AGENDA

Tentative: 07/08/26

MONMOUTH COUNTY BOARD OF RECREATION COMMISSIONERS' REGULAR MEETING
MONDAY EVENING, JULY 13, 2026, AT 6:30 PM
THOMPSON PARK VISITOR CENTER,
"BEECH ROOM", 1ST FLOOR, 805 NEWMAN SPRINGS RD, LINCROFT, NJ

A. Roll Call

B. Statement of Adequate Public Notice – Read by _____

Pledge of Allegiance followed by a moment of silence

C. Approval of MINUTES—REGULAR MEETING: JUNE 8, 2026
(Excused: Chairman Fiore, Vice Chairman Mandeville, Commissioners Foster and Duru)

D. Approval of MINUTES - EXECUTIVE SESSION – LAND ACQUISITION MATTERS: JUNE 8, 2026 (Excused: Chairman Fiore, Vice Chairman Mandeville, Commissioners Foster and Duru)

E. Approval of 2026 VOUCHER LIST (Dated: 6/16/26)

F. Approval of 2025 & 2026 VOUCHER LISTS (Dated: 7/7/26)

G. BOARD CORRESPONDENCE RECEIVED:

1. Email dated May 11, 2026, from Pamela Capaci, CEO, Hope Sheds Light, giving thanks to the entire team and special thanks to Jeremy and Eric for the help they received at their 6th Annual Golf Outing at Hominy Hill Golf Course.

2. Email dated June 12, 2026, from Kelly McCauley, an educator in East Brunswick Public School regarding her students wonderful experience at a presentation about shells found on Monmouth County beaches made by JP Stark at the Bayshore Waterfront Park.

3. Email dated June 12, 2026, from Mr. & Mrs. Grimaldi, complimenting the presentation, Horses of War given by Reagan Miller.

H. Motion to OPEN the HEARING OF THE PUBLIC.
(Presentations are limited to three (3) minutes per person.)

I. Motion to CLOSE the HEARING OF THE PUBLIC.

J. DIRECTOR'S REPORT:

1. DISCUSSION – Review of integrity and fairness of golf tee time reservation system

2. BUDGET REPORTS

3. REVENUE REPORT—MONTH OF MAY

4. ATTENDANCE REPORT—MONTH OF JUNE

5. MCPS WEBSITE TRAFFIC REPORT — MAY COMPARISON BY YEARS

K. COUNTY COMMISSIONER'S REPORT:

L. CAPITAL PROJECT REVIEW – Andrew J. Spears, Director

M. ITEMS FOR BOARD REVIEW:

1. Board Action Item #1 – Authorizing the Extension of the Temporary Use and Occupancy Agreement between the Monmouth County Board of Recreation Commissioners, acting on behalf of the County of Monmouth, and the YMCA of the Jersey Shore, Shrewsbury, NJ, for the Temporary Use and Occupancy of Floor Space at the Henry Hudson Trail Activity Center, Building #3101, located at 945 Route #36, Leonardo, NJ, as the site for the "Bayshore Family Success Center", for an additional one (1) year period, September 1, 2026 through August 31, 2027, at a rate of $750.00 per month, subject to the same terms and conditions, as per the original Temporary Use & Occupancy Agreement dated September 1, 2014.

2. Board Action Item #2 – Recommend acceptance of the written proposal of Lacey Thaler Reilly Wilson Architecture & Preservation, LLP, Albany, NY, as received on June 2, 2026, proposal dated June 2, 2026, to Provide Professional Design Services for the Renovation of Building #2028 at Dorbrook Recreation Area, Colts Neck, NJ (RFP #P-33-2026), in an Amount Not To Exceed $119,604.22, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4. **(see Memo)**

3. Board Action Item #3 – Recommend acceptance of the written proposal of JPCL Engineering LLC, Hillsborough, NJ, as received on June 2, 2026, proposal dated June 2, 2026, to Provide Professional Contract Administration and Inspection Services for Painting of the Henry Hudson Trail Bridge, #438-B04 Over Route 35, Keyport, New Jersey (RFP #P-42-2026), in an Amount Not To Exceed $90,496.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4. **(see Memo)**

4. Board Action Item #4 – Recommending Adoption of Monmouth County Board of Recreation Commissioners' Refund and Cancellation Policy and further rescinding the Board's previously adopted Resolution #R-16-1-25=60. **(see Att.)**

5. Board Action Item #5 – Recommend Authorizing Contract Amendment #3, in the Amount of $40,950.00, for one area of concern requiring remedial investigation, to Kenny Environmental Services, LLC, Marlton, NJ, for Providing Professional Preliminary Assessment/Site Investigation (PA/SI) of Block 50, Lot 34, Howell Township, Improved Property, Owned by: DeSanctis, Carmine & Mautuori, Mary, ±1.41 Acres, Project: Additions to Manasquan River Greenway, Interest: Fee Simple (Ref. #25-46 & P-89-2025), as originally awarded by Resolution #R-25-12-1=387, in the Contract Amount Not To Exceed $2,970.00, and as modified by Contract Amendment #1 awarded by Resolution #R-26-1-12=25 in the Total Contract Amendment #1 Amount of $15,595.00, and as modified by Contract Amendment #2 awarded by Resolution #R-26-3-23=93 in the Total Contract Amendment #2 Amount of $24,970.00, for a new Total Amended Contract Amount of $65,920.00, as modified by Contract Amendment #3, and further Authorizing the Director to send notice of Contract Amendment to County of

Monmouth Public Notices, as required by law, within twenty (20) days of its passage. **(see Memo)**

6. Board Action Item #6 – Recommend to the Monmouth County Board of County Commissioners the adoption of the annual allocation from the Monmouth County Open Space, Recreation, Floodplain Protection, and Farmland, and Historic Preservation Trust Fund.

7. Board Action Item #7 – Recommend award of contract to the lowest responsible bidder, as per bid proposal to Frank Lurch Demolition Company, LLC, Avon-By-The-Sea, NJ, to Furnish Demolition at Metedeconk River Greenway and Manasquan River Greenway for the Monmouth County Park System (Bid #F-98-2026), Items: 1-4; in the Total Contract Amount of $204,900.00.

RESOLUTION OF CONSENT:

At _____ PM, the following **Resolution of Consent** was offered for adoption by _____:

WHEREAS, the Monmouth County Board of Recreation Commissioners has received the Agenda for the Board Meeting in advance of the meeting; and

WHEREAS, the Board has had an opportunity to review and consider Agenda Items # through # for Board Action; and

WHEREAS, the Board is satisfied that the above items as presented to the Board are in order and complete.

NOW, THEREFORE, BE IT RESOLVED that the Monmouth County Board of Recreation Commissioners does hereby approve by consent, Agenda Items #_____ through #_____.

Resolution of Consent seconded by: _____.

ITEMS FOR BOARD ACTION:

1. Resolution **AUTHORIZING THE EXTENSION OF THE TEMPORARY USE AND OCCUPANCY AGREEMENT between the MONMOUTH COUNTY BOARD OF RECREATION COMMISSIONERS, acting on behalf of the County of Monmouth, and the YMCA OF THE JERSEY SHORE, Shrewsbury, NJ, for the TEMPORARY USE AND OCCUPANCY OF FLOOR SPACE AT THE HENRY HUDSON TRAIL ACTIVITY CENTER, BUILDING #3101, located at 945 Route #36, Leonardo, NJ, as the site for the "BAYSHORE FAMILY SUCCESS CENTER", for an ADDITIONAL ONE (1) YEAR PERIOD, SEPTEMBER 1, 2026 THROUGH AUGUST 31, 2027, at a RATE OF $750.00 PER MONTH**, subject to the same terms and conditions, as per the original Temporary Use & Occupancy Agreement dated September 1, 2014.

2. Resolution **ACCEPTING the WRITTEN PROPOSAL of LACEY THALER REILLY WILSON ARCHITECTURE & PRESERVATION, LLP, Albany, NY**, as received on June 2, 2026, proposal dated June 2, 2026, to **PROVIDE PROFESSIONAL DESIGN SERVICES FOR THE RENOVATION OF BUILDING #2028 AT DORBROOK**

RECREATION AREA, COLTS NECK, NJ (RFP #P-33-2026), in an Amount Not To Exceed **$119,604.22**, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4.

3. Resolution **ACCEPTING the WRITTEN PROPOSAL of JPCL ENGINEERING LLC**, Hillsborough, NJ, as received on June 2, 2026, proposal dated June 2, 2026, to **PROVIDE PROFESSIONAL CONTRACT ADMINISTRATION AND INSPECTION SERVICES FOR PAINTING OF THE HENRY HUDSON TRAIL BRIDGE, #438-B04 OVER ROUTE 35, KEYPORT, NEW JERSEY (RFP #P-42-2026),** in an Amount Not To Exceed **$90,496.00**, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4.

4. Resolution **ADOPTING the MONMOUTH COUNTY BOARD OF RECREATION COMMISSIONERS' REFUND AND CANCELLATION POLICY** and further RESCINDING the Board's previously adopted Resolution #R-16-1-25=60.

5. Resolution **Authorizing CONTRACT AMENDMENT #3**, in the Amount of **$40,950.00**, for one area of concern requiring remedial investigation, to **KENNY ENVIRONMENTAL SERVICES, LLC**, Marlton, NJ, for **PROVIDING PROFESSIONAL PRELIMINARY ASSESSMENT/SITE INVESTIGATION (PA/SI) OF BLOCK 50, LOT 34, HOWELL TOWNSHIP, IMPROVED PROPERTY, OWNED BY: DeSANCTIS, CARMINE & MAUTUORI, MARY, ±1.41 ACRES, PROJECT: ADDITIONS TO MANASQUAN RIVER GREENWAY, INTEREST: FEE SIMPLE (Ref. #25-46 & P-89-2025)**, as originally awarded by Resolution #R-25-12-1=387, in the Contract Amount Not To Exceed $2,970.00, and as modified by Contract Amendment #1 awarded by Resolution #R-26-1-12=25 in the Total Contract Amendment #1 Amount of $15,595.00, and as modified by Contract Amendment #2 awarded by Resolution #R-26-3-23=93 in the Total Contract Amendment #2 Amount of **$24,970.00**, for a NEW TOTAL AMENDED CONTRACT AMOUNT OF **$65,920.00**, AS MODIFIED BY CONTRACT AMENDMENT #3, and further AUTHORIZING THE DIRECTOR to SEND NOTICE of Contract Amendment to County of Monmouth Public Notices, as required by law, within twenty (20) days of its passage.

6. Resolution **RECOMMEND TO THE MONMOUTH COUNTY BOARD OF COUNTY COMMISSIONERS THE ADOPTION OF THE ANNUAL ALLOCATION FROM THE MONMOUTH COUNTY OPEN SPACE, RECREATION, FLOODPLAIN PROTECTION, AND FARMLAND, AND HISTORIC PRESERVATION TRUST FUND.**

7. Resolution **AWARDING CONTRACT to** the lowest responsible bidder, as per bid proposal to **FRANK LURCH DEMOLITION CO., LLC**, Avon-By-The-Sea, NJ, to **FURNISH DEMOLITION AT METEDECONK RIVER GREENWAY AND MANASQUAN RIVER GREENWAY FOR THE MONMOUTH COUNTY PARK SYSTEM (Bid #F-98-2026)**, ITEMS: 1-4; in the Total Contract Amount of **$204,900.00**.

MOTION AUTHORIZING SOLICITING OF THE FOLLOWING PROFESSIONAL/SPECIALIZED SERVICES:

EXECUTIVE SESSION

Motion for a Resolution to move into Executive Session for Potential Property Acquisitions or Sales – N.J.S.A. 10:4-12-(b)(5) for the purpose of discussing the following:

- Additions to Yellow Brook Tract
- Additions to Baysholm Conservation Area

- Additions to Metedeconk River Greenway
- Discussion – Additions to Yellow Brook Tract
- Discussion – Additions to Huber Woods Park
- Discussion – Additions to Big Brook Park
- Discussion – Recreations Centers, Long Branch & Asbury Park

Motion to close Executive Session

Motion to reconvene the Regular Meeting

Motion for a Resolution to take action on the following item(s) discussed in Executive Session

1._____

2._____

DATES TO REMEMBER:

1. **FRIDAY, JULY 3 – 8, 2026 – various times: Sail 4th 250, Sandy Hook Bay, New York Harber and Hudson River**. Event schedule here

2. **MONDAY EVENING, JULY 13, 2026 – 6:30 PM. Regular Board Meeting**. Thompson Park Visitor Center, "Beech Room", 1st Floor, 805 Newman Springs Road, Lincroft, NJ.

3. **WEDNESDAY, JULY 22, 2026 – 3:45 PM. Monmouth County Fair Opening Ceremony**, East Freehold Showgrounds, 1500 Kozloski Rd, Freehold, NJ.

4. **FRIDAY, JULY 31, 2026 – World Ranger Day**.

5. **MONDAY EVENING, AUGUST 10, 2026 – 6:30 PM. Regular Board Meeting**. Thompson Park Visitor Center, "Beech Room", 1st Floor, 805 Newman Springs Road, Lincroft, NJ.

6. **FRIDAY, SEPTEMBER 11, 2026 – 8 AM. Mt. Mitchill 9/11 Memorial Ceremony**. 460 Ocean Blvd., Atlantic Highlands, NJ.

7. **MONDAY EVENING, SEPTEMBER 14, 2026 – 6:30 PM. Regular Board Meeting**. Thompson Park Visitor Center, "Beech Room", 1st Floor, 805 Newman Springs Road, Lincroft, NJ.

8. **TUESDAY EVENING, OCTOBER 13, 2026 – 6:30 PM. Regular Board Meeting**. Thompson Park Visitor Center, "Beech Room", 1st Floor, 805 Newman Springs Road, Lincroft, NJ.

9. **MONDAY EVENING, NOVEMBER 9, 2026 – 6:30 PM. Regular Board Meeting**. Thompson Park Visitor Center, "Beech Room", 1st Floor, 805 Newman Springs Road, Lincroft, NJ.

10. **MONDAY EVENING, DECEMBER 7, 2026 – 6:30 PM. Regular Board Meeting**. Thompson Park Visitor Center, "Beech Room", 1st Floor, 805 Newman Springs Road, Lincroft, NJ.

ITEMS FOR THE GOOD OF THE ORDER:

Motion to ADJOURN the Regular Meeting of the Monmouth County Board of Recreation Commissioners.