

AGENDA

Tentative: 07/03/24

**MONMOUTH COUNTY BOARD OF RECREATION COMMISSIONERS' REGULAR MEETING
MONDAY EVENING, JULY 8, 2024, AT 7:00 PM
THOMPSON PARK VISITOR CENTER,
"BEECH ROOM", 1ST FLOOR, 805 NEWMAN SPRINGS RD, LINCROFT, NJ**

- A. Roll Call
- B. Statement of Adequate Public Notice

Pledge of Allegiance followed by a moment of silence
- C. Approval of MINUTES—REGULAR MEETING: JUNE 17, 2024
(Excused: Commissioners Butch and Davidson)
- D. Approval of MINUTES - EXECUTIVE SESSION – LAND ACQUISITION MATTERS:
JUNE 17, 2024 (Excused: Commissioners Butch and Davidson)
- E. Approval of 2023 VOUCHER LIST
- F. Approval of 2024 VOUCHER LIST
- G. BOARD CORRESPONDENCE RECEIVED:
- H. Motion to OPEN the HEARING OF THE PUBLIC.
(Presentations are limited to three (3) minutes per person.)
- I. Motion to CLOSE the HEARING OF THE PUBLIC.
- J. DIRECTOR'S REPORT:
 - 1. MCPS WEBSITE TRAFFIC REPORT— JUNE COMPARISON BY YEARS 2019-2024
- K. COUNTY COMMISSIONER'S REPORT:
- L. CAPITAL PROJECT REVIEW – Andrew J. Spears, Director
- M. ITEMS FOR BOARD REVIEW:
 - 1. Board Action Item #1 – Recommend Authorizing Change Order #1, in the amount of \$9,059.31, to add 6" backflow preventor, to Allied Fire & Safety, Neptune, NJ, for providing Emergency Fire Suppression System Replacement needed at Sunnyside Recreation Area, as per N.J.S.A. 40A:11-6, as originally awarded by Resolution #R-23-10-10=396 in the Contract Amount of \$122,500.00, for a new Total Change Order #1 Contract Amount of \$131,559.31.
 - 2. Board Action Item #2 – Recommend acceptance of the written proposal of Wade Appraisal, LLC, Metuchen, NJ, as received on June 14, 2024, proposal dated

June 5, 2024, for Providing Professional Appraisal Services of Block 1043, Lots 85, 85Q, and 85.01, Middletown Township, Developed Property, Owned by: EETTSA, LLC, ±19.54 Acres, Project: Additions to Huber Woods Park, Interest: Fee Simple (Ref. #24-28 & PS #31-24), in an Amount Not To Exceed \$3,200.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4. **(see Memo)**

3. Board Action Item #3 – Recommend acceptance of the written proposal of Sockler Realty Services Group, Inc., Hightstown, NJ, s received on June 14, 2024, proposal dated June 5, 2024, for Providing Professional Appraisal Services of Block 1043, Lots 85, 85Q, and 85.01, Middletown Township, Developed Property, Owned by: EETTSA, LLC, ±19.54 Acres, Project: Additions to Huber Woods Park, Interest: Fee Simple (Ref. #24-28 & PS #31-24), in an Amount Not To Exceed \$3,900.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4. **(see Memo)**
4. Board Action Item #4 – Declaring July 31st, 2024 as “World Ranger Day”, and further Recommending to the Monmouth County Board of County Commissioners that the Board of County Commissioners Declare July 31st, 2024, as “World Ranger Day” in the County of Monmouth.
5. Board Action Item #5 – Authorizing the Purchase of Firefighting Equipment and Rescue Tools with Related Supplies and Accessories from Fire Line Equipment, LLC, New Holland, PA, Items: Eight (8) C.E.T. Skid Unit Fire Pumps; as available under National Co-op, Sourcewell Contract #020124-CET, for the Period of 5/11/24 through 4/4/28, in the Total Contract Amount of \$162,799.99.
6. Board Action Item #6 – Recommending award of contract to the lowest responsible bidder, as per bid proposal to Greg Lertch Demolition Excavating, LLC, Wall, NJ, for Demolition and Site Restoration at Clayton Park, Crosswicks Creek, and Union Transportation Trail (Bid #0055-24), Item: Total Lump Sum; in the Total Contract Amount of \$130,000.00. **(see Memo)**
7. Board Action Item #7 – Recommend acceptance of the written proposal of Kenny Environmental Services, Marlton, NJ, as received on June 14, 2024, proposal dated June 10, 2024, for Providing Professional Preliminary Assessment/Site Investigation (PA/SI) of Block 43, Lot 20.03, Colts Neck Township, New Jersey, ±3.42 Acres, Improved Property, Owned by: Hausmann, Project: Additions to Hominy Hill Golf Course (Ref. #24-14 & PS #32-24), in an Amount Not To Exceed \$2,105.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4. **(see Memo)**
8. Board Action Item #8 – Recommend acceptance of the written proposal of Van Cleef Engineering Associates, LLC, Freehold, NJ, as received on June 14, 2024, proposal dated June 13, 2024, for Providing Professional Surveying Services of Block 43, Lot 20.03, Colts Neck Township, New Jersey, ±3.42 Acres, Improved Property, Owned by: Hausmann, Project: Additions to Hominy Hill Golf Course (Ref. #24-15 & PS #33-24), in an Amount Not To Exceed \$3,650.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4. **(see Memo)**

9. Board Action Item #9 – Recommending award of contract to the lowest responsible bidder, as per bid proposal to Comprise Technologies, Inc., Navesink, NJ, for Furnishing, Delivery, and Installation of a Point-of-Sale and Inventory Management System, Rebid (Bid #0053-24), Item: Total Lump Sum: Year 1, \$49,390.00; Years 2-5, \$22,000.00 (\$5,500.00 annually), (Period of Contract: 7/8/24 through 12/31/28); in the Total Contract Amount of \$71,390.00. **(see Memo)**
10. Board Action Item #10 – Recommend acceptance of the written proposal of Comprehensive Appraisal Corp., Freehold, NJ, as received on June 26, 2024, proposal dated June 24, 2024, for Providing Professional Appraisal Services of Block 907, Lot 16, Wall Township, Improved Property, Owned by: First Southeast Inc., ±1.66 Acres, Project: Additions to Shark River Park, Interest: Fee Simple (Ref. #24-35 & PS #36-24); in an Amount Not To Exceed \$2,000.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4. **(see Memo)**
11. Board Action Item #11 – Recommend acceptance of the written proposal of Stuart Appraisal Company, NJ, Freehold, NJ, as received on June 26, 2024, proposal dated June 25, 2024, for Providing Professional Appraisal Services of Block 907, Lot 16, Wall Township, Improved Property, Owned by: First Southeast Inc., ±1.66 Acres, Project: Additions to Shark River Park, Interest: Fee Simple (Ref. #24-35 & PS #36-24); in an Amount Not To Exceed \$2,145.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4. **(see Memo)**
12. Board Action Item #12 – Authorizing the Purchase of Toro NSN Annual Service Plan from Storr Tractor Company, Branchburg, NJ, Items: Seven (7) Toro NSN Essential Irrigation Service Plans @\$2,875.00 each, \$20,125.00; Three (3) Standard Irrigation Computers @\$4,775.00 each, \$14,325.00; as available under Local Public Contract Law 40A:11-5 (dd), in the Total Contract Amount of \$34,450.00.
13. Board Action Item #13 – Authorizing Change Order #2, in the amount of \$0.00, to change the completion date from June 15, 2024 to August 2, 2024, to Brennan Brothers Contracting, LLC, Old Bridge, NJ, for Swimming River Park Kayak Beach Erosion Repair (WC #04-24), as originally awarded by Resolution #R-24-3-25=135 in the Contract Amount of \$21,240.00, and as modified by Change Order #1 awarded by Resolution #R-24-5-20=219 in the Total Change Order #1 Contract Amount of \$30,431.00, for a new Total Change Order #2 Contract Amount of \$30,431.00. **(see Memo)**
14. Board Action Item #14 – Recommend awarding contract to the lowest responsible bidder, as per bid proposal to Best Cleaning Building Service, Ridgefield, NJ, for Furnishing and Delivery of Carpet Cleaning Services (Bid #0054-24), Item: Total Lump Sum (Period of 07/8/24 through 12/31/24), with the Board of Recreation Commissioners reserving the option to extend the contract for an additional one (1) year period (2025), under the same terms and conditions, as per bid specification; in the Total Contract Amount of \$19,300.00. **(see Memo)**
15. Board Action Item #15 – Recommend awarding contract to the lowest responsible bidder, as per bid proposal to A. C. Schultes, Inc., Woodbury Heights, NJ, for Furnishing of Well Sealing, Drilling, and Maintenance Services (Bid #0056-24), Item: Total Estimated Contract Amount \$75,000.00 for 2024 (Period of Contract 07/8/24 through 12/31/24);

\$150,000.00 for 2025, \$150,000.00 for 2026, with the Board of Recreation Commissioners reserving the option to extend the contract for two (2) additional one (1) year periods (2025 & 2026), under the same terms and conditions, as per bid specification; in the Estimated Total Contract Amount of \$75,000.00. (see Memo)

Request by Shore Youth Football and Cheer, West Long Branch, NJ, for Permission to use a portion of Wolf Hill Recreation Area, Crescent Place, Oceanport Borough, for practices for cheerleading and football daily from July 22, 2024 through November 8, 2024. Practices are requested to take place daily Monday through Friday until the commencement of school in September. Once school resumes, practices will take place two days week, with the Board charging a facility use fee in the total amount of \$2,820.00, subject to and in accordance with the provisions contained in the Temporary Use and Occupancy Agreement. Upon being put to a vote, the motion was unanimously carried. (See Memo)

RESOLUTION OF CONSENT:

At (blank) PM, the following **Resolution of Consent** was offered for adoption by (blank):

WHEREAS, the Monmouth County Board of Recreation Commissioners has received the Agenda for the Board Meeting in advance of the meeting; and

WHEREAS, the Board has had an opportunity to review and consider Agenda Items # _____ through # _____ for Board Action; and

WHEREAS, the Board is satisfied that the above items as presented to the Board are in order and complete.

NOW, THEREFORE, BE IT RESOLVED that the Monmouth County Board of Recreation Commissioners does hereby approve by consent, Agenda Items # (blank) through # (blank).

Resolution of Consent seconded by:

ITEMS FOR BOARD ACTION:

1. Resolution **Authorizing CHANGE ORDER #1**, in the amount of **\$9,059.31**, to add 6” backflow preventor, to **ALLIED FIRE & SAFETY**, Neptune, NJ, for providing **EMERGENCY FIRE SUPPRESSION SYSTEM REPLACEMENT** needed at Sunnyside Recreation Area, as per N.J.S.A. 40A:11-6, as originally awarded by Resolution #R-23-10-10=396 in the Contract Amount of **\$122,500.00**, for a **NEW TOTAL CHANGE ORDER #1 CONTRACT AMOUNT OF \$131,559.31**.
2. Resolution **ACCEPTING the WRITTEN PROPOSAL of WADE APPRAISAL, LLC**, Metuchen, NJ, as received on June 14, 2024, proposal dated June 5, 2024, for **PROVIDING PROFESSIONAL APPRAISAL SERVICES OF BLOCK 1043, LOTS 85, 85Q, AND 85.01, MIDDLETOWN TOWNSHIP, DEVELOPED PROPERTY, OWNED BY: EETSA, LLC, ±19.54 ACRES, PROJECT: ADDITIONS TO HUBER WOODS PARK, INTEREST: FEE SIMPLE (Ref. #24-28 & PS #31-24)**, in an Amount Not To Exceed **\$3,200.00**, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4.

3. Resolution **ACCEPTING the WRITTEN PROPOSAL of SOCKLER REALTY SERVICES GROUP, INC.**, Hightstown, NJ, as received on June 14, 2024, proposal dated June 5, 2024, for **PROVIDING PROFESSIONAL APPRAISAL SERVICES OF BLOCK 1043, LOTS 85, 85Q, AND 85.01, MIDDLETOWN TOWNSHIP, DEVELOPED PROPERTY, OWNED BY: EETSA, LLC, ±19.54 ACRES, PROJECT: ADDITIONS TO HUBER WOODS PARK, INTEREST: FEE SIMPLE (Ref. #24-28 & PS #31-24)**, in an Amount Not To Exceed **\$3,900.00**, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4.
4. Resolution **DECLARING JULY 31ST, 2024 AS “WORLD RANGER DAY”, and further RECOMMENDING TO THE MONMOUTH COUNTY BOARD OF COUNTY COMMISSIONERS THAT THE BOARD OF COUNTY COMMISSIONERS DECLARE JULY 31ST, 2024 AS “WORLD RANGER DAY” IN THE COUNTY OF MONMOUTH.**
5. Resolution **AUTHORIZING the PURCHASE OF FIREFIGHTING EQUIPMENT AND RESCUE TOOLS WITH RELATED SUPPLIES AND ACCESSORIES** from **FIRE LINE EQUIPMENT, LLC**, New Holland, PA, ITEMS: Eight (8) C.E.T. Skid Unit Fire Pumps; as available under National Co-op, Sourcewell Contract #020124-CET, for the Period of 5/11/24 through 4/4/28, in the Total Contract Amount of **\$162,799.99**.
6. Resolution **AWARDING CONTRACT** to the lowest responsible bidder, as per bid proposal to **GREG LERTCH DEMOLITION EXCAVATING, LLC**, Wall, NJ, for **DEMOLITION AND SITE RESTORATION AT CLAYTON PARK, CROSSWICKS CREEK, AND UNION TRANSPORTATION TRAIL (Bid #0055-24)**, ITEM: Total Lump Sum; in the Total Contract Amount of **\$130,000.00**.
7. Resolution **ACCEPTING the WRITTEN PROPOSAL OF KENNY ENVIRONMENTAL SERVICES**, Marlton, NJ, as received on June 14, 2024, proposal dated June 10, 2024, for **PROVIDING PROFESSIONAL PRELIMINARY ASSESSMENT/SITE INVESTIGATION (PA/SI) OF BLOCK 43, LOT 20.03, COLTS NECK TOWNSHIP, NEW JERSEY, ±3.42 ACRES, IMPROVED PROPERTY, OWNED BY: HAUSMANN, PROJECT: ADDITIONS TO HOMINY HILL GOLF COURSE (Ref. #24-14 & PS #32-24)**, in an Amount Not To Exceed **\$2,105.00**, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4.
8. Resolution **ACCEPTING the WRITTEN PROPOSAL OF VAN CLEEF ENGINEERING ASSOCIATES, LLC**, Freehold, NJ, as received on June 14, 2024, proposal dated June 13, 2024, for **PROVIDING PROFESSIONAL SURVEYING SERVICES OF BLOCK 43, LOT 20.03, COLTS NECK TOWNSHIP, NEW JERSEY, ±3.42 ACRES, IMPROVED PROPERTY, OWNED BY: HAUSMANN, PROJECT: ADDITIONS TO HOMINY HILL GOLF COURSE (Ref. #24-15 & PS #33-24)**, in an Amount Not To Exceed **\$3,650.00**, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4.
9. Resolution **AWARDING CONTRACT** to the lowest responsible bidder, as per bid proposal to **COMPRISE TECHNOLOGIES, INC.**, Navesink, NJ, for **FURNISHING, DELIVERY, AND INSTALLATION OF A POINT-OF-SALE AND INVENTORY MANAGEMENT SYSTEM, REBID (Bid #0053-24)**, ITEM: Total Lump Sum: Year 1, \$49,390.00; Years 2-5, \$22,000.00 (\$5,500.00 annually), (Period of Contract: 7/8/24 through 12/31/28); in the Total Contract Amount of **\$71,390.00**.

10. Resolution **ACCEPTING the WRITTEN PROPOSAL OF COMPREHENSIVE APPRAISAL CORP.**, Freehold, NJ, as received on June 26, 2024, proposal dated June 24, 2024, for **PROVIDING PROFESSIONAL APPRAISAL SERVICES OF BLOCK 907, LOT 16, WALL TOWNSHIP, IMPROVED PROPERTY, OWNED BY: FIRST SOUTHEAST INC., ±1.66 ACRES, PROJECT: ADDITIONS TO SHARK RIVER PARK, INTEREST: FEE SIMPLE (Ref. #24-35 & PS #36-24)**; in an Amount Not To Exceed **\$2,000.00**, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4.
11. Resolution **ACCEPTING the WRITTEN PROPOSAL OF STUART APPRAISAL COMPANY**, Freehold, NJ, as received on June 26, 2024, proposal dated June 25, 2024, for **PROVIDING PROFESSIONAL APPRAISAL SERVICES OF BLOCK 907, LOT 16, WALL TOWNSHIP, IMPROVED PROPERTY, OWNED BY: FIRST SOUTHEAST INC., ±1.66 ACRES, PROJECT: ADDITIONS TO SHARK RIVER PARK, INTEREST: FEE SIMPLE (Ref. #24-35 & PS #36-24)**; in an Amount Not To Exceed **\$2,145.00**, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4.
12. Resolution **AUTHORIZING the PURCHASE of TORO NSN ANNUAL SERVICE PLAN**, from **STORR TRACTOR COMPANY**, Branchburg, NJ, ITEMS: Seven (7) Toro NSN Essential Irrigation Service Plans @\$2,875.00 each, \$20,125.00; Three (3) Standard Irrigation Computers @\$4,775.00 each, \$14,325.00; as available under Local Public Contract Law 40A:11-5 (dd), in the Total Contract Amount of **\$34,450.00**.
13. Resolution **Authorizing CHANGE ORDER #2**, in the amount of **\$0.00**, to change the completion date from June 15, 2024 to August 2, 2024, to **BRENNAN BROTHERS CONTRACTING, LLC**, Old Bridge, NJ, for **SWIMMING RIVER PARK KAYAK BEACH EROSION REPAIR (WC #04-24)**, as originally awarded by Resolution #R-24-3-25=135 in the Contract Amount of \$21,240.00, and as modified by Change Order #1 awarded by Resolution #R-24-5-20=219 in the Total Change Order #1 Contract Amount of **\$30,431.00**, for a **NEW TOTAL CHANGE ORDER #2 CONTRACT AMOUNT OF \$30,431.00**.
14. Resolution **AWARDING CONTRACT to the lowest responsible bidder**, as per bid proposal to **BEST CLEANING BUILDING SERVICE**, Ridgefield, NJ, for **FURNISHING AND DELIVERY OF CARPET CLEANING SERVICES (Bid #0054-24)**, ITEM: Total Lump Sum (Period of 07/8/24 through 12/31/24), with the Board of Recreation Commissioners **RESERVING the OPTION TO EXTEND the CONTRACT for an ADDITIONAL ONE (1) YEAR PERIOD (2025)**, under the same terms and conditions, as per bid specification; in the Total Contract Amount of **\$19,300.00**.
15. Resolution **AWARDING CONTRACT to the lowest responsible bidder**, as per bid proposal to **A. C. SCHULTES, INC.**, Woodbury Heights, NJ, for **FURNISHING OF WELL SEALING, DRILLING, AND MAINTENANCE SERVICES (Bid #0056-24)**, ITEM: Total Estimated Contract Amount \$75,000.00 for 2024 (Period of Contract 07/8/24 through 12/31/24); \$150,000.00 for 2025, \$150,000.00 for 2026, with the Board of Recreation Commissioners reserving the option to extend the contract for two (2) additional one (1) year periods (2025 & 2026), under the same terms and conditions, as per bid specification; in the Estimated Total Contract Amount of **\$75,000.00**.

MOTION AUTHORIZING ADVERTISING OF THE FOLLOWING BIDS:

1. Resurfacing and Repairs for Henry Hudson Trail
2. Resurfacing and Repairs for Union Transportation Trail
3. Construction of Pavilion Building at Manasquan Reservoir, Howell, NJ

MOTION AUTHORIZING SOLICITING OF THE FOLLOWING PROFESSIONAL/SPECIALIZED SERVICES:

1. Environmental Services, Block 42, Lot 12, Freehold Township, Block 42, Lot 1, Colts Neck Township, ±4.84 Acres, Unimproved Property, Owned by BG Invest, for Additions to Baysholm Tract (Ref. #24-39) (*FAIR & OPEN—UNDER \$17,500.00*)
2. Survey Services, Block 42, Lot 12, Freehold Township, Block 42, Lot 1, Colts Neck Township, ±4.84 Acres, Unimproved Property, Owned by BG Invest, for Additions to Baysholm Tract (Ref. #24-40) (*FAIR & OPEN—UNDER \$17,500.00*)

EXECUTIVE SESSION

Motion for a Resolution to move into Executive Session for Potential Property Acquisitions or Sales – N.J.S.A. 10:4-12-(B)(5) for the purpose of discussing the following:

- Review Additions to Shark River Park
- Review Additions to Turkey Swamp Park

Motion to close Executive Session

Motion to reconvene the Regular Meeting

Motion for a Resolution to take action on the following item(s) discussed in Executive Session

- 1.
- 2.

DATES TO REMEMBER:

1. **MONDAY EVENING, JULY 8, 2024 – 7:00 PM. Regular Board Meeting.** Thompson Park Visitor Center, “Beech Room”, 1st Floor, 805 Newman Springs Road, Lincroft, NJ.
2. **WEDNESDAY, JULY 24, 2024 – 3:45 PM. Monmouth County Fair Opening Ceremony,** front entrance, East Freehold Showgrounds, 1500 Kozloski Rd, Freehold, NJ.
3. **WEDNESDAY, JULY 31, 2024 – World Ranger Day.**
4. **MONDAY EVENING, AUGUST 5, 2024 – 7:00 PM. Regular Board Meeting.** Thompson Park Visitor Center, “Beech Room”, 1st Floor, 805 Newman Springs Road, Lincroft, NJ.
5. **MONDAY EVENING, AUGUST 19, 2024 – 7:00 PM. Regular Board Meeting.** Thompson Park Visitor Center, “Beech Room”, 1st Floor, 805 Newman Springs Road, Lincroft, NJ.
6. **MONDAY EVENING, SEPTEMBER 9, 2024 – 7:00 PM. Regular Board Meeting.** Thompson Park Visitor Center, “Beech Room”, 1st Floor, 805 Newman Springs Road, Lincroft, NJ.

7. **MONDAY EVENING, SEPTEMBER 23, 2024** – 7:00 PM. **Regular Board Meeting.**
Thompson Park Visitor Center, “Beech Room”, 1st Floor, 805 Newman Springs Road, Lincroft, NJ.

ITEMS FOR THE GOOD OF THE ORDER:

Motion to ADJOURN the Regular Meeting of the Monmouth County Board of Recreation Commissioners.