

AGENDA

Tentative: 1/22/25

**MONMOUTH COUNTY BOARD OF RECREATION COMMISSIONERS' REGULAR MEETING
MONDAY EVENING, JANUARY 27, 2025, AT 7:00 PM
THOMPSON PARK VISITOR CENTER,
"BEECH ROOM", 1ST FLOOR, 805 NEWMAN SPRINGS RD, LINCROFT, NJ**

- A. Roll Call
- B. Statement of Adequate Public Notice
Pledge of Allegiance followed by a moment of silence
- C. Approval of MINUTES—ANNUAL FIRST REGULAR MEETING: JANUARY 13, 2025
(Excused: Commissioner Davidson)
- D. Approval of MINUTES - EXECUTIVE SESSION – LAND ACQUISITION MATTERS:
JANUARY 13, 2025(Excused: Commissioner Davidson)
- E. Approval of 2024 VOUCHER LIST
- F. Approval of 2025 VOUCHER LIST
- G. BOARD CORRESPONDENCE RECEIVED:
- H. Motion to OPEN the HEARING OF THE PUBLIC.
(Presentations are limited to three (3) minutes per person.)
- I. Motion to CLOSE the HEARING OF THE PUBLIC.
- J. DIRECTOR'S REPORT:
 - 1. BUDGET REPORTS
 - 2. REVENUE REPORT—MONTH OF DECEMBER
 - 3. ATTENDANCE REPORT—MONTH OF DECEMBER
 - 4. HUMAN RESOURCES TRAINING & SAFETY MONTHLY REPORT —
DECEMBER (Dated: 1/21/2025)
 - 5. MCPS TRAINING REQUESTS AS OF JANUARY 21, 2025
 - 6. MCBRC 2024 FOURTH QUARTER PURCHASING PERFORMANCE REPORT:
OCTOBER 1, 2024 – DECEMBER 31, 2024 (Report Date: January 8, 2025)
 - 7. MCBRC 2024 ANNUAL PURCHASING PERFORMANCE REPORT:
JANUARY 1, 2024 – DECEMBER 31, 2024 (Report Dated: January 20, 2025)

8. MCPS WEBSITE TRAFFIC REPORT — DECEMBER COMPARISON, BY YEARS 2019-2024;
 9. MCPS WEBSITE TRAFFIC REPORT — YEARLY COMPARISON 2019-2024
- K. COUNTY COMMISSIONER’S REPORT:
- L. PRESENTATION:
- “Cooperative Research Projects”, by Maggie Coakley, Environmental Specialist
- M. CAPITAL PROJECT REVIEW – Andrew J. Spears, Director
- N. ITEMS FOR BOARD REVIEW:
1. Board Action Item #1 – Recommend acceptance of the written proposal of Patjo Appraisal Services, Inc., Kendall Park, NJ, as received on January 10, 2025, proposal dated January 8, 2025, for Providing Professional Appraisal Services of Block 32, Lot 17, Borough of Neptune City, Improved Property, Owned by: Profita, ±2.34 Acres, Project: Additions to Shark River Park, Interest: Fee Simple (Ref. #24-69 & PS #61-24), in an Amount Not To Exceed \$2,050.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4. **(see Memo)**
 2. Board Action Item #2 – Recommend acceptance of the written proposal of Wade Appraisal, LLC, Metuchen, NJ, as received on January 10, 2025, proposal dated January 2, 2025, for Providing Professional Appraisal Services of Block 32, Lot 17, Borough of Neptune City, Improved Property, Owned by: Profita, ±2.34 Acres, Project: Additions to Shark River Park, Interest: Fee Simple (Ref. #24-69 & PS #61-24), in an Amount Not To Exceed \$2,500.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4. **(see Memo)**
 3. Board Action Item #3 – Recommend acceptance of the written proposal of Wade Appraisal, LLC, Metuchen, NJ, as received on January 10, 2025, proposal dated January 2, 2025, for Providing Professional Appraisal Services of Block 28, Lots 9Q, 10Q, 13.02, 14.01, 14.02, 19, 20 & 21, Millstone Township, Vacant Property, Owned by: Campo, ±103.04 Acres, Project: Additions to Perrineville Lake Park, Interest: Fee Simple (Ref. #24-50 & PS #62-24), in an Amount Not To Exceed \$3,000.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4. **(see Memo)**
 4. Board Action Item #4 - Recommend acceptance of the written proposal of Sockler Realty Services Group, Inc., Hightstown, NJ, as received on January 10, 2025, proposal dated January 8, 2025, for Providing Professional Appraisal Services of Block 28, Lots 9Q, 10Q, 13.02, 14.01, 14.02, 19, 20 & 21, Millstone Township, Vacant Property, Owned by: Campo, ±103.04 Acres, Project: Additions to Perrineville Lake Park, Interest: Fee Simple (Ref. #24-50 & PS #62-24), in an Amount Not To Exceed \$4,750.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4. **(see Memo)**
 5. Board Action Item #5 – Recommend authorizing the purchase of Grounds Equipment from Trius, Inc., Farmingdale, NJ, Items: Nine (9) Western 8 ft. Maurauder Box

Spreaders with chain conveyor, vibrator kit & roll tarp cover, @\$10,917.40; as available under the Educational Services Commission of New Jersey (ESCNJ) #65MCESCCPS Cooperative Pricing System Agreement, ESCNJ 22/23-12 for the Period of 2/22/23 through 2/21/26, in the Total Contract Amount of \$98,256.60.

6. Board Action Item #6 – Recommending award of contract to the lowest responsible bidder, as per bid proposal to Aquaclear Lake and Pond, LLC, Layton, NJ, for Furnishing and Delivery of Aquatic Vegetation Management Services (Bid #0021-25), Item: Total Base Bid Price (Period of 04/01/25 through 10/14/25), with the Board of Recreation Commissioners reserving the option to extend the contract for an additional one (1) year period (2026), under the same terms and conditions, as per bid specification; in the Total Contract Amount of \$11,123.00. **(see Memo)**
7. Board Action Item #7 – Recommend acceptance of the written proposal of Johnson, Mirmiran & Thompson, Inc., Trenton, NJ, as received on January 15, 2025, proposal dated January 13, 2025, for Providing Professional Surveying Services of Block 255, Lots 1, 3, and 12; Block 259, Lots 1 & 5; Block 534, Lot 7, Township of Middletown, Improved Property, Owned by: Middletown Board of Education and Block 255, Lot 2, Owned by: Middletown Township, ±3.45 Acres, Improved Property, Project: Additions to Bayshore Recreation Area (Ref. #24-48 & PS #65-24), in an Amount Not To Exceed \$8,150.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4. **(see Memo)**
8. Board Action Item #8 – Recommend acceptance of the written proposal of Gibson & Stattel Environmental, Inc., Bridgeton, NJ, as received on January 15, 2025, proposal dated January 14, 2025, for Providing a Professional Preliminary Assessment/Site Investigation (PA/SI) of Block 255, Lots 1, 3, and 12; Block 259, Lots 1 & 5; Block 534, Lot 7, Township of Middletown, Improved Property, Owned by: Middletown Board of Education and Block 255, Lot 2, Owned by: Middletown Township, ±3.45 Acres, Improved Property, Project: Additions to Bayshore Recreation Area (Ref. #24-49 & PS #64-24), in an Amount Not To Exceed \$1,910.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4. **(see Memo)**
9. Board Action Item #9 – Recommend acceptance of the written proposal of Mazza Recycling Services, Ltd., Tinton Falls, NJ, as received on January 3, 2025, proposal dated December 30, 2024, for Furnishing of Debris Material Recycling Services (WC #03-25), (Period of Contract 1/27/25 through 12/31/25); in the Estimated Amount of \$20,000.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4. **(see Memo)**
10. Board Action Item 10 – Recommending to the Monmouth County Board of Recreation Commissioners the Acceptance of a Donation in the Amount of \$5,735.04 from the Estate of George Hess (Deceased), Red Bank, NJ, to Thompson Park c/o Andrew Spears.
11. Board Action Item 11 – Recommending to the Monmouth County Board of Recreation Commissioners the Acceptance of a Donation in the Amount of \$5,735.04 from the Estate of George Hess (Deceased), Red Bank, NJ, to Deep Cut Gardens c/o Andrew Spears.

12. Board Action Item 12 – Recommend Authorizing Change Order #1, in the amount of \$3,546.00, due to additional GHIN Handicap sales in 2024 and the final payment to New Jersey State Golf Association, Kenilworth, NJ, for Furnishing of a U.S.G.A. Recognized Golf Handicap and Information Network Service (Bid #0030-23, ITEM: 2024 Supply/Service Contract (Period of Contract 01/01/24 through 12/31/24), as originally awarded by Resolution #R-23-2-6=62 and Extended for an Additional One (1) Year Period (2024), as per Resolution #R-23-9-5=332), with the Board of Recreation Commissioners reserving the option to extend the contract for an additional one (1) year period (2025), under the same terms and conditions, as per bid specification; in the Estimated Total Contract Amount of \$48,000.00, for a new Total Change Order #1 Contract Amount of \$51,546.00. (see Memo)

13. Board Action Item 13 – Recommend to the Monmouth County Board of County Commissioners that the Board of County Commissioners Authorize the Entering Into a Cooperative Project Agreement between the County of Monmouth and the Borough of Shrewsbury for Preservation of 942 Broad Street for Open Space Preservation, Natural Resources Conservation and Public Park and Recreation Purposes.

RESOLUTION OF CONSENT:

At _____ PM, the following **Resolution of Consent** was offered for adoption by _____:

WHEREAS, the Monmouth County Board of Recreation Commissioners has received the Agenda for the Board Meeting in advance of the meeting; and

WHEREAS, the Board has had an opportunity to review and consider Agenda Items # _____ through # _____ for Board Action; and

WHEREAS, the Board is satisfied that the above items as presented to the Board are in order and complete.

NOW, THEREFORE, BE IT RESOLVED that the Monmouth County Board of Recreation Commissioners does hereby approve by consent, Agenda Items # _____ through # _____.

Resolution of Consent seconded by: _____

ITEMS FOR BOARD ACTION:

1. Resolution **ACCEPTING the WRITTEN PROPOSAL of PATJO APPRAISAL SERVICES, INC.**, Kendall Park, NJ, as received on January 10, 2025, proposal dated January 8, 2025, for **PROVIDING PROFESSIONAL APPRAISAL SERVICES OF BLOCK 32, LOT 17, BOROUGH OF NEPTUNE CITY, IMPROVED PROPERTY, OWNED BY: PROFITA, ±2.34 ACRES, PROJECT: ADDITIONS TO SHARK RIVER PARK, INTEREST: FEE SIMPLE (Ref. #24-69 & PS #61-24)**, in an Amount Not To Exceed **\$2,050.00**, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4.

2. Resolution **ACCEPTING the WRITTEN PROPOSAL of WADE APPRAISAL, LLC**, Metuchen, NJ, as received on January 10, 2025, proposal dated January 2, 2025, for **PROVIDING PROFESSIONAL APPRAISAL SERVICES OF BLOCK 32, LOT 17, BOROUGH OF NEPTUNE CITY, IMPROVED PROPERTY, OWNED BY: PROFITA, ±2.34 ACRES, PROJECT: ADDITIONS TO SHARK RIVER PARK, INTEREST: FEE**

SIMPLE (Ref. #24-69 & PS #61-24), in an Amount Not To Exceed **\$2,500.00**, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4.

3. Resolution **ACCEPTING the WRITTEN PROPOSAL of WADE APPRAISAL, LLC**, Metuchen, NJ, as received on January 10, 2025, proposal dated January 2, 2025, for **PROVIDING PROFESSIONAL APPRAISAL SERVICES OF BLOCK 28, LOTS 9Q, 10Q, 13.02, 14.01, 14.02, 19, 20 & 21, MILLSTONE TOWNSHIP, VACANT PROPERTY, OWNED BY: CAMPO, ±103.04 ACRES, PROJECT: ADDITIONS TO PERRINEVILLE LAKE PARK, INTEREST: FEE SIMPLE (Ref. #24-50 & PS #62-24)**, in an Amount Not To Exceed **\$3,000.00**, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4.
4. Resolution **ACCEPTING the WRITTEN PROPOSAL of SOCKLER REALTY SERVICES GROUP, INC.**, Hightstown, NJ, as received on January 10, 2025, proposal dated January 8, 2025, for **PROVIDING PROFESSIONAL APPRAISAL SERVICES OF BLOCK 28, LOTS 9Q, 10Q, 13.02, 14.01, 14.02, 19, 20 & 21, MILLSTONE TOWNSHIP, VACANT PROPERTY, OWNED BY: CAMPO, ±103.04 ACRES, PROJECT: ADDITIONS TO PERRINEVILLE LAKE PARK, INTEREST: FEE SIMPLE (Ref. #24-50 & PS #62-24)**, in an Amount Not To Exceed **\$4,750.00**, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4.
5. Resolution **AUTHORIZING THE PURCHASE OF GROUNDS EQUIPMENT FROM TRIUS, INC.**, Farmingdale, NJ, **ITEMS: Nine (9) Western 8 ft. Maurauder Box Spreaders with chain conveyor, vibrator kit & roll tarp cover, @\$10,917.40; as available under the Educational Services Commission of New Jersey (ESCNJ) #65MCESCCPS Cooperative Pricing System Agreement, ESCNJ 22/23-12 for the Period of 2/22/23 through 2/21/26, in the Total Contract Amount of \$98,256.60.**
6. Resolution **AWARDING CONTRACT to the lowest responsible bidder, as per bid proposal to AQUACLEAR LAKE AND POND, LLC**, Layton, NJ, for **FURNISHING AND DELIVERY OF AQUATIC VEGETATION MANAGEMENT SERVICES (Bid #0021-25)**, **ITEM: Total Base Bid Price (Period of 04/01/25 through 10/14/25), with the Board of Recreation Commissioners reserving the option to extend the contract for an additional one (1) year period (2026), under the same terms and conditions, as per bid specification; in the Total Contract Amount of \$11,123.00.**
7. Resolution **ACCEPTING the WRITTEN PROPOSAL of JOHNSON, MIRMIRAN & THOMPSON, INC.**, Trenton, NJ, as received on January 15, 2025, proposal dated January 13, 2025, for **PROVIDING PROFESSIONAL SURVEYING SERVICES OF BLOCK 255, LOTS 1, 3, AND 12; BLOCK 259, LOTS 1 & 5; BLOCK 534, LOT 7, TOWNSHIP OF MIDDLETOWN, IMPROVED PROPERTY, OWNED BY: MIDDLETOWN BOARD OF EDUCATION AND BLOCK 255, LOT 2, OWNED BY: MIDDLETOWN TOWNSHIP, ±3.45 ACRES, IMPROVED PROPERTY, PROJECT: ADDITIONS TO BAYSHORE RECREATION AREA (Ref. #24-48 & PS #65-24)**, in an Amount Not To Exceed **\$8,150.00**, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4.
8. Resolution **ACCEPTING the WRITTEN PROPOSAL of GIBSON & STATTEL ENVIRONMENTAL, INC.**, Bridgeton, NJ, as received on January 15, 2025, proposal dated January 14, 2025, for **PROVIDING A PROFESSIONAL PRELIMINARY**

ASSESSMENT/SITE INVESTIGATION (PA/SI) OF BLOCK 255, LOTS 1, 3, AND 12; BLOCK 259, LOTS 1 & 5; BLOCK 534, LOT 7, TOWNSHIP OF MIDDLETOWN, IMPROVED PROPERTY, OWNED BY: MIDDLETOWN BOARD OF EDUCATION AND BLOCK 255, LOT 2, OWNED BY: MIDDLETOWN TOWNSHIP, ±3.45 ACRES, IMPROVED PROPERTY, PROJECT: ADDITIONS TO BAYSHORE RECREATION AREA (Ref. #24-49 & PS #64-24), in an Amount Not To Exceed \$1,910.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4.

9. Resolution **ACCEPTING the WRITTEN PROPOSAL OF MAZZA RECYCLING SERVICES, LTD.**, Tinton Falls, NJ, as received on January 3, 2025, proposal dated December 30, 2024, for **FURNISHING OF DEBRIS MATERIAL RECYCLING SERVICES (WC #03-25)**, (Period of Contract 1/27/25 through 12/31/25); in the Estimated Amount of **\$20,000.00**, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4.
10. Resolution **RECOMMENDING TO THE MONMOUTH COUNTY BOARD OF RECREATION COMMISSIONERS THE ACCEPTANCE OF A DONATION IN THE AMOUNT OF \$5,735.04 FROM THE ESTATE OF GEORGE HESS (DECEASED), RED BANK, NJ, TO THOMPSON PARK C/O ANDREW SPEARS.**
11. Resolution **RECOMMENDING TO THE MONMOUTH COUNTY BOARD OF RECREATION COMMISSIONERS THE ACCEPTANCE OF A DONATION IN THE AMOUNT OF \$5,735.04 FROM THE ESTATE OF GEORGE HESS (DECEASED), RED BANK, NJ, TO DEEP CUT GARDENS C/O ANDREW SPEARS.**
12. Resolution **Authorizing CHANGE ORDER #1**, in the amount of **\$3,546.00**, due to additional GHIN Handicap sales in 2024 and the final payment to **NEW JERSEY STATE GOLF ASSOCIATION**, Kenilworth, NJ, for **FURNISHING OF A U.S.G.A. RECOGNIZED GOLF HANDICAP AND INFORMATION NETWORK SERVICE (BID #0030-23)**, ITEM: 2024 Supply/Service Contract (Period of Contract 01/01/24 through 12/31/24), as originally awarded by Resolution #R-23-2-6=62 and Extended for an Additional One (1) Year Period (2024), as per Resolution #R-23-9-5=332, with the Board of Recreation Commissioners reserving the option to extend the contract for an additional one (1) year period (2025), under the same terms and conditions, as per bid specification; in the Estimated Total Contract Amount of **\$48,000.00**, for a new Total Change Order #1 Contract Amount of **\$51,546.00**.
13. Resolution **RECOMMENDING to the MONMOUTH COUNTY BOARD OF COUNTY COMMISSIONERS that the BOARD OF COUNTY COMMISSIONERS AUTHORIZE the ENTERING INTO a COOPERATIVE PROJECT AGREEMENT between the COUNTY OF MONMOUTH and the BOROUGH OF SHREWSBURY FOR PRESERVATION OF 942 BROAD STREET for OPEN SPACE PRESERVATION, NATURAL RESOURCES CONSERVATION AND PUBLIC PARK AND RECREATION PURPOSES.**

MOTION AUTHORIZING ADVERTISING OF THE FOLLOWING BIDS:

MOTION AUTHORIZING SOLICITING OF THE FOLLOWING PROFESSIONAL/SPECIALIZED SERVICES:

1. Appraisal Services, Additions to Holmdel Park (Ref. #25-05) (*FAIR & OPEN—UNDER \$17,500.00*)

2. Appraisal Services, Additions to DeBois Creek Recreation Area (Ref. #25-06) (*FAIR & OPEN—UNDER \$17,500.00*)

EXECUTIVE SESSION

Motion for a Resolution to move into Executive Session for Potential Property Acquisitions or Sales – N.J.S.A. 10:4-12-(B)(5) for the purpose of:

- Additions to DeBois Creek Recreation Area

Motion to close Executive Session

Motion to reconvene the Regular Meeting

Motion for a Resolution to take action on the following item(s) discussed in Executive Session

- 1.
- 2.

DATES TO REMEMBER:

1. **MONDAY EVENING, JANUARY 27, 2025 - 7:00 PM. Regular Board Meeting.** Thompson Park Visitor Center, “Beech Room”, 1st Floor, 805 Newman Springs Road, Lincroft, NJ.
2. **MONDAY EVENING, FEBRUARY 10, 2025 - 7:00 PM. Regular Board Meeting.** Thompson Park Visitor Center, “Beech Room”, 1st Floor, 805 Newman Springs Road, Lincroft, NJ.
3. **SUNDAY, FEBRUARY 23, 2025 – 3:00-7:00 PM. Musicians on a Mission and Special People United to Ride, Come to Your Senses Fundraiser.** The Gallery, Thompson Park, 805 Newman Springs Road, Lincroft, NJ. Tickets (\$20) are available at the door or in advance at MusiciansOnaMission.org
4. **FEBRUARY 23 – 26, 2025 – NJRPA Annual Conference,** Atlantic City.
5. **MONDAY EVENING, FEBRUARY 24, 2025 - 7:00 PM. Regular Board Meeting.** Thompson Park Visitor Center, “Beech Room”, 1st Floor, 805 Newman Springs Road, Lincroft, NJ.
6. **THURSDAY EVENING, MARCH 27, 2025 – 6:00-8:00 PM. Ranger Graduation.** Hominy Hill Golf Center, 92 Mercer Road, Colts Neck NJ. (dinner included)

ITEMS FOR THE GOOD OF THE ORDER:

Motion to ADJOURN the Regular Meeting of the Monmouth County Board of Recreation Commissioners.