

**MINUTES OF THE MONDAY EVENING, MARCH 22, 2021 REGULAR MEETING OF THE
MONMOUTH COUNTY BOARD OF RECREATION COMMISSIONERS HELD BY
TELECONFERENCE FROM THOMPSON PARK VISITOR CENTER,
“BEECH ROOM”1ST FLOOR, 805 NEWMAN SPRINGS RD, LINCROFT, NJ**

The meeting was called to order by Chairman Mandeville at 7:05 PM.

The following were Present on roll call
via teleconference:

Commissioners:
David W. Horsnall
Mark E. Zelina
Patricia M. Butch

Ross F. Licitra, County Commissioner/MCPS Liaison

The following were Absent on roll call:

Commissioners:
Thomas W. Adcock (Excused)
Anthony Fiore (Excused)

Also Present in the “Beech Room”:

Chairman Mandeville
Vice Chairman Harmon
Commissioner Thomas E. Hennessy, Jr.
James J. Truncer, Secretary-Director
Andrew J. Spears, Assistant Director

The following were present on roll call via
teleconference:

Kira S. Dabby, Esquire
Michael E. Janoski, Co. Park Supt./Golf Operations
Thomas E. Fobes, Supt. of Co. Parks/Park Operations
Patti Conroy, Superintendent of Recreation
Karen Livingstone, Public Information/Volunteers
Andrew R. Coeyman, Supv./Land Preservation Services

Chairman Mandeville read the following Statement of Adequate Public Notice:

“Statement of Adequate Public Notice of Meeting in compliance with the ‘Open Public Meetings Act’, Laws of the State of NJ, Chapter 231, P.L. 1975. Notice of meeting has been posted, and the Asbury Park Press and other newspapers circulated in Monmouth County, and the County Clerk have been noticed, including date, time and place, as adopted by the Monmouth County Board of Recreation Commissioners at their regular meeting of November 18, 2019, as required by law.” “Both adequate and electronic notice of the meeting has been provided, specifying the time, place, and manner in which such notice was provided.”

Chairman Mandeville led the Board in the Pledge of Allegiance and asked for the observance of a moment of silence.

On a motion made by Commissioner Zelina, seconded by Commissioner Hennessy the **MINUTES** of the **REGULAR MEETING** of the Monmouth County Board of Recreation Commissioners held on **MONDAY EVENING, MARCH 8, 2021**, were upon being put to a vote, unanimously approved as recorded. (approved as recorded by Chairman Mandeville, Vice Chairman Harmon, Commissioners Hennessy, Horsnall, Zelina, Butch)

On a motion made by Vice Chairman Harmon, seconded by Commissioner Hennessy, the **2020 VOUCHER LIST**, as distributed to the Board for approval, was upon being put to a vote, unanimously approved as recorded.

On a motion made by Vice Chairman Harmon, seconded by Commissioner Hennessy, the **2021 VOUCHER LIST**, as distributed to the Board for approval, was upon being put to a vote, unanimously approved as recorded.

James J. Truncer, Secretary-Director, indicated to the Board that there was no **CORRESPONDENCE RECEIVED** for the Board.

On a motion made by Vice Chairman Harmon, seconded by Commissioner Zelina, the meeting was **OPENED** to the **HEARING OF THE PUBLIC** at 7:11 PM. Upon being put to a vote, the motion was unanimously carried.

There being no one present to be heard, it was moved by Vice Chairman Harmon, seconded by Commissioner Hennessy, that the portion of the meeting **OPEN** to the **HEARING OF THE PUBLIC** be **CLOSED**, at 7:12 PM.

SECRETARY-DIRECTOR'S REPORT:

James J. Truncer, Secretary-Director, reviewed with the Board the following **REPORTS:**

1. BUDGET REPORTS

On a motion made by Commissioner Hennessy, seconded by Commissioner Zelina, the **BUDGET REPORTS** were upon being put to a vote, unanimously accepted as reported. (Budget Reports in Minute Book)

2. REVENUE REPORT—MONTH OF FEBRUARY

On a motion made by Commissioner Hennessy, seconded by Commissioner Zelina, the **REVENUE REPORT** for the **MONTH OF FEBRUARY** was upon being put to a vote, unanimously accepted as reported. (Revenue Report in Minute Book)

3. ATTENDANCE REPORT—MONTH OF FEBRUARY

On a motion made by Commissioner Hennessy, seconded by Commissioner Zelina, the **ATTENDANCE REPORT** for the **MONTH OF FEBRUARY** as distributed to the Board for approval, was upon being put to a vote, unanimously accepted as reported. (Attendance Report in Minute Book)

4. **HUMAN RESOURCES TRAINING & SAFETY MONTHLY REPORT — FEBRUARY 2021 (Dated: 3/16/2021)**

On a motion made by Commissioner Hennessy, seconded by Commissioner Zelina, the **HUMAN RESOURCES TRAINING & SAFETY MONTHLY REPORT FOR FEBRUARY 2021 (Dated: 3/16/2021)** was upon being put to a vote, unanimously accepted as reported. (Human Resources Training & Safety Monthly Report in Minute Book)

5. **MCPS TRAINING REQUESTS AS OF MARCH 15, 2021**

On a motion made by Commissioner Hennessy, seconded by Commissioner Zelina, the **MCPS TRAINING REQUESTS AS OF MARCH 15, 2021** was upon being put to a vote, unanimously authorized. (MCPS Training Requests in Minute Book)

6. **MCPS WEBSITE TRAFFIC REPORT—FEBRUARY COMPARISON BY YEARS 2016 - 2021**

On a motion made by Commissioner Hennessy, seconded by Commissioner Zelina, the **MCPS WEBSITE TRAFFIC REPORT - FEBRUARY COMPARISON BY YEARS 2016 - 2021** was upon being put to a vote, unanimously accepted as reported. (MCPS Website Traffic Report in Minute Book)

COUNTY COMMISSIONER’S REPORT:

County Commissioner Ross Licitra noted he did not have anything to report.

PRESENTATION ITEMS FOR BOARD REVIEW:

- Thomas E. Fobes, Superintendent of Co. Parks/Park Operations, presented to the Board the 2020 Annual Park Operations Report

Chairman Mandeville thanked Mr. Fobes for an informative report.

James J. Truncer, Secretary-Director, reviewed the following **ITEMS WITH THE BOARD:**

1. Board Action Item #1 – Recommending acceptance of the written proposal of Mungeam Golf Design, Inc., Douglas, MA, as received on March 5, 2021, proposal dated March 2, 2021, for Providing Professional Golf Course Architectural Services at Various Golf Course Locations – March 1, 2021 through February 28, 2022 (Ref. #21-05 & PS #16-21), in the Estimated Total Contract Amount of \$10,000.00, as a non-fair and open contract, pursuant to the provisions of N.J.S.A. 19:44A-20.4 or 20.5 as appropriate, and further Authorizing the Secretary-Director to send notice of contract award to The Star Ledger, a newspaper circulated in the County of Monmouth, as required by law, within twenty (20) days of its passage.

2. Board Action Item #2 – Recommending acceptance of the written proposal of Pierce Engineering, Allenwood, NJ, as received on March 5, 2021, proposal dated March 1, 2021, for Providing Professional Architectural/Engineering & Testing Services at Various Park Locations – March 1, 2021 through February 28, 2022 (Ref. #21-06 & PS #17-21), in the Estimated Total Contract Amount of \$20,000.00, as a non-fair and open contract, pursuant to the provisions of N.J.S.A. 19:44A-20.4 or 20.5 as appropriate, and further Authorizing the Secretary-Director to send notice of contract award to The Star Ledger, a newspaper circulated in the County of Monmouth, as required by law, within twenty (20) days of its passage.

Co. Commissioner/Liaison Ross Licitra inquired as to Items #1 and #2 and asked if prices were solicited for the professional services.

The Secretary-Director noted that the proposals were for ongoing projects.

Kira Dabby, Esq., noted that the proposals were non-fair and open and that additional proposals were not solicited.

3. Board Action Item #3 – Recommending the acceptance of the written proposal of BANC3 Engineering, Inc., Princeton, NJ, as received on March 10, 2021, proposal dated March 9, 2021, for Providing Professional Surveying Services for a Partial Park Boundary Line of Block 779, Lot 19.01, Middletown Township, New Jersey, Owned by County of Monmouth, Hartshorne Woods Park (Ref. #21-03 & PS #18-21), in an Amount Not To Exceed \$7,370.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 or 20.5 as appropriate.
4. Board Action Item #4 – Recommending the Entering Into a Lease Agreement between the County of Monmouth and the Township of Colts Neck for the Use and Maintenance of a Police Radio Antenna on a portion of Dorbrook Recreation Area, also known as Block 48, Lot 34, for a period of five (5) years beginning January 1, 2021 and ending December 31, 2025.
5. Board Action Item #5 – Recommending the Entering Into a Lease Agreement between the County of Monmouth and the Township of Middletown for the Use and Maintenance of a Police Radio Antenna on a portion of Tatum Park, also known as Block 796, Lot 8, for a period of five (5) years beginning January 1, 2021 and ending December 31, 2025.
6. Board Action Item #6 – Recommending the acceptance of the written proposal of Paulus, Sokolowski and Sartor Engineering, PC, Warren, NJ, as received on March 4, 2021, proposal dated March 3, 2021, for Providing Professional Architectural Services in the Preparation of Plans and Specifications for a Roof Replacement at Seven Presidents Oceanfront Park, Long Branch, NJ, (Bldg. #1201), (Ref. #20-38 & PS #15-21), in an Amount Not To Exceed \$23,960.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 or 20.5 as appropriate.

7. Board Action Item #7 – Recommending award of contract to the lowest responsible bidder, as per bid proposal to KLBL, Inc., dba Vic Gerard Golf Cars, Farmingdale, NJ, for Furnishing, Delivery and Replacing of Golf Cart Batteries (Bid #0015-21), Items: #1-4, for the Period of March 22, 2021 through December 31, 2021; in the Estimated Total Contract Amount of \$60,000.00.
8. Board Action Item #8 – Authorizing Change Order #1, in the amount of \$10,415.00 due to unforeseen roof decking replacement and entry portico electrical modifications, to Pravco, Inc., Rahway, NJ, for Roof Replacement at Fort Monmouth Recreation Center (Building #3801), Tinton Falls, New Jersey (Bid #0045-20), Items: Total Base Bid Price, Items 1 & 2, as originally awarded by Resolution #R-20-3-9=140 in the Contract Amount of \$202,820.00, for a new Total Change Order #1 Contract Amount of \$213,235.00.
9. Andrew J. Spears, Assistant Director, reviewed with the Board the Status of Park Improvement Projects as of March 16, 2021.

Andrew Spears reported on the recent meeting with Claypit Creek area neighbors who seemed pleased with the project and expressed an interest in future plantings.

At 7:53 PM, the following **RESOLUTION OF CONSENT** was offered for adoption by Commissioner Butch, to approve Agenda Items #1 through #8.

WHEREAS, the Monmouth County Board of Recreation Commissioners has received the Tentative Agenda for the Board’s Regular Meeting of March 22, 2021, in advance of the meeting; and

WHEREAS, the Board has had an opportunity to review and consider Agenda Items #1 through #8 for Board Action; and

WHEREAS, the Board is satisfied that the above items as presented to the Board are in order and complete.

NOW, THEREFORE, BE IT RESOLVED that the Monmouth County Board of Recreation Commissioners does hereby approve by consent, Agenda Items #1 through #8.

Seconded by Commissioner Hennessy, and adopted on roll call by the following vote:

In the Affirmative:	Chairman Mandeville, Vice Chairman Harmon, Commissioners Hennessy, Horsnall, Zelina and Butch
In the Negative:	None
Absent:	Commissioners Adcock and Fiore

ITEMS ACTED ON BY THE BOARD OF RECREATION COMMISSIONERS:

- R-21-3-22=107 Resolution offered for adoption by Commissioner Butch, seconded by Commissioner Hennessy, ACCEPTING the WRITTEN PROPOSAL of MUNGEAM GOLF DESIGN, INC., Douglas, MA, as received on March 5, 2021, proposal dated March 2, 2021, for PROVIDING PROFESSIONAL GOLF COURSE ARCHITECTURAL SERVICES AT VARIOUS GOLF COURSE LOCATIONS – MARCH 1, 2021 THROUGH FEBRUARY 28, 2022 (Ref. #21-05 & PS #16-21), in the Estimated Total Contract Amount of \$10,000.00, as a non-fair and open contract, pursuant to the provisions of N.J.S.A. 19:44A-20.4 or 20.5 as appropriate, and further AUTHORIZING the SECRETARY-DIRECTOR to SEND NOTICE of contract award to The Star Ledger, a newspaper circulated in the County of Monmouth, as required by law, within twenty (20) days of its passage. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)
- R-21-3-22=108 Resolution offered for adoption by Commissioner Butch, seconded by Commissioner Hennessy, ACCEPTING the WRITTEN PROPOSAL of PIERCE ENGINEERING, Allenwood, NJ, as received on March 5, 2021, proposal dated March 1, 2021, for PROVIDING PROFESSIONAL ARCHITECTURAL/ENGINEERING & TESTING SERVICES AT VARIOUS PARK LOCATIONS – MARCH 1, 2021 THROUGH FEBRUARY 28, 2022 (Ref. #21-06 & PS #17-21), in the Estimated Total Contract Amount of \$20,000.00, as a non-fair and open contract, pursuant to the provisions of N.J.S.A. 19:44A-20.4 or 20.5 as appropriate, and further AUTHORIZING the SECRETARY-DIRECTOR to SEND NOTICE of contract award to The Star Ledger, a newspaper circulated in the County of Monmouth, as required by law, within twenty (20) days of its passage. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)
- R-21-3-22=109 Resolution offered for adoption by Commissioner Butch, seconded by Commissioner Hennessy, ACCEPTING the WRITTEN PROPOSAL of BANC3 ENGINEERING, INC., Princeton, NJ, as received on March 10, 2021, proposal dated March 9, 2021, for PROVIDING PROFESSIONAL SURVEYING SERVICES FOR A PARTIAL PARK BOUNDARY LINE OF BLOCK 779, LOT 19.01, MIDDLETOWN TOWNSHIP, NEW JERSEY, OWNED BY COUNTY OF MONMOUTH, HARTSHORNE WOODS PARK (Ref. #21-03 & PS #18-21), in an Amount Not To Exceed \$7,370.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 or 20.5 as appropriate. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)

- R-21-3-22=110 Resolution offered for adoption by Commissioner Butch, seconded by Commissioner Hennessy, RECOMMENDING to the MONMOUTH COUNTY BOARD OF COUNTY COMMISSIONERS the ENTERING INTO a LEASE AGREEMENT between the COUNTY OF MONMOUTH and the TOWNSHIP OF COLTS NECK for the USE AND MAINTENANCE of a POLICE RADIO ANTENNA on a PORTION OF DORBROOK RECREATION AREA, also known as BLOCK 48, LOT 34, for a period of FIVE (5) YEARS beginning JANUARY 1, 2021 and ending DECEMBER 31, 2025. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)
- R-21-3-22=111 Resolution offered for adoption by Commissioner Butch, seconded by Commissioner Hennessy, RECOMMENDING to the MONMOUTH COUNTY BOARD OF COUNTY COMMISSIONERS the ENTERING INTO a LEASE AGREEMENT between the COUNTY OF MONMOUTH and the TOWNSHIP OF MIDDLETOWN for the USE AND MAINTENANCE of a POLICE RADIO ANTENNA on a PORTION OF TATUM PARK, also known as BLOCK 796, LOT 8, for a for a period of FIVE (5) YEARS beginning JANUARY 1, 2021 and ending DECEMBER 31, 2025. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)
- R-21-3-22=112 Resolution offered for adoption by Commissioner Butch, seconded by Commissioner Hennessy, ACCEPTING the WRITTEN PROPOSAL of PAULUS, SOKOLOWSKI AND SARTOR ENGINEERING, PC, Warren, NJ, as received on March 4, 2021, proposal dated March 3, 2021, for PROVIDING PROFESSIONAL ARCHITECTURAL SERVICES IN THE PREPARATION OF PLANS AND SPECIFICATIONS FOR A ROOF REPLACEMENT AT SEVEN PRESIDENTS OCEANFRONT PARK, LONG BRANCH, NJ, (BLDG. #1201), (Ref. #20-38 & PS #15-21), in an Amount Not To Exceed \$23,960.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 or 20.5 as appropriate. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)
- R-21-3-22=113 Resolution offered for adoption by Commissioner Butch, seconded by Commissioner Hennessy, AWARDED CONTRACT to KLBL, INC., dba VIC GERARD GOLF CARS, Farmingdale, NJ, for FURNISHING, DELIVERY AND REPLACING OF GOLF CART BATTERIES (Bid #0015-21), ITEMS: #1-4, for the Period of March 22, 2021 through December 31, 2021; in the Estimated Total Contract Amount of \$60,000.00. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)

R-21-3-22=114 Resolution offered for adoption by Commissioner Butch, seconded by Commissioner Hennessy, Authorizing CHANGE ORDER #1, in the amount of \$10,415.00 due to unforeseen roof decking replacement and entry portico electrical modifications, to PRAVCO, INC., Rahway, NJ, for ROOF REPLACEMENT AT FORT MONMOUTH RECREATION CENTER (BUILDING #3801), TINTON FALLS, NEW JERSEY (Bid #0045-20), ITEMS: Total Base Bid Price, Items 1 & 2, as originally awarded by Resolution #R-20-3-9=140 in the Contract Amount of \$202,820.00, for a NEW TOTAL CHANGE ORDER #1 CONTRACT AMOUNT OF \$213,235.00. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)

On a motion made by Vice Chairman Harmon, seconded by Commissioner Butch, the Board **AUTHORIZED** the **SECRETARY-DIRECTOR** to **ADVERTISE** for the following **BID**:

1. Construction of a Gazebo at Deep Cut Gardens

Upon being put to a vote, the motion was unanimously carried.

On a motion made by Commissioner Hennessy, seconded by Commissioner Zelina, the Board **AUTHORIZED** the **SECRETARY-DIRECTOR** to **SOLICIT PROPOSALS** for the following **PROFESSIONAL/SPECIALIZED SERVICES**:

1. Appraisal Services, Block 101, Lots 13 & 13Q, Freehold Township, ± 26.95 Acres, Improved Property Owned by DeLucia, for Additions to Turkey Swamp Park (Ref. #21-12) (*FAIR & OPEN—OVER \$17,500.00*)
2. Appraisal Services, Block 65, Lot 1, Hazlet Township, ± 26.31 Acres, Unimproved Property Owned by Granada Estates, Inc., for Bayshore Recreation Center (Ref. #21-13) (*FAIR & OPEN—OVER \$17,500.00*)
3. Engineering Services, Manalapan Brook Pond Dam Studies, Charleston Springs Golf Course, Manalapan, NJ (Ref. #21-14) (*NON-FAIR & OPEN*)
4. Arboricultural Services for Various Monmouth County Parks – 2021, for various locations (Ref. #21-15) (*FAIR & OPEN—OVER \$17,500.00*)
5. Appraisal Services, Block 20, Lot 20, Upper Freehold Township, ± 1.26 Acres, Improved Property Owned by Bernard Massabrook, for Additions to Clayton Park (Ref. #21-16) (*FAIR & OPEN—OVER \$17,500.00*)
6. Appraisal Services, Block 92, Lots 1.09, 1.10 & 1.12, Howell, ± 4.76 Acres, Unimproved Property, Owned by Tkacenko, for Additions to Metedeconk River Greenway (Ref. #21-17) (*FAIR & OPEN—OVER \$17,500.00*)

Vice Chairman Harmon inquired as to Item #3.

Andrew Spears noted the study relates to the evaluation and repairs of the Manalapan Brook dam at Charleston Springs Golf Course.

Upon being put to a vote, the motion was unanimously carried.

James J. Truncer, Secretary-Director, reviewed the following **DATES TO REMEMBER** with the Board:

1. **MONDAY EVENING, APRIL 5, 2021** – 7:00 PM. **Regular Board Meeting.** Remote teleconference.
2. **MONDAY EVENING, APRIL 19, 2021** – 7:00 PM. **Regular Board Meeting.** Remote teleconference.
3. **MONDAY EVENING, MAY 10, 2021** – 7:00 PM. **Regular Board Meeting.** Remote teleconference.
4. **MONDAY EVENING, MAY 24, 2021** – 7:00 PM. **Regular Board Meeting.** Remote teleconference.

ITEMS FOR THE GOOD OF THE ORDER:

Commissioner Butch offered the following **resolution** and moved its adoption:

Be it resolved that an **Executive Session Meeting** will be held during the Board's regularly scheduled meeting of **Monday, April 5, 2021, at 7 PM, by Teleconference**, for the purpose of discussing **Personnel Matters, Land Acquisition Matters**, being additions to county park lands, and **Attorney Client Privilege Information**; and

Be it further resolved that the Secretary-Director of the Board is authorized to post and send notice of said meeting to the County Clerk, and two (2) newspapers as designated by the Board, as required under the Open Public Meetings Act, Chapter 231, P.L. 1975.

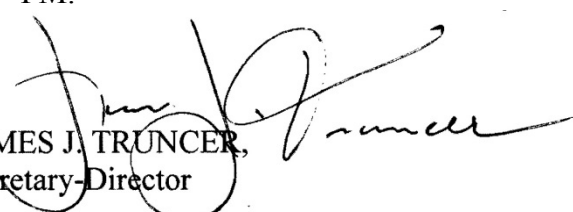
Seconded by Vice Chairman Harmon, and adopted on roll call by the following vote:

In the Affirmative:	Chairman Mandeville, Vice Chairman Harmon, Commissioners Hennessy, Horsnall, Zelina and Butch
In the Negative:	None
Absent:	Commissioners Adcock and Fiore

Commissioner Butch noted 4-H will not be holding in person meetings until April 1st.

The Secretary-Director of the Board indicated that there were no additional items to be brought before the Board.

There being no further business, on a motion made by Vice Chairman Harmon, seconded by Commissioner Horsnall, and by unanimous vote, the regular meeting of the Monmouth County Board of Recreation Commissioners held on Monday Evening, March 22, 2021, was **ADJOURNED** at 7:59 PM.


JAMES J. TRUNCER,
Secretary-Director

The following resolution was offered for adoption by Commissioner Butch:

RESOLUTION

R-21-3-22=107

WHEREAS, the Monmouth County Board of Recreation Commissioners has a need to acquire PROFESSIONAL GOLF COURSE ARCHITECTURAL SERVICES AT VARIOUS GOLF COURSE LOCATIONS – MARCH 1, 2021 THROUGH FEBRUARY 28, 2022 (Ref. #21-05 & PS #16-21), as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.4 or 20.5, as appropriate; and

WHEREAS, the anticipated term of this contract is from March 22, 2021 through February 28, 2022; and

WHEREAS, requests for proposals were received by the Purchasing Agent on or before the required submission date of March 5, 2021; and

WHEREAS, MUNGEAM GOLF DESIGN, INC., Douglas, MA, has submitted a written proposal dated March 2, 2021, indicating they will provide PROFESSIONAL GOLF COURSE ARCHITECTURAL SERVICES AT VARIOUS GOLF COURSE LOCATIONS – MARCH 1, 2021 THROUGH FEBRUARY 28, 2022 (Ref. #21-05 & PS #16-21), in the Estimated Total Contract Amount of \$10,000.00; and

WHEREAS, MUNGEAM GOLF DESIGN, INC., Douglas, MA, has completed and submitted a Business Entity Disclosure Certification which certifies that MUNGEAM GOLF DESIGN, INC., Douglas, MA, has not made any reportable contributions to a political or candidate committee of the County of Monmouth, Board of Chosen Freeholders, in the previous one year, and that the contract will prohibit MUNGEAM GOLF DESIGN, INC., Douglas, from making any reportable contributions through the term of this contract; and

WHEREAS, the Certification of the Chief Financial Officer, as to availability of funds, has been filed with the Secretary-Director of the Board, a copy of which is on file in the Purchasing Department setting forth that the funds are available in the Appropriation #080010, Board of Recreation Commissioners, in the Estimated Total Contract Amount of \$10,000.00.

NOW, THEREFORE, BE IT RESOLVED that the Board of Recreation Commissioners, of the County of Monmouth, does hereby authorize the Chairman and Secretary-Director of the Board to enter into a contract on behalf of the Monmouth County Board of Recreation Commissioners, with MUNGEAM GOLF DESIGN, INC., 195 SW Main Street, Douglas, MA 01516, as per proposal dated March 2, 2021, for PROVIDING PROFESSIONAL GOLF COURSE ARCHITECTURAL SERVICES AT VARIOUS GOLF COURSE LOCATIONS – MARCH 1, 2021 THROUGH FEBRUARY 28, 2022 (Ref. #21-05 & PS #16-21), in the Estimated Total Contract Amount of \$10,000.00; and

BE IT FURTHER RESOLVED that the Stockholders Disclosure Certification, the New Jersey Business Registration, and the Political Contribution Disclosure Form are on file in the office of the Purchasing Department; and

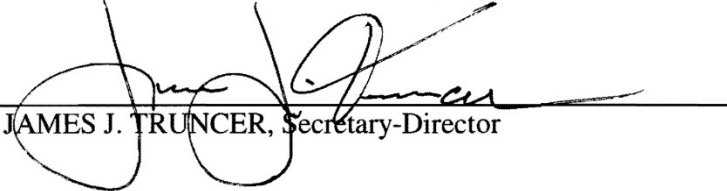
BE IT FURTHER RESOLVED that any fees for additional work over the \$10,000.00 provided for in this resolution will be authorized only upon the approval of the Board, prior to the additional services being performed; and

BE IT FURTHER RESOLVED that notice of this award shall be published in The Star Ledger a newspaper circulated in the County of Monmouth, as required by law, within twenty (20) days of its passage.

Seconded by Commissioner Hennessy, and adopted on roll call by the following vote:

In the affirmative:	Chairman Mandeville, Vice Chairman Harmon, Commissioners Hennessy, Horsnall, Zelina and Butch
In the negative:	None
Absent:	Commissioners Adcock and Fiore

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the regular meeting of the Board on MONDAY EVENING, MARCH 22, 2021.



JAMES J. TRUNCER, Secretary-Director

The following resolution was offered for adoption by Commissioner Butch:

RESOLUTION

R-21-3-22=108

WHEREAS, the Monmouth County Board of Recreation Commissioners has a need to acquire PROFESSIONAL ARCHITECTURAL/ENGINEERING & TESTING SERVICES AT VARIOUS PARK LOCATIONS – MARCH 1, 2021 THROUGH FEBRUARY 28, 2022 (Ref. #21-06 & PS #17-21), as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.4 or 20.5, as appropriate; and

WHEREAS, the anticipated term of this contract is from March 22, 2021 through February 28, 2022; and

WHEREAS, requests for proposals were received by the Purchasing Agent on or before the required submission date of March 5, 2021; and

WHEREAS, PIERCE ENGINEERING, Allenwood, NJ, has submitted a written proposal dated March 1, 2021, indicating they will provide PROFESSIONAL ARCHITECTURAL/ENGINEERING & TESTING SERVICES AT VARIOUS PARK LOCATIONS – MARCH 1, 2021 THROUGH FEBRUARY 28, 2022 (Ref. #21-06 & PS #17-21), in the Estimated Total Contract Amount of \$20,000.00; and

WHEREAS, PIERCE ENGINEERING, Allenwood, NJ, has completed and submitted a Business Entity Disclosure Certification which certifies that PIERCE ENGINEERING, Allenwood, NJ, has not made any reportable contributions to a political or candidate committee of the County of Monmouth, Board of Chosen Freeholders, in the previous one year, and that the contract will prohibit PIERCE ENGINEERING, Allenwood, NJ, from making any reportable contributions through the term of this contract; and

WHEREAS, the Certification of the Chief Financial Officer, as to availability of funds, has been filed with the Secretary-Director of the Board, a copy of which is on file in the Purchasing Department setting forth that the funds are available in the Appropriation #080010, Board of Recreation Commissioners, in the Estimated Total Contract Amount of \$20,000.00.

NOW, THEREFORE, BE IT RESOLVED that the Board of Recreation Commissioners, of the County of Monmouth, does hereby authorize the Chairman and Secretary-Director of the Board to enter into a contract on behalf of the Monmouth County Board of Recreation Commissioners, with PIERCE ENGINEERING, 2204 Ramshorn Drive, P.O. Box 312, Allenwood, NJ 08720, as per proposal dated March 1, 2021, for providing PROFESSIONAL ARCHITECTURAL/ENGINEERING & TESTING SERVICES AT VARIOUS PARK LOCATIONS – MARCH 1, 2021 THROUGH FEBRUARY 28, 2022 (Ref. #21-06 & PS #17-21), in the Estimated Total Contract Amount of \$20,000.00; and

BE IT FURTHER RESOLVED that the Stockholders Disclosure Certification, the New Jersey Business Registration, and the Political Contribution Disclosure Form are on file in the office of the Purchasing Department; and

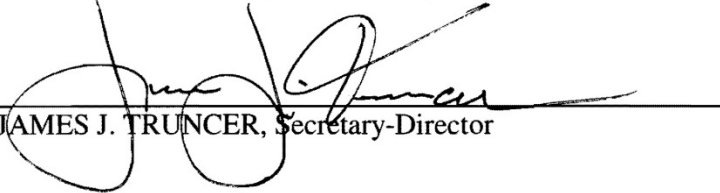
BE IT FURTHER RESOLVED that any fees for additional work over the \$20,000.00 provided for in this resolution will be authorized only upon the approval of the Board, prior to the additional services being performed; and

BE IT FURTHER RESOLVED that notice of this award shall be published in The Star Ledger, a newspaper circulated in the County of Monmouth, as required by law, within twenty (20) days of its passage.

Seconded by Commissioner Hennessy, and adopted on roll call by the following vote:

In the affirmative:	Chairman Mandeville, Vice Chairman Harmon, Commissioners Hennessy, Horsnall, Zelina and Butch
In the negative:	None
Absent:	Commissioners Adcock and Fiore

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the regular meeting of the Board on MONDAY EVENING, MARCH 22, 2021.



JAMES J. TRUNCER, Secretary-Director

The following resolution was offered for adoption by Commissioner Butch:

RESOLUTION

R-21-3-22=109

WHEREAS, the Monmouth County Board of Recreation Commissioners has a need to acquire PROFESSIONAL SURVEYING SERVICES FOR A PARTIAL PARK BOUNDARY LINE OF BLOCK 779, LOT 19.01, MIDDLETOWN TOWNSHIP, NEW JERSEY, OWNED BY COUNTY OF MONMOUTH, HARTSHORNE WOODS PARK (Ref. #21-03 & PS #18-21), as a fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.4 or 20.5, as appropriate; and

WHEREAS, the anticipated term of this contract is approximately forty-five (45) days; and

WHEREAS, requests for proposals were received by the Purchasing Agent on or before the required submission date of March 10, 2021; and

WHEREAS, BANC3 ENGINEERING, INC., Princeton, NJ, has submitted a written proposal dated March 9, 2021, indicating they will provide PROFESSIONAL SURVEYING SERVICES FOR A PARTIAL PARK BOUNDARY LINE OF BLOCK 779, LOT 19.01, MIDDLETOWN TOWNSHIP, NEW JERSEY, OWNED BY COUNTY OF MONMOUTH, HARTSHORNE WOODS PARK (Ref. #21-03 & PS #18-21), in an Amount Not to Exceed \$7,370.00; and

WHEREAS, the Certification of the Chief Financial Officer, as to availability of funds, has been filed with the Secretary-Director of the Board, a copy of which is on file in the Purchasing Department setting forth that the funds are available in Capital Cash Account #29799, Board of Recreation Commissioners (2021), Project #00023, in an amount not to exceed \$7,370.00.

NOW, THEREFORE, BE IT RESOLVED that the Board of Recreation Commissioners, of the County of Monmouth, does hereby authorize the Chairman and Secretary-Director of the Board to enter into a contract on behalf of the Monmouth County Board of Recreation Commissioners, with BANC3 ENGINEERING, INC., 300 Alexander Park, Suite 300, Princeton, NJ 08540, as per proposal dated March 9, 2021, for providing PROFESSIONAL SURVEYING SERVICES FOR A PARTIAL PARK BOUNDARY LINE OF BLOCK 779, LOT 19.01, MIDDLETOWN TOWNSHIP, NEW JERSEY, OWNED BY COUNTY OF MONMOUTH, HARTSHORNE WOODS PARK (Ref. #21-03 & PS #18-21), in the Contract Amount Not To Exceed \$7,370.00; and

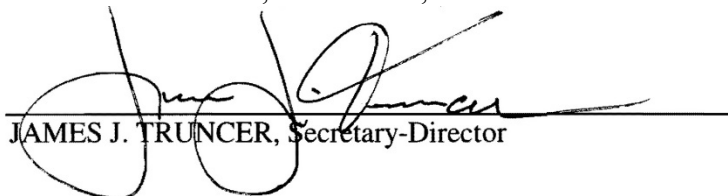
BE IT FURTHER RESOLVED that the Stockholders Disclosure Certification and the New Jersey Business Registration are on file in the office of the Purchasing Department; and

BE IT FURTHER RESOLVED that any fees for additional work over the \$7,370.00 provided for in this resolution will be authorized only upon the approval of the Board, prior to the additional services being performed.

Seconded by Commissioner Hennessy, and adopted on roll call by the following vote:

In the affirmative:	Chairman Mandeville, Vice Chairman Harmon, Commissioners Hennessy, Horsnall, Zelina and Butch
In the negative:	None
Absent:	Commissioners Adcock and Fiore

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the regular meeting of the Board on MONDAY EVENING, MARCH 22, 2021.


JAMES J. TRUNCER, Secretary-Director

R-21-3-22=109

The following resolution was offered for adoption by Commissioner Butch:

RESOLUTION

R-21-3-22=110

WHEREAS, the County of Monmouth is the owner of Block 48, Lot 34, being a part of DORBROOK RECREATION AREA, Township of Colts Neck, maintained and operated by the Monmouth County Park System; and

WHEREAS, the TOWNSHIP OF COLTS NECK desires to use a portion of the above property to maintain a POLICE RADIO ANTENNA for emergency purposes; and

WHEREAS, the TOWNSHIP OF COLTS NECK wishes to maintain and assume all risk and hazard to a Police Radio Tower and receiver/transmitter system for emergency purposes on this property; and

WHEREAS, the TOWNSHIP OF COLTS NECK is willing to enter into a LEASE with the COUNTY OF MONMOUTH.

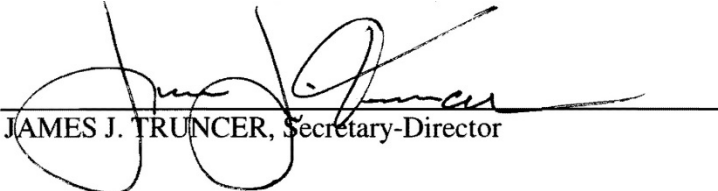
NOW, THEREFORE BE IT RESOLVED that the MONMOUTH COUNTY BOARD OF RECREATION COMMISSIONERS does hereby RECOMMEND to the MONMOUTH COUNTY BOARD OF COUNTY COMMISSIONERS that the BOARD OF COUNTY COMMISSIONERS AUTHORIZE the ENTERING INTO a LEASE AGREEMENT between the COUNTY OF MONMOUTH and the TOWNSHIP OF COLTS NECK, for the USE AND MAINTENANCE of a POLICE RADIO ANTENNA on a PORTION of BLOCK 48, LOT 34, being a part of DORBROOK RECREATION AREA, Township of Colts Neck, as per the terms and conditions of the LEASE AGREEMENT, for a FIVE (5) YEAR PERIOD beginning JANUARY 1, 2021 AND ENDING DECEMBER 31, 2025, renewable by written request from the TOWNSHIP OF COLTS NECK and letter from the MONMOUTH COUNTY PARK SYSTEM SECRETARY-DIRECTOR, for any additional five (5) year periods.

BE IT FURTHER RESOLVED that a copy of this resolution be sent to the Clerk of the Board of County Commissioners, and the County Administrator.

Seconded by Commissioner Hennessy, and adopted on roll call by the following vote:

In the affirmative:	Chairman Mandeville, Vice Chairman Harmon, Commissioners Hennessy, Horsnall, Zelina and Butch
In the negative:	None
Absent:	Commissioners Adcock and Fiore

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the regular meeting of the Board on MONDAY EVENING, MARCH 22, 2021.


JAMES J. TRUNCER, Secretary-Director

R-21-3-22=110

The following resolution was offered for adoption by Commissioner Butch:

RESOLUTION

R-21-3-22=111

WHEREAS, the County of Monmouth is the owner of Block 796, Lot 8, being a part of TATUM PARK, Township of Middletown, maintained and operated by the Monmouth County Park System; and

WHEREAS, the TOWNSHIP OF MIDDLETOWN desires to use a portion of the above property to maintain a POLICE RADIO ANTENNA for emergency purposes; and

WHEREAS, the TOWNSHIP OF MIDDLETOWN wishes to maintain and assume all risk and hazard to a Police Radio Tower and receiver/transmitter system for emergency purposes on this property; and

WHEREAS, the TOWNSHIP OF MIDDLETOWN is willing to enter into a TEMPORARY USE AND OCCUPANCY AGREEMENT with the COUNTY OF MONMOUTH.

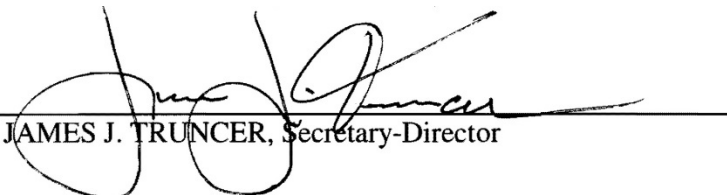
NOW, THEREFORE BE IT RESOLVED that the MONMOUTH COUNTY BOARD OF RECREATION COMMISSIONERS does hereby RECOMMEND to the MONMOUTH COUNTY BOARD OF COUNTY COMMISSIONERS that the BOARD OF COUNTY COMMISSIONERS AUTHORIZE the ENTERING INTO a LEASE AGREEMENT between the COUNTY OF MONMOUTH and the TOWNSHIP OF MIDDLETOWN, for the USE AND MAINTENANCE of a POLICE RADIO ANTENNA on a PORTION of BLOCK 796, LOT 8, being a part of TATUM PARK, Township of Middletown, as per the terms and conditions of the LEASE AGREEMENT, for a FIVE (5) YEAR PERIOD beginning JANUARY 1, 2021 AND ENDING DECEMBER 31, 2025, renewable by written request from the TOWNSHIP OF MIDDLETOWN and letter from the MONMOUTH COUNTY PARK SYSTEM SECRETARY-DIRECTOR, for any additional five (5) year periods.

BE IT FURTHER RESOLVED that a copy of this resolution be sent to the Clerk of the Board of County Commissioners, and the County Administrator.

Seconded by Commissioner Hennessy, and adopted on roll call by the following vote:

In the affirmative:	Chairman Mandeville, Vice Chairman Harmon, Commissioners Hennessy, Horsnall, Zelina and Butch
In the negative:	None
Absent:	Commissioners Adcock and Fiore

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the regular meeting of the Board on MONDAY EVENING, MARCH 22, 2021.



JAMES J. TRUNCER, Secretary-Director

R-21-3-22=111

The following resolution was offered for adoption by Commissioner Butch:

RESOLUTION

R-21-3-22=112

WHEREAS, the Monmouth County Board of Recreation Commissioners has a need to acquire PROFESSIONAL ARCHITECTURAL SERVICES IN THE PREPARATION OF PLANS AND SPECIFICATIONS FOR A ROOF REPLACEMENT AT SEVEN PRESIDENTS OCEANFRONT PARK, (BLDG. #1201), LONG BRANCH, NJ, (Ref. #20-38 & PS #15-21), as a fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.4 or 20.5, as appropriate; and

WHEREAS, the anticipated term of this contract is approximately twelve (12) months; and

WHEREAS, requests for proposals were received by the Purchasing Agent on or before the required submission date of March 4, 2021; and

WHEREAS, PAULUS, SOKOLOWSKI AND SARTOR ENGINEERING, PC, Warren, NJ, has submitted a written proposal dated March 3, 2021, indicating they will provide PROFESSIONAL ARCHITECTURAL SERVICES IN THE PREPARATION OF PLANS AND SPECIFICATIONS FOR A ROOF REPLACEMENT AT SEVEN PRESIDENTS OCEANFRONT PARK, (BLDG. #1201), LONG BRANCH, NJ, (Ref. #20-38 & PS #15-21), in an Amount Not to Exceed \$23,960.00; and

WHEREAS, the Certification of the Chief Financial Officer, as to availability of funds, has been filed with the Secretary-Director of the Board, a copy of which is on file in the Purchasing Department setting forth that the funds are available in Capital Cash Account #92002, Board of Recreation Commissioners (2021), Project #20002, in an amount not to exceed \$23,960.00.

NOW, THEREFORE, BE IT RESOLVED that the Board of Recreation Commissioners, of the County of Monmouth, does hereby authorize the Chairman and Secretary-Director of the Board to enter into a contract on behalf of the Monmouth County Board of Recreation Commissioners, with PAULUS, SOKOLOWSKI AND SARTOR ENGINEERING, PC, 3 Mountainview Road, Warren, NJ 07059, as per proposal dated March 3, 2021, for providing PROFESSIONAL ARCHITECTURAL SERVICES IN THE PREPARATION OF PLANS AND SPECIFICATIONS FOR A ROOF REPLACEMENT AT SEVEN PRESIDENTS OCEANFRONT PARK, LONG BRANCH, NJ, (BLDG. #1201), (Ref. #20-38 & PS #15-21), in the Contract Amount Not To Exceed \$23,960.00; and

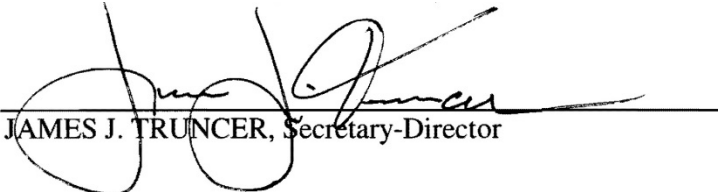
BE IT FURTHER RESOLVED that the Stockholders Disclosure Certification and the New Jersey Business Registration are on file in the office of the Purchasing Department; and

BE IT FURTHER RESOLVED that any fees for additional work over the \$23,960.00 provided for in this resolution will be authorized only upon the approval of the Board, prior to the additional services being performed.

Seconded by Commissioner Hennessy, and adopted on roll call by the following vote:

In the affirmative:	Chairman Mandeville, Vice Chairman Harmon, Commissioners Hennessy, Horsnall, Zelina and Butch
In the negative:	None
Absent:	Commissioners Adcock and Fiore

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the regular meeting of the Board on MONDAY EVENING, MARCH 22, 2021.


JAMES J. TRUNCER, Secretary-Director

R-21-3-22=112

The following resolution was offered for adoption by Commissioner Butch:

RESOLUTION

R-21-3-22=113

WHEREAS, bids were advertised for and received by the Purchasing Agent of the Monmouth County Board of Recreation Commissioners on March 3, 2021, for FURNISHING, DELIVERY AND REPLACING OF GOLF CART BATTERIES (Bid #0015-21), which bids were referred to the Secretary-Director of the Board of Recreation Commissioners for tabulation, examination, report and recommendation; and

WHEREAS, the bid was considered on an individual item basis and the report of the officials above mentioned, shows that one (1) bid was received, and the following was the lowest responsible bid received in the Estimated Total Contract Amount of \$60,000.00:

KLBL, INC., dba VIC GERARD GOLF CARS
281 Squankum Yellowbrook Road
Farmingdale, NJ 07727
ITEMS: #1-4.

NOW, THEREFORE, BE IT RESOLVED by the Monmouth County Board of Recreation Commissioners, that the said report as to the said bids be, and the same is hereby accepted and ordered spread upon the minutes; and

BE IT FURTHER RESOLVED that the contract be, and the same is hereby awarded according to the tabulation set forth to the bidder and for the total bid as shown by the said tabulation above set forth; and

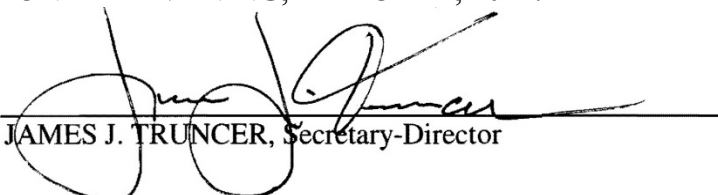
BE IT FURTHER RESOLVED that the Chairman and Secretary-Director of the Board are hereby authorized to execute the contract on behalf of the Monmouth County Board of Recreation Commissioners; and

BE IT FURTHER RESOLVED that the Certification of the Chief Financial Officer, as to availability of funds, has been filed with the Secretary-Director of the Board, a copy of which is on file in the Purchasing Department setting forth that the funds are available in Trust Account #52000, Board of Recreation Commissioners (2021), in the estimated amount of \$60,000.00.

Seconded by Commissioner Hennessy, and adopted on roll call by the following vote:

In the affirmative:	Chairman Mandeville, Vice Chairman Harmon, Commissioners Hennessy, Horsnall, Zelina and Butch
In the negative:	None
Absent:	Commissioners Adcock and Fiore

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the regular meeting of the Board on MONDAY EVENING, MARCH 22, 2021.


JAMES J. TRUNCER, Secretary-Director

R-21-3-22=113

The following resolution was offered for adoption by Commissioner Butch:

RESOLUTION

R-21-3-22=114

WHEREAS, the Monmouth County Board of Recreation Commissioners awarded the contract for ROOF REPLACEMENT AT FORT MONMOUTH RECREATION CENTER (BUILDING #3801), TINTON FALLS, NEW JERSEY (Bid #0045-20), to PRAVCO, INC., Rahway, NJ, as per Resolution #R-20-3-9=140; and

WHEREAS, the Board deems it necessary and advisable to Authorize CHANGE ORDER #1, in the amount of \$10,415.00 due to unforeseen roof decking replacement and entry portico electrical modifications, to PRAVCO, INC., Rahway, NJ, for ROOF REPLACEMENT AT FORT MONMOUTH RECREATION CENTER (BUILDING #3801), TINTON FALLS, NEW JERSEY (Bid #0045-20), as per original contract awarded by Resolution #R-20-3-9=140, ITEMS: Total Base Bid Price, Items 1 & 2; in the Contract Amount of \$202,820.00, for a NEW TOTAL CHANGE ORDER #1 CONTRACT AMOUNT OF \$213,235.00.

NOW, THEREFORE, BE IT RESOLVED by the Board that the Secretary-Director is hereby Authorized to approve CHANGE ORDER #1, in the amount of \$10,415.00 due to unforeseen roof decking replacement and entry portico electrical modifications, to PRAVCO, INC., 245 Wescott Drive, Rahway, NJ 07065, for ROOF REPLACEMENT AT FORT MONMOUTH RECREATION CENTER (BUILDING #3801), TINTON FALLS, NEW JERSEY (Bid #0045-20), as per original contract awarded by Resolution #R-20-3-9=140, ITEMS: Total Base Bid Price, Items 1 & 2; in the Contract Amount of \$202,820.00, for a NEW TOTAL CHANGE ORDER #1 CONTRACT AMOUNT OF \$213,235.00; and

BE IT FURTHER RESOLVED that said CHANGE ORDER #1 is on file in the Board's Office of Administrative Services; and

BE IT FURTHER RESOLVED that the Certification of the Chief Financial Officer, as to availability of funds, has been filed with the Secretary-Director of the Board, a copy of which is on file in the Purchasing Department setting forth that the funds are available in Capital Cash Account #92002, Board of Recreation Commissioners (2020), Project #20002, in the amount of \$10,415.00.

Seconded by Commissioner Hennessy, and adopted on roll call by the following vote:

In the affirmative:	Chairman Mandeville, Vice Chairman Harmon, Commissioners Hennessy, Horsnall, Zelina and Butch
In the negative:	None
Absent:	Commissioners Adcock and Fiore

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the regular meeting of the Board on MONDAY EVENING, MARCH 22, 2021.



JAMES J. TRUNCER, Secretary-Director

R-21-3-22=114