

A G E N D A

**MONMOUTH COUNTY BOARD OF RECREATION COMMISSIONERS'
ANNUAL FIRST REGULAR MEETING, MONDAY EVENING, JANUARY 9, 2023, AT 7 PM
THOMPSON PARK VISITOR CENTER, "BEECH ROOM"
1ST FLOOR, 805 NEWMAN SPRINGS RD, LINCROFT, NJ**

- A. Roll Call

- B. Statement of Adequate Public Notice
Pledge of Allegiance followed by a moment of silence.

- C. Approval of MINUTES—REGULAR MEETING, MONDAY, DECEMBER 19, 2022
(Excused: Commissioners Adcock and Davidson)

- D. Motion APPOINTING the ASSISTANT DIRECTOR as TEMPORARY CHAIRMAN OF THE MEETING.

- E. **ELECTION OF OFFICERS FOR THE YEAR 2023:**
 - 1a. Motion Nominating **CHAIRMAN**

 - 1b. Motion Closing Nominations for **CHAIRMAN**.

 - 1c. Motion Authorizing the Assistant Director to Cast One Ballot for the Nominee for **CHAIRMAN** of the Board.

 - 2a. Motion Nominating **VICE CHAIRMAN**

 - 2b. Motion Closing Nominations for **VICE CHAIRMAN**.

 - 2c. Motion Authorizing the Assistant Director to Cast One Ballot for the Nominee for **VICE CHAIRMAN** of the Board.

- F. Approval of 2022 VOUCHER LIST

- G. Approval of 2023 VOUCHER LIST

H. BOARD CORRESPONDENCE RECEIVED:

I. Motion to OPEN the HEARING OF THE PUBLIC.
(Presentations are limited to three (3) minutes per person.)

J. Motion to CLOSE the HEARING OF THE PUBLIC.

K. ASSISTANT DIRECTOR'S REPORT:

L. COUNTY COMMISSIONER'S REPORT:

M. ITEMS FOR BOARD REVIEW:

1. Board Action Item #1 – Recommending Approval of 2023 Change Funds in the Estimated Amount of \$75,000.00, and Authorizing the Monmouth County Finance Department to Establish the List of Board Approved 2023 Change Funds.
2. Board Action Item #2 – Establishing an Account for the Deposit of Park Areas, Golf Courses, and Visitor Services Receipts, at various Investors Bank branch locations, Account Number ending in 3423, for the Year 2023.
3. Board Action Item #3 – Establishing an Account for the Deposit of Mastercard, Visa and Discover Credit Card Receipts, for Park Areas, Golf Courses, and Visitor Services, at various Investors Bank branch locations, Account Number ending in 3431, for the Year 2023.
4. Board Action Item #4 – Requiring Two (2) Signatures on each Check Issued from Board Accounts, and Specifically Naming James J. Truncer, Secretary-Director, or Andrew J. Spears, Assistant Director, or Thomas E. Fobes, Superintendent of County Parks, or Kevin Dunn, Assistant County Park Superintendent or Barbara Berry, Chief Clerk.
5. Board Action Item #5 – Designating the following Newspapers as the Official Newspapers of the Monmouth County Board of Recreation Commissioners for Legal Publication of Public Notices and Invitations to Bid:
 - The Coast Star
 - The Coaster
 - News Transcript
 - Newspaper Media Group
 - The Star Ledger
 - The Tri-Town News
 - The Two River Times
6. Board Action Item #6 – Appointing the Secretary-Director as the Custodian of the Board's Public Records, and Andrew J. Spears, as the Assistant Custodian of the Board's Public Records.

7. Board Action Item #7 – Authorizing the Secretary-Director of the Board and his Designee(s) to Represent and Act on Behalf of the Board of Recreation Commissioners in Matters Pertaining to Personnel of the Board Including the Hiring, Discharging and Disciplining of Employees, Promotions, Titles, Salaries, Wages, Working Conditions, and to Represent the Board with regard to Employee Union Contract Negotiations, Employee Grievances, New Jersey Department Of Personnel Civil Service Matters, New Jersey Police Training Commission, and Other Personnel Matters of the Board of Recreation Commissioners.
8. Board Action Item #8 – Designating Jennifer Kaczala, Purchasing Agent, to serve as the Board’s Public Agency Compliance Officer (P.A.C.O.) for the Year 2023.
9. Board Action Item #9 – Authorizing the Secretary-Director, James J. Truncer and Jennifer Kaczala, Qualified Purchasing Agent (Q.P.A) for the Board, to Advertise, Solicit and Receive Written Bids and Proposals, and to Prepare Contracts, Enter Into Purchase Agreements and Authorize Purchases for Various Materials, Goods and Supplies, on Behalf of the Board, in Accordance with Adopted Board Policy and the Bid Laws of the State of New Jersey, and Establishing the Board’s Bid Threshold in Accordance with N.J.S.A. 40a:11-2 at \$44,000.00 and Establishing the Board’s Quotation Threshold in Accordance with N.J.S.A. 40a:11-6.1 (A) at \$6,600.00, and Further Authorizing Andrew J. Spears, Assistant Director, and Thomas E. Fobes, Superintendent of County Parks, to Act in the Absence of the Secretary-Director or the Purchasing Agent.
10. Board Action Item #10 – Authorizing the Secretary-Director of the Board and his Designees(s) to Set Program, Food, Retail Sale Prices, Service and Equipment Rental Fees.
11. Board Action Item #11 – Authorizing the Secretary-Director of the Board, James J. Truncer, to Enter Into Contracts, Memorandums of Understanding, Permits, and Other Various Documents and Agreements as may be required, from time to time, to Conduct the Business of the Board, and further Authorizing the Assistant Director, Andrew J. Spears, to Act in the Absence of the Secretary-Director of the Board.
12. Board Action Item #12 – Authorizing the Secretary-Director of the Board, James J. Truncer, and his Designee(s) to Promulgate and Institute Administrative Orders and Operating Guidelines and Procedures including but not limited to registrations, payment of fees and charges, location, dates and hours, reservations, participant ages, level of skills and abilities, limitation as to the numbers to be served, patron department, compliance with ADA requirements, and other conditions or requirements that, from time to time, are determined by the Secretary-Director and his designee(s) to be necessary and appropriate for the efficient and effective delivery of services and the operation and maintenance of Park System areas and facilities.
13. Board Action Item #13 – Authorizing the Secretary-Director, James J. Truncer and his Designee(s), to Act on Behalf of the Board in Response to Emergencies that affect the public’s safety, health and welfare, and impact the operation of Park System areas and facilities, and the protection of Park System visitors, property and resources.
14. Board Action Item #14 – Designating Kevin P. Dunn, as the Americans with Disabilities Act Compliance Officer for the Monmouth County Park System to Receive and

Coordinate Compliance Issues, and further Designating Andy North as the Americans with Disabilities Act Compliance Officer for the Monmouth County Park System for Facilities, Structures and Site Improvements, and Designating Anne Simon and Justin Dunn, as the Americans with Disabilities Act Compliance Officers for the Monmouth County Park System for Services, Programs and Activities, to coordinate compliance with the non-discrimination requirements contained in Section 35.107 of the Department of Justice Regulations, and the provisions of the Americans with Disabilities Act of 1990, P.L. 101-336, and further Rescinding Resolution #R-22-1-10=14 as previously adopted by the Board on January 10, 2022.

15. Board Action Item #15 – Designating Amanda Tanay as Social Media Coordinator, and Jennie Andras as Alternate Social Media Coordinator, in accordance with the Monmouth County Park System Social Media Comment and Posting Policy adopted by Board Resolution #R-15-10-5=362.
16. Board Action Item #16 – Authorizing the Secretary-Director of the Board and his Designee(s) to Solicit Donations and Sponsorships, on behalf of the Board, in Support of the 2023 Monmouth County Fair, to be held July 26th – 30th 2023, at East Freehold Showgrounds, Freehold Township; and Other Projects and Events of the Board, as provided for by Law, Title 40:12-29 NJSA, P.L. 1994, Chapter 111.
17. Board Action Item #17 – Authorizing the Sale of Solar Renewable Energy Credits (S-REC’s) on Various Occasions During 2023, through an On-Line Auction(s) Conducted by Flett Exchange, LLC, and Recommending to the Monmouth County Board of County Commissioners Ratification of a Resolution for the Sale of Solar Renewable Energy Credits (S-REC’s) through an On-Line Auction(s) Conducted by Flett Exchange, LLC, and further Authorizing the Secretary-Director and his Designee(s) to publish notice of impending sale of the S-REC’s in accordance with N.J.S.A. 40A:11-36, and to take all necessary action as may be required by law.
18. Board Action Item #18 – Authorizing the Purchase of Catalog/Commercial Grounds Maintenance Equipment and Accessories from Finch Turf, Inc., North Wales, PA, Items: Two (2) REDEXIM Verti-Drain 7316 with ½” x 8” solid tires @\$33,905.50 each; as available under the Bergen County Co-op (BC-Bid-22-09), for the Period of 05/07/22 through 05/06/24, in the Total Contract Amount of \$67,811.00.
19. Board Action Item #19 – Recommend acceptance of the written proposal of The Tower Optical Company, Inc., Norwalk, CT for Furnishing and Delivery of Coin Operated Binocular Machine Service, proposal dated December 13, 2022, Item: Furnishing of Coin Operated Binocular Machine Services at Mt. Mitchill Scenic Overlook, for the Period of 01/01/23-12/31/23; Vendor agrees to pay the Monmouth County Park System 33.33% of Total Net Sales.
20. Board Action Item #20 – Authorizing Change Order #1, in the amount of \$6,000.00, for additional fall and winter break programs being offered due to an increase in registrations, to Shannon Russell Ventures, LLC, dba Snapology of Monmouth County, Tinton Falls, NJ, Furnishing and Delivery of a Lego Engineering Program for Children of Mixed Ages from Kindergarten to Fifth Grade (Bid #0023-22), Item: 2023 Supply/Service Contract (Period of 01/01/23 through 12/31/23) with the Board of Recreation Commissioners reserving the option to extend the contract for an additional

one (1) year period (2024), under the same terms and conditions, as per bid specifications, as originally awarded by Resolution #R-22-1-10=19 and extended by Resolution #R-22-8-8=251 (2023); in the Contract Amount of \$50,000.00, for a new Total Change Order #1 Contract Amount of \$56,000.00.

21. Board Action Item #21 – Authorizing Change Order #3, in the amount of minus (-) \$49,198.00, for cancellation of Mason body dump truck, Proposal #4, Item #1, due to not receiving vehicle or up-to-date pricing for current production year, to Route 23 Automall, LLC, Butler, NJ, for 2019 Licensed Motor Vehicles (Bid #0029-19), Items: Proposal #2, Items 1-4, Proposal #3, Items 1-2, Proposal #4, Items 1-2, as originally awarded by Resolution #R-19-5-6=207 in the Contract Amount of \$160,281.00, and as modified by Change Order #1 awarded by Resolution #R-20-11-2=432 in the Total Change Order #1 Contract Amount of \$173,281.00, and as modified by Change Order #2 awarded by Resolution #R-21-4-5=120 in the Total Change Order #2 Contract Amount of \$176,781.00, for a new Total Change Order #3 Contract Amount of \$127,583.00.
22. Board Action Item #22 – Recommending acceptance of the written proposal of French & Parrello Associates, P.A., Wall, NJ, as received on December 13, 2022, proposal dated December 13, 2022, for Providing Professional Sampling, Testing, and Report Preparation for New Jersey Pollution Discharge Elimination System (NJPDES) Permit for Charleston Springs Golf Course Clubhouse for 2023 (Ref. #22-58 & PS #05-23), in an Amount Not To Exceed \$7,350.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 or 20.5 as appropriate. **(See Memo)**
23. Board Action Item #23 – Authorizing Contract Amendment #1, in the Amount of \$15,780.00, for additional site investigation on two areas of concern, to Gibson & Stattel Environmental, Inc., Bridgeton, NJ, for Providing Professional Preliminary Assessment/Site Investigation (PASI) of Block 39.01, Lots 13.02, 15.02-15.05, 16.04, 16.05, 20.02, 20.04, 20.05, 21, 21.01-21.03, 21.08, 21.10, 21.12, 30.02, 30.03, ±138.55 Acres, and Block 49, Lots 2.03, 2.04, 4.03, 5 & 6, ±32.86 Acres, Township of Millstone, NJ, Total Acreage ±172, Vacant Property, Owned by Manzo Business Ventures, LLC, Project: Additions to Perrineville Lake Park (Ref. #22-25 & PS #53-22), as originally awarded by Resolution #R-22-8-8=255, in the Contract Amount Not To Exceed \$3,464.00, for a new Total Amended Contract Amount of \$19,244.00, as modified by Contract Amendment #1, and further Authorizing the Assistant Director to send notice of Contract Amendment to The Star Ledger, a newspaper circulated in the County of Monmouth, as required by law, within twenty (20) days of its passage. **(See Memo)**
24. Board Action Item #24 – Authorizing the Purchase of Tree Trimming, Pruning, and Removal Services, from Peters Todd’s Incorporated, Far Hills, NJ, Item: Tree Removal and Site Cleanup at Hartshorne Woods Park; as available under NJ State Contract #18-DPP-00647, for the Period of 01/01/19 through 12/31/23, in the Total Contract Amount of \$54,715.50. **(See Memo)**
25. Board Action Item #25 – Recommending award of contract to the highest responsible bidder, as per bid proposal to Culinary Ventures Vending, Union, NJ, for Furnishing, Delivery, and Servicing of Vending Machines (Bid #0016-23), Items: 2023 Supply Contract for the Period of 01/09/23 through 12/31/23; Contractor agrees to pay the Monmouth County Park System 35% of Gross Revenue for Item #1: Soda, Juice, Water & Hot Beverage Machines, Assorted Flavors, Can/Plastic Bottles Dispensing Type; and

35% of Gross Revenue for Item #2: Candy/Snack Machines, Dispensing Candy, Snacks, Cookies and Pastries from all Vending Machines supplied; with the Board of Recreation Commissioners Reserving the Option to Extend the Contract for two (2) additional one (1) year periods (2024 & 2025), under the same terms and conditions, as per bid specification.

26. Board Action Item #26 – Recommending award of contract to the lowest responsible bidder, as per bid proposal to Aurora Environmental, Inc., Union Beach, NJ, for Furnishing and Delivery of Demolition Related Above Ground Storage Tank and Underground Storage Tank Removal Services (Bid #0021-23), Item: 2023 Service Contract for the Period of 01/09/23 through 12/31/23; in the Estimated Total Contract Amount of \$80,000.00.
27. Board Action Item #27 – Recommending award of contract to the lowest responsible bidder, as per bid proposal to Environmental Management Associates, Inc., Farmingdale, NJ, for Furnishing of Demolition Related Well Sealing Services (Bid #0020-23), Item: 2023 Service Contract for the Period of 01/09/23 through 12/31/23 with the Board of Recreation Commissioners Reserving the Option to Extend the Contract for two (2) additional one (1) year periods (2024 & 2025), under the same terms and conditions, as per bid specification; in the Estimated Total Contract Amount of \$80,000.00.
28. Board Action Item #28 – Recommending acceptance of the written proposal of Global Abatement Services, LLC, Monroe Township, NJ, as received on December 1, 2022, proposal dated November 29, 2022, for Providing Professional Demolition Related Asbestos Abatement Services (PS #04-23), in an Estimated Amount of \$125,000.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4.
29. Board Action Item #29 - Authorizing Change Order #2, in the amount of \$1,951.96, to cover additional repairs, to Allied Fire & Safety Equipment, Neptune, NJ, for Furnishing and Delivery of Inspection, Maintenance, Replacement, and Repairs of Various Fire Equipment (Bid #0007-22), Items: Proposal #2, Fire Hydrants @\$1,125.00; Proposal #4, Kitchen Hood Suppression Systems @\$3,077.00, Proposal #5, Building Suppression Systems @\$6,519.00, Proposal #6, Fire Doors & Dampers @\$525.00, Supply Contract (Period of 01/01/23 through 12/31/23), with the Board of Recreation Commissioners reserving the option to extend the contract for an additional one (1) year period (2024), under the same terms and conditions, as originally awarded by Resolution #R-21-11-22=364 and extended by #R-22-11-21=349 (2023); in the Contract Amount of \$11,246.00, and as modified by Change Order #1 awarded by Resolution #R-22-8-8=266 in the Total Change Order #1 Contract Amount of \$12,869.66, for a new Total Change Order #2 Contract Amount of \$14,821.62, and further Authorizing the Assistant Director to send notice of Change Order #2 to The Star Ledger, a newspaper circulated in the County of Monmouth, as required by law, within twenty (20) days of its passage.
30. Board Action Item #30 - Recommendation to declare an emergency as per N.J.S.A. 40A:11-6, and authorize the contracting for Furnishing and Delivery of Garbage, Recycling, and Roll-Off Container Services with Brennan Brothers Contracting, Old Bridge, NJ, until said services can be publicly bid and a contract awarded.

31. Board Action Item #31 - Recommendation to declare an emergency as per N.J.S.A. 40A:11-6, and authorize the contracting for Furnishing and Delivery of Garbage, Recycling, and Roll-Off Container Services Contract with Mazza Recycling Services, Tinton Falls, NJ, until said services can be publicly bid and a contract awarded.
32. Board Action Item #32 as Added to the Agenda - Authorizing the Chairman and Assistant Director to Enter Into a Temporary Use and Occupancy Agreement with Midlantic Construction, LLC, Barnegat, NJ, for the purpose of using the south farm parking lot, Huber Woods Park, Middletown, NJ, as a staging area to store their vehicles, equipment, and materials necessary for the construction of a pedestrian walkway and a pedestrian bridge within the County's right-of-way along Navesink River Road, east of Brown's Dock Road, Middletown, NJ, for five (5) months, beginning on or about January 15, 2023, as per the terms and conditions provided for in said agreement, and further Authorizing the Assistant Director to take all necessary action as may be required.
33. Board Action Item #33 as Added to the Agenda – Recommending award of contract to the lowest responsible bidders, as per bid proposals for Furnishing and Delivery of Footwear (Boots) & Related Supplies (Bid #0026-23), Item: 2023 Supply Contract (Period of 01/09/23 through 12/31/23), with the Board of Recreation Commissioners reserving the option to extend the contract for two (2) additional one (1) year periods (2024 & 2025), under the same terms and conditions, as per bid specification; to the following vendors, in the Estimated Total Aggregate Amount of \$20,000.00:
 1. Keyport Army Navy, P.O. Box 985, Brick, NJ 08723
 2. Shoes for Crews, LLC, 5000 T-Rex Ave., Suite 100, Boca Raton, FL 33431
 3. Some's Uniforms, Inc., 314 Main Street, Hackensack, NJ 07602
 4. The Liberty Store, Inc., 5 East Genesee Street, Auburn, NY 13021
34. Board Action Item #34 as Added to the Agenda – Rejecting bid proposal of Sky General Construction, Paterson, NJ, for Repairs to the Seabrook Wilson House, Bayshore Waterfront Park, Bldg. #2667 (Bid #0071-22), as the Proposal was not complete, unit prices were not included.
35. Board Action Item #35 as Added to the Agenda – Recommending award of contract to the second lowest responsible bidder, as per bid proposal to Spartan Construction, Inc., South Amboy, NJ, for Repairs to the Seabrook Wilson House, Bayshore Waterfront Park, Bldg. #2667 (Bid #0071-22), Item: Total Base Bid Price; in the Total Contract Amount of \$284,700.00. **(See Memo)**
36. Board Action Item #36 as Added to the Agenda – Recommending acceptance of the written proposal of Holmes Brothers, LLC, Cream Ridge, NJ, as received on January 5, 2023, proposal dated January 5, 2023, for Furnishing and Delivery of Hay and Straw (WC #01-23), in an Amount Not To Exceed \$17,824.92, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4.

RESOLUTION OF CONSENT:

At (blank) PM, the following **Resolution of Consent** was offered for adoption by (blank):

WHEREAS, the Monmouth County Board of Recreation Commissioners has received the Agenda for the Board Meeting in advance of the meeting; and

WHEREAS, the Board has had an opportunity to review and consider Agenda Items #_____ through #___ for Board Action; and

WHEREAS, the Board has also reviewed Agenda Items #_____ through #_____ as added to the Agenda; and

WHEREAS, the Board is satisfied that the above items as presented to the Board are in order and complete.

NOW, THEREFORE, BE IT RESOLVED that the Monmouth County Board of Recreation Commissioners does hereby approve by consent, Agenda Items # (blank) through # (blank).

Resolution of Consent seconded by:

ITEMS FOR BOARD ACTION:

1. Resolution **APPROVING 2023 CHANGE FUNDS in the ESTIMATED AMOUNT OF \$75,000.00, and AUTHORIZING the MONMOUTH COUNTY FINANCE DEPARTMENT to ESTABLISH the LIST of BOARD APPROVED 2023 CHANGE FUNDS.**

2. Resolution **ESTABLISHING an ACCOUNT for the DEPOSIT OF PARK AREAS, GOLF COURSES, AND VISITOR SERVICES RECEIPTS,** at various INVESTORS BANK branch locations, Account Number ending in 3423, for the **YEAR 2023.**

3. Resolution **ESTABLISHING an ACCOUNT for the DEPOSIT of MASTERCARD, VISA AND DISCOVER CREDIT CARD RECEIPTS, for PARK AREAS, GOLF COURSES, AND VISITOR SERVICES,** at various INVESTORS BANK branch locations, Account Number ending in 3431, for the **YEAR 2023.**

4. Resolution **REQUIRING TWO (2) SIGNATURES on EACH CHECK ISSUED from BOARD ACCOUNTS, and specifically NAMING JAMES J. TRUNCER, SECRETARY-DIRECTOR, or ANDREW J. SPEARS, ASSISTANT DIRECTOR, or THOMAS E. FOBES, SUPERINTENDENT OF COUNTY PARKS, or KEVIN DUNN, ASSISTANT COUNTY PARK SUPERINTENDENT or BARBARA BERRY, CHIEF CLERK.**

5. Resolution **DESIGNATING the following NEWSPAPERS as the OFFICIAL NEWSPAPERS of the MONMOUTH COUNTY BOARD OF RECREATION COMMISSIONERS for LEGAL PUBLICATION of PUBLIC NOTICES and INVITATIONS TO BID:**
 - THE COAST STAR
 - THE COASTER
 - GREATER MEDIA NEWSPAPERS
 - NEWS TRANSCRIPT
 - THE STAR LEDGER
 - THE TRI-TOWN NEWS
 - THE TWO RIVER TIMES

6. Resolution **APPOINTING** the **SECRETARY-DIRECTOR** as the **CUSTODIAN OF THE BOARD'S PUBLIC RECORDS**, and **ANDREW J. SPEARS**, as the **ASSISTANT CUSTODIAN OF THE BOARD'S PUBLIC RECORDS**.
7. Resolution **AUTHORIZING** the **SECRETARY-DIRECTOR** of the Board and his **DESIGNEE(S)** to **REPRESENT AND ACT ON BEHALF OF THE BOARD OF RECREATION COMMISSIONERS IN MATTERS PERTAINING TO PERSONNEL OF THE BOARD INCLUDING the HIRING, DISCHARGING AND DISCIPLINING OF EMPLOYEES, PROMOTIONS, TITLES, SALARIES, WAGES, WORKING CONDITIONS, and to REPRESENT THE BOARD with regard to EMPLOYEE UNION CONTRACT NEGOTIATIONS, EMPLOYEE GRIEVANCES, NEW JERSEY DEPARTMENT OF PERSONNEL CIVIL SERVICE MATTERS, NEW JERSEY POLICE TRAINING COMMISSION, AND OTHER PERSONNEL MATTERS OF THE BOARD OF RECREATION COMMISSIONERS**.
8. Resolution **DESIGNATING JENNIFER KACZALA, PURCHASING AGENT, to SERVE as the Board's PUBLIC AGENCY COMPLIANCE OFFICER (P.A.C.O.) for the YEAR 2023**.
9. Resolution **AUTHORIZING** the **SECRETARY-DIRECTOR, JAMES J. TRUNCER and JENNIFER KACZALA, QUALIFIED PURCHASING AGENT (Q.P.A) FOR THE BOARD, to ADVERTISE, SOLICIT AND RECEIVE WRITTEN BIDS AND PROPOSALS, AND TO PREPARE CONTRACTS, ENTER INTO PURCHASE AGREEMENTS AND AUTHORIZE PURCHASES FOR VARIOUS MATERIALS, GOODS AND SUPPLIES, on behalf of the Board, in accordance with Adopted Board Policy and the Bid Laws of the State of New Jersey, and ESTABLISHING the BOARD'S BID THRESHOLD in accordance with N.J.S.A. 40A:11-2 at \$44,000.00 and ESTABLISHING the BOARD'S QUOTATION THRESHOLD in accordance with N.J.S.A. 40A:11-6.1 (a) at \$6,600.00, and further Authorizing ANDREW J. SPEARS, ASSISTANT DIRECTOR, and THOMAS E. FOBES, SUPERINTENDENT OF COUNTY PARKS, to ACT IN THE ABSENCE of the SECRETARY-DIRECTOR or the PURCHASING AGENT**.
10. Resolution **AUTHORIZING** the **SECRETARY-DIRECTOR OF THE BOARD** and his **DESIGNEES(S)** to **SET PROGRAM, FOOD, RETAIL SALE PRICES, SERVICE AND EQUIPMENT RENTAL FEES**.
11. Resolution **AUTHORIZING** the **SECRETARY-DIRECTOR OF THE BOARD, JAMES J. TRUNCER, to ENTER INTO CONTRACTS, MEMORANDUMS OF UNDERSTANDING, PERMITS, AND OTHER VARIOUS DOCUMENTS AND AGREEMENTS as may be required, from time to time, to CONDUCT THE BUSINESS OF THE BOARD, and further AUTHORIZING the ASSISTANT DIRECTOR, ANDREW J. SPEARS, to ACT IN THE ABSENCE of the SECRETARY-DIRECTOR of the BOARD**.

12. Resolution **AUTHORIZING the SECRETARY-DIRECTOR OF THE BOARD, JAMES J. TRUNCER, and his DESIGNEE(S) to PROMULGATE AND INSTITUTE ADMINISTRATIVE ORDERS AND OPERATING GUIDELINES AND PROCEDURES** including but not limited to registrations, payment of fees and charges, location, dates and hours, reservations, participant ages, level of skills and abilities, limitation as to the numbers to be served, patron department, compliance with ADA requirements, and other conditions or requirements that, from time to time, are determined by the Secretary-Director and his designee(s) to be necessary and appropriate for the efficient and effective delivery of services and the operation and maintenance of Park System areas and facilities.
13. Resolution **AUTHORIZING THE SECRETARY-DIRECTOR, JAMES J. TRUNCER and his DESIGNEE(S), TO ACT ON BEHALF OF THE BOARD IN RESPONSE TO EMERGENCIES THAT AFFECT THE PUBLIC'S SAFETY, HEALTH AND WELFARE, AND IMPACT THE OPERATION OF PARK SYSTEM AREAS AND FACILITIES, AND THE PROTECTION OF PARK SYSTEM VISITORS, PROPERTY AND RESOURCES.**
14. Resolution **DESIGNATING KEVIN P. DUNN, AS THE AMERICANS WITH DISABILITIES ACT COMPLIANCE OFFICER FOR THE MONMOUTH COUNTY PARK SYSTEM TO RECEIVE AND COORDINATE COMPLIANCE ISSUES, AND FURTHER DESIGNATING ANDY NORTH AS THE AMERICANS WITH DISABILITIES ACT COMPLIANCE OFFICER FOR THE MONMOUTH COUNTY PARK SYSTEM FOR FACILITIES, STRUCTURES AND SITE IMPROVEMENTS, AND DESIGNATING ANNE SIMON AND JUSTIN DUNN, AS THE AMERICANS WITH DISABILITIES ACT COMPLIANCE OFFICERS FOR THE MONMOUTH COUNTY PARK SYSTEM FOR SERVICES, PROGRAMS AND ACTIVITIES,** to coordinate compliance with the non-discrimination requirements contained in Section 35.107 of the Department of Justice Regulations, and the provisions of the Americans with Disabilities Act of 1990, P.L. 101-336, and further Rescinding Resolution #R-22-1-10=14 as previously adopted by the Board on January 10, 2022.
15. Resolution **DESIGNATING AMANDA TANAY as SOCIAL MEDIA COORDINATOR, and JENNIE ANDRAS as ALTERNATE SOCIAL MEDIATOR COORDINATOR, in accordance with the MONMOUTH COUNTY PARK SYSTEM SOCIAL MEDIA COMMENT AND POSTING POLICY** adopted by Board Resolution #R-15-10-5=362.
16. Resolution **AUTHORIZING the SECRETARY-DIRECTOR of the Board and his DESIGNEE(S) to SOLICIT DONATIONS AND SPONSORSHIPS, on behalf of the Board, in SUPPORT of the 2023 MONMOUTH COUNTY FAIR, to be held JULY 26th – 30th, at EAST FREEHOLD SHOWGROUNDS, Freehold Township; AND OTHER PROJECTS AND EVENTS OF THE BOARD,** as provided for by Law, Title 40:12-29 NJSA, P.L. 1994, Chapter 111.
17. Resolution **AUTHORIZING the SALE OF SOLAR RENEWABLE ENERGY CREDITS (S-REC's) ON VARIOUS OCCASIONS DURING 2023, through an ON-LINE AUCTION(S) CONDUCTED BY FLETT EXCHANGE, LLC, and RECOMMENDING to the MONMOUTH COUNTY BOARD OF COUNTY COMMISSIONERS RATIFICATION of**

- a RESOLUTION for the SALE OF SOLAR RENEWABLE ENERGY CREDITS (S-REC's) through an ON-LINE AUCTION(S) CONDUCTED BY FLETT EXCHANGE, LLC, and further AUTHORIZING the SECRETARY-DIRECTOR and his DESIGNEE(S) to publish notice of impending sale of the S-REC's in accordance with N.J.S.A. 40A:11-36, and to take all necessary action as may be required by law.**
18. Resolution **AUTHORIZING the PURCHASE OF CATALOG/COMMERCIAL GROUNDS MAINTENANCE EQUIPMENT AND ACCESSORIES**, from **FINCH TURF, INC.**, North Wales, PA, ITEMS: Two (2) REDEXIM Verti-Drain 7316 with ½" x 8" solid tires @\$33,905.50 each; as available under the Bergen County Co-op (BC-Bid-22-09), for the Period of 05/07/22 through 05/06/24, in the Total Contract Amount of **\$67,811.00**.
 19. Resolution **ACCEPTING the WRITTEN PROPOSAL of THE TOWER OPTICAL COMPANY, INC.**, Norwalk, CT for **FURNISHING AND DELIVERY OF COIN OPERATED BINOCULAR MACHINE SERVICE**, proposal dated December 13, 2022, ITEM: Furnishing of Coin Operated Binocular Machine Services at Mt. Mitchill Scenic Overlook, for the Period of 01/01/23-12/31/23; Vendor agrees to pay the Monmouth County Park System 33.33% of Total Net Sales.
 20. Resolution **Authorizing CHANGE ORDER #1**, in the amount of **\$6,000.00**, for additional fall and winter break programs being offered due to an increase in registrations, to **SHANNON RUSSELL VENTURES, LLC, DBA SNAPOLOGY OF MONMOUTH COUNTY**, Tinton Falls, NJ, for **FURNISHING AND DELIVERY OF A LEGO ENGINEERING PROGRAM FOR CHILDREN OF MIXED AGES FROM KINDERGARTEN TO FIFTH GRADE (Bid #0023-22)**, ITEM: 2023 Supply/Service Contract (Period of 01/01/23 through 12/31/23) with the Board of Recreation Commissioners reserving the option to extend the contract for an additional one (1) year period (2024), under the same terms and conditions, as per bid specifications, as originally awarded by Resolution #R-22-1-10=19 and extended by Resolution #R-22-8-8=251 (2023); in the Contract Amount of **\$50,000.00**, for a new Total Change Order #1 Contract Amount of **\$56,000.00**.
 21. Resolution **Authorizing CHANGE ORDER #3**, in the amount of **minus (-) \$49,198.00**, for cancellation of Mason body dump truck, Proposal #4, Item #1, due to not receiving vehicle or up-to-date pricing for current production year, to **ROUTE 23 AUTOMALL, LLC**, Butler, NJ, for **2019 LICENSED MOTOR VEHICLES (Bid #0029-19)**, ITEMS: Proposal #2, Items 1-4, Proposal #3, Items 1-2, Proposal #4, Items 1-2, as originally awarded by Resolution #R-19-5-6=207 in the Contract Amount of \$160,281.00, and as modified by Change Order #1 awarded by Resolution #R-20-11-2=432 in the Total Change Order #1 Contract Amount of \$173,281.00, and as modified by Change Order #2 awarded by Resolution #R-21-4-5=120 in the Total Change Order #2 Contract Amount of **\$176,781.00**, for a **NEW TOTAL CHANGE ORDER #3 CONTRACT AMOUNT OF \$127,583.00**.
 22. Resolution **ACCEPTING the WRITTEN PROPOSAL of FRENCH & PARRELLO ASSOCIATES, P.A.**, Wall, NJ, as received on December 13, 2022, proposal dated December 13, 2022, for **PROVIDING PROFESSIONAL SAMPLING, TESTING, AND REPORT PREPARATION FOR NEW JERSEY POLLUTION DISCHARGE ELIMINATION SYSTEM (NJPDES) PERMIT FOR CHARLESTON SPRINGS GOLF**

COURSE CLUBHOUSE FOR 2023 (Ref. #22-58 & PS #05-23), in an Amount Not To Exceed **\$7,350.00**, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4.

23. Resolution **Authorizing CONTRACT AMENDMENT #1**, in the Amount of **\$15,780.00**, for additional site investigation on two areas of concern, to **GIBSON & STATTEL ENVIRONMENTAL, INC.**, Bridgeton, NJ, for **PROVIDING PROFESSIONAL PRELIMINARY ASSESSMENT/SITE INVESTIGATION (PASI) OF BLOCK 39.01, LOTS 13.02, 15.02-15.05, 16.04, 16.05, 20.02, 20.04, 20.05, 21, 21.01-21.03, 21.08, 21.10, 21.12, 30.02, 30.03, ±138.55 ACRES, AND BLOCK 49, LOTS 2.03, 2.04, 4.03, 5 & 6, ±32.86 ACRES, TOWNSHIP OF MILLSTONE, NJ, TOTAL ACREAGE ±172, VACANT PROPERTY, OWNED BY MANZO BUSINESS VENTURES, LLC, PROJECT: ADDITIONS TO PERRINEVILLE LAKE PARK (Ref. #22-25 & PS #53-22)**, as originally awarded by Resolution #R-22-8-8=255, in the Contract Amount Not To Exceed **\$3,464.00**, for a NEW TOTAL AMENDED CONTRACT AMOUNT OF **\$19,244.00**, AS MODIFIED BY CONTRACT AMENDMENT #1, and further AUTHORIZING the ASSISTANT DIRECTOR to SEND NOTICE of Contract Amendment to The Star Ledger, a newspaper circulated in the County of Monmouth, as required by law, within twenty (20) days of its passage.
24. Resolution **AUTHORIZING the PURCHASE of TREE TRIMMING, PRUNING, AND REMOVAL SERVICES**, from **PETERS TODD'S INCORPORATED**, Far Hills NJ, ITEM: Tree Removal and Site Cleanup at Hartshorne Woods Park; as available under NJ State Contract #18-DPP-00647, for the Period of 01/01/19 through 12/31/23, in the Total Contract Amount of **\$54,715.50**.
25. Resolution **AWARDING CONTRACT to CULINARY VENTURES VENDING**, Union, NJ, for **FURNISHING, DELIVERY, AND SERVICING OF VENDING MACHINES (Bid #0016-23)**, ITEM: 2023 Supply Contract for the Period of 01/09/23 through 12/31/23; Contractor agrees to pay the Monmouth County Park System 35% of Gross Revenue for Item #1: Soda, Juice, Water & Hot Beverage Machines, Assorted Flavors, Can/Plastic Bottles Dispensing Type; and 35% of Gross Revenue for Item #2: Candy/Snack Machines, Dispensing Candy, Snacks, Cookies and Pastries from all Vending Machines supplied; with the Board of Recreation Commissioners **RESERVING the OPTION TO EXTEND the CONTRACT for TWO (2) ADDITIONAL ONE (1) YEAR PERIODS (2024 & 2025)**, under the same terms and conditions, as per bid specification.
26. Resolution **AWARDING CONTRACT** to the lowest responsible bidder, as per bid proposal to **AURORA ENVIRONMENTAL, INC.**, Union Beach, NJ, for **FURNISHING AND DELIVERY OF DEMOLITION RELATED ABOVE GROUND STORAGE TANK AND UNDERGROUND STORAGE TANK REMOVAL SERVICES (Bid #0021-23)**, ITEM: 2023 Service Contract for the Period of 01/09/23 through 12/31/23; in the Estimated Total Contract Amount of **\$80,000.00**.
27. Resolution **AWARDING CONTRACT** to the lowest responsible bidder, as per bid proposal to **ENVIRONMENTAL MANAGEMENT ASSOCIATES, INC.**, Farmingdale, NJ, for **FURNISHING OF DEMOLITION RELATED WELL SEALING SERVICES (Bid #0020-23)**, ITEM: 2023 Service Contract for the Period of 01/09/23 through 12/31/23, with the Board of Recreation Commissioners **RESERVING the OPTION TO EXTEND the**

CONTRACT for TWO (2) ADDITIONAL ONE (1) YEAR PERIODS (2024 & 2025), under the same terms and conditions, as per bid specification; in the Estimated Total Contract Amount of **\$80,000.00**.

28. Resolution **ACCEPTING the WRITTEN PROPOSAL of GLOBAL ABATEMENT SERVICES, LLC**, Monroe Township, NJ, as received on December 1, 2022, proposal dated November 29, 2022, for **PROVIDING PROFESSIONAL DEMOLITION RELATED ASBESTOS ABATEMENT SERVICES (PS #04-23)**, in an Estimated Amount of **\$125,000.00**, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4.
29. Resolution **Authorizing CHANGE ORDER #2**, in the amount of **\$1,951.96**, to cover additional repairs, to **ALLIED FIRE & SAFETY EQUIPMENT**, Neptune, NJ, for **FURNISHING AND DELIVERY OF INSPECTION, MAINTENANCE, REPLACEMENT, AND REPAIRS OF VARIOUS FIRE EQUIPMENT (Bid #0007-22)**, ITEMS: Proposal #2, Fire Hydrants @\$1,125.00; Proposal #4, Kitchen Hood Suppression Systems @\$3,077.00, Proposal #5, Building Suppression Systems @\$6,519.00, Proposal #6, Fire Doors & Dampers @\$525.00, Supply Contract (Period of 01/01/23 through 12/31/23), with the Board of Recreation Commissioners reserving the option to extend the contract for an additional one (1) year period (2024), under the same terms and conditions, as originally awarded by Resolution #R-21-11-22=364 and extended by #R-22-11-21=349 (2023); in the Contract Amount of \$11,246.00, and as modified by Change Order #1 awarded by Resolution #R-22-8-8=266 in the Total Change Order #1 Contract Amount of **\$12,869.66**, for a **NEW TOTAL CHANGE ORDER #2 CONTRACT AMOUNT OF \$14,821.62**, and further **AUTHORIZING the ASSISTANT DIRECTOR to SEND NOTICE of CHANGE ORDER #2 to The Star Ledger**, a newspaper circulated in the County of Monmouth, as required by law, within twenty (20) days of its passage.
30. Resolution **DECLARING an EMERGENCY as per N.J.S.A. 40A:11-6, and AUTHORIZING the CONTRACTING FOR FURNISHING AND DELIVERY OF GARBAGE RECYCLING, AND ROLL-OFF CONTAINER SERVICES with BRENNAN BROTHERS CONTRACTING**, Old Bridge, NJ, until said services can be publicly bid and a contract awarded.
31. Resolution **DECLARING an EMERGENCY as per N.J.S.A. 40A:11-6, and AUTHORIZING the CONTRACTING FOR FURNISHING AND DELIVERY OF GARBAGE RECYCLING, AND ROLL-OFF CONTAINER SERVICES with MAZZA RECYCLING SERVICES**, Tinton Falls, NJ, until said services can be publicly bid and a contract awarded.
32. Resolution **AUTHORIZING the CHAIRMAN and ASSISTANT DIRECTOR to ENTER INTO a TEMPORARY USE AND OCCUPANCY AGREEMENT with MIDLANTIC CONSTRUCTION, LLC**, Barnegat, NJ, for the purpose of using the south farm parking lot, Huber Woods Park, Middletown, NJ, as a staging area to store their vehicles, equipment, and materials necessary for the construction of a pedestrian walkway and a pedestrian bridge within the County's right-of-way along Navesink River Road, east of

Brown's Dock Road, Middletown, NJ, for five (5) months, beginning on or about January 15, 2023, as per the terms and conditions provided for in said agreement, and further AUTHORIZING the ASSISTANT DIRECTOR to take all necessary action as may be required.

33. Resolution **AWARDING CONTRACT** to the lowest responsible bidders, as per bid proposals for **FURNISHING AND DELIVERY OF FOOTWEAR (BOOTS) & RELATED SUPPLIES (Bid #0026-23)**, ITEM: 2023 Supply Contract (Period of 01/09/23 through 12/31/23), with the Board of Recreation Commissioners reserving the option to extend the contract for two (2) additional one (1) year periods (2024 & 2025), under the same terms and conditions, as per bid specification; to the following vendors, in the Estimated Total Aggregate Amount of **\$20,000.00**:
 1. **Keyport Army Navy**, P.O. Box 985, Brick, NJ 08723
 2. **Shoes for Crews, LLC**, 5000 T-Rex Ave., Suite 100, Boca Raton, FL 33431
 3. **Some's Uniforms, Inc.**, 314 Main Street, Hackensack, NJ 07602
 4. **The Liberty Store, Inc.**, 5 East Genesee Street, Auburn, NY 13021
34. Resolution **REJECTING** bid proposal of **SKY GENERAL CONSTRUCTION**, Paterson, NJ, for **REPAIRS TO THE SEABROOK WILSON HOUSE, BAYSHORE WATERFRONT PARK, BLDG. #2667 (Bid #0071-22)**, as the Proposal was not complete, unit prices were not included.
35. Resolution **AWARDING CONTRACT** to the second lowest responsible bidder, as per bid proposal to **SPARTAN CONSTRUCTION, INC.**, South Amboy, NJ, for **REPAIRS TO THE SEABROOK WILSON HOUSE, BAYSHORE WATERFRONT PARK, BLDG. #2667 (Bid #0071-22)**, ITEM: Total Base Bid Price; in the Total Contract Amount of **\$284,700.00**.
36. Resolution **ACCEPTING the WRITTEN PROPOSAL** of **HOLMES BROTHERS, LLC**, Cream Ridge, NJ, as received on January 5, 2023, proposal dated January 5, 2023, for **FURNISHING AND DELIVERY OF HAY AND STRAW (WC #01-23)**, in an Amount Not To Exceed **\$17,824.92**, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4.

MOTION AUTHORIZING ADVERTISING OF THE FOLLOWING BIDS:

1. Aquatic Vegetation Management Services

MOTION AUTHORIZING SOLICITING OF THE FOLLOWING PROFESSIONAL/SPECIALIZED SERVICES:

1. Appraisal Services, Block 5110, Lot 9, Neptune Township, ± 0.28 Acres, Improved Property Owned by Demaree, for Additions to Shark River Park (Ref. #22-62) (*FAIR & OPEN—OVER \$17,500.00*)

2. Appraisal Services, Block 255, Lots 1-3 & 12, Block 259, Lots 1 & 5, Block 534, Lot 7, Middletown Township, ±3.45 Acres, Improved Property Owned by Middletown Township Board of Education, for Recreation Area (Ref. #23-01) (*PROPOSALS (UNDER \$17,500)*)
3. Engineering Services, Demolition of Bldg. #1215, 20 Atlantic Avenue, Seven Presidents Oceanfront Park (Ref. #23-02) (*FAIR & OPEN (OVER \$17,500)*)

DATES TO REMEMBER:

1. **MONDAY EVENING, JANUARY 23, 2023 - 7:00 PM. Regular Board Meeting.** Thompson Park Visitor Center, “Beech Room”, 1st Floor, 805 Newman Springs Road, Lincroft, NJ.
2. **MONDAY EVENING, FEBRUARY 6, 2023 - 7:00 PM. Regular Board Meeting.** Thompson Park Visitor Center, “Beech Room”, 1st Floor, 805 Newman Springs Road, Lincroft, NJ.
3. **TUESDAY EVENING, FEBRUARY 21, 2023 - 7:00 PM. Regular Board Meeting.** Thompson Park Visitor Center, “Beech Room”, 1st Floor, 805 Newman Springs Road, Lincroft, NJ.
4. **MONDAY EVENING, MARCH 6, 2023 - 7:00 PM. Regular Board Meeting.** Thompson Park Visitor Center, “Beech Room”, 1st Floor, 805 Newman Springs Road, Lincroft, NJ.

ITEMS FOR THE GOOD OF THE ORDER:

Motion to ADJOURN the Annual First Regular Meeting of the Monmouth County Board of Recreation Commissioners. (Time:)