

# AGENDA

Tentative: 03/18/26

**MONMOUTH COUNTY BOARD OF RECREATION COMMISSIONERS' REGULAR MEETING  
MONDAY EVENING, MARCH 23, 2026, AT 7:00 PM  
THOMPSON PARK VISITOR CENTER,  
"BEECH ROOM", 1<sup>ST</sup> FLOOR, 805 NEWMAN SPRINGS RD, LINCROFT, NJ**

- A. Roll Call
- B. Statement of Adequate Public Notice
  - Pledge of Allegiance followed by a moment of silence*
- C. Approval of MINUTES—REGULAR MEETING: MARCH 9, 2026  
(Excused: Vice Chairman Mandeville and Commissioner Davidson)
- D. Approval of MINUTES - EXECUTIVE SESSION – LAND ACQUISITION MATTERS:  
MARCH 9, 2026 (Excused: Vice Chairman Mandeville, and Commissioner Davidson)
- E. Approval of 2025 VOUCHER LIST
- F. Approval of 2026 VOUCHER LIST
- G. BOARD CORRESPONDENCE RECEIVED:
- H. Motion to OPEN the HEARING OF THE PUBLIC.  
*(Presentations are limited to three (3) minutes per person.)*
- I. Motion to CLOSE the HEARING OF THE PUBLIC.
- J. DIRECTOR'S REPORT:
  - 1. BUDGET REPORTS
  - 2. REVENUE REPORT—MONTH OF FEBRUARY
  - 3. ATTENDANCE REPORT—MONTH OF FEBRUARY
  - 4. MCPS WEBSITE TRAFFIC REPORT — FEBRUARY COMPARISON BY YEARS  
2021 – 2026
- K. COUNTY COMMISSIONER'S REPORT:
- L. CAPITAL PROJECT REVIEW – Andrew J. Spears, Director
- M. ITEMS FOR BOARD REVIEW:

1. Board Action Item #1 – Recommend Authorizing Change Order #1, in the amount of \$5,932.37 to close out the 2025 Contract, to Russell Reid Waste Hauling and Disposal Service Co., Inc., dba Mr. John, Keasbey, NJ, for Furnishing of Septic Tank Pumping and Disposal Services (Bid #0016-24), Item: 2025 Service Contract (Period of Contract 01/01/25 through 12/31/25), as originally awarded by Resolution #R-23-12-18=499 (2024), and Extended by Resolution #R-24-9-23=349 (2025), and Extended for an Additional One (1) Year Period (2026) as per Resolution #R-25-10-6=317, in the Contract Amount of \$30,000.00, for a new Total Change Order #1 Contract Amount of \$35,932.37.
2. Board Action Item #2 – Recommend Authorizing Change Order #1, in the amount of \$18,000.00 to close out the 2025 Contract, to Russell Reid Waste Hauling and Disposal Service Co., Inc., dba Mr. John, Keasbey, NJ, for Furnishing, Delivery, and Servicing of Portable Toilet Rental Services (Bid #0013-24), Item: Proposal #1, \$120,000.00; Proposal #2, \$35,000.00 (Period of Contract 01/01/25 through 12/31/25), as originally awarded by Resolution #R-24-1-22=49 (2024), Amended by Resolution #R-24-6-17=247, Extended by Resolution #R-24-9-23=348 (2025), and Extended for an Additional One (1) Year Period (2026) as per Resolution #R-25-10-6=309 in the Contract Amount of \$155,000.00, for a new Total Change Order #1 Contract Amount of \$173,000.00.
3. Board Action Item #3 – Recommending authorization of payment of tenant relocation assistance services – moving expenses, Block 1043, Lots 85, 85Q & 85.01, Middletown Township, Owner/Seller: EETTSA, LLC, Tenants: Carl Jonas Forssell/Ecologic Landscaping, LLC, and Family, Project: Additions to Huber Woods Park in an amount not to exceed \$62,900.00. **(see Memo)**
4. Board Action Item #4 – Recommend Authorizing Contract Amendment #2, in the Amount of \$2,750.00 for one area of concern requiring additional Site Investigation, to Kenny Environmental Services, LLC, Marlton, NJ, for Providing a Professional Preliminary Assessment/Site Investigation (PA/SI) of Block 119, Lots 17Q, 18Q, and 19Q, Marlboro Township, Vacant Property, Owned by: Glengeran Farm LP, ±19.75 Acres, Project: Additions to Freneau Woods Park, Interest: Fee Simple (Ref. #25-38 & P-81-2025), as originally awarded by Resolution #R-25-10-6=332, in the Contract Amount Not To Exceed \$930.00, and as modified by Contract Amendment #1 awarded by Resolution #R-26-2-9=45 in the Total Contract Amendment #1 Amount of \$16,290.00, for a new Total Amended Contract Amount of \$19,040.00, as modified by Contract Amendment #2, and further Authorizing the Director to send notice of Contract Amendment to County of Monmouth Public Notices, as required by law, within twenty (20) days of its passage. **(see Memo)**
5. Board Action Item #5 – Recommend Authorizing Contract Amendment #2, in the Amount of \$9,375.00 for one area of concern requiring additional Site Investigation, to Kenny Environmental Services, LLC, Marlton, NJ, for Providing Professional Preliminary Assessment/Site Investigation (PA/SI) of Block 50, Lot 34, Howell Township, Improved Property, Owned by: Desantctis, Carmine & Mautuori, Mary, ±1.41 Acres, Project: Additions to Manasquan River Greenway, Interest: Fee Simple (Ref. #25-46 & P-89-2025), as originally awarded by Resolution #R-25-12-1=387, in the Contract Amount Not To Exceed \$2,970.00, and as modified by Contract Amendment #1 awarded by Resolution #R-26-1-12=25 in the Total Contract

Amendment #1 Amount of \$15,595.00, for a new Total Amended Contract Amount of \$24,970.00, as modified by Contract Amendment #2, and further Authorizing the Director to send notice of Contract Amendment to County of Monmouth Public Notices, as required by law, within twenty (20) days of its passage. (see Memo)

**RESOLUTION OF CONSENT:**

At \_\_\_\_\_ PM, the following **Resolution of Consent** was offered for adoption by \_\_\_\_\_:

WHEREAS, the Monmouth County Board of Recreation Commissioners has received the Agenda for the Board Meeting in advance of the meeting; and

WHEREAS, the Board has had an opportunity to review and consider Agenda Items # \_\_\_\_\_ through # \_\_\_\_\_ for Board Action; and

WHEREAS, the Board is satisfied that the above items as presented to the Board are in order and complete.

NOW, THEREFORE, BE IT RESOLVED that the Monmouth County Board of Recreation Commissioners does hereby approve by consent, Agenda Items # \_\_\_\_\_ through # \_\_\_\_\_.

Resolution of Consent seconded by: \_\_\_\_\_.

**ITEMS FOR BOARD ACTION:**

1. Resolution **Authorizing CHANGE ORDER #1**, in the amount of **\$5,932.37** to close out the 2025 Contract, to **RUSSELL REID WASTE HAULING AND DISPOSAL SERVICE CO., INC., dba MR. JOHN**, Keasbey, NJ, for **FURNISHING OF SEPTIC TANK PUMPING AND DISPOSAL SERVICES (Bid #0016-24)**, ITEM: 2025 Service Contract (Period of Contract 01/01/25 through 12/31/25), as originally awarded by Resolution #R-23-12-18=499 (2024), and Extended by Resolution #R-24-9-23=349 (2025), and Extended for an Additional One (1) Year Period (2026) as per Resolution #R-25-10-6=317, in the Contract Amount of **\$30,000.00**, for a NEW TOTAL CHANGE ORDER #1 CONTRACT AMOUNT OF **\$35,932.37**.
2. Resolution **Authorizing CHANGE ORDER #1**, in the amount of **\$18,000.00** to close out the 2025 Contract, to **RUSSELL REID WASTE HAULING AND DISPOSAL SERVICE CO., INC., dba MR. JOHN**, Keasbey, NJ, for **FURNISHING, DELIVERY, AND SERVICING OF PORTABLE TOILET RENTAL SERVICES (Bid #0013-24)**, ITEM: Proposal #1, \$120,000.00; Proposal #2, \$35,000.00 (Period of Contract 01/01/25 through 12/31/25), as originally awarded by Resolution #R-24-1-22=49 (2024), Amended by Resolution #R-24-6-17=247, Extended by Resolution #R-24-9-23=348 (2025), and Extended for an Additional One (1) Year Period (2026) as per Resolution #R-25-10-6=309 in the Contract Amount of **\$155,000.00**, for a new Total Change Order #1 Contract Amount of **\$173,000.00**.
3. Resolution **AUTHORIZING PAYMENT OF TENANT RELOCATION ASSISTANCE SERVICES—MOVING EXPENSES, BLOCK 1043, LOTS 85, 85Q & 85.01**,

**MIDDLETOWN TOWNSHIP, OWNER/SELLER: EETSA, LLC, TENANTS: CARL JONAS FORSELL/ECOLOGIC LANDSCAPING, LLC, AND FAMILY, PROJECT: ADDITIONS TO HUBER WOODS PARK in an amount not to exceed \$62,900.00.**

4. Resolution **Authorizing CONTRACT AMENDMENT #2**, in the Amount of **\$2,750.00** for one area of concern requiring additional Site Investigation, to **KENNY ENVIRONMENTAL SERVICES, LLC**, Marlton, NJ, for **PROVIDING A PROFESSIONAL PRELIMINARY ASSESSMENT/SITE INVESTIGATION (PA/SI) OF BLOCK 119, LOTS 17Q, 18Q, AND 19Q, MARLBORO TOWNSHIP, VACANT PROPERTY, OWNED BY: GLENGERAN FARM LP, ±19.75 ACRES, PROJECT: ADDITIONS TO FRENEAU WOODS PARK, INTEREST: FEE SIMPLE (Ref. #25-38 & P-81-2025)**, as originally awarded by Resolution #R-25-10-6=332, in the Contract Amount Not To Exceed \$930.00, and as modified by Contract Amendment #1 awarded by Resolution #R-26-2-9=45 in the Total Contract Amendment #1 Amount of **\$16,290.00**, for a **NEW TOTAL AMENDED CONTRACT AMOUNT OF \$19,040.00**, AS MODIFIED BY CONTRACT AMENDMENT #2, and further **AUTHORIZING THE DIRECTOR to SEND NOTICE of Contract Amendment to County of Monmouth Public Notices**, as required by law, within twenty (20) days of its passage.
5. Resolution **Authorizing CONTRACT AMENDMENT #2**, in the Amount of **\$9,375.00** for one area of concern requiring additional Site Investigation, to **KENNY ENVIRONMENTAL SERVICES, LLC**, Marlton, NJ, for **PROVIDING PROFESSIONAL PRELIMINARY ASSESSMENT/SITE INVESTIGATION (PA/SI) OF BLOCK 50, LOT 34, HOWELL TOWNSHIP, IMPROVED PROPERTY, OWNED BY: DESANCTIS, CARMINE & MAUTUORI, MARY, ±1.41 ACRES, PROJECT: ADDITIONS TO MANASQUAN RIVER GREENWAY, INTEREST: FEE SIMPLE (Ref. #25-46 & P-89-2025)**, as originally awarded by Resolution #R-25-12-1=387, in the Contract Amount Not To Exceed \$2,970.00, and as modified by Contract Amendment #1 awarded by Resolution #R-26-1-12=25 in the Total Contract Amendment #1 Amount of **\$15,595.00**, for a **NEW TOTAL AMENDED CONTRACT AMOUNT OF \$24,970.00**, AS MODIFIED BY CONTRACT AMENDMENT #2, and further **AUTHORIZING THE DIRECTOR to SEND NOTICE of Contract Amendment to County of Monmouth Public Notices**, as required by law, within twenty (20) days of its passage.

**MOTION AUTHORIZING ADVERTISING OF THE FOLLOWING BIDS:**

**MOTION AUTHORIZING SOLICITING OF THE FOLLOWING PROFESSIONAL/SPECIALIZED SERVICES:**

**DATES TO REMEMBER:**

1. **SATURDAY, MARCH 21, 2026 – 9:00 AM. Friends of the Parks Annual Meeting Breakfast.** Hominy Hill Golf Course Clubhouse, 92 Mercer Road, Colts Neck, NJ.
2. **MONDAY EVENING, MARCH 23, 2026 – 7:00 PM. Regular Board Meeting.** Thompson Park Visitor Center, “Beech Room”, 1<sup>st</sup> Floor, 805 Newman Springs Road, Lincroft, NJ.
3. **THURSDAY EVENING, MARCH 26, 2026 – 6:00 - 8:00 PM. Ranger Graduation.** Hominy Hill Golf Course Clubhouse, 92 Mercer Road, Colts Neck, NJ.

4. **MONDAY EVENING, APRIL 13, 2026 – 7:00 PM. Regular Board Meeting.** Thompson Park Visitor Center, “Beech Room”, 1<sup>st</sup> Floor, 805 Newman Springs Road, Lincroft, NJ.
5. **SATURDAY, APRIL 18, 2026 – 11:00 AM.** **The Matawan Historical Society with assistance from the Monmouth County Park System, Minisink Marker Presentation, Marker Unveiling Ceremony.** Freneau Woods Park Visitor Center, 360 Monastery Lane, Aberdeen Twp., NJ.
6. **MONDAY EVENING, APRIL 27, 2026 – 7:00 PM. Regular Board Meeting.** Thompson Park Visitor Center, “Beech Room”, 1<sup>st</sup> Floor, 805 Newman Springs Road, Lincroft, NJ.

**ITEMS FOR THE GOOD OF THE ORDER:**

Motion to ADJOURN the Regular Meeting of the Monmouth County Board of Recreation Commissioners.