

MINUTES OF THE MONDAY EVENING, JANUARY 8, 2024 ANNUAL FIRST REGULAR MEETING OF THE MONMOUTH COUNTY BOARD OF RECREATION COMMISSIONERS HELD IN THE “BEECH ROOM” OF THE THOMPSON PARK VISITOR CENTER, 1ST FLOOR, 805 NEWMAN SPRINGS ROAD, LINCROFT, NJ.

The meeting was called to order by Andrew J. Spears, Director at 7:01 PM.

Chairman Mandeville read the following Statement of Adequate Public Notice:

“Statement of Adequate Public Notice of Meeting in compliance with the ‘Open Public Meetings Act’, Laws of the State of NJ, Chapter 231, P.L. 1975. Notice of meeting has been posted, and the The Star Ledger and other newspapers circulated in Monmouth County, and the County Clerk have been noticed, including date, time and place, as adopted by the Commission at their regular meeting of November 21, 2022, as required by law.”

The following were Present on roll call:

Chairman Kevin Mandeville
Commissioners:
Michael G. Harmon
Thomas E. Hennessy, Jr.
Patricia M. Butch
Thomas W. Adcock
Lori Ann Davidson
Brian Foster
Ross F. Licitra, Deputy Director/MCPS Liaison

The following were Absent on roll call:

Vice Chairman Fiore (Excused)
Commissioner David W. Horsnall (Excused)

Also Present:

Special County Counsel Jason Sena
Andrew J. Spears, Director
Thomas E. Fobes, Supt. of Co. Parks/Park Operations
Michael E. Janoski, Co. Park Supt./Golf Operations
Kevin Dunn, Co. Park Supt./Human Resources,
Training & Safety
Patti Conroy, Superintendent of Recreation
Karen Livingstone, Public Information/Volunteers
Paul Gleitz, Principal Planner Parks
Greg Kaasmann, Highlands, NJ
Joseph VanMater, Atlantic Highlands, NJ
Pam Williamson, Highlands, NJ
Rob Williamson, Highlands, NJ
Laura Brinkerhoff, Vanasse Hangen Brustlin, Inc.

On a motion made by Commissioner Harmon, seconded by Commissioner Hennessy, the **MINUTES** of the **REGULAR MEETING** of the Monmouth County Board of Recreation Commissioners held on **MONDAY EVENING, DECEMBER 4, 2023**, were upon being put to a vote, approved as recorded by Chairman Mandeville, Commissioners Harmon, Hennessy, Butch, Adcock, Davidson, and Foster.

On a motion made by Commissioner Harmon, seconded by Commissioner Hennessy, the **MINUTES** of the **EXECUTIVE SESSION – LAND ACQUISITION MATTERS** of the Monmouth County Board of Recreation Commissioners held on **MONDAY EVENING, DECEMBER 4, 2023**, were upon being put to a vote, approved as recorded by Chairman Mandeville, Commissioners Harmon, Hennessy, Butch, Adcock, Davidson, and Foster.

On a motion made by Commissioner Hennessy, seconded by Commissioner Foster, the **MINUTES** of the **REGULAR MEETING** of the Monmouth County Board of Recreation Commissioners held on **MONDAY EVENING, DECEMBER 18, 2023**, were upon being put to a vote, approved as recorded by Chairman Mandeville, Commissioners Hennessy, Butch, Davidson, and Foster. Commissioners Harmon and Adcock abstained as not being present at the meeting.

On a motion made by Commissioner Hennessy, seconded by Commissioner Foster, the **MINUTES** of the **EXECUTIVE SESSION—LITIGATION/POTENTIAL LITIGATION** of the Monmouth County Board of Recreation Commissioners held on **MONDAY EVENING, DECEMBER 18, 2023**, were upon being put to a vote, approved as recorded by Chairman Mandeville, Commissioners Hennessy, Butch, Davidson, and Foster. Commissioners Harmon and Adcock abstained as not being present at the meeting.

Kevin Mandeville indicated that this was the time and place of the Board's Annual First Regular Meeting for the purpose of considering **NOMINATIONS FOR OFFICERS** for the **YEAR 2024**.

On a motion made by Commissioner Butch, seconded by Commissioner Adcock, it was moved that the **DIRECTOR** be **APPOINTED** as **TEMPORARY CHAIRMAN** of the **MEETING**. Upon being put to a vote, the motion was unanimously carried.

On a motion made by Commissioner Harmon, seconded by Commissioner Hennessy, it was moved that **KEVIN MANDEVILLE** be **NOMINATED** for the position of **CHAIRMAN** of the Board. The Director asked if there were any other nominations from the floor. There being none, on a motion made by Commissioner Hennessy, seconded by Commissioner Harmon, the nominations were, by unanimous vote, closed.

On a motion made by Commissioner Hennessy, seconded by Commissioner Harmon, it was moved that the Director cast one ballot for the nominee for **CHAIRMAN** of the Board. Upon being put to a vote, the motion was unanimously carried.

The Director cast one ballot in favor of the nominee, **KEVIN MANDEVILLE**, for **CHAIRMAN** of the Board.

On a motion made by Chairman Mandeville, seconded by Commissioner Davidson, it was moved that **ANTHONY FIORE** be **NOMINATED** for the position of **VICE CHAIRMAN** of the Board. The Director asked if there were any other nominations from the floor. There being none, on a motion made by Commissioner Hennessy, seconded by Chairman Mandeville, the nominations were, by unanimous vote, closed.

On a motion made by Chairman Mandeville, seconded by Commissioner Foster, it was moved that the Director cast one ballot for the nominee for **VICE CHAIRMAN** of the Board. Upon being put to a vote, the motion was unanimously carried.

The Director cast one ballot in favor of the nominee, **ANTHONY FIORE**, for **VICE CHAIRMAN** of the Board.

The Director announced that **MR. KEVIN MANDEVILLE** was duly elected to the position of **CHAIRMAN**, and that **MR. ANTHONY FIORE** was duly elected to the position of **VICE CHAIRMAN** for the **YEAR 2024**.

On a motion made by Commissioner Davidson, seconded by Commissioner Foster, the **2023 VOUCHER LIST**, as submitted for approval, was upon being put to a vote, unanimously approved as recorded.

On a motion made by Commissioner Davidson, seconded by Commissioner Foster, the **2024 VOUCHER LIST**, as submitted for approval, was upon being put to a vote, unanimously approved as recorded.

Andrew J. Spears, Director, reviewed with the Board the following **CORRESPONDENCE RECEIVED** for the Board

- Email, dated December 28, 2023 from Pamela Williamson regarding tree trimming at Eastpointe Condominiums/Mount Mitchill Scenic Overlook border (attached)

Review of change order request related to environmental remediation coordination at Swimming River Park from Laura Brinkerhoff, Vanasse Hangen Brustlin, Inc.

On a motion made by Commissioner Davidson, seconded by Commissioner Butch, the meeting was OPENED to the HEARING OF THE PUBLIC on ADOPTING SUPPLEMENTAL RULES AND REGULATIONS GOVERNING PUBLIC DEER HUNTING ON LANDS MANAGED BY THE MONMOUTH COUNTY PARK SYSTEM at 7:08 PM. Upon being put to a vote, the motion was unanimously carried.

There being no one present to be heard, it was moved by Commissioner Hennessy, seconded by Commissioner Foster, that the portion of the meeting Open to the HEARING OF THE PUBLIC on ADOPTING SUPPLEMENTAL RULES AND REGULATIONS GOVERNING PUBLIC DEER HUNTING ON LANDS MANAGED BY THE MONMOUTH COUNTY PARK SYSTEM be CLOSED, at 7:09 PM.

On a motion made by Commissioner Davidson, seconded by Commissioner Butch, the meeting was **OPENED** to the **HEARING OF THE PUBLIC** on **ADOPTING RULES AND REGULATIONS GOVERNING PUBLIC USE OF COUNTY PARK LANDS AND PROPERTIES** at 7:10 PM. Upon being put to a vote, the motion was unanimously carried.

Greg Kaasmann of Highlands addressed the Board regarding the proposed rule change that would allow class 1 and class 2 electric bikes on County Park trails. Mr. Kaasmann said that he was opposed to the change due to safety concerns for other trail users. He explained that he is a life-long resident of Monmouth County and is an avid cyclist and regular user of park trails. He continued that currently there is general disregard for trail rules and allowing electric bikes would only worsen the situation. Additionally, he said that allowing the electric bikes on the trails would open the Park System to endless litigation from injury claims.

Commissioner Harmon thanked Mr. Kaasmann for his comments. He agreed that excessive speed by electric bike riders is a problem, especially on the section of the Henry Hudson Trail in Atlantic Highlands that he regularly observes. He noted that even at 20 mph, which is the top speed for class 2 electric bikes, there is a risk of conflict with other trail users.

County Commissioner Ross Licitra noted that any bike traveling at excessive speed can cause a risk to other trail users. He suggested that the allowance of electric bikes will increase trail traffic, especially among younger riders. He asked Special County Counsel Jason Sena to research whether there could be minimum age requirements instituted for the use of electric bikes in the parks.

Chairman Kevin Mandeville noted that cyclists traveling at high speeds pose a hazard to elderly walkers on the Henry Hudson Trail.

Principal Park Planner Paul Gleitz explained that the County has the flexibility to limit the use of electric bikes to certain types of trails, such as those with paved, gravel or grass surfaces.

Superintendent of County Parks Tom Fobes said that a benefit of permitting electric bikes is that it would allow users with limited stamina to enjoy sections of the park that were previously inaccessible to them.

Joseph VanMater of Atlantic Highlands addressed the Board expressing his opposition to the proposed rule change that would allow class 1 and class 2 electric bikes on County Park trails. He explained that he is a 20-year user of County Park trails and his primary concern with the rule change is over public safety.

Chairman Mandeville thanked the visitors for their comments and directed staff to review the concerns raised and report back to the Board at the January 22 meeting.

There being no one else present who wished to be heard, it was moved by Commissioner Davidson, seconded by Commissioner Butch, that the portion of the meeting Open to the **HEARING OF THE PUBLIC** on **ADOPTING RULES AND REGULATIONS GOVERNING PUBLIC USE OF COUNTY PARK LANDS AND PROPERTIES** be **CLOSED**, at 7:40 PM.

On a motion made by Commissioner Foster, seconded by Commissioner Adcock, the meeting was **OPENED** to the **HEARING OF THE PUBLIC** at 7:41 PM. Upon being put to a vote, the motion was unanimously carried.

Pam Williamson of Highlands addressed the Board regarding recent discussions between the County and the Eastpointe Condominium homeowners' board regarding a proposed public easement on Eastpointe's property for the construction by the County of a scenic trail. Ms. Williamson said that all Eastpointe residents are not on the same page regarding the granting of an easement and the subsequent trimming of trees on the County-owned slope to open vistas to the bay. She said that there is a sizable number of Eastpointe residents who do not want the expense and liability related to the trail easement and the tree trimming. Ms. Williamson said that although she supports maintaining the trees on County property, she is opposed to the trimming of trees for the purpose of establishing a view. She also noted that some residents have questioned whether the homeowner board has the authority to grant a public easement without consent from the entire membership.

Commissioner Mike Harmon noted that several years ago the County periodically trimmed the trees on the slope to maintain a view from Eastpointe. He said that this practice stopped due to changes in leadership. Commissioner Harmon said that views can be safely maintained if the trees are properly pruned. He noted that the County recently removed invasive tree and shrub species from along the Eastpointe property line and that this practice would continue.

Commissioner Thomas Hennessy asked Ms. Williamson if there had been a vote of the entirety of residents to consent to the easement.

Ms. Williamson responded that there had been no vote on the easement but there had been a vote to authorize the expenditure of \$10,000 for Eastpointe to hire a contractor to trim trees on their property.

There being no one else present who wished to be heard, it was moved by Commissioner Foster, seconded by Commissioner Butch, that the portion of the meeting Open to the **HEARING OF THE PUBLIC** be **CLOSED**, at 7:50 PM. Upon being put to a vote, the motion was unanimously carried.

PRESENTATION:

Laura Brinkerhoff from Vanasse Hangen Brustlin, Inc., addressed the Board regarding the current work that she is doing for the County related to the remedial environmental oversight at Swimming River Park. Ms. Brinkerhoff explained that she had been working on the project for 10 years and that the final closure and issuance of a NJDEP permit was expected this year. She noted that 75% of the costs of the remediation, including the work that her firm is doing would be eligible for reimbursement under that State's Hazardous Discharge Site Remediation Fund. She explained that the change order under consideration by the Commissioners was driven by two remaining areas of concern. One is related to a historic gas line that was exposed during park construction near the water's edge. Ms. Brinkerhoff said that ground water sampling is required to identify the extent of gasoline byproducts that might remain in the soil. The second area requiring soil sampling is where there had previously been PCBs identified in the soil. She explained that the State requires sampling as a condition of the final permit to close-out the remediation.

County Commissioner Ross Licitra asked Ms. Brinkerhoff about the next steps once the sampling is completed.

She explained that the State would issue a soil remedial action permit that would be the equivalent of a "no further action" declaration.

Commissioner Pat Butch asked Ms. Brinkerhoff about the next steps if additional contamination is detected.

Ms. Brinkerhoff explained that since the source of the contaminants has been removed, that it is unlikely that any additional work would be required.

COUNTY COMMISSIONER'S REPORT:

County Commissioner Ross Licitra wished the Board a Happy New Year and said that he was thrilled to be re-elected and appointed to serve as liaison once again to the County Parks. He said that he is looking forward to an incredible year and he thanked the Board and staff for their hard work and support. He also congratulated Commissioner Tom Adcock on his reappointment to the Board.

The following **ITEMS** were **REVIEWED WITH THE BOARD:**

1. Board Action Item #1 – Recommending Approval of 2024 Change Funds in the Estimated Amount of \$75,000.00 and Authorizing the Monmouth County Finance Department to Establish the List of Board Approved 2024 Change Funds.
2. Board Action Item #2 – Establishing an Account for the Deposit of Park Areas, Golf Courses, and Visitor Services Receipts, at various Investors Bank branch locations, Account Numbers ending in 9868 and 5740, for the Year 2024.
3. Board Action Item #3 – Establishing an Account for the Deposit of Mastercard, Visa and Discover Credit Card Receipts, for Park Areas, Golf Courses, and Visitor Services, at various Investors Bank branch locations, Account Number ending in 9876, for the Year 2024.
4. Board Action Item #4 – Requiring Two (2) Signatures on each Check Issued from Board Accounts, and Specifically Naming Andrew J. Spears, Director or Deputy Director, or Thomas E. Fobes, Superintendent of County Parks, or Kevin Dunn, County Park Superintendent or Barbara Berry, Chief Clerk.
5. Board Action Item #5 – Designating the following Newspapers as the Official Newspapers of the Monmouth County Board of Recreation Commissioners for Legal Publication of Public Notices and Invitations to Bid:
 - The Coast Star
 - The Coaster
 - News Transcript
 - Newspaper Media Group
 - The Star Ledger
 - The Tri-Town News
 - The Two River Times
6. Board Action Item #6 – Appointing the Director as the Custodian of the Board's Public Records, and Deputy Director, as the Assistant Custodian of the Board's Public Records.

7. Board Action Item #7 – Authorizing the Director and his Designee(s) to Represent and Act on Behalf of the Board of Recreation Commissioners in Matters Pertaining to Personnel of the Board Including the Hiring, Discharging and Disciplining of Employees, Promotions, Titles, Salaries, Wages, Working Conditions, and to Represent the Board with regard to Employee Union Contract Negotiations, Employee Grievances, New Jersey Department Of Personnel Civil Service Matters, New Jersey Police Training Commission, and Other Personnel Matters of the Board of Recreation Commissioners.
8. Board Action Item #8 – Designating Jennifer Kaczala, Purchasing Agent, to serve as the Board’s Public Agency Compliance Officer (P.A.C.O.) for the Year 2024.
9. Board Action Item #9 – Authorizing the Director, Andrew J. Spears and Jennifer Kaczala, Qualified Purchasing Agent (Q.P.A) for the Board, to Advertise, Solicit and Receive Written Bids and Proposals, and to Prepare Contracts, Enter Into Purchase Agreements and Authorize Purchases for Various Materials, Goods and Supplies, on Behalf of the Board, in Accordance with Adopted Board Policy and the Bid Laws of the State of New Jersey, and Establishing the Board’s Bid Threshold in Accordance with N.J.S.A. 40a:11-2 at \$44,000.00 and Establishing the Board’s Quotation Threshold in Accordance with N.J.S.A. 40a:11-6.1 (A) at \$6,600.00, and Further Authorizing Deputy Director, and Thomas E. Fobes, Superintendent of County Parks, to Act in the Absence of the Director or the Purchasing Agent.
10. Board Action Item #10 – Authorizing the Director and his Designees(s) to Set Program, Food, Retail Sale Prices, Service and Equipment Rental Fees.
11. Board Action Item #11 – Authorizing the Director, Andrew J. Spears to Enter Into Contracts, Memorandums of Understanding, Permits, and Other Various Documents and Agreements as may be required, from time to time, to Conduct the Business of the Board, and further Authorizing the Deputy Director to Act in the Absence of the Director.
12. Board Action Item #12 – Authorizing the Director, Andrew J. Spears, and his Designee(s) to Promulgate and Institute Administrative Orders and Operating Guidelines and Procedures including but not limited to registrations, payment of fees and charges, location, dates and hours, reservations, participant ages, level of skills and abilities, limitation as to the numbers to be served, patron deportment, compliance with ADA requirements, and other conditions or requirements that, from time to time, are determined by the Director and his designee(s) to be necessary and appropriate for the efficient and effective delivery of services and the operation and maintenance of Park System areas and facilities.
13. Board Action Item #13 – Authorizing the Director, Andrew J. Spears, and his Designee(s), to Act on Behalf of the Board in Response to Emergencies that affect the public’s safety, health, and welfare, and impact the operation of Park System areas and facilities, and the protection of Park System visitors, property, and resources.

14. Board Action Item #14 – Designating Kevin P. Dunn, as the Americans with Disabilities Act Compliance Officer for the Monmouth County Park System to Receive and Coordinate Compliance Issues, and further Designating Maryam Tronco as the Americans with Disabilities Act Compliance Officer for the Monmouth County Park System for Facilities, Structures and Site Improvements, and Designating Anne Simon and Justin Dunn, as the Americans with Disabilities Act Compliance Officers for the Monmouth County Park System for Services, Programs and Activities, to coordinate compliance with the non-discrimination requirements contained in Section 35.107 of the Department of Justice Regulations, and the provisions of the Americans with Disabilities Act of 1990, P.L. 101-336, and further Rescinding Resolution #R-23-1-9=14 as previously adopted by the Board on January 9, 2023.
15. Board Action Item #15 – Designating Amanda Tanay as Social Media Coordinator, and Jennie Andras as Alternate Social Media Coordinator, in accordance with the Monmouth County Park System Social Media Comment and Posting Policy adopted by Board Resolution #R-15-10-5=362.
16. Board Action Item #16 – Authorizing the Director and his Designee(s) to Solicit Donations and Sponsorships, on behalf of the Board, in Support of the 2024 Monmouth County Fair, to be held July 24th – 28th 2024, at East Freehold Showgrounds, Freehold Township; and Other Projects and Events of the Board, as provided for by Law, Title 40:12-29 NJSA, P.L. 1994, Chapter 111.
17. Board Action Item #17 – Authorizing the Sale of Solar Renewable Energy Credits (S-REC's) on Various Occasions During 2024, through an On-Line Auction(s) Conducted by Flett Exchange, LLC, and Recommending to the Monmouth County Board of County Commissioners Ratification of a Resolution for the Sale of Solar Renewable Energy Credits (S-REC's) through an On-Line Auction(s) Conducted by Flett Exchange, LLC, and further Authorizing the Director and his Designee(s) to publish notice of impending sale of the S-REC's in accordance with N.J.S.A. 40A:11-36, and to take all necessary action as may be required by law.
18. Board Action Item #18 – Recommending Adoption of Amended East Freehold Showgrounds Fees & Charges, Option #4, Multiple-Day Dog Show, Premium (up to 5 events) to take effect immediately.
19. Board Action Item #19 – Rejecting All bids received on December 20, 2023, for Furnishing and Delivery of Printing Services (Bid #0018-24), as a significant revision to the specifications is required, and further Authorizing the Director to re-advertise for same.
20. Board Action Item #20 – Authorizing Contract Amendment #1, the Amount of \$16,290.00, due to the discovery of four areas of concern, to Kenny Environmental Services, Marlton, NJ, for Providing a Professional Preliminary Assessment/Site Investigation (PA/SI) of Block 98, Lot 94, Freehold Township, New Jersey, ±1.4 Acres, Owned by: Estate of Doris Tephford, Improved Property, Project: Additions to Turkey Swamp Park (Ref. #23-52 & PS #65-23), as originally awarded by Resolution #R-23-11-6=426, in the Contract Amount Not To Exceed \$2,370.00, for a new Total Amended Contract Amount of \$18,660.00, as modified by Contract Amendment #1, and further Authorizing the Director to send notice of Contract Amendment to The Star Ledger, a newspaper circulated in the County of Monmouth, as required by law, within twenty (20) days of its passage.

21. Board Action Item #21 – Recommend acceptance of the written proposal of The Tower Optical Company, Inc., Norwalk, CT for Furnishing and Delivery of Coin Operated Binocular Machine Service, proposal dated December 15, 2023, Item: Furnishing of Coin Operated Binocular Machine Services at Mt. Mitchill Scenic Overlook, for the Period of 01/01/24-12/31/24; Vendor agrees to pay the Monmouth County Park System 33.33% of Total Net Sales.
22. Board Action Item #22 – Authorizing Change Order #2, in the amount of \$9,522.00 for repair and installation of overhead doors, to Hickey Overhead Door Company, Bayville, NJ, for Repair and Installation of Wooden, Metal, and Fiberglass Overhead and Metal Rolling Security Doors (Bid #0006-23), Item: 2023 Supply/Service Contract (Period of 01/01/23 through 12/31/23), with the Board of Recreation Commissioners reserving the option to extend the contract for two (2) additional one (1) year periods (2024 & 2025), under the same terms and conditions, as per bid specifications, as originally awarded by Resolution #R-22-11-21=343 in the Contract Amount of \$60,000.00, and as modified by Change Order #1 awarded by Resolution #R-23-8-21=290 in the Total Change Order #1 Contract Amount of \$72,000.00, for a new Total Change Order #2 Contract Amount of \$81,522.00, and further Authorizing the Director to send notice of Change Order #1 to The Star Ledger, a newspaper circulated in the County of Monmouth, as required by law, within twenty (20) days of its passage.
23. Board Action Item #23 – Recommend authorizing Change Order #2, in the amount of \$2,614.70 for one access door and two data outlets, to Santorini Construction, Inc., Neptune, NJ, for Program Cottage Building #1402 Renovation and Construction of a Gazebo at Deep Cut Gardens (Bid #0046-23), Items: Total Base Bid Items 1-5, Alternate Bid #2, \$66,000.00, Alternate Bid #2, \$90,000.00, as originally awarded by Resolution #R-23-5-22=191 in the Contract Amount of \$1,155,000.00, and as modified by Change Order #1 awarded by Resolution #R-23-11-20=442 in the Total Change Order #1 Contract Amount of \$1,163,855.44, for a new Total Change Order #2 Contract Amount of \$1,166,470.14.
24. Board Action Item #24 – Recommend awarding contract to the lowest responsible bidder, as per bid proposal to Frank Galbraith & Son Excavation and Demolition, LLC, Scotch Plains, NJ, for Trail Access Parking Lot at Wetz Conservation Area, Ocean Township, NJ (Bid #0075-23), Items: Total Base Bid Price, Items 1-5 inclusive; in the Total Contract Amount of \$82,300.00.
25. Board Action Item #25 – Recommend acceptance of the written proposal of Novisal, LLC, Roselle, NJ, as received on December 15, 2023, proposal dated November 21, 2023, for Providing Respirator Training and Respirator Fit-Testing Services (PS #01-24), (Period of Contract 01/08/24 through 12/31/24); in the Estimated Total Contract Amount of \$8,030.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4.
26. Board Action Item #26 – Recommend acceptance of the written proposal of Ceramic Supply, Inc., Lodi, NJ, as received on December 19, 2023, proposal dated December 14, 2023, for Furnishing and Delivery of Moist Clay (WC #02-24), (Period of Contract 01/08/24 through 12/31/24); in the Estimated Total Contract Amount of \$19,500.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4.

27. Board Action Item #27 – Recommend authorizing the Purchase of Roof Repair, Replacement, and Maintenance from Northeast Roof Maintenance, Perth Amboy, NJ, Item: Roof repairs and replacements as needed for various Monmouth County Park buildings; as available under the Bergen County Co-op (BC-Bid-23-46), for the Period of 01/08/24 through 12/05/24, in the Total Contract Amount of \$300,000.00.
28. Board Action Item #28 – Recommend awarding contract to the lowest responsible bidder, as per bid proposal to Frank Lurch Demolition Co., LLC, Avon-by-the-Sea, NJ for Demolition Work and Site Restoration at Hartshorne Woods Park (Bid #0076-23), Item: Total Lump Sum; in the Total Contract Amount of \$78,900.00.
29. Board Action Item #29 – Recommend authorizing Change Order #3, in the amount of \$19,094.63 for additional modifications, to Santorini Construction, Inc., Neptune, NJ, for Program Cottage Building #1402 Renovation and Construction of a Gazebo at Deep Cut Gardens (Bid #0046-23), Items: Total Base Bid Items 1-5, Alternate Bid #2, \$66,000.00, Alternate Bid #2, \$90,000.00, as originally awarded by Resolution #R-23-5-22=191 in the Contract Amount of \$1,155,000.00, and as modified by Change Order #1 awarded by Resolution #R-23-11-20=442 in the Total Change Order #1 Contract Amount of \$1,163,855.44, and as modified by Change Order #2 awarded by Resolution #R-24-1-8=23 in the Total Change Order #2 Contract Amount of \$1,166,470.14, for a new Total Change Order #3 Contract Amount of \$1,185,564.77.
30. Board Action Item #30 as Added to the Agenda – Recommending the acceptance of the written proposal of DCRS, Cream Ridge, NJ, for providing Emergency Repairs at the Union Transportation Trail, as per N.J.S.A. 40A:11-6, in the Total Amount Not To Exceed \$105,677.00.
31. Board Action Item #31 as Added to the Agenda – Recommend authorizing the Purchase of Cars, Trucks, Vans, SUVs, Cab Chassis, and Other Vehicles from National Auto Fleet Group, Watsonville, CA, Items: Three (3) Ford F-150 4WD Supercabs @\$54,951.49 each; as available under National Co-op, Sourcewell Contract #091521-NAF, for the Period of 11/4/21 through 11/8/25, in the Total Contract Amount of \$164,854.47.
32. Board Action Item #32 as Added to the Agenda – Recommend authorizing the Purchase of Cars, Trucks, Vans, SUVs, Cab Chassis, and Other Vehicles from National Auto Fleet Group, Watsonville, CA, Items: One (1) Ford F-350 4WD with Plow Package, @\$64,678.24, and One (1) Ford F-150 4WD Supercab, @\$54,951.49; as available under National Co-op, Sourcewell Contract #091521-NAF, for the Period of 11/4/21 through 11/8/25, in the Total Contract Amount of \$119,629.73.
33. Board Action Item #33 as Added to the Agenda – Recommend awarding contract to the lowest responsible bidder, as per bid proposal to Detwiler Roofing, LLC, East Earl, PA, for Wood Shingle Roof Replacement of Waln’s Mill at Historic Walnford (Bid #0077-23), Item: Total Base Bid Price; in the Total Contract Amount of \$107,000.00.
34. Board Action Item #34 as Added to the Agenda – Recommend awarding contract to the lowest responsible bidder, as per bid proposal to John T. de Rouville, LLC, Toms River, NJ, for Vegetation Management and Site Restoration at Huber Woods Park (Bid #0079-23), Item: Total Base Bid Price, Items 1-3 inclusive; in the Total Contract Amount of \$37,539.99.

35. Board Action Item #35 as Added to the Agenda – Recommend authorizing Contract Amendment #2, in the amount of \$36,668.37 for additional sampling and testing, to Vanasse Hangen Brustlin, Inc., Manasquan, NJ, for Providing Remedial Action Oversight of Block 1098, Lots 124.02, 126, 127 & 127.01, Middletown Township, New Jersey, ±12.308 Acres, Owned by County of Monmouth, Former DeFilippo, et al., Property, Swimming River Park (Ref. #21-47 & PS #53-21), as originally awarded by Resolution #R-21-10-12=301, in the Contract Amount Not To Exceed \$98,670.00, and as modified by Contract Amendment #1 awarded by Resolution #R-23-6-5=205 in the Total Contract Amendment #1 Amount of \$168,776.00, for a new Total Amended Contract Amount of \$205,444.37, as modified by Contract Amendment #2, and further Authorizing the Director to send notice of Contract Amendment to The Star Ledger, a newspaper circulated in the County of Monmouth, as required by law, within twenty (20) days of its passage.

At 8:08 PM, the following **RESOLUTION OF CONSENT** was offered for adoption by Commissioner Davidson, to approve Agenda Items #1 through 35.

WHEREAS, the Monmouth County Board of Recreation Commissioners has received the Tentative Agenda for the Board's Annual First Regular Meeting of January 8, 2024, in advance of the meeting; and

WHEREAS, the Board has had an opportunity to review and consider Agenda Items #1 through #29 for Board Action; and

WHEREAS, the Board has also reviewed Agenda Items #30 through 35 as added to the Agenda; and

WHEREAS, the Board is satisfied that the above items as presented to the Board are in order and complete.

NOW, THEREFORE, BE IT RESOLVED that the Monmouth County Board of Recreation Commissioners does hereby approve by consent Agenda Items #1 through 35.

Seconded by Commissioner Foster, and adopted on roll call by the following vote:

In the Affirmative: Chairman Mandeville, Commissioners Harmon, Hennessy, Butch, Adcock, Davidson, and Foster

In the Negative: None

Absent: Vice Chairman Fiore and Commissioner Horsnall

ITEMS ACTED ON BY THE BOARD OF RECREATION COMMISSIONERS:

- R-24-1-8=1 Resolution offered for adoption by Commissioner Davidson, seconded by Commissioner Foster, APPROVING 2024 CHANGE FUNDS in the ESTIMATED AMOUNT OF \$75,000.00 and AUTHORIZING the MONMOUTH COUNTY FINANCE DEPARTMENT to ESTABLISH the LIST of BOARD APPROVED 2024 CHANGE FUNDS.

- R-24-1-8=2 Resolution offered for adoption by Commissioner Davidson, seconded by Commissioner Foster, Establishing an ACCOUNT for the DEPOSIT OF PARK AREAS, GOLF COURSES, AND VISITOR SERVICES RECEIPTS, at various INVESTORS BANK branch locations, Account Numbers ending in 9868 and 5740, for the YEAR 2024. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)
- R-24-1-8=3 Resolution offered for adoption by Commissioner Davidson, seconded by Commissioner Foster, Establishing an ACCOUNT for the DEPOSIT of MASTERCARD, VISA AND DISCOVER CREDIT CARD RECEIPTS, for PARK AREAS, GOLF COURSES, AND VISITOR SERVICES, at various INVESTORS BANK branch locations, Account Number ending in 9876, for the YEAR 2024. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)
- R-24-1-8=4 Resolution offered for adoption by Commissioner Davidson, seconded by Commissioner Foster, REQUIRING TWO (2) SIGNATURES on EACH CHECK ISSUED from BOARD ACCOUNTS, and specifically NAMING ANDREW J. SPEARS, DIRECTOR, or DEPUTY DIRECTOR or THOMAS E. FOBES, SUPERINTENDENT OF COUNTY PARKS, or BARBARA BERRY, CHIEF CLERK. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)
- R-24-1-8=5 Resolution offered for adoption by Commissioner Davidson, seconded by Commissioner Foster, DESIGNATING the following NEWSPAPERS as the OFFICIAL NEWSPAPERS of the MONMOUTH COUNTY BOARD OF RECREATION COMMISSIONERS for LEGAL PUBLICATION of PUBLIC NOTICES and INVITATIONS TO BID: Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)
- THE COAST STAR
 - THE COASTER
 - GREATER MEDIA NEWSPAPERS
 - NEWS TRANSCRIPT
 - THE STAR LEDGER
 - THE TRI-TOWN NEWS
 - THE TWO RIVER TIMES
- R-24-1-8=6 Resolution offered for adoption by Commissioner Davidson, seconded by Commissioner Foster, APPOINTING the DIRECTOR as the CUSTODIAN OF THE BOARD'S PUBLIC RECORDS, and DEPUTY DIRECTOR as the ASSISTANT CUSTODIAN OF THE BOARD'S PUBLIC RECORDS. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)

- R-24-1-8=7 Resolution offered for adoption by Commissioner Davidson, seconded by Commissioner Foster, AUTHORIZING the DIRECTOR and his DESIGNEE(S) to REPRESENT AND ACT ON BEHALF OF THE BOARD OF RECREATION COMMISSIONERS IN MATTERS PERTAINING TO PERSONNEL OF THE BOARD INCLUDING the HIRING, DISCHARGING AND DISCIPLINING OF EMPLOYEES, PROMOTIONS, TITLES, SALARIES, WAGES, WORKING CONDITIONS, and to REPRESENT THE BOARD with regard to EMPLOYEE UNION CONTRACT NEGOTIATIONS, EMPLOYEE GRIEVANCES, NEW JERSEY DEPARTMENT OF PERSONNEL CIVIL SERVICE MATTERS, NEW JERSEY POLICE TRAINING COMMISSION, AND OTHER PERSONNEL MATTERS OF THE BOARD OF RECREATION COMMISSIONERS. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)
- R-24-1-8=8 Resolution offered for adoption by Commissioner Davidson, seconded by Commissioner Foster, DESIGNATING JENNIFER KACZALA, PURCHASING AGENT, to SERVE as the Board's PUBLIC AGENCY COMPLIANCE OFFICER (P.A.C.O.) for the YEAR 2024. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)
- R-24-1-8=9 Resolution offered for adoption by Commissioner Davidson, seconded by Commissioner Foster, AUTHORIZING the DIRECTOR, ANDREW J. SPEARS and JENNIFER KACZALA, QUALIFIED PURCHASING AGENT (Q.P.A) FOR THE BOARD, to ADVERTISE, SOLICIT AND RECEIVE WRITTEN BIDS AND PROPOSALS, AND TO PREPARE CONTRACTS, ENTER INTO PURCHASE AGREEMENTS AND AUTHORIZE PURCHASES FOR VARIOUS MATERIALS, GOODS AND SUPPLIES, on behalf of the Board, in accordance with Adopted Board Policy and the Bid Laws of the State of New Jersey, and ESTABLISHING the BOARD'S BID THRESHOLD in accordance with N.J.S.A. 40A:11-2 at \$44,000.00 and ESTABLISHING the BOARD'S QUOTATION THRESHOLD in accordance with N.J.S.A. 40A:11-6.1 (a) at \$6,600.00, and further Authorizing DEPUTY DIRECTOR, and THOMAS E. FOBES, SUPERINTENDENT OF COUNTY PARKS, to ACT IN THE ABSENCE of the DIRECTOR or the PURCHASING AGENT. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)
- R-24-1-8=10 Resolution offered for adoption by Commissioner Davidson, seconded by Commissioner Foster, AUTHORIZING the DIRECTOR and his DESIGNEES(S) to SET PROGRAM, FOOD, RETAIL SALE PRICES, SERVICE AND EQUIPMENT RENTAL FEES. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)

- R-24-1-8=11 Resolution offered for adoption by Commissioner Davidson, seconded by Commissioner Foster, AUTHORIZING the DIRECTOR, ANDREW J. SPEARS, to ENTER INTO CONTRACTS, MEMORANDUMS OF UNDERSTANDING, PERMITS, AND OTHER VARIOUS DOCUMENTS AND AGREEMENTS as may be required, from time to time, to CONDUCT THE BUSINESS OF THE BOARD, and further AUTHORIZING the DEPUTY DIRECTOR to ACT IN THE ABSENCE of the DIRECTOR. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)
- R-24-1-8=12 Resolution offered for adoption by Commissioner Davidson, seconded by Commissioner Foster, AUTHORIZING the DIRECTOR, ANDREW J. SPEARS, and his DESIGNEE(S) to PROMULGATE AND INSTITUTE ADMINISTRATIVE ORDERS AND OPERATING GUIDELINES AND PROCEDURES including but not limited to registrations, payment of fees and charges, location, dates and hours, reservations, participant ages, level of skills and abilities, limitation as to the numbers to be served, patron deportment, compliance with ADA requirements, and other conditions or requirements that, from time to time, are determined by the Director and his designee(s) to be necessary and appropriate for the efficient and effective delivery of services and the operation and maintenance of Park System areas and facilities. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)
- R-24-1-8=13 Resolution offered for adoption by Commissioner Davidson, seconded by Commissioner Foster, AUTHORIZING the DIRECTOR, ANDREW J. SPEARS and his DESIGNEE(S), to ACT ON BEHALF OF THE BOARD in RESPONSE TO EMERGENCIES that affect the public's safety, health and welfare, and impact the operation of Park System areas and facilities, and the protection of Park System visitors, property and resources. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)
- R-24-1-8=14 Resolution offered for adoption by Commissioner Davidson, seconded by Commissioner Foster, DESIGNATING KEVIN P. DUNN, AS THE AMERICANS WITH DISABILITIES ACT COMPLIANCE OFFICER FOR THE MONMOUTH COUNTY PARK SYSTEM TO RECEIVE AND COORDINATE COMPLIANCE ISSUES, AND FURTHER DESIGNATING MARYAM TRONCO AS THE AMERICANS WITH DISABILITIES ACT COMPLIANCE OFFICER FOR THE MONMOUTH COUNTY PARK SYSTEM FOR FACILITIES, STRUCTURES AND SITE IMPROVEMENTS, AND DESIGNATING ANNE SIMON AND JUSTIN DUNN, AS THE AMERICANS WITH DISABILITIES ACT COMPLIANCE OFFICERS FOR THE MONMOUTH COUNTY PARK SYSTEM FOR SERVICES, PROGRAMS AND ACTIVITIES, to coordinate compliance with the non-discrimination requirements contained in Section 35.107 of the Department of Justice Regulations, and the provisions of the Americans with Disabilities Act of 1990, P.L. 101-336, and further Rescinding Resolution #R-23-1-9=14 as previously adopted by the Board on January 9, 2023. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)

- R-24-1-8=15 Resolution offered for adoption by Commissioner Davidson, seconded by Commissioner Foster, DESIGNATING AMANDA TANAY as SOCIAL MEDIA COORDINATOR, and JENNIE ANDRAS as ALTERNATE SOCIAL MEDIATOR COORDINATOR, in accordance with the MONMOUTH COUNTY PARK SYSTEM SOCIAL MEDIA COMMENT AND POSTING POLICY adopted by Board Resolution #R-15-10-5=362. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)
- R-24-1-8=16 Resolution offered for adoption by Commissioner Davidson, seconded by Commissioner Foster, AUTHORIZING the DIRECTOR and his DESIGNEE(S) to SOLICIT DONATIONS AND SPONSORSHIPS, on behalf of the Board, in SUPPORT of the 2024 MONMOUTH COUNTY FAIR, to be held JULY 24th–28th, at EAST FREEHOLD SHOWGROUNDS, Freehold Township; AND OTHER PROJECTS AND EVENTS OF THE BOARD, as provided for by Law, Title 40:12-29 NJSA, P.L. 1994, Chapter 111. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)
- R-24-1-8=17 Resolution offered for adoption by Commissioner Davidson, seconded by Commissioner Foster, AUTHORIZING the SALE OF SOLAR RENEWABLE ENERGY CREDITS (S-REC's) ON VARIOUS OCCASIONS DURING 2024, through an ON-LINE AUCTION(S) CONDUCTED BY FLETT EXCHANGE, LLC, and RECOMMENDING to the MONMOUTH COUNTY BOARD OF COUNTY COMMISSIONERS RATIFICATION of a RESOLUTION for the SALE OF SOLAR RENEWABLE ENERGY CREDITS (S-REC's) through an ON-LINE AUCTION(S) CONDUCTED BY FLETT EXCHANGE, LLC, and further AUTHORIZING the DIRECTOR and his DESIGNEE(S) to publish notice of impending sale of the S-REC's in accordance with N.J.S.A. 40A:11-36, and to take all necessary action as may be required by law. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)
- R-24-1-8=18 Resolution offered for adoption by Commissioner Davidson, seconded by Commissioner Foster, ADOPTING AMENDED EAST FREEHOLD SHOWGROUNDS FEES & CHARGES, OPTION #4, MULTIPLE-DAY DOG SHOW PREMIUM (up to 5 events) to take effect immediately. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)
- R-24-1-8=19 Resolution offered for adoption by Commissioner Davidson, seconded by Commissioner Foster, REJECTING ALL bids received on December 20, 2023, for FURNISHING AND DELIVERY OF PRINTING SERVICES (Bid #0018-24), as a significant revision to the specifications is required, and further AUTHORIZING the DIRECTOR to RE-ADVERTISE for same. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)

- R-24-1-8=20 Resolution offered for adoption by Commissioner Davidson, seconded by Commissioner Foster, Authorizing CONTRACT AMENDMENT #1, in the Amount of \$16,290.00, due to the discovery of four areas of concern, to KENNY ENVIRONMENTAL SERVICES, Marlton, NJ, for PROVIDING A PROFESSIONAL PRELIMINARY ASSESSMENT/SITE INVESTIGATION (PA/SI) OF BLOCK 98, LOT 94, FREEHOLD TOWNSHIP, NEW JERSEY, ±1.4 ACRES, OWNED BY: ESTATE OF DORIS TEPHORD, IMPROVED PROPERTY, PROJECT: ADDITIONS TO TURKEY SWAMP PARK (Ref. #23-52 & PS #65-23), as originally awarded by Resolution #R-23-11-6=426, in the Contract Amount Not To Exceed \$2,370.00, for a NEW TOTAL AMENDED CONTRACT AMOUNT OF \$18,660.00, AS MODIFIED BY CONTRACT AMENDMENT #1, and further AUTHORIZING the DIRECTOR to SEND NOTICE of Contract Amendment to The Star Ledger, a newspaper circulated in the County of Monmouth, as required by law, within twenty (20) days of its passage. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)
- R-24-1-8=21 Resolution offered for adoption by Commissioner Davidson, seconded by Commissioner Foster, ACCEPTING the WRITTEN PROPOSAL of THE TOWER OPTICAL COMPANY, INC., Norwalk, CT for FURNISHING AND DELIVERY OF COIN OPERATED BINOCULAR MACHINE SERVICE, proposal dated December 15, 2023, ITEM: Furnishing and Delivery of Coin Operated Binocular Machine Services at Mt. Mitchill Scenic Overlook, for the Period of 01/01/24-12/31/24; Vendor agrees to pay the Monmouth County Park System 33.33% of Total Net Sales. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)
- R-24-1-8=22 Resolution offered for adoption by Commissioner Davidson, seconded by Commissioner Foster, Authorizing CHANGE ORDER #2, in the amount of \$9,522.00 for repair and installation of overhead doors, to HICKEY OVERHEAD DOOR COMPANY, Bayville, NJ, for REPAIR AND INSTALLATION OF WOODEN, METAL, AND FIBERGLASS OVERHEAD AND METAL ROLLING SECURITY DOORS (Bid #0006-23), ITEM: 2023 Supply/Service Contract (Period of 01/01/23 through 12/31/23), with the Board of Recreation Commissioners RESERVING the OPTION TO EXTEND the CONTRACT for TWO (2) ADDITIONAL ONE (1) YEAR PERIODS (2024 & 2025), under the same terms and conditions, as per bid specifications, as originally awarded by Resolution #R-22-11-21=343 in the Contract Amount of \$60,000.00, and as modified by Change Order #1 awarded by Resolution #R-23-8-21=290 in the Total Change Order #1 Contract Amount of \$72,000.00, for a NEW TOTAL CHANGE ORDER #2 CONTRACT AMOUNT OF \$81,522.00, and further AUTHORIZING the DIRECTOR to SEND NOTICE of CHANGE ORDER #1 to The Star Ledger, a newspaper circulated in the County of Monmouth, as required by law, within twenty (20) days of its passage. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)

- R-24-1-8=23 Resolution offered for adoption by Commissioner Davidson, seconded by Commissioner Foster, Authorizing CHANGE ORDER #2, in the amount of \$2,614.70 for one access door and two data outlets, to SANTORINI CONSTRUCTION, INC., Neptune, NJ, for PROGRAM COTTAGE BUILDING #1402 RENOVATION AND CONSTRUCTION OF A GAZEBO AT DEEP CUT GARDENS (Bid #0046-23), ITEMS: Total Base Bid Items 1-5, Alternate Bid #2, \$66,000.00, Alternate Bid #2, \$90,000.00, as originally awarded by Resolution #R-23-5-22=191 in the Contract Amount of \$1,155,000.00, and as modified by Change Order #1 awarded by Resolution #R-23-11-20=442 in the Total Change Order #1 Contract Amount of \$1,163,855.44, for a new Total Change Order #2 Contract Amount of \$1,166,470.14. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)
- R-24-1-8=24 Resolution offered for adoption by Commissioner Davidson, seconded by Commissioner Foster, AWARDING CONTRACT to the lowest responsible bidder, as per bid proposal to FRANK GALBRAITH & SON EXCAVATION AND DEMOLITION, LLC, Scotch Plains, NJ, for TRAIL ACCESS PARKING LOT AT WELTZ CONSERVATION AREA, OCEAN TOWNSHIP, NJ (Bid #0075-23), ITEM: Total Base Bid Price, Items 1-5 inclusive; in the Total Contract Amount of \$82,300.00. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)
- R-24-1-8=25 Resolution offered for adoption by Commissioner Davidson, seconded by Commissioner Foster, ACCEPTING the WRITTEN PROPOSAL of NOVISAL, LLC, Roselle, NJ, as received on December 15, 2023, proposal dated November 21, 2023, for PROVIDING RESPIRATOR TRAINING AND RESPIRATOR FIT-TESTING SERVICES (PS #01-24), (Period of Contract 01/08/24 through 12/31/24); in the Estimated Total Contract Amount of \$8,030.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)
- R-24-1-8=26 Resolution offered for adoption by Commissioner Davidson, seconded by Commissioner Foster, ACCEPTING the WRITTEN PROPOSAL of CERAMIC SUPPLY, INC., Lodi, NJ, as received on December 19, 2023, proposal dated December 14, 2023, for FURNISHING AND DELIVERY OF MOIST CLAY (WC #02-24), (Period of Contract 01/08/24 through 12/31/24); in the Estimated Total Contract Amount of \$19,500.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)
- R-24-1-8=27 Resolution offered for adoption by Commissioner Davidson, seconded by Commissioner Foster, AUTHORIZING the PURCHASE OF ROOF REPAIR, REPLACEMENT, AND MAINTENANCE from NORTHEAST ROOF MAINTENANCE, Perth Amboy, NJ, ITEM: Roof repairs and replacements as need for various Monmouth County Park buildings; as available under the Bergen County Co-op (BC-Bid-23-46), for the Period of 01/08/24-12/05/24, in the Total Contract Amount of \$300,000.00. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)

- R-24-1-8=28 Resolution offered for adoption by Commissioner Davidson, seconded by Commissioner Foster, AWARDING CONTRACT to the lowest responsible bidder, as per bid proposal to FRANK LURCH DEMOLITION CO., LLC, Avon-by-the-Sea, NJ, for DEMOLITION WORK AND SITE RESTORATION AT HARTSHORNE WOODS PARK (Bid #0076-23), ITEM: Total Lump Sum; in the Total Contract Amount of \$78,900.00. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)
- R-24-1-8=29 Resolution offered for adoption by Commissioner Davidson, seconded by Commissioner Foster, Authorizing CHANGE ORDER #3, in the amount of \$19,094.63 for additional modifications, to SANTORINI CONSTRUCTION, INC., Neptune, NJ, for PROGRAM COTTAGE BUILDING #1402 RENOVATION AND CONSTRUCTION OF A GAZEBO AT DEEP CUT GARDENS (Bid #0046-23), ITEMS: Total Base Bid Items 1-5, Alternate Bid #2, \$66,000.00, Alternate Bid #2, \$90,000.00, as originally awarded by Resolution #R-23-5-22=191 in the Contract Amount of \$1,155,000.00, and as modified by Change Order #1 awarded by Resolution #R-23-11-20=442 in the Total Change Order #1 Contract Amount of \$1,163,855.44, and as modified by Change Order #2 awarded by Resolution #R-24-1-8=23 in the Total Change Order #2 Contract Amount of \$1,166,470.14, for a NEW TOTAL CHANGE ORDER #3 CONTRACT AMOUNT OF \$1,185,564.77. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)
- R-24-1-8=30 Resolution offered for adoption by Commissioner Davidson, seconded by Commissioner Foster, ACCEPTING the WRITTEN PROPOSAL of DCRS, Cream Ridge, NJ, for providing EMERGENCY REPAIRS AT THE UNION TRANSPORTATION TRAIL, as per N.J.S.A. 40A:11-6, in the Total Amount Not To Exceed \$105,677.00. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)
- R-24-1-8=31 Resolution offered for adoption by Commissioner Davidson, seconded by Commissioner Foster, AUTHORIZING the PURCHASE OF CARS, TRUCKS, VANS, SUVS, CAB CHASSIS, AND OTHER VEHICLES from NATIONAL AUTO FLEET GROUP, Watsonville, CA, ITEMS: Three (3) Ford F-150 4WD Supercabs @\$54,951.49 each; as available under National Co-op, Sourcewell Contract #091521-NAF, for the Period of 11/4/21 through 11/8/25, in the Total Contract Amount of \$164,854.47. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)
- R-24-1-8=32 Resolution offered for adoption by Commissioner Davidson, seconded by Commissioner Foster, AUTHORIZING the PURCHASE OF CARS, TRUCKS, VANS, SUVS, CAB CHASSIS, AND OTHER VEHICLES from NATIONAL AUTO FLEET GROUP, Watsonville, CA, ITEMS: One (1) Ford F-350 4WD with Plow Package, @\$64,678.24, and One (1) Ford F-150 4WD Supercab, @\$54,951.49; as available under National Co-op, Sourcewell Contract #091521-NAF, for the Period of 11/4/21 through 11/8/25, in the Total Contract Amount of \$119,629.73. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)

- R-24-1-8=33 Resolution offered for adoption by Commissioner Davidson, seconded by Commissioner Foster, AWARDING CONTRACT to the lowest responsible bidder, as per bid proposal to DETWILER ROOFING, LLC, East Earl, PA, for WOOD SHINGLE ROOF REPLACEMENT OF WALN'S MILL AT HISTORIC WALNFORD (Bid #0077-23), ITEM: Total Base Bid Price; in the Total Contract Amount of \$107,000.00. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)
- R-24-1-8=34 Resolution offered for adoption by Commissioner Davidson, seconded by Commissioner Foster, AWARDING CONTRACT to the lowest responsible bidder, as per bid proposal to JOHN T. de ROUVILLE, LLC, Toms River, NJ, for VEGETATION MANAGEMENT AND SITE RESTORATION AT HUBER WOODS PARK (Bid #0079-23), ITEM: Total Base Bid Price, Items 1-3 inclusive; in the Total Contract Amount of \$37,539.99. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)
- R-24-1-8=35 Resolution offered for adoption by Commissioner Davidson, seconded by Commissioner Foster, Authorizing CONTRACT AMENDMENT #2, in the amount of \$36,668.37 for additional sampling and testing, to VANASSE HANGEN BRUSTLIN, INC., Manasquan, NJ, for PROVIDING REMEDIAL ACTION OVERSIGHT OF BLOCK 1098, LOTS 124.02, 126, 127 & 127.01, MIDDLETOWN TOWNSHIP, NEW JERSEY, ±12.308 ACRES, OWNED BY COUNTY OF MONMOUTH, FORMER DEFILIPPO, ET AL., PROPERTY, SWIMMING RIVER PARK (Ref. #21-47 & PS #53-21), as originally awarded by Resolution #R-21-10-12=301, in the Contract Amount Not To Exceed \$98,670.00, and as modified by Contract Amendment #1 awarded by Resolution #R-23-6-5=205 in the Total Contract Amendment #1 Amount of \$168,776.00, for a NEW TOTAL AMENDED CONTRACT AMOUNT OF \$205,444.37, AS MODIFIED BY CONTRACT AMENDMENT #2, and further AUTHORIZING the DIRECTOR to SEND NOTICE of Contract Amendment to The Star Ledger, a newspaper circulated in the County of Monmouth, as required by law, within twenty (20) days of its passage. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)

On a motion made by Commissioner Foster, seconded by Commissioner Davidson, the Board **AUTHORIZED** the **DIRECTOR** to **ADVERTISE** for the following **BIDS**:

1. Swimming River Park Kayak Beach Erosion Repair

Upon being put to a vote, the motion was unanimously carried.

On a motion made by Commissioner Harmon, seconded by Commissioner Foster, the Board **AUTHORIZED** the **DIRECTOR** to **SOLICIT PROPOSALS** for the following **PROFESSIONAL/SPECIALIZED SERVICES**:

1. Survey Services, Block 177, Lot 107, Howell Township, ± 2.62 Acres, Unimproved Property, Owned by Campo Enterprises, for Additions to Yellow Brook Tract (Ref. #23-82) (*FAIR & OPEN (UNDER \$17,500)*)
2. Environmental Services, Block 177, Lot 107, Howell Township, ± 2.62 Acres, Unimproved Property, Owned by Campo Enterprises, for Additions to Yellow Brook Tract (Ref. #23-83) (*FAIR & OPEN (UNDER \$17,500)*)
3. Environmental Services, Block 4, Lot 1.03, Howell Township, ± 5 Acres, Improved Property, Owned by DeForge, for Additions to Metedeconk River Greenway (Ref. #24-01) (*FAIR & OPEN (UNDER \$17,500)*)
4. Survey Services, Block 4, Lot 1.03, Howell Township, ± 5 Acres, Improved Property, Owned by DeForge, for Additions to Metedeconk River Greenway (Ref. #24-02) (*FAIR & OPEN (UNDER \$17,500)*)

Upon being put to a vote, the motion was unanimously carried.

EXECUTIVE SESSION

R-24-1-8=36 At 8:11 PM, a motion for a resolution was made by Commissioner Hennessy, seconded by Commissioner Foster, to move into Executive Session for Personnel Matters - N.J.S.A. 10:4-12-(b)(8) and Potential Property Acquisitions or Sales – N.J.S.A. 10:4-12-(b)(5) for the purpose of discussing the following:

- Senior Leadership Plan
- Addition - Upper Freehold Township
- Addition - Aberdeen Township
- Discussion – Old Orchard Country Club

In the Affirmative: Chairman Mandeville, Commissioners Harmon, Hennessy, Butch, Adcock, Davidson, and Foster

In the Negative: None

Absent: Vice Chairman Fiore and Commissioner Horsnall

At 9:32 PM, on a motion made by Commissioner Foster, seconded by Commissioner Davidson, the Board voted unanimously to adjourn the Executive Session.

At 9:33 PM, on a motion made by Commissioner Foster, seconded by Commissioner Davidson, the Board voted unanimously to reconvene the public portion of the meeting.

On a motion by Commissioner Foster and seconded by Commissioner Davidson, the Board authorized staff to commence negotiations to purchase an addition to Crosswicks Creek Park in Upper Freehold Township as discussed in Executive Session. Upon being put to a vote, the motion was unanimously carried.

On a motion by Commissioner Foster and seconded by Commissioner Davidson, the Board authorized staff to commence negotiations to purchase of a conservation easement in partnership with Aberdeen Township under the Municipal Land Preservation Incentive Program. Upon being put to a vote, the motion was unanimously carried.

Andrew J. Spears, Director, reviewed the following **DATES TO REMEMBER** with the Board:

1. **MONDAY EVENING, JANUARY 22, 2024 - 7:00 PM. Regular Board Meeting.** Thompson Park Visitor Center, "Beech Room", 1st Floor, 805 Newman Springs Road, Lincroft, NJ.
2. **MONDAY EVENING, FEBRUARY 5, 2024 - 7:00 PM. Regular Board Meeting.** Thompson Park Visitor Center, "Beech Room", 1st Floor, 805 Newman Springs Road, Lincroft, NJ.
3. **MONDAY EVENING, FEBRUARY 26, 2024 - 7:00 PM. Regular Board Meeting.** Thompson Park Visitor Center, "Beech Room", 1st Floor, 805 Newman Springs Road, Lincroft, NJ.

ITEMS FOR THE GOOD OF THE ORDER:

Commissioner Adcock thanked County Commissioner Licitra and his fellow commissioners for his reappointment to the Board.

Chairman Mandeville thanked the Board for selecting him as their chairman and wished everyone a happy and healthy new year.

The Director indicated that there were no additional items to be brought before the Board.

There being no further business, on a motion made by Commissioner Foster, seconded by Commissioner Davidson, and by unanimous vote, the Annual First Regular Meeting of the Monmouth County Board of Recreation Commissioners held on Monday Evening, January 8, 2024, was **ADJOURNED** at 9:34 PM.



ANDREW J. SPEARS,
Director

The following resolution was offered for adoption by Commissioner Davidson:

RESOLUTION

R-24-1-8=1

WHEREAS, the Monmouth County Board of Recreation Commissioners deems it necessary and advisable to APPROVE the 2024 CHANGE FUND in the ESTIMATED AMOUNT of SEVENTY-FIVE THOUSAND DOLLARS (\$75,000.00), for the operation of various county parks, golf courses, recreation areas, facilities, special events and services, under the control of the Board of Recreation Commissioners; and

WHEREAS, the Monmouth County Finance Department (MCFD) needs to officially establish Cash Change Funds needed year round within the Monmouth County Park System (MCPS), as per the list to be furnished by the MCPS, at the following locations, in the below specified amounts for each location:

<u>LOCATION:</u>	<u>AMOUNT:</u>
• Bel-Aire Golf Course	\$ 1,900.00
• Charleston Springs Golf Course	\$ 2,500.00
• Shark River Golf Course	\$ 1,900.00
• Longstreet Farm Wagon Rides	\$ 25.00
• Monmouth Cove Marina Supplies/Gasoline	\$ 400.00
• Coastal Activities Center	\$ 50.00
• Creative Arts Center—Materials	\$ 50.00
• Fort Monmouth Recreation Center Walk-Ins	\$ 150.00
• Outdoor Adventures—Ski/Canoe Rentals	\$ 100.00
• Thompson Park Visitor Center Walk-Ins	\$ 250.00
• Walk-In Reservations	\$ 100.00
• Additional Programs	\$ 4,425.00
	\$ 11,850.00; and

WHEREAS, the MCFD officially established Cash Change Funds needed during specified time frames each year within the MCPS, for the following locations/events, in the below specified amounts:

<u>LOCATION/EVENT:</u>	<u>TIME FRAME:</u>	<u>AMOUNT:</u>
• Hominy Hill Golf Course	March 1 – December 31	\$ 1,900.00
• Howell Park Golf Course	March 1 – December 31	\$ 1,900.00
• Pine Brook Golf Course	March 1 – December 31	\$ 1,900.00
• Manasquan Reservoir Bait Shop/Boat Rentals	March 1 – November 30	\$ 2,000.00
• Swimming River Park Boat Launch		\$ 150.00
• Turkey Swamp Park Boat Rentals	March 1 – November 30	\$ 2,200.00
• Turkey Swamp Park Campgrounds		\$ 300.00
• Fort Monmouth Recreation Center Pool Use/Passes	May 1 – Labor Day	\$ 500.00
• Seven Presidents Park Beach Badges/Parking	May 1 – Labor Day	\$ 6,000.00

• E. Murray Todd Half Marathon		\$ 300.00
• Thompson Park Day	3 Days in October	\$ 5,000.00
• Creative Arts Center— Annual Sale	7 Days in December	\$ 1,000.00
• County Fair Gate/ Ticket Sales	6 Days in July	<u>\$ 40,000.00</u>
		\$ 63,150.00

WHEREAS, any additional Cash Change Funds needed for locations/events not listed above shall be requested in writing by the MCPS, to the MCFD, with the location/event, time frame and amount requested, which shall be issued by the Director of Finance; and

WHEREAS, all such Cash Change Funds shall be issued by the MCFD 48 hours before the location/event is scheduled to begin; and

WHEREAS, the MCPS shall surrender each Cash Change Fund to the MCFD, to be deposited into the Current Fund account within 48 hours after each location/event ends.

NOW, THEREFORE, BE IT RESOLVED by the Monmouth County Board of Recreation Commissioners that the 2024 CHANGE FUND in the ESTIMATED AMOUNT of SEVENTY-FIVE THOUSAND DOLLARS (\$75,000.00), is hereby APPROVED; and

BE IT FURTHER RESOLVED that the Board does hereby AUTHORIZE the DIRECTOR to SUBMIT to the MONMOUTH COUNTY FINANCE DEPARTMENT a LIST of needed 2024 CHANGE FUNDS to be established; and

BE IT FURTHER RESOLVED that the Monmouth County Finance Department shall establish the 2024 Cash Change Funds needed year round within the Monmouth County Park System (MCPS), as per the list to be furnished by the MCPS for the locations listed, in the specified amounts for each location, and shall establish the 2024 Cash Change Funds needed during specified time frames each year within the MCPS, at the locations/events listed, in the specified amounts; and

BE IT FURTHER RESOLVED that a copy of this resolution shall be sent to the Clerk of the Monmouth County Board of County Commissioners, the County Administrator, County Counsel, and to the Director of the Monmouth County Finance Department.

Seconded Commissioner Foster, and adopted on roll call by the following vote:

In the affirmative:	Chairman Mandeville, Commissioners Harmon, Hennessy, Butch, Adcock, Davidson and Foster
In the negative:	None
Absent:	Vice Chairman Fiore and Commissioner Horsnall

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the Annual First Regular Meeting of the Board on MONDAY EVENING, JANUARY 8, 2024.



ANDREW J. SPEARS, Director

The following resolution was offered for adoption by Commissioner Davidson:

RESOLUTION

R-24-1-8=2

WHEREAS, the Monmouth County Board of Recreation Commissioners deems it necessary and advisable to ESTABLISH and MAINTAIN an ACCOUNT for the DEPOSIT OF PARK AREAS, GOLF COURSES, AND VISITOR SERVICES RECEIPTS, at various INVESTORS BANK branch locations, Account Numbers Ending in 9868 and 5740, for the YEAR 2024.

NOW, THEREFORE, BE IT RESOLVED by the Monmouth County Board of Recreation Commissioners, that the ACCOUNT for the DEPOSIT OF PARK AREAS, GOLF COURSES, AND VISITOR SERVICES RECEIPTS, at various INVESTORS BANK branch locations, Account Numbers ending in 9868 and 5740, is hereby authorized and established for the YEAR 2024; and

BE IT FURTHER RESOLVED by the Board that the following named employees are hereby DESIGNATED to ISSUE CHECKS on said Account:

ANDREW J. SPEARS, Director
Deputy Director
THOMAS E. FOBES, Superintendent of County Parks
BARBARA BERRY, Chief Clerk

Seconded Commissioner Foster, and adopted on roll call by the following vote:

In the affirmative:	Chairman Mandeville, Commissioners Harmon, Hennessy, Butch, Adcock, Davidson and Foster
In the negative:	None
Absent:	Vice Chairman Fiore and Commissioner Horsnall

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the Annual First Regular Meeting of the Board on MONDAY EVENING, JANUARY 8, 2024.



ANDREW J. SPEARS, Director

R-24-1-8=2

The following resolution was offered for adoption by Commissioner Davidson:

RESOLUTION

R-24-1-8=3

WHEREAS, the Monmouth County Board of Recreation Commissioners deems it necessary and advisable to ESTABLISH and MAINTAIN an ACCOUNT for the DEPOSIT of MASTERCARD, VISA AND DISCOVER CREDIT CARD RECEIPTS for PARK AREAS, GOLF COURSES, AND VISITOR SERVICES, at various INVESTORS BANK branch locations, Account Number Ending in 9876, for the Year 2024.

NOW, THEREFORE, BE IT RESOLVED by the Monmouth County Board of Recreation Commissioners, that the ACCOUNT for the DEPOSIT of MASTERCARD, VISA AND DISCOVER CREDIT CARD RECEIPTS for PARK AREAS, GOLF COURSES, AND VISITOR SERVICES, is hereby AUTHORIZED and ESTABLISHED at various INVESTORS BANK branch locations, Account Number Ending in 9876, for the YEAR 2024; and

BE IT FURTHER RESOLVED by the Board that the following named employees are hereby DESIGNATED to ISSUE CHECKS on said Account:

ANDREW J. SPEARS, Director
Deputy Director
THOMAS E. FOBES, Superintendent of County Parks
BARBARA BERRY, Chief Clerk

Seconded Commissioner Foster, and adopted on roll call by the following vote:

In the affirmative:	Chairman Mandeville, Commissioners Harmon, Hennessy, Butch, Adcock, Davidson and Foster
In the negative:	None
Absent:	Vice Chairman Fiore and Commissioner Horsnall

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the Annual First Regular Meeting of the Board on MONDAY EVENING, JANUARY 8, 2024.



ANDREW J. SPEARS, Director

R-24-1-8=3

The following resolution was offered for adoption by Commissioner Davidson:

RESOLUTION

R-24-1-8=4

WHEREAS, The Monmouth County Board of Recreation Commissioners deems it to be the Policy of the Board to require TWO (2) SIGNATURES ON EVERY CHECK ISSUED FROM A BOARD ACCOUNT, in order to strengthen segregation of duties; and

WHEREAS, the Board has authorized various employees of the Board to sign checks issued from Board Accounts.

NOW, THEREFORE, BE IT RESOLVED by the Monmouth County Board of Recreation Commissioners does hereby require that CHECKS ISSUED FROM BOARD ACCOUNTS shall have TWO (2) SIGNATURES, being any combination of two (2) employees, as listed below:

ANDREW J. SPEARS, DIRECTOR
OR
DEPUTY DIRECTOR
OR
THOMAS E. FOBES, SUPERINTENDENT OF COUNTY PARKS
OR
KEVIN DUNN, COUNTY PARK SUPERINTENDENT
OR
BARBARA BERRY, CHIEF CLERK

BE IT FURTHER RESOLVED the Board does hereby rescind its previously adopted resolution in regard to this matter; and

BE IT FURTHER RESOLVED that this resolution shall take effect immediately and shall remain in force until amended or rescinded by action of the Monmouth County Board of Recreation Commissioners.

Seconded Commissioner Foster, and adopted on roll call by the following vote:

In the affirmative:	Chairman Mandeville, Commissioners Harmon, Hennessy, Butch, Adcock, Davidson and Foster
In the negative:	None
Absent:	Vice Chairman Fiore and Commissioner Horsnall

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the Annual First Regular Meeting of the Board on MONDAY EVENING, JANUARY 8, 2024.



ANDREW J. SPEARS, Director

R-24-1-8=4

**MONMOUTH COUNTY BOARD OF RECREATION COMMISSIONERS
805 NEWMAN SPRINGS ROAD
LINCROFT, NJ 07738
PHONE: 732/842-4000**

“SIGNATURES OF THOSE AUTHORIZED TO ISSUE CHECKS FROM BOARD ACCOUNTS:”

ANDREW J. SPEARS, DIRECTOR

OR

DEPUTY DIRECTOR

OR

THOMAS E. FOBES, SUPERINTENDENT OF COUNTY PARKS

OR

KEVIN DUNN, COUNTY PARK SUPERINTENDENT

OR

BARBARA BERRY, CHIEF CLERK

The following resolution was offered for adoption by Commissioner Davidson:

RESOLUTION

R-24-1-8=5

WHEREAS, the Monmouth County Board of Recreation Commissioners advertises public notices and invitations to bid, from time to time; and

WHEREAS, the Monmouth County Board of Recreation Commissioners deems it necessary and advisable to DESIGNATE the following NEWSPAPERS as the OFFICIAL NEWSPAPERS of the MONMOUTH COUNTY BOARD OF RECREATION COMMISSIONERS:

- THE COAST STAR
- THE COASTER
- NEWS TRANSCRIPT
- NEWSPAPER MEDIA GROUP
- THE STAR LEDGER
- THE TRI-TOWN NEWS
- THE TWO RIVER TIMES

NOW, THEREFORE, BE IT RESOLVED that the Monmouth County Board of Recreation Commissioners does hereby DESIGNATE the NEWSPAPERS listed above as the OFFICIAL NEWSPAPERS of the MONMOUTH COUNTY BOARD OF RECREATION COMMISSIONERS for ADVERTISING PUBLIC NOTICES and INVITATIONS TO BID.

Seconded Commissioner Foster, and adopted on roll call by the following vote:

In the affirmative:	Chairman Mandeville, Commissioners Harmon, Hennessy, Butch, Adcock, Davidson and Foster
In the negative:	None
Absent:	Vice Chairman Fiore and Commissioner Horsnall

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the Annual First Regular Meeting of the Board on MONDAY EVENING, JANUARY 8, 2024.



ANDREW J. SPEARS, Director

R-24-1-8=5

The following resolution was offered for adoption by Commissioner Davidson:

RESOLUTION

R-24-1-8=6

WHEREAS, the OPEN PUBLIC RECORDS ACT (C.47:1A-1 et. seq.) took effect July 8, 2002; and

WHEREAS, the Monmouth County Board of Recreation Commissioners deems it necessary and advisable to APPOINT a CUSTODIAN of the BOARD'S PUBLIC RECORDS; and

WHEREAS, a request for access to a government record shall be in writing and hand-delivered, mailed, transmitted electronically, or otherwise conveyed to the appropriate custodian; and

WHEREAS, a Government Records Request Form must be completed by the requester; and

WHEREAS, access to records must be made within the seven (7) business day deadline, or the applicant must be notified within seven (7) business days as to when they will be granted access; and

WHEREAS, if a request for access to a government record which substantially disrupts agency operations or the record does not have to be made available, the custodian may deny access to the record after attempting to reach a reasonable solution with the requester that accommodates the interests of the requester and the agency.

NOW, THEREFORE, BE IT RESOLVED that the Board of Recreation Commissioners does hereby APPOINT the DIRECTOR, ANDREW J. SPEARS, as the CUSTODIAN OF THE BOARD'S PUBLIC RECORDS, and the DEPUTY DIRECTOR, as the ASSISTANT CUSTODIAN OF THE BOARD'S PUBLIC RECORDS.

Seconded Commissioner Foster, and adopted on roll call by the following vote:

In the affirmative:	Chairman Mandeville, Commissioners Harmon, Hennessy, Butch, Adcock, Davidson and Foster
In the negative:	None
Absent:	Vice Chairman Fiore and Commissioner Horsnall

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the Annual First Regular Meeting of the Board on MONDAY EVENING, JANUARY 8, 2024.



ANDREW J. SPEARS, Director

R-24-1-8=6

The following resolution was offered for adoption by Commissioner Davidson:

RESOLUTION

R-24-1-8=7

WHEREAS, the Board of Recreation Commissioners, of the County of Monmouth, has been created under Title 40:12-1 et. seq; and

WHEREAS, under Title 40:12-6, the Board of Recreation Commissioners may appoint a Director and other custodian supervisors and assistants as they shall think is necessary and fix and determine their salaries; and

WHEREAS, the Board of Recreation Commissioners desires to designate the Director and his designee(s) to represent and act on behalf of the Board in matters pertaining to personnel of the Board including the hiring, discharging and disciplining of employees, promotions, titles, salaries, wages, working conditions, and to represent the Board with regard to employee union contract negotiations, employee grievances, New Jersey Department of Personnel Civil Service matters, New Jersey Police Training Commission, and other personnel matters of the Board of Recreation Commissioners; and

WHEREAS, the Board previously rescinded Resolutions R-81-1-5=19, R-85-1-8=15 and R-91-1-15=12.

NOW, THEREFORE, BE IT RESOLVED by the Board of Recreation Commissioners, of the County of Monmouth, that the Director and his designee(s) are hereby authorized to represent and act on behalf of the Board of Recreation Commissioners in matters pertaining to personnel of the Board including the hiring, discharging and disciplining of employees, promotions, titles, salaries, wages, working conditions, and to represent the Board with regard to employee union contract negotiations, employee grievances, New Jersey Department of Personnel Civil Service matters, New Jersey Police Training Commission, and other personnel matters of the Board of Recreation Commissioners; and

BE IT FURTHER RESOLVED that this resolution shall take effect immediately and remain in effect until amended or rescinded by action of the Board.

Seconded Commissioner Foster, and adopted on roll call by the following vote:

In the affirmative:	Chairman Mandeville, Commissioners Harmon, Hennessy, Butch, Adcock, Davidson and Foster
In the negative:	None
Absent:	Vice Chairman Fiore and Commissioner Horsnall

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the Annual First Regular Meeting of the Board on MONDAY EVENING, JANUARY 8, 2024.



ANDREW J. SPEARS, Director

R-24-1-8=7

The following resolution was offered for adoption by Commissioner Davidson:

RESOLUTION

R-24-1-8=8

WHEREAS, the State of New Jersey Affirmative Action Office requires that a public agency that contracts for the furnishing of professional services and construction, must designate a Public Agency Compliance Officer (P.A.C.O.), pursuant to Public Law 1975, Chapter 127 (NJAC 17:27); and

WHEREAS, the Monmouth County Board of Recreation Commissioners desires to name JENNIFER KACZALA, as the Board's PUBLIC AGENCY COMPLIANCE OFFICER (P.A.C.O.) for the YEAR 2024, in accordance with the above requirements.

NOW, THEREFORE, BE IT RESOLVED that the Monmouth County Board of Recreation Commissioners does hereby Designate JENNIFER KACZALA, as the Board's PUBLIC AGENCY COMPLIANCE OFFICER (P.A.C.O.) for the YEAR 2024; and

BE IT FURTHER RESOLVED that a copy of this resolution and the completed Designation of Public Agency Compliance Officer (P.A.C.O.) form shall be mailed to the State of New Jersey, Department of the Treasury, Division of Purchase and Property, Contract Compliance & Audit Unit, EEO Monitoring Program, P.O. Box 236, Trenton, NJ 08625-0236, or faxed to 609/292-1102, or submitted via email to: CCA@treas.state.nj.gov.

Seconded Commissioner Foster, and adopted on roll call by the following vote:

In the affirmative:	Chairman Mandeville, Commissioners Harmon, Hennessy, Butch, Adcock, Davidson and Foster
In the negative:	None
Absent:	Vice Chairman Fiore and Commissioner Horsnall

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the Annual First Regular Meeting of the Board on MONDAY EVENING, JANUARY 8, 2024.



ANDREW J. SPEARS, Director

R-24-1-8=8

The following resolution was offered for adoption by Commissioner Davidson:

RESOLUTION

R-24-1-8=9

WHEREAS, the Monmouth County Board of Recreation Commissioners does advertise, solicit and receive written bids and proposals for the purchase of various materials, goods and services; and

WHEREAS, the Board of Recreation Commissioners deems it necessary and advisable to Authorize ANDREW J. SPEARS, Director, and JENNIFER KACZALA, Qualified Purchasing Agent (Q.P.A.) for the Board, to ADVERTISE, SOLICIT AND RECEIVE WRITTEN BIDS AND PROPOSALS, and to PREPARE CONTRACTS, ENTER INTO PURCHASE AGREEMENTS AND AUTHORIZE PURCHASES NOT TO EXCEED THE AMOUNT REQUIRING A PUBLIC BID, BY STATE STATUTE, for VARIOUS MATERIALS, GOODS AND SUPPLIES, on behalf of the Board of Recreation Commissioners, in accordance with adopted Board Policy and the Bid Laws of the State of New Jersey; and

WHEREAS, the Board deems it necessary and advisable to Authorize the DEPUTY DIRECTOR, and THOMAS E. FOBES, SUPERINTENDENT OF COUNTY PARKS to ACT IN THE ABSENCE of the DIRECTOR and/or the PURCHASING AGENT; and

WHEREAS, Jennifer Kaczala possesses the designation of Qualified Purchasing Agent as issued by the New Jersey Director of the Division of Local Government Services in accordance with N.J.A.C. 5:34-5 et seq.; and

WHEREAS, the Board of Recreation Commissioners, in the County of Monmouth, in the State of New Jersey, does hereby in accordance with N.J.S.A. 40A:11-2 ESTABLISH the BOARD'S BID THRESHOLD at FORTY-FOUR THOUSAND DOLLARS (\$44,000.00), and does hereby in accordance with N.J.S.A. 40A:11-6.1 (a) ESTABLISH the BOARD'S QUOTATION THRESHOLD at SIX THOUSAND SIX HUNDRED DOLLARS (\$6,600.00).

NOW, THEREFORE, BE IT RESOLVED by the Monmouth County Board of Recreation Commissioners that ANDREW J. SPEARS, Director, and JENNIFER KACZALA, Qualified Purchasing Agent (Q.P.A.) for the Board, are hereby AUTHORIZED to ADVERTISE, SOLICIT AND RECEIVE WRITTEN BIDS AND PROPOSALS, and to PREPARE CONTRACTS, ENTER INTO PURCHASE AGREEMENTS AND AUTHORIZE PURCHASES not to exceed the amount requiring a public bid, by State Statute, on behalf of the Board of Recreation Commissioners, for said MATERIALS, GOODS AND SUPPLIES, in accordance with adopted Board Policy and the Bid Laws of the State of New Jersey; and

BE IT FURTHER RESOLVED that DEPUTY DIRECTOR and THOMAS E. FOBES, SUPERINTENDENT OF COUNTY PARKS are hereby AUTHORIZED to ACT IN THE ABSENCE of the DIRECTOR and/or the PURCHASING AGENT; and

BE IT FURTHER RESOLVED that the Board does hereby in accordance with N.J.S.A. 40A:11-2 ESTABLISH the BOARD'S BID THRESHOLD at FORTY-FOUR THOUSAND DOLLARS (\$44,000.00), and does hereby in accordance with N.J.S.A. 40A:11-6.1 (a) ESTABLISH the BOARD'S QUOTATION THRESHOLD at SIX THOUSAND SIX HUNDRED DOLLARS (\$6,600.00); and

BE IT FURTHER RESOLVED that Resolution No. R-23-1-9=9, as previously adopted by the Board, is hereby RESCINDED; and

BE IT FURTHER RESOLVED that this resolution shall remain in force until amended or rescinded by action of the Board.

Seconded Commissioner Foster, and adopted on roll call by the following vote:

In the affirmative:	Chairman Mandeville, Commissioners Harmon, Hennessy, Butch, Adcock, Davidson and Foster
In the negative:	None
Absent:	Vice Chairman Fiore and Commissioner Horsnall

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the Annual First Regular Meeting of the Board on MONDAY EVENING, JANUARY 8, 2024.



ANDREW J. SPEARS, Director

R-24-1-8=9

The following resolution was offered for adoption by Commissioner Davidson:

RESOLUTION

R-24-1-8=10

WHEREAS, the Monmouth County Board of Recreation Commissioners does operate various county park and recreation facilities, and programs, and does provide food and retail sales and other services for the benefit of the public; and

WHEREAS, the Board deems it necessary and advisable to AUTHORIZE the DIRECTOR and his DESIGNEE(S) to SET PROGRAM, FOOD, RETAIL SALE PRICES, SERVICE AND EQUIPMENT RENTAL FEES.

NOW, THEREFORE, BE IT RESOLVED by the Monmouth County Board of Recreation Commissioners, that the DIRECTOR and his DESIGNEE(S) are hereby AUTHORIZED to SET PROGRAM, FOOD, RETAIL SALE PRICES, SERVICE AND EQUIPMENT RENTAL FEES; and

BE IT FURTHER RESOLVED by the Board that the DIRECTOR and his DESIGNEE(S) are hereby AUTHORIZED to make ADJUSTMENTS in SETTING PROGRAM, FOOD, RETAIL SALE PRICES, SERVICE AND EQUIPMENT RENTAL FEES, from time to time, as may be appropriate; and

BE IT FURTHER RESOLVED that this authorization shall take effect immediately and shall remain in force until amended or rescinded by action of the Board.

Seconded Commissioner Foster, and adopted on roll call by the following vote:

In the affirmative:	Chairman Mandeville, Commissioners Harmon, Hennessy, Butch, Adcock, Davidson and Foster
In the negative:	None
Absent:	Vice Chairman Fiore and Commissioner Horsnall

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the Annual First Regular Meeting of the Board on MONDAY EVENING, JANUARY 8, 2024.



ANDREW J. SPEARS, Director

R-24-1-8=10

The following resolution was offered for adoption by Commissioner Davidson:

RESOLUTION

R-24-1-8=11

WHEREAS, the Monmouth County Board of Recreation Commissioners does, from time to time, enter into contracts, memorandums of understanding, permits, and other various documents and agreements in order to conduct the business of the Board; and

WHEREAS, the Board of Recreation Commissioners deems it necessary and advisable to AUTHORIZE the DEPUTY DIRECTOR, to ENTER INTO said CONTRACTS, MEMORANDUMS OF UNDERSTANDING, PERMITS, AND OTHER VARIOUS DOCUMENTS AND AGREEMENTS on BEHALF OF THE BOARD.

NOW, THEREFORE, BE IT RESOLVED that the DEPUTY DIRECTOR is hereby AUTHORIZED to ENTER INTO said CONTRACTS, MEMORANDUMS OF UNDERSTANDING, PERMITS, AND OTHER VARIOUS DOCUMENTS AND AGREEMENTS as may be required, from time to time, to CONDUCT THE BUSINESS OF THE BOARD; and

BE IT FURTHER RESOLVED that the DEPUTY DIRECTOR, is AUTHORIZED TO ACT in the ABSENCE of the DIRECTOR; and

BE IT FURTHER RESOLVED that this authorization shall take effect immediately and shall remain in force until amended or rescinded by action of the Board.

Seconded Commissioner Foster, and adopted on roll call by the following vote:

In the affirmative:	Chairman Mandeville, Commissioners Harmon, Hennessy, Butch, Adcock, Davidson and Foster
In the negative:	None
Absent:	Vice Chairman Fiore and Commissioner Horsnall

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the Annual First Regular Meeting of the Board on MONDAY EVENING, JANUARY 8, 2024.



ANDREW J. SPEARS, Director

R-24-1-8=11

The following resolution was offered for adoption by Commissioner Davidson:

RESOLUTION

R-24-1-8=12

WHEREAS, the Monmouth County Park System provides a variety of recreational and educational programs, services, park and recreation areas, historic sites, and facilities for the public's use and enjoyment; and

WHEREAS, the Monmouth County Board of Recreation Commissioners believes it is necessary and in the public's interest to establish ADMINISTRATIVE ORDERS AND OPERATING GUIDELINES AND PROCEDURES for the public's beneficial use of the various recreation and education programs, services, park and recreation areas, historic sites, and facilities provided to the public by the Park System including items related to operations, maintenance, personnel and fiscal matters; and

WHEREAS, said ADMINISTRATIVE AND OPERATING GUIDELINES AND PROCEDURES include, but are not limited to registrations, payment of fees and charges, location, dates and hours, reservations, participant ages, level of skills and abilities, limitation as to the numbers to be served, patron department, compliance with ADA requirements, and other conditions or requirements for the efficient and effective delivery of services and the operation and maintenance of Park System areas and facilities; and

WHEREAS, the Board believes that the PROMULGATION AND INSTITUTION of said ADMINISTRATIVE ORDERS AND OPERATING GUIDELINES AND PROCEDURES is a responsibility that should properly be delegated to and addressed by the DIRECTOR and his DESIGNEE(S).

NOW, THEREFORE, BE IT RESOLVED by the Monmouth County Board of Recreation Commissioners that the DIRECTOR and his DESIGNEE(S) are hereby AUTHORIZED to PROMULGATE AND INSTITUTE ADMINISTRATIVE ORDERS AND OPERATING GUIDELINES AND PROCEDURES including but not limited to registrations, payment of fees and charges, location, dates and hours, reservations, participant ages, level of skills and abilities, limitation as to the numbers to be served, patron department, compliance with ADA requirements, and other conditions or requirements that, from time to time, are determined by the Director and his designees to be necessary and appropriate for the efficient and effective delivery of services and the operation and maintenance of Park System areas and facilities; and

BE IT FURTHER RESOLVED that the Board does hereby RESCIND Resolution No. R-23-1-9=12, as previously adopted by the Board; and

BE IT FURTHER RESOLVED that this authorization shall take effect immediately, and shall remain in force until amended or rescinded by action of the Board.

Seconded Commissioner Foster, and adopted on roll call by the following vote:

In the affirmative:	Chairman Mandeville, Commissioners Harmon, Hennessy, Butch, Adcock, Davidson and Foster
In the negative:	None
Absent:	Vice Chairman Fiore and Commissioner Horsnall

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the Annual First Regular Meeting of the Board on MONDAY EVENING, JANUARY 8, 2024.



ANDREW J. SPEARS, Director

R-24-1-8=12

The following resolution was offered for adoption by Commissioner Davidson:

RESOLUTION

R-24-1-8=13

WHEREAS, the Monmouth County Board of Recreation Commissioners recognizes that emergencies may occur from time to time, including but not limited to weather events, natural and manmade disasters, that affect the public's safety, health, and welfare, and impact the operation of Park System areas, services and facilities and the protection of Park System visitors, property and resources; and

WHEREAS, said emergencies may prevent the Board from meeting and taking action in a timely manner; and

WHEREAS, the Board believes it is in the public's interest to authorize the Director, Andrew J. Spears and his designee(s) to act on behalf of the Board and to be able to enter into temporary use agreements, issue contracts, purchase orders, pay bills and to take other actions as may be necessary, when such emergencies occur and time is of the essence.

NOW, THEREFORE, BE IT RESOLVED the Board does hereby AUTHORIZE the DIRECTOR, ANDREW J. SPEARS and his DESIGNEE(S) to ACT ON BEHALF OF THE BOARD in RESPONSE TO EMERGENCIES, including but not limited to weather events, natural and manmade disasters and to enter into temporary use agreements, issue contracts, purchase orders, pay bills and to take other actions as may be necessary, when such emergencies occur and time is of the essence, that affect the public's safety, health and welfare, and impact the operation of Park System areas, services and facilities, and the protection of Park System visitors, property and resources; and

BE IT FURTHER RESOLVED that the Director shall keep the Board informed of the actions and those of his designee(s) which he has authorized as a result of an emergency; and

BE IT FURTHER RESOLVED that this resolution shall remain in effect until amended or rescinded by action of the Board.

Seconded Commissioner Foster, and adopted on roll call by the following vote:

In the affirmative:	Chairman Mandeville, Commissioners Harmon, Hennessy, Butch, Adcock, Davidson and Foster
In the negative:	None
Absent:	Vice Chairman Fiore and Commissioner Horsnall

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the Annual First Regular Meeting of the Board on MONDAY EVENING, JANUARY 8, 2024.



ANDREW J. SPEARS, Director

R-24-1-8=13

The following resolution was offered for adoption by Commissioner Davidson:

RESOLUTION

R-24-1-8=14

WHEREAS, the Federal Americans with Disabilities Act (ADA) requires that public agencies must provide a public notice of intent to comply with the AMERICANS WITH DISABILITIES ACT by January 26, 1992; and

WHEREAS, the Act requires public agencies to provide facilities, services, programs, and activities that are free from discrimination against qualified individuals with disabilities; and

WHEREAS, the Act requires that a responsible employee of the public agency be designated to coordinate compliance and handle complaints of alleged violations; and

WHEREAS, the Board did adopt Resolution No. R-21-1-11=14 on January 11, 2021, and authorized an amendment on June 7, 2021 by Resolution No. R-21-6-7=192.

NOW, THEREFORE, BE IT RESOLVED by the Monmouth County Board of Recreation Commissioners that the DIRECTOR is hereby directed to COMPLY with the AMERICANS WITH DISABILITIES ACT OF 1990, P.L. 101-336 and provide facilities, services, programs, and activities that are free from discrimination against qualified individuals with disabilities; and

BE IT FURTHER RESOLVED that KEVIN P. DUNN is hereby DESIGNATED as the AMERICANS WITH DISABILITIES ACT COMPLIANCE OFFICER for the MONMOUTH COUNTY PARK SYSTEM to RECEIVE AND COORDINATE COMPLIANCE ISSUES, and that MARYAM TRONCO is hereby DESIGNATED as the AMERICANS WITH DISABILITIES ACT COMPLIANCE OFFICER for the MONMOUTH COUNTY PARK SYSTEM for FACILITIES, STRUCTURES AND SITE IMPROVEMENTS, and that ANNE SIMON AND JUSTIN DUNN are hereby DESIGNATED as the AMERICANS WITH DISABILITIES ACT COMPLIANCE OFFICERS for the MONMOUTH COUNTY PARK SYSTEM for SERVICES, PROGRAMS AND ACTIVITIES, to coordinate compliance with the non-discrimination requirements contained in Section 35.107 of the Department of Justice Regulations, and the provisions of the AMERICANS WITH DISABILITIES ACT OF 1990, P.L. 101-336; and

BE IT FURTHER RESOLVED that the Board does hereby rescind the previously adopted Resolution No. R-23-1-9=14; and

BE IT FURTHER RESOLVED that this resolution shall take effect immediately and shall remain in force until amended or rescinded by action of the Board.

Seconded Commissioner Foster, and adopted on roll call by the following vote:

In the affirmative:	Chairman Mandeville, Commissioners Harmon, Hennessy, Butch, Adcock, Davidson and Foster
In the negative:	None
Absent:	Vice Chairman Fiore and Commissioner Horsnall

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the Annual First Regular Meeting of the Board on MONDAY EVENING, JANUARY 8, 2024.



ANDREW J. SPEARS, Director

R-24-1-8=14

The following resolution was offered for adoption by Commissioner Davidson:

RESOLUTION

R-24-1-8=15

WHEREAS, the Monmouth County Board of Recreation Commissioners maintains Monmouth County Park System Social Media sites, including but not limited to Facebook, for the benefit of the public; and

WHEREAS, the Board did, by Resolution #R-15-10-5=362 on October 5, 2015, ADOPT a SOCIAL MEDIA COMMENT AND POSTING POLICY, and further to DESIGNATE a SOCIAL MEDIA COORDINATOR; and

WHEREAS, the Board recognizes the need to monitor the public's posts and comments to Monmouth County Park System social media pages in order to assure the content of such pages remains family-friendly and county park oriented; and

WHEREAS, in order to assure the proper management of the aforementioned social media pages, comments and posts on Monmouth County Park System pages shall be monitored daily and any posts, comments, photographs, etc., that do not meet the standards set forth in the Social Media Comment and Posting Policies will be deleted or hidden from the page as needed, and deleted or hidden comments shall be retained digitally, in accordance with New Jersey Open Public Records Act, similar to other public correspondence.

WHEREAS, the Board recognizes that in order to assure social media pages are properly monitored, a SOCIAL MEDIA COORDINATOR shall be APPOINTED by the DIRECTOR in order to facilitate the measures set forth in the Social Media Comment and Posting Policy, and the Social Media Coordinator shall monitor postings as well as respond to questions and comments on behalf of the Monmouth County Park System.

NOW, THEREFORE, BE IT RESOLVED that the DIRECTOR does hereby DESIGNATE AMANDA TANAY as the MONMOUTH COUNTY PARK SYSTEM'S SOCIAL MEDIA COORDINATOR; and

BE IT FURTHER RESOLVED that the DIRECTOR does hereby DESIGNATE JENNIE ANDRAS as the ALTERNATE SOCIAL MEDIA COORDINATOR; and

BE IT FURTHER RESOLVED, should the appointed Social Media Coordinator be unable to perform the tasks, the Superintendent of Recreation and others so designated by the Director shall serve as a Temporary Coordinator to facilitate such duties; and

BE IT FURTHER RESOLVED, the social media accounts created for the Monmouth County Park System shall remain the property of the Monmouth County Park System, therefore, all account information and passwords shall be held in a secure place which can be accessed by the Superintendent of Recreation, the Social Media Coordinator, and others so authorized by the Director; and

BE IT FURTHER RESOLVED that this resolution shall remain in effect until amended or rescinded by action of the Board.

Seconded Commissioner Foster, and adopted on roll call by the following vote:

In the affirmative:	Chairman Mandeville, Commissioners Harmon, Hennessy, Butch, Adcock, Davidson and Foster
In the negative:	None
Absent:	Vice Chairman Fiore and Commissioner Horsnall

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the Annual First Regular Meeting of the Board on MONDAY EVENING, JANUARY 8, 2024.



ANDREW J. SPEARS, Director

R-24-1-8=15

The following resolution was offered for adoption by Commissioner Davidson:

RESOLUTION

R-24-1-8=16

WHEREAS, Title 40:12-29 NJSA, P.L. 1994, Chapter 111, permits public parks and recreation agencies to solicit and accept donations; and

WHEREAS, the BOARD OF RECREATION COMMISSIONERS of the COUNTY OF MONMOUTH, believes it is in the public's best interest to SOLICIT AND ACCEPT DONATIONS AND SPONSORSHIPS in SUPPORT of the 2024 MONMOUTH COUNTY FAIR, to be held JULY 24th – JULY 28th, 2024, at EAST FREEHOLD SHOWGROUNDS, AND OTHER PROJECTS AND EVENTS OF THE BOARD.

NOW, THEREFORE, BE IT RESOLVED that the Monmouth County Board of Recreation Commissioners does hereby AUTHORIZE the DIRECTOR, ANDREW J. SPEARS, and his DESIGNEE(S), to SOLICIT AND ACCEPT DONATIONS AND SPONSORSHIPS, on behalf of the Board for the purpose of SUPPORTING the 2024 MONMOUTH COUNTY FAIR, to be held JULY 24th – JULY 28th, 2024, at EAST FREEHOLD SHOWGROUNDS, AND OTHER PROJECTS AND EVENTS OF THE BOARD; and

BE IT FURTHER RESOLVED that the DIRECTOR, ANDREW J. SPEARS and his DESIGNEE(S) are AUTHORIZED to take ALL NECESSARY ACTION as may be required by law.

Seconded Commissioner Foster, and adopted on roll call by the following vote:

In the affirmative:	Chairman Mandeville, Commissioners Harmon, Hennessy, Butch, Adcock, Davidson and Foster
In the negative:	None
Absent:	Vice Chairman Fiore and Commissioner Horsnall

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the Annual First Regular Meeting of the Board on MONDAY EVENING, JANUARY 8, 2024.



ANDREW J. SPEARS, Director

R-24-1-8=16

The following resolution was offered for adoption by Commissioner Davidson:

RESOLUTION

R-24-1-8=17

WHEREAS, the Monmouth County Board of Recreation Commissioners has put into place certain photovoltaic equipment that generates electricity; and

WHEREAS, the Board of Recreation Commissioners has earned valuable Solar Renewable Energy Credits (S-REC's), in recognition of the clean energy produced by its photovoltaic equipment; and

WHEREAS, these S-REC's are not needed for public use and may therefore be sold as surplus personal property; and

WHEREAS, S-REC's may be sold through an online auction process, pursuant to the Local Unit Electronic Technology Pilot Program, P.L. 1002, c.30 and the regulations promulgated thereunder; and

WHEREAS, the Division of Local Government Services, within the New Jersey Department of Community Affairs, has approved the use of FLETT EXCHANGE, LLC, to CONDUCT ONLINE AUCTIONS of S-REC's.

NOW, THEREFORE, BE IT RESOLVED by the Monmouth County Board of Recreation Commissioners that SOLAR RENEWABLE ENERGY CREDITS (S-REC's) which have been earned and accumulated, shall be SOLD ON VARIOUS OCCASIONS DURING 2024, when in the best interest to the COUNTY OF MONMOUTH, to the HIGHEST BIDDER through an ONLINE AUCTION(S) CONDUCTED by FLETT EXCHANGE, LLC, subject to the adoption of a RATIFYING RESOLUTION by the BOARD OF COUNTY COMMISSIONERS of the COUNTY OF MONMOUTH; and

BE IT FURTHER RESOLVED that the Chairman and Director and his Designee(s) are hereby authorized to enter into and sign any and all documents as may be required to conduct said auction(s) and sell said S-REC's during the year 2024; and

BE IT FURTHER RESOLVED that a copy of this resolution be sent to the Clerk of the Monmouth County Board of County Commissioners; and

BE IT FURTHER RESOLVED that a copy of this resolution and the ratifying resolution adopted by the Monmouth County Board of County Commissioners be forwarded to Jacquelyn A. Suarez, Acting Commissioner, Division of Local Government Services, N.J. Department of Community Affairs, 101 South Broad Street, P.O. Box 803, Trenton, NJ 08625-0800; and

BE IT FURTHER RESOLVED that notice of the impending sale of the S-REC's be published in accordance with N.J.S.A. 40A-11-36 and further AUTHORIZING the DIRECTOR and his DESIGNEE(S) to take all necessary action as may be required by law.

Seconded Commissioner Foster, and adopted on roll call by the following vote:

In the affirmative:	Chairman Mandeville, Commissioners Harmon, Hennessy, Butch, Adcock, Davidson and Foster
In the negative:	None
Absent:	Vice Chairman Fiore and Commissioner Horsnall

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the Annual First Regular Meeting of the Board on MONDAY EVENING, JANUARY 8, 2024.



ANDREW J. SPEARS, Director

R-24-1-8=17

The following resolution was offered for adoption by Commissioner Davidson:

RESOLUTION

R-24-1-8=18

WHEREAS, the Monmouth County Board of Recreation Commissioners provides various public recreation facilities and services for the use and enjoyment of the citizens of Monmouth County; and

WHEREAS, certain of these recreation facilities and services are of a specialized nature; and

WHEREAS, it is the policy of the Board to establish a SCHEDULE OF FEES & CHARGES for those who use these specialized recreation facilities and services to help defray the costs of operating and maintaining said recreation facilities and services; and

WHEREAS, the Board did ADOPT the EAST FREEHOLD SHOWGROUNDS FEES & CHARGES, by Resolution No. R-23-12-4=475; and

WHEREAS, the Board has determined it is necessary to AMEND EAST FREEHOLD SHOWGROUNDS FEES & CHARGES FOR THE RESIDENT FEE - \$700.00 AND NON-RESIDENT FEE - \$785.00 FOR OPTION #4, MULTIPLE-DAY DOG SHOW, PREMIUM (UP TO 5 EVENTS) TO RESIDENT FEE - \$1,085.00 AND NON-RESIDENT-FEE, - \$1,245.00.

NOW, THEREFORE, BE IT RESOLVED that the Monmouth County Board of Recreation Commissioners does hereby ADOPT the AMENDED EAST FREEHOLD SHOWGROUNDS FEES & CHARGES FOR OPTION #4, MULTIPLE-DAY DOG SHOW, PREMIUM (UP TO 5 EVENTS) TO RESIDENT FEE - \$1,085.00 AND NON-RESIDENT-FEE, - \$1,245.00; and

BE IT FURTHER RESOLVED that the above mentioned AMENDED EAST FREEHOLD SHOWGROUNDS FEES & CHARGES FOR OPTION #4, MULTIPLE-DAY DOG SHOW, PREMIUM (UP TO 5 EVENTS) TO RESIDENT FEE - \$1,085.00 AND NON-RESIDENT-FEE, - \$1,245.00, shall take effect immediately, and shall remain in force until amended or rescinded by action of the Board.

Seconded Commissioner Foster, and adopted on roll call by the following vote:

In the affirmative:	Chairman Mandeville, Commissioners Harmon, Hennessy, Butch, Adcock, Davidson and Foster
In the negative:	None
Absent:	Vice Chairman Fiore and Commissioner Horsnall

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the Annual First Regular meeting of the Board on MONDAY EVENING, JANUARY 8, 2024.



ANDREW J. SPEARS, Director

R-24-1-8=18

The following resolution was offered for adoption by Commissioner Davidson:

RESOLUTION

R-24-1-8=19

WHEREAS, the Monmouth County Board of Recreation Commissioners advertised and received bids on December 20, 2023, for FURNISHING AND DELIVERY OF PRINTING SERVICES (Bid #0018-24); and

WHEREAS, a significant revision to the specifications is required.

NOW, THEREFORE, BE IT RESOLVED by the Monmouth County Board of Recreation Commissioners that ALL bids received on December 20, 2023, for FURNISHING AND DELIVERY OF PRINTING SERVICES (Bid #0018-24), is hereby REJECTED, as a significant revision to the specifications is required; and

BE IT FURTHER RESOLVED that the Board does hereby AUTHORIZE the DIRECTOR to RE-ADVERTISE for same.

Seconded Commissioner Foster, and adopted on roll call by the following vote:

In the affirmative:	Chairman Mandeville, Commissioners Harmon, Hennessy, Butch, Adcock, Davidson and Foster
In the negative:	None
Absent:	Vice Chairman Fiore and Commissioner Horsnall

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the Annual First Regular meeting of the Board on MONDAY EVENING, JANUARY 8, 2024.



ANDREW J. SPEARS, Director

R-24-1-8=19

The following resolution was offered for adoption by Commissioner Davidson:

RESOLUTION

R-24-1-8=20

WHEREAS, the Monmouth County Board of Recreation Commissioners accepted the written proposal of KENNY ENVIRONMENTAL SERVICES, Marlton, NJ, for PROVIDING A PROFESSIONAL PRELIMINARY ASSESSMENT/SITE INVESTIGATION (PA/SI) OF BLOCK 98, LOT 94, FREEHOLD TOWNSHIP, NEW JERSEY, ± 1.4 ACRES, OWNED BY: ESTATE OF DORIS TEPHORD, IMPROVED PROPERTY, PROJECT: ADDITIONS TO TURKEY SWAMP PARK (Ref. #23-52 & PS #65-23) as originally awarded by Resolution #R-23-11-6=426, in the Estimated Total Contract Amount of \$2,370.00; and

WHEREAS, the Board deems it necessary and advisable to Authorize CONTRACT AMENDMENT #1, in the amount of \$16,290.00, due to the discovery of four areas of concern.

NOW, THEREFORE, BE IT RESOLVED by the Board that the Director is hereby Authorized to approve CONTRACT AMENDMENT #1, in the amount of \$16,290.00, due to the discovery of four areas of concern, to KENNY ENVIRONMENTAL SERVICES, 4 Sheffield Drive, Marlton, NJ 08053, for PROVIDING A PROFESSIONAL PRELIMINARY ASSESSMENT/SITE INVESTIGATION (PA/SI) OF BLOCK 98, LOT 94, FREEHOLD TOWNSHIP, NEW JERSEY, ± 1.4 ACRES, OWNED BY: ESTATE OF DORIS TEPHORD, IMPROVED PROPERTY, PROJECT: ADDITIONS TO TURKEY SWAMP PARK (Ref. #23-52 & PS #65-23), as per original contract awarded by Resolution #R-23-11-6=426 in the Estimated Total Contract Amount of \$2,370.00, for a NEW TOTAL AMENDED CONTRACT AMOUNT NOT TO EXCEED \$18,660.00; and

BE IT FURTHER RESOLVED that said CONTRACT AMENDMENT #1 is on file in the Board's Office of Administrative Services; and

BE IT FURTHER RESOLVED that notice of this amendment shall be published in The Star Ledger, a newspaper circulated in the County of Monmouth, as required by law, within twenty (20) days of its passage; and

BE IT FURTHER RESOLVED that the Certification of the Chief Financial Officer, as to availability of funds, has been filed with the Director, a copy of which is on file in the Purchasing Department setting forth that the funds are available in Capital Cash Account #29799, Board of Recreation Commissioners (2023), Project #00047, in an amount not to exceed \$16,290.00.

Seconded Commissioner Foster, and adopted on roll call by the following vote:

In the affirmative:	Chairman Mandeville, Commissioners Harmon, Hennessy, Butch, Adcock, Davidson and Foster
In the negative:	None
Absent:	Vice Chairman Fiore and Commissioner Horsnall

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the Annual First Regular meeting of the Board on MONDAY EVENING, JANUARY 8, 2024.



ANDREW J. SPEARS, Director

R-24-1-8=20

The following resolution was offered for adoption by Commissioner Davidson:

RESOLUTION

R-24-1-8=21

WHEREAS, on December 15, 2023, the Purchasing Agent of the Monmouth County Board of Recreation Commissioners received a written proposal for the FURNISHING AND DELIVERY OF COIN OPERATED BINOCULAR MACHINE SERVICE, a copy of said proposal being on file in the Board's Office of Administrative Services; and

WHEREAS, THE TOWER OPTICAL COMPANY, INC., Norwalk, CT, submitted the highest responsible proposal dated December 15, 2023, for FURNISHING AND DELIVERY OF COIN OPERATED BINOCULAR MACHINE SERVICE, ITEMS: Furnishing of Coin Operated Binocular Machine Services at Mt. Mitchill Scenic Overlook, for the Period of 01/01/24 through 12/31/24; Vendor agrees to pay the Monmouth County Park System 33.33% of Total Net Sales.

NOW, THEREFORE, BE IT RESOLVED by the Monmouth County Board of Recreation Commissioners, that the written proposal of THE TOWER OPTICAL COMPANY, INC., 275 East Avenue, Norwalk, CT 06855, dated December 15, 2023 is hereby accepted for FURNISHING AND DELIVERY OF COIN OPERATED BINOCULAR MACHINE SERVICE, ITEMS: Furnishing of Coin Operated Binocular Machine Services at Mt. Mitchill Scenic Overlook, for the Period of 01/01/24 through 12/31/24; Vendor agrees to pay the Monmouth County Park System 33.33% of Total Net Sales; and

BE IT FURTHER RESOLVED that the Chairman and Director are hereby authorized to execute the contract on behalf of the Board of Recreation Commissioners.

Seconded Commissioner Foster, and adopted on roll call by the following vote:

In the affirmative:	Chairman Mandeville, Commissioners Harmon, Hennessy, Butch, Adcock, Davidson and Foster
In the negative:	None
Absent:	Vice Chairman Fiore and Commissioner Horsnall

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the Annual First Regular meeting of the Board on MONDAY EVENING, JANUARY 8, 2024.



ANDREW J. SPEARS, Director

R-24-1-8=21

The following resolution was offered for adoption by Commissioner Davidson:

RESOLUTION

R-24-1-8=22

WHEREAS, the Monmouth County Board of Recreation Commissioners awarded the contract for REPAIR AND INSTALLATION OF WOODEN, METAL, AND FIBERGLASS OVERHEAD AND METAL ROLLING SECURITY DOORS (Bid #0006-23), ITEM: 2023 Supply/Service Contract (Period of 01/01/23 through 12/31/23), with the Board of Recreation Commissioners RESERVING the OPTION TO EXTEND the CONTRACT for TWO (2) ADDITIONAL ONE (1) YEAR PERIODS (2024 & 2025), under the same terms and conditions, as per bid specifications, as originally awarded by Resolution #R-22-11-21=343 in the Contract Amount of \$60,000.00, and as modified by Change Order #1 awarded by Resolution #R-23-8-21=290 in the Total Change Order #1 Contract Amount of \$72,000.00 to HICKEY OVERHEAD DOOR COMPANY, Bayville, NJ; and

WHEREAS, HICKEY OVERHEAD DOOR COMPANY, Bayville, NJ, has submitted a written certification, in accordance with New Jersey Administrative Code 5:30-11.9, justifying the furnishing of services necessitating the issuance of CHANGE ORDER #2 in the amount of \$9,522.00, increasing existing contract by more than twenty percent (20%) for repair and installation of overhead doors; and

WHEREAS, the Director and or his designee has filed a request with the Monmouth County Board of Recreation Commissioners for the issuance of CHANGE ORDER #2, being in the best interest of the Board, in the amount of \$9,522.00, increasing existing contract by more than twenty percent (20%) for repair and installation of overhead doors, to HICKEY OVERHEAD DOOR COMPANY, Bayville, NJ, for REPAIR AND INSTALLATION OF WOODEN, METAL, AND FIBERGLASS OVERHEAD AND METAL ROLLING SECURITY DOORS (Bid #0006-23), ITEM: 2023 Supply/Service Contract (Period of 01/01/23 through 12/31/23), with the Board of Recreation Commissioners RESERVING the OPTION TO EXTEND the CONTRACT for TWO (2) ADDITIONAL ONE (1) YEAR PERIODS (2024 & 2025), under the same terms and conditions as per bid specifications, as originally awarded by Resolution #R-22-11-21=343 in the Contract Amount of \$60,000.00, and as modified by Change Order #1 awarded by Resolution #R-23-8-21=290 in the Total Change Order #1 Contract Amount of \$72,000.00, for a NEW TOTAL CHANGE ORDER #2 CONTRACT AMOUNT OF \$81,522.00.

NOW, THEREFORE, BE IT RESOLVED that the Monmouth County Board of Recreation Commissioners does hereby AUTHORIZE the ENTERING INTO a WRITTEN AMENDATORY CONTRACT with HICKEY OVERHEAD DOOR COMPANY, 377 Van Dyke Place, Bayville, NJ 08721, for REPAIR AND INSTALLATION OF WOODEN, METAL, AND FIBERGLASS OVERHEAD AND METAL ROLLING SECURITY DOORS (Bid #0006-23), in the amount of \$9,522.00, increasing existing contract by more than twenty percent (20%) for repair and installation of overhead doors, as per original contract awarded by Resolution #R-22-11-21=343 in the Contract Amount of \$60,000.00 and as modified by Change Order #1 awarded by Resolution #R-23-8-21=290 in the Total Change Order #1 Contract Amount of \$72,000.00, for a NEW TOTAL CHANGE ORDER #2 CONTRACT AMOUNT OF \$81,522.00; and

BE IT FURTHER RESOLVED that HICKEY OVERHEAD DOOR COMPANY, Bayville, NJ, has submitted a written certification justifying the furnishing of services necessitating the issuance of Change Order #2 in the amount of \$9,522.00, which increase exceeds the twenty percent (20%) limitation; and

BE IT FURTHER RESOLVED that the Director and or his designee has filed a request with the Monmouth County Board of Recreation Commissioners, being in the best interest of the Board, for the issuance of CHANGE ORDER #2, in the amount of \$9,522.00, increasing existing contract by more than twenty percent (20%) for repair and installation of overhead doors; and

BE IT FURTHER RESOLVED by the Board that the Director is hereby Authorized to approve CHANGE ORDER #2, in the amount of \$9,522.00, for repair and installation of overhead doors to HICKEY OVERHEAD DOOR COMPANY, Bayville, NJ, for REPAIR AND INSTALLATION OF WOODEN, METAL, AND FIBERGLASS OVERHEAD AND METAL ROLLING SECURITY DOORS (Bid #0006-23), ITEM: 2023 Supply/Service Contract (Period of 01/01/23 through 12/31/23), with the Board of Recreation Commissioners RESERVING the OPTION TO EXTEND the CONTRACT for TWO (2) ADDITIONAL ONE (1) YEAR PERIODS (2024 & 2025), under the same terms and conditions, as per bid specifications, as originally awarded by Resolution #R-22-11-21=343 in the Contract Amount of \$60,000.00, and as modified by Change Order #1 awarded by Resolution #R-23-8-21=290 in the Total Change Order #1 Contract Amount of \$72,000.00, for a NEW TOTAL CHANGE ORDER #2 CONTRACT AMOUNT OF \$81,522.00; and

BE IT FURTHER RESOLVED that said CHANGE ORDER #2 is on file in the Board's Office of Administrative Services; and

BE IT FURTHER RESOLVED that the Director cause notice of this action to be printed in an official newspaper of the County of Monmouth; and

BE IT FURTHER RESOLVED that the Certification of the Chief Financial Officer, as to availability of funds, has been filed with the Director, a copy of which is on file in the Purchasing Department setting forth that the funds are available in Appropriation #080010, Board of Recreation Commissioners (2023), in the amount of \$9,522.00.

Seconded Commissioner Foster, and adopted on roll call by the following vote:

In the affirmative:	Chairman Mandeville, Commissioners Harmon, Hennessy, Butch, Adcock, Davidson and Foster
In the negative:	None
Absent:	Vice Chairman Fiore and Commissioner Horsnall

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the Annual First Regular meeting of the Board on MONDAY EVENING, JANUARY 8, 2024.



ANDREW J. SPEARS, Director

The following resolution was offered for adoption by Commissioner Davidson:

RESOLUTION

R-24-1-8=23

WHEREAS, the Monmouth County Board of Recreation Commissioners awarded the contract for PROGRAM COTTAGE BUILDING #1402 RENOVATION AND CONSTRUCTION OF A GAZEBO AT DEEP CUT GARDENS (Bid #0046-23), to SANTORINI CONSTRUCTION, INC., Neptune, NJ, as per Resolution #R-23-5-22=191, in the Contract Amount of \$1,155,000.00; and

WHEREAS, the Board authorized Change Order #1, as per Resolution #R-23-11-20=442, in the Change Order #1 Contract Amount of \$1,163,855.44; and

WHEREAS, the Board deems it necessary and advisable to Authorize CHANGE ORDER #2, in the amount of \$2,614.70, for a New Total Contract Amount of \$1,166,470.14.

NOW, THEREFORE, BE IT RESOLVED by the Board that the Director is hereby Authorized to approve CHANGE ORDER #2, in the amount of \$2,614.70 for one access door and two data outlets, to SANTORINI CONSTRUCTION, INC., 7 S. Riverside Drive, Neptune, NJ 07753, for PROGRAM COTTAGE BUILDING #1402 RENOVATION AND CONSTRUCTION OF A GAZEBO AT DEEP CUT GARDENS (Bid #0046-23), ITEMS: Total Base Bid Items 1-5, Alternate Bid #2, \$66,000.00, Alternate Bid #2, \$90,000.00, as per original contract awarded by Resolution #R-23-5-22=191 in the Amount of \$1,155,000.00, and as modified by Change Order #1 awarded by Resolution #R-23-11-20=442 in the Amount of \$1,163,855.44, for a NEW TOTAL CONTRACT AMOUNT OF \$1,166,470.14, AS MODIFIED BY CHANGE ORDER #2; and

BE IT FURTHER RESOLVED that said CHANGE ORDER #2 is on file in the Board's Office of Administrative Services; and

BE IT FURTHER RESOLVED that the Certification of the Chief Financial Officer, as to availability of funds, has been filed with the Director, a copy of which is on file in the Purchasing Department setting forth that the funds are available in Capital Cash Account #92210, Board of Recreation Commissioners (2023), Project #20230; in an amount not to exceed \$2,614.70.

Seconded Commissioner Foster, and adopted on roll call by the following vote:

In the affirmative:	Chairman Mandeville, Commissioners Harmon, Hennessy, Butch, Adcock, Davidson and Foster
In the negative:	None
Absent:	Vice Chairman Fiore and Commissioner Horsnall

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the Annual First Regular meeting of the Board on MONDAY EVENING, JANUARY 8, 2024.



ANDREW J. SPEARS, Director

R-24-1-8=23

The following resolution was offered for adoption by Commissioner Davidson:

RESOLUTION

R-24-1-8=24

WHEREAS, bids were advertised for and received by the Purchasing Agent of the Monmouth County Board of Recreation Commissioners on December 7, 2023, for TRAIL ACCESS PARKING LOT AT WELTZ CONSERVATION AREA, OCEAN TOWNSHIP, NJ (Bid #0075-23), which bids were referred to the Director for tabulation, examination, report, and recommendation; and

WHEREAS, the bid was considered on an individual item basis and the report of the officials above mentioned, shows that five (5) bids were received, and the following was the lowest responsible bid received in the Total Contract Amount of \$82,300.00:

FRANK GALBRAITH & SON EXCAVATION AND DEMOLITION, LLC
831 Raritan Road
Scotch Plains, NJ 07076

ITEM: Total Base Bid Price, Items 1-5 inclusive.

NOW, THEREFORE, BE IT RESOLVED by the Monmouth County Board of Recreation Commissioners, that the said report as to the said bids be, and the same is hereby accepted and ordered spread upon the minutes; and

BE IT FURTHER RESOLVED that the contract be, and the same is hereby awarded according to the tabulation set forth to the bidder and for the total bid as shown by the said tabulation above set forth; and

BE IT FURTHER RESOLVED that the Chairman and Director are hereby authorized to execute the contract on behalf of the Monmouth County Board of Recreation Commissioners; and

BE IT FURTHER RESOLVED that the Certification of the Chief Financial Officer, as to availability of funds, has been filed with the Director, a copy of which is on file in the Purchasing Department setting forth that the funds are available in Trust Account #52000, Board of Recreation Commissioners (2023), in the amount of \$82,300.00.

Seconded Commissioner Foster, and adopted on roll call by the following vote:

In the affirmative:	Chairman Mandeville, Commissioners Harmon, Hennessy, Butch, Adcock, Davidson and Foster
In the negative:	None
Absent:	Vice Chairman Fiore and Commissioner Horsnall

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the Annual First Regular meeting of the Board on MONDAY EVENING, JANUARY 8, 2024.



ANDREW J. SPEARS, Director

R-24-1-8=24

The following resolution was offered for adoption by Commissioner Davidson:

RESOLUTION

R-24-1-8=25

WHEREAS, the Monmouth County Board of Recreation Commissioners has a need to acquire RESPIRATOR TRAINING AND RESPIRATOR FIT-TESTING SERVICES (PS #01-24), as a fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.4; and

WHEREAS, the anticipated term of this contract is from January 8, 2024 through December 31, 2024; and

WHEREAS, requests for proposals were received by the Purchasing Agent on or before the required submission date of December 15, 2023; and

WHEREAS, NOVISAL, LLC, Roselle, NJ, has submitted a written proposal dated November 21, 2023, indicating they will provide RESPIRATOR TRAINING AND RESPIRATOR FIT-TESTING SERVICES (PS #01-24), in the Estimated Total Contract Amount of \$8,030.00; and

WHEREAS, the Certification of the Chief Financial Officer, as to availability of funds, has been filed with the Director, a copy of which is on file in the Purchasing Department setting forth that the funds are available in Trust Account #52000, Board of Recreation Commissioners (2024); in an amount not to exceed \$8,030.00.

NOW, THEREFORE, BE IT RESOLVED that the Board of Recreation Commissioners, of the County of Monmouth, does hereby authorize the Chairman and Director to enter into a contract on behalf of the Monmouth County Board of Recreation Commissioners, with NOVISAL, LLC, 545 7th Avenue, Roselle, NJ 07203, as per proposal dated November 21, 2023, for PROVIDING RESPIRATOR TRAINING AND RESPIRATOR FIT-TESTING SERVICES (PS #01-24), in the Estimated Total Contract Amount of \$8,030.00; and

BE IT FURTHER RESOLVED that the Stockholders Disclosure Certification and the New Jersey Business Registration are on file in the office of the Purchasing Department; and

BE IT FURTHER RESOLVED that any fees for additional work over the \$8,030.00 provided for in this resolution will be authorized only upon the approval of the Board, prior to the additional services being performed.

Seconded Commissioner Foster, and adopted on roll call by the following vote:

In the affirmative:	Chairman Mandeville, Commissioners Harmon, Hennessy, Butch, Adcock, Davidson and Foster
In the negative:	None
Absent:	Vice Chairman Fiore and Commissioner Horsnall

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the Annual First Regular meeting of the Board on MONDAY EVENING, JANUARY 8, 2024.



ANDREW J. SPEARS, Director

R-24-1-8=25

The following resolution was offered for adoption by Commissioner Davidson:

RESOLUTION

R-24-1-8=26

WHEREAS, the Monmouth County Board of Recreation Commissioners has a need to acquire FURNISHING AND DELIVERY OF MOIST CLAY (WC #02-24), as a fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.4; and

WHEREAS, the anticipated term of this contract is from January 8, 2024 through December 31, 2024; and

WHEREAS, requests for proposals were received by the Purchasing Agent on or before the required submission date of December 19, 2023; and

WHEREAS, CERAMIC SUPPLY, INC., Lodi, NJ, has submitted a written proposal dated December 14, 2023, indicating they will provide the FURNISHING AND DELIVERY OF MOIST CLAY (WC #02-24), in the Estimated Total Contract Amount of \$19,500.00; and

WHEREAS, the Certification of the Chief Financial Officer, as to availability of funds, has been filed with the Director, a copy of which is on file in the Purchasing Department setting forth that the funds are available in Trust Account #52000, Board of Recreation Commissioners (2024); in an amount not to exceed \$19,500.00.

NOW, THEREFORE, BE IT RESOLVED that the Board of Recreation Commissioners, of the County of Monmouth, does hereby authorize the Chairman and Director to enter into a contract on behalf of the Monmouth County Board of Recreation Commissioners, with CERAMIC SUPPLY, INC., 7 Route 46 West, Lodi, NJ 07644, as per proposal dated December 14, 2023, for FURNISHING AND DELIVERY OF MOIST CLAY (WC #02-24), in the Estimated Total Contract Amount of \$19,500.00; and

BE IT FURTHER RESOLVED that the Stockholders Disclosure Certification and the New Jersey Business Registration are on file in the office of the Purchasing Department; and

BE IT FURTHER RESOLVED that any fees for additional work over the \$19,500.00 provided for in this resolution will be authorized only upon the approval of the Board, prior to the additional services being performed.

Seconded Commissioner Foster, and adopted on roll call by the following vote:

In the affirmative:	Chairman Mandeville, Commissioners Harmon, Hennessy, Butch, Adcock, Davidson and Foster
In the negative:	None
Absent:	Vice Chairman Fiore and Commissioner Horsnall

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the Annual First Regular meeting of the Board on MONDAY EVENING, JANUARY 8, 2024.



ANDREW J. SPEARS, Director

R-24-1-8=26

The following resolution was offered for adoption by Commissioner Davidson:

RESOLUTION

R-24-1-8=27

WHEREAS, the Monmouth County Board of Recreation Commissioners has entered into a Cooperative Pricing System Agreement with the Bergen County Co-Op (BC-Bid-23-46), for the Purchase of Goods and/or Services; and

WHEREAS, THE MONMOUTH COUNTY BOARD OF RECREATION COMMISSIONERS DEEMS IT NECESSARY AND ADVISABLE TO AUTHORIZE THE PURCHASE OF ROOF REPAIRS, REPLACEMENT, AND MAINTENANCE; AND

WHEREAS, said ROOF REPAIRS, REPLACEMENT, AND MAINTENANCE are available from NORTHEAST ROOF MAINTENANCE, Perth Amboy, NJ, ITEM: Roof repairs and replacements as needed for various Monmouth County Park buildings, as available under the Bergen County Co-op (BC-Bid-23-46), for the Period of 01/08/24 through 12/05/24, in the Total Contract Amount of \$300,000.00.

NOW, THEREFORE, BE IT RESOLVED by the Monmouth County Board of Recreation Commissioners that the Director is hereby Authorized to execute the necessary contracts and agreements required for the PURCHASE OF ROOF REPAIRS, REPLACEMENT, AND MAINTENANCE, from NORTHEAST ROOF MAINTENANCE, 649 Catherine Street, Perth Amboy, NJ 08861, ITEM: Roof repairs and replacements as needed for various Monmouth County Park buildings; as available under the Bergen County Co-op (BC-Bid-23-46), for the Period of 01/08/24 through 12/05/24, in the Total Contract Amount of \$300,000.00; and

BE IT FURTHER RESOLVED that the Certification of the Chief Financial Officer, as to availability of funds, has been filed with the Director of the Board, a copy of which is on file in the Purchasing Department, setting forth that the funds are available in Capital Cash Account #20023, Board of Recreation Commissioners (2023), Project #23001, in the Amount of \$300,000.00.

Seconded Commissioner Foster, and adopted on roll call by the following vote:

In the affirmative:	Chairman Mandeville, Commissioners Harmon, Hennessy, Butch, Adcock, Davidson and Foster
In the negative:	None
Absent:	Vice Chairman Fiore and Commissioner Horsnall

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the Annual First Regular meeting of the Board on MONDAY EVENING, JANUARY 8, 2024.



ANDREW J. SPEARS, Director

R-24-1-8=27

The following resolution was offered for adoption by Commissioner Davidson:

RESOLUTION

R-24-1-8=28

WHEREAS, bids were advertised for and received by the Purchasing Agent of the Monmouth County Board of Recreation Commissioners on December 21, 2023, for DEMOLITION WORK AND SITE RESTORATION AT HARTSHORNE WOODS PARK (Bid #0076-23), which bids were referred to the Director for tabulation, examination, report, and recommendation; and

WHEREAS, the bid was considered on an individual item basis and the report of the officials above mentioned, shows that seven (7) bids were received, and the following was the lowest responsible bid received in the Total Contract Amount of \$78,900.00:

FRANK LURCH DEMOLITION CO., LLC

515 Main Street

Avon-by-the-Sea, NJ 07717

ITEM: Total Lump Sum.

NOW, THEREFORE, BE IT RESOLVED by the Monmouth County Board of Recreation Commissioners, that the said report as to the said bids be, and the same is hereby accepted and ordered spread upon the minutes; and

BE IT FURTHER RESOLVED that the contract be, and the same is hereby awarded according to the tabulation set forth to the bidder and for the total bid as shown by the said tabulation above set forth; and

BE IT FURTHER RESOLVED that the Chairman and Director are hereby authorized to execute the contract on behalf of the Monmouth County Board of Recreation Commissioners; and

BE IT FURTHER RESOLVED that the Certification of the Chief Financial Officer, as to availability of funds, has been filed with the Director, a copy of which is on file in the Purchasing Department setting forth that the funds are available in Capital Cash Account #29799, Board of Recreation Commissioners, Project #00106, in the amount of \$78,900.00.

Seconded Commissioner Foster, and adopted on roll call by the following vote:

In the affirmative: Chairman Mandeville, Commissioners Harmon, Hennessy, Butch, Adcock, Davidson and Foster

In the negative: None

Absent: Vice Chairman Fiore and Commissioner Horsnall

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the Annual First Regular meeting of the Board on MONDAY EVENING, JANUARY 8, 2024.



ANDREW J. SPEARS, Director

R-24-1-8=28

The following resolution was offered for adoption by Commissioner Davidson:

RESOLUTION

R-24-1-8=29

WHEREAS, the Monmouth County Board of Recreation Commissioners awarded the contract for PROGRAM COTTAGE BUILDING #1402 RENOVATION AND CONSTRUCTION OF A GAZEBO AT DEEP CUT GARDENS (Bid #0046-23) to SANTORINI CONSTRUCTION, INC., Neptune, NJ, as per Resolution #R-23-5-22=191, in the Contract Amount of \$1,155,000.00; and

WHEREAS, the Board authorized Change Order #1, as per Resolution #R-23-11-20=442, in the Change Order #1 Contract Amount of \$1,163,855.44; and

WHEREAS, the Board authorized Change Order #2, as per Resolution #R-24-1-8=23, in the Change Order #2 Contract Amount of \$1,166,470.14; and

WHEREAS, the Board deems it necessary and advisable to Authorize CHANGE ORDER #3, in the amount of \$19,094.63 to SANTORINI CONSTRUCTION, INC., Neptune, NJ for additional modifications, for a New Total Contract Amount of \$1,185,564.77.

NOW, THEREFORE, BE IT RESOLVED by the Board that the Director is hereby Authorized to approve CHANGE ORDER #3, in the amount of \$19,094.63, for additional modifications, to SANTORINI CONSTRUCTION, INC., 1 S. Riverside Drive, Neptune, NJ 07753, for PROGRAM COTTAGE BUILDING #1402 RENOVATION AND CONSTRUCTION OF A GAZEBO AT DEEP CUT GARDENS (Bid #0046-23), as per original contract awarded by Resolution #R-23-5-22=191, ITEMS: Total Base Bid Items 1-5, Alternate Bid #2, \$66,000.00, Alternate Bid #2, \$90,000.00; in the Amount of \$1,155,000.00, and as modified by Change Order #1 awarded by Resolution #R-23-11-20=442 in the Amount of \$1,163,855.44, and as modified by Change Order #2 awarded by Resolution #R-24-1-8=23 in the Amount of \$1,166,470.14, for a NEW TOTAL CONTRACT AMOUNT OF \$1,185,564.77, AS MODIFIED BY CHANGE ORDER #3; and

BE IT FURTHER RESOLVED that said CHANGE ORDER #3 is on file in the Board's Office of Administrative Services; and

BE IT FURTHER RESOLVED that the Certification of the Chief Financial Officer, as to availability of funds, has been filed with the Director, a copy of which is on file in the Purchasing Department setting forth that the funds are available in Capital Cash Account #92210, Board of Recreation Commissioners (2023), Project #20230 in an amount not to exceed \$19,094.63.

Seconded Commissioner Foster, and adopted on roll call by the following vote:

In the affirmative:	Chairman Mandeville, Commissioners Harmon, Hennessy, Butch, Adcock, Davidson and Foster
In the negative:	None
Absent:	Vice Chairman Fiore and Commissioner Horsnall

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the Annual First Regular meeting of the Board on MONDAY EVENING, JANUARY 8, 2024.



ANDREW J. SPEARS, Director

R-24-1-8=29

The following resolution was offered for adoption by Commissioner Davidson:

RESOLUTION

R-24-1-8=30

WHEREAS, the County of Monmouth owns, and the Monmouth County Park System maintains the Union Transportation Trail, located in Upper Freehold, NJ, for the public's use and enjoyment; and

WHEREAS, an EMERGENCY exists affecting the public health, safety, and welfare, requiring the immediate performance of services, pursuant to N.J.S.A. 40A:11-6; and

WHEREAS, the Certification of Request for Emergency Purchases has been completed, as is required to invoke the provisions of N.J.S.A. 40A:11-6; and

WHEREAS, DCRS, Cream Ridge, NJ, submitted a written proposal dated December 23, 2023, for EMERGENCY REPAIRS AT THE UNION TRANSPORTATION TRAIL; in the Estimated Total Contract Amount of \$105,677.00.

NOW, THEREFORE, BE IT RESOLVED that the Board of Recreation Commissioners, of the County of Monmouth, does hereby authorize the Chairman and Director to enter into a contract on behalf of the Monmouth County Board of Recreation Commissioners, with DCRS, 140 Meirs Road, P.O. Box 328, Cream Ridge, NJ 08514, as per proposal dated December 23, 2023, for EMERGENCY REPAIRS AT THE UNION TRANSPORTATION TRAIL; in the Estimated Total Contract Amount of \$105,677.00; and

BE IT FURTHER RESOLVED that the Certification of the Chief Financial Officer as to availability of funds has been filed with the Director, a copy of which is on file in the Purchasing Department, setting forth that the funds are available in T-12-56-850-115-668, Project #29109; in the estimated amount of \$105,677.00.

Seconded by Commissioner Foster, and adopted on roll call by the following vote:

In the Affirmative:	Chairman Mandeville, Commissioners Harmon, Hennessy, Butch, Adcock, Davidson, and Foster
In the Negative:	None
Absent:	Vice Chairman Fiore and Commissioner Horsnall

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the Annual First Regular meeting of the Board on MONDAY EVENING, JANUARY 8, 2024.



ANDREW J. SPEARS, Director

R-24-1-8=30

The following resolution was offered for adoption by Commissioner Davidson:

RESOLUTION

R-24-1-8=31

WHEREAS, the Monmouth County Board of Recreation Commissioners deems it necessary and advisable to authorize the PURCHASE OF CARS, TRUCKS, VANS, SUVS, CAB CHASSIS, AND OTHER VEHICLES; and

WHEREAS, said PURCHASE OF CARS, TRUCKS, VANS, SUVS, CAB CHASSIS, AND OTHER VEHICLES are available from NATIONAL AUTO FLEET GROUP, Watsonville, CA, ITEMS: Three (3) Ford F-150 4WD Supercabs @\$54,951.49 each; as available under National Co-op, Sourcewell Contract #091521-NAF, for the Period of 11/4/21 through 11/8/25, in the Total Contract Amount of \$164.854.47.

NOW, THEREFORE, BE IT RESOLVED by the Monmouth County Board of Recreation Commissioners that the Director is hereby Authorized to execute the necessary contracts and agreements required for the PURCHASE OF CARS, TRUCKS, VANS, SUVS, CAB CHASSIS, AND OTHER VEHICLES, as available from NATIONAL AUTO FLEET GROUP, 490 Auto Center Drive, Watsonville, CA 95076, ITEMS: Three (3) Ford F-150 4WD Supercabs @\$54,951.49 each; as available under National Co-op, Sourcewell Contract #091521-NAF, for the Period of 11/4/21 through 11/8/25, in the Total Contract Amount of \$164.854.47; and

BE IT FURTHER RESOLVED that the Certification of the Chief Financial Officer, as to availability of funds, has been filed with the Director, a copy of which is on file in the Purchasing Department, setting forth that the funds are available in Capital Cash Account #22201, Board of Recreation Commissioners (2023), Project #80601, in the Amount of \$143,899.86 and Capital Cash Account #23001, Board of Recreation Commissioners (2023), Project #80601, in the Amount of \$20,954.61.

Seconded Commissioner Foster, and adopted on roll call by the following vote:

In the affirmative:	Chairman Mandeville, Commissioners Harmon, Hennessy, Butch, Adcock, Davidson and Foster
In the negative:	None
Absent:	Vice Chairman Fiore and Commissioner Horsnall

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the Annual First Regular meeting of the Board on MONDAY EVENING, JANUARY 8, 2024.



ANDREW J. SPEARS, Director

R-24-1-8=31

The following resolution was offered for adoption by Commissioner Davidson:

RESOLUTION

R-24-1-8=32

WHEREAS, the Monmouth County Board of Recreation Commissioners deems it necessary and advisable to authorize the PURCHASE OF CARS, TRUCKS, VANS, SUVS, CAB CHASSIS, AND OTHER VEHICLES; and

WHEREAS, said PURCHASE OF CARS, TRUCKS, VANS, SUVS, CAB CHASSIS, AND OTHER VEHICLES are available from NATIONAL AUTO FLEET GROUP, Watsonville, CA, ITEMS: One (1) Ford F-350 4WD with Plow Package, @\$64,678.24, and One (1) Ford F-150 4WD Supercab, @\$54,951.49; as available under National Co-op, Sourcewell Contract #091521-NAF, for the Period of 11/4/21 through 11/8/25, in the Total Contract Amount of \$119,629.73.

NOW, THEREFORE, BE IT RESOLVED by the Monmouth County Board of Recreation Commissioners that the Director is hereby Authorized to execute the necessary contracts and agreements required for the PURCHASE OF CARS, TRUCKS, VANS, SUVS, CAB CHASSIS, AND OTHER VEHICLES, as available from NATIONAL AUTO FLEET GROUP, 490 Auto Center Drive, Watsonville, CA 95076, ITEMS: One (1) Ford F-350 4WD with Plow Package, @\$64,678.24, and One (1) Ford F-150 4WD Supercab, @\$54,951.49; as available under National Co-op, Sourcewell Contract #091521-NAF, for the Period of 11/4/21 through 11/8/25, in the Total Contract Amount of \$119,629.73; and

BE IT FURTHER RESOLVED that the Certification of the Chief Financial Officer, as to availability of funds, has been filed with the Director, a copy of which is on file in the Purchasing Department, setting forth that the funds are available in Trust Account #52000, Board of Recreation Commissioners (2023), Project #80601, in the Amount of \$119,629.73.

Seconded Commissioner Foster, and adopted on roll call by the following vote:

In the affirmative:	Chairman Mandeville, Commissioners Harmon, Hennessy, Butch, Adcock, Davidson and Foster
In the negative:	None
Absent:	Vice Chairman Fiore and Commissioner Horsnall

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the Annual First Regular meeting of the Board on MONDAY EVENING, JANUARY 8, 2024.



ANDREW J. SPEARS, Director

R-24-1-8=32

The following resolution was offered for adoption by Commissioner Davidson:

RESOLUTION

R-24-1-8=33

WHEREAS, bids were advertised for and received by the Purchasing Agent of the Monmouth County Board of Recreation Commissioners on January 3, 2024, for WOOD SHINGLE ROOF REPLACEMENT OF WALN'S MILL AT HISTORIC WALNFORD (Bid #0077-23), which bids were referred to the Director for tabulation, examination, report, and recommendation; and

WHEREAS, the bid was considered on an individual item basis and the report of the officials above mentioned, shows that four (4) bids were received, and the following was the lowest responsible bid received in the Total Contract Amount of \$107,000.00:

DETWILER ROOFING, LLC

1578 Main Street

East Earl, PA 17519

ITEM: Total Base Bid Price.

NOW, THEREFORE, BE IT RESOLVED by the Monmouth County Board of Recreation Commissioners, that the said report as to the said bids be, and the same is hereby accepted and ordered spread upon the minutes; and

BE IT FURTHER RESOLVED that the contract be, and the same is hereby awarded according to the tabulation set forth to the bidder and for the total bid as shown by the said tabulation above set forth; and

BE IT FURTHER RESOLVED that the Chairman and Director are hereby authorized to execute the contract on behalf of the Monmouth County Board of Recreation Commissioners; and

BE IT FURTHER RESOLVED that the Certification of the Chief Financial Officer, as to availability of funds, has been filed with the Director, a copy of which is on file in the Purchasing Department setting forth that the funds are available in Capital Cash Account #20023, Board of Recreation Commissioners, Project #23001, in the amount of \$107,000.00.

Seconded Commissioner Foster, and adopted on roll call by the following vote:

In the affirmative: Chairman Mandeville, Commissioners Harmon, Hennessy, Butch, Adcock, Davidson and Foster

In the negative: None

Absent: Vice Chairman Fiore and Commissioner Horsnall

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the Annual First Regular meeting of the Board on MONDAY EVENING, JANUARY 8, 2024.



ANDREW J. SPEARS, Director

R-24-1-8=33

The following resolution was offered for adoption by Commissioner Davidson:

RESOLUTION

R-24-1-8=34

WHEREAS, bids were advertised for and received by the Purchasing Agent of the Monmouth County Board of Recreation Commissioners on January 4, 2024, for VEGETATION MANAGEMENT AND SITE RESTORATION AT HUBER WOODS PARK (Bid #0079-23), which bids were referred to the Director for tabulation, examination, report, and recommendation; and

WHEREAS, the bid was considered on an individual item basis and the report of the officials above mentioned, shows that eleven (11) bids were received, and the following was the lowest responsible bid received in the Total Contract Amount of \$37,539.99:

JOHN T. de ROUVILLE, LLC
1361 Church Road
Toms River, NJ 08755

ITEM: Total Base Bid Price, Items 1-3 inclusive.

NOW, THEREFORE, BE IT RESOLVED by the Monmouth County Board of Recreation Commissioners, that the said report as to the said bids be, and the same is hereby accepted and ordered spread upon the minutes; and

BE IT FURTHER RESOLVED that the contract be, and the same is hereby awarded according to the tabulation set forth to the bidder and for the total bid as shown by the said tabulation above set forth; and

BE IT FURTHER RESOLVED that the Chairman and Director are hereby authorized to execute the contract on behalf of the Monmouth County Board of Recreation Commissioners; and

BE IT FURTHER RESOLVED that the Certification of the Chief Financial Officer, as to availability of funds, has been filed with the Director, a copy of which is on file in the Purchasing Department setting forth that the funds are available in Capital Cash Account #20023, Board of Recreation Commissioners, Project #23006, in the amount of \$37,539.99.

Seconded Commissioner Foster, and adopted on roll call by the following vote:

In the affirmative:	Chairman Mandeville, Commissioners Harmon, Hennessy, Butch, Adcock, Davidson and Foster
In the negative:	None
Absent:	Vice Chairman Fiore and Commissioner Horsnall

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the Annual First Regular meeting of the Board on MONDAY EVENING, JANUARY 8, 2024.



ANDREW J. SPEARS, Director

R-24-1-8=34

The following resolution was offered for adoption by Commissioner Davidson:

RESOLUTION

R-24-1-8=35

WHEREAS, the Monmouth County Board of Recreation Commissioners accepted the written proposal of VANASSE HANGEN BRUSTLIN, INC., Manasquan, NJ, for PROVIDING REMEDIAL ACTION OVERSIGHT OF BLOCK 1098, LOTS 124.02, 126, 127 & 127.01, MIDDLETOWN TOWNSHIP, NEW JERSEY, ±12.308 ACRES, OWNED BY COUNTY OF MONMOUTH, FORMER DEFILIPPO, ET AL., PROPERTY, SWIMMING RIVER PARK (Ref. #21-47 & PS #53-21), as per Resolution #R-21-10-12=301, in the Contract Amount Not to Exceed \$98,670.00; and

WHEREAS, the Board authorized Contract Amendment #1, as per Resolution #R-23-6-5=205, to VANASSE HANGEN BRUSTLIN, INC., Manasquan, NJ, in the Total Contract Amendment #1 Amount of \$168,776.00; and

WHEREAS, the Board deems it necessary and advisable to Authorize CONTRACT AMENDMENT #2 in the amount of \$36,668.37 for additional sampling and testing, to VANASSE HANGEN BRUSTLIN, INC., Manasquan, NJ.

NOW, THEREFORE, BE IT RESOLVED by the Board that the Director is hereby Authorized to approve CONTRACT AMENDMENT #2, in the amount of \$36,668.37, for additional sampling and testing, to VANASSE HANGEN BRUSTLIN, INC., 1805 Atlantic Avenue, Manasquan, NJ 08736, for PROVIDING REMEDIAL ACTION OVERSIGHT OF BLOCK 1098, LOTS 124.02, 126, 127 & 127.01, MIDDLETOWN TOWNSHIP, NEW JERSEY, ±12.308 ACRES, OWNED BY COUNTY OF MONMOUTH, FORMER DEFILIPPO, ET AL., PROPERTY, SWIMMING RIVER PARK (Ref. #21-47 & PS #53-21), as per original contract awarded by Resolution #R-21-10-12=301 in the Contract Amount Not to Exceed \$98,670.00, and as modified by Contract Amendment #1 awarded by Resolution #R-23-6-5=205 in the Total Contract Amendment #1 Amount of \$168,776.00, for a NEW TOTAL AMENDED CONTRACT AMOUNT NOT TO EXCEED \$205,444.37, AS MODIFIED BY CONTRACT AMENDMENT #2; and

BE IT FURTHER RESOLVED that said CONTRACT AMENDMENT #2 is on file in the Board's Office of Administrative Services; and

BE IT FURTHER RESOLVED that notice of this amendment shall be published in The Star Ledger, a newspaper circulated in the County of Monmouth, as required by law, within twenty (20) days of its passage; and

BE IT FURTHER RESOLVED that the Certification of the Chief Financial Officer, as to availability of funds, has been filed with the Director, a copy of which is on file in the Purchasing Department setting forth that the funds are available in Capital Cash Account #29799, Board of Recreation Commissioners (2021), Project #00028, in an amount not to exceed \$36,668.37.

Seconded by Commissioner Foster, and adopted on roll call by the following vote:

In the affirmative:	Chairman Mandeville, Commissioners Harmon, Hennessy, Butch, Adcock, Davidson, and Foster
In the negative:	None
Absent:	Vice Chairman Fiore and Commissioner Horsnall

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the Annual First Regular meeting of the Board on MONDAY EVENING, JANUARY 8, 2024



ANDREW J. SPEARS, Director

R-24-1-8=35

The following resolution was offered for adoption by Commissioner Hennessy:

RESOLUTION

R-24-1-8=36

WHEREAS, the Open Public Meetings Act provides that the Board of Recreation Commissioners may go into executive session to discuss matters that may be confidential or listed pursuant to N.J.S.A. 10:4-12; and

WHEREAS, it is recommended by the Board Attorney and/or Director to go into executive session to discuss matters set forth hereinafter which are permissible for discussion in executive session; and

WHEREAS, notice of this regularly scheduled Board meeting, including date, time, and place, has been posted, and the County Clerk and two (2) newspapers as designated by the Board have been noticed, per the schedule adopted by the Board at its regular meeting of November 18, 2023.

NOW THEREFORE, BE IT RESOLVED that the Monmouth County Board of Recreation Commissioners does hereby recess into Executive Session to discuss the following items, and the Minutes of the same to be disclosed as described below.

- Senior Leadership Plan
- Addition - Upper Freehold Township
- Addition - Aberdeen Township
- Discussion – Old Orchard Country Club

Seconded by Commissioner Foster, and adopted on roll call by the following vote:

In the Affirmative:	Chairman Mandeville, Commissioners Harmon, Hennessy, Butch, Adcock, Davidson, and Foster
In the Negative:	None
Absent:	Vice Chairman Fiore and Commissioner Horsnall

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the Annual First Regular meeting of the Board on MONDAY EVENING, JANUARY 8, 2024.



ANDREW J. SPEARS, Director

R-24-1-8=36