

MINUTES OF THE MONDAY EVENING, JANUARY 9, 2023 ANNUAL FIRST REGULAR MEETING OF THE MONMOUTH COUNTY BOARD OF RECREATION COMMISSIONERS HELD IN THE “BEECH ROOM” OF THE THOMPSON PARK VISITOR CENTER, 1ST FLOOR, 805 NEWMAN SPRINGS ROAD, LINCROFT, NJ.

The meeting was called to order by Andrew J. Spears, Assistant Director at 7:03 PM.

Chairman Mandeville read the following Statement of Adequate Public Notice:

“Statement of Adequate Public Notice of Meeting in compliance with the ‘Open Public Meetings Act’, Laws of the State of NJ, Chapter 231, P.L. 1975. Notice of meeting has been posted, and the The Star Ledger and other newspapers circulated in Monmouth County, and the County Clerk have been noticed, including date, time and place, as adopted by the Commission at their regular meeting of November 21, 2022, as required by law.”

The following were Present on roll call:

Chairman Kevin Mandeville
Vice Chairman Anthony Fiore
Commissioners:
Michael G. Harmon
David W. Horsnall
Patricia M. Butch
Thomas W. Adcock
Lori Ann Davidson
Brian Foster
Ross F. Licitra, County Commissioner/MCPS Liaison

The following were Absent on roll call:

Commissioner Thomas E. Hennessy, Jr. (Excused)

Also Present:

Andrew J. Spears, Assistant Director
Jason Sena, Esq.
Kevin Dunn, Ass’t. Co. Park Supt./Human Resources,
Training & Safety
Patti Conroy, Superintendent of Recreation
Karen Livingstone, Public Information/Volunteers

On a motion made by Commissioner Harmon, seconded by Commissioner Foster, the corrected **MINUTES** of the **REGULAR MEETING** of the Monmouth County Board of Recreation Commissioners held on **MONDAY EVENING, DECEMBER 19, 2022**, were upon being put to a vote, approved as recorded by Chairman Mandeville, Vice Chairman Fiore, Commissioners Harmon, Horsnall, Butch, and Foster. Commissioners Adcock and Davidson abstained as not being present at the meeting.

Kevin Mandeville indicated that this was the time and place of the Board’s Annual First Regular Meeting for the purpose of considering **NOMINATIONS FOR OFFICERS** for the **YEAR 2023**.

On a motion made by Vice Chairman Fiore, seconded by Commissioner Foster, it was moved that the **ASSISTANT DIRECTOR** of the Board be **APPOINTED** as **TEMPORARY CHAIRMAN** of the **MEETING**. Upon being put to a vote, the motion was unanimously carried.

On a motion made by Commissioner Horsnall, seconded by Vice Chairman Fiore, it was moved that **KEVIN MANDEVILLE** be **NOMINATED** for the position of **CHAIRMAN** of the Board. The Assistant Director asked if there were any other nominations from the floor. There being none, on a motion made by Commissioner Horsnall, seconded by Vice Chairman Fiore, the nominations were, by unanimous vote, closed.

On a motion made by Commissioner Horsnall, seconded by Commissioner Adcock, it was moved that the Assistant Director cast one ballot for the nominee for **CHAIRMAN** of the Board. Upon being put to a vote, the motion was unanimously carried.

The Assistant Director cast one ballot in favor of the nominee, **KEVIN MANDEVILLE**, for **CHAIRMAN** of the Board.

On a motion made by Commissioner Harmon, seconded by Chairman Mandeville, it was moved that **ANTHONY FIORE** be **NOMINATED** for the position of **VICE CHAIRMAN** of the Board. The Assistant Director asked if there were any other nominations from the floor. There being none, on a motion made by Commissioner Foster, seconded by Commissioner Davidson, the nominations were, by unanimous vote, closed.

On a motion made by Commissioner Davidson, seconded by Commissioner Foster, it was moved that the Assistant Director cast one ballot for the nominee for **VICE CHAIRMAN** of the Board. Upon being put to a vote, the motion was unanimously carried.

The Assistant Director cast one ballot in favor of the nominee, **ANTHONY FIORE**, for **VICE CHAIRMAN** of the Board.

The Assistant Director announced that **MR. KEVIN MANDEVILLE** was duly elected to the position of **CHAIRMAN**, and that **MR. ANTHONY FIORE** was duly elected to the position of **VICE CHAIRMAN** for the **YEAR 2023**.

On a motion made by Vice Chairman Fiore, seconded by Commissioner Adcock, the **2022 VOUCHER LIST**, as submitted for approval, was upon being put to a vote, unanimously approved as recorded.

On a motion made by Vice Chairman Fiore, seconded by Commissioner Adcock, the **2023 VOUCHER LIST**, as submitted for approval, was upon being put to a vote, unanimously approved as recorded.

Andrew J. Spears, Assistant Director, indicated to the Board that there was no **CORRESPONDENCE RECEIVED** for the Board

On a motion made by Commissioner Horsnall, seconded by Commissioner Butch, the meeting was **OPENED** to the **HEARING OF THE PUBLIC** at 7:10 PM. Upon being put to a vote, the motion was unanimously carried.

There being no one present to be heard, it was moved by Commissioner Foster, seconded by Commissioner Davidson, that the portion of the meeting Open to the **HEARING OF THE PUBLIC** be **CLOSED**, at 7:11 PM.

COUNTY COMMISSIONER'S REPORT:

County Commissioner Ross Licitra wished the Board and staff a happy new year and thanked them for continuing to work hard to serve County residents. He also congratulated Commissioner Brian Foster on his appointment to a full term.

Commissioner Licitra explained to the Board that he had been contacted by Geared for Green, a recycling company that specializes in circular economy and sustainable practices. He said that the company had requested to make a proposal to the Board, which would be scheduled at a future date. The proposal is expected to include a pilot program for recycling golf course consumer items and repurposing the material as resale merchandise to be marketed back to golfers.

The following **ITEMS** were **REVIEWED WITH THE BOARD:**

1. Board Action Item #1 – Recommending Approval of 2023 Change Funds in the Estimated Amount of \$75,000.00, and Authorizing the Monmouth County Finance Department to Establish the List of Board Approved 2023 Change Funds.
2. Board Action Item #2 – Establishing an Account for the Deposit of Park Areas, Golf Courses, and Visitor Services Receipts, at various Investors Bank branch locations, Account Number ending in 3423, for the Year 2023.
3. Board Action Item #3 – Establishing an Account for the Deposit of Mastercard, Visa and Discover Credit Card Receipts, for Park Areas, Golf Courses, and Visitor Services, at various Investors Bank branch locations, Account Number ending in 3431, for the Year 2023.
4. Board Action Item #4 – Requiring Two (2) Signatures on each Check Issued from Board Accounts, and Specifically Naming James J. Truncer, Secretary-Director, or Andrew J. Spears, Assistant Director, or Thomas E. Fobes, Superintendent of County Parks, or Kevin Dunn, Assistant County Park Superintendent or Barbara Berry, Chief Clerk.
5. Board Action Item #5 – Designating the following Newspapers as the Official Newspapers of the Monmouth County Board of Recreation Commissioners for Legal Publication of Public Notices and Invitations to Bid:

- The Coast Star
- The Coaster
- News Transcript
- Newspaper Media Group
- The Star Ledger
- The Tri-Town News
- The Two River Times

6. Board Action Item #6 – Appointing the Secretary-Director as the Custodian of the Board’s Public Records, and Andrew J. Spears, as the Assistant Custodian of the Board’s Public Records.
7. Board Action Item #7 – Authorizing the Secretary-Director of the Board and his Designee(s) to Represent and Act on Behalf of the Board of Recreation Commissioners in Matters Pertaining to Personnel of the Board Including the Hiring, Discharging and Disciplining of Employees, Promotions, Titles, Salaries, Wages, Working Conditions, and to Represent the Board with regard to Employee Union Contract Negotiations, Employee Grievances, New Jersey Department Of Personnel Civil Service Matters, New Jersey Police Training Commission, and Other Personnel Matters of the Board of Recreation Commissioners.
8. Board Action Item #8 – Designating Jennifer Kaczala, Purchasing Agent, to serve as the Board’s Public Agency Compliance Officer (P.A.C.O.) for the Year 2023.
9. Board Action Item #9 – Authorizing the Secretary-Director, James J. Truncer and Jennifer Kaczala, Qualified Purchasing Agent (Q.P.A) for the Board, to Advertise, Solicit and Receive Written Bids and Proposals, and to Prepare Contracts, Enter Into Purchase Agreements and Authorize Purchases for Various Materials, Goods and Supplies, on Behalf of the Board, in Accordance with Adopted Board Policy and the Bid Laws of the State of New Jersey, and Establishing the Board’s Bid Threshold in Accordance with N.J.S.A. 40a:11-2 at \$44,000.00 and Establishing the Board’s Quotation Threshold in Accordance with N.J.S.A. 40a:11-6.1 (A) at \$6,600.00, and Further Authorizing Andrew J. Spears, Assistant Director, and Thomas E. Fobes, Superintendent of County Parks, to Act in the Absence of the Secretary-Director or the Purchasing Agent.
10. Board Action Item #10 – Authorizing the Secretary-Director of the Board and his Designees(s) to Set Program, Food, Retail Sale Prices, Service and Equipment Rental Fees.
11. Board Action Item #11 – Authorizing the Secretary-Director of the Board, James J. Truncer, to Enter Into Contracts, Memorandums of Understanding, Permits, and Other Various Documents and Agreements as may be required, from time to time, to Conduct the Business of the Board, and further Authorizing the Assistant Director, Andrew J. Spears, to Act in the Absence of the Secretary-Director of the Board.
12. Board Action Item #12 – Authorizing the Secretary-Director of the Board, James J. Truncer, and his Designee(s) to Promulgate and Institute Administrative Orders and Operating Guidelines and Procedures including but not limited to registrations, payment of fees and charges, location, dates and hours, reservations, participant ages, level of skills and abilities, limitation as to the numbers to be served, patron department, compliance with ADA requirements, and other conditions or requirements that, from time to time, are determined by the Secretary-Director and his designee(s) to be necessary and appropriate for the efficient and effective delivery of services and the operation and maintenance of Park System areas and facilities.

13. Board Action Item #13 – Authorizing the Secretary-Director, James J. Truncer and his Designee(s), to Act on Behalf of the Board in Response to Emergencies that affect the public’s safety, health and welfare, and impact the operation of Park System areas and facilities, and the protection of Park System visitors, property and resources.
14. Board Action Item #14 – Designating Kevin P. Dunn, as the Americans with Disabilities Act Compliance Officer for the Monmouth County Park System to Receive and Coordinate Compliance Issues, and further Designating Andy North as the Americans with Disabilities Act Compliance Officer for the Monmouth County Park System for Facilities, Structures and Site Improvements, and Designating Anne Simon and Justin Dunn, as the Americans with Disabilities Act Compliance Officers for the Monmouth County Park System for Services, Programs and Activities, to coordinate compliance with the non-discrimination requirements contained in Section 35.107 of the Department of Justice Regulations, and the provisions of the Americans with Disabilities Act of 1990, P.L. 101-336, and further Rescinding Resolution #R-22-1-10=14 as previously adopted by the Board on January 10, 2022.
15. Board Action Item #15 – Designating Amanda Tanay as Social Media Coordinator, and Jennie Andras as Alternate Social Media Coordinator, in accordance with the Monmouth County Park System Social Media Comment and Posting Policy adopted by Board Resolution #R-15-10-5=362.
16. Board Action Item #16 – Authorizing the Secretary-Director of the Board and his Designee(s) to Solicit Donations and Sponsorships, on behalf of the Board, in Support of the 2023 Monmouth County Fair, to be held July 26th – 30th 2023, at East Freehold Showgrounds, Freehold Township; and Other Projects and Events of the Board, as provided for by Law, Title 40:12-29 NJS.A, P.L. 1994, Chapter 111.
17. Board Action Item #17 – Authorizing the Sale of Solar Renewable Energy Credits (S-REC’s) on Various Occasions During 2023, through an On-Line Auction(s) Conducted by Flett Exchange, LLC, and Recommending to the Monmouth County Board of County Commissioners Ratification of a Resolution for the Sale of Solar Renewable Energy Credits (S-REC’s) through an On-Line Auction(s) Conducted by Flett Exchange, LLC, and further Authorizing the Secretary-Director and his Designee(s) to publish notice of impending sale of the S-REC’s in accordance with N.J.S.A. 40A:11-36, and to take all necessary action as may be required by law.
18. Board Action Item #18 – Authorizing the Purchase of Catalog/Commercial Grounds Maintenance Equipment and Accessories from Finch Turf, Inc., North Wales, PA, Items: Two (2) REDEXIM Verti-Drain 7316 with ½” x 8” solid tires @\$33,905.50 each; as available under the Bergen County Co-op (BC-Bid-22-09), for the Period of 05/07/22 through 05/06/24, in the Total Contract Amount of \$67,811.00.
19. Board Action Item #19 – Recommend acceptance of the written proposal of The Tower Optical Company, Inc., Norwalk, CT for Furnishing and Delivery of Coin Operated Binocular Machine Service, proposal dated December 13, 2022, Item: Furnishing of Coin Operated Binocular Machine Services at Mt. Mitchill Scenic Overlook, for the Period of 01/01/23-12/31/23; Vendor agrees to pay the Monmouth County Park System 33.33% of Total Net Sales.

20. Board Action Item #20 – Authorizing Change Order #1, in the amount of \$6,000.00, for additional fall and winter break programs being offered due to an increase in registrations, to Shannon Russell Ventures, LLC, dba Snapology of Monmouth County, Tinton Falls, NJ, Furnishing and Delivery of a Lego Engineering Program for Children of Mixed Ages from Kindergarten to Fifth Grade (Bid #0023-22), Item: 2023 Supply/Service Contract (Period of 01/01/23 through 12/31/23) with the Board of Recreation Commissioners reserving the option to extend the contract for an additional one (1) year period (2024), under the same terms and conditions, as per bid specifications, as originally awarded by Resolution #R-22-1-10=19 and extended by Resolution #R-22-8-8=251 (2023); in the Contract Amount of \$50,000.00, for a new Total Change Order #1 Contract Amount of \$56,000.00.
21. Board Action Item #21 – Authorizing Change Order #3, in the amount of minus (-) \$49,198.00, for cancellation of Mason body dump truck, Proposal #4, Item #1, due to not receiving vehicle or up-to-date pricing for current production year, to Route 23 Automall, LLC, Butler, NJ, for 2019 Licensed Motor Vehicles (Bid #0029-19), Items: Proposal #2, Items 1-4, Proposal #3, Items 1-2, Proposal #4, Items 1-2, as originally awarded by Resolution #R-19-5-6=207 in the Contract Amount of \$160,281.00, and as modified by Change Order #1 awarded by Resolution #R-20-11-2=432 in the Total Change Order #1 Contract Amount of \$173,281.00, and as modified by Change Order #2 awarded by Resolution #R-21-4-5=120 in the Total Change Order #2 Contract Amount of \$176,781.00, for a new Total Change Order #3 Contract Amount of \$127,583.00.
22. Board Action Item #22 – Recommending acceptance of the written proposal of French & Parrello Associates, P.A., Wall, NJ, as received on December 13, 2022, proposal dated December 13, 2022, for Providing Professional Sampling, Testing, and Report Preparation for New Jersey Pollution Discharge Elimination System (NJPDES) Permit for Charleston Springs Golf Course Clubhouse for 2023 (Ref. #22-58 & PS #05-23), in an Amount Not To Exceed \$7,350.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 or 20.5 as appropriate.
23. Board Action Item #23 – Authorizing Contract Amendment #1, in the Amount of \$15,780.00, for additional site investigation on two areas of concern, to Gibson & Stattel Environmental, Inc., Bridgeton, NJ, for Providing Professional Preliminary Assessment/Site Investigation (PASI) of Block 39.01, Lots 13.02, 15.02-15.05, 16.04, 16.05, 20.02, 20.04, 20.05, 21, 21.01-21.03, 21.08, 21.10, 21.12, 30.02, 30.03, ±138.55 Acres, and Block 49, Lots 2.03, 2.04, 4.03, 5 & 6, ±32.86 Acres, Township of Millstone, NJ, Total Acreage ±172, Vacant Property, Owned by Manzo Business Ventures, LLC, Project: Additions to Perrineville Lake Park (Ref. #22-25 & PS #53-22), as originally awarded by Resolution #R-22-8-8=255, in the Contract Amount Not To Exceed \$3,464.00, for a new Total Amended Contract Amount of \$19,244.00, as modified by Contract Amendment #1, and further Authorizing the Assistant Director to send notice of Contract Amendment to The Star Ledger, a newspaper circulated in the County of Monmouth, as required by law, within twenty (20) days of its passage.
24. Board Action Item #24 – Authorizing the Purchase of Tree Trimming, Pruning, and Removal Services, from Peters Todd's Incorporated, Far Hills, NJ, Item: Tree Removal and Site Cleanup at Hartshorne Woods Park; as available under NJ State Contract #18-DPP-00647, for the Period of 01/01/19 through 12/31/23, in the Total Contract Amount of \$54,715.50.

25. Board Action Item #25 – Recommending award of contract to the highest responsible bidder, as per bid proposal to Culinary Ventures Vending, Union, NJ, for Furnishing, Delivery, and Servicing of Vending Machines (Bid #0016-23), Items: 2023 Supply Contract for the Period of 01/09/23 through 12/31/23; Contractor agrees to pay the Monmouth County Park System 35% of Gross Revenue for Item #1: Soda, Juice, Water & Hot Beverage Machines, Assorted Flavors, Can/Plastic Bottles Dispensing Type; and 35% of Gross Revenue for Item #2: Candy/Snack Machines, Dispensing Candy, Snacks, Cookies and Pastries from all Vending Machines supplied; with the Board of Recreation Commissioners Reserving the Option to Extend the Contract for two (2) additional one (1) year periods (2024 & 2025), under the same terms and conditions, as per bid specification.
26. Board Action Item #26 – Recommending award of contract to the lowest responsible bidder, as per bid proposal to Aurora Environmental, Inc., Union Beach, NJ, for Furnishing and Delivery of Demolition Related Above Ground Storage Tank and Underground Storage Tank Removal Services (Bid #0021-23), Item: 2023 Service Contract for the Period of 01/09/23 through 12/31/23; in the Estimated Total Contract Amount of \$80,000.00.
27. Board Action Item #27 – Recommending award of contract to the lowest responsible bidder, as per bid proposal to Environmental Management Associates, Inc., Farmingdale, NJ, for Furnishing of Demolition Related Well Sealing Services (Bid #0020-23), Item: 2023 Service Contract for the Period of 01/09/23 through 12/31/23 with the Board of Recreation Commissioners Reserving the Option to Extend the Contract for two (2) additional one (1) year periods (2024 & 2025), under the same terms and conditions, as per bid specification; in the Estimated Total Contract Amount of \$80,000.00.
28. Board Action Item #28 – Recommending acceptance of the written proposal of Global Abatement Services, LLC, Monroe Township, NJ, as received on December 1, 2022, proposal dated November 29, 2022, for Providing Professional Demolition Related Asbestos Abatement Services (PS #04-23), in an Estimated Amount of \$125,000.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4.
29. Board Action Item #29 - Authorizing Change Order #2, in the amount of \$1,951.96, to cover additional repairs, to Allied Fire & Safety Equipment, Neptune, NJ, for Furnishing and Delivery of Inspection, Maintenance, Replacement, and Repairs of Various Fire Equipment (Bid #0007-22), Items: Proposal #2, Fire Hydrants @\$1,125.00; Proposal #4, Kitchen Hood Suppression Systems @\$3,077.00, Proposal #5, Building Suppression Systems @\$6,519.00, Proposal #6, Fire Doors & Dampers @\$525.00, Supply Contract (Period of 01/01/23 through 12/31/23), with the Board of Recreation Commissioners reserving the option to extend the contract for an additional one (1) year period (2024), under the same terms and conditions, as originally awarded by Resolution #R-21-11-22=364 and extended by #R-22-11-21=349 (2023); in the Contract Amount of \$11,246.00, and as modified by Change Order #1 awarded by Resolution #R-22-8-8=266 in the Total Change Order #1 Contract Amount of \$12,869.66, for a new Total Change Order #2 Contract Amount of \$14,821.62, and further Authorizing the Assistant Director to send notice of Change Order #2 to The Star Ledger, a newspaper circulated in the County of Monmouth, as required by law, within twenty (20) days of its passage.

30. Board Action Item #30 - Recommendation to declare an emergency as per N.J.S.A. 40A:11-6, and authorize the contracting for Furnishing and Delivery of Garbage, Recycling, and Roll-Off Container Services with Brennan Brothers Contracting, Old Bridge, NJ, until said services can be publicly bid and a contract awarded.
31. Board Action Item #31 - Recommendation to declare an emergency as per N.J.S.A. 40A:11-6, and authorize the contracting for Furnishing and Delivery of Garbage, Recycling, and Roll-Off Container Services Contract with Mazza Recycling Services, Tinton Falls, NJ, until said services can be publicly bid and a contract awarded.
32. Board Action Item #32 as Added to the Agenda - Authorizing the Chairman and Assistant Director to Enter Into a Temporary Use and Occupancy Agreement with Midlantic Construction LLC, Barnegat, NJ, for the purpose of using the south farm parking lot, Huber Woods Park, Middletown, NJ, as a staging area to store their vehicles, equipment, and materials necessary for the construction of a pedestrian walkway and a pedestrian bridge within the County's right-of-way along Navesink River Road, east of Brown's Dock Road, Middletown, NJ, for five (5) months, beginning on or about January 15, 2023, as per the terms and conditions provided for in said agreement, and further Authorizing the Assistant Director to take all necessary action as may be required.
33. Board Action Item #33 as Added to the Agenda – Recommending award of contract to the lowest responsible bidders, as per bid proposals for Furnishing and Delivery of Footwear (Boots) & Related Supplies (Bid #0026-23), Item: 2023 Supply Contract (Period of 01/09/23 through 12/31/23), with the Board of Recreation Commissioners reserving the option to extend the contract for two (2) additional one (1) year periods (2024 & 2025), under the same terms and conditions, as per bid specification; to the following vendors, in the Estimated Total Aggregate Amount of \$20,000.00:
 1. Keyport Army Navy, P.O. Box 985, Brick, NJ 08723
 2. Shoes for Crews, LLC, 5000 T-Rex Ave., Suite 100, Boca Raton, FL 33431
 3. Some's Uniforms, Inc., 314 Main Street, Hackensack, NJ 07602
 4. The Liberty Store, Inc., 5 East Genesee Street, Auburn, NY 13021
34. Board Action Item #34 as Added to the Agenda – Rejecting bid proposal of Sky General Construction, Paterson, NJ, for Repairs to the Seabrook Wilson House, Bayshore Waterfront Park, Bldg. #2667 (Bid #0071-22), as the Proposal was not complete, unit prices were not included.
35. Board Action Item #35 as Added to the Agenda – Recommending award of contract to the second lowest responsible bidder, as per bid proposal to Spartan Construction, Inc., South Amboy, NJ, for Repairs to the Seabrook Wilson House, Bayshore Waterfront Park, Bldg. #2667 (Bid #0071-22), Item: Total Base Bid Price; in the Total Contract Amount of \$284,700.00.
36. Board Action Item #36 as Added to the Agenda – Recommending acceptance of the written proposal of Holmes Brothers, LLC, Cream Ridge, NJ, as received on January 5, 2023, proposal dated January 5, 2023, for Furnishing and Delivery of Hay and Straw (WC #01-23), in an Amount Not To Exceed \$17,824.92, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4.

A **motion** was introduced by Commissioner Horsnall, seconded by Commissioner Foster, to remove Items #6, 7, 9, 10, 11, 12, 13 & 16 from the Resolution of Consent.

Upon being put to a vote, the motion was unanimously carried.

At 7:20 PM, the following **RESOLUTION OF CONSENT** was offered for adoption by Commissioner Foster, to approve Agenda Items #1 through 5, 8, 14, 15, 17 through 36:

WHEREAS, the Monmouth County Board of Recreation Commissioners has received the Tentative Agenda for the Board's Annual First Regular Meeting of January 9, 2023, in advance of the meeting; and

WHEREAS, the Board has had an opportunity to review and consider Agenda Items #1 through 5, 8, 14, 15, 17 through 31 for Board Action; and

WHEREAS, the Board has also reviewed Agenda Items #32 through #36 as added to the Agenda; and

WHEREAS, the Board is satisfied that the above items as presented to the Board are in order and complete.

NOW, THEREFORE, BE IT RESOLVED that the Monmouth County Board of Recreation Commissioners does hereby approve by consent, Agenda Items #1 through 5, 8, 14, 15, 17 through #36.

Seconded by Vice Chairman Fiore, and adopted on roll call by the following vote:

In the Affirmative: Chairman Mandeville, Vice Chairman Fiore,
Commissioners Harmon, Horsnall,
Butch, Adcock, Davidson and Foster

In the Negative: None

Absent: Commissioner Hennessy

ITEMS ACTED ON BY THE BOARD OF RECREATION COMMISSIONERS:

R-23-1-9=1 Resolution offered for adoption by Commissioner Foster, seconded by Vice Chairman Fiore, APPROVING 2023 CHANGE FUNDS in the ESTIMATED AMOUNT OF \$75,000.00, and AUTHORIZING the MONMOUTH COUNTY FINANCE DEPARTMENT to ESTABLISH the LIST of BOARD APPROVED 2023 CHANGE FUNDS. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)

R-23-1-9=2 Resolution offered for adoption by Commissioner Foster, seconded by Vice Chairman Fiore, ESTABLISHING an ACCOUNT for the DEPOSIT OF PARK AREAS, GOLF COURSES, AND VISITOR SERVICES RECEIPTS, at various INVESTORS BANK branch locations, Account Number ending in 3423, for the YEAR 2023. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)

- R-23-1-9=3 Resolution offered for adoption by Commissioner Foster, seconded by Vice Chairman Fiore, ESTABLISHING an ACCOUNT for the DEPOSIT of MASTERCARD, VISA AND DISCOVER CREDIT CARD RECEIPTS, for PARK AREAS, GOLF COURSES, AND VISITOR SERVICES, at various INVESTORS BANK branch locations, Account Number ending in 3431, for the YEAR 2023. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)
- R-23-1-9=4 Resolution offered for adoption by Commissioner Foster, seconded by Vice Chairman Fiore, REQUIRING TWO (2) SIGNATURES on EACH CHECK ISSUED from BOARD ACCOUNTS, and specifically NAMING JAMES J. TRUNCER, SECRETARY-DIRECTOR, or ANDREW J. SPEARS, ASSISTANT DIRECTOR, or THOMAS E. FOBES, SUPERINTENDENT OF COUNTY PARKS, or KEVIN DUNN, ASSISTANT COUNTY PARK SUPERINTENDENT or BARBARA BERRY, CHIEF CLERK. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)
- R-23-1-9=5 Resolution offered for adoption by Commissioner Foster, seconded by Vice Chairman Fiore, DESIGNATING the following NEWSPAPERS as the OFFICIAL NEWSPAPERS of the MONMOUTH COUNTY BOARD OF RECREATION COMMISSIONERS for LEGAL PUBLICATION of PUBLIC NOTICES and INVITATIONS TO BID:
- THE COAST STAR
 - THE COASTER
 - GREATER MEDIA NEWSPAPERS
 - NEWS TRANSCRIPT
 - THE STAR LEDGER
 - THE TRI-TOWN NEWS
 - THE TWO RIVER TIMES
- Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)
- R-23-1-9=8 Resolution offered for adoption by Commissioner Foster, seconded by Vice Chairman Fiore, DESIGNATING JENNIFER KACZALA, PURCHASING AGENT, to SERVE as the Board's PUBLIC AGENCY COMPLIANCE OFFICER (P.A.C.O.) for the YEAR 2023. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)

- R-23-1-9=14 Resolution offered for adoption by Commissioner Foster, seconded by Vice Chairman Fiore, DESIGNATING KEVIN P. DUNN, AS THE AMERICANS WITH DISABILITIES ACT COMPLIANCE OFFICER FOR THE MONMOUTH COUNTY PARK SYSTEM TO RECEIVE AND COORDINATE COMPLIANCE ISSUES, AND FURTHER DESIGNATING ANDY NORTH AS THE AMERICANS WITH DISABILITIES ACT COMPLIANCE OFFICER FOR THE MONMOUTH COUNTY PARK SYSTEM FOR FACILITIES, STRUCTURES AND SITE IMPROVEMENTS, AND DESIGNATING ANNE SIMON AND JUSTIN DUNN, AS THE AMERICANS WITH DISABILITIES ACT COMPLIANCE OFFICERS FOR THE MONMOUTH COUNTY PARK SYSTEM FOR SERVICES, PROGRAMS AND ACTIVITIES, to coordinate compliance with the non-discrimination requirements contained in Section 35.107 of the Department of Justice Regulations, and the provisions of the Americans with Disabilities Act of 1990, P.L. 101-336, and further Rescinding Resolution #R-22-1-10=14 as previously adopted by the Board on January 10, 2022. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)
- R-23-1-9=15 Resolution offered for adoption by Commissioner Foster, seconded by Vice Chairman Fiore, DESIGNATING AMANDA TANAY as SOCIAL MEDIA COORDINATOR, and JENNIE ANDRAS as ALTERNATE SOCIAL MEDIATOR COORDINATOR, in accordance with the MONMOUTH COUNTY PARK SYSTEM SOCIAL MEDIA COMMENT AND POSTING POLICY adopted by Board Resolution #R-15-10-5=362. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)
- R-23-1-9=17 Resolution offered for adoption by Commissioner Foster, seconded by Vice Chairman Fiore, AUTHORIZING the SALE OF SOLAR RENEWABLE ENERGY CREDITS(S-REC's) ON VARIOUS OCCASIONS DURING 2023, through an ON-LINE AUCTION(S) CONDUCTED BY FLETT EXCHANGE, LLC, and RECOMMENDING to the MONMOUTH COUNTY BOARD OF COUNTY COMMISSIONERS RATIFICATION of a RESOLUTION for the SALE OF SOLAR RENEWABLE ENERGY CREDITS (S-REC's) through an ON-LINE AUCTION(S) CONDUCTED BY FLETT EXCHANGE, LLC, and further AUTHORIZING the SECRETARY-DIRECTOR and his DESIGNEE(S) to publish notice of impending sale of the S-REC's in accordance with N.J.S.A. 40A:11-36, and to take all necessary action as may be required by law. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)
- R-23-1-9=18 Resolution offered for adoption by Commissioner Foster, seconded by Vice Chairman Fiore, AUTHORIZING the PURCHASE OF CATALOG/COMMERCIAL GROUNDS MAINTENANCE EQUIPMENT AND ACCESSORIES, from FINCH TURF, INC., North Wales, PA, ITEMS: Two (2) REDEXIM Verti-Drain 7316 with ½" x 8" solid tires @\$33,905.50 each; as available under the Bergen County Co-op (BC-Bid-22-09), for the Period of 05/07/22 through 05/06/24, in the Total Contract Amount of \$67,811.00. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)

- R-23-1-9=19 Resolution offered for adoption by Commissioner Foster, seconded by Vice Chairman Fiore, ACCEPTING the WRITTEN PROPOSAL of THE TOWER OPTICAL COMPANY, INC., Norwalk, CT for FURNISHING AND DELIVERY OF COIN OPERATED BINOCULAR MACHINE SERVICE, proposal dated December 13, 2022, ITEM: Furnishing of Coin Operated Binocular Machine Services at Mt. Mitchill Scenic Overlook, for the Period of 01/01/23-12/31/23; Vendor agrees to pay the Monmouth County Park System 33.33% of Total Net Sales. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)
- R-23-1-9=20 Resolution offered for adoption by Commissioner Foster, seconded by Vice Chairman Fiore, Authorizing CHANGE ORDER #1, in the amount of \$6,000.00, for additional fall and winter break programs being offered due to an increase in registrations, to SHANNON RUSSELL VENTURES, LLC, DBA SNAPOLOGY OF MONMOUTH COUNTY, Tinton Falls, NJ, for FURNISHING AND DELIVERY OF A LEGO ENGINEERING PROGRAM FOR CHILDREN OF MIXED AGES FROM KINDERGARTEN TO FIFTH GRADE (Bid #0023-22), Item: 2023 Supply/Service Contract (Period of 01/01/23 through 12/31/23) with the Board of Recreation Commissioners reserving the option to extend the contract for an additional one (1) year period (2024), under the same terms and conditions, as per bid specifications, as originally awarded by Resolution #R-22-1-10=19 and extended by Resolution #R-22-8-8=251 (2023); in the Contract Amount of \$50,000.00, for a new Total Change Order #1 Contract Amount of \$56,000.00. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)
- R-23-1-9=21 Resolution offered for adoption by Commissioner Foster, seconded by Vice Chairman Fiore, Authorizing CHANGE ORDER #3, in the amount of minus (-) \$49,198.00, for cancellation of Mason body dump truck, Proposal #4, Item #1, due to not receiving vehicle or up-to-date pricing for current production year, to ROUTE 23 AUTOMALL, LLC, Butler, NJ, for 2019 LICENSED MOTOR VEHICLES (Bid #0029-19), ITEMS: Proposal #2, Items 1-4, Proposal #3, Items 1-2, Proposal #4, Items 1-2, as originally awarded by Resolution #R-19-5-6=207 in the Contract Amount of \$160,281.00, and as modified by Change Order #1 awarded by Resolution #R-20-11-2=432 in the Total Change Order #1 Contract Amount of \$173,281.00, and as modified by Change Order #2 awarded by Resolution #R-21-4-5=120 in the Total Change Order #2 Contract Amount of \$176,781.00, for a NEW TOTAL CHANGE ORDER #3 CONTRACT AMOUNT OF \$127,583.00. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)

- R-23-1-9=22 Resolution offered for adoption by Commissioner Foster, seconded by Vice Chairman Fiore, ACCEPTING the WRITTEN PROPOSAL of FRENCH & PARRELLO ASSOCIATES, P.A., Wall, NJ, as received on December 13, 2022, proposal dated December 13, 2022, for PROVIDING PROFESSIONAL SAMPLING, TESTING, AND REPORT PREPARATION FOR NEW JERSEY POLLUTION DISCHARGE ELIMINATION SYSTEM (NJPDES) PERMIT FOR CHARLESTON SPRINGS GOLF COURSE CLUBHOUSE FOR 2023 (Ref. #22-58 & PS #05-23), in an Amount Not To Exceed \$7,350.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)
- R-23-1-9=23 Resolution offered for adoption by Commissioner Foster, seconded by Vice Chairman Fiore, Authorizing CONTRACT AMENDMENT #1, in the Amount of \$15,780.00, for additional site investigation on two areas of concern, to GIBSON & STATTEL ENVIRONMENTAL, INC., Bridgeton, NJ, for PROVIDING PROFESSIONAL PRELIMINARY ASSESSMENT/SITE INVESTIGATION (PASI) OF BLOCK 39.01, LOTS 13.02, 15.02-15.05, 16.04, 16.05, 20.02, 20.04, 20.05, 21, 21.01-21.03, 21.08, 21.10, 21.12, 30.02, 30.03, ±138.55 ACRES, AND BLOCK 49, LOTS 2.03, 2.04, 4.03, 5 & 6, ±32.86 ACRES, TOWNSHIP OF MILLSTONE, NJ, TOTAL ACREAGE ±172, VACANT PROPERTY, OWNED BY MANZO BUSINESS VENTURES, LLC, PROJECT: ADDITIONS TO PERRINEVILLE LAKE PARK (Ref. #22-25 & PS #53-22), as originally awarded by Resolution #R-22-8-8=255, in the Contract Amount Not To Exceed \$3,464.00, for a NEW TOTAL AMENDED CONTRACT AMOUNT OF \$19,244.00, AS MODIFIED BY CONTRACT AMENDMENT #1, and further AUTHORIZING the ASSISTANT DIRECTOR to SEND NOTICE of Contract Amendment to The Star Ledger, a newspaper circulated in the County of Monmouth, as required by law, within twenty (20) days of its passage. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)
- R-23-1-9=24 Resolution offered for adoption by Commissioner Foster, seconded by Vice Chairman Fiore, AUTHORIZING the PURCHASE of TREE TRIMMING, PRUNING, AND REMOVAL SERVICES, from PETERS TODD'S INCORPORATED, Far Hills, NJ, ITEM: Tree Removal and Site Cleanup at Hartshorne Woods Park; as available under NJ State Contract #18-DPP-00647, for the Period of 01/01/19 through 12/31/23, in the Total Contract Amount of \$54,715.50. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)

- R-23-1-9=25 Resolution offered for adoption by Commissioner Foster, seconded by Vice Chairman Fiore, AWARDING CONTRACT to CULINARY VENTURES VENDING, Union, NJ, for FURNISHING, DELIVERY, AND SERVICING OF VENDING MACHINES (Bid #0016-23), ITEM: 2023 Supply Contract for the Period of 01/09/23 through 12/31/23; Contractor agrees to pay the Monmouth County Park System 35% of Gross Revenue for Item #1: Soda, Juice, Water & Hot Beverage Machines, Assorted Flavors, Can/Plastic Bottles Dispensing Type; and 35% of Gross Revenue for Item #2: Candy/Snack Machines, Dispensing Candy, Snacks, Cookies and Pastries from all Vending Machines supplied; with the Board of Recreation Commissioners RESERVING the OPTION TO EXTEND the CONTRACT for TWO (2) ADDITIONAL ONE (1) YEAR PERIODS (2024 & 2025), under the same terms and conditions, as per bid specification. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)
- R-23-1-9=26 Resolution offered for adoption by Commissioner Foster, seconded by Vice Chairman Fiore, AWARDING CONTRACT to the lowest responsible bidder, as per bid proposal to AURORA ENVIRONMENTAL, INC., Union Beach, NJ, for FURNISHING AND DELIVERY OF DEMOLITION RELATED ABOVE GROUND STORAGE TANK AND UNDERGROUND STORAGE TANK REMOVAL SERVICES (Bid #0021-23), ITEM: 2023 Service Contract for the Period of 01/09/23 through 12/31/23; in the Estimated Total Contract Amount of \$80,000.00. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)
- R-23-1-9=27 Resolution offered for adoption by Commissioner Foster, seconded by Vice Chairman Fiore, AWARDING CONTRACT to the lowest responsible bidder, as per bid proposal to ENVIRONMENTAL MANAGEMENT ASSOCIATES, INC., Farmingdale, NJ, for FURNISHING OF DEMOLITION RELATED WELL SEALING SERVICES (Bid #0020-23), ITEM: 2023 Service Contract for the Period of 01/09/23 through 12/31/23, with the Board of Recreation Commissioners RESERVING the OPTION TO EXTEND the CONTRACT for TWO (2) ADDITIONAL ONE (1) YEAR PERIODS (2024 & 2025), under the same terms and conditions, as per bid specification; in the Estimated Total Contract Amount of \$80,000.00. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)
- R-23-1-9=28 Resolution offered for adoption by Commissioner Foster, seconded by Vice Chairman Fiore, ACCEPTING the WRITTEN PROPOSAL of GLOBAL ABATEMENT SERVICES, LLC, Monroe Township, NJ, as received on December 1, 2022, proposal dated November 29, 2022, for PROVIDING PROFESSIONAL DEMOLITION RELATED ASBESTOS ABATEMENT SERVICES (PS #04-23), in an Estimated Amount of \$125,000.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)

- R-23-1-9=29 Resolution offered for adoption by Commissioner Foster, seconded by Vice Chairman Fiore, Authorizing CHANGE ORDER #2, in the amount of \$1,951.96, to cover additional repairs, to ALLIED FIRE & SAFETY EQUIPMENT, Neptune, NJ, for FURNISHING AND DELIVERY OF INSPECTION, MAINTENANCE, REPLACEMENT, AND REPAIRS OF VARIOUS FIRE EQUIPMENT (Bid #0007-22), ITEMS: Proposal #2, Fire Hydrants @\$1,125.00; Proposal #4, Kitchen Hood Suppression Systems @\$3,077.00, Proposal #5, Building Suppression Systems @\$6,519.00, Proposal #6, Fire Doors & Dampers @\$525.00, Supply Contract (Period of 01/01/23 through 12/31/23), with the Board of Recreation Commissioners reserving the option to extend the contract for an additional one (1) year period (2024), under the same terms and conditions, as originally awarded by Resolution #R-21-11-22=364 and extended by #R-22-11-21=349 (2023); in the Contract Amount of \$11,246.00, and as modified by Change Order #1 awarded by Resolution #R-22-8-8=266 in the Total Change Order #1 Contract Amount of \$12,869.66, for a NEW TOTAL CHANGE ORDER #2 CONTRACT AMOUNT OF \$14,821.62, and further AUTHORIZING the ASSISTANT DIRECTOR to SEND NOTICE of CHANGE ORDER #2 to The Star Ledger, a newspaper circulated in the County of Monmouth, as required by law, within twenty (20) days of its passage. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)
- R-23-1-9=30 Resolution offered for adoption by Commissioner Foster, seconded by Vice Chairman Fiore, DECLARING an EMERGENCY as per N.J.S.A. 40A:11-6, and AUTHORIZING the CONTRACTING FOR FURNISHING AND DELIVERY OF GARBAGE RECYCLING, AND ROLL-OFF CONTAINER SERVICES with BRENNAN BROTHERS CONTRACTING, Old Bridge, NJ, until said services can be publicly bid and a contract awarded. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)
- R-23-1-9=31 Resolution offered for adoption by Commissioner Foster, seconded by Vice Chairman Fiore, DECLARING an EMERGENCY as per N.J.S.A. 40A:11-6, and AUTHORIZING the CONTRACTING FOR FURNISHING AND DELIVERY OF GARBAGE RECYCLING, AND ROLL-OFF CONTAINER SERVICES with MAZZA RECYCLING SERVICES, Tinton Falls, NJ, until said services can be publicly bid and a contract awarded. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)
- R-23-1-9=32 Resolution offered for adoption by Commissioner Foster, seconded by Vice Chairman Fiore, AUTHORIZING the CHAIRMAN and ASSISTANT DIRECTOR to ENTER INTO a TEMPORARY USE AND OCCUPANCY AGREEMENT with MIDLANTIC CONSTRUCTION LLC, Barnegat, NJ, for the purpose of using the south farm parking lot, Huber Woods Park, Middletown, NJ, as a staging area to store their vehicles, equipment, and materials necessary for the construction of a pedestrian walkway and a pedestrian bridge within the County's right-of-way along Navesink River Road, east of Brown's Dock Road, Middletown, NJ, for five (5) months, beginning on or about January 15, 2023, as per the terms and conditions provided for in said agreement, and further AUTHORIZING the ASSISTANT DIRECTOR to take all necessary action as may be required. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)

R-23-1-9=33 Resolution offered for adoption by Commissioner Foster, seconded by Vice Chairman Fiore, AWARDING CONTRACT to the lowest responsible bidders, as per bid proposals for FURNISHING AND DELIVERY OF FOOTWEAR (BOOTS) & RELATED SUPPLIES (Bid #0026-23), ITEM: 2023 Supply Contract (Period of 01/09/23 through 12/31/23), with the Board of Recreation Commissioners reserving the option to extend the contract for two (2) additional one (1) year periods (2024 & 2025), under the same terms and conditions, as per bid specification; to the following vendors, in the Estimated Total Aggregate Amount of \$20,000.00:

1. Keyport Army Navy, P.O. Box 985, Brick, NJ 08723
2. Shoes for Crews, LLC, 5000 T-Rex Ave., Suite 100, Boca Raton, FL 33431
3. Some's Uniforms, Inc., 314 Main Street, Hackensack, NJ 07602
4. The Liberty Store, Inc., 5 East Genesee Street, Auburn, NY 13021

Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)

R-23-1-9=34 Resolution offered for adoption by Commissioner Foster, seconded by Vice Chairman Fiore, REJECTING bid proposal of SKY GENERAL CONSTRUCTION, Paterson, NJ, for REPAIRS TO THE SEABROOK WILSON HOUSE, BAYSHORE WATERFRONT PARK, BLDG. #2667 (Bid #0071-22), as the Proposal was not complete, unit prices were not included. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)

R-23-1-9=35 Resolution offered for adoption by Commissioner Foster, seconded by Vice Chairman Fiore, AWARDING CONTRACT to the second lowest responsible bidder, as per bid proposal to SPARTAN CONSTRUCTION, INC., South Amboy, NJ, for REPAIRS TO THE SEABROOK WILSON HOUSE, BAYSHORE WATERFRONT PARK, BLDG. #2667 (Bid #0071-22), ITEM: Total Base Bid Price; in the Total Contract Amount of \$284,700.00. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)

R-23-1-9=36 Resolution offered for adoption by Commissioner Foster, seconded by Vice Chairman Fiore, ACCEPTING the WRITTEN PROPOSAL of HOLMES BROTHERS, LLC, Cream Ridge, NJ, as received on January 5, 2023, proposal dated January 5, 2023, for FURNISHING AND DELIVERY OF HAY AND STRAW (WC #01-23), in an Amount Not To Exceed \$17,824.92, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)

The following Resolutions were approved as corrected:

R-23-1-9=6 Resolution offered for adoption by Commissioner Horsnall, seconded by Commissioner Davidson, APPOINTING the ASSISTANT DIRECTOR as the CUSTODIAN OF THE BOARD'S PUBLIC RECORDS. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)

In the Affirmative: Chairman Mandeville, Vice Chairman Fiore,
Commissioners Harmon, Horsnall,
Butch, Adcock, Davidson and Foster
In the Negative: None
Absent: Commissioner Hennessy

R-23-1-9=7

Resolution offered for adoption by Commissioner Horsnall, seconded by Commissioner Davidson, AUTHORIZING the ASSISTANT DIRECTOR, ANDREW J. SPEARS and his DESIGNEE(S) to REPRESENT AND ACT ON BEHALF OF THE BOARD OF RECREATION COMMISSIONERS IN MATTERS PERTAINING TO PERSONNEL OF THE BOARD INCLUDING the HIRING, DISCHARGING AND DISCIPLINING OF EMPLOYEES, PROMOTIONS, TITLES, SALARIES, WAGES, WORKING CONDITIONS, and to REPRESENT THE BOARD with regard to EMPLOYEE UNION CONTRACT NEGOTIATIONS, EMPLOYEE GRIEVANCES, NEW JERSEY DEPARTMENT OF PERSONNEL CIVIL SERVICE MATTERS, NEW JERSEY POLICE TRAINING COMMISSION, AND OTHER PERSONNEL MATTERS OF THE BOARD OF RECREATION COMMISSIONERS. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)

In the Affirmative: Chairman Mandeville, Vice Chairman Fiore,
Commissioners Harmon, Horsnall,
Butch, Adcock, Davidson and Foster
In the Negative: None
Absent: Commissioner Hennessy

R-23-1-9=9

Resolution offered for adoption by Commissioner Horsnall, seconded by Commissioner Davidson, AUTHORIZING the ASSISTANT DIRECTOR, ANDREW J. SPEARS and JENNIFER KACZALA, QUALIFIED PURCHASING AGENT (Q.P.A) FOR THE BOARD, to ADVERTISE, SOLICIT AND RECEIVE WRITTEN BIDS AND PROPOSALS, AND TO PREPARE CONTRACTS, ENTER INTO PURCHASE AGREEMENTS AND AUTHORIZE PURCHASES FOR VARIOUS MATERIALS, GOODS AND SUPPLIES, on behalf of the Board, in accordance with Adopted Board Policy and the Bid Laws of the State of New Jersey, and ESTABLISHING the BOARD'S BID THRESHOLD in accordance with N.J.S.A. 40A:11-2 at \$44,000.00 and ESTABLISHING the BOARD'S QUOTATION THRESHOLD in accordance with N.J.S.A. 40A:11-6.1 (a) at \$6,600.00, and further Authorizing THOMAS E. FOBES, SUPERINTENDENT OF COUNTY PARKS, to ACT IN THE ABSENCE of the ASSISTANT DIRECTOR or the PURCHASING AGENT. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)

In the Affirmative: Chairman Mandeville, Vice Chairman Fiore,
Commissioners Harmon, Horsnall,
Butch, Adcock, Davidson and Foster
In the Negative: None
Absent: Commissioner Hennessy

R-23-1-9=10 Resolution offered for adoption by Commissioner Horsnall, seconded by Commissioner Davidson, AUTHORIZING the ASSISTANT DIRECTOR and his DESIGNEES(S) to SET PROGRAM, FOOD, RETAIL SALE PRICES, SERVICE AND EQUIPMENT RENTAL FEES. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)

In the Affirmative: Chairman Mandeville, Vice Chairman Fiore,
Commissioners Harmon, Horsnall,
Butch, Adcock, Davidson and Foster
In the Negative: None
Absent: Commissioner Hennessy

R-23-1-9=11 Resolution offered for adoption by Commissioner Horsnall, seconded by Commissioner Davidson, AUTHORIZING the ASSISTANT DIRECTOR, ANDREW J. SPEARS,, to ENTER INTO CONTRACTS, MEMORANDUMS OF UNDERSTANDING, PERMITS, AND OTHER VARIOUS DOCUMENTS AND AGREEMENTS as may be required, from time to time, to CONDUCT THE BUSINESS OF THE BOARD. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)

In the Affirmative: Chairman Mandeville, Vice Chairman Fiore,
Commissioners Harmon, Horsnall,
Butch, Adcock, Davidson and Foster
In the Negative: None
Absent: Commissioner Hennessy

R-23-1-9=12 Resolution offered for adoption by Commissioner Horsnall, seconded by Commissioner Davidson, AUTHORIZING the ASSISTANT DIRECTOR, ANDREW J. SPEARS, and his DESIGNEE(S) to PROMULGATE AND INSTITUTE ADMINISTRATIVE ORDERS AND OPERATING GUIDELINES AND PROCEDURES including but not limited to registrations, payment of fees and charges, location, dates and hours, reservations, participant ages, level of skills and abilities, limitation as to the numbers to be served, patron department, compliance with ADA requirements, and other conditions or requirements that, from time to time, are determined by the Assistant Director and his designee(s) to be necessary and appropriate for the efficient and effective delivery of services and the operation and maintenance of Park System areas and facilities. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)

In the Affirmative: Chairman Mandeville, Vice Chairman Fiore,
Commissioners Harmon, Horsnall,
Butch, Adcock, Davidson and Foster
In the Negative: None
Absent: Commissioner Hennessy

R-23-1-9=13 Resolution offered for adoption by Commissioner Horsnall, seconded by Commissioner Davidson, AUTHORIZING THE ASSISTANT DIRECTOR, ANDREW J. SPEARS, AND HIS DESIGNEE(S), TO ACT ON BEHALF OF THE BOARD IN RESPONSE TO EMERGENCIES THAT AFFECT THE PUBLIC'S SAFETY, HEALTH AND WELFARE, AND IMPACT THE OPERATION OF PARK SYSTEM AREAS AND FACILITIES, AND THE PROTECTION OF PARK SYSTEM VISITORS, PROPERTY AND RESOURCES. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)

In the Affirmative: Chairman Mandeville, Vice Chairman Fiore,
Commissioners Harmon, Horsnall,
Butch, Adcock, Davidson and Foster

In the Negative: None

Absent: Commissioner Hennessy

R-23-1-9=16 Resolution offered for adoption by Commissioner Horsnall, seconded by Commissioner Davidson, AUTHORIZING the ASSISTANT DIRECTOR, ANDREW J. SPEARS and his DESIGNEE(S) to SOLICIT DONATIONS AND SPONSORSHIPS, on behalf of the Board, in SUPPORT of the 2023 MONMOUTH COUNTY FAIR, to be held JULY 26th – 30th, at EAST FREEHOLD SHOWGROUNDS, Freehold Township; AND OTHER PROJECTS AND EVENTS OF THE BOARD, as provided for by Law, Title 40:12-29 NJSA, P.L. 1994, Chapter 111. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)

In the Affirmative: Chairman Mandeville, Vice Chairman Fiore,
Commissioners Harmon, Horsnall,
Butch, Adcock, Davidson and Foster

In the Negative: None

Absent: Commissioner Hennessy

At 7:45 PM, Commissioner Hennessy joined the meeting.

On a motion made by Commissioner Foster, seconded by Commissioner Davidson, the Board **AUTHORIZED** the **SECRETARY-DIRECTOR** to **ADVERTISE** for the following **BIDS**:

1. Aquatic Vegetation Management Services

Upon being put to a vote, the motion was unanimously carried.

On a motion made by Commissioner Horsnall, seconded by Commissioner Davidson, the Board **AUTHORIZED** the **SECRETARY-DIRECTOR** to **SOLICIT PROPOSALS** for the following **PROFESSIONAL/SPECIALIZED SERVICES**:

1. Appraisal Services, Block 5110, Lot 9, Neptune Township, ± 0.28 Acres, Improved Property Owned by Demaree, for Additions to Shark River Park (Ref. #22-62) (*FAIR & OPEN—OVER \$17,500.00*)

2. Appraisal Services, Block 255, Lots 1-3 & 12, Block 259, Lots 1 & 5, Block 534, Lot 7, Middletown Township, ±3.45 Acres, Improved Property Owned by Middletown Township Board of Education, for Recreation Area (Ref. #23-01) (*PROPOSALS (UNDER \$17,500)*)
3. Engineering Services, Demolition of Bldg. #1215, 20 Atlantic Avenue, Seven Presidents Oceanfront Park (Ref. #23-02) (*FAIR & OPEN (OVER \$17,500)*)

Upon being put to a vote, the motion was unanimously carried.

Andrew J. Spears, Assistant Director, reviewed the following **DATES TO REMEMBER** with the Board:

1. **MONDAY EVENING, JANUARY 23, 2023 - 7:00 PM. Regular Board Meeting.** Thompson Park Visitor Center, “Beech Room”, 1st Floor, 805 Newman Springs Road, Lincroft, NJ.
2. **MONDAY EVENING, FEBRUARY 6, 2023 - 7:00 PM. Regular Board Meeting.** Thompson Park Visitor Center, “Beech Room”, 1st Floor, 805 Newman Springs Road, Lincroft, NJ.
3. **TUESDAY EVENING, FEBRUARY 21, 2023 - 7:00 PM. Regular Board Meeting.** Thompson Park Visitor Center, “Beech Room”, 1st Floor, 805 Newman Springs Road, Lincroft, NJ.

ITEMS FOR THE GOOD OF THE ORDER:

Assistant Director Andrew Spears announced that staff scheduled a visit to the former Mother Teresa School in Atlantic Highlands, which is on the market. Mr. Spears noted that the site is one of a few parcels in the Bayshore area that might be suitable for acquisition and development as a County regional recreation center.

Commissioner Michael Harmon suggested that staff contact Atlantic Highlands officials to get an update on the Borough’s efforts to acquire the site. He reminded the Board that Atlantic Highlands received approval for a Municipal Open Space Grant to acquire the site but that project had stalled. Commissioner Harmon also noted that portions of the St. Joseph’s School and Church in Keyport may be on the market and staff should inquire as to its availability.

Vice Chairman Fiore noted that the Diocese of Trenton may be committed to a set asking price for their surplus properties and they may not be inclined to use our appraisals to set negotiating parameters.

Chairman Kevin Mandeville indicated that he will be asking the Commissioners to reorganize their subcommittees at the next Board Meeting. He asked Commissioners’ Butch and Harmon to continue to refine their recommendations to the Municipal Open Space Grant Program and make a presentation at the next Board Meeting.

Commissioner David Horsnall reminded the Board that registration is open for the New Jersey Recreation and Park Association’s annual conference in March in Atlantic City. He suggested that the County should reconsider its’ policy of not reimbursing staff and Commissioners for lodging at conferences in New Jersey. He said that some of the conference functions run late into the evening and it is difficult to make the trip back to Monmouth County.

Vice Chairman Fiore said that the item would be reviewed at the next Board Meeting.

Commissioner Brian Foster thanked the County Commissioners for reappointing him to the Board.

The Assistant Director indicated that there were no additional items to be brought before the Board.

There being no further business, on a motion made by Commissioner Horsnall, seconded by Commissioner Davidson, and by unanimous vote, the Annual First Regular Meeting of the Monmouth County Board of Recreation Commissioners held on Monday Evening, January 9, 2023, was **ADJOURNED** at 8:05 PM.

A handwritten signature in black ink, appearing to read "Andrew J. Spears", with a long horizontal stroke extending to the right.

ANDREW J. SPEARS,
Assistant Director

The following resolution was offered for adoption by Commissioner Foster:

RESOLUTION

R-23-1-9=1

WHEREAS, the Monmouth County Board of Recreation Commissioners deems it necessary and advisable to APPROVE the 2023 CHANGE FUND in the ESTIMATED AMOUNT of SEVENTY-FIVE THOUSAND DOLLARS (\$75,000.00), for the operation of various county parks, golf courses, recreation areas, facilities, special events and services, under the control of the Board of Recreation Commissioners; and

WHEREAS, the Monmouth County Finance Department (MCFD) needs to officially establish Cash Change Funds needed year round within the Monmouth County Park System (MCPS), as per the list to be furnished by the MCPS, at the following locations, in the below specified amounts for each location:

<u>LOCATION:</u>	<u>AMOUNT:</u>
• Bel-Aire Golf Course	\$ 1,900.00
• Charleston Springs Golf Course	\$ 2,500.00
• Shark River Golf Course	\$ 1,900.00
• Longstreet Farm Wagon Rides	\$ 25.00
• Monmouth Cove Marina Supplies/Gasoline	\$ 400.00
• Coastal Activities Center	\$ 50.00
• Creative Arts Center—Materials	\$ 50.00
• Fort Monmouth Recreation Center Walk-Ins	\$ 150.00
• Outdoor Adventures—Ski/Canoe Rentals	\$ 100.00
• Thompson Park Visitor Center Walk-Ins	\$ 250.00
• Walk-In Reservations	\$ 100.00
• Additional Programs	\$ <u>4,425.00</u>
	\$ 11,850.00; and

WHEREAS, the MCFD officially established Cash Change Funds needed during specified time frames each year within the MCPS, for the following locations/events, in the below specified amounts:

<u>LOCATION/EVENT:</u>	<u>TIME FRAME:</u>	<u>AMOUNT:</u>
• Hominy Hill Golf Course	March 1 – December 31	\$ 1,900.00
• Howell Park Golf Course	March 1 – December 31	\$ 1,900.00
• Pine Brook Golf Course	March 1 – December 31	\$ 1,900.00
• Manasquan Reservoir Bait Shop/Boat Rentals	March 1 – November 30	\$ 2,000.00
• Swimming River Park Boat Launch		\$ 150.00
• Turkey Swamp Park Boat Rentals	March 1 – November 30	\$ 2,200.00
• Turkey Swamp Park Campgrounds		\$ 300.00
• Fort Monmouth Recreation Center Pool Use/Passes	May 1 – Labor Day	\$ 500.00
• Seven Presidents Park Beach Badges/Parking	May 1 – Labor Day	\$ 6,000.00

• E. Murray Todd Half Marathon		\$ 300.00
• Thompson Park Day	3 Days in October	\$ 5,000.00
• Creative Arts Center— Annual Sale	7 Days in December	\$ 1,000.00
• County Fair Gate/ Ticket Sales	6 Days in July	<u>\$ 40,000.00</u> \$ 63,150.00

WHEREAS, any additional Cash Change Funds needed for locations/events not listed above shall be requested in writing by the MCPS, to the MCFD, with the location/event, time frame and amount requested, which shall be issued by the Director of Finance; and

WHEREAS, all such Cash Change Funds shall be issued by the MCFD 48 hours before the location/event is scheduled to begin; and

WHEREAS, the MCPS shall surrender each Cash Change Fund to the MCFD, to be deposited into the Current Fund account within 48 hours after each location/event ends.

NOW, THEREFORE, BE IT RESOLVED by the Monmouth County Board of Recreation Commissioners that the 2023 CHANGE FUND in the ESTIMATED AMOUNT of SEVENTY-FIVE THOUSAND DOLLARS (\$75,000.00), is hereby APPROVED; and

BE IT FURTHER RESOLVED that the Board does hereby AUTHORIZE the SECRETARY-DIRECTOR OF THE BOARD to SUBMIT to the MONMOUTH COUNTY FINANCE DEPARTMENT a LIST of needed 2023 CHANGE FUNDS to be established; and

BE IT FURTHER RESOLVED that the Monmouth County Finance Department shall establish the 2023 Cash Change Funds needed year round within the Monmouth County Park System (MCPS), as per the list to be furnished by the MCPS for the locations listed, in the specified amounts for each location, and shall establish the 2023 Cash Change Funds needed during specified time frames each year within the MCPS, at the locations/events listed, in the specified amounts; and

BE IT FURTHER RESOLVED that a copy of this resolution shall be sent to the Clerk of the Monmouth County Board of County Commissioners, the County Administrator, County Counsel, and to the Director of the Monmouth County Finance Department.

Seconded Vice Chairman Fiore, and adopted on roll call by the following vote:

In the affirmative:	Chairman Mandeville, Vice Chairman Fiore, Commissioners Harmon, Horsnall, Butch, Adcock, Davidson and Foster
In the negative:	None
Absent:	Commissioner Hennessy

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the Annual First Regular Meeting of the Board on MONDAY EVENING, JANUARY 9, 2023.



ANDREW J. SPEARS, Assistant Director

The following resolution was offered for adoption by Commissioner Foster:

RESOLUTION

R-23-1-9=2

WHEREAS, the Monmouth County Board of Recreation Commissioners deems it necessary and advisable to ESTABLISH and MAINTAIN an ACCOUNT for the DEPOSIT OF PARK AREAS, GOLF COURSES, AND VISITOR SERVICES RECEIPTS, at various INVESTORS BANK branch locations, Account Number Ending in 3423, for the YEAR 2023.

NOW, THEREFORE, BE IT RESOLVED by the Monmouth County Board of Recreation Commissioners, that the ACCOUNT for the DEPOSIT OF PARK AREAS, GOLF COURSES, AND VISITOR SERVICES RECEIPTS, at various INVESTORS BANK branch locations, Account Number ending in 3423, is hereby authorized and established for the YEAR 2023; and

BE IT FURTHER RESOLVED by the Board that the following named employees are hereby DESIGNATED to ISSUE CHECKS on said Account:

JAMES J. TRUNCER, Secretary-Director
ANDREW J. SPEARS, Assistant Director
THOMAS E. FOBES, Superintendent of County Parks
BARBARA BERRY, Chief Clerk

Seconded Vice Chairman Fiore, and adopted on roll call by the following vote:

In the affirmative:	Chairman Mandeville, Vice Chairman Fiore, Commissioners Harmon, Horsnall, Butch, Adcock, Davidson and Foster
In the negative:	None
Absent:	Commissioner Hennessy

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the Annual First Regular Meeting of the Board on MONDAY EVENING, JANUARY 9, 2023.



ANDREW J. SPEARS, Assistant Director

R-23-1-9=2

The following resolution was offered for adoption by Commissioner Foster:

RESOLUTION

R-23-1-9=3

WHEREAS, the Monmouth County Board of Recreation Commissioners deems it necessary and advisable to ESTABLISH and MAINTAIN an ACCOUNT for the DEPOSIT of MASTERCARD, VISA AND DISCOVER CREDIT CARD RECEIPTS for PARK AREAS, GOLF COURSES, AND VISITOR SERVICES, at various INVESTORS BANK branch locations, Account Number Ending in 3431, for the Year 2023.

NOW, THEREFORE, BE IT RESOLVED by the Monmouth County Board of Recreation Commissioners, that the ACCOUNT for the DEPOSIT of MASTERCARD, VISA AND DISCOVER CREDIT CARD RECEIPTS for PARK AREAS, GOLF COURSES, AND VISITOR SERVICES, is hereby AUTHORIZED and ESTABLISHED at various INVESTORS BANK branch locations, Account Number Ending in 3431, for the YEAR 2023; and

BE IT FURTHER RESOLVED by the Board that the following named employees are hereby DESIGNATED to ISSUE CHECKS on said Account:

JAMES J. TRUNCER, Secretary-Director
ANDREW J. SPEARS, Assistant Director
THOMAS E. FOBES, Superintendent of County Parks
BARBARA BERRY, Chief Clerk

Seconded Vice Chairman Fiore, and adopted on roll call by the following vote:

In the affirmative:	Chairman Mandeville, Vice Chairman Fiore, Commissioners Harmon, Horsnall, Butch, Adcock, Davidson and Foster
In the negative:	None
Absent:	Commissioner Hennessy

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the Annual First Regular Meeting of the Board on MONDAY EVENING, JANUARY 9, 2023.



ANDREW J. SPEARS, Assistant Director

R-23-1-9=3

The following resolution was offered for adoption by Commissioner Foster:

RESOLUTION

R-23-1-9=4

WHEREAS, The Monmouth County Board of Recreation Commissioners deems it to be the Policy of the Board to require TWO (2) SIGNATURES ON EVERY CHECK ISSUED FROM A BOARD ACCOUNT, in order to strengthen segregation of duties; and

WHEREAS, the Board has authorized various employees of the Board to sign checks issued from Board Accounts.

NOW, THEREFORE, BE IT RESOLVED by the Monmouth County Board of Recreation Commissioners does hereby require that CHECKS ISSUED FROM BOARD ACCOUNTS shall have TWO (2) SIGNATURES, being any combination of two (2) employees, as listed below:

JAMES J. TRUNCER, SECRETARY-DIRECTOR
OR
ANDREW J. SPEARS, ASSISTANT DIRECTOR
OR
THOMAS E. FOBES, SUPERINTENDENT OF COUNTY PARKS
OR
KEVIN DUNN, ASSISTANT COUNTY PARK SUPERINTENDENT
OR
BARBARA BERRY, CHIEF CLERK

BE IT FURTHER RESOLVED the Board does hereby rescind its previously adopted resolution in regard to this matter; and

BE IT FURTHER RESOLVED that this resolution shall take effect immediately, and shall remain in force until amended or rescinded by action of the Monmouth County Board of Recreation Commissioners.

Seconded Vice Chairman Fiore, and adopted on roll call by the following vote:

In the affirmative:	Chairman Mandeville, Vice Chairman Fiore, Commissioners Harmon, Horsnall, Butch, Adcock, Davidson and Foster
In the negative:	None
Absent:	Commissioner Hennessy

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the Annual First Regular Meeting of the Board on MONDAY EVENING, JANUARY 9, 2023.



ANDREW J. SPEARS, Assistant Director

R-23-1-9=4

**MONMOUTH COUNTY BOARD OF RECREATION COMMISSIONERS
805 NEWMAN SPRINGS ROAD
LINCROFT, NJ 07738
PHONE: 732/842-4000**

“SIGNATURES OF THOSE AUTHORIZED TO ISSUE CHECKS FROM BOARD ACCOUNTS:”

JAMES J. TRUNCER, SECRETARY-DIRECTOR

OR

ANDREW J. SPEARS, ASSISTANT DIRECTOR

OR

THOMAS E. FOBES, SUPERINTENDENT OF COUNTY PARKS

OR

KEVIN DUNN, ASSISTANT COUNTY PARK SUPERINTENDENT

OR

BARBARA BERRY, CHIEF CLERK

The following resolution was offered for adoption by Commissioner Foster:

RESOLUTION

R-23-1-9=5

WHEREAS, the Monmouth County Board of Recreation Commissioners advertises public notices and invitations to bid, from time to time; and

WHEREAS, the Monmouth County Board of Recreation Commissioners deems it necessary and advisable to DESIGNATE the following NEWSPAPERS as the OFFICIAL NEWSPAPERS of the MONMOUTH COUNTY BOARD OF RECREATION COMMISSIONERS:

- THE COAST STAR
- THE COASTER
- NEWS TRANSCRIPT
- NEWSPAPER MEDIA GROUP
- THE STAR LEDGER
- THE TRI-TOWN NEWS
- THE TWO RIVER TIMES

NOW, THEREFORE, BE IT RESOLVED that the Monmouth County Board of Recreation Commissioners does hereby DESIGNATE the NEWSPAPERS listed above as the OFFICIAL NEWSPAPERS of the MONMOUTH COUNTY BOARD OF RECREATION COMMISSIONERS for ADVERTISING PUBLIC NOTICES and INVITATIONS TO BID.

Seconded Vice Chairman Fiore, and adopted on roll call by the following vote:

In the affirmative:	Chairman Mandeville, Vice Chairman Fiore, Commissioners Harmon, Horsnall, Butch, Adcock, Davidson and Foster
In the negative:	None
Absent:	Commissioner Hennessy

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the Annual First Regular Meeting of the Board on MONDAY EVENING, JANUARY 9, 2023.



ANDREW J. SPEARS, Assistant Director

R-23-1-9=5

The following resolution was offered for adoption by Commissioner Horsnall:

RESOLUTION

R-23-1-9=6

WHEREAS, the OPEN PUBLIC RECORDS ACT (C.47:1A-1 et. seq.) took effect July 8, 2002; and

WHEREAS, the Monmouth County Board of Recreation Commissioners deems it necessary and advisable to APPOINT a CUSTODIAN of the BOARD'S PUBLIC RECORDS; and

WHEREAS, a request for access to a government record shall be in writing and hand-delivered, mailed, transmitted electronically, or otherwise conveyed to the appropriate custodian; and

WHEREAS, a Government Records Request Form must be completed by the requester; and

WHEREAS, access to records must be made within the seven (7) business day deadline, or the applicant must be notified within seven (7) business days as to when they will be granted access; and

WHEREAS, if a request for access to a government record which substantially disrupts agency operations or the record does not have to be made available, the custodian may deny access to the record after attempting to reach a reasonable solution with the requester that accommodates the interests of the requester and the agency.

NOW, THEREFORE, BE IT RESOLVED that the Board of Recreation Commissioners does hereby APPOINT the ASSISTANT DIRECTOR, ANDREW J. SPEARS, as the CUSTODIAN OF THE BOARD'S PUBLIC RECORDS.

Seconded Commissioner Davidson, and adopted on roll call by the following vote:

In the affirmative:	Chairman Mandeville, Vice Chairman Fiore, Commissioners Harmon, Horsnall, Butch, Adcock, Davidson and Foster
In the negative:	None
Absent:	Commissioner Hennessy

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the Annual First Regular Meeting of the Board on MONDAY EVENING, JANUARY 9, 2023.



ANDREW J. SPEARS, Assistant Director

R-23-1-9=6

The following resolution was offered for adoption by Commissioner Horsnall:

RESOLUTION

R-23-1-9=7

WHEREAS, the Board of Recreation Commissioners, of the County of Monmouth, has been created under Title 40:12-1 et. seq; and

WHEREAS, under Title 40:12-6, the Board of Recreation Commissioners may appoint a Secretary and other custodian supervisors and assistants as they shall think is necessary and fix and determine their salaries; and

WHEREAS, the Board of Recreation Commissioners desires to designate the Assistant Director and his designee(s) to represent and act on behalf of the Board in matters pertaining to personnel of the Board including the hiring, discharging and disciplining of employees, promotions, titles, salaries, wages, working conditions, and to represent the Board with regard to employee union contract negotiations, employee grievances, New Jersey Department of Personnel Civil Service matters, New Jersey Police Training Commission, and other personnel matters of the Board of Recreation Commissioners; and

WHEREAS, the Board previously rescinded Resolutions R-81-1-5=19, R-85-1-8=15 and R-91-1-15=12.

NOW, THEREFORE, BE IT RESOLVED by the Board of Recreation Commissioners, of the County of Monmouth, that the Assistant Director and his designee(s) are hereby authorized to represent and act on behalf of the Board of Recreation Commissioners in matters pertaining to personnel of the Board including the hiring, discharging and disciplining of employees, promotions, titles, salaries, wages, working conditions, and to represent the Board with regard to employee union contract negotiations, employee grievances, New Jersey Department of Personnel Civil Service matters, New Jersey Police Training Commission, and other personnel matters of the Board of Recreation Commissioners; and

BE IT FURTHER RESOLVED that this resolution shall take effect immediately and remain in effect until amended or rescinded by action of the Board.

Seconded Commissioner Davidson, and adopted on roll call by the following vote:

In the affirmative:	Chairman Mandeville, Vice Chairman Fiore, Commissioners Harmon, Horsnall, Butch, Adcock, Davidson and Foster
In the negative:	None
Absent:	Commissioner Hennessy

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the Annual First Regular Meeting of the Board on MONDAY EVENING, JANUARY 9, 2023.



ANDREW J. SPEARS, Assistant Director

R-23-1-9=7

The following resolution was offered for adoption by Commissioner Foster:

RESOLUTION

R-23-1-9=8

WHEREAS, the State of New Jersey Affirmative Action Office requires that a public agency that contracts for the furnishing of professional services and construction, must designate a Public Agency Compliance Officer (P.A.C.O.), pursuant to Public Law 1975, Chapter 127 (NJAC 17:27); and

WHEREAS, the Monmouth County Board of Recreation Commissioners desires to name JENNIFER KACZALA, as the Board's PUBLIC AGENCY COMPLIANCE OFFICER (P.A.C.O.) for the YEAR 2023, in accordance with the above requirements.

NOW, THEREFORE, BE IT RESOLVED that the Monmouth County Board of Recreation Commissioners does hereby Designate JENNIFER KACZALA, as the Board's PUBLIC AGENCY COMPLIANCE OFFICER (P.A.C.O.) for the YEAR 2023; and

BE IT FURTHER RESOLVED that a copy of this resolution and the completed Designation of Public Agency Compliance Officer (P.A.C.O.) form shall be mailed to the State of New Jersey, Department of the Treasury, Division of Purchase and Property, Contract Compliance & Audit Unit, EEO Monitoring Program, P.O. Box 236, Trenton, NJ 08625-0236, or faxed to 609/292-1102, or submitted via email to: CCAU@treas.state.nj.gov.

Seconded Vice Chairman Fiore, and adopted on roll call by the following vote:

In the affirmative:	Chairman Mandeville, Vice Chairman Fiore, Commissioners Harmon, Horsnall, Butch, Adcock, Davidson and Foster
In the negative:	None
Absent:	Commissioner Hennessy

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the Annual First Regular Meeting of the Board on MONDAY EVENING, JANUARY 9, 2023.



ANDREW J. SPEARS, Assistant Director

R-23-1-9=8

The following resolution was offered for adoption by Commissioner Horsnall:

RESOLUTION

R-23-1-9=9

WHEREAS, the Monmouth County Board of Recreation Commissioners does advertise, solicit and receive written bids and proposals for the purchase of various materials, goods and services; and

WHEREAS, the Board of Recreation Commissioners deems it necessary and advisable to Authorize ANDREW J. SPEARS, Assistant Director, and JENNIFER KACZALA, Qualified Purchasing Agent (Q.P.A.) for the Board, to ADVERTISE, SOLICIT AND RECEIVE WRITTEN BIDS AND PROPOSALS, and to PREPARE CONTRACTS, ENTER INTO PURCHASE AGREEMENTS AND AUTHORIZE PURCHASES NOT TO EXCEED THE AMOUNT REQUIRING A PUBLIC BID, BY STATE STATUTE, for VARIOUS MATERIALS, GOODS AND SUPPLIES, on behalf of the Board of Recreation Commissioners, in accordance with adopted Board Policy and the Bid Laws of the State of New Jersey; and

WHEREAS, the Board deems it necessary and advisable to Authorize THOMAS E. FOBES, SUPERINTENDENT OF COUNTY PARKS to ACT IN THE ABSENCE of the ASSISTANT DIRECTOR and/or the PURCHASING AGENT; and

WHEREAS, Jennifer Kaczala possesses the designation of Qualified Purchasing Agent as issued by the New Jersey Director of the Division of Local Government Services in accordance with N.J.A.C. 5:34-5 et seq.; and

WHEREAS, the Board of Recreation Commissioners, in the County of Monmouth, in the State of New Jersey, does hereby in accordance with N.J.S.A. 40A:11-2 ESTABLISH the BOARD'S BID THRESHOLD at FORTY-FOUR THOUSAND DOLLARS (\$44,000.00), and does hereby in accordance with N.J.S.A. 40A:11-6.1 (a) ESTABLISH the BOARD'S QUOTATION THRESHOLD at SIX THOUSAND SIX HUNDRED DOLLARS (\$6,600.00).

NOW, THEREFORE, BE IT RESOLVED by the Monmouth County Board of Recreation Commissioners that ANDREW J. SPEARS, Assistant Director, and JENNIFER KACZALA, Qualified Purchasing Agent (Q.P.A.) for the Board, are hereby AUTHORIZED to ADVERTISE, SOLICIT AND RECEIVE WRITTEN BIDS AND PROPOSALS, and to PREPARE CONTRACTS, ENTER INTO PURCHASE AGREEMENTS AND AUTHORIZE PURCHASES not to exceed the amount requiring a public bid, by State Statute, on behalf of the Board of Recreation Commissioners, for said MATERIALS, GOODS AND SUPPLIES, in accordance with adopted Board Policy and the Bid Laws of the State of New Jersey; and

BE IT FURTHER RESOLVED that THOMAS E. FOBES, SUPERINTENDENT OF COUNTY PARKS is hereby AUTHORIZED to ACT IN THE ABSENCE of the ASSISTANT DIRECTOR and/or the PURCHASING AGENT; and

BE IT FURTHER RESOLVED that the Board does hereby ESTABLISH, in accordance with N.J.S.A. 40A:11-2, the BOARD'S BID THRESHOLD AT FORTY-FOUR THOUSAND DOLLARS (\$44,000.00), and does hereby ESTABLISH, in accordance with N.J.S.A. 40A:11-6.1 (a) the BOARD'S QUOTATION THRESHOLD at SIX THOUSAND SIX HUNDRED DOLLARS (\$6,600.00); and

BE IT FURTHER RESOLVED that Resolution No. R-22-1-10=9, as previously adopted by the Board, is hereby RESCINDED; and

BE IT FURTHER RESOLVED that this resolution shall remain in force until amended or rescinded by action of the Board.

Seconded Commissioner Davidson, and adopted on roll call by the following vote:

In the affirmative:	Chairman Mandeville, Vice Chairman Fiore, Commissioners Harmon, Horsnall, Butch, Adcock, Davidson and Foster
In the negative:	None
Absent:	Commissioner Hennessy

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the Annual First Regular Meeting of the Board on MONDAY EVENING, JANUARY 9, 2023.



ANDREW J. SPEARS, Assistant Director

R-23-1-9=9

The following resolution was offered for adoption by Commissioner Horsnall:

RESOLUTION

R-23-1-9=10

WHEREAS, the Monmouth County Board of Recreation Commissioners does operate various county park and recreation facilities, and programs, and does provide food and retail sales and other services for the benefit of the public; and

WHEREAS, the Board deems it necessary and advisable to AUTHORIZE the ASSISTANT DIRECTOR and his DESIGNEE(S) to SET PROGRAM, FOOD, RETAIL SALE PRICES, SERVICE AND EQUIPMENT RENTAL FEES.

NOW, THEREFORE, BE IT RESOLVED by the Monmouth County Board of Recreation Commissioners, that the ASSISTANT DIRECTOR and his DESIGNEE(S) are hereby AUTHORIZED to SET PROGRAM, FOOD, RETAIL SALE PRICES, SERVICE AND EQUIPMENT RENTAL FEES; and

BE IT FURTHER RESOLVED by the Board that the ASSISTANT DIRECTOR and his DESIGNEE(S) are hereby AUTHORIZED to make ADJUSTMENTS in SETTING PROGRAM, FOOD, RETAIL SALE PRICES, SERVICE AND EQUIPMENT RENTAL FEES, from time to time, as may be appropriate; and

BE IT FURTHER RESOLVED that this authorization shall take effect immediately, and shall remain in force until amended or rescinded by action of the Board.

Seconded Commissioner Davidson, and adopted on roll call by the following vote:

In the affirmative:	Chairman Mandeville, Vice Chairman Fiore, Commissioners Harmon, Horsnall, Butch, Adcock, Davidson and Foster
In the negative:	None
Absent:	Commissioner Hennessy

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the Annual First Regular Meeting of the Board on MONDAY EVENING, JANUARY 9, 2023.



ANDREW J. SPEARS, Assistant Director

R-23-1-9=10

The following resolution was offered for adoption by Commissioner Horsnall:

RESOLUTION

R-23-1-9=11

WHEREAS, the Monmouth County Board of Recreation Commissioners does, from time to time, enter into contracts, memorandums of understanding, permits, and other various documents and agreements in order to conduct the business of the Board; and

WHEREAS, the Board of Recreation Commissioners deems it necessary and advisable to AUTHORIZE ANDREW J. SPEARS, ASSISTANT DIRECTOR, to ENTER INTO said CONTRACTS, MEMORANDUMS OF UNDERSTANDING, PERMITS, AND OTHER VARIOUS DOCUMENTS AND AGREEMENTS on BEHALF OF THE BOARD.

NOW, THEREFORE, BE IT RESOLVED that ANDREW J. SPEARS, ASSISTANT DIRECTOR is hereby AUTHORIZED to ENTER INTO said CONTRACTS, MEMORANDUMS OF UNDERSTANDING, PERMITS, AND OTHER VARIOUS DOCUMENTS AND AGREEMENTS as may be required, from time to time, to CONDUCT THE BUSINESS OF THE BOARD; and

BE IT FURTHER RESOLVED that this authorization shall take effect immediately and shall remain in force until amended or rescinded by action of the Board.

Seconded Commissioner Davidson, and adopted on roll call by the following vote:

In the affirmative:	Chairman Mandeville, Vice Chairman Fiore, Commissioners Harmon, Horsnall, Butch, Adcock, Davidson and Foster
In the negative:	None
Absent:	Commissioner Hennessy

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the Annual First Regular Meeting of the Board on MONDAY EVENING, JANUARY 9, 2023.



ANDREW J. SPEARS, Assistant Director

R-23-1-9=11

The following resolution was offered for adoption by Commissioner Horsnall:

RESOLUTION

R-23-1-9=12

WHEREAS, the Monmouth County Park System provides a variety of recreational and educational programs, services, park and recreation areas, historic sites, and facilities for the public's use and enjoyment; and

WHEREAS, the Monmouth County Board of Recreation Commissioners believes it is necessary and in the public's interest to establish ADMINISTRATIVE ORDERS AND OPERATING GUIDELINES AND PROCEDURES for the public's beneficial use of the various recreation and education programs, services, park and recreation areas, historic sites, and facilities provided to the public by the Park System including items related to operations, maintenance, personnel and fiscal matters; and

WHEREAS, said ADMINISTRATIVE AND OPERATING GUIDELINES AND PROCEDURES include, but are not limited to registrations, payment of fees and charges, location, dates and hours, reservations, participant ages, level of skills and abilities, limitation as to the numbers to be served, patron department, compliance with ADA requirements, and other conditions or requirements for the efficient and effective delivery of services and the operation and maintenance of Park System areas and facilities; and

WHEREAS, the Board believes that the PROMULGATION AND INSTITUTION of said ADMINISTRATIVE ORDERS AND OPERATING GUIDELINES AND PROCEDURES is a responsibility that should properly be delegated to and addressed by the ASSISTANT DIRECTOR and his DESIGNEE(S).

NOW, THEREFORE, BE IT RESOLVED by the Monmouth County Board of Recreation Commissioners that the ASSISTANT DIRECTOR and his DESIGNEE(S) are hereby AUTHORIZED to PROMULGATE AND INSTITUTE ADMINISTRATIVE ORDERS AND OPERATING GUIDELINES AND PROCEDURES including but not limited to registrations, payment of fees and charges, location, dates and hours, reservations, participant ages, level of skills and abilities, limitation as to the numbers to be served, patron department, compliance with ADA requirements, and other conditions or requirements that, from time to time, are determined by the Assistant Director and his designees to be necessary and appropriate for the efficient and effective delivery of services and the operation and maintenance of Park System areas and facilities; and

BE IT FURTHER RESOLVED that the Board does hereby RESCIND Resolution No. R-22-1-10=12, as previously adopted by the Board; and

BE IT FURTHER RESOLVED that this authorization shall take effect immediately, and shall remain in force until amended or rescinded by action of the Board.

Seconded Commissioner Davidson, and adopted on roll call by the following vote:

In the affirmative:	Chairman Mandeville, Vice Chairman Fiore, Commissioners Harmon, Horsnall, Butch, Adcock, Davidson and Foster
In the negative:	None
Absent:	Commissioner Hennessy

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the Annual First Regular Meeting of the Board on MONDAY EVENING, JANUARY 9, 2023.



ANDREW J. SPEARS, Assistant Director

R-23-1-9=12

The following resolution was offered for adoption by Commissioner Horsnall:

RESOLUTION

R-23-1-9=13

WHEREAS, the Monmouth County Board of Recreation Commissioners recognizes that emergencies may occur from time to time, including but not limited to weather events, natural and manmade disasters, that affect the public's safety, health, and welfare, and impact the operation of Park System areas, services and facilities and the protection of Park System visitors, property and resources; and

WHEREAS, said emergencies may prevent the Board from meeting and taking action in a timely manner; and

WHEREAS, the Board believes it is in the public's interest to authorize the Assistant Director, Andrew J. Spears and his designee(s) to act on behalf of the Board and to be able to enter into temporary use agreements, issue contracts, purchase orders, pay bills and to take other actions as may be necessary, when such emergencies occur and time is of the essence.

NOW, THEREFORE, BE IT RESOLVED the Board does hereby AUTHORIZE the ASSISTANT DIRECTOR, ANDREW J. SPEARS and his DESIGNEE(S) to ACT ON BEHALF OF THE BOARD in RESPONSE TO EMERGENCIES, including but not limited to weather events, natural and manmade disasters and to enter into temporary use agreements, issue contracts, purchase orders, pay bills and to take other actions as may be necessary, when such emergencies occur and time is of the essence, that affect the public's safety, health and welfare, and impact the operation of Park System areas, services and facilities, and the protection of Park System visitors, property and resources; and

BE IT FURTHER RESOLVED that the Assistant Director shall keep the Board informed of the actions and those of his designee(s) which he has authorized as a result of an emergency; and

BE IT FURTHER RESOLVED that this resolution shall remain in effect until amended or rescinded by action of the Board.

Seconded Commissioner Davidson, and adopted on roll call by the following vote:

In the affirmative:	Chairman Mandeville, Vice Chairman Fiore, Commissioners Harmon, Horsnall, Butch, Adcock, Davidson and Foster
In the negative:	None
Absent:	Commissioner Hennessy

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the Annual First Regular Meeting of the Board on MONDAY EVENING, JANUARY 9, 2023.



ANDREW J. SPEARS, Assistant Director

R-23-1-9=13

The following resolution was offered for adoption by Commissioner Foster:

RESOLUTION

R-23-1-9=14

WHEREAS, the Federal Americans with Disabilities Act (ADA) requires that public agencies must provide a public notice of intent to comply with the AMERICANS WITH DISABILITIES ACT by January 26, 1992; and

WHEREAS, the Act requires public agencies to provide facilities, services, programs, and activities that are free from discrimination against qualified individuals with disabilities; and

WHEREAS, the Act requires that a responsible employee of the public agency be designated to coordinate compliance and handle complaints of alleged violations; and

WHEREAS, the Board did adopt Resolution No. R-21-1-11=14 on January 11, 2021, and authorized an amendment on June 7, 2021 by Resolution No. R-21-6-7=192.

NOW, THEREFORE, BE IT RESOLVED by the Monmouth County Board of Recreation Commissioners that the SECRETARY-DIRECTOR is hereby directed to COMPLY with the AMERICANS WITH DISABILITIES ACT OF 1990, P.L. 101-336 and provide facilities, services, programs, and activities that are free from discrimination against qualified individuals with disabilities; and

BE IT FURTHER RESOLVED that KEVIN P. DUNN is hereby DESIGNATED as the AMERICANS WITH DISABILITIES ACT COMPLIANCE OFFICER for the MONMOUTH COUNTY PARK SYSTEM to RECEIVE AND COORDINATE COMPLIANCE ISSUES, and that ANDY NORTH is hereby DESIGNATED as the AMERICANS WITH DISABILITIES ACT COMPLIANCE OFFICER for the MONMOUTH COUNTY PARK SYSTEM for FACILITIES, STRUCTURES AND SITE IMPROVEMENTS, and that ANNE SIMON AND JUSTIN DUNN are hereby DESIGNATED as the AMERICANS WITH DISABILITIES ACT COMPLIANCE OFFICERS for the MONMOUTH COUNTY PARK SYSTEM for SERVICES, PROGRAMS AND ACTIVITIES, to coordinate compliance with the non-discrimination requirements contained in Section 35.107 of the Department of Justice Regulations, and the provisions of the AMERICANS WITH DISABILITIES ACT OF 1990, P.L. 101-336; and

BE IT FURTHER RESOLVED that the Board does hereby rescind the previously adopted Resolution No. R-22-1-10=14; and

BE IT FURTHER RESOLVED that this resolution shall take effect immediately, and shall remain in force until amended or rescinded by action of the Board.

Seconded Vice Chairman Fiore, and adopted on roll call by the following vote:

In the affirmative:	Chairman Mandeville, Vice Chairman Fiore, Commissioners Harmon, Horsnall, Butch, Adcock, Davidson and Foster
In the negative:	None
Absent:	Commissioner Hennessy

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the Annual First Regular Meeting of the Board on MONDAY EVENING, JANUARY 9, 2023.



ANDREW J. SPEARS, Assistant Director

R-23-1-9=14

The following resolution was offered for adoption by Commissioner Foster:

RESOLUTION

R-23-1-9=15

WHEREAS, the Monmouth County Board of Recreation Commissioners maintains Monmouth County Park System Social Media sites, including but not limited to Facebook, for the benefit of the public; and

WHEREAS, the Board did, by Resolution #R-15-10-5=362 on October 5, 2015, ADOPT a SOCIAL MEDIA COMMENT AND POSTING POLICY, and further AUTHORIZED the SECRETARY-DIRECTOR to DESIGNATE a SOCIAL MEDIA COORDINATOR; and

WHEREAS, the Board recognizes the need to monitor the public's posts and comments to Monmouth County Park System social media pages in order to assure the content of such pages remains family-friendly and county park oriented; and

WHEREAS, in order to assure the proper management of the aforementioned social media pages, comments and posts on Monmouth County Park System pages shall be monitored daily and any posts, comments, photographs, etc., that do not meet the standards set forth in the Social Media Comment and Posting Policies will be deleted or hidden from the page as needed, and deleted or hidden comments shall be retained digitally, in accordance with New Jersey Open Public Records Act, similar to other public correspondence.

WHEREAS, the Board recognizes that in order to assure social media pages are properly monitored, a SOCIAL MEDIA COORDINATOR shall be APPOINTED by the SECRETARY-DIRECTOR in order to facilitate the measures set forth in the Social Media Comment and Posting Policy, and the Social Media Coordinator shall monitor postings as well as respond to questions and comments on behalf of the Monmouth County Park System.

NOW, THEREFORE, BE IT RESOLVED that the SECRETARY-DIRECTOR does hereby DESIGNATE AMANDA TANAY as the MONMOUTH COUNTY PARK SYSTEM'S SOCIAL MEDIA COORDINATOR; and

BE IT FURTHER RESOLVED that the SECRETARY-DIRECTOR does hereby DESIGNATE JENNIE ANDRAS as the ALTERNATE SOCIAL MEDIA COORDINATOR; and

BE IT FURTHER RESOLVED, should the appointed Social Media Coordinator be unable to perform the tasks, the Superintendent of Recreation and others so designated by the Secretary-Director shall serve as a Temporary Coordinator to facilitate such duties; and

BE IT FURTHER RESOLVED, the social media accounts created for the Monmouth County Park System shall remain the property of the Monmouth County Park System, therefore, all account information and passwords shall be held in a secure place which can be accessed by the Superintendent of Recreation, the Social Media Coordinator, and others so authorized by the Secretary-Director; and

BE IT FURTHER RESOLVED that this resolution shall remain in effect until amended or rescinded by action of the Board.

Seconded Vice Chairman Fiore, and adopted on roll call by the following vote:

In the affirmative:	Chairman Mandeville, Vice Chairman Fiore, Commissioners Harmon, Horsnall, Butch, Adcock, Davidson and Foster
In the negative:	None
Absent:	Commissioner Hennessy

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the Annual First Regular Meeting of the Board on MONDAY EVENING, JANUARY 9, 2023.



ANDREW J. SPEARS, Assistant Director

R-23-1-9=15

The following resolution was offered for adoption by Commissioner Horsnall:

RESOLUTION

R-23-1-9=16

WHEREAS, Title 40:12-29 NJSA, P.L. 1994, Chapter 111, permits public parks and recreation agencies to solicit and accept donations; and

WHEREAS, the BOARD OF RECREATION COMMISSIONERS of the COUNTY OF MONMOUTH, believes it is in the public's best interest to SOLICIT AND ACCEPT DONATIONS AND SPONSORSHIPS in SUPPORT of the 2023 MONMOUTH COUNTY FAIR, to be held JULY 26th – JULY 30th, 2023, at EAST FREEHOLD SHOWGROUNDS, AND OTHER PROJECTS AND EVENTS OF THE BOARD.

NOW, THEREFORE, BE IT RESOLVED that the Monmouth County Board of Recreation Commissioners does hereby AUTHORIZE the ASSISTANT DIRECTOR, ANDREW J. SPEARS, and his DESIGNEE(S), to SOLICIT AND ACCEPT DONATIONS AND SPONSORSHIPS, on behalf of the Board for the purpose of SUPPORTING the 2023 MONMOUTH COUNTY FAIR, to be held JULY 26th – JULY 30th, 2023, at EAST FREEHOLD SHOWGROUNDS, AND OTHER PROJECTS AND EVENTS OF THE BOARD; and

BE IT FURTHER RESOLVED that the ASSISTANT DIRECTOR, ANDREW J. SPEARS and his DESIGNEE(S) are AUTHORIZED to take ALL NECESSARY ACTION as may be required by law.

Seconded Commissioner Davidson, and adopted on roll call by the following vote:

In the affirmative:	Chairman Mandeville, Vice Chairman Fiore, Commissioners Harmon, Horsnall, Butch, Adcock, Davidson and Foster
In the negative:	None
Absent:	Commissioner Hennessy

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the Annual First Regular Meeting of the Board on MONDAY EVENING, JANUARY 9, 2023.



ANDREW J. SPEARS, Assistant Director

R-23-1-9=16

The following resolution was offered for adoption by Commissioner Foster:

RESOLUTION

R-23-1-9=17

WHEREAS, the Monmouth County Board of Recreation Commissioners has put into place certain photovoltaic equipment that generates electricity; and

WHEREAS, the Board of Recreation Commissioners has earned valuable Solar Renewable Energy Credits (S-REC's), in recognition of the clean energy produced by its photovoltaic equipment; and

WHEREAS, these S-REC's are not needed for public use and may therefore be sold as surplus personal property; and

WHEREAS, S-REC's may be sold through an online auction process, pursuant to the Local Unit Electronic Technology Pilot Program, P.L. 1002, c.30 and the regulations promulgated thereunder; and

WHEREAS, the Division of Local Government Services, within the New Jersey Department of Community Affairs, has approved the use of FLETT EXCHANGE, LLC, to CONDUCT ONLINE AUCTIONS of S-REC's.

NOW, THEREFORE, BE IT RESOLVED by the Monmouth County Board of Recreation Commissioners that SOLAR RENEWABLE ENERGY CREDITS (S-REC's) which have been earned and accumulated, shall be SOLD ON VARIOUS OCCASIONS DURING 2023, when in the best interest to the COUNTY OF MONMOUTH, to the HIGHEST BIDDER through an ONLINE AUCTION(S) CONDUCTED by FLETT EXCHANGE, LLC, subject to the adoption of a RATIFYING RESOLUTION by the BOARD OF COUNTY COMMISSIONERS of the COUNTY OF MONMOUTH; and

BE IT FURTHER RESOLVED that the Chairman and Secretary-Director and his Designee(s) are hereby authorized to enter into and sign any and all documents as may be required to conduct said auction(s) and sell said S-REC's during the year 2023; and

BE IT FURTHER RESOLVED that a copy of this resolution be sent to the Clerk of the Monmouth County Board of County Commissioners; and

BE IT FURTHER RESOLVED that a copy of this resolution and the ratifying resolution adopted by the Monmouth County Board of County Commissioners be forwarded to Dan Kaminski, Division of Local Government Services, N.J. Department of Community Affairs, 101 S. Broad Street, P.O. Box 803, Trenton, NJ 08625-0803; and

BE IT FURTHER RESOLVED that notice of the impending sale of the S-REC's be published in accordance with N.J.S.A. 40A-11-36 and further AUTHORIZING the SECRETARY-DIRECTOR and his DESIGNEE(S) to take all necessary action as may be required by law.

Seconded Vice Chairman Fiore, and adopted on roll call by the following vote:

In the affirmative:	Chairman Mandeville, Vice Chairman Fiore, Commissioners Harmon, Horsnall, Butch, Adcock, Davidson and Foster
In the negative:	None
Absent:	Commissioner Hennessy

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the Annual First Regular Meeting of the Board on MONDAY EVENING, JANUARY 9, 2023.



ANDREW J. SPEARS, Assistant Director

The following resolution was offered for adoption by Commissioner Foster:

RESOLUTION

R-23-1-9=18

WHEREAS, the Monmouth County Board of Recreation Commissioners has entered into a Cooperative Pricing System Agreement with the Bergen County Co-Op (BC-Bid-22-09), for the Purchase of Goods and/or Services; and

WHEREAS, THE MONMOUTH COUNTY BOARD OF RECREATION COMMISSIONERS DEEMS IT NECESSARY AND ADVISABLE TO AUTHORIZE THE PURCHASE OF CATALOG/COMMERCIAL GROUNDS MAINTENANCE EQUIPMENT AND ACCESSORIES; AND

WHEREAS, said CATALOG/COMMERCIAL GROUNDS MAINTENANCE EQUIPMENT AND ACCESSORIES are available from FINCH TURF, INC., North Wales, PA, ITEMS: Two (2) REDEXIM Verti-Drain 7316 with ½” x 8” solid tires @\$33,905.50 each, as available under the Bergen County Co-op (BC-Bid-22-09), for the Period of 05/7/22 through 05/06/24, in the Total Contract Amount of \$67,811.00.

NOW, THEREFORE, BE IT RESOLVED by the Monmouth County Board of Recreation Commissioners that the Secretary-Director of the Board is hereby Authorized to execute the necessary contracts and agreements required for the PURCHASE OF CATALOG/COMMERCIAL GROUNDS MAINTENANCE EQUIPMENT AND ACCESSORIES, from FINCH TURF, INC., 419 Industrial Drive, North Wales, PA 19454, ITEMS: Two (2) REDEXIM Verti-Drain 7316 with ½” x 8” solid tires @\$33,905.50 each, as available under the Bergen County Co-op (BC-Bid-22-09), for the Period of 05/7/22 through 05/06/24, in the Total Contract Amount of \$67,811.00; and

BE IT FURTHER RESOLVED that the Certification of the Chief Financial Officer, as to availability of funds, has been filed with the Secretary-Director of the Board, a copy of which is on file in the Purchasing Department, setting forth that the funds are available in Capital Cash Account #22201, Project #80502, Board of Recreation Commissioners (2022), in the Amount of \$67,811.00.

Seconded Vice Chairman Fiore, and adopted on roll call by the following vote:

In the affirmative:	Chairman Mandeville, Vice Chairman Fiore, Commissioners Harmon, Horsnall, Butch, Adcock, Davidson and Foster
In the negative:	None
Absent:	Commissioner Hennessy

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the Annual First Regular meeting of the Board on MONDAY EVENING, JANUARY 9, 2023.



ANDREW J. SPEARS, Assistant Director

R-23-1-9=18

The following resolution was offered for adoption by Commissioner Foster:

RESOLUTION

R-23-1-9=19

WHEREAS, on December 13, 2022, the Purchasing Agent of the Monmouth County Board of Recreation Commissioners received a written proposal for the FURNISHING AND DELIVERY OF COIN OPERATED BINOCULAR MACHINE SERVICE, a copy of said proposal being on file in the Board's Office of Administrative Services; and

WHEREAS, THE TOWER OPTICAL COMPANY, INC., Norwalk, CT, submitted the highest responsible proposal dated December 13, 2022, for FURNISHING AND DELIVERY OF COIN OPERATED BINOCULAR MACHINE SERVICE, ITEMS: Furnishing of Coin Operated Binocular Machine Services at Mt. Mitchill Scenic Overlook, for the Period of 01/01/23 through 12/31/23; Vendor agrees to pay the Monmouth County Park System 33.33% of Total Net Sales.

NOW, THEREFORE, BE IT RESOLVED by the Monmouth County Board of Recreation Commissioners, that the written proposal of THE TOWER OPTICAL COMPANY, INC., 275 East Avenue, Norwalk, CT 06855, dated December 13, 2022 is hereby accepted for FURNISHING AND DELIVERY OF COIN OPERATED BINOCULAR MACHINE SERVICE, ITEMS: Furnishing of Coin Operated Binocular Machine Services at Mt. Mitchill Scenic Overlook, for the Period of 01/01/23 through 12/31/23; Vendor agrees to pay the Monmouth County Park System 33.33% of Total Net Sales; and

BE IT FURTHER RESOLVED that the Chairman and Secretary-Director of the Board are hereby authorized to execute the contract on behalf of the Board of Recreation Commissioners.

Seconded Vice Chairman Fiore, and adopted on roll call by the following vote:

In the affirmative:	Chairman Mandeville, Vice Chairman Fiore, Commissioners Harmon, Horsnall, Butch, Adcock, Davidson and Foster
In the negative:	None
Absent:	Commissioner Hennessy

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the Annual First Regular meeting of the Board on MONDAY EVENING, JANUARY 9, 2023.



ANDREW J. SPEARS, Assistant Director

R-23-1-9=19

The following resolution was offered for adoption by Commissioner Foster:

RESOLUTION

R-23-1-9=20

WHEREAS, the Monmouth County Board of Recreation Commissioners awarded the contract for FURNISHING AND DELIVERY OF A LEGO ENGINEERING PROGRAM FOR CHILDREN OF MIXED AGES FROM KINDERGARTEN TO FIFTH GRADE (Bid #0023-22), ITEM: 2022 Supply/Service Contract (Period of 01/01/22 through 12/31/22) with the Board of Recreation Commissioners reserving the option to extend the contract for two (2) additional one (1) year periods (2023 & 2024), under the same terms and conditions, as per bid specifications, as originally awarded by Resolution #R-22-1-10=19, to SHANNON RUSSELL VENTURES, LLC, DBA SNAPOLOGY OF MONMOUTH COUNTY, Tinton Falls, NJ; and

WHEREAS, the Board did exercise its option to extend said contract as per Board Resolution #R-22-8-8=251 (2023) in the Contract Amount of \$50,000.00; and

WHEREAS, the Board deems it necessary and advisable to Authorize CHANGE ORDER #1, in the amount of \$6,000.00, for additional fall and winter break programs being offered due to an increase in registrations, to SHANNON RUSSELL VENTURES, LLC, DBA SNAPOLOGY OF MONMOUTH COUNTY, Tinton Falls, NJ, for FURNISHING AND DELIVERY OF A LEGO ENGINEERING PROGRAM FOR CHILDREN OF MIXED AGES FROM KINDERGARTEN TO FIFTH GRADE (Bid #0023-22), ITEM: 2023 Supply/Service Contract (Period of 01/01/23 through 12/31/23) with the Board of Recreation Commissioners reserving the option to extend the contract for an additional one (1) year period (2024), under the same terms and conditions, as per bid specifications, as per original contract awarded by Resolution #R-22-1-10=19 and extended for an additional one (1) year period (2023) by Resolution #R-22-8-8=251; in the Contract Amount of \$50,000.00, for a new Total Change Order #1 Contract Amount of \$56,000.00

NOW, THEREFORE, BE IT RESOLVED by the Board that the Secretary-Director is hereby Authorized to approve CHANGE ORDER #1, in the amount of \$6,000.00, for additional fall and winter break programs being offered due to an increase in registrations, to SHANNON RUSSELL VENTURES, LLC, DBA SNAPOLOGY OF MONMOUTH COUNTY, 16 Polo Club Drive, Tinton Falls, NJ 07724, for FURNISHING AND DELIVERY OF A LEGO ENGINEERING PROGRAM FOR CHILDREN OF MIXED AGES FROM KINDERGARTEN TO FIFTH GRADE (Bid #0023-22), ITEM: 2023 Supply/Service Contract (Period of 01/01/23 through 12/31/23) with the Board of Recreation Commissioners reserving the option to extend the contract for an additional one (1) year period (2024), under the same terms and conditions, as per bid specifications, as per original contract awarded by Resolution #R-22-1-10=19 and extended for an additional one (1) year period (2023) by Resolution #R-22-8-8=251; in the Contract Amount of \$50,000.00, for a NEW TOTAL CHANGE ORDER #1 CONTRACT AMOUNT OF \$56,000.00; and

BE IT FURTHER RESOLVED that said CHANGE ORDER #1 is on file in the Board's Office of Administrative Services; and

BE IT FURTHER RESOLVED that the Certification of the Chief Financial Officer, as to availability of funds, has been filed with the Secretary-Director of the Board, a copy of which is on file in the Purchasing Department setting forth that the funds are available in Trust Account #52000, Board of Recreation Commissioners (2022), in the amount of \$6,000.00.

Seconded Vice Chairman Fiore, and adopted on roll call by the following vote:

In the affirmative:	Chairman Mandeville, Vice Chairman Fiore, Commissioners Harmon, Horsnall, Butch, Adcock, Davidson and Foster
In the negative:	None
Absent:	Commissioner Hennessy

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the Annual First Regular meeting of the Board on MONDAY EVENING, JANUARY 9, 2023.



ANDREW J. SPEARS, Assistant Director

R-23-1-9=20

The following resolution was offered for adoption by Commissioner Foster:

RESOLUTION

R-23-1-9=21

WHEREAS, the Monmouth County Board of Recreation Commissioners awarded the contract for 2019 LICENSED MOTOR VEHICLES (Bid #0029-19)) to ROUTE 23 AUTOMALL, LLC, Butler, NJ, as per Resolution #R-19-5-6=207, in the Contract Amount of \$160,281.00; and

WHEREAS, the Board authorized Change Order #1, as per Resolution #R-20-11-2=432 in the Change Order #1 Contract Amount of \$173,281.00; and

WHEREAS, the Board authorized Change Order #2, as per Resolution #R-21-4-5=120, in the Change Order #2 Contract Amount of \$176,781.00; and

WHEREAS, the Board deems it necessary and advisable to Authorize CHANGE ORDER #3, in the amount of minus (-) \$49,198.00, for cancellation of Mason body dump truck, Proposal #4, Item #1, due to not receiving vehicle or up-to-date pricing for current production year, for a New Total Contract Amount of \$127,583.00.

NOW, THEREFORE, BE IT RESOLVED by the Board that the Secretary-Director is hereby Authorized to approve CHANGE ORDER #3, in the amount of minus (-) \$49,198.00, for cancellation of Mason body dump truck, Proposal #4, Item #1, due to not receiving vehicle or up-to-date pricing for current production year, to ROUTE 23 AUTOMALL, LLC, 1301 Route 23, Butler, NJ 07405, for 2019 LICENSED MOTOR VEHICLES (Bid #0029-19), as per original contract awarded by Resolution #R-19-5-6=207, ITEMS: Proposal #2, Items 1-4, Proposal #3, Items 1-2, Proposal #4, Items 1-2; in the Amount of \$160,281.00, and as modified by Change Order #1 awarded by Resolution #R-20-11-2=432 in the Amount of \$173,281.00, and as modified by Change Order #2 awarded by Resolution #R-21-4-5=120 in the Amount of \$176,781.00, for a NEW TOTAL CONTRACT AMOUNT OF \$127,583.00, AS MODIFIED BY CHANGE ORDER #3; and

BE IT FURTHER RESOLVED that said CHANGE ORDER #3 is on file in the Board's Office of Administrative Services; and

Seconded Vice Chairman Fiore, and adopted on roll call by the following vote:

In the affirmative:	Chairman Mandeville, Vice Chairman Fiore, Commissioners Harmon, Horsnall, Butch, Adcock, Davidson and Foster
In the negative:	None
Absent:	Commissioner Hennessy

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the Annual First Regular meeting of the Board on MONDAY EVENING, JANUARY 9, 2023.



ANDREW J. SPEARS, Assistant Director

R-23-1-9=21

The following resolution was offered for adoption by Commissioner Foster:

RESOLUTION

R-23-1-9=22

WHEREAS, the Monmouth County Board of Recreation Commissioners has a need to acquire PROFESSIONAL SAMPLING, TESTING, AND REPORT PREPARATION FOR NEW JERSEY POLLUTION DISCHARGE ELIMINATION SYSTEM (NJPDES) PERMIT FOR CHARLESTON SPRINGS GOLF COURSE CLUBHOUSE FOR 2023 (Ref. #22-58 & PS #05-23), as a fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.4; and

WHEREAS, the anticipated term of this contract is from January 9, 2023 through December 31, 2023; and

WHEREAS, requests for proposals were received by the Purchasing Agent on or before the required submission date of December 13, 2022; and

WHEREAS, FRENCH & PARRELLO ASSOCIATES, P.A., Wall, NJ, has submitted a written proposal dated December 13, 2022, indicating they will provide PROFESSIONAL SAMPLING, TESTING, AND REPORT PREPARATION FOR NEW JERSEY POLLUTION DISCHARGE ELIMINATION SYSTEM (NJPDES) PERMIT FOR CHARLESTON SPRINGS GOLF COURSE CLUBHOUSE FOR 2023 (Ref. #22-58 & PS #05-23), in an Amount Not to Exceed \$7,350.00; and

WHEREAS, the Certification of the Chief Financial Officer, as to availability of funds, has been filed with the Secretary-Director of the Board, a copy of which is on file in the Purchasing Department setting forth that the funds are available in Trust Account #52000, Board of Recreation Commissioners (2023), in an amount not to exceed \$7,350.00.

NOW, THEREFORE, BE IT RESOLVED that the Board of Recreation Commissioners, of the County of Monmouth, does hereby authorize the Chairman and Secretary-Director of the Board to enter into a contract on behalf of the Monmouth County Board of Recreation Commissioners, with FRENCH & PARRELLO ASSOCIATES, P.A., 1800 Route 34, Suite 101, Wall, NJ 07719, as per proposal dated December 13, 2022, for providing PROFESSIONAL SAMPLING, TESTING, AND REPORT PREPARATION FOR NEW JERSEY POLLUTION DISCHARGE ELIMINATION SYSTEM (NJPDES) PERMIT FOR CHARLESTON SPRINGS GOLF COURSE CLUBHOUSE FOR 2023 (Ref. #22-58 & PS #05-23), in the Contract Amount Not To Exceed \$7,350.00; and

BE IT FURTHER RESOLVED that the Stockholders Disclosure Certification and the New Jersey Business Registration are on file in the office of the Purchasing Department; and

BE IT FURTHER RESOLVED that any fees for additional work over the \$7,350.00 provided for in this resolution will be authorized only upon the approval of the Board, prior to the additional services being performed.

Seconded Vice Chairman Fiore, and adopted on roll call by the following vote:

In the affirmative:	Chairman Mandeville, Vice Chairman Fiore, Commissioners Harmon, Horsnall, Butch, Adcock, Davidson and Foster
In the negative:	None
Absent:	Commissioner Hennessy

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the Annual First Regular meeting of the Board on MONDAY EVENING, JANUARY 9, 2023.



ANDREW J. SPEARS, Assistant Director

R-23-1-9=22

The following resolution was offered for adoption by Commissioner Foster:

RESOLUTION

R-23-1-9=23

WHEREAS, the Monmouth County Board of Recreation Commissioners accepted the written proposal of GIBSON & STATTEL ENVIRONMENTAL, INC., Bridgeton, NJ, for providing PROFESSIONAL PRELIMINARY ASSESSMENT/SITE INVESTIGATION (PASI) OF BLOCK 39.01, LOTS 13.02, 15.02-15.05, 16.04, 16.05, 20.02, 20.04, 20.05, 21, 21.01-21.03, 21.08, 21.10, 21.12, 30.02, 30.03, +138.55 ACRES, AND BLOCK 49, LOTS 2.03, 2.04, 4.03, 5 & 6, +32.86 ACRES, TOWNSHIP OF MILLSTONE, NJ, TOTAL ACREAGE +172, VACANT PROPERTY, OWNED BY MANZO BUSINESS VENTURES, LLC, PROJECT: ADDITIONS TO PERRINEVILLE LAKE PARK (Ref. #22-25 & PS #53-22); as originally awarded by Resolution #R-22-8-8=255, in the Estimated Total Contract Amount of \$3,464.00; and

WHEREAS, the Board deems it necessary and advisable to Authorize CONTRACT AMENDMENT #1, in the amount of \$15,780.00, for additional site investigation on two areas of concern.

NOW, THEREFORE, BE IT RESOLVED by the Board that the Secretary-Director is hereby Authorized to approve CONTRACT AMENDMENT #1, in the amount of \$15,780.00, for additional site investigation on two areas of concern, to GIBSON & STATTEL ENVIRONMENTAL, INC., 549 Stow Creek Road, Bridgeton, NJ 08302, for PROVIDING PROFESSIONAL PRELIMINARY ASSESSMENT/SITE INVESTIGATION (PASI) OF BLOCK 39.01, LOTS 13.02, 15.02-15.05, 16.04, 16.05, 20.02, 20.04, 20.05, 21, 21.01-21.03, 21.08, 21.10, 21.12, 30.02, 30.03, +138.55 ACRES, AND BLOCK 49, LOTS 2.03, 2.04, 4.03, 5 & 6, +32.86 ACRES, TOWNSHIP OF MILLSTONE, NJ, TOTAL ACREAGE +172, VACANT PROPERTY, OWNED BY MANZO BUSINESS VENTURES, LLC, PROJECT: ADDITIONS TO PERRINEVILLE LAKE PARK (Ref. #22-25 & PS #53-22), as per original contract awarded by Resolution #R-22-8-8=255 in the Estimated Total Contract Amount of \$3,464.00, for a NEW TOTAL AMENDED CONTRACT AMOUNT NOT TO EXCEED \$19,244.00; and

BE IT FURTHER RESOLVED that said CONTRACT AMENDMENT #1 is on file in the Board's Office of Administrative Services; and

BE IT FURTHER RESOLVED that notice of this amendment shall be published in The Star Ledger, a newspaper circulated in the County of Monmouth, as required by law, within twenty (20) days of its passage; and

BE IT FURTHER RESOLVED that the Certification of the Chief Financial Officer, as to availability of funds, has been filed with the Secretary-Director of the Board, a copy of which is on file in the Purchasing Department setting forth that the funds are available in Capital Cash Account #29799, Board of Recreation Commissioners (2022), Project #00006, in an amount not to exceed \$15,780.00.

Seconded Vice Chairman Fiore, and adopted on roll call by the following vote:

In the affirmative:	Chairman Mandeville, Vice Chairman Fiore, Commissioners Harmon, Horsnall, Butch, Adcock, Davidson and Foster
In the negative:	None
Absent:	Commissioner Hennessy

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the Annual First Regular meeting of the Board on MONDAY EVENING, JANUARY 9, 2023.



ANDREW J. SPEARS, Assistant Director

R-23-1-9=23

The following resolution was offered for adoption by Commissioner Foster:

RESOLUTION

R-23-1-9=24

WHEREAS, the Monmouth County Board of Recreation Commissioners deems it necessary and advisable to Authorize the PURCHASE of TREE TRIMMING, PRUNING, AND REMOVAL SERVICES; and

WHEREAS, said TREE TRIMMING, PRUNING, AND REMOVAL SERVICES are available from PETERS TODD'S INCORPORATED, Far Hills, NJ, ITEM: Tree Removal and Site Cleanup at Hartshorne Woods Park; as available under NJ State Contract #18-DPP-00647, for the Period of 01/01/19 through 12/31/23, in the Total Contract Amount of \$54,715.50.

NOW, THEREFORE, BE IT RESOLVED by the Monmouth County Board of Recreation Commissioners that the Secretary-Director of the Board is hereby Authorized to execute the necessary contracts and agreements required for the PURCHASE of TREE TRIMMING, PRUNING, AND REMOVAL SERVICES, from PETERS TODD'S INCORPORATED, 540 Route 202, Far Hills, NJ 07931; as available under New Jersey State Contract No. #18-DPP-00647, for the Period of 01/01/19 through 12/31/23, in the Total Contract Amount of \$54,715.50; and

BE IT FURTHER RESOLVED that the Certification of the Chief Financial Officer, as to availability of funds, has been filed with the Secretary-Director of the Board, a copy of which is on file in the Purchasing Department, setting forth that the funds are available in Capital Cash Account #20022, Board of Recreation Commissioners (2022), Project #22003, in the Amount of \$54,715.50.

Seconded Vice Chairman Fiore, and adopted on roll call by the following vote:

In the affirmative:	Chairman Mandeville, Vice Chairman Fiore, Commissioners Harmon, Horsnall, Butch, Adcock, Davidson and Foster
In the negative:	None
Absent:	Commissioner Hennessy

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the Annual First Regular meeting of the Board on MONDAY EVENING, JANUARY 9, 2023.



ANDREW J. SPEARS, Assistant Director

R-23-1-9=24

The following resolution was offered for adoption by Commissioner Foster:

RESOLUTION

R-23-1-9=25

WHEREAS, bids were advertised for and received by the Purchasing Agent of the Monmouth County Board of Recreation Commissioners on November 29, 2022, for FURNISHING, DELIVERY, AND SERVICING OF VENDING MACHINES (Bid #0016-23), which bids were referred to the Secretary-Director of the Board of Recreation Commissioners for tabulation, examination, report and recommendation; and

WHEREAS, the bid was considered on an individual item basis and the report of the officials above mentioned shows that one (1) bid was received, and the following was the highest responsible bid received:

CULINARY VENTURES VENDING

1835 Burnet Avenue
Union, NJ 07083

ITEM: 2023 Supply Contract for the Period of 01/09/23 through 12/31/23; Contractor agrees to pay the Monmouth County Park System 35% of Gross Revenue for Item #1: Soda, Juice, Water & Hot Beverage Machines, Assorted Flavors, Can/Plastic Bottles Dispensing Type; and 35% of Gross Revenue for Item #2: Candy/Snack Machines, Dispensing Candy, Snacks, Cookies and Pastries from all Vending Machines supplied; with the Board of Recreation Commissioners reserving the option to extend the contract for two (2) additional one year periods (2024 & 2025), under the same terms and conditions, as per bid specification.

NOW, THEREFORE, BE IT RESOLVED by the Monmouth County Board of Recreation Commissioners, that the said report as to the said bids be, and the same is hereby accepted and ordered spread upon the minutes; and

BE IT FURTHER RESOLVED that the contract be and the same is hereby awarded according to the tabulation set forth to the above-named bidder, as per bid proposal received on November 29, 2022; and

BE IT FURTHER RESOLVED that the Board of Recreation Commissioners reserves the option to extend the contract for two (2) additional one-year periods (2024 & 2025); the contract shall not bind nor purport to bind the county for any contractual commitment in excess of the original contract period; in the event the county exercises such right, all terms, conditions and provisions of the contract shall remain the same and apply during the renewal period; and

BE IT FURTHER RESOLVED that the Chairman and Secretary-Director of the Board are hereby authorized to execute the contract on behalf of the Board of Recreation Commissioners.

Seconded Vice Chairman Fiore, and adopted on roll call by the following vote:

- In the affirmative: Chairman Mandeville, Vice Chairman Fiore, Commissioners Harmon, Horsnall, Butch, Adcock, Davidson and Foster
- In the negative: None
- Absent: Commissioner Hennessy

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the Annual First Regular meeting of the Board on MONDAY EVENING, JANUARY 9, 2023.



ANDREW J. SPEARS, Assistant Director

R-23-1-9=25

The following resolution was offered for adoption by Commissioner Foster:

RESOLUTION

R-23-1-9=26

WHEREAS, bids were advertised for and received by the Purchasing Agent of the Monmouth County Board of Recreation Commissioners on December 8, 2022, for FURNISHING AND DELIVERY OF DEMOLITION RELATED ABOVE GROUND STORAGE TANK AND UNDERGROUND STORAGE TANK REMOVAL SERVICES (Bid #0021-23), which bids were referred to the Secretary-Director of the Board of Recreation Commissioners for tabulation, examination, report and recommendation; and

WHEREAS, the bid was considered on an individual item basis and the report of the officials above mentioned, shows that two (2) bids were received, and the following was the lowest responsible bid received in the Estimated Total Contract Amount of \$80,000.00:

AURORA ENVIRONMENTAL, INC.
1102 Union Avenue
Union Beach, NJ 07735

ITEM: 2023 Service Contract for the Period of 01/09/23 through 12/31/23.

NOW, THEREFORE, BE IT RESOLVED by the Monmouth County Board of Recreation Commissioners, that the said report as to the said bids be, and the same is hereby accepted and ordered spread upon the minutes; and

BE IT FURTHER RESOLVED that the contract be, and the same is hereby awarded according to the tabulation set forth to the bidder and for the total bid as shown by the said tabulation above set forth; and

BE IT FURTHER RESOLVED that the Chairman and Secretary-Director of the Board are hereby authorized to execute the contract on behalf of the Monmouth County Board of Recreation Commissioners; and

BE IT FURTHER RESOLVED that the Certification of the Chief Financial Officer, as to availability of funds, has been filed with the Secretary-Director of the Board, a copy of which is on file in the Purchasing Department setting forth that the funds are available in Capital Cash Account #29799, Board of Recreation Commissioners, Project #00106, in the estimated amount of \$80,000.00.

Seconded Vice Chairman Fiore, and adopted on roll call by the following vote:

In the affirmative:	Chairman Mandeville, Vice Chairman Fiore, Commissioners Harmon, Horsnall, Butch, Adcock, Davidson and Foster
In the negative:	None
Absent:	Commissioner Hennessy

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the Annual First Regular meeting of the Board on MONDAY EVENING, JANUARY 9, 2023.



ANDREW J. SPEARS, Assistant Director

R-23-1-9=26

The following resolution was offered for adoption by Commissioner Foster:

RESOLUTION

R-23-1-9=27

WHEREAS, bids were advertised for and received by the Purchasing Agent of the Monmouth County Board of Recreation Commissioners on December 8, 2022, for FURNISHING OF DEMOLITION RELATED WELL SEALING SERVICES (Bid #0020-23), which bids were referred to the Secretary-Director of the Board of Recreation Commissioners for tabulation, examination, report and recommendation; and

WHEREAS, the bid was considered on an individual item basis and the report of the officials above mentioned shows that two (2) bids were received, and the following was the lowest responsible bid received in the Estimated Total Contract Amount of \$80,000.00:

ENVIRONMENTAL MANAGEMENT ASSOCIATES, INC.
5303 Route 33/34
Farmingdale, NJ 07727

ITEM: 2023 Service Contract for the Period of 01/09/23 through 12/31/23.

NOW, THEREFORE, BE IT RESOLVED by the Monmouth County Board of Recreation Commissioners, that the said report as to the said bids be, and the same is hereby accepted and ordered spread upon the minutes; and

BE IT FURTHER RESOLVED that the contract be and the same is hereby awarded according to the tabulation set forth to the bidder and for the total bid as show by the said tabulation above set forth; and

BE IT FURTHER RESOLVED that the Board of Recreation Commissioners reserves the option to extend the contract for two (2) additional one (1) year periods (2024 & 2025); the contract shall not bind nor purport to bind the county, for any contractual commitment in excess of the original contract period; in the event the county exercises such right, all terms, conditions and provisions of the contract shall remain the same and apply during the renewal period; and

BE IT FURTHER RESOLVED that the Chairman and Secretary-Director of the Board are hereby authorized to execute the contract on behalf of the Monmouth County Board of Recreation Commissioners; and

BE IT FURTHER RESOLVED that the Certification of the Chief Financial Officer, as to availability of funds, has been filed with the Secretary-Director of the Board, a copy of which is on file in the Purchasing Department setting forth that the funds are available in Capital Cash Account #29799, Board of Recreation Commissioners, Project #00106, in the estimated amount of \$80,000.00.

Seconded Vice Chairman Fiore, and adopted on roll call by the following vote:

In the affirmative:	Chairman Mandeville, Vice Chairman Fiore, Commissioners Harmon, Horsnall, Butch, Adcock, Davidson and Foster
In the negative:	None
Absent:	Commissioner Hennessy

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the Annual First regular meeting of the Board on MONDAY EVENING, JANUARY 9, 2023.



ANDREW J. SPEARS, Assistant Director

R-23-1-9=27

The following resolution was offered for adoption by Commissioner Foster:

RESOLUTION

R-23-1-9=28

WHEREAS, the Monmouth County Board of Recreation Commissioners has a need to acquire PROFESSIONAL DEMOLITION RELATED ASBESTOS ABATEMENT SERVICES (PS #04-23), as a fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.4; and

WHEREAS, the anticipated term of this contract is from January 9, 2023 through December 31, 2023; and

WHEREAS, requests for proposals were received by the Purchasing Agent on or before the required submission date of December 1, 2022; and

WHEREAS, GLOBAL ABATEMENT SERVICES, LLC, Monroe Township, NJ, has submitted a written proposal dated November 29, 2022, indicating they will provide PROFESSIONAL DEMOLITION RELATED ASBESTOS ABATEMENT SERVICES (PS #04-23), in an Amount Not to Exceed \$125,000.00; and

WHEREAS, the Certification of the Chief Financial Officer, as to availability of funds, has been filed with the Secretary-Director of the Board, a copy of which is on file in the Purchasing Department setting forth that the funds are available in Capital Cash Account #29799, Board of Recreation Commissioners (2022), Project #00106, in an amount not to exceed \$125,000.00.

NOW, THEREFORE, BE IT RESOLVED that the Board of Recreation Commissioners, of the County of Monmouth, does hereby authorize the Chairman and Secretary-Director of the Board to enter into a contract on behalf of the Monmouth County Board of Recreation Commissioners, with GLOBAL ABATEMENT SERVICES, LLC, P.O. Box 7620, Monroe Township, NJ 08831, as per proposal dated November 29, 2022, for providing PROFESSIONAL DEMOLITION RELATED ASBESTOS ABATEMENT SERVICES (PS #04-23), in the Contract Amount Not To Exceed \$125,000.00; and

BE IT FURTHER RESOLVED that the Stockholders Disclosure Certification and the New Jersey Business Registration are on file in the office of the Purchasing Department; and

BE IT FURTHER RESOLVED that any fees for additional work over the \$125,000.00 provided for in this resolution will be authorized only upon the approval of the Board, prior to the additional services being performed.

Seconded Vice Chairman Fiore, and adopted on roll call by the following vote:

In the affirmative:	Chairman Mandeville, Vice Chairman Fiore, Commissioners Harmon, Horsnall, Butch, Adcock, Davidson and Foster
In the negative:	None
Absent:	Commissioner Hennessy

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the Annual First Regular meeting of the Board on MONDAY EVENING, JANUARY 9, 2023.



ANDREW J. SPEARS, Assistant Director

R-23-1-9=28

The following resolution was offered for adoption by Commissioner Foster:

RESOLUTION

R-23-1-9=29

WHEREAS, the Monmouth County Board of Recreation Commissioners awarded the contract for FURNISHING AND DELIVERY OF INSPECTION, MAINTENANCE, REPLACEMENT, AND REPAIRS OF VARIOUS FIRE EQUIPMENT (Bid #0007-22), ITEMS: Proposal #2, Fire Hydrants @\$1,125.00; Proposal #4, Kitchen Hood Suppression Systems @\$3,077.00, Proposal #5, Building Suppression Systems @\$6,519.00, Proposal #6, Fire Doors & Dampers @\$525.00, Supply Contract (Period of 01/01/22 through 12/31/22), with the Board of Recreation Commissioners reserving the option to extend the contract for two (2) additional one (1) year periods (2023 & 2024), under the same terms and conditions, as originally awarded by Resolution #R-21-11-22=364 and extended by #R-22-11-21=349 (2023) in the Contract Amount of \$11,246.00 and as modified by Change Order #1 awarded by Resolution #R-22-8-8=266 in the Total Change Order #1 Contract Amount of \$12,869.66 to ALLIED FIRE & SAFETY EQUIPMENT, Neptune, NJ; and

WHEREAS, ALLIED FIRE & SAFETY EQUIPMENT, Neptune, NJ, has submitted a written certification, in accordance with New Jersey Administrative Code 5:30-11.9, justifying the furnishing of services necessitating the issuance of CHANGE ORDER #2 in the amount of \$1,951.96, increasing existing contract by more than twenty percent (20%) to cover additional repairs; and

WHEREAS, the Secretary-Director and or his designee has filed a request with the Monmouth County Board of Recreation Commissioners for the issuance of CHANGE ORDER #2, being in the best interest of the Board, in the amount of \$1,951.96, increasing existing contract by more than twenty percent (20%) to cover additional repairs, to ALLIED FIRE & SAFETY EQUIPMENT, Neptune, NJ, for FURNISHING AND DELIVERY OF INSPECTION, MAINTENANCE, REPLACEMENT, AND REPAIRS OF VARIOUS FIRE EQUIPMENT (Bid #0007-22), ITEMS: Proposal #2, Fire Hydrants @\$1,125.00; Proposal #4, Kitchen Hood Suppression Systems @\$3,077.00, Proposal #5, Building Suppression Systems @\$6,519.00, Proposal #6, Fire Doors & Dampers @\$525.00, Supply Contract (Period of 01/01/23 through 12/31/23), with the Board of Recreation Commissioners reserving the option to extend the contract for an additional one (1) year period (2024), under the same terms and conditions, as originally awarded by Resolution #R-21-11-22=364 and extended by #R-22-11-21=349 (2023); in the Contract Amount of \$11,246.00, and as modified by Change Order #1 awarded by Resolution #R-22-8-8=266; in the Total Change Order #1 Contract Amount of \$12,869.66, for a NEW TOTAL CHANGE ORDER #2 CONTRACT AMOUNT OF \$14,821.62.

NOW, THEREFORE, BE IT RESOLVED that the Monmouth County Board of Recreation Commissioners does hereby AUTHORIZE the ENTERING INTO a WRITTEN AMENDATORY CONTRACT with ALLIED FIRE & SAFETY EQUIPMENT, 517 Green Grove Road, Neptune, NJ 07754, for FURNISHING AND DELIVERY OF INSPECTION, MAINTENANCE, REPLACEMENT, AND REPAIRS OF VARIOUS FIRE EQUIPMENT (Bid #0007-22), in the amount of \$1,951.96, increasing existing contract by more than twenty percent (20%) to cover additional repairs, as per original contract awarded by Resolution #R-21-11-22=364 and extended by #R-22-11-21=349 (2023); in the Contract Amount of \$11,246.00, and as modified by Change Order #1 awarded by Resolution #R-22-8-8=266; in the Total Change Order #1 Contract Amount of \$12,869.66, for a NEW TOTAL CHANGE ORDER #2 CONTRACT AMOUNT OF \$14,821.62; and

BE IT FURTHER RESOLVED that ALLIED FIRE & SAFETY, Neptune, NJ, has submitted a written certification justifying the furnishing of services necessitating the issuance of Change Order #2 in the amount of \$1,951.96, which increase exceeds the twenty percent (20%) limitation; and

BE IT FURTHER RESOLVED that the Secretary-Director and or his designee has filed a request with the Monmouth County Board of Recreation Commissioners, being in the best interest of the Board, for the issuance of CHANGE ORDER #2, in the amount of \$1,951.96, increasing existing contract by more than twenty percent (20%) to cover additional repairs; and

BE IT FURTHER RESOLVED by the Board that the Secretary-Director is hereby Authorized to approve CHANGE ORDER #2, in the amount of \$1,951.96, to cover additional repairs to ALLIED FIRE & SAFETY EQUIPMENT, Neptune, NJ, for FURNISHING AND DELIVERY OF INSPECTION, MAINTENANCE, REPLACEMENT, AND REPAIRS OF VARIOUS FIRE EQUIPMENT (Bid #0007-22), ITEMS: Proposal #2, Fire Hydrants @\$1,125.00; Proposal #4, Kitchen Hood Suppression Systems @\$3,077.00, Proposal #5, Building Suppression Systems @\$6,519.00, Proposal #6, Fire Doors & Dampers @\$525.00, Supply Contract (Period of 01/01/23 through 12/31/23), with the Board of Recreation Commissioners reserving the option to extend the contract for an additional one (1) year period (2024), under the same terms and conditions, as originally awarded by Resolution #R-21-11-22=364 and extended by #R-22-11-21=349 (2023); in the Contract Amount of \$11,246.00, and as modified by Change Order #1 awarded by Resolution #R-22-8-8=266; in the Total Change Order #1 Contract Amount of \$12,869.66, for a NEW TOTAL CHANGE ORDER #2 CONTRACT AMOUNT OF \$14,821.62; and

BE IT FURTHER RESOLVED that said CHANGE ORDER #2 is on file in the Board's Office of Administrative Services; and

BE IT FURTHER RESOLVED that the Assistant Director cause notice of this action to be printed in an official newspaper of the County of Monmouth; and

BE IT FURTHER RESOLVED that the Certification of the Chief Financial Officer, as to availability of funds, has been filed with the Secretary-Director of the Board, a copy of which is on file in the Purchasing Department setting forth that the funds are available in Trust Account #52000, Board of Recreation Commissioners (2022), in the amount of \$1,951.96.

Seconded Vice Chairman Fiore, and adopted on roll call by the following vote:

In the affirmative:	Chairman Mandeville, Vice Chairman Fiore, Commissioners Harmon, Horsnall, Butch, Adcock, Davidson and Foster
In the negative:	None
Absent:	Commissioner Hennessy

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the Annual First Regular meeting of the Board on MONDAY EVENING, JANUARY 9, 2023.



ANDREW J. SPEARS, Assistant Director

The following resolution was offered for adoption by Commissioner Foster:

RESOLUTION

R-23-1-9=30

WHEREAS, the County of Monmouth owns, and the Monmouth County Park System operates Thompson Park, located in the Lincroft section of Middletown Township, NJ, for the public's use and enjoyment; and

WHEREAS, an EMERGENCY exists affecting the public health, safety and welfare, requiring the immediate performance of services, pursuant to N.J.S.A. 40A:11-6; and

WHEREAS, the Certification of Request for Emergency Purchases has been completed, as is required to invoke the provisions of N.J.S.A. 40A:11-6; and

WHEREAS, BRENNAN BROTHERS CONTRACTING, Old Bridge, NJ, submitted a written proposal dated October 5, 2022, for FURNISHING AND DELIVERY OF GARBAGE RECYCLING, AND ROLL-OFF CONTAINER SERVICES; in the Estimated Total Contract Amount of \$3,704.00.

NOW, THEREFORE, BE IT RESOLVED that the Board of Recreation Commissioners, of the County of Monmouth, does hereby authorize the Chairman and Secretary-Director of the Board to enter into a contract on behalf of the Monmouth County Board of Recreation Commissioners, with BRENNAN BROTHERS CONTRACTING, 28 Maple Street, Old Bridge, NJ 08857, as per proposal dated October 5, 2022 for FURNISHING AND DELIVERY OF GARBAGE RECYCLING, AND ROLL-OFF CONTAINER SERVICES; in the Estimated Total Contract Amount of \$3,704.00; and

BE IT FURTHER RESOLVED that the Certification of the Chief Financial Officer as to availability of funds has been filed with the Secretary-Director of the Board, a copy of which is on file in the Purchasing Department, setting forth that the funds are available in Trust Account #52000, Board of Recreation Commissioners (2022), in the estimated amount of \$3,704.00.

Seconded Vice Chairman Fiore, and adopted on roll call by the following vote:

In the affirmative:	Chairman Mandeville, Vice Chairman Fiore, Commissioners Harmon, Horsnall, Butch, Adcock, Davidson and Foster
In the negative:	None
Absent:	Commissioner Hennessy

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the Annual First Regular meeting of the Board on MONDAY EVENING, JANUARY 9, 2023.



ANDREW J. SPEARS, Assistant Director

R-23-1-9=30

The following resolution was offered for adoption by Commissioner Foster:

RESOLUTION

R-23-1-9=31

WHEREAS, the County of Monmouth owns, and the Monmouth County Park System operates Thompson Park, located in the Lincroft section of Middletown Township, NJ, for the public's use and enjoyment; and

WHEREAS, an EMERGENCY exists affecting the public health, safety and welfare, requiring the immediate performance of services, pursuant to N.J.S.A. 40A:11-6; and

WHEREAS, the Certification of Request for Emergency Purchases has been completed, as is required to invoke the provisions of N.J.S.A. 40A:11-6; and

WHEREAS, MAZZA RECYCLING SERVICES, Tinton Falls, NJ, submitted a written proposal dated September 29, 2022, for FURNISHING AND DELIVERY OF GARBAGE RECYCLING, AND ROLL-OFF CONTAINER SERVICES; in the Estimated Total Contract Amount of \$38,149.04

NOW, THEREFORE, BE IT RESOLVED that the Board of Recreation Commissioners, of the County of Monmouth, does hereby authorize the Chairman and Secretary-Director of the Board to enter into a contract on behalf of the Monmouth County Board of Recreation Commissioners, with MAZZA RECYCLING SERVICES, 3230 Shafto Road, Tinton Falls, NJ 07753, as per proposal dated September 29, 2022 for FURNISHING AND DELIVERY OF GARBAGE RECYCLING, AND ROLL-OFF CONTAINER SERVICES; in the Estimated Total Contract Amount of \$38,149.04; and

BE IT FURTHER RESOLVED that the Certification of the Chief Financial Officer as to availability of funds has been filed with the Secretary-Director of the Board, a copy of which is on file in the Purchasing Department, setting forth that the funds are available in Trust Account #52000, Board of Recreation Commissioners (2022), in the estimated amount of \$38,149.04

Seconded Vice Chairman Fiore, and adopted on roll call by the following vote:

In the affirmative:	Chairman Mandeville, Vice Chairman Fiore, Commissioners Harmon, Horsnall, Butch, Adcock, Davidson and Foster
In the negative:	None
Absent:	Commissioner Hennessy

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the Annual First Regular meeting of the Board on MONDAY EVENING, JANUARY 9, 2023.



ANDREW J. SPEARS, Assistant Director

R-23-1-9=31

The following resolution was offered for adoption by Commissioner Foster:

RESOLUTION

R-23-1-9=32

WHEREAS, the MONMOUTH COUNTY BOARD OF RECREATION COMMISSIONERS on behalf of the County of Monmouth, 805 Newman Springs Road, Lincroft, NJ 07738, herein after referred to as the “BOARD” is the owner of lands identified as South Farm parking lot at Huber Woods Park, Middletown, NJ, as delineated on the attached map; and

WHEREAS, MIDLANTIC CONSTRUCTION, LLC, 371 N. Main Street, Barnegat, NJ 08005, hereinafter referred to as “MIDLANTIC” is constructing a pedestrian walkway and pedestrian bridge within the County Right-of-Way (ROW) along Navesink River Road, east of Brown’s Dock Road, Middletown, NJ; and

WHEREAS, MIDLANTIC is requesting use and occupancy of South Farm parking lot at Huber Woods Park for a staging area for five (5) months, beginning on or about January 15, 2023; and

WHEREAS, the staging area will be used for the purpose of storing vehicles, equipment, and materials necessary for the construction of a pedestrian walkway and pedestrian bridge within the County Right-of-Way (ROW) along Navesink River Road, east of Brown’s Dock Road, Middletown, NJ; and

WHEREAS, the work includes storage of vehicles: one mason dump truck, one F250 pickup truck and a tow behind trailer; equipment: one connex box 8’ x 10’ and excavator 30’ x 10’ (possibly two); and materials such as rebar;

WHEREAS, MIDLANTIC CONSTRUCTION, LLC, agrees to repair the existing split rail fence along Navesink River Road in front of Huber Woods Park, east of Brown’s Dock Road. MIDLANTIC will supply in kind replacement fencing and labor as necessary to repair the fence, with direction from Park System staff.

NOW, THEREFORE, BE IT RESOLVED that the MONMOUTH COUNTY BOARD OF RECREATION COMMISSIONERS does hereby AUTHORIZE the CHAIRMAN and ASSISTANT DIRECTOR to ENTER INTO a TEMPORARY USE AND OCCUPANCY AGREEMENT between the MONMOUTH COUNTY BOARD OF RECREATION COMMISSIONERS and MIDLANTIC CONSTRUCTION, LLC, 371 N. Main Street, Barnegat, NJ 08005, for the purpose of storing vehicles, equipment, and materials necessary for the construction of a pedestrian walkway and pedestrian bridge within the County Right-of-Way (ROW) along Navesink River Road, east of Brown’s Dock Road, Middletown, NJ; and

BE IT FURTHER RESOLVED that a copy of this resolution be forwarded to MIDLANTIC CONSTRUCTION, LLC, Barnegat, NJ.

Seconded Vice Chairman Fiore, and adopted on roll call by the following vote:

In the affirmative:	Chairman Mandeville, Vice Chairman Fiore, Commissioners Harmon, Horsnall, Butch, Adcock, Davidson and Foster
In the negative:	None
Absent:	Commissioner Hennessy

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the Annual First Regular meeting of the Board on MONDAY EVENING, JANUARY 9, 2023.



ANDREW J. SPEARS, Assistant Director

R-23-1-9=32

The following resolution was offered for adoption by Commissioner Foster:

RESOLUTION

R-23-1-9=33

WHEREAS, bids were advertised for and received by the Purchasing Agent of the Monmouth County Board of Recreation Commissioners on January 4, 2023, for FURNISHING AND DELIVERY OF FOOTWEAR (BOOTS) & RELATED SUPPLIES (Bid #0026-23), ITEM: 2023 Supply Contract (Period of 01/09/23 through 12/31/23); which bids were referred to the Secretary-Director of the Board of Recreation Commissioners for tabulation, examination, report and recommendation; and

WHEREAS, bid proposals were considered on an individual item basis and the report of the officials above mentioned shows that four (4) bids were received, and the following were the lowest responsible bids received in the Estimated Total Aggregate Contract Amount of \$20,000.00:

1. Keyport Army Navy, P.O. Box 985, Brick, NJ 08723
2. Shoes for Crews, LLC, 5000 T-Rex Ave., Suite 100, Boca Raton, FL 33431
3. Some's Uniforms, Inc., 314 Main Street, Hackensack, NJ 07602
4. The Liberty Store, Inc., 5 East Genesee Street, Auburn, NY 13021

NOW, THEREFORE, BE IT RESOLVED by the Monmouth County Board of Recreation Commissioners, that the said report as to the said bids be, and the same is hereby accepted and ordered spread upon the minutes; and

BE IT FURTHER RESOLVED that the contract be, and the same is hereby awarded according to the tabulation set forth to the above named bidders, and for the estimated total aggregate amount as shown by said tabulation above set forth; and

BE IT FURTHER RESOLVED that the Board of Recreation Commissioners reserves the option to extend the contract for two (2) additional one (1) year periods (2024 & 2025); the contract shall not bind nor purport to bind the county for any contractual commitment in excess of the original contract period; in the event the county exercises such right, all terms, conditions and provisions of the contract shall remain the same and apply during the renewal period; and

BE IT FURTHER RESOLVED that the Chairman and Secretary-Director of the Board are hereby authorized to execute the contract on behalf of the Monmouth County Board of Recreation Commissioners; and

BE IT FURTHER RESOLVED that the Certification of the Chief Financial Officer, as to availability of funds, has been filed with the Secretary-Director of the Board, a copy of which is on file in the Purchasing Department setting forth that the funds are available in Trust Account #52000, Board of Recreation Commissioners (2023), in the estimated total aggregate amount of \$20,000.00.

Seconded Vice Chairman Fiore, and adopted on roll call by the following vote:

In the affirmative:	Chairman Mandeville, Vice Chairman Fiore, Commissioners Harmon, Horsnall, Butch, Adcock, Davidson and Foster
In the negative:	None
Absent:	Commissioner Hennessy

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the Annual First Regular meeting of the Board on MONDAY EVENING, JANUARY 9, 2023.



ANDREW J. SPEARS, Assistant Director

R-23-1-9=33

The following resolution was offered for adoption by Commissioner Foster:

RESOLUTION

R-23-1-9=34

WHEREAS, the Monmouth County Board of Recreation Commissioners advertised and received bids on December 22, 2022, for REPAIRS TO THE SEABROOK WILSON HOUSE, BAYSHORE WATERFRONT PARK, BLDG. #2667 (Bid #0071-22); and

WHEREAS, SKY GENERAL CONSTRUCTION, Paterson, NJ, submitted a bid proposal for the above; and

WHEREAS, the Proposal submitted was not complete, unit prices were not included.

NOW, THEREFORE, BE IT RESOLVED by the Monmouth County Board of Recreation Commissioners that the bid proposal of SKY GENERAL CONSTRUCTION, 74 1st Avenue, Paterson, NJ 07514, as received on December 22, 2022, for REPAIRS TO THE SEABROOK WILSON HOUSE, BAYSHORE WATERFRONT PARK, BLDG. #2667 (Bid #0071-22), is hereby REJECTED as the Proposal submitted was not complete, unit prices were not included.

Seconded Vice Chairman Fiore, and adopted on roll call by the following vote:

In the affirmative:	Chairman Mandeville, Vice Chairman Fiore, Commissioners Harmon, Horsnall, Butch, Adcock, Davidson and Foster
In the negative:	None
Absent:	Commissioner Hennessy

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the Annual First Regular meeting of the Board on MONDAY EVENING, JANUARY 9, 2023.



ANDREW J. SPEARS, Assistant Director

R-22-1-9=34

The following resolution was offered for adoption by Commissioner Foster:

RESOLUTION

R-23-1-9=35

WHEREAS, bids were advertised for and received by the Purchasing Agent of the Monmouth County Board of Recreation Commissioners on December 22, 2022, for REPAIRS TO THE SEABROOK WILSON HOUSE, BAYSHORE WATERFRONT PARK, BLDG. #2667 (Bid #0071-22), which bids were referred to the Secretary-Director of the Board of Recreation Commissioners for tabulation, examination, report and recommendation; and

WHEREAS, the bid was considered on an individual item basis and the report of the officials above mentioned, shows that three (3) bids were received, and the following was the lowest responsible bid received in the Total Contract Amount of \$284,700.00:

SPARTAN CONSTRUCTION, INC.
399 Oak Street, Suite C
South Amboy, NJ 08879

ITEM: Total Base Bid Price..

NOW, THEREFORE, BE IT RESOLVED by the Monmouth County Board of Recreation Commissioners, that the said report as to the said bids be, and the same is hereby accepted and ordered spread upon the minutes; and

BE IT FURTHER RESOLVED that the contract be, and the same is hereby awarded according to the tabulation set forth to the bidder and for the total bid as shown by the said tabulation above set forth; and

BE IT FURTHER RESOLVED that the Chairman and Secretary-Director of the Board are hereby authorized to execute the contract on behalf of the Monmouth County Board of Recreation Commissioners; and

BE IT FURTHER RESOLVED that the Certification of the Chief Financial Officer, as to availability of funds, has been filed with the Secretary-Director of the Board, a copy of which is on file in the Purchasing Department setting forth that the funds are available in Capital Cash Account #20022, Board of Recreation Commissioners, Project #22008, in the amount of \$284,700.00.

Seconded Vice Chairman Fiore, and adopted on roll call by the following vote:

In the affirmative:	Chairman Mandeville, Vice Chairman Fiore, Commissioners Harmon, Horsnall, Butch, Adcock, Davidson and Foster
In the negative:	None
Absent:	Commissioner Hennessy

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the Annual First Regular meeting of the Board on MONDAY EVENING, JANUARY 9, 2023



ANDREW J. SPEARS, Assistant Director

R-23-1-9=35

The following resolution was offered for adoption by Commissioner Foster:

RESOLUTION

R-23-1-9=36

WHEREAS, the Monmouth County Board of Recreation Commissioners has a need to acquire FURNISHING AND DELIVERY OF HAY AND STRAW (WC #01-23), as a fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.4; and

WHEREAS, the anticipated term of this contract is from January 9, 2023 through December 31, 2023; and

WHEREAS, requests for proposals were received by the Purchasing Agent on or before the required submission date of January 5, 2023; and

WHEREAS, HOLMES BROTHERS, LLC, Cream Ridge, NJ, has submitted a written proposal dated January 5, 2023, indicating they will provide FURNISHING AND DELIVERY OF HAY AND STRAW (WC #01-23), in an Amount Not to Exceed \$17,824.92; and

WHEREAS, the Certification of the Chief Financial Officer, as to availability of funds, has been filed with the Secretary-Director of the Board, a copy of which is on file in the Purchasing Department setting forth that the funds are available in Trust Account #52000, Board of Recreation Commissioners (2023), in an amount not to exceed \$17,824.92.

NOW, THEREFORE, BE IT RESOLVED that the Board of Recreation Commissioners, of the County of Monmouth, does hereby authorize the Chairman and Secretary-Director of the Board to enter into a contract on behalf of the Monmouth County Board of Recreation Commissioners, with HOLMES BROTHERS, LLC, 86 Jonathan Holmes Road, Cream Ridge, NJ 08514, as per proposal dated January 5, 2023, for providing FURNISHING AND DELIVERY OF HAY AND STRAW (WC #01-23), in the Contract Amount Not To Exceed \$17,824.92; and

BE IT FURTHER RESOLVED that the Stockholders Disclosure Certification and the New Jersey Business Registration are on file in the office of the Purchasing Department; and

BE IT FURTHER RESOLVED that any fees for additional work over the \$17,824.92 provided for in this resolution will be authorized only upon the approval of the Board, prior to the additional services being performed.

Seconded Vice Chairman Fiore, and adopted on roll call by the following vote:

In the affirmative:	Chairman Mandeville, Vice Chairman Fiore, Commissioners Harmon, Horsnall, Butch, Adcock, Davidson and Foster
In the negative:	None
Absent:	Commissioner Hennessy

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the Annual First Regular meeting of the Board on MONDAY EVENING, JANUARY 9, 2023.



ANDREW J. SPEARS, Assistant Director

R-22-1-9=36