

AGENDA

**MONMOUTH COUNTY BOARD OF RECREATION COMMISSIONERS’
ANNUAL FIRST REGULAR MEETING, MONDAY EVENING, JANUARY 8, 2024, AT 7 PM
THOMPSON PARK VISITOR CENTER, “BEECH ROOM”
1ST FLOOR, 805 NEWMAN SPRINGS RD, LINCROFT, NJ**

A. Roll Call

B. Statement of Adequate Public Notice

Pledge of Allegiance followed by a moment of silence.

C. Approval of MINUTES—REGULAR MEETING: DECEMBER 4, 2023

D. Approval of MINUTES - EXECUTIVE SESSION – LAND ACQUISITION MATTERS:
DECEMBER 4, 2023

E. Approval of MINUTES—REGULAR MEETING, MONDAY, DECEMBER 18, 2023
(Excused: Vice Chairman Fiore, Commissioners Harmon and Adcock)

F. Approval of EXECUTIVE SESSION MINUTES—LITIGATION/POTENTIAL LITIGATION,
MONDAY, DECEMBER 18, 2023 (Excused: Vice Chairman Fiore, Commissioners Harmon
and Adcock)

G. Motion APPOINTING the DIRECTOR as TEMPORARY CHAIRMAN OF THE MEETING.

H. **ELECTION OF OFFICERS FOR THE YEAR 2024:**

1a. Motion Nominating **CHAIRMAN** (blank)

1b. Motion Closing Nominations for **CHAIRMAN**.

1c. Motion Authorizing the Director to Cast One Ballot for the Nominee for **CHAIRMAN** of
the Board.

2a. Motion Nominating **VICE CHAIRMAN** (blank)

2b. Motion Closing Nominations for **VICE CHAIRMAN**.

2c. Motion Authorizing the Director to Cast One Ballot for the Nominee for **VICE CHAIRMAN** of the Board.

I. Approval of 2023 VOUCHER LIST

J. Approval of 2024 VOUCHER LIST

K. BOARD CORRESPONDENCE RECEIVED:

- Email, dated December 28, 2023 from Pamela Williamson regarding tree trimming at Eastpointe Condominiums/Mount Mitchill Scenic Overlook border (attached)

Review of change order request related to environmental remediation coordination at Swimming River Park from Laura Brinkerhoff, Vanasse Hangen Brustlin, Inc.

L. Motion to OPEN the PUBLIC HEARING on ADOPTING SUPPLEMENTAL RULES AND REGULATIONS GOVERNING PUBLIC DEER HUNTING ON LANDS MANAGED BY THE MONMOUTH COUNTY PARK SYSTEM. (Time: ____PM) *(The requirements as to the publication and hearing notice have been published in the Star Ledger on December 12, 2023, and posted as required by law.)*

Motion to CLOSE the PUBLIC HEARING on the above item

Motion to OPEN the PUBLIC HEARING on ADOPTING RULES AND REGULATIONS GOVERNING PUBLIC USE OF COUNTY PARK LANDS AND PROPERTIES. (Time: ____PM) *(The requirements as to the publication and hearing notice have been published in the Star Ledger on December 12, 2023, and posted as required by law.)*

Motion to CLOSE the PUBLIC HEARING on the above item

Motion to OPEN the HEARING OF THE PUBLIC.)
(Presentations are limited to three (3) minutes per person.)

Motion to CLOSE the HEARING OF THE PUBLIC.

M. COUNTY COMMISSIONER'S REPORT:

N. ITEMS FOR BOARD REVIEW:

1. Board Action Item #1 – Recommending Approval of 2024 Change Funds in the Estimated Amount of \$75,000.00 and Authorizing the Monmouth County Finance Department to Establish the List of Board Approved 2024 Change Funds.

2. Board Action Item #2 – Establishing an Account for the Deposit of Park Areas, Golf Courses, and Visitor Services Receipts, at various Investors Bank branch locations, Account Numbers ending in 9868 and 5740, for the Year 2024.
3. Board Action Item #3 – Establishing an Account for the Deposit of Mastercard, Visa and Discover Credit Card Receipts, for Park Areas, Golf Courses, and Visitor Services, at various Investors Bank branch locations, Account Number ending in 9876, for the Year 2024.
4. Board Action Item #4 – Requiring Two (2) Signatures on each Check Issued from Board Accounts, and Specifically Naming Andrew J. Spears, Director or Deputy Director, or Thomas E. Fobes, Superintendent of County Parks, or Kevin Dunn, County Park Superintendent or Barbara Berry, Chief Clerk.
5. Board Action Item #5 – Designating the following Newspapers as the Official Newspapers of the Monmouth County Board of Recreation Commissioners for Legal Publication of Public Notices and Invitations to Bid:
 - The Coast Star
 - The Coaster
 - News Transcript
 - Newspaper Media Group
 - The Star Ledger
 - The Tri-Town News
 - The Two River Times
6. Board Action Item #6 – Appointing the Director as the Custodian of the Board’s Public Records, and Deputy Director as the Assistant Custodian of the Board’s Public Records.
7. Board Action Item #7 – Authorizing the Director and his Designee(s) to Represent and Act on Behalf of the Board of Recreation Commissioners in Matters Pertaining to Personnel of the Board Including the Hiring, Discharging and Disciplining of Employees, Promotions, Titles, Salaries, Wages, Working Conditions, and to Represent the Board with regard to Employee Union Contract Negotiations, Employee Grievances, New Jersey Department Of Personnel Civil Service Matters, New Jersey Police Training Commission, and Other Personnel Matters of the Board of Recreation Commissioners.
8. Board Action Item #8 – Designating Jennifer Kaczala, Purchasing Agent, to serve as the Board’s Public Agency Compliance Officer (P.A.C.O.) for the Year 2024.
9. Board Action Item #9 – Authorizing the Director, Andrew J. Spears and Jennifer Kaczala, Qualified Purchasing Agent (Q.P.A) for the Board, to Advertise, Solicit and Receive Written Bids and Proposals, and to Prepare Contracts, Enter Into Purchase Agreements and Authorize Purchases for Various Materials, Goods and Supplies, on Behalf of the Board, in Accordance with Adopted Board Policy and the Bid Laws of the State of New Jersey, and Establishing the Board’s Bid Threshold in Accordance with N.J.S.A. 40a:11-2 at \$44,000.00 and Establishing the Board’s Quotation Threshold in Accordance with N.J.S.A. 40a:11-6.1 (A) at \$6,600.00, and Further Authorizing Deputy Director, and Thomas E. Fobes, Superintendent of County Parks, to Act in the Absence of the Director or the Purchasing Agent.

10. Board Action Item #10 – Authorizing the Director and his Designees(s) to Set Program, Food, Retail Sale Prices, Service and Equipment Rental Fees.
11. Board Action Item #11 – Authorizing the Director, Andrew J. Spears, to Enter Into Contracts, Memorandums of Understanding, Permits, and Other Various Documents and Agreements as may be required, from time to time, to Conduct the Business of the Board, and further Authorizing the Deputy Director to Act in the Absence of the Director.
12. Board Action Item #12 – Authorizing the Director, Andrew J. Spears, and his Designee(s) to Promulgate and Institute Administrative Orders and Operating Guidelines and Procedures including but not limited to registrations, payment of fees and charges, location, dates and hours, reservations, participant ages, level of skills and abilities, limitation as to the numbers to be served, patron department, compliance with ADA requirements, and other conditions or requirements that, from time to time, are determined by the Director and his designee(s) to be necessary and appropriate for the efficient and effective delivery of services and the operation and maintenance of Park System areas and facilities.
13. Board Action Item #13 – Authorizing Director, Andrew J. Spears and his Designee(s), to Act on Behalf of the Board in Response to Emergencies that affect the public’s safety, health and welfare, and impact the operation of Park System areas and facilities, and the protection of Park System visitors, property and resources.
14. Board Action Item #14 – Designating Kevin P. Dunn, as the Americans with Disabilities Act Compliance Officer for the Monmouth County Park System to Receive and Coordinate Compliance Issues, and further Designating Maryam Tronco as the Americans with Disabilities Act Compliance Officer for the Monmouth County Park System for Facilities, Structures and Site Improvements, and Designating Anne Simon and Justin Dunn, as the Americans with Disabilities Act Compliance Officers for the Monmouth County Park System for Services, Programs and Activities, to coordinate compliance with the non-discrimination requirements contained in Section 35.107 of the Department of Justice Regulations, and the provisions of the Americans with Disabilities Act of 1990, P.L. 101-336, and further Rescinding Resolution #R-23-1-9=14 as previously adopted by the Board on January 9, 2023.
15. Board Action Item #15 – Designating Amanda Tanay as Social Media Coordinator, and Jennie Andras as Alternate Social Media Coordinator, in accordance with the Monmouth County Park System Social Media Comment and Posting Policy adopted by Board Resolution #R-15-10-5=362.
16. Board Action Item #16 – Authorizing the Director and his Designee(s) to Solicit Donations and Sponsorships, on behalf of the Board, in Support of the 2024 Monmouth County Fair, to be held July 24th – 28th 2024, at East Freehold Showgrounds, Freehold Township; and Other Projects and Events of the Board, as provided for by Law, Title 40:12-29 NJS, P.L. 1994, Chapter 111.
17. Board Action Item #17 – Authorizing the Sale of Solar Renewable Energy Credits (S-REC’s) on Various Occasions During 2024, through an On-Line Auction(s) Conducted by Flett Exchange, LLC, and Recommending to the Monmouth County Board of County Commissioners Ratification of a Resolution for the Sale of Solar Renewable Energy Credits (S-REC’s) through an On-Line Auction(s) Conducted by Flett Exchange, LLC,

and further Authorizing the Director and his Designee(s) to publish notice of impending sale of the S-REC's in accordance with N.J.S.A. 40A:11-36, and to take all necessary action as may be required by law.

18. Board Action Item #18 – Recommending Adoption of Amended East Freehold Showgrounds Fees & Charges, Option #4, Multiple-Day Dog Show, Premium (up to 5 events) to take effect immediately. **(See Att.)**
19. Board Action Item #19 – Rejecting All bids received on December 20, 2023, for Furnishing and Delivery of Printing Services (Bid #0018-24), as a significant revision to the specifications is required, and further Authorizing the Director to re-advertise for same.
20. Board Action Item #20 – Recommend authorizing Contract Amendment #1, the Amount of \$16,290.00, due to the discovery of four areas of concern, to Kenny Environmental Services, Marlton, NJ, for Providing a Professional Preliminary Assessment/Site Investigation (PA/SI) of Block 98, Lot 94, Freehold Township, New Jersey, ±1.4 Acres, Owned by: Estate of Doris Tephford, Improved Property, Project: Additions to Turkey Swamp Park (Ref. #23-52 & PS #65-23), as originally awarded by Resolution #R-23-11-6=426, in the Contract Amount Not To Exceed \$2,370.00, for a new Total Amended Contract Amount of \$18,660.00, as modified by Contract Amendment #1, and further Authorizing the Director to send notice of Contract Amendment to The Star Ledger, a newspaper circulated in the County of Monmouth, as required by law, within twenty (20) days of its passage. **(See Memo)**
21. Board Action Item #21 – Recommend acceptance of the written proposal of The Tower Optical Company, Inc., Norwalk, CT for Furnishing and Delivery of Coin Operated Binocular Machine Service, proposal dated December 15, 2023, Item: Furnishing of Coin Operated Binocular Machine Services at Mt. Mitchill Scenic Overlook, for the Period of 01/01/24-12/31/24; Vendor agrees to pay the Monmouth County Park System 33.33% of Total Net Sales.
22. Board Action Item #22 – Recommend authorizing Change Order #2, in the amount of \$9,522.00 for repair and installation of overhead doors, to Hickey Overhead Door Company, Bayville, NJ, for Repair and Installation of Wooden, Metal, and Fiberglass Overhead and Metal Rolling Security Doors (Bid #0006-23), Item: 2023 Supply/Service Contract (Period of 01/01/23 through 12/31/23), with the Board of Recreation Commissioners reserving the option to extend the contract for two (2) additional one (1) year periods (2024 & 2025), under the same terms and conditions, as per bid specifications, as originally awarded by Resolution #R-22-11-21=343 in the Contract Amount of \$60,000.00, and as modified by Change Order #1 awarded by Resolution #R-23-8-21=290 in the Total Change Order #1 Contract Amount of \$72,000.00, for a new Total Change Order #2 Contract Amount of \$81,522.00, and further Authorizing the Director to send notice of Change Order #1 to The Star Ledger, a newspaper circulated in the County of Monmouth, as required by law, within twenty (20) days of its passage.
23. Board Action Item #23 – Recommend authorizing Change Order #2, in the amount of \$2,614.70 for one access door and two data outlets, to Santorini Construction, Inc., Neptune, NJ, for Program Cottage Building #1402 Renovation and Construction of a Gazebo at Deep Cut Gardens (Bid #0046-23), Items: Total Base Bid Items 1-5, Alternate

Bid #2, \$66,000.00, Alternate Bid #2, \$90,000.00, as originally awarded by Resolution #R-23-5-22=191 in the Contract Amount of \$1,155,000.00, and as modified by Change Order #1 awarded by Resolution #R-23-11-20=442 in the Total Change Order #1 Contract Amount of \$1,163,855.44, for a new Total Change Order #2 Contract Amount of \$1,166,470.14. **(See Memo)**

24. Board Action Item #24 – Recommend awarding contract to the lowest responsible bidder, as per bid proposal to Frank Galbraith & Son Excavation and Demolition, LLC, Scotch Plains, NJ, for Trail Access Parking Lot at Weltz Conservation Area, Ocean Township, NJ (Bid #0075-23), Items: Total Base Bid Price, Items 1-5 inclusive; in the Total Contract Amount of \$82,300.00.
25. Board Action Item #25 – Recommend acceptance of the written proposal of Novisal, LLC, Roselle, NJ, as received on December 15, 2023, proposal dated November 21, 2023, for Providing Respirator Training and Respirator Fit-Testing Services (PS #01-24), (Period of Contract 01/08/24 through 12/31/24); in the Estimated Total Contract Amount of \$8,030.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4. **(See Memo)**
26. Board Action Item #26 – Recommend acceptance of the written proposal of Ceramic Supply, Inc., Lodi, NJ, as received on December 19, 2023, proposal dated December 14, 2023, for Furnishing and Delivery of Moist Clay (WC #02-24), (Period of Contract 01/08/24 through 12/31/24); in the Estimated Total Contract Amount of \$19,500.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4.
27. Board Action Item #27 – Recommend authorizing the Purchase of Roof Repair, Replacement, and Maintenance from Northeast Roof Maintenance, Perth Amboy, NJ, Item: Roof repairs and replacements as needed for various Monmouth County Park buildings; as available under the Bergen County Co-op (BC-Bid-23-46), for the Period of 01/08/24 through 12/05/24, in the Total Contract Amount of \$300,000.00.
28. Board Action Item #28 – Recommend awarding contract to the lowest responsible bidder, as per bid proposal to Frank Lurch Demolition Co., LLC, Avon-by-the-Sea, NJ for Demolition Work and Site Restoration at Hartshorne Woods Park (Bid #0076-23), Item: Total Lump Sum; in the Total Contract Amount of \$78,900.00. **(See Memo)**
29. Board Action Item #29 – Recommend authorizing Change Order #3, in the amount of \$19,094.63 for additional modifications, to Santorini Construction, Inc., Neptune, NJ, for Program Cottage Building #1402 Renovation and Construction of a Gazebo at Deep Cut Gardens (Bid #0046-23), Items: Total Base Bid Items 1-5, Alternate Bid #2, \$66,000.00, Alternate Bid #2, \$90,000.00, as originally awarded by Resolution #R-23-5-22=191 in the Contract Amount of \$1,155,000.00, and as modified by Change Order #1 awarded by Resolution #R-23-11-20=442 in the Total Change Order #1 Contract Amount of \$1,163,855.44, and as modified by Change Order #2 awarded by Resolution #R-24-1-8=23 in the Total Change Order #2 Contract Amount of \$1,166,470.14, for a new Total Change Order #3 Contract Amount of \$1,185,564.77. **(See Memo)**
30. Board Action Item #30 as Added to the Agenda – Recommending the acceptance of the written proposal of DCRS, Cream Ridge, NJ, for providing Emergency Repairs at the

Union Transportation Trail, as per N.J.S.A. 40A:11-6, in the Total Amount Not To Exceed \$105,677.00.

31. Board Action Item #31 as Added to the Agenda – Recommend authorizing the Purchase of Cars, Trucks, Vans, SUVs, Cab Chassis, and Other Vehicles from National Auto Fleet Group, Watsonville, CA, Items: Three (3) Ford F-150 4WD Supercabs @\$54,951.49 each; as available under National Co-op, Sourcewell Contract #091521-NAF, for the Period of 11/4/21 through 11/8/25, in the Total Contract Amount of \$164,854.47.
32. Board Action Item #32 as Added to the Agenda – Recommend authorizing the Purchase of Cars, Trucks, Vans, SUVs, Cab Chassis, and Other Vehicles from National Auto Fleet Group, Watsonville, CA, Items: One (1) Ford F-350 4WD with Plow Package, @\$64,678.24, and One (1) Ford F-150 4WD Supercab, @\$54,951.49; as available under National Co-op, Sourcewell Contract #091521-NAF, for the Period of 11/4/21 through 11/8/25, in the Total Contract Amount of \$119,629.73.
33. Board Action Item #33 as Added to the Agenda – Recommend awarding contract to the lowest responsible bidder, as per bid proposal to Detwiler Roofing, LLC, East Earl, PA, for Wood Shingle Roof Replacement of Waln’s Mill at Historic Walnford (Bid #0077-23), Item: Total Base Bid Price; in the Total Contract Amount of \$107,000.00. **(See Memo)**
34. Board Action Item #34 as Added to the Agenda – Recommend awarding contract to the lowest responsible bidder, as per bid proposal to John T. de Rouville, LLC, Toms River, NJ, for Vegetation Management and Site Restoration at Huber Woods Park (Bid #0079-23), Item: Total Base Bid Price, Items 1-3 inclusive; in the Total Contract Amount of \$37,539.99. **(See Memo)**

RESOLUTION OF CONSENT:

At (blank) PM, the following **Resolution of Consent** was offered for adoption by:

WHEREAS, the Monmouth County Board of Recreation Commissioners has received the Agenda for the Board Meeting in advance of the meeting; and

WHEREAS, the Board has had an opportunity to review and consider Agenda Items # _____ through # _____ for Board Action; and

WHEREAS, the Board also reviewed Agenda Item _____ s #(s)_____, as added to the Agenda; and

WHEREAS, the Board is satisfied that the above items as presented to the Board are in order and complete.

NOW, THEREFORE, BE IT RESOLVED that the Monmouth County Board of Recreation Commissioners does hereby approve by consent, Agenda Items # _____ through # _____.

Resolution of Consent seconded by:

ITEMS FOR BOARD ACTION:

1. Resolution **APPROVING 2024 CHANGE FUNDS** in the **ESTIMATED AMOUNT OF \$75,000.00** and **AUTHORIZING** the **MONMOUTH COUNTY FINANCE DEPARTMENT** to **ESTABLISH** the **LIST** of **BOARD APPROVED 2024 CHANGE FUNDS**.
2. Resolution **Establishing an ACCOUNT** for the **DEPOSIT OF PARK AREAS, GOLF COURSES, AND VISITOR SERVICES RECEIPTS**, at various **INVESTORS BANK** branch locations, **Account Numbers ending in 9868 and 5740**, for the **YEAR 2024**.
3. Resolution **Establishing an ACCOUNT** for the **DEPOSIT of MASTERCARD, VISA AND DISCOVER CREDIT CARD RECEIPTS**, for **PARK AREAS, GOLF COURSES, AND VISITOR SERVICES**, at various **INVESTORS BANK** branch locations, **Account Number ending in 9876**, for the **YEAR 2024**.
4. Resolution **REQUIRING TWO (2) SIGNATURES** on **EACH CHECK ISSUED** from **BOARD ACCOUNTS**, and specifically **NAMING ANDREW J. SPEARS, DIRECTOR**, or **DEPUTY DIRECTOR** or **THOMAS E. FOBES, SUPERINTENDENT OF COUNTY PARKS**, or **BARBARA BERRY, CHIEF CLERK**.
5. Resolution **DESIGNATING** the following **NEWSPAPERS** as the **OFFICIAL NEWSPAPERS** of the **MONMOUTH COUNTY BOARD OF RECREATION COMMISSIONERS** for **LEGAL PUBLICATION** of **PUBLIC NOTICES** and **INVITATIONS TO BID**:
 - THE COAST STAR
 - THE COASTER
 - GREATER MEDIA NEWSPAPERS
 - NEWS TRANSCRIPT
 - THE STAR LEDGER
 - THE TRI-TOWN NEWS
 - THE TWO RIVER TIMES
6. Resolution **APPOINTING** the **DIRECTOR** as the **CUSTODIAN OF THE BOARD'S PUBLIC RECORDS**, and **DEPUTY DIRECTOR**, as the **ASSISTANT CUSTODIAN OF THE BOARD'S PUBLIC RECORDS**.
7. Resolution **AUTHORIZING** the **DIRECTOR** and his **DESIGNEE(S)** to **REPRESENT AND ACT ON BEHALF OF THE BOARD OF RECREATION COMMISSIONERS IN MATTERS PERTAINING TO PERSONNEL OF THE BOARD INCLUDING the HIRING, DISCHARGING AND DISCIPLINING OF EMPLOYEES, PROMOTIONS, TITLES, SALARIES, WAGES, WORKING CONDITIONS**, and to **REPRESENT THE BOARD** with regard to **EMPLOYEE UNION CONTRACT NEGOTIATIONS, EMPLOYEE GRIEVANCES, NEW JERSEY DEPARTMENT OF PERSONNEL CIVIL SERVICE MATTERS, NEW JERSEY POLICE TRAINING COMMISSION, AND OTHER PERSONNEL MATTERS OF THE BOARD OF RECREATION COMMISSIONERS**.
8. Resolution **DESIGNATING JENNIFER KACZALA, PURCHASING AGENT**, to **SERVE as the Board's PUBLIC AGENCY COMPLIANCE OFFICER (P.A.C.O.)** for the **YEAR 2024**.

9. Resolution **AUTHORIZING the DIRECTOR, ANDREW J. SPEARS and JENNIFER KACZALA, QUALIFIED PURCHASING AGENT (Q.P.A) FOR THE BOARD, to ADVERTISE, SOLICIT AND RECEIVE WRITTEN BIDS AND PROPOSALS, AND TO PREPARE CONTRACTS, ENTER INTO PURCHASE AGREEMENTS AND AUTHORIZE PURCHASES FOR VARIOUS MATERIALS, GOODS AND SUPPLIES, on behalf of the Board, in accordance with Adopted Board Policy and the Bid Laws of the State of New Jersey, and ESTABLISHING the BOARD'S BID THRESHOLD in accordance with N.J.S.A. 40A:11-2 at \$44,000.00 and ESTABLISHING the BOARD'S QUOTATION THRESHOLD in accordance with N.J.S.A. 40A:11-6.1 (a) at \$6,600.00, and further Authorizing DEPUTY DIRECTOR, and THOMAS E. FOBES, SUPERINTENDENT OF COUNTY PARKS, to ACT IN THE ABSENCE of the DIRECTOR or the PURCHASING AGENT.**
10. Resolution **AUTHORIZING the DIRECTOR and his DESIGNEES(S) to SET PROGRAM, FOOD, RETAIL SALE PRICES, SERVICE AND EQUIPMENT RENTAL FEES.**
11. Resolution **AUTHORIZING the DIRECTOR, ANDREW J. SPEARS, to ENTER INTO CONTRACTS, MEMORANDUMS OF UNDERSTANDING, PERMITS, AND OTHER VARIOUS DOCUMENTS AND AGREEMENTS as may be required, from time to time, to CONDUCT THE BUSINESS OF THE BOARD, and further AUTHORIZING the DEPUTY DIRECTOR to ACT IN THE ABSENCE of the DIRECTOR.**
12. Resolution **AUTHORIZING the DIRECTOR, ANDREW J. SPEARS, and his DESIGNEE(S) to PROMULGATE AND INSTITUTE ADMINISTRATIVE ORDERS AND OPERATING GUIDELINES AND PROCEDURES** including but not limited to registrations, payment of fees and charges, location, dates and hours, reservations, participant ages, level of skills and abilities, limitation as to the numbers to be served, patron department, compliance with ADA requirements, and other conditions or requirements that, from time to time, are determined by the Director and his designee(s) to be necessary and appropriate for the efficient and effective delivery of services and the operation and maintenance of Park System areas and facilities.
13. Resolution **AUTHORIZING the DIRECTOR, ANDREW J. SPEARS and his DESIGNEE(S), to ACT ON BEHALF OF THE BOARD in RESPONSE TO EMERGENCIES** that affect the public's safety, health, and welfare, and impact the operation of Park System areas and facilities, and the protection of Park System visitors, property, and resources.
14. **DESIGNATING KEVIN P. DUNN, AS THE AMERICANS WITH DISABILITIES ACT COMPLIANCE OFFICER FOR THE MONMOUTH COUNTY PARK SYSTEM TO RECEIVE AND COORDINATE COMPLIANCE ISSUES, AND FURTHER DESIGNATING MARYAM TRONCO AS THE AMERICANS WITH DISABILITIES ACT COMPLIANCE OFFICER FOR THE MONMOUTH COUNTY PARK SYSTEM FOR FACILITIES, STRUCTURES AND SITE IMPROVEMENTS, AND DESIGNATING ANNE SIMON AND JUSTIN DUNN, AS THE AMERICANS WITH DISABILITIES ACT COMPLIANCE OFFICERS FOR THE MONMOUTH COUNTY PARK SYSTEM FOR SERVICES, PROGRAMS AND ACTIVITIES,** to coordinate compliance with the non-discrimination requirements contained in Section 35.107 of the Department of Justice Regulations, and the provisions of the Americans with Disabilities Act of 1990, P.L. 101-336, and further Rescinding Resolution #R-23-1-9=14 as previously adopted by the Board on January 9, 2023.

15. Resolution **DESIGNATING AMANDA TANAY as SOCIAL MEDIA COORDINATOR, and JENNIE ANDRAS as ALTERNATE SOCIAL MEDIATOR COORDINATOR, in accordance with the MONMOUTH COUNTY PARK SYSTEM SOCIAL MEDIA COMMENT AND POSTING POLICY** adopted by Board Resolution #R-15-10-5=362.
16. Resolution **AUTHORIZING the DIRECTOR and his DESIGNEE(S) to SOLICIT DONATIONS AND SPONSORSHIPS**, on behalf of the Board, in **SUPPORT of the 2024 MONMOUTH COUNTY FAIR**, to be held JULY 24th–28th, at EAST FREEHOLD SHOWGROUNDS, Freehold Township; AND OTHER PROJECTS AND EVENTS OF THE BOARD, as provided for by Law, Title 40:12-29 NJSA, P.L. 1994, Chapter 111.
17. Resolution **AUTHORIZING the SALE OF SOLAR RENEWABLE ENERGY CREDITS (S-REC's) ON VARIOUS OCCASIONS DURING 2024, through an ON-LINE AUCTION(S) CONDUCTED BY FLETT EXCHANGE, LLC, and RECOMMENDING to the MONMOUTH COUNTY BOARD OF COUNTY COMMISSIONERS RATIFICATION of a RESOLUTION for the SALE OF SOLAR RENEWABLE ENERGY CREDITS (S-REC's) through an ON-LINE AUCTION(S) CONDUCTED BY FLETT EXCHANGE, LLC**, and further **AUTHORIZING the DIRECTOR and his DESIGNEE(S) to publish notice of impending sale of the S-REC's in accordance with N.J.S.A. 40A:11-36, and to take all necessary action as may be required by law.**
18. Resolution **ADOPTING AMENDED EAST FREEHOLD SHOWGROUNDS FEES & CHARGES, OPTION #4, MULTIPLE-DAY DOG SHOW PREMIUM** (up to 5 events) to take effect immediately.
19. Resolution **REJECTING ALL bids** received on December 20, 2023, **for FURNISHING AND DELIVERY OF PRINTING SERVICES (Bid #0018-24)**, as a significant revision to the specifications is required, and further **AUTHORIZING the DIRECTOR to RE-ADVERTISE** for same.
20. Resolution **Authorizing CONTRACT AMENDMENT #1**, in the Amount of **\$16,290.00**, due to the discovery of four areas of concern, to **KENNY ENVIRONMENTAL SERVICES, Marlton, NJ, for PROVIDING A PROFESSIONAL PRELIMINARY ASSESSMENT/SITE INVESTIGATION (PA/SI) OF BLOCK 98, LOT 94, FREEHOLD TOWNSHIP, NEW JERSEY, ±1.4 ACRES, OWNED BY: ESTATE OF DORIS TEPHFORD, IMPROVED PROPERTY, PROJECT: ADDITIONS TO TURKEY SWAMP PARK (Ref. #23-52 & PS #65-23)**, as originally awarded by Resolution #R-23-11-6=426, in the Contract Amount Not To Exceed **\$2,370.00**, for a **NEW TOTAL AMENDED CONTRACT AMOUNT OF \$18,660.00**, AS MODIFIED BY CONTRACT AMENDMENT #1, and further **AUTHORIZING the DIRECTOR to SEND NOTICE of Contract Amendment to The Star Ledger, a newspaper circulated in the County of Monmouth, as required by law, within twenty (20) days of its passage.**
21. Resolution **ACCEPTING the WRITTEN PROPOSAL of THE TOWER OPTICAL COMPANY, INC., Norwalk, CT for FURNISHING AND DELIVERY OF COIN OPERATED BINOCULAR MACHINE SERVICE**, proposal dated December 15, 2023, **ITEM: Furnishing and Delivery of Coin Operated Binocular Machine Services at Mt. Mitchell Scenic Overlook, for the Period of 01/01/24-12/31/24; Vendor agrees to pay the Monmouth County Park System 33.33% of Total Net Sales.**

22. Resolution **Authorizing CHANGE ORDER #2**, in the amount of **\$9,522.00** for repair and installation of overhead doors, to **HICKEY OVERHEAD DOOR COMPANY**, Bayville, NJ, for **REPAIR AND INSTALLATION OF WOODEN, METAL, AND FIBERGLASS OVERHEAD AND METAL ROLLING SECURITY DOORS (Bid #0006-23)**, ITEM: 2023 Supply/Service Contract (Period of 01/01/23 through 12/31/23), with the Board of Recreation Commissioners **RESERVING the OPTION TO EXTEND the CONTRACT for TWO (2) ADDITIONAL ONE (1) YEAR PERIODS (2024 & 2025)**, under the same terms and conditions, as per bid specifications, as originally awarded by Resolution #R-22-11-21=343 in the Contract Amount of \$60,000.00, and as modified by Change Order #1 awarded by Resolution #R-23-8-21=290 in the Total Change Order #1 Contract Amount of **\$72,000.00**, for a **NEW TOTAL CHANGE ORDER #2 CONTRACT AMOUNT OF \$81,522.00**, and further **AUTHORIZING the DIRECTOR to SEND NOTICE of CHANGE ORDER #1 to The Star Ledger**, a newspaper circulated in the County of Monmouth, as required by law, within twenty (20) days of its passage.
23. Resolution **Authorizing CHANGE ORDER #2**, in the amount of **\$2,614.70** for one access door and two data outlets, to **SANTORINI CONSTRUCTION, INC.**, Neptune, NJ, for **PROGRAM COTTAGE BUILDING #1402 RENOVATION AND CONSTRUCTION OF A GAZEBO AT DEEP CUT GARDENS (Bid #0046-23)**, ITEMS: Total Base Bid Items 1-5, Alternate Bid #2, \$66,000.00, Alternate Bid #2, \$90,000.00, as originally awarded by Resolution #R-23-5-22=191 in the Contract Amount of \$1,155,000.00, and as modified by Change Order #1 awarded by Resolution #R-23-11-20=442 in the Total Change Order #1 Contract Amount of **\$1,163,855.44**, for a new Total Change Order #2 Contract Amount of **\$1,166,470.14**.
24. Resolution **AWARDING CONTRACT** to the lowest responsible bidder, as per bid proposal to **FRANK GALBRAITH & SON EXCAVATION AND DEMOLITION, LLC**, Scotch Plains, NJ, for **TRAIL ACCESS PARKING LOT AT WELTZ CONSERVATION AREA, OCEAN TOWNSHIP, NJ (Bid #0075-23)**, ITEM: Total Base Bid Price, Items 1-5 inclusive; in the Total Contract Amount of **\$82,300.00**.
25. Resolution **ACCEPTING the WRITTEN PROPOSAL of NOVISAL, LLC**, Roselle, NJ, as received on December 15, 2023, proposal dated November 21, 2023, for **PROVIDING RESPIRATOR TRAINING AND RESPIRATOR FIT-TESTING SERVICES (PS #01-24)**, (Period of Contract 01/08/24 through 12/31/24); in the Estimated Total Contract Amount of **\$8,030.00**, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4.
26. Resolution **ACCEPTING the WRITTEN PROPOSAL of CERAMIC SUPPLY, INC.**, Lodi, NJ, as received on December 19, 2023, proposal dated December 14, 2023, for **FURNISHING AND DELIVERY OF MOIST CLAY (WC #02-24)**, (Period of Contract 01/08/24 through 12/31/24); in the Estimated Total Contract Amount of **\$19,500.00**, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4.
27. Resolution **AUTHORIZING the PURCHASE OF ROOF REPAIR, REPLACEMENT, AND MAINTENANCE** from **NORTHEAST ROOF MAINTENANCE**, Perth Amboy, NJ, ITEM: Roof repairs and replacements as need for various Monmouth County Park buildings; as available under the Bergen County Co-op (BC-Bid-23-46), for the Period of 01/08/24-12/05/24, in the Total Contract Amount of **\$300,000.00**.

28. Resolution **AWARDING CONTRACT** to the lowest responsible bidder, as per bid proposal to **FRANK LURCH DEMOLITION CO., LLC**, Avon-by-the-Sea, NJ, for **DEMOLITION WORK AND SITE RESTORATION AT HARTSHORNE WOODS PARK (Bid #0076-23)**, ITEM: Total Lump Sum; in the Total Contract Amount of **\$78,900.00**.
29. Resolution **Authorizing CHANGE ORDER #3**, in the amount of **\$19,094.63** for additional modifications, to **SANTORINI CONSTRUCTION, INC.**, Neptune, NJ, for **PROGRAM COTTAGE BUILDING #1402 RENOVATION AND CONSTRUCTION OF A GAZEBO AT DEEP CUT GARDENS (Bid #0046-23)**, ITEMS: Total Base Bid Items 1-5, Alternate Bid #2, \$66,000.00, Alternate Bid #2, \$90,000.00, as originally awarded by Resolution #R-23-5-22=191 in the Contract Amount of \$1,155,000.00, and as modified by Change Order #1 awarded by Resolution #R-23-11-20=442 in the Total Change Order #1 Contract Amount of \$1,163,855.44, and as modified by Change Order #2 awarded by Resolution #R-24-1-8=23 in the Total Change Order #2 Contract Amount of **\$1,166,470.14**, for a **NEW TOTAL CHANGE ORDER #3 CONTRACT AMOUNT OF \$1,185,564.77**.
30. Resolution **ACCEPTING the WRITTEN PROPOSAL** of **DCRS**, Cream Ridge, NJ, for providing **EMERGENCY REPAIRS AT THE UNION TRANSPORTATION TRAIL**, as per N.J.S.A. 40A:11-6, in the Total Amount Not To Exceed **\$105,677.00**.
31. Resolution **AUTHORIZING the PURCHASE OF CARS, TRUCKS, VANS, SUVS, CAB CHASSIS, AND OTHER VEHICLES** from **NATIONAL AUTO FLEET GROUP**, Watsonville, CA, ITEMS: Three (3) Ford F-150 4WD Supercabs @\$54,951.49 each; as available under National Co-op, Sourcewell Contract #091521-NAF, for the Period of 11/4/21 through 11/8/25, in the Total Contract Amount of **\$164,854.47**.
32. Resolution **AUTHORIZING the PURCHASE OF CARS, TRUCKS, VANS, SUVS, CAB CHASSIS, AND OTHER VEHICLES** from **NATIONAL AUTO FLEET GROUP**, Watsonville, CA, ITEMS: One (1) Ford F-350 4WD with Plow Package, @\$64,678.24, and One (1) Ford F-150 4WD Supercab, @\$54,951.49; as available under National Co-op, Sourcewell Contract #091521-NAF, for the Period of 11/4/21 through 11/8/25, in the Total Contract Amount of **\$119,629.73**.
33. Resolution **AWARDING CONTRACT** to the lowest responsible bidder, as per bid proposal to **DETWILER ROOFING, LLC**, East Earl, PA, for **WOOD SHINGLE ROOF REPLACEMENT OF WALN'S MILL AT HISTORIC WALNFORD (Bid #0077-23)**, ITEM: Total Base Bid Price; in the Total Contract Amount of **\$107,000.00**.
34. Resolution **AWARDING CONTRACT** to the lowest responsible bidder, as per bid proposal to **JOHN T. de ROUVILLE, LLC**, Toms River, NJ, for **VEGETATION MANAGEMENT AND SITE RESTORATION AT HUBER WOODS PARK (Bid #0079-23)**, ITEM: Total Base Bid Price, Items 1-3 inclusive; in the Total Contract Amount of **\$37,539.99**.

MOTION AUTHORIZING ADVERTISING OF THE FOLLOWING BIDS:

1. Swimming River Park Kayak Beach Erosion Repair

MOTION AUTHORIZING SOLICITING OF THE FOLLOWING PROFESSIONAL/SPECIALIZED SERVICES:

1. Survey Services, Block 177, Lot 107, Howell Township, ±2.62 Acres, Unimproved Property, Owned by Campo Enterprises, for Additions to Yellow Brook Tract (Ref. #23-82) (*FAIR & OPEN (UNDER \$17,500)*)
2. Environmental Services, Block 177, Lot 107, Howell Township, ±2.62 Acres, Unimproved Property, Owned by Campo Enterprises, for Additions to Yellow Brook Tract (Ref. #23-83) (*FAIR & OPEN (UNDER \$17,500)*)
3. Environmental Services, Block 4, Lot 1.03, Howell Township, ±5 Acres, Improved Property, Owned by DeForge, for Additions to Metedeconk River Greenway (Ref. #24-01) (*FAIR & OPEN (UNDER \$17,500)*)
4. Survey Services, Block 4, Lot 1.03, Howell Township, ±5 Acres, Improved Property, Owned by DeForge, for Additions to Metedeconk River Greenway (Ref. #24-02) (*FAIR & OPEN (UNDER \$17,500)*)

EXECUTIVE SESSION

Motion for a Resolution to move into Executive Session for Personnel Matters - N.J.S.A. 10:4-12-(b)(8) and Potential Property Acquisitions or Sales – N.J.S.A. 10:4-12-(b)(5) for the purpose of discussing the following:

- Senior Leadership Plan
- Addition - Upper Freehold Township
- Addition - Aberdeen Township
- Discussion – Old Orchard Country Club

Motion to close Executive Session

Motion to reconvene the Regular Meeting

Motion for a Resolution to take action on the following item(s) discussed in Executive Session

- 1.
- 2.

DATES TO REMEMBER:

1. **MONDAY EVENING, JANUARY 22, 2024 - 7:00 PM. Regular Board Meeting.** Thompson Park Visitor Center, “Beech Room”, 1st Floor, 805 Newman Springs Road, Lincroft, NJ.
2. **MONDAY EVENING, FEBRUARY 5, 2024 - 7:00 PM. Regular Board Meeting.** Thompson Park Visitor Center, “Beech Room”, 1st Floor, 805 Newman Springs Road, Lincroft, NJ.

3. **MONDAY EVENING, FEBRUARY 26, 2024 - 7:00 PM. Regular Board Meeting.**
Thompson Park Visitor Center, "Beech Room", 1st Floor, 805 Newman Springs Road, Lincroft, NJ.

ITEMS FOR THE GOOD OF THE ORDER:

Motion to ADJOURN the Annual First Regular Meeting of the Monmouth County Board of Recreation Commissioners.