

AGENDA
Tentative: 03/16/22

**MONMOUTH COUNTY BOARD OF RECREATION COMMISSIONERS' REGULAR MEETING
MONDAY EVENING, MARCH 21, 2022, AT 7:00 PM
THOMPSON PARK VISITOR CENTER,
"BEECH ROOM", 1ST FLOOR, 805 NEWMAN SPRINGS RD, LINCROFT, NJ**

- A. Roll Call

- B. Statement of Adequate Public Notice

Pledge of Allegiance followed by a moment of silence

- C. Approval of MINUTES—REGULAR MEETING: MONDAY, MARCH 7, 2022
(Excused: Commissioners Horsnall and Adcock)

- D. Approval of 2021 VOUCHER LIST

- E. Approval of 2022 VOUCHER LIST

- F. BOARD CORRESPONDENCE RECEIVED:

- G. Motion to OPEN the HEARING OF THE PUBLIC.
(Presentations are limited to three (3) minutes per person.)

- H. Motion to CLOSE the HEARING OF THE PUBLIC.

- I. ASSISTANT DIRECTOR'S REPORT:
 - 1. BUDGET REPORTS

 - 2. REVENUE REPORT—MONTH OF FEBRUARY

 - 3. ATTENDANCE REPORT—MONTH OF FEBRUARY

 - 4. HUMAN RESOURCES TRAINING & SAFETY MONTHLY REPORT—FEBRUARY
(Dated: 3/14/2022)

5. MCPS TRAINING REQUESTS AS OF MARCH 15, 2022
 6. MCPS WEBSITE TRAFFIC REPORT—FEBRUARY COMPARISON BY YEARS 2016 - 2022
- J. COUNTY COMMISSIONER’S REPORT:
- K. PRESENTATIONS:
- Capital Projects Review – 40 Stall Barn Rehabilitation, Thompson Park - Gail Hunton, Chief, Acquisition & Design
 - Wolf Hill Recreation Area Draft Master Plan - Paul Gleitz, Principal Park Planner and Andy North, Chief Landscape Architect
- L. CAPITAL PROJECT REVIEW – Andrew J. Spears, Assistant Director
- M. ITEMS FOR BOARD REVIEW:
1. Board Action Item #1 – Rejecting the written proposal of Najarian Associates, Inc., Eatontown, NJ, for Providing Professional Preliminary Assessment/Site Investigation (PASI) of Block 111, Lots 3 & 9, Marlboro Township, New Jersey, ±2.77 Acres, Vacant Property, Owned by Anjit and Jaidev Anand, Project: Additions to Freneau Woods Park (PS #12-22), as proposal submitted did not provide costs for unit rates.
 2. Board Action Item #2 – Recommending acceptance of the written proposal of Gibson & Stattel Environmental, Inc., Bridgeton, NJ, as received on March 1, 2022, proposal dated February 28, 2022, for Providing Professional Preliminary Assessment/Site Investigation (PASI) of Block 111, Lots 3 & 9, Marlboro Township, New Jersey, ±2.77 Acres, Vacant Property, Owned by Anjit and Jaidev Anand, Project: Additions to Freneau Woods Park (Ref. #21-35 & PS #12-22), in an Amount Not To Exceed \$4,354.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4. **(See Memo)**
 3. Board Action Item #3 – Recommending acceptance of the written proposal of Johnson, Mirmiran & Thompson, Inc., Trenton, NJ, as received on March 1, 2022, proposal dated February 28, 2022, for Providing Professional Surveying Services of Block 111, Lots 3 & 9, Marlboro Township, New Jersey, ±2.77 Acres, Vacant Property, Owned by Anjit and Jaidev Anand, Project: Additions to Freneau Woods Park (Ref. #21-36 & PS #13-22), in an Amount Not To Exceed \$4,765.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4. **(See Memo)**
 4. Board Action Item #4 – Recommending acceptance of the written proposal of Real Estate Valuations, LLC, dba Stuart Appraisal Company, LLC, Freehold, NJ, as

received on March 1, 2022, proposal dated February 28, 2022, for Providing Professional Appraisal Services to Update Appraisal Work Completed Under PS #55-21 of Block 779.03, Lots 32-34, Township of Middletown, Vacant Property, Owner: Monmouth Hills, Inc., +2.33 Acres, Project: Additions to Hartshorne Woods Park, Interest: Fee Simple (Ref. #21-76 & PS #14-22), in an Amount Not To Exceed \$2,000.00, as a non-fair and open contract, pursuant to the provisions of N.J.S.A. 19:44A-20.4, and further Authorizing the Secretary-Director to send notice of contract award to The Star Ledger, a newspaper circulated in the County of Monmouth, as required by law, within twenty (20) days of its passage. **(See Memo)**

5. Board Action Item #5 – Recommending acceptance of the written proposal of Comprehensive Appraisal Corp., Freehold, NJ, as received on March 1, 2022, proposal dated February 18, 2022, for Providing Professional Appraisal Services to Update Appraisal Work Completed Under PS #55-21 of Block 779.03, Lots 32-34, Township of Middletown, Vacant Property, Owner: Monmouth Hills, Inc., +2.33 Acres, Project: Additions to Hartshorne Woods Park, Interest: Fee Simple (Ref. #21-76 & PS #14-22), in an Amount Not To Exceed \$2,850.00, as a non-fair and open contract, pursuant to the provisions of N.J.S.A. 19:44A-20.4, and further Authorizing the Secretary-Director to send notice of contract award to The Star Ledger, a newspaper circulated in the County of Monmouth, as required by law, within twenty (20) days of its passage. **(See Memo)**
6. Board Action Item #6 – Authorizing the Purchase of Janitorial Services, from Accses NJ, Trenton, NJ, Item: Porter Service for Seven Presidents Oceanfront Park; as available under NJ State Contract #T1480, 77110, for the Period of 7/1/10 through 6/30/22, in the Total Contract Amount of \$18,468.42.
7. Board Action Item #7 – Authorizing the Purchase of Food Service Equipment, Supplies & Installation, from Sam Tell & Son, Inc., Farmingdale, NY, Items: Food Service Supplies (plates, glasses, flatware, etc.); as available under the Educational Services Commission of New Jersey (ESCNJ) #65MCESCCPS Cooperative Pricing System Agreement, ESCNJ 20/21-36, for the Period of 10/16/20 through 10/15/22, in the Total Contract Amount of \$38,835.66.
8. Board Action Item #8 – Rescinding aggregate contract to D & D Solutions dba Clean It Supply, Jeffersonville, PA, only, for Furnishing and Delivery of Janitorial Supplies (Bid #0016-22), Item: 2022 Supply Contract for the Period of 01/01/22 through 12/31/22, with the Board of Recreation Commissioners reserving the option to extend the contract for two (2) additional one (1) year periods (2023 & 2024); being a portion of an aggregate contract awarded by Resolution #R-21-12-20=404, in the Estimated Total Aggregate Amount of \$85,000.00, as vendor has not produced EEO evidence or returned original signed contracts.
9. Board Action Item #9 – Recommending award of contract to the lowest responsible bidder, as per bid proposal to Precise Construction, Inc., Freehold, NJ, for Phase 1 Site Remediation and Site Improvements at Swimming River Park, Middletown, NJ (Bid #0032-22), Item: Total Base Bid Price, Items 1-41 inclusive (Period of Contract 03/21/22-12/31/22); in the Total Contract Amount of \$2,593,730.00.

RESOLUTION OF CONSENT:

At _____PM, the following **Resolution of Consent** was offered for adoption by _____

WHEREAS, the Monmouth County Board of Recreation Commissioners has received the Agenda for the Board Meeting in advance of the meeting; and

WHEREAS, the Board has had an opportunity to review and consider Agenda Items # _____ through # _____ for Board Action; and

WHEREAS, the Board is satisfied that the above items as presented to the Board are in order and complete.

NOW, THEREFORE, BE IT RESOLVED that the Monmouth County Board of Recreation Commissioners does hereby approve by consent, Agenda Items # _____ through # _____.

Resolution of Consent seconded by: _____

ITEMS FOR BOARD ACTION:

1. Resolution **REJECTING** the written proposal of **NAJARIAN ASSOCIATES, INC.**, Eatontown, NJ, for **PROVIDING PROFESSIONAL PRELIMINARY ASSESSMENT/SITE INVESTIGATION (PASI) OF BLOCK 111, LOTS 3 & 9, MARLBORO TOWNSHIP, NEW JERSEY, ±2.77 ACRES, VACANT PROPERTY, OWNED BY ANJIT AND JAIDEV ANAND, PROJECT: ADDITIONS TO FRENEAU WOODS PARK (Ref. #21-35 & PS #12-22)**, as proposal submitted did not provide costs for unit rates.

2. Resolution **ACCEPTING** the **WRITTEN PROPOSAL** of **GIBSON & STATTEL ENVIRONMENTAL, INC.**, Bridgeton, NJ, as received on March 1, 2022, proposal dated February 28, 2022, for **PROVIDING PROFESSIONAL PRELIMINARY ASSESSMENT/SITE INVESTIGATION (PASI) OF BLOCK 111, LOTS 3 & 9, MARLBORO TOWNSHIP, NEW JERSEY, ±2.77 ACRES, VACANT PROPERTY, OWNED BY ANJIT AND JAIDEV ANAND, PROJECT: ADDITIONS TO FRENEAU WOODS PARK (Ref. #21-35 & PS #12-22)**, in an Amount Not To Exceed **\$4,354.00**, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4.

3. Resolution **ACCEPTING** the **WRITTEN PROPOSAL** of **JOHNSON, MIRMIRAN & THOMPSON, INC.**, Trenton, NJ, as received on March 1, 2022, proposal dated February 28, 2022, for **PROVIDING PROFESSIONAL SURVEYING SERVICES OF BLOCK 111, LOTS 3 & 9, MARLBORO TOWNSHIP, NEW JERSEY, ±2.77 ACRES, VACANT PROPERTY, OWNED BY ANJIT AND JAIDEV ANAND, PROJECT: ADDITIONS TO FRENEAU WOODS PARK (Ref. #21-36 & PS #13-22)**, in an Amount Not To Exceed **\$4,765.00**, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4.

4. Resolution **ACCEPTING the WRITTEN PROPOSAL of REAL ESTATE VALUATIONS, LLC, DBA STUART APPRAISAL COMPANY, LLC**, Freehold, NJ, as received on March 1, 2022, proposal dated February 28, 2022, for **PROVIDING PROFESSIONAL APPRAISAL SERVICES TO UPDATE APPRAISAL WORK COMPLETED UNDER PS #55-21 OF BLOCK 779.03, LOTS 32-34, TOWNSHIP OF MIDDLETOWN, VACANT PROPERTY, OWNER: MONMOUTH HILLS, INC., ±2.33 ACRES, PROJECT: ADDITIONS TO HARTSHORNE WOODS PARK, INTEREST: FEE SIMPLE (Ref. #21-76 & PS #14-22)**, in an Amount Not To Exceed **\$2,000.00**, as a non-fair and open contract, pursuant to the provisions of N.J.S.A. 19:44A-20.4, and further **AUTHORIZING the SECRETARY-DIRECTOR to SEND NOTICE of contract award to The Star Ledger, a newspaper circulated in the County of Monmouth, as required by law, within twenty (20) days of its passage.**

5. Resolution **ACCEPTING the WRITTEN PROPOSAL of COMPREHENSIVE APPRAISAL CORP.**, Freehold, NJ, as received on March 1, 2022, proposal dated February 18, 2022, for **PROVIDING PROFESSIONAL APPRAISAL SERVICES TO UPDATE APPRAISAL WORK COMPLETED UNDER PS #55-21 OF BLOCK 779.03, LOTS 32-34, TOWNSHIP OF MIDDLETOWN, VACANT PROPERTY, OWNER: MONMOUTH HILLS, INC., ±2.33 ACRES, PROJECT: ADDITIONS TO HARTSHORNE WOODS PARK, INTEREST: FEE SIMPLE (Ref. #21-76 & PS #14-22)**, in an Amount Not To Exceed **\$2,850.00**, as a non-fair and open contract, pursuant to the provisions of N.J.S.A. 19:44A-20.4, and further **AUTHORIZING the SECRETARY-DIRECTOR to SEND NOTICE of contract award to The Star Ledger, a newspaper circulated in the County of Monmouth, as required by law, within twenty (20) days of its passage.**

6. Resolution **AUTHORIZING the PURCHASE of JANITORIAL SERVICES**, from **ACCSES NJ**, Trenton, NJ, ITEM: Porter Service for Seven Presidents Oceanfront Park; as available under NJ State Contract #T1480, 77110, for the Period of 7/1/10 through 6/30/22, in the Total Contract Amount of **\$18,468.42**.

7. Resolution **AUTHORIZING the PURCHASE of FOOD SERVICE EQUIPMENT, SUPPLIES & INSTALLATION**, from **SAM TELL & SON, INC.**, Farmingdale, NY, ITEMS: Food Service Supplies (plates, glasses, flatware, etc.); as available under the Educational Services Commission of New Jersey (ESCNJ) #65MCESCCPS Cooperative Pricing System Agreement, ESCNJ 20/21-36, for the Period of 10/16/20 through 10/15/22, in the Total Contract Amount of **\$38,835.66**.

8. Resolution **RESCINDING** aggregate contract to **D & D SOLUTIONS, LLC, DBA CLEAN IT SUPPLY**, Jeffersonville, PA, **ONLY**, for **FURNISHING AND DELIVERY OF JANITORIAL SUPPLIES (Bid #0016-22)**, ITEM: 2022 Supply Contract for the Period of 01/01/22 through 12/31/22, with the Board of Recreation Commissioners reserving the option to extend the contract for two (2) additional one (1) year periods (2023 & 2024); being a portion of an aggregate contract awarded by Resolution #R-21-12-20=404, in the Estimated Total Aggregate Amount of **\$85,000.00**, as vendor has not produced EEO evidence or returned original signed contracts.

9. Resolution **AWARDING CONTRACT** to the lowest responsible bidder, as per bid proposal to **PRECISE CONSTRUCTION INC.**, Freehold, NJ, for **PHASE 1 SITE REMEDIATION AND SITE IMPROVEMENTS AT SWIMMING RIVER PARK, MIDDLETOWN, NJ (Bid #0032-22)**, ITEM: Total Base Bid Price, Items 1-41 inclusive (Period of Contract 03/21/22-12/31/22); in the Total Contract Amount of **\$2,593,730.00**.

MOTION AUTHORIZING ADVERTISING OF THE FOLLOWING BIDS:

MOTION AUTHORIZING SOLICITING OF THE FOLLOWING PROFESSIONAL/SPECIALIZED SERVICES:

EXECUTIVE SESSION

Motion for a Resolution to move into Executive Session for Personnel Matters – N.J.S.A 10:4-12(b)(8) - Grievance 21-0237 – Job openings

Motion to close Executive Session

Motion to reconvene the Regular Meeting

Motion for a Resolution to take action on the following item(s) discussed in Executive Session

1

2.

DATES TO REMEMBER:

1. **MONDAY EVENING, MARCH 21, 2022** – 7:00 PM. **Regular Board Meeting.** Thompson Park Visitor Center, “Beech Room”, 1st Floor, 805 Newman Springs Road, Lincroft, NJ.
2. **MONDAY EVENING, APRIL 11, 2022** – 7:00 PM. **Regular Board Meeting.** Thompson Park Visitor Center, “Beech Room”, 1st Floor, 805 Newman Springs Road, Lincroft, NJ.
3. **MONDAY EVENING, APRIL 25, 2022** – 7:00 PM. **Regular Board Meeting.** Thompson Park Visitor Center, “Beech Room”, 1st Floor, 805 Newman Springs Road, Lincroft, NJ.
4. **MONDAY EVENING, MAY 9, 2022** – 7:00 PM. **Regular Board Meeting.** Thompson Park Visitor Center, “Beech Room”, 1st Floor, 805 Newman Springs Road, Lincroft, NJ.
5. **MONDAY EVENING, MAY 23, 2022** – 7:00 PM. **Regular Board Meeting.** Thompson Park Visitor Center, “Beech Room”, 1st Floor, 805 Newman Springs Road, Lincroft, NJ.

ITEMS FOR THE GOOD OF THE ORDER:

Motion to ADJOURN the Regular Meeting of the Monmouth County Board of Recreation Commissioners.