

AGENDA

**MONMOUTH COUNTY BOARD OF RECREATION COMMISSIONERS' REGULAR MEETING
MONDAY EVENING, JUNE 21, 2021, AT 7:00 PM
THOMPSON PARK VISITOR CENTER,
"BEECH ROOM", 1ST FLOOR, 805 NEWMAN SPRINGS RD, LINCROFT, NJ**

- A. Roll Call

- B. Statement of Adequate Public Notice

Pledge of Allegiance followed by a moment of silence

- C. Approval of MINUTES—REGULAR MEETING: MONDAY, JUNE 7, 2021
(Excused: Commissioners Zelina and Fiore)

- D. Approval of EXECUTIVE SESSION MINUTES: ATTORNEY CLIENT PRIVILEGE
INFORMATION, MONDAY, MAY 24, 2021(includes Kira S. Dabby's update)
(Excused: Commissioners Zelina, Fiore and Davidson)

- E. Approval of 2020 VOUCHER LIST

- F. Approval of 2021 VOUCHER LIST

- G. BOARD CORRESPONDENCE RECEIVED:

- H. Motion to OPEN the HEARING OF THE PUBLIC.)
(Presentations are limited to three (3) minutes per person.)

- I. Motion to CLOSE the HEARING OF THE PUBLIC.

- J. SECRETARY—DIRECTOR'S REPORT:
 - 1. BUDGET REPORTS

 - 2. REVENUE REPORT—MONTH OF MAY

3. ATTENDANCE REPORT—MONTH OF MAY
4. HUMAN RESOURCES TRAINING & SAFETY MONTHLY REPORT—MAY 2021
(Dated: 6/15/2021)
5. MCPS TRAINING REQUESTS AS OF JUNE 14, 2021
6. MCPS WEBSITE TRAFFIC REPOR — MAY COMPARISON BY YEARS
2016 - 2021

K. COUNTY COMMISSIONER’S REPORT:

L. ITEMS FOR BOARD REVIEW:

1. Board Action Item #1 – Authorizing the Secretary-Director to prepare a Citation expressing the Board’s Appreciation for Services to Ronald K. Bomma, Senior Mechanic, who started work with the Monmouth County Park System on March 7, 2005, and who will retire effective July 1, 2021, with Sixteen (16) years and Four (4) months of service.
2. Board Action Item #2 – Recommending award of contract to the lowest responsible bidder, as per bid proposal to A&A Painting and Contracting Company, Highland Park, NJ, for Furnishing of Exterior Painting Services for Historic Portland Place and Hartshorne Woods Park (Bid #0028-21), Items: Total Lump Sum, Items 1-4; in the Total Contract Amount of \$29,450.00. (**See Memo**)
3. Board Action Item #3 – Recommending authorizing Contract Amendment #2, in the Amount of \$30,000.00 for additional title searches and title insurance, to the following two (2) vendors, being an established pool of title companies for Providing Title Searches and Title Insurance on Various Land Preservation Projects for the Period of January 1, 2019 through December 31, 2021 (36 months) (Ref. #18-60 & PS #50-18), as originally awarded by Resolution #R-19-1-7=29, in the Estimated Aggregate Contract Amount of \$100,000.00, and as modified by Contract Amendment #1 awarded by Resolution #R-21-4-19=138 in the Total Contract Amendment #1 Amount of \$130,000.00, for a new Total Amended Contract Amount of \$160,000.00, as modified by Contract Amendment #2, and further Authorizing the Secretary-Director to send notice of Contract Amendment to The Star Ledger, a newspaper circulated in the County of Monmouth, as required by law, within twenty (20) days of its passage. (**See Memo**)

1. Attorneys Land Title Agencies, Inc., 222 Highway 35,

P.O. Box 4142, Middletown, NJ 07748

2. Trident Abstract Title Agency, LLC,
1340A Campus Parkway, Wall, NJ 07753

4. Board Action Item #4 – Recommending Authorizing a Property Access Agreement between the Monmouth County Board of Recreation Commissioners and the Commissioner of Transportation acting for and in the name of the State of New Jersey, for the Installation of One (1) Monitoring Well on a portion of Block 49.37, Lot 2, being a part of the DeBois Recreation Area, Freehold Township, NJ.
5. Board Action Item #5 – Recommending Acceptance of the 2020/2021 Deer Management Program Annual Report dated June 11, 2021 and Approval of the Recommendation for the Deer Management Program for the 2021/2022 Season. (**See Memo**)
6. Board Action Item #6 – Recommending to the Monmouth County Board of County Commissioners that the Board of County Commissioners Authorize the filing of an Application to the Hazardous Discharge Site Remediation Fund (HDSRF), Public Entity Program through the New Jersey Department of Environmental Protection and the New Jersey Economic Development Authority for a Grant for Reimbursement of Eligible Costs for the Preliminary Assessment/Site Investigation (PA/SI), the Site Investigation (SI), Remedial Investigation (RI), and Site Remediation of Block 94, Lot 9, Freehold Township, the former Mackin Property, and further Recommending that the Board of County Commissioners Authorize the Acceptance of a Grant Agreement for Reimbursement of eligible costs from the Hazardous Discharge Site Remediation Fund (HDSRF), Public Entity Program through the New Jersey Department of Environmental Protection and the New Jersey Economic Development Authority for eligible environmental investigation and site remediation costs.
7. Board Action Item #7 – Recommending to the Monmouth County Board of County Commissioners the Adoption of a Resolution Supporting the State House Commission’s Final Application to the NJDEP Green Acres Program for the Diversion of Parkland at Hartshorne Woods Park for the County Routes 8A and 8B Intersection Improvement Project.
8. Board Action Item #8 as Added to the Agenda – Declaring Surplus One (1) horse named “Sunny”, a sixteen (16) year old 15.3 hand Appendix Quarter Horse gelding, located at Sunnyside Recreation Area, due to him not being able to work up to his ability, and further authorizing the sale of said horse to Bekah & Mark Maddox, Belton, SC, for the sum of one dollar (\$1.00).
9. Board Action Item #9 as Added to the Agenda – Authorizing the Chairman and Secretary-Director of the Board to Enter Into a Contribution Agreement with the New Jersey Water Supply Authority, for the Control of Aquatic Plants and of greatest concern, the aggressive emerging invasive aquatic plant Hydrilla (*Hydrilla verticillata*) in the Manasquan Reservoir Water Supply System, to reduce negative impacts to the public water supply system, public recreation, and to fish, waterfowl, and other wildlife habitats, for a Period of no less than sixteen (16) weeks, at 24 hours per week, through Summer 2021, beginning on or about May 28, 2021, as per the terms and conditions provided for in said agreement, and further Authorizing the Secretary-Director to take all necessary action as may be required.

10. Board Action Item #10 – Move into Executive Session for Potential Property Acquisitions or Sales – N.J.S.A. 10:4-12-(B)(5) for the purpose of discussing the following:
 1. Recommending a Shared Service Agreement for the preservation of Allaire Community Farm between the County and Wall Township.
 2. Recommending a Shared Service Agreement for the preservation of the Headwaters of the Toms River between the County and Millstone Township.
 3. Authorizing Appraisal Services, unimproved property in Tinton Falls and Wall Township as additions to Shark River Park.
 4. Authorizing an Agreement for the Commissioning of Appraisal Services with the Monmouth Conservation Foundation.

11. The Status of Park Improvement Projects has no changes from the previously distributed copy dated May 17, 2021.

RESOLUTION OF CONSENT:

At (blank) PM, the following **Resolution of Consent** was offered for adoption by (blank):

WHEREAS, the Monmouth County Board of Recreation Commissioners has received the Agenda for the Board Meeting in advance of the meeting; and

WHEREAS, the Board has had an opportunity to review and consider Agenda Items #1 through 7, and also #8 and 9 as added to the Agenda; and

WHEREAS, the Board also reviewed Agenda Item #10; and

WHEREAS, the Board is satisfied that the above items as presented to the Board are in order and complete.

NOW, THEREFORE, BE IT RESOLVED that the Monmouth County Board of Recreation Commissioners does hereby approve by consent, Agenda Items #1 through #10.

Resolution of Consent seconded by:

ITEMS FOR BOARD ACTION:

1. Resolution **AUTHORIZING the SECRETARY-DIRECTOR** to prepare a **CITATION** expressing the **BOARD’S APPRECIATION FOR SERVICES to RONALD K. BOMMA**, Senior Mechanic, who started work with the Monmouth County Park System on March 7, 2005, and who will **RETIRE effective July 1, 2021**, with Sixteen (16) years and Four (4) months of service.

2. Resolution **AWARDING CONTRACT** to the lowest responsible bidder, as per bid proposal to **A&A PAINTING AND CONTRACTING COMPANY**, Highland Park, NJ, for **FURNISHING OF EXTERIOR PAINTING SERVICES FOR HISTORIC PORTLAND PLACE AND HARTSHORNE WOODS PARK (Bid #0028-21)**, ITEMS: Total Lump Sum, Items 1-4; in the Total Contract Amount of **\$29,450.00**.

3. Resolution **Authorizing CONTRACT AMENDMENT #2**, in the Amount of **\$30,000.00** for additional title searches and title insurance, to the following two (2) vendors, being an established pool of title companies for **PROVIDING TITLE SEARCHES AND TITLE INSURANCE ON VARIOUS LAND PRESERVATION PROJECTS FOR THE PERIOD OF JANUARY 1, 2019 THROUGH DECEMBER 31, 2021 (36 MONTHS)** (Ref. #18-60 & PS #50-18), as originally awarded by Resolution #R-19-1-7=29, in the Estimated Aggregate Contract Amount of \$100,000.00, and as modified by Contract Amendment #1 awarded by Resolution #R-21-4-19=138 in the **Total Contract Amendment #1 Amount of \$130,000.00, for a NEW TOTAL AMENDED CONTRACT AMOUNT OF \$160,000.00, AS MODIFIED BY CONTRACT AMENDMENT #2**, and further **AUTHORIZING** the SECRETARY-DIRECTOR to SEND NOTICE of Contract Amendment to The Star Ledger, a newspaper circulated in the County of Monmouth, as required by law, within twenty (20) days of its passage.
 1. **ATTORNEYS LAND TITLE AGENCIES, INC.**, 222 Highway 35,
P.O. Box 4142, Middletown, NJ 07748

 2. **TRIDENT ABSTRACT TITLE AGENCY, LLC**,
1340A Campus Parkway, Wall, NJ 07753

4. Resolution **AUTHORIZING a PROPERTY ACCESS AGREEMENT** between the **MONMOUTH COUNTY BOARD OF RECREATION COMMISSIONERS** and the **COMMISSIONER OF TRANSPORTATION** acting for and in the name of the **STATE OF NEW JERSEY**, for the **INSTALLATION OF ONE (1) MONITORING WELL ON A PORTION OF BLOCK 49.37, LOT 2**, being a part of the DeBois Recreation Area, Freehold Township, NJ.

5. Resolution **ACCEPTING the 2020/2021 DEER MANAGEMENT PROGRAM ANNUAL REPORT DATED JUNE 11, 2021**, and **APPROVING the RECOMMENDATION FOR THE DEER MANAGEMENT PROGRAM FOR THE 2021/2022 SEASON**.

6. Resolution **RECOMMENDING** to the **MONMOUTH COUNTY BOARD OF COUNTY COMMISSIONERS** that the **BOARD OF COUNTY COMMISSIONERS** **AUTHORIZE** the **FILING** of an **APPLICATION** to the **HAZARDOUS DISCHARGE SITE REMEDIATION FUND (HDSRF)**, **PUBLIC ENTITY PROGRAM** through the **NEW JERSEY DEPARTMENT OF ENVIRONMENTAL PROTECTION** and the **NEW JERSEY ECONOMIC DEVELOPMENT AUTHORITY** for a **GRANT** for **REIMBURSEMENT OF ELIGIBLE COSTS** for the **PRELIMINARY ASSESSMENT/SITE INVESTIGATION (PA/SI)**, the **SITE INVESTIGATION (SI)**, **REMEDIAL INVESTIGATION (RI)**, and **SITE REMEDIATION OF BLOCK 94, LOT 9**,

FREEHOLD TOWNSHIP, the FORMER MACKIN PROPERTY, and further RECOMMENDING to the BOARD OF COUNTY COMMISSIONERS the ENTERING INTO a GRANT AGREEMENT for same, and further RECOMMENDING that the BOARD OF COUNTY COMMISSIONERS AUTHORIZE the ACCEPTANCE of a GRANT for REIMBURSEMENT OF ELIGIBLE COSTS from the HAZARDOUS DISCHARGE SITE REMEDIATION FUND (HDSRF), PUBLIC ENTITY PROGRAM through the NEW JERSEY DEPARTMENT OF ENVIRONMENTAL PROTECTION and the NEW JERSEY ECONOMIC DEVELOPMENT AUTHORITY for ELIGIBLE ENVIRONMENTAL INVESTIGATION AND SITE REMEDIATION COSTS.

7. Resolution **RECOMMENDING to the MONMOUTH COUNTY BOARD OF COUNTY COMMISSIONERS the ADOPTION of a RESOLUTION SUPPORTING the STATE HOUSE COMMISSION'S FINAL APPLICATION to the NJDEP GREEN ACRES PROGRAM for the DIVERSION of PARKLAND at HARTSHORNE WOODS PARK for the COUNTY ROUTES 8A and 8B INTERSECTION IMPROVEMENT PROJECT.**

8. Resolution **DECLARING SURPLUS One (1) HORSE named "SUNNY", a sixteen (16) year old 15.3 hand Appendix Quarter Horse gelding, located at Sunnyside Recreation Area, due to him not being able to work up to his ability and further AUTHORIZING the SALE of said HORSE to Bekah & Mark Maddox, Belton, SC, for the SUM of ONE DOLLAR (\$1.00).**

9. Resolution **AUTHORIZING the CHAIRMAN and SECRETARY-DIRECTOR of the BOARD, to ENTER INTO a CONTRIBUTION AGREEMENT with the NEW JERSEY WATER SUPPLY AUTHORITY, for the CONTROL OF AQUATIC PLANTS, and of greatest concern, the aggressive emerging invasive aquatic plant Hydrilla (*Hydrilla verticillata*) in the MANASQUAN RESERVOIR WATER SUPPLY SYSTEM, to reduce negative impacts to the public water supply system, public recreation, and to fish, waterfowl, and other wildlife habitats, for a Period of no less than sixteen (16) weeks, at 24 hours per week, through Summer 2021, beginning on or about May 28, 2021, as per the terms and conditions provided for in said agreement, and further AUTHORIZING the SECRETARY-DIRECTOR to take all necessary action as may be required.**

10. Resolution to **MOVE INTO EXECUTIVE SESSION FOR POTENTIAL PROPERTY ACQUISITIONS OR SALES – N.J.S.A. 10:4-12-(B)(5) - FOR THE PURPOSE OF DISCUSSING THE FOLLOWING:**
 1. Recommending a Shared Service Agreement for the preservation of Allaire Community Farm between the County and Wall Township.
 2. Recommending a Shared Service Agreement for the preservation of the Headwaters of the Toms River between the County and Millstone Township.
 3. Authorizing Appraisal Services, unimproved property in Tinton Falls and Wall Township as additions to Shark River Park.

4. Authorizing an Agreement for the Commissioning of Appraisal Services with the Monmouth Conservation Foundation.

Minutes of the Executive Session to discuss Land Acquisition Matters being additions to county parklands, will be available to the public in ninety (90) days or upon completion of acquisition or potential litigation.

Motion to RECONVENE the REGULAR MEETING.

MOTION AUTHORIZING ADVERTISING OF THE FOLLOWING BIDS:

MOTION AUTHORIZING SOLICITING OF THE FOLLOWING PROFESSIONAL/SPECIALIZED SERVICES:

1. Consultant Services to Administer the Monmouth County Municipal Open Space Grant Program, July 1, 2021 through June 30, 2022, (Ref. #21-33) (*FAIR & OPEN—OVER \$17,500.00*)

DATES TO REMEMBER:

1. **MONDAY EVENING, JULY 12, 2021 – 7:00 PM. Regular Board Meeting.** Thompson Park Visitor Center, “Beech Room”, 1st Floor, 805 Newman Springs Road, Lincroft, NJ.
2. **MONDAY EVENING, AUGUST 9, 2021 – 7:00 PM. Regular Board Meeting.** Thompson Park Visitor Center, “Beech Room”, 1st Floor, 805 Newman Springs Road, Lincroft, NJ.
3. **MONDAY EVENING, AUGUST 23, 2021 – 7:00 PM. Regular Board Meeting.** Thompson Park Visitor Center, “Beech Room”, 1st Floor, 805 Newman Springs Road, Lincroft, NJ.
4. **TUESDAY EVENING, SEPTEMBER 7, 2021 – 7:00 PM. Regular Board Meeting.** Thompson Park Visitor Center, “Beech Room”, 1st Floor, 805 Newman Springs Road, Lincroft, NJ.
5. **MONDAY EVENING, SEPTEMBER 20, 2021 – 7:00 PM. Regular Board Meeting.** Thompson Park Visitor Center, “Beech Room”, 1st Floor, 805 Newman Springs Road, Lincroft, NJ.

ITEMS FOR THE GOOD OF THE ORDER:

Motion to ADJOURN the Regular Meeting of the Monmouth County Board of Recreation Commissioners.