

**MINUTES OF THE MONDAY EVENING, JUNE 20, 2022 REGULAR MEETING OF THE MONMOUTH COUNTY BOARD OF RECREATION COMMISSIONERS HELD IN THE “BEECH ROOM” OF THE THOMPSON PARK VISITOR CENTER, 1<sup>ST</sup> FLOOR, 805 NEWMAN SPRINGS ROAD, LINCROFT, NJ.**

The meeting was called to order by Andrew J. Spears, Assistant Director, at 7:06 PM.

The following were Present on roll call:

Chairman Kevin Mandeville  
Vice Chairman Anthony Fiore  
Commissioners:  
Michael G. Harmon  
Thomas E. Hennessy, Jr.  
David W. Horsnall  
Thomas W. Adcock  
Brian Foster

Ross F. Licitra, County Commissioner/MCPS Liaison

The following were Absent on roll call:

Commissioners:  
Patricia M. Butch (Excused)  
Lori Ann Davidson (Excused)

The following were present on roll call:

Kira S. Dabby, Esquire  
Andrew J. Spears, Assistant Director  
Thomas E. Fobes, Supt. of Co. Parks/Park Operations  
Michael E. Janoski, Co. Park Supt./Golf Operations  
Patti Conroy, Superintendent of Recreation  
Karen Livingstone, Public Information/Volunteers  
Gail L. Hunton, Chief of Acquisition & Design  
Andrew R. Coeyman, Supv./Land Preservation Services

Chairman Mandeville read the following Statement of Adequate Public Notice:

“Statement of Adequate Public Notice of Meeting in compliance with the ‘Open Public Meetings Act’, Laws of the State of NJ, Chapter 231, P.L. 1975. Notice of meeting has been posted, and The Star Ledger and other newspapers circulated in Monmouth County, and the County Clerk have been noticed, including date, time and place, as adopted by the Monmouth County Board of Recreation Commissioners at their regular meeting of November 22, 2021, as required by law.” “Both adequate and electronic notice of the meeting has been provided, specifying the time, place, and manner in which such notice was provided.”

Chairman Mandeville led the Board in the Pledge of Allegiance and asked for the observance of a moment of silence.

On a motion made by Commissioner Foster, seconded by Commissioner Harmon, the **MINUTES** of the **REGULAR MEETING** of the Monmouth County Board of Recreation Commissioners held on **MONDAY EVENING, JUNE 6, 2022**, were upon being put to a vote, unanimously approved as recorded. (Approved as recorded by Vice Chairman Fiore, Commissioners Harmon, Hennessy, Horsnall, Adcock and Foster. Chairman Mandeville abstained as not being present at the meeting.)

On a motion made by Commissioner Hennessy, seconded by Commissioner Foster, the **MINUTES** of the **EXECUTIVE SESSION MEETING** of the Monmouth County Board of Recreation Commissioners held on **MONDAY EVENING, JUNE 6, 2022**, for the purpose of discussing **LAND ACQUISITION MATTERS**, were upon being put to a vote, unanimously approved as recorded. (Approved as recorded by Vice Chairman Fiore, Commissioners Harmon, Hennessy, Horsnall, Adcock Foster. Chairman Mandeville abstained as not being present at the meeting.)

The Assistant Director indicated that the Minutes of the Executive Session would be made available to the public in ninety (90) days, or upon completion of land acquisition matters.

On a motion made by Commissioner Foster, seconded by Vice Chairman Fiore, the **2021 VOUCHER LIST**, as distributed to the Board for approval, was upon being put to a vote, unanimously approved as recorded.

On a motion made by Commissioner Foster, seconded by Vice Chairman Fiore, the **2022 VOUCHER LIST**, as distributed to the Board for approval, was upon being put to a vote, unanimously approved as recorded.

Andrew J. Spears, Assistant Director, indicated to the Board that there was no **CORRESPONDENCE RECEIVED** for the Board.

On a motion made by Commissioner Hennessy, seconded by Commissioner Horsnall, the meeting was **OPENED** to the **HEARING OF THE PUBLIC** at 7:09 PM. Upon being put to a vote, the motion was unanimously carried.

There being no one present to be heard, it was moved by Commissioner Adcock, seconded by Commissioner Harmon, that the portion of the meeting **OPEN** to the **HEARING OF THE PUBLIC** be **CLOSED**, at 7:10 PM.

#### **ASSISTANT DIRECTOR'S REPORT:**

- **GOLF REPORT** –

County Park Superintendent/Golf Operations, Mike Janoski provided the Board with an overview of golf activity for May. He noted that revenue and rounds played were down month over month and year over year, but that was to be expected due to poor weather and post-pandemic work commitments of area golfers. He noted that 83 golfers participated in the Hominy Hill Course Championship and 48 golfers in the Summer Solstice tournament at Charleston Springs. Mr. Janoski also explained that the new Advance Tee Time Reservation System went live on June 7 and was mostly well-received by golfers. Some non-resident

golfers indicated their displeasure with the new system as they do not have access to the 16-day advanced premium tee times but only the seven-day advanced times. He concluded his presentation by reviewing the recommended extension of Links Hospitality's contract for food and beverage concession for 2023. He also reviewed the proposed room rental fees for the newly renovated banquet room at Hominy Hill.

Andrew J. Spears, Assistant Director, reviewed with the Board the following **REPORTS**:

1. **BUDGET REPORTS**

On a motion made by Commissioner Horsnall seconded by Commissioner Foster, the **BUDGET REPORTS** were upon being put to a vote, unanimously accepted as reported. (Budget Reports in Minute Book)

2. **REVENUE REPORT—MONTH OF MAY**

On a motion made by Commissioner Horsnall, seconded by Commissioner Foster, the **REVENUE REPORT** for the **MONTH OF MAY** was upon being put to a vote, unanimously accepted as reported. (Revenue Report in Minute Book)

3. **ATTENDANCE REPORT—MONTH OF MAY**

On a motion made by Commissioner Horsnall, seconded by Commissioner Foster, the **ATTENDANCE REPORT** for the **MONTH OF MAY** as distributed to the Board for approval, was upon being put to a vote, unanimously accepted as reported. (Attendance Report in Minute Book)

4. **HUMAN RESOURCES TRAINING & SAFETY MONTHLY REPORT—MAY**  
*(Dated: 6/13/2022)*

On a motion made by Commissioner Horsnall seconded by Commissioner Foster, the **HUMAN RESOURCES TRAINING & SAFETY MONTHLY REPORT FOR MAY** *(Dated: 6/13/2022)* was upon being put to a vote, unanimously accepted as reported. (Human Resources Training & Safety Monthly Report in Minute Book)

5. **MCPS WEBSITE TRAFFIC REPORT—MAY COMPARISON BY YEARS**  
**2016 - 2022**

On a motion made by Commissioner Horsnall, seconded by Commissioner Foster, the **MCPS WEBSITE TRAFFIC REPORT – MAY COMPARISON BY YEARS 2016 – 2022** was upon being put to a vote, unanimously accepted as reported. (MCPS Website Traffic Report in Minute Book)

## COUNTY COMMISSIONER'S REPORT:

County Commissioner Ross F. Licitra noted he had nothing to report.

## ITEMS FOR BOARD REVIEW:

Regarding item #17, the award of a contract for visitor improvements at Portland Place, Vice Chairman Fiore asked staff if the current design and capacity of the new parking lot was consistent with what had been reviewed with the Hartshorne Woods Homeowners' Association.

Chief of Acquisition and Design, Gail L. Hunton, responded that the design and capacity had not changed from what had been reviewed with the neighbors.

Regarding item #19, the sale of surplus horse "Poppy" from the therapeutic riding program, Counselor Kira Dabby explained that horses are considered livestock and, as such, not subject to public auction requirements as other County property would be, pursuant to NJSA 40A:11-36(6).

## The following ITEMS were REVIEWED WITH THE BOARD:

1. Board Action Item #1 – Authorizing the Secretary-Director to prepare a Citation expressing the Board's Appreciation for Services to C. Alan Archer, Supervisor Greenhouses and Gardens, who started work with the Monmouth County Park System on April 24, 1995, and who will Retire effective July 1, 2022, with over twenty-Seven (27) years of service.
2. Board Action Item #2 – Authorizing the Secretary-Director to prepare a Citation expressing the Board's Appreciation for Services to Patricia Burke, Keyboarding Clerk 4, who started work with the Monmouth County Park System on March 21, 2005, and who will Retire effective July 1, 2022, with over seventeen (17) years of service.
3. Board Action Item #3 – Authorizing the Secretary-Director to prepare a Citation expressing the Board's Appreciation for Services to Regina DeVeau, Keyboarding Clerk 2, who started work with the Monmouth County Park System on April 28, 2001, and who will Retire effective July 1, 2022, with over twenty-one (21) years of service.
4. Board Action Item #4 – Authorizing the Secretary-Director to prepare a Citation expressing the Board's Appreciation for Services to Thomas W. Dillon, Principal County Park Ranger, who started work with the Monmouth County Park System on June 27, 1988, and who will Retire effective July 1, 2022, with thirty-four (34) years of service.
5. Board Action Item #5 – Authorizing the Secretary-Director to prepare a Citation expressing the Board's Appreciation for Services to Valerie C. Ferris, Asst. Payroll Supervisor, who started work with the Monmouth County Park System on December 16, 1996, and who will Retire effective July 1, 2022, with over twenty-five (25) years of service.

6. Board Action Item #6 – Authorizing the Secretary-Director to prepare a Citation expressing the Board’s Appreciation for Services to Lisa E. Horner, Keyboarding Clerk 4, who started work with the Monmouth County Park System on February 19, 2002, and who will Retire effective July 1, 2022, with over twenty (20) years of service.
7. Board Action Item #7 – Recommending award of contract to the lowest responsible bidder, as per bid proposal to Continental Hardware, Inc., Newark, NJ, for Furnishing and Delivery of Grounds and Turf Equipment (Bid #0045-22), Items: 11, 12, for the Period of 06/20/22-12/31/22; in the Total Contract Amount of \$7,495.00.
8. Board Action Item #8 – Recommending award of contract to the lowest responsible bidder, as per bid proposal to Barg’s Lawn & Garden Shop, Freehold, NJ, for Furnishing and Delivery of Grounds and Turf Equipment (Bid #0045-22), Items: 1-10, 13-16, for the Period of 06/20/22-12/31/22; in the Total Contract Amount of \$26,643.72.
9. Board Action Item #9 – Recommending the acceptance of the written proposal of Comprehensive Appraisal Corp., Freehold, NJ, as received on June 2, 2022, proposal dated June 1, 2022, for Providing Professional Appraisal Services of Block 69, Lot 13, Township of Howell, New Jersey, ±0.522 Acres, Owned by River Avenue Associates, LLC, Project: Additions to Metedeconk River Greenway, Interest: Fee Simple (Ref. #21-79 & PS #39-22), in an Amount Not To Exceed \$1,550.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4.
10. Board Action Item #10 – Recommending the acceptance of the written proposal of Comprehensive Appraisal Corp., Freehold, NJ, as received on June 2, 2022, proposal dated June 1, 2022, for Providing Professional Appraisal Services of Block 69, Lot 3, Township of Howell, Vacant Property, Owned by Ford Rd., Equities, LLC, ±7.6 Acres, Project: Additions to Metedeconk River Greenway, Interest: Fee Simple (Ref. #22-17 & PS #40-22), in an Amount Not To Exceed \$1,750.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4.
11. Board Action Item #11 – Recommending authorization of the exercising of the option to extend contract for an additional one (1) year period (2023), as originally awarded by Resolution #R-20-10-5=359, for the Period of 01/01/21 through 12/31/21, and extended for an additional one (1) year period (2022) by Resolution #R-22-4-11=130, reserving the option to extend the contract for one (1) additional year period (2023), under the same terms and conditions, as per bid specification to Links Hospitality, LLC, Point Pleasant, NJ, for Food and Beverage Concessions at Shark River, Charleston Springs, Hominy Hill and Howell Park Golf Courses (Bid #0001-21), Items: Food and Beverage Concessions for the Period of 01/01/23 through 12/31/23, Proposal 1, Shark River Golf Course – Concessionaire agrees to pay the Monmouth County Park System the Annual Sum of \$7,000.00 for Year 3 (2023); Proposal 2, Charleston Springs Golf Course – Concessionaire agrees to pay the Monmouth County Park System the Annual Sum of \$16,000.00 for Year 3 (2023); Proposal 3, Hominy Hill Golf Course – Concessionaire agrees to pay the Monmouth County Park System the Annual Sum of @\$16,000.00 for Year 3 (2023); Proposal 4, Howell Park Golf Course – Concessionaire agrees to pay the Monmouth County Park System the Annual Sum of \$14,000.00 for Year 3 (2023).
12. Board Action Item #12 – Recommending Adoption of Hominy Hill Golf Course – Golf Center Multi-Purpose Room Rental Fees and Charges, as proposed, to take effect upon adoption.

13. Board Action Item #13 – Recommending that the Board of Recreation Commissioners Authorize the Borough of Manasquan to enforce their local parking ordinances on the overflow parking area, on a portion of Fisherman’s Conservation Area, Block 188, Lot 1.01, for seasonal overflow parking to the Pompano Avenue Parking Area between Memorial Day and Labor Day 2022 per the terms and conditions of the Temporary Use and Occupancy Agreement entered into November 3, 2020.
14. Board Action Item #14 – Recommending Acceptance of the 2021/2022 Deer Management Program Annual Report dated June 9, 2022 and Approval of the Recommendation for the Deer Management Program for the 2022/2023 Season.
15. Board Action Item #15 – Recommending the acceptance of the written proposal of Gibson & Stattel Environmental, Inc., Bridgeton, NJ, as received on June 7, 2022, proposal dated June 6, 2022, for Providing a Professional Preliminary Assessment/Site Investigation (PASI) of Block 39.01, Lots 21.04-21.07, Millstone Township, New Jersey, ±24.99 Acres, Owned by Stavola Realty Company, Vacant Property, Project: Additions to Perrineville Lake Park (Ref. #22-02 & PS #41-22), in an Amount Not To Exceed \$2,764.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4.
16. Board Action Item #16 – Recommending the acceptance of the written proposal of Banc3 Engineering, Inc., Princeton, NJ, as received on June 7, 2022, proposal dated June 6, 2022, for Providing Professional Surveying Services of Block 39.01, Lots 21.04-21.07, Millstone Township, New Jersey, ±24.99 Acres, Vacant Property, Owned by Stavola Realty Company, Project: Additions to Perrineville Lake Park (Ref. #22-03 & PS #42-22), in an Amount Not To Exceed \$15,525.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4.
17. Board Action Item #17, as Added to the Agenda – Recommending award of contract to the lowest responsible bidder, as per bid proposal to DCRS, LLC, Cream Ridge, NJ, for Visitor Access Improvements at Portland Place, Hartshorne Woods Park, Middletown, NJ, (Bid #0048-22), Items: Total Base Bid Price, Items 1-21 inclusive (Period of Contract 07/15/22 through 09/15/22); in the Total Contract Amount of \$187,572.50.
18. Board Action Item #18, as Added to the Agenda – Recommending the acceptance of the written proposal of Peter Todd’s Inc., Far Hills, NJ, as received on June 13, 2022, proposal dated June 10, 2022, for Providing Treatment of Ash and Elm Trees at Thompson Park (Ref. #22-35), Items: Emerald Ash Borer Treatment (\$8.74/DBH); and #2, Dutch Elm Disease Treatment (\$24.65/DBH), in the Estimated Total Contract Amount of \$10,100.37.
19. Board Action Item #19, as Added to the Agenda – Declaring Surplus One (1) Horse: “Poppy”, a seventeen (17) year old 14 hand mare, located at Sunnyside Equestrian Center, due to unsuitability for use in the therapeutic riding program; and further Authorizing the sale of said one (1) horse to Eileen Good of Red Bank, NJ, in the amount of \$2,500.00, pursuant to N.J.S.A. 40A:11-36(6).

At 7:38 PM, the following **RESOLUTION OF CONSENT** was offered for adoption by Vice Chairman Fiore, to approve Agenda Items #1 through #19.

WHEREAS, the Monmouth County Board of Recreation Commissioners has received the Tentative Agenda for the Board's Regular Meeting of June 20, 2022, in advance of the meeting; and

WHEREAS, the Board has had an opportunity to review and consider Agenda Items #1 through #16 for Board Action; and

WHEREAS, the Board also reviewed Agenda Items #17, #18 & #19, as added to the Agenda; and

WHEREAS, the Board is satisfied that the above items as presented to the Board are in order and complete.

NOW, THEREFORE, BE IT RESOLVED that the Monmouth County Board of Recreation Commissioners does hereby approve by consent, Agenda Items #1 through #19.

Seconded by Commissioner Adcock, and adopted on roll call by the following vote:

In the Affirmative: Chairman Mandeville, Vice Chairman Fiore,  
Commissioners Harmon, Hennessy, Horsnall,  
Adcock and Foster

In the Negative: None

Absent: Commissioners Butch and Davidson

#### **ITEMS ACTED ON BY THE BOARD OF RECREATION COMMISSIONERS:**

R-22-6-20=193 Resolution offered for adoption by Vice Chairman Fiore, seconded by Commissioner Adcock, AUTHORIZING the SECRETARY-DIRECTOR to prepare a CITATION expressing the BOARD'S APPRECIATION FOR SERVICES to C. ALAN ARCHER, Supervisor Greenhouses and Gardens, who started work with the Monmouth County Park System on April 24, 1995, and who will RETIRE effective July 1, 2022, with over twenty-seven (27) years of service. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)

R-22-6-20=194 Resolution offered for adoption by Vice Chairman Fiore, seconded by Commissioner Adcock, AUTHORIZING the SECRETARY-DIRECTOR to prepare a CITATION expressing the BOARD'S APPRECIATION FOR SERVICES to PATRICIA BURKE, Keyboarding Clerk 4, who started work with the Monmouth County Park System on March 21, 2005, and who will RETIRE effective July 1, 2022, with over seventeen (17) years of service. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)

- R-22-6-20=195 Resolution offered for adoption by Vice Chairman Fiore, seconded by Commissioner Adcock, AUTHORIZING the SECRETARY-DIRECTOR to prepare a CITATION expressing the BOARD'S APPRECIATION FOR SERVICES to REGINA DEVEAU, Keyboarding Clerk 2, who started work with the Monmouth County Park System on April 28, 2001, and who will RETIRE effective July 1, 2022, with over twenty-one (21) years of service. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)
- R-22-6-20=196 Resolution offered for adoption by Vice Chairman Fiore, seconded by Commissioner Adcock, AUTHORIZING the SECRETARY-DIRECTOR to prepare a CITATION expressing the BOARD'S APPRECIATION FOR SERVICES to THOMAS W. DILLON, Principal County Park Ranger, who started work with the Monmouth County Park System on June 27, 1988, and who will RETIRE effective July 1, 2022, with thirty-four (34) years of service. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)
- R-22-6-20=197 Resolution offered for adoption by Vice Chairman Fiore, seconded by Commissioner Adcock, AUTHORIZING the SECRETARY-DIRECTOR to prepare a CITATION expressing the BOARD'S APPRECIATION FOR SERVICES to VALERIE C. FERRIS, Asst. Payroll Supervisor, who started work with the Monmouth County Park System on December 16, 1996, and who will RETIRE effective July 1, 2022, with over twenty-five (25) years of service. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)
- R-22-6-20=198 Resolution offered for adoption by Vice Chairman Fiore, seconded by Commissioner Adcock, AUTHORIZING the SECRETARY-DIRECTOR to prepare a CITATION expressing the BOARD'S APPRECIATION FOR SERVICES to LISA E. HORNER, Keyboarding Clerk 4, who started work with the Monmouth County Park System on February 19, 2002, and who will RETIRE effective July 1, 2022, with over twenty (20) years of service. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)
- R-22-6-20=199 Resolution offered for adoption by Vice Chairman Fiore, seconded by Commissioner Adcock, AWARDING CONTRACT to the lowest responsible bidder, as per bid proposal to CONTINENTAL HARDWARE, INC., Newark, NJ, for FURNISHING AND DELIVERY OF GROUNDS AND TURF EQUIPMENT (Bid #0045-22), ITEMS: 11, 12, for the Period of 06/20/22 through 12/31/22; in the Total Contract Amount of \$7,495.00. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)
- R-22-6-20=200 Resolution offered for adoption by Vice Chairman Fiore, seconded by Commissioner Adcock, AWARDING CONTRACT to the lowest responsible bidder, as per bid proposal to BARG'S LAWN & GARDEN SHOP, Freehold, NJ, for FURNISHING AND DELIVERY OF GROUNDS AND TURF EQUIPMENT (Bid #0045-22), ITEMS: 1-10, 13-16, for the Period of 06/20/22 through 12/31/22; in the Total Contract Amount of \$26,643.72. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)



- R-22-6-20=201 Resolution offered for adoption by Vice Chairman Fiore, seconded by Commissioner Adcock, ACCEPTING the WRITTEN PROPOSAL of COMPREHENSIVE APPRAISAL CORP., Freehold, NJ, as received on June 2, 2022, proposal dated June 1, 2022, for PROVIDING PROFESSIONAL APPRAISAL SERVICES OF BLOCK 69, LOT 13, TOWNSHIP OF HOWELL, NEW JERSEY, ±0.522 ACRES, OWNED BY RIVER AVENUE ASSOCIATES, LLC, PROJECT: ADDITIONS TO METEDECONK RIVER GREENWAY, INTEREST: FEE SIMPLE (Ref. #21-79 & PS #39-22), in an Amount Not To Exceed \$1,550.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)
- R-22-6-20=202 Resolution offered for adoption by Vice Chairman Fiore, seconded by Commissioner Adcock, ACCEPTING the WRITTEN PROPOSAL of COMPREHENSIVE APPRAISAL CORP., Freehold, NJ, as received on June 2, 2022, proposal dated June 1, 2022, for PROVIDING PROFESSIONAL APPRAISAL SERVICES OF BLOCK 69, LOT 3, TOWNSHIP OF HOWELL, VACANT PROPERTY, OWNED BY FORD RD., EQUITIES, LLC, ±7.6 ACRES, PROJECT: ADDITIONS TO METEDECONK RIVER GREENWAY, INTEREST: FEE SIMPLE (Ref. #22-17 & PS #40-22), in an Amount Not To Exceed \$1,750.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)
- R-22-6-20=203 Resolution offered for adoption by Vice Chairman Fiore, seconded by Commissioner Adcock, AUTHORIZING the EXERCISING OF OPTION TO EXTEND CONTRACT for an ADDITIONAL ONE (1) YEAR PERIOD (2023), as originally awarded by Resolution #R-20-10-5=359, for the Period of 01/01/21 through 12/31/21, and extended for an additional one (1) year period (2022) by Resolution #R-22-4-11=130, reserving the option to extend the contract for one (1) additional year period (2023), under the same terms and conditions, as per bid specification, to LINKS HOSPITALITY, LLC, Point Pleasant, NJ, for FOOD AND BEVERAGE CONCESSIONS AT SHARK RIVER, CHARLESTON SPRINGS, HOMINY HILL AND HOWELL PARK GOLF COURSES (Bid #0001-21), ITEMS: Food and Beverage Concessions for the Period of 01/01/23 through 12/31/23, Proposal 1, Shark River Golf Course – Concessionaire agrees to pay the Monmouth County Park System the Annual Sum of \$7,000.00 for Year 3 (2023); Proposal 2, Charleston Springs Golf Course – Concessionaire agrees to pay the Monmouth County Park System the Annual Sum of \$16,000.00 for Year 3 (2023); Proposal 3, Hominy Hill Golf Course – Concessionaire agrees to pay the Monmouth County Park System the Annual Sum of @\$16,000.00 for Year 3 (2023); Proposal 4, Howell Park Golf Course – Concessionaire agrees to pay the Monmouth County Park System the Annual Sum of \$14,000.00 for Year 3 (2023). Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)

- R-22-6-20=204 Resolution offered for adoption by Vice Chairman Fiore, seconded by Commissioner Adcock, ADOPTING HOMINY HILL GOLF COURSE – GOLF CENTER MULTI-PURPOSE ROOM RENTAL FEES & CHARGES, to take effect upon adoption. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)
- R-22-6-20=205 Resolution offered for adoption by Vice Chairman Fiore, seconded by Commissioner Adcock, RECOMMENDING THAT THE BOARD OF RECREATION COMMISSIONERS AUTHORIZE THE BOROUGH OF MANASQUAN TO ENFORCE THEIR LOCAL PARKING ORDINANCES ON THE OVERFLOW PARKING AREA, ON A PORTION OF FISHERMAN’S CONSERVATION AREA, BLOCK 188, LOT 1.01, FOR SEASONAL OVERFLOW PARKING TO THE POMPANO AVENUE PARKING AREA BETWEEN MEMORIAL DAY AND LABOR DAY 2022 PER THE TERMS AND CONDITIONS OF THE TEMPORARY USE AND OCCUPANCY AGREEMENT ENTERED INTO NOVEMBER 3, 2020. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)
- R-22-6-20=206 Resolution offered for adoption by Vice Chairman Fiore, seconded by Commissioner Adcock, ACCEPTING the 2021/2022 DEER MANAGEMENT PROGRAM ANNUAL REPORT DATED JUNE 9, 2022, and APPROVING the RECOMMENDATION FOR THE DEER MANAGEMENT PROGRAM FOR THE 2022/2023 SEASON. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)
- R-22-6-20=207 Resolution offered for adoption by Vice Chairman Fiore, seconded by Commissioner Adcock, ACCEPTING the WRITTEN PROPOSAL of GIBSON & STATTEL ENVIRONMENTAL, INC., Bridgeton, NJ, as received on June 7, 2022, proposal dated June 6, 2022, for PROVIDING A PROFESSIONAL PRELIMINARY ASSESSMENT/SITE INVESTIGATION (PASI) OF BLOCK 39.01, LOTS 21.04-21.07, MILLSTONE TOWNSHIP, NEW JERSEY, ±24.99 ACRES, OWNED BY STAVOLA REALTY COMPANY, VACANT PROPERTY, PROJECT: ADDITIONS TO PERRINEVILLE LAKE PARK (Ref. #22-02 & PS #41-22), in an Amount Not To Exceed \$2,764.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)
- R-22-6-20=208 Resolution offered for adoption by Vice Chairman Fiore, seconded by Commissioner Adcock, ACCEPTING the WRITTEN PROPOSAL of BANC3 ENGINEERING, INC., Princeton, NJ, as received on June 7, 2022, proposal dated June 4, 2022, for PROVIDING PROFESSIONAL SURVEYING SERVICES OF BLOCK 39.01, LOTS 21.04-21.07, MILLSTONE TOWNSHIP, NEW JERSEY, ±24.99 ACRES, VACANT PROPERTY, OWNED BY STAVOLA REALTY COMPANY, PROJECT: ADDITIONS TO PERRINEVILLE LAKE PARK (Ref. #22-03 & PS #42-22), in an Amount Not To Exceed \$15,525.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)

- R-22-6-20=209 Resolution offered for adoption by Vice Chairman Fiore, seconded by Commissioner Adcock, AWARDING CONTRACT to the lowest responsible bidder, as per bid proposal to DCRS, LLC, Cream Ridge, NJ, for VISITOR ACCESS IMPROVEMENTS AT PORTLAND PLACE, HARTSHORNE WOODS PARK, MIDDLETOWN, NJ (Bid #0048-22), ITEMS: Total Base Bid Price, Items 1-21 inclusive (Period of Contract 07/15/22 through 09/15/22); in the Total Contract Amount of \$187,572.50. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)
- R-22-6-20=210 Resolution offered for adoption by Vice Chairman Fiore, seconded by Commissioner Adcock, ACCEPTING the WRITTEN PROPOSAL of PETER TODD’S, INC., Far Hills, NJ, as received on June 13, 2022, proposal dated June 10, 2022, for PROVIDING TREATMENT OF ASH AND ELM TREES AT THOMPSON PARK (Ref. #22-35), ITEMS: #1, Emerald Ash Borer Treatment (\$8.74/DBH); and #2, Dutch Elm Disease Treatment (\$24.65/DBH), in the Estimated Total Contract Amount of \$10,100.37. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)
- R-22-6-20=211 Resolution offered for adoption by Vice Chairman Fiore, seconded by Commissioner Adcock, DECLARING SURPLUS ONE (1) HORSE: “POPPY”, a seventeen (17) year old 14 hand mare, located at Sunnyside Equestrian Center, due to unsuitability for use in the therapeutic riding program; and further AUTHORIZING THE SALE OF SAID ONE (1) HORSE to Eileen Good of Red Bank, NJ, in the amount of \$2,500.00, pursuant to N.J.S.A. 40A:11-36(6).

The Assistant Director reported to the Board that there were **no BIDs to be advertised**.

On a motion made by Commissioner Foster, seconded by Commissioner Horsnall, the Board **AUTHORIZED** the **SECRETARY-DIRECTOR** to **SOLICIT PROPOSALS** for the following **PROFESSIONAL/SPECIALIZED SERVICES**:

1. Professional Risk Management Services Services (*FAIR & OPEN*)

Upon being put to a vote, the motion was unanimously carried.

### **EXECUTIVE SESSION**

R-22-6-20=212 At 7:38 PM, a motion for a resolution was made by Commissioner Hennessy seconded by Commissioner Foster, to move into Executive Session for Potential Property Acquisitions or Sales – N.J.S.A. 10:4-12-(b)(5) for the purpose of discussing the following:

- Additions to Baysholm Tract
- Environmental Services for additions to Baysholm Tract
- Survey Services for additions to Baysholm Tract
- Discussion on the preservation of farmland in Aberdeen Township

County Commissioner Ross F. Licitra left the meeting at 8:00 PM.

On a motion made by Commissioner Foster, seconded by Commissioner Adcock, to adjourn the Executive Session at 8:42 PM.

On a motion made by Commissioner Adcock seconded by Commissioner Harmon to reconvene the public portion of the meeting.

The Board took action on the following:

R-22-6-20=213 Resolution offered for adoption by Commissioner Horsnall, seconded by Commissioner Foster, RECOMMENDING to the MONMOUTH COUNTY BOARD OF COUNTY COMMISSIONERS the ACQUISITION of PROPERTY OWNED BY GROSS & GROSS ASSOCIATES, also known as BLOCK 42, LOTS 19.01-19.03, 19.05-19.12, FREEHOLD TOWNSHIP AND BLOCK 172, LOTS 4-6, 8, 10, 11 & 11.01, HOWELL TOWNSHIP, a vacant parcel, containing ±68.09 ACRES, as ADDITIONS TO BAYSHOLM TRACT, for county open space preservation, natural resources conservation and public park and recreation purposes, through negotiations or other legal means, subject to environmental review and clear title, and taxes and other closing costs, in the AMOUNT of \$6,445,000.00. (Funds provided by the Monmouth County Open Space, Recreation, Floodplain Protection, Farmland and Historic Preservation Trust Fund, Account #T-12-56-850-115-667, Sub-Account #00111.)

In the Affirmative: Vice Chairman Fiore, Commissioners Harmon, Hennessy, Horsnall, Adcock and Foster  
In the Negative: Chairman Mandeville  
Absent: Commissioners Butch and Davidson

On a motion made by Commissioner Horsnall, seconded by Commissioner Foster, the Board **AUTHORIZED** the **ASSISTANT DIRECTOR** to **SOLICIT PROPOSALS** for the following **PROFESSIONAL/SPECIALIZED SERVICES**:

1. Environmental Services, Block 42, Lots 19.01-19.03, 19.05-19.12, Freehold Township, Block 172, Lots 4-6, 8, 10, 11 & 11.01, Howell Township, ±68.09 Acres, Unimproved Property, Owned by Gross & Gross Associates for Additions to Baysholm Tract (Ref. #22-39) (*FAIR & OPEN—OVER \$17,500.00*)
2. Survey Services, Block 42, Lots 19.01-19.03, 19.05-19.12, Freehold Township, Block 172, Lots 4-6, 8, 10, 11 & 11.01, Howell Township, ±68.09 Acres, Unimproved Property, Owned by Gross & Gross Associates for Additions to Baysholm Tract (Ref. #22-40) (*FAIR & OPEN—OVER \$17,500.00*)

In the Affirmative: Vice Chairman Fiore, Commissioners Harmon, Hennessy, Horsnall, Adcock and Foster  
In the Negative: Chairman Mandeville  
Absent: Commissioners Butch and Davidson

Andrew J. Spears, Assistant Director, reviewed the following **DATES TO REMEMBER** with the Board:

1. **SUNDAY AFTERNOON, JUNE 26, 2022 – 1:00 PM. Volunteer Reception.** Hominy Hill Golf Center, 92 Mercer Road, Colts Neck NJ.
2. **MONDAY EVENING, JULY 11, 2022 – 7:00 PM. Regular Board Meeting.** Thompson Park Visitor Center, “Beech Room”, 1<sup>st</sup> Floor, 805 Newman Springs Road, Lincroft, NJ.
3. **WEDNESDAY MORNING, JULY 13, 2022 – 10:00 AM. High School Two-Person Team Tournament.** Hominy Hill Golf Course, Program Number: HH223A (\$75) | [Register Online](#)
4. **MONDAY EVENING, AUGUST 8, 2022 – 7:00 PM. Regular Board Meeting.** Thompson Park Visitor Center, “Beech Room”, 1<sup>st</sup> Floor, 805 Newman Springs Road, Lincroft, NJ.
5. **MONDAY EVENING, AUGUST 22, 2022 – 7:00 PM. Regular Board Meeting.** Thompson Park Visitor Center, “Beech Room”, 1<sup>st</sup> Floor, 805 Newman Springs Road, Lincroft, NJ.

### **ITEMS FOR THE GOOD OF THE ORDER:**

Commissioner Michael Harmon referenced the recent removal of invasive tree species at Mt. Mitchill Scenic Overlook, completed by the Park System’s tree maintenance vendor, Becker’s Tree Service. He noted that he visited the site and observed that the work seemed to be going well. He also noted that during his visit he had the opportunity to chat with a regular visitor to the 9/11 Memorial who felt that the addition of modern restrooms at the site would be a welcome addition to the park.

Chairman Mandeville directed staff that, if they are to secure the services of a geologist on slope stability issues at Mt. Mitchill, the geologist should have experience with specific slope issues in the Atlantic Highlands and Highlands area.

Commissioner Brian Foster commended the Friends of the Parks for their 30<sup>th</sup> Anniversary Reception held at Hominy Hill last week. He said that he welcomed the opportunity to become acquainted with some of the Friends’ membership.

Chairman Kevin Mandeville said that, at a recent visit to Wertz Park, he noticed that the size of the parking lot may be inadequate. He said that the limited lot size may discourage visitors.

Assistant Director, Andrew Spears noted that staff was working on a proposal for a new parking lot at Wertz Park, which would be accessible from State Highway 35.

The Assistant Director of the Board indicated that there were no additional items to be brought before the Board.

There being no further business, on a motion made by Commissioner Horsnall, seconded by Vice Chairman Fiore, and by unanimous vote, the regular meeting of the Monmouth County Board of Recreation Commissioners held on Monday Evening, June 20, 2022, was **ADJOURNED** at 9:01 PM.



ANDREW J. SPEARS,  
Assistant Director

The following resolution was offered for adoption by Vice Chairman Fiore:

**RESOLUTION**

R-22-6-20=193

WHEREAS, C. ALAN ARCHER, Supervisor Greenhouses and Gardens, has decided to RETIRE from the service of the Monmouth County Board of Recreation Commissioners effective JULY 1, 2022; and

WHEREAS, C. ALAN ARCHER, started work with the Monmouth County Park System on April 24, 1995; and

WHEREAS, C. ALAN ARCHER has been a capable and faithful employee of the Board with over TWENTY-SEVEN (27) YEARS OF SERVICE.

NOW, THEREFORE, BE IT RESOLVED that the SECRETARY-DIRECTOR is hereby AUTHORIZED to PREPARE a CITATION OF APPRECIATION to be extended to C. ALAN ARCHER for his loyalty and dedication as an employee of the Board.

Seconded by Commissioner Adcock, and adopted on roll call by the following vote:

In the affirmative:	Chairman Mandeville, Vice Chairman Fiore, Commissioners Harmon, Hennessy, Horsnall, Adcock and Foster
In the negative:	None
Absent:	Commissioners Butch and Davidson

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the regular meeting of the Board on MONDAY EVENING, JUNE 20, 2022.



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ANDREW J. SPEARS, Assistant Director

R-22-6-20=193

The following resolution was offered for adoption by Vice Chairman Fiore:

**RESOLUTION**

R-22-6-20=194

WHEREAS, PATRICIA BURKE, Keyboarding Clerk 4, has decided to RETIRE from the service of the Monmouth County Board of Recreation Commissioners effective JULY 1, 2022; and

WHEREAS, PATRICIA BURKE, started work with the Monmouth County Park System on March 21, 2005; and

WHEREAS, PATRICIA BURKE has been a capable and faithful employee of the Board with over SEVENTEEN (17) YEARS OF SERVICE.

NOW, THEREFORE, BE IT RESOLVED that the SECRETARY-DIRECTOR is hereby AUTHORIZED to PREPARE a CITATION OF APPRECIATION to be extended to PATRICIA BURKE for her loyalty and dedication as an employee of the Board.

Seconded by Commissioner Adcock, and adopted on roll call by the following vote:

In the affirmative:	Chairman Mandeville, Vice Chairman Fiore, Commissioners Harmon, Hennessy, Horsnall, Adcock and Foster
In the negative:	None
Absent:	Commissioners Butch and Davidson

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the regular meeting of the Board on MONDAY EVENING, JUNE 20, 2022.



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ANDREW J. SPEARS, Assistant Director

R-22-6-20=194

The following resolution was offered for adoption by Vice Chairman Fiore:

**RESOLUTION**

R-22-6-20=195

WHEREAS, REGINA DeVEAU, Keyboarding Clerk 2, has decided to RETIRE from the service of the Monmouth County Board of Recreation Commissioners effective JULY 1, 2022; and

WHEREAS, REGINA DeVEAU, started work with the Monmouth County Park System on April 28, 2001; and

WHEREAS, REGINA DeVEAU has been a capable and faithful employee of the Board with over TWENTY-ONE (21) YEARS OF SERVICE.

NOW, THEREFORE, BE IT RESOLVED that the SECRETARY-DIRECTOR is hereby AUTHORIZED to PREPARE a CITATION OF APPRECIATION to be extended to REGINA DeVEAU for her loyalty and dedication as an employee of the Board.

Seconded by Commissioner Adcock, and adopted on roll call by the following vote:

In the affirmative:	Chairman Mandeville, Vice Chairman Fiore, Commissioners Harmon, Hennessy, Horsnall, Adcock and Foster
In the negative:	None
Absent:	Commissioners Butch and Davidson

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the regular meeting of the Board on MONDAY EVENING, JUNE 20, 2022.



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ANDREW J. SPEARS, Assistant Director

R-22-6-20=195



The following resolution was offered for adoption by Vice Chairman Fiore:

**RESOLUTION**

R-22-6-20=196

WHEREAS, THOMAS W. DILLON, Principal County Park Ranger, has decided to RETIRE from the service of the Monmouth County Board of Recreation Commissioners effective JULY 1, 2022; and

WHEREAS, THOMAS W. DILLON, started work with the Monmouth County Park System on June 27, 1988; and

WHEREAS, THOMAS W. DILLON has been a capable and faithful employee of the Board with THIRTY-FOUR (34) YEARS OF SERVICE.

NOW, THEREFORE, BE IT RESOLVED that the SECRETARY-DIRECTOR is hereby AUTHORIZED to PREPARE a CITATION OF APPRECIATION to be extended to THOMAS W. DILLON for his loyalty and dedication as an employee of the Board.

Seconded by Commissioner Adcock, and adopted on roll call by the following vote:

In the affirmative:	Chairman Mandeville, Vice Chairman Fiore, Commissioners Harmon, Hennessy, Horsnall, Adcock and Foster
In the negative:	None
Absent:	Commissioners Butch and Davidson

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the regular meeting of the Board on MONDAY EVENING, JUNE 20, 2022.



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ANDREW J. SPEARS, Assistant Director

R-22-6-20=196

The following resolution was offered for adoption by Vice Chairman Fiore:

**RESOLUTION**

R-22-6-20=197

WHEREAS, VALERIE C. FERRIS, Asst. Payroll Supervisor, has decided to RETIRE from the service of the Monmouth County Board of Recreation Commissioners effective JULY 1, 2022; and

WHEREAS, VALERIE C. FERRIS, started work with the Monmouth County Park System on December 16, 1996; and

WHEREAS, VALERIE C. FERRIS has been a capable and faithful employee of the Board with TWENTY-FIVE AND ONE-HALF (25 1/2) YEARS OF SERVICE.

NOW, THEREFORE, BE IT RESOLVED that the SECRETARY-DIRECTOR is hereby AUTHORIZED to PREPARE a CITATION OF APPRECIATION to be extended to VALERIE C. FERRIS for her loyalty and dedication as an employee of the Board.

Seconded by Commissioner Adcock, and adopted on roll call by the following vote:

In the affirmative:	Chairman Mandeville, Vice Chairman Fiore, Commissioners Harmon, Hennessy, Horsnall, Adcock and Foster
In the negative:	None
Absent:	Commissioners Butch and Davidson

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the regular meeting of the Board on MONDAY EVENING, JUNE 20, 2022.



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ANDREW J. SPEARS, Assistant Director

R-22-6-20=197

The following resolution was offered for adoption by Vice Chairman Fiore:

**RESOLUTION**

R-22-6-20=198

WHEREAS, LISA E. HORNER, Keyboarding Clerk 4, has decided to RETIRE from the service of the Monmouth County Board of Recreation Commissioners effective JULY 1, 2022; and

WHEREAS, LISA E. HORNER, started work with the Monmouth County Park System on February 19, 2002; and

WHEREAS, LISA E. HORNER has been a capable and faithful employee of the Board with over TWENTY (20) YEARS OF SERVICE.

NOW, THEREFORE, BE IT RESOLVED that the SECRETARY-DIRECTOR is hereby AUTHORIZED to PREPARE a CITATION OF APPRECIATION to be extended to LISA E. HORNER for her loyalty and dedication as an employee of the Board.

Seconded by Commissioner Adcock, and adopted on roll call by the following vote:

In the affirmative:	Chairman Mandeville, Vice Chairman Fiore, Commissioners Harmon, Hennessy, Horsnall, Adcock and Foster
In the negative:	None
Absent:	Commissioners Butch and Davidson

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the regular meeting of the Board on MONDAY EVENING, JUNE 20, 2022.



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ANDREW J. SPEARS, Assistant Director

R-22-6-20=198

The following resolution was offered for adoption by Vice Chairman Fiore:

**RESOLUTION**

R-22-6-20=199

WHEREAS, bids were advertised for and received by the Purchasing Agent of the Monmouth County Board of Recreation Commissioners on May 4, 2022, for FURNISHING AND DELIVERY OF GROUNDS AND TURF EQUIPMENT (Bid #0045-22), which bids were referred to the Secretary-Director of the Board of Recreation Commissioners for tabulation, examination, report and recommendation; and

WHEREAS, the bid was considered on an individual item basis and the report of the officials above mentioned, shows that two (2) bids were received, and the following was the lowest responsible bid received in the Total Contract Amount of \$7,495.00:

CONTINENTAL HARDWARE, INC.

400 Delancy Street

Newark, NJ 07105

**ITEMS:** 11, 12, for the Period of 06/20/22 through 12/31/22.

NOW, THEREFORE, BE IT RESOLVED by the Monmouth County Board of Recreation Commissioners, that the said report as to the said bids be, and the same is hereby accepted and ordered spread upon the minutes; and

BE IT FURTHER RESOLVED that the contract be, and the same is hereby awarded according to the tabulation set forth to the bidder and for the total bid as shown by the said tabulation above set forth; and

BE IT FURTHER RESOLVED that the Chairman and Secretary-Director of the Board are hereby authorized to execute the contract on behalf of the Monmouth County Board of Recreation Commissioners; and

BE IT FURTHER RESOLVED that the Certification of the Chief Financial Officer, as to availability of funds, has been filed with the Secretary-Director of the Board, a copy of which is on file in the Purchasing Department setting forth that the funds are available in Trust Account #52000, Board of Recreation Commissioners (2022), in the amount of \$7,495.00.

Seconded by Commissioner Adcock, and adopted on roll call by the following vote:

In the affirmative: Chairman Mandeville, Vice Chairman Fiore,  
Commissioners Harmon, Hennessy, Horsnall,  
Adcock and Foster

In the negative: None

Absent: Commissioners Butch and Davidson

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the regular meeting of the Board on MONDAY EVENING, JUNE 20, 2022.



ANDREW J. SPEARS, Assistant Director

R-22-6-20=199

The following resolution was offered for adoption by Vice Chairman Fiore:

**RESOLUTION**

R-22-6-20=200

WHEREAS, bids were advertised for and received by the Purchasing Agent of the Monmouth County Board of Recreation Commissioners on May 4, 2022, for FURNISHING AND DELIVERY OF GROUNDS AND TURF EQUIPMENT (Bid #0045-22), which bids were referred to the Secretary-Director of the Board of Recreation Commissioners for tabulation, examination, report and recommendation; and

WHEREAS, the bid was considered on an individual item basis and the report of the officials above mentioned, shows that two (2) bids were received, and the following was the lowest responsible bid received in the Total Contract Amount of \$26,643.72:

**BARG'S LAWN & GARDEN SHOP**

876 Hwy 33 East

Freehold, NJ 07728

**ITEMS:** 1-10, 13-16, for the Period of 06/20/22 through 12/31/22.

NOW, THEREFORE, BE IT RESOLVED by the Monmouth County Board of Recreation Commissioners, that the said report as to the said bids be, and the same is hereby accepted and ordered spread upon the minutes; and

BE IT FURTHER RESOLVED that the contract be, and the same is hereby awarded according to the tabulation set forth to the bidder and for the total bid as shown by the said tabulation above set forth; and

BE IT FURTHER RESOLVED that the Chairman and Secretary-Director of the Board are hereby authorized to execute the contract on behalf of the Monmouth County Board of Recreation Commissioners; and

BE IT FURTHER RESOLVED that the Certification of the Chief Financial Officer, as to availability of funds, has been filed with the Secretary-Director of the Board, a copy of which is on file in the Purchasing Department setting forth that the funds are available in Trust Account #52000, Board of Recreation Commissioners (2022), in the amount of \$26,643.72.

Seconded by Commissioner Adcock, and adopted on roll call by the following vote:

In the affirmative:	Chairman Mandeville, Vice Chairman Fiore, Commissioners Harmon, Hennessy, Horsnall, Adcock and Foster
In the negative:	None
Absent:	Commissioners Butch and Davidson

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the regular meeting of the Board on MONDAY EVENING, JUNE 20, 2022.



ANDREW J. SPEARS, Assistant Director

R-22-6-20=200

The following resolution was offered for adoption by Vice Chairman Fiore:

**RESOLUTION**

R-22-6-20=201

WHEREAS, the Monmouth County Board of Recreation Commissioners has a need to acquire PROFESSIONAL APPRAISAL SERVICES OF BLOCK 69, LOT 13, TOWNSHIP OF HOWELL, NEW JERSEY, ±0.522 ACRES, OWNED BY RIVER AVENUE ASSOCIATES, LLC, PROJECT: ADDITIONS TO METEDECONK RIVER GREENWAY, INTEREST: FEE SIMPLE (Ref. #21-79 & PS #39-22), as a fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.4; and

WHEREAS, the anticipated term of this contract is approximately thirty (30) days; and

WHEREAS, requests for proposals were received by the Purchasing Agent on or before the required submission date of June 2, 2022; and

WHEREAS, COMPREHENSIVE APPRAISAL CORP., Freehold, NJ, has submitted a written proposal dated June 1, 2022, indicating they will provide PROFESSIONAL APPRAISAL SERVICES OF BLOCK 69, LOT 13, TOWNSHIP OF HOWELL, NEW JERSEY, ±0.522 ACRES, OWNED BY RIVER AVENUE ASSOCIATES, LLC, PROJECT: ADDITIONS TO METEDECONK RIVER GREENWAY, INTEREST: FEE SIMPLE (Ref. #21-79 & PS #39-22), in an Amount Not to Exceed \$1,550.00; and

WHEREAS, the Certification of the Chief Financial Officer, as to availability of funds, has been filed with the Secretary-Director of the Board, a copy of which is on file in the Purchasing Department setting forth that the funds are available in Capital Cash Account #29799, Board of Recreation Commissioners (2022), Project #00027, in an amount not to exceed \$1,550.00.

NOW, THEREFORE, BE IT RESOLVED that the Board of Recreation Commissioners, of the County of Monmouth, does hereby authorize the Chairman and Secretary-Director of the Board to enter into a contract on behalf of the Monmouth County Board of Recreation Commissioners, with COMPREHENSIVE APPRAISAL CORP., 330 Mounts Corner Drive, #237, Freehold, NJ 07728 as per proposal dated June 1, 2022, for providing PROFESSIONAL APPRAISAL SERVICES OF BLOCK 69, LOT 13, TOWNSHIP OF HOWELL, NEW JERSEY, ±0.522 ACRES, OWNED BY RIVER AVENUE ASSOCIATES, LLC, PROJECT: ADDITIONS TO METEDECONK RIVER GREENWAY, INTEREST: FEE SIMPLE (Ref. #21-79 & PS #39-22), in the Contract Amount Not To Exceed \$1,550.00; and

BE IT FURTHER RESOLVED that the Stockholders Disclosure Certification and the New Jersey Business Registration are on file in the office of the Purchasing Department; and

BE IT FURTHER RESOLVED that any fees for additional work over the \$1,550.00 provided for in this resolution will be authorized only upon the approval of the Board, prior to the additional services being performed.

Seconded by Commissioner Adcock, and adopted on roll call by the following vote:

In the affirmative:	Chairman Mandeville, Vice Chairman Fiore, Commissioners Harmon, Hennessy, Horsnall, Adcock and Foster
In the negative:	None
Absent:	Commissioners Butch and Davidson

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the regular meeting of the Board on MONDAY EVENING, JUNE 20, 2022.



ANDREW J. SPEARS, Assistant Director

R-22-6-20=201

The following resolution was offered for adoption by Vice Chairman Fiore:

**RESOLUTION**

R-22-6-20=202

WHEREAS, the Monmouth County Board of Recreation Commissioners has a need to acquire PROFESSIONAL APPRAISAL SERVICES OF BLOCK 69, LOT 3, TOWNSHIP OF HOWELL, VACANT PROPERTY, OWNED BY FORD RD., EQUITIES, LLC,  $\pm 7.6$  ACRES, PROJECT: ADDITIONS TO METEDECONK RIVER GREENWAY, INTEREST: FEE SIMPLE (Ref. #22-17 & PS #40-22), as a fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.4; and

WHEREAS, the anticipated term of this contract is approximately thirty (30) days; and

WHEREAS, requests for proposals were received by the Purchasing Agent on or before the required submission date of May 2, 2022; and

WHEREAS, COMPREHENSIVE APPRAISAL CORP., Freehold, NJ, has submitted a written proposal dated June 1, 2022, indicating they will provide PROFESSIONAL APPRAISAL SERVICES OF BLOCK 69, LOT 3, TOWNSHIP OF HOWELL, VACANT PROPERTY, OWNED BY FORD RD., EQUITIES, LLC,  $\pm 7.6$  ACRES, PROJECT: ADDITIONS TO METEDECONK RIVER GREENWAY, INTEREST: FEE SIMPLE (Ref. #22-17 & PS #40-22), in an Amount Not to Exceed \$1,750.00; and

WHEREAS, the Certification of the Chief Financial Officer, as to availability of funds, has been filed with the Secretary-Director of the Board, a copy of which is on file in the Purchasing Department setting forth that the funds are available in Capital Cash Account #29799, Board of Recreation Commissioners (2022), Project #00027, in an amount not to exceed \$1,750.00.

NOW, THEREFORE, BE IT RESOLVED that the Board of Recreation Commissioners, of the County of Monmouth, does hereby authorize the Chairman and Secretary-Director of the Board to enter into a contract on behalf of the Monmouth County Board of Recreation Commissioners, with COMPREHENSIVE APPRAISAL CORP., 330 Mounts Corner Drive #237, Freehold, NJ 07728, as per proposal dated June 1, 2022, for providing PROFESSIONAL APPRAISAL SERVICES OF BLOCK 69, LOT 3, TOWNSHIP OF HOWELL, VACANT PROPERTY, OWNED BY FORD RD., EQUITIES, LLC,  $\pm 7.6$  ACRES, PROJECT: ADDITIONS TO METEDECONK RIVER GREENWAY, INTEREST: FEE SIMPLE (Ref. #22-17 & PS #40-22), in the Contract Amount Not To Exceed \$1,750.00; and

BE IT FURTHER RESOLVED that the Stockholders Disclosure Certification and the New Jersey Business Registration are on file in the office of the Purchasing Department; and

BE IT FURTHER RESOLVED that any fees for additional work over the \$1,750.00 provided for in this resolution will be authorized only upon the approval of the Board, prior to the additional services being performed.

Seconded by Commissioner Adcock, and adopted on roll call by the following vote:

In the affirmative:	Chairman Mandeville, Vice Chairman Fiore, Commissioners Harmon, Hennessy, Horsnall, Adcock and Foster
In the negative:	None
Absent:	Commissioners Butch and Davidson

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the regular meeting of the Board on MONDAY EVENING, JUNE 20, 2022.



ANDREW J. SPEARS, Assistant Director

R-22-6-20=202

The following resolution was offered for adoption by Vice Chairman Fiore:

**RESOLUTION**

R-22-6-20=203

WHEREAS, on October 5, 2020, the Monmouth County Board of Recreation Commissioners awarded a contract by Resolution #R-20-10-5=359 to LINKS HOSPITALITY, LLC, Point Pleasant, NJ, for FOOD AND BEVERAGE CONCESSIONS AT SHARK RIVER, CHARLESTON SPRINGS, HOMINY HILL AND HOWELL PARK GOLF COURSES (Bid #0001-21), ITEM: Food and Beverage Concessions for the Period of 01/01/21 through 12/31/21 (Year 1), Proposal 1, Shark River Golf Course – Concessionaire agrees to pay the Monmouth County Park System the Annual Sum of \$7,000.00 for Year 1 (2021); Proposal 2, Charleston Springs Golf Course – Concessionaire agrees to pay the Monmouth County Park System the Annual Sum of \$16,000.00 for Year 1 (2021); Proposal 3, Hominy Hill Golf Course – Concessionaire agrees to pay the Monmouth County Park System the Annual Sum of @\$16,000.00 for Year 1 (2021); Proposal 4, Howell Park Golf Course – Concessionaire agrees to pay the Monmouth County Park System the Annual Sum of \$14,000.00 for Year 1 (2021); with the Board of Recreation Commissioners reserving the option to extend the contract for two (2) additional one (year) periods (Year 2 = 2022; Year 3 = 2023), as per bid specifications; and

WHEREAS, the Board of Recreation Commissioners reserved the option to extend the contract for two (2) additional one (1) year periods (2022 & 2023); the contract shall not bind nor purport to bind the county for any contractual commitment in excess of the original contract period; in the event the county exercises such right, all terms, conditions and provisions of the contract shall remain the same and apply during the renewal period; and

WHEREAS, on April 11, 2022, by Resolution #R-22-4-11=130, the Board did exercise the option to extend said contract for an additional one (1) year period (2022), under the same terms and conditions as per bid specification; and

WHEREAS, the Board wishes to EXERCISE the OPTION TO EXTEND THE CONTRACT for an ADDITIONAL ONE (1) YEAR PERIOD (2023), as per bid proposal, under the same terms and conditions as per bid specifications.

NOW, THEREFORE, BE IT RESOLVED that the Monmouth County Board of Recreation Commissioners does hereby AUTHORIZE the EXERCISING OF THE OPTION TO EXTEND THE CONTRACT, for an ADDITIONAL ONE (1) YEAR PERIOD (2023), as originally awarded by Resolution #R-20-10-5=359 (2021), and extended by Resolution #R-22-4-11=130 (2022), to LINKS HOSPITALITY, LLC, 1128 Front Street, Point Pleasant, NJ 08742, for FOOD AND BEVERAGE CONCESSIONS AT SHARK RIVER, CHARLESTON SPRINGS, HOMINY HILL AND HOWELL PARK GOLF COURSES (Bid #0001-21), ITEMS: Food and Beverage Concessions for the Period of 01/01/23 through 12/31/23, Proposal 1, Shark River Golf Course – Concessionaire agrees to pay the Monmouth County Park System the Annual Sum of \$7,000.00 for Year 3 (2023); Proposal 2, Charleston Springs Golf Course – Concessionaire agrees to pay the Monmouth County Park System the Annual Sum of \$16,000.00 for Year 3 (2023); Proposal 3, Hominy Hill Golf Course – Concessionaire agrees to pay the Monmouth County Park System the Annual Sum of @\$16,000.00 for Year 3 (2023); Proposal 4, Howell Park Golf Course – Concessionaire agrees to pay the Monmouth County Park System the Annual Sum of \$14,000.00 for Year 3 (2023); and



BE IT FURTHER RESOLVED that the Chairman and Secretary-Director of the Board are hereby authorized to execute the contract on behalf of the Monmouth County Board of Recreation Commissioners; and

Seconded by Commissioner Adcock, and adopted on roll call by the following vote:

In the affirmative: Chairman Mandeville, Vice Chairman Fiore,  
Commissioners Harmon, Hennessy, Horsnall,  
Adcock and Foster

In the negative: None

Absent: Commissioners Butch and Davidson

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the regular meeting of the Board on MONDAY EVENING, JUNE 20, 2022.



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ANDREW J. SPEARS, Assistant Director

The following resolution was offered for adoption by Vice Chairman Fiore:

**RESOLUTION**

R-22-6-20=204

WHEREAS, the Monmouth County Board of Recreation Commissioners provides various public recreation facilities and services for the use and enjoyment of the citizens of Monmouth County; and

WHEREAS, certain of these recreation facilities and services are of a specialized nature; and

WHEREAS, it is the policy of the Board to establish a SCHEDULE OF FEES & CHARGES for those who use these specialized recreation facilities and services to help defray the costs of operating and maintaining said recreation facilities and services; and

WHEREAS, the Board deems it necessary and advisable to ADOPT the HOMINY HILL GOLF COURSE – GOLF CENTER MULTI-PURPOSE ROOM RENTAL FEES & CHARGES to take effect upon adoption.

NOW, THEREFORE, BE IT RESOLVED that the Monmouth County Board of Recreation Commissioners does hereby ADOPT the HOMINY HILL GOLF COURSE – GOLF CENTER MULTI-PURPOSE ROOM RENTAL FEES & CHARGE as hereunto attached; and

BE IT FURTHER RESOLVED that the above mentioned HOMINY HILL GOLF COURSE – GOLF CENTER MULTI-PURPOSE ROOM RENTAL FEES & CHARGES shall take effect upon adoption, and shall remain in force until amended or rescinded by action of the Board.

Seconded by Commissioner Adcock, and adopted on roll call by the following vote:

In the affirmative:	Chairman Mandeville, Vice Chairman Fiore, Commissioners Harmon, Hennessy, Horsnall, Adcock and Foster
In the negative:	None
Absent:	Commissioners Butch and Davidson

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the regular meeting of the Board on MONDAY EVENING, JUNE 20, 2022.



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ANDREW J. SPEARS, Assistant Director

R-22-6-20=204

The following resolution was offered for adoption by Vice Chairman Fiore:

**RESOLUTION**

R-22-6-20=205

WHEREAS, pursuant to N.J.S.A. 40:12-6, the Board of Recreation Commissioners “shall have full control over all lands...acquired or leased under the provisions...of this Title and may adopt a board seal, suitable rules, regulations and by-laws for the use thereof, and the conduct of all persons while on or using the same; and any person who shall violate any of such rules, regulations or bylaws shall be deeded and adjudged to be a disorderly person[;]” and

WHEREAS, the BOROUGH OF MANASQUAN and the COUNTY OF MONMOUTH have entered into a Use and Occupancy Agreement permitting the BOROUGH OF MANASQUAN to use a portion of the Fisherman’s Cove Conservation Area for public overflow parking, at the Pompano Avenue Parking Area (Block 188, Lot 1.01) between Memorial Day and Labor Day; and

WHEREAS, the BOROUGH OF MANASQUAN has modified its parking enforcement process to utilize a license plate reading system to monitor the payment of parking fees as opposed to manually collecting fees from patrons parking as a precondition to entry to the Pompano Avenue Parking Area; and

WHEREAS, the Board of Recreation Commissioners seeks to allow enforcement of the parking ordinances of the BOROUGH OF MANASQUAN in the Pompano Avenue Parking Area during the term of the Use and Occupancy Agreement.

NOW, THEREFORE, BE IT RESOLVED by the Monmouth County Board of Recreation Commissioners, as follows:

1. The above recitals are hereby incorporated herein as if set forth at length.
2. The Board of Recreation Commissioners hereby authorizes the BOROUGH OF MANASQUAN to enforce its parking ordinances in the Pompano Avenue Parking Area from Memorial Day to Labor Day of each year during the term of the Use and Occupancy Agreement.
3. The parking ordinances of the BOROUGH OF MANASQUAN shall supersede any contrary parking rules or parking regulations established by the Board of Recreation Commissioners as to the use and operation of the Pompano Avenue Parking Area during such time as the BOROUGH OF MANASQUAN is entitled to the use and occupancy of said parking area.

BE IT FURTHER RESOLVED that a copy of this resolution be forwarded to the Clerk of the Monmouth County Board of County Commissioners and the County Administrator.

Seconded by Commissioner Adcock, and adopted on roll call by the following vote:

In the affirmative:	Chairman Mandeville, Vice Chairman Fiore, Commissioners Harmon, Hennessy, Horsnall, Adcock and Foster
In the negative:	None
Absent:	Commissioners Butch and Davidson

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the regular meeting of the Board on MONDAY EVENING, JUNE 20, 2022.



ANDREW J. SPEARS, Assistant Director

R-22-6-20=205

The following resolution was offered for adoption by Vice Chairman Fiore:

**RESOLUTION**

R-22-6-20=206

WHEREAS, the Monmouth County Board of Recreation Commissioners is responsible for the use and management of the natural resources comprising the lands of the Monmouth County Park System; and

WHEREAS, the Board has become concerned that an over-population of white tail deer on lands of the Monmouth County Park System is causing degradation of the native forests; and

WHEREAS, the Board has sought the advice of independent experts with regard to the status and management of white tail deer populations in New Jersey; and

WHEREAS, the Board has directed staff to research and determine how the white tail deer population within the Monmouth County Park System should be managed to maintain a balance in native flora and fauna; and

WHEREAS, the Park System professional staff has conducted research to determine the impact of white tail deer inhabiting various county park locations on the lands of the Park System, and how white tail deer populations can be efficiently and effectively managed, which findings have been made available to the Board and the public; and

WHEREAS, the Board has reviewed the Park System professional staff findings and recommendations as contained in the "2021/2022 DEER MANAGEMENT PROGRAM ANNUAL REPORT", dated June 9, 2022 and

WHEREAS, the Board has solicited, received and considered comments and suggestions from members of the public.

NOW, THEREFORE, BE IT RESOLVED that the Monmouth County Board of Recreation Commissioners does hereby ACCEPT the "2021/2022 DEER MANAGEMENT PROGRAM ANNUAL REPORT", dated June 9, 2022 and APPROVE the RECOMMENDATIONS for the continuation of the "DEER MANAGEMENT PROGRAM" for the 2022/2023 SEASON; and

BE IT FURTHER RESOLVED that the Board does hereby reaffirm the authorization granted by the Board, to the Secretary-Director, to enforce the Board's adopted rules and regulations, and to administer said "DEER MANAGEMENT PROGRAM"; and

BE IT FURTHER RESOLVED that the "DEER MANAGEMENT PROGRAM" shall remain in force until amended or rescinded by action of the Board; and

BE IT FURTHER RESOLVED that a copy of this resolution shall be forwarded to the Monmouth County Board of County Commissioners and the Municipal Clerks of the municipalities in which county park lands are located that will be opened to hunting of white tail deer.

Seconded by Commissioner Adcock, and adopted on roll call by the following vote:

In the affirmative:	Chairman Mandeville, Vice Chairman Fiore, Commissioners Harmon, Hennessy, Horsnall, Adcock and Foster
In the negative:	None
Absent:	Commissioners Butch and Davidson

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the regular meeting of the Board on MONDAY EVENING, JUNE 20, 2022.



ANDREW J. SPEARS, Assistant Director

R-22-6-20=206

The following resolution was offered for adoption by Vice Chairman Fiore:

**RESOLUTION**

R-22-6-20=207

WHEREAS, the Monmouth County Board of Recreation Commissioners has a need to acquire PROFESSIONAL PRELIMINARY ASSESSMENT/SITE INVESTIGATION (PASI) OF BLOCK 39.01, LOTS 21.04-21.07, MILLSTONE TOWNSHIP, NEW JERSEY, +24.99 ACRES, OWNED BY STAVOLA REALTY COMPANY, VACANT PROPERTY, PROJECT: ADDITIONS TO PERRINEVILLE LAKE PARK (Ref. #22-02 & PS #41-22), as a fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.4; and

WHEREAS, the anticipated term of this contract is approximately thirty (30) days; and

WHEREAS, requests for proposals were received by the Purchasing Agent on or before the required submission date of June 7, 2022; and

WHEREAS, GIBSON & STATTEL ENVIRONMENTAL, INC., Bridgeton, NJ, has submitted a written proposal dated June 6, 2022, indicating they will provide PROFESSIONAL PRELIMINARY ASSESSMENT/SITE INVESTIGATION (PASI) OF BLOCK 39.01, LOTS 21.04-21.07, MILLSTONE TOWNSHIP, NEW JERSEY, +24.99 ACRES, OWNED BY STAVOLA REALTY COMPANY, VACANT PROPERTY, PROJECT: ADDITIONS TO PERRINEVILLE LAKE PARK (Ref. #22-02 & PS #41-22), in an Amount Not to Exceed \$2,764.00; and

WHEREAS, the Certification of the Chief Financial Officer, as to availability of funds, has been filed with the Secretary-Director of the Board, a copy of which is on file in the Purchasing Department setting forth that the funds are available in Capital Cash Account #29799, Board of Recreation Commissioners (2022), Project #00006, in an amount not to exceed \$2,764.00.

NOW, THEREFORE, BE IT RESOLVED that the Board of Recreation Commissioners, of the County of Monmouth, does hereby authorize the Chairman and Secretary-Director of the Board to enter into a contract on behalf of the Monmouth County Board of Recreation Commissioners, with GIBSON & STATTEL ENVIRONMENTAL, INC., 549 Stow Creek Road, Bridgeton, NJ 08302, as per proposal dated June 6, 2022, for providing PROFESSIONAL PRELIMINARY ASSESSMENT/SITE INVESTIGATION (PASI) OF BLOCK 39.01, LOTS 21.04-21.07, MILLSTONE TOWNSHIP, NEW JERSEY, +24.99 ACRES, OWNED BY STAVOLA REALTY COMPANY, VACANT PROPERTY, PROJECT: ADDITIONS TO PERRINEVILLE LAKE PARK (Ref. #22-02 & PS #41-22), in the Contract Amount Not To Exceed \$2,764.00; and

BE IT FURTHER RESOLVED that the Stockholders Disclosure Certification and the New Jersey Business Registration are on file in the office of the Purchasing Department; and

BE IT FURTHER RESOLVED that any fees for additional work over the \$2,764.00 provided for in this resolution will be authorized only upon the approval of the Board, prior to the additional services being performed.

Seconded by Commissioner Adcock, and adopted on roll call by the following vote:

In the affirmative:	Chairman Mandeville, Vice Chairman Fiore, Commissioners Harmon, Hennessy, Horsnall, Adcock and Foster
In the negative:	None
Absent:	Commissioners Butch and Davidson

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the regular meeting of the Board on MONDAY EVENING, JUNE 20, 2022.



ANDREW J. SPEARS, Assistant Director

R-22-6-20=207

The following resolution was offered for adoption by Vice Chairman Fiore:

**RESOLUTION**

R-22-6-20=208

WHEREAS, the Monmouth County Board of Recreation Commissioners has a need to acquire PROFESSIONAL SURVEYING SERVICES OF BLOCK 39.01, LOTS 21.04-21.07, MILLSTONE TOWNSHIP, NEW JERSEY, ±24.99 ACRES, VACANT PROPERTY, OWNED BY STAVOLA REALTY COMPANY, PROJECT: ADDITIONS TO PERRINEVILLE LAKE PARK (Ref. #22-03 & PS #42-22), as a fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.4; and

WHEREAS, the anticipated term of this contract is approximately forty-five (45) days; and

WHEREAS, requests for proposals were received by the Purchasing Agent on or before the required submission date of June 7, 2022; and

WHEREAS, BANC3 ENGINEERING, INC., Princeton, NJ, has submitted a written proposal dated June 4, 2022, indicating they will provide PROFESSIONAL SURVEYING SERVICES OF BLOCK 39.01, LOTS 21.04-21.07, MILLSTONE TOWNSHIP, NEW JERSEY, ±24.99 ACRES, VACANT PROPERTY, OWNED BY STAVOLA REALTY COMPANY, PROJECT: ADDITIONS TO PERRINEVILLE LAKE PARK (Ref. #22-03 & PS #42-22), in an Amount Not to Exceed \$15,525.00; and

WHEREAS, the Certification of the Chief Financial Officer, as to availability of funds, has been filed with the Secretary-Director of the Board, a copy of which is on file in the Purchasing Department setting forth that the funds are available in Capital Cash Account #29799, Board of Recreation Commissioners (2022), Project #00006, in an amount not to exceed \$15,525.00.

NOW, THEREFORE, BE IT RESOLVED that the Board of Recreation Commissioners, of the County of Monmouth, does hereby authorize the Chairman and Secretary-Director of the Board to enter into a contract on behalf of the Monmouth County Board of Recreation Commissioners, with BANC3 ENGINEERING, INC., 300 Alexander Park, Suite 300, Princeton, NJ 08540, as per proposal dated June 4, 2022, for providing PROFESSIONAL SURVEYING SERVICES OF BLOCK 39.01, LOTS 21.04-21.07, MILLSTONE TOWNSHIP, NEW JERSEY, ±24.99 ACRES, VACANT PROPERTY, OWNED BY STAVOLA REALTY COMPANY, PROJECT: ADDITIONS TO PERRINEVILLE LAKE PARK (Ref. #22-03 & PS #42-22), in the Contract Amount Not To Exceed \$15,525.00; and

BE IT FURTHER RESOLVED that the Stockholders Disclosure Certification and the New Jersey Business Registration are on file in the office of the Purchasing Department; and

BE IT FURTHER RESOLVED that any fees for additional work over the \$15,525.00 provided for in this resolution will be authorized only upon the approval of the Board, prior to the additional services being performed.

Seconded by Commissioner Adcock, and adopted on roll call by the following vote:

In the affirmative:	Chairman Mandeville, Vice Chairman Fiore, Commissioners Harmon, Hennessy, Horsnall, Adcock and Foster
In the negative:	None
Absent:	Commissioners Butch and Davidson

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the regular meeting of the Board on MONDAY EVENING, JUNE 20, 2022.



ANDREW J. SPEARS, Assistant Director

R-22-6-20=208

The following resolution was offered for adoption by Vice Chairman Fiore:

**RESOLUTION**

R-22-6-20=209

WHEREAS, bids were advertised for and received by the Purchasing Agent of the Monmouth County Board of Recreation Commissioners on June 14, 2022, for VISITOR ACCESS IMPROVEMENTS AT PORTLAND PLACE, HARTSHORNE WOODS PARK, MIDDLETOWN, NJ (Bid #0048-22), which bids were referred to the Secretary-Director of the Board of Recreation Commissioners for tabulation, examination, report and recommendation; and

WHEREAS, the bid was considered on an individual item basis and the report of the officials above mentioned, shows that five (5) bids were received, and the following was the lowest responsible bid received in the Total Contract Amount of \$187,572.50:

DCRS, LLC  
140 Meirs Road  
P.O. Box 328  
Cream Ridge, NJ 08514

**ITEMS:** Total Base Bid Price, Items 1-21 inclusive,  
(Period of Contract 07/15/22 through 09/15/22).

NOW, THEREFORE, BE IT RESOLVED by the Monmouth County Board of Recreation Commissioners, that the said report as to the said bids be, and the same is hereby accepted and ordered spread upon the minutes; and

BE IT FURTHER RESOLVED that the contract be, and the same is hereby awarded according to the tabulation set forth to the bidder and for the total bid as shown by the said tabulation above set forth; and

BE IT FURTHER RESOLVED that the Chairman and Secretary-Director of the Board are hereby authorized to execute the contract on behalf of the Monmouth County Board of Recreation Commissioners; and

BE IT FURTHER RESOLVED that the Certification of the Chief Financial Officer, as to availability of funds, has been filed with the Secretary-Director of the Board, a copy of which is on file in the Purchasing Department setting forth that the funds are available in Capital Cash Account #91915, Board of Recreation Commissioners, Project #85001, in the amount of \$187,572.50.

Seconded by Commissioner Adcock, and adopted on roll call by the following vote:

In the affirmative:	Chairman Mandeville, Vice Chairman Fiore, Commissioners Harmon, Hennessy, Horsnall, Adcock and Foster
In the negative:	None
Absent:	Commissioners Butch and Davidson

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the regular meeting of the Board on MONDAY EVENING, JUNE 20, 2022.



ANDREW J. SPEARS, Assistant Director

R-22-6-20=209

The following resolution was offered for adoption by Vice Chairman Fiore:

**RESOLUTION**

R-22-6-20=210

WHEREAS, the Monmouth County Board of Recreation Commissioners solicited and received written proposals for PROVIDING TREATMENT OF ASH AND ELM TREES AT THOMPSON PARK (Ref. #22-35), a copy of said proposal being on file in the Board's Office of Administrative Services; and

WHEREAS, the anticipated term of this contract is for sixty (60) days; and

WHEREAS, requests for proposals were received by the Purchasing Agent on or before the required submission date of June 13, 2022 and

WHEREAS, PETER TODD'S INC., Far Hills, NJ, submitted a written proposal dated June 10, 2022, for providing the above services, in the Estimated Total Contract Amount of \$10,100.37.

NOW, THEREFORE, BE IT RESOLVED by the Monmouth County Board of Recreation Commissioners, that the written proposal of PETER TODD'S INC., 540 Route 202, Far Hills, NJ 07931, dated June 10, 2022, for PROVIDING TREATMENT OF ASH AND ELM TREES AT THOMPSON PARK (Ref. #22-35), ITEMS: #1, Emerald Ash Borer Treatment (\$8.74/DBH); and #2, Dutch Elm Disease Treatment (\$24.65/DBH), is hereby accepted in the Estimated Total Contract Amount of \$10,100.37; and

BE IT FURTHER RESOLVED that any fees for additional work over the \$10,100.37 provided for in this resolution will be authorized only upon the approval of the Board, prior to the additional services being performed; and

BE IT FURTHER RESOLVED the New Jersey Business Registration is on file in the office of the Purchasing Department; and

BE IT FURTHER RESOLVED that the Chairman and Secretary-Director of the Board are hereby authorized to execute the contract on behalf of the Monmouth County Board of Recreation Commissioners; and

BE IT FURTHER RESOLVED the Certification of the Chief Financial Officer, as to availability of funds, has been filed with the Secretary-Director of the Board, a copy of which is on file in the Purchasing Department setting forth that the funds are available in Trust Account #52000, Board of Recreation Commissioners (2022), in Estimated Total Contract Amount of \$10,100.37.

Seconded by Commissioner Adcock, and adopted on roll call by the following vote:

In the affirmative:	Chairman Mandeville, Vice Chairman Fiore, Commissioners Harmon, Hennessy, Horsnall, Adcock and Foster
In the negative:	None
Absent:	Commissioners Butch and Davidson

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the regular meeting of the Board on MONDAY EVENING, JUNE 20, 2022.



ANDREW J. SPEARS, Assistant Director

R-22-6-20=210



The following resolution was offered for adoption by Vice Chairman Fiore:

**RESOLUTION**

R-22-6-20=211

WHEREAS, the Monmouth County Board of Recreation Commissioners own ONE (1) HORSE located at SUNNYSIDE RECREATION AREA for use in the SPECIAL PEOPLE UNITED TO RIDE (SPUR) sponsored therapeutic riding program: "POPPY", a seventeen (17) year old 14 hand mare purchased by the Monmouth County Park System in 2019; and

WHEREAS, "POPPY" is unable to handle a variety of lessons and situations and is not suitable to work in the therapeutic riding program; and

WHEREAS, the Equestrian Division staff has concluded that "POPPY" is no longer suitable or safe to work as a therapy horse; and

WHEREAS, it has been determined that the ONE (1) HORSE, "POPPY", is SURPLUS to the needs of the Monmouth County Park System.

NOW, THEREFORE, BE IT RESOLVED that the Monmouth County Board of Recreation Commissioners does hereby DECLARE ONE (1) HORSE: "POPPY", a seventeen (17) year old 14 hand mare; located at Sunnyside Recreation Area, SURPLUS to the needs of the MONMOUTH COUNTY PARK SYSTEM; and

BE IT FURTHER RESOLVED that the Monmouth County Board of Recreation Commissioners does hereby AUTHORIZE the SALE of "POPPY" to Eileen Good of Red Bank, NJ, in the AMOUNT OF TWO THOUSAND FIVE HUNDRED DOLLARS (\$2,500.00), pursuant to N.J.S.A .40A:11-36(6).

Seconded by Commissioner Adcock, and adopted on roll call by the following vote:

In the affirmative:	Chairman Mandeville, Vice Chairman Fiore, Commissioners Harmon, Hennessy, Horsnall, Adcock and Foster
In the negative:	None
Absent:	Commissioners Butch and Davidson

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the regular meeting of the Board on MONDAY EVENING, JUNE 20, 2022.



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ANDREW J. SPEARS, Assistant Director

R-22-6-20=211

The following resolution was offered for adoption by Commissioner Hennessy:

**RESOLUTION**

R-22-6-20=212

WHEREAS, the Open Public Meetings Act provides that the Board of Recreation Commissioners may go into executive session to discuss matters that may be confidential or listed pursuant to N.J.S.A. 10:4-12; and

WHEREAS, it is recommended by the Board Attorney and/or Secretary-Director that the Board of Recreation Commissioners go into executive session to discuss matters set forth hereinafter which are permissible for discussion in executive session; and

WHEREAS, notice of this regularly scheduled Board meeting, including date, time and place, has been posted, and the County Clerk and two (2) newspapers as designated by the Board have been noticed, per the schedule adopted by the Board at its regular meeting of November 22, 2021.

NOW THEREFORE, BE IT RESOLVED that the Monmouth County Board of Recreation Commissioners does hereby recess into Executive Session to discuss the following item, and the Minutes of the same to be disclosed as described below.

- Potential Property Acquisitions or Sales – N.J.S.A. 10:4-12-(b)(5):

- Additions to Baysholm Tract
- Environmental Services for additions to Baysholm Tract
- Survey Services for additions to Baysholm Tract
- Discussion on the preservation of farmland in Aberdeen Township

Seconded Commissioner Foster, and adopted on roll call by the following vote:

In the Affirmative:	Chairman Mandeville, Vice Chairman Fiore, Commissioners Harmon, Hennessy, Horsnall, Adcock and Foster
In the Negative:	None
Absent:	Commissioners Butch and Davidson

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the regular meeting of the Board on MONDAY EVENING, JUNE 20, 2022.



ANDREW J. SPEARS, Assistant Director

R-22-6-20=212

The following resolution was offered for adoption by Commissioner Horsnall:

**RESOLUTION**

R-22-6-20=213

WHEREAS, the Monmouth County Board of Recreation Commissioners deems it necessary and advisable to acquire and preserve certain lands for County Open Space Conservation and Park Purposes, located in the FREEHOLD TOWNSHIP, being more particularly described as BLOCK 42, LOTS 19.01-19.03, 19.05-19.12, AND BLOCK 172, LOTS 4-6, 8, 10, 11 & 11.01, HOWELL TOWNSHIP, and more commonly known as PROPERTY OWNED BY GROSS & GROSS ASSOCIATES, a vacant parcel, containing ±68.09 ACRES, as ADDITIONS TO BAYSHOLM TRACT, through negotiations or other legal means, for county open space preservation, natural resources conservation and public park and recreation purposes, in the Amount of \$6,445,000.00, subject to satisfactory title, environmental review, and adjustments for acreage, taxes and other closing costs; and

WHEREAS, funds for the acquisition of the above named parcel has been provided by the Monmouth County Open Space, Recreation, Floodplain Protection, and Farmland and Historic Preservation Trust Fund, Account #T-12-56-850-115-667, Sub-Account #00111.

NOW, THEREFORE, BE IT RESOLVED, that the MONMOUTH COUNTY BOARD OF RECREATION COMMISSIONERS does hereby RECOMMEND to the MONMOUTH COUNTY BOARD OF COUNTY COMMISSIONERS that the BOARD OF COUNTY COMMISSIONERS AUTHORIZE the ACQUISITION OF PROPERTY OWNED BY GROSS & GROSS ASSOCIATES, being more particularly described as BLOCK 42, LOTS 19.01-19.03, 19.05-19.12, FREEHOLD TOWNSHIP and BLOCK 172, LOTS 4-6, 8, 10, 11 & 11.01, HOWELL TOWNSHIP, a vacant parcel, containing ±68.09 ACRES, as ADDITIONS TO BAYSHOLM TRACT, through negotiations or other legal means, for county open space preservation, natural resources conservation and public park and recreation purposes, in the Amount of \$6,445,000.00, subject to satisfactory title, environmental review, and adjustments for acreage, taxes and other closing costs; and

BE IT FURTHER RESOLVED that the Chairman of the Board and the Secretary-Director are hereby authorized to take any and all action as may be required to acquire said property for the benefit of the citizens of Monmouth County; and

BE IT FURTHER RESOLVED that a copy of this resolution be sent to the Clerk of the Monmouth County Board of County Commissioners, the County Administrator, and County Counsel.

Seconded Commissioner Foster, and adopted on roll call by the following vote:

In the Affirmative:	Vice Chairman Fiore, Commissioners Harmon, Hennessy, Horsnall, Adcock and Foster
In the Negative:	Chairman Mandeville
Absent:	Commissioners Butch and Davidson

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the Regular meeting of the Board on MONDAY EVENING, JUNE 20, 2022.



ANDREW J. SPEARS, Assistant Director

R-22-6-20=213