

# AGENDA

**MONMOUTH COUNTY BOARD OF RECREATION COMMISSIONERS' REGULAR MEETING  
MONDAY EVENING, JUNE 7, 2021, AT 7:00 PM  
THOMPSON PARK VISITOR CENTER,  
"BEECH ROOM", 1<sup>ST</sup> FLOOR, 805 NEWMAN SPRINGS RD, LINCROFT, NJ**

- A. Roll Call
  
- B. Statement of Adequate Public Notice  
  
*Pledge of Allegiance followed by a moment of silence*
  
- C. Approval of MINUTES—REGULAR MEETING: MONDAY, MAY 24, 2021  
(Excused: Commissioners Zelina, Fiore and Davidson)
  
- D. Approval of EXECUTIVE SESSION MINUTES: ATTORNEY CLIENT PRIVILEGE INFORMATION, MONDAY, MAY 24, 2021(includes Kira S. Dabby's update)  
(Excused: Commissioners Zelina, Fiore and Davidson)
  
- E. Approval of 2020 VOUCHER LIST
  
- F. Approval of 2021 VOUCHER LIST
  
- G. BOARD CORRESPONDENCE RECEIVED:
  
- H. Motion to OPEN the HEARING OF THE PUBLIC.  
*(Presentations are limited to three (3) minutes per person.)*
  
- I. Motion to CLOSE the HEARING OF THE PUBLIC.
  
- J. SECRETARY—DIRECTOR'S REPORT:
  - 1. VISITOR SERVICES REPORT – Patti Conroy, Supt. of Recreation
  
  - 2. GOLF REPORT – Mike Janoski, Co. Park Supt./Golf Operations

3. PARKS REPORT – Tom Fobes, Supt. of Co. Parks/Park Operations

K. COUNTY COMMISSIONER’S REPORT:

L. ITEMS FOR BOARD REVIEW:

1. Board Action Item #1 – Declaring the Month of July 2021 as “Parks and Recreation Month”, and further recommending to the Monmouth County Board of County Commissioners that the Board of County Commissioners Declare the Month of July 2021 as “Parks and Recreation Month” in the County of Monmouth.
2. Board Action Item #2 – Recommending Authorizing the Purchase of Trailer Mounted Generators Statewide (T2871) and Maintenance/Repair and Replacement Portable Commercial Mobile Generators (T2732), from Warshauer Generator, LLC, Tinton Falls, NJ, Items: Roll-up Generator Docking Station, Service Entrance Rated, 800A, 4 pole, Automatic Transfer Switch (ATS), Start-Up, Commissioning & Testing ATS, Operation & Maintenance ATS; as available under NJ State Contract #18-FOOD-00378, T2871, for the Period of 05/25/18 through 05/24/22 and 40273, T2732, for the Period of 12/01/15 through 05/31/22, in the Total Contract Amount of \$21,400.00.
3. Board Action Item #3 – Authorizing an Amendment to Resolution #R-21-1-11=14 as previously adopted on January 11, 2021, as Joseph V. Sardonia, the designated Americans with Disabilities Act Compliance Officer for the Monmouth County Park System for Facilities, Structures and Site Improvements has recently retired and can no longer serve, and designating Andy North, Chief Landscape Architect, who has agreed to being designated as the American with Disabilities Act Compliance Officer for the Monmouth County Park System for Facilities, Structures and Site Improvements and to designate Justin Dunn, Recreation Program Coordinator, along with Anne Simon, as another Americans with Disabilities Act Compliance Officer for the Monmouth County Park System for Services, Programs and Activities, to coordinate compliance with the non-discrimination requirements contained in Section 35.107 of the Department of Justice Regulations, and the provisions of the Americans with Disabilities Act of 1990, P.L. 101-336.
4. Board Action Item #4 – Recommending acceptance of the written proposal of Gagliano & Company, Little Silver, NJ, as received on May 10, 2021, proposal dated April 26, 2021, for Providing Professional Appraisal Services of Block 41, Lots 1, 1Q & 3, and Block 51, Lots 1.02 & 1.02Q, Township of Upper Freehold, Improved Property, Owned by Fair Winds Farms, Inc., and Block 41, Lot 1.01, Township of Upper Freehold, Improved Property, Owned by Edward Mullen, ±317.69 Acres, Project: Additions to Crosswicks Creek Park, Interest: Fee Simple (Ref. #21-22 & PS #33-21), in an Amount Not To Exceed \$13,000.00, as a non-fair and open contract, pursuant to the provisions of N.J.S.A. 19:44A-20.4 or 20.5 as appropriate, and further Authorizing the Secretary-Director to send notice of contract award to The Star Ledger, a newspaper circulated in the County of Monmouth, as required by law, within twenty (20) days of its passage. (See Memo)

5. Board Action Item #5 – Recommending acceptance of the written proposal of Integra Realty Resources – Coastal NJ, Toms River, NJ, as received on May 10, 2021, proposal dated April 27, 2021, for Providing Professional Appraisal Services of Block 41, Lots 1, 1Q & 3, and Block 51, Lots 1.02 & 1.02Q, Township of Upper Freehold, Improved Property, Owned by Fair Winds Farms, Inc., and Block 41, Lot 1.01, Township of Upper Freehold, Improved Property, Owned by Edward Mullen, ±317.69 Acres, Project: Additions to Crosswicks Creek Park, Interest: Fee Simple (Ref. #21-22 & PS #33-21), in an Amount Not To Exceed \$15,000.00, as a non-fair and open contract, pursuant to the provisions of N.J.S.A. 19:44A-20.4 or 20.5 as appropriate, and further Authorizing the Secretary-Director to send notice of contract award to The Star Ledger, a newspaper circulated in the County of Monmouth, as required by law, within twenty (20) days of its passage. (**See Memo**)
6. Board Action Item #6 – Authorizing the Secretary-Director to prepare a Citation expressing the Board’s Appreciation for Services to Susan Baranowski, Principal Account Clerk Stenographer, who started work with the Monmouth County Park System on June 30, 1975, and who will retire effective July 1, 2021, with Forty-Six (46) years of service.
7. Board Action Item #7 – Authorizing the Secretary-Director to prepare a Citation expressing the Board’s Appreciation for Services to Eric J. Cadenelli, Assistant Golf Course Superintendent, who started work with the Monmouth County Park System on April 4, 2005, and who will retire effective July 1, 2021, with Sixteen (16) years and Three (3) months of service.
8. Board Action Item #8 – Recommending to the Monmouth County Board of Recreation Commissioners the Granting of a Temporary Work Area Easement to the New Jersey Department of Environmental Protection, in, on, over, and across the property identified as Block 25, Lot 1.01, Block 135, Lot 8, and Block 138, Lot 1.01, Middletown Township, for construction of “Contract #5”, for the Raritan Bay and Sandy Hook Bay Hurricane and Storm Damage Reduction Project at Bayshore Waterfront Park.
9. Board Action Item #9 as Added to the Agenda – Recommending acceptance of the written proposal of Johnson, Mirmiran, and Thompson, Inc., Trenton, NJ, as received on June 2, 2021, proposal dated June 2, 2021, for Providing Professional Hydrographic Surveying Services of Monmouth Cove Marina Boat Basin and Channel (Ref. #21-30 & PS #36-21), in an Amount Not To Exceed \$8,950.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 or 20.5 as appropriate. (**See Memo**)
10. The Status of Park Improvement Projects has no changes from the previously distributed copy dated May 17, 2021.

**RESOLUTION OF CONSENT:**

At (blank) PM, the following **Resolution of Consent** was offered for adoption by (blank):

WHEREAS, the Monmouth County Board of Recreation Commissioners has received the Agenda for the Board Meeting in advance of the meeting; and

WHEREAS, the Board has had an opportunity to review and consider Agenda Items #1 through #8 for Board Action; and

WHEREAS, the Board also reviewed Agenda Item #9, as added to the Agenda; and

WHEREAS, the Board is satisfied that the above items as presented to the Board are in order and complete.

NOW, THEREFORE, BE IT RESOLVED that the Monmouth County Board of Recreation Commissioners does hereby approve by consent, Agenda Items # (blank) through # (blank).

Resolution of Consent seconded by: (blank).

**ITEMS FOR BOARD ACTION:**

1. Resolution **DECLARING the MONTH OF JULY 2021 as “PARKS AND RECREATION MONTH”**, and further **RECOMMENDING to the MONMOUTH COUNTY BOARD OF COUNTY COMMISSIONERS that the BOARD OF COUNTY COMMISSIONERS DECLARE the MONTH OF JULY 2021 as “PARKS AND RECREATION MONTH” in the COUNTY OF MONMOUTH.**
  
2. Resolution **AUTHORIZING the PURCHASE of TRAILER MOUNTED GENERATORS STATEWIDE (T2871) AND MAINTENANCE/REPAIR AND REPLACEMENT PORTABLE COMMERCIAL MOBILE GENERATORS (T2732)**, from **WARSHAUER GENERATOR, LLC**, Tinton Falls, NJ, **ITEMS: Roll-up Generator Docking Station, Service Entrance Rated, 800A, 4 pole, Automatic Transfer Switch (ATS), Start-Up, Commissioning & Testing ATS, Operation & Maintenance ATS; as available under NJ State Contract #18-FOOD-00378, T2871, for the Period of 05/25/18 through 05/24/22 and 40273, T2732, for the Period of 12/01/15 through 05/31/22, in the Total Contract Amount of \$21,400.00.**
  
3. Resolution **AUTHORIZING AN AMENDMENT TO RESOLUTION #R-21-1-11=14 AS PREVIOUSLY ADOPTED ON JANUARY 11, 2021, AS JOSEPH V. SARDONIA, THE DESIGNATED AMERICANS WITH DISABILITIES ACT COMPLIANCE OFFICER FOR THE MONMOUTH COUNTY PARK SYSTEM FOR FACILITIES, STRUCTURES AND SITE IMPROVEMENTS HAS RECENTLY RETIRED AND CAN NO LONGER SERVE, AND DESIGNATING ANDY NORTH, CHIEF LANDSCAPE ARCHITECT, WHO HAS AGREED TO BEING DESIGNATED AS THE AMERICAN WITH DISABILITIES ACT COMPLIANCE OFFICER FOR THE MONMOUTH COUNTY PARK SYSTEM FOR FACILITIES, STRUCTURES AND SITE IMPROVEMENTS AND TO DESIGNATE JUSTIN DUNN, RECREATION PROGRAM COORDINATOR, ALONG WITH ANNE SIMON, AS ANOTHER AMERICANS WITH DISABILITIES ACT COMPLIANCE OFFICER FOR THE MONMOUTH COUNTY PARK SYSTEM FOR SERVICES, PROGRAMS AND ACTIVITIES, TO COORDINATE COMPLIANCE WITH THE NON-DISCRIMINATION REQUIREMENTS CONTAINED IN SECTION 35.107 OF THE DEPARTMENT OF JUSTICE REGULATIONS, AND THE PROVISIONS OF THE AMERICANS WITH DISABILITIES ACT OF 1990, P.L. 101-336.**

4. Resolution **ACCEPTING the WRITTEN PROPOSAL of GAGLIANO & COMPANY**, Little Silver, NJ, as received on May 10, 2021, proposal dated April 26, 2021, for **PROVIDING PROFESSIONAL APPRAISAL SERVICES OF BLOCK 41, LOTS 1, 1Q & 3, AND BLOCK 51, LOTS 1.02 & 1.02Q, TOWNSHIP OF UPPER FREEHOLD, IMPROVED PROPERTY, OWNED BY FAIR WINDS FARMS, INC., AND BLOCK 41, LOT 1.01, TOWNSHIP OF UPPER FREEHOLD, IMPROVED PROPERTY, OWNED BY EDWARD MULLEN, ±317.69 ACRES, PROJECT: ADDITIONS TO CROSSWICKS CREEK PARK, INTEREST: FEE SIMPLE (Ref. #21-22 & PS #33-21)**, in an Amount Not To Exceed **\$13,000.00**, as a non-fair and open contract, pursuant to the provisions of N.J.S.A. 19:44A-20.4 or 20.5 as appropriate, and further Authorizing the Secretary-Director to send notice of contract award to The Star Ledger, a newspaper circulated in the County of Monmouth, as required by law, within twenty (20) days of its passage.
  
5. Resolution **ACCEPTING the WRITTEN PROPOSAL of INTEGRA REALTY RESOURCES – COASTAL NJ, Toms River, NJ**, as received on May 10, 2021, proposal dated April 27, 2021, for **PROVIDING PROFESSIONAL APPRAISAL SERVICES OF BLOCK 41, LOTS 1, 1Q & 3, AND BLOCK 51, LOTS 1.02 & 1.02Q, TOWNSHIP OF UPPER FREEHOLD, IMPROVED PROPERTY, OWNED BY FAIR WINDS FARMS, INC., AND BLOCK 41, LOT 1.01, TOWNSHIP OF UPPER FREEHOLD, IMPROVED PROPERTY, OWNED BY EDWARD MULLEN, ±317.69 ACRES, PROJECT: ADDITIONS TO CROSSWICKS CREEK PARK, INTEREST: FEE SIMPLE (Ref. #21-22 & PS #33-21)**, in an Amount Not To Exceed **\$15,000.00**, as a non-fair and open contract, pursuant to the provisions of N.J.S.A. 19:44A-20.4 or 20.5 as appropriate, and further Authorizing the Secretary-Director to send notice of contract award to The Star Ledger, a newspaper circulated in the County of Monmouth, as required by law, within twenty (20) days of its passage.
  
6. Resolution **AUTHORIZING the SECRETARY-DIRECTOR to prepare a CITATION** expressing the **BOARD’S APPRECIATION FOR SERVICES to SUSAN BARANOWSKI**, Principal Account Clerk Stenographer, who started work with the Monmouth County Park System on June 30, 1975, and who will **RETIRE effective July 1, 2021**, with Forty-Six (46) years of service.
  
7. Resolution **AUTHORIZING the SECRETARY-DIRECTOR to prepare a CITATION** expressing the **BOARD’S APPRECIATION FOR SERVICES to ERIC J. CADENELLI**, Assistant Golf Course Superintendent, who started work with the Monmouth County Park System on April 4, 2005, and who will **RETIRE effective July 1, 2021**, with Sixteen (16) years and Three (3) months of service.
  
8. Resolution **RECOMMENDING to the MONMOUTH COUNTY BOARD OF COUNTY COMMISSIONERS the GRANTING of a TEMPORARY WORK AREA EASEMENT to the NEW JERSEY DEPARTMENT OF ENVIRONMENTAL PROTECTION, in, on, over, and across the property identified as BLOCK 25, LOT 1.01, BLOCK 135, LOT 8, AND BLOCK 138, LOT 1.01, MIDDLETOWN TOWNSHIP, for construction of “CONTRACT #5”, for the RARITAN BAY AND SANDY HOOK BAY HURRICANE AND STORM DAMAGE REDUCTION PROJECT AT BAYSHORE WATERFRONT PARK.**

9. Resolution **ACCEPTING the WRITTEN PROPOSAL of JOHNSON, MIRMIRAN, AND THOMPSON, INC.**, Trenton, NJ, as received on June 2, 2021, proposal dated June 2, 2021, for **PROVIDING PROFESSIONAL HYDROGRAPHIC SURVEYING SERVICES OF MONMOUTH COVE MARINA BOAT BASIN AND CHANNEL (Ref. #21-30 & PS #36-21)**, in an Amount Not To Exceed **\$8,950.00**, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 or 20.5 as appropriate.

**MOTION AUTHORIZING ADVERTISING OF THE FOLLOWING BIDS:**

**MOTION AUTHORIZING SOLICITING OF THE FOLLOWING PROFESSIONAL/SPECIALIZED SERVICES:**

1. Appraisal Services, Block 14, Lot 4.04, Millstone Township, ±6 Acres, Unimproved Property Owned by Peter and Rhoda Kunzler, for Additions to Perrineville Lake Park (Ref. #21-32) (*FAIR & OPEN—OVER \$17,500.00*)

**DATES TO REMEMBER:**

1. **FRIDAY, JUNE 11, 2021 – 8:30 AM – 1:30 PM. Board Park Tour.** Leaving from Thompson Park Headquarters Parking Lot.
2. **MONDAY EVENING, JUNE 21, 2021 – 7:00 PM. Regular Board Meeting.** Thompson Park Visitor Center, “Beech Room”, 1<sup>st</sup> Floor, 805 Newman Springs Road, Lincroft, NJ.
3. **MONDAY EVENING, JULY 12, 2021 – 7:00 PM. Regular Board Meeting.** Thompson Park Visitor Center, “Beech Room”, 1<sup>st</sup> Floor, 805 Newman Springs Road, Lincroft, NJ.
4. **MONDAY EVENING, AUGUST 9, 2021 – 7:00 PM. Regular Board Meeting.** Thompson Park Visitor Center, “Beech Room”, 1<sup>st</sup> Floor, 805 Newman Springs Road, Lincroft, NJ.
5. **MONDAY EVENING, AUGUST 23, 2021 – 7:00 PM. Regular Board Meeting.** Thompson Park Visitor Center, “Beech Room”, 1<sup>st</sup> Floor, 805 Newman Springs Road, Lincroft, NJ.

**ITEMS FOR THE GOOD OF THE ORDER:**

Resolution scheduling an **Executive Session Meeting** to be held during the Board’s regularly scheduled meeting of **June 21, 2021**, at **7:30 PM**, in the **“Beech Room”** of the **Thompson Park Visitor Center, 1<sup>st</sup> Floor, 805 Newman Springs Road, Lincroft, NJ** for the purpose of discussing **Personnel Matters, Land Acquisition Matters, being additions to county park lands; and Attorney Client Privilege Information**, and authorizing the Secretary-Director to post and send notice of said meeting to the County Clerk and two (2) newspapers as designated by the Board, as required under the Open Public Meetings Act, Chapter 231, P.L. 1975.

Motion to ADJOURN the Regular Meeting of the Monmouth County Board of Recreation Commissioners.