

MINUTES OF THE MONDAY EVENING, SEPTEMBER 9, 2024 REGULAR MEETING OF THE MONMOUTH COUNTY BOARD OF RECREATION COMMISSIONERS HELD IN THE “BEECH ROOM” OF THE THOMPSON PARK VISITOR CENTER, 1ST FLOOR, 805 NEWMAN SPRINGS ROAD, LINCROFT, NJ.

The meeting was called to order by Andrew J. Spears, Director at 7:03 PM.

The following were Present on roll call: Chairman Kevin Mandeville
Commissioners:
Michael G. Harmon
David W. Horsnall
Thomas W. Adcock
Lori Ann Davidson
Brian Foster

Ross F. Licitra, County Commissioner/MCPS Liaison

The following were Absent on roll call: Vice Chairman Anthony Fiore (Excused)
Commissioners:
Thomas E. Hennessy, Jr. (Excused)
Patricia M. Butch (Excused)

The following were present on roll call: Special County Counsel Jason Sena
Andrew J. Spears, Director
Michael E. Janoski, Deputy Director
Beau Byrtus, Deputy Director
Matthew Coleman, Supt. of Co. Parks/Park Operations
Patti Conroy, Superintendent of Recreation
Karen Livingstone, Public Information/Volunteers
Anna Luiten, Design & Resource Management
Paul Gleitz, Land & Planning
Jeremy Schaefer, General Mgr., Golf Courses
Erika Bozza
Tracy Shiffman
Julie Fenlon

Chairman Mandeville read the following Statement of Adequate Public Notice:

“Statement of Adequate Public Notice of Meeting in compliance with the ‘Open Public Meetings Act’, Laws of the State of NJ, Chapter 231, P.L. 1975. Notice of meeting has been posted, and The Star Ledger and other newspapers circulated in Monmouth County, and the County Clerk have been noticed, including date, time and place, as adopted by the Monmouth County Board of Recreation Commissioners at their regular meeting of November 21, 2022, as required by law.” “Both adequate and electronic notice of the meeting has been provided, specifying the time, place, and manner in which such notice was provided.”

Chairman Mandeville led the Board in the Pledge of Allegiance and asked for the observance of a moment of silence.

On a motion made by Commissioner Harmon, seconded by Commissioner Adcock, the **MINUTES** of the **REGULAR MEETING** of the Monmouth County Board of Recreation Commissioners held on **MONDAY EVENING, AUGUST 5, 2024**, were upon being put to a vote, approved as recorded by Commissioners Harmon, Horsnall, Adcock, and Foster. Chairman Mandeville, Commissioner Davidson abstained as not being present at the meeting.

On a motion made by Commissioner Harmon, seconded by Commissioner Adcock, the **MINUTES** of the **EXECUTIVE SESSION MEETING** of the Monmouth County Board of Recreation Commissioners held on **MONDAY EVENING, AUGUST 5, 2024**, for the purpose of discussing **LAND ACQUISITION MATTERS**, were upon being put to a vote, approved as recorded by Commissioners Harmon, Horsnall, Adcock, and Foster. Chairman Mandeville, Commissioner Davidson abstained as not being present at the meeting.

The Director indicated that the Minutes of the Executive Session would be made available to the public in ninety (90) days, or upon completion of land acquisition matters.

On a motion made by Commissioner Horsnall, seconded by Commissioner Davidson, the **2023 VOUCHER LIST (Dated: 8/8/24)**, as distributed to the Board for approval, was upon being put to a vote, unanimously approved as recorded.

On a motion made by Commissioner Horsnall, seconded by Commissioner Davidson, the **2024 VOUCHER LIST (Dated: 8/8/24)**, as distributed to the Board for approval, was upon being put to a vote, unanimously approved as recorded.

On a motion made by Commissioner Horsnall, seconded by Commissioner Davidson, the **2023 VOUCHER LIST (Dated: 8/29/24)**, as distributed to the Board for approval, was upon being put to a vote, unanimously approved as recorded.

On a motion made by Commissioner Horsnall, seconded by Commissioner Davidson, the **2024 VOUCHER LIST (Dated: 8/29/24)**, as distributed to the Board for approval, was upon being put to a vote, unanimously approved as recorded.

Andrew J. Spears, Director, reviewed with the Board the following **CORRESPONDENCE RECEIVED** for the Board:

1. A letter of compliment dated August 16, 2024, from Meredith Geneve, Colts Neck, expressing her appreciation for the attentive camp counselors and the enjoyment her grandsons experienced at their two-week summer session.

On a motion made by Commissioner Davidson, seconded by Commissioner Adcock, the meeting was **OPENED** to the **HEARING OF THE PUBLIC** at 7:06 PM. Upon being put to a vote, the motion was unanimously carried.

Clinton Hamilton, Freehold Township, addressed the Board regarding recent changes to the deer hunting rules in the County Parks. He said that the Park System this year instituted a new rule that prohibits the use of harnesses while hunting from an elevated position in a tree. He said that the requirement that hunters use tree stands unfairly eliminates the safe harness alternative. He asked the Commissioners to reconsider the new rule.

Chairman Kevin Mandeville asked Director Spears to take another look at the rule and report back to the Board at a future meeting.

There being no one else present who wished to be heard, it was moved by Commissioner Horsnall, seconded by Commissioner Adcock, that the portion of the meeting **OPEN** to the **HEARING OF THE PUBLIC** be **CLOSED**, at 7:21 PM. Upon being put to a vote, the motion was unanimously carried.

DIRECTOR'S REPORT:

Andrew J. Spears, Director, reviewed with the Board the following **REPORTS**:

1. **BUDGET REPORTS**

On a motion made by Commissioner Horsnall, seconded by Commissioner Foster , the **BUDGET REPORTS** were upon being put to a vote, unanimously accepted as reported. (Budget Reports in Minute Book)

2. **REVENUE REPORT—MONTH OF JULY**

On a motion made by Commissioner Horsnall, seconded by Commissioner Foster, the **REVENUE REPORT** for the **MONTH OF JULY** was upon being put to a vote, unanimously accepted as reported. (Revenue Report in Minute Book)

3. **ATTENDANCE REPORT—MONTH OF JULY**

On a motion made by Commissioner Horsnall, seconded by Commissioner Foster, the **ATTENDANCE REPORT** for the **MONTH OF JULY** was upon being put to a vote, unanimously accepted as reported. (Attendance Report in Minute Book)

4. **MCPS WEBSITE TRAFFIC REPORT — JULY COMPARISON BY YEARS 2019 – 2024**

On a motion made by Commissioner Horsnall, seconded by Commissioner Foster, the **MCPS WEBSITE TRAFFIC REPORT — JULY COMPARISON BY YEARS 2019-2024** was upon being put to a vote, unanimously accepted as reported. (MCPS Website Traffic Report in Minute Book)

PRESENTATIONS:

Historic Sites Supervisor, Julie Fenlon reviewed with the Board the 2024 County Fair. She said that it was an exceptional year and that there were many new acts and exhibits enjoyed by visitors.

The Commissioners commended Ms. Fenlon for her leadership in running another successful Fair.

Recreation Supervisor, Tracy Shiffman provided the Board an overview of the Recreation Assist Pprogram and activities at Big Brook Park over the summer. Ms. Shiffman explained how her staff has been successful at serving individuals, families, and organized groups with visits to the parks for a variety of activities. She said that these activities are offered at a discounted rate and often free, for groups who demonstrate a financial need. She also said that bus transportation is provided free of charge for groups who do not have other options for travel to the parks.

Commissioner Horsnall asked how groups qualify to receive program discounts.

Ms. Shiffman explained the application process.

Commissioner Harmon suggested that Ms. Shiffman visit the former YMCA Camp Topanemus property in Millstone to see if there may be opportunities to host some of her programs there in the future, once it is acquired. He also suggested that she explore instructional golf programs for the participants in the Rec Assist initiative.

Commissioner Davidson suggested that staff explore options to provide translation services to members of the community who may not be aware of Park System programs due to language barriers. One such option would be a translation device, Commissioner Davidson said.

Chairman Mandeville thanked Ms. Shiffman and her staff for the excellent service that they are providing.

CAPITAL PROJECT REVIEW:

Director Spears reviewed with the Board active projects and recent occurrences in the parks. He explained that a visitor at Dorbrook Recreation Area over the weekend suffered a cardiac arrest and two park rangers successfully applied AED shock to the individual, who was later transported to the hospital. He also reported that there had been a serious accident in which a cyclist was hit by a car while in a Henry Hudson Trail crosswalk on School Road East in Marlboro. He noted that new signs will be erected on the Henry Hudson Trail which will depict the appropriate types of electric bikes that are permitted.

Director Spears said that staff is seeking Commissioner input and guidance on proposed improvements to the Freehold Hub Site. He said that a meeting would be scheduled with the Board's subcommittee for capital projects and planning.

ITEMS FOR BOARD REVIEW:

The following ITEMS were **REVIEWED WITH THE BOARD**:

1. Board Action Item #1 – Authorizing the Purchase of Commercial Grounds Equipment from Finch Turf, Inc., Hatfield, PA, Items: One (1) Salsco Roll N Go, \$23,996.05, One (1) Turfco Triwave 45, \$21,828.00; as available under the Bergen County Co-op (BC-Bid-24-10), for the Period of 05/07/24 through 05/06/26, in the Total Contract Amount of \$45,824.05.
2. Board Action Item #2 – Recommend Authorizing Change Order #1, in the amount of \$572.70, for addition of pages and copies of the Fall Parks & Programs Guide, to Indiana Printing and Publishing Company, Indiana, PA, for Printing and Mail Preparation of the Monmouth County Park System Parks and Program Guide, Year 2024, Volumes 1-5 (Bid #0054-22), Items: Volumes 1-5 (Period of 09/01/23 through 08/31/24), as originally awarded by Resolution #R-22-8-22=272 and Extended for an Additional One (1) Year Period as per Resolution #R-23-8-7=283 in the Contract Amount of \$121,000.00, for a new Total Change Order #1 Contract Amount of \$121,572.70.
3. Board Action Item #3 – Recommend Authorizing Change Order #1, in the amount of \$5,000.00, increasing existing contract amount by twenty percent (20%) as allowed by law, to Jatts Auto Body, LLC dba Maaco Collision, Tinton Falls, NJ, for Furnishing and Delivery of Auto Body Repair Services (Bid #0005-23), Item: 2024 Service Contract for the Period of 01/01/24 through 12/31/24, with the Board of Recreation Commissioners reserving the option to extend the contract for an additional one (1) period (2025), under the same terms and conditions as per bid specifications, as originally awarded by Resolution #R-23-9-5=347 in the Contract Amount of \$25,000.00, for a new Total Change Order #1 Contract Amount of \$30,000.00.
4. Board Action Item #4 – Recommend Authorizing the Purchase of Grounds Equipment from Deere & Company, Cary, NC, Items: One (1) John Deere Gator XUV825M S4, \$22,753.08, One (1) John Deere Gator XUV835M, \$24,059.90, Three (3) John Deere Gators XUV835M, @\$21,727.07 each, \$65,181.21; as available under the Educational Services Commission of New Jersey (ESCNJ) #65MCESCCPS Cooperative Pricing System Agreement, ESCNJ #22/23-12 for the Period of 2/22/23 through 2/21/25, in the Total Contract Amount of \$111,994.19.
5. Board Action Item #5 – Authorizing Change Order #1, in the amount of minus (-) \$45,000.00 due to low enrollment and cancellation of Item: Proposal #1, Cape Cod, MA, Islander Getaway, 9/23-27, 2024, to Senior Excursions, Inc., Wildwood, NJ, for Furnishing of Tour Packages; Escape to Cape Cod, MA Islander Getaway Proposal #1, and Lighthouses and Lobsters Maine Seacoast Getaway Proposal #2 (Bid #0037-24), Items: Proposal #1 Cape Cod, MA, Islander Getaway, 9/23-27, 2024, \$45,000.00, Proposal #2 Lighthouses & Lobsters Main Seacoast Getaway, 10/14-18, 2024, \$46,500.00; as originally awarded by Resolution #R-24-4-22=167 in the Estimated Total Contract Amount of \$91,500.00, for a new Estimated Total Change Order #1 Contract Amount of \$46,500.00.

6. Board Action Item #6 – Recommend Authorizing the Purchase of Commercial Floor Covering & Related Services, from Hannon Floor Covering Corp., Union, NJ, Item: Remove and replace existing rubber flooring in Program Room #2 at Sunnyside Equestrian Center, Building #2405. Apply new epoxy floor, Option A, Solid Color System; as available under the Hunterdon County Educational Services Commission (HCESC), #34HUNCCP, #215, for the Period of 11/2/23 through 11/2/24, in the Total Contract Amount of \$20,709.00.
7. Board Action Item #7 – Authorizing the Purchase of Traffic and Security Coverage for the 2024 Monmouth County Fair, from Visual Computer Solutions (Jobs 4 Blue), Freehold, NJ, Item: Traffic & Security Coverage for the 2024 Monmouth County Fair (Period of Contract July 24 - July 28, 2024), in the Contract Amount of \$36,878.76.
8. Board Action Item #8 – Recommend Authorizing the Purchase of Utility, Transportation, and Golf Vehicles Plus Related Accessories, Equipment, Parts, and Services from KLBL, Inc., dba Vic Gerard Golf Cars, Farmingdale, NJ, Items: Five (5) new Club Cars “Carryall 502” Lithium Ion @\$16,980.25 each; as available under National Co-op, OMNIA Partners #EV2671-01, for the Period of 1/1/20 through 12/31/26, in the Total Contract Amount of \$84,901.25.
9. Board Action Item #9 – Authorizing the Director, Andrew J. Spears and Jennifer Kaczala, Qualified Purchasing Agent (Q.P.A) for the Board, to Advertise, Solicit and Receive Written Bids and Proposals, and to Prepare Contracts, Enter Into Purchase Agreements and Authorize Purchases for Various Materials, Goods and Supplies, on Behalf of the Board, in Accordance with Adopted Board Policy and the Bid Laws of the State of New Jersey, and Establishing the Board’s Bid Threshold in Accordance with N.J.S.A. 40a:11-2 at \$44,000.00 and Establishing the Board’s Quotation Threshold in Accordance with N.J.S.A. 40a:11-6.1 (A) at \$6,600.00, and Further Authorizing Michael E. Janoski, Deputy Director and William B. Byrtus, Deputy Director to Act in the Absence of the Director or the Purchasing Agent.
10. Board Action Item #10 – Recommend Authorizing the Purchase of Radio Communication Equipment and Accessories, from Motorola Solutions, Inc., c/o Wireless Electronics, Inc., W. Berlin, NJ, Items: Forty-one (41) new Motorola Radios, APX4000 Series, with programming and charging stations; as available under NJ State Contract #83909, T0109, for the Period of 05/01/13 through 04/30/25, in the Total Contract Amount of \$149,951.35.
11. Board Action Item #11 – Recommend authorizing Contract Amendment #3, in the Amount of \$44,440.00, for an additional Area of Concern, to Gibson & Stattel Environmental, Inc., Burlington, NJ, for Providing a Professional Preliminary Assessment/Site Investigation (PA/SI) of Block 144, Lot 6, Marlboro Township and Block 18, Lot 20, Holmdel Township, Vacant Property, Owned by: Kilcummins-Dover Properties, LLC, ±62.49 Acres, Project: Pleasant Valley Forest Project (Holmdel Park), Interest: Fee Simple (Ref. #23-67 & PS #77-23), as originally awarded by Resolution #R-23-12-18=498, in the Contract Amount Not To Exceed \$2,385.00, and as modified by Contract Amendment #1 awarded by Resolution #R-24-4-8=161 in the Total Contract Amendment #1 Amount of \$18,960.00, and as modified by Contract Amendment #2 awarded by Resolution #R-24-6-17=259 in the Total Contract Amendment #2 Amount of \$21,060.00, for a new Total Amended Contract Amount of \$65,500.00, as modified by Contract Amendment #3, and further Authorizing the Director to send notice of Contract Amendment to The Star Ledger, a newspaper circulated in the County of Monmouth, as required by law, within twenty (20) days of its passage.

12. Board Action Item #12 – Recommend Authorizing Change Order #1, in the amount of \$10,230.00, for extra asphalt overlay work and contract extension to September 15, 2024, to Shore Top Construction Corp., Freehold, NJ, for Cart Path Repairs, Howell Park Golf Course, Howell Township, NJ (Bid #0036-24), Item: Total Base Bid Price, Items 1-5 inclusive (\$216,301.30) and Alternate #1 (\$21,000.00), as originally awarded by Resolution #R-24-4-22=171 in the Contract Amount of \$237,301.30, for a new Total Change Order #1 Contract Amount of \$247,531.30.
13. Board Action Item #13 – Recommend Authorizing Change Order #1, in the amount of \$12,000.00, increasing existing contract amount by twenty percent (20%) as allowed by law, to Hickey Overhead Door, Bayville, NJ, for Repair and Installation of Wooden, Metal, and Fiberglass Overhead and Metal Rolling Security Doors (Bid #0006-23), Item: 2024 Supply/Service Contract (Period of 1/1/24 through 12/31/24), with the Board of Recreation Commissioners reserving the option to extend the contract for an additional one (1) year period (2025), under the same terms and conditions, as per bid specification, as originally awarded by Resolution #R-22-11-21=343 and Extended for an Additional One (1) Year Period (2024) as per Resolution #R-23-9-18=365 in the Contract Amount of \$60,000.00, for a new Total Change Order #1 Contract Amount of \$72,000.00.
14. Board Action Item #14 – Recommend Authorizing Contract Amendment #1, in the Amount of \$20,100.00, to increase contract area by thirty-one acres, to Colliers Engineering & Design, Inc., dba Maser Consulting, Holmdel, NJ, for Providing Professional Design Services for Development of DeBois Creek Recreation Area, Freehold, NJ (Ref. #23-79 & PS #15-24), as originally awarded by Resolution #R-24-5-20=218, in the Contract Amount Not To Exceed \$588,499.60, for a new Total Amended Contract Amount of \$608,599.60, as modified by Contract Amendment #1.
15. Board Action Item #15 – Recommend acceptance of the written proposal of Mungeam Golf Design, Inc., Douglas, MA, as received on August 16, 2024, proposal dated August 13, 2024, for providing Professional Golf Course Architectural Services at Various Golf Course Locations (PS #43-24), in an Amount Not To Exceed \$20,000.00, as a non-fair and open contract, pursuant to the provisions of N.J.S.A. 19:44A-20.4, and further Authorizing the Director to send notice of contract award to The Star Ledger, a newspaper circulated in the County of Monmouth, as required by law, within twenty (20) days of its passage.
16. Board Action Item #16 – Recommend acceptance of the written proposal of Kenny Environmental Services, LLC, Marlton, NJ, as received on August 13, 2024, proposal dated August 8, 2024, for Providing Preliminary Assessment/Site Investigation (PA/SI) of Block 42, Lot 12, Freehold Township, New Jersey, and Block 42, Lot 1, Colts Neck Township, New Jersey, ±4.84 Acres, Owned by: BG Invest, Vacant Property, Project: Additions to Baysholm Tract (Ref. #24-39 & PS #39-24), in an Amount Not To Exceed \$2,090.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4.

17. Board Action Item #17 – Recommend acceptance of the written proposal of Johnson, Mirmiran, Thompson, Inc., Trenton, NJ, as received on August 13, 2024, proposal dated August 7, 2024, for Providing Professional Surveying Services of Block 42, Lot 12, Freehold Township, NJ, and Block 42, Lot 1, Colts Neck Township, New Jersey, ±4.84 Acres, Owned by: BG Invest, Vacant Property, Project: Additions to Baysholm Tract (Ref. #24-40 & PS #40-24), in an Amount Not To Exceed \$5,875.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4.
18. Board Action Item #18 – Recommend Authorizing the Purchase of Roof Repair, Replacement, and Maintenance from Northeast Roof Maintenance, Inc., Perth Amboy, NJ, Item: Installation of a new roof on Bldg. #3101 at the Henry Hudson Trail Activity Center; as available under the Bergen County Co-op (BC-Bid-23-46), for the Period of 12/6/23-12/5/24, in the Total Contract Amount of \$178,860.00.
19. Board Action Item #19 – Recommend awarding contract to the lowest responsible bidder, as per bid proposal to Vaughan Construction and Excavation, Inc., Atlantic Highlands, NJ, for Shark River Park, Bldg. #101 Septic System Replacement (Bid #0062-24), Item: Total Base Bid Price, Items 1-10 inclusive; in the Total Contract Amount of \$137,950.00.
20. Board Action Item #20 as Added to the Agenda – Rejecting bid proposal of CMS Construction, Inc., Plainfield, NJ, for Shark River Park, Bldg. #101 Septic System Replacement (Bid #0062-24), as their Bid bond did not include required wording.
21. Board Action Item #21 as Added to the Agenda – Rejecting bid proposal of Seacoast Construction, Inc., East Brunswick, NJ, for Shark River Park, Bldg. #101 Septic System Replacement (Bid #0062-24), as their Bid bond did not include required wording.
22. Board Action Item #22 as Added to the Agenda – Authorizing Contract Amendment #1, in the Amount of \$36,300.00, for expanded construction inspection services, to Johnson, Mirmiran & Thompson, Inc., Trenton, NJ, for Providing Professional Engineering Services for Stormwater Management Improvements–Hannabrand Brook at Bel-Aire Golf Course, Wall, NJ (Ref. #18-13 & PS #34-18), as originally awarded by Resolution #R-18-8-6=252, in the Contract Amount Not To Exceed \$144,973.00, for a new Total Amended Contract Amount of \$181,273.00, as modified by Contract Amendment #1, and further Authorizing the Director to send notice of Contract Amendment to The Star Ledger, a newspaper circulated in the County of Monmouth, as required by law, within twenty (20) days of its passage.

At 8:16 PM, the following **RESOLUTION OF CONSENT** was offered for adoption by Commissioner Foster, to approve Agenda Items #1 through #22.

WHEREAS, the Monmouth County Board of Recreation Commissioners has received the Tentative Agenda for the Board’s Regular Meeting of March 25, 2024, in advance of the meeting; and

WHEREAS, the Board has had an opportunity to review and consider Agenda Items #1 through #20 for Board Action; and

WHEREAS, the Board also reviewed Agenda Items #21 & 22, as added to the Agenda; and

WHEREAS, the Board is satisfied that the above items as presented to the Board are in order and complete.

NOW, THEREFORE, BE IT RESOLVED that the Monmouth County Board of Recreation Commissioners does hereby approve by consent, Agenda Items #1 through #22.

Seconded by Commissioner Adcock, and adopted on roll call by the following vote:

In the Affirmative:	Chairman Mandeville, Commissioners Harmon, Horsnall, Adcock, Davidson, and Foster
In the Negative:	None
Absent:	Vice Chairman Fiore, Commissioners Hennessy and Butch

ITEMS ACTED ON BY THE BOARD OF RECREATION COMMISSIONERS:

- R-24-9-9=312 Resolution offered for adoption by Commissioner Foster, seconded by Commissioner Adcock, AUTHORIZING the PURCHASE OF COMMERCIAL GROUNDS EQUIPMENT from FINCH TURF, INC., Hatfield, PA, ITEMS: One (1) Salsco Roll N Go, \$23,996.05, One (1) Turfco Triwave 45, \$21,828.00; as available under the Bergen County Co-op (BC-Bid-24-10), for the Period of 05/07/24 through 05/06/26, in the Total Contract Amount of \$45,824.05. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)
- R-24-9-9=313 Resolution offered for adoption by Commissioner Foster, seconded by Commissioner Adcock, AUTHORIZING CHANGE ORDER #1, in the amount of \$572.70, for addition of pages and copies of the Fall Parks & Programs Guide, to INDIANA PRINTING AND PUBLISHING COMPANY, Indiana, PA, for PRINTING AND MAIL PREPARATION OF THE MONMOUTH COUNTY PARK SYSTEM PARKS AND PROGRAM GUIDE, YEAR 2024, VOLUMES 1-5 (Bid #0054-22), ITEMS: Volumes 1-5 (Period of 09/01/23 through 08/31/24), as originally awarded by Resolution #R-22-8-22=272 and Extended for an Additional One (1) Year Period as per Resolution #R-23-8-7=283 in the Contract Amount of \$121,000.00, for a NEW TOTAL CHANGE ORDER #1 CONTRACT AMOUNT OF \$121,572.70. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)

- R-24-9-9=314 Resolution offered for adoption by Commissioner Foster, seconded by Commissioner Adcock, AUTHORIZING CHANGE ORDER #1, in the amount of \$5,000.00, increasing existing contract amount by twenty percent (20%) as allowed by law, to JATTS AUTO BODY, LLC DBA MAACO COLLISION, Tinton Falls, NJ, for FURNISHING AND DELIVERY OF AUTO BODY REPAIR SERVICES (Bid #0005-23), ITEM: 2024 Service Contract for the Period of 01/01/24 through 12/31/24, with the Board of Recreation Commissioners reserving the option to extend the contract for an additional one (1) period (2025), under the same terms and conditions as per bid specifications, as originally awarded by Resolution #R-23-9-5=347 in the Contract Amount of \$25,000.00, for a NEW TOTAL CHANGE ORDER #1 CONTRACT AMOUNT of \$30,000.00. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)
- R-24-9-9=315 Resolution offered for adoption by Commissioner Foster, seconded by Commissioner Adcock, AUTHORIZING the PURCHASE OF GROUNDS EQUIPMENT, from DEERE & COMPANY, Cary, NC, ITEMS: One (1) John Deere Gator XUV825M S4, \$22,753.08, One (1) John Deere Gator XUV835M, \$24,059.90, Three (3) John Deere Gators XUV835M, @\$21,727.07 each, \$65,181.21; as available under the Educational Services Commission of New Jersey (ESCNJ) #65MCESCCPS Cooperative Pricing System Agreement, ESCNJ #22/23-12 for the Period of 2/22/23 through 2/21/25, in the Total Contract Amount of \$111,994.19. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)
- R-24-9-9=316 Resolution offered for adoption by Commissioner Foster, seconded by Commissioner Adcock, AUTHORIZING CHANGE ORDER #1, in the amount of minus (-) \$45,000.00 due to low enrollment and cancellation of Proposal #1, Cape Cod, MA, Islander Getaway, 9/23-27, 2024, to SENIOR EXCURSIONS, INC., Wildwood, NJ, for FURNISHING OF TOUR PACKAGES; ESCAPE TO CAPE COD, MA ISLANDER GETAWAY PROPOSAL #1, AND LIGHTHOUSES AND LOBSTERS MAINE SEACOAST GETAWAY PROPOSAL #2 (Bid #0037-24), ITEMS: Proposal #1 Cape Cod, MA, Islander Getaway, 9/23-27, 2024, \$45,000.00, Proposal #2 Lighthouses & Lobsters Main Seacoast Getaway, 10/14-18, 2024, \$46,500.00; as originally awarded by Resolution #R-24-4-22=167 in the Estimated Total Contract Amount of \$91,500.00, for a NEW ESTIMATED TOTAL CHANGE ORDER #1 CONTRACT AMOUNT OF \$46,500.00. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)

- R-24-9-9=317 Resolution offered for adoption by Commissioner Foster, seconded by Commissioner Adcock, AUTHORIZING the PURCHASE OF COMMERCIAL FLOOR COVERING & RELATED SERVICES, from HANNON FLOOR COVERING CORP., Union, NJ, ITEM: Remove and replace existing rubber flooring in Program Room #2 at Sunnyside Equestrian Center, Building #2405. Apply new epoxy floor, Option A, Solid Color System; as available under the Hunterdon County Educational Services Commission (HCESC), #34HUNCCP, #215, for the Period of 11/2/23 through 11/2/24, in the Total Contract Amount of \$20,709.00. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)
- R-24-9-9=318 Resolution offered for adoption by Commissioner Foster, seconded by Commissioner Adcock, AUTHORIZING the PURCHASE OF TRAFFIC AND SECURITY COVERAGE FOR THE 2024 MONMOUTH COUNTY FAIR, from VISUAL COMPUTER SOLUTIONS (JOBS 4 BLUE), Freehold, NJ, ITEM: Traffic & Security Coverage for the 2024 Monmouth County Fair (Period of Contract July 24 - July 28, 2024), in the Contract Amount of \$36,878.76. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)
- R-24-9-9=319 Resolution offered for adoption by Commissioner Foster, seconded by Commissioner Adcock, AUTHORIZING the PURCHASE of UTILITY, TRANSPORTATION, AND GOLF VEHICLES PLUS RELATED ACCESSORIES, EQUIPMENT, PARTS, AND SERVICES, from KLBL, INC., DBA VIC GERARD GOLF CARS, Farmingdale, NJ, ITEMS: Five (5) new Club Cars “Carryall 502” Lithium Ion @\$16,980.25 each; as available under National Co-op, OMNIA Partners #EV2671-01, for the Period of 1/1/20 through 12/31/26, in the Total Contract Amount of \$84,901.25. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)
- R-24-9-9=320 Resolution offered for adoption by Commissioner Foster, seconded by Commissioner Adcock, AUTHORIZING the DIRECTOR, ANDREW J. SPEARS and JENNIFER KACZALA, QUALIFIED PURCHASING AGENT (Q.P.A) FOR THE BOARD, to ADVERTISE, SOLICIT AND RECEIVE WRITTEN BIDS AND PROPOSALS, AND TO PREPARE CONTRACTS, ENTER INTO PURCHASE AGREEMENTS AND AUTHORIZE PURCHASES FOR VARIOUS MATERIALS, GOODS AND SUPPLIES, on behalf of the Board, in accordance with Adopted Board Policy and the Bid Laws of the State of New Jersey, and ESTABLISHING the BOARD’S BID THRESHOLD in accordance with N.J.S.A. 40A:11-2 at \$44,000.00 and ESTABLISHING the BOARD’S QUOTATION THRESHOLD in accordance with N.J.S.A. 40A:11-6.1 (a) at \$6,600.00, and further Authorizing MICHAEL E. JANOSKI, DEPUTY DIRECTOR, and WILLIAM B. BYRTUS, DEPUTY DIRECTOR to ACT IN THE ABSENCE of the DIRECTOR or the PURCHASING AGENT. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)

- R-24-9-9=321 Resolution offered for adoption by Commissioner Foster, seconded by Commissioner Adcock, AUTHORIZING the PURCHASE of RADIO COMMUNICATION EQUIPMENT AND ACCESSORIES, from MOTOROLA SOLUTIONS, INC., c/o WIRELESS ELECTRONICS, INC., W. Berlin, NJ, ITEMS: Forty-one (41) new Motorola Radios, APX4000 Series, with programming and charging stations; as available under NJ State Contract #83909, T0109, for the Period of 05/01/13 through 04/30/25, in the Total Contract Amount of \$149,951.35. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)
- R-24-9-9=322 Resolution offered for adoption by Commissioner Foster, seconded by Commissioner Adcock, AUTHORIZING CONTRACT AMENDMENT #3, in the Amount of \$44,440.00, for an additional Area of Concern, to GIBSON & STATTEL ENVIRONMENTAL, INC., Burlington, NJ, for PROVIDING A PROFESSIONAL PRELIMINARY ASSESSMENT/SITE INVESTIGATION (PA/SI) OF BLOCK 144, LOT 6, MARLBORO TOWNSHIP AND BLOCK 18, LOT 20, HOLMDEL TOWNSHIP, VACANT PROPERTY, OWNED BY: KILCUMMINS-DOVER PROPERTIES, LLC, ±62.49 ACRES, PROJECT: PLEASANT VALLEY FOREST PROJECT (HOLMDEL PARK), INTEREST: FEE SIMPLE (Ref. #23-67 & PS #77-23), as originally awarded by Resolution #R-23-12-18=498, in the Contract Amount Not To Exceed \$2,385.00, and as modified by Contract Amendment #1 awarded by Resolution #R-24-4-8=161 in the Total Contract Amendment #1 Amount of \$18,960.00, and as modified by Contract Amendment #2 awarded by Resolution #R-24-6-17=259 in the Total Contract Amendment #2 Amount of \$21,060.00, for a NEW TOTAL AMENDED CONTRACT AMOUNT OF \$65,500.00, AS MODIFIED BY CONTRACT AMENDMENT #3, and further AUTHORIZING the DIRECTOR to SEND NOTICE of Contract Amendment to The Star Ledger, a newspaper circulated in the County of Monmouth, as required by law, within twenty (20) days of its passage. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)
- R-24-9-9=323 Resolution offered for adoption by Commissioner Foster, seconded by Commissioner Adcock, AUTHORIZING CHANGE ORDER #1, in the amount of \$10,230.00, for extra asphalt overlay work and contract extension to September 15, 2024, to SHORE TOP CONSTRUCTION CORP., Freehold, NJ, for CART PATH REPAIRS, HOWELL PARK GOLF COURSE, HOWELL TOWNSHIP, NJ (Bid #0036-24), ITEM: Total Base Bid Price, Items 1-5 inclusive (\$216,301.30) and Alternate #1 (\$21,000.00), as originally awarded by Resolution #R-24-4-22=171 in the Contract Amount of \$237,301.30, for a NEW TOTAL CHANGE ORDER #1 CONTRACT AMOUNT OF \$247,531.30. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)

- R-24-9-9=324 Resolution offered for adoption by Commissioner Foster, seconded by Commissioner Adcock, AUTHORIZING CHANGE ORDER #1, in the amount of \$12,000.00, increasing existing contract amount by twenty percent (20%) as allowed by law, to HICKEY OVERHEAD DOOR, Bayville, NJ, for REPAIR AND INSTALLATION OF WOODEN, METAL, AND FIBERGLASS OVERHEAD AND METAL ROLLING SECURITY DOORS (Bid #0006-23), ITEM: 2024 Supply/Service Contract (Period of 1/01/24 through 12/31/24), with the Board of Recreation Commissioners RESERVING the OPTION TO EXTEND the CONTRACT for an ADDITIONAL ONE (1) YEAR PERIOD (2025), under the same terms and conditions, as per bid specification, as originally awarded by Resolution #R-22-11-21=343 and Extended for an Additional One (1) Year Period (2024) as per Resolution #R-23-9-18=365 in the Contract Amount of \$60,000.00, for a NEW TOTAL CHANGE ORDER #1 CONTRACT AMOUNT OF \$72,000.00. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)
- R-24-9-9=325 Resolution offered for adoption by Commissioner Foster, seconded by Commissioner Adcock, AUTHORIZING CONTRACT AMENDMENT #1, in the Amount of \$20,100.00, to increase contract area by thirty-one acres, to COLLIERS ENGINEERING & DESIGN, INC., dba MASER CONSULTING, Holmdel, NJ, for PROVIDING PROFESSIONAL DESIGN SERVICES FOR DEVELOPMENT OF DEBOIS CREEK RECREATION AREA, FREEHOLD, NJ (Ref. #23-79 & PS #15-24), as originally awarded by Resolution #R-24-5-20=218, in the Contract Amount Not To Exceed \$588,499.60, for a NEW TOTAL AMENDED CONTRACT AMOUNT OF \$608,599.60, AS MODIFIED BY CONTRACT AMENDMENT #1. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)
- R-24-9-9=326 Resolution offered for adoption by Commissioner Foster, seconded by Commissioner Adcock, ACCEPTING the WRITTEN PROPOSAL of MUNGEAM GOLF DESIGN, INC., Douglas, MA, as received on August 16, 2024, proposal dated August 13, 2024, for PROVIDING PROFESSIONAL GOLF COURSE ARCHITECTURAL SERVICES AT VARIOUS GOLF COURSE LOCATIONS (PS #43-24), in an Amount Not To Exceed \$20,000.00, as a non-fair and open contract, pursuant to the provisions of N.J.S.A. 19:44A-20.4, and further AUTHORIZING the DIRECTOR to SEND NOTICE of contract award to The Star Ledger, a newspaper circulated in the County of Monmouth, as required by law, within twenty (20) days of its passage. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)

- R-24-9-9=327 Resolution offered for adoption by Commissioner Foster, seconded by Commissioner Adcock, ACCEPTING the WRITTEN PROPOSAL of KENNY ENVIRONMENTAL SERVICES, LLC, Marlton, NJ, as received on August 13, 2024, proposal dated August 8, 2024, for PROVIDING PRELIMINARY ASSESSMENT/SITE INVESTIGATION (PA/SI) OF BLOCK 42, LOT 12, FREEHOLD TOWNSHIP, NEW JERSEY, AND BLOCK 42, LOT 1, COLTS NECK TOWNSHIP, NEW JERSEY, ±4.84 ACRES, OWNED BY: BG INVEST, VACANT PROPERTY, PROJECT: ADDITIONS TO BAYSHOLM TRACT (Ref. #24-39 & PS #39-24), in an Amount Not To Exceed \$2,090.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)
- R-24-9-9=328 Resolution offered for adoption by Commissioner Foster, seconded by Commissioner Adcock, ACCEPTING the WRITTEN PROPOSAL of JOHNSON, MIRMIRAN, THOMPSON, INC., Trenton, NJ, as received on August 13, 2024, proposal dated August 7, 2024, for PROVIDING PROFESSIONAL SURVEYING SERVICES OF BLOCK 42, LOT 12, FREEHOLD TOWNSHIP, NJ, AND BLOCK 42, LOT 1, COLTS NECK TOWNSHIP, NEW JERSEY, ±4.84 ACRES, OWNED BY: BG INVEST, VACANT PROPERTY, PROJECT: ADDITIONS TO BAYSHOLM TRACT (Ref. #24-40 & PS #40-24), in an Amount Not To Exceed \$5,875.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)
- R-24-9-9=329 Resolution offered for adoption by Commissioner Foster, seconded by Commissioner Adcock, AUTHORIZING the PURCHASE OF ROOF REPAIR, REPLACEMENT, AND MAINTENANCE from NORTHEAST ROOF MAINTENANCE, INC., Perth Amboy, NJ, ITEM: Installation of a new roof on Bldg. #3101 at the Henry Hudson Trail Activity Center; as available under the Bergen County Co-op (BC-Bid-23-46), for the Period of 12/6/23-12/5/24, in the Total Contract Amount of \$178,860.00. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)
- R-24-9-9=330 Resolution offered for adoption by Commissioner Foster, seconded by Commissioner Adcock, AWARDING CONTRACT to the lowest responsible bidder, as per bid proposal to VAUGHAN CONSTRUCTION AND EXCAVATION, INC., Atlantic Highlands, NJ, for SHARK RIVER PARK, BLDG. #101 SEPTIC SYSTEM REPLACEMENT (Bid #0062-24), ITEM: Total Base Bid Price, Items 1-10 inclusive; in the Total Contract Amount of \$137,950.00. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)
- R-24-9-9=331 Resolution offered for adoption by Commissioner Foster, seconded by Commissioner Adcock, REJECTING bid proposal of CMS CONSTRUCTION, INC., Plainfield, NJ, for SHARK RIVER PARK, BLDG. #101 SEPTIC SYSTEM REPLACEMENT (Bid #0062-24), as their Bid bond did not include required wording. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)

- R-24-9-9=332 Resolution offered for adoption by Commissioner Foster, seconded by Commissioner Adcock, REJECTING bid proposal of SEACOAST CONSTRUCTION, East Brunswick, NJ, for SHARK RIVER PARK, BLDG. #101 SEPTIC SYSTEM REPLACEMENT (Bid #0062-24), as their Bid bond did not include required wording. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)
- R-24-9-9=333 Resolution offered for adoption by Commissioner Foster, seconded by Commissioner Adcock, AUTHORIZING CONTRACT AMENDMENT #1, in the Amount of \$36,300.00, for expanded construction inspection services, to JOHNSON, MIRMIRAN & THOMPSON, INC., Trenton, NJ, for PROVIDING PROFESSIONAL ENGINEERING SERVICES FOR STORMWATER MANAGEMENT IMPROVEMENTS–HANNABRAND BROOK AT BEL-AIRE GOLF COURSE, WALL, NJ (Ref. #18-13 & PS #34-18), as originally awarded by Resolution #R-18-8-6=252, in the Contract Amount Not To Exceed \$144,973.00, for a NEW TOTAL AMENDED CONTRACT AMOUNT OF \$181,273.00, AS MODIFIED BY CONTRACT AMENDMENT #1, and further AUTHORIZING the DIRECTOR to SEND NOTICE of Contract Amendment to The Star Ledger, a newspaper circulated in the County of Monmouth, as required by law, within twenty (20) days of its passage. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)

On a motion made by Commissioner Horsnall, seconded by Commissioner Adcock, the Board **AUTHORIZED** the **DIRECTOR** to **ADVERTISE** for the following **BIDS**:

1. Furnishing and Delivery of Animal Feed and Supplements
2. Furnishing and Delivery of Aquatic Vegetation Management
3. Furnishing and Delivery of Automotive Body Repair Services
4. Furnishing and Delivery of Automotive Repair Parts and Services
5. Furnishing and Delivery of Bus Transportation Services
6. Furnishing and Delivery of Charter Bus Transportation Services
7. Furnishing and Delivery of Debris Recycling Services
8. Furnishing and Delivery of Dust Control Soil Stabilization Services
9. Furnishing and Delivery of Fair Tents
10. Furnishing and Delivery of Fair Rides, Games, and Concessions
11. Furnishing and Delivery of Various Fencing
12. Furnishing and Delivery of Inspection, Maintenance, Replacement, Installation, and Repairs of Various Fire Equipment
13. Furnishing and Delivery of Golf Products, Resale Merchandise, and Clothing
14. Furnishing and Delivery of Grounds & Turf Equipment
15. Furnishing and Delivery of Grounds & Turf Equipment Repair Parts & Services
16. Furnishing and Delivery of Hay & Straw
17. Furnishing and Delivery of Irrigation System Repair Parts
18. Furnishing and Delivery of Irrigation & Pumping Equipment Services & Repairs
19. Furnishing and Delivery of Irrigation Well & Pumping Services & Repair Parts
20. Furnishing and Delivery of Lego Engineering Program

21. Furnishing and Maintaining of an On-Line Medical & Health Database and Contactless Health Screening for Camp Participants and Families
22. Furnishing and Delivery of a Parent and Child Music Enrichment Program
23. Furnishing and Delivery of Playground Equipment & Safety Surfacing
24. Furnishing and Delivery of Printing Services
25. Furnishing and Delivery of Program Directory Printing
26. Furnishing and Delivery of Road Maintenance Materials
27. Furnishing and Delivery of Sewer Line Cleaning Services
28. Furnishing and Delivery of Swimming Pool Chemicals
29. Furnishing and Delivery of Overnight Tour Packages
30. Furnishing and Delivery of Sports Camps
31. Providing Asbestos Sampling/Testing Services
32. Providing Medical Services
33. Providing Moist Clay for Ceramics
34. Providing Potable Well-Water Monitoring Program
35. Providing Psychological Testing and Vocational Assessment Services
36. Providing Veterinary Services
37. Providing Quantitative Respirator Training & Fit-Testing Services
38. Furnishing, Delivery & Replacing of Golf Cart Batteries
39. Furnishing & Delivery of Golf Course Irrigation Well & Pumping Service & Repair Parts
40. Furnishing of a U.S.G.A. Recognized Golf Handicap & Information Network Service
41. Asphalt Paving and Concrete Improvements at Big Brook Park, Marlboro, and Fort Monmouth Recreation Center, Tinton Falls, NJ
42. Irrigation Pump Station Service and Repair
43. Furnishing and Delivery of Janitorial Supplies
44. Furnishing and Delivery of Outer Workwear Items
45. Furnishing and Delivery of Polo Pique Staff Shirts
46. Extraordinary Unspecifiable Services for the design, fabrication, and installation of bronze figures for the Monmouth 250 Revolutionary Era Monument at Swimming River Park
47. Extraordinary Unspecifiable Services for Draft horses for Longstreet Farm

Upon being put to a vote, the motion was unanimously carried.

On a motion made by Commissioner Horsnall, seconded by Commissioner Foster, the Board **AUTHORIZED** the **DIRECTOR** to **SOLICIT PROPOSALS** for the following **PROFESSIONAL/SPECIALIZED SERVICES**:

1. Survey Services, Block 255, Lots 1-3, 12, Block 259, Lots 1, 5, Block 534, Lot 7, Middletown Township, ± 3.44 Acres, Improved Property, Owned by Middletown Board of Education, for Additions to Bayshore Recreation Area (Ref. #24-48) (*FAIR & OPEN—UNDER \$17,500.00*)
2. Environmental Services, Block 255, Lots 1-3, 12, Block 259, Lots 1, 5, Block 534, Lot 7, Middletown Township, ± 3.44 Acres, Improved Property, Owned by Middletown Board of Education, for Additions to Bayshore Recreation Area (Ref. #24-49) (*FAIR & OPEN—UNDER \$17,500.00*)

3. Appraisal Services, Block 28, Lots 9Q, 10Q, 13.02, 14.01, 14.02, 19, 20 & 21, Millstone Township, ±103.04 Acres, Improved Property, Owned by Campo, for Additions to Perrineville Lake Park (Ref. #24-50) (FAIR & OPEN—UNDER \$17,500.00)

Upon being put to a vote, the motion was unanimously carried.

R-24-9-9=334 At 8:25 PM, a motion for a resolution was made by Commissioner Foster, seconded by Commissioner Davidson, to move into Executive Session for Potential Property Acquisitions or Sales – N.J.S.A. 10:4-12-(b)(5) for the purpose of discussing: (Resolution in Minute Book)

- Additions to Clayton Park
- Survey & Environmental Services for Additions to Clayton Park
- Discussion – Additions to Henry Hudson Trail

In the Affirmative: Chairman Mandeville, Commissioners Harmon, Horsnall, Adcock, Davidson, and Foster

In the Negative: None

Absent: Vice Chairman Fiore, Commissioners Hennessy and Butch

On a motion made by Commissioner Foster, seconded by Commissioner Davidson, the Board voted unanimously to adjourn the Executive Session at 9:21 PM.

At 9:22 PM, on a motion made by Commissioner Foster, seconded by Commissioner Davidson, the Board voted unanimously to reconvene the public portion of the meeting.

R-24-9-9=335 Resolution offered for adoption by Commissioner Horsnall, seconded by Commissioner Davidson, RECOMMENDING to the MONMOUTH COUNTY BOARD OF COUNTY COMMISSIONERS THE JENKIN PROPERTY, also known as BLOCK 20, LOT 36.01, UPPER FREEHOLD TOWNSHIP, an improved parcel, containing ±4.084 ACRES, as ADDITIONS TO CLAYTON PARK for county open space preservation, natural resources conservation and public park and recreation purposes, through negotiations or other legal means, subject to environmental review and clear title, and taxes and other closing costs, in the AMOUNT of \$400,000.00. (Funds provided by the Monmouth County Open Space, Recreation, Floodplain Protection, and Farmland and Historic Preservation Trust Fund, Account #T-12-56-850-115-667, Sub-Account #00019.)

In the Affirmative: Chairman Mandeville, Commissioners Harmon, Horsnall, Adcock, Davidson, and Foster

In the Negative: None

Absent: Vice Chairman Fiore, Commissioners Hennessy and Butch

On a motion offered by Commissioner Harmon and seconded by Commissioner Davidson, the Board authorized staff to negotiate the purchase of a property in Marlboro Township, as well as one in Freehold Borough, as additions to the Henry Hudson Trail, as discussed in Executive Session. Upon being put to a vote, the motion was unanimously carried.

On a motion offered by Commissioner Harmon and seconded by Commissioner Adcock, the Board authorized staff to continue discussions with the owners of an Eatontown parcel as a potential addition to Wolf Hill Recreation Area, as discussed in Executive Session. Upon being put to a vote, the motion was unanimously carried.

On a motion made by Commissioner Harmon, seconded by Commissioner Davidson, the Board **AUTHORIZED** the **DIRECTOR** to **SOLICIT PROPOSALS** for the following **PROFESSIONAL/SPECIALIZED SERVICES**:

1. Survey Services, Block 20, Lot 36.01, Upper Freehold Township, ± 4.084 Acres, Improved Property Owned by Jenkin, for Additions to Clayton Park (Ref. #24-46) (*FAIR & OPEN—UNDER \$17,500.00*)
2. Environmental Services, Block 20, Lot 36.01, Upper Freehold Township, ± 4.084 Acres, Improved Property Owned by Jenkin, for Additions to Clayton Park (Ref. #24-47) (*FAIR & OPEN—UNDER \$17,500.00*)

Upon being put to a vote, the motion was carried. Commissioner Horsnall abstained.

Andrew J. Spears, Director, reviewed the following **DATES TO REMEMBER** with the Board:

1. **WEDNESDAY, SEPTEMBER 11, 2024 – 8:00 AM.** **September 11 Remembrance Ceremony.** Mt. Mitchill Scenic Overlook, 460 Ocean Blvd., Atlantic Highlands, NJ.
2. **TUESDAY, SEPTEMBER 17, 2024 – 8:00 AM.** **Friends of the Parks Golf Outing.** Hominy Hill Golf Course, Colts Neck, NJ.
3. **SATURDAY, SEPTEMBER 21, 2024 – 6:00-10:00 PM.** **MCF Fall for Conservation Fundraiser.** The Barn at Laird (Mosley Farm – Triple L), 164 Laird Road, Colts Neck, NJ.
4. **MONDAY EVENING, SEPTEMBER 23, 2024 – 7:00 PM.** **Regular Board Meeting.** Thompson Park Visitor Center, “Beech Room”, 1st Floor, 805 Newman Springs Road, Lincroft, NJ.
5. **THURSDAY, SEPTEMBER 26, 2024 – 5:30-7:30 PM.** **Annual Employee Recognition Reception.** Thompson Park Activity Barn, Newman Springs Road, Lincroft, NJ. (*By Invitation. RSVP by September 13th to Human Resources 732-842-4000, Ext. 4213 or email: Jeanne.Bezio@monmouthcountyparks.com*)
6. **SUNDAY, SEPTEMBER 29, 2024 – 1:00-5:00 PM.** **SPUR Family Barn Dance Fundraiser.** Thompson Park Activity Barn, Newman Springs Road, Lincroft, NJ.
7. **MONDAY EVENING, OCTOBER 7, 2024 – 7:00 PM.** **Regular Board Meeting.** Thompson Park Visitor Center, “Beech Room”, 1st Floor, 805 Newman Springs Road, Lincroft, NJ.

8. **MONDAY EVENING, OCTOBER 21, 2024** – 7:00 PM. **Regular Board Meeting.**
Thompson Park Visitor Center, “Beech Room”, 1st Floor, 805 Newman Springs Road, Lincroft, NJ.
9. **MONDAY EVENING, NOVEMBER 4, 2024** – 7:00 PM. **Regular Board Meeting.**
Thompson Park Visitor Center, “Beech Room”, 1st Floor, 805 Newman Springs Road, Lincroft, NJ.
10. **MONDAY EVENING, NOVEMBER 18, 2024** – 7:00 PM. **Regular Board Meeting.**
Thompson Park Visitor Center, “Beech Room”, 1st Floor, 805 Newman Springs Road, Lincroft, NJ.
11. **MONDAY EVENING, DECEMBER 2, 2024** – 7:00 PM. **Regular Board Meeting.**
Thompson Park Visitor Center, “Beech Room”, 1st Floor, 805 Newman Springs Road, Lincroft, NJ.
12. **MONDAY EVENING, DECEMBER 16, 2024** – 7:00 PM. **Regular Board Meeting.**
Thompson Park Visitor Center, “Beech Room”, 1st Floor, 805 Newman Springs Road, Lincroft, NJ.

ITEMS FOR THE GOOD OF THE ORDER:

Commissioner Horsnall noted that this year’s 9/11 ceremony was particularly well done and moving. He said that he gained a new appreciation for the timeline walkway leading up to the monument plaza.

Commissioner Horsnall also urged staff to work with County Engineering to pursue a pedestrian overpass for the Union Transportation Trail at the Route 539 crossing in Upper Freehold Township.

Commissioner Adcock commended staff for the recent improvements completed at Big Brook Park. He also invited Commissioners to visit the recently acquired Defoe boatyard in Neptune City.

Commissioner Foster said his children recently participated in the Park System’s Clay Class and had a great experience.

Chairman Mandeville commended Fair Chair Julie Fenlon and staff for staging another successful fair. He also congratulated Matt Coleman on his promotion to Superintendent of County Parks, replacing Tom Fobes who recently retired.

The Director indicated that there were no additional items to be brought before the Board.

There being no further business, on a motion made by Commissioner Horsnall, seconded by Commissioner Davidson, and by unanimous vote, the regular meeting of the Monmouth County Board of Recreation Commissioners held on Monday Evening, September 9, 2024, was **ADJOURNED** at 9:35 PM.



ANDREW J. SPEARS,
Director

The following resolution was offered for adoption by Commissioner Foster:

RESOLUTION

R-24-9-9=312

WHEREAS, the Monmouth County Board of Recreation Commissioners has entered into a Cooperative Pricing System Agreement with the Bergen County Co-Op (BC-Bid-22-09), for the Purchase of Goods and/or Services; and

WHEREAS, THE MONMOUTH COUNTY BOARD OF RECREATION COMMISSIONERS DEEMS IT NECESSARY AND ADVISABLE TO AUTHORIZE THE PURCHASE OF COMMERCIAL GROUNDS EQUIPMENT; AND

WHEREAS, said COMMERCIAL GROUNDS EQUIPMENT is available from FINCH TURF, INC., Hatfield, PA, ITEMS: One (1) Salsco Roll N Go, \$23,996.05, One (1) Turfco Triwave 45, \$21,828.00; as available under the Bergen County Co-op (BC-Bid-24-10), for the Period of 05/07/24 through 05/06/26, in the Total Contract Amount of \$45,824.05.

NOW, THEREFORE, BE IT RESOLVED by the Monmouth County Board of Recreation Commissioners that the Director is hereby Authorized to execute the necessary contracts and agreements required for the PURCHASE OF COMMERCIAL GROUNDS EQUIPMENT from FINCH TURF, INC., 1551 Industry Road, Hatfield, PA 19440, ITEMS: One (1) Salsco Roll N Go, \$23,996.05, One (1) Turfco Triwave 45, \$21,828.00; as available under the Bergen County Co-op (BC-Bid-24-10), for the Period of 05/07/24 through 05/06/26, in the Total Contract Amount of \$45,824.05; and

BE IT FURTHER RESOLVED that the Certification of the Chief Financial Officer, as to availability of funds, has been filed with the Director, a copy of which is on file in the Purchasing Department, setting forth that the funds are available in Capital Cash Account #24001, Project #80502, Board of Recreation Commissioners (2024), in the Amount of \$45,824.05.

Seconded Commissioner Adcock, and adopted on roll call by the following vote:

In the affirmative:	Chairman Mandeville, Commissioners Harmon, Horsnall, Adcock, Davidson and Foster
In the negative:	None
Absent:	Vice Chairman Fiore, Commissioners Hennessy and Butch

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the regular meeting of the Board on MONDAY EVENING, SEPTEMBER 9, 2024.



ANDREW J. SPEARS, Director

R-24-9-9=312

The following resolution was offered for adoption by Commissioner Foster:

RESOLUTION

R-24-9-9=313

WHEREAS, the Monmouth County Board of Recreation Commissioners awarded the contract for PRINTING AND MAIL PREPARATION OF THE MONMOUTH COUNTY PARK SYSTEM PARKS AND PROGRAM GUIDE, YEAR 2024, VOLUMES 1-5 (Bid #0054-22), to INDIANA PRINTING AND PUBLISHING COMPANY, INC., Indiana, PA, as per Resolution #R-22-8-22=272, with the option to extend said contract for an additional one (1) year period (2024); and

WHEREAS, the Board did exercise its option to extend said contract as per Board Resolution #R-23-8-7=283 in the Contract Amount of \$121,000.00; and

WHEREAS, the Board deems it necessary and advisable to Authorize CHANGE ORDER #1, in the amount of \$572.70, for addition of pages and copies of the Fall Parks & Programs Guide to INDIANA PRINTING AND PUBLISHING COMPANY, INC., Indiana, PA, for PRINTING AND MAIL PREPARATION OF THE MONMOUTH COUNTY PARK SYSTEM PARKS AND PROGRAM GUIDE, YEAR 2024, VOLUMES 1-5 (Bid #0054-22), ITEMS: Volumes 1-5 (Period of 09/01/23 through 08/31/24), as per original contract awarded by Resolution #R-22-8-22=272 and extended for an additional one (1) year period (2024), by Resolution #R-23-8-7=283 in the Contract Amount of \$121,000.00, for a NEW TOTAL CHANGE ORDER #1 CONTRACT AMOUNT OF \$121,572.70.

NOW, THEREFORE, BE IT RESOLVED by the Board that the Director is hereby Authorized to approve CHANGE ORDER #1, in the amount of \$572.70, for addition of pages and copies of the Fall Parks & Programs Guide to INDIANA PRINTING AND PUBLISHING COMPANY, INC., 899 Water Street, P.O. Box 10, Indiana, PA 15701, for PRINTING AND MAIL PREPARATION OF THE MONMOUTH COUNTY PARK SYSTEM PARKS AND PROGRAM GUIDE, YEAR 2024, VOLUMES 1-5 (Bid #0054-22), ITEMS: Volumes 1-5 (Period of 09/01/23 through 08/31/24), as per original contract awarded by Resolution #R-22-8-22=272 and extended for an additional one (1) year period (2024), by Resolution #R-23-8-7=283 in the Contract Amount of \$121,000.00, for a NEW TOTAL CHANGE ORDER #1 CONTRACT AMOUNT OF \$121,572.70; and

BE IT FURTHER RESOLVED that said CHANGE ORDER #1 is on file in the Board's Office of Administrative Services; and

BE IT FURTHER RESOLVED that the Certification of the Chief Financial Officer, as to availability of funds, has been filed with the Director, a copy of which is on file in the Purchasing Department setting forth that the funds are available in Trust Account #52000, Board of Recreation Commissioners (2023), in the amount of \$572.70.

Seconded Commissioner Adcock, and adopted on roll call by the following vote:

In the affirmative:	Chairman Mandeville, Commissioners Harmon, Horsnall, Adcock, Davidson and Foster
In the negative:	None
Absent:	Vice Chairman Fiore, Commissioners Hennessy and Butch

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the regular meeting of the Board on MONDAY EVENING, SEPTEMBER 9, 2024.



ANDREW J. SPEARS, Director

R-24-9-9=313

The following resolution was offered for adoption by Commissioner Foster:

RESOLUTION

R-24-9-9=314

WHEREAS, the Monmouth County Board of Recreation Commissioners awarded the contract for FURNISHING AND DELIVERY OF AUTO BODY REPAIR SERVICES (Bid #0005-23), ITEM: 2024 Service Contract for the Period of 01/01/24 through 12/31/24, with the Board of Recreation Commissioners reserving the option to extend the contract for an additional one (1) period (2025), under the same terms and conditions as per bid specifications, as originally awarded by Resolution #R-23-9-5=347, to JATTS AUTO BODY, LLC DBA MAACO COLLISION, Tinton Falls, NJ; and

WHEREAS, the Board deems it necessary and advisable to Authorize CHANGE ORDER #1, in the amount of \$5,000.00, increasing existing contract amount by twenty percent (20%) as allowed by law, to JATTS AUTO BODY, LLC DBA MAACO COLLISION, Tinton Falls, NJ, for FURNISHING AND DELIVERY OF AUTO BODY REPAIR SERVICES (Bid #0005-23), ITEM: 2024 Service Contract for the Period of 01/01/24 through 12/31/24, with the Board of Recreation Commissioners reserving the option to extend the contract for an additional one (1) period (2025), under the same terms and conditions as per bid specifications, as originally awarded by Resolution #R-23-9-5=347 in the Contract Amount of \$25,000.00, for a NEW TOTAL CHANGE ORDER #1 CONTRACT AMOUNT of \$30,000.00.

NOW, THEREFORE, BE IT RESOLVED by the Board that the Director is hereby Authorized to approve CHANGE ORDER #1, in the amount of \$5,000.00, increasing existing contract amount by twenty percent (20%) as allowed by law, to JATTS AUTO BODY, LLC DBA MAACO COLLISION, 46 South Gilbert Street, Tinton Falls, NJ 07701, for FURNISHING AND DELIVERY OF AUTO BODY REPAIR SERVICES (Bid #0005-23), ITEM: 2024 Service Contract for the Period of 01/01/24 through 12/31/24, with the Board of Recreation Commissioners reserving the option to extend the contract for an additional one (1) period (2025), under the same terms and conditions as per bid specifications, as originally awarded by Resolution #R-23-9-5=347 in the Contract Amount of \$25,000.00, for a NEW TOTAL CHANGE ORDER #1 CONTRACT AMOUNT of \$30,000.00; and

BE IT FURTHER RESOLVED that said CHANGE ORDER #1 is on file in the Board's Office of Administrative Services; and

BE IT FURTHER RESOLVED that the Certification of the Chief Financial Officer, as to availability of funds, has been filed with the Director, a copy of which is on file in the Purchasing Department setting forth that the funds are available in Trust Account #52000, Board of Recreation Commissioners (2024), in the amount of \$5,000.00.

Seconded Commissioner Adcock, and adopted on roll call by the following vote:

In the affirmative:	Chairman Mandeville, Commissioners Harmon, Horsnall, Adcock, Davidson and Foster
In the negative:	None
Absent:	Vice Chairman Fiore, Commissioners Hennessy and Butch

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the regular meeting of the Board on MONDAY EVENING, SEPTEMBER 9, 2024.



ANDREW J. SPEARS, Director

R-24-9-9=314

The following resolution was offered for adoption by Commissioner Foster:

RESOLUTION

R-24-9-9=315

WHEREAS, the Monmouth County Board of Recreation Commissioners has entered into a Cooperative Pricing System Agreement with the Educational Services Commission of New Jersey (ESCNJ) #65MCESCCPS, for the Purchase of Goods and/or Services, for a period not to exceed May 21, 2027, by Board Resolution No. R-22-8-8=246; and

WHEREAS, the Monmouth County Board of Recreation Commissioners deems it necessary and advisable to Authorize the PURCHASE of GROUNDS EQUIPMENT; and

WHEREAS, said GROUNDS EQUIPMENT is available from DEERE & COMPANY, Cary, NC, ITEMS: One (1) John Deere Gator XUV825M S4, \$22,753.08, One (1) John Deere Gator XUV835M, \$24,059.90, Three (3) John Deere Gators XUV835M, @\$21,727.07 each, \$65,181.21; as available under the Educational Services Commission of New Jersey (ESCNJ) #65MCESCCPS Cooperative Pricing System Agreement, ESCNJ #22/23-12 for the Period of 2/22/23 through 2/21/25, in the Total Contract Amount of \$111,994.19.

NOW, THEREFORE, BE IT RESOLVED by the Monmouth County Board of Recreation Commissioners that the Director is hereby Authorized to execute the necessary contracts and agreements required for the PURCHASE of GROUNDS EQUIPMENT, from DEERE & COMPANY, 2000 John Deere Run, Cary, NC 27513, ITEMS: One (1) John Deere Gator XUV825M S4, \$22,753.08, One (1) John Deere Gator XUV835M, \$24,059.90, Three (3) John Deere Gators XUV835M, @\$21,727.07 each, \$65,181.21; as available under the Educational Services Commission of New Jersey (ESCNJ) #65MCESCCPS Cooperative Pricing System Agreement, ESCNJ #22/23-12 for the Period of 2/22/23 through 2/21/25, in the Total Contract Amount of \$111,994.19; and

BE IT FURTHER RESOLVED that the Certification of the Chief Financial Officer, as to availability of funds, has been filed with the Director, a copy of which is on file in the Purchasing Department, setting forth that the funds are available in Capital Cash Account #24001, Board of Recreation Commissioners (2024), Project #80502; in the Amount of \$111,994.19.

Seconded Commissioner Adcock, and adopted on roll call by the following vote:

In the affirmative:	Chairman Mandeville, Commissioners Harmon, Horsnall, Adcock, Davidson and Foster
In the negative:	None
Absent:	Vice Chairman Fiore, Commissioners Hennessy and Butch

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the regular meeting of the Board on MONDAY EVENING, SEPTEMBER 9, 2024.



ANDREW J. SPEARS, Director

R-24-9-9=315

The following resolution was offered for adoption by Commissioner Foster:

RESOLUTION

R-24-9-9=316

WHEREAS, the Monmouth County Board of Recreation Commissioners awarded the contract for FURNISHING OF TOUR PACKAGES; ESCAPE TO CAPE COD, MA ISLANDER GETAWAY PROPOSAL #1, AND LIGHTHOUSES AND LOBSTERS MAINE SEACOAST GETAWAY PROPOSAL #2 (Bid #0037-24), to SENIOR EXCURSIONS, INC., Wildwood, NJ, as per Resolution #R-24-4-22=167; and

WHEREAS, the Board deems it necessary and advisable to Authorize CHANGE ORDER #1, in the amount of minus (-) \$45,000.00 due to low enrollment and cancellation of Proposal #1, Cape Cod, MA, Islander Getaway, 9/23-27, 2024, to SENIOR EXCURSIONS, INC., Wildwood, NJ, for FURNISHING OF TOUR PACKAGES; ESCAPE TO CAPE COD, MA ISLANDER GETAWAY PROPOSAL #1, AND LIGHTHOUSES AND LOBSTERS MAINE SEACOAST GETAWAY PROPOSAL #2 (Bid #0037-24), ITEMS: Proposal #1 Cape Cod, MA, Islander Getaway, 9/23-27, 2024, \$45,000.00, Proposal #2 Lighthouses & Lobsters Main Seacoast Getaway, 10/14-18, 2024, \$46,500.00; as originally awarded by Resolution #R-24-4-22=167 in the Estimated Total Contract Amount of \$91,500.00, for a NEW ESTIMATED TOTAL CHANGE ORDER #1 CONTRACT AMOUNT OF \$46,500.00.

NOW, THEREFORE, BE IT RESOLVED by the Board that the Director is hereby Authorized to approve CHANGE ORDER #1, in the amount of minus (-) \$45,000.00 due to low enrollment and cancellation of Proposal #1, Cape Cod, MA, Islander Getaway, 9/23-27, 2024, to SENIOR EXCURSIONS, INC., 4807 Pacific Avenue, Wildwood, NJ 08260, for FURNISHING OF TOUR PACKAGES; ESCAPE TO CAPE COD, MA ISLANDER GETAWAY PROPOSAL #1, AND LIGHTHOUSES AND LOBSTERS MAINE SEACOAST GETAWAY PROPOSAL #2 (Bid #0037-24), ITEMS: Proposal #1 Cape Cod, MA, Islander Getaway, 9/23-27, 2024, \$45,000.00, Proposal #2 Lighthouses & Lobsters Main Seacoast Getaway, 10/14-18, 2024, \$46,500.00; as originally awarded by Resolution #R-24-4-22=167 in the Estimated Total Contract Amount of \$91,500.00, for a NEW ESTIMATED TOTAL CHANGE ORDER #1 CONTRACT AMOUNT OF \$46,500.00; and

BE IT FURTHER RESOLVED that said CHANGE ORDER #1 is on file in the Board's Office of Administrative Services; and

Seconded Commissioner Adcock, and adopted on roll call by the following vote:

In the affirmative:	Chairman Mandeville, Commissioners Harmon, Horsnall, Adcock, Davidson and Foster
In the negative:	None
Absent:	Vice Chairman Fiore, Commissioners Hennessy and Butch

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the regular meeting of the Board on MONDAY EVENING, SEPTEMBER 9, 2024.



ANDREW J. SPEARS, Director

R-24-9-9=316

The following resolution was offered for adoption by Commissioner Foster:

RESOLUTION

R-24-9-9=317

WHEREAS, the Monmouth County Board of Recreation Commissioners has entered into a Cooperative Pricing System Agreement with the Hunterdon County Educational Services Commission (HCESC), #34HUNCCP, for the Purchase of Goods and/or Services, for a period not to exceed November 2, 2024, by Board Resolution No. R-19-6-24=256; and

WHEREAS, THE MONMOUTH COUNTY BOARD OF RECREATION COMMISSIONERS DEEMS IT NECESSARY AND ADVISABLE TO AUTHORIZE THE PURCHASE OF COMMERCIAL FLOOR COVERING & RELATED SERVICES; AND

WHEREAS, said COMMERCIAL FLOOR COVERING & RELATED SERVICES are available from HANNON FLOOR COVERING CORP., Union, NJ, ITEM: Remove and replace existing rubber flooring in Program Room #2 at Sunnyside Equestrian Center, Building #2405. Apply new epoxy floor, Option A, Solid Color System; as available under the Hunterdon County Educational Services Commission (HCESC), #34HUNCCP, #215, for the Period of 11/2/23 through 11/2/24, in the Total Contract Amount of \$20,709.00.

NOW, THEREFORE, BE IT RESOLVED by the Monmouth County Board of Recreation Commissioners that the Director is hereby Authorized to execute the necessary contracts and agreements required for COMMERCIAL FLOOR COVERING & RELATED SERVICES, from HANNON FLOOR COVERING CORP., 1119 Springfield Road, Union, NJ 07083, ITEM: Remove and replace existing rubber flooring in Program Room #2 at Sunnyside Equestrian Center, Building #2405. Apply new epoxy floor, Option A, Solid Color System; as available under the Hunterdon County Educational Services Commission (HCESC), #34HUNCCP, #215, for the Period of 11/2/23 through 11/2/24, in the Total Contract Amount of \$20,709.00; and

BE IT FURTHER RESOLVED that the Certification of the Chief Financial Officer, as to availability of funds, has been filed with the Director, a copy of which is on file in the Purchasing Department, setting forth that the funds are available in Appropriation #080010 Board of Recreation Commissioners (2024), in the Amount of \$20,709.00.

Seconded Commissioner Adcock, and adopted on roll call by the following vote:

In the affirmative:	Chairman Mandeville, Commissioners Harmon, Horsnall, Adcock, Davidson and Foster
In the negative:	None
Absent:	Vice Chairman Fiore, Commissioners Hennessy and Butch

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the regular meeting of the Board on MONDAY EVENING, SEPTEMBER 9, 2024.



ANDREW J. SPEARS, Director

R-24-9-9=317

The following resolution was offered for adoption by Commissioner Foster:

RESOLUTION

R-24-9-9=318

WHEREAS, the Monmouth County Board of Recreation Commissioners deems it necessary and advisable to AUTHORIZE the TRAFFIC AND SECURITY COVERAGE FOR THE 2024 MONMOUTH COUNTY FAIR; and

WHEREAS, said TRAFFIC AND SECURITY COVERAGE FOR THE 2024 MONMOUTH COUNTY FAIR is available from VISUAL COMPUTER SOLUTIONS (JOBS 4 BLUE), Freehold, NJ, ITEM: Traffic & Security Coverage for the 2024 Monmouth County Fair (Period of Contract July 24-July 28, 2024), in the Contract Amount of \$36,878.76.

NOW, THEREFORE, BE IT RESOLVED by the Monmouth County Board of Recreation Commissioners that the Director is hereby AUTHORIZED to execute the necessary contracts and agreements required for the TRAFFIC AND SECURITY COVERAGE FOR THE 2024 MONMOUTH COUNTY FAIR is available from VISUAL COMPUTER SOLUTIONS (JOBS 4 BLUE), 440 US 9 South, Suite 3500, Freehold, NJ 07728, ITEM: Traffic & Security Coverage for the 2024 Monmouth County Fair (Period of Contract July 24-July 28, 2024), in the Contract Amount of \$36,878.76; and

BE IT FURTHER RESOLVED that Certification of the Chief Financial Officer as to availability of funds, has been filed with the Director, a copy of which is on file in the Purchasing Department, setting forth that the funds are available in Trust Account #52000, Board of Recreation Commissioners (2024), in the amount of \$36,878.76.

Seconded Commissioner Adcock, and adopted on roll call by the following vote:

In the affirmative:	Chairman Mandeville, Commissioners Harmon, Horsnall, Adcock, Davidson and Foster
In the negative:	None
Absent:	Vice Chairman Fiore, Commissioners Hennessy and Butch

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the regular meeting of the Board on MONDAY EVENING, SEPTEMBER 9, 2024.



ANDREW J. SPEARS, Director

R-24-9-9=318

The following resolution was offered for adoption by Commissioner Foster:

RESOLUTION

R-24-9-9=319

WHEREAS, the Monmouth County Board of Recreation Commissioners deems it necessary and advisable to Authorize the PURCHASE of UTILITY, TRANSPORTATION, AND GOLF VEHICLES PLUS RELATED ACCESSORIES, EQUIPMENT, PARTS, AND SERVICES; and

WHEREAS, said UTILITY, TRANSPORTATION, AND GOLF VEHICLES PLUS RELATED ACCESSORIES, EQUIPMENT, PARTS, AND SERVICES are available from KLBL, INC., DBA VIC GERARD GOLF CARS, Farmingdale, NJ, ITEMS: Five (5) new Club Cars “Carryall 502” Lithium Ion @\$16,980.25 each; as available under National Co-op, OMNIA Partners #EV2671-01, for the Period of 1/1/20 through 12/31/26, in the Total Contract Amount of \$84,901.25.

NOW, THEREFORE, BE IT RESOLVED by the Monmouth County Board of Recreation Commissioners that the Director is hereby Authorized to execute the necessary contracts and agreements required for the PURCHASE of UTILITY, TRANSPORTATION, AND GOLF VEHICLES PLUS RELATED ACCESSORIES, EQUIPMENT, PARTS, AND SERVICES, from KLBL, INC., DBA VIC GERARD GOLF CARS, 281 Squankum Road., Farmingdale, NJ 07727, ITEMS: Five (5) new Club Cars “Carryall 502” Lithium Ion @\$16,980.25 each; as available under National Co-op, OMNIA Partners #EV2671-01, for the Period of 1/1/20 through 12/31/26, in the Total Contract Amount of \$84,901.25.

BE IT FURTHER RESOLVED that the Certification of the Chief Financial Officer, as to availability of funds, has been filed with the Director, a copy of which is on file in the Purchasing Department, setting forth that the funds are available in Capital Cash Account #24001, Board of Recreation Commissioners (2024), in the Amount of \$84,901.25.

Seconded Commissioner Adcock, and adopted on roll call by the following vote:

In the affirmative:	Chairman Mandeville, Commissioners Harmon, Horsnall, Adcock, Davidson and Foster
In the negative:	None
Absent:	Vice Chairman Fiore, Commissioners Hennessy and Butch

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the regular meeting of the Board on MONDAY EVENING, SEPTEMBER 9, 2024.



ANDREW J. SPEARS, Director

R-24-9-9=319

The following resolution was offered for adoption by Commissioner Foster:

RESOLUTION

R-24-9-9=320

WHEREAS, the Monmouth County Board of Recreation Commissioners does advertise, solicit and receive written bids and proposals for the purchase of various materials, goods and services; and

WHEREAS, the Board of Recreation Commissioners deems it necessary and advisable to Authorize ANDREW J. SPEARS, Director, and JENNIFER KACZALA, Qualified Purchasing Agent (Q.P.A.) for the Board, to ADVERTISE, SOLICIT AND RECEIVE WRITTEN BIDS AND PROPOSALS, and to PREPARE CONTRACTS, ENTER INTO PURCHASE AGREEMENTS AND AUTHORIZE PURCHASES NOT TO EXCEED THE AMOUNT REQUIRING A PUBLIC BID, BY STATE STATUTE, for VARIOUS MATERIALS, GOODS AND SUPPLIES, on behalf of the Board of Recreation Commissioners, in accordance with adopted Board Policy and the Bid Laws of the State of New Jersey; and

WHEREAS, the Board deems it necessary and advisable to Authorize the MICHAEL E. JANOSKI, DEPUTY DIRECTOR and WILLIAM B. BYRTUS, DEPUTY DIRECTOR to ACT IN THE ABSENCE of the DIRECTOR and/or the PURCHASING AGENT; and

WHEREAS, Jennifer Kaczala possesses the designation of Qualified Purchasing Agent as issued by the New Jersey Director of the Division of Local Government Services in accordance with N.J.A.C. 5:34-5 et seq.; and

WHEREAS, the Board of Recreation Commissioners, in the County of Monmouth, in the State of New Jersey, does hereby in accordance with N.J.S.A. 40A:11-2 ESTABLISH the BOARD'S BID THRESHOLD at FORTY-FOUR THOUSAND DOLLARS (\$44,000.00), and does hereby in accordance with N.J.S.A. 40A:11-6.1 (a) ESTABLISH the BOARD'S QUOTATION THRESHOLD at SIX THOUSAND SIX HUNDRED DOLLARS (\$6,600.00).

NOW, THEREFORE, BE IT RESOLVED by the Monmouth County Board of Recreation Commissioners that ANDREW J. SPEARS, Director, and JENNIFER KACZALA, Qualified Purchasing Agent (Q.P.A.) for the Board, are hereby AUTHORIZED to ADVERTISE, SOLICIT AND RECEIVE WRITTEN BIDS AND PROPOSALS, and to PREPARE CONTRACTS, ENTER INTO PURCHASE AGREEMENTS AND AUTHORIZE PURCHASES not to exceed the amount requiring a public bid, by State Statute, on behalf of the Board of Recreation Commissioners, for said MATERIALS, GOODS AND SUPPLIES, in accordance with adopted Board Policy and the Bid Laws of the State of New Jersey; and

BE IT FURTHER RESOLVED that MICHAEL E. JANOSKI, DEPUTY DIRECTOR, and WILLIAM B. BYRTUS, DEPUTY DIRECTOR are hereby AUTHORIZED to ACT IN THE ABSENCE of the DIRECTOR and/or the PURCHASING AGENT; and

BE IT FURTHER RESOLVED that the Board does hereby in accordance with N.J.S.A. 40A:11-2 ESTABLISH the BOARD'S BID THRESHOLD at FORTY-FOUR THOUSAND DOLLARS (\$44,000.00), and does hereby in accordance with N.J.S.A. 40A:11-6.1 (a) ESTABLISH the BOARD'S QUOTATION THRESHOLD at SIX THOUSAND SIX HUNDRED DOLLARS (\$6,600.00); and

BE IT FURTHER RESOLVED that Resolution No. R-24-1-8=9, as previously adopted by the Board, is hereby RESCINDED; and

BE IT FURTHER RESOLVED that this resolution shall remain in force until amended or rescinded by action of the Board.

Seconded Commissioner Adcock, and adopted on roll call by the following vote:

- In the affirmative: Chairman Mandeville, Commissioners Harmon, Horsnall, Adcock, Davidson and Foster
- In the negative: None
- Absent: Vice Chairman Fiore, Commissioners Hennessy and Butch

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the regular meeting of the Board on MONDAY EVENING, SEPTEMBER 9, 2024.



ANDREW J. SPEARS, Director

The following resolution was offered for adoption by Commissioner Foster:

RESOLUTION

R-24-9-9=321

WHEREAS, the Monmouth County Board of Recreation Commissioners deems it necessary and advisable to Authorize the PURCHASE of RADIO COMMUNICATION EQUIPMENT AND ACCESSORIES; and

WHEREAS, said RADIO COMMUNICATION EQUIPMENT AND ACCESSORIES are available from MOTOROLA SOLUTIONS, INC., c/o WIRELESS ELECTRONICS, INC., W. Berlin, NJ, ITEMS: Forty-one (41) new Motorola Radios, APX4000 Series, with programming and charging stations; as available under NJ State Contract #83909, T0109, for the Period of 05/01/13 through 04/30/25, in the Total Contract Amount of \$149,951.35.

NOW, THEREFORE, BE IT RESOLVED by the Monmouth County Board of Recreation Commissioners that the Director is hereby Authorized to execute the necessary contracts and agreements required for the PURCHASE of RADIO COMMUNICATION EQUIPMENT AND ACCESSORIES, from MOTOROLA SOLUTIONS, INC., c/o WIRELESS ELECTRONICS, INC., 153 Cooper Road, W. Berlin, NJ 08091, ITEMS: Forty-one (41) new Motorola Radios, APX4000 Series, with programming and charging stations; as available under NJ State Contract #83909, T0109, for the Period of 05/01/13 through 04/30/25, in the Total Contract Amount of \$149,951.35; and

BE IT FURTHER RESOLVED that the Certification of the Chief Financial Officer, as to availability of funds, has been filed with the Director, a copy of which is on file in the Purchasing Department, setting forth that the funds are available in Capital Cash Account #24001, Board of Recreation Commissioners (2024), Project #80506; in the Amount of \$149,951.35.

Seconded Commissioner Adcock, and adopted on roll call by the following vote:

In the affirmative:	Chairman Mandeville, Commissioners Harmon, Horsnall, Adcock, Davidson and Foster
In the negative:	None
Absent:	Vice Chairman Fiore, Commissioners Hennessy and Butch

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the regular meeting of the Board on MONDAY EVENING, SEPTEMBER 9, 2024.



ANDREW J. SPEARS, Director

R-24-9-9=321

The following resolution was offered for adoption by Commissioner Foster:

RESOLUTION

R-24-9-9=322

WHEREAS, the Monmouth County Board of Recreation Commissioners accepted the written proposal of GIBSON & STATTEL ENVIRONMENTAL, INC., Burlington, NJ, for providing a PROFESSIONAL PRELIMINARY ASSESSMENT/SITE INVESTIGATION (PA/SI) OF BLOCK 144, LOT 6, MARLBORO TOWNSHIP AND BLOCK 18, LOT 20, HOLMDEL TOWNSHIP, VACANT PROPERTY, OWNED BY: KILCUMMINS-DOVER PROPERTIES, LLC, ±62.49 ACRES, PROJECT: PLEASANT VALLEY FOREST PROJECT (HOLMDEL PARK), INTEREST: FEE SIMPLE (Ref. #23-67 & PS #77-23), as per Resolution #R-23-12-18=498, in the Contract Amount Not to Exceed \$2,385.00; and

WHEREAS, the Board authorized Contract Amendment #1, as per Resolution #R-24-4-8=161 in the Total Contract Amendment #1 Amount of \$18,960.00; and

WHEREAS, the Board authorized Contract Amendment #2, as per Resolution #R-24-6-17=259 in the Total Contract Amendment #2 Amount of \$21,060.00; and

WHEREAS, the Board deems it necessary and advisable to Authorize CONTRACT AMENDMENT #3, in the amount of \$44,440.00 for an additional Area of Concern, to GIBSON & STATTEL ENVIRONMENTAL, INC., Burlington, NJ.

NOW, THEREFORE, BE IT RESOLVED by the Board that the Director is hereby Authorized to approve CONTRACT AMENDMENT #3, in the amount of \$44,440.00 for an additional Area of Concern, to GIBSON & STATTEL ENVIRONMENTAL, INC., P.O. Box 587, Burlington, NJ 08016, for providing a PROFESSIONAL PRELIMINARY ASSESSMENT/SITE INVESTIGATION (PA/SI) OF BLOCK 144, LOT 6, MARLBORO TOWNSHIP AND BLOCK 18, LOT 20, HOLMDEL TOWNSHIP, VACANT PROPERTY, OWNED BY: KILCUMMINS-DOVER PROPERTIES, LLC, ±62.49 ACRES, PROJECT: PLEASANT VALLEY FOREST PROJECT (HOLMDEL PARK), INTEREST: FEE SIMPLE (Ref. #23-67 & PS #77-23), as per original contract awarded by Resolution #R-23-12-18=498 in the Contract Amount Not to Exceed \$2,385.00, and as modified by Contract Amendment #1 awarded by Resolution #R-24-4-8=161 in the Total Contract Amendment #1 Amount of \$18,960.00, and as modified by Contract Amendment #2 awarded by Resolution #R-24-6-17=259 in the Total Contract Amendment #2 Amount of \$21,060.00, for a NEW TOTAL AMENDED CONTRACT AMOUNT NOT TO EXCEED \$65,500.00, AS MODIFIED BY CONTRACT AMENDMENT #3; and

BE IT FURTHER RESOLVED that said CONTRACT AMENDMENT #3 is on file in the Board's Office of Administrative Services; and

BE IT FURTHER RESOLVED that notice of this amendment shall be published in The Star Ledger, a newspaper circulated in the County of Monmouth, as required by law, within twenty (20) days of its passage; and

BE IT FURTHER RESOLVED that the Certification of the Chief Financial Officer, as to availability of funds, has been filed with the Director, a copy of which is on file in the Purchasing Department setting forth that the funds are available in Capital Cash Account #29799, Board of Recreation Commissioners (2023), Project #00010; in an amount not to exceed \$44,440.00.

Seconded Commissioner Adcock, and adopted on roll call by the following vote:

In the affirmative:	Chairman Mandeville, Commissioners Harmon, Horsnall, Adcock, Davidson and Foster
In the negative:	None
Absent:	Vice Chairman Fiore, Commissioners Hennessy and Butch

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the regular meeting of the Board on MONDAY EVENING, SEPTEMBER 9, 2024.



ANDREW J. SPEARS, Director

R-24-9-9=322

The following resolution was offered for adoption by Commissioner Foster:

RESOLUTION

R-24-9-9=323

WHEREAS, the Monmouth County Board of Recreation Commissioners awarded the contract for CART PATH REPAIRS, HOWELL PARK GOLF COURSE, HOWELL TOWNSHIP, NJ (Bid #0036-24), to SHORE TOP CONSTRUCTION CORP., Freehold, NJ, as per Resolution #R-24-4-22=171; and

WHEREAS, the Board deems it necessary and advisable to Authorize CHANGE ORDER #1, in the amount of \$10,230.00, for extra asphalt overlay work and contract extension to September 15, 2024, to SHORE TOP CONSTRUCTION CORP., Freehold, NJ, for CART PATH REPAIRS, HOWELL PARK GOLF COURSE, HOWELL TOWNSHIP, NJ (Bid #0036-24), as per original contract awarded by Resolution #R-24-4-22=171, ITEM: Total Base Bid Price, Items 1-5 inclusive (\$216,301.30) and Alternate #1 (\$21,000.00); in the Contract Amount of \$237,301.30, for a NEW TOTAL CHANGE ORDER #1 CONTRACT AMOUNT of \$247,531.30.

NOW, THEREFORE, BE IT RESOLVED by the Board that the Director is hereby Authorized to approve CHANGE ORDER #1, in the amount of \$10,230.00, for extra asphalt overlay work and contract extension to September 15, 2024, to SHORE TOP CONSTRUCTION CORP., 23 Yellowbrook Road, Freehold, NJ 07728, for CART PATH REPAIRS, HOWELL PARK GOLF COURSE, HOWELL TOWNSHIP, NJ (Bid #0036-24), as per original contract awarded by Resolution #R-24-4-22=171, ITEM: Total Base Bid Price, Items 1-5 inclusive (\$216,301.30) and Alternate #1 (\$21,000.00); in the Contract Amount of \$237,301.30, for a NEW TOTAL CHANGE ORDER #1 CONTRACT AMOUNT of \$247,531.30; and

BE IT FURTHER RESOLVED that said CHANGE ORDER #1 is on file in the Board's Office of Administrative Services; and

BE IT FURTHER RESOLVED that the Certification of the Chief Financial Officer, as to availability of funds, has been filed with the Director, a copy of which is on file in the Purchasing Department setting forth that the funds are available in Capital Cash Account #29801, Board of Recreation Commissioners (2024), Project #29132; in the amount of \$10,230.00.

Seconded Commissioner Adcock, and adopted on roll call by the following vote:

In the affirmative:	Chairman Mandeville, Commissioners Harmon, Horsnall, Adcock, Davidson and Foster
In the negative:	None
Absent:	Vice Chairman Fiore, Commissioners Hennessy and Butch

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the regular meeting of the Board on MONDAY EVENING, SEPTEMBER 9, 2024.



ANDREW J. SPEARS, Director

R-24-9-9=323

The following resolution was offered for adoption by Commissioner Foster:

RESOLUTION

R-24-9-9=324

WHEREAS, the Monmouth County Board of Recreation Commissioners awarded the contract for REPAIR AND INSTALLATION OF WOODEN, METAL, AND FIBERGLASS OVERHEAD AND METAL ROLLING SECURITY DOORS (Bid #0006-23), ITEM: 2023 Supply/Service Contract (Period of 1/1/23 through 12/31/23), with the Board of Recreation Commissioners reserving the option to extend the contract for two (2) additional one (1) year periods (2024 & 2025), under the same terms and conditions, as per bid specifications, as originally awarded by Resolution #R-22-11-21=343, to HICKEY OVERHEAD DOOR, Bayville, NJ; and

WHEREAS, the Board did exercise its option to extend said contract as per Board Resolution #R-23-9-18=365 for the Period of 1/1/24 through 12/31/24; in the Contract Amount of \$60,000.00; and

WHEREAS, the Board deems it necessary and advisable to Authorize CHANGE ORDER #1, in the amount of \$12,000.00, increasing existing contract amount by twenty percent (20%) as allowed by law, to HICKEY OVERHEAD DOOR, Bayville, NJ, for REPAIR AND INSTALLATION OF WOODEN, METAL, AND FIBERGLASS OVERHEAD AND METAL ROLLING SECURITY DOORS (Bid #0006-23), ITEM: 2024 Supply/Service Contract (Period of 01/01/24 through 12/31/24), with the Board of Recreation Commissioners RESERVING the OPTION TO EXTEND the CONTRACT for an ADDITIONAL ONE (1) YEAR PERIOD (2025), under the same terms and conditions, as per bid specification, as per original contract awarded by Resolution #R-22-11-21=343 and Extended for an Additional One (1) Year Period (2024) as per Resolution #R-23-9-18=365 in the Contract Amount of \$60,000.00 for a NEW TOTAL CHANGE ORDER #1 CONTRACT AMOUNT OF \$72,000.00.

NOW, THEREFORE, BE IT RESOLVED by the Board that the Director is hereby Authorized to approve CHANGE ORDER #1, in the amount of \$12,000.00, increasing existing contract amount by twenty percent (20%) as allowed by law, to HICKEY OVERHEAD DOOR, 377 Van Dyke Place, Bayville, NJ 08721, for REPAIR AND INSTALLATION OF WOODEN, METAL, AND FIBERGLASS OVERHEAD AND METAL ROLLING SECURITY DOORS (Bid #0006-23), ITEM: 2024 Supply/Service Contract (Period of 1/1/24 through 12/31/24), with the Board of Recreation Commissioners RESERVING the OPTION TO EXTEND the CONTRACT for an ADDITIONAL ONE (1) YEAR PERIOD (2025), under the same terms and conditions, as per bid specification, as per original contract awarded by Resolution #R-22-11-21=343 and Extended for an Additional One (1) Year Period (2024) as per Resolution #R-23-9-18=365 in the Contract Amount of \$60,000.00 for a NEW TOTAL CHANGE ORDER #1 CONTRACT AMOUNT OF \$72,000.00; and

BE IT FURTHER RESOLVED that said CHANGE ORDER #1 is on file in the Board's Office of Administrative Services; and

BE IT FURTHER RESOLVED that the Certification of the Chief Financial Officer, as to availability of funds, has been filed with the Director, a copy of which is on file in the Purchasing Department setting forth that the funds are available in Appropriation #080010, Board of Recreation Commissioners (2024), in the amount of \$12,000.00.

Seconded Commissioner Adcock, and adopted on roll call by the following vote:

In the affirmative:	Chairman Mandeville, Commissioners Harmon, Horsnall, Adcock, Davidson and Foster
In the negative:	None
Absent:	Vice Chairman Fiore, Commissioners Hennessy and Butch

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the regular meeting of the Board on MONDAY EVENING, SEPTEMBER 9, 2024.



ANDREW J. SPEARS, Director

R-24-9-9=324

The following resolution was offered for adoption by Commissioner Foster:

RESOLUTION

R-24-9-9=325

WHEREAS, the Monmouth County Board of Recreation Commissioners accepted the written proposal of COLLIERS ENGINEERING & DESIGN, INC., dba MASER CONSULTING, Holmdel, NJ, for PROVIDING PROFESSIONAL DESIGN SERVICES FOR DEVELOPMENT OF DEBOIS CREEK RECREATION AREA, FREEHOLD, NJ (Ref. #23-79 & PS #15-24), as originally awarded by Resolution #R-24-5-20=218, in the Estimated Total Contract Amount of \$588,499.60; and

WHEREAS, the Board deems it necessary and advisable to Authorize CONTRACT AMENDMENT #1, in the amount of \$20,100.00, to increase contract area by thirty-one acres.

NOW, THEREFORE, BE IT RESOLVED by the Board that the Director is hereby Authorized to approve CONTRACT AMENDMENT #1, in the amount of \$20,100.00, to increase contract area by thirty-one acres, to COLLIERS ENGINEERING & DESIGN, INC., dba MASER CONSULTING, 101 Crawfords Corner Road, Suite 3400, Holmdel, NJ 07733, for PROVIDING PROFESSIONAL DESIGN SERVICES FOR DEVELOPMENT OF DEBOIS CREEK RECREATION AREA, FREEHOLD, NJ (Ref. #23-79 & PS #15-24), as per original contract awarded by Resolution #R-24-5-20=218, in the Estimated Total Contract Amount of \$588,499.60, for a NEW TOTAL AMENDED CONTRACT AMOUNT NOT TO EXCEED \$608,599.60; and

BE IT FURTHER RESOLVED that said CONTRACT AMENDMENT #1 is on file in the Board's Office of Administrative Services; and

BE IT FURTHER RESOLVED that the Certification of the Chief Financial Officer, as to availability of funds, has been filed with the Director, a copy of which is on file in the Purchasing Department setting forth that the funds are available in Capital Cash Account #92314, Board of Recreation Commissioners (2024), Project #23014, in an amount not to exceed \$20,100.00.

Seconded Commissioner Adcock, and adopted on roll call by the following vote:

In the affirmative:	Chairman Mandeville, Commissioners Harmon, Horsnall, Adcock, Davidson and Foster
In the negative:	None
Absent:	Vice Chairman Fiore, Commissioners Hennessy and Butch

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the regular meeting of the Board on MONDAY EVENING, SEPTEMBER 9, 2024.



ANDREW J. SPEARS, Director

R-24-9-9=325

The following resolution was offered for adoption by Commissioner Foster:

RESOLUTION

R-24-9-9=326

WHEREAS, the Monmouth County Board of Recreation Commissioners has a need to acquire PROFESSIONAL GOLF COURSE ARCHITECTURAL SERVICES AT VARIOUS GOLF COURSE LOCATIONS (PS #43-24), as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.4; and

WHEREAS, the anticipated term of this contract is from September 9, 2024 through September 8, 2025; and

WHEREAS, requests for proposals were received by the Purchasing Agent on or before the required submission date of August 16, 2024; and

WHEREAS, MUNGEAM GOLF DESIGN, INC., Douglas, MA, has submitted a written proposal dated August 13, 2024, indicating they will provide PROFESSIONAL GOLF COURSE ARCHITECTURAL SERVICES AT VARIOUS GOLF COURSE LOCATIONS (PS #43-24), in an Amount Not to Exceed \$20,000.00; and

WHEREAS, MUNGEAM GOLF DESIGN, INC., Douglas, MA, has completed and submitted a Business Entity Disclosure Certification which certifies that MUNGEAM GOLF DESIGN, INC., Douglas, MA, has not made any reportable contributions to a political or candidate committee of the County of Monmouth, Board of County Commissioners, in the previous one year, and that the contract will prohibit MUNGEAM GOLF DESIGN, INC., Douglas, MA, from making any reportable contributions through the term of this contract; and

WHEREAS, the Certification of the Chief Financial Officer, as to availability of funds, has been filed with the Director, a copy of which is on file in the Purchasing Department setting forth that the funds are available in the Trust Account #52000, Board of Recreation Commissioners (2024); in an amount not to exceed \$20,000.00.

NOW, THEREFORE, BE IT RESOLVED that the Board of Recreation Commissioners, of the County of Monmouth, does hereby authorize the Chairman and Director to enter into a contract on behalf of the Monmouth County Board of Recreation Commissioners, with MUNGEAM GOLF DESIGN, INC., 195 SW Main Street, Douglas, MA 01516, as per proposal dated August 13, 2024, for providing PROFESSIONAL GOLF COURSE ARCHITECTURAL SERVICES AT VARIOUS GOLF COURSE LOCATIONS (PS #43-24), in the Contract Amount Not To Exceed \$20,000.00; and

BE IT FURTHER RESOLVED that the Stockholders Disclosure Certification, the New Jersey Business Registration, and the Political Contribution Disclosure Form are on file in the office of the Purchasing Department; and

BE IT FURTHER RESOLVED that any fees for additional work over the \$20,000.00 provided for in this resolution will be authorized only upon the approval of the Board, prior to the additional services being performed; and

R-24-9-9=326 (Continued)

BE IT FURTHER RESOLVED that notice of this award shall be published in The Star Ledger, a newspaper circulated in the County of Monmouth, as required by law, within twenty (20) days of its passage.

Seconded Commissioner Adcock, and adopted on roll call by the following vote:

In the affirmative:	Chairman Mandeville, Commissioners Harmon, Horsnall, Adcock, Davidson and Foster
In the negative:	None
Absent:	Vice Chairman Fiore, Commissioners Hennessy and Butch

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the regular meeting of the Board on MONDAY EVENING, SEPTEMBER 9, 2024.



ANDREW J. SPEARS, Director

The following resolution was offered for adoption by Commissioner Foster:

RESOLUTION

R-24-9-9=327

WHEREAS, the Monmouth County Board of Recreation Commissioners has a need to acquire PRELIMINARY ASSESSMENT/SITE INVESTIGATION (PA/SI) OF BLOCK 42, LOT 12, FREEHOLD TOWNSHIP, NEW JERSEY, AND BLOCK 42, LOT 1, COLTS NECK TOWNSHIP, NEW JERSEY, ±4.84 ACRES, OWNED BY: BG INVEST, VACANT PROPERTY, PROJECT: ADDITIONS TO BAYSHOLM TRACT (Ref. #24-39 & PS #39-24), as a fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.4; and

WHEREAS, the anticipated term of this contract is approximately thirty (30) days; and

WHEREAS, requests for proposals were received by the Purchasing Agent on or before the required submission date of August 13, 2024; and

WHEREAS, KENNY ENVIRONMENTAL SERVICES, LLC, Marlton, NJ, has submitted a written proposal dated August 8, 2024, indicating they will provide a PRELIMINARY ASSESSMENT/SITE INVESTIGATION (PA/SI) OF BLOCK 42, LOT 12, FREEHOLD TOWNSHIP, NEW JERSEY, AND BLOCK 42, LOT 1, COLTS NECK TOWNSHIP, NEW JERSEY, ±4.84 ACRES, OWNED BY: BG INVEST, VACANT PROPERTY, PROJECT: ADDITIONS TO BAYSHOLM TRACT (Ref. #24-39 & PS #39-24), in an Amount Not to Exceed \$2,090.00; and

WHEREAS, the Certification of the Chief Financial Officer, as to availability of funds, has been filed with the Director, a copy of which is on file in the Purchasing Department setting forth that the funds are available in Capital Cash Account #29799, Board of Recreation Commissioners (2024), Project #00111; in an amount not to exceed \$2,090.00.

NOW, THEREFORE, BE IT RESOLVED that the Board of Recreation Commissioners, of the County of Monmouth, does hereby authorize the Chairman and Director to enter into a contract on behalf of the Monmouth County Board of Recreation Commissioners, with KENNY ENVIRONMENTAL SERVICES, LLC, 4 Sheffield Drive, Marlton, NJ 08053, as per proposal dated August 8, 2024, for PRELIMINARY ASSESSMENT/SITE INVESTIGATION (PA/SI) OF BLOCK 42, LOT 12, FREEHOLD TOWNSHIP, NEW JERSEY, AND BLOCK 42, LOT 1, COLTS NECK TOWNSHIP, NEW JERSEY, ±4.84 ACRES, OWNED BY: BG INVEST, VACANT PROPERTY, PROJECT: ADDITIONS TO BAYSHOLM TRACT (Ref. #24-39 & PS #39-24), in the Contract Amount Not To Exceed \$2,090.00; and

BE IT FURTHER RESOLVED that the Stockholders Disclosure Certification and the New Jersey Business Registration are on file in the office of the Purchasing Department; and

BE IT FURTHER RESOLVED that any fees for additional work over the \$2,090.00 provided for in this resolution will be authorized only upon the approval of the Board, prior to the additional services being performed.

Seconded Commissioner Adcock, and adopted on roll call by the following vote:

In the affirmative:	Chairman Mandeville, Commissioners Harmon, Horsnall, Adcock, Davidson and Foster
In the negative:	None
Absent:	Vice Chairman Fiore, Commissioners Hennessy and Butch

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the regular meeting of the Board on MONDAY EVENING, SEPTEMBER 9, 2024.



ANDREW J. SPEARS, Director

R-24-9-9=327

The following resolution was offered for adoption by Commissioner Foster:

RESOLUTION

R-24-9-9=328

WHEREAS, the Monmouth County Board of Recreation Commissioners has a need to acquire PROFESSIONAL SURVEYING SERVICES OF BLOCK 42, LOT 12, FREEHOLD TOWNSHIP, NJ, AND BLOCK 42, LOT 1, COLTS NECK TOWNSHIP, NEW JERSEY, ±4.84 ACRES, OWNED BY: BG INVEST, VACANT PROPERTY, PROJECT: ADDITIONS TO BAYSHOLM TRACT (Ref. #24-40 & PS #40-24), as a fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.4; and

WHEREAS, the anticipated term of this contract is approximately forty-five (45) days; and

WHEREAS, requests for proposals were received by the Purchasing Agent on or before the required submission date of August 13, 2024; and

WHEREAS, JOHNSON, MIRMIRAN, THOMPSON, INC., Trenton, NJ, has submitted a written proposal dated August 7, 2024, indicating they will provide PROFESSIONAL SURVEYING SERVICES OF BLOCK 42, LOT 12, FREEHOLD TOWNSHIP, NJ, AND BLOCK 42, LOT 1, COLTS NECK TOWNSHIP, NEW JERSEY, ±4.84 ACRES, OWNED BY: BG INVEST, VACANT PROPERTY, PROJECT: ADDITIONS TO BAYSHOLM TRACT (Ref. #24-40 & PS #40-24), in an Amount Not to Exceed \$5,875.00; and

WHEREAS, the Certification of the Chief Financial Officer, as to availability of funds, has been filed with the Director, a copy of which is on file in the Purchasing Department setting forth that the funds are available in Capital Cash Account #29799, Board of Recreation Commissioners (2024), Project #00111; in an amount not to exceed \$5,875.00.

NOW, THEREFORE, BE IT RESOLVED that the Board of Recreation Commissioners, of the County of Monmouth, does hereby authorize the Chairman and Director to enter into a contract on behalf of the Monmouth County Board of Recreation Commissioners, with JOHNSON, MIRMIRAN, THOMPSON, INC., 1200 Lenox Drive, Suite 101, Trenton, NJ 08648, as per proposal dated August 7, 2024, for PROFESSIONAL SURVEYING SERVICES OF BLOCK 42, LOT 12, FREEHOLD TOWNSHIP, NJ, AND BLOCK 42, LOT 1, COLTS NECK TOWNSHIP, NEW JERSEY, ±4.84 ACRES, OWNED BY: BG INVEST, VACANT PROPERTY, PROJECT: ADDITIONS TO BAYSHOLM TRACT (Ref. #24-40 & PS #40-24), in the Contract Amount Not To Exceed \$5,875.00; and

BE IT FURTHER RESOLVED that the Stockholders Disclosure Certification and the New Jersey Business Registration are on file in the office of the Purchasing Department; and

BE IT FURTHER RESOLVED that any fees for additional work over the \$5,875.00 provided for in this resolution will be authorized only upon the approval of the Board, prior to the additional services being performed.

Seconded Commissioner Adcock, and adopted on roll call by the following vote:

In the affirmative:	Chairman Mandeville, Commissioners Harmon, Horsnall, Adcock, Davidson and Foster
In the negative:	None
Absent:	Vice Chairman Fiore, Commissioners Hennessy and Butch

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the regular meeting of the Board on MONDAY EVENING, SEPTEMBER 9, 2024.



ANDREW J. SPEARS, Director

R-24-9-9=328

The following resolution was offered for adoption by Commissioner Foster:

RESOLUTION

R-24-9-9=329

WHEREAS, the Monmouth County Board of Recreation Commissioners has entered into a Cooperative Pricing System Agreement with the Bergen County Co-Op (BC-Bid-23-46), for the Purchase of Goods and/or Services; and

WHEREAS, THE MONMOUTH COUNTY BOARD OF RECREATION COMMISSIONERS DEEMS IT NECESSARY AND ADVISABLE TO AUTHORIZE THE PURCHASE OF ROOF REPAIR, REPLACEMENT, AND MAINTENANCE; AND

WHEREAS, said ROOF REPAIR, REPLACEMENT, AND MAINTENANCE are available from NORTHEAST ROOF MAINTENANCE, Perth Amboy, NJ, ITEM: Installation of a new roof on Bldg. #3101 at the Henry Hudson Trail Activity Center; as available under the Bergen County Co-op (BC-Bid-23-46), for the Period of 12/6/23-12/5/24, in the Total Contract Amount of \$178,860.00.

NOW, THEREFORE, BE IT RESOLVED by the Monmouth County Board of Recreation Commissioners that the Director is hereby Authorized to execute the necessary contracts and agreements required for the PURCHASE OF ROOF REPAIR, REPLACEMENT, AND MAINTENANCE, from NORTHEAST ROOF MAINTENANCE, 649 Catherine Street, Perth Amboy, NJ 08861, ITEM: Installation of a new roof on Bldg. #3101 at the Henry Hudson Trail Activity Center; as available under the Bergen County Co-op (BC-Bid-23-46), for the Period of 12/6/23-12/5/24, in the Total Contract Amount of \$178,860.00; and

BE IT FURTHER RESOLVED that the Certification of the Chief Financial Officer, as to availability of funds, has been filed with the Director, a copy of which is on file in the Purchasing Department, setting forth that the funds are available in Capital Cash Account #20023, Board of Recreation Commissioners (2024), Project #23001, in the Amount of \$178,860.00.

Seconded Commissioner Adcock, and adopted on roll call by the following vote:

In the affirmative:	Chairman Mandeville, Commissioners Harmon, Horsnall, Adcock, Davidson and Foster
In the negative:	None
Absent:	Vice Chairman Fiore, Commissioners Hennessy and Butch

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the regular meeting of the Board on MONDAY EVENING, SEPTEMBER 9, 2024.



ANDREW J. SPEARS, Director

R-24-9-9=329

The following resolution was offered for adoption by Commissioner Foster:

RESOLUTION

R-24-9-9=330

WHEREAS, bids were advertised for and received by the Purchasing Agent of the Monmouth County Board of Recreation Commissioners on August 20, 2024, for SHARK RIVER PARK, BLDG. #101 SEPTIC SYSTEM REPLACEMENT (Bid #0062-24), which bids were referred to the Director for tabulation, examination, report, and recommendation; and

WHEREAS, the bid was considered on an individual item basis and the report of the officials above mentioned, shows that seven (7) bids were received, and the following was the lowest responsible bid received in the Total Contract Amount of \$137,950.00:

VAUGHAN CONSTRUCTION AND EXCAVATION, INC.
82 Grand Avenue
Atlantic Highlands, NJ 07716
ITEM: Total Base Bid Price, Items 1-10 inclusive.

NOW, THEREFORE, BE IT RESOLVED by the Monmouth County Board of Recreation Commissioners, that the said report as to the said bids be, and the same is hereby accepted and ordered spread upon the minutes; and

BE IT FURTHER RESOLVED that the contract be, and the same is hereby awarded according to the tabulation set forth to the bidder and for the total bid as shown by the said tabulation above set forth; and

BE IT FURTHER RESOLVED that the Chairman and Director are hereby authorized to execute the contract on behalf of the Monmouth County Board of Recreation Commissioners; and

BE IT FURTHER RESOLVED that the Certification of the Chief Financial Officer, as to availability of funds, has been filed with the Director, a copy of which is on file in the Purchasing Department setting forth that the funds are available in Capital Cash Account #29801, Board of Recreation Commissioners, Project #29134, in the amount of \$137,950.00.

Seconded Commissioner Adcock, and adopted on roll call by the following vote:

In the affirmative:	Chairman Mandeville, Commissioners Harmon, Horsnall, Adcock, Davidson and Foster
In the negative:	None
Absent:	Vice Chairman Fiore, Commissioners Hennessy and Butch

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the regular meeting of the Board on MONDAY EVENING, SEPTEMBER 9, 2024.



ANDREW J. SPEARS, Director

R-24-9-9=330

The following resolution was offered for adoption by Commissioner Foster:

RESOLUTION

R-24-9-9=331

WHEREAS, the Monmouth County Board of Recreation Commissioners advertised and received bids on August 20, 2024, for SHARK RIVER PARK, BLDG. #101 SEPTIC SYSTEM REPLACEMENT (Bid #0062-24); and

WHEREAS, CMS CONSTRUCTION, INC., Plainfield, NJ, submitted a bid proposal for the above; and

WHEREAS, their Bid bond did not include required wording.

NOW, THEREFORE, BE IT RESOLVED by the Monmouth County Board of Recreation Commissioners that the bid proposal of CMS CONSTRUCTION, INC., 521 North Avenue, Plainfield, NJ 07060, as received on August 20, 2024, for SHARK RIVER PARK, BLDG. #101 SEPTIC SYSTEM REPLACEMENT (Bid #0062-24), is hereby REJECTED as their Bid bond did not include required wording.

Seconded Commissioner Adcock, and adopted on roll call by the following vote:

In the affirmative:	Chairman Mandeville, Commissioners Harmon, Horsnall, Adcock, Davidson and Foster
In the negative:	None
Absent:	Vice Chairman Fiore, Commissioners Hennessy and Butch

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the regular meeting of the Board on MONDAY EVENING, SEPTEMBER 9, 2024.



ANDREW J. SPEARS, Director

R-24-9-9=331

The following resolution was offered for adoption by Commissioner Foster:

RESOLUTION

R-24-9-9=332

WHEREAS, the Monmouth County Board of Recreation Commissioners advertised and received bids on August 20, 2024, for SHARK RIVER PARK, BLDG. #101 SEPTIC SYSTEM REPLACEMENT (Bid #0062-24); and

WHEREAS, SEACOAST CONSTRUCTION, East Brunswick, NJ, submitted a bid proposal for the above; and

WHEREAS, their Bid bond did not include required wording.

NOW, THEREFORE, BE IT RESOLVED by the Monmouth County Board of Recreation Commissioners that the bid proposal of SEACOAST CONSTRUCTION, 15 Addington Ct., East Brunswick, NJ 08816, as received on August 20, 2024, for SHARK RIVER PARK, BLDG. #101 SEPTIC SYSTEM REPLACEMENT (Bid #0062-24), is hereby REJECTED as their Bid bond did not include required wording.

Seconded Commissioner Adcock, and adopted on roll call by the following vote:

In the affirmative:	Chairman Mandeville, Commissioners Harmon, Horsnall, Adcock, Davidson and Foster
In the negative:	None
Absent:	Vice Chairman Fiore, Commissioners Hennessy and Butch

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the regular meeting of the Board on MONDAY EVENING, SEPTEMBER 9, 2024.



ANDREW J. SPEARS, Director

R-24-9-9=332

The following resolution was offered for adoption by Commissioner Foster:

RESOLUTION

R-24-9-9=333

WHEREAS, the Monmouth County Board of Recreation Commissioners accepted the written proposal of JOHNSON, MIRMIRAN & THOMPSON, INC., Trenton, NJ, for providing PROFESSIONAL ENGINEERING SERVICES FOR STORMWATER MANAGEMENT IMPROVEMENTS–HANNABRAND BROOK AT BEL-AIRE GOLF COURSE, WALL, NJ (Ref. #18-13 & PS #34-18), as originally awarded by Resolution #R-18-8-6=252, in the Estimated Total Contract Amount of \$144,973.00; and

WHEREAS, the Board deems it necessary and advisable to Authorize CONTRACT AMENDMENT #1, in the amount of \$36,300.00, for expanded construction inspection services.

NOW, THEREFORE, BE IT RESOLVED by the Board that the Director is hereby Authorized to approve CONTRACT AMENDMENT #1, in the amount of \$36,300.00, for expanded construction inspection services, to 26,000.00, to JOHNSON, MIRMIRAN & THOMPSON, INC., 1200 Lenox Drive, Trenton, NJ 08648, for providing PROFESSIONAL ENGINEERING SERVICES FOR STORMWATER MANAGEMENT IMPROVEMENTS–HANNABRAND BROOK AT BEL-AIRE GOLF COURSE, WALL, NJ (Ref. #18-13 & PS #34-18), as per original contract awarded by Resolution #R-18-8-6=252, in the Estimated Total Contract Amount of \$144,973.00, for a NEW TOTAL AMENDED CONTRACT AMOUNT NOT TO EXCEED \$181,273.00; and

BE IT FURTHER RESOLVED that said CONTRACT AMENDMENT #1 is on file in the Board’s Office of Administrative Services; and

BE IT FURTHER RESOLVED that notice of this amendment shall be published in The Star Ledger, a newspaper circulated in the County of Monmouth, as required by law, within twenty (20) days of its passage; and

BE IT FURTHER RESOLVED that the Certification of the Chief Financial Officer, as to availability of funds, has been filed with the Director, a copy of which is on file in the Purchasing Department setting forth that the funds are available in Capital Cash Account #29801, Board of Recreation Commissioners (2018), Project #29120, in an amount not to exceed \$36,300.00.

Seconded Commissioner Adcock, and adopted on roll call by the following vote:

- In the affirmative: Chairman Mandeville, Commissioners Harmon, Horsnall, Adcock, Davidson and Foster
- In the negative: None
- Absent: Vice Chairman Fiore, Commissioners Hennessy and Butch

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the regular meeting of the Board on MONDAY EVENING, SEPTEMBER 9, 2024.



ANDREW J. SPEARS, Director

R-24-9-9=333

The following resolution was offered for adoption by Commissioner Foster:

RESOLUTION

R-24-9-9=334

WHEREAS, the Open Public Meetings Act provides that the Board of Recreation Commissioners may go into executive session to discuss matters that may be confidential or listed pursuant to N.J.S.A. 10:4-12; and

WHEREAS, it is recommended by the Board Attorney and/or Director to go into executive session to discuss matters set forth hereinafter which are permissible for discussion in executive session; and

WHEREAS, notice of this regularly scheduled Board meeting, including date, time, and place, has been posted, and the County Clerk and two (2) newspapers as designated by the Board have been noticed, per the schedule adopted by the Board at its regular meeting of December 18, 2023.

NOW THEREFORE, BE IT RESOLVED that the Monmouth County Board of Recreation Commissioners does hereby recess into Executive Session for Potential Property Acquisitions or Sales – N.J.S.A. 10:4-12-(b)(5) for the purpose of discussing:

- Additions to Clayton Park
- Survey & Environmental Services for Additions to Clayton Park
- Discussion – Additions to Henry Hudson Trail

Seconded by Commissioner Davidson, and adopted on roll call by the following vote:

In the affirmative:	Chairman Mandeville, Commissioners Harmon, Horsnall, Adcock, Davidson, and Foster
In the negative:	None
Absent:	Vice Chairman Fiore, Commissioners Hennessy and Butch

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the regular meeting of the Board on MONDAY EVENING, SEPTEMBER 9, 2024.



ANDREW J. SPEARS, Director

R-24-9-9=334

The following resolution was offered for adoption by Commissioner Horsnall:

RESOLUTION

R-24-9-9=335

WHEREAS, the Monmouth County Board of Recreation Commissioners deems it necessary and advisable to acquire and preserve certain lands for County Open Space Conservation and Park Purposes, located in UPPER FREEHOLD TOWNSHIP, being more particularly described as BLOCK 20, LOT 36.01, and more commonly known as PROPERTY OWNED BY JENKIN, an improved parcel, containing ± 4.084 ACRES, as ADDITIONS TO CLAYTON PARK, through negotiations or other legal means, for county open space preservation, natural resources conservation and public park and recreation purposes, in the Amount of \$400,000.00, subject to satisfactory title, environmental review, and adjustments for acreage, taxes and other closing costs; and

WHEREAS, funds for the acquisition of the above named parcel has been provided by the Monmouth County Open Space, Recreation, Floodplain Protection, and Farmland and Historic Preservation Trust Fund, Account #T-12-56-850-115-667, Sub-Account #00019.

NOW, THEREFORE, BE IT RESOLVED, that the MONMOUTH COUNTY BOARD OF RECREATION COMMISSIONERS does hereby RECOMMEND to the MONMOUTH COUNTY BOARD OF COUNTY COMMISSIONERS that the BOARD OF COUNTY COMMISSIONERS AUTHORIZE the ACQUISITION OF PROPERTY OWNED BY JENKIN, being more particularly described as BLOCK 20, LOT 36.01, UPPER FREEHOLD TOWNSHIP, an improved parcel, containing ± 4.084 ACRES, as ADDITIONS TO CLAYTON PARK, through negotiations or other legal means, for county open space preservation, natural resources conservation and public park and recreation purposes, in the Amount of \$400,000.00, subject to satisfactory title, environmental review, and adjustments for acreage, taxes and other closing costs; and

BE IT FURTHER RESOLVED that the Chairman of the Board and the Director are hereby authorized to take any and all action as may be required to acquire said property for the benefit of the citizens of Monmouth County; and

BE IT FURTHER RESOLVED that a copy of this resolution be sent to the Clerk of the Monmouth County Board of County Commissioners, the County Administrator, and County Counsel.

Seconded by Commissioner Davidson, and adopted on roll call by the following vote:

In the Affirmative:	Chairman Mandeville, Commissioners Harmon, Horsnall, Adcock, Davidson, and Foster
In the Negative:	None
Absent:	Vice Chairman Fiore, Commissioners Hennessy and Butch

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the regular meeting of the Board on MONDAY EVENING, SEPTEMBER 9, 2024.



ANDREW J. SPEARS, Director

R-24-9-9=335