

# AGENDA

**MONMOUTH COUNTY BOARD OF RECREATION COMMISSIONERS' REGULAR MEETING  
MONDAY EVENING, JUNE 8, 2026, AT 6:30 PM  
THOMPSON PARK VISITOR CENTER,  
"BEECH ROOM", 1<sup>ST</sup> FLOOR, 805 NEWMAN SPRINGS RD, LINCROFT, NJ**

- A. Roll Call
- B. Statement of Adequate Public Notice – Read by  
*Pledge of Allegiance followed by a moment of silence*
- C. Approval of MINUTES—REGULAR MEETING: MAY 11, 2026  
(Excused: Vice Chairman Mandeville, Commissioner Stolte)
- D. Approval of MINUTES - EXECUTIVE SESSION – LAND ACQUISITION MATTERS:  
MAY 11, 2026 (Excused: Vice Chairman Mandeville, Commissioner Stolte)
- E. Approval of 2025 VOUCHER LIST (Dated: 5/19/26)
- F. Approval of 2026 VOUCHER LIST (Dated: 5/19/26)
- G. Approval of 2025 VOUCHER LIST (Dated: 6/2/26)
- H. Approval of 2026 VOUCHER LIST (Dated: 6/2/26)
- I. BOARD CORRESPONDENCE RECEIVED:
  - 1. Email dated May 20, 2026, from Meg Whitehouse to acknowledge the efforts of Bob Laauser and Evan Lamb for their efforts and cooperative spirit to help the Monmouth County 4-H Horse Project members, leaders, and volunteers during the English qualifying show held on May 9, 2026. (see attached)
- J. Motion to OPEN the HEARING OF THE PUBLIC.  
*(Presentations are limited to three (3) minutes per person.)*
- K. Motion to CLOSE the HEARING OF THE PUBLIC.
- L. DIRECTOR'S REPORT:
  - 1. BUDGET REPORTS
  - 2. REVENUE REPORT—MONTH OF APRIL
  - 3. ATTENDANCE REPORT—MONTH OF MAY
  - 4. OFFICE OF HUMAN RESOURCES MONTHLY REPORT — MAY  
(Dated: 6/2/2026)

5. MCPS TRAINING REQUESTS AS OF JUNE 1, 2026

M. COUNTY COMMISSIONER'S REPORT:

N. PRESENTATION: "Deer Management Program",  
by Robert A. Curcio, Environmental Specialist

O. ITEMS FOR BOARD REVIEW:

1. Board Action Item #1– Declaring the Month of July 2026 as “Parks and Recreation Month” and further recommending to the Monmouth County Board of County Commissioners that the Board of County Commissioners Declare the Month of July 2026 as “Parks and Recreation Month” in the County of Monmouth.
2. Board Action Item #2 – Declaring July 31<sup>st</sup>, 2026 as “World Ranger Day”, and further Recommending to the Monmouth County Board of County Commissioners that the Board of County Commissioners Declare July 31<sup>st</sup>, 2026, as “World Ranger Day” in the County of Monmouth.
3. Board Action Item #3 – Recommend Authorizing Contract Amendment #2, in the Amount of \$201,551.20 to complete the design and construction administration services, to French & Parrello Associates, PA, Wall, NJ, for Providing Professional Engineering Services to Provide Final Design and Construction Support Services for the Project Entitled “Henry Hudson Trail Extension and Pedestrian Safety Improvements, Monmouth County, New Jersey” (Ref. #18-28 & PS #103-19), as originally awarded by Resolution #R-20-2-10=108, in the Contract Amount Not To Exceed \$329,879.00, and as modified by Contract Amendment #1 awarded by Resolution #R-21-2-22=79 in the Total Contract Amendment #1 Amount of \$269,106.29, for a new Total Amended Contract Amount of \$470,657.49, as modified by Contract Amendment #2, and further Authorizing the Director to send notice of Contract Amendment to County of Monmouth Public Notices, as required by law, within twenty (20) days of its passage. **(see Att.)**
4. Board Action Item #4 – Recommend Authorizing Contract Amendment #3, in the Amount of \$98,425.00 for remediation work of Area of Concern, AOC-9, to Gibson & Stattel Environmental, Inc., Bridgeton, NJ, for Providing Professional Preliminary Assessment/Site Investigation (PA/SI) of Block 1043, Lots 85, 85Q & 85.01, Middletown Township, Improved Property, Owned by: EETTSA, LLC, ±19.54 Acres, Project: Additions to Huber Woods Park, Interest: Fee Simple (Ref. #25-26 & PS #73-2025), as originally awarded by Resolution #R-25-9-8=286, in the Contract Amount Not To Exceed \$989.00, and as modified by Contract Amendment #1 awarded by Resolution #R-25-11-17=367 in the Total Contract Amendment #1 Amount of \$44,591.50, and as modified by Contract Amendment #2 awarded by Resolution #R-26-1-12=28 in the Total Contract Amendment #2 Amount of \$65,006.50, for a new Total Amended Contract Amount of \$163,431.50, as modified by Contract Amendment #3, and further Authorizing the Director to send notice of Contract Amendment to County of Monmouth Public Notices, as required by law, within twenty (20) days of its passage. **(see Att.)**

5. Board Action Item #5 – Recommend acceptance of the written proposal of French & Parrello Associates, Wall Township, NJ, as received on April 21, 2026, proposal dated April 21, 2026, for Providing Professional Engineering Services for Irrigation Water Supply Improvements, Bel-Aire Golf Course, Wall Township, New Jersey (RFP #P-29-2026), in an Amount Not To Exceed \$227,500.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4. (see Att.)
6. Board Action Item #6 – Recommend Authorizing Contract Amendment #2, in the Amount of \$24,700.00 for required remediation, to Kenny Environmental Services, Marlton, NJ, for Providing Professional Preliminary Assessment/Site Investigation of Block 77, Lot 37, Freehold Borough, Improved Property, Owned by: Holland Farms, LLC, ±0.8368 Acres, Project: Additions to Henry Hudson Trail, Interest: Fee Simple (Ref. #25-43 & P-91-2025), as originally awarded by Resolution #R-25-12-1=384, in the Contract Amount Not To Exceed \$2,970.00, and as modified by Contract Amendment #1 awarded by Resolution #R-26-2-9=55 in the Total Contract Amendment #1 Amount of \$20,320.00, for a new Total Amended Contract Amount of \$45,020.00, as modified by Contract Amendment #2, and further Authorizing the Director to send notice of Contract Amendment to County of Monmouth Public Notices, as required by law, within twenty (20) days of its passage. (see Att.)
7. Board Action Item #7 – Recommend Authorizing Contract Amendment #1, in the Amount of \$63,000.00 to include the South Course bunker renovations at Charleston Springs Golf Course, to Mungeam Golf Design, Inc., Douglas, MA, for Providing Professional Golf Course Architectural Services for North Course Bunker Renovations at Charleston Springs Golf Course, Millstone, NJ (Ref. #25-37 & P-71-2025), as originally awarded by Resolution #R-25-9-8=275, in the Contract Amount Not To Exceed \$76,000.00, for a new Total Amended Contract Amount of \$139,000.00, as modified by Contract Amendment #1, and further Authorizing the Director to send notice of Contract Amendment to County of Monmouth Public Notices, as required by law, within twenty (20) days of its passage.

Board Review Item – Recommend Change Order #3, in the amount of \$12,260.26 for additional work to complete the repairs to the Longstreet Farm Stable door frames, to Spartan Construction, Inc., South Amboy, NJ, for Repairs to Multiple Structures at Historic Longstreet Farm, Holmdel, NJ (Bid F-117-2025), Item: Total Base Bid Price, Items 1-3 inclusive, as originally awarded by Resolution #R-26-1-12=38 in the Contract Amount of \$149,500.00, and as modified by Change Order #1 awarded by Resolution #R-26-4-13=99 in the Total Change Order #1 Contract Amount of \$153,854.26, and as modified by Change Order #2 by MCBCC Resolution, in the Total Change Order #2 Contract Amount of \$156,225.39, for a new Total Change Order #3 Contract Amount of \$168,485.65.

8. Board Action Item #8 - Recommending Approval of the Recommendations for the Deer Management Program for the 2026/2027 Season.
9. Board Action Item #9 - Introducing Amendment to Supplemental Rules and Regulations Governing Public Deer Hunting on Lands Managed by the Monmouth County Park System and further Authorizing the Director to Post & Publish Notice of Public Hearing on their Adoption scheduled for August 10, 2026, as required by law. (See Att.)

Board Review Item added to the Agenda – Recommend acceptance of the written proposal of French & Parrello Associates, Wall Township, NJ, as received on May 12, 2026, proposal dated May 12, 2026, for Providing On-Call Professional Engineering Services for the Monmouth County Park System, Various Locations for the Period of June 1, 2026 through December 31, 2026 (RFP #P-32-2026), in an Amount Not To Exceed \$100,000.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4. (see Att.)

Board Review Item added to the Agenda – Recommend acceptance of the written proposal of Colliers Engineering & Design, Holmdel, NJ, as received on as received on May 12, 2026, proposal dated May 12, 2026, for Providing On-Call Professional Engineering Services for the Monmouth County Park System, Various Locations for the Period of June 1, 2026 through December 31, 2026 (RFP #P-32-2026), in an Amount Not To Exceed \$100,000.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4. (see Att.)

**RESOLUTION OF CONSENT:**

At \_\_\_\_\_ PM, the following **Resolution of Consent** was offered for adoption by \_\_\_\_\_ :

WHEREAS, the Monmouth County Board of Recreation Commissioners has received the Agenda for the Board Meeting in advance of the meeting; and

WHEREAS, the Board has had an opportunity to review and consider Agenda Items # \_\_\_\_\_ through # \_\_\_\_\_ for Board Action; and

WHEREAS, the Board is satisfied that the above items as presented to the Board are in order and complete.

NOW, THEREFORE, BE IT RESOLVED that the Monmouth County Board of Recreation Commissioners does hereby approve by consent, Agenda Items # \_\_\_\_\_ through # \_\_\_\_\_ .

Resolution of Consent seconded by: \_\_\_\_\_ .

**ITEMS FOR BOARD ACTION:**

1. Resolution **DECLARING the MONTH OF JULY 2026** as “**PARKS AND RECREATION MONTH**” and further **RECOMMENDING** to the **MONMOUTH COUNTY BOARD OF COUNTY COMMISSIONERS** that the **BOARD OF COUNTY COMMISSIONERS DECLARE the MONTH OF JULY 2026** as “**PARKS AND RECREATION MONTH**” in the **COUNTY OF MONMOUTH**.
2. Resolution **DECLARING JULY 31<sup>st</sup>, 2026 AS “WORLD RANGER DAY”**, and further **RECOMMENDING TO THE MONMOUTH COUNTY BOARD OF COUNTY COMMISSIONERS THAT THE BOARD OF COUNTY COMMISSIONERS DECLARE JULY 31<sup>ST</sup>, 2026 AS “WORLD RANGER DAY” IN THE COUNTY OF MONMOUTH**.
3. Resolution **Authorizing CONTRACT AMENDMENT #2**, in the Amount of **\$201,551.20**, to complete the design and construction administration services, to **FRENCH & PARRELLO**

**ASSOCIATES, PA, Wall, NJ, for PROVIDING PROFESSIONAL ENGINEERING SERVICES TO PROVIDE FINAL DESIGN AND CONSTRUCTION SUPPORT SERVICES FOR THE PROJECT ENTITLED “HENRY HUDSON TRAIL EXTENSION AND PEDESTRIAN SAFETY IMPROVEMENTS, MONMOUTH COUNTY, NEW JERSEY” (Ref. #18-28 & PS #103-19), as originally awarded by Resolution #R-20-2-10=108, in the Contract Amount Not To Exceed \$329,879.00, and as modified by Contract Amendment #1 awarded by Resolution #R-21-2-22=79 in the Total Contract Amendment #1 Amount of \$269,106.29, for a NEW TOTAL AMENDED CONTRACT AMOUNT OF \$470,657.49, AS MODIFIED BY CONTRACT AMENDMENT #2, and further Authorizing the Director to send notice of Contract Amendment to County of Monmouth Public Notices, as required by law, within twenty (20) days of its passage. (see Att.)**

4. Resolution **Authorizing CONTRACT AMENDMENT #3**, in the Amount of **\$98,425.00** for remediation work of Area of Concern, AOC-9, to **GIBSON & STATTEL ENVIRONMENTAL, INC.**, Bridgeton, NJ, for **PROVIDING PROFESSIONAL PRELIMINARY ASSESSMENT/SITE INVESTIGATION (PA/SI) OF BLOCK 1043, LOTS 85, 85Q & 85.01, MIDDLETOWN TOWNSHIP, IMPROVED PROPERTY, OWNED BY: EETSA, LLC, +19.54 ACRES, PROJECT: ADDITIONS TO HUBER WOODS PARK, INTEREST: FEE SIMPLE (Ref. #25-26 & PS #73-2025)**, as originally awarded by Resolution #R-25-9-8=286, in the Contract Amount Not To Exceed \$989.00, and as modified by Contract Amendment #1 awarded by Resolution #R-25-11-17=367 in the Total Contract Amendment #1 Amount of **\$44,591.50**, and as modified by Contract Amendment #2 awarded by Resolution #R-26-1-12=28 in the Total Contract Amendment #2 Amount of **\$65,006.50**, for a **NEW TOTAL AMENDED CONTRACT AMOUNT OF \$163,431.50, AS MODIFIED BY CONTRACT AMENDMENT #3**, and further Authorizing the Director to send notice of Contract Amendment to County of Monmouth Public Notices, as required by law, within twenty (20) days of its passage.
5. Resolution **ACCEPTING the WRITTEN PROPOSAL of FRENCH & PARRELLO ASSOCIATES**, Wall Township, NJ, as received on April 21, 2026, proposal dated April 21, 2026, for **PROVIDING PROFESSIONAL ENGINEERING SERVICES FOR IRRIGATION WATER SUPPLY IMPROVEMENTS, BEL-AIRE GOLF COURSE, WALL TOWNSHIP, NEW JERSEY (RFP #P-29-2026)**, in an Amount Not To Exceed **\$227,500.00**, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4.
6. Resolution **Authorizing CONTRACT AMENDMENT #2**, in the Amount of **\$24,700.00** for required remediation, to **KENNY ENVIRONMENTAL SERVICES**, Marlton, NJ, for **PROVIDING PROFESSIONAL PRELIMINARY ASSESSMENT/SITE INVESTIGATION OF BLOCK 77, LOT 37, FREEHOLD BOROUGH, IMPROVED PROPERTY, OWNED BY: HOLLAND FARMS, LLC, +0.8368 ACRES, PROJECT: ADDITIONS TO HENRY HUDSON TRAIL, INTEREST: FEE SIMPLE (Ref. #25-43 & P-91-2025)**, as originally awarded by Resolution #R-25-12-1=384, in the Contract Amount Not To Exceed \$2,970.00, and as modified by Contract Amendment #1 awarded by Resolution #R-26-2-9=55 in the Total Contract Amendment #1 Amount of **\$20,320.00**, for a **NEW TOTAL AMENDED CONTRACT AMOUNT OF \$45,020.00, AS MODIFIED BY CONTRACT AMENDMENT #2**, and further Authorizing the Director to send notice of Contract Amendment to County of Monmouth Public Notices, as required by law, within twenty (20) days of its passage.

7. Resolution **Authorizing CONTRACT AMENDMENT #1**, in the Amount of **\$63,000.00** to include the South Course bunker renovations at Charleston Springs Golf Course, to **MUNGEAM GOLF DESIGN, INC.**, Douglas, MA, for **PROVIDING PROFESSIONAL GOLF COURSE ARCHITECTURAL SERVICES FOR NORTH COURSE BUNKER RENOVATIONS AT CHARLESTON SPRINGS GOLF COURSE, MILLSTONE, NJ (Ref. #25-37 & P-71-2025)**, as originally awarded by Resolution #R-25-9-8=275, in the Contract Amount Not To Exceed **\$76,000.00**, for a NEW TOTAL AMENDED CONTRACT AMOUNT OF **\$139,000.00**, AS MODIFIED BY CONTRACT AMENDMENT #1, and further AUTHORIZING the DIRECTOR to SEND NOTICE of Contract Amendment to County of Monmouth Public Notices, as required by law, within twenty (20) days of its passage.
8. Resolution **APPROVING the RECOMMENDATIONS FOR THE DEER MANAGEMENT PROGRAM FOR THE 2026/2027 SEASON.**
9. Resolution **INTRODUCING AMENDMENT TO SUPPLEMENTAL RULES AND REGULATIONS GOVERNING PUBLIC DEER HUNTING ON LANDS MANAGED BY THE MONMOUTH COUNTY PARK SYSTEM AND FURTHER AUTHORIZING THE DIRECTOR TO POST & PUBLISH NOTICE OF PUBLIC HEARING ON THEIR ADOPTION SCHEDULED FOR AUGUST 10, 2026, AS REQUIRED BY LAW.**

**MOTION AUTHORIZING ADVERTISING OF THE FOLLOWING BIDS:**

1. Construction of DeBois Creek Recreation Area in the Township of Freehold for the County of Monmouth County

**MOTION AUTHORIZING SOLICITING OF THE FOLLOWING PROFESSIONAL/SPECIALIZED SERVICES:**

**EXECUTIVE SESSION**

Motion for a Resolution to move into Executive Session for Potential Property Acquisitions or Sales – N.J.S.A. 10:4-12-(b)(5) for the purpose of discussing the following:

- Additions to Baysholm Conservation Area

Motion to close Executive Session

Motion to reconvene the Regular Meeting

Motion for a Resolution to take action on the following item(s) discussed in Executive Session

- 1.
- 2.

**DATES TO REMEMBER:**

1. **FRIDAY, JUNE 12, 2026 – 9:30 – 1:00 PM.** Commissioners’ Park Tour. This is rescheduled from the previously announced May 29 date.

2. **SATURDAY, JUNE 13, 2026 – 9:00 AM – 2:30 PM. SPUR Student Horse Show.** Sunnyside Equestrian Center, 628 Middletown-Lincroft Road, Lincroft, NJ
3. **FRIDAY, JUNE 19 – SEPTEMBER 4, 2026 – various dates & times:** Count Basie Stage summer concert series. East Freehold Showgrounds. Scheduled shows [listed here](#).
4. **SATURDAY, JUNE 20, 2026 – 2:00 – 5:00 PM (Free clinic 12:30-1:30 p.m.). Fresh Water Fishing Derby.** Manasquan Reservoir, 311 Windeler Road, Howell, NJ
5. **SUNDAY, JUNE 21, 2026 – 2:00 – 5:00 PM (Free clinic 12:30-1:30 p.m.). Fresh Water Fishing Derby.** Turkey Swamp Park, 200 Georgia Road, Freehold, NJ
6. **THURSDAY, JUNE 25, 2026 – 6:00 PM. America’s 250<sup>th</sup> Birthday Gala, Bell Works.** SOLD OUT
7. **SUNDAY, JUNE 28, 2026 – 12:30 PM. Monmouth 250 Parade “Red, White and You”,** Middletown Train Station to Mater Dei High Park
8. **FRIDAY, JULY 3 – 8, 2026 – various times: Sail 4<sup>th</sup> 250, Sandy Hook Bay, New York Harbor and Hudson River.** [Event schedule here](#)
9. **MONDAY EVENING, JULY 13, 2026 – 6:30 PM. Regular Board Meeting.** Thompson Park Visitor Center, “Beech Room”, 1<sup>st</sup> Floor, 805 Newman Springs Road, Lincroft, NJ.
10. **MONDAY EVENING, AUGUST 10, 2026 – 6:30 PM. Regular Board Meeting.** Thompson Park Visitor Center, “Beech Room”, 1<sup>st</sup> Floor, 805 Newman Springs Road, Lincroft, NJ.
11. **MONDAY EVENING, SEPTEMBER 14, 2026 – 6:30 PM. Regular Board Meeting.** Thompson Park Visitor Center, “Beech Room”, 1<sup>st</sup> Floor, 805 Newman Springs Road, Lincroft, NJ.

**ITEMS FOR THE GOOD OF THE ORDER:**

Motion to ADJOURN the Regular Meeting of the Monmouth County Board of Recreation Commissioners.