

MINUTES OF THE MONDAY EVENING, MARCH 25, 2024 REGULAR MEETING OF THE MONMOUTH COUNTY BOARD OF RECREATION COMMISSIONERS HELD IN THE “BEECH ROOM” OF THE THOMPSON PARK VISITOR CENTER, 1ST FLOOR, 805 NEWMAN SPRINGS ROAD, LINCROFT, NJ.

The meeting was called to order by Andrew J. Spears, Director at 7:01 PM.

The following were Present on roll call:

- Chairman Kevin Mandeville
- Vice Chairman Anthony Fiore
- Commissioners:
 - Michael G. Harmon
 - Thomas E. Hennessy, Jr.
 - David W. Horsnall
 - Patricia M. Butch
 - Thomas W. Adcock
 - Lori Ann Davidson
 - Brian Foster

The following were Absent on roll call:

- Ross F. Licitra, County Commissioner/MCPS Liaison
- Thomas E. Fobes, Supt. of Co. Parks/Park Operations

The following were present on roll call:

- Special County Counsel Nick Carlson
- Andrew J. Spears, Director
- Michael E. Janoski, Deputy Director
- Beau Byrtus, Deputy Director
- Kevin Dunn, Co. Park Supt./Human Resources, Training & Safety
- Patti Conroy, Superintendent of Recreation
- Karen Livingstone, Public Information/Volunteers
- Gail L. Hunton, Chief of Acquisition & Design
- Paul Gleitz, Principal Planner Parks
- Susan Molzon, P.E.

Chairman Mandeville read the following Statement of Adequate Public Notice:

“Statement of Adequate Public Notice of Meeting in compliance with the ‘Open Public Meetings Act’, Laws of the State of NJ, Chapter 231, P.L. 1975. Notice of meeting has been posted, and The Star Ledger and other newspapers circulated in Monmouth County, and the County Clerk have been noticed, including date, time, and place, as adopted by the Monmouth County Board of Recreation Commissioners at their regular meeting of November 21, 2022, as required by law.” “Both adequate and electronic notice of the meeting has been provided, specifying the time, place, and manner in which such notice was provided.”

Chairman Mandeville led the Board in the Pledge of Allegiance and asked for the observance of a moment of silence.

On a motion made by Commissioner Harmon, seconded by Commissioner Adcock, the **MINUTES** of the **REGULAR MEETING** of the Monmouth County Board of Recreation Commissioners held on **MONDAY EVENING, MARCH 11, 2024**, were upon being put to a vote, approved as recorded by Chairman Mandeville, Vice Chairman Fiore, Commissioners Harmon, Hennessy, Horsnall, Butch, Adcock, and Davidson. Commissioner Foster abstained as not being present at the meeting.

On a motion made by Vice Chairman Fiore, seconded by Commissioner Davidson, the **MINUTES** of the **EXECUTIVE SESSION MEETING** of the Monmouth County Board of Recreation Commissioners held on **MONDAY EVENING, MARCH 11, 2024**, for the purpose of discussing **LAND ACQUISITION MATTERS**, were upon being put to a vote, approved as recorded by Chairman Mandeville, Vice Chairman Fiore, Commissioners Harmon, Hennessy, Horsnall, Butch, Adcock, and Davidson. Commissioner Foster abstained as not being present at the meeting.

On a motion made by Vice Chairman Fiore, seconded by Commissioner Davidson, the **MINUTES** of the **EXECUTIVE SESSION MEETING** of the Monmouth County Board of Recreation Commissioners held on **MONDAY EVENING, MARCH 11, 2024**, for the purpose of discussing **POTENTIAL LITIGATION**, were upon being put to a vote, approved as recorded by Chairman Mandeville, Vice Chairman Fiore, Commissioners Harmon, Hennessy, Horsnall, Butch, Adcock, and Davidson. Commissioner Foster abstained as not being present at the meeting.

The Director indicated that the Minutes of the Executive Session would be made available to the public in ninety (90) days, or upon completion of land acquisition matters.

On a motion made by Vice Chairman Fiore, seconded by Commissioner Foster, the **2023 VOUCHER LIST**, as distributed to the Board for approval, was upon being put to a vote, unanimously approved as recorded.

On a motion made by Vice Chairman Fiore, seconded by Commissioner Foster, the **2024 VOUCHER LIST**, as distributed to the Board for approval, was upon being put to a vote, unanimously approved as recorded.

Andrew J. Spears, Director indicated to the Board that there was no **CORRESPONDENCE RECEIVED** for the Board.

On a motion made by Commissioner Hennessy, seconded by Commissioner Adcock, the meeting was **OPENED** to the **HEARING OF THE PUBLIC** at 7:04 PM. Upon being put to a vote, the motion was unanimously carried.

Catherine Moraetis, Middletown, addressed the Board regarding the golf course “mini-outings”. She reminded the Board that she had provided comment during the public session on November 20, 2023, regarding her objection to this golf program. She noted that she was again asking for justification or explanation on the practice of allowing mini-outings on weekends and removing high-demand tee-times from availability to golfers accessing the tee-time reservation system. She commented that the practice unfairly impacted typical golfers and was an absurd and irresponsible idea. She also said that it was a dereliction of duty to Monmouth County taxpayers. She asked the Commissioners to make a motion to suspend the mini-outings. Ms. Moraetis asked for additional details and how golf revenue was accounted for. She also asked the Board to conduct a peer review to learn how other New Jersey public courses address requests for small group outings.

Commissioner Brian Foster noted that her input from November 20 was taken very seriously and changes were since implemented. He explained that the mini-outing time was changed from 12 noon to 1 pm and that the prices were increased.

Ms. Moraetis commented that she is not going away and that will start a grassroots campaign to stop the mini-outings. She again noted that the practice is absurd and fiscally irresponsible.

Commissioner Michael Harmon explained that the mini-outings originated 18 years ago when golf rounds were slow. He said it was a way to increase play and give residents the opportunity to come together as family and friends for an afternoon of golf. Commissioner Harmon noted that although rounds have increased over the years there is still some unused tee time capacity.

There being no one else present who wished to be heard, it was moved by Commissioner Hennessy, seconded by Commissioner Foster, that the portion of the meeting **OPEN** to the **HEARING OF THE PUBLIC** be **CLOSED**, at 7:18 PM.

DIRECTOR'S REPORT:

Andrew J. Spears, Director, reviewed with the Board the following **REPORTS**:

1. BUDGET REPORTS

On a motion made by Commissioner Butch, seconded by Commissioner Davidson, the **BUDGET REPORTS** were upon being put to a vote, unanimously accepted as reported. (Budget Reports in Minute Book)

2. REVENUE REPORT—MONTH OF FEBRUARY

On a motion made by Commissioner Butch, seconded by Commissioner Davidson, the **REVENUE REPORT** for the **MONTH OF FEBRUARY** was upon being put to a vote, unanimously accepted as reported. (Revenue Report in Minute Book)

3. ATTENDANCE REPORT—MONTH OF FEBRUARY

On a motion made by Commissioner Butch, seconded by Commissioner Davidson, the **ATTENDANCE REPORT** for the **MONTH OF FEBRUARY** was upon being put to a vote, unanimously accepted as reported. (Attendance Report in Minute Book)

4. HUMAN RESOURCES TRAINING & SAFETY MONTHLY REPORT — FEBRUARY (Dated: 3/19/2024)

On a motion made by Commissioner Butch, seconded by Commissioner Davidson, the **HUMAN RESOURCES TRAINING & SAFETY MONTHLY REPORT — FEBRUARY**, was upon being put to a vote, unanimously accepted as reported. (Human Resources Training & Safety Monthly Report in Minute Book)

5. **MCPS TRAINING REQUESTS AS OF MARCH 18, 2024**

On a motion made by Commissioner Butch, seconded by Commissioner Davidson, the **MCPS TRAINING REQUESTS AS OF MARCH 18, 2024**, was upon being put to a vote, unanimously accepted as reported. (MCPS Training Requests in Minute Book)

6. **MCPS WEBSITE TRAFFIC REPORT—FEBRUARY COMPARISON BY YEARS 2019 – 2024**

On a motion made by Commissioner Butch, seconded by Commissioner Davidson, the **MCPS WEBSITE TRAFFIC REPORT —FEBRUARY COMPARISON BY YEARS 2019-2024** was upon being put to a vote, unanimously accepted as reported. (MCPS Website Traffic Report in Minute Book)

PRESENTATION:

Director Andrew Spears reviewed with the Board recommendations for the 2024 budget, including the County’s general fund allocation, the trust budget allocation, and the capital budget allocation.

Vice Chairman Fiore said that staff should explore the recovery of credit card processing fees as an add-on charge to each transaction.

Director Spears said that staff would review options and report back to the Board at a future meeting.

Commissioner David Horsnall asked about the cost of maintaining newly acquired buildings.

Director Spears noted that surplus buildings, acquired when new lands are preserved, are evaluated for potential public use and demolished if no such use is identified.

Commissioner Harmon suggested that staff should more proactively apply for Green Acres reimbursement grants for land preservation.

ITEMS FOR BOARD REVIEW:

The following **ITEMS** were **REVIEWED WITH THE BOARD:**

1. Board Action Item #1 – Recommending Adoption of the Monmouth County Board of Recreation Commissioners’ Emergency Purchasing Policy, as updated and corrected.
2. Board Action Item #2 – Authorizing Change Order #1, in the amount of \$5,900.00, for removal of asbestos siding on office building, to Frank Lurch Demolition Co., LLC, Avon-by-the-Sea, NJ, for Demolition Work and Site Restoration at Princeton Nursery, Crosswicks Creek Park (Bid #0074-23), Item: Total Lump Sum; as originally awarded by Resolution #R-23-11-20=457 in the Contract Amount of \$89,000.00, for a new Total Change Order #1 Contract Amount of \$94,900.00.

3. Board Action Item #3 – Authorizing Change Order #2, in the amount of \$1,984.50 for additional septic tank pumping and disposal services, to Russell Reid Waste Hauling dba Mr. John Portable Sanitation, Keasbey, NJ, for Furnishing of Septic Tank Pumping and Disposal Services (Bid #0012-22), Item: 2023 Supply/Service Contract for the Period of 01/01/23 through 12/31/23, as originally awarded by Resolution #R-21-12-6=389 (2022) and Extended for an Additional One (1) Year Period (2023) as per Resolution #R-22-10-11=305, in the Contract Amount of \$24,000.00, and as modified by Change Order #1 awarded by Resolution #R-23-10-23=403 in the Total Change Order #1 Contract Amount of \$28,800.00, for a new Total Change Order #2 Contract Amount of \$30,784.50.
4. Board Action Item #4 – Recommending Retaining the Extraordinary Unspecifiable Services of Compact Systems, Charleston, SC, for Furnishing and Delivery of Computer Programming and Maintenance, Item: Furnishing and Delivery of Computer Programming and Maintenance for a One (1) Year Period (2024), approximately 180 Hours Per Year at a rate of \$1,650.00 per month; with the Board of Recreation Commissioners reserving the option to extend the Contract for an Additional One (1) Year Period (2025); in an Amount Not To Exceed \$19,800.00, as per proposal dated January 31, 2024 and further Authorizing the Director to send notice of contract award to The Star Ledger, a newspaper circulated in the County of Monmouth, as required by law, within twenty (20) days of its passage.
5. Board Action Item #5 – Authorizing the Purchase of Janitorial Services, from Accses NJ, Trenton, NJ, Item: Porter Service for Seven Presidents Oceanfront Park; as available under NJ State Contract #T1480, 77110, for the Period of 7/1/10 through 6/30/25, in the Total Contract Amount of \$20,882.56.

Regarding Item #6, the review and adoption of the Strategic Plan, Vice Chairman Anthony Fiore suggested that the Board needed more time to review the document and provide direction on the action items.

After discussion, on a motion made by Vice Chairman Fiore, and seconded by Commissioner Davidson, the Board moved to remove the item from the agenda and reconsider adoption at a future meeting. Upon being put to a vote, the motion was unanimously carried.

6. Board Action Item #6 – Recommending Adoption of the Monmouth County Park System Strategic Plan, as updated and rescinding Resolution #R-14-4-21=215.
7. Board Action Item #7 – Authorizing the Purchase of Roof Repair, Replacement, and Maintenance from Northeast Roof Maintenance, Perth Amboy, NJ, Item: Roof Replacement on Buildings #303, 345, & 349 at Turkey Swamp Park; as available under the Bergen County Co-op (BC-Bid-23-46), for the Period of 12/6/23 through 12/5/24, in the Total Contract Amount of \$131,085.00.
8. Board Action Item #8 – Recommend acceptance of the written proposal of Institute for Forensic Psychology, Oakland, NJ, as received on March 8, 2024, proposal dated March 6, 2024, for Providing Psychological Testing and Vocational Assessment Services (Rebid) (PS #06-24), (Period of Contract 3/25/24 through 12/31/24); in an Amount Not To Exceed \$8,000.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4.

9. Board Action Item #9 – Recommending to the Monmouth County Board of County Commissioners the Granting of a Permanent Easement and the Entering into a Right-of-Way Agreement with New Jersey Natural Gas Company, Wall, NJ, to provide gas service to new Maintenance Building, Bldg. #2024, Hartshorne Woods Park, known as Block 779, Lot 19.01 (f/k/a Block 1497, Lots 5 & 6), Middletown Township, to begin at Hartshorne Road, with the easement extending up the park service road to Building #2024, to be ten feet (10') in width in accordance with New Jersey Natural Gas Company Drawing No. RW13261177-B.
10. Board Action Item #10 – Recommend acceptance of the written proposal of French & Parrello Associates, PA, Wall, NJ, as received on March 15, 2024, proposal dated March 15, 2024, for Providing Professional Engineering Services for the 2024 Regular Inspection of Navesink River Road Dam, Huber Woods Park, Middletown, NJ, (Ref. #24-08 & PS #16-24); in an Amount Not To Exceed \$5,481.72, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4.
11. Board Action Item #11 – Recommend acceptance of the written proposal of Brennan Brothers Contracting, LLC, Old Bridge, NJ, as received on March 13, 2024, proposal dated March 12, 2024, for Swimming River Park Kayak Beach Erosion Repair (WC #04-24); in an Amount Not To Exceed \$21,240.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4.
12. Board Action Item #12 – Recommending award of contract to the lowest responsible bidder, as per bid proposal to Some's Uniforms, Inc., Hackensack, NJ, for Furnishing and Delivery of Polo Pique Staff Shirts (Bid #0033-24), Item: 2024 Supply Contract (Period of Contract 3/25/24 through 12/31/24), with the Board of Recreation Commissioners reserving the option to extend the contract for two (2) additional one (1) year periods (2025 & 2026), under the same terms and conditions, as per bid specification; in the Estimated Total Contract Amount of \$10,000.00.
13. Board Action Item #13 – Recommending award of contract to the highest responsible bidder, as per bid proposal to Dee's Catering & Concessions, LLC, Toms River, NJ, for Food Concession at Seven Presidents Oceanfront Park, Long Branch, New Jersey (Bid #0030-24), Item: Food Concession at Seven Presidents Oceanfront Park for the Period of 5/1/24 through 9/30/24, with the Board of Recreation Commissioners reserving the option to extend the contract for two (2) additional one (1) year periods (2025 & 2026), under the same terms and conditions in the Total Contract Amount of \$61,000.00.
14. Board Action Item #14 – Recommending award of contract to the lowest responsible bidder, as per bid proposal to Callaway Golf Sales Company, Carlsbad, CA, for Furnishing and Delivery of Golf Products, Resale Merchandise, and Clothing, Supplement #1 (Bid #0032-24), Item: 2024 Supply Contract (Period of Contract 3/25/24 through 12/31/24), with the Board of Recreation Commissioners reserving the option to extend the Contract for an Additional One (1) Year Period (2025); in the Estimated Total Contract Amount of \$100,000.00.

15. Board Action Item #15 as Added to the Agenda – Authorizing Contract Amendment #1, in the Amount of \$8,112.50, to verify existence or nonexistence of USTs found in property records and any additional soil tests where necessary, to Gibson & Stattel Environmental, Inc., Bridgeton, NJ, for Providing Professional Preliminary Assessment/Site Investigation (PA/SI) Services of Block 97, Lots 68, 69, 70, and 71, Freehold Township, New Jersey, +23.79 Acres, Owned by: DiGiacomo, Improved Property, Project: Additions to Turkey Swamp Park (Ref. #23-54 & PS #75-23), as originally awarded by Resolution #R-23-12-4=470, in the Contract Amount Not To Exceed \$2,715.00, for a new Total Amended Contract Amount of \$10,827.50, as modified by Contract Amendment #1, and further Authorizing the Director to send notice of Contract Amendment to The Star Ledger, a newspaper circulated in the County of Monmouth, as required by law, within twenty (20) days of its passage.
16. Board Action Item #16 as Added to the Agenda – Amending Resolution #R-23-8-21=300, due to an error on our part, to correct the vendor name from Jacques Exclusive Catering, Hazlet, NJ, to Jacques Exclusive Catering of Middletown, Inc., Hazlet, NJ, for Furnishing and Delivery of Golf Course Concessions and Event Management & Services for Hominy Hill Golf Course (Bid #0064-23), Items: Proposal 1, Golf Course Concession at Hominy Hill Golf Course, \$38,000.00 revenue for Years 2024-2025, Proposal 2, Catering & Event Management Services at Hominy Hill Golf Course, the Caterer agrees to pay Monmouth County Park System the per event flat rate for the Period of January 1 through March 31 of each contract year: Sunday-Friday Rentals: Events with 0-79 guests \$1,000, Events with 80-150 guests \$2,200, Saturday Rentals: Events with 0-79 guests \$2,000, Events with 80—150 guests \$3,000, for the Period of April 1 – December 31 of each contract year: Sunday-Friday Rentals: Events with 0-79 guests \$1,500, Events with 80-150 guests \$2,600, Saturday Rentals: Events with 0-79 guests \$2,500, Events with 80-150 guests \$3,500; with the Board of Recreation Commissioners reserving the option to extend the contract for an additional one (1) year period (2026), under the same terms and conditions, as per bid specification.
17. Board Action Item #17 as Added to the Agenda – Recommend to the Monmouth County Board of County Commissioners that the Board of County Commissioners Authorize the Entering Into a Cooperative Project Agreement between the County of Monmouth and the Borough of Fair Haven for Preservation of 21 Fair Haven Road for Open Space Preservation, Natural Resources Conservation and Public Park and Recreation Purposes.

At 7:26 PM, the following **RESOLUTION OF CONSENT** was offered for adoption by Commissioner Foster, to approve Agenda Items #1 through 5 and #7 through 17.

WHEREAS, the Monmouth County Board of Recreation Commissioners has received the Tentative Agenda for the Board’s Regular Meeting of March 25, 2024, in advance of the meeting; and

WHEREAS, the Board has had an opportunity to review and consider Agenda Items #1 through #14 for Board Action; and

WHEREAS, the Board also reviewed Agenda Items #15 through #17, as added to the Agenda; and

WHEREAS, the Board is satisfied that the above items as presented to the Board are in order and complete.

NOW, THEREFORE, BE IT RESOLVED that the Monmouth County Board of Recreation Commissioners does hereby approve by consent, Agenda Items #1 through 5 and #7 through 17.

Seconded by Commissioner Davidson, and adopted on roll call by the following vote:

In the Affirmative: Chairman Mandeville, Vice Chairman Fiore,
Commissioners Harmon, Hennessy, Horsnall,
Butch, Adcock, Davidson, and Foster

In the Negative: None

Absent: None

ITEMS ACTED ON BY THE BOARD OF RECREATION COMMISSIONERS:

- R-24-3-25=126 Resolution offered for adoption by Commissioner Foster, seconded by Commissioner Davidson, ADOPTING the MONMOUTH COUNTY BOARD OF RECREATION COMMISSIONERS' EMERGENCY PURCHASING POLICY to remain in force until amended or rescinded by action of the Board and RESCINDING the previously adopted Board Resolution #R-03-7-7=221. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)
- R-24-3-25=127 Resolution offered for adoption by Commissioner Foster, seconded by Commissioner Davidson, AUTHORIZING CHANGE ORDER #1, in the amount of \$5,900.00, for removal of asbestos siding on office building, to FRANK LURCH DEMOLITION CO., LLC, Avon-by-the-Sea, NJ, for DEMOLITION WORK AND SITE RESTORATION AT PRINCETON NURSERY, CROSSWICKS CREEK PARK (Bid #0074-23), ITEM: Total Lump Sum; as originally awarded by Resolution #R-23-11-20=457 in the Contract Amount of \$89,000.00, for a NEW TOTAL CHANGE ORDER #1 CONTRACT AMOUNT OF \$94,900.00. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)
- R-24-3-25=128 Resolution offered for adoption by Commissioner Foster, seconded by Commissioner Davidson, AUTHORIZING CHANGE ORDER #2, in the amount of \$1,984.50 for additional septic tank pumping and disposal services, to RUSSELL REID WASTE HAULING DBA MR. JOHN PORTABLE SANITATION, Keasbey, NJ, for FURNISHING OF SEPTIC TANK PUMPING AND DISPOSAL SERVICES (Bid #0012-22), ITEM: 2023 Supply/Service Contract for the Period of 01/01/23 through 12/31/23, as originally awarded by Resolution #R-21-12-6=389 (2022) and Extended for an Additional One (1) Year Period (2023) as per Resolution #R-22-10-11=305, in the Contract Amount of \$24,000.00, and as modified by Change Order #1 awarded by Resolution #R-23-10-23=403 in the Total Change Order #1 Contract Amount of \$28,800.00, for a new Total Change Order #2 Contract Amount of \$30,784.50. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)

- R-24-3-25=129 Resolution offered for adoption by Commissioner Foster, seconded by Commissioner Davidson, RETAINING the EXTRAORDINARY UNSPECIFIABLE SERVICES of COMPACT SYSTEMS, Charleston, SC, for FURNISHING AND DELIVERY OF COMPUTER PROGRAMMING AND MAINTENANCE, ITEM: Furnishing and Delivery of Computer Programming and Maintenance for a One (1) Year Period (2024), approximately 180 Hours Per Year at a rate of \$1,650.00 per month; with the Board of Recreation Commissioners RESERVING the OPTION TO EXTEND the Contract for an ADDITIONAL ONE (1) YEAR PERIOD (2025); in an Amount Not To Exceed \$19,800.00, as per proposal dated January 31, 2024 and further Authorizing the Director to send notice of contract award to The Star Ledger, a newspaper circulated in the County of Monmouth, as required by law, within twenty (20) days of its passage. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)
- R-24-3-25=130 Resolution offered for adoption by Commissioner Foster, seconded by Commissioner Davidson, AUTHORIZING the PURCHASE of JANITORIAL SERVICES, from ACCSES NJ, Trenton, NJ, ITEM: Porter Service for Seven Presidents Oceanfront Park; as available under NJ State Contract #T1480, 77110, for the Period of 7/1/10 through 6/30/25, in the Total Contract Amount of \$20,882.56. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)
- R-24-3-25=131 Resolution offered for adoption by Commissioner Foster, seconded by Commissioner Davidson, AUTHORIZING the PURCHASE OF ROOF REPAIR, REPLACEMENT, AND MAINTENANCE from NORTHEAST ROOF MAINTENANCE, Perth Amboy, NJ, ITEM: Roof Replacement on Buildings #303, 345, & 349 at Turkey Swamp Park; as available under the Bergen County Co-op (BC-Bid-23-46), for the Period of 12/6/23 through 12/5/24, in the Total Contract Amount of \$131,085.00. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)
- R-24-3-25=132 Resolution offered for adoption by Commissioner Foster, seconded by Commissioner Davidson, ACCEPTING the WRITTEN PROPOSAL of INSTITUTE FOR FORENSIC PSYCHOLOGY, Oakland, NJ, as received on March 8, 2024, proposal dated March 6, 2024, for PROVIDING PSYCHOLOGICAL TESTING AND VOCATIONAL ASSESSMENT SERVICES (REBID) (PS #06-24), (Period of Contract 3/25/24 through 12/31/24); in an Amount Not To Exceed \$8,000.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)

- R-24-3-25=133 Resolution offered for adoption by Commissioner Foster, seconded by Commissioner Davidson, RECOMMENDING to the MONMOUTH COUNTY BOARD OF COUNTY COMMISSIONERS the GRANTING of a PERMANENT EASEMENT and the ENTERING INTO a RIGHT-OF-WAY AGREEMENT with NEW JERSEY NATURAL GAS COMPANY, Wall, NJ, to provide GAS SERVICE to NEW MAINTENANCE BUILDING, BLDG. #2024, Hartshorne Woods Park, known as BLOCK 779, LOT 19.01 (f/k/a Block 1497, Lots 5 & 6), Middletown Township, to begin at Hartshorne Road, with the easement extending up the park service road to Building #2024, to be ten feet (10') in width in accordance with New Jersey Natural Gas Company Drawing No. RW13261177-B. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)
- R-24-3-25=134 Resolution offered for adoption by Commissioner Foster, seconded by Commissioner Davidson, ACCEPTING the WRITTEN PROPOSAL OF FRENCH & PARRELLO ASSOCIATES, PA, Wall, NJ, as received on March 15, 2024, proposal dated March 15, 2024, for PROVIDING PROFESSIONAL ENGINEERING SERVICES FOR THE 2024 REGULAR INSPECTION OF NAVESINK RIVER ROAD DAM, HUBER WOODS PARK, MIDDLETOWN, NJ, (Ref. #24-08 & PS #16-24); in an Amount Not To Exceed \$5,481.72, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)
- R-24-3-25=135 Resolution offered for adoption by Commissioner Foster, seconded by Commissioner Davidson, ACCEPTING the WRITTEN PROPOSAL OF BRENNAN BROTHERS CONTRACTING, LLC, Old Bridge, NJ, as received on March 13, 2024, proposal dated March 12, 2024, for SWIMMING RIVER PARK KAYAK BEACH EROSION REPAIR (WC #04-24); in an Amount Not To Exceed \$21,240.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)
- R-24-3-25=136 Resolution offered for adoption by Commissioner Foster, seconded by Commissioner Davidson, AWARDING CONTRACT to the lowest responsible bidder, as per bid proposal to SOME'S UNIFORMS, INC., Hackensack, NJ, for FURNISHING AND DELIVERY OF POLO PIQUE STAFF SHIRTS (Bid #0033-24), ITEM: 2024 Supply Contract (Period of Contract 3/25/24 through 12/31/24), with the Board of Recreation Commissioners RESERVING the OPTION TO EXTEND the CONTRACT for TWO (2) ADDITIONAL ONE (1) YEAR PERIODS (2025 & 2026), under the same terms and conditions, as per bid specification; in the Estimated Total Contract Amount of \$10,000.00. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)

- R-24-3-25=137 Resolution offered for adoption by Commissioner Foster, seconded by Commissioner Davidson, AWARDING CONTRACT to the highest responsible bidder, as per bid proposal to DEE'S CATERING & CONCESSIONS, LLC, Toms River, NJ, for FOOD CONCESSION AT SEVEN PRESIDENTS OCEANFRONT PARK, LONG BRANCH, NEW JERSEY (Bid #0030-24), ITEM: Food Concession at Seven Presidents Oceanfront Park for the Period of 5/1/24 through 9/30/24, with the Board of Recreation Commissioners RESERVING the OPTION TO EXTEND the CONTRACT for TWO (2) ADDITIONAL ONE (1) YEAR PERIODS (2025 & 2026), under the same terms and conditions in the Total Contract Amount of \$61,000.00. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)
- R-24-3-25=138 Resolution offered for adoption by Commissioner Foster, seconded by Commissioner Daviddson, AWARDING CONTRACT to the lowest responsible bidder, as per bid proposal to CALLAWAY GOLF SALES COMPANY, Carlsbad, CA, for FURNISHING AND DELIVERY OF GOLF PRODUCTS, RESALE MERCHANDISE, AND CLOTHING, SUPPLEMENT #1 (Bid #0032-24), ITEM: 2024 Supply Contract (Period of Contract 3/25/24 through 12/31/24), with the Board of Recreation Commissioners RESERVING the OPTION TO EXTEND the CONTRACT for an ADDITIONAL ONE (1) YEAR PERIOD (2025); in the Estimated Total Contract Amount of \$100,000.00. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)
- R-24-3-25=139 Resolution offered for adoption by Commissioner Foster, seconded by Commissioner Davidson, Authorizing CONTRACT AMENDMENT #1, in the Amount of \$8,112.50, to verify existence or nonexistence of USTs found in property records and any additional soil tests where necessary, to GIBSON & STATTEL ENVIRONMENTAL, INC., Bridgeton, NJ, for PROVIDING PROFESSIONAL PRELIMINARY ASSESSMENT/SITE INVESTIGATION (PA/SI) SERVICES OF BLOCK 97, LOTS 68, 69, 70, AND 71, FREEHOLD TOWNSHIP, NEW JERSEY, ±23.79 ACRES, OWNED BY: DIGIACOMO, IMPROVED PROPERTY, PROJECT: ADDITIONS TO TURKEY SWAMP PARK (Ref. #23-54 & PS #75-23), as originally awarded by Resolution #R-23-12-4=470, in the Contract Amount Not To Exceed \$2,715.00, for a NEW TOTAL AMENDED CONTRACT AMOUNT OF \$10,827.50, AS MODIFIED BY CONTRACT AMENDMENT #1, and further AUTHORIZING the DIRECTOR to SEND NOTICE of Contract Amendment to The Star Ledger, a newspaper circulated in the County of Monmouth, as required by law, within twenty (20) days of its passage. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)

R-24-3-25=140 Resolution offered for adoption by Commissioner Foster, seconded by Commissioner Davidson, AMENDING Resolution #R-23-8-21=300, due to an error on our part, to correct the vendor name from Jacques Exclusive Catering, Hazlet, NJ to JACQUES EXCLUSIVE CATERING OF MIDDLETOWN, INC., Hazlet, NJ, for FURNISHING AND DELIVERY OF GOLF COURSE CONCESSIONS AND EVENT MANAGEMENT & SERVICES FOR HOMINY HILL GOLF COURSE (Bid #0064-23), ITEMS: Proposal 1, Golf Course Concession at Hominy Hill Golf Course, \$38,000.00 revenue for Years 2024-2025, Proposal 2, Catering & Event Management Services at Hominy Hill Golf Course, the Caterer agrees to pay Monmouth County Park System the per event flat rate for the Period of January 1 through March 31 of each contract year: Sunday-Friday Rentals: Events with 0-79 guests \$1,000, Events with 80-150 guests \$2,200, Saturday Rentals: Events with 0-79 guests \$2,000, Events with 80—150 guests \$3,000, for the Period of April 1 – December 31 of each contract year: Sunday-Friday Rentals: Events with 0-79 guests \$1,500, Events with 80-150 guests \$2,600, Saturday Rentals: Events with 0-79 guests \$2,500, Events with 80-150 guests \$3,500; with the Board of Recreation Commissioners RESERVING the OPTION TO EXTEND the CONTRACT for an ADDITIONAL ONE (1) YEAR PERIOD (2026), under the same terms and conditions, as per bid specification. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)

R-24-3-25=141 Resolution offered for adoption by Commissioner Foster, seconded by Commissioner Davidson, RECOMMENDING to the MONMOUTH COUNTY BOARD OF COUNTY COMMISSIONERS that the BOARD OF COUNTY COMMISSIONERS AUTHORIZE the ENTERING INTO a COOPERATIVE PROJECT AGREEMENT between the COUNTY OF MONMOUTH and the BOROUGH OF FAIR HAVEN FOR PRESERVATION OF 21 FAIR HAVEN ROAD for OPEN SPACE PRESERVATION, NATURAL RESOURCES CONSERVATION AND PUBLIC PARK AND RECREATION PURPOSES. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)

The Director reported to the Board that there were **no BIDs to be advertised.**

On a motion made by Commissioner Davidson, seconded by Commissioner Foster, the Board **AUTHORIZED** the **DIRECTOR** to **SOLICIT PROPOSALS** for the following **PROFESSIONAL/SPECIALIZED SERVICES:**

1. Engineering Services, 2024 Regular Inspection of Perrineville Lake Dam, Perrineville Lake Park, Millstone, NJ, (Ref. #24-12) (*FAIR & OPEN—UNDER \$17,500.00*)

Upon being put to a vote, the motion was unanimously carried.

R-24-3-25=142 At 8:15 PM, a motion for a resolution was made by Vice Chairman Fiore, seconded by Commissioner Foster, to move into Executive Session for Potential Property Acquisitions or Sales – N.J.S.A. 10:4-12-(B)(5) for the purpose of: (Resolution in Minute Book)

- Discussion - Additions to Turkey Swamp Park
- Additions to Manasquan River Greenway
- Additions to Hominy Hill Golf Course

In the Affirmative: Chairman Mandeville, Vice Chairman Fiore, Commissioners Harmon, Hennessy, Horsnall, Butch, Adcock, Davidson, and Foster

In the Negative: None

Absent: None

On a motion made by Commissioner Horsnall, seconded by Commissioner Foster, the Board voted unanimously to adjourn the Executive Session at 8:42 PM.

At 8:43 PM, on a motion made by Vice Chairman Fiore, seconded by Commissioner Davidson, the Board voted unanimously to reconvene the public portion of the meeting.

On a motion offered Vice Chairman Fiore and seconded by Commissioner Foster, the Board authorized staff to negotiate the purchase of the Turkey Swamp Park parcel as discussed in Executive Session. Upon being put to a vote, the motion was unanimously carried.

The Board took action on the following:

R-24-3-25=143 Resolution offered for adoption by Commissioner Foster, seconded by Commissioner Davidson, recommending to the MONMOUTH COUNTY BOARD OF COUNTY COMMISSIONERS the ACQUISITION of the 73 MERCER MANAGEMENT, LLC PROPERTY, also known as BLOCK 44, LOT 12.02, MATTHEWS ROAD, COLTS NECK TOWNSHIP, an improved parcel, containing ±52.2 ACRES, as ADDITIONS TO HOMINY HILL GOLF COURSE for county open space preservation, natural resources conservation and public park and recreation purposes, through negotiations or other legal means, subject to environmental review and clear title, and taxes and other closing costs, in the AMOUNT of \$1,730,000.00. (Funds provided by the Monmouth County Open Space, Recreation, Floodplain Protection, and Farmland and Historic Preservation Trust Fund, Account T-12-56-850-115-667, Sub-Account #00020.)

In the Affirmative: Chairman Mandeville, Vice Chairman Fiore, Commissioners Harmon, Hennessy, Horsnall, Butch, Adcock and Davidson

In the Negative: None

Absent: None

Resolution offered for adoption by Commissioner Davidson, seconded by Commissioner Horsnall, recommending to the MONMOUTH COUNTY BOARD OF COUNTY COMMISSIONERS the ACQUISITION OF PROPERTY OWNED BY DEFOE, being more particularly described as BLOCK 32, LOTS 20 & 22, RIVERVIEW AVENUE, NEPTUNE CITY, an improved parcel, containing ±.9256 ACRES, as ADDITIONS TO SHARK RIVER PARK, for county open space preservation, natural resources conservation and public park and recreation purposes, through negotiations or other legal means, subject to environmental review and clear title, and taxes and other closing costs, in the AMOUNT of \$2,157,500.00. (Funds provided by the Monmouth County Open Space, Recreation, Floodplain Protection, and Farmland and Historic Preservation Trust Fund, Account #T-12-56-850-115-667, Sub-Account #00026.)

In the Affirmative: Chairman Mandeville, Vice Chairman Fiore, Commissioners Harmon, Hennessy, Horsnall, Butch, Adcock and Davidson

In the Negative: None

Absent: None

On a motion offered by Commissioner Harmon and seconded by Commissioner Davidson, the Board authorized staff to initiate discussions with the owners of a Manalapan Township parcel as part of the Monmouth 250 initiative to preserve Battlefield-relevant properties. The Board also securing appraisals on the property and continuing discussions with New Jersey State Parks, Manalapan Township, and the American Battlefield Trust on the project. Upon being put to a vote, the motion was unanimously carried.

Andrew J. Spears, Director, reviewed the following **DATES TO REMEMBER** with the Board:

1. **WEDNESDAY EVENING, MARCH 27, 2024 – 6:00 PM. Park Ranger Graduation.** Hominy Hill Golf Center, 92 Mercer Road, Colts Neck, NJ. (dinner included)
2. **MONDAY EVENING, APRIL 8, 2024 – 7:00 PM. Regular Board Meeting.** Thompson Park Visitor Center, “Beech Room”, 1st Floor, 805 Newman Springs Road, Lincroft, NJ.
3. **SATURDAY, APRIL 13, 2024 – 9:00 AM – 2:00 PM. Spring Craft Show.** Ft. Monmouth Recreation Center, 2566 Guam Lane, Tinton Falls, NJ.
4. **SATURDAY, APRIL 20, 2024 – 10:00 AM. Holmdel Horn Antenna Ceremony.** Wilson Park, 791 Holmdel Road, Holmdel, NJ.
5. **SATURDAY, APRIL 20, 2024 – 10 AM – 2:00 PM. Earth Day.** Manasquan Reservoir Environmental Center, 331 Georgia Tavern Rd., Howell, NJ.
6. **MONDAY EVENING, APRIL 22, 2024 – 7:00 PM. Regular Board Meeting.** Thompson Park Visitor Center, “Beech Room”, 1st Floor, 805 Newman Springs Road, Lincroft, NJ.

7. **MONDAY EVENING, MAY 6, 2024 – 7:00 PM. Regular Board Meeting.** Thompson Park Visitor Center, “Beech Room”, 1st Floor, 805 Newman Springs Road, Lincroft, NJ.
8. **SATURDAY, MAY 11, 2024 – 10 AM – 4 PM. Creative Arts Festival.** Thompson Park. 805 Newman Springs Road, Lincroft, NJ
9. **SUNDAY, MAY 19, 2024 – 11 AM – 5 PM. Walnford Day.** Historic Walnford, 62 Walnford, Road, Upper Freehold, NJ
10. **MONDAY EVENING, MAY 20, 2024 – 7:00 PM. Regular Board Meeting.** Thompson Park Visitor Center, “Beech Room”, 1st Floor, 805 Newman Springs Road, Lincroft, NJ.
11. **SATURDAY, JUNE 1, 2024 – 8 AM – 4 PM. SPUR Student Horse Show.** Sunnyside Equestrian Center, 628 Middletown-Lincroft Road, Lincroft, NJ.

ITEMS FOR THE GOOD OF THE ORDER:

Vice Chairman Fiore asked if there were still seasonal employment opportunities in the parks.

Director Spears noted that there were still vacancies, especially for camp counselors, pool lifeguard, and golf course maintenance staff.

Commissioner Harmon commended the Commissioners on moving forward with the Neptune City DeFoe property and noted that it was a critical acquisition that would provide additional access to the Shark River for water-based recreation.

Commissioner Adcock noted that the golf mini-outings provided an added benefit of increasing business for our food and beverage concessionaire.

Commissioner Foster commended Environmental Specialist Maggie Wasacz on her recent presentation to the Friends of the Parks on the harmful impacts of non-native plants in our parks. He suggested that the Board consider ways to encourage broader use by County residents of native plant species in their home landscapes. Commissioner Foster provided the Board with an update of the Park System’s partnership with the County’s Brewed in Monmouth campaign in providing themed “Taste of the Tee” events at Hominy Hill Golf Course.

Commissioner Foster thanked Chief of Design and Resource Management Gail Hunton on the assistance that she provided to Holmdel Township as they developed an RFP to secure a professional to develop a plan to stabilize and restore the historic Horn Antenna at Crawford’s Hill.

Chairman Mandeville commended Superintendent of Recreation Patti Conroy on the successful launch of sales for this year’s summer camps, with revenues surpassing \$1 million on the first day.

The Director indicated that there were no additional items to be brought before the Board.

There being no further business, on a motion made by Commissioner Horsnall, seconded by Commissioner Adcock, and by unanimous vote, the regular meeting of the Monmouth County Board of Recreation Commissioners held on Monday Evening, March 25, 2024, was **ADJOURNED** at 8:50 PM.

A handwritten signature in black ink, appearing to read "Andrew J. Spears". The signature is fluid and cursive, with a prominent initial "A" and "S".

ANDREW J. SPEARS,
Director

The following resolution was offered for adoption by Commissioner Foster:

RESOLUTION

R-24-3-25=126

WHEREAS, the Monmouth County Board of Recreation Commissioners has adopted a MONMOUTH COUNTY BOARD OF RECREATION COMMISSIONERS' EMERGENCY PURCHASING POLICY by Resolution No. R-03-7-7=221; and

WHEREAS, the Board has deemed it necessary and advisable to amend this Policy under Title A. Policy Governing Emergency Purchasing Procedures, Section 1. g. to read, "Any emergency condition(s) in which the estimated cost is in excess of forty-four thousand dollars (\$44,000.00) shall be approved by Board of Recreation Commissioners.", and under Title B. Procedure for the Declaration of an Emergency, Sections 1 through 4 to use the title "Director", and in Section 4. a., to use the title "Deputy Director".

NOW, THEREFORE, BE IT RESOLVED that the Board does hereby ADOPT the EMERGENCY PURCHASING POLICY, as hereunto attached; and

BE IT FURTHER RESOLVED that the EMERGENCY PURCHASING POLICY as previously adopted by Board Resolution No. R-03-7-7=221, is hereby RESCINDED; and

BE IT FURTHER RESOLVED that said EMERGENCY PURCHASING POLICY, as hereunto attached, shall take effect immediately, and shall remain in force until amended or rescinded by action of the Board.

Seconded by Commissioner Davidson, and adopted on roll call by the following vote:

In the affirmative:	Chairman Mandeville, Vice Chairman Fiore, Commissioners Harmon, Hennessy, Horsnall, Butch, Adcock, Davidson and Foster
In the negative:	None
Absent:	None

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the regular meeting of the Board on MONDAY EVENING, MARCH 25, 2024.



ANDREW J. SPEARS, Director

R-24-3-25=126

**MONMOUTH COUNTY BOARD OF RECREATION COMMISSIONERS’
EMERGENCY PURCHASING POLICY
AS ADOPTED BY THE MONMOUTH COUNTY BOARD OF
RECREATION COMMISSIONERS ON MARCH 25, 2024,
BY RESOLUTION #R-24-3-25=126**

A. POLICY GOVERNING EMERGENCY PURCHASING PROCEDURES

1. Contracts, including purchase orders, shall be entered into, and funds committed or expended for an emergency pursuant to N.J.S.A. 40A:11-6 and corresponding Rules, N.J.A.C. 5:34-6.1, subject to the following requirements:
 - a. An actual or imminent emergency must exist requiring immediate delivery of the goods or the performance of the service(s);
 - b. The emergency must directly affect the public health, safety or welfare, and requires the immediate delivery of goods or the performance of service(s);
 - c. Emergency purchasing shall not be used for administrative convenience or for failure to plan. Sound business practices shall be used when an emergency purchase must be made;
 - d. The emergency purchasing procedure may not be used unless the need for the goods or performance of the service(s) could not have been reasonably foreseen or the needs for such goods or service(s) has arisen notwithstanding a good faith effort on the part of the Monmouth County Park System.
 - e. The contract shall be of such limited duration as to meet only the immediate needs of the emergency declared;
 - f. Under no circumstances shall the emergency purchasing procedure be used to enter into a multi-year contract;
 - g. Any emergency condition(s) in which the estimated cost is in excess of forty-four thousand dollars (\$44,000.00) shall be approved by Board of Recreation Commissioners.

B. PROCEDURE FOR THE DECLARATION OF AN EMERGENCY

1. A department head, or in their absence his/her designee, as soon as reasonably possible, shall notify the Park System's Director of the need for awarding of a contract or purchase order, the nature of the emergency, the time of its occurrence and the need for invoking the emergency provisions of the law;
2. If the Director is satisfied that an emergency exists, he/she shall be authorized to award a contract or contracts for such purposes as may be necessary to respond to the emergent needs;
3. Within 48 hours of an emergency occurrence, the department head, or in their absence his/her designee, shall submit to the Director a written report (Certification of Request for Emergency Purchases) providing the information referenced above; and
4. In the Director's absence, the chain of command for adherence to the requirements 1, 2 and 3 shall be:
 1. Deputy Director
 2. Superintendent of Parks
 3. Purchasing Agent

The following resolution was offered for adoption by Commissioner Foster:

RESOLUTION

R-24-3-25=127

WHEREAS, the Monmouth County Board of Recreation Commissioners awarded the contract for DEMOLITION WORK AND SITE RESTORATION AT PRINCETON NURSERY, CROSSWICKS CREEK PARK (Bid #0074-23), to FRANK LURCH DEMOLITION CO., LLC, Avon-by-the-Sea, NJ, as per Resolution #R-23-11-20=457; and

WHEREAS, the Board deems it necessary and advisable to Authorize CHANGE ORDER #1, in the amount of \$5,900.00, for removal of asbestos siding on office building, to FRANK LURCH DEMOLITION CO., LLC, Avon-by-the-Sea, NJ, for DEMOLITION WORK AND SITE RESTORATION AT PRINCETON NURSERY, CROSSWICKS CREEK PARK (Bid #0074-23), ITEM: Total Lump Sum; as per original contract awarded by Resolution #R-23-11-20=457; in the Contract Amount of \$89,000.00, for a NEW TOTAL CHANGE ORDER #1 CONTRACT AMOUNT of \$94,900.00.

NOW, THEREFORE, BE IT RESOLVED by the Board that the Director is hereby Authorized to approve CHANGE ORDER #1, in the amount of \$5,900.00, for removal of asbestos siding on office building, to FRANK LURCH DEMOLITION CO., LLC, 515 Main Street, Avon-by-the-Sea, NJ 07717, for DEMOLITION WORK AND SITE RESTORATION AT PRINCETON NURSERY, CROSSWICKS CREEK PARK (Bid #0074-23), ITEM: Total Lump Sum; as per original contract awarded by Resolution #R-23-11-20=457; in the Contract Amount of \$89,000.00, for a NEW TOTAL CHANGE ORDER #1 CONTRACT AMOUNT of \$94,900.00; and

BE IT FURTHER RESOLVED that said CHANGE ORDER #1 is on file in the Board's Office of Administrative Services; and

BE IT FURTHER RESOLVED that the Certification of the Chief Financial Officer, as to availability of funds, has been filed with the Director, a copy of which is on file in the Purchasing Department setting forth that the funds are available in Capital Cash Account #29799, Board of Recreation Commissioners (2023), Project #00106; in the amount of \$5,900.00.

Seconded by Commissioner Davidson, and adopted on roll call by the following vote:

In the affirmative:	Chairman Mandeville, Vice Chairman Fiore, Commissioners Harmon, Hennessy, Horsnall, Butch, Adcock, Davidson and Foster
In the negative:	None
Absent:	None

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the regular meeting of the Board on MONDAY EVENING, MARCH 25, 2024.



ANDREW J. SPEARS, Director

R-24-3-25=127

The following resolution was offered for adoption by Commissioner Foster:

RESOLUTION

R-24-3-25=128

WHEREAS, the Monmouth County Board of Recreation Commissioners awarded the contract for FURNISHING OF SEPTIC TANK PUMPING AND DISPOSAL SERVICES (Bid #0012-22), to RUSSELL REID WASTE HAULING DBA MR. JOHN PORTABLE SANITATION, Keasbey, NJ, as per Resolution #R-21-12-6=389 (2022), with the option to extend said contract for an additional one (1) year period (2023); and

WHEREAS, the Board did exercise its option to extend said contract as per Board Resolution #R-22-10-11=305 in the Estimated Contract Amount of \$24,000.00; and

WHEREAS, the Board authorized Change Order #1, as per Resolution #R-23-10-23=403 in the Estimated Total Change Order #1 Contract Amount of \$28,800.00; and

WHEREAS, the Board deems it necessary and advisable to Authorize CHANGE ORDER #2, in the amount of \$1,984.50 for additional septic tank pumping and disposal services, for a New Estimated Total Contract Amount of \$30,784.50.

NOW, THEREFORE, BE IT RESOLVED by the Board that the Director is hereby Authorized to approve CHANGE ORDER #2, in the amount of \$1,984.50 for additional septic tank pumping and disposal services, to RUSSELL REID WASTE HAULING DBA MR. JOHN PORTABLE SANITATION, P.O. Box 130, Keasbey, NJ 08832, for FURNISHING OF SEPTIC TANK PUMPING AND DISPOSAL SERVICES (Bid #0012-22), ITEM: 2023 Supply/Service Contract for the Period of 01/01/23 through 12/31/23, as originally awarded by Resolution #R-21-12-6=389 (2022), and Extended for an Additional One (1) Year Period (2023) as per Resolution #R-22-10-11=305 in the Estimated Total Contract Amount of \$24,000.00 under the same terms and conditions as per bid specification; and as modified by Change Order #1 awarded by Resolution #R-23-10-23=403 in the Estimated Total Change Order #1 Contract Amount of \$28,800.00, FOR A NEW ESTIMATED TOTAL CHANGE ORDER #2 CONTRACT AMOUNT OF \$30,784.50, AS MODIFIED BY CHANGE ORDER #2; and

BE IT FURTHER RESOLVED that said CHANGE ORDER #2 is on file in the Board's Office of Administrative Services; and

BE IT FURTHER RESOLVED that the Certification of the Chief Financial Officer, as to availability of funds, has been filed with the Director, a copy of which is on file in the Purchasing Department setting forth that the funds are available in Trust Account #52000, Board of Recreation Commissioners (2023), in the amount of \$1,984.50.

Seconded by Commissioner Davidson, and adopted on roll call by the following vote:

In the affirmative:	Chairman Mandeville, Vice Chairman Fiore, Commissioners Harmon, Hennessy, Horsnall, Butch, Adcock, Davidson and Foster
In the negative:	None
Absent:	None

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the regular meeting of the Board on MONDAY EVENING, MARCH 25, 2024



ANDREW J. SPEARS, Director

R-24-3-25=128

The following resolution was offered for adoption by Commissioner Foster:

RESOLUTION

R-24-3-25=129

WHEREAS, the Monmouth County Board of Recreation Commissioners deems it necessary and advisable to retain extraordinary unspecifiable services for the FURNISHING AND DELIVERY OF COMPUTER PROGRAMMING AND MAINTENANCE; and

WHEREAS, it is necessary to retain the services of a qualified individual to revise and update over 700 programs and procedures now in existence as well as coordinate the migration of information and process from IBM AS400 to the recently developed PC base on-line registration system; and

WHEREAS, COMPACT SYSTEMS, Charleston, SC, submitted a written proposal dated January 31, 2024, for FURNISHING AND DELIVERY OF COMPUTER PROGRAMMING AND MAINTENANCE, ITEM: Furnishing and Delivery of Computer Programming and Maintenance for a One (1) Year Period (2024), approximately 180 Hours Per Year at a rate of \$1,650.00 per month; with the Board of Recreation Commissioners reserving the Option to Extend the Contract for an Additional One (1) Year Period (2025), in an Amount Not To Exceed \$19,800.00 Per Year.

NOW, THEREFORE, BE IT RESOLVED by the Monmouth County Board of Recreation Commissioners:

1. That COMPACT SYSTEMS, 138 Riverland Drive, Charleston, SC 29412, be, and is hereby retained to provide extraordinary unspecifiable services for FURNISHING AND DELIVERY OF COMPUTER PROGRAMMING AND MAINTENANCE for a One (1) Year Period (2024), approximately 180 Hours Per Year at a rate of \$1,650.00 per month, with the Board of Recreation Commissioners reserving the option to extend the contract for an additional one (1) year period (2025), as outlined in his proposal dated January 31, 2024; the contract shall not bind nor purport to bind the county, for any contractual commitment in excess of the original contract period; in the event the county exercises such right, all terms and conditions and provisions of the contract shall remain the same and apply during the renewal period; and
2. That this contract shall be awarded without competitive bid as the services required are of an extraordinary, unspecifiable service, and the Director of the Monmouth County Park System has certified the reasons why competitive bidding is not possible; and
3. That notice of this award shall be published in The Star Ledger, a newspaper circulated in the County of Monmouth, as required by law, within twenty (20) days of its passage.

BE IT FURTHER RESOLVED that any fees for additional work over the \$19,800.00 per year provided for in this resolution will be authorized only upon the approval of the Board, prior to the additional services being performed; and

R-24-3-25=129 (Continued)

BE IT FURTHER RESOLVED that the Chairman and Director are hereby authorized to execute the contract on behalf of the Monmouth County Board of Recreation Commissioners; and

BE IT FURTHER RESOLVED that the Certification of the Chief Financial Officer, as to availability of funds, has been filed with the Director, a copy of which is on file in the Purchasing Department setting forth that the funds are available in Trust Account #52000, Board of Recreation Commissioners (2024), in an amount not to exceed \$19,800.00 Per Year.

Seconded by Commissioner Davidson, and adopted on roll call by the following vote:

In the affirmative:	Chairman Mandeville, Vice Chairman Fiore, Commissioners Harmon, Hennessy, Horsnall, Butch, Adcock, Davidson and Foster
In the negative:	None
Absent:	None

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the regular meeting of the Board on MONDAY EVENING, MARCH 25, 2024.



ANDREW J. SPEARS, Director

The following resolution was offered for adoption by Commissioner Foster:

RESOLUTION

R-24-3-25=130

WHEREAS, the Monmouth County Board of Recreation Commissioners deems it necessary and advisable to Authorize the PURCHASE of JANITORIAL SERVICES; and

WHEREAS, said JANITORIAL SERVICES are available from ACCSES NJ, Trenton, NJ, ITEM: Porter Service for Seven Presidents Oceanfront Park; as available under NJ State Contract #T1480, 77110, for the Period of 7/1/10 through 6/30/25, in the Total Contract Amount of \$20,882.56.

NOW, THEREFORE, BE IT RESOLVED by the Monmouth County Board of Recreation Commissioners that the Director is hereby Authorized to execute the necessary contracts and agreements required for the PURCHASE of JANITORIAL SERVICES, from ACCSES NJ, 150 West State Street, Suite 120, Trenton, NJ 08608, ITEM: Porter Service for Seven Presidents Oceanfront Park; as available under NJ State Contract #T1480, 77110, for the Period of 7/1/10 through 6/30/25, in the Total Contract Amount of \$20,882.56; and

BE IT FURTHER RESOLVED that the Certification of the Chief Financial Officer, as to availability of funds, has been filed with the Director a copy of which is on file in the Purchasing Department, setting forth that the funds are available in Trust Account #52000, Board of Recreation Commissioners (2024), in the Amount of \$20,882.56.

Seconded by Commissioner Davidson, and adopted on roll call by the following vote:

In the affirmative:	Chairman Mandeville, Vice Chairman Fiore, Commissioners Harmon, Hennessy, Horsnall, Butch, Adcock, Davidson and Foster
In the negative:	None
Absent:	None

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the regular meeting of the Board on MONDAY EVENING, MARCH 25, 2024.



ANDREW J. SPEARS, Director

R-24-3-25=130

The following resolution was offered for adoption by Commissioner Foster:

RESOLUTION

R-24-3-25=131

WHEREAS, the Monmouth County Board of Recreation Commissioners has entered into a Cooperative Pricing System Agreement with the Bergen County Co-Op (BC-Bid-22-09), for the Purchase of Goods and/or Services; and

WHEREAS, THE MONMOUTH COUNTY BOARD OF RECREATION COMMISSIONERS DEEMS IT NECESSARY AND ADVISABLE TO AUTHORIZE THE PURCHASE OF ROOF REPAIR, REPLACEMENT, AND MAINTENANCE; AND

WHEREAS, said ROOF REPAIR, REPLACEMENT, AND MAINTENANCE is available from NORTHEAST ROOF MAINTENANCE, Perth Amboy, NJ, ITEM: Roof Replacement on Buildings #303, 345 & 349 at Turkey Swamp Park, as available under the Bergen County Co-op (BC-Bid-23-46), for the Period of 12/6/23 through 12/5/24, in the Total Contract Amount of \$131,085.00.

NOW, THEREFORE, BE IT RESOLVED by the Monmouth County Board of Recreation Commissioners that the Director is hereby Authorized to execute the necessary contracts and agreements required for the PURCHASE OF ROOF REPAIR, REPLACEMENT, AND MAINTENANCE, from NORTHEAST ROOF MAINTENANCE, 649 Catherine Street, Perth Amboy, NJ 08861, ITEM: Roof Replacement on Buildings #303, 345 & 349 at Turkey Swamp Park, as available under the Bergen County Co-op (BC-Bid-23-46), for the Period of 12/6/23 through 12/5/24, in the Total Contract Amount of \$131,085.00; and

BE IT FURTHER RESOLVED that the Certification of the Chief Financial Officer, as to availability of funds, has been filed with the Director, a copy of which is on file in the Purchasing Department, setting forth that the funds are available in Capital Cash Account #29801, Board of Recreation Commissioners (2024), Project #29133, in the Amount of \$131,085.00.

Seconded by Commissioner Davidson, and adopted on roll call by the following vote:

In the affirmative: Chairman Mandeville, Vice Chairman Fiore,
Commissioners Harmon, Hennessy, Horsnall,
Butch, Adcock, Davidson and Foster

In the negative: None

Absent: None

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the regular meeting of the Board on MONDAY EVENING, MARCH 25, 2024.



ANDREW J. SPEARS, Director

R-24-3-25=131

The following resolution was offered for adoption by Commissioner Foster:

RESOLUTION

R-24-3-25=132

WHEREAS, the Monmouth County Board of Recreation Commissioners has a need to acquire PSYCHOLOGICAL TESTING AND VOCATIONAL ASSESSMENT SERVICES (REBID) (PS #06-24), as a fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.4; and

WHEREAS, the anticipated term of this contract is from March 25, 2024 through December 31, 2024; and

WHEREAS, requests for proposals were received by the Purchasing Agent on or before the required submission date of March 8, 2024; and

WHEREAS, INSTITUTE FOR FORENSIC PSYCHOLOGY, Oakland, NJ, has submitted a written proposal dated March 6, 2024, indicating they will provide PSYCHOLOGICAL TESTING AND VOCATIONAL ASSESSMENT SERVICES (REBID) (PS #06-24), (Period of Contract 3/25/24 through 12/31/24), in an Amount Not to Exceed \$8,000.00; and

WHEREAS, the Certification of the Chief Financial Officer, as to availability of funds, has been filed with the Director, a copy of which is on file in the Purchasing Department setting forth that the funds are available in Trust Account #52000, Board of Recreation Commissioners (2024); in an amount not to exceed \$8,000.00.

NOW, THEREFORE, BE IT RESOLVED that the Board of Recreation Commissioners, of the County of Monmouth, does hereby authorize the Chairman and Director to enter into a contract on behalf of the Monmouth County Board of Recreation Commissioners, with INSTITUTE FOR FORENSIC PSYCHOLOGY, 8 Fir Court, Suite 2, Oakland, NJ 07436, as per proposal dated March 6, 2024, for PSYCHOLOGICAL TESTING AND VOCATIONAL ASSESSMENT SERVICES (REBID) (PS #06-24), (Period of Contract 3/25/24 through 12/31/24), in the Contract Amount Not To Exceed \$8,000.00; and

BE IT FURTHER RESOLVED that the Stockholders Disclosure Certification and the New Jersey Business Registration are on file in the office of the Purchasing Department; and

BE IT FURTHER RESOLVED that any fees for additional work over the \$8,000.00 provided for in this resolution will be authorized only upon the approval of the Board, prior to the additional services being performed.

Seconded by Commissioner Davidson, and adopted on roll call by the following vote:

In the affirmative: Chairman Mandeville, Vice Chairman Fiore,
Commissioners Harmon, Hennessy, Horsnall,
Butch, Adcock, Davidson and Foster

In the negative: None
Absent: None

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the regular meeting of the Board on MONDAY EVENING, MARCH 25, 2024.



ANDREW J. SPEARS, Director

R-24-3-25=132

The following resolution was offered for adoption by Commissioner Foster:

RESOLUTION

R-24-3-25=133

WHEREAS, the County of Monmouth owns Hartshorne Woods Park, located at 254 Hartshorne Road, Middletown, NJ, in the Township of Middletown, which is operated and maintained by the Monmouth County Park System; and

WHEREAS, the Monmouth County Board of Recreation Commissioners is desirous of having GAS SERVICE provided to the new Maintenance Building, Building #2024; and

WHEREAS, the NEW JERSEY NATURAL GAS COMPANY, Wall, NJ, is able to provide said GAS SERVICE to HARTSHORNE WOODS PARK, known as BLOCK 779, LOT 19.01 (f/k/a Block 1497, Lots 5 & 6), MIDDLETOWN TOWNSHIP; and

WHEREAS, said GAS SERVICE shall begin at Hartshorne Road, with the easement extending up the park service road to Building #2024, within an easement to be ten (10') feet in width in accordance with New Jersey Natural Gas Company Drawing No. RW13261177-B shown as Exhibit "A" in the Right-of-Way Agreement; and

WHEREAS, the NEW JERSEY NATURAL GAS COMPANY has requested the GRANTING of a PERMANENT EASEMENT for the provision of said GAS SERVICE.

NOW, THEREFORE, BE IT FURTHER RESOLVED, that the MONMOUTH COUNTY BOARD OF RECREATION COMMISSIONERS does hereby RECOMMEND to the MONMOUTH COUNTY BOARD OF COUNTY COMMISSIONERS that the BOARD OF COUNTY COMMISSIONERS GRANT a PERMANENT EASEMENT and AUTHORIZE the ENTERING INTO a RIGHT-OF-WAY AGREEMENT with NEW JERSEY NATURAL GAS COMPANY, 1415 Wyckoff Road, P. O. Box 1464, Wall, NJ 07719, to INSTALL NEW GAS SERVICE INTO HARTSHORNE WOODS PARK known as BLOCK 779, LOT 19.01 (f/k/a Block 1497, Lots 5 & 6), MIDDLETOWN TOWNSHIP in order to provide gas service to the new Maintenance Building, Building #2024, which gas service shall begin at Hartshorne Road, with the easement extending up the park service road to Building #2024, to be ten (10') feet in width in accordance with NEW JERSEY NATURAL GAS COMPANY Drawing No. RW13261177-B, shown as Exhibit "A" in the Right-of-way Agreement; and

BE IT FURTHER RESOLVED that a copy of this resolution be sent to the Clerk of the Monmouth County Board of County Commissioners and the County Administrator.

Seconded by Recreation Commissioner Davidson, and adopted on roll call by the following vote:

In the affirmative:	Chairman Mandeville, Vice Chairman Fiore, Commissioners Harmon, Hennessy, Horsnall, Butch, Adcock, Davidson, and Foster
In the negative:	None
Absent:	None

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the regular meeting of the Board on MONDAY EVENING, MARCH 25, 2024.



ANDREW J. SPEARS, Director

R-24-3-25=133

The following resolution was offered for adoption by Commissioner Foster:

RESOLUTION

R-24-3-25=134

WHEREAS, the Monmouth County Board of Recreation Commissioners has a need to acquire PROFESSIONAL ENGINEERING SERVICES FOR THE 2024 REGULAR INSPECTION OF NAVESINK RIVER ROAD DAM, HUBER WOODS PARK, MIDDLETOWN, NJ, (Ref. #24-08 & PS #16-24), as a fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.4; and

WHEREAS, the anticipated term of this contract is approximately two (2) months; and

WHEREAS, requests for proposals were received by the Purchasing Agent on or before the required submission date of March 15, 2024; and

WHEREAS, FRENCH & PARRELLO ASSOCIATES, PA, Wall, NJ, has submitted a written proposal dated March 15, 2024, indicating they will provide PROFESSIONAL ENGINEERING SERVICES FOR THE 2024 REGULAR INSPECTION OF NAVESINK RIVER ROAD DAM, HUBER WOODS PARK, MIDDLETOWN, NJ, (Ref. #24-08 & PS #16-24), in an Amount Not to Exceed \$5,481.72; and

WHEREAS, the Certification of the Chief Financial Officer, as to availability of funds, has been filed with the Director, a copy of which is on file in the Purchasing Department setting forth that the funds are available in Trust Account #52000, Board of Recreation Commissioners (2024); in an amount not to exceed \$5,481.72.

NOW, THEREFORE, BE IT RESOLVED that the Board of Recreation Commissioners, of the County of Monmouth, does hereby authorize the Chairman and Director to enter into a contract on behalf of the Monmouth County Board of Recreation Commissioners, with FRENCH & PARRELLO ASSOCIATES, PA, 1800 Route 34, Suite 101, Wall, NJ 07719, as per proposal dated March 15, 2024, for PROFESSIONAL ENGINEERING SERVICES FOR THE 2024 REGULAR INSPECTION OF NAVESINK RIVER ROAD DAM, HUBER WOODS PARK, MIDDLETOWN, NJ, (Ref. #24-08 & PS #16-24), in the Contract Amount Not To Exceed \$5,481.72; and

BE IT FURTHER RESOLVED that the Stockholders Disclosure Certification and the New Jersey Business Registration are on file in the office of the Purchasing Department; and

BE IT FURTHER RESOLVED that any fees for additional work over the \$5,481.72 provided for in this resolution will be authorized only upon the approval of the Board, prior to the additional services being performed.

Seconded by Commissioner Davidson, and adopted on roll call by the following vote:

In the affirmative:	Chairman Mandeville, Vice Chairman Fiore, Commissioners Harmon, Hennessy, Horsnall, Butch, Adcock, Davidson and Foster
In the negative:	None
Absent:	None

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the regular meeting of the Board on MONDAY EVENING, MARCH 25, 2024.



ANDREW J. SPEARS, Director

R-24-3-25=134

The following resolution was offered for adoption by Commissioner Foster:

RESOLUTION

R-24-3-25=135

WHEREAS, the Monmouth County Board of Recreation Commissioners has a need to acquire SWIMMING RIVER PARK KAYAK BEACH EROSION REPAIR (WC #04-24), as a fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.4; and

WHEREAS, the anticipated term of this contract is approximately sixty (60) days; and

WHEREAS, requests for proposals were received by the Purchasing Agent on or before the required submission date of March 13, 2024; and

WHEREAS, BRENNAN BROTHERS CONTRACTING, LLC, Old Bridge, NJ, has submitted a written proposal dated March 12, 2024, indicating they will provide SWIMMING RIVER PARK KAYAK BEACH EROSION REPAIR (WC #04-24), in an Amount Not to Exceed \$21,240.00; and

WHEREAS, the Certification of the Chief Financial Officer, as to availability of funds, has been filed with the Director, a copy of which is on file in the Purchasing Department setting forth that the funds are available in Capital Cash Account #92215, Board of Recreation Commissioners (2024), Project #20235; in an amount not to exceed \$21,240.00.

NOW, THEREFORE, BE IT RESOLVED that the Board of Recreation Commissioners, of the County of Monmouth, does hereby authorize the Chairman and Director to enter into a contract on behalf of the Monmouth County Board of Recreation Commissioners, with BRENNAN BROTHERS CONTRACTING, LLC, 28 Maple Street, Old Bridge, NJ 08857, as per proposal dated March 12, 2024, for SWIMMING RIVER PARK KAYAK BEACH EROSION REPAIR (WC #04-24), in the Contract Amount Not To Exceed \$21,240.00; and

BE IT FURTHER RESOLVED that the Stockholders Disclosure Certification and the New Jersey Business Registration are on file in the office of the Purchasing Department; and

BE IT FURTHER RESOLVED that any fees for additional work over the \$21,240.00 provided for in this resolution will be authorized only upon the approval of the Board, prior to the additional services being performed.

Seconded by Commissioner Davidson, and adopted on roll call by the following vote:

In the affirmative:	Chairman Mandeville, Vice Chairman Fiore, Commissioners Harmon, Hennessy, Horsnall, Butch, Adcock, Davidson and Foster
In the negative:	None
Absent:	None

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the regular meeting of the Board on MONDAY EVENING, MARCH 25, 2024.



ANDREW J. SPEARS, Director

R-24-3-25=135

The following resolution was offered for adoption by Commissioner Foster:

RESOLUTION

R-24-3-25=136

WHEREAS, bids were advertised for and received by the Purchasing Agent of the Monmouth County Board of Recreation Commissioners on March 14, 2024, for FURNISHING AND DELIVERY OF POLO PIQUE STAFF SHIRTS (Bid #0033-24), which bids were referred to the Director for tabulation, examination, report, and recommendation; and

WHEREAS, the bid was considered on an individual item basis and the report of the officials above mentioned shows that four (4) bids were received, and the following was the lowest responsible bid received in the Estimated Total Contract Amount of \$10,000.00:

SOME'S UNIFORMS, INC.
314 Main Street
Hackensack, NJ 07601

ITEM: 2024 Supply Contract (Period of Contract 3/25/24 through 12/31/24)

NOW, THEREFORE, BE IT RESOLVED by the Monmouth County Board of Recreation Commissioners, that the said report as to the said bids be, and the same is hereby accepted and ordered spread upon the minutes; and

BE IT FURTHER RESOLVED that the contract be and the same is hereby awarded according to the tabulation set forth to the bidder and for the total bid as show by the said tabulation above set forth; and

BE IT FURTHER RESOLVED that the Board of Recreation Commissioners reserves the option to extend the contract for two (2) additional one (1) year periods (2025 & 2026); the contract shall not bind nor purport to bind the county, for any contractual commitment in excess of the original contract period; in the event the county exercises such right, all terms, conditions and provisions of the contract shall remain the same and apply during the renewal period; and

BE IT FURTHER RESOLVED that the Chairman and Director are hereby authorized to execute the contract on behalf of the Monmouth County Board of Recreation Commissioners; and

BE IT FURTHER RESOLVED that the Certification of the Chief Financial Officer, as to availability of funds, has been filed with the Director, a copy of which is on file in the Purchasing Department setting forth that the funds are available in Trust Account #52000, Board of Recreation Commissioners (2024); in the estimated amount of \$10,000.00.

Seconded by Commissioner Davidson, and adopted on roll call by the following vote:

In the affirmative:	Chairman Mandeville, Vice Chairman Fiore, Commissioners Harmon, Hennessy, Horsnall, Butch, Adcock, Davidson and Foster
In the negative:	None
Absent:	None

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the regular meeting of the Board on MONDAY EVENING, MARCH 25, 2024.



ANDREW J. SPEARS, Director

R-24-3-25=136

The following resolution was offered for adoption by Commissioner Foster:

RESOLUTION

R-24-3-25=137

WHEREAS, bids were advertised for and received by the Purchasing Agent of the Monmouth County Board of Recreation Commissioners on March 13, 2024, for FOOD CONCESSION AT SEVEN PRESIDENTS OCEANFRONT PARK, LONG BRANCH, NEW JERSEY (Bid #0030-24), which bids were referred to the Director for tabulation, examination, report and recommendation; and

WHEREAS, the bid was considered on an individual item basis and the report of the officials above mentioned, shows that one (1) bid was received, and the following was the highest responsible bid received:

DEE'S CATERING & CONCESSIONS, LLC
P.O. Box 263
Toms River, NJ 08754

ITEM: Food Concession at Seven Presidents Oceanfront Park for the Period of 5/1/24 through 9/30/24 in the Total Temporary Use and Occupancy Contract Amount of \$61,000.00.

NOW, THEREFORE, BE IT RESOLVED by the Monmouth County Board of Recreation Commissioners, that the said report as to the said bids be, and the same is hereby accepted and ordered spread upon the minutes; and

BE IT FURTHER RESOLVED that the Board of Recreation Commissioners reserves the option to extend the contract for two (2) additional one (1) year periods (2025 & 2026); the contract shall not bind nor purport to bind the county, for any contractual commitment in excess of the original contract period; in the event the county exercises such right, all terms, conditions and provisions of the contract shall remain the same and apply during the renewal period; and

BE IT FURTHER RESOLVED that the contract be, and the same is hereby awarded according to the tabulation set forth to the bidder, as per bid proposal received on March 13, 2024; and

BE IT FURTHER RESOLVED that the Chairman and Director are hereby authorized to execute the contract on behalf of the Monmouth County Board of Recreation Commissioners.

Seconded by Commissioner Davidson, and adopted on roll call by the following vote:

In the affirmative:	Chairman Mandeville, Vice Chairman Fiore, Commissioners Harmon, Hennessy, Horsnall, Butch, Adcock, Davidson and Foster
In the negative:	None
Absent:	None

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the regular meeting of the Board on MONDAY EVENING, MARCH 25, 2024.



ANDREW J. SPEARS, Director

R-24-3-25=137

The following resolution was offered for adoption by Commissioner Foster:

RESOLUTION

R-24-3-25=138

WHEREAS, bids were advertised for and received by the Purchasing Agent of the Monmouth County Board of Recreation Commissioners on March 14, 2024, for FURNISHING AND DELIVERY OF GOLF PRODUCTS, RESALE MERCHANDISE, AND CLOTHING, SUPPLEMENT #1 (Bid #0032-24), which bids were referred to the Director for tabulation, examination, report, and recommendation; and

WHEREAS, the bid was considered on an individual item basis and the report of the officials above mentioned shows that one (1) bid was received, and the following was the lowest responsible bid received in the Estimated Total Contract Amount of \$100,000.00:

CALLAWAY GOLF SALES COMPANY
2180 Rutherford Road
Carlsbad, CA 92008

ITEM: 2024 Supply Contract (Period of 03/25/24 through 12/31/24)

NOW, THEREFORE, BE IT RESOLVED by the Monmouth County Board of Recreation Commissioners, that the said report as to the said bids be, and the same is hereby accepted and ordered spread upon the minutes; and

BE IT FURTHER RESOLVED that the contract be and the same is hereby awarded according to the tabulation set forth to the bidder and for the total bid as show by the said tabulation above set forth; and

BE IT FURTHER RESOLVED that the Board of Recreation Commissioners reserves the option to extend the contract for an additional one (1) year period (2025); the contract shall not bind nor purport to bind the county, for any contractual commitment in excess of the original contract period; in the event the county exercises such right, all terms, conditions and provisions of the contract shall remain the same and apply during the renewal period; and

BE IT FURTHER RESOLVED that the Chairman and Director are hereby authorized to execute the contract on behalf of the Monmouth County Board of Recreation Commissioners; and

BE IT FURTHER RESOLVED that the Certification of the Chief Financial Officer, as to availability of funds, has been filed with the Director, a copy of which is on file in the Purchasing Department setting forth that the funds are available in Trust Account #52000, Board of Recreation Commissioners (2024); in the estimated amount of \$100,000.00.

Seconded by Commissioner Davidson, and adopted on roll call by the following vote:

In the affirmative:	Chairman Mandeville, Vice Chairman Fiore, Commissioners Harmon, Hennessy, Horsnall, Butch, Adcock, Davidson and Foster
In the negative:	None
Absent:	None

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the regular meeting of the Board on MONDAY EVENING, MARCH 25, 2024.



ANDREW J. SPEARS, Director

R-24-3-25=138

The following resolution was offered for adoption by Commissioner Foster:

RESOLUTION

R-24-3-25=139

WHEREAS, the Monmouth County Board of Recreation Commissioners accepted the written proposal of GIBSON & STATTEL ENVIRONMENTAL, INC., Bridgeton, NJ, for PROVIDING PROFESSIONAL PRELIMINARY ASSESSMENT/SITE INVESTIGATION (PA/SI) SERVICES OF BLOCK 97, LOTS 68, 69, 70, AND 71, FREEHOLD TOWNSHIP, NEW JERSEY, ±23.79 ACRES, OWNED BY: DIGIACOMO, IMPROVED PROPERTY, PROJECT: ADDITIONS TO TURKEY SWAMP PARK (Ref. #23-54 & PS #75-23); as originally awarded by Resolution #R-23-12-4=470, in the Estimated Total Contract Amount of \$2,715.00; and

WHEREAS, the Board deems it necessary and advisable to Authorize CONTRACT AMENDMENT #1, in the amount of \$8,112.50, to verify existence or nonexistence of USTs found in property records and any additional soil tests where necessary.

NOW, THEREFORE, BE IT RESOLVED by the Board that the Director is hereby Authorized to approve CONTRACT AMENDMENT #1, in the amount of \$8,112.50, to verify existence or nonexistence of USTs found in property records and any additional soil tests where necessary, to GIBSON & STATTEL ENVIRONMENTAL, INC., P.O. Box 587, Bridgeton, NJ 08016, for PROVIDING PROFESSIONAL PRELIMINARY ASSESSMENT/SITE INVESTIGATION (PA/SI) SERVICES OF BLOCK 97, LOTS 68, 69, 70, AND 71, FREEHOLD TOWNSHIP, NEW JERSEY, ±23.79 ACRES, OWNED BY: DIGIACOMO, IMPROVED PROPERTY, PROJECT: ADDITIONS TO TURKEY SWAMP PARK (Ref. #23-54 & PS #75-23), as per original contract awarded by Resolution #R-23-12-4=470 in the Estimated Total Contract Amount of \$2,715.00, for a NEW TOTAL AMENDED CONTRACT AMOUNT NOT TO EXCEED \$10,827.50; and

BE IT FURTHER RESOLVED that said CONTRACT AMENDMENT #1 is on file in the Board's Office of Administrative Services; and

BE IT FURTHER RESOLVED that notice of this amendment shall be published in The Star Ledger, a newspaper circulated in the County of Monmouth, as required by law, within twenty (20) days of its passage; and

BE IT FURTHER RESOLVED that the Certification of the Chief Financial Officer, as to availability of funds, has been filed with the Director, a copy of which is on file in the Purchasing Department setting forth that the funds are available in Capital Cash Account #29799, Board of Recreation Commissioners (2023), in an amount not to exceed \$8,112.50.

Seconded by Commissioner Davidson, and adopted on roll call by the following vote:

In the affirmative:	Chairman Mandeville, Vice Chairman Fiore, Commissioners Harmon, Hennessy, Horsnall, Butch, Adcock, Davidson and Foster
In the negative:	None
Absent:	None

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the regular meeting of the Board on MONDAY EVENING, MARCH 25, 2024.



ANDREW J. SPEARS, Director

R-24-3-25=139

The following resolution was offered for adoption by Commissioner Foster:

RESOLUTION

R-24-3-25=140

WHEREAS, the Monmouth County Board of Recreation Commissioners awarded the contract on August 21, 2023 by Resolution #R-23-8-21=300, for FURNISHING AND DELIVERY OF GOLF COURSE CONCESSIONS AND EVENT MANAGEMENT & SERVICES FOR HOMINY HILL GOLF COURSE (Bid #0064-23), to JACQUES EXCLUSIVE CATERING, Hazlet, NJ, ITEM: Proposal 1, Golf Course Concession at Hominy Hill Golf Course, \$38,000.00 revenue for Years 2024-2025, Proposal 2, Catering & Event Management Services at Hominy Hill Golf Course, the Caterer agrees to pay Monmouth County Park System the per event flat rate for the Period of January 1 through March 31 of each contract year: Sunday-Friday Rentals: Events with 0-79 guests \$1,000, Events with 80-150 guests \$2,200, Saturday Rentals: Events with 0-79 guests \$2,000, Events with 80—150 guests \$3,000, for the Period of April 1 – December 31 of each contract year: Sunday-Friday Rentals: Events with 0-79 guests \$1,500, Events with 80-150 guests \$2,600, Saturday Rentals: Events with 0-79 guests \$2,500, Events with 80-150 guests \$3,500; with the Board of Recreation Commissioners reserving the option to extend the contract for an additional one (1) year period (2026), under the same terms and conditions, as per bid specification ; and

WHEREAS, the Board deems it necessary and advisable to Amend Resolution #R-23-8-21=300 due to an error on our part, to correct the vendor name from Jacques Exclusive Catering, Hazlet, NJ, to JACQUES EXCLUSIVE CATERING OF MIDDLETOWN, INC., Hazlet, NJ, for the FURNISHING AND DELIVERY OF GOLF COURSE CONCESSIONS AND EVENT MANAGEMENT & SERVICES FOR HOMINY HILL GOLF COURSE (Bid #0064-23), ITEM: Proposal 1, Golf Course Concession at Hominy Hill Golf Course, \$38,000.00 revenue for Years 2024-2025, Proposal 2, Catering & Event Management Services at Hominy Hill Golf Course, the Caterer agrees to pay Monmouth County Park System the per event flat rate for the Period of January 1 through March 31 of each contract year: Sunday-Friday Rentals: Events with 0-79 guests \$1,000, Events with 80-150 guests \$2,200, Saturday Rentals: Events with 0-79 guests \$2,000, Events with 80—150 guests \$3,000, for the Period of April 1 – December 31 of each contract year: Sunday-Friday Rentals: Events with 0-79 guests \$1,500, Events with 80-150 guests \$2,600, Saturday Rentals: Events with 0-79 guests \$2,500, Events with 80-150 guests \$3,500; with the Board of Recreation Commissioners reserving the option to extend the contract for an additional one (1) year period (2026), under the same terms and conditions, as per bid specification.

NOW, THEREFORE, BE IT RESOLVED that the Monmouth County Board of Recreation Commissioners does hereby AMEND Resolution #R-23-8-21=300 due to an error on our part, to correct the vendor name from Jacques Exclusive Catering, Hazlet, NJ, to JACQUES EXCLUSIVE CATERING OF MIDDLETOWN, INC., 403 Highway 36, Hazlet, NJ 07730, for the FURNISHING AND DELIVERY OF GOLF COURSE CONCESSIONS AND EVENT MANAGEMENT & SERVICES FOR HOMINY HILL GOLF COURSE (Bid #0064-23), ITEM: Proposal 1, Golf Course Concession at Hominy Hill Golf Course, \$38,000.00 revenue for Years 2024-2025, Proposal 2, Catering & Event Management Services at Hominy Hill Golf Course, the Caterer agrees to pay Monmouth County Park System the per event flat rate for the Period of January 1 through March 31 of each contract year: Sunday-Friday Rentals: Events with 0-79 guests \$1,000, Events with 80-150 guests \$2,200, Saturday Rentals: Events with 0-79 guests \$2,000, Events with 80—150 guests \$3,000, for the Period of April 1 – December 31 of each contract year: Sunday-Friday Rentals: Events with 0-79 guests \$1,500, Events with 80-150 guests \$2,600, Saturday Rentals: Events with 0-79 guests \$2,500, Events with 80-150 guests \$3,500; with the Board of Recreation Commissioners reserving the option to extend the contract for an additional one (1) year period (2026), under the same terms and conditions, as per bid specification.

R-24-3-25=140 (Continued)

BE IT FURTHER RESOLVED that the Chairman and Director are hereby authorized to take any and all action as may be necessary to amend the contract to JACQUES EXCLUSIVE CATERING OF MIDDLETOWN, INC., Hazlet, NJ, for the FURNISHING AND DELIVERY OF GOLF COURSE CONCESSIONS AND EVENT MANAGEMENT & SERVICES FOR HOMINY HILL GOLF COURSE (Bid #0064-23); and

BE IT FURTHER RESOLVED that in all other respects, Resolution #R-23-8-21=300 shall remain the same.

Seconded by Commissioner Davidson, and adopted on roll call by the following vote:

In the affirmative:	Chairman Mandeville, Vice Chairman Fiore, Commissioners Harmon, Hennessy, Horsnall, Butch, Adcock, Davidson and Foster
In the negative:	None
Absent:	None

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the regular meeting of the Board on MONDAY EVENING, MARCH 25, 2024



ANDREW J. SPEARS, Director

The following resolution was offered for adoption by Commissioner Foster:

RESOLUTION

R-24-3-25=141

WHEREAS, the MONMOUTH COUNTY BOARD OF RECREATION COMMISSIONERS deems it necessary and advisable to acquire and preserve certain lands for OPEN SPACE PRESERVATION, NATURAL RESOURCES CONSERVATION AND PUBLIC PARK AND RECREATION PURPOSES; and

WHEREAS, the County Of Monmouth (“the County”) recently initiated a program (“MUNICIPAL LAND PRESERVATION INCENTIVE PROGRAM” or “PROGRAM”) to expand park, historic preservation, and open space opportunities for Monmouth County residents by providing funding to assist municipalities with park and open space acquisition; and

WHEREAS, the County Program requires the entering into a Cooperative Project Agreement memorializing the terms and conditions of the County’s participation in a municipal acquisition project; and

WHEREAS, the Borough of Fair Haven (“Fair Haven”) and the County are public bodies corporate and politic of the State of New Jersey and are authorized under New Jersey law to enter into a Cooperative Project Agreement; and

WHEREAS, the County, through its dedicated Open Space Trust Fund has the ability and desires to incentivize the funding of municipal land acquisition for the purposes of open space preservation; and

WHEREAS, the County and Fair Haven have negotiated a Cooperative Project Agreement, in a form substantially similar to that which is annexed hereto as EXHIBIT A, and the terms of which are incorporated into this resolution as if set forth at length herein; and

WHEREAS, 21 Fair Haven Road is adjacent to existing Borough of Fair Haven open space and will add significant waterfront access to the Navesink River, allowing for fishing, crabbing, and small boat access for the benefit of all County residents; and

WHEREAS, the entering into a Cooperative Project Agreement would provide the framework for the preservation of the property; and

WHEREAS, Fair Haven has adopted Resolution #2023-262 indicating its request to enter into a Cooperative Project Agreement with the County to effect the preservation of 21 Fair Haven Road on the Navesink River.

NOW, THEREFORE, BE IT RESOLVED, that the MONMOUTH BOARD OF RECREATION COMMISSIONERS does hereby RECOMMEND to the MONMOUTH COUNTY BOARD OF COUNTY COMMISSIONERS that the BOARD OF COUNTY COMMISSIONERS AUTHORIZE the ENTERING INTO a COOPERATIVE PROJECT AGREEMENT between the COUNTY OF MONMOUTH and the BOROUGH OF FAIR HAVEN FOR PRESERVATION OF 21 FAIR HAVEN ROAD for OPEN SPACE PRESERVATION, NATURAL RESOURCES CONSERVATION AND PUBLIC PARK AND RECREATION PURPOSES.

BE IT FURTHER RESOLVED that the Chairman of the Board and the Director are hereby authorized to take any and all action necessary to assist in the preservation of 21 Fair Haven Road.

BE IT FURTHER RESOLVED that a copy of this resolution be sent to the Clerk of the Monmouth County Board of County Commissioners, the County Administrator, and the County Counsel.

Seconded by Commissioner Davidson, and adopted on roll call by the following vote:

In the affirmative:	Chairman Mandeville, Vice Chairman Fiore, Commissioners Harmon, Hennessy, Horsnall, Butch, Adcock, Davidson, and Foster
In the negative:	None
Absent:	None

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the regular meeting of the Board on MONDAY EVENING, MARCH 25, 2024.



Andrew Spears, Director

The following resolution was offered for adoption by Vice Chairman Fiore:

RESOLUTION

R-24-3-25=142

WHEREAS, the Open Public Meetings Act provides that the Board of Recreation Commissioners may go into executive session to discuss matters that may be confidential or listed pursuant to N.J.S.A. 10:4-12; and

WHEREAS, it is recommended by the Board Attorney and/or Director to go into executive session to discuss matters set forth hereinafter which are permissible for discussion in executive session; and

WHEREAS, notice of this regularly scheduled Board meeting, including date, time, and place, has been posted, and the County Clerk and two (2) newspapers as designated by the Board have been noticed, per the schedule adopted by the Board at its regular meeting of December 18, 2023.

NOW THEREFORE, BE IT RESOLVED that the Monmouth County Board of Recreation Commissioners does hereby recess into Executive Session for discussion of Potential Property Acquisitions or Sales – N.J.S.A. 10:4-12-(b)(5) for:

- Discussion - Additions to Turkey Swamp Park
- Additions to Manasquan River Greenway
- Additions to Hominy Hill Golf Course

Seconded by Commissioner Foster, and adopted on roll call by the following vote:

In the affirmative:	Chairman Mandeville, Vice Chairman Fiore, Commissioners Harmon, Hennessy, Horsnall, Butch, Adcock, Davidson, and Foster
In the negative:	None
Absent:	None

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the regular meeting of the Board on MONDAY EVENING, MARCH 25, 2024.



ANDREW J. SPEARS, Director

R-24-3-25=142

The following resolution was offered for adoption by Commissioner Foster:

RESOLUTION

R-24-3-25=143

WHEREAS, the Monmouth County Board of Recreation Commissioners deems it necessary and advisable to acquire and preserve certain lands for County Open Space Conservation and Park Purposes, located in the TOWNSHIP OF COLTS NECK, being more particularly described as BLOCK 44, LOT 12.02, and more commonly known as PROPERTY OWNED BY 73 MERCER MANAGEMENT, LLC, an improved parcel, containing ± 52.2 ACRES, as ADDITIONS TO HOMINY HILL GOLF COURSE, through negotiations or other legal means, for county open space preservation, natural resources conservation and public park and recreation purposes, in the Amount of \$1,730,000.00, subject to satisfactory title, environmental review, and adjustments for acreage, taxes and other closing costs; and

WHEREAS, funds for the acquisition of the above named parcel has been provided by the Monmouth County Open Space, Recreation, Floodplain Protection, and Farmland and Historic Preservation Trust Fund, Account #T-12-56-850-115-667, Sub-Account #00020.

NOW, THEREFORE, BE IT RESOLVED, that the MONMOUTH COUNTY BOARD OF RECREATION COMMISSIONERS does hereby RECOMMEND to the MONMOUTH COUNTY BOARD OF COUNTY COMMISSIONERS that the BOARD OF COUNTY COMMISSIONERS AUTHORIZE the ACQUISITION OF PROPERTY OWNED BY 73 MERCER MANAGEMENT, LLC, being more particularly described as BLOCK 44, LOT 12.02, COLTS NECK TOWNSHIP, an improved parcel, containing ± 52.2 ACRES, as ADDITIONS TO HOMINY HILL GOLF COURSE, through negotiations or other legal means, for county open space preservation, natural resources conservation and public park and recreation purposes, in the Amount of \$1,730,000.00, subject to satisfactory title, environmental review, and adjustments for acreage, taxes and other closing costs; and

BE IT FURTHER RESOLVED that the Chairman of the Board and the Director are hereby authorized to take any and all action as may be required to acquire said property for the benefit of the citizens of Monmouth County; and

BE IT FURTHER RESOLVED that a copy of this resolution be sent to the Clerk of the Monmouth County Board of County Commissioners, the County Administrator, and County Counsel.

Seconded by Commissioner Davidson, and adopted on roll call by the following vote:

In the affirmative:	Chairman Mandeville, Vice Chairman Fiore, Commissioners Harmon, Hennessy, Horsnall, Butch, Adcock, Davidson, and Foster
In the negative:	None
Absent:	None

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the regular meeting of the Board on MONDAY EVENING, MARCH 25, 2024.



ANDREW J. SPEARS, Director

R-24-3-25=143

The following resolution was offered for adoption by Commissioner Davidson:

RESOLUTION

R-24-3-25=144

WHEREAS, the Monmouth County Board of Recreation Commissioners deems it necessary and advisable to acquire and preserve certain lands for County Open Space Conservation and Park Purposes, located in NEPTUNE CITY, being more particularly described as BLOCK 32, LOTS 20 & 22, and more commonly known as PROPERTY OWNED BY DEFOE, an improved parcel, containing ±.9256 ACRES, as ADDITIONS TO SHARK RIVER PARK, through negotiations or other legal means, for county open space preservation, natural resources conservation and public park and recreation purposes, in the Amount of \$2,157,500.00, subject to satisfactory title, environmental review, and adjustments for acreage, taxes and other closing costs; and

WHEREAS, funds for the acquisition of the above named parcel has been provided by the Monmouth County Open Space, Recreation, Floodplain Protection, and Farmland and Historic Preservation Trust Fund, Account #T-12-56-850-115-667, Sub-Account #00026.

NOW, THEREFORE, BE IT RESOLVED, that the MONMOUTH COUNTY BOARD OF RECREATION COMMISSIONERS does hereby RECOMMEND to the MONMOUTH COUNTY BOARD OF COUNTY COMMISSIONERS that the BOARD OF COUNTY COMMISSIONERS AUTHORIZE the ACQUISITION OF PROPERTY OWNED BY DEFOE, being more particularly described as BLOCK 32, LOTS 20 & 22, NEPTUNE CITY, an improved parcel, containing ±.9256 ACRES, as ADDITIONS TO SHARK RIVER PARK, through negotiations or other legal means, for county open space preservation, natural resources conservation and public park and recreation purposes, in the Amount of \$2,157,500.00, subject to satisfactory title, environmental review, and adjustments for acreage, taxes and other closing costs; and

BE IT FURTHER RESOLVED that the Chairman of the Board and the Director are hereby authorized to take any and all action as may be required to acquire said property for the benefit of the citizens of Monmouth County; and

BE IT FURTHER RESOLVED that a copy of this resolution be sent to the Clerk of the Monmouth County Board of County Commissioners, the County Administrator, and County Counsel.

Seconded by Commissioner Horsnall, and adopted on roll call by the following vote:

In the affirmative:	Chairman Mandeville, Vice Chairman Fiore, Commissioners Harmon, Hennessy, Horsnall, Butch, Adcock, Davidson, and Foster
In the negative:	None
Absent:	None

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the regular meeting of the Board on MONDAY EVENING, MARCH 25, 2024.



ANDREW J. SPEARS, Director

R-24-3-25=144