

# AGENDA

Tentative: 06/01/22

**MONMOUTH COUNTY BOARD OF RECREATION COMMISSIONERS' REGULAR MEETING  
MONDAY EVENING, JUNE 6, 2022, AT 7:00 PM  
THOMPSON PARK VISITOR CENTER,  
"BEECH ROOM", 1<sup>ST</sup> FLOOR, 805 NEWMAN SPRINGS RD, LINCROFT, NJ**

- A. Roll Call
  
- B. Statement of Adequate Public Notice  
  
*Pledge of Allegiance followed by a moment of silence*
  
- C. Approval of **revised** MINUTES—REGULAR MEETING: MONDAY, APRIL 25, 2022  
(Excused: Commissioners Hennessy and Foster)
  
- D. Approval of **revised** MINUTES—EXECUTIVE SESSION — LAND ACQUISITION  
MATTERS: MONDAY, APRIL 25, 2022 (Excused: Commissioners Hennessy and Foster)
  
- E. Approval of **revised** MINUTES—REGULAR MEETING: MONDAY, MAY 9, 2022  
(Excused: Commissioner Foster)
  
- F. Approval of **revised** MINUTES—EXECUTIVE SESSION LAND ACQUISITION  
MONDAY, MAY 9, 2022 (Excused: Commissioner Foster)
  
- G. Approval of MINUTES—REGULAR MEETING: MONDAY, MAY 23, 2022  
(Excused: Vice Chairman Fiore)
  
- H. Approval of MINUTES—EXECUTIVE SESSION – LAND ACQUISITION MATTERS:  
MONDAY, MAY 23, 2022 (Excused: Vice Chairman Fiore)
  
- I. Approval of 2021 VOUCHER LIST
  
- J. Approval of 2022 VOUCHER LIST
  
- K. BOARD CORRESPONDENCE RECEIVED:

- L. Motion to OPEN the HEARING OF THE PUBLIC.  
*(Presentations are limited to three (3) minutes per person.)*
- M. Motion to CLOSE the HEARING OF THE PUBLIC.
- N. COUNTY COMMISSIONER’S REPORT:
- O. CAPITAL PROJECT REVIEW – Andrew J. Spears, Assistant Director
- P. ITEMS FOR BOARD REVIEW:
1. Board Action Item #1 – Declaring the Month of July 2022 as “Parks and Recreation Month”, and further recommending to the Monmouth County Board of County Commissioners that the Board of County Commissioners Declare the Month of July 2022 as “Parks and Recreation Month” in the County of Monmouth.
  2. Board Action Item #2 – Authorizing a Temporary Right-of-Entry Agreement between the Monmouth County Board of Recreation Commissioners and Jersey Central Power & Light Company (JCP&L), Morristown, NJ, for an Infrastructure Upgrade Project, JC-105552, within the Henry Hudson Trail, Block 250, Lot 6, Block 249, P/O Lots 1 and 2, Borough of Union Beach, and Block 168, Lot 1, Borough of Keansburg, as per the terms and conditions of the Temporary Right of Entry Agreement, and further authorizing the Assistant Director to furnish any other information and materials and to take all necessary action as may be required by law.
  3. Board Action Item #3 – Recommending the acceptance of the written proposal of Johnson, Mirmiran and Thompson, Inc., Trenton, NJ, as received on May 18, 2022, proposal dated May 16, 2022, for Providing Professional Surveying Services of Block 804, Lot 7, Wall Township, New Jersey, ±25.38 Acres, Improved Property, Owned by Allaire Community Farm, Inc., Project: Agricultural Conservation Easement (Ref. #21-61 & PS #36-22), in an Amount Not To Exceed \$11,375.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4. **(See Memo)**
  4. Board Action Item #4 – Recommending the acceptance of the written proposal of Kenny Environmental Services, Marlton, NJ, as received on May 18, 2022, proposal dated May 13, 2022, for Providing Professional Preliminary Assessment/Site Investigation (PASI) Services of Block 804, Lot 7, Wall Township, New Jersey, ±25.38 Acres, Improved Property, Owned by Allaire Community Farm, Inc., Project: Agricultural Conservation Easement (Ref. #21-62 & PS #35-22), in an Amount Not To Exceed \$3,020.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4. **(See Memo)**
  5. Board Action Item #5 – Recommending the acceptance of the written proposal of Mungeam Golf Design, Inc., Douglas, MA, as received on May 17, 2022, proposal dated May 19, 2022, for Providing Professional Golf Course Architectural Services at Various Golf Course Locations June 7, 2022 - June 6, 2023 (Ref. #22-23 & PS #33-22), in an

Amount Not To Exceed \$10,000.00, as a non-fair and open contract, pursuant to the provisions of N.J.S.A. 19:44A-20.4, and further Authorizing the Assistant Director to send notice of contract award to The Star Ledger, a newspaper circulated in the County of Monmouth, as required by law, within twenty (20) days of its passage. **(See Memo)**

6. Board Action Item #6 – Rescinding professional service contract awarded by Resolution #R-21-2-22=88, to H2M Associates, Inc., Wall Township, NJ, for Providing Professional Outbound Park Boundary Line Surveying Services of Block 3, Lots 4, 17.01 & 52, Ocean Township and Block 3901, Lots 19-23, 33-40, Eatontown, New Jersey, ±169.3 Acres, Owned by County of Monmouth, Project: Wertz Park (Ref. #20-70 & PS #07-21), in the Contract Amount Not To Exceed \$29,200.00 as the vendor is unable to perform work due to staffing issues.
7. Board Action Item #7 – Declaring Surplus One (1) Horse: “Poppy”, a seventeen (17) year old 14 hand mare, located at Sunnyside Equestrian Center, due to unsuitability for use in the therapeutic riding program; and further Authorizing the sale of said one (1) horse to Eileen Good of Red Bank, NJ, in the amount of \$2,500.00.

### **RESOLUTION OF CONSENT:**

At (blank) PM, the following **Resolution of Consent** was offered for adoption by (blank)

WHEREAS, the Monmouth County Board of Recreation Commissioners has received the Agenda for the Board Meeting in advance of the meeting; and

WHEREAS, the Board has had an opportunity to review and consider Agenda Items #        through #        for Board Action; and

WHEREAS, the Board is satisfied that the above items as presented to the Board are in order and complete.

NOW, THEREFORE, BE IT RESOLVED that the Monmouth County Board of Recreation Commissioners does hereby approve by consent, Agenda Items # (blank) through #(blank).

Resolution of Consent seconded by:

### **ITEMS FOR BOARD ACTION:**

1. Resolution **DECLARING the MONTH OF JULY 2022 as “PARKS AND RECREATION MONTH”, and further RECOMMENDING to the MONMOUTH COUNTY BOARD OF COUNTY COMMISSIONERS that the BOARD OF COUNTY COMMISSIONERS DECLARE the MONTH OF JULY 2022 as “PARKS AND RECREATION MONTH” in the COUNTY OF MONMOUTH.**
2. Resolution **AUTHORIZING a TEMPORARY RIGHT-OF-ENTRY AGREEMENT BETWEEN THE MONMOUTH COUNTY BOARD OF RECREATION COMMISSIONERS and JERSEY CENTRAL POWER & LIGHT COMPANY (JCP&L), Morristown, NJ, for an INFRASTRUCTURE UPGRADE PROJECT, JC-105552, within the Henry Hudson Trail, Block 250, Lot 6, Block 249, P/O LOTS 1 AND 2, BOROUGH OF UNION BEACH, AND BLOCK 168, LOT 1, BOROUGH OF KEANSBURG, as per the terms**

and conditions of the Temporary Right of Entry Agreement, and further authorizing the Assistant Director to furnish any other information and materials and to take all necessary action as may be required by law.

3. Resolution **ACCEPTING THE WRITTEN PROPOSAL OF JOHNSON, MIRMIRAN AND THOMPSON, INC.**, Trenton, NJ, as received on May 18, 2022, proposal dated May 16, 2022, for **PROVIDING PROFESSIONAL SURVEYING SERVICES OF BLOCK 804, LOT 7, WALL TOWNSHIP, NEW JERSEY, ±25.38 ACRES, IMPROVED PROPERTY, OWNED BY ALLAIRE COMMUNITY FARM, INC., PROJECT: AGRICULTURAL CONSERVATION EASEMENT (Ref. #21-61 & PS #36-22)**, in an Amount Not To Exceed **\$11,375.00**, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4.
4. Resolution **ACCEPTING THE WRITTEN PROPOSAL OF KENNY ENVIRONMENTAL SERVICES**, Marlton, NJ, as received on May 18, 2022, proposal dated May 13, 2022, for **PROVIDING PROFESSIONAL PRELIMINARY ASSESSMENT/SITE INVESTIGATION SERVICES (PASI) OF BLOCK 804, LOT 7, WALL TOWNSHIP, NEW JERSEY, ±25.38 ACRES, IMPROVED PROPERTY, OWNED BY ALLAIRE COMMUNITY FARM, INC., PROJECT: AGRICULTURAL CONSERVATION EASEMENT (Ref. #21-62 & PS #35-22)**, in an Amount Not To Exceed **\$3,020.00**, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4.
5. Resolution **ACCEPTING the WRITTEN PROPOSAL of MUNGEAM GOLF DESIGN, INC.**, Douglas, MA, as received on May 17, 2022, proposal dated May 19, 2022, for **PROVIDING PROFESSIONAL GOLF COURSE ARCHITECTURAL SERVICES AT VAROUS GOLF COURSE LOCATIONS JUNE 7, 2022 – JUNE 6, 2023 (Ref. #22-23 & PS #33-22)**, in an Amount Not To Exceed **\$10,000.00**, as a non-fair and open contract, pursuant to the provisions of N.J.S.A. 19:44A-20.4, and further **AUTHORIZING the ASSISTANT DIRECTOR to SEND NOTICE of contract award to The Star Ledger, a newspaper circulated in the County of Monmouth, as required by law, within twenty (20) days of its passage.**
6. Resolution **RESCINDING** professional service contract awarded by Resolution #R-21-2-22=88, to **H2M ASSOCIATES, INC.**, Wall Township, NJ, for **PROVIDING PROFESSIONAL OUTBOUND PARK BOUNDARY LINE SURVEYING SERVICES OF BLOCK 3, LOTS 4, 17.01 & 52, OCEAN TOWNSHIP AND BLOCK 3901, LOTS 19-23, 33-40, EATONTOWN, NEW JERSEY, ±169.3 ACRES, OWNED BY COUNTY OF MONMOUTH, PROJECT: WELTZ PARK (Ref. #20-70 & PS #07-21)**, in the Contract Amount Not To Exceed **\$29,200.00** as the vendor is unable to perform work due to staffing issues.
7. Resolution **DECLARING SURPLUS ONE (1) HORSE: “POPPY”**, a seventeen (17) year old 14 hand mare, located at Sunnyside Equestrian Center, due to unsuitability for use in the therapeutic riding program; and further **AUTHORIZING the SALE of said ONE (1) HORSE to Eileen Good of Red Bank, NJ, in the Amount of \$2,500.00.**

**MOTION AUTHORIZING ADVERTISING OF THE FOLLOWING BIDS:**

1. Winter Run Mid-block Crossing and Tatum-Deep Cut Mid-block Crossing

**MOTION AUTHORIZING SOLICITING OF THE FOLLOWING PROFESSIONAL/SPECIALIZED SERVICES:**

1. Consultant Services to Administer the Monmouth County Municipal Open Space Grant Program – July 1, 2022 – June 30, 2023, Thompson Park A&D Dept. (Ref. #22-38) (*FAIR & OPEN—OVER \$17,500.00*)

**DATES TO REMEMBER:**

1. **SUNDAY, JUNE 5, 2022 – 8:30 AM – 3:00 PM.** SPUR Student Horse Show. Sunnyside Equestrian Center, 628 Middletown-Lincroft Road, Lincroft, NJ.
2. **MONDAY EVENING, JUNE 6, 2022 – 7:00 PM.** Regular Board Meeting. Thompson Park Visitor Center, “Beech Room”, 1<sup>st</sup> Floor, 805 Newman Springs Road, Lincroft, NJ.
3. **THURSDAY MORNING, JUNE 9, 2022 (Tentative) – 11:00 AM.** Hominy Hill Golf Center Ribbon Cutting, 92 Mercer Road, Colts Neck NJ.
4. **THURSDAY EVENING, JUNE 16, 2022 – 6:30 PM.** Friends of the Parks Annual Membership Reception. Hominy Hill Golf Center, 92 Mercer Road, Colts Neck NJ. (*By Invitation*)
5. **MONDAY EVENING, JUNE 20, 2022 – 7:00 PM.** Regular Board Meeting. Thompson Park Visitor Center, “Beech Room”, 1<sup>st</sup> Floor, 805 Newman Springs Road, Lincroft, NJ.
6. **SUNDAY AFTERNOON, JUNE 26, 2022 – 1:00 PM.** Volunteer Reception. Hominy Hill Golf Center, 92 Mercer Road, Colts Neck NJ.
7. **WEDNESDAY MORNING, JULY 13, 2022 – 10:00 AM.** High School Two-Person Team Tournament. Hominy Hill Golf Course, Program Number: HH223A (\$75) | [Register Online](#)

**ITEMS FOR THE GOOD OF THE ORDER:**

Motion to ADJOURN the Regular Meeting of the Monmouth County Board of Recreation Commissioners.