

AGENDA

Tentative: 06/18/25

**MONMOUTH COUNTY BOARD OF RECREATION COMMISSIONERS' REGULAR MEETING
MONDAY EVENING, JUNE 23, 2025, AT 7:00 PM
THOMPSON PARK VISITOR CENTER,
"BEECH ROOM", 1ST FLOOR, 805 NEWMAN SPRINGS RD, LINCROFT, NJ**

- A. Roll Call

- B. Statement of Adequate Public Notice
Pledge of Allegiance followed by a moment of silence

- C. Approval of MINUTES—REGULAR MEETING: JUNE 9, 2025
(Excused: Vice Chairman Fiore, Commissioners Davidson and Foster)

- D. Approval of MINUTES - EXECUTIVE SESSION – LAND ACQUISITION MATTERS:
JUNE 9, 2025 (Excused: Vice Chairman Fiore, Commissioners Davidson and Foster)

- E. Approval of 2024 VOUCHER LIST

- F. Approval of 2025 VOUCHER LIST

- G. BOARD CORRESPONDENCE RECEIVED:

- H. Motion to OPEN the HEARING OF THE PUBLIC.
(Presentations are limited to three (3) minutes per person.)

- I. Motion to CLOSE the HEARING OF THE PUBLIC.

- J. DIRECTOR'S REPORT:
 - 1. BUDGET REPORTS
 - 2. ATTENDANCE REPORT—MONTH OF MAY
 - 3. HUMAN RESOURCES TRAINING & SAFETY MONTHLY REPORT —
MAY (Dated: 6/16/2025)
 - 4. MCPS TRAINING REQUESTS AS OF JUNE 16, 2025
 - 5. MCPS WEBSITE TRAFFIC REPORT — MAY COMPARISON BY YEARS
2020 – 2025

K. COUNTY COMMISSIONER’S REPORT:

L. CAPITAL PROJECT REVIEW – Andrew J. Spears, Director

M. ITEMS FOR BOARD REVIEW:

1. Board Action Item #1 – Declaring July 31st, 2025 as “World Ranger Day”, and further Recommending to the Monmouth County Board of County Commissioners that the Board of County Commissioners Declare July 31st, 2025, as “World Ranger Day” in the County of Monmouth.
2. Board Action Item #2 – Recommending Adoption of Amended Bel-Aire Golf Course Fees & Charges, Effective, July 1, 2025 through December 31, 2025, incorporating greens fee discount for Resident Veteran with Disability Card, as previously adopted on February 10, 2025 by Resolution #R-25-2-10=89. **(see Att.)**
3. Board Action Item #3 – Recommending Adoption of Amended Charleston Springs Golf Course Fees & Charges, Effective, July 1, 2025 through December 31, 2025, incorporating greens fee discount for Resident Veteran with Disability Card, as previously adopted on February 10, 2025 by Resolution #R-25-2-10=90. **(see Att.)**
4. Board Action Item #4 – Recommending Adoption of Amended Hominy Hill Golf Course Fees & Charges, Effective, July 1, 2025 through December 31, 2025, incorporating greens fee discount for Resident Veteran with Disability Card, as previously adopted on February 10, 2025 by Resolution #R-25-2-10=91. **(see Att.)**
5. Board Action Item #5 – Recommending Adoption of Amended Howell Park Golf Course Fees & Charges, Effective, July 1, 2025 through December 31, 2025, incorporating greens fee discount for Resident Veteran with Disability Card, as previously adopted on February 10, 2025 by Resolution #R-25-2-10=92. **(see Att.)**
6. Board Action Item #6 – Recommending Adoption of Amended Pine Brook Golf Course Fees & Charges, Effective, July 1, 2025 through December 31, 2025, incorporating greens fee discount for Resident Veteran with Disability Card, as previously adopted on February 10, 2025 by Resolution #R-25-2-10=93. **(see Att.)**
7. Board Action Item #7 – Recommending Adoption of Amended Shark River Golf Course Fees & Charges, Effective, July 1, 2025 through December 31, 2025, incorporating greens fee discount for Resident Veteran with Disability Card, as previously adopted on February 10, 2025 by Resolution #R-25-2-10=94. **(see Att.)**
8. Board Action Item #8 – Recommending Acceptance of the 2024/2025 Deer Management Program Annual Report dated May 12, 2025 and Approval of the Recommendations for the Deer Management Program for the 2025/2026 Season.

9. Board Action Item #9 – Recommend Authorizing Change Order #1, in the amount of \$20,000.00, increasing existing aggregate contract by 20% as allowed by law, to the following vendors, for Furnishing and Delivery of Automotive Repair Parts & Services (Bid #0007-25), Item: 2025 Supply Contract (Period of 1/1/25 through 12/31/25), with the Board of Recreation Commissioners reserving the option to extend the contract for two (2) additional one (1) year periods (2026 & 2027), under the same terms and conditions, as per bid specification; in the Estimated Total Aggregate Contract Amount of \$100,000.00, for a new Estimated Total Aggregate Change Order #1 Contract Amount of \$120,000.00:
1. Allied Diesel Service, Inc., 869 Highway 33 East, Freehold, NJ 07728
 2. AT Northern New Jersey, LLC, dba Mid-Atlantic Truck Centre, 525 W. Linden Avenue, Linden, NJ 07036
 3. Freehold Dodge, Inc., 299 South Street, Freehold, NJ 07728
 4. Seabreeze Ford Inc., 1701 Route 35, Wall, NJ 07719
 5. Seacoast Chevrolet-Oldsmobile, Inc., 3410 Sunset Avenue, Ocean, NJ 07712
 6. Van Wickle Auto Supply, Inc., 201 Highway 71, Spring Lake Heights, NJ 07762
10. Board Action Item #10 – Recommend authorization of Contract Amendment #2, in the Amount of \$20,000.00, to cover the expense of Lifeguard occupational examinations, screenings, and tests, to Hackensack Meridian Team Health, P.C., dba Hackensack Meridian Works, Eatontown, NJ, for Providing Medical Services (PS #04-25), (Period of Contract 1/1/25 through 12/31/25), as originally awarded by Resolution #R-24-12-16=491, in the Contract Amount Not To Exceed \$26,000.00, and as modified by Contract Amendment #1 awarded by Resolution #R-25-4-28=165 in the Total Contract Amendment #1 Amount of \$26,000.00, for a new Total Amended Contract Amount of \$46,000.00, as modified by Contract Amendment #2, and further Authorizing the Director to send notice of Contract Amendment to The Star Ledger, a newspaper circulated in the County of Monmouth, as required by law, within twenty (20) days of its passage.
11. Board Action Item #11 – Recommend Authorizing the Purchase of Roof Repair, Replacement, and Maintenance from Northeast Roof Maintenance, Inc., Perth Amboy, NJ, Item: Roof Repairs and Replacements for Various Monmouth County Park System buildings; as available under the Bergen County Co-op (BC-Bid-23-46), for the Period of 12/6/24 through 12/5/25, in the Total Contract Amount of \$131,314.50.
12. Board Action Item #12 – Recommend Authorizing Change Order #1, in the amount of \$77,000.00, for furnishing, engraving, and installing three granite bases for sculptures at Swimming River Park, to Hanlon Sculpture Studio, LLC, Toms River, NJ, for Artistic Services for a Public Art Project, Items: Design and Cast Seven (7) Bronze Life-Sized Figures for the Monmouth County Revolutionary War Monument at Swimming River Park, Red Bank, NJ, Contract Duration: Eight (8) to Nine (9) Months, Installation by May 1, 2026, as originally awarded by Resolution #R-24-10-21=385 in

the Contract Amount of \$842,500.00, for a new Total Change Order #1 Contract Amount of \$919,500.00. (see Memo)

13. Board Action Item #13 – Recommend Authorizing Change Order #1, in the amount of \$12,400.00 for replacement of deteriorated concrete curb and sidewalk, to Brennan Brothers Contracting, LLC, Old Bridge, NJ, for Asphalt Paving and Concrete Improvements at Big Brook Park, Marlboro and Fort Monmouth Recreation Center, Tinton Falls, NJ (Bid #0069-24), Item: Total Base Bid Price, Items 1-3 inclusive, as originally awarded by Resolution #R-24-12-2=441 in the Contract Amount of \$62,740.00, for a new Total Change Order #1 Contract Amount of \$75,140.00. (see Memo)
14. Board Action Item #14 – Recommend Authorizing Contract Amendment #1, in the Amount of \$7,395.00 for additional services, to Aspen Tree and Turf, LLC, Jackson, NJ, for Professional Arboriculture Services at Various Monmouth County Parks (Ref. #24-59 & PS #08-25), as originally awarded by Resolution #R-25-2-10=87, in the Contract Amount Not To Exceed \$16,955.00, for a new Total Amended Contract Amount of \$24,350.00, as modified by Contract Amendment #1, and further Authorizing the Director to send notice of Contract Amendment to The Star Ledger, a newspaper circulated in the County of Monmouth, as required by law, within twenty (20) days of its passage. (see Memo)
15. Board Action Item #15 – Recommend Authorizing Change Order #1, in the amount of \$22,500.00 for clean fill, regrade parking lot, provide bluestone, and removal of debris from ravine bank, to Greg Lertch Demolition Excavating, LLC, Wall, NJ, for Demolition and Site Restoration at Clayton Park, Crosswicks Creek, and Union Transportation Trail (Bid #0055-24), Item: Total Lump Sum, as originally awarded by Resolution #R-24-7-8=267 in the Contract Amount of \$130,000.00, for a new Total Change Order #1 Contract Amount of \$152,500.00.

RESOLUTION OF CONSENT:

At _____ PM, the following **Resolution of Consent** was offered for adoption by _____:

WHEREAS, the Monmouth County Board of Recreation Commissioners has received the Agenda for the Board Meeting in advance of the meeting; and

WHEREAS, the Board has had an opportunity to review and consider Agenda Items # _____ through # _____ for Board Action; and

WHEREAS, the Board is satisfied that the above items as presented to the Board are in order and complete.

NOW, THEREFORE, BE IT RESOLVED that the Monmouth County Board of Recreation Commissioners does hereby approve by consent, Agenda Items # _____ through # _____.

Resolution of Consent seconded by:

ITEMS FOR BOARD ACTION:

1. Resolution **DECLARING JULY 31st, 2025 AS “WORLD RANGER DAY”, and further RECOMMENDING TO THE MONMOUTH COUNTY BOARD OF COUNTY COMMISSIONERS THAT THE BOARD OF COUNTY COMMISSIONERS DECLARE JULY 31ST, 2025 AS “WORLD RANGER DAY” IN THE COUNTY OF MONMOUTH.**
2. Resolution **ADOPTING the AMENDED BEL-AIRE GOLF COURSE FEES & CHARGES, Effective July 1, 2025 through December 31, 2025,** incorporating greens fee discount for Resident Veteran with Disability Card, as previously adopted on February 10, 2025 by Resolution #R-25-2-10=89.
3. Resolution **ADOPTING the AMENDED CHARLESTON SPRINGS GOLF COURSE FEES & CHARGES, Effective July 1, 2025 through December 31, 2025,** incorporating greens fee discount for Resident Veteran with Disability Card, as previously adopted on February 10, 2025 by Resolution #R-25-2-10=90.
4. Resolution **ADOPTING the AMENDED HOMINY HILL GOLF COURSE FEES & CHARGES, Effective July 1, 2025 through December 31, 2025,** incorporating greens fee discount for Resident Veteran with Disability Card, as previously adopted on February 10, 2025 by Resolution #R-25-2-10=91.
5. Resolution **ADOPTING the AMENDED HOWELL PARK GOLF COURSE FEES & CHARGES, Effective July 1, 2025 through December 31, 2025,** incorporating greens fee discount for Resident Veteran with Disability Card, as previously adopted on February 10, 2025 by Resolution #R-25-2-10=92.
6. Resolution **ADOPTING the AMENDED PINE BROOK GOLF COURSE FEES & CHARGES, Effective July 1, 2025 through December 31, 2025,** incorporating greens fee discount for Resident Veteran with Disability Card, as previously adopted on February 10, 2025 by Resolution #R-25-2-10=93.
7. Resolution **ADOPTING the AMENDED SHARK RIVER GOLF COURSE FEES & CHARGES, Effective July 1, 2025 through December 31, 2025,** incorporating greens fee discount for Resident Veteran with Disability Card, as previously adopted on February 10, 2025 by Resolution #R-25-2-10=94.
8. Resolution **ACCEPTING the 2024/2025 DEER MANAGEMENT PROGRAM ANNUAL REPORT dated May 12, 2025 and APPROVING the RECOMMENDATIONS FOR THE DEER MANAGEMENT PROGRAM FOR THE 2025/2026 SEASON.**
9. Resolution **Authorizing CHANGE ORDER #1,** in the amount of **\$20,000.00,** increasing existing aggregate contract by 20% as allowed by law, to the following vendors, for **FURNISHING AND DELIVERY OF AUTOMOTIVE REPAIR PARTS & SERVICES (Bid #0007-25),** ITEM: 2025 Supply Contract (Period of 1/1/25 through 12/31/25), with the Board of Recreation Commissioners reserving the option to extend the contract for two (2) additional one (1) year periods (2026 & 2027), under the same terms and conditions, as per bid specification; in the Estimated Total Aggregate Contract Amount of **\$100,000.00,** for a **NEW ESTIMATED TOTAL AGGREGATE CHANGE ORDER #1 CONTRACT AMOUNT OF \$120,000.00:**

1. Allied Diesel Service, Inc., 869 Highway 33 East, Freehold, NJ 07728
 2. AT Northern New Jersey, LLC, dba Mid-Atlantic Truck Centre, 525 W. Linden Avenue, Linden, NJ 07036
 3. Freehold Dodge, Inc., 299 South Street, Freehold, NJ 07728
 4. Seabreeze Ford Inc., 1701 Route 35, Wall, NJ 07719
 5. Seacoast Chevrolet-Oldsmobile, Inc., 3410 Sunset Avenue, Ocean, NJ 07712
 6. Van Wickle Auto Supply, Inc., 201 Highway 71, Spring Lake Heights, NJ 07762
10. Resolution **Authorizing CONTRACT AMENDMENT #2**, in the Amount of **\$20,000.00**, to cover the expense of Lifeguard occupational examinations, screenings, and tests, to **HACKENSACK MERIDIAN TEAM HEALTH, P.C., DBA HACKENSACK MERIDIAN WORKS**, Eatontown, NJ, for **PROVIDING MEDICAL SERVICES (PS #04-25)**, (Period of Contract 1/1/25 through 12/31/25), as originally awarded by Resolution #R-24-12-16=491, in the Contract Amount Not To Exceed \$26,000.00, and as modified by Contract Amendment #1 awarded by Resolution #R-25-4-28=165 in the Total Contract Amendment #1 Amount of **\$26,000.00**, for a **NEW TOTAL AMENDED CONTRACT AMOUNT OF \$46,000.00**, AS MODIFIED BY CONTRACT AMENDMENT #2, and further **AUTHORIZING** the **DIRECTOR** to **SEND NOTICE** of Contract Amendment to The Star Ledger, a newspaper circulated in the County of Monmouth, as required by law, within twenty (20) days of its passage.
 11. Resolution **AUTHORIZING the PURCHASE OF ROOF REPAIR, REPLACEMENT, AND MAINTENANCE** from **NORTHEAST ROOF MAINTENANCE, INC.**, Perth Amboy, NJ, **ITEM: Roof Repairs and Replacements for Various Monmouth County Park System buildings; as available under the Bergen County Co-op (BC-Bid-23-46)**, for the Period of 12/6/24 through 12/5/25, in the Total Contract Amount of **\$131,314.50**.
 12. Resolution **Authorizing CHANGE ORDER #1**, in the amount of **\$77,000.00**, for furnishing, engraving, and installing three granite bases for sculptures at Swimming River Park, to **HANLON SCULPTURE STUDIO, LLC, Toms River, NJ**, for **ARTISTIC SERVICES FOR A PUBLIC ART PROJECT**, **ITEMS: Design and Cast Seven (7) Bronze Life-Sized Figures for the Monmouth County Revolutionary War Monument at Swimming River Park, Red Bank, NJ**, Contract Duration: Eight (8) to Nine (9) Months, Installation by May 1, 2026, as originally awarded by Resolution #R-24-10-21=385 in the Contract Amount of **\$842,500.00**, for a **NEW TOTAL CHANGE ORDER #1 CONTRACT AMOUNT OF \$919,500.00**.
 13. Resolution **Authorizing CHANGE ORDER #1**, in the amount of **\$12,400.00** for replacement of deteriorated concrete curb and sidewalk, to **BRENNAN BROTHERS CONTRACTING, LLC**, Old Bridge, NJ, for **ASPHALT PAVING AND CONCRETE IMPROVEMENTS AT BIG BROOK PARK, MARLBORO AND FORT MONMOUTH RECREATION CENTER, TINTON FALLS, NJ (Bid #0069-24)**, **ITEM: Total Base Bid Price, Items 1-3 inclusive**, as originally awarded by Resolution #R-24-12-2=441 in the Contract Amount of **\$62,740.00**, for a **NEW TOTAL CHANGE ORDER #1 CONTRACT AMOUNT OF \$75,140.00**.
 14. Resolution **Authorizing CONTRACT AMENDMENT #1**, in the Amount of **\$7,395.00** for additional services, to **ASPEN TREE AND TURF, LLC**, Jackson, NJ, for **PROFESSIONAL ARBORICULTURE SERVICES AT VARIOUS MONMOUTH COUNTY PARKS (Ref. #24-59 & PS #08-25)**, as originally awarded by Resolution #R-25-2-10=87, in the Contract

Amount Not To Exceed **\$16,955.00**, for a NEW TOTAL AMENDED CONTRACT AMOUNT OF **\$24,350.00**, AS MODIFIED BY CONTRACT AMENDMENT #1, and further AUTHORIZING the DIRECTOR to SEND NOTICE of Contract Amendment to The Star Ledger, a newspaper circulated in the County of Monmouth, as required by law, within twenty (20) days of its passage.

15. Resolution **Authorizing CHANGE ORDER #1**, in the amount of **\$22,500.00** for clean fill, regrade parking lot, provide bluestone, and removal of debris from ravine bank, to **GREG LERTCH DEMOLITION EXCAVATING, LLC**, Wall, NJ, for **DEMOLITION AND SITE RESTORATION AT CLAYTON PARK, CROSSWICKS CREEK, AND UNION TRANSPORTATION TRAIL (Bid #0055-24)**, ITEM: Total Lump Sum, as originally awarded by Resolution #R-24-7-8=267 in the Contract Amount of **\$130,000.00**, for a NEW TOTAL CHANGE ORDER #1 CONTRACT AMOUNT OF **\$152,500.00**.

MOTION AUTHORIZING ADVERTISING OF THE FOLLOWING BIDS:

MOTION AUTHORIZING SOLICITING OF THE FOLLOWING PROFESSIONAL/SPECIALIZED SERVICES:

1. Consultant Services to Administer the Monmouth County Municipal Open Space Grant Program, 12 months, Sunnyside, Land & Planning (*NON-FAIR & OPEN*)

EXECUTIVE SESSION

Motion for a Resolution to move into Executive Session for Potential Property Acquisitions or Sales – N.J.S.A. 10:4-12-(b)(5) for the purpose of discussing the following:

- Additions to Freneau Woods Park
- Additions to Bayshore Recreation Area

Motion to close Executive Session

Motion to reconvene the Regular Meeting

Motion for a Resolution to take action on the following item(s) discussed in Executive Session

1. _____
2. _____

DATES TO REMEMBER:

1. **MONDAY EVENING, JUNE 23, 2025 – 7:00 PM. Regular Board Meeting.** Thompson Park Visitor Center, “Beech Room”, 1st Floor, 805 Newman Springs Road, Lincroft, NJ.

2. **MONDAY EVENING, JULY 14, 2025 – 7:00 PM. Regular Board Meeting.** Thompson Park Visitor Center, “Beech Room”, 1st Floor, 805 Newman Springs Road, Lincroft, NJ.
3. **MONDAY EVENING, AUGUST 4, 2025 – 7:00 PM. Regular Board Meeting.** Thompson Park Visitor Center, “Beech Room”, 1st Floor, 805 Newman Springs Road, Lincroft, NJ.
4. **MONDAY EVENING, AUGUST 18, 2025 – 7:00 PM. Regular Board Meeting.** Thompson Park Visitor Center, “Beech Room”, 1st Floor, 805 Newman Springs Road, Lincroft, NJ.
5. **MONDAY EVENING, SEPTEMBER 8, 2025 – 7:00 PM. Regular Board Meeting.** Thompson Park Visitor Center, “Beech Room”, 1st Floor, 805 Newman Springs Road, Lincroft, NJ.
6. **MONDAY EVENING, SEPTEMBER 22, 2025 – 7:00 PM. Regular Board Meeting.** Thompson Park Visitor Center, “Beech Room”, 1st Floor, 805 Newman Springs Road, Lincroft, NJ.

ITEMS FOR THE GOOD OF THE ORDER:

Motion to ADJOURN the Regular Meeting of the Monmouth County Board of Recreation Commissioners.