

MINUTES OF THE MONDAY EVENING, JUNE 6, 2022 REGULAR MEETING OF THE MONMOUTH COUNTY BOARD OF RECREATION COMMISSIONERS HELD IN THE “BEECH ROOM” OF THE THOMPSON PARK VISITOR CENTER, 1ST FLOOR, 805 NEWMAN SPRINGS ROAD, LINCROFT, NJ.

The meeting was called to order by Andrew J. Spears, Assistant Director, at 7:03 PM.

The following were Present on roll call:

Commissioners:
Michael G. Harmon
David W. Horsnall
Patricia M. Butch
Thomas W. Adcock
Lori Ann Davidson
Brian Foster

Ross F. Licitra, County Commissioner/MCPS Liaison

Also, Present on roll call via teleconference:

Vice Chairman Anthony Fiore

The following were Absent on roll call:

Chairman Kevin Mandeville (Excused)
Commissioner Thomas E. Hennessy, Jr. (Excused)

The following were present on roll call:

Kira S. Dabby, Esq.
Andrew J. Spears, Assistant Director
Patti Conroy, Superintendent of Recreation
Karen Livingstone, Public Information/Volunteers
Gail L. Hunton, Chief of Acquisition & Design
Andrew R. Coeyman, Supv./Land Preservation Services
John Spinelli, resident, Middletown, NJ

Andrew J. Spears, Assistant Director, read the following Statement of Adequate Public Notice:

“Statement of Adequate Public Notice of Meeting in compliance with the ‘Open Public Meetings Act’, Laws of the State of NJ, Chapter 231, P.L. 1975. Notice of meeting has been posted, and The Star Ledger and other newspapers circulated in Monmouth County, and the County Clerk have been noticed, including date, time and place, as adopted by the Monmouth County Board of Recreation Commissioners at their regular meeting of November 22, 2021, as required by law.” “Both adequate and electronic notice of the meeting has been provided, specifying the time, place, and manner in which such notice was provided.”

Andrew J. Spears led the Board in the Pledge of Allegiance and asked for the observance of a moment of silence.

On a motion made by Commissioner Horsnall, seconded by Commissioner Harmon, the **revised** **MINUTES** of the **REGULAR MEETING** of the Monmouth County Board of Recreation Commissioners held on **MONDAY EVENING, APRIL 25, 2022**, were upon being put to a vote, unanimously approved as recorded. (Approved as recorded by Vice Chairman Fiore, Commissioners Harmon, Horsnall, Butch, Adcock, Davidson. Commissioner Foster abstained as not being present at the meeting.)

On a motion made by Commissioner Harmon, seconded by Commissioner Horsnall, the **revised** **MINUTES** of the **EXECUTIVE SESSION MEETING** of the Monmouth County Board of Recreation Commissioners held on **MONDAY EVENING, APRIL 25, 2022**, for the purpose of discussing **LAND ACQUISITION MATTERS**, were upon being put to a vote, unanimously approved as recorded. (Approved as recorded by Vice Chairman Fiore, Commissioners Harmon, Horsnall, Butch, Adcock, Davidson. Commissioner Foster abstained as not being present at the meeting.)

On a motion made by Commissioner Butch, seconded by Commissioner Adcock, the **revised** **MINUTES** of the **REGULAR MEETING** of the Monmouth County Board of Recreation Commissioners held on **MONDAY EVENING, MAY 9, 2022**, were upon being put to a vote, unanimously approved as recorded. (Approved as recorded by Vice Chairman Fiore, Commissioners Harmon, Horsnall, Butch, Adcock and Davidson. Commissioner Foster abstained as not being present at the meeting.)

On a motion made by Commissioner Butch, seconded by Commissioner Davidson, the **revised** **MINUTES** of the **EXECUTIVE SESSION MEETING** of the Monmouth County Board of Recreation Commissioners held on **MONDAY EVENING, MAY 9, 2022**, were upon being put to a vote, unanimously approved as recorded. (Approved as recorded by Vice Chairman Fiore, Commissioners Harmon, Horsnall, Butch, Adcock and Davidson. Commissioner Foster abstained as not being present at the meeting.)

On a motion made by Commissioner Foster, seconded by Commissioner Davidson, the **MINUTES** of the **REGULAR MEETING** of the Monmouth County Board of Recreation Commissioners held on **MONDAY EVENING, MAY 23, 2022**, were upon being put to a vote, unanimously approved as recorded. (Approved as recorded by Commissioners Harmon, Horsnall, Butch, Adcock and Davidson. Vice Chairman Fiore abstained as not being present at the meeting and Commissioner Foster abstained.)

On a motion made by Commissioner Butch, seconded by Commissioner Adcock, the **MINUTES** of the **EXECUTIVE SESSION MEETING** of the Monmouth County Board of Recreation Commissioners held on **MONDAY EVENING, MAY 23 2022**, for the purpose of discussing **LAND ACQUISITION MATTERS**, were upon being put to a vote, unanimously approved as recorded. (Approved as recorded by Commissioners Harmon, Horsnall, Butch, Adcock and Davidson Vice Chairman Fiore abstained as not being present at the meeting and Commissioner Foster abstained.)

The Assistant Director indicated that the Minutes of the Executive Session would be made available to the public in ninety (90) days, or upon completion of land acquisition matters.

On a motion made by Commissioner Horsnall, seconded by Commissioner Foster, the **2021 VOUCHER LIST**, as distributed to the Board for approval, was upon being put to a vote, unanimously approved as recorded.

On a motion made by Commissioner Horsnall, seconded by Commissioner Foster, the **2022 VOUCHER LIST**, as distributed to the Board for approval, was upon being put to a vote, unanimously approved as recorded.

Andrew J. Spears, Assistant Director, indicated to the Board that there was no **CORRESPONDENCE RECEIVED** for the Board.

Commissioner Hennessy joined the meeting.

On a motion made by Commissioner Adcock, seconded by Commissioner Davidson, the meeting was **OPENED** to the **HEARING OF THE PUBLIC** at 7:10 PM. Upon being put to a vote, the motion was unanimously carried.

John Spinelli, 91 Burlington Avenue, Middletown, NJ, addressed the Board, identifying himself as a seasonal park ranger. He asked the Board if they would consider staggering the shifts of rangers who work at the County Fair. He said working five consecutive days at the Fair is a burden for staff. He also said that full-time ranger staff may have families who they would like to take to the Fair and they should be given at least one day off so that they may attend. Mr. Spinelli also shared with the Board that he would like to see Woodland Farm, Middletown, eventually preserved as parkland.

Assistant Director, Andrew Spears thanked Mr. Spinelli for attending the meeting. Mr. Spears said that he would pass along the scheduling requests to Superintendent of County Parks, Tom Fobes.

There being no one else present who wished to be heard, it was moved by Commissioner Foster, seconded by Commissioner Davidson, that the portion of the meeting **OPEN** to the **HEARING OF THE PUBLIC** be **CLOSED**, at 7:16 PM.

County Commissioner Licitra commented on Board Action Item #7, the proposed sale of surplus horse "Poppy" from the Sunnyside Equestrian Center. Commissioner Licitra noted that the sale of horse may need to be handled through a competitive bidding process, as is the case with other surplus County property. He asked Special County Counsel Kira Dabby to review the matter and report her findings to the Board at a future meeting.

Commissioner Pat Butch commented that one priority should be that any bidder should be screened by staff to assure that they would be providing a suitable home for the horse.

The Board deferred action on this item to a future meeting.

Special County Counsel Kira Dabby commented on Board Action Item #8, the recommendation for the acceptance of a written proposal from Evan Dilluvio dba Ed Arborist/Foresters. Ms. Dabby asked Chief of Acquisition and Design, Gail Hunton whether, since only one proposal had been received, staff had thoroughly reviewed the qualifications of the vendor.

Ms. Hunton replied that staff had confirmed that the vendor possessed the appropriate certifications to consult on tree issues in the parks. Ms. Hunton also noted that staff would be seeking services of a qualified geologist to consult on the slope stability at Mt. Mitchill Scenic Overlook.

Commissioner Mike Harmon suggested that we seek professionals who are local and familiar with the areas of concern. He also noted that recent research on past issues regarding the steep slopes in Atlantic Highlands and Highlands indicate that almost all landslide events come after heavy rainfalls.

ITEMS FOR BOARD REVIEW:

The following **ITEMS** were **REVIEWED WITH THE BOARD**:

1. Board Action Item #1 – Declaring the Month of July 2022 as “Parks and Recreation Month”, and further recommending to the Monmouth County Board of County Commissioners that the Board of County Commissioners Declare the Month of July 2022 as “Parks and Recreation Month” in the County of Monmouth.
2. Board Action Item #2 – Authorizing a Temporary Right-of-Entry Agreement between the Monmouth County Board of Recreation Commissioners and Jersey Central Power & Light Company (JCP&L), Morristown, NJ, for an Infrastructure Upgrade Project, JC-105552, within the Henry Hudson Trail, Block 250, Lot 6, Block 249, P/O Lots 1 and 2, Borough of Union Beach, and Block 168, Lot 1, Borough of Keansburg, as per the terms and conditions of the Temporary Right of Entry Agreement, and further authorizing the Assistant Director to furnish any other information and materials and to take all necessary action as may be required by law.
3. Board Action Item #3 – Recommending the acceptance of the written proposal of Johnson, Mirmiran and Thompson, Inc., Trenton, NJ, as received on May 18, 2022, proposal dated May 16, 2022, for Providing Professional Surveying Services of Block 804, Lot 7, Wall Township, New Jersey, ±25.38 Acres, Improved Property, Owned by Allaire Community Farm, Inc., Project: Agricultural Conservation Easement (Ref. #21-61 & PS #36-22), in an Amount Not To Exceed \$11,375.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4.
4. Board Action Item #4 – Recommending the acceptance of the written proposal of Kenny Environmental Services, Marlton, NJ, as received on May 18, 2022, proposal dated May 13, 2022, for Providing Professional Preliminary Assessment/Site Investigation (PASI) Services of Block 804, Lot 7, Wall Township, New Jersey, ±25.38 Acres, Improved Property, Owned by Allaire Community Farm, Inc., Project: Agricultural Conservation Easement (Ref. #21-62 & PS #35-22), in an Amount Not To Exceed \$3,020.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4.

5. Board Action Item #5 – Recommending the acceptance of the written proposal of Mungeam Golf Design, Inc., Douglas, MA, as received on May 17, 2022, proposal dated May 19, 2022, for Providing Professional Golf Course Architectural Services at Various Golf Course Locations June 7, 2022 - June 6, 2023 (Ref. #22-23 & PS #33-22), in an Amount Not To Exceed \$10,000.00, as a non-fair and open contract, pursuant to the provisions of N.J.S.A. 19:44A-20.4, and further Authorizing the Assistant Director to send notice of contract award to The Star Ledger, a newspaper circulated in the County of Monmouth, as required by law, within twenty (20) days of its passage.
6. Board Action Item #6 – Rescinding professional service contract awarded by Resolution #R-21-2-22=88, to H2M Associates, Inc., Wall Township, NJ, for Providing Professional Outbound Park Boundary Line Surveying Services of Block 3, Lots 4, 17.01 & 52, Ocean Township and Block 3901, Lots 19-23, 33-40, Eatontown, New Jersey, ±169.3 Acres, Owned by County of Monmouth, Project: Weltz Park (Ref. #20-70 & PS #07-21), in the Contract Amount Not To Exceed \$29,200.00 as the vendor is unable to perform work due to staffing issues.
7. Board Action Item #7 – Declaring Surplus One (1) Horse: “Poppy”, a seventeen (17) year old 14 hand mare, located at Sunnyside Equestrian Center, due to unsuitability for use in the therapeutic riding program; and further Authorizing the sale of said one (1) horse to Eileen Good of Red Bank, NJ, in the amount of \$2,500.00.
8. Board Action Item #8 as Added to the Agenda – Recommending the acceptance of the written proposal of Evan Dilluvio dba Ed Arborist/Foresters, Blairstown, NJ, as received on May 18, 2022, proposal dated May 17, 2022, for Providing Professional Certified/Licensed Arborist Services for Mt. Mitchill Scenic Overlook and Thompson Park (Ref. #22-11 & PS #34-22), in an Amount Not To Exceed \$9,400.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4.

At 7:41 PM, the following **RESOLUTION OF CONSENT** was offered for adoption by Commissioner Horsnall, to approve Agenda Items #1 through #6 and #8.

WHEREAS, the Monmouth County Board of Recreation Commissioners has received the Tentative Agenda for the Board’s Regular Meeting of June 6, 2022, in advance of the meeting; and

WHEREAS, the Board has had an opportunity to review and consider Agenda Items #1 through #7 for Board Action; and

WHEREAS, the Board also reviewed Agenda Item #8, as added to the Agenda; and

WHEREAS, the Board is satisfied that the above items as presented to the Board are in order and complete.

NOW, THEREFORE, BE IT RESOLVED that the Monmouth County Board of Recreation Commissioners does hereby approve by consent, Agenda Items #1 through #6 and #8.

Seconded by Commissioner Foster, and adopted on roll call by the following vote:

In the Affirmative: Vice Chairman Fiore, Commissioners Harmon,
Hennessy, Horsnall, Butch, Adcock, Davidson and Foster
In the Negative: None
Absent: Chairman Mandeville

ITEMS ACTED ON BY THE BOARD OF RECREATION COMMISSIONERS:

- R-22-6-6=185 Resolution offered for adoption by Commissioner Horsnall, seconded by Commissioner Foster, DECLARING the MONTH OF JULY 2022 as “PARKS AND RECREATION MONTH”, and further RECOMMENDING to the MONMOUTH COUNTY BOARD OF COUNTY COMMISSIONERS that the BOARD OF COUNTY COMMISSIONERS DECLARE the MONTH OF JULY 2022 as “PARKS AND RECREATION MONTH” in the COUNTY OF MONMOUTH. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)
- R-22-6-6=186 Resolution offered for adoption by Commissioner Horsnall, seconded by Commissioner Foster, AUTHORIZING a TEMPORARY RIGHT-OF-ENTRY AGREEMENT BETWEEN THE MONMOUTH COUNTY BOARD OF RECREATION COMMISSIONERS and JERSEY CENTRAL POWER & LIGHT COMPANY (JCP&L), Morristown, NJ, for an INFRASTRUCTURE UPGRADE PROJECT, JC-105552, within the Henry Hudson Trail, Block 250, Lot 6, Block 249, P/O LOTS 1 AND 2, BOROUGH OF UNION BEACH, AND BLOCK 168, LOT 1, BOROUGH OF KEANSBURG, as per the terms and conditions of the Temporary Right of Entry Agreement, and further authorizing the Assistant Director to furnish any other information and materials and to take all necessary action as may be required by law. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)
- R-22-6-6=187 Resolution offered for adoption by Commissioner Horsnall, seconded by Commissioner Foster, ACCEPTING THE WRITTEN PROPOSAL OF JOHNSON, MIRMIRAN AND THOMPSON, INC., Trenton, NJ, as received on May 18, 2022, proposal dated May 16, 2022, for PROVIDING PROFESSIONAL SURVEYING SERVICES OF BLOCK 804, LOT 7, WALL TOWNSHIP, NEW JERSEY, +25.38 ACRES, IMPROVED PROPERTY, OWNED BY ALLAIRE COMMUNITY FARM, INC., PROJECT: AGRICULTURAL CONSERVATION EASEMENT (Ref. #21-61 & PS #36-22), in an Amount Not To Exceed \$11,375.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)

- R-22-6-6=188 Resolution offered for adoption by Commissioner Horsnall, seconded by Commissioner Foster, ACCEPTING THE WRITTEN PROPOSAL OF KENNY ENVIRONMENTAL SERVICES, Marlton, NJ, as received on May 18, 2022, proposal dated May 13, 2022, for PROVIDING PROFESSIONAL PRELIMINARY ASSESSMENT/SITE INVESTIGATION SERVICES (PASI) OF BLOCK 804, LOT 7, WALL TOWNSHIP, NEW JERSEY, ±25.38 ACRES, IMPROVED PROPERTY, OWNED BY ALLAIRE COMMUNITY FARM, INC., PROJECT: AGRICULTURAL CONSERVATION EASEMENT (Ref. #21-62 & PS #35-22), in an Amount Not To Exceed \$3,020.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)
- R-22-6-6=189 Resolution offered for adoption by Commissioner Horsnall, seconded by Commissioner Foster, ACCEPTING the WRITTEN PROPOSAL of MUNGEAM GOLF DESIGN, INC., Douglas, MA, as received on May 17, 2022, proposal dated May 19, 2022, for PROVIDING PROFESSIONAL GOLF COURSE ARCHITECTURAL SERVICES AT VARIOUS GOLF COURSE LOCATIONS JUNE 7, 2022 – JUNE 6, 2023 (Ref. #22-23 & PS #33-22), in an Amount Not To Exceed \$10,000.00, as a non-fair and open contract, pursuant to the provisions of N.J.S.A. 19:44A-20.4, and further AUTHORIZING the ASSISTANT DIRECTOR to SEND NOTICE of contract award to The Star Ledger, a newspaper circulated in the County of Monmouth, as required by law, within twenty (20) days of its passage. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)
- R-22-6-6=190 Resolution offered for adoption by Commissioner Horsnall, seconded by Commissioner Foster, RESCINDING professional service contract awarded by Resolution #R-21-2-22=88, to H2M ASSOCIATES, INC., Wall Township, NJ, for PROVIDING PROFESSIONAL OUTBOUND PARK BOUNDARY LINE SURVEYING SERVICES OF BLOCK 3, LOTS 4, 17.01 & 52, OCEAN TOWNSHIP AND BLOCK 3901, LOTS 19-23, 33-40, EATONTOWN, NEW JERSEY, ±169.3 ACRES, OWNED BY COUNTY OF MONMOUTH, PROJECT: WELTZ PARK (Ref. #20-70 & PS #07-21), in the Contract Amount Not To Exceed \$29,200.00 as the vendor is unable to perform work due to staffing issues. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)
- R-22-6-6=191 Resolution offered for adoption by Commissioner Horsnall, seconded by Commissioner Foster, ACCEPTING THE WRITTEN PROPOSAL OF EVAN DILLUVIO dba ED ARBORIST/FORESTERS, Blairstown, NJ, as received on May 18, 2022, proposal dated May 17, 2022, for PROVIDING PROFESSIONAL CERTIFIED/LICENSED ARBORIST SERVICES FOR MT. MITCHILL SCENIC OVERLOOK AND THOMPSON PARK (Ref. #22-11 & PS #34-22), in an Amount Not To Exceed \$9,400.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)

On a motion made by Commissioner Horsnall, seconded by Commissioner Adcock, the Board **AUTHORIZED** the **ASSISTANT DIRECTOR** to **ADVERTISE** for the following **BID**:

1. Winter Run Mid-block Crossing and Tatum-Deep Cut Mid-block Crossing

Upon being put to a vote, the motion was unanimously carried.

On a motion made by Commissioner Foster, seconded by Commissioner Butch, the Board **AUTHORIZED** the **ASSISTANT DIRECTOR** to **SOLICIT PROPOSALS** for the following **PROFESSIONAL/SPECIALIZED SERVICES**:

1. Consultant Services to Administer the Monmouth County Municipal Open Space Grant Program – July 1, 2022 – June 30, 2023, Thompson Park A&D Dept. (Ref. #22-38) (*FAIR & OPEN—OVER \$17,500.00*)

Upon being put to a vote, the motion was unanimously carried.

EXECUTIVE SESSION

R-22-6-6=192 At 7:45 PM, a motion for a resolution was made by Commissioner Hennessy, seconded by Commissioner Adcock, to move into Executive Session for Potential Property Acquisitions or Sales – N.J.S.A. 10:4-12-(b)(5) for the purpose of discussing the following:

- Additions to Shark River Park

On a motion made by Commissioner Horsnall, seconded by Commissioner Foster, to adjourn the Executive Session at 8:10 PM.

On a motion made by Commissioner Hennessy seconded by Commissioner Foster to reconvene the public portion of the meeting at 8:11 PM.

Andrew J. Spears, Assistant Director, reviewed the following **DATES TO REMEMBER** with the Board:

1. **THURSDAY MORNING, JUNE 9, 2022 – 11:30 AM.** Hominy Hill Golf Center Ribbon Cutting, 92 Mercer Road, Colts Neck NJ.
2. **THURSDAY EVENING, JUNE 16, 2022 – 6:30 PM.** Friends of the Parks Annual Membership Reception. Hominy Hill Golf Center, 92 Mercer Road, Colts Neck NJ. (*By Invitation*)
3. **MONDAY EVENING, JUNE 20, 2022 – 7:00 PM.** Regular Board Meeting. Thompson Park Visitor Center, “Beech Room”, 1st Floor, 805 Newman Springs Road, Lincroft, NJ.

DATES TO REMEMBER:

4. **SUNDAY AFTERNOON, JUNE 26, 2022 – 1:00 PM. Volunteer Reception.** Hominy Hill Golf Center, 92 Mercer Road, Colts Neck NJ.
5. **WEDNESDAY MORNING, JULY 13, 2022 – 10:00 AM. High School Two-Person Team Tournament.** Hominy Hill Golf Course, Program Number: HH223A (\$75) | [Register Online](#)

ITEMS FOR THE GOOD OF THE ORDER:

County Commissioner Ross Licitra asked staff to schedule a meeting with Ocean Township officials to discuss their request for the construction of an off-leash dog area at Weltz Park.

Assistant Director, Andrew Spears said that he would schedule a meeting.

Commissioners Adcock and Davidson provided a report to the Board on a recent meeting that they had with Links Hospitality, the current food and beverage concessionaire at the golf courses. They said that the vendor appears to be qualified to host events in the newly renovated banquet room at the Hominy Hill Golf Center. The Committee reported that they would bring to the Board at the next meeting a proposal to renew the contract of Links Hospitality for an additional year, 2023. They also said that they would work with staff to prepare specifications to go out to bid on the concession contract for 2024 and beyond.

The Assistant Director indicated that there were no additional items to be brought before the Board.

There being no further business, on a motion made by Commissioner Horsnall, seconded by Commissioner Foster, and by unanimous vote, the regular meeting of the Monmouth County Board of Recreation Commissioners held on Monday Evening, June 6, 2022, was **ADJOURNED** at 8:35 PM.



ANDREW J. SPEARS,
Assistant Director

The following resolution was offered for adoption by Commissioner Horsnall:

RESOLUTION

R-22-6-6=185

WHEREAS, the Monmouth County Board of Recreation Commissioners does hereby DECLARE the MONTH OF JULY 2022 as “PARKS AND RECREATION MONTH” in our great COUNTY OF MONMOUTH; and

WHEREAS, over 6 million visitors, annually, take advantage of the parks and programs of the Monmouth County Park System through physical activity, relaxation, and experiencing the great outdoors; and

WHEREAS, the county’s park and recreation areas and services enable social interactions and meaningful leisure experiences between individuals, team sports, and community groups; and

WHEREAS, the Monmouth County Park System helps to create better communities by enhancing preventive health benefits, increasing the desirability of many locations for business and families, and improving the quality of life for all of our county’s citizens; and

WHEREAS, the Monmouth County Board of Recreation Commissioners desires to recognize the importance of parks and open space investments in a better Monmouth County.

NOW, THEREFORE, BE IT RESOLVED that the Monmouth County Board of Recreation Commissioners does hereby DECLARE the MONTH OF JULY 2022 as “PARKS AND RECREATION MONTH” in our great COUNTY OF MONMOUTH, and urges our citizens to recognize and to avail themselves of the benefits derived from using the numerous recreation and park resources in Monmouth County; and

BE IT FURTHER RESOLVED that the Board of Recreation Commissioners does hereby RECOMMEND to the MONMOUTH COUNTY BOARD OF COUNTY COMMISSIONERS that the BOARD OF COUNTY COMMISSIONERS DECLARE the MONTH OF JULY 2022 as “PARKS AND RECREATION MONTH” in our great COUNTY OF MONMOUTH; and

BE IT FURTHER RESOLVED that a copy of this resolution be sent to the Clerk of the Monmouth County Board of County Commissioners, the County Administrator, and County Counsel.

Seconded by Commissioner Foster, and adopted on roll call by the following vote:

In the affirmative:	Vice Chairman Fiore, Commissioners Harmon, Hennessy, Horsnall, Butch, Adcock, Davidson and Foster
In the negative:	None
Absent:	Chairman Mandeville

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the regular meeting of the Board on MONDAY EVENING, JUNE 6, 2022.



ANDREW J. SPEARS, Assistant Director

R-22-6-6=185

The following resolution was offered for adoption by Commissioner Horsnall:

RESOLUTION

R-22-6-6=186

WHEREAS, the County of Monmouth is the owner of certain real property known as Block 250, Lot 6, and Block 249, p/o Lots 1 and 2, Borough of Union Beach, and Block 168, Lot 1, Borough of Keansburg, being a portion of the Henry Hudson Trail; and

WHEREAS, the Jersey Central Power & Light Company (JCP&L), 300 Madison Avenue, Morristown, NJ 07960, wishes to upgrade and strengthen their transmission grid by replacing aging equipment in order to enhance performance and reliability with the addition of a new circuit and replacement of wooden poles with primarily new wooden poles, and several steel monopoles, in order to better serve customers in Union Beach Borough, Hazlet Township, Keansburg Borough, and Middletown Township, as depicted in Exhibit A, pages 1-3, the "Infrastructure Upgrade Project, JC-105552"; and

WHEREAS, JCP&L wishes to access the Henry Hudson Trail, Block 250, Lot 6, and Block 249, p/o Lots 1 and 2, Borough of Union Beach, and Block 168, Lot 1, Borough of Keansburg; and

WHEREAS, construction is anticipated to begin on or about September 2022 and take approximately four (4) weeks; and

WHEREAS, JCP&L has requested temporary access to the County's Henry Hudson Trail, Block 250, Lot 6, and Block 249, p/o Lots 1 and 2, Borough of Union Beach, and Block 168, Lot 1, Borough of Keansburg for "Infrastructure Upgrade, Project, JC-105552" and the ENTERING INTO a TEMPORARY RIGHT OF ENTRY AGREEMENT with the MONMOUTH COUNTY BOARD OF RECREATION COMMISSIONERS, under the terms of said Agreement.

NOW, THEREFORE, BE IT RESOLVED that the MONMOUTH COUNTY BOARD OF RECREATION COMMISSIONERS does hereby AUTHORIZE the CHAIRMAN and ASSISTANT DIRECTOR to ENTER INTO a TEMPORARY RIGHT OF ENTRY AGREEMENT between the MONMOUTH COUNTY BOARD OF RECREATION COMMISSIONERS, on behalf of the COUNTY OF MONMOUTH, and JCP&L, 300 Madison Avenue, Morristown, NJ 07960, for the PURPOSE OF UPGRADING AND STRENGTHENING THEIR TRANSMISSION GRID BY REPLACING AGING EQUIPMENT IN ORDER TO ENHANCE PERFORMANCE AND RELIABILITY WITH THE ADDITION OF A NEW CIRCUIT AND REPLACEMENT OF WOODEN POLES WITH PRIMARILY NEW WOODEN POLES, AND SEVERAL STEEL MONOPOLES, IN ORDER TO BETTER SERVE CUSTOMERS IN UNION BEACH BOROUGH, HAZLET TOWNSHIP, KEANSBURG BOROUGH, AND MIDDLETOWN TOWNSHIP, "INFRASTRUCTURE UPGRADE, PROJECT, JC-105552" in accordance with all applicable statutes and regulations, as per the terms and conditions of the TEMPORARY RIGHT OF ENTRY AGREEMENT; and

BE IT FURTHER RESOLVED that a copy of this resolution be sent to JCP&L, 300 Madison Avenue, Morristown, NJ 07960.

Seconded by Commissioner Foster, and adopted on roll call by the following vote:

In the affirmative:	Vice Chairman Fiore, Commissioners Harmon, Hennessy, Horsnall, Butch, Adcock, Davidson and Foster
In the negative:	None
Absent:	Chairman Mandeville

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the regular meeting of the Board on MONDAY EVENING, JUNE 6, 2022.



ANDREW J. SPEARS, Assistant Director

R-22-6-6=186

The following resolution was offered for adoption by Commissioner Horsnall:

RESOLUTION

R-22-6-6=187

WHEREAS, the Monmouth County Board of Recreation Commissioners has a need to acquire PROFESSIONAL SURVEYING SERVICES OF BLOCK 804, LOT 7, WALL TOWNSHIP, NEW JERSEY, ±25.38 ACRES, IMPROVED PROPERTY, OWNED BY ALLAIRE COMMUNITY FARM, INC., PROJECT: AGRICULTURAL CONSERVATION EASEMENT (Ref. #21-61 & PS #36-22), as a fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.4; and

WHEREAS, the anticipated term of this contract is approximately forty-five (45) days; and

WHEREAS, requests for proposals were received by the Purchasing Agent on or before the required submission date of May 18, 2022; and

WHEREAS, JOHNSON, MIRMIRAN AND THOMPSON, INC., Trenton, NJ, has submitted a written proposal dated May 16, 2022, indicating they will provide PROFESSIONAL SURVEYING SERVICES OF BLOCK 804, LOT 7, WALL TOWNSHIP, NEW JERSEY, ±25.38 ACRES, IMPROVED PROPERTY, OWNED BY ALLAIRE COMMUNITY FARM, INC., PROJECT: AGRICULTURAL CONSERVATION EASEMENT (Ref. #21-61 & PS #36-22), in an Amount Not to Exceed \$11,375.00; and

WHEREAS, the Certification of the Chief Financial Officer, as to availability of funds, has been filed with the Secretary-Director of the Board, a copy of which is on file in the Purchasing Department setting forth that the funds are available in Capital Cash Account #29799, Board of Recreation Commissioners (2022), Project #00024, in an amount not to exceed \$11,375.00.

NOW, THEREFORE, BE IT RESOLVED that the Board of Recreation Commissioners, of the County of Monmouth, does hereby authorize the Chairman and Secretary-Director of the Board to enter into a contract on behalf of the Monmouth County Board of Recreation Commissioners, with JOHNSON, MIRMIRAN AND THOMPSON, INC., 1200 Lenox Drive, Suite 101, Trenton, NJ 08648, as per proposal dated May 16, 2022, for providing PROFESSIONAL SURVEYING SERVICES OF BLOCK 804, LOT 7, WALL TOWNSHIP, NEW JERSEY, ±25.38 ACRES, IMPROVED PROPERTY, OWNED BY ALLAIRE COMMUNITY FARM, INC., PROJECT: AGRICULTURAL CONSERVATION EASEMENT (Ref. #21-61 & PS #36-22), in the Contract Amount Not To Exceed \$11,375.00; and

BE IT FURTHER RESOLVED that the Stockholders Disclosure Certification and the New Jersey Business Registration are on file in the office of the Purchasing Department; and

BE IT FURTHER RESOLVED that any fees for additional work over the \$11,375.00 provided for in this resolution will be authorized only upon the approval of the Board, prior to the additional services being performed.

Seconded by Commissioner Foster, and adopted on roll call by the following vote:

In the affirmative:	Vice Chairman Fiore, Commissioners Harmon, Hennessy, Horsnall, Butch, Adcock, Davidson and Foster
In the negative:	None
Absent:	Chairman Mandeville

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the regular meeting of the Board on MONDAY EVENING, JUNE 6, 2022.



ANDREW J. SPEARS, Assistant Director

R-22-6-6=187

The following resolution was offered for adoption by Commissioner Horsnall:

RESOLUTION

R-22-6-6=188

WHEREAS, the Monmouth County Board of Recreation Commissioners has a need to acquire PROFESSIONAL PRELIMINARY ASSESSMENT/SITE INVESTIGATION SERVICES (PASI) OF BLOCK 804, LOT 7, WALL TOWNSHIP, NEW JERSEY, ±25.38 ACRES, IMPROVED PROPERTY, OWNED BY ALLAIRE COMMUNITY FARM, INC., PROJECT: AGRICULTURAL CONSERVATION EASEMENT (Ref. #21-62 & PS #35-22), as a fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.4; and

WHEREAS, the anticipated term of this contract is approximately thirty (30) days; and

WHEREAS, requests for proposals were received by the Purchasing Agent on or before the required submission date of May 18, 2022; and

WHEREAS, KENNY ENVIRONMENTAL SERVICES, Marlton, NJ, has submitted a written proposal dated May 13, 2022, indicating they will provide PROFESSIONAL PRELIMINARY ASSESSMENT/SITE INVESTIGATION SERVICES (PASI) OF BLOCK 804, LOT 7, WALL TOWNSHIP, NEW JERSEY, ±25.38 ACRES, IMPROVED PROPERTY, OWNED BY ALLAIRE COMMUNITY FARM, INC., PROJECT: AGRICULTURAL CONSERVATION EASEMENT (Ref. #21-62 & PS #35-22), in an Amount Not to Exceed \$3,020.00; and

WHEREAS, the Certification of the Chief Financial Officer, as to availability of funds, has been filed with the Secretary-Director of the Board, a copy of which is on file in the Purchasing Department setting forth that the funds are available in Capital Cash Account #29799, Board of Recreation Commissioners (2022), Project #00024, in an amount not to exceed \$3,020.00.

NOW, THEREFORE, BE IT RESOLVED that the Board of Recreation Commissioners, of the County of Monmouth, does hereby authorize the Chairman and Secretary-Director of the Board to enter into a contract on behalf of the Monmouth County Board of Recreation Commissioners, with KENNY ENVIRONMENTAL SERVICES, 4 Sheffield Drive, Marlton, NJ 08053, as per proposal dated May 13, 2022, for providing PROFESSIONAL PRELIMINARY ASSESSMENT/SITE INVESTIGATION SERVICES (PASI) OF BLOCK 804, LOT 7, WALL TOWNSHIP, NEW JERSEY, ±25.38 ACRES, IMPROVED PROPERTY, OWNED BY ALLAIRE COMMUNITY FARM, INC., PROJECT: AGRICULTURAL CONSERVATION EASEMENT (Ref. #21-62 & PS #35-22), in the Contract Amount Not To Exceed \$3,020.00; and

BE IT FURTHER RESOLVED that the Stockholders Disclosure Certification and the New Jersey Business Registration are on file in the office of the Purchasing Department; and

BE IT FURTHER RESOLVED that any fees for additional work over the \$3,020.00 provided for in this resolution will be authorized only upon the approval of the Board, prior to the additional services being performed.

Seconded by Commissioner Foster, and adopted on roll call by the following vote:

In the affirmative:	Vice Chairman Fiore, Commissioners Harmon, Hennessy, Horsnall, Butch, Adcock, Davidson and Foster
In the negative:	None
Absent:	Chairman Mandeville

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the regular meeting of the Board on MONDAY EVENING, JUNE 6, 2022.



ANDREW J. SPEARS, Assistant Director

R-22-6-6=188

The following resolution was offered for adoption by Commissioner Horsnall:

RESOLUTION

R-22-6-6=189

WHEREAS, the Monmouth County Board of Recreation Commissioners has a need to acquire PROFESSIONAL GOLF COURSE ARCHITECTURAL SERVICES AT VARIOUS GOLF COURSE LOCATIONS JUNE 7, 2022 – JUNE 6, 2023 (Ref. #22-23 & PS #33-22), as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.4; and

WHEREAS, the anticipated term of this contract is June 7, 2022 through June 6, 2023; and

WHEREAS, requests for proposals were received by the Purchasing Agent on or before the required submission date of May 17, 2022; and

WHEREAS, MUNGEAM GOLF DESIGN, INC., Douglas, MA, has submitted a written proposal dated May 19, 2022, indicating they will provide PROFESSIONAL GOLF COURSE ARCHITECTURAL SERVICES AT VARIOUS GOLF COURSE LOCATIONS JUNE 7, 2022 – JUNE 6, 2023 (Ref. #22-23 & PS #33-22), in an Amount Not to Exceed \$10,000.00; and

WHEREAS, MUNGEAM GOLF DESIGN, INC., Douglas, MA, has completed and submitted a Business Entity Disclosure Certification which certifies that MUNGEAM GOLF DESIGN, INC., Douglas, MA, has not made any reportable contributions to a political or candidate committee of the County of Monmouth, Board of County Commissioners, in the previous one year, and that the contract will prohibit MUNGEAM GOLF DESIGN, INC., Douglas, MA, from making any reportable contributions through the term of this contract; and

WHEREAS, the Certification of the Chief Financial Officer, as to availability of funds, has been filed with the Secretary-Director of the Board, a copy of which is on file in the Purchasing Department setting forth that the funds are available in the Trust Account #52000, Board of Recreation Commissioners, Project #61817, in an amount not to exceed \$10,000.00.

NOW, THEREFORE, BE IT RESOLVED that the Board of Recreation Commissioners, of the County of Monmouth, does hereby authorize the Chairman and Secretary-Director of the Board to enter into a contract on behalf of the Monmouth County Board of Recreation Commissioners, with MUNGEAM GOLF DESIGN, INC., 195 SW Main Street, Douglas, MA 01615, as per proposal dated May 19, 2022, for providing PROFESSIONAL GOLF COURSE ARCHITECTURAL SERVICES AT VARIOUS GOLF COURSE LOCATIONS JUNE 7, 2022 – JUNE 6, 2023 (Ref. #22-23 & PS #33-22), in the Contract Amount Not To Exceed \$10,000.00; and

BE IT FURTHER RESOLVED that the Stockholders Disclosure Certification, the New Jersey Business Registration, and the Political Contribution Disclosure Form are on file in the office of the Purchasing Department; and

BE IT FURTHER RESOLVED that any fees for additional work over the \$10,000.00 provided for in this resolution will be authorized only upon the approval of the Board, prior to the additional services being performed; and

BE IT FURTHER RESOLVED that notice of this award shall be published in The Star Ledger, a newspaper circulated in the County of Monmouth, as required by law, within twenty (20) days of its passage.

Seconded by Commissioner Foster, and adopted on roll call by the following vote:

In the affirmative:	Vice Chairman Fiore, Commissioners Harmon, Hennessy, Horsnall, Butch, Adcock, Davidson and Foster
In the negative:	None
Absent:	Chairman Mandeville

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the regular meeting of the Board on MONDAY EVENING, JUNE 6, 2022.



ANDREW J. SPEARS, Assistant Director

The following resolution was offered for adoption by Commissioner Horsnall:

RESOLUTION

R-22-6-6=190

WHEREAS, the Monmouth County Board of Recreation Commissioners advertised and received bids on February 20, 2021, for PROFESSIONAL OUTBOUND PARK BOUNDARY LINE SURVEYING SERVICES OF BLOCK 3, LOTS 4, 17.01 & 52, OCEAN TOWNSHIP AND BLOCK 3901, LOTS 19-23, 33-40, EATONTOWN, NEW JERSEY, ±169.3 ACRES, OWNED BY COUNTY OF MONMOUTH, PROJECT: WELTZ PARK (Ref. #20-70 & PS #07-21); and

WHEREAS, H2M ASSOCIATES, INC., Wall Township, NJ, was awarded the contract for said PROFESSIONAL OUTBOUND PARK BOUNDARY LINE SURVEYING SERVICES OF BLOCK 3, LOTS 4, 17.01 & 52, OCEAN TOWNSHIP AND BLOCK 3901, LOTS 19-23, 33-40, EATONTOWN, NEW JERSEY, ±169.3 ACRES, OWNED BY COUNTY OF MONMOUTH, PROJECT: WELTZ PARK (Ref. #20-70 & PS #07-21), as per Resolution #R-21-2-22=88; in the Total Contract Amount of \$29,200.00; and

WHEREAS, the vendor is unable to perform work due to staffing issues.

NOW, THEREFORE, BE IT RESOLVED by the Monmouth County Board of Recreation Commissioners that the contract awarded to H2M ASSOCIATES, INC., 4810 Belmar Boulevard, Wall Township, NJ 07719, for PROFESSIONAL OUTBOUND PARK BOUNDARY LINE SURVEYING SERVICES OF BLOCK 3, LOTS 4, 17.01 & 52, OCEAN TOWNSHIP AND BLOCK 3901, LOTS 19-23, 33-40, EATONTOWN, NEW JERSEY, ±169.3 ACRES, OWNED BY COUNTY OF MONMOUTH, PROJECT: WELTZ PARK (Ref. #20-70 & PS #07-21), as per Resolution #R-21-2-22=88, in the Contract Amount \$29,200.00; is hereby RESCINDED, as the vendor is unable to perform work due to staffing issues.

BE IT FURTHER RESOLVED that the Board does hereby AUTHORIZE the SECRETARY-DIRECTOR to RE-ADVERTISE for same.

Seconded by Commissioner Foster, and adopted on roll call by the following vote:

In the affirmative:	Vice Chairman Fiore, Commissioners Harmon, Hennessy, Horsnall, Butch, Adcock, Davidson and Foster
In the negative:	None
Absent:	Chairman Mandeville

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the regular meeting of the Board on MONDAY EVENING, JUNE 6, 2022.



ANDREW J. SPEARS, Assistant Director

R-22-6-6=190

The following resolution was offered for adoption by Commissioner Horsnall:

RESOLUTION

R-22-6-6=191

WHEREAS, the Monmouth County Board of Recreation Commissioners has a need to acquire PROFESSIONAL CERTIFIED/LICENSED ARBORIST SERVICES FOR MT. MITCHILL SCENIC OVERLOOK AND THOMPSON PARK (Ref. #22-11 & PS #34-22), as a fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.4; and

WHEREAS, the anticipated term of this contract is from June 6, 2022 through December 31, 22; and

WHEREAS, requests for proposals were received by the Purchasing Agent on or before the required submission date of May 18, 2022; and

WHEREAS, EVAN DILLUVIO dba ED ARBORIST/FORESTERS, Blairstown, NJ, has submitted a written proposal dated May 17, 2022, indicating they will provide PROFESSIONAL CERTIFIED/LICENSED ARBORIST SERVICES FOR MT. MITCHILL SCENIC OVERLOOK AND THOMPSON PARK (Ref. #22-11 & PS #34-22), in an Amount Not to Exceed \$9,400.00; and

WHEREAS, the Certification of the Chief Financial Officer, as to availability of funds, has been filed with the Secretary-Director of the Board, a copy of which is on file in the Purchasing Department setting forth that the funds are available in Trust Account #52000, Board of Recreation Commissioners (2022), in an amount not to exceed \$9,400.00.

NOW, THEREFORE, BE IT RESOLVED that the Board of Recreation Commissioners, of the County of Monmouth, does hereby authorize the Chairman and Secretary-Director of the Board to enter into a contract on behalf of the Monmouth County Board of Recreation Commissioners, with EVAN DILLUVIO dba ED ARBORIST/FORESTERS, 976 Old School House Road, Blairstown, NJ, 07825, as per proposal dated May 17, 2022, for providing PROFESSIONAL CERTIFIED/LICENSED ARBORIST SERVICES FOR MT. MITCHILL SCENIC OVERLOOK AND THOMPSON PARK (Ref. #22-11 & PS #34-22), in the Contract Amount Not To Exceed \$9,400.00; and

BE IT FURTHER RESOLVED that the Stockholders Disclosure Certification and the New Jersey Business Registration are on file in the office of the Purchasing Department; and

BE IT FURTHER RESOLVED that any fees for additional work over the \$9,400.00 provided for in this resolution will be authorized only upon the approval of the Board, prior to the additional services being performed.

Seconded by Commissioner Foster, and adopted on roll call by the following vote:

In the affirmative:	Vice Chairman Fiore, Commissioners Harmon, Hennessy, Horsnall, Butch, Adcock, Davidson and Foster
In the negative:	None
Absent:	Chairman Mandeville

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the regular meeting of the Board on MONDAY EVENING, JUNE 6, 2022.



ANDREW J. SPEARS, Assistant Director

R-22-6-6=191

The following resolution was offered for adoption by Commissioner Hennessy:

RESOLUTION

R-22-6-6=192

WHEREAS, the Open Public Meetings Act provides that the Board of Recreation Commissioners may go into executive session to discuss matters that may be confidential or listed pursuant to N.J.S.A. 10:4-12; and

WHEREAS, it is recommended by the Board Attorney and/or Secretary-Director that the Board of Recreation Commissioners go into executive session to discuss matters set forth hereinafter which are permissible for discussion in executive session; and

WHEREAS, notice of this regularly scheduled Board meeting, including date, time and place, has been posted, and the County Clerk and two (2) newspapers as designated by the Board have been noticed, per the schedule adopted by the Board at its regular meeting of November 22, 2021.

NOW THEREFORE, BE IT RESOLVED that the Monmouth County Board of Recreation Commissioners does hereby recess into Executive Session to discuss the following item, and the Minutes of the same to be disclosed as described below.

- Potential Property Acquisitions or Sales – N.J.S.A. 10:4-12-(b)(5):
 - Additions to Shark River Park

Seconded Commissioner Adcock and adopted on roll call by the following vote:

In the affirmative:	Vice Chairman Fiore, Commissioners Harmon, Hennessy, Horsnall, Butch, Adcock, Davidson and Foster
In the negative:	None
Absent:	Chairman Mandeville

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the regular meeting of the Board on MONDAY EVENING, JUNE 6, 2022.



ANDREW J. SPEARS, Assistant Director

R-22-6-6=192