

PRESENT:

ABSENT:

ALSO PRESENT:

A G E N D A

Tentative: 03/20/13

MONMOUTH COUNTY BOARD OF RECREATION COMMISSIONERS:

REGULAR MEETING: MONDAY, MARCH 25, 2013– 7:00 PM

**THOMPSON PARK VISITOR CENTER, “BEECH ROOM”,
1ST FLOOR, 805 NEWMAN SPRINGS RD, LINCROFT, NJ**

A. Roll Call _____ PM – By _____

B. Statement of Adequate Public Notice – Read by _____

Salute to the flag and the Pledge of Allegiance followed by a moment of silence.

C. Approval of MINUTES—REGULAR MEETING: MONDAY, MARCH 11, 2013
(Absent: None)

D. Approval of EXECUTIVE SESSION MINUTES—LAND ACQUISITION MATTERS:
MONDAY, MARCH 11, 2013. (Absent: None)

E. Approval of 2012 VOUCHER LIST

F. Approval of 2013 VOUCHER LIST

G. SECRETARY—DIRECTOR’S REPORT:

1. BUDGET REPORTS

2. REVENUE REPORT—MONTH OF FEBRUARY

3. ATTENDANCE REPORT—MONTH OF FEBRUARY

4. HUMAN RESOURCES TRAINING & SAFETY MONTHLY REPORT—FEBRUARY 2013
(Dated 3/18/2013)

5. MCPS TRAINING REQUESTS AS OF MARCH 18, 2013

6. MCPS WEBSITE TRAFFIC REPORT—FEBRUARY

H. BOARD CORRESPONDENCE RECEIVED:

I. Motion to OPEN the HEARING OF THE PUBLIC. (Time: _____PM)
(Presentations are limited to three (3) minutes per person.)

J. Motion to CLOSE the HEARING OF THE PUBLIC. (Time: _____PM)

K. FREEHOLDER'S REPORT:

L. ITEMS FOR BOARD REVIEW:

1. Review of Agenda Items for Board Action.

2. Status of Funded Projects as of March 18, 2013.

RESOLUTION OF CONSENT:

At _____ PM, the following **Resolution of Consent** was offered for adoption by _____:

WHEREAS, the Monmouth County Board of Recreation Commissioners has received the Agenda for the Board Meeting in advance of the meeting; and

WHEREAS, the Board has had an opportunity to review and consider Agenda Items #1 through #7 for Board Action; and

WHEREAS, the Board is satisfied that the above items as presented to the Board are in order and complete.

NOW, THEREFORE, BE IT RESOLVED that the Monmouth County Board of Recreation Commissioners does hereby approve by consent, Agenda Items # _____ through # _____.

Resolution of Consent seconded by: _____.

ITEMS FOR BOARD ACTION:

1. Resolution REJECTING bid proposal of PARAMOUNT APPAREL INTERNATIONAL, INC., dba IMPERIAL HEADWARE, Bourbon, MO, for FURNISHING AND DELIVERY OF GOLF PRODUCTS, RESALE MERCHANDISE AND CLOTHING (Bid #0027-13), due to incomplete bid.
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2. Resolution AWARDING CONTRACT to the lowest responsible bidders, as per bid proposals for FURNISHING AND DELIVERY OF LUMBER AND BUILDING MATERIALS (Bid #0034-13), ITEMS: 2013 Supply Contract for the Period of 03/25/13 through 12/31/13, with the Board of Recreation Commissioners RESERVING the OPTION TO EXTEND the CONTRACT for an ADDITIONAL ONE (1) YEAR PERIOD (2014), under the same terms and conditions, as per bid specification; to the following vendors, in the Estimated Total Aggregate Amount of \$60,000.00:

1. BAYWAY LUMBER, 400 Ashton Ave., Linden, NJ 07036
 2. DYKES LUMBER CO., INC., 1218 Rt. 34, Aberdeen, NJ 07747
 3. MADISON TOWNSHIP LUMBER & SUPPLY CO., INC., Rt. 34, P.O. Box 376, Matawan, NJ 07747
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3. Resolution AWARDING CONTRACT to the lowest responsible bidder, as per bid proposal to PECKHAM MATERIALS, CORP., Athens, NY, for FURNISHING, DELIVERY AND APPLICATION OF DUST CONTROL SOIL STABILIZATION SERVICES (Bid #0035-13), ITEMS: #1-8, Total Lump Sum (2013 Supply/Service Contract for the Period of 03/25/13 through 12/31/13); in the Total Contract Amount of \$25,875.00.
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4. Resolution AWARDING CONTRACT to the lowest responsible bidder, as per bid proposal to STORR TRACTOR COMPANY, Branchburg, NJ, for FURNISHING AND DELIVERY OF IRRIGATION AND PUMPING EQUIPMENT SERVICES AND REPAIR PARTS (Bid #0037-13), ITEMS: 2013 Supply/Service Contract for the Period of 03/25/13 through 12/31/13, with the Board of Recreation Commissioners RESERVING the OPTION TO EXTEND the CONTRACT for an ADDITIONAL ONE (1) YEAR PERIOD (2014), under the same terms and conditions, as per bid specification; in the Estimated Total Contract Amount of \$31,000.00.
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5. Resolution AWARDING CONTRACT to the lowest responsible bidder, as per bid proposal to A.C. SCHULTES, INC., Woodbury Heights, NJ, for FURNISHING AND DELIVERY OF GOLF COURSE IRRIGATION WELL EQUIPMENT SERVICES AND REPAIR PARTS (Bid #0038-13), ITEMS: 2013 Supply/Service Contract for the Period of 03/25/13 through 12/31/13, with the Board of Recreation Commissioners RESERVING the OPTION TO EXTEND the CONTRACT for an ADDITIONAL ONE (1) YEAR PERIOD (2014), under the same terms and conditions, as per bid specification; in the Estimated Total Contract Amount of \$8,000.00.
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6. Resolution ACCEPTING the WRITTEN PROPOSAL of FAITH S. HAHN, Red Bank, NJ, as received on March 8, 2013, proposal dated February 26, 2013, for PROVIDING CONSULTANT SERVICES TO ADMINISTER THE MONMOUTH COUNTY MUNICIPAL OPEN SPACE GRANT PROGRAM FOR THE PERIOD OF APRIL 1, 2013 THROUGH MARCH 31, 2014, WITH AN OPTION TO EXTEND THE CONTRACT FOR ONE (1) ADDITIONAL YEAR FROM APRIL 1, 2014 THROUGH MARCH 31, 2015 (Ref. #13-04 & PS #19-13), in an Amount Not To Exceed \$20,000.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 or 20.5 as appropriate.
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7. Resolution Authorizing CHANGE ORDER #1, in the amount of \$8,400.00 for relocation of approximately 180 feet of 6" Schedule 40 PVC sanitary pipe, to R. KREMER & SON MARINE CONTRACTORS, LLC, Brick, NJ, for REPLACEMENT OF 210 FT. OF TIMBER BULKHEAD AT MONMOUTH COVE MARINA, MIDDLETOWN, NJ (Bid #0049-12), as originally awarded by Resolution #R-12-9-17=301 in the Contract Amount of \$326,800.00, for a NEW TOTAL CHANGE ORDER #1 CONTRACT AMOUNT OF \$335,200.00.
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MOTION AUTHORIZING ADVERTISING OF THE FOLLOWING BIDS:

1. Skatepark Resurfacing & Equipment Repair, Seven Presidents Oceanfront Park
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MOTION AUTHORIZING SOLICITING OF THE FOLLOWING PROFESSIONAL/SPECIALIZED SERVICES:

1. Preliminary Assessment and Site Investigation, Block 34, Lot 25 (P/O) & Lot 27 (P/O), Upper Freehold Township, Owner: Lustgarten, for Additions to Crosswicks Creek Greenway (Lahaway Creek) (Ref. #13-13) (*FAIR & OPEN*)
 2. Two (2) Appraisals, Block 94, Lot 9, Freehold Township, ±5 Acres, Improved, Owner: Macken, for Additions to Manasquan River Greenway (Ref. #13-14) (*FAIR & OPEN*)
 3. Two (2) Appraisals, Block 143, Lot 9, Casino Drive, Howell Township, Owner: Gandhi, for Additions to Manasquan River Greenway (Ref. #13-17) (*FAIR & OPEN*)
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DATES TO REMEMBER:

1. **MONDAY EVENING, MARCH 25, 2013** - 7 PM. **Regular Board Meeting.** Thompson Park Visitor Center, “Beech Room”, 1st Floor, 805 Newman Springs Road, Lincroft, NJ.
2. **MONDAY EVENING, APRIL 8, 2013** - 7 PM. **Regular Board Meeting.** Thompson Park Visitor Center, “Beech Room”, 1st Floor, 805 Newman Springs Road, Lincroft, NJ.
3. **MONDAY EVENING, APRIL 22, 2013** - 7 PM. **Regular Board Meeting.** Thompson Park Visitor Center, “Beech Room”, 1st Floor, 805 Newman Springs Road, Lincroft, NJ.
4. **SUNDAY AFTERNOON, APRIL 28, 2013** – 12 NOON—3 PM. **Sunnyside Equestrian Center Open House**, 628 Middletown-Lincroft Road, Middletown, NJ. Sponsored by Special People United to Ride (SPUR). “Barn Tours, Pony Rides (fee charged), Face Painting and Caricatures, Children’s Crafts, Live Music, Free Parking & Free Admission”. Proceeds support the Therapeutic Horseback Riding Program at Sunnyside. For more information call 732/842-4000, Ext. 4312.
5. **MONDAY EVENING, MAY 6, 2013** - 7 PM. **Regular Board Meeting.** Thompson Park Visitor Center, “Beech Room”, 1st Floor, 805 Newman Springs Road, Lincroft, NJ.
6. **MONDAY EVENING, MAY 20, 2013** - 7 PM. **Regular Board Meeting.** Thompson Park Visitor Center, “Beech Room”, 1st Floor, 805 Newman Springs Road, Lincroft, NJ.
7. **FRIDAY, JUNE 14, 2013** – 4 PM Until 5:30 PM. **Coastal Activity Center (CAC)/ Urban Recreation Program Barbeque** for CAC Participants & Families. Location: Coastal Activity Center (Salvation Army Building), 605 Asbury Ave., Asbury Park.

Statement of Adequate Public Notice – Read by _____

“Statement of Adequate Public Notice of Executive Session Meeting in compliance with the ‘Open Public Meetings Act’, Laws of the State of NJ, Chapter 231, P.L. 1975. Notice of meeting has been posted, and the County Clerk and two (2) newspapers as designated by the Board have been noticed, including date, time and place, as adopted by the Commission at their regular meeting of March 11, 2013, as required under the Open Public Meetings Act, Chapter 231, P.L. 1975.”

At _____PM, the following Resolution was introduced by _____,
seconded by _____, to move into EXECUTIVE SESSION for the
purpose of discussing PERSONNEL MATTERS, being Grievance #2012-02:

WHEREAS, the Open Public Meetings Act provides that the Monmouth County Board of Recreation Commissioners may recess into Executive Session pursuant to the Notice as set forth in the Agenda and the Statement of Public Notice as referred to therein for the purposes as set forth therein including the purposes of discussing “personnel matters”; and

WHEREAS, the Board of Recreation Commissioners, pursuant to the Open Public Meetings Act, may recess into Executive Session to discuss matters involving the Attorney/Client Privilege and matters involving negotiations and real estate matters and procedures related thereto as may relate to a Hearing held pursuant to Resolutions as adopted by the Board of Chosen Freeholders and the Board of Recreation Commissioners.

NOW THEREFORE, BE IT RESOLVED that the Monmouth County Board of Recreation Commissioners does hereby recess into Executive Session to discuss the aforementioned subject matters and the Minutes of the same may be disclosed at such time in the future as the Board of Recreation Commissioners may, in its discretion, determine according to law.

Motion to RECONVENE the REGULAR MEETING. (Time: _____PM)

NOTE: Minutes of the Executive Session to discuss Personnel Matters shall not be made available to the public, as Personnel Matters are confidential.

ITEM(S) FOR BOARD ACTION FOLLOWING THE EXECUTIVE SESSION:

ITEMS FOR THE GOOD OF THE ORDER:

Resolution scheduling an **Executive Session Meeting** to be held during the Board’s regularly scheduled meeting of **April 8, 2013, at 7 PM**, in the **“Beech Room”** of the **Thompson Park Visitor Center, 1st Floor, 805 Newman Springs Road, Lincroft, NJ**, for the purpose of discussing **Personnel Matters, Land Acquisition Matters, being additions to county park lands; and Potential Litigation**, and authorizing the Secretary-Director to post and send notice of said meeting to the County Clerk and two (2) newspapers as designated by the Board.

Motion to ADJOURN the Regular Meeting of the Monmouth County Board of Recreation Commissioners.
(Time: _____PM)
