

**MINUTES OF THE MONDAY EVENING, JUNE 17, 2024 REGULAR MEETING OF THE MONMOUTH COUNTY BOARD OF RECREATION COMMISSIONERS HELD IN THE “BEECH ROOM” OF THE THOMPSON PARK VISITOR CENTER, 1<sup>ST</sup> FLOOR, 805 NEWMAN SPRINGS ROAD, LINCROFT, NJ.**

The meeting was called to order by Andrew J. Spears, Director at 7:03 PM.

The following were Present on roll call: Chairman Kevin Mandeville  
Vice Chairman Anthony Fiore  
Commissioners:  
Michael G. Harmon  
Thomas E. Hennessy, Jr.  
David W. Horsnall  
Thomas W. Adcock  
Brian Foster  
  
Ross F. Licitra, County Commissioner/MCPS Liaison

The following were Absent on roll call: Commissioners:  
Patricia M. Butch (Excused)  
Lori Ann Davidson (Excused)

The following were present on roll call: Special County Counsel Jason Sena  
Andrew J. Spears, Director  
Beau Byrtus, Deputy Director  
Kevin Dunn, Co. Park Supt./Human Resources,  
Training & Safety  
Patti Conroy, Superintendent of Recreation  
Karen Livingstone, Public Information/Volunteers  
Gail L. Hunton, Chief of Acquisition & Design  
Paul Gleitz, Principal Planner Parks  
Jeremy Schaefer, General Mgr., Golf Courses  
Catherine Moraetis, Middletown, NJ  
Jake Matson, Ocean Grove, NJ  
Abe Sanchez, Middletown, NJ  
Pamela Herzenberg, Tinton Falls, NJ  
Diane Lomet, Wall, NJ

Chairman Mandeville read the following Statement of Adequate Public Notice:

“Statement of Adequate Public Notice of Meeting in compliance with the ‘Open Public Meetings Act’, Laws of the State of NJ, Chapter 231, P.L. 1975. Notice of meeting has been posted, and The Star Ledger and other newspapers circulated in Monmouth County, and the County Clerk have been noticed, including date, time and place, as adopted by the Monmouth County Board of Recreation Commissioners at their regular meeting of November 21, 2022, as required by law.” “Both adequate and electronic notice of the meeting has been provided, specifying the time, place, and manner in which such notice was provided.”

Chairman Mandeville led the Board in the Pledge of Allegiance and asked for the observance of a moment of silence.

On a motion made by Vice Chairman Fiore, seconded by Commissioner Foster, the **MINUTES** of the **REGULAR MEETING** of the Monmouth County Board of Recreation Commissioners held on **MONDAY EVENING, JUNE 3, 2024**, were upon being put to a vote, approved as recorded by Chairman Mandeville, Vice Chairman Fiore, Commissioners Harmon, Hennessy, Horsnall, Adcock, and Foster.

On a motion made by Commissioner Hennessy, seconded by Commissioner Adcock, the **MINUTES** of the **EXECUTIVE SESSION MEETING** of the Monmouth County Board of Recreation Commissioners held on **MONDAY EVENING, JUNE 3, 2024**, for the purpose of discussing **LAND ACQUISITION MATTERS**, were upon being put to a vote, approved as recorded by Chairman Mandeville, Vice Chairman Fiore, Commissioners Harmon, Hennessy, Horsnall, Adcock, and Foster.

The Director indicated that the Minutes of the Executive Session would be made available to the public in ninety (90) days, or upon completion of land acquisition matters.

On a motion made by Vice Chairman Fiore, seconded by Commissioner Horsnall, the **2023 VOUCHER LIST**, as distributed to the Board for approval, was upon being put to a vote, unanimously approved as recorded.

On a motion made by Vice Chairman Fiore, seconded by Commissioner Horsnall, the **2024 VOUCHER LIST**, as distributed to the Board for approval, was upon being put to a vote, unanimously approved as recorded.

Andrew J. Spears, Director indicated to the Board that there was no **CORRESPONDENCE RECEIVED** for the Board.

On a motion made by Commissioner Hennessy, seconded by Commissioner Adcock, the meeting was **OPENED** to the **HEARING OF THE PUBLIC** at 7:06 PM. Upon being put to a vote, the motion was unanimously carried.

Catherine Moraetis, Middletown, addressed the Board sharing her concerns and observations on the County's golf facilities and programs. She reminded the Board that she had been attending the Commissioners' meetings since October to object to golf mini-outings. She commended the Board for the recent changes made to the program but said that the outings still do not provide an appropriate amount of revenue to justify the displacement of tee times for casual golfers. She indicated that she is submitting OPRA requests for additional information on the outings and the golf course food concession contracts.

Pamela Herzenberg addressed that Board regarding the Park System's instructional golf programs. She said that she is a 50-year Monmouth County resident and commended the Commissioners for the quality of the parks and golf courses they provide. She said that she regularly registers for golf classes but that she is often shut out of registration because she has to compete with non-County residents for the limited number of spaces in the classes. She asked that the Commissioners consider instituting a Monmouth County resident preference for class registration.

Commissioner Brian Foster thanked Ms. Herzenberg for her comments and directed staff to review options for a resident-preference feature in the program registration system.

Jake Matson, Ocean Grove, addressed the Board about the Park System golf courses. He asked if the Commissioners are guided by revenue maximization when they establish golf programs and fees. He also asked if the Commissioners' mission statement was being appropriately honored with its emphasis on service to County residents. He also asked if the golf course caterer provides a significant source of revenue for the County.

Abe Sanchez, Middletown, addressed the Board regarding his observations on the Park System's golf mini outings. He said that the outings displace tee times for casual golfers. He suggested that the Commissioners cap the number of permitted outings in a given year.

There being no one else present who wished to be heard, it was moved by Commissioner Foster, seconded by Commissioner Adcock, that the portion of the meeting **OPEN** to the **HEARING OF THE PUBLIC** be **CLOSED**, at 7:24 PM.

### **DIRECTOR'S REPORT:**

Andrew J. Spears, Director, reviewed with the Board the following **REPORTS**:

#### **1. BUDGET REPORTS**

On a motion made by Commissioner Harmon, seconded by Commissioner Foster, the **BUDGET REPORTS** were upon being put to a vote, unanimously accepted as reported. (Budget Reports in Minute Book)

#### **2. REVENUE REPORT—MONTH OF MAY**

On a motion made by Commissioner Harmon, seconded by Commissioner Foster, the **REVENUE REPORT** for the **MONTH OF MAY** was upon being put to a vote, unanimously accepted as reported. (Revenue Report in Minute Book)

#### **3. ATTENDANCE REPORT—MONTH OF MAY**

On a motion made by Commissioner Harmon, seconded by Commissioner Foster, the **ATTENDANCE REPORT** for the **MONTH OF MAY** was upon being put to a vote, unanimously accepted as reported. (Attendance Report in Minute Book)

#### **4. HUMAN RESOURCES TRAINING & SAFETY MONTHLY REPORT —MAY (Dated: 6/12/2024)**

On a motion made by Commissioner Harmon, seconded by Commissioner Foster, the **HUMAN RESOURCES TRAINING & SAFETY MONTHLY REPORT — MAY**, was upon being put to a vote, unanimously accepted as reported. (Human Resources Training & Safety Monthly Report in Minute Book)

5. **MCPS WEBSITE TRAFFIC REPORT— MAY COMPARISON BY YEARS  
2019 – 2024**

On a motion made by Commissioner Harmon, seconded by Commissioner Foster, the **MCPS WEBSITE TRAFFIC REPORT — MAY COMPARISON BY YEARS 2019-2024** was upon being put to a vote, unanimously accepted as reported. (MCPS Website Traffic Report in Minute Book)

**COUNTY COMMISSIONER’S REPORT:**

County Commissioner Deputy Director Ross Licitra mentioned that he attended the recent retirement reception for Gail Hunton and Andy Coeyman. He noted that he was honored to speak on behalf of the Commissioners to thank Gail and Andy for their many years of dedicated service.

**ITEMS FOR BOARD REVIEW:**

The following **ITEMS** were **REVIEWED WITH THE BOARD:**

1. Board Action Item #1 – Recommending Acceptance of the 2023/2024 Deer Management Program Annual Report and Approval of the Recommendation for the Deer Management Program for the 2024/2025 Season.
2. Board Action Item #2 – Recommending Adoption of an amendment to the 2019 Monmouth County Open Space Plan.
3. Board Action Item #3 – Recommending Adoption of an amendment to the 2024 Monmouth County Park System Recreation Programming Plan.
4. Board Action Item #4 – Recommending Adoption of an amendment to the 2011 Monmouth County Park Development and Maintenance Plan.
5. Board Action Item #5 – Recognizing the new ownership by AKRF, Inc., New York, NY, of the firm formerly trading as Engineering & Land Planning Associates (E&LP), High Bridge, NJ, and further amending professional service contract as awarded by Board Resolution No. R-21-4-5=121, for Providing Professional Landscape Architectural and Engineering Services for the Preparation of Plans and Bid Documents for Walkways and Patio at Seven Presidents Oceanfront Park, Long Branch, New Jersey (Ref. #20-72 & PS #14-21), in an Amount Not To Exceed \$75,360.00 to reflect the Change in Ownership.
6. Board Action Item #6 – Recognizing the new ownership by AKRF, Inc., New York, NY, of the firm formerly trading as Engineering & Land Planning Associates (E&LP), High Bridge, NJ, and further amending professional service contracts as awarded by Board Resolution No. R-22-9-6=280, for Providing Professional Landscape Architectural Design Services to Provide Design, Permit Application Documents, Construction Documents, Bidding Assistance and Construction Administration for Site Improvements at Forest Edge Playground at Holmdel Park, Holmdel, New Jersey (Ref. #22-41 & PS #56-22), in an Amount Not To Exceed \$50,925.00, to reflect the Change in Ownership.

7. Board Action Item #7 – Recommend Amending Resolution #R-24-1-22=49, due to an error on our part, to correct the item description to be: Proposal #1, \$120,000.00; Proposal #2, \$35,000.00, not Proposal #1, \$130,000.00; Proposal #2, \$25,000.00 to Russell Reid Waste Hauling and Disposal Service Co., Inc., dba Mr. John, Keasbey, NJ, for Furnishing, Delivery, and Servicing of Portable Toilet Rental Services (Bid #0013-24), Items: Proposal #1, \$120,000.00; Proposal #2, \$35,000.00, reserving the option to extend the Contract for two (2) additional one (1) year periods (2025 & 2026), under the same terms and conditions, as per bid specification; in the Estimated Total Contract Amount of \$155,000.00.
8. Board Action Item #8 – Rejecting bid proposal of S & G Paving, Inc., Jamesburg, NJ, for Demolition and Site Restoration at Howell Golf Course Maintenance, Manasquan River Greenway, and Manasquan Reservoir (Bid #0052-24), as the Contractor withdrew their bid due to an error on their part.
9. Board Action Item #9 – Recommend awarding contract to the second lowest responsible bidder, as per bid proposal to Frank Lurch Demolition Co., LLC, Avon-by-the-Sea, NJ, for Demolition and Site Restoration at Howell Golf Course Maintenance, Manasquan River Greenway, and Manasquan Reservoir (Bid #0052-24), Item: Total Lump Sum; in the Total Contract Amount of \$273,900.00.
10. Board Action Item #10 as Added to the Agenda – Recommend Authorizing the Chairman and Director to Accept the Donation of one 2024 Ford Transit 250 Cargo Van from The Friends of the Monmouth County Park System, Inc., for Visitor Services to Transport Tools and Other Equipment Used by Volunteers and Staff to Maintain Park System gardens and landscapes for the enjoyment and benefit of the public as more specifically set forth in the various project plans and specifications as may be developed from time to time, under this agreement.
11. Board Action Item #11 as Added to the Agenda – Recommend Authorizing the Chairman and Director to Enter Into a Project Agreement with The Friends of the Monmouth County Park System, Inc., for the Furnishing and Installation of Various Features and Site Work for the Addition of a Braille Trail at Dorbrook Recreation Area, Colts Neck, NJ, for the enjoyment and benefit of the public as more specifically set forth in the various project plans and specifications as may be developed from time to time, under this agreement.
12. Board Action Item #12 as Added to the Agenda – Recommend acceptance of the written proposal of Stuart Appraisal Company, LLC, Freehold, NJ, as received on June 12, 2024, proposal dated June 10, 2024, for Providing Professional Appraisal Services of Block 356, Lot 1, Marlboro Township, Improved Property, Owned by: Harvey Jr. & Consula Holland, +4.12 Acres, Project: Additions to Henry Hudson Trail, Interest: Fee Simple (Ref. #24-27 & PS #30-24), in an Amount Not To Exceed \$1,845.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4.

13. Board Action Item #13 as Added to the Agenda – Recommend acceptance of the written proposal of PATJO Appraisal Services, Inc., Kendall Park, NJ, as received on June 12, 2024, proposal dated June 10, 2024, for Providing Professional Appraisal Services of Block 356, Lot 1, Marlboro Township, Improved Property, Owned by: Harvey Jr. & Consula Holland,  $\pm 4.12$  Acres, Project: Additions to Henry Hudson Trail, Interest: Fee Simple (Ref. #24-27 & PS #30-24), in an Amount Not To Exceed \$2,050.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4.
14. Board Action Item #14 as Added to the Agenda – Recommend acceptance of the written proposal of Wade Appraisal, LLC, Metuchen, NJ, as received on June 12, 2024, proposal dated June 4, 2024, for Providing Professional Appraisal Services of Block 9, Lots 73-79, Keyport Borough, Improved Property, Owned by: Keyport Marine Basin, Inc., and Vestri Corporation,  $\pm 25.26$  Acres, Project: Additions to Bayshore Recreation Area, Interest: Fee Simple (Ref. #24-24 & PS #29-24), in an Amount Not To Exceed \$3,800.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4.
15. Board Action Item #15 as Added to the Agenda – Recommend acceptance of the written proposal of Sockler Realty Services Group, Inc., Hightstown, NJ, as received on June 12, 2024, proposal dated June 5, 2024, for Providing Professional Appraisal Services of Block 9, Lots 73-79, Keyport Borough, Improved Property, Owned by: Keyport Marine Basin, Inc., and Vestri Corporation,  $\pm 25.26$  Acres, Project: Additions to Bayshore Recreation Area, Interest: Fee Simple (Ref. #24-24 & PS #29-24), in an Amount Not To Exceed \$4,200.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4.
16. Board Action Item #16 as Added to the Agenda – Recommending award of contract to the lowest responsible bidder, as per bid proposal to US Bus Charter & Limo dba US Coachways, Inc., Holmdel, NJ, for Furnishing and Delivery of Shuttle Bus Transportation Services for the 2024 Wind and Sea Festival, the 2024 Monmouth County Fair, and for the 2024 9/11 Memorial Ceremony (Bid #0051-24), Items: Proposal #1, Wind & Sea Festival, \$2,970.00, Proposal #2, Monmouth County Fair, \$22,880.00, Proposal #3, 9/11 Memorial Service, \$550.00; in the Estimated Total Contract Amount of \$26,400.00.
17. Board Action Item #17 as Added to the Agenda – Recommend Authorizing Change Order #1, in the amount of \$52,160.00, increasing existing contract by more than twenty percent (20%) due to discovery of additional asbestos containing materials, to Frank Lurch Demolition Co., LLC, Avon-by-the-Sea, NJ, for Demolition Work and Site Restoration at Hartshorne Woods Park (Bid #0076-23), Item: Total Lump Sum; as originally awarded by Resolution #R-24-1-8=28 in the Contract Amount of \$78,900.00, for a new Total Change Order #1 Contract Amount of \$131,060.00, and further Authorizing the Director send notice of Change Order #1 to The Star Ledger, a newspaper circulated in the County of Monmouth, as required by law, within twenty (20) days of its passage.

18. Board Action Item #18 as Added to the Agenda – Recommend Authorizing Change Order #1, in the amount of \$1,114.66, for additional dense graded aggregate, to Stavola Construction Materials, Inc., Tinton Falls, NJ, for Furnishing and Delivery of Road Maintenance ¾” Dense Graded Aggregate (DGA) (Bid #0038-24), Item: Estimated Total Contract Amount (Period of Contract 04/22/24 through 12/31/24), as originally awarded by Resolution #R-24-4-22=172 in the Estimated Total Contract Amount of \$21,750.00, for a new Total Change Order #1 Contract Amount of \$22,864.66.
  
19. Board Action Item #19 as Added to the Agenda – Recommend Authorizing Contract Amendment #2, in the Amount of \$2,100.00 to determine extent of Hexavalent Chromium contamination in the soil, to Gibson & Stattel Environmental, Inc., Burlington, NJ, for Providing A Professional Preliminary Assessment/Site Investigation (PA/SI) of Block 144, Lot 6, Marlboro Township and Block 18, Lot 20, Holmdel Township, Vacant Property, Owned by: Kilcummins-Dover Properties, LLC, ±62.49 Acres, Project: Pleasant Valley Forest Project (Holmdel Park), Interest: Fee Simple (Ref. #23-67 & PS #77-23), as originally awarded by Resolution #R-23-12-18=498, in the Contract Amount Not To Exceed \$2,385.00, and as modified by Contract Amendment #1 awarded by Resolution #R-24-4-8=161, in the Total Contract Amendment #1 Amount of \$18,960.00, for a new Total Amended Contract Amount of \$21,060.00, as modified by Contract Amendment #2, and further Authorizing the Director send notice of Contract Amendment to The Star Ledger, a newspaper circulated in the County of Monmouth, as required by law, within twenty (20) days of its passage.

At 7:38 PM, the following **RESOLUTION OF CONSENT** was offered for adoption by Commissioner Horsnall, to approve Agenda Items #1 through #19.

WHEREAS, the Monmouth County Board of Recreation Commissioners has received the Tentative Agenda for the Board’s Regular Meeting of June 17, 2024, in advance of the meeting; and

WHEREAS, the Board has had an opportunity to review and consider Agenda Items #1 through #9 for Board Action; and

WHEREAS, the Board also reviewed Agenda Items #10 through #19, as added to the Agenda; and

WHEREAS, the Board is satisfied that the above items as presented to the Board are in order and complete.

NOW, THEREFORE, BE IT RESOLVED that the Monmouth County Board of Recreation Commissioners does hereby approve by consent, Agenda Items #1 through #19.

Seconded by Commissioner Hennessy, and adopted on roll call by the following vote:

In the Affirmative: Chairman Mandeville, Vice Chairman Fiore,  
Commissioners Harmon, Hennessy, Horsnall,  
Adcock, and Foster

In the Negative: None

Absent: Commissioners Butch and Davidson

**ITEMS ACTED ON BY THE BOARD OF RECREATION COMMISSIONERS:**

- R-24-6-17=241 Resolution offered for adoption by Commissioner Horsnall, seconded by Commissioner Hennessy, ACCEPTING the 2023/2024 DEER MANAGEMENT PROGRAM ANNUAL REPORT and APPROVING the RECOMMENDATION FOR THE DEER MANAGEMENT PROGRAM FOR THE 2024/2025 SEASON. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)
- R-24-6-17=242 Resolution offered for adoption by Commissioner Horsnall, seconded by Commissioner Hennessy, ADOPTING AN AMENDMENT TO THE 2019 MONMOUTH COUNTY OPEN SPACE PLAN. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)
- R-24-6-17=243 Resolution offered for adoption by Commissioner Horsnall, seconded by Commissioner Hennessy, ADOPTING AN AMENDMENT TO THE 2024 MONMOUTH COUNTY PARK SYSTEM RECREATION PROGRAMMING PLAN. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)
- R-24-6-17=244 Resolution offered for adoption by Commissioner Horsnall, seconded by Commissioner Hennessy, ADOPTING AN AMENDMENT TO THE 2011 MONMOUTH COUNTY PARK DEVELOPMENT AND MAINTENANCE PLAN. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)
- R-24-6-17=245 Resolution offered for adoption by Commissioner Horsnall, seconded by Commissioner Hennessy, RECOGNIZING the NEW OWNERSHIP by AKRF, INC., New York, NY, of the firm formerly trading as ENGINEERING & LAND PLANNING ASSOCIATES (E&LP), High Bridge, NJ, and further AMENDING professional service contract as awarded by Board Resolution No. R-21-4-5=121, for PROVIDING PROFESSIONAL LANDSCAPE ARCHITECTURAL AND ENGINEERING SERVICES FOR THE PREPARATION OF PLANS AND BID DOCUMENTS FOR WALKWAYS AND PATIO AT SEVEN PRESIDENTS OCEANFRONT PARK, LONG BRANCH, NEW JERSEY (Ref. #20-72 & PS #14-21), in an Amount Not To Exceed \$75,360.00 to reflect the CHANGE IN OWNERSHIP. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)



- R-24-6-17=246 Resolution offered for adoption by Commissioner Horsnall, seconded by Commissioner Hennessy, RECOGNIZING the NEW OWNERSHIP by AKRF, INC., New York, NY, of the firm formerly trading as ENGINEERING & LAND PLANNING ASSOCIATES (E&LP), High Bridge, NJ, and further AMENDING professional service contract as awarded by Board Resolution No. R-22-9-6=280, for PROVIDING PROFESSIONAL LANDSCAPE ARCHITECTURAL DESIGN SERVICES TO PROVIDE DESIGN, PERMIT APPLICATION DOCUMENTS, CONSTRUCTION DOCUMENTS, BIDDING ASSISTANCE AND CONSTRUCTION ADMINISTRATION FOR SITE IMPROVEMENTS AT FOREST EDGE PLAYGROUND AT HOLMDEL PARK, HOLMDEL, NJ (Ref. #22-41 & PS #56-22), in an Amount Not To Exceed \$50,925.00, to reflect the CHANGE IN OWNERSHIP. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)
- R-24-6-17=247 Resolution offered for adoption by Commissioner Horsnall, seconded by Commissioner Hennessy, AMENDING Resolution #R-24-1-22=49, due to an error on our part, to correct the item description to be: Proposal #1, \$120,000.00; Proposal #2, \$35,000.00, not Proposal #1, \$130,000.00; Proposal #2, \$25,000.00 to RUSSELL REID WASTE HAULING AND DISPOSAL SERVICE CO., INC., DBA MR. JOHN, KEASBEY, NJ, for FURNISHING, DELIVERY, AND SERVICING OF PORTABLE TOILET RENTAL SERVICES (Bid #0013-24), ITEMS: Proposal #1, \$120,000.00; Proposal #2, \$35,000.00, RESERVING the OPTION TO EXTEND the CONTRACT for TWO (2) ADDITIONAL ONE (1) YEAR PERIODS (2025 & 2026), under the same terms and conditions, as per bid specification; in the Estimated Total Contract Amount of \$155,000.00. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)
- R-24-6-17=248 Resolution offered for adoption by Commissioner Horsnall, seconded by Commissioner Hennessy, REJECTING bid proposal of S & G PAVING, INC., Jamesburg, NJ, for DEMOLITION AND SITE RESTORATION AT HOWELL GOLF COURSE MAINTENANCE, MANASQUAN RIVER GREENWAY, AND MANASQUAN RESERVOIR (Bid #0052-24), as the Contractor withdrew their due to an error on their part. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)
- R-24-6-17=249 Resolution offered for adoption by Commissioner Horsnall, seconded by Commissioner Hennessy, AWARDING CONTRACT to the second lowest responsible bidder, as per bid proposal to FRANK LURCH DEMOLITION CO., LLC, Avon-by-the-Sea, NJ, for DEMOLITION AND SITE RESTORATION AT HOWELL GOLF COURSE MAINTENANCE, MANASQUAN RIVER GREENWAY, AND MANASQUAN RESERVOIR (Bid #0052-24), ITEM: Total Lump Sum; in the Total Contract Amount of \$273,900.00. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)

- R-24-6-17=250 Resolution offered for adoption by Commissioner Horsnall, seconded by Commissioner Hennessy, AUTHORIZING the CHAIRMAN and DIRECTOR to ACCEPT THE DONATION OF ONE 2024 FORD TRANSIT 250 CARGO VAN FROM THE FRIENDS OF THE MONMOUTH COUNTY PARK SYSTEM, INC., for VISITOR SERVICES TO TRANSPORT TOOLS AND OTHER EQUIPMENT USED BY VOLUNTEERS AND STAFF TO MAINTAIN PARK SYSTEM GARDENS AND LANDSCAPES for the enjoyment and benefit of the public as more specifically set forth in the various project plans and specifications as may be developed from time to time, under this agreement. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)
- R-24-6-17=251 Resolution offered for adoption by Commissioner Horsnall, seconded by Commissioner Hennessy, AUTHORIZING the CHAIRMAN and DIRECTOR to ENTER INTO a PROJECT AGREEMENT with the FRIENDS OF THE MONMOUTH COUNTY PARK SYSTEM, INC., for the FURNISHING AND INSTALLATION OF VARIOUS FEATURES AND SITE WORK FOR THE ADDITION OF A BRAILLE TRAIL AT DORBROOK RECREATION AREA, COLTS NECK, NJ, for the enjoyment and benefit of the public as more specifically set forth in the various project plans and specifications as may be developed from time to time, under this agreement. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)
- R-24-6-17=252 Resolution offered for adoption by Commissioner Horsnall, seconded by Commissioner Hennessy, ACCEPTING the WRITTEN PROPOSAL of STUART APPRAISAL COMPANY, LLC, Freehold, NJ, as received on June 12, 2024, proposal dated June 10, 2024, for PROVIDING PROFESSIONAL APPRAISAL SERVICES OF BLOCK 356, LOT 1, MARLBORO TOWNSHIP, IMPROVED PROPERTY, OWNED BY: HARVEY JR. & CONSULA HOLLAND, ±4.12 ACRES, PROJECT: ADDITIONS TO HENRY HUDSON TRAIL, INTEREST: FEE SIMPLE (Ref. #24-27 & PS #30-24), in an Amount Not To Exceed \$1,845.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)
- R-24-6-17=253 Resolution offered for adoption by Commissioner Horsnall, seconded by Commissioner Hennessy, ACCEPTING the WRITTEN PROPOSAL of PATJO APPRAISAL SERVICES, INC., Kendall Park, NJ, as received on June 12, 2024, proposal dated June 10, 2024, for PROVIDING PROFESSIONAL APPRAISAL SERVICES OF BLOCK 356, LOT 1, MARLBORO TOWNSHIP, IMPROVED PROPERTY, OWNED BY: HARVEY JR. & CONSULA HOLLAND, ±4.12 ACRES, PROJECT: ADDITIONS TO HENRY HUDSON TRAIL, INTEREST: FEE SIMPLE (Ref. #24-27 & PS #30-24), in an Amount Not To Exceed \$2,050.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)

- R-24-6-17=254 Resolution offered for adoption by Commissioner Horsnall, seconded by Commissioner Hennessy, ACCEPTING the WRITTEN PROPOSAL of WADE APPRAISAL, LLC, Metuchen, NJ, as received on June 12, 2024, proposal dated June 4, 2024, for PROVIDING PROFESSIONAL APPRAISAL SERVICES OF BLOCK 9, LOTS 73-79, KEYPORT BOROUGH, IMPROVED PROPERTY. OWNED BY: KEYPORT MARINE BASIN INC., AND VESTRI CORPORATION, +25.26 ACRES, PROJECT: ADDITIONS TO BAYSHORE RECREATION AREA, INTEREST: FEE SIMPLE (Ref. #24-24 & PS #29-24), in an Amount Not To Exceed \$3,800.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)
- R-24-6-17=255 Resolution offered for adoption by Commissioner Horsnall, seconded by Commissioner Hennessy, ACCEPTING the WRITTEN PROPOSAL of SOCKLER REALTY SERVICES GROUP, INC., Hightstown, NJ, as received on June 12, 2024, proposal dated June 5, 2024, for PROVIDING PROFESSIONAL APPRAISAL SERVICES OF BLOCK 9, LOTS 73-79, KEYPORT BOROUGH, IMPROVED PROPERTY, OWNED BY: KEYPORT MARINE BASIN INC., AND VESTRI CORPORATION, +25.26 ACRES, PROJECT: ADDITIONS TO BAYSHORE RECREATION AREA, INTEREST: FEE SIMPLE (Ref. #24-24 & PS #29-24), in an Amount Not To Exceed \$4,200.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)
- R-24-6-17=256 Resolution offered for adoption by Commissioner Horsnall, seconded by Commissioner Hennessy, AWARDING CONTRACT to the lowest responsible bidder, as per bid proposal to US BUS CHARTER & LIMO DBA US COACHWAYS, INC., Holmdel, NJ, for FURNISHING AND DELIVERY OF SHUTTLE BUS TRANSPORTATION SERVICES FOR THE 2024 WIND AND SEA FESTIVAL, THE 2024 MONMOUTH COUNTY FAIR, AND FOR THE 2024 9/11 MEMORIAL CEREMONY (Bid #0051-24), ITEMS: Proposal #1, Wind & Sea Festival, \$2,970.00, Proposal #2, Monmouth County Fair, \$22,880.00, Proposal #3, 9/11 Memorial Service, \$550.00; in the Estimated Total Contract Amount of \$26,400.00. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)
- R-24-6-17=257 Resolution offered for adoption by Commissioner Horsnall, seconded by Commissioner Hennessy, Authorizing CHANGE ORDER #1, in the amount of \$52,160.00, increasing existing contract by more than twenty percent (20%) due to discovery of additional asbestos containing materials, to FRANK LURCH DEMOLITION CO., LLC, Avon-by-the-Sea, NJ, for DEMOLITION WORK AND SITE RESTORATION AT HARTSHORNE WOODS PARK (Bid #0076-23), ITEM: Total Lump Sum; as originally awarded by Resolution #R-24-1-8=28 in the Contract Amount of \$78,900.00, for a NEW TOTAL CHANGE ORDER #1 CONTRACT AMOUNT OF \$131,060.00, and further AUTHORIZING the DIRECTOR to SEND NOTICE of CHANGE ORDER #1 to The Star Ledger, a newspaper circulated in the County of Monmouth, as required by law, within twenty (20) days of its passage. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)

R-24-6-17=258 Resolution offered for adoption by Commissioner Horsnall, seconded by Commissioner Hennessy, Authorizing CHANGE ORDER #1, in the amount of \$1,114.66, for additional dense graded aggregate, to STAVOLA CONSTRUCTION MATERIALS, INC., Tinton Falls, NJ, for FURNISHING AND DELIVERY OF ROAD MAINTENANCE ¾" DENSE GRADED AGGREGATE (DGA) (Bid #0038-24), ITEM: Estimated Total Contract Amount (Period of Contract 04/22/24 through 12/31/24), as originally awarded by Resolution #R-24-4-22=172 in the Estimated Total Contract Amount of \$21,750.00, for a NEW TOTAL CHANGE ORDER #1 CONTRACT AMOUNT OF \$22,864.66. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)

R-24-6-17=259 Resolution offered for adoption by Commissioner Horsnall, seconded by Commissioner Hennessy, Authorizing CONTRACT AMENDMENT #2, in the Amount of \$2,100.00, to determine extent of Hexavalent Chromium contamination in the soil to GIBSON & STATTEL ENVIRONMENTAL, INC., Burlington, NJ, for PROVIDING A PROFESSIONAL PRELIMINARY ASSESSMENT/SITE INVESTIGATION (PA/SI) OF BLOCK 144, LOT 6, MARLBORO TOWNSHIP AND BLOCK 18, LOT 20, HOLMDEL TOWNSHIP, VACANT PROPERTY, OWNED BY: KILCUMMINS-DOVER PROPERTIES, LLC, ±62.49 ACRES, PROJECT: PLEASANT VALLEY FOREST PROJECT (HOLMDEL PARK), INTEREST: FEE SIMPLE (Ref. #23-67 & PS #77-23), as originally awarded by Resolution #R-23-12-18=498, in the Contract Amount Not To Exceed \$2,385.00, and as modified by Contract Amendment #1 awarded by Resolution #R-24-4-8=161, in the Total Contract Amendment #1 Amount of \$18,960.00, for a NEW TOTAL AMENDED CONTRACT AMOUNT OF \$21,060.00, AS MODIFIED BY CONTRACT AMENDMENT #2, and further AUTHORIZING the DIRECTOR to SEND NOTICE of Contract Amendment to The Star Ledger, a newspaper circulated in the County of Monmouth, as required by law, within twenty (20) days of its passage. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)

On a motion made by Vice Chairman Fiore, seconded by Commissioner Foster, the Board **AUTHORIZED** the **DIRECTOR** to **ADVERTISE** for the following **BID**:

1. Vegetation Management at Various Monmouth County Parks

Upon being put to a vote, the motion was unanimously carried.

On a motion made by Vice Chairman Fiore, seconded by Commissioner Foster, the Board **AUTHORIZED** the **DIRECTOR** to **SOLICIT PROPOSALS** for the following **PROFESSIONAL/SPECIALIZED SERVICES**:

1. Appraisal Services, Block 77, Lot 37, Freehold Borough,  $\pm 0.8368$  Acres, Improved Property, Owned by Holland Farms, LLC, for Additions to Henry Hudson Trail (Ref. #24-36) (*NON-FAIR & OPEN*)
2. Relocation, Block 156, Lot 9.04,  $\pm 10.83$  Acres, Improved Property, Owned by Derrick Hanna, for Additions to Manasquan River Greenway (Ref. #24-37) (*NON-FAIR & OPEN*)
3. Consultant Services to Administer the Monmouth County Municipal Open Space Grant Program, July 1, 2024 through June 30, 2025 (Ref. #24-38) (*NON-FAIR & OPEN*)

Upon being put to a vote, the motion was unanimously carried.

R-24-6-17=260 At 7:39 PM, a motion for a resolution was made by Vice Chairman Fiore, seconded by Commissioner Hennessy, to move into Executive Session for: (Resolution in Minute Book)

- Discussion – Additions to Shark River Park
- Additions to East Freehold Showgrounds

In the Affirmative: Chairman Mandeville, Vice Chairman Fiore, Commissioners Harmon, Hennessy, Horsnall, Adcock, and Foster

In the Negative: None

Absent: Commissioners Butch and Davidson

On a motion made by Commissioner Harmon, seconded by Commissioner Horsnall, the Board voted unanimously to adjourn the Executive Session at 8:11 PM.

At 8:12 PM, on a motion made by Commissioner Horsnall, seconded by Commissioner Adcock, the Board voted unanimously to reconvene the public portion of the meeting.

The Board took action on the following:

R-24-6-17=261 Resolution offered for adoption by Commissioner Foster, seconded by Vice Chairman Fiore, recommending to the MONMOUTH COUNTY BOARD OF COUNTY COMMISSIONERS the ACQUISITION of the RECOMMENDING to the MONMOUTH COUNTY BOARD OF COUNTY COMMISSIONERS the ACQUISITION of 170 CENTER STREET, LLC, PROPERTY, also known as BLOCK 43, LOTS 37 & 38, FREEHOLD TOWNSHIP, an improved parcel, containing  $\pm 5.87$  ACRES, as ADDITIONS TO EAST FREEHOLD SHOWGROUNDS for county open space preservation, natural resources conservation and public park and recreation purposes, through negotiations or other legal means, subject to environmental review and clear title, and taxes and other closing costs, in the AMOUNT of \$3,500,000.00. (Funds provided by the Monmouth County Open Space, Recreation, Floodplain Protection, and Farmland and Historic Preservation Trust Fund, Account #T-12-56-850-115-667, Sub-Account #00008.)

In the Affirmative: Chairman Mandeville, Vice Chairman Fiore,  
Commissioners Harmon, Hennessy, Horsnall,  
Adcock, and Foster  
In the Negative: None  
Absent: Commissioners Butch and Davidson

Vice Chairman Fiore offered a motion, seconded by Commissioner Foster, to authorize staff to continue to negotiate the purchase of a property in Long Branch as an addition to Seven Presidents Oceanfront Park, consistent with the terms discussed in Executive Session. Upon being put to a vote, the motion was unanimously carried.

Andrew J. Spears, Director, reviewed the following **DATES TO REMEMBER** with the Board:

1. **MONDAY EVENING, JULY 8, 2024 – 7:00 PM. Regular Board Meeting.** Thompson Park Visitor Center, “Beech Room”, 1<sup>st</sup> Floor, 805 Newman Springs Road, Lincroft, NJ.
2. **MONDAY EVENING, AUGUST 5, 2024 – 7:00 PM. Regular Board Meeting.** Thompson Park Visitor Center, “Beech Room”, 1<sup>st</sup> Floor, 805 Newman Springs Road, Lincroft, NJ.
3. **MONDAY EVENING, AUGUST 19, 2024 – 7:00 PM. Regular Board Meeting.** Thompson Park Visitor Center, “Beech Room”, 1<sup>st</sup> Floor, 805 Newman Springs Road, Lincroft, NJ.

**ITEMS FOR THE GOOD OF THE ORDER:**

Vice Chairman Anthony Fiore reviewed with the Board discussions that he had, along with Commissioner Hennessy and staff, with New Jersey Youth Soccer regarding potential partnerships at the proposed DeBois Creek Recreation Area athletic field complex.

Commissioner Harmon provided a recap of a recent visit he had with staff to Huber Woods Park regarding various erosion and dam issues. He also asked staff to provide a detailed fact sheet on golf revenue and program statistics for Board review.

Commissioner Hennessy thanked staff for the recent support that they provided to the Colts Neck Community Band during their recent concert at Thompson Park. He said that staff were particularly helpful in locating an American flag at the last minute.

Commissioner Horsnall referenced the recent retirement reception for Gail Hunton and Andy Coeyman and thanked them both for their years of dedicated service. He said that it would be a challenge to fill their positions with candidates as qualified as they are.

Commissioner Adcock provided insights into the County Golf Course operations noting that the goal is not to run them as you would a private golf course but follow the model of premier public facilities, focusing on service and quality. He also wished Gail Hunton Godspeed on her retirement.

The Director indicated that there were no additional items to be brought before the Board.

There being no further business, on a motion made by Commissioner Harmon, seconded by Vice Chairman Fiore, and by unanimous vote, the regular meeting of the Monmouth County Board of Recreation Commissioners held on Monday Evening, June 17, 2024, was **ADJOURNED** at 8:34 PM.

A handwritten signature in black ink, appearing to read "Andrew J. Spears", with a long horizontal flourish extending to the right.

ANDREW J. SPEARS,  
Director

The following resolution was offered for adoption by Commissioner Horsnall :

**RESOLUTION**

R-24-6-17=241

WHEREAS, the Monmouth County Board of Recreation Commissioners is responsible for the use and management of the natural resources comprising the lands of the Monmouth County Park System; and

WHEREAS, the Board has become concerned that an over-population of white tail deer on lands of the Monmouth County Park System is causing degradation of the native forests; and

WHEREAS, the Board has sought the advice of independent experts with regard to the status and management of white tail deer populations in New Jersey; and

WHEREAS, the Board has directed staff to research and determine how the white tail deer population within the Monmouth County Park System should be managed to maintain a balance in native flora and fauna; and

WHEREAS, the Park System professional staff has conducted research to determine the impact of white tail deer inhabiting various county park locations on the lands of the Park System, and how white tail deer populations can be efficiently and effectively managed, which findings have been made available to the Board and the public; and

WHEREAS, the Board has reviewed the Park System professional staff findings and recommendations as contained in the “2023/2024 DEER MANAGEMENT PROGRAM ANNUAL REPORT”; and

WHEREAS, the Board has solicited, received, and considered comments and suggestions from members of the public.

NOW, THEREFORE, BE IT RESOLVED that the Monmouth County Board of Recreation Commissioners does hereby ACCEPT the “2023/2024 DEER MANAGEMENT PROGRAM ANNUAL REPORT”, and APPROVE the RECOMMENDATIONS for the continuation of the “DEER MANAGEMENT PROGRAM” for the 2024/2025 SEASON; and

BE IT FURTHER RESOLVED that the Board does hereby reaffirm the authorization granted by the Board, to the Director, to enforce the Board’s adopted rules and regulations, and to administer said “DEER MANAGEMENT PROGRAM”; and

BE IT FURTHER RESOLVED that the “DEER MANAGEMENT PROGRAM” shall remain in force until amended or rescinded by action of the Board; and

BE IT FURTHER RESOLVED that a copy of this resolution shall be forwarded to the Monmouth County Board of County Commissioners and the Municipal Clerks of the municipalities in which county park lands are located that will be opened to hunting of white tail deer.

Seconded by Commissioner Hennessy, and adopted on roll call by the following vote:

In the affirmative:	Chairman Mandeville, Vice Chairman Fiore, Commissioners Harmon, Hennessy, Horsnall, Adcock, and Foster
In the negative:	None
Absent:	Commissioner Butch and Davidson

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the regular meeting of the Board on MONDAY EVENING, JUNE 17, 2024



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ANDREW J. SPEARS, Director

R-24-6-17=241



The following resolution was offered for adoption by Commissioner Horsnall:

**RESOLUTION**

R-24-6-17=245

WHEREAS, the Board of Recreation Commissioners did, by Resolution No. R-21-4-5=121, enter into a professional service contract with the firm of ENGINEERING & LAND PLANNING ASSOCIATES (E&LP), High Bridge, NJ, for PROVIDING PROFESSIONAL LANDSCAPE ARCHITECTURAL AND ENGINEERING SERVICES FOR THE PREPARATION OF PLANS AND BID DOCUMENTS FOR WALKWAYS AND PATIO AT SEVEN PRESIDENTS OCEANFRONT PARK, LONG BRANCH, NEW JERSEY (Ref. #20-72 & PS #14-21), in an amount not to exceed \$75,360.00; and

WHEREAS, the Board of Recreation Commissioners has RECEIVED NOTICE that as of February 21, 2024, the firm of ENGINEERING & LAND PLANNING ASSOCIATES (E&LP), has merged with AKRF, INC.

NOW, THEREFORE, BE IT RESOLVED that the Board of Recreation Commissioners does hereby RECOGNIZE the NEW OWNERSHIP by AKRF, INC., 440 Park Avenue South, 7<sup>th</sup> Floor, New York, NY 10016, of the firm formerly trading as ENGINEERING & LAND PLANNING ASSOCIATES (E&LP); and

BE IT FURTHER RESOLVED that the CONTRACTS for the above professional services shall be AMENDED to reflect the CHANGE IN OWNERSHIP; and

BE IT FURTHER RESOLVED that a copy of this resolution shall be forwarded to the attention of Scott Briggs, at the firm of AKRF, INC., 440 Park Avenue South, 7<sup>th</sup> Floor, New York, NY 10016.

Seconded by Commissioner Hennessy, and adopted on roll call by the following vote:

In the affirmative:	Chairman Mandeville, Vice Chairman Fiore, Commissioners Harmon, Hennessy, Horsnall, Adcock, and Foster
In the negative:	None
Absent:	Commissioner Butch and Davidson

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the regular meeting of the Board on MONDAY EVENING, JUNE 17, 2024.



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ANDREW J. SPEARS, Director

R-24-6-17=245

The following resolution was offered for adoption by Commissioner Horsnall:

**RESOLUTION**

R-24-6-17=246

WHEREAS, the Board of Recreation Commissioners did, by Resolution No. R-22-9-6=280, enter into a professional service contract with the firm of ENGINEERING & LAND PLANNING ASSOCIATES (E&LP), High Bridge, NJ, for PROVIDING PROFESSIONAL LANDSCAPE ARCHITECTURAL DESIGN SERVICES TO PROVIDE DESIGN, PERMIT APPLICATION DOCUMENTS, CONSTRUCTION DOCUMENTS, BIDDING ASSISTANCE AND CONSTRUCTION ADMINISTRATION FOR SITE IMPROVEMENTS AT FOREST EDGE PLAYGROUND AT HOLMDEL PARK, HOLMDEL, NJ (Ref. #22-41 & PS #56-22), in an amount not to exceed \$50,925.00; and

WHEREAS, the Board of Recreation Commissioners has RECEIVED NOTICE that as of February 21, 2024, the firm of ENGINEERING & LAND PLANNING ASSOCIATES (E&LP), has merged with AKRF, INC.

NOW, THEREFORE, BE IT RESOLVED that the Board of Recreation Commissioners does hereby RECOGNIZE the NEW OWNERSHIP by AKRF, INC., 440 Park Avenue South, 7<sup>th</sup> Floor, New York, NY 10016, of the firm formerly trading as ENGINEERING & LAND PLANNING ASSOCIATES (E&LP); and

BE IT FURTHER RESOLVED that the CONTRACTS for the above professional services shall be AMENDED to reflect the CHANGE IN OWNERSHIP; and

BE IT FURTHER RESOLVED that a copy of this resolution shall be forwarded to the attention of Scott Briggs, at the firm of AKRF, INC., 440 Park Avenue South, 7<sup>th</sup> Floor, New York, NY 10016.

Seconded by Commissioner Hennessy, and adopted on roll call by the following vote:

In the affirmative:	Chairman Mandeville, Vice Chairman Fiore, Commissioners Harmon, Hennessy, Horsnall, Adcock, and Foster
In the negative:	None
Absent:	Commissioner Butch and Davidson

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the regular meeting of the Board on MONDAY EVENING, JUNE 17, 2024.



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ANDREW J. SPEARS, Director

R-24-6-17=246

The following resolution was offered for adoption by Commissioner Horsnall:

**RESOLUTION**

R-24-6-17=247

WHEREAS, the Monmouth County Board of Recreation Commissioners awarded the contract on January 22, 2024 by Resolution #R-24-1-22=49, for FURNISHING, DELIVERY, AND SERVICING OF PORTABLE TOILET RENTAL SERVICES (Bid #0013-24), ITEMS: Proposal #1, \$130,000.00, Proposal #2, \$25,000.00 (Period of Contract: 01/22/24 through 12/31/24), with the Board of Recreation Commissioners reserving the option to extend the contract for two (2) additional one (1) year periods (2025 & 2026), under the same terms and conditions, as per bid specification; and

WHEREAS, the Board deems it necessary and advisable to Amend Resolution #R-24-1-22=49 due to an error on our part, to correct the item description to be: Proposal #1, \$120,000.00; Proposal #2, \$35,000.00, not Proposal #1, \$130,000.00; Proposal #2, \$25,000.00 to RUSSELL REID WASTE HAULING AND DISPOSAL SERVICE CO., INC., DBA MR. JOHN, KEASBEY, NJ, for FURNISHING, DELIVERY, AND SERVICING OF PORTABLE TOILET RENTAL SERVICES (Bid #0013-24), ITEMS: Proposal #1, \$120,000.00; Proposal #2, \$35,000.00 (Period of Contract: 01/22/24 through 12/31/24), with the Board of Recreation Commissioners reserving the option to extend the contract for two (2) additional one (1) year periods (2025 & 2026), under the same terms and conditions, as per bid specification; in the Estimated Total Contract Amount of \$155,000.00; and

NOW, THEREFORE, BE IT RESOLVED that the Monmouth County Board of Recreation Commissioners does hereby AMEND Resolution #R-24-1-22=49 due to an error on our part, to correct the item description to be: Proposal #1, \$120,000.00; Proposal #2, \$35,000.00, not Proposal #1, \$130,000.00; Proposal #2, \$25,000.00 to RUSSELL REID WASTE HAULING AND DISPOSAL SERVICE CO., INC., DBA MR. JOHN, KEASBEY, 200 Smith Street, Keasbey, NJ 08832, for FURNISHING, DELIVERY, AND SERVICING OF PORTABLE TOILET RENTAL SERVICES (Bid #0013-24), ITEMS: Proposal #1, \$120,000.00; Proposal #2, \$35,000.00 (Period of Contract: 01/22/24 through 12/31/24), with the Board of Recreation Commissioners reserving the option to extend the contract for two (2) additional one (1) year periods (2025 & 2026), under the same terms and conditions, as per bid specification; in the Estimated Total Contract Amount of \$155,000.00.

BE IT FURTHER RESOLVED that the Chairman and Director are hereby authorized to take any and all action as may be necessary to amend the contract to RUSSELL REID WASTE HAULING AND DISPOSAL SERVICE CO., INC., DBA MR. JOHN, Keasbey, NJ, for FURNISHING, DELIVERY, AND SERVICING OF PORTABLE TOILET RENTAL SERVICES (Bid #0013-24); and

BE IT FURTHER RESOLVED that in all other respects, Resolution #R-24-1-22=49 shall remain the same.

Seconded by Commissioner Hennessy, and adopted on roll call by the following vote:

In the affirmative:	Chairman Mandeville, Vice Chairman Fiore, Commissioners Harmon, Hennessy, Horsnall, Adcock, and Foster
In the negative:	None
Absent:	Commissioner Butch and Davidson

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the regular meeting of the Board on MONDAY EVENING, JUNE 17, 2023.



ANDREW J. SPEARS, Director

R-24-6-17=247

The following resolution was offered for adoption by Commissioner Horsnall:

**RESOLUTION**

R-24-6-17=248

WHEREAS, the Monmouth County Board of Recreation Commissioners advertised and received bids on May 22, 2024, for DEMOLITION AND SITE RESTORATION AT HOWELL GOLF COURSE MAINTENANCE, MANASQUAN RIVER GREENWAY, AND MANASQUAN RESERVOIR (Bid #0052-24); and

WHEREAS, S & G PAVING, INC., Jamesburg, NJ, submitted a bid proposal for the above; and

WHEREAS, the Contractor withdrew their due to an error on their part.

NOW, THEREFORE, BE IT RESOLVED by the Monmouth County Board of Recreation Commissioners that the bid proposal of S & G PAVING, INC., 224C Forsgate Drive, Jamesburg, NJ 08831, as received on May 22, 2024, for DEMOLITION AND SITE RESTORATION AT HOWELL GOLF COURSE MAINTENANCE, MANASQUAN RIVER GREENWAY, AND MANASQUAN RESERVOIR (Bid #0052-24) is hereby REJECTED as the Contractor withdrew their due to an error on their part.

Seconded by Commissioner Hennessy, and adopted on roll call by the following vote:

In the affirmative:	Chairman Mandeville, Vice Chairman Fiore, Commissioners Harmon, Hennessy, Horsnall, Adcock, and Foster
In the negative:	None
Absent:	Commissioner Butch and Davidson

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the regular meeting of the Board on MONDAY EVENING, JUNE 17, 2024.



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ANDREW J. SPEARS, Director

R-24-6-17=248

The following resolution was offered for adoption by Commissioner Horsnall:

**RESOLUTION**

R-24-6-17=249

WHEREAS, bids were advertised for and received by the Purchasing Agent of the Monmouth County Board of Recreation Commissioners on May 22, 2024, for DEMOLITION AND SITE RESTORATION AT HOWELL GOLF COURSE MAINTENANCE, MANASQUAN RIVER GREENWAY, AND MANASQUAN RESERVOIR (Bid #0052-24), which bids were referred to the Director for tabulation, examination, report, and recommendation; and

WHEREAS, the bid was considered on an individual item basis and the report of the officials above mentioned, shows that nine (9) bids were received, and the following was the second lowest responsible bid received in the Total Contract Amount of \$273,900.00:

FRANK LURCH DEMOLITION CO., LLC  
515 Main Street  
Avon-by-the-Sea, NJ 07717  
**ITEM:** Total Lump Sum.

NOW, THEREFORE, BE IT RESOLVED by the Monmouth County Board of Recreation Commissioners, that the said report as to the said bids be, and the same is hereby accepted and ordered spread upon the minutes; and

BE IT FURTHER RESOLVED that the contract be, and the same is hereby awarded according to the tabulation set forth to the bidder and for the total bid as shown by the said tabulation above set forth; and

BE IT FURTHER RESOLVED that the Chairman and Director are hereby authorized to execute the contract on behalf of the Monmouth County Board of Recreation Commissioners; and

BE IT FURTHER RESOLVED that the Certification of the Chief Financial Officer, as to availability of funds, has been filed with the Director, a copy of which is on file in the Purchasing Department setting forth that the funds are available in Capital Cash Account #29799, Board of Recreation Commissioners, Project #00106, in the amount of \$273,900.00.

Seconded by Commissioner Hennessy, and adopted on roll call by the following vote:

In the affirmative:	Chairman Mandeville, Vice Chairman Fiore, Commissioners Harmon, Hennessy, Horsnall, Adcock, and Foster
In the negative:	None
Absent:	Commissioner Butch and Davidson

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the regular meeting of the Board on MONDAY EVENING, JUNE 17, 2024.



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ANDREW J. SPEARS, Director

R-24-6-17=249

The following resolution was offered for adoption by Commissioner Horsnall:

**RESOLUTION**

R-24-6-17=250

WHEREAS, Title 40:12-20, et. seq., of the Revised New Jersey Statutes provides an opportunity for non-profit organizations and county governmental units to enter into a mutually beneficial partnership for the maintenance, operation, care, and improvement of public parks, and their facilities and services; and

WHEREAS, the FRIENDS OF THE MONMOUTH COUNTY PARK SYSTEM, INC., is a 501(c)(3) non-profit corporation of the State of New Jersey, dedicated to assisting the Monmouth County Board of Recreation Commissioners; and

WHEREAS, the FRIENDS OF THE MONMOUTH COUNTY PARK SYSTEM, INC., has, as of December 18, 2023, entered into an AGREEMENT OF ASSISTANCE between the FRIENDS OF THE PARKS and the MONMOUTH COUNTY BOARD OF RECREATION COMMISSIONERS; and

WHEREAS, the FRIENDS OF THE MONMOUTH COUNTY PARK SYSTEM, INC., solicits and receives private funds enabling it to annually carry out various projects for the enjoyment and benefit of the public; and

WHEREAS, the FRIENDS OF THE MONMOUTH COUNTY PARK SYSTEM, INC., is willing to assist the Monmouth County Park System for Purchasing and Insuring of a Vehicle for Visitor Services to Transport Tools and Other Equipment Used by Volunteers and Staff to Maintain Park System Trails for the enjoyment and benefit of the public as more specifically set forth in the various project plans and specifications as may be developed from time to time, under this agreement.

NOW, THEREFORE, BE IT RESOLVED that the MONMOUTH COUNTY BOARD OF RECREATION COMMISSIONERS does hereby APPROVE and ACCEPT the OFFER OF ASSISTANCE from the FRIENDS OF THE MONMOUTH COUNTY PARK SYSTEM, INC., for Purchasing and Insuring of a Vehicle for Visitor Services to Transport Tools and Other Equipment Used by Volunteers and Staff to Maintain Park System Trails for the enjoyment and benefit of the public as more specifically set forth in the various project plans and specifications as may be developed from time to time, under this agreement; and

BE IT FURTHER RESOLVED that the MONMOUTH COUNTY BOARD OF RECREATION COMMISSIONERS does hereby AUTHORIZE the CHAIRMAN and DIRECTOR to ENTER INTO a PROJECT AGREEMENT with the FRIENDS OF THE MONMOUTH COUNTY PARK SYSTEM, INC., Lincroft, NJ, for Purchasing and Insuring of a Vehicle for Visitor Services to Transport Tools and Other Equipment Used by Volunteers and Staff to Maintain Park System Trails for the enjoyment and benefit of the public as more specifically set forth in the various project plans and specifications as may be developed from time to time, under this agreement; and

BE IT FURTHER RESOLVED that this Project Agreement shall take effect as of the date of execution by the Monmouth County Board of Recreation Commissioners and shall remain in force until amended or terminated by action of the Board of Recreation Commissioners.

Seconded by Commissioner Hennessy, and adopted on roll call by the following vote:

In the affirmative:	Chairman Mandeville, Vice Chairman Fiore, Commissioners Harmon, Hennessy, Horsnall, Adcock, and Foster
In the negative:	None
Absent:	Commissioner Butch and Davidson

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the regular meeting of the Board on MONDAY EVENING, JUNE 17, 2024



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ANDREW J. SPEARS, Director

The following resolution was offered for adoption by Commissioner Horsnall:

**RESOLUTION**

R-24-6-17=251

WHEREAS, Title 40:12-20, et. seq., of the Revised New Jersey Statutes provides an opportunity for non-profit organizations and county governmental units to enter into a mutually beneficial partnership for the maintenance, operation, care, and improvement of public parks, and their facilities and services; and

WHEREAS, the FRIENDS OF THE MONMOUTH COUNTY PARK SYSTEM, INC., is a 501(c)(3) non-profit corporation of the State of New Jersey, dedicated to assisting the Monmouth County Board of Recreation Commissioners; and

WHEREAS, the FRIENDS OF THE MONMOUTH COUNTY PARK SYSTEM, INC., has, as of December 18, 2023, entered into an AGREEMENT OF ASSISTANCE between the FRIENDS OF THE PARKS and the MONMOUTH COUNTY BOARD OF RECREATION COMMISSIONERS; and

WHEREAS, the FRIENDS OF THE MONMOUTH COUNTY PARK SYSTEM, INC., solicits and receives private funds enabling it to annually carry out various projects for the enjoyment and benefit of the public; and

WHEREAS, the FRIENDS OF THE MONMOUTH COUNTY PARK SYSTEM, INC., is willing to assist the Monmouth County Park System for the Furnishing and Installation of Various Features and Site Work for the Addition of a Braille Trail at Dorbrook Recreation Area, Colts Neck, NJ, for the enjoyment and benefit of the public as more specifically set forth in the various project plans and specifications as may be developed from time to time, under this agreement.

NOW, THEREFORE, BE IT RESOLVED that the MONMOUTH COUNTY BOARD OF RECREATION COMMISSIONERS does hereby APPROVE and ACCEPT the OFFER OF ASSISTANCE from the FRIENDS OF THE MONMOUTH COUNTY PARK SYSTEM, INC., for the Furnishing and Installation of Various Features and Site Work for the Addition of a Braille Trail at Dorbrook Recreation Area, Colts Neck, NJ, for the enjoyment and benefit of the public as more specifically set forth in the various project plans and specifications as may be developed from time to time, under this agreement; and

BE IT FURTHER RESOLVED that the MONMOUTH COUNTY BOARD OF RECREATION COMMISSIONERS does hereby AUTHORIZE the CHAIRMAN and DIRECTOR to ENTER INTO a PROJECT AGREEMENT with the FRIENDS OF THE MONMOUTH COUNTY PARK SYSTEM, INC., Lincroft, NJ, for the Furnishing and Installation of Various Features and Site Work for the Addition of a Braille Trail at Dorbrook Recreation Area, Colts Neck, NJ, for the enjoyment and benefit of the public as more specifically set forth in the various project plans and specifications as may be developed from time to time, under this agreement; and

R-24-6-17=251 (Continued)



BE IT FURTHER RESOLVED that this Project Agreement shall take effect as of the date of execution by the Monmouth County Board of Recreation Commissioners and shall remain in force until amended or terminated by action of the Board of Recreation Commissioners.

Seconded by Commissioner Hennessy, and adopted on roll call by the following vote:

- In the affirmative: Chairman Mandeville, Vice Chairman Fiore, Commissioners Harmon, Hennessy, Horsnall, Adcock, and Foster
- In the negative: None
- Absent: Commissioner Butch and Davidson

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the regular meeting of the Board on MONDAY EVENING, JUNE 17, 2024



ANDREW J. SPEARS, Director

The following resolution was offered for adoption by Commissioner Horsnall:

**RESOLUTION**

R-24-6-17=252

WHEREAS, the Monmouth County Board of Recreation Commissioners has a need to acquire PROFESSIONAL APPRAISAL SERVICES OF BLOCK 356, LOT 1, MARLBORO TOWNSHIP, IMPROVED PROPERTY, OWNED BY: HARVEY JR. & CONSULA HOLLAND, ±4.12 ACRES, PROJECT: ADDITIONS TO HENRY HUDSON TRAIL, INTEREST: FEE SIMPLE (Ref. #24-27 & PS #30-24), as a fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.4; and

WHEREAS, the anticipated term of this contract is approximately thirty (30) days; and

WHEREAS, requests for proposals were received by the Purchasing Agent on or before the required submission date of June 12, 2024; and

WHEREAS, STUART APPRAISAL COMPANY, LLC, Freehold, NJ, has submitted a written proposal dated June 10, 2024, indicating they will provide PROFESSIONAL APPRAISAL SERVICES OF BLOCK 356, LOT 1, MARLBORO TOWNSHIP, IMPROVED PROPERTY, OWNED BY: HARVEY JR. & CONSULA HOLLAND, ±4.12 ACRES, PROJECT: ADDITIONS TO HENRY HUDSON TRAIL, INTEREST: FEE SIMPLE (Ref. #24-27 & PS #30-24), in an Amount Not to Exceed \$1,845.00; and

WHEREAS, the Certification of the Chief Financial Officer, as to availability of funds, has been filed with the Director, a copy of which is on file in the Purchasing Department setting forth that the funds are available in Capital Cash Account #29799, Board of Recreation Commissioners (2024), Project #00008; in an amount not to exceed \$1,845.00.

NOW, THEREFORE, BE IT RESOLVED that the Board of Recreation Commissioners, of the County of Monmouth, does hereby authorize the Chairman and Director to enter into a contract on behalf of the Monmouth County Board of Recreation Commissioners, with STUART APPRAISAL COMPANY, LLC, 42 E. Main Street, Suite 202, Freehold, NJ 07728, as per proposal dated June 10, 2024, for PROFESSIONAL APPRAISAL SERVICES OF BLOCK 356, LOT 1, MARLBORO TOWNSHIP, IMPROVED PROPERTY, OWNED BY: HARVEY JR. & CONSULA HOLLAND, ±4.12 ACRES, PROJECT: ADDITIONS TO HENRY HUDSON TRAIL, INTEREST: FEE SIMPLE (Ref. #24-27 & PS #30-24), in the Contract Amount Not To Exceed \$1,845.00; and

BE IT FURTHER RESOLVED that the Stockholders Disclosure Certification and the New Jersey Business Registration are on file in the office of the Purchasing Department; and

BE IT FURTHER RESOLVED that any fees for additional work over the \$1,845.00 provided for in this resolution will be authorized only upon the approval of the Board, prior to the additional services being performed.

Seconded by Commissioner Hennessy, and adopted on roll call by the following vote:

In the affirmative:	Chairman Mandeville, Vice Chairman Fiore, Commissioners Harmon, Hennessy, Horsnall, Adcock, and Foster
In the negative:	None
Absent:	Commissioner Butch and Davidson

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the regular meeting of the Board on MONDAY EVENING, JUNE 17, 2024



ANDREW J. SPEARS, Director

R-24-6-17=252

The following resolution was offered for adoption by Commissioner Horsnall:

**RESOLUTION**

R-24-6-17=253

WHEREAS, the Monmouth County Board of Recreation Commissioners has a need to acquire PROFESSIONAL APPRAISAL SERVICES OF BLOCK 356, LOT 1, MARLBORO TOWNSHIP, IMPROVED PROPERTY, OWNED BY: HARVEY JR. & CONSULA HOLLAND, ±4.12 ACRES, PROJECT: ADDITIONS TO HENRY HUDSON TRAIL, INTEREST: FEE SIMPLE (Ref. #24-27 & PS #30-24), as a fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.4; and

WHEREAS, the anticipated term of this contract is approximately thirty (30) days; and

WHEREAS, requests for proposals were received by the Purchasing Agent on or before the required submission date of June 12, 2024; and

WHEREAS, PATJO APPRAISAL SERVICES, INC., Kendall Park, NJ, has submitted a written proposal dated June 10, 2024, indicating they will provide PROFESSIONAL APPRAISAL SERVICES OF BLOCK 356, LOT 1, MARLBORO TOWNSHIP, IMPROVED PROPERTY, OWNED BY: HARVEY JR. & CONSULA HOLLAND, ±4.12 ACRES, PROJECT: ADDITIONS TO HENRY HUDSON TRAIL, INTEREST: FEE SIMPLE (Ref. #24-27 & PS #30-24), in an Amount Not to Exceed \$2,050.00; and

WHEREAS, the Certification of the Chief Financial Officer, as to availability of funds, has been filed with the Director, a copy of which is on file in the Purchasing Department setting forth that the funds are available in Capital Cash Account #29799, Board of Recreation Commissioners (2024), Project #00008; in an amount not to exceed \$2,050.00.

NOW, THEREFORE, BE IT RESOLVED that the Board of Recreation Commissioners, of the County of Monmouth, does hereby authorize the Chairman and Director to enter into a contract on behalf of the Monmouth County Board of Recreation Commissioners, with PATJO APPRAISAL SERVICES, INC., 21 Crestview Drive, Kendall Park, NJ 08824, as per proposal dated June 10, 2024, for PROFESSIONAL APPRAISAL SERVICES OF BLOCK 356, LOT 1, MARLBORO TOWNSHIP, IMPROVED PROPERTY, OWNED BY: HARVEY JR. & CONSULA HOLLAND, ±4.12 ACRES, PROJECT: ADDITIONS TO HENRY HUDSON TRAIL, INTEREST: FEE SIMPLE (Ref. #24-27 & PS #30-24), in the Contract Amount Not To Exceed \$2,050.00; and

BE IT FURTHER RESOLVED that the Stockholders Disclosure Certification and the New Jersey Business Registration are on file in the office of the Purchasing Department; and

BE IT FURTHER RESOLVED that any fees for additional work over the \$2,050.00 provided for in this resolution will be authorized only upon the approval of the Board, prior to the additional services being performed.

Seconded by Commissioner Hennessy, and adopted on roll call by the following vote:

In the affirmative:	Chairman Mandeville, Vice Chairman Fiore, Commissioners Harmon, Hennessy, Horsnall, Adcock, and Foster
In the negative:	None
Absent:	Commissioner Butch and Davidson

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the regular meeting of the Board on MONDAY EVENING, JUNE 17, 2024.



ANDREW J. SPEARS, Director

R-24-6-17=253

The following resolution was offered for adoption by Commissioner Horsnall:

**RESOLUTION**

R-24-6-17=254

WHEREAS, the Monmouth County Board of Recreation Commissioners has a need to acquire PROFESSIONAL APPRAISAL SERVICES OF BLOCK 9, LOTS 73-79, KEYPORT BOROUGH, IMPROVED PROPERTY. OWNED BY: KEYPORT MARINE BASIN INC., AND VESTRI CORPORATION, ±25.26 ACRES, PROJECT: ADDITIONS TO BAYSHORE RECREATION AREA, INTEREST: FEE SIMPLE (Ref. #24-24 & PS #29-24), as a fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.4; and

WHEREAS, the anticipated term of this contract is approximately thirty (30) days; and

WHEREAS, requests for proposals were received by the Purchasing Agent on or before the required submission date of June 12, 2024; and

WHEREAS, WADE APPRAISAL, LLC, Metuchen, NJ, has submitted a written proposal dated June 4, 2024, indicating they will provide PROFESSIONAL APPRAISAL SERVICES OF BLOCK 9, LOTS 73-79, KEYPORT BOROUGH, IMPROVED PROPERTY. OWNED BY: KEYPORT MARINE BASIN INC., AND VESTRI CORPORATION, ±25.26 ACRES, PROJECT: ADDITIONS TO BAYSHORE RECREATION AREA, INTEREST: FEE SIMPLE (Ref. #24-24 & PS #29-24), in an Amount Not to Exceed \$3,800.00; and

WHEREAS, the Certification of the Chief Financial Officer, as to availability of funds, has been filed with the Director, a copy of which is on file in the Purchasing Department setting forth that the funds are available in Capital Cash Account #29799, Board of Recreation Commissioners (2024), Project #00007; in an amount not to exceed \$3,800.00.

NOW, THEREFORE, BE IT RESOLVED that the Board of Recreation Commissioners, of the County of Monmouth, does hereby authorize the Chairman and Director to enter into a contract on behalf of the Monmouth County Board of Recreation Commissioners, with WADE APPRAISAL, LLC, 460 Main Street, Metuchen, NJ 08840, as per proposal dated June 4, 2024, for PROFESSIONAL APPRAISAL SERVICES OF BLOCK 9, LOTS 73-79, KEYPORT BOROUGH, IMPROVED PROPERTY. OWNED BY: KEYPORT MARINE BASIN INC., AND VESTRI CORPORATION, ±25.26 ACRES, PROJECT: ADDITIONS TO BAYSHORE RECREATION AREA, INTEREST: FEE SIMPLE (Ref. #24-24 & PS #29-24), in the Contract Amount Not To Exceed \$3,800.00; and

BE IT FURTHER RESOLVED that the Stockholders Disclosure Certification and the New Jersey Business Registration are on file in the office of the Purchasing Department; and

BE IT FURTHER RESOLVED that any fees for additional work over the \$3,800.00 provided for in this resolution will be authorized only upon the approval of the Board, prior to the additional services being performed.

Seconded by Commissioner Hennessy, and adopted on roll call by the following vote:

In the affirmative:	Chairman Mandeville, Vice Chairman Fiore, Commissioners Harmon, Hennessy, Horsnall, Adcock, and Foster
In the negative:	None
Absent:	Commissioner Butch and Davidson

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the regular meeting of the Board on MONDAY EVENING, JUNE 17, 2024.



ANDREW J. SPEARS, Director

R-24-6-17=254

The following resolution was offered for adoption by Commissioner Horsnall:

**RESOLUTION**

R-24-6-17=255

WHEREAS, the Monmouth County Board of Recreation Commissioners has a need to acquire PROFESSIONAL APPRAISAL SERVICES OF BLOCK 9, LOTS 73-79, KEYPORT BOROUGH, IMPROVED PROPERTY, OWNED BY: KEYPORT MARINE BASIN INC., AND VESTRI CORPORATION, ±25.26 ACRES, PROJECT: ADDITIONS TO BAYSHORE RECREATION AREA, INTEREST: FEE SIMPLE (Ref. #24-24 & PS #29-24), as a fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.4; and

WHEREAS, the anticipated term of this contract is approximately thirty (30) days; and

WHEREAS, requests for proposals were received by the Purchasing Agent on or before the required submission date of June 12, 2024; and

WHEREAS, SOCKLER REALTY SERVICES GROUP, INC., Hightstown, NJ, has submitted a written proposal dated June 5, 2024, indicating they will provide PROFESSIONAL APPRAISAL SERVICES OF BLOCK 9, LOTS 73-79, KEYPORT BOROUGH, IMPROVED PROPERTY, OWNED BY: KEYPORT MARINE BASIN INC., AND VESTRI CORPORATION, ±25.26 ACRES, PROJECT: ADDITIONS TO BAYSHORE RECREATION AREA, INTEREST: FEE SIMPLE (Ref. #24-24 & PS #29-24), in an Amount Not to Exceed \$4,200.00; and

WHEREAS, the Certification of the Chief Financial Officer, as to availability of funds, has been filed with the Director, a copy of which is on file in the Purchasing Department setting forth that the funds are available in Capital Cash Account #29799, Board of Recreation Commissioners (2024), Project #00007; in an amount not to exceed \$4,200.00.

NOW, THEREFORE, BE IT RESOLVED that the Board of Recreation Commissioners, of the County of Monmouth, does hereby authorize the Chairman and Director to enter into a contract on behalf of the Monmouth County Board of Recreation Commissioners, with SOCKLER REALTY SERVICES GROUP, INC., 299 Ward Street, Suite C, Hightstown, NJ 08520, as per proposal dated June 5, 2024, for PROFESSIONAL APPRAISAL SERVICES OF BLOCK 9, LOTS 73-79, KEYPORT BOROUGH, IMPROVED PROPERTY, OWNED BY: KEYPORT MARINE BASIN INC., AND VESTRI CORPORATION, ±25.26 ACRES, PROJECT: ADDITIONS TO BAYSHORE RECREATION AREA, INTEREST: FEE SIMPLE (Ref. #24-24 & PS #29-24), in the Contract Amount Not To Exceed \$4,200.00; and

BE IT FURTHER RESOLVED that the Stockholders Disclosure Certification and the New Jersey Business Registration are on file in the office of the Purchasing Department; and

BE IT FURTHER RESOLVED that any fees for additional work over the \$4,200.00 provided for in this resolution will be authorized only upon the approval of the Board, prior to the additional services being performed.

Seconded by Commissioner Hennessy, and adopted on roll call by the following vote:

In the affirmative:	Chairman Mandeville, Vice Chairman Fiore, Commissioners Harmon, Hennessy, Horsnall, Adcock, and Foster
In the negative:	None
Absent:	Commissioner Butch and Davidson

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the regular meeting of the Board on MONDAY EVENING, JUNE 17, 2024.



ANDREW J. SPEARS, Director

R-24-6-17=255

The following resolution was offered for adoption by Commissioner Horsnall:

**RESOLUTION**

R-24-6-17=256

WHEREAS, bids were advertised for and received by the Purchasing Agent of the Monmouth County Board of Recreation Commissioners on April 30, 2024, for FURNISHING AND DELIVERY OF SHUTTLE BUS TRANSPORTATION SERVICES FOR THE 2024 WIND AND SEA FESTIVAL, THE 2024 MONMOUTH COUNTY FAIR, AND FOR THE 2024 9/11 MEMORIAL CEREMONY (Bid #0051-24), which bids were referred to the Director for tabulation, examination, report and recommendation; and

WHEREAS, the bid was considered on an individual item basis and the report of the officials above mentioned, shows that four (4) bids were received, and the following was the lowest responsible bid received in the Estimated Total Contract Amount of \$26,400.00:

US BUS CHARTER & LIMO DBA US COACHWAYS, INC.  
960 Holmdel Road, Bldg. 1, Ste. 203  
Holmdel, NJ 07733

**ITEMS:** Proposal #1, Wind & Sea Festival, \$2,970.00,  
Proposal #2, Monmouth County Fair, \$22,880.00,  
Proposal #3, 9/11 Memorial Service, \$550.00.

NOW, THEREFORE, BE IT RESOLVED by the Monmouth County Board of Recreation Commissioners, that the said report as to the said bids be, and the same is hereby accepted and ordered spread upon the minutes; and

BE IT FURTHER RESOLVED that the contract be, and the same is hereby awarded according to the tabulation set forth to the bidder and for the total bid as shown by the said tabulation above set forth; and

BE IT FURTHER RESOLVED that the Chairman and Director are hereby authorized to execute the contract on behalf of the Monmouth County Board of Recreation Commissioners; and

BE IT FURTHER RESOLVED that the Certification of the Chief Financial Officer, as to availability of funds, has been filed with the Director, a copy of which is on file in the Purchasing Department setting forth that the funds are available in Trust Account #52000, Board of Recreation Commissioners (2024), in the estimated amount of \$26,400.00.

Seconded by Commissioner Hennessy, and adopted on roll call by the following vote:

In the affirmative:	Chairman Mandeville, Vice Chairman Fiore, Commissioners Harmon, Hennessy, Horsnall, Adcock, and Foster
In the negative:	None
Absent:	Commissioner Butch and Davidson

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the regular meeting of the Board on MONDAY EVENING, JUNE 17, 2024.



ANDREW J. SPEARS, Director

R-24-6-17=256

The following resolution was offered for adoption by Commissioner Horsnall:

**RESOLUTION**

R-24-6-17=257

WHEREAS, the Monmouth County Board of Recreation Commissioners awarded the contract for materials, to FRANK LURCH DEMOLITION CO., LLC, Avon-by-the-Sea, NJ, for DEMOLITION WORK AND SITE RESTORATION AT HARTSHORNE WOODS PARK (Bid #0076-23), to FRANK LURCH DEMOLITION CO., LLC, Avon-by-the-Sea, NJ, as per Resolution #R-24-1-8=28; and

WHEREAS, the Board deems it necessary and advisable to Authorize CHANGE ORDER #1, in the amount of \$52,160.00, increasing existing contract by more than twenty percent (20%) due to discovery of additional asbestos containing materials, to FRANK LURCH DEMOLITION CO., LLC, Avon-by-the-Sea, NJ, for DEMOLITION WORK AND SITE RESTORATION AT HARTSHORNE WOODS PARK (Bid #0076-23), ITEM: Total Lump Sum; as per original contract awarded by Resolution #R-24-1-8=28, in the Contract Amount of \$78,900.00, for a NEW TOTAL CHANGE ORDER #1 CONTRACT AMOUNT OF \$131,060.00, and further AUTHORIZING the DIRECTOR to SEND NOTICE of Change Order to The Star Ledger, a newspaper circulated in the County of Monmouth, as required by law, within twenty (20) days of its passage.

NOW, THEREFORE, BE IT RESOLVED by the Board that the Director is hereby Authorized to approve CHANGE ORDER #1, in the amount of \$52,160.00, increasing existing contract by more than twenty percent (20%) due to discovery of additional asbestos containing materials, to FRANK LURCH DEMOLITION CO., LLC, 515 Main Street, Avon-by-the-Sea, NJ 07717, for DEMOLITION WORK AND SITE RESTORATION AT HARTSHORNE WOODS PARK (Bid #0076-23), ITEM: Total Lump Sum; as per original contract awarded by Resolution #R-24-1-8=28, in the Contract Amount of \$78,900.00, for a NEW TOTAL CHANGE ORDER #1 CONTRACT AMOUNT OF \$131,060.00, and further AUTHORIZING the DIRECTOR to SEND NOTICE of Change Order to The Star Ledger, a newspaper circulated in the County of Monmouth, as required by law, within twenty (20) days of its passage; and

BE IT FURTHER RESOLVED that said CHANGE ORDER #1 is on file in the Board's Office of Administrative Services; and

BE IT FURTHER RESOLVED that the Certification of the Chief Financial Officer, as to availability of funds, has been filed with the Director, a copy of which is on file in the Purchasing Department setting forth that the funds are available in Capital Cash Account #29799, Board of Recreation Commissioners (2023), Project #00106, in the amount \$9,191.00.

Seconded by Commissioner Hennessy, and adopted on roll call by the following vote:

In the affirmative:	Chairman Mandeville, Vice Chairman Fiore, Commissioners Harmon, Hennessy, Horsnall, Adcock, and Foster
In the negative:	None
Absent:	Commissioner Butch and Davidson

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the regular meeting of the Board on MONDAY EVENING, JUNE 17, 2024.



ANDREW J. SPEARS, Director

R-24-6-17=257

The following resolution was offered for adoption by Commissioner Horsnall:

**RESOLUTION**

R-24-6-17=258

WHEREAS, the Monmouth County Board of Recreation Commissioners awarded the contract for FURNISHING AND DELIVERY OF ROAD MAINTENANCE ¾” DENSE GRADED AGGREGATE (DGA) (Bid #0038-24), to STAVOLA CONSTRUCTION MATERIALS, INC., Tinton Falls, NJ, as per Resolution #R-24-4-22=172; and

WHEREAS, the Board deems it necessary and advisable to Authorize CHANGE ORDER #1, in the amount of \$1,114.66, for additional dense graded aggregate, to STAVOLA CONSTRUCTION MATERIALS, INC., Tinton Falls, NJ, for FURNISHING AND DELIVERY OF ROAD MAINTENANCE ¾” DENSE GRADED AGGREGATE (DGA) (Bid #0038-24), as per original contract awarded by Resolution #R-24-4-22=172, ITEM: Estimated Total Contract Amount (Period of Contract 04/22/24 through 12/31/24); in the Estimated Total Contract Amount of \$21,750.00, for a NEW TOTAL CHANGE ORDER #1 CONTRACT AMOUNT of \$22,864.66.

NOW, THEREFORE, BE IT RESOLVED by the Board that the Director is hereby Authorized to approve CHANGE ORDER #1, in the amount of \$1,114.66, for additional dense graded aggregate, to STAVOLA CONSTRUCTION MATERIALS, INC., 175 Drift Road, Tinton Falls, NJ 07724, for FURNISHING AND DELIVERY OF ROAD MAINTENANCE ¾” DENSE GRADED AGGREGATE (DGA) (Bid #0038-24), as per original contract awarded by Resolution #R-24-4-22=172, ITEM: Estimated Total Contract Amount (Period of Contract 04/22/24 through 12/31/24); in the Estimated Total Contract Amount of \$21,750.00, for a NEW TOTAL CHANGE ORDER #1 CONTRACT AMOUNT of \$22,864.66; and

BE IT FURTHER RESOLVED that said CHANGE ORDER #1 is on file in the Board’s Office of Administrative Services; and

BE IT FURTHER RESOLVED that the Certification of the Chief Financial Officer, as to availability of funds, has been filed with the Director, a copy of which is on file in the Purchasing Department setting forth that the funds are available in Capital Cash Account #92304, Board of Recreation Commissioners (2024), Project #23004; in the amount of \$1,114.66.

Seconded by Commissioner Hennessy, and adopted on roll call by the following vote:

In the affirmative: Chairman Mandeville, Vice Chairman Fiore,  
Commissioners Harmon, Hennessy, Horsnall,  
Adcock, and Foster

In the negative: None

Absent: Commissioner Butch and Davidson

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the regular meeting of the Board on MONDAY EVENING, JUNE 17, 2024.



ANDREW J. SPEARS, Director

R-23-6-17=258



The following resolution was offered for adoption by Commissioner Horsnall:

**RESOLUTION**

R-24-6-17=259

WHEREAS, the Monmouth County Board of Recreation Commissioners accepted the written proposal of GIBSON & STATTEL ENVIRONMENTAL, INC., Bridgeton, NJ, for PROVIDING A PROFESSIONAL PRELIMINARY ASSESSMENT/SITE INVESTIGATION (PA/SI) OF BLOCK 144, LOT 6, MARLBORO TOWNSHIP AND BLOCK 18, LOT 20, HOLMDEL TOWNSHIP, VACANT PROPERTY, OWNED BY: KILCUMMINS-DOVER PROPERTIES, LLC, ±62.49 ACRES, PROJECT: PLEASANT VALLEY FOREST PROJECT (HOLMDEL PARK), INTEREST: FEE SIMPLE (Ref. #23-67 & PS #77-23), as per Resolution #R-23-12-18=498, in the Contract Amount Not to Exceed \$2,385.00; and

WHEREAS, the Board authorized Contract Amendment #1, as per Resolution #R-24-4-8=161, to GIBSON & STATTEL ENVIRONMENTAL, INC., Bridgeton, NJ, in the Total Contract Amendment #1 Amount of \$18,960.00; and

WHEREAS, the Board deems it necessary and advisable to Authorize CONTRACT AMENDMENT #2 in the amount of \$2,100.00, to determine extent of Hexavalent Chromium contamination in the soil to GIBSON & STATTEL ENVIRONMENTAL, INC., Bridgeton, NJ.

NOW, THEREFORE, BE IT RESOLVED by the Board that the Director is hereby Authorized to approve CONTRACT AMENDMENT #2, in the amount of \$2,100.00, to determine extent of Hexavalent Chromium contamination in the soil to GIBSON & STATTEL ENVIRONMENTAL, INC., P.O. Box 587, Burlington, NJ 08016, for PROVIDING A PROFESSIONAL PRELIMINARY ASSESSMENT/SITE INVESTIGATION (PA/SI) OF BLOCK 144, LOT 6, MARLBORO TOWNSHIP AND BLOCK 18, LOT 20, HOLMDEL TOWNSHIP, VACANT PROPERTY, OWNED BY: KILCUMMINS-DOVER PROPERTIES, LLC, ±62.49 ACRES, PROJECT: PLEASANT VALLEY FOREST PROJECT (HOLMDEL PARK), INTEREST: FEE SIMPLE (Ref. #23-67 & PS #77-23), as per original contract awarded by Resolution #R-23-12-18=498 in the Contract Amount Not to Exceed \$2,385.00, and as modified by Contract Amendment #1 awarded by Resolution #R-24-4-8=161 in the Total Contract Amendment #1 Amount of \$18,960.00, for a NEW TOTAL AMENDED CONTRACT AMOUNT NOT TO EXCEED \$21,060.00, AS MODIFIED BY CONTRACT AMENDMENT #2; and

BE IT FURTHER RESOLVED that said CONTRACT AMENDMENT #2 is on file in the Board's Office of Administrative Services; and

BE IT FURTHER RESOLVED that notice of this amendment shall be published in The Star Ledger, a newspaper circulated in the County of Monmouth, as required by law, within twenty (20) days of its passage; and

BE IT FURTHER RESOLVED that the Certification of the Chief Financial Officer, as to availability of funds, has been filed with the Director, a copy of which is on file in the Purchasing Department setting forth that the funds are available in Capital Cash Account #29799, Board of Recreation Commissioners (2023), Project #00010, in an amount not to exceed \$2,100.00.

Seconded by Commissioner Hennessy, and adopted on roll call by the following vote:

In the affirmative:	Chairman Mandeville, Vice Chairman Fiore, Commissioners Harmon, Hennessy, Horsnall, Adcock, and Foster
In the negative:	None
Absent:	Commissioner Butch and Davidson

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the regular meeting of the Board on MONDAY EVENING, JUNE 17, 2024.



ANDREW J. SPEARS, Director

R-24-6-17=259

The following resolution was offered for adoption by Vice Chairman Fiore:

**RESOLUTION**

R-24-6-17=260

WHEREAS, the Open Public Meetings Act provides that the Board of Recreation Commissioners may go into executive session to discuss matters that may be confidential or listed pursuant to N.J.S.A. 10:4-12; and

WHEREAS, it is recommended by the Board Attorney and/or Director to go into executive session to discuss matters set forth hereinafter which are permissible for discussion in executive session; and

WHEREAS, notice of this regularly scheduled Board meeting, including date, time, and place, has been posted, and the County Clerk and two (2) newspapers as designated by the Board have been noticed, per the schedule adopted by the Board at its regular meeting of December 18, 2023.

NOW THEREFORE, BE IT RESOLVED that the Monmouth County Board of Recreation Commissioners does hereby recess into Executive Session for discussion of Potential Property Acquisitions or Sales – N.J.S.A. 10:4-12-(b)(5) for:

- Additions to Shark River Park
- Additions to East Freehold Showgrounds

Seconded by Commissioner Hennessy, and adopted on roll call by the following vote:

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the regular meeting of the Board on MONDAY EVENING, JUNE 17, 2024.



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ANDREW J. SPEARS, Director

R-24-6-17=260

The following resolution was offered for adoption by Commissioner Foster:

**RESOLUTION**

R-24-6-17=261

WHEREAS, the Monmouth County Board of Recreation Commissioners deems it necessary and advisable to acquire and preserve certain lands for County Open Space Conservation and Park Purposes, located in the TOWNSHIP OF FREEHOLD, being more particularly described as BLOCK 43, LOTS 37 & 38, and more commonly known as PROPERTY OWNED BY 170 CENTER STREET, LLC, an improved parcel, containing  $\pm 5.87$  ACRES, as ADDITIONS TO EAST FREEHOLD SHOWGROUNDS, through negotiations or other legal means, for county open space preservation, natural resources conservation and public park and recreation purposes, in the Amount of \$3,500,000.00, subject to satisfactory title, environmental review, and adjustments for acreage, taxes and other closing costs; and

WHEREAS, funds for the acquisition of the above named parcel has been provided by the Monmouth County Open Space, Recreation, Floodplain Protection, and Farmland and Historic Preservation Trust Fund, Account #T-12-56-850-115-667, Sub-Account #00008.

NOW, THEREFORE, BE IT RESOLVED, that the MONMOUTH COUNTY BOARD OF RECREATION COMMISSIONERS does hereby RECOMMEND to the MONMOUTH COUNTY BOARD OF COUNTY COMMISSIONERS that the BOARD OF COUNTY COMMISSIONERS AUTHORIZE the ACQUISITION OF PROPERTY OWNED BY 170 CENTER STREET, LLC, being more particularly described as BLOCK 43, LOTS 37 & 38, FREEHOLD TOWNSHIP, an improved parcel, containing  $\pm 5.87$  ACRES, as ADDITIONS TO EAST FREEHOLD SHOWGROUNDS, through negotiations or other legal means, for county open space preservation, natural resources conservation and public park and recreation purposes, in the Amount of \$3,500,000.00, subject to satisfactory title, environmental review, and adjustments for acreage, taxes and other closing costs; and

BE IT FURTHER RESOLVED that the Chairman of the Board and the Director are hereby authorized to take any and all action as may be required to acquire said property for the benefit of the citizens of Monmouth County; and

BE IT FURTHER RESOLVED that a copy of this resolution be sent to the Clerk of the Monmouth County Board of County Commissioners, the County Administrator, and County Counsel.

Seconded by Vice Chairman Fiore, and adopted on roll call by the following vote:

In the affirmative:	Chairman Mandeville, Vice Chairman Fiore, Commissioners Harmon, Hennessy, Horsnall, Adcock, and Foster
In the negative:	None
Absent:	Commissioners Butch and Davidson

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the regular meeting of the Board on MONDAY EVENING, JUNE 17, 2024.



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ANDREW J. SPEARS, Director

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