

MINUTES OF THE MONDAY EVENING, MARCH 20, 2023 REGULAR MEETING OF THE MONMOUTH COUNTY BOARD OF RECREATION COMMISSIONERS HELD IN THE “BEECH ROOM” OF THE THOMPSON PARK VISITOR CENTER, 1ST FLOOR, 805 NEWMAN SPRINGS ROAD, LINCROFT, NJ.

The meeting was called to order by Andrew J. Spears, Assistant Director at 7:03 PM.

The following were Present on roll call: Vice Chairman Anthony Fiore
Commissioners:
Michael G. Harmon
Thomas W. Adcock
Lori Ann Davidson
Brian Foster

Also, Present on roll call via teleconference: Commissioner Patricia M. Butch

The following were Absent on roll call: Chairman Kevin Mandeville (Excused)
Commissioner Thomas E. Hennessy, Jr. (Excused)
Commissioner David W. Horsnall (Excused)
Ross F. Licitra, County Commissioner/MCPS Liaison

The following were present on roll call: Special County Counsel Jason Sena
Andrew J. Spears, Assistant Director
Thomas E. Fobes, Supt. of Co. Parks/Park Operations
Michael E. Janoski, Co. Park Supt./Golf Operations
Kevin Dunn, Ass't. Co. Park Supt./Human Resources,
Training & Safety
Patti Conroy, Superintendent of Recreation
Karen Livingstone, Public Information/Volunteers
Gail L. Hunton, Chief of Acquisition & Design
Paul Gleitz, Principal Planner Parks

Vice Chairman Fiore read the following Statement of Adequate Public Notice:

“Statement of Adequate Public Notice of Meeting in compliance with the ‘Open Public Meetings Act’, Laws of the State of NJ, Chapter 231, P.L. 1975. Notice of meeting has been posted, and The Star Ledger and other newspapers circulated in Monmouth County, and the County Clerk have been noticed, including date, time and place, as adopted by the Monmouth County Board of Recreation Commissioners at their regular meeting of November 21, 2022, as required by law.” “Both adequate and electronic notice of the meeting has been provided, specifying the time, place, and manner in which such notice was provided.”

Vice Chairman Fiore led the Board in the Pledge of Allegiance and asked for the observance of a moment of silence.

On a motion made by Commissioner Harmon, seconded by Commissioner Davidson, the **MINUTES** of the **REGULAR MEETING** of the Monmouth County Board of Recreation Commissioners held on **MONDAY EVENING, MARCH 6, 2023**, were upon being put to a vote, unanimously approved as recorded. (Approved as recorded by Commissioners Harmon, Butch, Adcock, Davidson, and Foster. Vice Chairman Fiore abstained as not being present at the meeting.)

On a motion made by Commissioner Harmon, seconded by Commissioner Adcock, the **MINUTES** of the **EXECUTIVE SESSION MEETING** of the Monmouth County Board of Recreation Commissioners held on **MONDAY EVENING, MARCH 6, 2023**, for the purpose of discussing **LAND ACQUISITION MATTERS**, were upon being put to a vote, unanimously approved as recorded. (Approved as recorded by Commissioners Harmon, Butch, Adcock, Davidson, and Foster. Vice Chairman Fiore abstained as not being present at the meeting.)

On a motion made by Commissioner Foster, seconded by Commissioner Davidson, the **2022 VOUCHER LIST**, as distributed to the Board for approval, was upon being put to a vote, unanimously approved as recorded.

On a motion made by Commissioner Foster, seconded by Commissioner Davidson, the **2023 VOUCHER LIST**, as distributed to the Board for approval, was upon being put to a vote, unanimously approved as recorded.

On a motion made by Commissioner Harmon, seconded by Commissioner Adcock, the meeting was **OPENED** to the **HEARING OF THE PUBLIC** at 7:06 PM. Upon being put to a vote, the motion was unanimously carried.

There being no one present to be heard, it was moved by Commissioner Harmon, seconded by Commissioner Davidson, that the portion of the meeting **OPEN** to the **HEARING OF THE PUBLIC** be **CLOSED**, at 7:07 PM.

GOLF REPORT

Superintendent of County Parks for Golf, Michael Janoski, provided an update to the Board on the performance of the County Golf Courses for 2022. He reported that total rounds played at the County's six facilities was 308,950, which included 11,184 rounds by junior golfers. Total golf course gross revenue for the year was \$16,397,908, up from \$15,989,857 in 2021.

Mr. Janoski also provided an update to the Board on recent discussions with representatives of First Tee of the Jersey Shore on a possible partnership to build and operate an instructional three-hole facility at Wolf Hill Recreation Area in Oceanport.

Vice Chairman Anthony Fiore asked Mr. Janoski to review the possibility of passing along credit card processing fees to golfers.

Commissioner Tom Adcock asked for additional information on the age breakdowns across the board for rounds played.

Mr. Janoski said that demographic information is not collected for out-of-county golfers.

ASSISTANT DIRECTOR'S REPORT:

Andrew J. Spears, Assistant Director, reviewed with the Board the following **REPORTS:**

1. BUDGET REPORTS

On a motion made by Commissioner Foster, seconded by Commissioner Davidson, the **BUDGET REPORTS** were upon being put to a vote, unanimously accepted as reported. (Budget Reports in Minute Book)

2. REVENUE REPORT—MONTH OF FEBRUARY

On a motion made by Commissioner Foster, seconded by Commissioner Davidson, the **REVENUE REPORT** for the **MONTH OF FEBRUARY** was upon being put to a vote, unanimously accepted as reported. (Revenue Report in Minute Book)

3. ATTENDANCE REPORT—MONTH OF FEBRUARY

On a motion made by Commissioner Foster, seconded by Commissioner Davidson, the **ATTENDANCE REPORT** for the **MONTH OF FEBRUARY** as distributed to the Board for approval, was upon being put to a vote, unanimously accepted as reported. (Attendance Report in Minute Book)

4. HUMAN RESOURCES TRAINING & SAFETY MONTHLY REPORT—FEBRUARY (Dated: 3/15/2023)

Commissioner Lori Ann Davidson asked about the recent retirements that were listed on the Human Resources report and what park areas were impacted by the staff departures.

Assistant Director, Andrew Spears reviewed the details of the retirements and explained that recruitment steps were underway to fill the vacant positions.

On a motion made by Commissioner Foster, seconded by Commissioner Davidson, the **HUMAN RESOURCES TRAINING & SAFETY MONTHLY REPORT FOR FEBRUARY (Dated: 3/15/2023)** was upon being put to a vote, unanimously accepted as reported. (Human Resources Training & Safety Monthly Report in Minute Book)

5. MCPS TRAINING REQUESTS AS OF MARCH 13, 2023

On a motion made by Commissioner Foster, seconded by Commissioner Davidson, the **MCPS TRAINING REQUESTS AS OF MARCH 13, 2023**, as upon being put to a vote, unanimously authorized. (MCPS Training Requests in Minute Book)

6. MCPS WEBSITE TRAFFIC REPORT FEBRUARY COMPARISON BY YEARS – 2018 - 2023

On a motion made by Commissioner Foster, seconded by Commissioner Davidson, the **MCPS WEBSITE TRAFFIC REPORT FEBRUARY COMPARISON BY YEARS 2018 –2023** was upon being put to a vote, unanimously accepted as reported. (MCPS Website Traffic Report February Comparison by Years 2018-2023 is in the Minute Book.)

COUNTY COMMISSIONER’S REPORT:

County Commissioner Ross F. Licitra was unable to attend the meeting.

ITEMS FOR BOARD REVIEW:

Regarding Item #5, awarding of a contract for topographic surveying at Huber Woods Park, Commissioner Mike Harmon asked for the location of the proposed visitor parking lot at the Timolat section of the park.

Chief of Land Acquisition and Design, Gail Hunton, explained that the parking lot would be located along the former farm lane, accessed from Browns Dock Road, across from the former location of the Therapeutic Horseback Riding Program Center.

The following **ITEMS** were **REVIEWED WITH THE BOARD:**

1. Board Action Item #1 – Authorizing the Secretary-Director to prepare a Citation expressing Board’s appreciation for services to William Zonowith, Plumber, who started work with the Monmouth County Park System on January 6, 2020, and who will retire effective April 1, 2023, with over three (3) years of service.
2. Board Action Items #2 – Authorizing the Secretary-Director to prepare a Citation expressing Board’s appreciation for services to Susan O. Harasty, Park Naturalist, who started work with the Monmouth County Park System on March 28, 2011, and who will retire effective April 1, 2023, with twelve (12) years of service.
3. Board Action Item #3 –Recommend acceptance of the written proposal of Melissa Chill Music, Riegelsville, PA, as received on February 28, 2023, proposal dated February 14, 2023 for Furnishing of a Parent and Child Music Enrichment Program (WC #04-23), Period of Contract 03/20/23 through 12/31/23; in an amount not to exceed \$36,000.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4.
4. Board Action Item #4 –Rescinding professional service contract awarded by Resolution #R-22-9-6=279, to Bayer-Risse Engineering, Inc., Hampton, NJ, for Providing Professional Engineering Services for Replacement of Septic Field at the Sandy Run Area of Turkey Swamp Park (Ref. #22-42 & PS #60-22), in the Contract Amount Not To Exceed \$34,400.00, as services are no longer needed.

5. Board Action Item #5 - Recommend acceptance of the written proposal of Morgan Municipal Services, LLC, Island Heights, NJ, as received on March 2, 2023, proposal dated February 28, 2023 for Providing Professional Topographic Surveying Services, Project Name: Timolat Access Parking and Pedestrian Circulation, Huber Woods Park (Ref. #23-03 & PS #14-23), in an amount not to exceed \$3,500.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4.
6. Board Action Item #6 – Recommending Adoption of the 2022 Statement of Uncollected Funds Due the Monmouth County Board of Recreation Commissioners for the Years 2017-2021, in the Total Amount of \$32,701.71.
7. Board Action Item #7 – Recommending award of contract to the lowest responsible bidder, as per bid proposal to Seman-Tov, Inc., Neptune, NJ, for Furnishing and Delivery of Bus Transportation Services (Rebid) (Bid #0040-23), Items: Proposal #1, Summer RecAssist Program 6/19/23-9/1/23, \$39,750.00, Proposal #2, After-School & Weekend RecAssist Program 4/1/23-6/18/23 & 9/2/23-11/19/23, \$1,590.00, with the Board of Recreation Commissioners reserving the option to extend the contract for an additional one (1) year period (2024), under the same terms and conditions, as per bid specification; in the Estimated Total Contract Amount of \$41,340.00.
8. Board Action Item #8 – Recommend acceptance of the written proposal of Stuart Appraisal Company, LLC, Freehold, NJ, as received on March 9, 2023, proposal dated March 6, 2023 for Providing Professional Appraisal Services of Block 155, Lot 8.02, Howell Township, Vacant Property, Owned by: Richard Dubrovsky, ±3.673 Acres, Project: Additions to Manasquan River Greenway, Interest: Fee Simple (Ref. #23-04 & PS #16-23), in an amount not to exceed \$1,850.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4.
9. Board Action Item #9 – Recommend acceptance of the written proposal of Sterling, DiSanto & Associates, LLC, Somerville, NJ, as received on March 9, 2023, proposal dated March 6, 2023 for Providing Professional Appraisal Services of Block 155, Lot 8.02, Howell Township, Vacant Property, Owned by: Richard Dubrovsky, ±3.673 Acres, Project: Additions to Manasquan River Greenway, Interest: Fee Simple (Ref. #23-04 & PS #16-23), in an amount not to exceed \$1,950.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4.
10. Board Action Item #10 – Recommending authorization of the exercising of the option to extend contract for an additional one (1) year period (2023) as originally awarded by Resolution #R-22-8-8=258, to A. C. Schultes, Inc., Woodbury Heights, NJ, for Furnishing and Delivery of Golf Course Irrigation Well and Pumping Equipment Services and Repair Parts (Bid #0051-22), Item: 2023 Supply/Service Contract for the Period of 03/20/23 through 12/31/23, with the Board of Recreation Commissioners reserving the option to extend the contract for an additional one (1) year period (2024), under the same terms and conditions, as per bid specification; in the Estimated Total Contract Amount of \$10,000.00.

11. Board Action Item #11 – Recommending award of contract to the lowest responsible bidder, as per bid proposal to Some’s Uniforms, Inc., Hackensack, NJ, for Furnishing and Delivery of Basic Uniform Items and Accessories (Bid #0039-23), Item: 2023 Supply Contract for the Period of 03/20/23 through 12/31/23, with the Board of Recreation Commissioners reserving the option to extend the contract for two (2) additional one (1) year periods (2024 & 2025), under the same terms and conditions, as per bid specification; in the Estimated Total Contract Amount of \$51,000.00.

12. Board Action Item #12 as Added to the Agenda – Recommending award of contract to the lowest responsible bidder, as per bid proposal to Golf Car Specialties, LLC, Gloucester City, NJ 08030, for Furnishing, Delivery, and Replacing of Golf Cart Batteries (Bid #0042-23), Items: 1 & 2, Period of Contract 03/20/23 through 12/31/23; in the Total Contract Amount of \$64,753.52.

13. Board Action Item #13 as Added to the Agenda – Authorizing Change Order #1, in the amount of \$10,000.00 for additional plaster work, to Paragon Restoration Corporation, Kenilworth, NJ, for Interior Repairs at the Longstreet Farmhouse, Historic Longstreet Farm, Holmdel, NJ, (Bid #0075-22), Item: Total Base Bid Price; as originally awarded by Resolution #R-23-1-23=52 in the Contract Amount of \$72,300.00, for a new Total Change Order Contract Amount of \$82,300.00.

At 7:35 PM, the following **RESOLUTION OF CONSENT** was offered for adoption by Commissioner Davidson, to approve Agenda Items #1 through #13.

WHEREAS, the Monmouth County Board of Recreation Commissioners has received the Tentative Agenda for the Board’s Regular Meeting of March 20, 2023, in advance of the meeting; and

WHEREAS, the Board has had an opportunity to review and consider Agenda Items #1 through #11 for Board Action; and

WHEREAS, the Board also reviewed Agenda Items #12 & 13, as added to the Agenda; and

WHEREAS, the Board is satisfied that the above items as presented to the Board are in order and complete.

NOW, THEREFORE, BE IT RESOLVED that the Monmouth County Board of Recreation Commissioners does hereby approve by consent, Agenda Items #1 through #13.

Seconded by Commissioner Foster, and adopted on roll call by the following vote:

In the Affirmative:	Vice Chairman Fiore, Commissioners Harmon, Butch, Adcock, Davidson and Foster
In the Negative:	None
Absent:	Chairman Mandeville, Commissioners Hennessy, and Horsnall

ITEMS ACTED ON BY THE BOARD OF RECREATION COMMISSIONERS:

- R-23-3-20=118 Resolution offered for adoption by Commissioner Davidson, seconded by Commissioner Foster, AUTHORIZING the ASSISTANT DIRECTOR to prepare a CITATION expressing the BOARD'S APPRECIATION FOR SERVICES to WILLIAM ZONOWITH, Plumber, who started work with the Monmouth County Park System on January 6, 2020, and who will RETIRE effective April 1, 2023, with over three (3) years of service. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)
- R-23-3-20=119 Resolution offered for adoption by Commissioner Davidson, seconded by Commissioner Foster, AUTHORIZING the ASSISTANT DIRECTOR to prepare a CITATION expressing the BOARD'S APPRECIATION FOR SERVICES to SUSAN O. HARASTY, Park Naturalist, who started work with the Monmouth County Park System on March 28, 2011, and who will RETIRE effective April 1, 2023, with twelve (12) years of service. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)
- R-23-3-20=120 Resolution offered for adoption by Commissioner Davidson, seconded by Commissioner Foster, ACCEPTING the WRITTEN PROPOSAL of MELISSA CHILL MUSIC, Riegelsville, PA, as received on February 28, 2023, proposal dated February 14, 2023, for FURNISHING OF A PARENT AND CHILD MUSIC ENRICHMENT PROGRAM (WC #04-23), Period of Contract 03/20/23 through 12/31/23; in an Amount Not To Exceed \$36,000.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)
- R-23-3-20=121 Resolution offered for adoption by Commissioner Davidson, seconded by Commissioner Foster, RESCINDING professional service contract awarded by Resolution #R-22-9-6=279, to BAYER-RISSE ENGINEERING, INC., Hampton, NJ, for PROVIDING PROFESSIONAL ENGINEERING SERVICES FOR REPLACEMENT OF SEPTIC FIELD AT THE SANDY RUN AREA OF TURKEY SWAMP PARK (Ref. #22-42 & PS #60-22), in the Contract Amount Not To Exceed \$34,400.00, as services are no longer needed. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)
- R-23-3-20=122 Resolution offered for adoption by Commissioner Davidson, seconded by Commissioner Foster, ACCEPTING the WRITTEN PROPOSAL of MORGAN MUNICIPAL SERVICES, LLC, Island Heights, NJ, as received on March 2, 2023, proposal dated February 28, 2023, for PROVIDING PROFESSIONAL TOPOGRAPHIC SURVEYING SERVICES, PROJECT NAME: TIMOLAT ACCESS PARKING AND PEDESTRIAN CIRCULATION, HUBER WOODS PARK (Ref. #23-03 & PS #14-23), in an Amount Not To Exceed \$3,500.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)

- R-23-3-20=123 Resolution offered for adoption by Commissioner Davidson, seconded by Commissioner Foster, ADOPTING the 2022 STATEMENT OF UNCOLLECTED FUNDS DUE THE MONMOUTH COUNTY BOARD OF RECREATION COMMISSIONERS FOR THE YEARS 2017-2021, in the Total Amount of \$32,701.71. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)
- R-23-3-20=124 Resolution offered for adoption by Commissioner Davidson, seconded by Commissioner Foster, AWARDING CONTRACT to the lowest responsible bidder, as per bid proposal to SEMAN-TOV, INC., Neptune, NJ, for FURNISHING AND DELIVERY OF BUS TRANSPORTATION SERVICES (Rebid) (Bid #0040-23), ITEMS: Proposal #1, Summer RecAssist Program 6/19/23-9/1/23, \$39,750.00, Proposal #2, After-School & Weekend RecAssist Program 4/1/23-6/18/23 & 9/2/23-11/19/23, \$1,590.00, with the Board of Recreation Commissioners RESERVING the OPTION TO EXTEND the CONTRACT for an ADDITIONAL ONE (1) YEAR PERIOD (2024), under the same terms and conditions, as per bid specification; in the Estimated Total Contract Amount of \$41,340.00. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)
- R-23-3-20=125 Resolution offered for adoption by Commissioner Davidson, seconded by Commissioner Foster, ACCEPTING the WRITTEN PROPOSAL of STUART APPRAISAL COMPANY, LLC, Freehold, NJ, as received on March 9, 2023, proposal dated March 6, 2023, for PROVIDING PROFESSIONAL APPRAISAL SERVICES OF BLOCK 155, LOT 8.02, HOWELL TOWNSHIP, VACANT PROPERTY, OWNED BY: RICHARD DUBROVSKY, ±3.673 ACRES, PROJECT: ADDITIONS TO MANASQUAN RIVER GREENWAY, INTEREST: FEE SIMPLE (Ref. #23-04 & PS #16-23), in an amount not to exceed \$1,850.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)
- R-23-3-20=126 Resolution offered for adoption by Commissioner Davidson, seconded by Commissioner Foster, ACCEPTING the WRITTEN PROPOSAL of STERLING, DISANTO & ASSOCIATES, LLC, Somerville, NJ, as received on March 9, 2023, proposal dated March 6, 2023, for PROVIDING PROFESSIONAL APPRAISAL SERVICES OF BLOCK 155, LOT 8.02, HOWELL TOWNSHIP, VACANT PROPERTY, OWNED BY: RICHARD DUBROVSKY, ±3.673 ACRES, PROJECT: ADDITIONS TO MANASQUAN RIVER GREENWAY, INTEREST: FEE SIMPLE (Ref. #23-04 & PS #16-23), in an amount not to exceed \$1,950.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)

- R-23-3-20=127 Resolution offered for adoption by Commissioner Davidson, seconded by Commissioner Foster, AUTHORIZING the EXERCISING OF OPTION TO EXTEND CONTRACT, as per bid proposal, for an ADDITIONAL ONE (1) YEAR PERIOD (2023), as originally awarded by Resolution #R-22-8-8=258, to A. C. SCHULTES, INC., Woodbury Heights, NJ, for FURNISHING AND DELIVERY OF GOLF COURSE IRRIGATION WELL AND PUMPING EQUIPMENT SERVICES AND REPAIR PARTS (Bid #0051-22), ITEM: 2023 Supply/Service Contract for the Period of 03/20/23 through 12/31/23, with the Board of Recreation Commissioners RESERVING the OPTION TO EXTEND the CONTRACT for an ADDITIONAL ONE (1) YEAR PERIOD (2024), under the same terms and conditions, as per bid specification; in the Estimated Total Contract Amount of \$10,000.00. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)
- R-23-3-20=128 Resolution offered for adoption by Commissioner Davidson, seconded by Commissioner Foster, AWARDING CONTRACT to the lowest responsible bidder, as per bid proposal to SOME'S UNIFORMS, INC., Hackensack, NJ, for FURNISHING AND DELIVERY OF BASIC UNIFORM ITEMS AND ACCESSORIES (Bid #0039-23), ITEM: 2023 Supply Contract for the Period of 03/20/23 through 12/31/23, with the Board of Recreation Commissioners RESERVING the OPTION TO EXTEND the CONTRACT for TWO (2) ADDITIONAL ONE (1) YEAR PERIODS (2024 & 2025), under the same terms and conditions, as per bid specification; in the Estimated Total Contract Amount of \$51,000.00. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)
- R-23-3-20=129 Resolution offered for adoption by Commissioner Davidson, seconded by Commissioner Foster, AWARDING CONTRACT to the lowest responsible bidder, as per bid proposal to GOLF CAR SPECIALTIES, LLC, Gloucester, NJ, for FURNISHING, DELIVERY, AND REPLACING OF GOLF CART BATTERIES (Bid #0042-23), ITEMS: 1 & 2, Period of Contract 03/20/23 through 12/31/23; in the Total Contract Amount of \$64,753.52. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)
- R-23-3-20=130 Resolution offered for adoption by Commissioner Davidson, seconded by Commissioner Foster, Authorizing CHANGE ORDER #1, in the amount of \$10,000.00 for additional plaster work, to PARAGON RESTORATION CORPORATION, Kenilworth, NJ, for INTERIOR REPAIRS AT THE LONGSTREET FARMHOUSE, HISTORIC LONGSTREET FARM, HOLMDEL, NJ (Bid #0075-22), ITEM: Total Base Bid Price; as originally awarded by Resolution #R-23-1-23=52 in the Contract Amount of \$72,300.00, for a NEW TOTAL CHANGE ORDER #1 CONTRACT AMOUNT OF \$82,300.00. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)

The Assistant Director reported to the Board that there were **no BIDs to be advertised.**

On a motion made by Commissioner Davidson, seconded by Commissioner Foster, the Board **AUTHORIZED** the **ASSISTANT DIRECTOR** to **SOLICIT PROPOSALS** for the following **PROFESSIONAL/SPECIALIZED SERVICES**:

1. Appraisal Services, Block 139, Lot 5, Atlantic Highlands, ±3.97 Acres, Improved Property, Owned by Diocese of Trenton, for Bayshore Regional Recreation Center (Ref. #23-07) (*FAIR & OPEN—OVER \$17,500.00*)
2. Appraisal Services, Block 144, Lot 6, Marlboro Township, Block 18, Lot 20, Holmdel Township, ±62.49 Acres, Unimproved Property Owned by Kilcummins-Dover Prop. LLC c/o Manzo, for Pleasant Valley Forest Project (Holmdel Park) (Ref. #23-09) (*FAIR & OPEN—OVER \$17,500.00*)
3. Survey Services, Block 751, Lot 1, Wall Township, Property Owned by County of Monmouth, for Partial Boundary Line Survey – Shark River Park (Ref. #23-10) (*FAIR & OPEN—OVER \$17,500.00*)

EXECUTIVE SESSION

R-23-3-20=131 At 7:40 PM, a motion for a resolution was made by Commissioner Harmon, seconded by Commissioner Adcock, to move into Executive Session for Potential Property Acquisitions or Sales – N.J.S.A. 10:4-12-(B)(5) for the purpose of discussing the following:

1. Request for Assistance from Holmdel Township for the preservation of the Historic Horn Antenna at Crawford’s Hill on Holmdel Road.
2. Review of the recent sale of the Perwin/Turko property adjacent to the Swimming River Greenway, Swimming River Road, Tinton Falls.
3. Review of proposed acquisition of Sea Bright properties to provide parking for public beach access along Ocean Avenue.

In the Affirmative: Vice Chairman Fiore, Commissioners Harmon, Butch, Adcock, Davidson

In the Negative: None

Absent: Chairman Mandeville, Commissioners Hennessy, and Horsnall

At 8:35 PM, Commissioner Hennessy arrived at the meeting.

At 8:40 PM, on a motion made by Commissioner Davidson, seconded by Commissioner Harmon, the Board voted unanimously to adjourn the Executive Session for Potential Property Acquisitions or Sales – N.J.S.A. 10:4-12-(b)(5).

At 8:41 PM, on a motion made by Commissioner Davidson, seconded by Commissioner Adcock, the Board voted unanimously to reconvene the public portion of the meeting.

A motion was made by Commissioner Harmon seconded by Commissioner Butch to authorize appraisals and to continue to explore partnership opportunities with Holmdel Township for the preservation of the historic Horn Antenna and surrounding Crawford’s Hill. Commissioner Foster recused himself.

In the Affirmative: Vice Chairman Fiore, Commissioners Harmon,
Hennessy, Butch, Adcock, Davidson
In the Negative: None
Absent: Chairman Mandeville and Commissioner Horsnall

DATES TO REMEMBER:

1. **MONDAY EVENING, APRIL 10, 2023 – 7:00 PM. Regular Board Meeting.** Thompson Park Visitor Center, “Beech Room”, 1st Floor, 805 Newman Springs Road, Lincroft, NJ.
2. **THURSDAY AFTERNOON, APRIL 20, 2023 – 3:00-5:00 PM. YMCA Bayshore Family Success Center Open House and 10th Anniversary Celebration.** Henry Hudson Trail Activity Center, 945 NJ-36, Leonardo, NJ.
3. **MONDAY EVENING, APRIL 24, 2023 – 7:00 PM. Regular Board Meeting.** Thompson Park Visitor Center, “Beech Room”, 1st Floor, 805 Newman Springs Road, Lincroft, NJ.
4. **MONDAY EVENING, MAY 8, 2023 – 7:00 PM. Regular Board Meeting.** Thompson Park Visitor Center, “Beech Room”, 1st Floor, 805 Newman Springs Road, Lincroft, NJ.
5. **FRIDAY, MAY 12, 2023 – Time: TBA. Swimming River Park Ribbon Cutting.**
6. **MONDAY EVENING, MAY 22, 2023 – 7:00 PM. Regular Board Meeting.** Thompson Park Visitor Center, “Beech Room”, 1st Floor, 805 Newman Springs Road, Lincroft, NJ.

ITEMS FOR THE GOOD OF THE ORDER:

Commissioner Thom Hennessy commented that the end of the concrete area on the new boat ramp at Swimming River Park leaves less than ample room at low tide. He expressed concern the trailer tires may slip off the end of the ramp at low tide.

Assistant Director Spears explained there is a section of riprap extending from the end of the concrete farther into the river.

Commissioners Lori Ann Davidson and Brian Foster provided an update on the work of the Board’s Golf Committee. They explained that they had recently met with representatives of the current concessionaire, Links Hospitality, to review their efforts to market the venue. Commissioners Foster and Davidson explained that the bid specifications for the new contract to be advertised for 2024 are currently under review.

Vice Chairman Anthony Fiore asked staff to provide an update on efforts to design an artificial turf soccer complex at Wickatunk Recreation Area. He said that County residents would benefit from a facility similar to the one at Morris County’s Central Park. He also noted that Edison Park has a well-designed soccer complex that staff should look at.

The Assistant Director indicated that there were no additional items to be brought before the Board.

There being no further business, on a motion made by Commissioner Hennessy, seconded by Commissioner Davidson, and by unanimous vote, the regular meeting of the Monmouth County Board of Recreation Commissioners held on Monday Evening, March 20, 2023, was **ADJOURNED** at 8:54 PM.

A handwritten signature in black ink, appearing to read "Andrew J. Spears". The signature is fluid and cursive, with a long horizontal stroke extending to the right.

ANDREW J. SPEARS,
Assistant Director

The following resolution was offered for adoption by Commissioner Davidson:

R E S O L U T I O N

R-23-3-20=118

WHEREAS, WILLIAM ZONOWITH, PLUMBER, has decided to RETIRE from the service of the Monmouth County Board of Recreation Commissioners effective APRIL 1, 2023; and

WHEREAS, WILLIAM ZONOWITH, started work with the Monmouth County Park System on January 6, 2020; and

WHEREAS, WILLIAM ZONOWITH has been a capable and faithful employee of the Board with over THREE (3) YEARS OF SERVICE.

NOW, THEREFORE, BE IT RESOLVED that the SECRETARY-DIRECTOR is hereby AUTHORIZED to PREPARE a CITATION OF APPRECIATION to be extended to WILLIAM ZONOWITH for his loyalty and dedication as an employee of the Board.

Seconded by Commissioner Foster, and adopted on roll call by the following vote:

In the affirmative:	Vice Chairman Fiore, Commissioners Harmon, Butch, Adcock, Davidson and Foster
In the negative:	None
Absent:	Chairman Mandeville, Commissioners Hennessy and Horsnall

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the regular meeting of the Board on MONDAY EVENING, MARCH 20, 2023.



ANDREW J. SPEARS, Assistant Director

R-23-3-20=118

The following resolution was offered for adoption by Commissioner Davidson:

RESOLUTION

R-23-3-20=119

WHEREAS, SUSAN O. HARASTY, PARK NATURALIST, has decided to RETIRE from the service of the Monmouth County Board of Recreation Commissioners effective APRIL 1, 2023; and

WHEREAS, SUSAN O. HARASTY, started work with the Monmouth County Park System on March 28, 2011; and

WHEREAS, SUSAN O. HARASTY has been a capable and faithful employee of the Board with TWELVE (12) YEARS OF SERVICE.

NOW, THEREFORE, BE IT RESOLVED that the SECRETARY-DIRECTOR is hereby AUTHORIZED to PREPARE a CITATION OF APPRECIATION to be extended to SUSAN O. HARASTY for her loyalty and dedication as an employee of the Board.

Seconded by Commissioner Foster, and adopted on roll call by the following vote:

In the affirmative:	Vice Chairman Fiore, Commissioners Harmon, Butch, Adcock, Davidson and Foster
In the negative:	None
Absent:	Chairman Mandeville, Commissioners Hennessy and Horsnall

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the regular meeting of the Board on MONDAY EVENING, MARCH 20, 2023.



ANDREW J. SPEARS, Assistant Director

R-23-3-20=119

The following resolution was offered for adoption by Commissioner Davidson:

RESOLUTION

R-23-3-20=120

WHEREAS, the Monmouth County Board of Recreation Commissioners has a need for FURNISHING OF A PARENT AND CHILD MUSIC ENRICHMENT PROGRAM (WC #04-23), as a fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.4; and

WHEREAS, the anticipated term of this contract is from March 20, 2023 through December 31, 2023; and

WHEREAS, requests for proposals were received by the Purchasing Agent on or before the required submission date of February 28, 2023; and

WHEREAS, MELISSA CHILL MUSIC, Riegelsville, PA, has submitted a written proposal dated February 14, 2023, indicating they will provide for the FURNISHING OF A PARENT AND CHILD MUSIC ENRICHMENT PROGRAM (WC #04-23), in an Amount Not to Exceed \$36,000.00; and

WHEREAS, the Certification of the Chief Financial Officer, as to availability of funds, has been filed with the Assistant Director, a copy of which is on file in the Purchasing Department setting forth that the funds are available in Trust Account #52000, Board of Recreation Commissioners (2023), in an amount not to exceed \$36,000.00.

NOW, THEREFORE, BE IT RESOLVED that the Board of Recreation Commissioners, of the County of Monmouth, does hereby authorize the Chairman and Assistant Director to enter into a contract on behalf of the Monmouth County Board of Recreation Commissioners, with MELISSA CHILL MUSIC, 5855 Stoneberry Way, Riegelsville, PA 18077, as per proposal dated February 14, 2023, for FURNISHING OF A PARENT AND CHILD MUSIC ENRICHMENT PROGRAM (WC #04-23), in the Contract Amount Not To Exceed \$36,000.00; and

BE IT FURTHER RESOLVED that the Stockholders Disclosure Certification and the New Jersey Business Registration are on file in the office of the Purchasing Department; and

BE IT FURTHER RESOLVED that any fees for additional work over the \$36,000.00 provided for in this resolution will be authorized only upon the approval of the Board, prior to the additional services being performed.

Seconded by Commissioner Foster, and adopted on roll call by the following vote:

In the affirmative:	Vice Chairman Fiore, Commissioners Harmon, Butch, Adcock, Davidson and Foster
In the negative:	None
Absent:	Chairman Mandeville, Commissioners Hennessy and Horsnall

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the Regular meeting of the Board on MONDAY EVENING, MARCH 20, 2023.



ANDREW J. SPEARS, Assistant Director

R-23-3-20=120

The following resolution was offered for adoption by Commissioner Davidson:

RESOLUTION

R-23-3-20=121

WHEREAS, the Monmouth County Board of Recreation Commissioners advertised and received bids on August 18, 2022, for providing PROFESSIONAL ENGINEERING SERVICES FOR REPLACEMENT OF SEPTIC FIELD AT THE SANDY RUN AREA OF TURKEY SWAMP PARK (Ref. #22-42 & PS #60-22); and

WHEREAS, BAYER-RISSE ENGINEERING, INC., Hampton, NJ, was awarded the contract for said PROFESSIONAL ENGINEERING SERVICES FOR REPLACEMENT OF SEPTIC FIELD AT THE SANDY RUN AREA OF TURKEY SWAMP PARK (Ref. #22-42 & PS #60-22), as per Resolution #R-22-9-6=279; in the Total Contract Amount of \$34,400.00; and

WHEREAS, their services are no longer needed.

NOW, THEREFORE, BE IT RESOLVED by the Monmouth County Board of Recreation Commissioners that the contract awarded to BAYER-RISSE ENGINEERING, INC., 78 Route 173W, Suite 6, Hampton, NJ 08827, for PROFESSIONAL ENGINEERING SERVICES FOR REPLACEMENT OF SEPTIC FIELD AT THE SANDY RUN AREA OF TURKEY SWAMP PARK (Ref. #22-42 & PS #60-22), as per Resolution #R-22-9-6=279, in the Contract Amount \$34,400.00, is hereby RESCINDED, as their services are no longer needed.

BE IT FURTHER RESOLVED that the Board does hereby AUTHORIZE the ASSISTANT DIRECTOR to RE-ADVERTISE for same.

Seconded by Commissioner Foster, and adopted on roll call by the following vote:

In the affirmative:	Vice Chairman Fiore, Commissioners Harmon, Butch, Adcock, Davidson and Foster
In the negative:	None
Absent:	Chairman Mandeville, Commissioners Hennessy and Horsnall

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the regular meeting of the Board on MONDAY EVENING, MARCH 20, 2023.



ANDREW J. SPEARS, Assistant Director

R-23-3-20=121

The following resolution was offered for adoption by Commissioner Davidson:

RESOLUTION

R-23-3-20=122

WHEREAS, the Monmouth County Board of Recreation Commissioners has a need to acquire PROFESSIONAL TOPOGRAPHIC SURVEYING SERVICES, PROJECT NAME: TIMOLAT ACCESS PARKING AND PEDESTRIAN CIRCULATION, HUBER WOODS PARK (Ref. #23-03 & PS #14-23), as a fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.4; and

WHEREAS, the anticipated term of this contract is approximately thirty (30) days; and

WHEREAS, requests for proposals were received by the Purchasing Agent on or before the required submission date of March 2, 2023; and

WHEREAS, MORGAN MUNICIPAL SERVICES, LLC, Island Heights, NJ, has submitted a written proposal dated February 28, 2023, indicating they will provide PROFESSIONAL TOPOGRAPHIC SURVEYING SERVICES, PROJECT NAME: TIMOLAT ACCESS PARKING AND PEDESTRIAN CIRCULATION, HUBER WOODS PARK (Ref. #23-03 & PS #14-23), in an Amount Not to Exceed \$3,500.00; and

WHEREAS, the Certification of the Chief Financial Officer, as to availability of funds, has been filed with the Assistant Director, a copy of which is on file in the Purchasing Department setting forth that the funds are available in Capital Cash Account #29799, Board of Recreation Commissioners (2023), Project #00046; in an amount not to exceed \$3,500.00.

NOW, THEREFORE, BE IT RESOLVED that the Board of Recreation Commissioners, of the County of Monmouth, does hereby authorize the Chairman and Assistant Director to enter into a contract on behalf of the Monmouth County Board of Recreation Commissioners, with MORGAN MUNICIPAL SERVICES, LLC, 130 Central Avenue, Island Heights, NJ 08732, as per proposal dated February 28, 2023, for PROFESSIONAL TOPOGRAPHIC SURVEYING SERVICES, PROJECT NAME: TIMOLAT ACCESS PARKING AND PEDESTRIAN CIRCULATION, HUBER WOODS PARK (Ref. #23-03 & PS #14-23), in the Contract Amount Not To Exceed \$3,500.00; and

BE IT FURTHER RESOLVED that the Stockholders Disclosure Certification and the New Jersey Business Registration are on file in the office of the Purchasing Department; and

BE IT FURTHER RESOLVED that any fees for additional work over the \$3,500.00 provided for in this resolution will be authorized only upon the approval of the Board, prior to the additional services being performed.

Seconded by Commissioner Foster, and adopted on roll call by the following vote:

In the affirmative:	Vice Chairman Fiore, Commissioners Harmon, Butch, Adcock, Davidson and Foster
In the negative:	None
Absent:	Chairman Mandeville, Commissioners Hennessy and Horsnall

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the Regular meeting of the Board on MONDAY EVENING, MARCH 20, 2023.



ANDREW J. SPEARS, Assistant Director

R-23-3-20=122

The following resolution was offered for adoption by Commissioner Davidson:

RESOLUTION

R-23-3-20=123

WHEREAS, the Monmouth County Board of Recreation Commissioners has instituted charges for various programs, services and merchandise, and has entered into various agreements, contracts and leases for which monies are due the Board; and

WHEREAS, during the YEARS 2017 THROUGH 2021, certain individuals and organizations have failed to pay amounts outstanding and due the Board for said various programs, services, merchandise, agreements, contracts and leases; and

WHEREAS, after repeated and diligent attempts to collect the amounts outstanding and due the Board, payment has not been forthcoming; and

WHEREAS, in order to reconcile the outstanding accounts receivable for the YEARS 2017 THROUGH 2021, it is necessary and advisable to formally ADOPT a 2022 STATEMENT OF UNCOLLECTED FUNDS DUE THE MONMOUTH COUNTY BOARD OF RECREATION COMMISSIONERS FOR THE YEARS 2017-2021 (Statement Dated 3/13/2023).

NOW, THEREFORE, BE IT RESOLVED that the Monmouth County Board of Recreation Commissioners does hereby ADOPT the 2022 STATEMENT OF UNCOLLECTED FUNDS DUE THE MONMOUTH COUNTY BOARD OF RECREATION COMMISSIONERS FOR THE YEARS 2017 THROUGH 2021 (Statement Dated 3/13/2023) as hereunto attached, in the TOTAL UNCOLLECTED AMOUNT OF \$32,701.71; and

BE IT FURTHER RESOLVED that the ASSISTANT DIRECTOR is hereby AUTHORIZED to FURNISH this 2022 STATEMENT OF UNCOLLECTED FUNDS DUE THE MONMOUTH COUNTY BOARD OF RECREATION COMMISSIONERS FOR THE YEARS 2017 THROUGH 2021 (Statement Dated 3/13/2023), to the COUNTY AUDITOR and OTHERS, as may be required by law.

Seconded by Commissioner Foster, and adopted on roll call by the following vote:

In the affirmative: Vice Chairman Fiore, Commissioners Harmon, Butch, Adcock, Davidson and Foster

In the negative: None

Absent: Chairman Mandeville, Commissioners Hennessy and Horsnall

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the regular meeting of the Board on MONDAY EVENING, MARCH 20, 2023.



ANDREW J. SPEARS, Assistant Director

R-23-3-20=123

The following resolution was offered for adoption by Commissioner Davidson:

RESOLUTION

R-23-3-20=124

WHEREAS, bids were advertised for and received by the Purchasing Agent of the Monmouth County Board of Recreation Commissioners on March 8, 2023, for FURNISHING AND DELIVERY OF BUS TRANSPORTATION SERVICES (Rebid) (Bid #0040-23), which bids were referred to the Assistant Director for tabulation, examination, report and recommendation; and

WHEREAS, the bid was considered on an individual item basis and the report of the officials above mentioned shows that one (1) bid was received, and the following was the lowest responsible bid received in the Estimated Total Contract Amount of \$41,340.00:

SEMAN-TOV, INC.
505 Memorial Drive
Neptune, NJ 07753

ITEMS: Proposal #1, Summer RecAssist Program 6/19/23-9/1/23, \$39,750.00,
Proposal #2, After-School & Weekend RecAssist Program 4/1/23-6/18/23
& 9/2/23-11/19/23, \$1,590.00

NOW, THEREFORE, BE IT RESOLVED by the Monmouth County Board of Recreation Commissioners, that the said report as to the said bids be, and the same is hereby accepted and ordered spread upon the minutes; and

BE IT FURTHER RESOLVED that the contract be and the same is hereby awarded according to the tabulation set forth to the bidder and for the total bid as show by the said tabulation above set forth; and

BE IT FURTHER RESOLVED that the Board of Recreation Commissioners reserves the option to extend the contract for an additional one (1) year period (2024); the contract shall not bind nor purport to bind the county, for any contractual commitment in excess of the original contract period; in the event the county exercises such right, all terms, conditions and provisions of the contract shall remain the same and apply during the renewal period; and

BE IT FURTHER RESOLVED that the Chairman and Assistant Director are hereby authorized to execute the contract on behalf of the Monmouth County Board of Recreation Commissioners; and

BE IT FURTHER RESOLVED that the Certification of the Chief Financial Officer, as to availability of funds, has been filed with the Assistant Director, a copy of which is on file in the Purchasing Department setting forth that the funds are available in Trust Account #52000, Board of Recreation Commissioners (2023), in the estimated amount of \$41,340.00.

Seconded by Commissioner Foster, and adopted on roll call by the following vote:

In the affirmative:	Vice Chairman Fiore, Commissioners Harmon, Butch, Adcock, Davidson and Foster
In the negative:	None
Absent:	Chairman Mandeville, Commissioners Hennessy and Horsnall

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the regular meeting of the Board on MONDAY EVENING, MARCH 20, 2023.



ANDREW J. SPEARS, Assistant Director

R-23-3-20=124

The following resolution was offered for adoption by Commissioner Davidson:

RESOLUTION

R-23-3-20=125

WHEREAS, the Monmouth County Board of Recreation Commissioners has a need to acquire PROFESSIONAL APPRAISAL SERVICES OF BLOCK 155, LOT 8.02, HOWELL TOWNSHIP, VACANT PROPERTY, OWNED BY: RICHARD DUBROVSKY, ±3.673 ACRES, PROJECT: ADDITIONS TO MANASQUAN RIVER GREENWAY, INTEREST: FEE SIMPLE (Ref. #23-04 & PS #16-23, as a fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.4; and

WHEREAS, the anticipated term of this contract is approximately thirty (30) days; and

WHEREAS, requests for proposals were received by the Purchasing Agent on or before the required submission date of March 9, 2023; and

WHEREAS, STUART APPRAISAL COMPANY, LLC, Freehold, NJ, has submitted a written proposal dated March 6, 2023, indicating they will provide PROFESSIONAL APPRAISAL SERVICES OF BLOCK 155, LOT 8.02, HOWELL TOWNSHIP, VACANT PROPERTY, OWNED BY: RICHARD DUBROVSKY, ±3.673 ACRES, PROJECT: ADDITIONS TO MANASQUAN RIVER GREENWAY, INTEREST: FEE SIMPLE (Ref. #23-04 & PS #16-23), in an Amount Not to Exceed \$1,850.00; and

WHEREAS, the Certification of the Chief Financial Officer, as to availability of funds, has been filed with the Assistant Director, a copy of which is on file in the Purchasing Department setting forth that the funds are available in Capital Cash Account #29799, Board of Recreation Commissioners (2023), Project #00025; in an amount not to exceed \$1,850.00.

NOW, THEREFORE, BE IT RESOLVED that the Board of Recreation Commissioners, of the County of Monmouth, does hereby authorize the Chairman and Assistant Director to enter into a contract on behalf of the Monmouth County Board of Recreation Commissioners, with STUART APPRAISAL COMPANY, LLC, 42 E. Main Street, Suite 202, Freehold, NJ 07728, as per proposal dated March 6, 2023, for PROFESSIONAL APPRAISAL SERVICES OF BLOCK 155, LOT 8.02, HOWELL TOWNSHIP, VACANT PROPERTY, OWNED BY: RICHARD DUBROVSKY, ±3.673 ACRES, PROJECT: ADDITIONS TO MANASQUAN RIVER GREENWAY, INTEREST: FEE SIMPLE (Ref. #23-04 & PS #16-23), in the Contract Amount Not To Exceed \$1,850.00; and

BE IT FURTHER RESOLVED that the Stockholders Disclosure Certification and the New Jersey Business Registration are on file in the office of the Purchasing Department; and

BE IT FURTHER RESOLVED that any fees for additional work over the \$1,850.00 provided for in this resolution will be authorized only upon the approval of the Board, prior to the additional services being performed.

Seconded by Commissioner Foster, and adopted on roll call by the following vote:

In the affirmative:	Vice Chairman Fiore, Commissioners Harmon, Butch, Adcock, Davidson and Foster
In the negative:	None
Absent:	Chairman Mandeville, Commissioners Hennessy and Horsnall

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the Regular meeting of the Board on MONDAY EVENING, MARCH 20, 2023.



ANDREW J. SPEARS, Assistant Director

R-23-3-20=125

The following resolution was offered for adoption by Commissioner Davidson:

RESOLUTION

R-23-3-20=126

WHEREAS, the Monmouth County Board of Recreation Commissioners has a need to acquire PROFESSIONAL APPRAISAL SERVICES OF BLOCK 155, LOT 8.02, HOWELL TOWNSHIP, VACANT PROPERTY, OWNED BY: RICHARD DUBROVSKY, ±3.673 ACRES, PROJECT: ADDITIONS TO MANASQUAN RIVER GREENWAY, INTEREST: FEE SIMPLE (Ref. #23-04 & PS #16-23), as a fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.4; and

WHEREAS, the anticipated term of this contract is approximately thirty (30) days; and

WHEREAS, requests for proposals were received by the Purchasing Agent on or before the required submission date of March 9, 2023; and

WHEREAS, STERLING, DISANTO & ASSOCIATES, LLC, Somerville, NJ, has submitted a written proposal dated March 6, 2023, indicating they will provide PROFESSIONAL APPRAISAL SERVICES OF BLOCK 155, LOT 8.02, HOWELL TOWNSHIP, VACANT PROPERTY, OWNED BY: RICHARD DUBROVSKY, ±3.673 ACRES, PROJECT: ADDITIONS TO MANASQUAN RIVER GREENWAY, INTEREST: FEE SIMPLE (Ref. #23-04 & PS #16-23), in an Amount Not to Exceed \$1,950.00; and

WHEREAS, the Certification of the Chief Financial Officer, as to availability of funds, has been filed with the Assistant Director, a copy of which is on file in the Purchasing Department setting forth that the funds are available in Capital Cash Account #29799, Board of Recreation Commissioners (2023), Project #00025; in an amount not to exceed \$1,950.00.

NOW, THEREFORE, BE IT RESOLVED that the Board of Recreation Commissioners, of the County of Monmouth, does hereby authorize the Chairman and Assistant Director to enter into a contract on behalf of the Monmouth County Board of Recreation Commissioners, with STERLING, DISANTO & ASSOCIATES, LLC, 145 West End Avenue, Somerville, NJ 08876, as per proposal dated March 6, 2023, for PROFESSIONAL APPRAISAL SERVICES OF BLOCK 155, LOT 8.02, HOWELL TOWNSHIP, VACANT PROPERTY, OWNED BY: RICHARD DUBROVSKY, ±3.673 ACRES, PROJECT: ADDITIONS TO MANASQUAN RIVER GREENWAY, INTEREST: FEE SIMPLE (Ref. #23-04 & PS #16-23), in the Contract Amount Not To Exceed \$1,950.00; and

BE IT FURTHER RESOLVED that the Stockholders Disclosure Certification and the New Jersey Business Registration are on file in the office of the Purchasing Department; and

BE IT FURTHER RESOLVED that any fees for additional work over the \$1,950.00 provided for in this resolution will be authorized only upon the approval of the Board, prior to the additional services being performed.

Seconded by Commissioner Foster, and adopted on roll call by the following vote:

In the affirmative:	Vice Chairman Fiore, Commissioners Harmon, Butch, Adcock, Davidson and Foster
In the negative:	None
Absent:	Chairman Mandeville, Commissioners Hennessy and Horsnall

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the Regular meeting of the Board on MONDAY EVENING, MARCH 20, 2023.



ANDREW J. SPEARS, Assistant Director

R-23-3-20=126

The following resolution was offered for adoption by Commissioner Davidson:

RESOLUTION

R-23-3-20=127

WHEREAS, the Monmouth County Board of Recreation Commissioners awarded a contract to A. C. SCHULTES, INC., Woodbury Heights, NJ, on August 8, 2022, by Resolution #R-22-8-8=258, for FURNISHING AND DELIVERY OF GOLF COURSE IRRIGATION WELL AND PUMPING EQUIPMENT SERVICES AND REPAIR PARTS (Bid #0051-22), ITEM: 2022 Supply/Service Contract for the Period of 08/08/22 through 12/31/22, with the Board of Recreation Commissioners reserving the option to extend the contract for two (2) additional one (1) year periods (2023 & 2024); in the Estimated Total Contract Amount of \$10,000.00, and

WHEREAS, the Board of Recreation Commissioners reserved the option to extend the contract for two (2) additional one (1) year periods (2023 & 2024); the contract shall not bind nor purport to bind the county for any contractual commitment in excess of the original contract period; in the event the county exercises such right, all terms, conditions and provisions of the contract shall remain the same and apply during the renewal period; and

WHEREAS, the Board wishes to EXERCISE the OPTION TO EXTEND THE CONTRACT, as per bid proposal, under the same terms and conditions as per bid specifications, for an ADDITIONAL ONE (1) YEAR PERIOD (2023).

NOW, THEREFORE, BE IT RESOLVED that the Monmouth County Board of Recreation Commissioners does hereby AUTHORIZE the EXERCISING OF THE OPTION TO EXTEND THE CONTRACT, for an ADDITIONAL ONE (1) YEAR PERIOD (2023), as originally awarded by Resolution #R-22-8-8=258, to A. C. SCHULTES, INC., 664 S. Evergreen Avenue, Woodbury Heights, NJ 08097, for FURNISHING AND DELIVERY OF GOLF COURSE IRRIGATION WELL AND PUMPING EQUIPMENT SERVICES AND REPAIR PARTS (Bid #0051-22), ITEM: 2023 Supply/Service Contract for the Period of 03/20/23 through 12/31/23, with the Board of Recreation Commissioners RESERVING the OPTION TO EXTEND the CONTRACT for an ADDITIONAL ONE (1) YEAR PERIOD (2024), under the same terms and conditions, as per bid specification; in the Estimated Total Contract Amount of \$10,000.00; and

BE IT FURTHER RESOLVED that the Chairman and Assistant Director are hereby authorized to execute the contract on behalf of the Monmouth County Board of Recreation Commissioners; and

BE IT FURTHER RESOLVED that the Certification of the Chief Financial Officer, as to availability of funds, has been filed with the Assistant Director, a copy of which is on file in the Purchasing Department, setting forth that the funds are available in Appropriation #080010, Board of Recreation Commissioners (2023), in the amount of \$10,000.00.

Seconded by Commissioner Foster, and adopted on roll call by the following vote:

In the affirmative:	Vice Chairman Fiore, Commissioners Harmon, Butch, Adcock, Davidson and Foster
In the negative:	None
Absent:	Chairman Mandeville, Commissioners Hennessy and Horsnall

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the regular meeting of the Board on MONDAY EVENING, MARCH 20, 2023.



ANDREW J. SPEARS, Assistant Director

R-23-3-20=127

The following resolution was offered for adoption by Commissioner Davidson:

RESOLUTION

R-23-3-20=128

WHEREAS, bids were advertised for and received by the Purchasing Agent of the Monmouth County Board of Recreation Commissioners on March 9, 2023, for FURNISHING AND DELIVERY OF BASIC UNIFORM ITEMS AND ACCESSORIES (Bid #0039-23), which bids were referred to the Assistant Director for tabulation, examination, report and recommendation; and

WHEREAS, the bid was considered on an individual item basis and the report of the officials above mentioned shows that two (2) bids were received, and the following was the lowest responsible bid received in the Estimated Total Contract Amount of \$51,000.00:

SOME'S UNIFORMS, INC.

314 Main Street

Hackensack, NJ 07011

ITEM: 2023 Supply Contract for the Period of 03/20/23 through 12/31/23

NOW, THEREFORE, BE IT RESOLVED by the Monmouth County Board of Recreation Commissioners, that the said report as to the said bids be, and the same is hereby accepted and ordered spread upon the minutes; and

BE IT FURTHER RESOLVED that the contract be and the same is hereby awarded according to the tabulation set forth to the bidder and for the total bid as show by the said tabulation above set forth; and

BE IT FURTHER RESOLVED that the Board of Recreation Commissioners reserves the option to extend the contract for two (2) additional one (1) year periods (2024 & 2025); the contract shall not bind nor purport to bind the county, for any contractual commitment in excess of the original contract period; in the event the county exercises such right, all terms, conditions and provisions of the contract shall remain the same and apply during the renewal period; and

BE IT FURTHER RESOLVED that the Chairman and Assistant Director are hereby authorized to execute the contract on behalf of the Monmouth County Board of Recreation Commissioners; and

BE IT FURTHER RESOLVED that the Certification of the Chief Financial Officer, as to availability of funds, has been filed with the Assistant Director, a copy of which is on file in the Purchasing Department setting forth that the funds are available in Trust Account #52000, Board of Recreation Commissioners (2023), in the estimated amount of \$51,000.00.

Seconded by Commissioner Foster, and adopted on roll call by the following vote:

In the affirmative: Vice Chairman Fiore, Commissioners Harmon, Butch, Adcock, Davidson and Foster

In the negative: None

Absent: Chairman Mandeville, Commissioners Hennessy and Horsnall

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the regular meeting of the Board on MONDAY EVENING, MARCH 20, 2023.



ANDREW J. SPEARS, Assistant Director

R-23-3-20=128

The following resolution was offered for adoption by Commissioner Davidson:

RESOLUTION

R-23-3-20=129

WHEREAS, bids were advertised for and received by the Purchasing Agent of the Monmouth County Board of Recreation Commissioners on March 14, 2023, for FURNISHING, DELIVERY, AND REPLACING OF GOLF CART BATTERIES (Bid #0042-23), which bids were referred to the Assistant Director for tabulation, examination, report and recommendation; and

WHEREAS, the bid was considered on an individual item basis and the report of the officials above mentioned, shows that one (1) bid was received, and the following was the lowest responsible bid received in the Total Contract Amount of \$64,753.52:

GOLF CAR SPECIALTIES, LLC

136 Washington Street

Gloucester City, NJ 08030

ITEMS: 1 & 2, Period of Contract 03/20/23 through 12/31/23

NOW, THEREFORE, BE IT RESOLVED by the Monmouth County Board of Recreation Commissioners, that the said report as to the said bids be, and the same is hereby accepted and ordered spread upon the minutes; and

BE IT FURTHER RESOLVED that the contract be, and the same is hereby awarded according to the tabulation set forth to the bidder and for the total bid as shown by the said tabulation above set forth; and

BE IT FURTHER RESOLVED that the Chairman and Assistant Director are hereby authorized to execute the contract on behalf of the Monmouth County Board of Recreation Commissioners; and

BE IT FURTHER RESOLVED that the Certification of the Chief Financial Officer, as to availability of funds, has been filed with the Assistant Director, a copy of which is on file in the Purchasing Department setting forth that the funds are available in Trust Account #52000, Board of Recreation Commissioners (2023), in the amount of \$64,753.52.

Seconded by Commissioner Foster, and adopted on roll call by the following vote:

In the affirmative: Vice Chairman Fiore, Commissioners Harmon,
Butch, Adcock, Davidson and Foster

In the negative: None

Absent: Chairman Mandeville, Commissioners Hennessy and Horsnall

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the regular meeting of the Board on MONDAY EVENING, MARCH 20, 2023.



ANDREW J. SPEARS, Assistant Director

R-23-3-20=129

The following resolution was offered for adoption by Commissioner Davidson:

RESOLUTION

R-23-3-20=130

WHEREAS, the Monmouth County Board of Recreation Commissioners awarded the contract for INTERIOR REPAIRS AT THE LONGSTREET FARMHOUSE, HISTORIC LONGSTREET FARM, HOLMDEL, NJ, (Bid #0075-22), ITEM: Total Base Bid Price, to PARAGON RESTORATION CORPORATION, Kenilworth, NJ, as per Resolution #R-23-1-23=52; and

WHEREAS, the Board deems it necessary and advisable to Authorize CHANGE ORDER #1, in the amount of \$10,000.00 for additional plaster work, to PARAGON RESTORATION CORPORATION, Kenilworth, NJ, for INTERIOR REPAIRS AT THE LONGSTREET FARMHOUSE, HISTORIC LONGSTREET FARM, HOLMDEL, NJ (Bid #0075-22), as per original contract awarded by Resolution #R-23-1-23=52, ITEM: Total Base Bid Price; in the Contract Amount of \$72,300.00, for a NEW TOTAL CHANGE ORDER #1 CONTRACT AMOUNT of \$82,300.00.

NOW, THEREFORE, BE IT RESOLVED by the Board that the Assistant Director is hereby Authorized to approve CHANGE ORDER #1, in the amount of \$10,000.00 for additional plaster work to PARAGON RESTORATION CORPORATION, 292 Monroe Avenue, Kenilworth, NJ 07033, for INTERIOR REPAIRS AT THE LONGSTREET FARMHOUSE, HISTORIC LONGSTREET FARM, HOLMDEL, NJ (Bid #0075-22), as per original contract awarded by Resolution #R-23-1-23=52, ITEM Total Base Bid Price; in the Contract Amount of \$72,300.00, for a NEW TOTAL CHANGE ORDER #1 CONTRACT AMOUNT of \$82,300.00; and

BE IT FURTHER RESOLVED that said CHANGE ORDER #1 is on file in the Board's Office of Administrative Services; and

BE IT FURTHER RESOLVED that the Certification of the Chief Financial Officer, as to availability of funds, has been filed with the Assistant Director, a copy of which is on file in the Purchasing Department setting forth that the funds are available in Capital Cash Account #92203, Board of Recreation Commissioners (2022), Project #20223; in the estimated amount of \$10,000.00.

Seconded by Commissioner Foster, and adopted on roll call by the following vote:

In the affirmative:	Vice Chairman Fiore, Commissioners Harmon, Butch, Adcock, Davidson and Foster
In the negative:	None
Absent:	Chairman Mandeville, Commissioners Hennessy and Horsnall

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the Regular meeting of the Board on MONDAY EVENING, MARCH 20, 2023.



ANDREW J. SPEARS, Assistant Director

R-23-3-20=130

The following resolution was offered for adoption by Commissioner Harmon:

RESOLUTION

R-23-3-20=131

WHEREAS, the Open Public Meetings Act provides that the Board of Recreation Commissioners may go into executive session to discuss matters that may be confidential or listed pursuant to N.J.S.A. 10:4-12; and

WHEREAS, it is recommended by the Board Attorney and/or Assistant Director that the Board of Recreation Commissioners go into executive session to discuss matters set forth hereinafter which are permissible for discussion in executive session; and

WHEREAS, notice of this regularly scheduled Board meeting, including date, time and place, has been posted, and the County Clerk and two (2) newspapers as designated by the Board have been noticed, per the schedule adopted by the Board at its regular meeting of November 21, 2022

NOW THEREFORE, BE IT RESOLVED that the Monmouth County Board of Recreation Commissioners does hereby recess into Executive Session to discuss the following items, and the Minutes of the same to be disclosed as described below.

-Potential Property Acquisitions or Sales – N.J.S.A. 10:4-12-(b)(5):

1. Request for Assistance from Holmdel Township for the preservation of the Historic Horn Antenna at Crawford’s Hill on Holmdel Road.
2. Review of the recent sale of the Perwin/Turko property adjacent to the Swimming River Greenway, Swimming River Road, Tinton Falls.
3. Review of proposed acquisition of Sea Bright properties to provide parking for public beach access along Ocean Avenue.

Seconded Commissioner Adcock, and adopted on roll call by the following vote:

In the Affirmative:	Vice Chairman Fiore, Commissioners Harmon, Butch, Adcock, Davidson
In the Negative:	None
Absent:	Chairman Mandeville, Commissioners Hennessy, and Horsnall

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the regular meeting of the Board on MONDAY EVENING, MARCH 20, 2023.



ANDREW J. SPEARS, Assistant Director

R-23-3-20=131