

**MINUTES OF THE MONDAY EVENING, MARCH 21, 2022 REGULAR MEETING OF THE MONMOUTH COUNTY BOARD OF RECREATION COMMISSIONERS HELD IN THE “BEECH ROOM” OF THE THOMPSON PARK VISITOR CENTER, 1<sup>ST</sup> FLOOR, 805 NEWMAN SPRINGS ROAD, LINCROFT, NJ.**

The meeting was called to order by Andrew J. Spears, Assistant Director, at 7:07 PM.

The following were Present on roll call: Chairman Kevin Mandeville  
Commissioners:  
Michael G. Harmon  
David W. Horsnall  
Patricia M. Butch  
Thomas W. Adcock  
Lori Ann Davidson  
Brian Foster

The following were Absent on roll call: Vice Chairman Fiore (Excused)  
Thomas E. Hennessy, Jr. (Excused)

The following were present on roll call: Kira S. Dabby, Esq.  
Andrew J. Spears, Assistant Director  
Thomas E. Fobes, Supt. of Co. Parks/Park Operations  
Michael E. Janoski, Co. Park Supt./Golf Operations  
Patti Conroy, Superintendent of Recreation  
Karen Livingstone, Public Information/Volunteers  
Gail L. Hunton, Chief of Acquisition & Design

Chairman Mandeville read the following Statement of Adequate Public Notice:

“Statement of Adequate Public Notice of Meeting in compliance with the ‘Open Public Meetings Act’, Laws of the State of NJ, Chapter 231, P.L. 1975. Notice of meeting has been posted, and The Star Ledger and other newspapers circulated in Monmouth County, and the County Clerk have been noticed, including date, time and place, as adopted by the Monmouth County Board of Recreation Commissioners at their regular meeting of November 22, 2021, as required by law.” “Both adequate and electronic notice of the meeting has been provided, specifying the time, place, and manner in which such notice was provided.”

Chairman Mandeville led the Board in the Pledge of Allegiance and asked for the observance of a moment of silence.

On a motion made by Commissioner Davidson, seconded by Commissioner Butch, the **MINUTES** of the **REGULAR MEETING** of the Monmouth County Board of Recreation Commissioners held on **MONDAY EVENING, MARCH 7, 2022**, were upon being put to a vote, unanimously approved as recorded. (approved as recorded by Chairman Mandeville, Commissioners Harmon, Butch, Davidson, and Foster. Commissioners Horsnall and Adcock abstained as not being present at the meeting.)

On a motion made by Commissioner Harmon, seconded by Commissioner Davidson, the **2021 VOUCHER LIST**, as distributed to the Board for approval, was upon being put to a vote, unanimously approved as recorded.

On a motion made by Commissioner Harmon, seconded by Commissioner Davidson, the **2022 VOUCHER LIST**, as distributed to the Board for approval, was upon being put to a vote, unanimously approved as recorded.

Andrew J. Spears, Assistant Director, indicated to the Board that there was no **CORRESPONDENCE RECEIVED** for the Board.

On a motion made by Commissioner Horsnall, seconded by Commissioner Adcock, the meeting was **OPENED** to the **HEARING OF THE PUBLIC** at 7:11 PM. Upon being put to a vote, the motion was unanimously carried.

There being no one present to be heard, it was moved by Commissioner Horsnall, seconded by Commissioner Harmon, that the portion of the meeting **OPEN** to the **HEARING OF THE PUBLIC** be **CLOSED**, at 7:12 PM.

#### **ASSISTANT DIRECTOR'S REPORT:**

Andrew J. Spears, Assistant Director, reviewed with the Board the following **REPORTS**:

##### **1. BUDGET REPORTS**

On a motion made by Commissioner Harmon, seconded by Commissioner Butch, the **BUDGET REPORTS** were upon being put to a vote, unanimously accepted as reported. (Budget Reports in Minute Book)

##### **2. REVENUE REPORT—MONTH OF FEBRUARY**

On a motion made by Commissioner Harmon, seconded by Commissioner Butch, the **REVENUE REPORT** for the **MONTH OF FEBRUARY** was upon being put to a vote, unanimously accepted as reported. (Revenue Report in Minute Book)

##### **3. ATTENDANCE REPORT—MONTH OF FEBRUARY**

On a motion made by Commissioner Harmon, seconded by Commissioner Butch, the **ATTENDANCE REPORT** for the **MONTH OF FEBRUARY** as distributed to the Board for approval, was upon being put to a vote, unanimously accepted as reported. (Attendance Report in Minute Book)

4. **HUMAN RESOURCES TRAINING & SAFETY MONTHLY REPORT—FEBRUARY (Dated: 3/14/2022)**

On a motion made by Commissioner Harmon, seconded by Commissioner Butch, the **HUMAN RESOURCES TRAINING & SAFETY MONTHLY REPORT FOR FEBRUARY (Dated: 3/14/2022)** was upon being put to a vote, unanimously accepted as reported. (Human Resources Training & Safety Monthly Report in Minute Book)

5. **MCPS TRAINING REQUESTS AS OF MARCH 15, 2022**

On a motion made by Commissioner Harmon, seconded by Commissioner Butch, the **MCPS TRAINING REQUESTS AS OF MARCH 15, 2022** was upon being put to a vote, unanimously authorized. (MCPS Training Requests in Minute Book)

6. **MCPS WEBSITE TRAFFIC REPORT—FEBRUARY COMPARISON BY YEARS 2016 - 2022**

On a motion made by Commissioner Harmon, seconded by Commissioner Butch, the **MCPS WEBSITE TRAFFIC REPORT – FEBRUARY COMPARISON BY YEARS 2016 – 2022** was upon being put to a vote, unanimously accepted as reported. (MCPS Website Traffic Report in Minute Book)

**COUNTY COMMISSIONER’S REPORT:**

The Assistant Director reported that there was no County Commissioner’s Report as County Commissioner Ross F. Licitra was unable to attend the meeting.

**PRESENTATION AND ITEMS FOR BOARD REVIEW:**

Gail Hunton, Chief, Acquisition and Design, offered a slide presentation on the proposed rehabilitation of the 40-stall horse barn at Thompson Park. Ms. Hunton reviewed the scope of the project and emphasized that the interpretative exhibits will allow visitors to understand the important role that Brookdale Farm played in the golden age of horse racing in New Jersey. She also noted that the cost of the project was primarily driven by the large size of the structure.

Commissioner Horsnall asked to review the construction documents, and Ms. Hunton said that she would provide them to him.

Commissioner Davidson suggested that one day we consider expanding public access to the barn to include the half that is now earmarked for clean maintenance storage.

Chairman Mandeville suggested that drainage plan on the dirt perimeter road be evaluated to prevent excessively muddy conditions, especially where pedestrian traffic would be.

The Board did not direct any changes to the design of the project and indicated that staff could move ahead with bidding the project when funding allowed.

The following ITEMS were **REVIEWED WITH THE BOARD**:

1. Board Action Item #1 – Rejecting the written proposal of Najarian Associates, Inc., Eatontown, NJ, for Providing Professional Preliminary Assessment/Site Investigation (PASI) of Block 111, Lots 3 & 9, Marlboro Township, New Jersey, ±2.77 Acres, Vacant Property, Owned by Anjit and Jaidev Anand, Project: Additions to Freneau Woods Park (PS #12-22), as proposal submitted did not provide costs for unit rates.
2. Board Action Item #2 – Recommending acceptance of the written proposal of Gibson & Stattel Environmental, Inc., Bridgeton, NJ, as received on March 1, 2022, proposal dated February 28, 2022, for Providing Professional Preliminary Assessment/Site Investigation (PASI) of Block 111, Lots 3 & 9, Marlboro Township, New Jersey, ±2.77 Acres, Vacant Property, Owned by Anjit and Jaidev Anand, Project: Additions to Freneau Woods Park (Ref. #21-35 & PS #12-22), in an Amount Not To Exceed \$4,354.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4.
3. Board Action Item #3 – Recommending acceptance of the written proposal of Johnson, Mirmiran & Thompson, Inc., Trenton, NJ, as received on March 1, 2022, proposal dated February 28, 2022, for Providing Professional Surveying Services of Block 111, Lots 3 & 9, Marlboro Township, New Jersey, ±2.77 Acres, Vacant Property, Owned by Anjit and Jaidev Anand, Project: Additions to Freneau Woods Park (Ref. #21-36 & PS #13-22), in an Amount Not To Exceed \$4,765.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4.
4. Board Action Item #4 – Recommending acceptance of the written proposal of Real Estate Valuations, LLC, dba Stuart Appraisal Company, LLC, Freehold, NJ, as received on March 1, 2022, proposal dated February 28, 2022, for Providing Professional Appraisal Services to Update Appraisal Work Completed Under PS #55-21 of Block 779.03, Lots 32-34, Township of Middletown, Vacant Property, Owner: Monmouth Hills, Inc., ±2.33 Acres, Project: Additions to Hartshorne Woods Park, Interest: Fee Simple (Ref. #21-76 & PS #14-22), in an Amount Not To Exceed \$2,000.00, as a non-fair and open contract, pursuant to the provisions of N.J.S.A. 19:44A-20.4, and further Authorizing the Secretary-Director to send notice of contract award to The Star Ledger, a newspaper circulated in the County of Monmouth, as required by law, within twenty (20) days of its passage.
5. Board Action Item #5 – Recommending acceptance of the written proposal of Comprehensive Appraisal Corp., Freehold, NJ, as received on March 1, 2022, proposal dated February 18, 2022, for Providing Professional Appraisal Services to Update Appraisal Work Completed Under PS #55-21 of Block 779.03, Lots 32-34, Township of Middletown, Vacant Property, Owner: Monmouth Hills, Inc., ±2.33 Acres, Project: Additions to Hartshorne Woods Park, Interest: Fee Simple (Ref. #21-76 & PS #14-22), in an Amount Not To Exceed \$2,850.00, as a non-fair and open contract, pursuant to the provisions of N.J.S.A. 19:44A-20.4, and further Authorizing the secretary-Director to send notice of contract award to The Star Ledger, a newspaper circulated in the County of Monmouth, as required by law, within twenty (20) days of its passage.

6. Board Action Item #6 – Authorizing the Purchase of Janitorial Services, from Accses NJ, Trenton, NJ, Item: Porter Service for Seven Presidents Oceanfront Park; as available under NJ State Contract #T1480, 77110, for the Period of 7/1/10 through 6/30/22, in the Total Contract Amount of \$18,468.42.
7. Board Action Item #7 – Authorizing the Purchase of Food Service Equipment, Supplies & Installation, from Sam Tell & Son, Inc., Farmingdale, NY, Items: Food Service Supplies (plates, glasses, flatware, etc.); as available under the Educational Services Commission of New Jersey (ESCNJ) #65MCESCCPS Cooperative Pricing System Agreement, ESCNJ 20/21-36, for the Period of 10/16/20 through 10/15/22, in the Total Contract Amount of \$38,835.66.
8. Board Action Item #8 – Rescinding aggregate contract to D & D Solutions dba Clean It Supply, Jeffersonville, PA, only, for Furnishing and Delivery of Janitorial Supplies (Bid #0016-22), Item: 2022 Supply Contract for the Period of 01/01/22 through 12/31/22, with the Board of Recreation Commissioners reserving the option to extend the contract for two (2) additional one (1) year periods (2023 & 2024); being a portion of an aggregate contract awarded by Resolution #R-21-12-20=404, in the Estimated Total Aggregate Amount of \$85,000.00, as vendor has not produced EEO evidence or returned original signed contracts.
9. Board Action Item #9 – Recommending award of contract to the lowest responsible bidder, as per bid proposal to Precise Construction, Inc., Freehold, NJ, for Phase 1 Site Remediation and Site Improvements at Swimming River Park, Middletown, NJ (Bid #0032-22), Item: Total Base Bid Price, Items 1-41 inclusive (Period of Contract 03/21/22-12/31/22); in the Total Contract Amount of \$2,593,730.00.
10. Board Action Item #10 as Added to the Agenda – Authorizing Contract Amendment #5, in the Amount of \$24,465.00 for an additional month of inspection services, to Epic Management, Inc., Piscataway, NJ, for Providing Professional Agency Construction Management Services for Hominy Hill Golf Center Reconstruction, Colts Neck, NJ (Ref. #19-101 & PS #101-19), as originally awarded by Resolution #R-20-2-10=67, in the Contract Amount Not To Exceed \$304,091.00, and as modified by Contract Amendment #1 awarded by Resolution #R-20-2-24=128 in the Total Contract Amendment #1 Amount of \$322,866.00, and as modified by Contract Amendment #2 awarded by Resolution #R-21-1-11=21 in the Total Contract Amendment #2 Amount of \$332,616.00, and as modified by Contract Amendment #3 awarded by Resolution #R-21-3-8=100 in the Total Contract Amendment #3 Amount of \$344,966.00, and as modified by Contract Amendment #4 awarded by Resolution #R-21-11-22=359 in the Total Contract Amendment #4 Amount of \$438,050.00, for a new Total Amended Contract Amount of \$462,515.00, as modified by Contract Amendment #5, and further Authorizing the Secretary-Director to send notice of Contract Amendment to The Star Ledger, a newspaper circulated in the County of Monmouth, as required by law, within twenty (20) days of its passage.
11. Board Action Item #11 as Added to the Agenda – Recommending that the Monmouth County Board of Recreation Commissioners Authorize the formation of five (5) Board sub-committees and authorizing the Chairman to appoint Commissioners to each Committee: 1) Athletic Fields and Recreation, 2) Municipal Open Space Grant Program, 3) Golf, and 4) Capital Projects, and 5) Recreation Programs.
12. Board Action Item #12 as Added to the Agenda – Rescinding the Park System’s Employment of Relatives Policy, listed as Section 4.7 in the Employee Handbook.

13. Board Action Item #13 as Added to the Agenda – Adopting Monmouth County’s Hiring of Relatives Policy as listed in Section 105 of the Monmouth County Employee Handbook.

At 8:11 PM, the following **RESOLUTION OF CONSENT** was offered for adoption by Commissioner Horsnall, to approve Agenda Items #1 through #13.

WHEREAS, the Monmouth County Board of Recreation Commissioners has received the Tentative Agenda for the Board’s Regular Meeting of March 21, 2022, in advance of the meeting; and

WHEREAS, the Board has had an opportunity to review and consider Agenda Items #1 through #9 for Board Action; and

WHEREAS, the Board also reviewed Agenda Items #10, 11, 12, & 13, as added to the Agenda; and

WHEREAS, the Board is satisfied that the above items as presented to the Board are in order and complete.

NOW, THEREFORE, BE IT RESOLVED that the Monmouth County Board of Recreation Commissioners does hereby approve by consent, Agenda Items #1 through #13.

Seconded by Commissioner Foster, and adopted on roll call by the following vote:

In the Affirmative: Chairman Mandeville, Commissioners Harmon, Horsnall, Butch, Adcock, Davidson, and Foster  
In the Negative: None  
Absent: Vice Chairman Fiore and Commissioner Hennessy

**ITEMS ACTED ON BY THE BOARD OF RECREATION COMMISSIONERS:**

R-22-3-21=107 Resolution offered for adoption by Commissioner Horsnall, seconded by Commissioner Foster, REJECTING the written proposal of NAJARIAN ASSOCIATES, INC., Eatontown, NJ, for PROVIDING PROFESSIONAL PRELIMINARY ASSESSMENT/SITE INVESTIGATION (PASI) OF BLOCK 111, LOTS 3 & 9, MARLBORO TOWNSHIP, NEW JERSEY, ±2.77 ACRES, VACANT PROPERTY, OWNED BY ANJIT AND JAIDEV ANAND, PROJECT: ADDITIONS TO FRENEAU WOODS PARK (Ref. #21-35 & PS #12-22), as proposal submitted did not provide costs for unit rates. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)

- R-22-3-21=108 Resolution offered for adoption by Commissioner Horsnall, seconded by Commissioner Foster, ACCEPTING the WRITTEN PROPOSAL of GIBSON & STATTEL ENVIRONMENTAL, INC., Bridgeton, NJ, as received on March 1, 2022, proposal dated February 28, 2022, for PROVIDING PROFESSIONAL PRELIMINARY ASSESSMENT/SITE INVESTIGATION (PASI) OF BLOCK 111, LOTS 3 & 9, MARLBORO TOWNSHIP, NEW JERSEY, ±2.77 ACRES, VACANT PROPERTY, OWNED BY ANJIT AND JAIDEV ANAND, PROJECT: ADDITIONS TO FRENEAU WOODS PARK (Ref. #21-35 & PS #12-22), in an Amount Not To Exceed \$4,354.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)
- R-22-3-21=109 Resolution offered for adoption by Commissioner Horsnall, seconded by Commissioner Foster, ACCEPTING the WRITTEN PROPOSAL of JOHNSON, MIRMIRAN & THOMPSON, INC., Trenton, NJ, as received on March 1, 2022, proposal dated February 28, 2022, for PROVIDING PROFESSIONAL SURVEYING SERVICES OF BLOCK 111, LOTS 3 & 9, MARLBORO TOWNSHIP, NEW JERSEY, ±2.77 ACRES, VACANT PROPERTY, OWNED BY ANJIT AND JAIDEV ANAND, PROJECT: ADDITIONS TO FRENEAU WOODS PARK (Ref. #21-36 & PS #13-22), in an Amount Not To Exceed \$4,765.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)
- R-22-3-21=110 Resolution offered for adoption by Commissioner Horsnall, seconded by Commissioner Foster, ACCEPTING the WRITTEN PROPOSAL of REAL ESTATE VALUATIONS, LLC, DBA STUART APPRAISAL COMPANY, LLC, Freehold, NJ, as received on March 1, 2022, proposal dated February 28, 2022, for PROVIDING PROFESSIONAL APPRAISAL SERVICES TO UPDATE APPRAISAL WORK COMPLETED UNDER PS #55-21 OF BLOCK 779.03, LOTS 32-34, TOWNSHIP OF MIDDLETOWN, VACANT PROPERTY, OWNER: MONMOUTH HILLS, INC., ±2.33 ACRES, PROJECT: ADDITIONS TO HARTSHORNE WOODS PARK, INTEREST: FEE SIMPLE (Ref. #21-76 & PS #14-22), in an Amount Not To Exceed \$2,000.00, as a non-fair and open contract, pursuant to the provisions of N.J.S.A. 19:44A-20.4, and further AUTHORIZING the SECRETARY-DIRECTOR to SEND NOTICE of contract award to The Star Ledger, a newspaper circulated in the County of Monmouth, as required by law, within twenty (20) days of its passage. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)

- R-22-3-21=111 Resolution offered for adoption by Commissioner Horsnall, seconded by Commissioner Foster, ACCEPTING the WRITTEN PROPOSAL of COMPREHENSIVE APPRAISAL CORP., Freehold, NJ, as received on March 1, 2022, proposal dated February 18, 2022, for PROVIDING PROFESSIONAL APPRAISAL SERVICES TO UPDATE APPRAISAL WORK COMPLETED UNDER PS #55-21 OF BLOCK 779.03, LOTS 32-34, TOWNSHIP OF MIDDLETOWN, VACANT PROPERTY, OWNER: MONMOUTH HILLS, INC., ±2.33 ACRES, PROJECT: ADDITIONS TO HARTSHORNE WOODS PARK, INTEREST: FEE SIMPLE (Ref. #21-76 & PS #14-22), in an Amount Not To Exceed \$2,850.00, as a non-fair and open contract, pursuant to the provisions of N.J.S.A. 19:44A-20.4, and further AUTHORIZING the SECRETARY-DIRECTOR to SEND NOTICE of contract award to The Star Ledger, a newspaper circulated in the County of Monmouth, as required by law, within twenty (20) days of its passage. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)
- R-22-3-21=112 Resolution offered for adoption by Commissioner Horsnall, seconded by Commissioner Foster, AUTHORIZING the PURCHASE of JANITORIAL SERVICES, from ACCSES NJ, Trenton, NJ, ITEM: Porter Service for Seven Presidents Oceanfront Park; as available under NJ State Contract #T1480, 77110, for the Period of 7/1/10 through 6/30/22, in the Total Contract Amount of \$18,468.42. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)
- R-22-3-21=113 Resolution offered for adoption by Commissioner Horsnall, seconded by Commissioner Foster, AUTHORIZING the PURCHASE of FOOD SERVICE EQUIPMENT, SUPPLIES & INSTALLATION, from SAM TELL & SON, INC., Farmingdale, NY, ITEMS: Food Service Supplies (plates, glasses, flatware, etc.); as available under the Educational Services Commission of New Jersey (ESCNJ) #65MCESCCPS Cooperative Pricing System Agreement, ESCNJ 20/21-36, for the Period of 10/16/20 through 10/15/22, in the Total Contract Amount of \$38,835.66. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)
- R-22-3-21=114 Resolution offered for adoption by Commissioner Horsnall, seconded by Commissioner Foster, RESCINDING aggregate contract to D & D SOLUTIONS, LLC, DBA CLEAN IT SUPPLY, Jeffersonville, PA, ONLY, for FURNISHING AND DELIVERY OF JANITORIAL SUPPLIES (Bid #0016-22), ITEM: 2022 Supply Contract for the Period of 01/01/22 through 12/31/22, with the Board of Recreation Commissioners reserving the option to extend the contract for two (2) additional one (1) year periods (2023 & 2024); being a portion of an aggregate contract awarded by Resolution #R-21-12-20=404, in the Estimated Total Aggregate Amount of \$85,000.00, as vendor has not produced EEO evidence or returned original signed contracts. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)



- R-22-3-21=115 Resolution offered for adoption by Commissioner Horsnall, seconded by Commissioner Foster, AWARDING CONTRACT to the lowest responsible bidder, as per bid proposal to PRECISE CONSTRUCTION INC., Freehold, NJ, for PHASE 1 SITE REMEDIATION AND SITE IMPROVEMENTS AT SWIMMING RIVER PARK, MIDDLETOWN, NJ (Bid #0032-22), ITEM: Total Base Bid Price, Items 1-41 inclusive (Period of Contract 03/21/22-12/31/22); in the Total Contract Amount of \$2,593,730.00. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)
- R-22-3-21=116 Resolution offered for adoption by Commissioner Horsnall, seconded by Commissioner Foster, Authorizing CONTRACT AMENDMENT #5, in the Amount of \$24,465.00 for an additional month of inspection services, to EPIC MANAGEMENT, INC., Piscataway, NJ, for PROVIDING PROFESSIONAL AGENCY CONSTRUCTION MANAGEMENT SERVICES FOR HOMINY HILL GOLF CENTER RECONSTRUCTION, COLTS NECK, NJ (Ref. #19-101 & PS #101-19), as originally awarded by Resolution #R-20-2-10=67, in the Contract Amount Not To Exceed \$304,091.00, and as modified by Contract Amendment #1 awarded by Resolution #R-20-2-24=128 in the Total Contract Amendment #1 Amount of \$322,866.00, and as modified by Contract Amendment #2 awarded by Resolution #R-21-1-11=21 in the Total Contract Amendment #2 Amount of \$332,616.00, and as modified by Contract Amendment #3 awarded by Resolution #R-21-3-8=100 in the Total Contract Amendment #3 Amount of \$344,966.00, and as modified by Contract Amendment #4 awarded by Resolution #R-21-11-22=359 in the Total Contract Amendment #4 Amount of \$438,050.00, for a NEW TOTAL AMENDED CONTRACT AMOUNT OF \$462,515.00, AS MODIFIED BY CONTRACT AMENDMENT #5, and further AUTHORIZING the SECRETARY-DIRECTOR to SEND NOTICE of Contract Amendment to The Star Ledger, a newspaper circulated in the County of Monmouth, as required by law, within twenty (20) days of its passage. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)

RECOMMENDING that the MONMOUTH COUNTY BOARD OF RECREATION COMMISSIONERS AUTHORIZE the FORMATION OF FIVE (5) BOARD SUB-COMMITTEES AND AUTHORIZING THE CHAIRMAN TO APPOINT COMMISSIONERS TO THE FOLLOWING COMMITTEES: 1) ATHLETIC FIELDS AND RECREATION, 2) MUNICIPAL OPEN SPACE GRANT PROGRAM, 3) GOLF, 4) CAPITAL PROJECTS, AND 5) RECREATION PROGRAMS.

Following a discussion with the Board on the recommendation to form five (5) Board Sub-Committees with the Chairman Appointing Commissioners to each Committee for the following: Athletic Fields and Recreation, 2) Municipal Open Grant Program, 3) Golf, 4) Capital Projects, and 5) Recreation Programs, a motion was made by Commissioner Horsnall, and seconded by Commissioner Foster, the Board unanimously agreed to the FORMATION OF FIVE (5) BOARD SUB-COMMITTEES AND AUTHORIZING THE CHAIRMAN TO APPOINT COMMISSIONERS TO THE FOLLOWING COMMITTEES: 1) ATHLETIC FIELDS AND RECREATION, 2) MUNICIPAL OPEN SPACE GRANT PROGRAM, 3) GOLF, 4) CAPITAL PROJECTS, AND 5) RECREATION PROGRAMS.

RESCINDING THE PARK SYSTEM'S EMPLOYMENT OF RELATIVES POLICY, AS LISTED AS SECTION 4.7 IN THE EMPLOYEE HANDBOOK.

Following a discussion, on a motion made by Commissioner Horsnall, and seconded by Commissioner Foster, the Board unanimously agreed to RESCIND the above-mentioned POLICY as previously adopted by the Board.

ADOPTING MONMOUTH COUNTY'S EMPLOYMENT OF RELATIVES, MARCH 20, 2020, 105, POLICY OF THE MONMOUTH COUNTY EMPLOYEE HANDBOOK.

Andrew J. Spears, Assistant Director, reviewed with the Board the above-mentioned POLICY, as previously Adopted by the Monmouth County Board of County Commissioners.

Following a discussion, on a motion made by Commissioner Horsnall, and seconded by Commissioner Foster, the Board unanimously agreed to ADOPT the above-mentioned POLICY as previously adopted by the Board of County Commissioners.

At 8:30 PM, Commissioner Hennessy joined the meeting.

The Assistant Director reported to the Board that there were **no BIDs to be advertised**.

The Assistant Director reported to the Board that there were **no PROPOSALS for PROFESSIONAL/SPECIALIZED SERVICES**.

**EXECUTIVE SESSION**

R-22-3-21=117 At 8:35 PM, a motion for a resolution was made by Commissioner Horsnall, seconded by Commissioner Butch, to move into Executive Session for Personnel Matters, N.J.S.A. 10:4-12(b)(8) for the following:

- Grievance 21-0237 – Job openings

At 8:54 PM, a motion was made by Commissioner Butch, seconded by Commissioner Foster, to conclude the Executive Session.

At 8:55 PM, a motion made by Commissioner Butch, seconded by Commissioner Foster to reconvene the public portion of the meeting.

Andrew J. Spears, Assistant Director, reviewed the following **DATES TO REMEMBER** with the Board:

**DATES TO REMEMBER:**

1. **MONDAY EVENING, APRIL 11, 2022 – 7:00 PM. Regular Board Meeting.** Thompson Park Visitor Center, "Beech Room", 1<sup>st</sup> Floor, 805 Newman Springs Road, Lincroft, NJ.
2. **MONDAY EVENING, APRIL 25, 2022 – 7:00 PM. Regular Board Meeting.** Thompson Park Visitor Center, "Beech Room", 1<sup>st</sup> Floor, 805 Newman Springs Road, Lincroft, NJ.

**DATES TO REMEMBER:**

3. **MONDAY EVENING, MAY 9, 2022** – 7:00 PM. **Regular Board Meeting.** Thompson Park Visitor Center, “Beech Room”, 1<sup>st</sup> Floor, 805 Newman Springs Road, Lincroft, NJ.
4. **MONDAY EVENING, MAY 23, 2022** – 7:00 PM. **Regular Board Meeting.** Thompson Park Visitor Center, “Beech Room”, 1<sup>st</sup> Floor, 805 Newman Springs Road, Lincroft, NJ.

**ITEMS FOR THE GOOD OF THE ORDER:**

Commissioner Horsnall thanked Commissioners Adcock and Foster for accompanying him at the New Jersey Recreation and Parks Association’s Awards Ceremony at the March 8<sup>th</sup> conference in Atlantic City. Commissioner Horsnall also congratulated Superintendent of Recreation Patti Conroy and her staff for the award they received for theater programming in therapeutic recreation.

Chairman Mandeville provided an update on the March 9<sup>th</sup> virtual meeting that he attended with parks staff and Aberdeen Township Mayor Tagliarini and other town officials. He recapped the meeting noting that Aberdeen was proposing partnering with the Park System on programs at Freneau Woods Park. Aberdeen officials inquired about plans for the former Assumption Center building at Freneau Woods. Chairman Mandeville said that there would be an on-site, follow-up meeting with Aberdeen representatives and Park System staff to tour the buildings at Freneau Woods on April 7, 2022.

There being no further business, on a motion made by Commissioner Horsnall, seconded by Commissioner Davidson, and by unanimous vote, the regular meeting of the Monmouth County Board of Recreation Commissioners held on Monday Evening, March 21, 2022, was **ADJOURNED** at 9:02 PM.



ANDREW J. SPEARS,  
Assistant Director

The following resolution was offered for adoption by Commissioner Horsnall:

**RESOLUTION**

R-22-3-21=107

WHEREAS, the Monmouth County Board of Recreation Commissioners solicited written proposals, through a fair and open process, on March 1, 2022 for PROVIDING PROFESSIONAL PRELIMINARY ASSESSMENT/SITE INVESTIGATION (PASI) OF BLOCK 111, LOTS 3 & 9, MARLBORO TOWNSHIP, NEW JERSEY, +2.77 ACRES, VACANT PROPERTY, OWNED BY ANJIT AND JAIDEV ANAND, PROJECT: ADDITIONS TO FRENEAU WOODS PARK (Ref. #21-35 & PS #12-22); and

WHEREAS, said written proposal submitted by NAJARIAN ASSOCIATES, INC., Eatontown, NJ, for PROVIDING PROFESSIONAL PRELIMINARY ASSESSMENT/SITE INVESTIGATION (PASI) OF BLOCK 111, LOTS 3 & 9, MARLBORO TOWNSHIP, NEW JERSEY, +2.77 ACRES, VACANT PROPERTY, OWNED BY ANJIT AND JAIDEV ANAND, PROJECT: ADDITIONS TO FRENEAU WOODS PARK (Ref. #21-35 & PS #12-22), did not provide costs for unit rates.

NOW, THEREFORE, BE IT RESOLVED by the Monmouth County Board of Recreation Commissioners that the written proposal of NAJARIAN ASSOCIATES, INC., 1 Industrial Way West, Eatontown, NJ 07724, as received on March 1, 2022, through a fair and open process, for PROVIDING PROFESSIONAL PRELIMINARY ASSESSMENT/SITE INVESTIGATION (PASI) OF BLOCK 111, LOTS 3 & 9, MARLBORO TOWNSHIP, NEW JERSEY, +2.77 ACRES, VACANT PROPERTY, OWNED BY ANJIT AND JAIDEV ANAND, PROJECT: ADDITIONS TO FRENEAU WOODS PARK (Ref. #21-35 & PS #12-22), is hereby REJECTED as proposal received did not provide costs for unit rates; and

Seconded by Commissioner Foster, and adopted on roll call by the following vote:

In the affirmative:	Chairman Mandeville, Commissioners Harmon, Horsnall, Butch, Adcock, Davidson and Foster
In the negative:	None
Absent:	Vice Chairman Fiore and Commissioner Hennessy

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the regular meeting of the Board on MONDAY EVENING, MARCH 21, 2022.



---

ANDREW J. SPEARS, Assistant Director

R-22-3-21=107

The following resolution was offered for adoption by Commissioner Horsnall:

**RESOLUTION**

R-22-3-21=108

WHEREAS, the Monmouth County Board of Recreation Commissioners has a need to acquire PROFESSIONAL PRELIMINARY ASSESSMENT/SITE INVESTIGATION (PASI) OF BLOCK 111, LOTS 3 & 9, MARLBORO TOWNSHIP, NEW JERSEY,  $\pm 2.77$  ACRES, VACANT PROPERTY, OWNED BY ANJIT AND JAIDEV ANAND, PROJECT: ADDITIONS TO FRENEAU WOODS PARK (Ref. #21-35 & PS #12-22), as a fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.4; and

WHEREAS, the anticipated term of this contract is approximately thirty (30) days; and

WHEREAS, requests for proposals were received by the Purchasing Agent on or before the required submission date of March 1, 2022; and

WHEREAS, GIBSON & STATTEL ENVIRONMENTAL, INC., Bridgeton, NJ, has submitted a written proposal dated February 28, 2022, indicating they will provide a PROFESSIONAL PRELIMINARY ASSESSMENT/SITE INVESTIGATION (PASI) OF BLOCK 111, LOTS 3 & 9, MARLBORO TOWNSHIP, NEW JERSEY,  $\pm 2.77$  ACRES, VACANT PROPERTY, OWNED BY ANJIT AND JAIDEV ANAND, PROJECT: ADDITIONS TO FRENEAU WOODS PARK (Ref. #21-35 & PS #12-22), in an Amount Not to Exceed \$4,354.00; and

WHEREAS, the Certification of the Chief Financial Officer, as to availability of funds, has been filed with the Secretary-Director of the Board, a copy of which is on file in the Purchasing Department setting forth that the funds are available in Capital Cash Account #29799, Board of Recreation Commissioners (2022), Project #00042, in an amount not to exceed \$4,354.00.

NOW, THEREFORE, BE IT RESOLVED that the Board of Recreation Commissioners, of the County of Monmouth, does hereby authorize the Chairman and Secretary-Director of the Board to enter into a contract on behalf of the Monmouth County Board of Recreation Commissioners, with GIBSON & STATTEL ENVIRONMENTAL, INC., 549 Stow Creek Road, Bridgeton, NJ 08302, as per proposal dated February 28, 2022, for providing a PROFESSIONAL PRELIMINARY ASSESSMENT/SITE INVESTIGATION (PASI) OF BLOCK 111, LOTS 3 & 9, MARLBORO TOWNSHIP, NEW JERSEY,  $\pm 2.77$  ACRES, VACANT PROPERTY, OWNED BY ANJIT AND JAIDEV ANAND, PROJECT: ADDITIONS TO FRENEAU WOODS PARK (Ref. #21-35 & PS #12-22), in the Contract Amount Not To Exceed \$4,354.00; and

BE IT FURTHER RESOLVED that the Stockholders Disclosure Certification and the New Jersey Business Registration are on file in the office of the Purchasing Department; and

BE IT FURTHER RESOLVED that any fees for additional work over the \$4,354.00 provided for in this resolution will be authorized only upon the approval of the Board, prior to the additional services being performed.

Seconded by Commissioner Foster, and adopted on roll call by the following vote:

In the affirmative:	Chairman Mandeville, Commissioners Harmon, Horsnall, Butch, Adcock, Davidson and Foster
In the negative:	None
Absent:	Vice Chairman Fiore and Commissioner Hennessy

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the regular meeting of the Board on MONDAY EVENING, MARCH 21, 2022.



ANDREW J. SPEARS, Assistant Director

R-22-3-21=108

The following resolution was offered for adoption by Commissioner Horsnall:

**RESOLUTION**

R-22-3-21=109

WHEREAS, the Monmouth County Board of Recreation Commissioners has a need to acquire PROFESSIONAL SURVEYING SERVICES OF BLOCK 111, LOTS 3 & 9, MARLBORO TOWNSHIP, NEW JERSEY, ±2.77 ACRES, VACANT PROPERTY, OWNED BY ANJIT AND JAIDEV ANAND, PROJECT: ADDITIONS TO FRENEAU WOODS PARK (Ref. #21-36 & PS #13-22), as a fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.4; and

WHEREAS, the anticipated term of this contract is approximately forty-five (45) days; and

WHEREAS, requests for proposals were received by the Purchasing Agent on or before the required submission date of March 1, 2022; and

WHEREAS, JOHNSON, MIRMIRAN & THOMPSON, INC., Trenton, NJ, has submitted a written proposal dated February 28, 2022, indicating they will provide PROFESSIONAL SURVEYING SERVICES OF BLOCK 111, LOTS 3 & 9, MARLBORO TOWNSHIP, NEW JERSEY, ±2.77 ACRES, VACANT PROPERTY, OWNED BY ANJIT AND JAIDEV ANAND, PROJECT: ADDITIONS TO FRENEAU WOODS PARK (Ref. #21-36 & PS #13-22), in an Amount Not to Exceed \$4,765.00; and

WHEREAS, the Certification of the Chief Financial Officer, as to availability of funds, has been filed with the Secretary-Director of the Board, a copy of which is on file in the Purchasing Department setting forth that the funds are available in Capital Cash Account #29799, Board of Recreation Commissioners (2022), Project #00042, in an amount not to exceed \$4,765.00.

NOW, THEREFORE, BE IT RESOLVED that the Board of Recreation Commissioners, of the County of Monmouth, does hereby authorize the Chairman and Secretary-Director of the Board to enter into a contract on behalf of the Monmouth County Board of Recreation Commissioners, with JOHNSON, MIRMIRAN & THOMPSON, INC., 1200 Lenox Drive, Suite 101, Trenton, NJ 08648, as per proposal dated February 28, 2022, for providing PROFESSIONAL SURVEYING SERVICES OF BLOCK 111, LOTS 3 & 9, MARLBORO TOWNSHIP, NEW JERSEY, ±2.77 ACRES, VACANT PROPERTY, OWNED BY ANJIT AND JAIDEV ANAND, PROJECT: ADDITIONS TO FRENEAU WOODS PARK (Ref. #21-36 & PS #13-22), in the Contract Amount Not To Exceed \$4,765.00; and

BE IT FURTHER RESOLVED that the Stockholders Disclosure Certification and the New Jersey Business Registration are on file in the office of the Purchasing Department; and

BE IT FURTHER RESOLVED that any fees for additional work over the \$4,765.00 provided for in this resolution will be authorized only upon the approval of the Board, prior to the additional services being performed.

Seconded by Commissioner Foster, and adopted on roll call by the following vote:

In the affirmative:	Chairman Mandeville, Commissioners Harmon, Horsnall, Butch, Adcock, Davidson and Foster
In the negative:	None
Absent:	Vice Chairman Fiore and Commissioner Hennessy

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the regular meeting of the Board on MONDAY EVENING, MARCH 21, 2022.



ANDREW J. SPEARS, Assistant Director

R-22-3-21=109

The following resolution was offered for adoption by Commissioner Horsnall:

**RESOLUTION**

R-22-3-21=110

WHEREAS, the Monmouth County Board of Recreation Commissioners has a need to acquire PROFESSIONAL APPRAISAL SERVICES TO UPDATE APPRAISAL WORK COMPLETED UNDER PS #55-21 OF BLOCK 779.03, LOTS 32-34, TOWNSHIP OF MIDDLETOWN, VACANT PROPERTY, OWNER: MONMOUTH HILLS, INC., ±2.33 ACRES, PROJECT: ADDITIONS TO HARTSHORNE WOODS PARK, INTEREST: FEE SIMPLE (Ref. #21-76 & PS #14-22), as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.4; and

WHEREAS, the anticipated term of this contract is approximately thirty (30) days; and

WHEREAS, requests for proposals were received by the Purchasing Agent on or before the required submission date of March 1, 2022; and

WHEREAS, REAL ESTATE VALUATIONS, LLC, DBA STUART APPRAISAL COMPANY, LLC, Freehold, NJ, has submitted a written proposal dated February 28, 2022, indicating they will provide PROFESSIONAL APPRAISAL SERVICES TO UPDATE APPRAISAL WORK COMPLETED UNDER PS #55-21 OF BLOCK 779.03, LOTS 32-34, TOWNSHIP OF MIDDLETOWN, VACANT PROPERTY, OWNER: MONMOUTH HILLS, INC., ±2.33 ACRES, PROJECT: ADDITIONS TO HARTSHORNE WOODS PARK, INTEREST: FEE SIMPLE (Ref. #21-76 & PS #14-22), in an Amount Not to Exceed \$2,000.00; and

WHEREAS, REAL ESTATE VALUATIONS, LLC, DBA STUART APPRAISAL COMPANY, LLC, Freehold, NJ, has completed and submitted a Business Entity Disclosure Certification which certifies that REAL ESTATE VALUATIONS, LLC, DBA STUART APPRAISAL COMPANY, LLC, Freehold, NJ, has not made any reportable contributions to a political or candidate committee of the County of Monmouth, Board of County Commissioners, in the previous one year, and that the contract will prohibit REAL ESTATE VALUATIONS, LLC, DBA STUART APPRAISAL COMPANY, LLC, Freehold, NJ, from making any reportable contributions through the term of this contract; and

WHEREAS, the Certification of the Chief Financial Officer, as to availability of funds, has been filed with the Secretary-Director of the Board, a copy of which is on file in the Purchasing Department setting forth that the funds are available in the Capital Cash Account #29799, Board of Recreation Commissioners, Project #00023, in an amount not to exceed \$2,000.00.

NOW, THEREFORE, BE IT RESOLVED that the Board of Recreation Commissioners, of the County of Monmouth, does hereby authorize the Chairman and Secretary-Director of the Board to enter into a contract on behalf of the Monmouth County Board of Recreation Commissioners, with REAL ESTATE VALUATIONS, LLC, DBA STUART APPRAISAL COMPANY, LLC, 42 E. Main Street, Suite 202, Freehold, NJ 07728, as per proposal dated February 28, 2022, for providing PROFESSIONAL APPRAISAL SERVICES TO UPDATE APPRAISAL WORK COMPLETED UNDER PS #55-21 OF BLOCK 779.03, LOTS 32-34, TOWNSHIP OF MIDDLETOWN, VACANT PROPERTY, OWNER: MONMOUTH HILLS, INC., ±2.33 ACRES, PROJECT: ADDITIONS TO HARTSHORNE WOODS PARK, INTEREST: FEE SIMPLE (Ref. #21-76 & PS #14-22), in the Contract Amount Not To Exceed \$2,000.00; and

R-22-3-21=110 (Continued)

BE IT FURTHER RESOLVED that the Stockholders Disclosure Certification, the New Jersey Business Registration, and the Political Contribution Disclosure Form are on file in the office of the Purchasing Department; and

BE IT FURTHER RESOLVED that any fees for additional work over the \$2,000.00 provided for in this resolution will be authorized only upon the approval of the Board, prior to the additional services being performed; and

BE IT FURTHER RESOLVED that notice of this award shall be published in The Star Ledger, a newspaper circulated in the County of Monmouth, as required by law, within twenty (20) days of its passage.

Seconded by Commissioner Foster, and adopted on roll call by the following vote:

In the affirmative:	Chairman Mandeville, Commissioners Harmon, Horsnall, Butch, Adcock, Davidson and Foster
In the negative:	None
Absent:	Vice Chairman Fiore and Commissioner Hennessy

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the regular meeting of the Board on MONDAY EVENING, MARCH 21, 2022.



---

ANDREW J. SPEARS, Assistant Director



The following resolution was offered for adoption by Commissioner Horsnall:

**RESOLUTION**

R-22-3-21=111

WHEREAS, the Monmouth County Board of Recreation Commissioners has a need to acquire PROFESSIONAL APPRAISAL SERVICES TO UPDATE APPRAISAL WORK COMPLETED UNDER PS #55-21 OF BLOCK 779.03, LOTS 32-34, TOWNSHIP OF MIDDLETOWN, VACANT PROPERTY, OWNER: MONMOUTH HILLS, INC., ±2.33 ACRES, PROJECT: ADDITIONS TO HARTSHORNE WOODS PARK, INTEREST: FEE SIMPLE (Ref. #21-76 & PS #14-22), as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.4; and

WHEREAS, the anticipated term of this contract is approximately thirty (30) days; and

WHEREAS, requests for proposals were received by the Purchasing Agent on or before the required submission date of March 1, 2022; and

WHEREAS, COMPREHENSIVE APPRAISAL CORP., Freehold, NJ, has submitted a written proposal dated February 18, 2022, indicating they will provide PROFESSIONAL APPRAISAL SERVICES TO UPDATE APPRAISAL WORK COMPLETED UNDER PS #55-21 OF BLOCK 779.03, LOTS 32-34, TOWNSHIP OF MIDDLETOWN, VACANT PROPERTY, OWNER: MONMOUTH HILLS, INC., ±2.33 ACRES, PROJECT: ADDITIONS TO HARTSHORNE WOODS PARK, INTEREST: FEE SIMPLE (Ref. #21-76 & PS #14-22), in an Amount Not to Exceed \$2,850.00; and

WHEREAS, COMPREHENSIVE APPRAISAL CORP., Freehold, NJ, has completed and submitted a Business Entity Disclosure Certification which certifies that COMPREHENSIVE APPRAISAL CORP., Freehold, NJ, has not made any reportable contributions to a political or candidate committee of the County of Monmouth, Board of County Commissioners, in the previous one year, and that the contract will prohibit COMPREHENSIVE APPRAISAL CORP., Freehold, NJ, from making any reportable contributions through the term of this contract; and

WHEREAS, the Certification of the Chief Financial Officer, as to availability of funds, has been filed with the Secretary-Director of the Board, a copy of which is on file in the Purchasing Department setting forth that the funds are available in the Capital Cash Account #29799, Board of Recreation Commissioners, Project #00023, in an amount not to exceed \$2,850.00.

NOW, THEREFORE, BE IT RESOLVED that the Board of Recreation Commissioners, of the County of Monmouth, does hereby authorize the Chairman and Secretary-Director of the Board to enter into a contract on behalf of the Monmouth County Board of Recreation Commissioners, with COMPREHENSIVE APPRAISAL CORP., 320 Mounts Corner Drive #237, Freehold, NJ 07728, as per proposal dated February 18, 2022, for providing PROFESSIONAL APPRAISAL SERVICES TO UPDATE APPRAISAL WORK COMPLETED UNDER PS #55-21 OF BLOCK 779.03, LOTS 32-34, TOWNSHIP OF MIDDLETOWN, VACANT PROPERTY, OWNER: MONMOUTH HILLS, INC., ±2.33 ACRES, PROJECT: ADDITIONS TO HARTSHORNE WOODS PARK, INTEREST: FEE SIMPLE (Ref. #21-76 & PS #14-22), in the Contract Amount Not To Exceed \$2,850.00; and

BE IT FURTHER RESOLVED that the Stockholders Disclosure Certification, the New Jersey Business Registration, and the Political Contribution Disclosure Form are on file in the office of the Purchasing Department; and

BE IT FURTHER RESOLVED that any fees for additional work over the \$2,850.00 provided for in this resolution will be authorized only upon the approval of the Board, prior to the additional services being performed; and

BE IT FURTHER RESOLVED that notice of this award shall be published in The Star Ledger, a newspaper circulated in the County of Monmouth, as required by law, within twenty (20) days of its passage.

Seconded by Commissioner Foster, and adopted on roll call by the following vote:

In the affirmative:	Chairman Mandeville, Commissioners Harmon, Horsnall, Butch, Adcock, Davidson and Foster
In the negative:	None
Absent:	Vice Chairman Fiore and Commissioner Hennessy

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the regular meeting of the Board on MONDAY EVENING, MARCH 21, 2022.



---

ANDREW J. SPEARS, Assistant Director

The following resolution was offered for adoption by Commissioner Horsnall:

**RESOLUTION**

R-22-3-21=112

WHEREAS, the Monmouth County Board of Recreation Commissioners deems it necessary and advisable to Authorize the PURCHASE of JANITORIAL SERVICES; and

WHEREAS, said JANITORIAL SERVICES are available from ACCSES NJ, Trenton, NJ, ITEM: Porter Service for Seven Presidents Oceanfront Park; as available under New Jersey State Contract No. #T1480, 77110, for the Period of 7/1/10 through 6/30/22, in the Total Contract Amount of \$18,468.42.

NOW, THEREFORE, BE IT RESOLVED by the Monmouth County Board of Recreation Commissioners that the Secretary-Director of the Board is hereby Authorized to execute the necessary contracts and agreements required for the PURCHASE of JANITORIAL SERVICES, from ACCSES NJ, 150 West State Street, Suite 120, Trenton, NJ 08608, ITEM: Porter Service for Seven Presidents Oceanfront Park; as available under New Jersey State Contract No. #T1480, 77110, for the Period of 7/1/10 through 6/30/22, in the Total Contract Amount of \$18,468.42; and

BE IT FURTHER RESOLVED that the Certification of the Chief Financial Officer, as to availability of funds, has been filed with the Secretary-Director of the Board, a copy of which is on file in the Purchasing Department, setting forth that the funds are available in Trust Account #52000, Board of Recreation Commissioners (2022), in the Amount of \$18,468.42.

Seconded by Commissioner Foster, and adopted on roll call by the following vote:

In the affirmative:	Chairman Mandeville, Commissioners Harmon, Horsnall, Butch, Adcock, Davidson and Foster
In the negative:	None
Absent:	Vice Chairman Fiore and Commissioner Hennessy

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the regular meeting of the Board on MONDAY EVENING, MARCH 21, 2022.



---

ANDREW J. SPEARS, Assistant Director

R-22-3-21=112

The following resolution was offered for adoption by Commissioner Horsnall:

**RESOLUTION**

R-22-3-21=113

WHEREAS, the Monmouth County Board of Recreation Commissioners has entered into a Cooperative Pricing System Agreement with the Educational Services Commission of New Jersey (ESCNJ) #65MCESCCPS, for the Purchase of Goods and/or Services, for a period not to exceed May 21, 2022, by Board Resolution No. R-17-6-5=226; and

WHEREAS, the Monmouth County Board of Recreation Commissioners deems it necessary and advisable to Authorize the PURCHASE of FOOD SERVICE EQUIPMENT, SUPPLIES & INSTALLATION; and

WHEREAS, said FOOD SERVICE EQUIPMENT, SUPPLIES & INSTALLATION are available from SAM TELL & SON, INC., Farmingdale, NY, ITEMS: Food Service Supplies (plates, glasses, flatware, etc.); as available under the Educational Services Commission of New Jersey (ESCNJ) #65MCESCCPS, Cooperative Pricing System Agreement, ESCNJ 20/21-36, for the Period of 10/16/20 through 10/15/22, in the Total Contract Amount of \$38,835.66.

NOW, THEREFORE, BE IT RESOLVED by the Monmouth County Board of Recreation Commissioners that the Secretary-Director of the Board is hereby Authorized to execute the necessary contracts and agreements required for the PURCHASE of FOOD SERVICE EQUIPMENT, SUPPLIES & INSTALLATION, from SAM TELL & SON, INC., 300 Smith Street, Farmingdale, NY 11735, ITEMS: Food Service Supplies (plates, glasses, flatware, etc.); as available under the Educational Services Commission of New Jersey (ESCNJ) #65MCESCCPS, Cooperative Pricing System Agreement, ESCNJ 20/21-36, for the Period of 10/16/20 through 10/15/22, in the Total Contract Amount of \$38,835.66; and

BE IT FURTHER RESOLVED that the Certification of the Chief Financial Officer, as to availability of funds, has been filed with the Secretary-Director of the Board, a copy of which is on file in the Purchasing Department, setting forth that the funds are available in Trust Account #52000, Board of Recreation Commissioners (2022), in the Amount of \$38,835.66.

Seconded by Commissioner Foster, and adopted on roll call by the following vote:

In the affirmative:	Chairman Mandeville, Commissioners Harmon, Horsnall, Butch, Adcock, Davidson and Foster
In the negative:	None
Absent:	Vice Chairman Fiore and Commissioner Hennessy

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the regular meeting of the Board on MONDAY EVENING, MARCH 21, 2022.



---

ANDREW J. SPEARS, Assistant Director

R-21-3-21=113

The following resolution was offered for adoption by Commissioner Horsnall:

**RESOLUTION**

R-22-3-21=114

WHEREAS, the Monmouth County Board of Recreation Commissioners advertised and received bids on November 17, 2021, for FURNISHING AND DELIVERY OF JANITORIAL SUPPLIES (Bid #0016-22); and

WHEREAS, an AGGREGATE CONTRACT was awarded by Resolution #R-21-12-20=404, to D & D SOLUTIONS, LLC, DBA CLEAN IT SUPPLY, Jeffersonville, PA, being one of eleven (11) vendors, for FURNISHING AND DELIVERY OF JANITORIAL SUPPLIES (Bid #0016-22), ITEM: 2022 Supply Contract for the Period of 01/01/22 through 12/31/22, with the Board of Recreation Commissioners reserving the option to extend the contract for two (2) additional one (1) year periods (2023 & 2024); in the Estimated Total Aggregate Contract Amount of \$85,000.00; and

WHEREAS, D & D SOLUTIONS, LLC, DBA CLEAN IT SUPPLY, Jeffersonville, PA, has not produced EEO evidence or returned original signed contracts.

NOW, THEREFORE, BE IT RESOLVED by the Monmouth County Board of Recreation Commissioners that the portion of the AGGREGATE CONTRACT originally awarded by Resolution #R-21-12-20=404 to D&D SOLUTIONS, LLC, DBA CLEAN IT SUPPLY, 705 General Washington Ave., Ste. 703, Jeffersonville, PA 19403 **ONLY**, being one of eleven (11) vendors, is hereby RESCINDED as the vendor has not produced EEO evidence or returned original signed contracts for FURNISHING AND DELIVERY OF JANITORIAL SUPPLIES (Bid #0016-22), ITEM: 2022 Supply Contract for the Period of 01/01/22 through 12/31/22, with the Board of Recreation Commissioners reserving the option to extend the contract for two (2) additional one (1) year periods (2023 & 2024); in the Estimated Total Aggregate Contract Amount of \$85,000.00.

BE IT FURTHER RESOLVED that the Board does hereby AUTHORIZE the SECRETARY-DIRECTOR TO RE-ADVERTISE for same.

Seconded by Commissioner Foster, and adopted on roll call by the following vote:

In the affirmative:	Chairman Mandeville, Commissioners Harmon, Horsnall, Butch, Adcock, Davidson and Foster
In the negative:	None
Absent:	Vice Chairman Fiore and Commissioner Hennessy

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the regular meeting of the Board on MONDAY EVENING, MARCH 21, 2022.



ANDREW J. SPEARS, Assistant Director

R-22-3-21=114

The following resolution was offered for adoption by Commissioner Horsnall:

**RESOLUTION**

R-22-3-21=115

WHEREAS, bids were advertised for and received by the Purchasing Agent of the Monmouth County Board of Recreation Commissioners on March 10, 2022, for PHASE 1 SITE REMEDIATION AND SITE IMPROVEMENTS AT SWIMMING RIVER PARK, MIDDLETOWN, NJ (Bid #0032-22), which bids were referred to the Secretary-Director of the Board of Recreation Commissioners for tabulation, examination, report and recommendation; and

WHEREAS, the bid was considered on an individual item basis and the report of the officials above mentioned, shows that thirteen (13) bids were received, and the following was the lowest responsible bid received in the Total Contract Amount of \$2,593,730.00:

PRECISE CONSTRUCTION INC.  
1016 Highway 33  
Freehold, NJ 07728

**ITEM:** Total Base Bid Price, Items 1-41 inclusive (Period of Contract 03/21/22-12/31/22).

NOW, THEREFORE, BE IT RESOLVED by the Monmouth County Board of Recreation Commissioners, that the said report as to the said bids be, and the same is hereby accepted and ordered spread upon the minutes; and

BE IT FURTHER RESOLVED that the contract be, and the same is hereby awarded according to the tabulation set forth to the bidder and for the total bid as shown by the said tabulation above set forth; and

BE IT FURTHER RESOLVED that the Chairman and Secretary-Director of the Board are hereby authorized to execute the contract on behalf of the Monmouth County Board of Recreation Commissioners; and

BE IT FURTHER RESOLVED that the Certification of the Chief Financial Officer, as to availability of funds, has been filed with the Secretary-Director of the Board, a copy of which is on file in the Purchasing Department setting forth that the funds are available in Capital Cash Account #92101, Board of Recreation Commissioners, Project #20001, in the amount of \$2,593,730.00.

Seconded by Commissioner Foster, and adopted on roll call by the following vote:

In the affirmative:	Chairman Mandeville, Commissioners Harmon, Horsnall, Butch, Adcock, Davidson and Foster
In the negative:	None
Absent:	Vice Chairman Fiore and Commissioner Hennessy

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the regular meeting of the Board on MONDAY EVENING, MARCH 21, 2022.



ANDREW J. SPEARS, Assistant Director

R-22-3-21=115

The following resolution was offered for adoption by Commissioner Horsnall:

**RESOLUTION**

R-22-3-21=116

WHEREAS, the Monmouth County Board of Recreation Commissioners accepted the written proposal of EPIC MANAGEMENT, INC., Piscataway, NJ, for PROVIDING PROFESSIONAL AGENCY CONSTRUCTION MANAGEMENT SERVICES FOR HOMINY HILL GOLF CENTER RECONSTRUCTION, COLTS NECK, NJ (Ref. #19-101 & PS #101-19), as per Resolution #R-20-2-10=67, in the Contract Amount Not to Exceed \$304,091.00; and

WHEREAS, the Board authorized Contract Amendment #1, as per Resolution #R-20-2-24=128 in the Total Contract Amendment #1 Amount of \$322,866.00; and

WHEREAS, the Board authorized Contract Amendment #2, as per Resolution #R-21-1-11=21 in the Total Contract Amendment #2 Amount of \$332,616.00; and

WHEREAS, the Board authorized Contract Amendment #3, as per Resolution #R-21-3-8=100 in the Total Contract Amendment #3 Amount of \$344,966.00; and

WHEREAS, the Board authorized Contract Amendment #4, as per Resolution #R-21-11-22=359 in the Total Contract Amendment #4 Amount of \$438,050.00; and

WHEREAS, the Board deems it necessary and advisable to Authorize CONTRACT AMENDMENT #5, in the amount of \$24,465.00 for additional months of inspection services, to EPIC MANAGEMENT, INC., Piscataway, NJ.

NOW, THEREFORE, BE IT RESOLVED by the Board that the Secretary-Director is hereby Authorized to approve CONTRACT AMENDMENT #5, in the amount of \$24,465.00 for additional months of inspection services, to EPIC MANAGEMENT, INC., 136 Eleventh Street, Piscataway, NJ 08854, for PROVIDING PROFESSIONAL AGENCY CONSTRUCTION MANAGEMENT SERVICES FOR HOMINY HILL GOLF CENTER RECONSTRUCTION, COLTS NECK, NJ (Ref. #19-101 & PS #101-19), as per original contract awarded by Resolution #R-20-2-10=67, in the Contract Amount Not To Exceed \$304,091.00, and as modified by Contract Amendment #1 awarded by Resolution #R-20-2-24=128 in the Total Contract Amendment #1 Amount of \$322,866.00, and as modified by Contract Amendment #2 awarded by Resolution #R-21-1-11=21 in the Total Contract Amendment #2 Amount of \$332,616.00, and as modified by Contract Amendment #3 awarded by Resolution #R-21-3-8=100 in the Total Contract Amendment #3 Amount of \$344,966.00, and as modified by Contract Amendment #4 awarded by Resolution #R-21-11-22=359 in the Total Contract Amendment #4 Amount of \$438,050.00, for a NEW TOTAL AMENDED CONTRACT AMOUNT NOT TO EXCEED \$462,515.00, AS MODIFIED BY CONTRACT AMENDMENT #5; and

BE IT FURTHER RESOLVED that said CONTRACT AMENDMENT #5 is on file in the Board's Office of Administrative Services; and

BE IT FURTHER RESOLVED that notice of this amendment shall be published in The Star Ledger, a newspaper circulated in the County of Monmouth, as required by law, within twenty (20) days of its passage; and

BE IT FURTHER RESOLVED that the Certification of the Chief Financial Officer, as to availability of funds, has been filed with the Secretary-Director of the Board, a copy of which is on file in the Purchasing Department setting forth that the funds are available in Capital Cash Account #20221, Board of Recreation Commissioners (2019), Project #21001, in an amount not to exceed \$24,465.00.

Seconded by Commissioner Foster, and adopted on roll call by the following vote:

In the affirmative:	Chairman Mandeville, Commissioners Harmon, Horsnall, Butch, Adcock, Davidson and Foster
In the negative:	None
Absent:	Vice Chairman Fiore and Commissioner Hennessy

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the regular meeting of the Board on MONDAY EVENING, MARCH 21, 2022.



ANDREW J. SPEARS, Assistant Director

R-22-3-21=116

The following resolution was offered for adoption by Commissioner Horsnall:

**RESOLUTION**

R-22-3-21=117

WHEREAS, the Open Public Meetings Act provides that the Board of Recreation Commissioners may go into executive session to discuss matters that may be confidential or listed pursuant to N.J.S.A. 10:4-12; and

WHEREAS, it is recommended by the Board Attorney and/or Secretary-Director that the Board of Recreation Commissioners go into executive session to discuss matters set forth hereinafter which are permissible for discussion in executive session; and

WHEREAS, notice of this regularly scheduled Board meeting, including date, time and place, has been posted, and the County Clerk and two (2) newspapers as designated by the Board have been noticed, per the schedule adopted by the Board at its regular meeting of November 22, 2021.

NOW THEREFORE, BE IT RESOLVED that the Monmouth County Board of Recreation Commissioners does hereby recess into Executive Session to discuss the following items, and the Minutes of the same to be disclosed as described below.

- Personnel Matters, N.J.S.A. 10:4-12(b)(8) - Grievance 21-0237 – Job openings

Seconded Commissioner Foster, and adopted on roll call by the following vote:

In the affirmative:	Chairman Mandeville, Commissioners Harmon, Horsnall, Butch, Adcock, Davidson and Foster
In the negative:	None
Absent:	Vice Chairman Fiore and Commissioner Hennessy

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the regular meeting of the Board on MONDAY EVENING, MARCH 21, 2022



ANDREW J. SPEARS, Assistant Director

R-22-3-21=117