

MINUTES OF THE MONDAY EVENING, JUNE 3, 2024 REGULAR MEETING OF THE MONMOUTH COUNTY BOARD OF RECREATION COMMISSIONERS HELD IN THE “BEECH ROOM” OF THE THOMPSON PARK VISITOR CENTER, 1ST FLOOR, 805 NEWMAN SPRINGS ROAD, LINCROFT, NJ.

The meeting was called to order by Andrew J. Spears, Director at 7:05 PM.

The following were Present on roll call: Chairman Kevin Mandeville
Vice Chairman Anthony Fiore
Commissioners:
Michael G. Harmon
Thomas E. Hennessy, Jr.
David W. Horsnall
Thomas W. Adcock
Lori Ann Davidson
Brian Foster

The following were Absent on roll call: Commissioner Patricia M. Butch (Excused)
Ross F. Licitra, County Commissioner/MCPS Liaison

The following were present on roll call: Special County Counsel Jason Sena
Andrew J. Spears, Director
Michael E. Janoski, Deputy Director
Beau Byrtus, Deputy Director
Kevin Dunn, Co. Park Supt./Human Resources,
Training & Safety
Patti Conroy, Superintendent of Recreation
Karen Livingstone, Public Information/Volunteers
Gail L. Hunton, Chief of Acquisition & Design
Paul Gleitz, Principal Planner Parks
Anna Luiten, Environmental Specialist 2
Jeremy Schaefer, General Manager Golf Courses
Kathleen Foley, Colts Neck, NJ
Catherine Moraetis, Middletown, NJ

Chairman Mandeville read the following Statement of Adequate Public Notice:

“Statement of Adequate Public Notice of Meeting in compliance with the ‘Open Public Meetings Act’, Laws of the State of NJ, Chapter 231, P.L. 1975. Notice of meeting has been posted, and The Star Ledger and other newspapers circulated in Monmouth County, and the County Clerk have been noticed, including date, time, and place, as adopted by the Monmouth County Board of Recreation Commissioners at their regular meeting of November 21, 2022, as required by law.” “Both adequate and electronic notice of the meeting has been provided, specifying the time, place, and manner in which such notice was provided.”

Chairman Mandeville led the Board in the Pledge of Allegiance and asked for the observance of a moment of silence.

On a motion made by Vice Chairman Fiore, seconded by Commissioner Foster, the **MINUTES** of the **REGULAR MEETING** of the Monmouth County Board of Recreation Commissioners held on **MONDAY EVENING, MAY 20, 2024**, were upon being put to a vote, approved as corrected on Page 5, the paragraph before Board Action Item #10, to state: “Regarding Item #10, the proposed rejection of a Sunnyside Equestrian Center roof replacement bid by Marshall, LLC of Farmingdale, Special County Counsel Jason Sena explained that the bidder failed to include a Non-Collusion Affidavit in their bid package. It was further explained that due to the omission of this mandatory item, this bid must be rejected. He also noted that the County may have had prior negative experience with the bidder which could possibly serve as an independent reason for rejection of the bid upon further review of the facts. However, since the failure to submit the required Non-Collusion Affidavit is dispositive, it is not necessary to do so at this time.”, by Chairman Mandeville, Vice Chairman Fiore, Commissioners Harmon, Hennessy, Davidson, and Foster. Commissioners Horsnall and Adcock abstained as not being present at the meeting.

On a motion made by Vice Chairman Fiore, seconded by Commissioner Foster, the **MINUTES** of the **EXECUTIVE SESSION MEETING** of the Monmouth County Board of Recreation Commissioners held on **MONDAY EVENING, MAY 20, 2024**, for the purpose of discussing **LAND ACQUISITION MATTERS**, were upon being put to a vote, approved as recorded by Chairman Mandeville, Vice Chairman Fiore, Commissioners Harmon, Hennessy, Davidson, and Foster. Commissioners Horsnall and Adcock abstained as not being present at the meeting.

The Director indicated that the Minutes of the Executive Session would be made available to the public in ninety (90) days, or upon completion of land acquisition matters.

On a motion made by Commissioner Horsnall, seconded by Commissioner Davidson, the **2023 VOUCHER LIST**, as distributed to the Board for approval, was upon being put to a vote, unanimously approved as recorded.

On a motion made by Commissioner Horsnall, seconded by Commissioner Davidson, the **2024 VOUCHER LIST**, as distributed to the Board for approval, was upon being put to a vote, unanimously approved as recorded.

Andrew J. Spears, Director indicated to the Board that there was no **CORRESPONDENCE RECEIVED** for the Board.

On a motion made by Commissioner Hennessy, seconded by Commissioner Adcock, the meeting was **OPENED** to the **HEARING OF THE PUBLIC** at 7:08 PM. Upon being put to a vote, the motion was unanimously carried.

Kathleen Foley, Colts Neck, addressed the Board asking that they endorse programs that encourage residents to avoid single-use, disposable items. She said that a “green” initiative would be beneficial to the environment.

Director Spears commented that Park System staff recently formed a sustainability committee to develop best practices to reduce negative environmental impacts from park operations.

Catherine Moraetis, Middletown, addressed the Board regarding the mini-outings on the County Golf Courses. She noted that at the May 17th Taste of the Tea program at Hominy Hill Golf Course, players were not following proper golfer etiquette, especially as it relates to power cart rules. She said that outing organizers should be required to pay for an additional golf ranger to be on patrol to enforce course rules. Ms. Moraetis asked for copies of the food and beverage concession contracts for the last three years.

Special County Counsel Jason Sena asked that the request be put in writing so that staff would know exactly what she was looking for.

There being no one else present who wished to be heard, it was moved by Commissioner Horsnall, seconded by Vice Chairman Fiore, that the portion of the meeting **OPEN** to the **HEARING OF THE PUBLIC** be **CLOSED**, at 7:15 PM.

COUNTY COMMISSIONER'S REPORT:

County Commissioner Ross F. Licitra was unable to attend the meeting.

ITEMS FOR BOARD REVIEW:

The following **ITEMS** were **REVIEWED WITH THE BOARD**:

1. Board Action Item #1 – Recommend authorization for the Purchase of Furniture & Accessories, from Tanner North Jersey Furniture, LLC, Howell, NJ, Items: Office furniture purchase, delivery, and installation at Sunnyside Recreation Area; as available under the Educational Services Commission of New Jersey (ESCNJ) #65MCESCCPS, ESCNJ 22/23-08 Cooperative Pricing System Agreement for the Period of 7/2/22 through 7/1/24, in the Total Contract Amount of \$37,143.50.
2. Board Action Item #2 – Recommend awarding contract to the lowest responsible bidder, as per bid proposal to Technology International, Inc., Lake Mary, FL, for Furnishing and Delivery of New 10' x 10' Portable Horse Stalls (Bid #0046-24), Item: Total Price; in the Total Contract Amount of \$35,960.00.
3. Board Action Item #3 – Recommend acceptance of the written proposal of Sterling DiSanto & Associates, LLC, Somerville, NJ, as received on May 21, 2024, proposal dated May 14, 2024, for Providing Professional Appraisal Services of Block 2701, Lot (P/O) 69, Eatontown Borough, Vacant Property, Owned by: Old Orchard Country Club, ±35.37 Acres, Project: Additions to Wolf Hill Recreation Area, Interest: Fee Simple (Ref. #24-17 & PS #27-24), in an Amount Not To Exceed \$2,150.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4.

4. Board Action Item #4 – Recommend acceptance of the written proposal of Stuart Appraisal Company, LLC, Freehold, NJ, as received on May 21, 2024, proposal dated May 17, 2024, for Providing Professional Appraisal Services of Block 2701, Lot (P/O) 69, Eatontown Borough, Vacant Property, Owned by: Old Orchard Country Club, ±35.37 Acres, Project: Additions to Wolf Hill Recreation Area, Interest: Fee Simple (Ref. #24-17 & PS #27-24), in an Amount Not To Exceed \$2,435.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4.
5. Board Action Item #5 – Declaring the Month of July 2024 as “Parks and Recreation Month”, and further recommending to the Monmouth County Board of County Commissioners that the Board of County Commissioners Declare the Month of July 2024 as “Parks and Recreation Month” in the County of Monmouth.

Regarding item #6, a recommended change order for Allied Fire and Safety Equipment Company, Inc., Vice Chairman Anthony Fiore asked for additional information on the pricing structure of the contract and the conditions that led to the change order. He suggested that the Board consider rebidding the contract for 2025 and beyond.

On a motion by Vice Chairman Fiore, and seconded by Commissioner Davidson, Item #6 was removed from the consent agenda. Upon being put to a vote, the motion was unanimously carried.

6. Board Action Item #6 – Authorizing Change Order #1, in the amount of \$8,551.98 increasing existing contract by more than twenty percent (20%) to close out contract, to Allied Fire & Safety Equipment Company, Inc., Neptune, NJ, for Furnishing and Delivery of Inspection, Maintenance, Replacement, Installation, and Repairs of Various Fire Equipment (Bid #0010-24), Item: 2024 Supply/Service Contract (Period of Contract 01/01/24 through 12/31/24); with the Board of Recreation Commissioners reserving the option to extend the contract for two (2) additional one (1) year periods (2025 & 2026), under the same terms and conditions, as per bid specification; as originally awarded by Resolution #R-23-11-20=456 in the Contract Amount of \$35,000.00, for a new Total Change Order #1 Contract Amount of \$43,551.98, and further Authorizing the Director to send Notice of Change Order #1 to The Star Ledger, a newspaper circulated in the County of Monmouth, as required by law, within twenty (20) days of its passage.
7. Board Action Item #7 as Added to the Agenda – Recommend authorizing the Purchase of Computer Equipment and Peripherals from SHI International Corp., Somerset, NJ, Items: 98” Touch Display Web-Conf, iPads, and installation for the Beech Room at Thompson Park Visitor Center; as available under the Bergen County Co-op (BC-Bid-22-24), for the Period of 06/05/22 through 06/04/24, in the Total Contract Amount of \$124,452.20.
8. Board Action Item #8 as Added to the Agenda – Recommend awarding contract to the lowest responsible bidder, as per bid proposal to 8540527 Canada Inc., dba Niu Toilet, Longueuil, QC, for Furnishing and Delivery of an ADA Accessible Portable Restroom Trailer (Bid #0050-24), Item: Total Base Bid Price; in the Total Contract Amount of \$89,000.00.

9. Board Action Item #9 as Added to the Agenda – Recommend acceptance of the written proposal of Johnson, Mirmiran & Thompson, Trenton, NJ, as received on May 29, 2024, proposal dated May 29, 2024, for Providing Surveying Services of Block 53, Lots 20.01 & 20.02, Freehold Borough, New Jersey, ±3.67 Acres, Vacant Property, Owned by: NJ Transit, Project: Partial Boundary Survey – Henry Hudson Trail Southern Extension (Ref. #23-80 & PS #28-24), in an Amount Not To Exceed \$7,275.00, as a non-fair and open contract, pursuant to the provisions of N.J.S.A. 19:44A-20.4, and further Authorizing the Director send notice of contract award to The Star Ledger, a newspaper circulated in the County of Monmouth, as required by law, within twenty (20) days of its passage.
10. Board Action Item #10 as Added to the Agenda – Recommend authorizing the Purchase of HVAC Services: Time & Materials from Automated Building Controls, Inc., Neptune, NJ, Item: Install Split AC unit with HW Coil at the Creative Arts Center, Thompson Park; as available under the Bergen County Co-op (BC-Bid-22-01.1, CK04), for the Period of 09/21/23 through 09/20/24, in the Total Contract Amount of \$37,395.98.
11. Board Action Item #11 as Added to the Agenda – Recommend authorizing the Purchase of Facilities Maintenance and Repair & Operations and Industrial Supplies, from Grainger Industrial Supply, South Plainfield, Item: Forty-seven (47) Ultrasite Picnic Tables; as available under NJ State Contract #19-FLEET-00566, for the Period of 10/01/18 through 12/31/24, in the Total Contract Amount of \$25,599.41.
12. Board Action Item #12 as Added to the Agenda – Authorizing the Chairman and Director to Enter Into a Temporary Use and Occupancy Agreement between the Monmouth County Board of Recreation Commissioners and Jersey Central Power & Light (JCP&L) for staging areas and access to the permanent utility right-of-way for approximately two (2) months depending on construction progress on Block 69, Lots 12 and 14, and Block 70, Lots 7 and 8, being a part of Metedeconk River Greenway, Howell Township as per the terms and conditions of the Temporary Use and Occupancy Agreement.
13. Board Action Item #13 as Added to the Agenda – Authorizing Contract Amendment #1, in the Amount of \$2,400.00, for additional psychological testing in the year 2023 to Institute for Forensic Psychology, Oakland, NJ, for Providing Psychological Testing and Vocational Assessment Services (PS #07-23) (Period of Contract 01/23/23 through 12/31/23), as originally awarded by Resolution #R-23-1-23=48, in the Contract Amount Not To Exceed \$8,000.00, for a new Total Amended Contract Amount of \$10,400.00, and further Authorizing the Director to send Notice of Contract Amendment to The Star Ledger, a newspaper circulated in the County of Monmouth, as required by law, within twenty (20) days of its passage.

At 7:29 PM, the following **RESOLUTION OF CONSENT** was offered for adoption by Commissioner Horsnall, to approve Agenda Items #1 through #5 and #7 through 13.

WHEREAS, the Monmouth County Board of Recreation Commissioners has received the Tentative Agenda for the Board’s Regular Meeting of June 3, 2024, in advance of the meeting; and

WHEREAS, the Board has had an opportunity to review and consider Agenda Items #1 through #6 for Board Action; and

WHEREAS, the Board also reviewed Agenda Items #7 through #13, as added to the Agenda; and

WHEREAS, the Board is satisfied that the above items as presented to the Board are in order and complete.

NOW, THEREFORE, BE IT RESOLVED that the Monmouth County Board of Recreation Commissioners does hereby approve by consent, Agenda Items #1 through #5 and #7 through 13.

Seconded by Commissioner Foster, and adopted on roll call by the following vote:

In the Affirmative:	Chairman Mandeville, Vice Chairman Fiore, Commissioners Harmon, Hennessy, Horsnall, Adcock, Davidson, and Foster
In the Negative:	None
Absent:	Commissioner Butch

ITEMS ACTED ON BY THE BOARD OF RECREATION COMMISSIONERS:

- R-24-6-3=226 Resolution offered for adoption by Commissioner Horsnall, seconded by Commissioner Foster, AUTHORIZING the PURCHASE of FURNITURE & ACCESSORIES, from TANNER NORTH JERSEY FURNITURE, LLC, Howell, NJ, ITEMS: Office furniture purchase, delivery, and installation at Sunnyside Recreation Area; as available under the Educational Services Commission of New Jersey (ESCNJ), #65MCESCCPS, ESCNJ 22/23-08 Cooperative Pricing System Agreement for the Period of 7/2/22 through 7/1/24, in the Total Contract Amount of \$37,143.50. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)
- R-24-6-3=227 Resolution offered for adoption by Commissioner Horsnall, seconded by Commissioner Foster, AWARDING CONTRACT to the lowest responsible bidder, as per bid proposal to TECHNOLOGY INTERNATIONAL, INC., Lake Mary, FL, for FURNISHING AND DELIVERY OF NEW 10' X 10' PORTABLE HORSE STALLS (Bid #0046-24), ITEM: Total Price; in the Total Contract Amount of \$35,960.00. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)

- R-24-6-3=228 Resolution offered for adoption by Commissioner Horsnall, seconded by Commissioner Foster, ACCEPTING the WRITTEN PROPOSAL of STERLING DISANTO ASSOCIATES, LLC, Somerville, NJ, as received on May 21, 2024, proposal dated May 14, 2024, for PROVIDING PROFESSIONAL APPRAISAL SERVICES OF BLOCK 2701, LOT (P/O) 69, EATONTOWN BOROUGH, VACANT PROPERTY, OWNED BY: OLD ORCHARD COUNTRY CLUB, ±35.37 ACRES, PROJECT: ADDITIONS TO WOLF HILL RECREATION AREA, INTEREST: FEE SIMPLE (Ref. #24-17 & PS #27-24), in an Amount Not To Exceed \$2,150.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)
- R-24-6-3=229 Resolution offered for adoption by Commissioner Horsnall, seconded by Commissioner Foster, ACCEPTING the WRITTEN PROPOSAL of STUART APPRAISAL COMPANY, LLC, Freehold, NJ, as received on May 21, 2024, proposal dated May 17, 2024, for PROVIDING PROFESSIONAL APPRAISAL SERVICES OF BLOCK 2701, LOT (P/O) 69, EATONTOWN BOROUGH, VACANT PROPERTY, OWNED BY: OLD ORCHARD COUNTRY CLUB, ±35.37 ACRES, PROJECT: ADDITIONS TO WOLF HILL RECREATION AREA, INTEREST: FEE SIMPLE (Ref. #24-17 & PS #27-24), in an Amount Not To Exceed \$2,435.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)
- R-24-6-3=230 Resolution offered for adoption by Commissioner Horsnall, seconded by Commissioner Foster, DECLARING the MONTH OF JULY 2024 as “PARKS AND RECREATION MONTH”, and further RECOMMENDING to the MONMOUTH COUNTY BOARD OF COUNTY COMMISSIONERS that the BOARD OF COUNTY COMMISSIONERS DECLARE the MONTH OF JULY 2024 as “PARKS AND RECREATION MONTH” in the COUNTY OF MONMOUTH. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)
- R-24-6-3=232 Resolution offered for adoption by Commissioner Horsnall, seconded by Commissioner Foster, AUTHORIZING the PURCHASE OF COMPUTER EQUIPMENT AND PERIPHERALS from SHI INTERNATIONAL CORP., Somerset, NJ, ITEMS: 98” Touch Display Web-Conf, iPads, and installation for the Beech Room at Thompson Park Visitor Center; as available under the Bergen County Co-op (BC-Bid-22-24), for the Period of 06/05/22 through 06/04/24, in the Total Contract Amount of \$124,452.20. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)

- R-24-6-3=233 Resolution offered for adoption by Commissioner Horsnall, seconded by Commissioner Foster, AWARDING CONTRACT to the lowest responsible bidder, as per bid proposal to 8540527 CANADA, INC., dba NIU TOILET, Longueuil, QC, for FURNISHING AND DELIVERY OF AN ADA ACCESSIBLE PORTABLE RESTROOM TRAILER (Bid #0050-24), ITEM: Total Base Bid Price; in the Total Contract Amount of \$89,000.00. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)
- R-24-6-3=234 Resolution offered for adoption by Commissioner Horsnall, seconded by Commissioner Foster, ACCEPTING the WRITTEN PROPOSAL of JOHNSON, MIRMIRAN & THOMPSON, Trenton, NJ, as received on May 29, 2024, proposal dated May 29, 2024, for PROVIDING SURVEYING SERVICES OF BLOCK 53, LOTS 20.01 & 20.02, FREEHOLD BOROUGH, NEW JERSEY, +3.67 ACRES, VACANT PROPERTY, OWNED BY: NJ TRANSIT, PROJECT: PARTIAL BOUNDARY SURVEY – HENRY HUDSON TRAIL SOUTHERN EXTENSION (Ref. #23-80 & PS #28-24), in an Amount Not To Exceed \$7,275.00, as a non-fair and open contract, pursuant to the provisions of N.J.S.A. 19:44A-20.4, and further Authorizing the Director send notice of contract award to The Star Ledger, a newspaper circulated in the County of Monmouth, as required by law, within twenty (20) days of its passage. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)
- R-24-6-3=235 Resolution offered for adoption by Commissioner Horsnall, seconded by Commissioner Foster, AUTHORIZING the PURCHASE OF HVAC SERVICES: TIME & MATERIALS from AUTOMATED BUILDING CONTROLS, INC., Neptune, NJ, ITEM: Install Split AC unit with HW Coil at the Creative Arts Center, Thompson Park; as available under the Bergen County Co-op (BC-Bid-22-01.1, CK04), for the Period of 09/21/23 through 09/20/24, in the Total Contract Amount of \$37,395.98. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)
- R-24-6-3=236 Resolution offered for adoption by Commissioner Horsnall, seconded by Commissioner Foster, AUTHORIZING the PURCHASE of FACILITIES MAINTENANCE AND REPAIR & OPERATIONS AND INDUSTRIAL SUPPLIES, from GRAINGER INDUSTRIAL SUPPLY, South Plainfield, NJ, ITEM: Forty-seven (47) Ultrasite Picnic Tables; as available under NJ State Contract #19-FLEET-00566, for the Period of 10/01/18 through 12/31/24, in the Total Contract Amount of \$25,599.41. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)

R-24-6-3=237 Resolution offered for adoption by Commissioner Horsnall, seconded by Commissioner Foster, AUTHORIZING the CHAIRMAN AND DIRECTOR TO ENTER INTO A TEMPORARY USE AND OCCUPANCY AGREEMENT between the MONMOUTH COUNTY BOARD OF RECREATION COMMISSIONERS and JERSEY CENTRAL POWER & LIGHT (JCP&L) for staging areas and access to the permanent utility right-of-way for approximately two (2) months depending on construction progress on Block 69, Lots 12 and 14, and Block 70, Lots 7 and 8, being a part of Metedeconk River Greenway, Howell Township as per the terms and conditions of the Temporary Use and Occupancy Agreement. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)

R-24-6-3=238 Resolution offered for adoption by Commissioner Horsnall, seconded by Commissioner Foster, Authorizing CONTRACT AMENDMENT #1, in the Amount of \$2,400.00, for additional psychological testing in the year 2023 to INSTITUTE FOR FORENSIC PSYCHOLOGY, Oakland, NJ, for PROVIDING PSYCHOLOGICAL TESTING AND VOCATIONAL ASSESSMENT SERVICES (PS #07-23) (Period of Contract 01/23/23 through 12/31/23), as originally awarded by Resolution #R-23-1-23=48, in the Contract Amount Not To Exceed \$8,000.00, for a NEW TOTAL AMENDED CONTRACT AMOUNT OF \$10,400.00, and further AUTHORIZING the DIRECTOR to SEND NOTICE of Contract Amendment to The Star Ledger, a newspaper circulated in the County of Monmouth, as required by law, within twenty (20) days of its passage. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)

On a motion introduced by Vice Chairman Fiore and seconded by Commissioner Harmon, the Board directed staff not to rollover for 2025 the current contract with Allied Fire and Safety Equipment Company and to seek new bids. Upon being put to a vote, the motion was unanimously carried.

R-24-6-3=231 Resolution offered for adoption by Vice Chairman Fiore, seconded by Commissioner Davidson, Authorizing CHANGE ORDER #1, in the amount of \$8,551.98 increasing existing contract by more than twenty percent (20%) to close out contract, to ALLIED FIRE & SAFETY EQUIPMENT COMPANY, INC., Neptune, NJ, for FURNISHING AND DELIVERY OF INSPECTION, MAINTENANCE, REPLACEMENT, INSTALLATION, AND REPAIRS OF VARIOUS FIRE EQUIPMENT (Bid #0010-24), ITEM: 2024 Supply/Service Contract (Period of Contract 01/01/24 through 12/31/24); as originally awarded by Resolution #R-23-11-20=456 in the Contract Amount of \$35,000.00, for a NEW TOTAL CHANGE ORDER #1 CONTRACT AMOUNT OF \$43,551.98, and further AUTHORIZING the DIRECTOR to SEND NOTICE of CHANGE ORDER #1 to The Star Ledger, a newspaper circulated in the County of Monmouth, as required by law, within twenty (20) days of its passage. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)

In the Affirmative: Chairman Mandeville, Vice Chairman Fiore,
Commissioners Harmon, Hennessy, Horsnall,
Adcock, Davidson, and Foster
In the Negative: None
Absent: Commissioner Butch

The Director reported to the Board that there were **no BIDs to be advertised.**

On a motion made by Commissioner Horsnall, seconded by Commissioner Adcock, the Board **AUTHORIZED** the **DIRECTOR** to **SOLICIT PROPOSALS** for **PROFESSIONAL/SPECIALIZED SERVICES** for **ITEMS #1, 2, 3, 4, and 6:**

1. Survey Services, Block 156, Lot 9.04, Howell Township, ± 10.83 Acres, Improved Property Owned by Derrick Hanna, for Additions to Manasquan River Greenway (Ref. #24-30) *(FAIR & OPEN—UNDER \$17,500.00)*
2. Environmental Services, Block 156, Lot 9.04, Howell Township, ± 10.83 Acres, Improved Property Owned by Derrick Hanna, for Additions to Manasquan River Greenway (Ref. #24-31) *(FAIR & OPEN—UNDER \$17,500.00)*
3. Environmental Services, Block 44, Lot 12.02, Colts Neck Township, ± 52.2 Acres, Improved Property Owned by 73 Mercer Management, for Additions to Hominy Hill Golf Course (Ref. #24-32) *(FAIR & OPEN—UNDER \$17,500.00)*
4. Survey Services, Block 44, Lot 12.02, Colts Neck Township, ± 52.2 Acres, Improved Property Owned by 73 Mercer Management, for Additions to Hominy Hill Golf Course (Ref. #24-33) *(FAIR & OPEN—OVER \$17,500.00)*
5. Market Research Services for a Market Analysis Study of Competitive and Recreational Soccer Needs to Inform the Development of DeBois Creek Recreation Area, Freehold Township, NJ (Ref. #24-34) *(FAIR & OPEN—OVER \$17,500.00)*
6. Appraisal Services, Block 907, Lot 16, Wall Township, ± 1.66 Acres, Improved Property Owned by First Southeast Inc., for Additions to Shark River Park (Ref. #24-35) *(FAIR & OPEN—UNDER \$17,500.00)*

Upon being put to a vote, the motion was unanimously carried.

R-24-6-3=239 A motion for a resolution was made by Commissioner Horsnall, seconded by Commissioner Foster, to move into Executive Session for Potential Property Acquisitions or Sales – N.J.S.A. 10:4-12-(B)(5) for the purpose of: (Resolution in Minute Book)

- Additions to Baysholm Tract

In the Affirmative: Chairman Mandeville, Vice Chairman Fiore,
Commissioners Harmon, Hennessy, Horsnall,
Adcock, Davidson, and Foster

In the Negative: None

Absent: Commissioner Butch

On a motion made by Commissioner Horsnall, seconded by Commissioner Davidson, the Board voted unanimously to adjourn the Executive Session at 7:52 PM.

At 7:53 PM, on a motion made by Commissioner Foster, seconded by Commissioner Adcock, the Board voted unanimously to reconvene the public portion of the meeting.

The Board took action on the following:

R-24-6-3=240 Resolution offered for adoption by Vice Chairman Fiore, seconded by Commissioner Foster, recommending to the MONMOUTH COUNTY BOARD OF COUNTY COMMISSIONERS the ACQUISITION of the BG INVEST PROPERTY, also known as BLOCK 42, LOT 12, FREEHOLD TOWNSHIP AND BLOCK 42 LOT 1, COLTS NECK TOWNSHIP, a vacant parcel, containing ±4.84 ACRES, as ADDITIONS TO BAYSHOLM for county open space preservation, natural resources conservation and public park and recreation purposes, through negotiations or other legal means, subject to environmental review and clear title, and taxes and other closing costs, in the AMOUNT of \$850,000.00. (Funds provided by the Monmouth County Open Space, Recreation, Floodplain Protection, and Farmland and Historic Preservation Trust Fund, Account #T-12-56-850-115-667, Sub-Account #00111.)

In the Affirmative: Chairman Mandeville, Vice Chairman Fiore,
Commissioners Harmon, Hennessy, Horsnall,
Adcock, Davidson, and Foster

In the Negative: None

Absent: Commissioner Butch

Andrew J. Spears, Director, reviewed the following **DATES TO REMEMBER** with the Board:

1. **WEDNESDAY, JUNE 12, 2024 – 4:00 PM – 7:00 PM. Retirement Party Celebrating Gail Hunton & Andrew Coeyman.** Thompson Park Activity Barn (\$25 per person includes dinner & soft drinks), RSVP to A. J. Spears or S. Madden by June 3, 2024.
2. **MONDAY EVENING, JUNE 17, 2024 – 7:00 PM. Regular Board Meeting.** Thompson Park Visitor Center, “Beech Room”, 1st Floor, 805 Newman Springs Road, Lincroft, NJ.
3. **MONDAY EVENING, JULY 8, 2024 – 7:00 PM. Regular Board Meeting.** Thompson Park Visitor Center, “Beech Room”, 1st Floor, 805 Newman Springs Road, Lincroft, NJ.

4. **MONDAY EVENING, AUGUST 5, 2024 – 7:00 PM. Regular Board Meeting.** Thompson Park Visitor Center, “Beech Room”, 1st Floor, 805 Newman Springs Road, Lincroft, NJ.
5. **MONDAY EVENING, AUGUST 19, 2024 – 7:00 PM. Regular Board Meeting.** Thompson Park Visitor Center, “Beech Room”, 1st Floor, 805 Newman Springs Road, Lincroft, NJ.

ITEMS FOR THE GOOD OF THE ORDER:

Vice Chairman Fiore explained that he, Commissioner Hennessy, County Commissioner Licitra, and staff would be meeting with the Executive Director of New Jersey Youth Soccer, Evan Dabby, regarding potential programming and tournament partnerships at the proposed DeBois Creek Recreation Area athletic fields.

Commissioner Hennessy indicated that the fields should be designed to support lacrosse, field hockey, and flag football, in addition to soccer.

Commissioner Adcock said that there is a strong need for multi-sport turf fields in our area and that lacrosse and flag football have been growing in popularity.

The Director indicated that there were no additional items to be brought before the Board.

There being no further business, on a motion made by Commissioner Horsnall, seconded by Commissioner Davidson, and by unanimous vote, the regular meeting of the Monmouth County Board of Recreation Commissioners held on Monday Evening, June 3, 2024, was **ADJOURNED** at 7:57 PM.



ANDREW J. SPEARS,
Director

The following resolution was offered for adoption by Commissioner Horsnall:

RESOLUTION

R-24-6-3=226

WHEREAS, the Monmouth County Board of Recreation Commissioners has entered into a Cooperative Pricing System Agreement with the Educational Services Commission of New Jersey (ESCNJ) #65MCESCCPS, for the Purchase of Goods and/or Services, for a period not to exceed May 21, 2027, by Board Resolution No. R-22-8-8=246; and

WHEREAS, the Monmouth County Board of Recreation Commissioners deems it necessary and advisable to Authorize the PURCHASE of FURNITURE & ACCESSORIES; and

WHEREAS, said FURNITURE & ACCESSORIES are available from TANNER NORTH JERSEY FURNITURE, LLC, Howell, NJ, ITEMS: Office furniture purchase, delivery, and installation at Sunnyside Recreation Area; as available under the Educational Services Commission of New Jersey (ESCNJ), #65MCESCCPS, ESCNJ 22/23-08 Cooperative Pricing System Agreement for the Period of 7/2/22 through 7/1/24, in the Total Contract Amount of \$37,143.50.

NOW, THEREFORE, BE IT RESOLVED by the Monmouth County Board of Recreation Commissioners that the Director is hereby Authorized to execute the necessary contracts and agreements required for the PURCHASE of FURNITURE & ACCESSORIES, from TANNER NORTH JERSEY FURNITURE, LLC, 1251 Lakewood Farmingdale Road, Howell, NJ 07731, ITEMS: Office furniture purchase, delivery, and installation at Sunnyside Recreation Area; as available under the Educational Services Commission of New Jersey (ESCNJ), #65MCESCCPS, ESCNJ 22/23-08 Cooperative Pricing System Agreement for the Period of 7/2/22 through 7/1/24, in the Total Contract Amount of \$37,143.50; and

BE IT FURTHER RESOLVED that the Certification of the Chief Financial Officer, as to availability of funds, has been filed with the Director, a copy of which is on file in the Purchasing Department, setting forth that the funds are available in Trust Account #52000, Board of Recreation Commissioners (2024), in the Amount of \$37,143.50.

Seconded by Commissioner Foster, and adopted on roll call by the following vote:

In the affirmative: Chairman Mandeville, Vice Chairman Fiore,
Commissioners Harmon, Hennessy, Horsnall,
Adcock, Davidson, and Foster

In the negative: None

Absent: Commissioner Butch

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the regular meeting of the Board on MONDAY EVENING, JUNE 3, 2024.



ANDREW J. SPEARS, Director

R-24-6-3=226

The following resolution was offered for adoption by Commissioner Horsnall:

RESOLUTION

R-24-6-3=227

WHEREAS, bids were advertised for and received by the Purchasing Agent of the Monmouth County Board of Recreation Commissioners on April 19, 2024, for FURNISHING AND DELIVERY OF NEW 10' X 10' PORTABLE HORSE STALLS (Bid #0046-24), which bids were referred to the Director for tabulation, examination, report, and recommendation; and

WHEREAS, the bid was considered on an individual item basis and the report of the officials above mentioned, shows that two (2) bids were received, and the following was the lowest responsible bid received in the Total Contract Amount of \$35,960.00:

TECHNOLOGY INTERNATIONAL, INC.

1331 S. International Pkwy., Suite 2251

Lake Mary, FL 32746

ITEM: Total Price.

NOW, THEREFORE, BE IT RESOLVED by the Monmouth County Board of Recreation Commissioners, that the said report as to the said bids be, and the same is hereby accepted and ordered spread upon the minutes; and

BE IT FURTHER RESOLVED that the contract be, and the same is hereby awarded according to the tabulation set forth to the bidder and for the total bid as shown by the said tabulation above set forth; and

BE IT FURTHER RESOLVED that the Chairman and Director are hereby authorized to execute the contract on behalf of the Monmouth County Board of Recreation Commissioners; and

BE IT FURTHER RESOLVED that the Certification of the Chief Financial Officer, as to availability of funds, has been filed with the Director, a copy of which is on file in the Purchasing Department setting forth that the funds are available in Trust Account #52000, Board of Recreation Commissioners (2024), in the amount of \$35,960.00.

Seconded by Commissioner Foster, and adopted on roll call by the following vote:

In the affirmative: Chairman Mandeville, Vice Chairman Fiore,
Commissioners Harmon, Hennessy, Horsnall,
Adcock, Davidson, and Foster

In the negative: None

Absent: Commissioner Butch

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the regular meeting of the Board on MONDAY EVENING, JUNE 3, 2024.



ANDREW J. SPEARS, Director

R-24-6-3=227

The following resolution was offered for adoption by Commissioner Horsnall:

RESOLUTION

R-24-6-3=228

WHEREAS, the Monmouth County Board of Recreation Commissioners has a need to acquire PROFESSIONAL APPRAISAL SERVICES OF BLOCK 2701, LOT (P/O) 69, EATONTOWN BOROUGH, VACANT PROPERTY, OWNED BY: OLD ORCHARD COUNTRY CLUB, ±35.37 ACRES, PROJECT: ADDITIONS TO WOLF HILL RECREATION AREA, INTEREST: FEE SIMPLE (Ref. #24-17 & PS #27-24), as a fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.4; and

WHEREAS, the anticipated term of this contract is approximately thirty (30) days; and

WHEREAS, requests for proposals were received by the Purchasing Agent on or before the required submission date of May 21, 2024; and

WHEREAS, STERLING DISANTO ASSOCIATES, LLC, Somerville, NJ, has submitted a written proposal dated May 14, 2024, indicating they will provide PROFESSIONAL APPRAISAL SERVICES OF BLOCK 2701, LOT (P/O) 69, EATONTOWN BOROUGH, VACANT PROPERTY, OWNED BY: OLD ORCHARD COUNTRY CLUB, ±35.37 ACRES, PROJECT: ADDITIONS TO WOLF HILL RECREATION AREA, INTEREST: FEE SIMPLE (Ref. #24-17 & PS #27-24), in an Amount Not to Exceed \$2,150.00; and

WHEREAS, the Certification of the Chief Financial Officer, as to availability of funds, has been filed with the Director, a copy of which is on file in the Purchasing Department setting forth that the funds are available in Capital Cash Account #29799, Board of Recreation Commissioners (2024), Project #00025; in an amount not to exceed \$2,150.00.

NOW, THEREFORE, BE IT RESOLVED that the Board of Recreation Commissioners, of the County of Monmouth, does hereby authorize the Chairman and Director to enter into a contract on behalf of the Monmouth County Board of Recreation Commissioners, with STERLING DISANTO ASSOCIATES, LLC, 145 West End Avenue, Somerville, NJ 08876, as per proposal dated May 14, 2024, for PROFESSIONAL APPRAISAL SERVICES OF BLOCK 2701, LOT (P/O) 69, EATONTOWN BOROUGH, VACANT PROPERTY, OWNED BY: OLD ORCHARD COUNTRY CLUB, ±35.37 ACRES, PROJECT: ADDITIONS TO WOLF HILL RECREATION AREA, INTEREST: FEE SIMPLE (Ref. #24-17 & PS #27-24), in the Contract Amount Not To Exceed \$2,150.00; and

BE IT FURTHER RESOLVED that the Stockholders Disclosure Certification and the New Jersey Business Registration are on file in the office of the Purchasing Department; and

BE IT FURTHER RESOLVED that any fees for additional work over the \$2,150.00 provided for in this resolution will be authorized only upon the approval of the Board, prior to the additional services being performed.

Seconded by Commissioner Foster, and adopted on roll call by the following vote:

In the affirmative:	Chairman Mandeville, Vice Chairman Fiore, Commissioners Harmon, Hennessy, Horsnall, Adcock, Davidson, and Foster
In the negative:	None
Absent:	Commissioner Butch

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the regular meeting of the Board on MONDAY EVENING, JUNE 3, 2024.



ANDREW J. SPEARS, Director

R-24-6-3=228

The following resolution was offered for adoption by Commissioner Horsnall:

RESOLUTION

R-24-6-3=229

WHEREAS, the Monmouth County Board of Recreation Commissioners has a need to acquire PROFESSIONAL APPRAISAL SERVICES OF BLOCK 2701, LOT (P/O) 69, EATONTOWN BOROUGH, VACANT PROPERTY, OWNED BY: OLD ORCHARD COUNTRY CLUB, ±35.37 ACRES, PROJECT: ADDITIONS TO WOLF HILL RECREATION AREA, INTEREST: FEE SIMPLE (Ref. #24-17 & PS #27-24), as a fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.4; and

WHEREAS, the anticipated term of this contract is approximately thirty (30) days; and

WHEREAS, requests for proposals were received by the Purchasing Agent on or before the required submission date of May 21, 2024; and

WHEREAS, STUART APPRAISAL COMPANY, LLC, Freehold, NJ, has submitted a written proposal dated May 17, 2024, indicating they will provide PROFESSIONAL APPRAISAL SERVICES OF BLOCK 2701, LOT (P/O) 69, EATONTOWN BOROUGH, VACANT PROPERTY, OWNED BY: OLD ORCHARD COUNTRY CLUB, ±35.37 ACRES, PROJECT: ADDITIONS TO WOLF HILL RECREATION AREA, INTEREST: FEE SIMPLE (Ref. #24-17 & PS #27-24), in an Amount Not to Exceed \$2,435.00; and

WHEREAS, the Certification of the Chief Financial Officer, as to availability of funds, has been filed with the Director, a copy of which is on file in the Purchasing Department setting forth that the funds are available in Capital Cash Account #29799, Board of Recreation Commissioners (2024), Project #00025; in an amount not to exceed \$2,435.00.

NOW, THEREFORE, BE IT RESOLVED that the Board of Recreation Commissioners, of the County of Monmouth, does hereby authorize the Chairman and Director to enter into a contract on behalf of the Monmouth County Board of Recreation Commissioners, with STUART APPRAISAL COMPANY, LLC, 42 E. Main Street, Suite 202, Freehold, NJ 07728, as per proposal dated May 17, 2024, for PROFESSIONAL APPRAISAL SERVICES OF BLOCK 2701, LOT (P/O) 69, EATONTOWN BOROUGH, VACANT PROPERTY, OWNED BY: OLD ORCHARD COUNTRY CLUB, ±35.37 ACRES, PROJECT: ADDITIONS TO WOLF HILL RECREATION AREA, INTEREST: FEE SIMPLE (Ref. #24-17 & PS #27-24), in the Contract Amount Not To Exceed \$2,435.00; and

BE IT FURTHER RESOLVED that the Stockholders Disclosure Certification and the New Jersey Business Registration are on file in the office of the Purchasing Department; and

BE IT FURTHER RESOLVED that any fees for additional work over the \$2,435.00 provided for in this resolution will be authorized only upon the approval of the Board, prior to the additional services being performed.

Seconded by Commissioner Foster, and adopted on roll call by the following vote:

In the affirmative:	Chairman Mandeville, Vice Chairman Fiore, Commissioners Harmon, Hennessy, Horsnall, Adcock, Davidson, and Foster
In the negative:	None
Absent:	Commissioner Butch

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the regular meeting of the Board on MONDAY EVENING, JUNE 3, 2024.



ANDREW J. SPEARS, Director

R-24-6-3=229

The following resolution was offered for adoption by Commissioner Horsnall:

RESOLUTION

R-24-6-3=230

WHEREAS, the Monmouth County Board of Recreation Commissioners does hereby DECLARE the MONTH OF JULY 2024 as “PARKS AND RECREATION MONTH” in our great COUNTY OF MONMOUTH; and

WHEREAS, over 6 million visitors, annually, take advantage of the parks and programs of the Monmouth County Park System through physical activity, relaxation, and experiencing the great outdoors; and

WHEREAS, the county’s park and recreation areas and services enable social interactions and meaningful leisure experiences between individuals, team sports, and community groups; and

WHEREAS, the Monmouth County Park System helps to create better communities by enhancing preventive health benefits, increasing the desirability of many locations for business and families, and improving the quality of life for all of our county’s citizens; and

WHEREAS, the Monmouth County Board of Recreation Commissioners desires to recognize the importance of parks and open space investments in a better Monmouth County.

NOW, THEREFORE, BE IT RESOLVED that the Monmouth County Board of Recreation Commissioners does hereby DECLARE the MONTH OF JULY 2024 as “PARKS AND RECREATION MONTH” in our great COUNTY OF MONMOUTH, and urges our citizens to recognize and to avail themselves of the benefits derived from using the numerous recreation and park resources in Monmouth County; and

BE IT FURTHER RESOLVED that the Board of Recreation Commissioners does hereby RECOMMEND to the MONMOUTH COUNTY BOARD OF COUNTY COMMISSIONERS that the BOARD OF COUNTY COMMISSIONERS DECLARE the MONTH OF JULY 2024 as “PARKS AND RECREATION MONTH” in our great COUNTY OF MONMOUTH; and

BE IT FURTHER RESOLVED that a copy of this resolution be sent to the Clerk of the Monmouth County Board of County Commissioners, the County Administrator, and County Counsel.

Seconded by Commissioner Foster, and adopted on roll call by the following vote:

In the Affirmative:	Chairman Mandeville, Vice Chairman Fiore, Commissioners Harmon, Hennessy, Horsnall, Adcock, Davidson, and Foster
In the Negative:	None
Absent:	Commissioner Butch

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the regular meeting of the Board on MONDAY EVENING, JUNE 3, 2024.



ANDREW J. SPEARS, Director

R-24-6-3=230

The following resolution was offered for adoption by Vice Chairman Fiore:

RESOLUTION

R-24-6-3=231

WHEREAS, the Monmouth County Board of Recreation Commissioners awarded the contract for FURNISHING AND DELIVERY OF INSPECTION, MAINTENANCE, REPLACEMENT, INSTALLATION, AND REPAIRS OF VARIOUS FIRE EQUIPMENT (Bid #0010-24), to ALLIED FIRE & SAFETY EQUIPMENT COMPANY, INC., Neptune, NJ, as per Resolution #R-23-11-20=456; and

WHEREAS, the Board deems it necessary and advisable to Authorize CHANGE ORDER #1, in the amount of \$8,551.98 increasing existing contract by more than twenty percent (20%) to close out contract, to ALLIED FIRE & SAFETY EQUIPMENT COMPANY, INC., Neptune, NJ, for FURNISHING AND DELIVERY OF INSPECTION, MAINTENANCE, REPLACEMENT, INSTALLATION, AND REPAIRS OF VARIOUS FIRE EQUIPMENT (Bid #0010-24), as per original contract awarded by Resolution #R-23-11-20=456, ITEM: 2024 Supply/Service Contract (Period of Contract 01/01/24 through 12/31/24), with the Board of Recreation Commissioners RESERVING the OPTION TO EXTEND the CONTRACT for an TWO (2) ADDITIONAL ONE (1) YEAR PERIODS (2025 & 2026), under the same terms and conditions; as per bid specifications; in the Contract Amount of \$35,000.00, for a NEW TOTAL CHANGE ORDER #1 CONTRACT AMOUNT OF \$43,551.98; and

NOW, THEREFORE, BE IT RESOLVED by the Board that the Director is hereby Authorized to approve CHANGE ORDER #1, in the amount of \$8,551.98 increasing existing contract by more than twenty percent (20%) to close out contract, to ALLIED FIRE & SAFETY EQUIPMENT COMPANY, INC., P.O. Box 607, Neptune, NJ 07754, for FURNISHING AND DELIVERY OF INSPECTION, MAINTENANCE, REPLACEMENT, INSTALLATION, AND REPAIRS OF VARIOUS FIRE EQUIPMENT (Bid #0010-24), as per original contract awarded by Resolution #R-23-11-20=456, ITEM: 2024 Supply/Service Contract (Period of Contract 01/01/24 through 12/31/24), with the Board of Recreation Commissioners RESERVING the OPTION TO EXTEND the CONTRACT for an TWO (2) ADDITIONAL ONE (1) YEAR PERIODS (2025 & 2026), under the same terms and conditions; as per bid specifications; in the Contract Amount of \$35,000.00, for a NEW TOTAL CHANGE ORDER #1 CONTRACT AMOUNT OF \$43,551.98; and

BE IT FURTHER RESOLVED that said CHANGE ORDER #1 is on file in the Board's Office of Administrative Services; and

BE IT FURTHER RESOLVED that that Director cause notice of this action to be printed in an official newspaper of the County of Monmouth; and

BE IT FURTHER RESOLVED that the Certification of the Chief Financial Officer, as to availability of funds, has been filed with the Director, a copy of which is on file in the Purchasing Department setting forth that the funds are available in Trust Account #52000, Board of Recreation Commissioners (2024), in the amount of \$8,551.98.

Seconded by Commissioner Davidson, and adopted on roll call by the following vote:

In the affirmative:	Chairman Mandeville, Vice Chairman Fiore, Commissioners Harmon, Hennessy, Horsnall, Adcock, Davidson, and Foster
In the negative:	None
Absent:	Commissioner Butch

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the regular meeting of the Board on MONDAY EVENING, JUNE 3, 2024.



ANDREW J. SPEARS, Director

R-24-6-3=231

The following resolution was offered for adoption by Commissioner Horsnall:

RESOLUTION

R-24-6-3=232

WHEREAS, the Monmouth County Board of Recreation Commissioners has entered into a Cooperative Pricing System Agreement with the Bergen County Co-Op (BC-Bid-22-24), for the Purchase of Goods and/or Services; and

WHEREAS, the Monmouth County Board of Recreation Commissioners deems it necessary and advisable to Authorize the PURCHASE of COMPUTER EQUIPMENT AND PERIPHERALS; and

WHEREAS, said COMPUTER EQUIPMENT AND PERIPHERALS are available from SHI INTERNATIONAL CORP., Somerset, NJ, ITEMS: 98” Touch Display Web-Conf, iPads, and installation for the Beech Room at Thompson Park Visitor Center; as available under the Bergen County Co-op (BC-Bid-22-24), for the Period of 06/05/22 through 06/04/24, in the Total Contract Amount of \$124,452.20.

NOW, THEREFORE, BE IT RESOLVED by the Monmouth County Board of Recreation Commissioners that the Director is hereby Authorized to execute the necessary contracts and agreements required for the PURCHASE OF COMPUTER EQUIPMENT AND PERIPHERALS from SHI INTERNATIONAL CORP., 290 Davidson Avenue, Somerset, NJ 08873, ITEMS: 98” Touch Display Web-Conf, iPads, and installation for the Beech Room at Thompson Park Visitor Center; as available under the Bergen County Co-op (BC-Bid-22-24), for the Period of 06/05/22 through 06/04/24, in the Total Contract Amount of \$124,452.20; and

BE IT FURTHER RESOLVED that the Certification of the Chief Financial Officer, as to availability of funds, has been filed with the Director, a copy of which is on file in the Purchasing Department, setting forth that the funds are available in Trust Account #52000, Board of Recreation Commissioners (2024), in the Amount of \$124,452.20.

Seconded Commissioner Foster, and adopted on roll call by the following vote:

In the Affirmative: Chairman Mandeville, Vice Chairman Fiore,
Commissioners Harmon, Hennessy, Horsnall,
Adcock, Davidson, and Foster

In the Negative: None

Absent: Commissioner Butch

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the regular meeting of the Board on MONDAY EVENING, JUNE 3, 2024.



ANDREW J. SPEARS, Director

R-24-6-3=232

The following resolution was offered for adoption by Commissioner Horsnall:

RESOLUTION

R-24-6-3=233

WHEREAS, bids were advertised for and received by the Purchasing Agent of the Monmouth County Board of Recreation Commissioners on April 26, 2024, for FURNISHING AND DELIVERY OF AN ADA ACCESSIBLE PORTABLE RESTROOM TRAILER (Bid #0050-24), which bids were referred to the Director for tabulation, examination, report, and recommendation; and

WHEREAS, the bid was considered on an individual item basis and the report of the officials above mentioned, shows that four (4) bids were received, and the following was the lowest responsible bid received in the Total Contract Amount of \$89,000.00:

8540527 CANADA, INC., dba NIU TOILET
833 Rue Beriault
Longueuil, QC 4G1X7
ITEM: Total Base Bid Price.

NOW, THEREFORE, BE IT RESOLVED by the Monmouth County Board of Recreation Commissioners, that the said report as to the said bids be, and the same is hereby accepted and ordered spread upon the minutes; and

BE IT FURTHER RESOLVED that the contract be, and the same is hereby awarded according to the tabulation set forth to the bidder and for the total bid as shown by the said tabulation above set forth; and

BE IT FURTHER RESOLVED that the Chairman and Director are hereby authorized to execute the contract on behalf of the Monmouth County Board of Recreation Commissioners; and

BE IT FURTHER RESOLVED that the Certification of the Chief Financial Officer, as to availability of funds, has been filed with the Director, a copy of which is on file in the Purchasing Department setting forth that the funds are available in Trust Account #52000, Board of Recreation Commissioners (2024), in the amount of \$89,000.00.

Seconded by Commissioner Foster, and adopted on roll call by the following vote:

In the affirmative:	Chairman Mandeville, Vice Chairman Fiore, Commissioners Harmon, Hennessy, Horsnall, Adcock, Davidson, and Foster
In the negative:	None
Absent:	Commissioner Butch

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the regular meeting of the Board on MONDAY EVENING, JUNE 3, 2024.



ANDREW J. SPEARS, Director

R-24-6-3=233

The following resolution was offered for adoption by Commissioner Horsnall:

RESOLUTION

R-24-6-3=234

WHEREAS, the Monmouth County Board of Recreation Commissioners has a need to acquire PROFESSIONAL SURVEYING SERVICES OF BLOCK 53, LOTS 20.01 & 20.02, FREEHOLD BOROUGH, NEW JERSEY, ± 3.67 ACRES, VACANT PROPERTY, OWNED BY: NJ TRANSIT, PROJECT: PARTIAL BOUNDARY SURVEY – HENRY HUDSON TRAIL SOUTHERN EXTENSION (Ref. #23-80 & PS #28-24), as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.4; and

WHEREAS, the anticipated term of this contract is approximately forty-five (45) days; and

WHEREAS, requests for proposals were received by the Purchasing Agent on or before the required submission date of May 29, 2024; and

WHEREAS, JOHNSON, MIRMIRAN & THOMPSON, INC., Trenton, NJ, has submitted a written proposal dated May 29, 2024, indicating they will provide PROFESSIONAL SURVEYING SERVICES OF BLOCK 53, LOTS 20.01 & 20.02, FREEHOLD BOROUGH, NEW JERSEY, ± 3.67 ACRES, VACANT PROPERTY, OWNED BY: NJ TRANSIT, PROJECT: PARTIAL BOUNDARY SURVEY – HENRY HUDSON TRAIL SOUTHERN EXTENSION (Ref. #23-80 & PS #28-24), in an Amount Not to Exceed \$7,275.00; and

WHEREAS, JOHNSON, MIRMIRAN & THOMPSON, INC., Trenton, NJ, has completed and submitted a Business Entity Disclosure Certification which certifies that JOHNSON, MIRMIRAN & THOMPSON, INC., Trenton, NJ, has not made any reportable contributions to a political or candidate committee of the County of Monmouth, Board of County Commissioners, in the previous one year, and that the contract will prohibit JOHNSON, MIRMIRAN & THOMPSON, INC., Trenton, NJ, from making any reportable contributions through the term of this contract; and

WHEREAS, the Certification of the Chief Financial Officer, as to availability of funds, has been filed with the Director, a copy of which is on file in the Purchasing Department setting forth that the funds are available in the Capital Cash Account #29799, Board of Recreation Commissioners, Project #00008, in an amount not to exceed \$7,275.00.

NOW, THEREFORE, BE IT RESOLVED that the Board of Recreation Commissioners, of the County of Monmouth, does hereby authorize the Chairman and Director to enter into a contract on behalf of the Monmouth County Board of Recreation Commissioners, with JOHNSON, MIRMIRAN & THOMPSON, INC., 1200 Lenox Drive, Suite 101, Trenton, NJ 08648, as per proposal dated May 29, 2024, for providing PROFESSIONAL SURVEYING SERVICES OF BLOCK 53, LOTS 20.01 & 20.02, FREEHOLD BOROUGH, NEW JERSEY, ± 3.67 ACRES, VACANT PROPERTY, OWNED BY: NJ TRANSIT, PROJECT: PARTIAL BOUNDARY SURVEY – HENRY HUDSON TRAIL SOUTHERN EXTENSION (Ref. #23-80 & PS #28-24), in the Contract Amount Not To Exceed \$7,275.00; and

BE IT FURTHER RESOLVED that the Stockholders Disclosure Certification, the New Jersey Business Registration, and the Political Contribution Disclosure Form are on file in the office of the Purchasing Department; and

R-24-6-3=234 (Continued)

BE IT FURTHER RESOLVED that any fees for additional work over the \$7,275.00 provided for in this resolution will be authorized only upon the approval of the Board, prior to the additional services being performed; and

BE IT FURTHER RESOLVED that notice of this award shall be published in The Star Ledger, a newspaper circulated in the County of Monmouth, as required by law, within twenty (20) days of its passage.

Seconded by Commissioner Foster, and adopted on roll call by the following vote:

In the affirmative:	Chairman Mandeville, Vice Chairman Fiore, Commissioners Harmon, Hennessy, Horsnall, Adcock, Davidson, and Foster
In the negative:	None
Absent:	Commissioner Butch

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the regular meeting of the Board on MONDAY EVENING, JUNE 3, 2024.



ANDREW J. SPEARS, Director

The following resolution was offered for adoption by Commissioner Horsnall:

RESOLUTION

R-24-6-3=235

WHEREAS, the Monmouth County Board of Recreation Commissioners has entered into a Cooperative Pricing System Agreement with the Bergen County Co-Op (BC-Bid-23-46), for the Purchase of Goods and/or Services; and

WHEREAS, THE MONMOUTH COUNTY BOARD OF RECREATION COMMISSIONERS DEEMS IT NECESSARY AND ADVISABLE TO AUTHORIZE THE PURCHASE OF HVAC SERVICES: TIME & MATERIALS; AND

WHEREAS, said HVAC SERVICES: TIME & MATERIALS are available from AUTOMATED BUILDING CONTROLS, INC., Neptune, NJ, ITEM: Install Split AC unit with HW Coil at the Creative Arts Center, Thompson Park; as available under the Bergen County Co-op (BC-Bid-22-01.1, CK04), for the Period of 09/21/23 through 09/20/24, in the Total Contract Amount of \$37,395.98.

NOW, THEREFORE, BE IT RESOLVED by the Monmouth County Board of Recreation Commissioners that the Director is hereby Authorized to execute the necessary contracts and agreements required for the PURCHASE OF HVAC SERVICES: TIME & MATERIALS, from AUTOMATED BUILDING CONTROLS, INC., 5320 Route 66, Neptune, NJ 07753, ITEM: Install Split AC unit with HW Coil at the Creative Arts Center, Thompson Park; as available under the Bergen County Co-op (BC-Bid-22-01.1, CK04), for the Period of 09/21/23 through 09/20/24, in the Total Contract Amount of \$37,395.98; and

BE IT FURTHER RESOLVED that the Certification of the Chief Financial Officer, as to availability of funds, has been filed with the Director, a copy of which is on file in the Purchasing Department, setting forth that the funds are available in Appropriation #080010, Board of Recreation Commissioners (2024), in the Amount of \$37,395.98.

Seconded Commissioner Foster, and adopted on roll call by the following vote:

In the affirmative:	Chairman Mandeville, Vice Chairman Fiore, Commissioners Harmon, Hennessy, Horsnall, Adcock, Davidson, and Foster
In the negative:	None
Absent:	Commissioner Butch

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the regular meeting of the Board on MONDAY EVENING, JUNE 3, 2024.



ANDREW J. SPEARS, Director

R-24-6-3=235

The following resolution was offered for adoption by Commissioner Horsnall:

RESOLUTION

R-24-6-3=236

WHEREAS, the Monmouth County Board of Recreation Commissioners deems it necessary and advisable to Authorize the PURCHASE of FACILITIES MAINTENANCE AND REPAIR & OPERATIONS AND INDUSTRIAL SUPPLIES; and

WHEREAS, said FACILITIES MAINTENANCE AND REPAIR & OPERATIONS AND INDUSTRIAL SUPPLIES are available from GRAINGER INDUSTRIAL SUPPLY, South Plainfield, NJ, ITEM: Forty-seven (47) Ultrasite Picnic Tables; as available under NJ State Contract #19-FLEET-00566, for the Period of 10/01/18 through 12/31/24, in the Total Contract Amount of \$25,599.41.

NOW, THEREFORE, BE IT RESOLVED by the Monmouth County Board of Recreation Commissioners that the Director is hereby Authorized to execute the necessary contracts and agreements required for the PURCHASE of FACILITIES MAINTENANCE AND REPAIR & OPERATIONS AND INDUSTRIAL SUPPLIES, from GRAINGER INDUSTRIAL SUPPLY, 1001 Hadley Road, South Plainfield, NJ 07080, ITEM: Forty-seven (47) Ultrasite Picnic Tables; as available under NJ State Contract #19-FLEET-00566, for the Period of 10/01/18 through 12/31/24, in the Total Contract Amount of \$25,599.41; and

BE IT FURTHER RESOLVED that the Certification of the Chief Financial Officer, as to availability of funds, has been filed with the Director a copy of which is on file in the Purchasing Department, setting forth that the funds are available in Trust Account #52000, Board of Recreation Commissioners (2024), in the Amount of \$25,599.41.

Seconded by Commissioner Foster, and adopted on roll call by the following vote:

In the affirmative:	Chairman Mandeville, Vice Chairman Fiore, Commissioners Harmon, Hennessy, Horsnall, Adcock, Davidson, and Foster
In the negative:	None
Absent:	Commissioner Butch

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the regular meeting of the Board on MONDAY EVENING, JUNE 3, 2024.



ANDREW J. SPEARS, Director

R-24-6-3=236

The following resolution was offered for adoption by Commissioner Horsnall:

RESOLUTION

R-24-6-3=237

WHEREAS, the COUNTY OF MONMOUTH (“County”) is the owner of Block 69, Lots 12 and 14, and Block 70, Lots 7 and 8, Howell Township (“Property”), being a part of Metedeconk River Greenway, Howell Township, maintained and operated by the MONMOUTH COUNTY PARK SYSTEM; and

WHEREAS, Jersey Central Power & Light Company (JCP&L), 300 Madison Avenue, Morristown, New Jersey, desires to enter onto the Property to access its easement and commence utility work as permitted on its permanent utility easement located next to the Property; and

WHEREAS, JCP&L is requesting use of existing access roads on the Property for staging areas and access to the permanent utility right-of-way as shown on Attachments “A” and “B” for approximately two (2) months depending on construction progress, beginning upon execution of said Agreement; and

WHEREAS, JCP&L is willing to enter into a TEMPORARY USE AND OCCUPANCY AGREEMENT with the MONMOUTH COUNTY BOARD OF RECREATION COMMISSIONERS referred to as the “BOARD”; and

NOW, THEREFORE BE IT RESOLVED that the MONMOUTH COUNTY BOARD OF RECREATION COMMISSIONERS, the “BOARD” does hereby AUTHORIZE the CHAIRMAN and the DIRECTOR to ENTER INTO a TEMPORARY USE AND OCCUPANCY AGREEMENT between the MONMOUTH COUNTY BOARD OF RECREATION COMMISSIONERS and JCP&L for staging areas and access to the permanent utility right-of-way as shown on Attachments “A” and “B” for approximately two (2) months depending on construction progress on Block 69, Lots 12 and 14, and Block 70, Lots 7 and 8, Howell Township (“Property”), being a part of Metedeconk River Greenway, Howell Township as per the terms and conditions of the TEMPORARY USE AND OCCUPANCY AGREEMENT; and

BE IT FURTHER RESOLVED that copy of this resolution be sent to JCP&L.

Seconded by Commissioner Foster, and adopted on roll call by the following vote:

In the affirmative: Chairman Mandeville, Vice Chairman Fiore,
Commissioners Harmon, Hennessy, Horsnall,
Adcock, Davidson, and Foster

In the negative: None

Absent: Commissioner Butch

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the regular meeting of the Board on MONDAY EVENING, JUNE 3, 2024.



ANDREW J. SPEARS, Director

R-24-6-3=237

The following resolution was offered for adoption by Commissioner Horsnall:

RESOLUTION

R-24-6-3=238

WHEREAS, the Monmouth County Board of Recreation Commissioners accepted the written proposal of INSTITUTE FOR FORENSIC PSYCHOLOGY, Oakland, NJ, for PROVIDING PSYCHOLOGICAL TESTING AND VOCATIONAL ASSESSMENT SERVICES (PS #07-23) (Period of Contract 01/23/23 through 12/31/23), as originally awarded by Resolution #R-23-1-23=48, in the Estimated Total Contract Amount of \$8,000.00; and

WHEREAS, the Board deems it necessary and advisable to Authorize CONTRACT AMENDMENT #1, in the amount of \$2,400.00, for additional psychological testing in the year 2023.

NOW, THEREFORE, BE IT RESOLVED by the Board that the Director is hereby Authorized to approve CONTRACT AMENDMENT #1, in the amount of \$2,400.00, for additional psychological testing in the year 2023 to INSTITUTE FOR FORENSIC PSYCHOLOGY, 5 Fir Court, Suite, 2, Oakland, NJ 07436, for PROVIDING PSYCHOLOGICAL TESTING AND VOCATIONAL ASSESSMENT SERVICES (PS #07-23) (Period of Contract 01/23/23 through 12/31/23), as per original contract awarded by Resolution #R-23-1-23=48, in the Estimated Total Contract Amount of \$8,000.00, for a NEW TOTAL AMENDED CONTRACT AMOUNT NOT TO EXCEED \$10,400.00; and

BE IT FURTHER RESOLVED that said CONTRACT AMENDMENT #1 is on file in the Board's Office of Administrative Services; and

BE IT FURTHER RESOLVED that notice of this amendment shall be published in The Star Ledger, a newspaper circulated in the County of Monmouth, as required by law, within twenty (20) days of its passage; and

BE IT FURTHER RESOLVED that the Certification of the Chief Financial Officer, as to availability of funds, has been filed with the Director, a copy of which is on file in the Purchasing Department setting forth that the funds are available in Trust Account #54000, Board of Recreation Commissioners (2023), in an amount not to exceed \$2,400.00.

Seconded by Commissioner Foster, and adopted on roll call by the following vote:

In the affirmative:	Chairman Mandeville, Vice Chairman Fiore, Commissioners Harmon, Hennessy, Horsnall, Adcock, Davidson, and Foster
In the negative:	None
Absent:	Commissioner Butch

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the regular meeting of the Board on MONDAY EVENING, JUNE 3, 2024.



ANDREW J. SPEARS, Director

R-24-6-3=238

The following resolution was offered for adoption by Commissioner Horsnall:

RESOLUTION

R-24-6-3=239

WHEREAS, the Open Public Meetings Act provides that the Board of Recreation Commissioners may go into executive session to discuss matters that may be confidential or listed pursuant to N.J.S.A. 10:4-12; and

WHEREAS, it is recommended by the Board Attorney and/or Director to go into executive session to discuss matters set forth hereinafter which are permissible for discussion in executive session; and

WHEREAS, notice of this regularly scheduled Board meeting, including date, time, and place, has been posted, and the County Clerk and two (2) newspapers as designated by the Board have been noticed, per the schedule adopted by the Board at its regular meeting of December 18, 2023.

NOW THEREFORE, BE IT RESOLVED that the Monmouth County Board of Recreation Commissioners does hereby recess into Executive Session for discussion of Potential Property Acquisitions or Sales – N.J.S.A. 10:4-12-(b)(5) for:

- Additions to Baysholm Tract

Seconded by Commissioner Foster, and adopted on roll call by the following vote:

In the affirmative:	Chairman Mandeville, Vice Chairman Fiore, Commissioners Harmon, Hennessy, Horsnall, Adcock, Davidson, and Foster
In the negative:	None
Absent:	Commissioner Butch

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the regular meeting of the Board on MONDAY EVENING, JUNE 3, 2024.



ANDREW J. SPEARS, Director

R-24-6-3=239

The following resolution was offered for adoption by Vice Chairman Fiore:

RESOLUTION

R-24-6-3=240

WHEREAS, the Monmouth County Board of Recreation Commissioners deems it necessary and advisable to acquire and preserve certain lands for County Open Space Conservation and Park Purposes, located in the TOWNSHIP OF FREEHOLD, being more particularly described as BLOCK 42, LOT 12, AND COLTS NECK TOWNSHIP, BLOCK 42, LOT 1, and more commonly known as PROPERTY OWNED BY BG INVEST, a vacant parcel, containing ± 4.84 ACRES, as ADDITIONS TO BAYSHOLM TRACT, through negotiations or other legal means, for county open space preservation, natural resources conservation and public park and recreation purposes, in the Amount of \$850,000.00, subject to satisfactory title, environmental review, and adjustments for acreage, taxes and other closing costs; and

WHEREAS, funds for the acquisition of the above named parcel has been provided by the Monmouth County Open Space, Recreation, Floodplain Protection, and Farmland and Historic Preservation Trust Fund, Account #T-12-56-850-115-667, Sub-Account #00111.

NOW, THEREFORE, BE IT RESOLVED, that the MONMOUTH COUNTY BOARD OF RECREATION COMMISSIONERS does hereby RECOMMEND to the MONMOUTH COUNTY BOARD OF COUNTY COMMISSIONERS that the BOARD OF COUNTY COMMISSIONERS AUTHORIZE the ACQUISITION OF PROPERTY OWNED BY BG INVEST, being more particularly described as BLOCK 42, LOT 12, FREEHOLD TOWNSHIP AND BLOCK 42 LOT 1, COLTS NECK TOWNSHIP, a vacant parcel, containing ± 4.84 ACRES, as ADDITIONS TO BAYSHOLM TRACT, through negotiations or other legal means, for county open space preservation, natural resources conservation and public park and recreation purposes, in the Amount of \$850,000.00, subject to satisfactory title, environmental review, and adjustments for acreage, taxes and other closing costs; and

BE IT FURTHER RESOLVED that the Chairman of the Board and the Director are hereby authorized to take any and all action as may be required to acquire said property for the benefit of the citizens of Monmouth County; and

BE IT FURTHER RESOLVED that a copy of this resolution be sent to the Clerk of the Monmouth County Board of County Commissioners, the County Administrator, and County Counsel.

Seconded by Commissioner Foster, and adopted on roll call by the following vote:

In the affirmative:	Chairman Mandeville, Vice Chairman Fiore, Commissioners Harmon, Hennessy, Horsnall, Adcock, Davidson, and Foster
In the negative:	None
Absent:	Commissioner Butch

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the regular meeting of the Board on MONDAY EVENING, JUNE 3, 2024.



ANDREW J. SPEARS, Director

R-24-6-3=240