

**MINUTES OF THE MONDAY EVENING, MAY 20, 2024 REGULAR MEETING OF THE MONMOUTH COUNTY BOARD OF RECREATION COMMISSIONERS HELD IN THE “BEECH ROOM” OF THE THOMPSON PARK VISITOR CENTER, 1<sup>ST</sup> FLOOR, 805 NEWMAN SPRINGS ROAD, LINCROFT, NJ.**

The meeting was called to order by Andrew J. Spears, Director at 7:01 PM.

The following were Present on roll call:

Chairman Kevin Mandeville  
Vice Chairman Anthony Fiore  
Commissioners:  
Michael G. Harmon  
Thomas E. Hennessy, Jr.  
Patricia M. Butch  
Lori Ann Davidson  
Brian Foster

Ross F. Licitra, County Commissioner/MCPS Liaison

The following were Absent on roll call:

Commissioners:  
David W. Horsnall (Excused)  
Thomas W. Adcock (Excused)

The following were present on roll call:

Special County Counsel Jason Sena  
Andrew J. Spears, Director  
Michael E. Janoski, Deputy Director  
Beau Byrtus, Deputy Director  
Thomas E. Fobes, Supt. of Co. Parks/Park Operations  
Kevin Dunn, Co. Park Supt./Human Resources,  
Training & Safety  
Patti Conroy, Superintendent of Recreation  
Karen Livingstone, Public Information/Volunteers  
Gail L. Hunton, Chief of Acquisition & Design  
Paul Gleitz, Principal Planner Parks  
Maryann Gullota

Chairman Mandeville read the following Statement of Adequate Public Notice:

“Statement of Adequate Public Notice of Meeting in compliance with the ‘Open Public Meetings Act’, Laws of the State of NJ, Chapter 231, P.L. 1975. Notice of meeting has been posted, and The Star Ledger and other newspapers circulated in Monmouth County, and the County Clerk have been noticed, including date, time, and place, as adopted by the Monmouth County Board of Recreation Commissioners at their regular meeting of November 21, 2022, as required by law.” “Both adequate and electronic notice of the meeting has been provided, specifying the time, place, and manner in which such notice was provided.”

Chairman Mandeville led the Board in the Pledge of Allegiance and asked for the observance of a moment of silence.

On a motion made by Commissioner Harmon, seconded by Commissioner Foster, the **MINUTES** of the **REGULAR MEETING** of the Monmouth County Board of Recreation Commissioners held on **MONDAY EVENING, MAY 6, 2024**, were upon being put to a vote, approved as recorded by Chairman Mandeville, Vice Chairman Fiore, Commissioners Harmon, Hennessy, Butch, Davidson, and Foster.

On a motion made by Commissioner Foster, seconded by Commissioner Davidson, the **2023 VOUCHER LIST**, as distributed to the Board for approval, was upon being put to a vote, unanimously approved as recorded.

On a motion made by Commissioner Foster, seconded by Commissioner Davidson, the **2024 VOUCHER LIST**, as distributed to the Board for approval, was upon being put to a vote, unanimously approved as recorded.

Andrew J. Spears, Director indicated to the Board that there was no **CORRESPONDENCE RECEIVED** for the Board.

On a motion made by Vice Chairman Fiore, seconded by Commissioner Davidson, the meeting was **OPENED** to the **HEARING OF THE PUBLIC** at 7:04 PM. Upon being put to a vote, the motion was unanimously carried.

There being no one present to be heard, it was moved by Vice Chairman Fiore, seconded by Commissioner Hennessy, that the portion of the meeting **OPEN** to the **HEARING OF THE PUBLIC** be **CLOSED**, at 7:05 PM.

#### **DIRECTOR'S REPORT:**

County Park Superintendent Tom Fobes provided an update on recent activity in the parks. He detailed preparations that are underway for the busy summer season. These preparations included activity at Swimming River Park, Seven Presidents Oceanfront Park, and the swimming pools at Fort Monmouth Recreation Area, Dorbrook Recreation Area, and Big Brook Park. Mr. Fobes shared images of recent events including a Hunter Pace at Tatum Park, a Marine Recruit Event at East Freehold Showgrounds, Creative Arts Festival at Thompson Park and Walnford Day.

Chairman Mandeville commended Mr. Fobes for his leadership and the hard work of his staff

Andrew J. Spears, Director, reviewed with the Board the following **REPORTS**:

#### **1. BUDGET REPORTS**

On a motion made by Commissioner Davidson, seconded by Commissioner Foster, the **BUDGET REPORTS** were upon being put to a vote, unanimously accepted as reported. (Budget Reports in Minute Book)

2. **REVENUE REPORT—MONTH OF APRIL**

On a motion made by Commissioner Davidson, seconded by Commissioner Foster, the **REVENUE REPORT** for the **MONTH OF APRIL** was upon being put to a vote, unanimously accepted as reported. (Revenue Report in Minute Book)

3. **ATTENDANCE REPORT—MONTH OF APRIL**

On a motion made by Commissioner Davidson, seconded by Commissioner Foster, the **ATTENDANCE REPORT** for the **MONTH OF APRIL** was upon being put to a vote, unanimously accepted as reported. (Attendance Report in Minute Book)

4. **MCPS WEBSITE TRAFFIC REPORT— APRIL COMPARISON BY YEARS 2019 – 2024**

On a motion made by Commissioner Davidson, seconded by Commissioner Foster, the **MCPS WEBSITE TRAFFIC REPORT — APRIL COMPARISON BY YEARS 2019 – 2024** was upon being put to a vote, unanimously accepted as reported. (MCPS Website Traffic Report in Minute Book)

**CAPITAL PROJECT REVIEW:**

Chief of Acquisition and Design Gail Hunton presented an overview of plans to construct a new Holmdel Park Activity Center to replace the former structure that was demolished in 2020 after building systems had failed and issues of accessibility arose. The new building would host nature programs, especially for school groups. On weekends, the facility would be rented out for social gatherings.

Superintendent of Recreation Patti Conroy explained to the Board the types of programs that would be hosted at the new Activity Center.

Ms. Hunton suggested that the Board employ a consultant to perform a constructability review and updated cost estimate.

The Board indicated their continued support for the project and directed staff to move forward with the bidding process.

Chairman Mandeville thanked Ms. Hunton and Ms. Conroy for their presentations.

## ITEMS FOR BOARD REVIEW:

The following ITEMS were **REVIEWED WITH THE BOARD**:

1. Board Action Item #1 – Recommending the Entering Into an Agreement with Monmouth University, West Long Branch, NJ, for Administration of Urban Recreation Scholarships for 2024 summer recreation programs to be held at Monmouth University, and further Authorizing the Chairman and Director to enter into said Agreement and to take all necessary action as may be required by law.
2. Board Action Item #2 – Recommending to the Monmouth County Board of County Commissioners the Annual Allocation of the Open Space Trust Fund as follows: \$6 million for Municipal Open Space Grants, \$1.1 million for Farmland Preservation, 30% for maintenance expenses, 2% for Capital Improvement Projects, and the balance for land preservation and debt service.
3. Board Action Item #3 – Authorizing a One (1) Year Renewal of the Temporary Use and Occupancy Agreement between the County of Monmouth and the Borough of Manasquan, by mutual agreement, for Public Overflow Parking at the Pompano Avenue Parking Area, on a Portion of Block 188, Lot 1.01, being a part of Fisherman’s Cove Conservation Area, for the 2024 Summer Beach Season, between Memorial Day and Labor Day, inclusive, as per the terms and conditions of the Temporary Use and Occupancy Agreement, with the Borough of Manasquan.
4. Board Action Item #4 – Rejecting bid proposal of Challenger Fence, Inc., Paterson, NJ, for Furnishing and Delivery of Various Fencing (Wooden & Snow) (Bid #0049-24), as vendor withdrew bid due to incorrect pricing.
5. Board Action Item #5 – Recommending award of contract to the lowest responsible bidder, as per bid proposal to Taylor Fence Company, Inc., Red Bank, NJ, for Furnishing and Delivery of Various Fencing (Wooden & Snow) (Bid #0049-24), Items: Proposal #1, \$57,242.26, Proposal #2, \$29,672.20 (Period of Contract 05/20/24 through 12/31/24); in the Total Contract Amount of \$86,914.46.
6. Board Action Item #6 – Recommending award of contract to the lowest responsible bidder, as per bid proposal to Brickwall Corporation, Atlantic Highlands, NJ, for Furnishing and Delivery of Road Maintenance Materials (Bid #0048-24), Items: #1, 2, 3, 5, 6 (Period of Contract 05/20/24 through 12/31/24); in the Total Contract Amount of \$96,587.50.
7. Board Action Item #7 – Recommending award of contract to the lowest responsible bidder, as per bid proposal to Stavola Construction Materials, Inc., Tinton Falls, NJ, for Furnishing and Delivery of Road Maintenance Materials (Bid #0048-24), Items: #4 & 7, (Period of Contract 05/20/24 through 12/31/24); in the Total Contract Amount of \$71,650.00.

8. Board Action Item #8 – Recommend Authorizing Contract Amendment #1, in the Amount of \$14,900.00, for professional survey services for additional parcels, to Johnson, Mirmiran & Thompson, Inc., Trenton, NJ, for Providing Professional Surveying Services of County Easement Known as Union Transportation Trail; Block 1.01/Lot 1.01, Block 1.02/Lot 2.01, and Block 2.01/Lot 1.02, Millstone Township; and Block 10/Lot 5 (P/O), Block 27/Lot 38 (P/O), Block 28/Lot 13, Block 35/Lot 18, Block 37/Lot 4, Block 54/Lot 3, Block 55/Lot 3 (P/O), Block 56/Lot 26 (P/O), Upper Freehold Township, New Jersey, ±43.12 Acres, Row Trail Property, Owned by JCP&L/Easement to the County, Project: Additions to Union Transportation Trail (Ref. #20-59 & PS #78-22), as originally awarded by Resolution #R-23-1-23=40, in the Contract Amount Not To Exceed \$24,200.00, for a new Total Amended Contract Amount of \$39,100.00, as modified by Contract Amendment #1, and further Authorizing the Director to send notice of Contract Amendment to The Star Ledger, a newspaper circulated in the County of Monmouth, as required by law, within twenty (20) days of its passage.
9. Board Action Item #9 – Rejecting bid proposal of Nuvista Designs Contractors, LLC, Blauvelt, NY, for Roof Replacement of Bldg. #2405 at Sunnyside Equestrian Center, Lincroft, NJ (Bid #0047-24), as the Contractor does not have a NJ Public Works Certificate.

Regarding Item # 10, the proposed rejection of a Sunnyside Equestrian Center roof replacement bid by Marshall, LLC of Farmingdale, Special County Counsel Jason Sena explained that the bidder failed to include the Non-Collusion Affidavit in their bid package. Due to this omission, their bid must be rejected, according to Mr. Sena. He also noted that the County had prior negative experience with the bidder which serves as a secondary reason for rejection of their bid.

10. Board Action Item #10 – Rejecting bid proposal of Marshall, LLC, Farmingdale, NJ, for Roof Replacement of Bldg. #2405 at Sunnyside Equestrian Center, Lincroft, NJ (Bid #0047-24), as the Contractor did not include the Non-Collusion Affidavit.
11. Board Action Item #11 – Recommending award of contract to the lowest responsible bidder, as per bid proposal to High Caliber Renovations, LLC, Rahway, NJ, for Roof Replacement of Bldg. #2405 at Sunnyside Equestrian Center, Lincroft, NJ, (Bid #0047-24), Item: Total Base Bid, Items #1, 2, 3 & 4; in the Total Contract Amount of \$367,226.00.
12. Board Action Item #12 – Authorizing the Director to prepare a Citation expressing the Board’s Appreciation for Services to Gail Hunton, Chief, Acquisition & Design Department, who started work with the Monmouth County Park System on December 15, 1986, and who will retire effective July 1, 2024, with over thirty-seven (37) years of service.
13. Board Action Item #13 – Authorizing the Director to prepare a Citation expressing the Board’s Appreciation for Services to Andrew Coeyman, Supervisor, Land Preservation Services, who started work with the Monmouth County Park System on June 10, 1974, and who will retire effective July 1, 2024, with fifty (50) years of service.

14. Board Action Item #14 – Authorizing the Director to prepare a Citation expressing the Board’s Appreciation for Services to William Diehl, Building Maintenance Worker, who started work with the Monmouth County Park System on June 28, 2008, and who will retire effective July 1, 2024, with sixteen (16) years of service.
15. Board Action Item #15 – Recommend acceptance of the written proposal of Colliers Engineering & Design, Inc., dba Maser Consulting, Holmdel, NJ, as received on April 17, 2024, proposal dated April 15, 2024, for Providing Professional Design Services for Development of Debois Creek Recreation Area, Freehold, NJ (Ref. #23-79 & PS #15-24), in an Amount Not To Exceed \$588,499.60, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4.
16. Board Action Item #16 – Recommend Authorizing Change Order #1, \$9,191.00, increasing existing contract by more than twenty percent (20%) for installation of gabion basket along west side of kayak beach due to erosion issues, to Brennan Brothers Contracting, LLC, Old Bridge, NJ, for Swimming River Park Kayak Beach Erosion Repair (WC #04-24); as originally awarded by Resolution #R-24-3-25=135 in the Contract Amount of \$21,240.00, for a new Total Change Order #1 Contract Amount of \$30,431.00, and further Authorizing the Director to send notice of Change Order #1 to The Star Ledger, a newspaper circulated in the County of Monmouth, as required by law, within twenty (20) days of its passage.
17. Board Action Item #17 as Added to the Agenda – Recommend acceptance of the written proposal of T & T Environmental, LLC, Succasunna, NJ, as received on May 15, 2024, proposal dated May 14, 2024, for Providing Professional Preliminary Assessment/Site Investigation (PA/SI) of Block 907, Lot 12, Wall Township, New Jersey, ±9.1 Acres, Owned by: Eric Smith, Vacant Property, Project: Additions to Shark River Park (Ref. #24-18 & PS #24-24), in an Amount Not To Exceed \$2,050.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4.
18. Board Action Item #18 as Added to the Agenda – Recommend acceptance of the written proposal of Johnson, Mirmiran & Thompson, Inc., Trenton, NJ, as received on May 15, 2024, proposal dated May 13, 2024, for Providing Professional Surveying Services of Block 907, Lot 12, Wall Township, New Jersey, ±9.1 Acres, Owned by: Eric Smith, Vacant Property, Project: Additions to Shark River Park (Ref. #24-19 & PS #25-24), in an Amount Not To Exceed \$9,975.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4.
19. Board Action Item #19 as Added to the Agenda – Recommend acceptance of the written proposal of Gagliano & Company, Little Silver, NJ, as received on May 15, 2024, proposal dated May 2, 2024, for Providing Professional Appraisal Services of Block 108, Lots 14Q and 17Q, Freehold Township, Vacant Property, Owned by: DJD Associates, ±53.96 Acres, Project: Additions to Turkey Swamp Park, Interest: Fee Simple (Ref. #24-20 & PS #26-24), in an Amount Not To Exceed \$4,200.00, as a non-fair and open contract, pursuant to the provisions of N.J.S.A. 19:44A-20.4, and further Authorizing the Director send notice of contract award to The Star Ledger, a newspaper circulated in the County of Monmouth, as required by law, within twenty (20) days of its passage.

**COMMITTEE REPORTS:**

Commissioners Brian Foster and LoriAnn Davidson explained to the Board that they have been continuing their evaluation of the mini-golf outings. They indicated that the benefits of the program warrant its continuation. They recommended two modifications to the program: remove outing availability at Hominy Hill on summer holiday weekends (Memorial Day, Independence Day, and Labor Day) including the Friday of the respective weekend; require that each registrant of a mini-outing secure a meal package from the exclusive Hominy Hill caterer.

On a motion by Commissioner Foster, seconded by Commissioner Davidson, the Board approved these changes to the golf mini-outings.

Upon being put to a vote, the motion was unanimously carried.

At 7:48 PM, the following **RESOLUTION OF CONSENT** was offered for adoption by Vice Chairman Fiore, to approve Agenda Items #1 through #19.

WHEREAS, the Monmouth County Board of Recreation Commissioners has received the Tentative Agenda for the Board’s Regular Meeting of May 20, 2024, in advance of the meeting; and

WHEREAS, the Board has had an opportunity to review and consider Agenda Items #1 through #16 for Board Action; and

WHEREAS, the Board also reviewed Agenda Items #17, 18, and 19 as added to the Agenda; and

WHEREAS, the Board is satisfied that the above items as presented to the Board are in order and complete.

NOW, THEREFORE, BE IT RESOLVED that the Monmouth County Board of Recreation Commissioners does hereby approve by consent, Agenda Items #1 through #19.

Seconded by Commissioner Hennessy, and adopted on roll call by the following vote:

In the Affirmative: Chairman Mandeville, Vice Chairman Fiore,  
Commissioners Harmon, Hennessy, Butch,  
Davidson, and Foster  
In the Negative: None  
Absent: Commissioners Horsnall and Adcock

**ITEMS ACTED ON BY THE BOARD OF RECREATION COMMISSIONERS:**

- R-24-5-20=204 Resolution offered for adoption by Vice Chairman Fiore, seconded by Commissioner Hennessy, RECOMMENDING THE ENTERING INTO AN AGREEMENT WITH MONMOUTH UNIVERSITY, WEST LONG BRANCH, NJ, FOR ADMINISTRATION OF URBAN RECREATION SCHOLARSHIPS FOR 2024 SUMMER RECREATION PROGRAMS to be held at Monmouth University, and further Authorizing the Chairman and Director to enter into said Agreement and to take all necessary action as may be required by law. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)
- R-24-5-20=205 Resolution offered for adoption by Vice Chairman Fiore, seconded by Commissioner Hennessy, RECOMMENDING TO THE MONMOUTH COUNTY BOARD OF COUNTY COMMISSIONERS THE ANNUAL ALLOCATION OF THE OPEN SPACE TRUST FUND AS FOLLOWS: \$6 MILLION FOR MUNICIPAL OPEN SPACE GRANTS, \$1.1 MILLION FOR FARMLAND PRESERVATION, 30% FOR MAINTENANCE EXPENSES, 2% FOR CAPITAL IMPROVEMENT PROJECTS, AND THE BALANCE FOR LAND PRESERVATION AND DEBT SERVICE. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)
- R-24-5-20=206 Resolution offered for adoption by Vice Chairman Fiore, seconded by Commissioner Hennessy, AUTHORIZING a ONE (1) YEAR RENEWAL of the TEMPORARY USE AND OCCUPANCY AGREEMENT between the COUNTY OF MONMOUTH and the BOROUGH OF MANASQUAN, by mutual agreement, for PUBLIC OVERFLOW PARKING at the POMPANO AVENUE PARKING AREA, on a PORTION OF BLOCK 188, LOT 1.01, being a part of FISHERMAN'S COVE CONSERVATION AREA, for the 2024 SUMMER BEACH SEASON, between MEMORIAL DAY AND LABOR DAY, inclusive, as per the terms and conditions of the TEMPORARY USE AND OCCUPANCY AGREEMENT, with the BOROUGH OF MANASQUAN. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)
- R-24-5-20=207 Resolution offered for adoption by Vice Chairman Fiore, seconded by Commissioner Hennessy, REJECTING bid proposal of CHALLENGER FENCE, INC., Paterson, NJ, for FURNISHING AND DELIVERY OF VARIOUS FENCING (WOODEN & SNOW) (Bid #0049-24), as vendor withdrew bid due to incorrect pricing. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)
- R-24-5-20=208 Resolution offered for adoption by Vice Chairman Fiore, seconded by Commissioner Hennessy, AWARDING CONTRACT to the lowest responsible bidder, as per bid proposal to TAYLOR FENCE COMPANY, INC., Red Bank, NJ, for FURNISHING AND DELIVERY OF VARIOUS FENCING (WOODEN & SNOW) (Bid #0049-24), ITEMS: Proposal #1, \$57,242.26, Proposal #2, \$29,672.20 (Period of Contract 05/20/24 through 12/31/24); in the Total Contract Amount of \$86,914.46. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)



- R-24-5-20=209 Resolution offered for adoption by Vice Chairman Fiore, seconded by Commissioner Hennessy, AWARDING CONTRACT to the lowest responsible bidder, as per bid proposal to BRICKWALL CORPORATION, Atlantic Highlands, NJ, for FURNISHING AND DELIVERY OF ROAD MAINTENANCE MATERIALS (Bid #0048-24), ITEMS: #1, 2, 3, 5, 6 (Period of Contract 05/20/24 through 12/31/24); in the Total Contract Amount of \$96,587.50. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)
- R-24-5-20=210 Resolution offered for adoption by Vice Chairman Fiore, seconded by Commissioner Hennessy, AWARDING CONTRACT to the lowest responsible bidder, as per bid proposal to STAVOLA CONSTRUCTION MATERIALS, INC., Tinton Falls, NJ, for FURNISHING AND DELIVERY OF ROAD MAINTENANCE MATERIALS (Bid #0048-24), ITEMS: #4 & 7 (Period of Contract 05/20/24 through 12/31/24); in the Total Contract Amount of \$71,650.00. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)
- R-24-5-20=211 Resolution offered for adoption by Vice Chairman Fiore, seconded by Commissioner Hennessy, Authorizing CONTRACT AMENDMENT #1, in the Amount of \$14,900.00, for professional survey services for additional parcels, to JOHNSON, MIRMIRAN & THOMPSON, INC., Trenton, NJ, for PROVIDING PROFESSIONAL SURVEYING SERVICES OF COUNTY EASEMENT KNOWN AS UNION TRANSPORTATION TRAIL; BLOCK 1.01/LOT 1.01, BLOCK 1.02/LOT 2.01, AND BLOCK 2.01/LOT 1.02, MILLSTONE TOWNSHIP; AND BLOCK 10/LOT 5 (P/O), BLOCK 27/LOT 38 (P/O), BLOCK 28/LOT 13, BLOCK 35/LOT 18, BLOCK 37/LOT 4, BLOCK 54/LOT 3, BLOCK 55/LOT 3 (P/O), BLOCK 56/LOT 26 (P/O), UPPER FREEHOLD TOWNSHIP, NEW JERSEY, ±43.12 ACRES, ROW TRAIL PROPERTY, OWNED BY JCP&L/EASEMENT TO THE COUNTY, PROJECT: ADDITIONS TO UNION TRANSPORTATION TRAIL (Ref. #20-59 & PS #78-22), as originally awarded by Resolution #R-23-1-23=40, in the Contract Amount Not To Exceed \$24,200.00, for a NEW TOTAL AMENDED CONTRACT AMOUNT OF \$39,100.00, AS MODIFIED BY CONTRACT AMENDMENT #1, and further AUTHORIZING the DIRECTOR to SEND NOTICE of Contract Amendment to The Star Ledger, a newspaper circulated in the County of Monmouth, as required by law, within twenty (20) days of its passage. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)
- R-24-5-20=212 Resolution offered for adoption by Vice Chairman Fiore, seconded by Commissioner Hennessy, REJECTING bid proposal of NUVISTA DESIGNS CONTRACTORS, LLC, Blauvelt, NY, for ROOF REPLACEMENT OF BLDG. #2405 AT SUNNYSIDE EQUESTRIAN CENTER, LINCROFT, NJ (Bid #0047-24), as the Contractor does not have a NJ Public Works Certificate. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)

- R-24-5-20=213 Resolution offered for adoption by Vice Chairman Fiore, seconded by Commissioner Hennessy, REJECTING bid proposal of MARSHALL, LLC, Farmingdale, NJ, for ROOF REPLACEMENT OF BLDG. #2405 AT SUNNYSIDE EQUESTRIAN CENTER, LINCROFT, NJ (Bid #0047-24), as the Contractor did not include the Non-Collusion Affidavit. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)
- R-24-5-20=214 Resolution offered for adoption by Vice Chairman Fiore, seconded by Commissioner Hennessy, AWARDING CONTRACT to the lowest responsible bidder, as per bid proposal to HIGH CALIBER RENOVATIONS, LLC, Rahway, NJ, for ROOF REPLACEMENT OF BLDG. #2405 AT SUNNYSIDE EQUESTRIAN CENTER, LINCROFT, NJ (Bid #0047-24), ITEM: Total Base Bid, Items #1, 2, 3 & 4; in the Total Contract Amount of \$367,226.00. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)
- R-24-5-20=215 Resolution offered for adoption by Vice Chairman Fiore, seconded by Commissioner Hennessy, AUTHORIZING the DIRECTOR to prepare a CITATION expressing the BOARD'S APPRECIATION FOR SERVICES to GAIL HUNTON, Chief, Acquisition & Design Department, who started work with the Monmouth County Park System on December 15, 1986, and who will RETIRE effective July 1, 2024, with over thirty-seven (37) years of service. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)
- R-24-5-20=216 Resolution offered for adoption by Vice Chairman Fiore, seconded by Commissioner Hennessy, AUTHORIZING the DIRECTOR to prepare a CITATION expressing the BOARD'S APPRECIATION FOR SERVICES to ANDREW COEYMAN, Supervisor, Land Preservation Services, who started work with the Monmouth County Park System on June 10, 1974, and who will RETIRE effective July 1, 2024, with fifty (50) years of service. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)
- R-24-5-20=217 Resolution offered for adoption by Vice Chairman Fiore, seconded by Commissioner Hennessy, AUTHORIZING the DIRECTOR to prepare a CITATION expressing the BOARD'S APPRECIATION FOR SERVICES to WILLIAM DIEHL, Building Maintenance Worker, who started work with the Monmouth County Park System on June 28, 2008, and who will RETIRE effective July 1, 2024, with sixteen (16) years of service. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)
- R-24-5-20=218 Resolution offered for adoption by Vice Chairman Fiore, seconded by Commissioner Hennessy, ACCEPTING the WRITTEN PROPOSAL of COLLIER'S ENGINEERING & DESIGN, INC., dba MASER CONSULTING, Holmdel, NJ, as received on April 17, 2024, proposal dated April 15, 2024, for PROVIDING PROFESSIONAL DESIGN SERVICES FOR DEVELOPMENT OF DEBOIS CREEK RECREATION AREA, FREEHOLD, NJ (Ref. #23-79 & PS #15-24), in an Amount Not To Exceed \$588,499.60, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)

- R-24-5-20=219 Resolution offered for adoption by Vice Chairman Fiore, seconded by Commissioner Hennessy, Authorizing CHANGE ORDER #1, in the amount of \$9,191.00, increasing existing contract by more than twenty percent (20%) for installation of gabion basket along west side of kayak beach due to erosion issues, to BRENNAN BROTHERS CONTRACTING, LLC, Old Bridge, NJ, for SWIMMING RIVER PARK KAYAK BEACH EROSION REPAIR (WC #04-24); as originally awarded by Resolution #R-24-3-25=135 in the Contract Amount of \$21,240.00, for a NEW TOTAL CHANGE ORDER #1 CONTRACT AMOUNT OF \$30,431.00, and further AUTHORIZING the DIRECTOR to SEND NOTICE of CHANGE ORDER #1 to The Star Ledger, a newspaper circulated in the County of Monmouth, as required by law, within twenty (20) days of its passage. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)
- R-24-5-20=220 Resolution offered for adoption by Vice Chairman Fiore, seconded by Commissioner Hennessy, ACCEPTING the WRITTEN PROPOSAL of T & T ENVIRONMENTAL, LLC, Succasunna, NJ, as received on May 15, 2024, proposal dated May 14, 2024, for PROVIDING PROFESSIONAL PRELIMINARY ASSESSMENT/SITE INVESTIGATION (PA/SI) OF BLOCK 907, LOT 12, WALL TOWNSHIP, NEW JERSEY, ±9.1 ACRES, OWNED BY: ERIC SMITH, VACANT PROPERTY, PROJECT: ADDITIONS TO SHARK RIVER PARK (Ref. #24-18 & PS #24-24), in an Amount Not To Exceed \$2,050.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)
- R-24-5-20=221 Resolution offered for adoption by Vice Chairman Fiore, seconded by Commissioner Hennessy, ACCEPTING the WRITTEN PROPOSAL of JOHNSON, MIRMIRAN & THOMPSON, INC., Trenton, NJ, as received on May 15, 2024, proposal dated May 13, 2024, for PROVIDING PROFESSIONAL SURVEYING SERVICES OF BLOCK 907, LOT 12, WALL TOWNSHIP, NEW JERSEY, ±9.1 ACRES, OWNED BY: ERIC SMITH, VACANT PROPERTY, PROJECT: ADDITIONS TO SHARK RIVER PARK (Ref. #24-19 & PS #25-24), in an Amount Not To Exceed \$9,975.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)
- R-24-5-20=222 Resolution offered for adoption by Vice Chairman Fiore, seconded by Commissioner Hennessy, ACCEPTING the WRITTEN PROPOSAL of GAGLIANO & COMPANY, Little Silver, NJ, as received on May 15, 2024, proposal dated May 2, 2024, for PROVIDING PROFESSIONAL APPRAISAL SERVICES OF BLOCK 108, LOTS 14Q AND 17Q, FREEHOLD TOWNSHIP, VACANT PROPERTY, OWNED BY: DJD ASSOCIATES, ±53.96 ACRES, PROJECT: ADDITIONS TO TURKEY SWAMP PARK, INTEREST: FEE SIMPLE (Ref. #24-20 & PS #26-24), in an Amount Not To Exceed \$4,200.00, as a non-fair and open contract, pursuant to the provisions of N.J.S.A. 19:44A-20.4, and further AUTHORIZING the DIRECTOR to SEND NOTICE of contract award to The Star Ledger, a newspaper circulated in the County of Monmouth, as required by law, within twenty (20) days of its passage. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)

On a motion made by Commissioner Foster, seconded by Commissioner Davidson, the Board **AUTHORIZED** the **DIRECTOR** to **ADVERTISE** for the following **BIDS**:

1. Stormwater Management Improvements, Hannabrand Brook at Bel-Aire Golf Course
2. Shark River Park Bldg. 101 Septic System Replacement

Upon being put to a vote, the motion was unanimously carried.

On a motion made by Commissioner Harmon, seconded by Vice Chairman Fiore, the Board **AUTHORIZED** the **DIRECTOR** to **SOLICIT PROPOSALS** for the following **PROFESSIONAL/SPECIALIZED SERVICES**:

1. Environmental Services, Block 43, Lot 20.03, Colts Neck Township,  $\pm 3.42$  Acres, Improved Property Owned by Hausmann, for Additions to Hominy Hill Golf Course (Ref. #24-14) (*FAIR & OPEN—UNDER \$17,500.00*)
2. Survey Services, Block 43, Lot 20.03, Colts Neck Township,  $\pm 3.42$  Acres, Improved Property Owned by Hausmann, for Additions to Hominy Hill Golf Course (Ref. #24-15) (*FAIR & OPEN—UNDER \$17,500.00*)
3. Appraisal Services, Block 9, Lots 73, 74, Keyport Borough,  $\pm 25.22$  Acres, Improved Property Owned by Keyport Marine Basin, for Bayshore Recreation Area (Ref. #24-24) (*FAIR & OPEN—UNDER \$17,500.00*)
4. Appraisal Services, Block 356, Lot 1, Marlboro Township,  $\pm 4.12$  Acres, Improved Property Owned by Harvey Jr. and Consula Holland, for Additions to Henry Hudson Trail (Ref. #24-27) (*FAIR & OPEN—UNDER \$17,500.00*)

Upon being put to a vote, the motion was unanimously carried.

R-24-5-20=223 At 7:51 PM, a motion for a resolution was made by Vice Chairman Fiore, seconded by Commissioner Davidson, to move into Executive Session for the following: (Resolution in Minute Book)

- Additions to East Freehold Showgrounds
- Additions to Charleston Springs Golf Course
- Additions to Crosswicks Creek

In the Affirmative: Chairman Mandeville, Vice Chairman Fiore,  
Commissioners Harmon, Hennessy, Butch,  
Davidson, and Foster

In the Negative: None

Absent: Commissioners Horsnall and Adcock

On a motion made by Commissioner Davidson, seconded by Vice Chairman Fiore, the Board voted unanimously to adjourn the Executive Session at 8:45 PM.

At 8:46 PM, on a motion made by Commissioner Hennessy, seconded by Commissioner Butch, the Board voted unanimously to reconvene the public portion of the meeting.

On a motion made by Commissioner Foster and seconded by Commissioner Fiore, the Board authorized staff to continue negotiations to purchase an addition to East Freehold Showgrounds in Freehold Township, as discussed in Executive Session. Upon being put to a vote, the motion was unanimously carried.

The Board took action on the following:

R-24-5-20=224 Resolution offered for adoption by Commissioner Harmon, seconded by Commissioner Butch, RECOMMENDING to the MONMOUTH COUNTY BOARD OF COUNTY COMMISSIONERS the ACQUISITION of the ACQUISITION of the YMCA OF GREATER MONMOUTH COUNTY (CAMP TOPANEMUS) PROPERTY, also known as BLOCK 62, LOTS 23 & 24, MILLSTONE TOWNSHIP, an improved parcel, containing ±51.732 ACRES, as ADDITIONS TO CHARLESTON SPRINGS GOLF COURSE for county open space preservation, natural resources conservation and public park and recreation purposes, through negotiations or other legal means, subject to environmental review and clear title, and taxes and other closing costs, in the AMOUNT of \$1,500,000.00. (Funds provided by the Monmouth County Open Space, Recreation, Floodplain Protection, and Farmland and Historic Preservation Trust Fund, Account #T-12-56-850-115-667, Sub-Account #00003.)

In the Affirmative: Chairman Mandeville, Vice Chairman Fiore,  
Commissioners Harmon, Hennessy, Butch,  
Davidson, and Foster

In the Negative: None

Absent: Commissioners Horsnall and Adcock

R-24-5-20=225 Resolution offered for adoption by Vice Chairman Fiore seconded by Commissioner Hennessy RECOMMENDING to the MONMOUTH COUNTY BOARD OF COUNTY COMMISSIONERS the ACQUISITION of the ACQUISITION of the TAFT PROPERTY, also known as BLOCK 27.01, LOTS 1Q-19Q, BLOCK 27.02, LOTS 1Q-9Q, BLOCK 27.03, LOTS 1Q-24Q, BLOCK 27.04, LOTS 2Q-14Q, 15, 15Q-33Q, 35Q-45Q, UPPER FREEHOLD TOWNSHIP, an improved parcel, containing ±285.17 ACRES, as ADDITIONS TO CROSSWICKS CREEK PARK for county open space preservation, natural resources conservation and public park and recreation purposes, through negotiations or other legal means, subject to environmental review and clear title, and taxes and other closing costs, in the AMOUNT of \$19,000,000.00. (Funds provided by the Monmouth County Open Space, Recreation, Floodplain Protection, and Farmland and Historic Preservation Trust Fund, Account #T-12-56-850-115-667, Sub-Account #00013.)

In the Affirmative: Chairman Mandeville, Vice Chairman Fiore,  
Commissioners Harmon, Hennessy, Butch,  
Davidson, and Foster

In the Negative: None

Absent: Commissioners Horsnall and Adcock

On a motion made by Commissioner Hennessy, seconded by Commissioner Butch, the Board **AUTHORIZED** the **DIRECTOR** to **SOLICIT PROPOSALS** for the following **PROFESSIONAL/SPECIALIZED SERVICES**:

1. Survey Services, Block 62, Lots 23 & 24, Millstone Township, ±51.732 Acres, Improved Property Owned by YMCA of Greater Monmouth County, Camp Topanemus, for Additions to Charleston Springs Golf Course (Ref. #24-22) (*FAIR & OPEN—UNDER \$17,500.00*)
2. Environmental Services, Block 62, Lots 23 & 24, Millstone Township, ±51.732 Acres, Improved Property Owned by YMCA of Greater Monmouth County, Camp Topanemus, for Additions to Charleston Springs Golf Course (Ref. #24-23) (*FAIR & OPEN—UNDER \$17,500.00*)
3. Survey Services, Block 27.01, Lots 1Q-19Q, Block 27.02, Lots 1Q-9Q, Block 27.03, Lots 1Q-24Q, Block 27.04, Lots 2Q-14Q, 15, 15Q-33Q, 35Q-45Q, Upper Freehold Township, ±285.17 Acres, Improved Property Owned by Taft, for Additions to Crosswicks Creek Park (Ref. #24-25) (*FAIR & OPEN—OVER \$17,500.00*)
4. Environmental Services, Block 27.01, Lots 1Q-19Q, Block 27.02, Lots 1Q-9Q, Block 27.03, Lots 1Q-24Q, Block 27.04, Lots 2Q-14Q, 15, 15Q-33Q, 35Q-45Q, Upper Freehold Township, ±285.17 Acres, Improved Property Owned by Taft, for Additions to Crosswicks Creek Park (Ref. #24-26) (*FAIR & OPEN—OVER \$17,500.00*)

Upon being put to a vote, the motion was unanimously carried.

Andrew J. Spears, Director, reviewed the following **DATES TO REMEMBER** with the Board:

1. **SATURDAY, JUNE 1, 2024 – 8 AM – 4 PM.** **SPUR Student Horse Show.** Sunnyside Equestrian Center, 628 Middletown-Lincroft Road, Lincroft, NJ.
2. **MONDAY EVENING, JUNE 3, 2024 – 7:00 PM.** **Regular Board Meeting.** Thompson Park Visitor Center, “Beech Room”, 1<sup>st</sup> Floor, 805 Newman Springs Road, Lincroft, NJ.
3. **WEDNESDAY, JUNE 12, 2024 – 4:00 PM – 7:00 PM.** **Retirement Party Celebrating Gail Hunton & Andrew Coeyman.** Thompson Park Activity Barn (\$25 per person includes dinner & soft drinks), RSVP to A. J. Spears or S. Madden by June 3, 2024.
4. **MONDAY EVENING, JUNE 17, 2024 – 7:00 PM.** **Regular Board Meeting.** Thompson Park Visitor Center, “Beech Room”, 1<sup>st</sup> Floor, 805 Newman Springs Road, Lincroft, NJ.
5. **MONDAY EVENING, JULY 8, 2024 – 7:00 PM.** **Regular Board Meeting.** Thompson Park Visitor Center, “Beech Room”, 1<sup>st</sup> Floor, 805 Newman Springs Road, Lincroft, NJ.

**ITEMS FOR THE GOOD OF THE ORDER:**

County Commissioner Deputy Director Ross Licitra commended Gail Hunton and Historic Site Interpreter Dorothy Reilly for his recent tour of Portland Place. He said that the site is absolutely spectacular and is being discovered and appreciated by many visitors.

Vice Chairman Fiore congratulated Gail Hunton on the occasion of her upcoming retirement and thanked her for all the meaningful historic restoration projects that she managed.

Commissioner Brian Foster complimented his fellow Golf Subcommittee member Commissioner Davidson and golf staff on the success of the inaugural Taste of the Tee event at Hominy Hill Golf Course.

The Director indicated that there were no additional items to be brought before the Board.

There being no further business, on a motion made by Commissioner Hennessy, seconded by Commissioner Foster, and by unanimous vote, the regular meeting of the Monmouth County Board of Recreation Commissioners held on Monday Evening, May 20, 2024, was **ADJOURNED** at 8:55 PM.

A handwritten signature in black ink, appearing to read 'Andrew J. Spears', written in a cursive style.

ANDREW J. SPEARS,  
Director

The following resolution was offered for adoption by Vice Chairman Fiore:

**RESOLUTION**

R-24-5-20=204

WHEREAS, the Monmouth County Park System provides a variety of recreation opportunities for the residents of Monmouth County; and

WHEREAS, MONMOUTH UNIVERSITY has developed and operates Athletic Camps for youth at the University's campus, located in West Long Branch, NJ; and

WHEREAS, MONMOUTH UNIVERSITY and the MONMOUTH COUNTY PARK SYSTEM have developed an Agreement for the Administration of Urban Recreation Scholarships for the above said programs for youth from the urban areas of Monmouth County for the period of June 17, 2024 through August 2, 2024.

NOW, THEREFORE, BE IT RESOLVED that the MONMOUTH COUNTY BOARD OF RECREATION COMMISSIONERS does hereby AUTHORIZE the CHAIRMAN and DIRECTOR to ENTER INTO an AGREEMENT with MONMOUTH UNIVERSITY, 400 Cedar Avenue, West Long Branch, NJ 07764, for the ADMINISTRATION OF URBAN RECREATION SCHOLARSHIPS FOR 2024 SUMMER RECREATION PROGRAMS to be HELD at MONMOUTH UNIVERSITY; and

BE IT FURTHER RESOLVED that the DIRECTOR is further AUTHORIZED to take whatever other action that may be necessary to implement said agreement and programs for the period of June 17, 2024 through August 2, 2024; and

BE IT FURTHER RESOLVED that this Agreement shall take effect as of the date of execution by the Monmouth County Board of Recreation Commissioners and shall remain in force until August 2, 2024, or until amended or terminated by action of the Board of Recreation Commissioners.

Seconded by Commissioner Hennessy, and adopted on roll call by the following vote:

In the affirmative:	Chairman Mandeville, Vice Chairman Fiore, Commissioners Harmon, Hennessy, Butch, Davidson, and Foster
In the negative:	None
Absent:	Commissioners Horsnall and Adcock

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the regular meeting of the Board on MONDAY EVENING, MAY 20, 2024.



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ANDREW J. SPEARS, Director

R-24-5-20=204



The following resolution was offered for adoption by Vice Chairman Fiore:

**RESOLUTION**

R-24-5-20=205

WHEREAS, the voters of Monmouth County, at the General Elections held on November 3, 1987, November 5, 1996, November 5, 2002, November 7, 2006, and November 7, 2017, authorized the establishment of a dedicated Open Space Trust Tax for recreation and conservation purposes; and

WHEREAS, N.J.S.A 40:12-15.2 sets forth that the County may determine the appropriate amount to be allocated to each purpose after conducting at least one public hearing thereon; and

WHEREAS, the Monmouth County Board of Recreation Commissioners believes it is in the public's interest to recommend to the Monmouth County Board of County Commissioners the annual allocation from the Monmouth County Open Space, Recreation, Floodplain Protection, and Farmland and Historic Preservation Trust Fund as follows:

1. Six million dollars (\$6,000,000) per year of the total dollars collected, for cooperative projects with municipalities within Monmouth County for the acquisition and development of park land for recreation and conservation purposes; and
2. One million one hundred thousand dollars (\$1,100,000) per year of the total dollars collected for Farmland Preservation for lands within Monmouth County; and
3. Thirty percent (30%) of the Total Dollars Collected, per year for the maintenance of lands acquired for recreation and conservation purposes; and
4. Two percent (2%) of the total dollars collected, per year for capital improvement projects on Monmouth County Parklands; and
5. Payment of debt service on indebtedness issued or incurred by the County for acquisition and development of land for recreation and conservation purposes; and
6. The Balance of the Total Dollars Collected per year for the acquisition of land for recreation and conservation purposes.

NOW, THEREFORE, BE IT RESOLVED that the Monmouth County Board of Recreation Commissioners does hereby recommend to the Monmouth County Board of County Commissioners that they authorize the Annual Allocation from the Monmouth County Open Space, Recreation, Floodplain Protection, and Farmland and Historic Preservation Trust Fund as described above.

Seconded by Commissioner Hennessy, and adopted on roll call by the following vote:

In the affirmative:	Chairman Mandeville, Vice Chairman Fiore, Commissioners Harmon, Hennessy, Butch, Davidson, and Foster
In the negative:	None
Absent:	Commissioners Horsnall and Adcock

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the regular meeting of the Board on MONDAY EVENING, MAY 20, 2024



ANDREW J. SPEARS, Director

R-24-5-20=205

The following resolution was offered for adoption by Vice Chairman Fiore:

**RESOLUTION**

R-24-5-20=206

WHEREAS, the BOROUGH OF MANASQUAN and the COUNTY OF MONMOUTH ENTERED INTO a TEMPORARY USE AND OCCUPANCY AGREEMENT dated NOVEMBER 3, 2020, for the BOROUGH'S USE of a PORTION OF FISHERMAN'S COVE CONSERVATION AREA, being BLOCK 188, LOT 1.01, for seasonal overflow parking to the POMPANO AVENUE PARKING AREA, between MEMORIAL DAY AND LABOR DAY, inclusive; and

WHEREAS, the TEMPORARY USE AND OCCUPANCY AGREEMENT provided for one (1) year renewals, by mutual agreement, for a total of five (5) years terminating the day after Labor Day 2025; and

WHEREAS, the BOROUGH OF MANASQUAN has requested the use of the OVERFLOW PARKING AREA on a portion of FISHERMAN'S COVE CONSERVATION AREA, for SEASONAL OVERFLOW PARKING for the period between MEMORIAL DAY AND LABOR DAY 2024, inclusive.

NOW, THEREFORE, BE IT RESOLVED that the MONMOUTH COUNTY BOARD OF RECREATION COMMISSIONERS does hereby AUTHORIZE the DIRECTOR to RENEW the TEMPORARY USE AND OCCUPANCY AGREEMENT with the BOROUGH OF MANASQUAN, for PUBLIC OVERFLOW PARKING at the POMPANO AVENUE PARKING AREA, on a PORTION OF BLOCK 188, LOT 1.01, being a part of FISHERMAN'S COVE CONSERVATION AREA, for the 2024 SUMMER BEACH SEASON, between MEMORIAL DAY AND LABOR DAY 2024, inclusive, as per the terms and conditions of the TEMPORARY USE AND OCCUPANCY AGREEMENT; and

WHEREAS, said TEMPORARY USE AND OCCUPANCY AGREEMENT is renewable for one (1) additional year period, by mutual agreement, terminating the day after Labor Day 2025; and

BE IT FURTHER RESOLVED that a copy of this resolution shall be forwarded to the Administrator of the Borough of Manasquan.

Seconded by Commissioner Hennessy, and adopted on roll call by the following vote:

In the affirmative:	Chairman Mandeville, Vice Chairman Fiore, Commissioners Harmon, Hennessy, Butch, Davidson, and Foster
In the negative:	None
Absent:	Commissioners Horsnall and Adcock

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the regular meeting of the Board on MONDAY EVENING, MAY 20, 2024.



ANDREW J. SPEARS, Director

R-24-5-20=206

The following resolution was offered for adoption by Vice Chairman Fiore:

**RESOLUTION**

R-24-5-20=207

WHEREAS, the Monmouth County Board of Recreation Commissioners advertised and received bids on April 26, 2024, for FURNISHING AND DELIVERY OF VARIOUS FENCING (WOODEN & SNOW (Bid #0049-24); and

WHEREAS, CHALLENGER FENCE, INC., Paterson, NJ, submitted a bid proposal for the above; and

WHEREAS, the vendor withdrew bid due to incorrect pricing.

NOW, THEREFORE, BE IT RESOLVED by the Monmouth County Board of Recreation Commissioners that the bid proposal of CHALLENGER FENCE, INC., 53 Kentucky Avenue, Paterson, NJ 07503, as received on April 26, 2024, for FURNISHING AND DELIVERY OF VARIOUS FENCING (WOODEN & SNOW) (Bid #0049-24), is hereby REJECTED as the vendor withdrew bid due to incorrect pricing.

Seconded by Commissioner Hennessy, and adopted on roll call by the following vote:

In the affirmative:	Chairman Mandeville, Vice Chairman Fiore, Commissioners Harmon, Hennessy, Butch, Davidson, and Foster
In the negative:	None
Absent:	Commissioners Horsnall and Adcock

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the regular meeting of the Board on MONDAY EVENING, MAY 20, 2024.



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ANDREW J. SPEARS, Director

R-24-5-20=207

The following resolution was offered for adoption by Vice Chairman Fiore:

**RESOLUTION**

R-24-5-20=208

WHEREAS, bids were advertised for and received by the Purchasing Agent of the Monmouth County Board of Recreation Commissioners on April 26, 2024, for FURNISHING AND DLEIVERY OF VARIOUS FENCING (WOODEN & SNOW) (Bid #0049-24), which bids were referred to the Director for tabulation, examination, report, and recommendation; and

WHEREAS, the bid was considered on an individual item basis and the report of the officials above mentioned, shows that two (2) bids were received, and the following was the lowest responsible bid received in the Total Contract Amount of \$86,914.46:

TAYLOR FENCE COMPANY, INC.

P.O. Box 126

Red Bank, NJ 07701

**ITEMS:** Proposal #1, \$57,242.26, Proposal #2, \$29,672.20  
(Period of Contract 05/20/24 through 12/31/24).

NOW, THEREFORE, BE IT RESOLVED by the Monmouth County Board of Recreation Commissioners, that the said report as to the said bids be, and the same is hereby accepted and ordered spread upon the minutes; and

BE IT FURTHER RESOLVED that the contract be, and the same is hereby awarded according to the tabulation set forth to the bidder and for the total bid as shown by the said tabulation above set forth; and

BE IT FURTHER RESOLVED that the Chairman and Director are hereby authorized to execute the contract on behalf of the Monmouth County Board of Recreation Commissioners; and

BE IT FURTHER RESOLVED that the Certification of the Chief Financial Officer, as to availability of funds, has been filed with the Director, a copy of which is on file in the Purchasing Department setting forth that the funds are available in Appropriation #080010, Board of Recreation Commissioners (2024), in the amount of \$86,914.46.

Seconded by Commissioner Hennessy, and adopted on roll call by the following vote:

In the affirmative:	Chairman Mandeville, Vice Chairman Fiore, Commissioners Harmon, Hennessy, Butch, Davidson, and Foster
In the negative:	None
Absent:	Commissioners Horsnall and Adcock

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the regular meeting of the Board on MONDAY EVENING, MAY 20, 2024.



ANDREW J. SPEARS, Director

R-24-5-20=208

The following resolution was offered for adoption by Vice Chairman Fiore:

**RESOLUTION**

R-24-5-20=209

WHEREAS, bids were advertised for and received by the Purchasing Agent of the Monmouth County Board of Recreation Commissioners on April 26, 2024, for FURNISHING AND DELIVERY OF ROAD MAINTENANCE MATERIALS (Bid #0048-24), which bids were referred to the Director for tabulation, examination, report, and recommendation; and

WHEREAS, the bid was considered on an individual item basis and the report of the officials above mentioned, shows that four (4) were received, and the following was the lowest responsible bid received in the Total Contract Amount of \$96,587.50:

**BRICKWALL CORPORATION**

25 First Avenue, Suite 200

Atlantic Highlands, NJ 07716

**ITEMS:** #1, 2, 3, 5, 6 (Period of Contract 05/20/24 through 12/31/24).

NOW, THEREFORE, BE IT RESOLVED by the Monmouth County Board of Recreation Commissioners, that the said report as to the said bids be, and the same is hereby accepted and ordered spread upon the minutes; and

BE IT FURTHER RESOLVED that the contract be, and the same is hereby awarded according to the tabulation set forth to the bidder and for the total bid as shown by the said tabulation above set forth; and

BE IT FURTHER RESOLVED that the Chairman and Director are hereby authorized to execute the contract on behalf of the Monmouth County Board of Recreation Commissioners; and

BE IT FURTHER RESOLVED that the Certification of the Chief Financial Officer, as to availability of funds, has been filed with the Director, a copy of which is on file in the Purchasing Department setting forth that the funds are available in Appropriation #080010, Board of Recreation Commissioners (2024), in the amount of \$96,587.50.

Seconded by Commissioner Hennessy, and adopted on roll call by the following vote:

In the affirmative:	Chairman Mandeville, Vice Chairman Fiore, Commissioners Harmon, Hennessy, Butch, Davidson, and Foster
In the negative:	None
Absent:	Commissioners Horsnall and Adcock

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the regular meeting of the Board on MONDAY EVENING, MAY 20, 2024.



ANDREW J. SPEARS, Director

R-24-5-20=209

The following resolution was offered for adoption by Vice Chairman Fiore:

**RESOLUTION**

R-24-5-20=210

WHEREAS, bids were advertised for and received by the Purchasing Agent of the Monmouth County Board of Recreation Commissioners on April 26, 2024, for FURNISHING AND DELIVERY OF ROAD MAINTENANCE MATERIALS (Bid #0048-24), which bids were referred to the Director for tabulation, examination, report, and recommendation; and

WHEREAS, the bid was considered on an individual item basis and the report of the officials above mentioned, shows that four (4) bids were received, and the following was the lowest responsible bid received in the Total Contract Amount of \$71,650.00:

STAVOLA CONSTRUCTION MATERIALS, INC.

175 Drift Road

Tinton Falls, NJ 07724

**ITEMS:** #4 & 7 (Period of Contract 05/20/24 through 12/31/24).

NOW, THEREFORE, BE IT RESOLVED by the Monmouth County Board of Recreation Commissioners, that the said report as to the said bids be, and the same is hereby accepted and ordered spread upon the minutes; and

BE IT FURTHER RESOLVED that the contract be, and the same is hereby awarded according to the tabulation set forth to the bidder and for the total bid as shown by the said tabulation above set forth; and

BE IT FURTHER RESOLVED that the Chairman and Director are hereby authorized to execute the contract on behalf of the Monmouth County Board of Recreation Commissioners; and

BE IT FURTHER RESOLVED that the Certification of the Chief Financial Officer, as to availability of funds, has been filed with the Director, a copy of which is on file in the Purchasing Department setting forth that the funds are available in Appropriation #080010, Board of Recreation Commissioners (2024), in the amount of \$71,650.00.

Seconded by Commissioner Hennessy, and adopted on roll call by the following vote:

In the affirmative: Chairman Mandeville, Vice Chairman Fiore,  
Commissioners Harmon, Hennessy, Butch,  
Davidson, and Foster

In the negative: None

Absent: Commissioners Horsnall and Adcock

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the regular meeting of the Board on MONDAY EVENING, MAY 20, 2024.



ANDREW J. SPEARS, Director

R-24-5-20=210

The following resolution was offered for adoption by Vice Chairman Fiore:

**RESOLUTION**

R-24-5-20=211

WHEREAS, the Monmouth County Board of Recreation Commissioners accepted the written proposal of JOHNSON, MIRMIRAN & THOMPSON, INC., Trenton, NJ, for providing PROFESSIONAL SURVEYING SERVICES OF COUNTY EASEMENT KNOWN AS UNION TRANSPORTATION TRAIL; BLOCK 1.01/LOT 1.01, BLOCK 1.02/LOT 2.01, AND BLOCK 2.01/LOT 1.02, MILLSTONE TOWNSHIP; AND BLOCK 10/LOT 5 (P/O), BLOCK 27/LOT 38 (P/O), BLOCK 28/LOT 13, BLOCK 35/LOT 18, BLOCK 37/LOT 4, BLOCK 54/LOT 3, BLOCK 55/LOT 3 (P/O), BLOCK 56/LOT 26 (P/O), UPPER FREEHOLD TOWNSHIP, NEW JERSEY, ±43.12 ACRES, ROW TRAIL PROPERTY, OWNED BY JCP&L/EASEMENT TO THE COUNTY, PROJECT: ADDITIONS TO UNION TRANSPORTATION TRAIL (Ref. #20-59 & PS #78-22), as originally awarded by Resolution #R-23-1-23=40, in the Estimated Total Contract Amount of \$24,200.00; and

WHEREAS, the Board deems it necessary and advisable to Authorize CONTRACT AMENDMENT #1, in the amount of \$14,900.00, for professional survey services for additional parcels.

NOW, THEREFORE, BE IT RESOLVED by the Board that the Director is hereby Authorized to approve CONTRACT AMENDMENT #1, in the amount of \$14,900.00, for professional survey services for additional parcels to JOHNSON, MIRMIRAN & THOMPSON, INC., 1200 Lenox Drive, Suite 101, Trenton, NJ 08648, for providing PROFESSIONAL SURVEYING SERVICES OF COUNTY EASEMENT KNOWN AS UNION TRANSPORTATION TRAIL; BLOCK 1.01/LOT 1.01, BLOCK 1.02/LOT 2.01, AND BLOCK 2.01/LOT 1.02, MILLSTONE TOWNSHIP; AND BLOCK 10/LOT 5 (P/O), BLOCK 27/LOT 38 (P/O), BLOCK 28/LOT 13, BLOCK 35/LOT 18, BLOCK 37/LOT 4, BLOCK 54/LOT 3, BLOCK 55/LOT 3 (P/O), BLOCK 56/LOT 26 (P/O), UPPER FREEHOLD TOWNSHIP, NEW JERSEY, ±43.12 ACRES, ROW TRAIL PROPERTY, OWNED BY JCP&L/EASEMENT TO THE COUNTY, PROJECT: ADDITIONS TO UNION TRANSPORTATION TRAIL (Ref. #20-59 & PS #78-22), as per original contract awarded by Resolution #R-23-1-23=40, in the Estimated Total Contract Amount of \$24,200.00, for a NEW TOTAL AMENDED CONTRACT AMOUNT NOT TO EXCEED \$39,100.00; and

BE IT FURTHER RESOLVED that said CONTRACT AMENDMENT #1 is on file in the Board's Office of Administrative Services; and

BE IT FURTHER RESOLVED that notice of this amendment shall be published in The Star Ledger, a newspaper circulated in the County of Monmouth, as required by law, within twenty (20) days of its passage; and

BE IT FURTHER RESOLVED that the Certification of the Chief Financial Officer, as to availability of funds, has been filed with the Director, a copy of which is on file in the Purchasing Department setting forth that the funds are available in Capital Cash Account #29799, Board of Recreation Commissioners (2022), in an amount not to exceed \$14,900.00.

Seconded by Commissioner Hennessy, and adopted on roll call by the following vote:

In the affirmative: Chairman Mandeville, Vice Chairman Fiore,  
Commissioners Harmon, Hennessy, Butch,  
Davidson, and Foster

In the negative: None

Absent: Commissioners Horsnall and Adcock

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the regular meeting of the Board on MONDAY EVENING, MAY 20, 2024.



ANDREW J. SPEARS, Director

R-24-5-20=211

The following resolution was offered for adoption by Vice Chairman Fiore:

**RESOLUTION**

R-24-5-20=212

WHEREAS, bids were advertised for and received by the Purchasing Agent of the Monmouth County Board of Recreation Commissioners on May 7, 2024, for ROOF REPLACEMENT OF BLDG. #2405 AT SUNNYSIDE EQUESTRIAN CENTER, LINCROFT, NJ (Bid #0047-24), which bids were referred to the Director for tabulation, examination, report, and recommendation; and

WHEREAS, the bid was considered on an individual item basis and the report of the officials above mentioned, shows that six (6) bids were received, and the following was the lowest responsible bid received in the Total Contract Amount of \$367,226.00:

HIGH CALIBER RENOVATIONS, LLC  
417 Madison Avenue  
Rahway, NJ 07065

**ITEM:** Total Base Bid, Items #1, 2, 3 & 4.

NOW, THEREFORE, BE IT RESOLVED by the Monmouth County Board of Recreation Commissioners, that the said report as to the said bids be, and the same is hereby accepted and ordered spread upon the minutes; and

BE IT FURTHER RESOLVED that the contract be, and the same is hereby awarded according to the tabulation set forth to the bidder and for the total bid as shown by the said tabulation above set forth; and

BE IT FURTHER RESOLVED that the Chairman and Director are hereby authorized to execute the contract on behalf of the Monmouth County Board of Recreation Commissioners; and

BE IT FURTHER RESOLVED that the Certification of the Chief Financial Officer, as to availability of funds, has been filed with the Director, a copy of which is on file in the Purchasing Department setting forth that the funds are available in Capital Cash Account #29801, Board of Recreation Commissioners, Project #29054, in the amount of \$367,226.00.

Seconded by Commissioner Hennessy, and adopted on roll call by the following vote:

In the affirmative:	Chairman Mandeville, Vice Chairman Fiore, Commissioners Harmon, Hennessy, Butch, Davidson, and Foster
In the negative:	None
Absent:	Commissioners Horsnall and Adcock

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the regular meeting of the Board on MONDAY EVENING, MAY 20, 2024.



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ANDREW J. SPEARS, Director

R-24-5-20=212



The following resolution was offered for adoption by Vice Chairman Fiore:

**RESOLUTION**

R-24-5-20=213

WHEREAS, the Monmouth County Board of Recreation Commissioners advertised and received bids on May 7, 2024, for ROOF REPLACEMENT OF BLDG. #2405 AT SUNNYSIDE EQUESTRIAN CENTER, LINCROFT, NJ (Bid #0047-24); and

WHEREAS, NUVISTA DESIGNS CONTRACTORS, LLC, Blauvelt, NY, submitted a bid proposal for the above; and

WHEREAS, the Contractor does not have a NJ Public Works Certificate.

NOW, THEREFORE, BE IT RESOLVED by the Monmouth County Board of Recreation Commissioners that the bid proposal of NUVISTA DESIGNS CONTRACTORS, LLC, 589 Greenbush Road, Blauvelt, NY 10913, as received on May 7, 2024, for ROOF REPLACEMENT OF BLDG. #2405 AT SUNNYSIDE EQUESTRIAN CENTER, LINCROFT, NJ (Bid #0047-24) is hereby REJECTED as the Contractor does not have a NJ Public Works Certificate.

Seconded by Commissioner Hennessy, and adopted on roll call by the following vote:

In the affirmative:	Chairman Mandeville, Vice Chairman Fiore, Commissioners Harmon, Hennessy, Butch, Davidson, and Foster
In the negative:	None
Absent:	Commissioners Horsnall and Adcock

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the regular meeting of the Board on MONDAY EVENING, MAY 20, 2024.



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ANDREW J. SPEARS, Director

R-24-5-20=213

The following resolution was offered for adoption by Vice Chairman Fiore:

**RESOLUTION**

R-24-5-20=214

WHEREAS, the Monmouth County Board of Recreation Commissioners advertised and received bids on May 7, 2024, for ROOF REPLACEMENT OF BLDG. #2405 AT SUNNYSIDE EQUESTRIAN CENTER, LINCROFT, NJ (Bid #0047-24); and

WHEREAS, MARSHALL, LLC, Farmingdale, NJ, submitted a bid proposal for the above; and

WHEREAS, the Contractor did not include the Non-Collusion Affidavit.

NOW, THEREFORE, BE IT RESOLVED by the Monmouth County Board of Recreation Commissioners that the bid proposal of MARSHALL, LLC, 1627 Wyckoff Road, Suite B, Farmingdale, NJ 07727, as received on May 7, 2024, for ROOF REPLACEMENT OF BLDG. #2405 AT SUNNYSIDE EQUESTRIAN CENTER, LINCROFT, NJ (Bid #0047-24) is hereby REJECTED as the Contractor did not include the Non-Collusion Affidavit.

Seconded by Commissioner Hennessy, and adopted on roll call by the following vote:

In the affirmative:	Chairman Mandeville, Vice Chairman Fiore, Commissioners Harmon, Hennessy, Butch, Davidson, and Foster
In the negative:	None
Absent:	Commissioners Horsnall and Adcock

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the regular meeting of the Board on MONDAY EVENING, MAY 20, 2024.



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ANDREW J. SPEARS, Director

R-24-5-20=214

The following resolution was offered for adoption by Vice Chairman Fiore:

**RESOLUTION**

R-24-5-20=215

WHEREAS, GAIL HUNTON, Chief, Acquisition & Design Department, has decided to RETIRE from the service of the Monmouth County Board of Recreation Commissioners effective July 1, 2024; and

WHEREAS, GAIL HUNTON, started work with the Monmouth County Park System on December 15, 1986; and

WHEREAS, GAIL HUNTON has been a capable and faithful employee of the Board with THIRTY-SEVEN (37) YEARS AND SIX (6) MONTHS OF SERVICE.

NOW, THEREFORE, BE IT RESOLVED that the DIRECTOR is hereby AUTHORIZED to PREPARE a CITATION OF APPRECIATION to be extended to GAIL HUNTON for her loyalty and dedication as an employee of the Board.

Seconded by Commissioner Hennessy, and adopted on roll call by the following vote:

In the affirmative:	Chairman Mandeville, Vice Chairman Fiore, Commissioners Harmon, Hennessy, Butch, Davidson, and Foster
In the negative:	None
Absent:	Commissioners Horsnall and Adcock

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the regular meeting of the Board on MONDAY EVENING, MAY 20, 2024.



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ANDREW J. SPEARS, Director

R-24-5-20=215

The following resolution was offered for adoption by Vice Chairman Fiore:

**RESOLUTION**

R-24-5-20=216

WHEREAS, ANDREW COEYMAN, Supervisor, Land Preservation Services, has decided to RETIRE from the service of the Monmouth County Board of Recreation Commissioners effective July 1, 2024; and

WHEREAS, ANDREW COEYMAN, started work with the Monmouth County Park System on June 10, 1974; and

WHEREAS, ANDREW COEYMAN has been a capable and faithful employee of the Board with FIFTY (50) YEARS OF SERVICE.

NOW, THEREFORE, BE IT RESOLVED that the DIRECTOR is hereby AUTHORIZED to PREPARE a CITATION OF APPRECIATION to be extended to ANDREW COEYMAN for his loyalty and dedication as an employee of the Board.

Seconded by Commissioner Hennessy, and adopted on roll call by the following vote:

In the affirmative:	Chairman Mandeville, Vice Chairman Fiore, Commissioners Harmon, Hennessy, Butch, Davidson, and Foster
In the negative:	None
Absent:	Commissioners Horsnall and Adcock

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the regular meeting of the Board on MONDAY EVENING, MAY 20, 2024.



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ANDREW J. SPEARS, Director

R-24-5-20=216

The following resolution was offered for adoption by Vice Chairman Fiore:

**RESOLUTION**

R-24-5-20=217

WHEREAS, WILLIAM DIEHL, Building Maintenance Worker, has decided to RETIRE from the service of the Monmouth County Board of Recreation Commissioners effective July 1, 2024; and

WHEREAS, WILLIAM DIEHL, started work with the Monmouth County Park System on June 28, 2008; and

WHEREAS, WILLIAM DIEHL has been a capable and faithful employee of the Board with SIXTEEN (16) YEARS OF SERVICE.

NOW, THEREFORE, BE IT RESOLVED that the DIRECTOR is hereby AUTHORIZED to PREPARE a CITATION OF APPRECIATION to be extended to WILLIAM DIEHL for his loyalty and dedication as an employee of the Board.

Seconded by Commissioner Hennessy, and adopted on roll call by the following vote:

In the affirmative:	Chairman Mandeville, Vice Chairman Fiore, Commissioners Harmon, Hennessy, Butch, Davidson, and Foster
In the negative:	None
Absent:	Commissioners Horsnall and Adcock

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the regular meeting of the Board on MONDAY EVENING, MAY 20, 2024.



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ANDREW J. SPEARS, Director

R-24-5-20=217

The following resolution was offered for adoption by Vice Chairman Fiore:

**RESOLUTION**

R-24-5-20=218

WHEREAS, the Monmouth County Board of Recreation Commissioners has a need to acquire PROFESSIONAL DESIGN SERVICES FOR DEVELOPMENT OF DEBOIS CREEK RECREATION AREA, FREEHOLD, NJ (Ref. #23-79 & PS #15-24), as a fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.4; and

WHEREAS, the anticipated term of this contract is approximately twelve (12) months; and

WHEREAS, requests for proposals were received by the Purchasing Agent on or before the required submission date of April 17, 2024; and

WHEREAS, COLLIERS ENGINEERING & DESIGN, INC., dba MASER CONSULTING, Holmdel, NJ, has submitted a written proposal dated April 15, 2024, indicating they will provide PROFESSIONAL DESIGN SERVICES FOR DEVELOPMENT OF DEBOIS CREEK RECREATION AREA, FREEHOLD, NJ (Ref. #23-79 & PS #15-24), in an Amount Not to Exceed \$588,499.60; and

WHEREAS, the Certification of the Chief Financial Officer, as to availability of funds, has been filed with the Director, a copy of which is on file in the Purchasing Department setting forth that the funds are available in Capital Cash Account #92314, Board of Recreation Commissioners (2024), Project #23014; in an amount not to exceed \$588,499.60.

NOW, THEREFORE, BE IT RESOLVED that the Board of Recreation Commissioners, of the County of Monmouth, does hereby authorize the Chairman and Director to enter into a contract on behalf of the Monmouth County Board of Recreation Commissioners, with COLLIERS ENGINEERING & DESIGN, INC., dba MASER CONSULTING, 101 Crawfords Corner Road, Suite 3400, Holmdel, NJ 07733, as per proposal dated April 15, 2024, for PROFESSIONAL DESIGN SERVICES FOR DEVELOPMENT OF DEBOIS CREEK RECREATION AREA, FREEHOLD, NJ (Ref. #23-79 & PS #15-24), in the Contract Amount Not To Exceed \$588,499.60; and

BE IT FURTHER RESOLVED that the Stockholders Disclosure Certification and the New Jersey Business Registration are on file in the office of the Purchasing Department; and

BE IT FURTHER RESOLVED that any fees for additional work over the \$588,499.60 provided for in this resolution will be authorized only upon the approval of the Board, prior to the additional services being performed.

Seconded by Commissioner Hennessy, and adopted on roll call by the following vote:

In the affirmative:	Chairman Mandeville, Vice Chairman Fiore, Commissioners Harmon, Hennessy, Butch, Davidson, and Foster
In the negative:	None
Absent:	Commissioners Horsnall and Adcock

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the regular meeting of the Board on MONDAY EVENING, MAY 20, 2024.



ANDREW J. SPEARS, Director

R-24-5-20=218

The following resolution was offered for adoption by Vice Chairman Fiore:

**RESOLUTION**

R-24-5-20=219

WHEREAS, the Monmouth County Board of Recreation Commissioners awarded the contract for SWIMMING RIVER PARK KAYAK BEACH EROSION REPAIR (WC #04-24), to BRENNAN BROTHERS CONTRACTING, LLC, Old Bridge, NJ, as per Resolution #R-24-3-25=135; and

WHEREAS, the Board deems it necessary and advisable to Authorize CHANGE ORDER #1, in the amount of \$9,191.00, increasing existing contract by more than twenty percent (20%) for installation of gabion basket along west side of kayak beach due to erosion issues, to BRENNAN BROTHERS CONTRACTING, LLC, Old Bridge, NJ, for SWIMMING RIVER PARK KAYAK BEACH EROSION REPAIR (WC #04-24), as per original contract awarded by Resolution #R-24-3-25=135, in the Contract Amount of \$21,240.00, for a NEW TOTAL CHANGE ORDER #1 CONTRACT AMOUNT OF \$30,431.00, and further AUTHORIZING the DIRECTOR to SEND NOTICE of Change Order to The Star Ledger, a newspaper circulated in the County of Monmouth, as required by law, within twenty (20) days of its passage.

NOW, THEREFORE, BE IT RESOLVED by the Board that the Secretary-Director is hereby Authorized to approve CHANGE ORDER #1, in the amount of \$9,191.00, increasing existing contract by more than twenty percent (20%) for installation of gabion basket along west side of kayak beach due to erosion issues, to BRENNAN BROTHERS CONTRACTING, LLC, 28 Maple Street, Old Bridge, NJ 08857, for SWIMMING RIVER PARK KAYAK BEACH EROSION REPAIR (WC #04-24), as per original contract awarded by Resolution #R-24-3-25=135, in the Contract Amount of \$21,240.00, for a NEW TOTAL CHANGE ORDER #1 CONTRACT AMOUNT OF \$30,431.00, and further AUTHORIZING the DIRECTOR to SEND NOTICE of Change Order to The Star Ledger, a newspaper circulated in the County of Monmouth, as required by law, within twenty (20) days of its passage; and

BE IT FURTHER RESOLVED that said CHANGE ORDER #1 is on file in the Board's Office of Administrative Services; and

BE IT FURTHER RESOLVED that the Certification of the Chief Financial Officer, as to availability of funds, has been filed with the Director, a copy of which is on file in the Purchasing Department setting forth that the funds are available in Capital Cash Account #29801, Board of Recreation Commissioners (2024), Project #29130, in the amount \$9,191.00.

Seconded by Commissioner Hennessy, and adopted on roll call by the following vote:

In the affirmative: Chairman Mandeville, Vice Chairman Fiore,  
Commissioners Harmon, Hennessy, Butch,  
Davidson, and Foster

In the negative: None

Absent: Commissioners Horsnall and Adcock

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the regular meeting of the Board on MONDAY EVENING, MAY 20, 2024.



ANDREW J. SPEARS, Director

R-24-5-20=219

The following resolution was offered for adoption by Vice Chairman Fiore:

**RESOLUTION**

R-24-5-20=220

WHEREAS, the Monmouth County Board of Recreation Commissioners has a need to acquire a PROFESSIONAL PRELIMINARY ASSESSMENT/SITE INVESTIGATION (PA/SI) OF BLOCK 907, LOT 12, WALL TOWNSHIP, NEW JERSEY, +9.1 ACRES, OWNED BY: ERIC SMITH, VACANT PROPERTY, PROJECT: ADDITIONS TO SHARK RIVER PARK (Ref. #24-18 & PS #24-24), as a fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.4; and

WHEREAS, the anticipated term of this contract is approximately thirty (30) days; and

WHEREAS, requests for proposals were received by the Purchasing Agent on or before the required submission date of May 15, 2024; and

WHEREAS, T & T ENVIRONMENTAL, LLC, Succasunna, NJ, has submitted a written proposal dated May 14, 2024, indicating they will provide PROFESSIONAL PRELIMINARY ASSESSMENT/SITE INVESTIGATION (PA/SI) OF BLOCK 907, LOT 12, WALL TOWNSHIP, NEW JERSEY, +9.1 ACRES, OWNED BY: ERIC SMITH, VACANT PROPERTY, PROJECT: ADDITIONS TO SHARK RIVER PARK (Ref. #24-18 & PS #24-24), in an Amount Not to Exceed \$2,050.00; and

WHEREAS, the Certification of the Chief Financial Officer, as to availability of funds, has been filed with the Director, a copy of which is on file in the Purchasing Department setting forth that the funds are available in Capital Cash Account #29799, Board of Recreation Commissioners (2024), Project #00026; in an amount not to exceed \$2,050.00.

NOW, THEREFORE, BE IT RESOLVED that the Board of Recreation Commissioners, of the County of Monmouth, does hereby authorize the Chairman and Director to enter into a contract on behalf of the Monmouth County Board of Recreation Commissioners, with T & T ENVIRONMENTAL, LLC, 121 S. Hillside Avenue, P.O. Box 276, Succasunna, NJ 07876 , as per proposal dated May 14, 2024, for providing a PROFESSIONAL PRELIMINARY ASSESSMENT/SITE INVESTIGATION (PA/SI) OF BLOCK 907, LOT 12, WALL TOWNSHIP, NEW JERSEY, +9.1 ACRES, OWNED BY: ERIC SMITH, VACANT PROPERTY, PROJECT: ADDITIONS TO SHARK RIVER PARK (Ref. #24-18 & PS #24-24), in the Contract Amount Not To Exceed \$2,050.00; and

BE IT FURTHER RESOLVED that the Stockholders Disclosure Certification and the New Jersey Business Registration are on file in the office of the Purchasing Department; and

BE IT FURTHER RESOLVED that any fees for additional work over the \$2,050.00 provided for in this resolution will be authorized only upon the approval of the Board, prior to the additional services being performed.

Seconded by Commissioner Hennessy, and adopted on roll call by the following vote:

In the affirmative:	Chairman Mandeville, Vice Chairman Fiore, Commissioners Harmon, Hennessy, Butch, Davidson, and Foster
In the negative:	None
Absent:	Commissioners Horsnall and Adcock

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the regular meeting of the Board on MONDAY EVENING, MAY 20, 2024.



ANDREW J. SPEARS, Director

R-24-5-20=220



The following resolution was offered for adoption by Vice Chairman Fiore:

**RESOLUTION**

R-24-5-20=221

WHEREAS, the Monmouth County Board of Recreation Commissioners has a need to acquire PROFESSIONAL SURVEYING SERVICES OF BLOCK 907, LOT 12, WALL TOWNSHIP, NEW JERSEY, ±9.1 ACRES, OWNED BY: ERIC SMITH, VACANT PROPERTY, PROJECT: ADDITIONS TO SHARK RIVER PARK (Ref. #24-19 & PS #25-24), as a fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.4; and

WHEREAS, the anticipated term of this contract is approximately thirty (30) days; and

WHEREAS, requests for proposals were received by the Purchasing Agent on or before the required submission date of May 15, 2024; and

WHEREAS, JOHNSON, MIRMIRAN & THOMPSON, INC., Trenton, NJ, has submitted a written proposal dated May 13, 2024, indicating they will provide PROFESSIONAL SURVEYING SERVICES OF BLOCK 907, LOT 12, WALL TOWNSHIP, NEW JERSEY, ±9.1 ACRES, OWNED BY: ERIC SMITH, VACANT PROPERTY, PROJECT: ADDITIONS TO SHARK RIVER PARK (Ref. #24-19 & PS #25-24), in an Amount Not to Exceed \$9,975.00; and

WHEREAS, the Certification of the Chief Financial Officer, as to availability of funds, has been filed with the Director, a copy of which is on file in the Purchasing Department setting forth that the funds are available in Capital Cash Account #29799, Board of Recreation Commissioners (2024), Project #00026; in an amount not to exceed \$9,975.00.

NOW, THEREFORE, BE IT RESOLVED that the Board of Recreation Commissioners, of the County of Monmouth, does hereby authorize the Chairman and Director to enter into a contract on behalf of the Monmouth County Board of Recreation Commissioners, with JOHNSON, MIRMIRAN & THOMPSON, INC., 1200 Lenox Drive, Suite 101, Trenton, NJ 08648, as per proposal dated May 13, 2024, for PROFESSIONAL SURVEYING SERVICES OF BLOCK 907, LOT 12, WALL TOWNSHIP, NEW JERSEY, ±9.1 ACRES, OWNED BY: ERIC SMITH, VACANT PROPERTY, PROJECT: ADDITIONS TO SHARK RIVER PARK (Ref. #24-19 & PS #25-24), in the Contract Amount Not To Exceed \$9,975.00; and

BE IT FURTHER RESOLVED that the Stockholders Disclosure Certification and the New Jersey Business Registration are on file in the office of the Purchasing Department; and

BE IT FURTHER RESOLVED that any fees for additional work over the \$9,975.00 provided for in this resolution will be authorized only upon the approval of the Board, prior to the additional services being performed.

Seconded by Commissioner Hennessy, and adopted on roll call by the following vote:

In the affirmative:	Chairman Mandeville, Vice Chairman Fiore, Commissioners Harmon, Hennessy, Butch, Davidson, and Foster
In the negative:	None
Absent:	Commissioners Horsnall and Adcock

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the regular meeting of the Board on MONDAY EVENING, MAY 20, 2024.



ANDREW J. SPEARS, Director

R-24-5-20=221

The following resolution was offered for adoption by Vice Chairman Fiore:

**RESOLUTION**

R-24-5-20=222

WHEREAS, the Monmouth County Board of Recreation Commissioners has a need to acquire PROFESSIONAL APPRAISAL SERVICES OF BLOCK 108, LOTS 14Q AND 17Q, FREEHOLD TOWNSHIP, VACANT PROPERTY, OWNED BY: DJD ASSOCIATES, ±53.96 ACRES, PROJECT: ADDITIONS TO TURKEY SWAMP PARK, INTEREST: FEE SIMPLE (Ref. #24-20 & PS #26-24), as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.4; and

WHEREAS, the anticipated term of this contract is approximately thirty (30) days; and

WHEREAS, requests for proposals were received by the Purchasing Agent on or before the required submission date of May 15, 2024; and

WHEREAS, GAGLIANO & COMPANY, Little Silver, NJ, has submitted a written proposal dated May 2, 2024, indicating they will provide PROFESSIONAL APPRAISAL SERVICES OF BLOCK 108, LOTS 14Q AND 17Q, FREEHOLD TOWNSHIP, VACANT PROPERTY, OWNED BY: DJD ASSOCIATES, ±53.96 ACRES, PROJECT: ADDITIONS TO TURKEY SWAMP PARK, INTEREST: FEE SIMPLE (Ref. #24-20 & PS #26-24), in an Amount Not to Exceed \$4,200.00; and

WHEREAS, GAGLIANO & COMPANY, Little Silver, NJ, has completed and submitted a Business Entity Disclosure Certification which certifies that GAGLIANO & COMPANY, Little Silver, NJ, has not made any reportable contributions to a political or candidate committee of the County of Monmouth, Board of County Commissioners, in the previous one year, and that the contract will prohibit GAGLIANO & COMPANY, Little Silver, NJ, from making any reportable contributions through the term of this contract; and

WHEREAS, the Certification of the Chief Financial Officer, as to availability of funds, has been filed with the Director, a copy of which is on file in the Purchasing Department setting forth that the funds are available in the Capital Cash Account #29799, Board of Recreation Commissioners, Project #00047, in an amount not to exceed \$4,200.00.

NOW, THEREFORE, BE IT RESOLVED that the Board of Recreation Commissioners, of the County of Monmouth, does hereby authorize the Chairman and Director to enter into a contract on behalf of the Monmouth County Board of Recreation Commissioners, with GAGLIANO & COMPANY, 287 Rumson Road, Little Silver, NJ 07739, as per proposal dated May 2, 2024, for providing PROFESSIONAL APPRAISAL SERVICES OF BLOCK 108, LOTS 14Q AND 17Q, FREEHOLD TOWNSHIP, VACANT PROPERTY, OWNED BY: DJD ASSOCIATES, ±53.96 ACRES, PROJECT: ADDITIONS TO TURKEY SWAMP PARK, INTEREST: FEE SIMPLE (Ref. #24-20 & PS #26-24), in the Contract Amount Not To Exceed \$4,200.00; and

BE IT FURTHER RESOLVED that the Stockholders Disclosure Certification, the New Jersey Business Registration, and the Political Contribution Disclosure Form are on file in the office of the Purchasing Department; and

BE IT FURTHER RESOLVED that any fees for additional work over the \$4,200.00 provided for in this resolution will be authorized only upon the approval of the Board, prior to the additional services being performed; and

R-24-5-20=222 (Continued)

BE IT FURTHER RESOLVED that notice of this award shall be published in The Star Ledger, a newspaper circulated in the County of Monmouth, as required by law, within twenty (20) days of its passage.

Seconded by Commissioner Hennessy, and adopted on roll call by the following vote:

In the affirmative: Chairman Mandeville, Vice Chairman Fiore,  
Commissioners Harmon, Hennessy, Butch,  
Davidson, and Foster

In the negative: None

Absent: Commissioners Horsnall and Adcock

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the regular meeting of the Board on MONDAY EVENING, MAY 20, 2024.



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ANDREW J. SPEARS, Director

The following resolution was offered for adoption by Vice Chairman Fiore:

**RESOLUTION**

R-24-5-20=223

WHEREAS, the Open Public Meetings Act provides that the Board of Recreation Commissioners may go into executive session to discuss matters that may be confidential or listed pursuant to N.J.S.A. 10:4-12; and

WHEREAS, it is recommended by the Board Attorney and/or Director to go into executive session to discuss matters set forth hereinafter which are permissible for discussion in executive session; and

WHEREAS, notice of this regularly scheduled Board meeting, including date, time, and place, has been posted, and the County Clerk and two (2) newspapers as designated by the Board have been noticed, per the schedule adopted by the Board at its regular meeting of December 18, 2023.

NOW THEREFORE, BE IT RESOLVED that the Monmouth County Board of Recreation Commissioners does hereby recess into Executive Session for discussion of Potential Property Acquisitions or Sales – N.J.S.A. 10:4-12-(b)(5) for:

- Additions to East Freehold Showgrounds
- Additions to Charleston Springs Golf Course
- Additions to Crosswicks Creek

Seconded by Commissioner Davidson, and adopted on roll call by the following vote:

In the affirmative: Chairman Mandeville, Vice Chairman Fiore,  
Commissioners Harmon, Hennessy, Butch,  
Davidson, and Foster

In the negative: None

Absent: Commissioners Horsnall and Adcock

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the regular meeting of the Board on MONDAY EVENING, MAY 20, 2024.



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ANDREW J. SPEARS, Director

R-24-5-20=223

The following resolution was offered for adoption by Commissioner Harmon:

**RESOLUTION**

R-24-5-20=224

WHEREAS, the Monmouth County Board of Recreation Commissioners deems it necessary and advisable to acquire and preserve certain lands for County Open Space Conservation and Park Purposes, located in the TOWNSHIP OF MILLSTONE, being more particularly described as BLOCK 62, LOTS 23 & 24, and more commonly known as PROPERTY OWNED BY YMCA OF GREATER MONMOUTH COUNTY (CAMP TOPANEMUS), an improved parcel, containing ±51.732 ACRES, as ADDITIONS TO CHARLESTON SPRINGS GOLF COURSE, through negotiations or other legal means, for county open space preservation, natural resources conservation and public park and recreation purposes, in the Amount of \$1,500,000.00, subject to satisfactory title, environmental review, and adjustments for acreage, taxes and other closing costs; and

WHEREAS, funds for the acquisition of the above named parcel has been provided by the Monmouth County Open Space, Recreation, Floodplain Protection, and Farmland and Historic Preservation Trust Fund, Account #T-12-56-850-115-667, Sub-Account #00003.

NOW, THEREFORE, BE IT RESOLVED, that the MONMOUTH COUNTY BOARD OF RECREATION COMMISSIONERS does hereby RECOMMEND to the MONMOUTH COUNTY BOARD OF COUNTY COMMISSIONERS that the BOARD OF COUNTY COMMISSIONERS AUTHORIZE the ACQUISITION OF PROPERTY OWNED BY YMCA OF GREATER MONMOUTH COUNTY (CAMP TOPANEMUS), being more particularly described as BLOCK 62, LOTS 23 & 24, MILLSTONE TOWNSHIP, an improved parcel, containing ±51.732 ACRES, as ADDITIONS TO CHARLESTON SPRINGS GOLF COURSE, through negotiations or other legal means, for county open space preservation, natural resources conservation and public park and recreation purposes, in the Amount of \$1,500,000.00, subject to satisfactory title, environmental review, and adjustments for acreage, taxes and other closing costs; and

BE IT FURTHER RESOLVED that the Chairman of the Board and the Director are hereby authorized to take any and all action as may be required to acquire said property for the benefit of the citizens of Monmouth County; and

BE IT FURTHER RESOLVED that a copy of this resolution be sent to the Clerk of the Monmouth County Board of County Commissioners, the County Administrator, and County Counsel.

Seconded by Commissioner Butch, and adopted on roll call by the following vote:

In the affirmative: Chairman Mandeville, Vice Chairman Fiore,  
Commissioners Harmon, Hennessy, Butch,  
Davidson, and Foster

In the negative: None

Absent: Commissioners Horsnall and Adcock

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the regular meeting of the Board on MONDAY EVENING, MAY 20, 2024.



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ANDREW J. SPEARS, Director

The following resolution was offered for adoption by Vice Chairman Fiore:

**RESOLUTION**

WHEREAS, the Monmouth County Board of Recreation Commissioners deems it necessary and advisable to acquire and preserve certain lands for County Open Space Conservation and Park Purposes, located in the TOWNSHIP OF UPPER FREEHOLD, being more particularly described as BLOCK 27.01, LOTS 1Q-19Q, BLOCK 27.02, LOTS 1Q-9Q, BLOCK 27.03, LOTS 1Q-24Q, BLOCK 27.04, LOTS 2Q-14Q, 15, 15Q-33Q, 35Q-45Q, and more commonly known as the TAFT PROPERTY, an improved parcel, containing ±285.17 ACRES, as ADDITIONS TO CROSSWICKS CREEK PARK, through negotiations or other legal means, for county open space preservation, natural resources conservation and public park and recreation purposes, in the Amount of \$19,000,000.00, subject to satisfactory title, environmental review, and adjustments for acreage, taxes and other closing costs; and

WHEREAS, funds for the acquisition of the above named parcel has been provided by the Monmouth County Open Space, Recreation, Floodplain Protection, and Farmland and Historic Preservation Trust Fund, Account #T-12-56-850-115-667, Sub-Account #00013.

NOW, THEREFORE, BE IT RESOLVED, that the MONMOUTH COUNTY BOARD OF RECREATION COMMISSIONERS does hereby RECOMMEND to the MONMOUTH COUNTY BOARD OF COUNTY COMMISSIONERS that the BOARD OF COUNTY COMMISSIONERS AUTHORIZE the ACQUISITION OF PROPERTY, OWNED BY RONALD S. TAFT, ET AL., being more particularly described as BLOCK 27.01, LOTS 1Q-19Q, BLOCK 27.02, LOTS 1Q-9Q, BLOCK 27.03, LOTS 1Q-24Q, BLOCK 27.04, LOTS 2Q-14Q, 15, 15Q-33Q, 35Q-45Q, TOWNSHIP OF UPPER FREEHOLD, an improved parcel, containing ±285.17 ACRES, for ADDITIONS TO CROSSWICKS CREEK PARK, through negotiations or other legal means, for county open space preservation, natural resources conservation and public park and recreation purposes, in the Amount of \$19,000,000.00, subject to satisfactory title, environmental review, and adjustments for acreage, taxes and other closing costs; and

BE IT FURTHER RESOLVED that the Chairman of the Board and the Director are hereby authorized to take any and all action as may be required to acquire said property for the benefit of the citizens of Monmouth County; and

BE IT FURTHER RESOLVED that a copy of this resolution be sent to the Clerk of the Monmouth County Board of County Commissioners, the County Administrator, and County Counsel.

Seconded by Commissioner Hennessy, and adopted on roll call by the following vote:

In the affirmative: Chairman Mandeville, Vice Chairman Fiore, Commissioners Harmon, Hennessy, Butch, Davidson, and Foster

In the negative: None

Absent: Commissioners Horsnall and Adcock

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the regular meeting of the Board on MONDAY EVENING, MAY 20, 2024.



ANDREW J. SPEARS, Director