

**MINUTES OF THE MONDAY EVENING, JUNE 6, 2011 REGULAR MEETING OF THE MONMOUTH COUNTY BOARD OF RECREATION COMMISSIONERS HELD IN THE “BEECH ROOM” OF THE THOMPSON PARK VISITOR CENTER, 1<sup>ST</sup> FLOOR, 805 NEWMAN SPRINGS ROAD, LINCROFT, NJ.**

The meeting was called to order by Chairman Edward J. Loud at 7:04 PM.

The Secretary-Director noted that Commissioner Raynor called and indicated that he expected to arrive a little late to the meeting.

The following were Present on roll call:

Chairman Edward J. Loud  
Vice Chairman Fred J. Rummel  
Commissioners:  
Michael G. Harmon  
Thomas E. Hennessy, Jr.  
David W. Horsnall  
Melvin A. Hood

The following were Absent on roll call:

Commissioners:  
N. Britt Raynor (Excused)  
Violeta Peters  
Kevin Mandeville

Also Present:

James J. Truncer, Secretary-Director  
Andrea I. Bazer, County Counsel  
Bruce A. Gollnick, Assistant Director  
David M. Compton, Superintendent of Co. Parks  
Francine P. Lorelli, Purchasing Agent  
Andrew Spears, Superintendent of Recreation  
Spencer Wickham, Chief/Land Acq. & Design  
Faith Hahn, Supervising Planner—Parks  
Joseph Sardonía, Supervising Landscape Architect  
Karen Livingstone, Public Information/Volunteers  
Russell Pecchia, Farmingdale, NJ

Chairman Loud read the following Statement of Adequate Public Notice:

“Statement of Adequate Public Notice of Meeting in compliance with the ‘Open Public Meetings Act’, Laws of the State of NJ, Chapter 231, P.L. 1975. Notice of meeting has been posted, and the Asbury Park Press and other newspapers circulated in Monmouth County, and the County Clerk have been noticed, including date, time and place, as adopted by the Commission at their regular meeting of December 6, 2010, as required by law.”

Chairman Loud led the Board in the salute to the flag and the Pledge of Allegiance and asked for the observance of a moment of silence.

On a motion made by Commissioner Hennessy, seconded by Commissioner Harmon, the **MINUTES** of the **REGULAR MEETING** of the Monmouth County Board of Recreation Commissioners held on **MONDAY EVENING, MAY 23, 2011**, were upon being put to a vote, unanimously approved as recorded.

On a motion made by Vice Chairman Rummel, seconded by Commissioner Horsnall, the **2010 VOUCHER LIST**, as submitted for approval, was upon being put to a vote, unanimously approved as recorded.

On a motion made by Vice Chairman Rummel, seconded by Commissioner Horsnall, the **2011 VOUCHER LIST**, as submitted for approval, was upon being put to a vote, unanimously approved as recorded.

James J. Truncer, Secretary-Director, indicated to the Board that there were no **REPORTS**.

James J. Truncer, Secretary-Director, indicated to the Board that there was no **CORRESPONDENCE RECEIVED** for the Board.

At 7:06 PM, Commissioner Peters arrived at the meeting.

On a motion made by Commissioner Harmon, seconded by Vice Chairman Rummel, the meeting was **OPENED** to the **HEARING OF THE PUBLIC** at 7:06 PM. Upon being put to a vote, the motion was unanimously carried.

Russell L. Pecchia, of Lynda Pecchia Food Concessions, Farmingdale, NJ, addressed the Board concerning his food concession contract at Charleston Springs Golf Course and distributed copies of 2010 and 2011 receipts for the month of May that he noted indicated his reduced revenues for the period shown.

At 7:10 PM, Commissioner Mandeville arrived at the meeting.

Mr. Pecchia requested that he be permitted to close the food service counter at Charleston Springs Golf Course on Monday through Thursday as he may see fit, based on attendance, and noted his decrease in current revenues compared to 2010.

Commissioner Harmon inquired as to the May 31, 2010 gross receipt figures provided, and questioned the loss of revenue for 2011 as compared to 2010.

Commissioner Hood inquired as to how long he has had a contract with the Park System at the golf courses and how Mr. Pecchia figured his bid for the concession contract.

Mr. Pecchia responded that he has run a concession at the county golf courses for the past nine (9) years and noted that his bid is based on his past experience at the golf courses.

Commissioner Hood noted that as a business Mr. Pecchia is only given an opportunity to make money and that the bid is on what is there.

Commissioner Hood further noted that the Park System has the right under the contract to make adjustments and changes and close the golf courses.

Mr. Pecchia stated that he has lost business due to the changes made in the twilight tee times.

There being no one else present to be heard, it was moved by Commissioner Horsnall, seconded by Commissioner Peters, that the portion of the meeting Open to the **HEARING OF THE PUBLIC** be **CLOSED**, at 7:30 PM.

At 7:31 PM, Mr. Pecchia left the meeting.

### **FREEHOLDER'S REPORT:**

Freeholder Lillian G. Burry was unable to be present due to a conflict in her schedule.

The following **ITEMS** were **REVIEWED WITH THE BOARD:**

1. Faith Hahn, Supervising Planner—Parks, reviewed with the Board the 2010/2011 Deer Management Program Annual Report, Draft dated May 3, 2011, and recommendations for the 2011/2012 Season.

The Board had no questions for Ms. Hahn and unanimously agreed to adopt a resolution accepting the 2010/2011 Deer Management Program Annual Report Dated May 3, 2011, and to approve the recommendations for the Deer Management Program for the 2011/2012 Season.

At 7:34 PM, Commissioner Raynor arrived at the meeting.

2. James J. Truncer, Secretary-Director, reviewed with the Board the request made by Kathleen Herman for permission to use the grass meadow at Huber Woods Park, on Locust Point Road, for parking approximately thirty (30) cars, on Saturday, July 9, 2011, from 3:00 PM until 9:00 PM, for guests of her wedding, with a fee of \$343.00 applied for operational expenditures, along with a facility use fee; and further authorizing the Chairman and Secretary-Director of the Board to sign the MCPS Hold Harmless Release Form for Parking at Locust Point Road.

Following a discussion, a **motion** was introduced by Commissioner Horsnall, seconded Commissioner Peters, Granting Permission to Kathleen Herman to Use the Grass Meadow at Huber Woods Park, on Locust Point Road, for parking approximately thirty (30) cars, on Saturday, July 9, 2011, from 3:00 PM until 9:00 PM, for guests of her wedding, with a fee of \$343.00 applied for operational expenditures, along with a facility use fee; and further authorizing the Chairman and Secretary-Director of the Board to sign the MCPS Hold Harmless Release Form for Parking at Locust Point Road. Upon being put to a vote, the motion was unanimously carried.

3. Faith Hahn, Supervising Planner—Parks, reviewed with the Board the recommendation to the Monmouth County Board of Chosen Freeholders that the Board of Chosen Freeholders affirm the April 23, 2007 Memorandum of Agreement among the County of Monmouth, Borough of Eatontown, Borough of Oceanport, and Borough of Tinton Falls, for the Acquisition of Surplus Federal Property at U.S. Army Installation at Fort Monmouth.

Faith Hahn distributed a draft copy of the Memorandum of Agreement with Eatontown Borough, Oceanport Borough and Tinton Falls Borough. Faith reviewed with the Board the background and current status of the disposal of surplus real property at Fort Monmouth, by FMERA.

Commissioner Harmon inquired as to the capital that may be needed to make the recreation facilities available to the public.

Andrew Spears, Superintendent of Recreation, noted he would provide those estimates to the Board.

Following a discussion, the Board unanimously agreed to adopt a resolution Recommending to the Monmouth County Board of Chosen Freeholders that the Board of Chosen Freeholders Affirm the Memorandum of Agreement of April 23, 2007 with the County of Monmouth, Boroughs of Eatontown, Oceanport, and Tinton Falls for the Acquisition of Surplus Federal Property at U.S. Army Installation at Fort Monmouth.

4. James J. Truncer, Secretary-Director, reviewed with the Board the request by George Chapman for permission to use Pine Brook Golf Course on Monday, June 27, 2011 (Rain Date: Monday, July 11, 2011), to host their golf outing as a fund raiser for the “Husky Diamond Association” (Matawan High School Baseball Program), for approximately 48-72 players, as a 9 AM shot-gun start, and charging a fee of \$39.00 per player to cover the cost for greens fees and a maximum of twenty (20) power carts, with the course being re-opened to the public at 1 PM.

Following a discussion, a **motion** was introduced by Commissioner Raynor, seconded by Vice Chairman Rummel, Granting Permission to George Chapman to use Pine Brook Golf Course on Monday, June 27, 2011 (Rain Date: Monday, July 11, 2011), to host their golf outing as a fund raiser for the “Husky Diamond Association” (Matawan High School Baseball Program), for approximately 48-72 players, as a 9 AM shot-gun start, and charging a fee of \$39.00 per player to cover the cost for greens fees and a maximum of twenty (20) power carts, with the course being re-opened to the public at 1 PM. Upon being put to a vote, the motion was carried by Vice Chairman Rummel, Commissioners Harmon, Peters, Raynor, Hennessy, Horsnall and Hood. Chairman Loud and Commissioner Mandeville recused themselves from the vote on the motion.

5. James J. Truncer, Secretary-Director, reviewed with the Board Agenda Items #11 through 26, as added to the Agenda.
6. Bruce A. Gollnick, Assistant Director, reviewed with the Board the Status of Funded Projects as of May 31, 2011, as distributed to the Board.

Andrea I. Bazer, County Counsel, noted she had reviewed the Change Order #2 as listed on the Agenda as Item #15, and that it was in order.

At 8:01 PM, the following **RESOLUTION OF CONSENT** was offered for adoption by Commissioner Horsnall, to approve Agenda Items #1 through #26.

WHEREAS, the Monmouth County Board of Recreation Commissioners has received the Tentative Agenda for the Board's Regular Meeting of June 6, 2011, in advance of the meeting; and

WHEREAS, the Board has had an opportunity to review and consider Agenda Items #1 through #10 for Board Action; and

WHEREAS, the Board also reviewed Agenda Items #11 through 26 as added to the Agenda; and

WHEREAS, the Board is satisfied that the above items as presented to the Board are in order and complete.

NOW, THEREFORE, BE IT RESOLVED that the Monmouth County Board of Recreation Commissioners does hereby approve by consent, Agenda Items #1 through #26.

Seconded by Commissioner Raynor, and adopted on roll call by the following vote:

In the Affirmative:	Chairman Loud, Vice Chairman Rummel, Commissioners Harmon, Peters, Raynor, Mandeville, Hennessy, Horsnall and Hood
In the Negative:	None
Absent:	None

**ITEMS ACTED ON BY THE BOARD OF RECREATION COMMISSIONERS:**

R-11-6-6=232      Resolution offered for adoption by Commissioner Horsnall, seconded by Commissioner Raynor, ACCEPTING the 2010/2011 DEER MANAGEMENT PROGRAM ANNUAL REPORT DATED MAY 3, 2011, and APPROVING THE RECOMMENDATIONS FOR THE DEER MANAGEMENT PROGRAM FOR THE 2011/2012 SEASON. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)

- R-11-6-6=233 Resolution offered for adoption by Commissioner Horsnall, seconded by Commissioner Raynor, ACCEPTING the WRITTEN PROPOSAL of LAN ASSOCIATES, ENGINEERING, PLANNING, ARCHITECTURE, SURVEYING, INC., Midland Park, NJ, as received on May 17, 2011, proposal dated May 13, 2011, for providing PROFESSIONAL SURVEYING SERVICES OF BLOCK 27, LOTS 1, 2.01, 14.01, 15.02, 15.03, 16.01 AND 32, AND BLOCK 28, LOTS 3 AND 4, MILLSTONE TOWNSHIP, NJ, OWNER: LEVCHUK, ±162 ACRES, IMPROVED PROPERTY, PROJECT: ADDITIONS TO PERRINEVILLE LAKE PARK (Ref. #11-02 & PS #30-11), in an Amount Not To Exceed \$16,843.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 or 20.5 as appropriate. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)
- R-11-6-6=234 Resolution offered for adoption by Commissioner Horsnall, seconded by Commissioner Raynor, ACCEPTING the WRITTEN PROPOSAL of ADAMS, REHMANN & HEGGAN ASSOCIATES, Hammonton, NJ, as received on May 17, 2011, proposal dated May 11, 2011, for providing PRELIMINARY ASSESSMENT/SITE INVESTIGATION (PASI) SERVICES OF BLOCK 27, LOTS 1, 2.01, 14.01, 15.02, 15.03, 16.01 AND 32, AND BLOCK 28, LOTS 3 AND 4, MILLSTONE TOWNSHIP, NJ, OWNER: LEVCHUK ±162 ACRES, IMPROVED PROPERTY, PROJECT: ADDITIONS TO PERRINEVILLE PARK (Ref. #11-03 & PS #31-11), in an Amount Not To Exceed \$2,240.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 or 20.5 as appropriate. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)
- R-11-6-6=235 Resolution offered for adoption by Commissioner Horsnall, seconded by Commissioner Raynor, ACCEPTING the WRITTEN PROPOSAL of GAGLIANO APPRAISAL, LLC, Shrewsbury, NJ, as received on May 17, 2011, proposal dated May 3, 2011, for providing PROFESSIONAL REAL ESTATE/ APPRAISAL SERVICES FOR RELOCATION ASSISTANCE, FOUR (4) TENANCIES, 202 MILLSTONE ROAD, AND 44A, 44B AND 44C PINEHILL ROAD, MILLSTONE TOWNSHIP, OWNER/SELLER: LEVCHUK, PROJECT: ADDITIONS TO PERRINEVILLE LAKE PARK, BLOCK 27, LOTS 1, 2.01, 14.01, 15.02, 15.03, 16.02 AND 32, AND BLOCK 28, LOTS 3 AND 4 (Ref. #11-04 & PS #32-11), in an Amount Not To Exceed \$5,800.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 or 20.5 as appropriate. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)

- R-11-6-6=236 Resolution offered for adoption by Commissioner Horsnall, seconded by Commissioner Raynor, ACCEPTING the WRITTEN PROPOSAL of DRD APPRAISALS, LLC dba STUART APPRAISAL COMPANY, Freehold, NJ, as received on May 19, 2011, proposal dated May 17, 2011, for providing PROFESSIONAL APPRAISAL SERVICES FOR BLOCK 907, LOT 12, TOWNSHIP OF WALL, NJ, OWNER: SMITH, ±9.1 ACRES, PROJECT: ADDITIONS TO SHARK RIVER PARK, INTEREST: FEE SIMPLE (Ref. #11-23 & PS #35-11), in an Amount Not To Exceed \$1,200.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 or 20.5 as appropriate. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)
- R-11-6-6=237 Resolution offered for adoption by Commissioner Horsnall, seconded by Commissioner Raynor, ACCEPTING the WRITTEN PROPOSAL of JOHNSON REALTY SERVICES, LLC, Wall, NJ, as received on May 19, 2011, proposal dated May 11, 2011, for providing PROFESSIONAL APPRAISAL SERVICES FOR BLOCK 907, LOT 12, TOWNSHIP OF WALL, NJ, OWNER: SMITH, ±9.1 ACRES, PROJECT: ADDITIONS TO SHARK RIVER PARK, INTEREST: FEE SIMPLE (Ref. #11-23 & PS #35-11), in an Amount Not To Exceed \$1,584.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 or 20.5 as appropriate. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)
- R-11-6-6=238 Resolution offered for adoption by Commissioner Horsnall, seconded by Commissioner Raynor, ACCEPTING the WRITTEN PROPOSAL of DRD APPRAISALS, LLC dba STUART APPRAISAL COMPANY, Freehold, NJ, as received on May 25, 2011, proposal dated May 20, 2011, for providing PROFESSIONAL APPRAISAL SERVICES FOR BLOCK 104, LOT 34 (P/O), TOWNSHIP OF FREEHOLD, NJ, OWNER: LAWRENCE & DOVEL, ±4 ACRES, PROJECT: ADDITIONS TO TURKEY SWAMP PARK, INTEREST: FEE SIMPLE (Ref. #11-34 & PS #39-11), in an Amount Not To Exceed \$2,500.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 or 20.5 as appropriate. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)
- R-11-6-6=239 Resolution offered for adoption by Commissioner Horsnall, seconded by Commissioner Raynor, ACCEPTING the WRITTEN PROPOSAL of JOHNSON REALTY SERVICES, LLC, Wall, NJ, as received on May 25, 2011, proposal dated May 11, 2011, for providing PROFESSIONAL APPRAISAL SERVICES FOR BLOCK 104, LOT 34 (P/O), TOWNSHIP OF FREEHOLD, NJ, OWNER: LAWRENCE & DOVEL, ±4 ACRES, PROJECT: ADDITIONS TO TURKEY SWAMP PARK, INTEREST: FEE SIMPLE (Ref. #11-34 & PS #39-11), in an Amount Not To Exceed \$2,856.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 or 20.5 as appropriate. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)

- R-11-6-6=240 Resolution offered for adoption by Commissioner Horsnall, seconded by Commissioner Raynor, ACCEPTING the WRITTEN PROPOSAL of LAN ASSOCIATES, ENGINEERING, PLANNING, ARCHITECTURE, SURVEYING, INC., Midland Park, NJ, as received on May 19, 2011, proposal dated May 17, 2011, for providing PROFESSIONAL SURVEYING SERVICES OF BLOCK 105, LOT 13, FREEHOLD TOWNSHIP, NJ, OWNER: PRIME TIME REAL ESTATE, PROJECT: ADDITIONS TO METEDECONK RIVER GREENWAY (Ref. #11-30 & PS #36-11), in an Amount Not To Exceed \$4,929.00 as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 or 20.5 as appropriate. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)
- R-11-6-6=241 Resolution offered for adoption by Commissioner Horsnall, seconded by Commissioner Raynor, ACCEPTING the WRITTEN PROPOSAL of CREST ENGINEERING ASSOCIATES, INC., Millstone, NJ, as received on May 19, 2011, proposal dated May 16, 2011, for providing PRELIMINARY ASSESSMENT/SITE INVESTIGATION (PASI) SERVICES OF BLOCK 105, LOT 13, FREEHOLD TOWNSHIP, NJ, OWNER: PRIME TIME REAL ESTATE, ±34.92 ACRES, IMPROVED PROPERTY, PROJECT: ADDITIONS TO METEDECONK RIVER GREENWAY, (Ref. #11-31 & PS #37-11) in an Amount Not To Exceed \$1,625.00 as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 or 20.5 as appropriate. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)
- R-11-6-6=242 Resolution offered for adoption by Commissioner Horsnall, seconded by Commissioner Raynor, RECOMMENDING to the MONMOUTH COUNTY BOARD OF CHOSEN FREEHOLDERS that the BOARD OF CHOSEN FREEHOLDERS AFFIRM THE APRIL 23, 2007 MEMORANDUM OF AGREEMENT AMONG THE COUNTY OF MONMOUTH, BOROUGH OF EATONTOWN, BOROUGH OF OCEANPORT, AND BOROUGH OF TINTON FALLS FOR THE ACQUISITION OF SURPLUS FEDERAL PROPERTY AT U.S. ARMY INSTALLATION AT FORT MONMOUTH. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)



- R-11-6-6=243 Resolution offered for adoption by Commissioner Horsnall, seconded by Commissioner Raynor, AWARDING CONTRACT to the lowest responsible bidder, as per bid proposal to SEMAN-TOV, INC., Ocean, NJ, for FURNISHING AND DELIVERY OF BUS TRANSPORTATION SERVICES FOR THE 2011 RECREATION ASSISTANCE PROGRAM, 2011 SCHOOL VAN TRANSPORTATION SERVICES, 2011 BUS TRANSPORTATION SERVICES FOR TRIPS TO THE MONMOUTH COUNTY FAIR TO & FROM ASBURY PARK, NEW JERSEY AND 2011 SHUTTLE BUS TRANSPORTATION SERVICES FOR THE MONMOUTH COUNTY FAIR (Bid #0052-11), ITEMS: Proposal #1, Bus Transportation Service (54-passenger school buses) for the 2011 Recreation Assistance Program, for the Period of June 27, 2011 through September 2, 2011; in the Estimated Amount of \$28,210.00; Proposal #2, Door to Door School Van Transportation Service from Urban Towns to Monmouth County Park System Sites, for the Period of June 27, 2011 through August 12, 2011; in the Estimated Amount of \$9,000.00; for an Estimated Total Contract Amount of \$37,210.00. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)
- R-11-6-6=244 Resolution offered for adoption by Commissioner Horsnall, seconded by Commissioner Raynor, AWARDING CONTRACT to the lowest responsible bidder, as per bid proposal to KLARR TRANSPORT SERVICE, INC., Lakewood, NJ, for FURNISHING AND DELIVERY OF BUS TRANSPORTATION SERVICES FOR THE 2011 RECREATION ASSISTANCE PROGRAM, 2011 SCHOOL VAN TRANSPORTATION SERVICES, 2011 BUS TRANSPORTATION SERVICES FOR TRIPS TO THE MONMOUTH COUNTY FAIR TO & FROM ASBURY PARK, NEW JERSEY AND 2011 SHUTTLE BUS TRANSPORTATION SERVICES FOR THE MONMOUTH COUNTY FAIR (Bid #0052-11), ITEM: Proposal #3, 2011 Bus Transportation Services for Trips to the Monmouth County Fair to and from Asbury Park, NJ, for July 30, 2011; in the Estimated Total Contract Amount of \$850.00. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)
- R-11-6-6=245 Resolution offered for adoption by Commissioner Horsnall, seconded by Commissioner Raynor, AWARDING CONTRACT to the lowest responsible bidder, as per bid proposal to MICHAEL A. LOORI BUS CO., INC., Middletown, NJ, for FURNISHING AND DELIVERY OF BUS TRANSPORTATION SERVICES FOR THE 2011 RECREATION ASSISTANCE PROGRAM, 2011 SCHOOL VAN TRANSPORTATION SERVICES, 2011 BUS TRANSPORTATION SERVICES FOR TRIPS TO THE MONMOUTH COUNTY FAIR TO & FROM ASBURY PARK, NEW JERSEY AND 2011 SHUTTLE BUS TRANSPORTATION SERVICES FOR THE MONMOUTH COUNTY FAIR (Bid #0052-11), ITEM: Proposal #4, 2011 Shuttle Bus Transportation Services at the Monmouth County Fair, for the Period of July 27, 2011 through July 31, 2011; in the Estimated Total Contract Amount of \$11,000.00. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)

- R-11-6-6=246 Resolution offered for adoption by Commissioner Horsnall, seconded by Commissioner Raynor, Authorizing CHANGE ORDER #2, in the amount of \$3,220.00, increasing existing contract by 20% as allowed by law, to FERTL-SOIL TURF SUPPLY, INC., Scotch Plains, NJ, for FURNISHING AND DELIVERY OF SEED, LIME, FERTILIZER, CHEMICALS AND AGRICULTURAL SUPPLIES (Bid #0028-11), as originally awarded by Resolution #R-11-3-1=108 in the Contract Amount of \$36,643.75, and as modified by Change Order #1 awarded by Resolution #R-11-4-11=182 in the Total Change Order #1 Contract Amount of \$16,615.05, for a NEW TOTAL CHANGE ORDER #2 CONTRACT AMOUNT OF \$19,835.05. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)
- R-11-6-6=247 Resolution offered for adoption by Commissioner Horsnall, seconded by Commissioner Raynor, ACCEPTING the WRITTEN PROPOSAL of JOHNSON REALTY SERVICES, LLC, Wall, NJ, as received on May 25, 2011, proposal dated May 11, 2011, for providing PROFESSIONAL APPRAISAL SERVICES FOR BLOCK 152, LOTS 9 AND 9Q, TOWNSHIP OF HOWELL, NEW JERSEY, OWNER: GOLDSTEIN, ±6 ACRES, PROJECT: ADDITIONS TO MANASQUAN RIVER GREENWAY, INTEREST: FEE SIMPLE (Ref. #11-29 & PS #38-11), in an Amount Not To Exceed \$1,574.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 or 20.5 as appropriate. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)
- R-11-6-6=248 Resolution offered for adoption by Commissioner Horsnall, seconded by Commissioner Raynor, ACCEPTING the WRITTEN PROPOSAL of DRD APPRAISALS, LLC, dba STUART APPRAISAL COMPANY, Freehold, NJ, as received on May 25, 2011, proposal dated May 20, 2011, for providing PROFESSIONAL APPRAISAL SERVICES FOR BLOCK 152, LOTS 9 AND 9Q, TOWNSHIP OF HOWELL, NEW JERSEY, OWNER: GOLDSTEIN, ±6 ACRES, PROJECT: ADDITIONS TO MANASQUAN RIVER GREENWAY, INTEREST: FEE SIMPLE (Ref. #11-29 & PS #38-11), in an Amount Not To Exceed \$1,595.00 as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 or 20.5 as appropriate. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)
- R-11-6-6=249 Resolution offered for adoption by Commissioner Horsnall, seconded by Commissioner Raynor, AWARDING CONTRACT to AMERICAN TENT, Frederick, MD, for RENTAL OF FAIR TENTS (Bid #0053-11), ITEMS: #1-21, Total Lump Sum Amount of \$59,522.00; #22-31 (Optional Unit Prices to be used in determining Prices of Add and Delete Items); for the Period of 07/14/11 through 08/11/11, with the Board of Recreation Commissioners RESERVING the OPTION TO EXTEND the CONTRACT for an ADDITIONAL ONE (1) YEAR PERIOD (2012), under the same terms and conditions, as per bid specification; in the Estimated Total Contract Amount of \$59,522.00. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)

- R-11-6-6=250 Resolution offered for adoption by Commissioner Horsnall, seconded by Commissioner Raynor, AWARDING CONTRACT to the lowest responsible bidder, as per bid proposal to EARLE ASPHALT COMPANY, Wall, NJ, for TRAIL SURFACE IMPROVEMENTS, PHASE I, UNION TRANSPORTATION TRAIL (Bid #0048-11), ITEMS: Total Base Bid Price Items #1-20 inclusive (Total Lump Sum Bid), for a period of three (3) months; in the Total Contract Amount of \$298,813.13. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)
- R-11-6-6=251 Resolution offered for adoption by Commissioner Horsnall, seconded by Commissioner Raynor, ACCEPTING the WRITTEN PROPOSAL of CREST ENGINEERING ASSOCIATES, INC., Millstone, NJ, as received on May 26, 2011, proposal dated May 25, 2011, for providing PRELIMINARY ASSESSMENT/SITE INVESTIGATION (PASI) SERVICES OF BLOCK 53, LOT 17.02Q (P/O), UPPER FREEHOLD TOWNSHIP, NJ, OWNER: PETRENKO, ±9.5 ACRES, VACANT PROPERTY, PROJECT: ADDITIONS TO CROSSWICKS CREEK GREENWAY, (Ref. #11-33 & PS #42-11) in an Amount Not To Exceed \$1,625.00 as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 or 20.5 as appropriate. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)
- R-11-6-6=252 Resolution offered for adoption by Commissioner Horsnall, seconded by Commissioner Raynor, ACCEPTING the WRITTEN PROPOSAL of BIRDSALL SERVICES GROUP, INC., Lakewood, NJ, as received on May 26, 2011, proposal dated May 25, 2011, for providing PROFESSIONAL SURVEYING SERVICES OF BLOCK 53, LOT 17.02Q (P/O), UPPER FREEHOLD TOWNSHIP, NJ, OWNER: PETRENKO, PROJECT: ADDITIONS TO CROSSWICKS CREEK GREENWAY, (Ref. #11-32 & PS #41-11) in an Amount Not To Exceed \$3,350.00 as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 or 20.5 as appropriate. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)
- R-11-6-6=253 Resolution offered for adoption by Commissioner Horsnall, seconded by Commissioner Raynor, ACCEPTING the WRITTEN PROPOSAL of JOHNSON REALTY SERVICES, LLC, Wall, NJ, as received on June 1, 2011, proposal dated May 25, 2011, for providing PROFESSIONAL APPRAISAL SERVICES OF BLOCK 94, LOT 11, TOWNSHIP OF FREEHOLD, NJ, OWNER: GIGLIO & ADAMO, ±7 ACRES, PROJECT: ADDITIONS TO MANASQUAN RIVER GREENWAY, INTEREST: FEE SIMPLE (Ref. #11-24 & PS #43-11) in an Amount Not To Exceed \$1,492.00 as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 or 20.5 as appropriate. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)

- R-11-6-6=254 Resolution offered for adoption by Commissioner Horsnall, seconded by Commissioner Raynor, ACCEPTING the WRITTEN PROPOSAL of COMPREHENSIVE APPRAISAL CORPORATION, Freehold, NJ, as received on June 1, 2011, proposal dated May 26, 2011, for providing PROFESSIONAL APPRAISAL SERVICES OF BLOCK 94, LOT 11, TOWNSHIP OF FREEHOLD, NJ, OWNER: GIGLIO & ADAMO, ±7 ACRES, PROJECT: ADDITIONS TO MANASQUAN RIVER GREENWAY, INTEREST: FEE SIMPLE (Ref. #11-24 & PS #43-11) in an Amount Not To Exceed \$1,594.00 as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 or 20.5 as appropriate. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)
- R-11-6-6=255 Resolution offered for adoption by Commissioner Horsnall, seconded by Commissioner Raynor, AWARDING CONTRACT to the lowest responsible bidder, as per bid proposal to PECKHAM MATERIALS CORP., Athens, NY, for FURNISHING, DELIVERY AND APPLICATION OF DUST CONTROL SOIL STABILIZATION SERVICES (Bid #0049-11), ITEMS: #1-8 (Total Lump Sum Price), 2011 Supply/Service Contract; in the Total Contract Amount of \$29,095.00. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)
- R-11-6-6=256 Resolution offered for adoption by Commissioner Horsnall, seconded by Commissioner Raynor, AWARDING CONTRACT to the lowest responsible bidder, as per bid proposal to TAYLOR FENCE CO., INC., Red Bank, NJ, for FURNISHING AND DELIVERY OF FENCING (VARIOUS TYPES) (Bid #0050-11), ITEMS: Proposal #1, Items #1, 2 (Total Lump Sum Price \$11,292.18); Proposal #2, Items #1-4 (Total Lump Sum Price \$13,604.55); in the Total Contract Amount of \$24,896.73. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)
- R-11-6-6=257 Resolution offered for adoption by Commissioner Horsnall, seconded by Commissioner Raynor, AWARDING CONTRACT to the lowest responsible bidder, as per bid proposal to RELIABLE WOOD PRODUCTS, LLC, Jersey City, NJ, for FURNISHING OF TUB GRINDING SERVICES FOR BRUSH, TREES, STUMPS AND WOOD DEBRIS (Bid #0051-11), ITEMS: #1-4 (Total Lump Sum); in the Total Contract Amount of \$12,000.00. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)

At 8:08 PM, Faith Hahn, Supervising Planner—Parks, left the meeting.

The **SECRETARY-DIRECTOR** noted that there were no **BIDS TO ADVERTISE**.

On a motion made by Commissioner Horsnall, seconded by Commissioner Hennessy, the Board **AUTHORIZED** the **SECRETARY-DIRECTOR** to **SOLICIT PROPOSALS** for the following **PROFESSIONAL/SPECIALIZED SERVICES**:

1. Preliminary Assessment & Site Investigation, Block 170, Lot 11 (P/O), Marlboro Township,  $\pm 17.56$  Acres, Owner: Zimny, for Additions to Deep Run Recreation Area (Ref. #11-42) (*FAIR & OPEN*)
2. Surveying Services, Block 170, Lot 11 (P/O), Marlboro Township,  $\pm 17.56$  Acres, Owner: Zimny, for Additions to Deep Run Recreation Area (Ref. #11-43) (*FAIR & OPEN*)
3. Preliminary Assessment & Site Investigation, Block 98, Lots 55.05, 55.06, 55.07, 55.08, 55.09, Freehold Township,  $\pm 23.05$  Acres, Vacant Land, Owner: Builder's Pride, for Additions to Turkey Swamp Park (Ref. #11-44) (*FAIR & OPEN*)
4. Surveying Services, Block 98, Lots 55.05, 55.06, 55.07, 55.08, 55.09, Freehold Township,  $\pm 23.05$  Acres, Vacant Land, Owner: Builder's Pride, for Additions to Turkey Swamp Park (Ref. #11-45) (*FAIR & OPEN*)
5. Two (2) Appraisals, Block 53, Lot 11 (P/O), Upper Freehold Township, Owner: Sacco Trust, for Additions to Crosswicks Creek Greenway (Ref. #11-46) (*FAIR & OPEN*)

Upon being put to a vote, the motion was unanimously carried.

Commissioner Mandeville inquired as to the variations in quotes received for appraisal services.

Spence Wickham, Chief of Land Acquisition & Design, noted the specifications used for soliciting proposals are very tight.

James J. Truncer, Secretary-Director, reviewed the following **DATES TO REMEMBER** with the Board:

1. **FRIDAY, JUNE 17, 2011** – 4 PM—5:30 PM. **Coastal Activity Center (CAC)/Urban Recreation Program End of the Year BBQ**, for CAC Participants & Families. Location: Coastal Activity Center (Salvation Army Building), 605 Asbury Ave., Asbury Park, NJ.
2. **MONDAY EVENING, JUNE 20, 2011** - 7 PM. **Regular Board Meeting**. Thompson Park Visitor Center, "Beech Room", 1<sup>st</sup> Floor, 805 Newman Springs Road, Lincroft, NJ.
3. **MONDAY EVENING, JULY 18, 2011** - 7 PM. **Regular Board Meeting**. Thompson Park Visitor Center, "Beech Room", 1<sup>st</sup> Floor, 805 Newman Springs Road, Lincroft, NJ.
4. **WEDNESDAY, JULY 27—SUNDAY, JULY 31, 2011** – 37<sup>th</sup> Annual Monmouth County Fair. East Freehold Showgrounds, Kozloski Rd., Freehold, NJ.
5. **MONDAY EVENING, AUGUST 8, 2011** - 7 PM. **Regular Board Meeting**. Thompson Park Visitor Center, "Beech Room", 1<sup>st</sup> Floor, 805 Newman Springs Road, Lincroft, NJ.
6. **MONDAY EVENING, AUGUST 22, 2011** - 7 PM. **Regular Board Meeting**. Thompson Park Visitor Center, "Beech Room", 1<sup>st</sup> Floor, 805 Newman Springs Road, Lincroft, NJ.

At 8:09 PM, Joseph Sardonía, Supervising Landscape Architect, left the meeting.

Chairman Loud read the following Statement of Adequate Public Notice:

“Statement of Adequate Public Notice of **Executive Session Meeting** in compliance with the ‘Open Public Meetings Act’, Laws of the State of NJ, Chapter 231, P.L. 1975. Notice of meeting has been posted, and the County Clerk and two (2) newspapers as designated by the Board have been noticed, including date, time and place, as adopted by the Commission at their regular meeting of May 23, 2011, as required under the Open Public Meetings Act, Chapter 231, P.L. 1975.”

At 8:10 PM, the following resolution was offered for adoption by Commissioner Mandeville, seconded by Commissioner Horsnall, that the Board move into **EXECUTIVE SESSION** for the purpose of discussing **POTENTIAL LITIGATION**:

WHEREAS, the Open Public Meetings Act provides that the Monmouth County Board of Recreation Commissioners may recess into Executive Session pursuant to the Notice as set forth in the Agenda and the Statement of Public Notice as referred to therein for the purposes as set forth therein including the purposes of discussing “potential litigation”; and

WHEREAS, the Board of Recreation Commissioners, pursuant to the Open Public Meetings Act, may recess into Executive Session to discuss matters involving the Attorney/Client Privilege and matters involving negotiations and real estate matters and procedures related thereto as may relate to a Hearing held pursuant to Resolutions as adopted by the Board of Chosen Freeholders and the Board of Recreation Commissioners.

NOW THEREFORE, BE IT RESOLVED that the Monmouth County Board of Recreation Commissioners does hereby recess into Executive Session to discuss the aforementioned subject matters and the Minutes of the same may be disclosed at such time in the future as the Board of Recreation Commissioners may, in its discretion, determine according to law.

In the Affirmative: Chairman Loud, Vice Chairman Rummel,  
Commissioners Harmon, Peters, Raynor,  
Mandeville, Hennessy, Horsnall and Hood

In the Negative: None

Absent: None

On a motion made by Commissioner Horsnall, seconded by Commissioner Hennessy, and by unanimous vote, the regular meeting was **RECONVENED** at 8:39 PM.

The Secretary-Director indicated that the Minutes of the Executive Session will be available to the public in ninety (90) days, or upon completion of potential litigation.

**ITEMS FOR THE GOOD OF THE ORDER:**

Following a discussion Commissioner Harmon offered the following **resolution** and moved its adoption:

Be it resolved that an **Executive Session Meeting** will be held during the Board's regularly scheduled meeting of **Monday, June 20, 2011, at 7 PM**, in the "**Beech Room**" of the **Thompson Park Visitor Center**, 1<sup>st</sup> Floor, 805 Newman Springs Road, Lincroft, NJ, for the purpose of discussing **Personnel Matters, Land Acquisition Matters**, being additions to county park lands, and **Potential Litigation**; and

Be it further resolved that the Secretary-Director of the Board is authorized to post and send notice of said meeting to the County Clerk, and two (2) newspapers as designated by the Board, as required under the Open Public Meetings Act, Chapter 231, P.L. 1975.

Seconded by Commissioner Hennessy, and adopted on roll call by the following vote:

In the Affirmative:	Chairman Loud, Vice Chairman Rummel, Commissioners Harmon, Peters, Raynor, Mandeville, Hennessy, Horsnall and Hood
In the Negative:	None
Absent:	None

In response to a question from Commissioner Mandeville, the Secretary-Director noted conversations with the Baykeeper as to possible funding for acquisitions in the Aberdeen—Lake Lefferts Area, and possible future funding for approved and pending acquisitions.

Commissioner Raynor inquired as to the extent of financial support the golf courses provide toward the operation of the Park System.

The Secretary-Director noted that approximately 65% of the Park System's annual revenue is received from the golf courses.

Bruce A. Gollnick, Assistant Director, noted the amount of golf course revenue varies year to year, and that on average, approximately 1 to 3 million dollars of revenue goes to support the Park System budget.

Following a discussion, Commissioner Raynor noted that he felt the golf courses could be managed to be a better source of revenue in support of the Park System's operating needs.

Commissioner Horsnall noted an advertisement he recently saw in a Trenton and Western Monmouth County area publication promoting the county golf courses.

Karen Livingstone reviewed with the Board the current advertising program for the county golf courses.

There being no further business, on a motion made by Commissioner Horsnall, seconded by Commissioner Hood, and by unanimous vote, the regular meeting of the Monmouth County Board of Recreation Commissioners held on Monday Evening, June 6, 2011, was **ADJOURNED** at 8:56 PM.

JAMES J. TRUNCER,  
Secretary-Director