

# AGENDA

Tentative: 06/12/24

**MONMOUTH COUNTY BOARD OF RECREATION COMMISSIONERS' REGULAR MEETING  
MONDAY EVENING, JUNE 17, 2024, AT 7:00 PM  
THOMPSON PARK VISITOR CENTER,  
"BEECH ROOM", 1<sup>ST</sup> FLOOR, 805 NEWMAN SPRINGS RD, LINCROFT, NJ**

- A. Roll Call
- B. Statement of Adequate Public Notice
  - Pledge of Allegiance followed by a moment of silence*
- C. Approval of MINUTES—REGULAR MEETING: JUNE 3, 2024  
(Excused: Commissioner Butch)
- D. Approval of MINUTES - EXECUTIVE SESSION – LAND ACQUISITION MATTERS:  
JUNE 3, 2024 (Excused: Commissioner Butch)
- E. Approval of 2023 VOUCHER LIST
- F. Approval of 2024 VOUCHER LIST
- G. BOARD CORRESPONDENCE RECEIVED:
- H. Motion to OPEN the HEARING OF THE PUBLIC.  
*(Presentations are limited to three (3) minutes per person.)*
- I. Motion to CLOSE the HEARING OF THE PUBLIC.
- J. DIRECTOR'S REPORT:
  - 1. BUDGET REPORTS
  - 2. REVENUE REPORT—MONTH OF MAY
  - 3. ATTENDANCE REPORT—MONTH OF MAY
  - 4. HUMAN RESOURCES TRAINING & SAFETY MONTHLY REPORT —  
MAY
  - 5. MCPS TRAINING REQUESTS
  - 6. MCPS WEBSITE TRAFFIC REPORT — MAY COMPARISON BY YEARS  
2019 – 2024
- K. COUNTY COMMISSIONER'S REPORT:

L. CAPITAL PROJECT REVIEW – Andrew J. Spears, Director

M. ITEMS FOR BOARD REVIEW:

1. Board Action Item #1 – Recommending Acceptance of the 2023/2024 Deer Management Program Annual Report and Approval of the Recommendation for the Deer Management Program for the 2024/2025 Season.
2. Board Action Item #2 – Recommending Adoption of an amendment to the 2019 Monmouth County Open Space Plan.
3. Board Action Item #3 – Recommending Adoption of an amendment to the 2024 Monmouth County Park System Recreation Programming Plan.
4. Board Action Item #4 – Recommending Adoption of an amendment to the 2011 Monmouth County Park Development and Maintenance Plan.
5. Board Action Item #5 – Recognizing the new ownership by AKRF, Inc., New York, NY, of the firm formerly trading as Engineering & Land Planning Associates (E&LP), High Bridge, NJ, and further amending professional service contract as awarded by Board Resolution No. R-21-4-5=121, for Providing Professional Landscape Architectural and Engineering Services for the Preparation of Plans and Bid Documents for Walkways and Patio at Seven Presidents Oceanfront Park, Long Branch, New Jersey (Ref. #20-72 & PS #14-21), in an Amount Not To Exceed \$75,360.00 to reflect the Change in Ownership.
6. Board Action Item #6 – Recognizing the new ownership by AKRF, Inc., New York, NY, of the firm formerly trading as Engineering & Land Planning Associates (E&LP), High Bridge, NJ, and further amending professional service contracts as awarded by Board Resolution No. R-22-9-6=280, for Providing Professional Landscape Architectural Design Services to Provide Design, Permit Application Documents, Construction Documents, Bidding Assistance and Construction Administration for Site Improvements at Forest Edge Playground at Holmdel Park, Holmdel, New Jersey (Ref. #22-41 & PS #56-22), in an Amount Not To Exceed \$50,925.00, to reflect the Change in Ownership.
7. Board Action Item #7 – Recommend Amending Resolution #R-24-1-22=49, due to an error on our part, to correct the item description to be: Proposal #1, \$120,000.00; Proposal #2, \$35,000.00, not Proposal #1, \$130,000.00; Proposal #2, \$25,000.00 to Russell Reid Waste Hauling and Disposal Service Co., Inc., dba Mr. John, Keasbey, NJ, for Furnishing, Delivery, and Servicing of Portable Toilet Rental Services (Bid #0013-24), Items: Proposal #1, \$120,000.00; Proposal #2, \$35,000.00, (Period of Contract: 01/22/24 through 12/31/24); with the Board of Recreation Commissioners reserving the option to extend the Contract for two (2) additional one (1) year periods (2025 & 2026), under the same terms and conditions, as per bid specification; in the Estimated Total Contract Amount of \$155,000.00.
8. Board Action Item #8 – Rejecting bid proposal of S & G Paving, Inc., Jamesburg, NJ, for Demolition and Site Restoration at Howell Golf Course Maintenance, Manasquan River

Greenway, and Manasquan Reservoir (Bid #0052-24), as the Contractor withdrew bid due to an error on their part.

9. Board Action Item #9 – Recommend awarding contract to the second lowest responsible bidder, as per bid proposal to Frank Lurch Demolition Co., LLC, Avon-by-the-Sea, NJ, for Demolition and Site Restoration at Howell Golf Course Maintenance, Manasquan River Greenway, and Manasquan Reservoir (Bid #0052-24), Item: Total Lump Sum; in the Total Contract Amount of \$273,900.00. (see Memo)

### **RESOLUTION OF CONSENT:**

At (blank) PM, the following **Resolution of Consent** was offered for adoption by (blank):

WHEREAS, the Monmouth County Board of Recreation Commissioners has received the Agenda for the Board Meeting in advance of the meeting; and

WHEREAS, the Board has had an opportunity to review and consider Agenda Items # \_\_\_\_\_ through # \_\_\_\_\_ for Board Action; and

WHEREAS, the Board also reviewed Agenda Items # (blank), as added to the Agenda; and

WHEREAS, the Board is satisfied that the above items as presented to the Board are in order and complete.

NOW, THEREFORE, BE IT RESOLVED that the Monmouth County Board of Recreation Commissioners does hereby approve by consent, Agenda Items # (blank) through # (blank).

Resolution of Consent seconded by:

### **ITEMS FOR BOARD ACTION:**

1. Resolution **ACCEPTING the 2023/2024 DEER MANAGEMENT PROGRAM ANNUAL REPORT and APPROVING the RECOMMENDATION FOR THE DEER MANAGEMENT PROGRAM FOR THE 2024/2025 SEASON.**
2. Resolution **ADOPTING AN AMENDMENT TO THE 2019 MONMOUTH COUNTY OPEN SPACE PLAN.**
3. Resolution **ADOPTING AN AMENDMENT TO THE 2024 MONMOUTH COUNTY PARK SYSTEM RECREATION PROGRAMMING PLAN.**
4. Resolution **ADOPTING AN AMENDMENT TO THE 2011 MONMOUTH COUNTY PARK DEVELOPMENT AND MAINTENANCE PLAN.**
5. Resolution **RECOGNIZING the NEW OWNERSHIP by AKRF, INC., New York, NY, of the firm formerly trading as ENGINEERING & LAND PLANNING ASSOCIATES**

**(E&LP), High Bridge, NJ, and further AMENDING professional service contract as awarded by Board Resolution No. R-21-4-5=121, for PROVIDING PROFESSIONAL LANDSCAPE ARCHITECTURAL AND ENGINEERING SERVICES FOR THE PREPARATION OF PLANS AND BID DOCUMENTS FOR WALKWAYS AND PATIO AT SEVEN PRESIDENTS OCEANFRONT PARK, LONG BRANCH, NEW JERSEY (Ref. #20-72 & PS #14-21), in an Amount Not To Exceed \$75,360.00 to reflect the CHANGE IN OWNERSHIP.**

6. **Resolution RECOGNIZING the NEW OWNERSHIP by AKRF, INC., New York, NY, of the firm formerly trading as ENGINEERING & LAND PLANNING ASSOCIATES (E&LP), High Bridge, NJ, and further AMENDING professional service contract as awarded by Board Resolution No. R-22-9-6=280, for PROVIDING PROFESSIONAL LANDSCAPE ARCHITECTURAL DESIGN SERVICES TO PROVIDE DESIGN, PERMIT APPLICATION DOCUMENTS, CONSTRUCTION DOCUMENTS, BIDDING ASSISTANCE AND CONSTRUCTION ADMINISTRATION FOR SITE IMPROVEMENTS AT FOREST EDGE PLAYGROUND AT HOLMDEL PARK, HOLMDEL, NJ (Ref. #22-41 & PS #56-22), in an Amount Not To Exceed \$50,925.00, to reflect the CHANGE IN OWNERSHIP.**
7. **Resolution AMENDING Resolution #R-24-1-22=49, due to an error on our part, to correct the item description to be: Proposal #1, \$120,000.00; Proposal #2, \$35,000.00, not Proposal #1, \$130,000.00; Proposal #2, \$25,000.00 to RUSSELL REID WASTE HAULING AND DISPOSAL SERVICE CO., INC., DBA MR. JOHN, KEASBEY, NJ, for FURNISHING, DELIVERY, AND SERVICING OF PORTABLE TOILET RENTAL SERVICES (Bid #0013-24), ITEMS: Proposal #1, \$120,000.00; Proposal #2, \$35,000.00, (Period of Contract: 01/22/24 through 12/31/24); with the Board of Recreation Commissioners RESERVING the OPTION TO EXTEND the CONTRACT for TWO (2) ADDITIONAL ONE (1) YEAR PERIODS (2025 & 2026), under the same terms and conditions, as per bid specification; in the Estimated Total Contract Amount of \$155,000.00.**
8. **Resolution REJECTING bid proposal of S & G PAVING, INC., Jamesburg, NJ, for DEMOLITION AND SITE RESTORATION AT HOWELL GOLF COURSE MAINTENANCE, MANASQUAN RIVER GREENWAY, AND MANASQUAN RESERVOIR (Bid #0052-24), as the Contractor withdrew bid due to an error on their part.**
9. **Resolution AWARDING CONTRACT to the second lowest responsible bidder, as per bid proposal to FRANK LURCH DEMOLITION CO., LLC, Avon-by-the-Sea, NJ, for DEMOLITION AND SITE RESTORATION AT HOWELL GOLF COURSE MAINTENANCE, MANASQUAN RIVER GREENWAY, AND MANASQUAN RESERVOIR (Bid #0052-24), ITEM: Total Lump Sum; in the Total Contract Amount of \$273,900.00.**

**MOTION AUTHORIZING ADVERTISING OF THE FOLLOWING BIDS:**

1. **Vegetation Management at Various Monmouth County Parks**

**MOTION AUTHORIZING SOLICITING OF THE FOLLOWING PROFESSIONAL/SPECIALIZED SERVICES:**

1. Appraisal Services, Block 77, Lot 37, Freehold Borough, ±0.8368 Acres, Improved Property, Owned by Holland Farms, LLC, for Additions to Henry Hudson Trail (Ref. #24-36) (*FAIR & OPEN—UNDER \$17,500.00*)

### **EXECUTIVE SESSION**

Motion for a Resolution to move into Executive Session for Potential Property Acquisitions or Sales – N.J.S.A. 10:4-12-(B)(5) for the purpose of discussing the following:

- Discussion – Additions to Shark River Park
- Additions to East Freehold Showgrounds

Motion to close Executive Session

Motion to reconvene the Regular Meeting

Motion for a Resolution to take action on the following item(s) discussed in Executive Session

- 1.
- 2.

### **DATES TO REMEMBER:**

1. **MONDAY EVENING, JUNE 17, 2024 – 7:00 PM. Regular Board Meeting.** Thompson Park Visitor Center, “Beech Room”, 1<sup>st</sup> Floor, 805 Newman Springs Road, Lincroft, NJ.
2. **MONDAY EVENING, JULY 8, 2024 – 7:00 PM. Regular Board Meeting.** Thompson Park Visitor Center, “Beech Room”, 1<sup>st</sup> Floor, 805 Newman Springs Road, Lincroft, NJ.
3. **MONDAY EVENING, AUGUST 5, 2024 – 7:00 PM. Regular Board Meeting.** Thompson Park Visitor Center, “Beech Room”, 1<sup>st</sup> Floor, 805 Newman Springs Road, Lincroft, NJ.
4. **MONDAY EVENING, AUGUST 19, 2024 – 7:00 PM. Regular Board Meeting.** Thompson Park Visitor Center, “Beech Room”, 1<sup>st</sup> Floor, 805 Newman Springs Road, Lincroft, NJ.

### **ITEMS FOR THE GOOD OF THE ORDER:**

Motion to ADJOURN the Regular Meeting of the Monmouth County Board of Recreation Commissioners.