy, AUTHORIZING the PURCHASE of FUEL OIL #2 - HEATING, from J. SWANTON FUEL OIL COMPANY, Atlantic Highlands, NJ, ITEM: Provide heating fuel to MCPS buildings for the Period of 7/1/23 through 12/31/23, actual price calculated based on an up charge of \$0.2050, added to the posted price as shown in OPIS; as available under NJ State Contract #17-FOOD-00402; T0077, for the Period of 7/1/18 through 6/30/24, in the Estimated Total Contract Amount of \$81,000.00. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)

- R-23-5-22=184 Resolution offered for adoption by Commissioner Horsnall, seconded by Commissioner Hennessy, ACCEPTING the WRITTEN PROPOSAL of GAGLIANO & COMPANY, Little Silver, NJ, as received on April 20, 2023, proposal dated April 3, 2023, for PROVIDING PROFESSIONAL APPRAISAL SERVICES FOR A BILLBOARD SIGN LOCATED ON BLOCK 59, LOT 9.05, MILLSTONE TOWNSHIP, VACANT PROPERTY, OWNED BY:LEIBOWITZ, ±5.10 ACRES, PROJECT: ADDITIONS TO HEADWATERS OF THE TOMS RIVER, INTEREST: INCOME CAPITALIZATION APPROACH – BILLBOARD/POSTER SIGN: 9’ H X 5’ 8” W X 4” D (Ref. #23-06 & PS #18-23), in an Amount Not To Exceed \$2,500.00, as a non-fair and open contract, pursuant to the provisions of N.J.S.A. 19:44A-20.4, and further Authorizing the Director to send notice of contract award to The Star Ledger, a newspaper circulated in the County of Monmouth, as required by law, within twenty (20) days of its passage. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)
- R-23-5-22=185 Resolution offered for adoption by Commissioner Horsnall, seconded by Commissioner Hennessy, AWARDING CONTRACT to the lowest responsible bidder, as per bid proposal to CAPELA CONSTRUCTION INC., Medford, NJ, for HENRY HUDSON TRAIL EXTENSION & PEDESTRIAN SAFETY IMPROVEMENTS (Bid #0050-23), ITEM: Total Base Bid, Items #1-31 inclusive; in the Total Contract Amount of \$1,387,204.00. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)
- R-23-5-22=186 Resolution offered for adoption by Commissioner Horsnall, seconded by Commissioner Hennessy, AUTHORIZING the PURCHASE of GROUNDS EQUIPMENT, from STORR TRACTOR COMPANY, Branchburg, NJ, ITEM: Toro Groundsmaster 5900 (T4) with accessories, set up, delivery, and 2-year warranty; as available under the Educational Services Commission of New Jersey (ESCNJ) #65MCESCCPS Cooperative Pricing System Agreement, ESCNJ 22/23-12 for the Period of 2/22/23 through 2/21/24, in the Total Contract Amount of \$134,697.65. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)
- R-23-5-22=187 Resolution offered for adoption by Commissioner Horsnall, seconded by Commissioner Hennessy, AUTHORIZING the PURCHASE of SPORT UTILITY VEHICLES, GASOLINE/HYBRID/ELECTRIC, from HERTRICH FLEET SERVICES, INC., Milford, DE, ITEMS: Seven (7) 2023 Jeep Grand Cherokee Laredo 4WD with additional options at \$44,273.40 each; as available under NJ State Contract #20-FLEET-01387, T-2007, for the Period of 2/19/21 through 2/18/24, in the Total Contract Amount of \$309,913.80. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)



- R-23-5-22=188 Resolution offered for adoption by Commissioner Horsnall, seconded by Commissioner Hennessy, ACCEPTING the WRITTEN PROPOSAL of EZ DOCKS UNLIMITED, LLC, Belford, NJ, dated May 15, 2023, for providing EMERGENCY 2023 BULKHEAD REPAIRS MONMOUTH COVE MARINA, as per N.J.S.A. 40A:11-6, in the Total Amount Not To Exceed \$86,300.00. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)
- R-23-5-22=189 Resolution offered for adoption by Commissioner Horsnall, seconded by Commissioner Hennessy, AMENDING SWIMMING RIVER PARK BOAT RAMP FEES for SEASONAL BOAT RAMP PERMIT - NON-TRAILERED VESSEL (SINGLE BOAT), PERMIT COST \$50.00 AND NON-TRAILERED VESSEL (UP TO THREE BOATS FROM A SINGLE ADDRESS/HOUSEHOLD), PERMIT COST \$75.00. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)
- R-23-5-22=190 Resolution offered for adoption by Commissioner Horsnall, seconded by Commissioner Hennessy, RECOMMENDING TO THE MONMOUTH COUNTY BOARD OF COUNTY COMMISSIONERS THE ANNUAL ALLOCATION OF THE OPEN SPACE TRUST FUND AS FOLLOWS: \$6 MILLION FOR MUNICIPAL OPEN SPACE GRANTS, \$1.1 MILLION FOR FARMLAND PRESERVATION; 30% FOR MAINTENANCE EXPENSES; 2% FOR CAPITAL IMPROVEMENT PROJECTS; AND THE BALANCE FOR LAND PRESERVATION AND DEBT SERVICE. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)
- R-23-5-22=191 Resolution offered for adoption by Commissioner Horsnall, seconded by Commissioner Hennessy, AWARDING CONTRACT to the lowest responsible bidder, as per bid proposal to SANTORINI CONSTRUCTION, INC., Neptune, NJ, for PROGRAM COTTAGE BUILDING #1402 RENOVATION AND CONSTRUCTION OF A GAZEBO AT DEEP CUT GARDENS (Bid #0046-23), ITEMS: Total Base Bid, Items 1-5, Alternate Bid #2, \$66,000.00, Alternate Bid #3, \$90,000.00; in the Total Contract Amount of \$1,155,000.00. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)
- R-23-5-22=192 Resolution offered for adoption by Commissioner Horsnall, seconded by Commissioner Hennessy, AUTHORIZING the DIRECTOR to prepare a CITATION expressing the BOARD'S APPRECIATION FOR SERVICES to ANDREW M. NORTH, Chief Landscape Architect, who started work with the Monmouth County Park System on August 24, 1985, and who will RETIRE effective July 1, 2023, with thirty-seven (37) years and ten (10) months of service. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)

R-23-5-22=193 Resolution offered for adoption by Commissioner Horsnall, seconded by Commissioner Hennessy, AUTHORIZING the DIRECTOR to prepare a CITATION expressing the BOARD'S APPRECIATION FOR SERVICES to ROBIN OSTROWSKI, Principal Landscape Architect, who started work with the Monmouth County Park System on June 29, 1987, and who will RETIRE effective July 1, 2023, with thirty-six (36) years of service. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)

The Director reported to the Board that there were **no BIDs to be advertised.**

On a motion made by Commissioner Horsnall, seconded by Commissioner Foster, the Board **AUTHORIZED** the **DIRECTOR** to **SOLICIT PROPOSALS** for the following **PROFESSIONAL/SPECIALIZED SERVICES:**

1. Appraisal Services, Block 14, Lot 25, Howell Township,  $\pm 5.02$  Acres, Improved Property, Owned by Levy, for additions to Metedeconk River Greenway (Ref. #23-26) *(FAIR & OPEN—OVER \$17,500.00)*
2. Appraisal Services, Block 152, Lot 18, Howell Township,  $\pm 12.5$  Acres, Unimproved Property, Owned by Provo, Earnest, for additions to Manasquan River Greenway (Ref. #23-27) *(FAIR & OPEN—OVER \$17,500.00)*
3. Appraisal Services, Block 103, Lot 3, Freehold Township,  $\pm 12.72$  Acres, Unimproved Property, Owned by Brock, Edward & Angelina, for additions to Turkey Swamp Park (Ref. #23-28) *(FAIR & OPEN—OVER \$17,500.00)*
4. Golf Course Architectural Services at Various Parks 2023-2024 (Ref. #23-30) *(NON-FAIR & OPEN)*
5. Appraisal Services, Block 4, Lot 1.03, Howell Township,  $\pm 5$  Acres, Improved Property, Owned by DeForge, Deborah, for additions to Metedeconk River Greenway (Ref. #23-29) *(FAIR & OPEN—OVER \$17,500.00)*
6. Appraisal Services, Block 34, Lot 5, Upper Freehold Township,  $\pm 4.35$  Acres, Unimproved Property, Owned by Kenneth Henick, for additions to Crosswicks Creek Park (Ref. #23-31) *(FAIR & OPEN—OVER \$17,500.00)*

Upon being put to a vote, the motion was unanimously carried.

R-23-5-22=194 At 8:23 PM, a motion for a resolution was made by Commissioner Horsnall, seconded by Vice Chairman Fiore, to move into Executive Session for Potential Property Acquisitions or Sales – N.J.S.A. 10:4-12-(b)(5) and Attorney Client Privilege Information. (Resolution in Minute Book)

In the Affirmative:	Chairman Mandeville, Vice Chairman Fiore, Commissioners Hennessy, Horsnall, Butch, Adcock, Davidson, and Foster
In the Negative:	None
Absent:	Commissioner Harmon

On a motion made by Commissioner Horsnall, seconded by Commissioner Foster, the Board voted unanimously to adjourn the Executive Session at 9:10 PM.

At 9:18 PM, on a motion made by Commissioner Hennessy, seconded by Commissioner Adcock, the Board voted unanimously to reconvene the public portion of the meeting.

The Board took action on the following:

R-23-5-22=195 Resolution offered for adoption by Commissioner Horsnall, seconded by Commissioner Davidson, RECOMMENDING to the MONMOUTH COUNTY BOARD OF COUNTY COMMISSIONERS the ACQUISITION of the BENNETT, ET AL. PROPERTY, also known as BLOCK 127, LOT 19, BLOCK 129, LOT 13, AND BLOCK 130, LOTS 1 & 2, ABERDEEN TOWNSHIP, an improved parcel, containing ±21.54 ACRES, as ADDITIONS TO FRENEAU WOODS PARK, for county open space preservation, natural resources conservation and public park and recreation purposes, through negotiations or other legal means, subject to environmental review and clear title, and taxes and other closing costs, in the AMOUNT of \$1,900,000.00. (Funds provided by the Monmouth County Open Space, Recreation, Floodplain Protection, and Farmland and Historic Preservation Trust Fund, Account #T-12-56-850-115-667, Sub-Account #00042.) (Resolution in Minute Book)

In the Affirmative: Chairman Mandeville, Vice Chairman Fiore,  
Commissioners Hennessy, Horsnall, Butch,  
Adcock, Davidson, and Foster  
In the Negative: None  
Absent: Commissioner Harmon

Andrew J. Spears, Director, reviewed the following **DATES TO REMEMBER** with the Board:

1. **MONDAY EVENING, JUNE 5, 2023 – 7:00 PM. Regular Board Meeting.** Thompson Park Visitor Center, “Beech Room”, 1<sup>st</sup> Floor, 805 Newman Springs Road, Lincroft, NJ.
2. **MONDAY EVENING, JUNE 19, 2023 – 7:00 PM. Regular Board Meeting.** Thompson Park Visitor Center, “Beech Room”, 1<sup>st</sup> Floor, 805 Newman Springs Road, Lincroft, NJ.
3. **MONDAY EVENING, JULY 10, 2023 – 7:00 PM. Regular Board Meeting.** Thompson Park Visitor Center, “Beech Room”, 1<sup>st</sup> Floor, 805 Newman Springs Road, Lincroft, NJ.

#### **ITEMS FOR THE GOOD OF THE ORDER:**

Vice Chairman Anthony Fiore noted that the recent opening of Swimming River Park was extremely well received by area residents. He asked if there would be a connector walkway between the park’s perimeter path and the sidewalk along West Front Street.

Mr. Spears confirmed that the connector would be constructed when the memorial seating area is installed.

Commissioner David Horsnall commended Historic Walnford staff for hosting their annual open house on May 21. He also referenced Rutgers New Jersey State Policy Lab's recent release of "One Million Acres or Bust: A Quarter Century of Open Space, Farmland and Historic Preservation." A copy of the report was distributed to the Board, at Commissioner Horsnall's suggestion. He noted that the State's effort to preserve farmland has been falling short and the County should explore ways to improve this effort.

Commissioner Thomas Hennessy noted that proposed trail linkage between Holmdel and Thompson Park would require a mid-block crosswalk on Newman Springs Road between State Highway 34 and South Main Street. He observed that this section of the road is very busy. Commissioner Hennessy suggested that other routes be explored.

Commissioner Tom Adcock asked if Swimming River Park would eventually offer seasonal storage of residents' kayaks.

Mr. Spears replied that storage racks would eventually be included at the park.

Commissioner Pat Butch commented that 4-H staff, in preparation for their livestock exhibits at this year's County Fair, were finding it difficult to meet some of the vaccination requirements for their project animals.

Mr. Spears said that he would check on the issue with the Park System's 4-H liaison, Julie Fenlon, and report back to the Board.

The Director indicated that there were no additional items to be brought before the Board.

There being no further business, on a motion made by Commissioner Horsnall, seconded by Commissioner Davidson, and by unanimous vote, the regular meeting of the Monmouth County Board of Recreation Commissioners held on Monday Evening, May 22, 2023, was **ADJOURNED** at 9:43 PM.



ANDREW J. SPEARS,  
Director

**RESOLUTION**

R-23-5-22=180

WHEREAS, the Monmouth County Board of Recreation Commissioners advertised and received bids on May 11, 2023, for FURNISHING AND DELIVERY OF A MOBILE APPLICATION FOR THE PURCHASE AND VERIFICATION OF ELECTRONIC PARK ACCESS AND PARKING PASSES (Bid #0053-23); and

WHEREAS, MOBILE SMART CITY CORP., Fort Lauderdale, FL, submitted a bid proposal for the above; and

WHEREAS, their Proposal page was not signed.

NOW, THEREFORE, BE IT RESOLVED by the Monmouth County Board of Recreation Commissioners that the bid proposal of MOBILE SMART CITY CORP., 100 Southeast Third Avenue, 10<sup>th</sup> Floor, Fort Lauderdale, FL 33394, as received on May 11, 2023, for FURNISHING AND DELIVERY OF A MOBILE APPLICATION FOR THE PURCHASE AND VERIFICATION OF ELECTRONIC PARK ACCESS AND PARKING PASSES (Bid #0053-23), is hereby REJECTED as their Proposal page was not signed.

Seconded by Commissioner Hennessy, and adopted on roll call by the following vote:

In the affirmative:	Chairman Mandeville, Vice Chairman Fiore, Commissioners Hennessy, Horsnall, Butch, Adcock, Davidson and Foster
In the negative:	None
Absent:	Commissioner Harmon

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the regular meeting of the Board on MONDAY EVENING, MAY 22, 2023.



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ANDREW J. SPEARS, Director

R-23-5-22=180

The following resolution was offered for adoption by Commissioner Horsnall:

**RESOLUTION**

R-23-5-22=181

WHEREAS, bids were advertised for and received by the Purchasing Agent of the Monmouth County Board of Recreation Commissioners on May 11, 2023, for FURNISHING AND DELIVERY OF A MOBILE APPLICATION FOR THE PURCHASE AND VERIFICATION OF ELECTRONIC PARK ACCESS AND PARKING PASSES (Bid #0053-23), which bids were referred to the Director for tabulation, examination, report and recommendation; and

WHEREAS, the bid was considered on an individual item basis and the report of the officials above mentioned shows that five (5) bids were received, and the following was the responsible bid received:

VIPLY, LLC  
P.O. Box 153  
Manasquan, NJ 08736

**ITEM:** 2.9% + \$1.30 cost to be paid by the customer per pass for the Period of May 22, 2023 through December 31, 2023, at no cost to the park system; with the Board of Recreation Commissioners reserving the option to extend the contract for two (2) additional one (1) year periods (2024 & 2025), under the same terms and conditions, as per bid specification.

NOW, THEREFORE, BE IT RESOLVED by the Monmouth County Board of Recreation Commissioners, that the said report as to the said bids be, and the same is hereby accepted and ordered spread upon the minutes; and

BE IT FURTHER RESOLVED that the contract be and the same is hereby awarded according to the tabulation set forth to the above named bidder, and for the total bid as shown by the said tabulation above set forth; and

BE IT FURTHER RESOLVED that the Chairman and Director are hereby authorized to execute the contract on behalf of the Board of Recreation Commissioners.

Seconded by Commissioner Hennessy, and adopted on roll call by the following vote:

In the affirmative:	Chairman Mandeville, Vice Chairman Fiore, Commissioners Hennessy, Horsnall, Butch, Adcock, Davidson and Foster
In the negative:	None
Absent:	Commissioner Harmon

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the regular meeting of the Board on MONDAY EVENING, MAY 22, 2023.



ANDREW J. SPEARS, Director

R-23-5-22=181

The following resolution was offered for adoption by Commissioner Horsnall:

**RESOLUTION**

R-23-5-22=182

WHEREAS, the Monmouth County Board of Recreation Commissioners has a need to acquire FURNISHING, DELIVERY, AND APPLICATION OF DUST CONTROL SOIL STABILIZATION SERVICES (WC #06-23), as a fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.4 or 20.5, as appropriate; and

WHEREAS, the anticipated term of this contract is from May 22, 2023 through December 31, 2023; and

WHEREAS, requests for proposals were received by the Purchasing Agent on or before the required submission date of May 11, 2023; and

WHEREAS, PECKHAM MATERIALS CORP., Athens, NY, has submitted a written proposal dated May 9, 2023, indicating they will provide FURNISHING, DELIVERY, AND APPLICATION OF DUST CONTROL SOIL STABILIZATION SERVICES (WC #06-23), for the Period of May 22, 2023 through December 31, 2023, in the Total Contract Amount of \$37,800.00; and

WHEREAS, the Certification of the Chief Financial Officer, as to availability of funds, has been filed with the Director, a copy of which is on file in the Purchasing Department setting forth that the funds are available in Appropriation #61411, Board of Recreation Commissioners (2023), in the Total Contract amount of \$37,800.00.

NOW, THEREFORE, BE IT RESOLVED that the Board of Recreation Commissioners, of the County of Monmouth, does hereby authorize the Chairman and Director to enter into a contract on behalf of the Monmouth County Board of Recreation Commissioners, with PECKHAM MATERIALS CORP., 763 Schoharie Turnpike, Athens, NY 12015, as per proposal dated May 9, 2023, for FURNISHING, DELIVERY, AND APPLICATION OF DUST CONTROL SOIL STABILIZATION SERVICES (WC #06-23), for the Period of May 22, 2023 through December 31, 2023, in the Contract Amount Not To Exceed \$37,800.00; and

BE IT FURTHER RESOLVED that the Stockholders Disclosure Certification and the New Jersey Business Registration are on file in the office of the Purchasing Department; and

BE IT FURTHER RESOLVED that any fees for additional work over the \$37,800.00 provided for in this resolution will be authorized only upon the approval of the Board, prior to the additional services being performed.

Seconded by Commissioner Hennessy, and adopted on roll call by the following vote:

In the affirmative:	Chairman Mandeville, Vice Chairman Fiore, Commissioners Hennessy, Horsnall, Butch, Adcock, Davidson and Foster
In the negative:	None
Absent:	Commissioner Harmon

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the regular meeting of the Board on MONDAY EVENING, MAY 22, 2023.



ANDREW J. SPEARS, Director

R-23-5-22=182

The following resolution was offered for adoption by Commissioner Horsnall:

**RESOLUTION**

R-23-5-22=183

WHEREAS, the Monmouth County Board of Recreation Commissioners deems it necessary and advisable to Authorize the PURCHASE of FUEL OIL #2 – HEATING; and

WHEREAS, said FUEL OIL #2 – HEATING is available from J. SWANTON FUEL OIL COMPANY, Atlantic Highlands, NJ, ITEM: Provide heating fuel to MCPS buildings for the Period of 7/1/23 through 12/31/23, actual price calculated based on an up charge of \$0.2050, added to the posted price as shown in OPIS; as available under NJ State Contract #17-FOOD-00402; T0077, for the Period of 7/1/18 through 6/30/24, in the Estimated Total Contract Amount of \$81,000.00.

NOW, THEREFORE, BE IT RESOLVED by the Monmouth County Board of Recreation Commissioners that the Director is hereby Authorized to execute the necessary contracts and agreements required for the PURCHASE of FUEL OIL #2 – HEATING from J. SWANTON FUEL OIL COMPANY, 37 Center Avenue, Atlantic Highlands, NJ 07716, ITEM: Provide heating fuel to MCPS buildings for the Period of 7/1/23 through 12/31/23, actual price calculated based on an up charge of \$0.2050, added to the posted price as shown in OPIS; as available under NJ State Contract #17-FOOD-00402; T0077, for the Period of 7/1/18 through 6/30/24, in the Estimated Total Contract Amount of \$81,000.00; and

BE IT FURTHER RESOLVED that the Certification of the Chief Financial Officer, as to availability of funds, has been filed with the Director, a copy of which is on file in the Purchasing Department, setting forth that the funds are available in Trust Account #52000, Board of Recreation Commissioners (2023), in the Estimated Amount of \$81,000.00.

Seconded by Commissioner Hennessy, and adopted on roll call by the following vote:

In the affirmative:	Chairman Mandeville, Vice Chairman Fiore, Commissioners Hennessy, Horsnall, Butch, Adcock, Davidson and Foster
In the negative:	None
Absent:	Commissioner Harmon

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the regular meeting of the Board on MONDAY EVENING, MAY 22, 2023.



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ANDREW J. SPEARS, Director

R-23-5-22=183



The following resolution was offered for adoption by Commissioner Horsnall:

**RESOLUTION**

R-23-5-22=184

WHEREAS, the Monmouth County Board of Recreation Commissioners has a need to acquire PROFESSIONAL APPRAISAL SERVICES FOR A BILLBOARD SIGN LOCATED ON BLOCK 59, LOT 9.05, MILLSTONE TOWNSHIP, VACANT PROPERTY, OWNED BY: LEIBOWITZ, ±5.10 ACRES, PROJECT: ADDITIONS TO HEADWATERS OF THE TOMS RIVER, INTEREST: INCOME CAPITALIZATION APPROACH – BILLBOARD/POSTER SIGN: 9’ H X 5’ 8” W X 4” D (Ref. #23-06 & PS #18-23), as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.4; and

WHEREAS, the anticipated term of this contract is approximately thirty (30) days; and

WHEREAS, requests for proposals were received by the Purchasing Agent on or before the required submission date of April 20, 2023; and

WHEREAS, GAGLIANO & COMPANY, Little Silver, NJ, has submitted a written proposal dated April 3, 2023, indicating they will provide PROFESSIONAL APPRAISAL SERVICES FOR A BILLBOARD SIGN LOCATED ON BLOCK 59, LOT 9.05, MILLSTONE TOWNSHIP, VACANT PROPERTY, OWNED BY: LEIBOWITZ, ±5.10 ACRES, PROJECT: ADDITIONS TO HEADWATERS OF THE TOMS RIVER, INTEREST: INCOME CAPITALIZATION APPROACH – BILLBOARD/POSTER SIGN: 9’ H X 5’ 8” W X 4” D (Ref. #23-06 & PS #18-23), in an Amount Not to Exceed \$2,500.00; and

WHEREAS, GAGLIANO & COMPANY, Little Silver, NJ, has completed and submitted a Business Entity Disclosure Certification which certifies that GAGLIANO & COMPANY, Little Silver, NJ, has not made any reportable contributions to a political or candidate committee of the County of Monmouth, Board of County Commissioners, in the previous one year, and that the contract will prohibit GAGLIANO & COMPANY, Little Silver, NJ, from making any reportable contributions through the term of this contract; and

WHEREAS, the Certification of the Chief Financial Officer, as to availability of funds, has been filed with the Director, a copy of which is on file in the Purchasing Department setting forth that the funds are available in the Capital Cash Account #29799, Board of Recreation Commissioners, Project #00110, in an amount not to exceed \$2,500.00.

NOW, THEREFORE, BE IT RESOLVED that the Board of Recreation Commissioners, of the County of Monmouth, does hereby authorize the Chairman and Director to enter into a contract on behalf of the Monmouth County Board of Recreation Commissioners, with GAGLIANO & COMPANY, 287 Rumson Road, Little Silver, NJ 07739, as per proposal dated April 3, 2023, for providing PROFESSIONAL APPRAISAL SERVICES FOR A BILLBOARD SIGN LOCATED ON BLOCK 59, LOT 9.05, MILLSTONE TOWNSHIP, VACANT PROPERTY, OWNED BY: LEIBOWITZ, ±5.10 ACRES, PROJECT: ADDITIONS TO HEADWATERS OF THE TOMS RIVER, INTEREST: INCOME CAPITALIZATION APPROACH – BILLBOARD/POSTER SIGN: 9’ H X 5’ 8” W X 4” D (Ref. #23-06 & PS #18-23), in the Contract Amount Not To Exceed \$2,500.00; and

BE IT FURTHER RESOLVED that the Stockholders Disclosure Certification, the New Jersey Business Registration, and the Political Contribution Disclosure Form are on file in the office of the Purchasing Department; and

BE IT FURTHER RESOLVED that any fees for additional work over the \$2,500.00 provided for in this resolution will be authorized only upon the approval of the Board, prior to the additional services being performed; and

BE IT FURTHER RESOLVED that notice of this award shall be published in The Star Ledger, a newspaper circulated in the County of Monmouth, as required by law, within twenty (20) days of its passage.

Seconded by Commissioner Hennessy, and adopted on roll call by the following vote:

In the affirmative:	Chairman Mandeville, Vice Chairman Fiore, Commissioners Hennessy, Horsnall, Butch, Adcock, Davidson and Foster
In the negative:	None
Absent:	Commissioner Harmon

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the regular meeting of the Board on MONDAY EVENING, MAY 22, 2023.



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ANDREW J. SPEARS, Director

The following resolution was offered for adoption by Commissioner Horsnall:

**RESOLUTION**

R-23-5-22=185

WHEREAS, bids were advertised for and received by the Purchasing Agent of the Monmouth County Board of Recreation Commissioners on May 10, 2023, for HENRY HUDSON TRAIL EXTENSION & PEDESTRIAN SAFETY IMPROVEMENTS (Bid #0050-23), which bids were referred to the Director for tabulation, examination, report and recommendation; and

WHEREAS, the bid was considered on an individual item basis and the report of the officials above mentioned, shows that eight (8) bids were received, and the following was the lowest responsible bid received in the Total Contract Amount of \$1,387,204.00:

CAPELA CONSTRUCTION INC.

3 Poleridge Park  
Medford, NJ 08055

**ITEM:** Total Base Bid, Items #1-31 inclusive.

NOW, THEREFORE, BE IT RESOLVED by the Monmouth County Board of Recreation Commissioners, that the said report as to the said bids be, and the same is hereby accepted and ordered spread upon the minutes; and

BE IT FURTHER RESOLVED that the contract be, and the same is hereby awarded according to the tabulation set forth to the bidder and for the total bid as shown by the said tabulation above set forth; and

BE IT FURTHER RESOLVED that the Chairman and Director are hereby authorized to execute the contract on behalf of the Monmouth County Board of Recreation Commissioners; and

BE IT FURTHER RESOLVED that the Certification of the Chief Financial Officer, as to availability of funds, has been filed with the Director, a copy of which is on file in the Purchasing Department setting forth that the funds are available in Capital Cash Account #92213, Board of Recreation Commissioners, Project #20233, in the amount of \$1,387,204.00.

Seconded by Commissioner Hennessy, and adopted on roll call by the following vote:

In the affirmative:	Chairman Mandeville, Vice Chairman Fiore, Commissioners Hennessy, Horsnall, Butch, Adcock, Davidson and Foster
In the negative:	None
Absent:	Commissioner Harmon

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the regular meeting of the Board on MONDAY EVENING, MAY 22, 2023.



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ANDREW J. SPEARS, Director

R-23-5-22=185

The following resolution was offered for adoption by Commissioner Horsnall:

**RESOLUTION**

R-23-5-22=186

WHEREAS, the Monmouth County Board of Recreation Commissioners has entered into a Cooperative Pricing System Agreement with the Educational Services Commission of New Jersey (ESCNJ) #65MCECCPS, for the Purchase of Goods and/or Services, for a period not to exceed May 21, 2027, by Board Resolution No. R-22-8-8=246; and

WHEREAS, the Monmouth County Board of Recreation Commissioners deems it necessary and advisable to Authorize the PURCHASE of GROUNDS EQUIPMENT; and

WHEREAS, said GROUNDS EQUIPMENT is available from STORR TRACTOR COMPANY, Branchburg, NJ, ITEM: Toro Groundsmaster 5900 (T4) with accessories, set up, delivery, and 2-year warranty; as available under the Educational Services Commission of New Jersey (ESCNJ) #65MCECCPS Cooperative Pricing System Agreement, ESCNJ 22/23-12 for the Period of 2/22/23 through 2/21/24, in the Total Contract Amount of \$134,697.65.

NOW, THEREFORE, BE IT RESOLVED by the Monmouth County Board of Recreation Commissioners that the Director is hereby Authorized to execute the necessary contracts and agreements required for the PURCHASE of GROUNDS EQUIPMENT, from STORR TRACTOR COMPANY, 3191 US 22, Branchburg, NJ 08876, ITEM: Toro Groundsmaster 5900 (T4) with accessories, set up, delivery, and 2-year warranty; as available under the Educational Services Commission of New Jersey (ESCNJ) #65MCECCPS Cooperative Pricing System Agreement, ESCNJ 22/23-12 for the Period of 2/22/23 through 2/21/24, in the Total Contract Amount of \$134,697.65; and

BE IT FURTHER RESOLVED that the Certification of the Chief Financial Officer, as to availability of funds, has been filed with the Director, a copy of which is on file in the Purchasing Department, setting forth that the funds are available in Capital Cash Account #22201, Board of Recreation Commissioners (2023), Project #80602; in the Amount of \$134,697.65.

Seconded by Commissioner Hennessy, and adopted on roll call by the following vote:

In the affirmative:	Chairman Mandeville, Vice Chairman Fiore, Commissioners Hennessy, Horsnall, Butch, Adcock, Davidson and Foster
In the negative:	None
Absent:	Commissioner Harmon

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the regular meeting of the Board on MONDAY EVENING, MAY 22, 2023.



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ANDREW J. SPEARS, Director

R-23-5-22=186

The following resolution was offered for adoption by Commissioner Horsnall:

**RESOLUTION**

R-23-5-22=187

WHEREAS, the Monmouth County Board of Recreation Commissioners deems it necessary and advisable to Authorize the PURCHASE of SPORT UTILITY VEHICLES, GASOLINE/HYBRID/ELECTRIC; and

WHEREAS, said SPORT UTILITY VEHICLES, GASOLINE/HYBRID/ELECTRIC are available from HERTRICH FLEET SERVICES, INC., Milford, DE, ITEMS: Seven (7) 2023 Jeep Grand Cherokee Laredo 4WD with additional options at \$44,273.40 each; as available under NJ State Contract #20-FLEET-01387, T-2007, for the Period of 2/19/21 through 2/18/24, in the Total Contract Amount of \$309,913.80.

NOW, THEREFORE, BE IT RESOLVED by the Monmouth County Board of Recreation Commissioners that the Director is hereby Authorized to execute the necessary contracts and agreements required for the PURCHASE of SPORT UTILITY VEHICLES, GASOLINE/HYBRID/ELECTRIC are available from HERTRICH FLEET SERVICES, INC., 1427 Bay Road, Milford, DE 19963, ITEMS: Seven (7) 2023 Jeep Grand Cherokee Laredo 4WD with additional options at \$44,273.40 each; as available under NJ State Contract #20-FLEET-01387, T-2007, for the Period of 2/19/21 through 2/18/24, in the Total Contract Amount of \$309,913.80; and

BE IT FURTHER RESOLVED that the Certification of the Chief Financial Officer, as to availability of funds, has been filed with the Director a copy of which is on file in the Purchasing Department, setting forth that the funds are available in Capital Cash Account #22201, Board of Recreation Commissioners (2023), Project #80501; in the Amount of \$309,913.80.

Seconded by Commissioner Hennessy, and adopted on roll call by the following vote:

In the affirmative: Chairman Mandeville, Vice Chairman Fiore,  
Commissioners Hennessy, Horsnall, Butch,  
Adcock, Davidson and Foster

In the negative: None

Absent: Commissioner Harmon

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the regular meeting of the Board on MONDAY EVENING, MAY 22, 2023.



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ANDREW J. SPEARS, Director

R-23-5-22=187

The following resolution was offered for adoption by Commissioner Horsnall:

**RESOLUTION**

R-23-5-22=188

WHEREAS, the County of Monmouth owns, and the Monmouth County Park System operates Monmouth Cove Marina, located in Port Monmouth, NJ, for the public's use and enjoyment; and

WHEREAS, an EMERGENCY exists affecting the public health, safety and welfare, requiring the immediate performance of services, pursuant to N.J.S.A. 40A:11-6; and

WHEREAS, the Certification of Request for Emergency Purchases has been completed, as is required to invoke the provisions of N.J.S.A. 40A:11-6; and

WHEREAS, EZ DOCKS UNLIMITED, LLC, Belford, NJ, submitted a written proposal dated May 15, 2023, for EMERGENCY 2023 BULKHEAD REPAIRS MONMOUTH COVE MARINA; in the Estimated Total Contract Amount of \$86,300.00.

NOW, THEREFORE, BE IT RESOLVED that the Board of Recreation Commissioners, of the County of Monmouth, does hereby authorize the Chairman and Director to enter into a contract on behalf of the Monmouth County Board of Recreation Commissioners, with EZ DOCKS UNLIMITED, LLC, 550 Route 36, Belford, NJ 07718, as per proposal dated May 15, 2023, for EMERGENCY 2023 BULKHEAD REPAIRS MONMOUTH COVE MARINA; in the Estimated Total Contract Amount of \$86,300.00; and

BE IT FURTHER RESOLVED that the Certification of the Chief Financial Officer as to availability of funds has been filed with the Director, a copy of which is on file in the Purchasing Department, setting forth that the funds are available in Capital Cash Account #20221, Board of Recreation Commissioners (2032), Project #21008; in the estimated amount of \$86,300.00.

Seconded by Commissioner Hennessy, and adopted on roll call by the following vote:

In the affirmative: Chairman Mandeville, Vice Chairman Fiore,  
Commissioners Hennessy, Horsnall, Butch,  
Adcock, Davidson and Foster

In the negative: None

Absent: Commissioner Harmon

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the regular meeting of the Board on MONDAY EVENING, MAY 22, 2023.



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ANDREW J. SPEARS, Director

R-23-5-22=188

The following resolution was offered for adoption by Commissioner Horsnall:

**RESOLUTION**

R-23-5-22=189

WHEREAS, the Monmouth County Board of Recreation Commissioners provides various public recreation facilities and services for the use and enjoyment of the citizens of Monmouth County; and

WHEREAS, certain of these recreation facilities and services are of a specialized nature; and

WHEREAS, it is the policy of the Board to establish a SCHEDULE OF FEES & CHARGES for those who use these specialized recreation facilities and services to help defray the costs of operating and maintaining said recreation facilities and services; and

WHEREAS, the Board did ADOPT the SWIMMING RIVER PARK FEES & CHARGES by Resolution No. R-22-11-21=368; and

WHEREAS, the Board has determined it is necessary to AMEND the SWIMMING RIVER PARK FEES AND CHARGES for a SEASONAL BOAT RAMP PERMIT - NON-TRAILERED VESSEL (SINGLE BOAT), PERMIT COST \$50.00 AND NON-TRAILERED VESSEL (UP TO THREE BOATS FROM A SINGLE ADDRESS/HOUSEHOLD), PERMIT COST \$75.00.

NOW, THEREFORE, BE IT RESOLVED that the Monmouth County Board of Recreation Commissioners does hereby ADOPT the AMENDED SWIMMING RIVER PARK FEES AND CHARGES, FOR A SEASONAL BOAT RAMP PERMIT - NON-TRAILERED VESSEL (SINGLE BOAT), PERMIT COST \$50.00 AND NON-TRAILERED VESSEL (UP TO THREE BOATS FROM A SINGLE ADDRESS/HOUSEHOLD), PERMIT COST \$75.00; and

BE IT FURTHER RESOLVED that the above mentioned AMENDED SWIMMING RIVER PARK FEES AND CHARGES shall take effect immediately, and shall remain in force until amended or rescinded by action of the Board.

Seconded by Commissioner Hennessy, and adopted on roll call by the following vote:

In the affirmative:	Chairman Mandeville, Vice Chairman Fiore, Commissioners Hennessy, Horsnall, Butch, Adcock, Davidson and Foster
In the negative:	None
Absent:	Commissioner Harmon

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the regular meeting of the Board on MONDAY EVENING, MAY 22, 2023.



ANDREW J. SPEARS, Director

R-23-5-22=189

The following resolution was offered for adoption by Commissioner Horsnall:

**RESOLUTION**

R-23-5-22=190

WHEREAS, the voters of Monmouth County, at the General Elections held on November 3, 1987, November 5, 1996, November 5, 2002, November 7, 2006, and November 7, 2017, authorized the establishment of a dedicated Open Space Trust Tax for recreation and conservation purposes; and

WHEREAS, N.J.S.A 40:12-15.2 sets forth that the County may determine the appropriate amount to be allocated to each purpose after conducting at least one public hearing thereon; and

WHEREAS, the Monmouth County Board of Recreation Commissioners believes it is in the public's interest to recommend to the Monmouth County Board of County Commissioners the annual allocation from the Monmouth County Open Space, Recreation, Floodplain Protection, and Farmland and Historic Preservation Trust Fund as follows:

1. Six million Dollars (\$6,000,000) per year of the total dollars collected, for cooperative projects with municipalities within Monmouth County for the acquisition and development of park land for recreation and conservation purposes; and
2. One million dollars (\$1,100,000) per year of the total dollars collected for Farmland Preservation for lands within Monmouth County; and
3. Thirty percent (30%) of the Total Dollars Collected, per year for the maintenance of lands acquired for recreation and conservation purposes; and
4. Two percent (2%) of the total dollars collected, per year for capital improvement projects on Monmouth County Parklands; and
5. Payment of debt service on indebtedness issued or incurred by the County for acquisition and development of land for recreation and conservation purposes; and
6. The Balance of the Total Dollars Collected per year for the acquisition of land for recreation and conservation purposes.

NOW, THEREFORE, BE IT RESOLVED that the Monmouth County Board of Recreation Commissioners does hereby recommend to the Monmouth County Board of County Commissioners that they authorize the Annual Allocation from the Monmouth County Open Space, Recreation, Floodplain Protection, and Farmland and Historic Preservation Trust Fund as described above.

Seconded by Commissioner Hennessy, and adopted on roll call by the following vote:

In the affirmative:	Chairman Mandeville, Vice Chairman Fiore, Commissioners Hennessy, Horsnall, Butch, Adcock, Davidson and Foster
In the negative:	None
Absent:	Commissioner Harmon

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the regular meeting of the Board on MONDAY EVENING, MAY 22, 2023.



ANDREW J. SPEARS, Director

R-23-5-22=190



The following resolution was offered for adoption by Commissioner Horsnall:

**RESOLUTION**

R-23-5-22=191

WHEREAS, bids were advertised for and received by the Purchasing Agent of the Monmouth County Board of Recreation Commissioners on April 4, 2023, for PROGRAM COTTAGE BUILDING #1402 RENOVATION AND CONSTRUCTION OF A GAZEBO AT DEEP CUT GARDENS (Bid #0046-23), which bids were referred to the Director for tabulation, examination, report and recommendation; and

WHEREAS, the bid was considered on an individual item basis and the report of the officials above mentioned, shows that four (4) bids were received, and the following was the lowest responsible bid received in the Total Contract Amount of \$1,155,000.00:

SANTORINI CONSTRUCTION, INC.

1 South Riverside Drive

Neptune, NJ 07753

**ITEMS:** Total Base Bid, Items 1-5, Alternate Bid #2, \$66,000.00,  
Alternate Bid #3, \$90,000.0.

NOW, THEREFORE, BE IT RESOLVED by the Monmouth County Board of Recreation Commissioners, that the said report as to the said bids be, and the same is hereby accepted and ordered spread upon the minutes; and

BE IT FURTHER RESOLVED that the contract be, and the same is hereby awarded according to the tabulation set forth to the bidder and for the total bid as shown by the said tabulation above set forth; and

BE IT FURTHER RESOLVED that the Chairman and Director are hereby authorized to execute the contract on behalf of the Monmouth County Board of Recreation Commissioners; and

BE IT FURTHER RESOLVED that the Certification of the Chief Financial Officer, as to availability of funds, has been filed with the Director, a copy of which is on file in the Purchasing Department setting forth that the funds are available in Capital Cash Account #92110, Board of Recreation Commissioners, Project #20230, in the amount of \$1,155,000.00.

Seconded by Commissioner Hennessy, and adopted on roll call by the following vote:

In the affirmative:	Chairman Mandeville, Vice Chairman Fiore, Commissioners Hennessy, Horsnall, Butch, Adcock, Davidson and Foster
In the negative:	None
Absent:	Commissioner Harmon

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the regular meeting of the Board on MONDAY EVENING, MAY 22, 2023.



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ANDREW J. SPEARS, Director

R-23-5-22=191

The following resolution was offered for adoption by Commissioner Horsnall:

**RESOLUTION**

R-23-5-22=192

WHEREAS, ANDREW M. NORTH, Chief Landscape Architect, has decided to RETIRE from the service of the Monmouth County Board of Recreation Commissioners effective JULY 1, 2023; and

WHEREAS, ANDREW M. NORTH, started work with the Monmouth County Park System on August 24, 1985; and

WHEREAS, ANDREW M. NORTH has been a capable and faithful employee of the Board with THIRTY-SEVEN (37) YEARS AND TEN (10) MONTHS OF SERVICE.

NOW, THEREFORE, BE IT RESOLVED that the DIRECTOR is hereby AUTHORIZED to PREPARE a CITATION OF APPRECIATION to be extended to ANDREW M. NORTH for his loyalty and dedication as an employee of the Board.

Seconded by Commissioner Hennessy, and adopted on roll call by the following vote:

In the affirmative:	Chairman Mandeville, Vice Chairman Fiore, Commissioners Hennessy, Horsnall, Butch, Adcock, Davidson and Foster
In the negative:	None
Absent:	Commissioner Harmon

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the regular meeting of the Board on MONDAY EVENING, MAY 22, 2023.



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ANDREW J. SPEARS, Director

R-23-5-22=192

The following resolution was offered for adoption by Commissioner Horsnall:

**RESOLUTION**

R-23-5-22=193

WHEREAS, ROBIN OSTROWSKI, Principal Landscape Architect, has decided to RETIRE from the service of the Monmouth County Board of Recreation Commissioners effective JULY 1, 2023; and

WHEREAS, ROBIN OSTROWSKI, started work with the Monmouth County Park System on June 29, 1987; and

WHEREAS, ROBIN OSTROWSKI has been a capable and faithful employee of the Board with THIRTY-SIX (36) YEARS OF SERVICE.

NOW, THEREFORE, BE IT RESOLVED that the DIRECTOR is hereby AUTHORIZED to PREPARE a CITATION OF APPRECIATION to be extended to ROBIN OSTROWSKI for her loyalty and dedication as an employee of the Board.

Seconded by Commissioner Hennessy, and adopted on roll call by the following vote:

In the affirmative:	Chairman Mandeville, Vice Chairman Fiore, Commissioners Hennessy, Horsnall, Butch, Adcock, Davidson and Foster
In the negative:	None
Absent:	Commissioner Harmon

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the regular meeting of the Board on MONDAY EVENING, MAY 22, 2023.



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ANDREW J. SPEARS, Director

R-23-5-22=193

The following resolution was offered for adoption by Commissioner Horsnall:

**RESOLUTION**

R-23-5-22=194

WHEREAS, the Open Public Meetings Act provides that the Board of Recreation Commissioners may go into executive session to discuss matters that may be confidential or listed pursuant to N.J.S.A. 10:4-12; and

WHEREAS, it is recommended by the Board Attorney and/or Director to go into executive session to discuss matters set forth hereinafter which are permissible for discussion in executive session; and

WHEREAS, notice of this regularly scheduled Board meeting, including date, time and place, has been posted, and the County Clerk and two (2) newspapers as designated by the Board have been noticed, per the schedule adopted by the Board at its regular meeting of November 22, 2022.

NOW THEREFORE, BE IT RESOLVED that the Monmouth County Board of Recreation Commissioners does hereby recess into Executive Session to discuss the following items, and the Minutes of the same to be disclosed as described below.

- Potential Property Acquisitions or Sales – N.J.S.A. 10:4-12-(b)(5) and Attorney Client Privilege Information for the following:

- Additions to Freneau Woods Park
- Review & Discussion of Additions to Shark River Park, Turkey Swamp Park, Baysholm Tract, Holmdel Park

Seconded Vice Chairman Fiore, and adopted on roll call by the following vote:

In the Affirmative:	Chairman Mandeville, Vice Chairman Fiore, Commissioners Hennessy, Horsnall, Butch, Adcock, Davidson and Foster
In the Negative:	None
Absent:	Commissioner Harmon

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the regular meeting of the Board on MONDAY EVENING, MAY 22, 2023.



ANDREW J. SPEARS, Director

R-23-5-22=194

The following resolution was offered for adoption by Commissioner Horsnall:

**RESOLUTION**

R-23-5-22=195

WHEREAS, the Monmouth County Board of Recreation Commissioners deems it necessary and advisable to acquire and preserve certain lands for County Open Space Conservation and Park Purposes, located in the TOWNSHIP OF ABERDEEN, being more particularly described as BLOCK 127, LOT 19, BLOCK 129, LOT 13, AND BLOCK 130, LOTS 1 & 2, and more commonly known as PROPERTY OWNED BY BENNETT, ET AL., an improved parcel, containing  $\pm 21.54$  ACRES, as ADDITIONS TO FRENEAU WOODS PARK, through negotiations or other legal means, for county open space preservation, natural resources conservation and public park and recreation purposes, in the Amount of \$1,900,000.00, subject to satisfactory title, environmental review, and adjustments for acreage, taxes and other closing costs; and

WHEREAS, funds for the acquisition of the above named parcel has been provided by the Monmouth County Open Space, Recreation, Floodplain Protection, and Farmland and Historic Preservation Trust Fund, Account #T-12-56-850-115-667, Sub-Account #00042.

NOW, THEREFORE, BE IT RESOLVED, that the MONMOUTH COUNTY BOARD OF RECREATION COMMISSIONERS does hereby RECOMMEND to the MONMOUTH COUNTY BOARD OF COUNTY COMMISSIONERS that the BOARD OF COUNTY COMMISSIONERS AUTHORIZE the ACQUISITION OF PROPERTY OWNED BY BENNETT, ET AL., being more particularly described as BLOCK 127, LOT 19, BLOCK 129, LOT 13, AND BLOCK 130, LOTS 1 & 2, ABERDEEN TOWNSHIP, an improved parcel, containing  $\pm 21.54$  ACRES, as ADDITIONS TO FRENEAU WOODS PARK, through negotiations or other legal means, for county open space preservation, natural resources conservation and public park and recreation purposes, in the Amount of \$1,900,000.00, subject to satisfactory title, environmental review, and adjustments for acreage, taxes and other closing costs; and

BE IT FURTHER RESOLVED that the Chairman of the Board and the Director are hereby authorized to take any and all action as may be required to acquire said property for the benefit of the citizens of Monmouth County; and

BE IT FURTHER RESOLVED that a copy of this resolution be sent to the Clerk of the Monmouth County Board of County Commissioners, the County Administrator, and County Counsel.

Seconded by Commissioner Davidson, and adopted on roll call by the following vote:

In the affirmative:	Chairman Mandeville, Vice Chairman Fiore, Commissioners Hennessy, Horsnall, Butch, Adcock, Davidson and Foster
In the negative:	None
Absent:	Commissioner Harmon

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the regular meeting of the Board on MONDAY EVENING, MAY 22, 2023.



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ANDREW J. SPEARS, Director

R-23-5-22=195