

MINUTES OF THE TUESDAY EVENING, JANUARY 22, 2019 REGULAR MEETING OF THE MONMOUTH COUNTY BOARD OF RECREATION COMMISSIONERS HELD IN THE “BEECH ROOM” OF THE THOMPSON PARK VISITOR CENTER, 1ST FLOOR, 805 NEWMAN SPRINGS ROAD, LINCROFT, NJ.

The meeting was called to order by Vice Chairman Kevin Mandeville at 7:09 PM.

The following were Present on roll call: Vice Chairman Kevin Mandeville
Commissioners:
Michael G. Harmon
Violeta Peters
Patricia M. Butch
Thomas W. Adcock
Lillian G. Burry, Freeholder/MCPS Liaison

The following were Absent on roll call: Chairman Fred J. Rummel (Excused)
Commissioners:
Thomas E. Hennessy, Jr. (Excused)
David W. Horsnall (Excused)
Mark E. Zelina (Excused)

Also Present: James J. Truncer, Secretary-Director
Kira S. Dabby, Esquire
Andrew J. Spears, Assistant Director
Thomas E. Fobes, Supt. of Co. Parks/Park Operations
Jeremy Schaefer, General Manager of Golf Courses
Ryan Rochelle, Senior County Park Manager
Karen Livingstone, Public Information/Volunteers
Gail L. Hunton, Chief of Acquisition & Design
Andrew R. Coeyman, Supv./Land Preservation Services
James D. Hurley, Freehold, NJ
Cole Hurley, Freehold, NJ
Ursula Hurley, Freehold, NJ
Spencer Hurley, Student/Freehold Borough High School
Giovanni Sive, Student/Freehold Borough High School
Sergio Hojraj, Sea Bright, NJ
Kevin Kane, Councilman/Borough of Freehold
Annette Jordan, Councilwoman/Borough of Freehold

Vice Chairman Mandeville read the following Statement of Adequate Public Notice:

“Statement of Adequate Public Notice of Meeting in compliance with the ‘Open Public Meetings Act’, Laws of the State of NJ, Chapter 231, P.L. 1975. Notice of meeting has been posted, and the Asbury Park Press and other newspapers circulated in Monmouth County, and the County Clerk have been noticed, including date, time and place, as adopted by the Monmouth County Board of Recreation Commissioners at their regular meeting of November 19, 2018, and as amended by the Board on January 7, 2019, as required by law.”

Vice Chairman Mandeville led the Board in the salute to the flag and the Pledge of Allegiance and asked for the observance of a moment of silence.

On a motion made by Commissioner Harmon, seconded by Commissioner Peters, the **MINUTES** of the **REGULAR MEETING** of the Monmouth County Board of Recreation Commissioners held on **MONDAY EVENING, JANUARY 7, 2019**, were upon being put to a vote, approved as recorded by Commissioners Harmon, Peters, Butch and Adcock. Vice Chairman Mandeville abstained as not being present at the meeting.

On a motion made by Commissioner Harmon, seconded by Commissioner Peters, the **MINUTES** of the **EXECUTIVE SESSION MEETING** of the Monmouth County Board of Recreation Commissioners held on **MONDAY EVENING, JANUARY 7, 2019**, for the purpose of discussing **LAND ACQUISITION MATTERS**, were upon being put to a vote, approved as recorded by Commissioners Harmon, Peters, Butch and Adcock. Vice Chairman Mandeville abstained as not being present at the meeting.

The Secretary-Director indicated that the Minutes of the Executive Session would be made available to the public in ninety (90) days, or upon completion of land acquisition matters.

On a motion made by Commissioner Harmon, seconded by Commissioner Adcock, the **2018 VOUCHER LIST**, as submitted for approval, was upon being put to a vote, unanimously approved as recorded.

On a motion made by Commissioner Harmon, seconded by Commissioner Adcock, the **2019 VOUCHER LIST**, as submitted for approval, was upon being put to a vote, unanimously approved as recorded.

James J. Truncer, Secretary-Director, reviewed with the Board the following **BOARD CORRESPONDENCE RECEIVED**:

1. Mr. Matthew Conner, St. Augustine, FL, letter postmarked January 2, 2019, addressed to Chairman Fred J. Rummel requesting that Joel Cummings be contacted about getting two new 36 inch gauge trains for Turkey Swamp Park. (Acknowledgement letter dated January 7, 2019, from James J. Truncer, Secretary-Director.)

On a motion made by Commissioner Peters, seconded by Commissioner Adcock, the meeting was **OPENED** to the **HEARING OF THE PUBLIC** at 7:12 PM. Upon being put to a vote, the motion was unanimously carried.

Vice Chairman Mandeville recognized Spencer Hurley and Giovanni Sive, Students from Freehold Borough High School, who made a power point presentation to the Board on the need for a BMX scooter, and skatepark in western Monmouth County to be located on the planned county park trail lands being acquired in Freehold Borough. They also noted that the Cranmer family has expressed an interest in supporting the creation of such a facility and also suggested that a design could be developed to accommodate these uses. A copy of the "Skate Park in Western Monmouth County" report as prepared by Spencer Hurley, Gio Sive and Will Knab was distributed to members of the Board.

Freehold Borough Councilman Kevin Kane addressed the Board in support of the proposal along with Freehold Borough Councilwoman Annette Jordan who also addressed the Board and expressed concern with having a safe place for these activities.

Vice Chairman Mandeville thanked the presenters and asked for their phone numbers in order to keep in contact going forward.

There being no one else present who wished to be heard, it was moved by Commissioner Harmon, seconded by Commissioner Peters, that the portion of the meeting **OPEN** to the **HEARING OF THE PUBLIC** be **CLOSED**, at 7:23 PM.

At 7:24 PM, members of the public left the meeting.

SECRETARY-DIRECTOR'S REPORT:

James J. Truncer, Secretary-Director, reviewed with the Board the following **REPORTS**:

1. BUDGET REPORTS

On a motion made by Commissioner Peters, seconded by Commissioner Adcock, the **BUDGET REPORTS** were upon being put to a vote, unanimously accepted as reported. (Budget Reports in Minute Book)

2. REVENUE REPORT—MONTH OF DECEMBER 2018

On a motion made by Commissioner Peters, seconded by Commissioner Adcock, the **REVENUE REPORT** for the **MONTH OF DECEMBER 2018** was upon being put to a vote, unanimously accepted as reported. (Revenue Report in Minute Book)

3. ATTENDANCE REPORT—MONTH OF DECEMBER 2018

On a motion made by Commissioner Peters, seconded by Commissioner Adcock, the **ATTENDANCE REPORT** for the **MONTH OF DECEMBER 2018** was upon being put to a vote, unanimously accepted as reported. (Attendance Report in Minute Book)

4. HUMAN RESOURCES TRAINING & SAFETY MONTHLY REPORT—DECEMBER 2018 (DATED: 1/14/2019)

On a motion made by Commissioner Peters, seconded by Commissioner Adcock, the **HUMAN RESOURCES TRAINING & SAFETY MONTHLY REPORT FOR DECEMBER 2018 (DATED: 1/14/2019)** was upon being put to a vote, unanimously accepted as reported. (Human Resources Training & Safety Monthly Report in Minute Book)

5. MCPS TRAINING REQUESTS AS OF JANUARY 14, 2019

On a motion made by Commissioner Peters, seconded by Commissioner Adcock, the **MCPS TRAINING REQUESTS AS OF JANUARY 14, 2019** was upon being put to a vote, unanimously authorized. (MCPS Training Requests in Minute Book)

6. **MCBRC 2018 PURCHASING PERFORMANCE REPORT—FOURTH QUARTER: OCTOBER 1, 2018 – DECEMBER 31, 2018 (Report Date: January 10, 2019)**

On a motion made by Commissioner Peters, seconded by Commissioner Harmon, the **MCBRC 2018 PURCHASING PERFORMANCE REPORT for the FOURTH QUARTER: OCTOBER 1, 2018 – DECEMBER 31, 2018 (Report Date: January 10, 2019)** was upon being put to a vote, unanimously accepted as reported. (2018 Purchasing Performance Report for the Fourth Quarter is in the Minute Book)

7. **MCBRC 2018 ANNUAL PURCHASING PERFORMANCE REPORT FOR JANUARY 1, 2018 – DECEMBER 31, 2018 (Report Dated: January 11, 2019)**

On a motion made by Commissioner Peters, seconded by Commissioner Harmon, the **MCBRC 2018 ANNUAL PURCHASING PERFORMANCE REPORT for JANUARY 1, 2018 – DECEMBER 31, 2018 (Report Dated: January 11, 2019)** was upon being put to a vote, unanimously accepted as reported. (2018 Annual Purchasing Performance Report is in the Minute Book)

8. **MCPS WEBSITE TRAFFIC REPORT—MONTH OF DECEMBER 2018 (INCLUDES DECEMBER COMPARISON BY YEAR FROM 2009 – 2018)**

On a motion made by Commissioner Peters, seconded by Commissioner Harmon, the **MCPS WEBSITE TRAFFIC REPORT for the MONTH OF DECEMBER 2018 (INCLUDES DECEMBER COMPARISON BY YEAR FROM 2009 – 2018)** was upon being put to a vote, unanimously accepted as reported. (MCPS Website Traffic Report for December 2018 in Minute Book)

9. **MCPS WEBSITE TRAFFIC REPORT—YEAR 2018 (JANUARY 2018 – DECEMBER 2018)**

On a motion made by Commissioner Peters, seconded by Commissioner Harmon, the **MCPS WEBSITE TRAFFIC REPORT for the YEAR 2018 (JANUARY 2018 – DECEMBER 2018)** was upon being put to a vote, unanimously accepted as reported. (MCPS Website Traffic Report for the Year 2018 in Minute Book)

10. **MCPS WEBSITE TRAFFIC REPORT—YEARLY COMPARISON (2009 THROUGH 2018)**

On a motion made by Commissioner Peters, seconded by Commissioner Harmon, the **MCPS WEBSITE TRAFFIC REPORT YEARLY COMPARISON (2009 THROUGH 2018)** was upon being put to a vote, unanimously accepted as reported. (MCPS Website Traffic Report Yearly Comparison—2009 through 2018 in Minute Book)

PRESENTATION:

Tom Fobes, Superintendent of Parks, introduced to the Board Ryan Rochelle, Senior County Park Manager, who made a PowerPoint presentation to the Board on “Improvements at Hartshorne Woods — Rocky Point, and the New Huber Woods Reptile Exhibit”.

Vice Chairman Mandeville thanked Ryan Rochelle for his presentation.

Commissioner Butch noted how great the new restroom building at Rocky Point looks.

FREEHOLDER’S REPORT:

Freeholder Lillian G. Burry noted that a \$122,000.00 check has been presented to the Friends of the Parks, by the Colts Neck Lions Club, for expansion of the Dorbrook Recreation Area Playground for Challenged Children. The Lions Club has indicated that they will be providing additional funding for the sensory playground project.

ITEMS FOR BOARD REVIEW:

James J. Truncer, Secretary-Director, reviewed with the Board the following items:

1. Board Action Item #1 – Authorizing the Secretary-Director to prepare a Citation expressing the Board’s Appreciation for Services to Jeffrey Szalc, Assistant Superintendent of Parks, who started work with the Monmouth County Park System on January 27, 1992, and who will Retire effective February 1, 2019, with Twenty-seven (27) years of service.
2. Board Action Item #2 – Authorizing the Secretary-Director to prepare a Citation expressing the Board’s Appreciation for Services to Gloria Cohen, Senior Architect, who started work with the Monmouth County Park System on April 11, 2008, and who will Retire effective February 1, 2019, with over Ten and one-half (10 ½) years of service.
3. Board Action Item #3 – Recommending authorization of Change Order #1, in the amount of \$19,500.00, increasing existing contract amount to close out contract, to J. Swanton Fuel Oil Company, Inc., Atlantic Highlands, NJ, for the Purchase of Fuel Oil #2 – Heating, Items: Fuel #2; Provide Heating Fuel to Monmouth County Park System Various Buildings for the Period of 7/1/18 through 12/31/18; Actual Price calculated based on an up charge of \$0.2050 added to the posted price as shown in OPIS; as available under NJ State Contract #T-0077, V00004387, for the Period of 7/1/18 through 6/30/23, as originally awarded by Resolution #R-18-8-6=250 in the Estimated Contract Amount of \$17,330.42, for a New Estimated Total Change Order #1 Contract Amount of \$36,830.42.
4. Board Action Item #4 – Recommending award of contract to the lowest responsible bidder, as per bid proposal to TM Painting & Construction, Neptune, NJ, for Furnishing of Exterior Painting Services for 2019 (Bid #0072-18), Items: Proposal 1, Items 1-6 @\$33,800.00; Proposal 2, Items 1-6 @\$35,276.00; and Proposal 3, Items 1-6 @\$28,828.00; in the Total Contract Amount of \$97,904.00.

5. Board Action Item #5 – Recommending award of contract to the lowest responsible bidder, as per bid proposal to Sports and Golf Solutions, LLC, Verona, NJ, for 2019 Playground Repairs at Various Parks (Bid #0069-18), Items: #1-17 (Total Base Bid Price); in the Total Contract Amount of \$74,528.88.
6. Board Action Item #6 – Recommending award of contract to the lowest responsible bidder, as per bid proposal to Brink’s Tank Services, Inc., Hillside, NJ, for Demolition of Buildings at Swimming River Park (Bid #0071-18), Items: Base Bid Price; in the Total Contract Amount of \$74,096.00.
7. Board Action Item #7 – Authorizing the Purchase of Fuel Oil #2 – Heating, from J. Swanton Fuel Oil Company, Inc., Atlantic Highlands, NJ, Items: Fuel #2; Provide Heating Fuel to Monmouth County Park System Various Buildings for the Period of 01/01/19 through 12/31/19; Actual Price calculated based on an up charge of \$0.2050 added to the posted price as shown in OPIS; as available under NJ State Contract #T-0077, 17DPP00140, for the Period of 7/1/18 through 6/30/23, in the Estimated Total Contract Amount of \$100,000.00.
8. Board Action Item #8 – Recommending acceptance of the written proposal of DRD Appraisals, LLC dba Stuart Appraisal Company, Freehold, NJ, as received on January 3, 2019, proposal dated December 21, 2018, for Providing Professional Appraisal Services of Block 109, Lots 25 & 45, Township of Howell, New Jersey, ±18.75 Acres, Owner: CJR Properties, LLC, Project: Additions to Metedeconk River Greenway, Interest: Fee Simple (Ref. #18-75 & PS #60-18), in an Amount Not To Exceed \$2,375.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 or 20.5 as appropriate.
9. Board Action Item #9 – Recommending acceptance of the written proposal of PATJO Appraisal Services, Inc., Kendall Park, NJ, as received on January 3, 2019, proposal dated December 21, 2018, for Providing Professional Appraisal Services of Block 109, Lots 25 & 45, Township of Howell, New Jersey, ±18.75 Acres, Owner: CJR Properties, LLC, Project: Additions to Metedeconk River Greenway, Interest: Fee Simple (Ref. #18-75 & PS #60-18), in an Amount Not To Exceed \$2,800.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 or 20.5 as appropriate.
10. Board Action Item #10 – Recommending Authorizing a Temporary Right-of-Entry Agreement between the Monmouth County Board of Recreation Commissioners and Terry Sherman, President, Countryside Developers, Inc., Holmdel, NJ, to Enter Upon the Henry Hudson Trail Right of Way, located at Block 421, Lots 3 and 4, Marlboro Township, to perform construction activities on property adjacent to the Henry Hudson Trail owned by said Developer, known as the Buckley Manor Subdivision, to remediate an infiltration basin drainage problem by running a 6” diameter hose alongside the paved Trail from the pump alongside of the detention basin to Buckley Road (approximately 700 linear feet), and shall extend the hose approximately twenty-five feet (25’) to the other side of the Trail crosswalk, and shall cover said hose with a ramp to provide for public safety and allow use of the Trail during the drainage remediation process, as per the terms and conditions of the Temporary Right of Entry Agreement, and further authorizing the Secretary-Director of the Board to furnish any other information and materials and to take all necessary action as may be required by law.

11. Board Action Item #11 as Added to the Agenda – Recommending acceptance of the written proposal of Pine Hill Engineering, LLC, Millstone Township, NJ, as received on January 10, 2019, proposal dated January 9, 2019, for Providing Professional Engineering Services – Electrical Modifications for Winter Run Activity Center, 270 Southard Avenue, Howell, NJ 07727 (Ref. #18-89), in an Amount Not To Exceed \$11,140.00.
12. Board Action Item #12 as Added to the Agenda - Rejecting all bids received on December 18, 2018, for Furnishing and Delivery of Building Maintenance Services (Bid #0021-19), as a significant revision to the specification is required, and further Authorizing the Secretary-Director of the Board to Re-Advertise for same.
13. Board Action Item #13 as Added to the Agenda – Recommending authorization of the exercising of the option to extend contract, for an additional one (1) year period (01/22/19 through 12/31/19) to Core Tranz Business Services, Brick, NJ, for Furnishing and Delivery of Credit/Debit Card Payment Services Through Telephone, Electronic Transmission, In Person and by Internet Access (PS #15-18), as originally accepted by Resolution #R-18-4-9=148, as per written proposal dated March 23, 2018, as received on April 3, 2018, in the Estimated Amount Not To Exceed \$110,000.00, under the same terms and conditions as per specifications, with the Board reserving the option to extend the contract an additional one (1) year period (2020), as a non-fair and open contract, pursuant to the provisions of N.J.S.A. 19:44A-20.4 or 20.5 as appropriate, and further Authorizing the Secretary-Director to Send Notice of contract award to the Asbury Park Press, a newspaper printed and published in the Township of Neptune, County of Monmouth, as required by law, within twenty (20) days of its passage.
14. Board Action Item #14 as Added to the Agenda – Rejecting bid proposal of Haring Fire Protection, LLC, Williamstown, NJ, for Furnishing and Delivery of Inspection, Maintenance, Replacement and Repairs of Various Fire Equipment (Bid #0020-19), as vendor did not notarize Statement of Ownership form which is a fatal flaw.
15. Board Action Item #15 as Added to the Agenda – Rejecting bid proposal of Johnson Controls Fire Protection LP, Rockaway, NJ, for Furnishing and Delivery of Inspection, Maintenance, Replacement and Repairs of Various Fire Equipment (Bid #0020-19), as vendor submitted a letter dated January 17, 2019, requesting that their bid for Proposal #5 ONLY, be withdrawn due to incorrect pricing.
16. Board Action Item #16 as Added to the Agenda – Recommending award of contract to the lowest responsible bidder, as per bid proposal to Johnson Controls Fire Protection LP, Rockaway, NJ, for Furnishing and Delivery of Inspection, Maintenance, Replacement and Repairs of Various Fire Equipment (Bid #0020-19), Item: Proposal #1 (2019 Supply/Service Contract for the Period of 01/22/19 through 12/31/19), with the Board of Recreation Commissioners reserving the option to extend the contract for two (2) additional one (1) year periods (2020 & 2021), under the same terms and conditions, as per bid specification; in the Estimated Total Contract Amount of \$12,000.00.

17. Board Action Item #17 as Added to the Agenda – Recommending award of contract to the lowest responsible bidder, as per bid proposal to Allied Fire and Safety Equipment Company, Neptune, NJ, for Furnishing and Delivery of Inspection, Maintenance, Replacement and Repairs of Various Fire Equipment (Bid #0020-19), Items: Proposal #2 @\$1,125.00, Proposal #4 @\$1,518.00, Proposal #6 @\$525.00 (2019 Supply/Service Contract for the Period of 01/22/19 through 12/31/19), with the Board of Recreation Commissioners reserving the option to extend the contract for two (2) additional one (1) year periods (2020 & 2021), under the same terms and conditions, as per bid specification; in the Estimated Total Contract Amount of \$3,168.00.
18. Board Action Item #18 as Added to the Agenda – Recommending award of contract to the lowest responsible bidder, as per bid proposal to Fyr-Fyter Sales & Service, Pennington, NJ, for Furnishing and Delivery of Inspection, Maintenance, Replacement and Repairs of Various Fire Equipment (Bid #0020-19), Items: Proposal #3 @\$1,942.76, Proposal #5 @\$5,009.54 (2019 Supply/Service Contract for the Period of 01/22/19 through 12/31/19), with the Board of Recreation Commissioners reserving the option to extend the contract for two (2) additional one (1) year periods (2020 & 2021), under the same terms and conditions, as per bid specification; in the Estimated Total Contract Amount of \$6,952.30.
19. Letter received from Mr. Rich Carroll, Tournament Director, The Shore Conference, dated January 11, 2019, on behalf of the Shore Conference of High School Boys Golf Tournament, requesting the use of Charleston Springs Golf Course (South), to host their Annual Boys Golf Tournament on Monday, April 29, 2019, with a rain date of Tuesday, April 30, 2019. Hosting the event would require blocking tee times on the South Course until 2:00 p.m. to the public. The number of participants is estimated to be around 90-100 golfers. The Tournament will have a shotgun start time of 9:00 a.m. The resident weekday junior fee of \$24.00 would be charged for each participant's practice round played prior to the Tournament. The Shore Conference would pay the Park System \$24 for each round played in the Tournament, which includes greens fees, range balls, and use of the Short Game Area.

A **motion** was introduced by Commissioner Peters, seconded by Commissioner Butch, Granting Permission to Mr. Rich Carroll, Tournament Director, The Shore Conference, as per his letter dated January 11, 2019, on behalf of the Shore Conference of High School Boys Golf Tournament, for the use of Charleston Springs Golf Course (South), to host their Annual Boys Golf Tournament on Monday, April 29, 2019, with a rain date of Tuesday, April 30, 2019, and blocking tee times on the South Course until 2:00 PM to the public, with the number of participants estimated to be around 90-100 golfers. The Tournament will have a shotgun start time of 9 AM. The resident weekday junior fee of \$24.00 will be charged for each participant's practice round played prior to the Tournament and The Shore Conference will pay the Park System \$24.00 for each round played in the Tournament, which includes greens fees, range balls, and use of the Short Game Area. Upon being put to a vote, the motion was unanimously carried.
20. Andrew J. Spears, Assistant Director, reviewed with the Board the Status of Funded Projects as of January 14, 2019, as distributed to the Board.

At 7:55 PM, the following **RESOLUTION OF CONSENT** was offered for adoption by Commissioner Harmon, to approve Agenda Items #1 through #18.

WHEREAS, the Monmouth County Board of Recreation Commissioners has received the Tentative Agenda for the Board's Regular Meeting of January 22, 2019, in advance of the meeting; and

WHEREAS, the Board has had an opportunity to review and consider Agenda Items #1 through #10 for Board Action; and

WHEREAS, the Board also reviewed Agenda Items #11, 12, 13, 14, 15, 16, 17 & 18, as added to the Agenda; and

WHEREAS, the Board is satisfied that the above items as presented to the Board are in order and complete.

NOW, THEREFORE, BE IT RESOLVED that the Monmouth County Board of Recreation Commissioners does hereby approve by consent, Agenda Items #1 through #18.

Seconded by Commissioner Adcock, and adopted on roll call by the following vote:

In the Affirmative: Vice Chairman Mandeville,
Commissioners Harmon, Peters, Butch and Adcock
In the Negative: None
Absent: Chairman Rummel,
Commissioners Hennessy, Horsnall and Zelina

ITEMS ACTED ON BY THE BOARD OF RECREATION COMMISSIONERS:

- R-19-1-22=47 Resolution offered for adoption by Commissioner Harmon, seconded by Commissioner Adcock, AUTHORIZING the SECRETARY-DIRECTOR to prepare a CITATION expressing the BOARD'S APPRECIATION FOR SERVICES to JEFFREY SZALC, Assistant Superintendent of Parks, who started work with the Monmouth County Park System on January 27, 1992, and who will RETIRE effective FEBRUARY 1, 2019, with Twenty-seven (27) years of service. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)
- R-19-1-22=48 Resolution offered for adoption by Commissioner Harmon, seconded by Commissioner Adcock, AUTHORIZING the SECRETARY-DIRECTOR to prepare a CITATION expressing the BOARD'S APPRECIATION FOR SERVICES to GLORIA COHEN, Senior Architect, who started work with the Monmouth County Park System on APRIL 11, 2008, and who will RETIRE effective FEBRUARY 1, 2019, with over Ten and one-half (10 ½) years of service. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)

- R-19-1-22=49 Resolution offered for adoption by Commissioner Harmon, seconded by Commissioner Adcock, Authorizing CHANGE ORDER #1, in the amount of \$19,500.00, increasing existing contract amount to close out contract, to J. SWANTON FUEL OIL COMPANY, INC., Atlantic Highlands, NJ, for the PURCHASE of FUEL OIL #2 – HEATING, ITEMS: Fuel #2; Provide Heating Fuel to Monmouth County Park System Various Buildings for the Period of 7/1/18 through 12/31/18; Actual Price calculated based on an up charge of \$0.2050 added to the posted price as shown in OPIS; as available under NJ State Contract #T-0077, V00004387, for the Period of 7/1/18 through 6/30/23, as originally awarded by Resolution #R-18-8-6=250 in the Estimated Contract Amount of \$17,330.42, for a NEW ESTIMATED TOTAL CHANGE ORDER #1 CONTRACT AMOUNT OF \$36,830.42. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)
- R-19-1-22=50 Resolution offered for adoption by Commissioner Harmon, seconded by Commissioner Adcock, AWARDING CONTRACT to the lowest responsible bidder, as per bid proposal to TM PAINTING & CONSTRUCTION, Neptune, NJ, for FURNISHING OF EXTERIOR PAINTING SERVICES FOR 2019 (Bid #0072-18), ITEMS: Proposal 1, Items 1-6 @\$33,800.00; Proposal 2, Items 1-6 @\$35,276.00; and Proposal 3, Items 1-6 @\$28,828.00; in the Total Contract Amount of \$97,904.00. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)
- R-19-1-22=51 Resolution offered for adoption by Commissioner Harmon, seconded by Commissioner Adcock, AWARDING CONTRACT to the lowest responsible bidder, as per bid proposal to SPORTS AND GOLF SOLUTIONS, LLC, Verona, NJ, for 2019 PLAYGROUND REPAIRS AT VARIOUS PARKS (Bid #0069-18), ITEMS: #1-17 (Total Base Bid Price); in the Total Contract Amount of \$74,528.88. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)
- R-19-1-22=52 Resolution offered for adoption by Commissioner Harmon, seconded by Commissioner Adcock, AWARDING CONTRACT to the lowest responsible bidder, as per bid proposal to BRINK’S TANK SERVICES, INC., Hillside, NJ, for DEMOLITION OF BUILDINGS AT SWIMMING RIVER PARK (Bid #0071-18), ITEMS: Base Bid Price; in the Total Contract Amount of \$74,096.00. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)
- R-19-1-22=53 Resolution offered for adoption by Commissioner Harmon, seconded by Commissioner Adcock, AUTHORIZING the PURCHASE of FUEL OIL #2 – HEATING, from J. SWANTON FUEL OIL COMPANY, INC., Atlantic Highlands, NJ, ITEMS: Fuel #2; Provide Heating Fuel to Monmouth County Park System Various Buildings for the Period of 01/01/19 through 12/31/19; Actual Price calculated based on an up charge of \$0.2050 added to the posted price as shown in OPIS; as available under NJ State Contract #T-0077, 17DPP00140, for the Period of 7/1/18 through 6/30/23, in the Estimated Total Contract Amount of \$100,000.00. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)

- R-19-1-22=54 Resolution offered for adoption by Commissioner Harmon, seconded by Commissioner Adcock, ACCEPTING the WRITTEN PROPOSAL of DRD APPRAISALS, LLC dba STUART APPRAISAL COMPANY, Freehold, NJ, as received on January 3, 2019, proposal dated December 21, 2018, for PROVIDING PROFESSIONAL APPRAISAL SERVICES OF BLOCK 109, LOTS 25 & 45, TOWNSHIP OF HOWELL, NEW JERSEY, ±18.75 ACRES, OWNER: CJR PROPERTIES, LLC, PROJECT: ADDITIONS TO METEDECONK RIVER GREENWAY, INTEREST: FEE SIMPLE (Ref. #18-75 & PS #60-18), in an Amount Not To Exceed \$2,375.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 or 20.5 as appropriate. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)
- R-19-1-22=55 Resolution offered for adoption by Commissioner Harmon, seconded by Commissioner Adcock, ACCEPTING the WRITTEN PROPOSAL of PATJO APPRAISAL SERVICES, INC., Kendall Park, NJ, as received on January 3, 2019, proposal dated December 21, 2018, for PROVIDING PROFESSIONAL APPRAISAL SERVICES OF BLOCK 109, LOTS 25 & 45, TOWNSHIP OF HOWELL, NEW JERSEY, ±18.75 ACRES, OWNER: CJR PROPERTIES, LLC, PROJECT: ADDITIONS TO METEDECONK RIVER GREENWAY, INTEREST: FEE SIMPLE (Ref. #18-75 & PS #60-18), in an Amount Not To Exceed \$2,800.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 or 20.5 as appropriate. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)
- R-19-1-22=56 Resolution offered for adoption by Commissioner Harmon, seconded by Commissioner Adcock, AUTHORIZING a TEMPORARY RIGHT-OF-ENTRY AGREEMENT between the MONMOUTH COUNTY BOARD OF RECREATION COMMISSIONERS and TERRY SHERMAN, PRESIDENT, COUNTRYSIDE DEVELOPERS, INC., Holmdel, NJ, to ENTER UPON the HENRY HUDSON TRAIL RIGHT OF WAY, located at BLOCK 421, LOTS 3 AND 4, MARLBORO TOWNSHIP, to perform construction activities on property adjacent to the Henry Hudson Trail owned by said Developer, known as the Buckley Manor Subdivision, to remediate an infiltration basin drainage problem by running a 6" diameter hose alongside the paved Trail from the pump alongside of the detention basin to Buckley Road (approximately 700 linear feet), and shall extend the hose approximately twenty-five feet (25') to the other side of the Trail crosswalk, and shall cover said hose with a ramp to provide for public safety and allow use of the Trail during the drainage remediation process, as per the terms and conditions of the Temporary Right of Entry Agreement, and further authorizing the Secretary-Director of the Board to furnish any other information and materials and to take all necessary action as may be required by law. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)

- R-19-1-22=57 Resolution offered for adoption by Commissioner Harmon, seconded by Commissioner Adcock, ACCEPTING the WRITTEN PROPOSAL of PINE HILL ENGINEERING, LLC, Millstone Township, NJ, as received on January 10, 2019, proposal dated January 9, 2019, for PROVIDING PROFESSIONAL ENGINEERING SERVICES – ELECTRICAL MODIFICATIONS FOR WINTER RUN ACTIVITY CENTER, 270 SOUTHARD AVENUE, HOWELL, NJ 07727 (Ref. #18-89), in an Amount Not To Exceed \$11,140.00. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)
- R-19-1-22=58 Resolution offered for adoption by Commissioner Harmon, seconded by Commissioner Adcock, REJECTING ALL bids received on December 18, 2019, for FURNISHING AND DELIVERY OF BUILDING MAINTENANCE SERVICES (Bid #0021-19), as a significant revision to the specification is required, and further AUTHORIZING the SECRETARY-DIRECTOR of the Board to RE-ADVERTISE for same. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)
- R-19-1-22=59 Resolution offered for adoption by Commissioner Harmon, seconded by Commissioner Adcock, AUTHORIZING the EXERCISING of the OPTION TO EXTEND CONTRACT, for an ADDITIONAL ONE (1) YEAR PERIOD (01/22/19 through 12/31/19) to CORE TRANZ BUSINESS SERVICES, Brick, NJ, for FURNISHING AND DELIVERY OF CREDIT/DEBIT CARD PAYMENT SERVICES THROUGH TELEPHONE, ELECTRONIC TRANSMISSION, IN PERSON AND BY INTERNET ACCESS (PS #15-18), as originally accepted by Resolution #R-18-4-9=148, as per written proposal dated March 23, 2018, as received on April 3, 2018, in the Estimated Amount Not To Exceed \$110,000.00, under the same terms and conditions as per specifications, with the Board reserving the option to extend the contract an additional one (1) year period (2020), as a non-fair and open contract, pursuant to the provisions of N.J.S.A. 19:44A-20.4 or 20.5 as appropriate, and further AUTHORIZING the SECRETARY-DIRECTOR to SEND NOTICE of contract award to the Asbury Park Press, a newspaper printed and published in the Township of Neptune, County of Monmouth, as required by law, within twenty (20) days of its passage. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)
- R-19-1-22=60 Resolution offered for adoption by Commissioner Harmon, seconded by Commissioner Adcock, REJECTING bid proposal of HARRING FIRE PROTECTION, LLC, Williamstown, NJ, for FURNISHING AND DELIVERY OF INSPECTION, MAINTENANCE, REPLACEMENT AND REPAIRS OF VARIOUS FIRE EQUIPMENT (Bid #0020-19), as vendor did not notarize Statement of Ownership form which is a fatal flaw. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)

- R-19-1-22=61 Resolution offered for adoption by Commissioner Harmon, seconded by Commissioner Adcock, REJECTING bid proposal of JOHNSON CONTROLS FIRE PROTECTION LP, Rockaway, NJ, for FURNISHING AND DELIVERY OF INSPECTION, MAINTENANCE, REPLACEMENT AND REPAIRS OF VARIOUS FIRE EQUIPMENT (Bid #0020-19), as vendor submitted a letter dated January 17, 2019, requesting that their bid for Proposal #5 ONLY, be withdrawn due to incorrect pricing. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)
- R-19-1-22=62 Resolution offered for adoption by Commissioner Harmon, seconded by Commissioner Adcock, AWARDING CONTRACT to the lowest responsible bidder, as per bid proposal to JOHNSON CONTROLS FIRE PROTECTION LP, Rockaway, NJ, for FURNISHING AND DELIVERY OF INSPECTION, MAINTENANCE, REPLACEMENT AND REPAIRS OF VARIOUS FIRE EQUIPMENT (Bid #0020-19), ITEM: Proposal #1 (2019 Supply/Service Contract for the Period of 01/22/19 through 12/31/19), with the Board of Recreation Commissioners RESERVING the OPTION TO EXTEND the CONTRACT for TWO (2) ADDITIONAL ONE (1) YEAR PERIODS (2020 & 2021), under the same terms and conditions, as per bid specification; in the Estimated Total Contract Amount of \$12,000.00. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)
- R-19-1-22=63 Resolution offered for adoption by Commissioner Harmon, seconded by Commissioner Adcock, AWARDING CONTRACT to the lowest responsible bidder, as per bid proposal to ALLIED FIRE AND SAFETY EQUIPMENT COMPANY, Neptune, NJ, for FURNISHING AND DELIVERY OF INSPECTION, MAINTENANCE, REPLACEMENT AND REPAIRS OF VARIOUS FIRE EQUIPMENT (Bid #0020-19), ITEMS: Proposal #2 @\$1,125.00, Proposal #4 @\$1,518.00, Proposal #6 @\$525.00 (2019 Supply/Service Contract for the Period of 01/22/19 through 12/31/19), with the Board of Recreation Commissioners RESERVING the OPTION TO EXTEND the CONTRACT for TWO (2) ADDITIONAL ONE (1) YEAR PERIODS (2020 & 2021), under the same terms and conditions, as per bid specification; in the Estimated Total Contract Amount of \$3,168.00. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)
- R-19-1-22=64 Resolution offered for adoption by Commissioner Harmon, seconded by Commissioner Adcock, AWARDING CONTRACT to the lowest responsible bidder, as per bid proposal to FYR-FYTER SALES & SERVICE, Pennington, NJ, for FURNISHING AND DELIVERY OF INSPECTION, MAINTENANCE, REPLACEMENT AND REPAIRS OF VARIOUS FIRE EQUIPMENT (Bid #0020-19), ITEMS: Proposal #3 @\$1,942.76, Proposal #5 @\$5,009.54 (2019 Supply/Service Contract for the Period of 01/22/19 through 12/31/19), with the Board of Recreation Commissioners RESERVING the OPTION TO EXTEND the CONTRACT for TWO (2) ADDITIONAL ONE (1) YEAR PERIODS (2020 & 2021), under the same terms and conditions, as per bid specification; in the Estimated Total Contract Amount of \$6,952.30. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)

The **SECRETARY-DIRECTOR** reported to the Board that there were no **BIDS** to **ADVERTISE** for at this time.

On a motion made by Commissioner Harmon, seconded by Commissioner Peters, the Board **AUTHORIZED** the **SECRETARY-DIRECTOR** to **SOLICIT PROPOSALS** for the following **PROFESSIONAL/SPECIALIZED SERVICES**:

1. Appraisal Services, Block 142, Lot 4, Block 144, Lots 3, 4 & 5, Block 147, Lot 6, Block 148, Lot 4, Block 150, Lots 1 & 2, Block 122, Lots 5 (p/o), 6 & 7, Block 124, Lot 2, Aberdeen Township, ±52.86 Acres, Unimproved Property, Owner: County of Monmouth, for Additions to Freneau Woods Park (Ref. #19-01) (*FAIR & OPEN—OVER \$17,500.00*)
2. Appraisal Services, Block 13, Lot 11.20, Township of Holmdel, ±51.25 Acres, Unimproved Property, Owner: County of Monmouth, for Additions to Holmdel Park (Ref. #19-02) (*FAIR & OPEN—OVER \$17,500.00*)
3. Survey Services, Block 1, Lot 1 (p/o), Borough of Atlantic Highlands, Unimproved Property, Owner: County of Monmouth, for Partial Boundary Line Survey Henry Hudson Trail (Ref. #19-03) (*PROPOSAL—UNDER \$17,500.00*)

Upon being put to a vote, the motion was unanimously carried.

James J. Truncer, Secretary-Director, reviewed the following **DATES TO REMEMBER** with the Board:

1. **MONDAY EVENING, FEBRUARY 11, 2019** – 7 PM. **REGULAR BOARD MEETING.** Thompson Park Visitor Center, “Beech Room”, 1st Floor, 805 Newman Springs Road, Lincroft, NJ.
2. **“WEDNESDAY EVENING”, FEBRUARY 27, 2019** – 7 PM. **RESCHEDULED BOARD MEETING.** (*Originally scheduled for Monday Evening, February 25th.*) Thompson Park Visitor Center, “Beech Room”, 1st Floor, 805 Newman Springs Road, Lincroft, NJ.
3. **MONDAY EVENING, MARCH 11, 2019** – 7 PM. **REGULAR BOARD MEETING.** Thompson Park Visitor Center, “Beech Room”, 1st Floor, 805 Newman Springs Road, Lincroft, NJ.

Vice Chairman Mandeville read the following Statement of Adequate Public Notice:

“Statement of Adequate Public Notice of **Executive Session Meeting** in compliance with the ‘Open Public Meetings Act’, Laws of the State of NJ, Chapter 231, P.L. 1975. Notice of meeting has been posted, and the County Clerk and two (2) newspapers as designated by the Monmouth County Board of Recreation Commissioners have been noticed, including date, time and place, as adopted by the Board at their regular meeting of November 19, 2018, and as amended by the Board on January 7, 2019, as required under the Open Public Meetings Act, Chapter 231, P.L. 1975.”

At 8:00 PM, Ryan Rochelle left the meeting.

At 8:00 PM, the following resolution was offered for adoption by Commissioner Peters, seconded by Commissioner Adcock, that the Board move into **EXECUTIVE SESSION** for the purpose of discussing **LAND ACQUISITION MATTERS**, being additions to county park lands:

WHEREAS, the Open Public Meetings Act provides that the Monmouth County Board of Recreation Commissioners may recess into Executive Session pursuant to the Notice as set forth in the Agenda and the Statement of Public Notice as referred to therein for the purposes as set forth therein including the purposes of discussing “land acquisition matters”; and

WHEREAS, the Board of Recreation Commissioners, pursuant to the Open Public Meetings Act, may recess into Executive Session to discuss matters involving the Attorney/Client Privilege and matters involving negotiations and real estate matters and procedures related thereto as may relate to a Hearing held pursuant to Resolutions as adopted by the Board of Chosen Freeholders and the Board of Recreation Commissioners.

NOW THEREFORE, BE IT RESOLVED that the Monmouth County Board of Recreation Commissioners does hereby recess into Executive Session to discuss the aforementioned subject matters and the Minutes of the same may be disclosed at such time in the future as the Board of Recreation Commissioners may, in its discretion, determine according to law.

In the Affirmative: Vice Chairman Mandeville,
Commissioners Harmon, Peters, Butch and Adcock
In the Negative: None
Absent: Chairman Rummel,
Commissioners Hennessy, Horsnall and Zelina

On a motion made by Commissioner Butch, seconded by Commissioner Peters, and by unanimous vote, the regular meeting was **RECONVENED** at 8:46 PM.

The Secretary-Director indicated that the Minutes of the Executive Session for the purpose of discussing land acquisition matters will be available to the public in ninety (90) days or upon completion of land acquisition or potential litigation.

The following resolutions were introduced:

R-19-1-22=65 Resolution offered for adoption by Commissioner Peters, seconded by Commissioner Butch, **RESCINDING RESOLUTION NO. R-19-1-7=46** that **RECOMMENDED** to the **MONMOUTH COUNTY BOARD OF CHOSEN FREEHOLDERS** the **ACQUISITION** of an **HISTORIC PRESERVATION AND CONSERVATION EASEMENT OVER BLOCK 16, LOT 6, UPPER FREEHOLD TOWNSHIP**, owned by the **FRIENDS OF THE OLD YELLOW MEETING HOUSE**, an improved parcel, containing **±17.919 ACRES**, and the **ENTERING INTO a RIGHT OF FIRST REFUSAL (ROFR) OPTION AGREEMENT**, for County Open Space and Historic Preservation, Natural Resources Conservation and Public Park and Recreation Purposes through negotiations or other legal means, subject to satisfactory title, environmental review and adjustments for acreage, taxes and other closing costs, in the Amount of \$390,000.00. (Funds provided by the Monmouth County Open Space, Recreation, Floodplain Protection, Farmland and Historic Preservation Trust Fund, Account #T-12-56-850-115-667, Sub-Account #00024.) Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)

R-19-1-22=66 Resolution offered for adoption by Commissioner Harmon, seconded by Commissioner Butch, RECOMMENDING to the MONMOUTH COUNTY BOARD OF CHOSEN FREEHOLDERS the ACQUISITION of a CONSERVATION EASEMENT OVER BLOCK 16, LOT 6, UPPER FREEHOLD TOWNSHIP, owned by the FRIENDS OF THE OLD YELLOW MEETING HOUSE, an improved parcel, containing ±17.919 ACRES, and the ENTERING INTO a RIGHT OF FIRST REFUSAL (ROFR) OPTION AGREEMENT, for County Open Space and Historic Preservation, Natural Resources Conservation and Public Park and Recreation Purposes through negotiations or other legal means, subject to satisfactory title, environmental review and adjustments for acreage, taxes and other closing costs, in the Amount of \$390,000.00. (Funds provided by the Monmouth County Open Space, Recreation, Floodplain Protection, Farmland and Historic Preservation Trust Fund, Account #T-12-56-850-115-667, Sub-Account #00024.) Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)

R-19-1-22=67 Resolution offered for adoption by Commissioner Peters, seconded by Commissioner Adcock, RECOMMENDING to the MONMOUTH COUNTY BOARD OF CHOSEN FREEHOLDERS the ACQUISITION of the H.M.F. ASSOCIATES PROPERTY, also known as BLOCK 13, LOT 11.21 (Old Lot 6), HOLMDEL TOWNSHIP, an unimproved parcel, containing ±44 ACRES, as ADDITIONS TO HOLMDEL PARK, for county open space preservation, natural resources conservation and public park and recreation purposes, through negotiations or other legal means, subject to environmental review and clear title, and taxes and other closing costs, in the AMOUNT of \$2,332,000.00. (Funds provided by the Monmouth County Open Space, Recreation, Floodplain Protection, Farmland and Historic Preservation Trust Fund, Account #T-12-56-850-115-667, Sub-Account #00010.) Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)

On a motion made by Commissioner Peters, seconded by Commissioner Adcock, the Board **AUTHORIZED** the **SECRETARY-DIRECTOR** to **RESCIND THE FOLLOWING REQUESTS FOR SOLICITING PROFESSIONAL/SPECIALIZED SERVICES PROPOSALS AS PREVIOUSLY AUTHORIZED BY MOTION OF THE BOARD ON JANUARY 7, 2019:**

1. Survey Services, Block 16, Lot 6, Upper Freehold Township, ±17.919 Acres, Improved Property, Owner: Friends of Old Yellow Meeting House, for Historic Preservation and Conservation Easement (Ref. #18-92) (*FAIR & OPEN—OVER \$17,500.00*)
2. Environmental Preliminary Assessment/Site Investigation (PASI) Services, Block 16, Lot 6, Upper Freehold Township, ±17.919 Acres, Improved Property, Owner: Friends of Old Yellow Meeting House, for Historic Preservation and Conservation Easement (Ref. #18-93) (*FAIR & OPEN—OVER \$17,500.00*)

Upon being put to a vote, the motion was unanimously carried.

On a motion made by Commissioner Butch, seconded by Commissioner Adcock, the Board **AUTHORIZED** the **SECRETARY-DIRECTOR** to **SOLICIT PROPOSALS** for the following **PROFESSIONAL/SPECIALIZED SERVICES**:

1. Environmental Preliminary Assessment/Site Investigation (PASI) Services, Block 13, Lot 11.21 (Old Lot 6), Holmdel Township, ±44 Acres, Unimproved Property, Owner: H.M.F. Associates, for Additions to Holmdel Park (Ref. #19-04) (*FAIR & OPEN—OVER \$17,500.00*)
2. Survey Services, Block 13, Lot 11.21 (Old Lot 6), Holmdel Township, ±44 Acres, Unimproved Property, Owner: H.M.F. Associates, for Additions to Holmdel Park (Ref. #19-05) (*FAIR & OPEN—OVER \$17,500.00*)
3. Environmental Preliminary Assessment/Site Investigation (PASI) Services, Block 16, Lot 6, Upper Freehold Township, ±17.919 Acres, Improved Property, Owner: Friends of Old Yellow Meeting House, Conservation Easement—Old Yellow Meeting House, Additions to Clayton Park (Ref. #19-06) (*FAIR & OPEN—OVER \$17,500.00*)
4. Survey Services, Block 16, Lot 6, Upper Freehold Township, ±17.919 Acres, Improved Property, Owner: Friends of Old Yellow Meeting House, Conservation Easement—Old Yellow Meeting House, Additions to Clayton Park (Ref. #19-07) (*FAIR & OPEN—OVER \$17,500.00*)

Upon being put to a vote, the motion was unanimously carried.

ITEMS FOR THE GOOD OF THE ORDER:

Commissioner Peters offered the following **resolution** and moved its adoption:

Be it resolved that an **Executive Session Meeting** will be held during the Board's regularly scheduled meeting of **Monday, February 11, 2019**, at **7 PM**, in the "**Beech Room**" of the **Thompson Park Visitor Center**, 1st Floor, 805 Newman Springs Road, Lincroft, NJ, for the purpose of discussing **Personnel Matters, Land Acquisition Matters**, being additions to county park lands, and **Attorney Client Privilege Information**; and

Be it further resolved that the Secretary-Director of the Board is authorized to post and send notice of said meeting to the County Clerk, and two (2) newspapers as designated by the Board, as required under the Open Public Meetings Act, Chapter 231, P.L. 1975.

Seconded by Commissioner Adcock, and adopted on roll call by the following vote:

In the Affirmative:	Vice Chairman Mandeville, Commissioners Harmon, Peters, Butch and Adcock
In the Negative:	None
Absent:	Chairman Rummel, Commissioners Hennessy, Horsnall and Zelina

Commissioner Harmon noted the article that appeared in the January 18th, 2019 issue of The Monmouth Journal concerning the acquisition by the Park System of approximately 14 acres from the Henry Hudson Regional School Board as an addition to Hartshorne Woods. Commissioner Harmon also noted the acquisition will make it possible to create a trail corridor connecting Hartshorne Woods with the Twin Lights Historic site.

The Secretary-Director of the Board indicated that there were no additional items to be brought before the Board.

There being no further business, on a motion made by Commissioner Peters, seconded by Commissioner Butch, and by unanimous vote, the regular meeting of the Monmouth County Board of Recreation Commissioners held on Tuesday Evening, January 22, 2019, was **ADJOURNED** at 8:58 PM.

JAMES J. TRUNCER,
Secretary-Director