

# AGENDA

Tentative: 07/09/25

**MONMOUTH COUNTY BOARD OF RECREATION COMMISSIONERS' REGULAR MEETING  
MONDAY EVENING, JULY 14, 2025, AT 7:00 PM  
THOMPSON PARK VISITOR CENTER,  
"BEECH ROOM", 1<sup>ST</sup> FLOOR, 805 NEWMAN SPRINGS RD, LINCROFT, NJ**

- A. Roll Call
- B. Statement of Adequate Public Notice
  - Pledge of Allegiance followed by a moment of silence*
- C. Approval of MINUTES—REGULAR MEETING: JUNE 23, 2025  
(Excused: Vice Chairman Fiore, Commissioners Davidson, Foster, and Stolte)
- D. Approval of MINUTES - EXECUTIVE SESSION – LAND ACQUISITION MATTERS:  
JUNE 23, 2025 (Excused: Vice Chairman Fiore, Commissioners Davidson, Foster, and Stolte)
- E. Approval of 2024 VOUCHER LIST
- F. Approval of 2025 VOUCHER LIST
- G. BOARD CORRESPONDENCE RECEIVED:
- H. Motion to OPEN the HEARING OF THE PUBLIC.  
*(Presentations are limited to three (3) minutes per person.)*
- I. Motion to CLOSE the HEARING OF THE PUBLIC.
- J. DIRECTOR'S REPORT:
  - 1. BUDGET REPORTS
  - 2. REVENUE REPORT — MONTH OF MAY
  - 3. MCPS WEBSITE TRAFFIC REPORT — JUNE COMPARISON BY YEARS  
2020 – 2025
- K. COUNTY COMMISSIONER'S REPORT:
- L. CAPITAL PROJECT REVIEW – Andrew J. Spears, Director
- M. ITEMS FOR BOARD REVIEW:
  - 1. Board Action Item #1 – Recommending award of contract to the lowest responsible bidder, as per bid proposal to Procomm Systems, Inc., Phillipsburg, NJ, for Electrical Upgrades at East Freehold Showgrounds (Bid #F-73-2025), Items: Total Base Bid Price, Items 1-6

inclusive (Period of Contract 11/15/25 through 3/15/26); in the Total Contract Amount of \$90,923.94. (see Memo)

2. Board Action Item #2 – Authorizing the Extension of the Temporary Use and Occupancy Agreement between the Monmouth County Board of Recreation Commissioners, acting on behalf of the County of Monmouth, and the YMCA of the Jersey Shore, Shrewsbury, NJ, for the Temporary Use and Occupancy of Floor Space at the Henry Hudson Trail Activity Center, Building #3101, located at 945 Route #36, Leonardo, NJ, as the site for the “Bayshore Family Success Center”, for an additional one (1) year period, September 1, 2025 through August 31, 2026, at a rate of \$750.00 per month, subject to the same terms and conditions, as per the original Temporary Use & Occupancy Agreement dated September 1, 2014.
3. Board Action Item #3 – Recommend Authorizing Change Order #1, in the amount of \$1,196.80, for an additional twenty (20) gallons of Albaugh Triclopyr 3A @\$59.84 ea., to Genesis Turfgrass, Inc., Glen Rock, PA, for Furnishing and Delivery of Seed, Lime, Fertilizer, Chemicals, and Agricultural Supplies (Bid #0019-25), Items: #22, 41, 54, 56, 57, 62, 91, 92, 96, 97, 103, 108, 110, 111, 127, 134 (Period of Contract 2/10/25 through 12/31/25), as originally awarded by Resolution #R-25-2-10=77 in the Contract Amount of \$190,994.83; for a new Total Change Order #1 Contract Amount of \$192,191.63. (see Memo)
4. Board Action Item #4 - Recommend Authorizing Change Order #1, in the amount of \$578.35, for an additional five (5) gallons of Widespread Max, @\$115.67 ea., to Nutrien Ag Solutions, Inc., North Brunswick, NJ, for Furnishing and Delivery of Seed, Lime, Fertilizer, Chemicals, and Agricultural Supplies (Bid #0019-25), Items: #3, 10, 14, 46, 49, 51, 60, 61, 63, 68, 70, 73, 74, 78, 79, 80, 81, 87, 88, 89, 93, 98, 99, 101, 102, 106, 107, 109, 132, 133 (Period of Contract 2/10/25 through 12/31/25); as originally awarded by Resolution #R-25-2-10=82 in the Contract Amount of \$255,930.15, for a new Total Change Order #1 Contract Amount of \$256,508.50. (see Memo)
5. Board Action Item #5 - Recommend Authorizing the Chairman and Director to Enter Into a Temporary Use and Occupancy Agreement between the Monmouth County Board of Recreation Commissioners and the Diocese of Trenton, Trenton, NJ, and Francis House of Prayer, Allentown, NJ for the use of Crosswicks Creek Park, Allentown, NJ, for the purpose of participant overflow parking for their scheduled events, from August 1, 2025 until December 31, 2025, as per the terms and conditions of the Temporary Use and Occupancy Agreement.

**RESOLUTION OF CONSENT:**

At \_\_\_\_\_ PM, the following **Resolution of Consent** was offered for adoption by \_\_\_\_\_:

WHEREAS, the Monmouth County Board of Recreation Commissioners has received the Agenda for the Board Meeting in advance of the meeting; and

WHEREAS, the Board has had an opportunity to review and consider Agenda Items # \_\_\_\_\_ through # \_\_\_\_\_ for Board Action; and

WHEREAS, the Board is satisfied that the above items as presented to the Board are in order and complete.

NOW, THEREFORE, BE IT RESOLVED that the Monmouth County Board of Recreation Commissioners does hereby approve by consent, Agenda Items # \_\_\_\_\_ through # \_\_\_\_\_.

Resolution of Consent seconded by:

**ITEMS FOR BOARD ACTION:**

1. Resolution **AWARDING CONTRACT** to the lowest responsible bidder, as per bid proposal to **PROCOMM SYSTEMS, INC.**, Phillipsburg, NJ, for **ELECTRICAL UPGRADES AT EAST FREEHOLD SHOWGROUNDS (Bid #F-73-2025)**, ITEMS: Total Base Bid Price, Items 1-6 inclusive (Period of Contract 11/15/25 through 3/15/26); in the Total Contract Amount of **\$90,923.94**.
2. Resolution **AUTHORIZING THE EXTENSION OF THE TEMPORARY USE AND OCCUPANCY AGREEMENT** between the **MONMOUTH COUNTY BOARD OF RECREATION COMMISSIONERS**, acting on behalf of the County of Monmouth, and the **YMCA OF THE JERSEY SHORE**, Shrewsbury, NJ, for the **TEMPORARY USE AND OCCUPANCY OF FLOOR SPACE AT THE HENRY HUDSON TRAIL ACTIVITY CENTER, BUILDING #3101, located at 945 Route #36, Leonardo, NJ, as the site for the "BAYSHORE FAMILY SUCCESS CENTER", for an ADDITIONAL ONE (1) YEAR PERIOD, SEPTEMBER 1, 2025 THROUGH AUGUST 31, 2026, at a RATE OF \$750.00 PER MONTH**, subject to the same terms and conditions, as per the original Temporary Use & Occupancy Agreement dated September 1, 2014.
3. Resolution **Authorizing CHANGE ORDER #1**, in the amount of **\$1,196.80**, for an additional twenty (20) gallons of Albaugh Triclopyr 3A @\$59.84 ea., to **GENESIS TURFGRASS, INC.**, Glen Rock, PA, for **FURNISHING AND DELIVERY OF SEED, LIME, FERTILIZER, CHEMICALS, AND AGRICULTURAL SUPPLIES (Bid #0019-25)**, ITEMS: #22, 41, 54, 56, 57, 62, 91, 92, 96, 97, 103, 108, 110, 111, 127, 134 (Period of Contract 2/10/25 through 12/31/25), as originally awarded by Resolution #R-25-2-10=77 in the Contract Amount of **\$190,994.83**; for a new Total Change Order #1 Contract Amount of **\$192,191.63**.
4. Resolution **Authorizing CHANGE ORDER #1**, in the amount of **\$578.35**, for an additional five (5) gallons of Widespread Max, @\$115.67 ea., to **NUTRIEN AG SOLUTIONS, INC.**, North Brunswick, NJ, for **FURNISHING AND DELIVERY OF SEED, LIME, FERTILIZER, CHEMICALS, AND AGRICULTURAL SUPPLIES (Bid #0019-25)**, ITEMS: #3, 10, 14, 46, 49, 51, 60, 61, 63, 68, 70, 73, 74, 78, 79, 80, 81, 87, 88, 89, 93, 98, 99, 101, 102, 106, 107, 109, 132, 133 (Period of Contract 2/10/25 through 12/31/25), as originally awarded by Resolution #R-25-2-10=82 in the Contract Amount of **\$255,930.15**; for a **NEW TOTAL CHANGE ORDER #1 CONTRACT AMOUNT OF \$256,508.50**.
5. Resolution **AUTHORIZING the CHAIRMAN AND DIRECTOR to ENTER INTO A TEMPORARY USE AND OCCUPANCY AGREEMENT** between the **MONMOUTH COUNTY BOARD OF RECREATION COMMISSIONERS** and the **DIOCESE OF TRENTON**, Trenton, NJ, and **FRANCIS HOUSE OF PRAYER**, Allentown, NJ, for the use of Crosswicks Creek Park, Allentown, NJ, for the purpose of participant overflow parking for their scheduled events, from August 1, 2025 until December 31, 2025, as per the terms and conditions of the Temporary Use and Occupancy Agreement.

**MOTION AUTHORIZING ADVERTISING OF THE FOLLOWING BIDS:**

1. Repairs to Historic Longstreet Farm, Holmdel, NJ
2. Wood Shingle Roof Replacement at Historic Walnford, Upper Freehold, NJ and Historic Longstreet Farm, Holmdel, NJ
3. Monmouth 250 Monument and Plaza at Swimming River Park, Middletown, NJ
4. Maintenance Bridge Painting of Henry Hudson Trail Bridge over Route 35, Keyport, NJ

**MOTION AUTHORIZING SOLICITING OF THE FOLLOWING PROFESSIONAL/SPECIALIZED SERVICES:**

**EXECUTIVE SESSION**

Motion for a Resolution to move into Executive Session for Potential Property Acquisitions or Sales – N.J.S.A. 10:4-12-(b)(5) for the purpose of discussing the following:

- Additions to Freneau Woods Park
- Discussion - Additions to Bayshore Recreation Area
- Additions to Henry Hudson Trail
- Discussion - Additions to Yellow Brook Tract

Motion to close Executive Session

Motion to reconvene the Regular Meeting

Motion for a Resolution to take action on the following item(s) discussed in Executive Session

- 1.
- 2.

**DATES TO REMEMBER:**

1. **MONDAY EVENING, JULY 14, 2025 – 7:00 PM. Regular Board Meeting.** Thompson Park Visitor Center, “Beech Room”, 1<sup>st</sup> Floor, 805 Newman Springs Road, Lincroft, NJ.
2. **MONDAY EVENING, AUGUST 4, 2025 – 7:00 PM. Regular Board Meeting.** Thompson Park Visitor Center, “Beech Room”, 1<sup>st</sup> Floor, 805 Newman Springs Road, Lincroft, NJ.
3. **MONDAY EVENING, AUGUST 18, 2025 – 7:00 PM. Regular Board Meeting.** Thompson Park Visitor Center, “Beech Room”, 1<sup>st</sup> Floor, 805 Newman Springs Road, Lincroft, NJ.
4. **MONDAY EVENING, SEPTEMBER 8, 2025 – 7:00 PM. Regular Board Meeting.** Thompson Park Visitor Center, “Beech Room”, 1<sup>st</sup> Floor, 805 Newman Springs Road, Lincroft, NJ.
5. **MONDAY EVENING, SEPTEMBER 22, 2025 – 7:00 PM. Regular Board Meeting.** Thompson Park Visitor Center, “Beech Room”, 1<sup>st</sup> Floor, 805 Newman Springs Road, Lincroft, NJ.

6. **MONDAY EVENING, – 7:00 PM. Regular Board Meeting.** Thompson Park Visitor Center, “Beech Room”, 1<sup>st</sup> Floor, 805 Newman Springs Road, Lincroft, NJ.

**ITEMS FOR THE GOOD OF THE ORDER:**

Motion to ADJOURN the Regular Meeting of the Monmouth County Board of Recreation Commissioners.