

MINUTES OF THE MONDAY EVENING, JANUARY 23, 2023 REGULAR MEETING OF THE MONMOUTH COUNTY BOARD OF RECREATION COMMISSIONERS HELD IN THE “BEECH ROOM” OF THE THOMPSON PARK VISITOR CENTER, 1ST FLOOR, 805 NEWMAN SPRINGS ROAD, LINCROFT, NJ.

The meeting was called to order by Andrew J. Spears, Assistant Director at 7:05 PM.

The following were Present on roll call: Chairman Kevin Mandeville
Vice Chairman Anthony Fiore
Commissioners:
Thomas E. Hennessy, Jr.
David W. Horsnall
Thomas W. Adcock
Brian Foster

Ross F. Licitra, County Commissioner/MCPS Liaison

The following were Absent on roll call: Commissioners:
Michael G. Harmon (Excused)
Patricia M. Butch (Excused)
Lori Ann Davidson (Excused)

The following were present on roll call: Special County Counsel Jason Sena
Andrew J. Spears, Assistant Director
Thomas E. Fobes, Supt. of Co. Parks/Park Operations
Michael E. Janoski, Co. Park Supt./Golf Operations
Patti Conroy, Superintendent of Recreation
Karen Livingstone, Public Information/Volunteers
Gail L. Hunton, Chief of Acquisition & Design

Chairman Mandeville read the following Statement of Adequate Public Notice:

“Statement of Adequate Public Notice of Meeting in compliance with the ‘Open Public Meetings Act’, Laws of the State of NJ, Chapter 231, P.L. 1975. Notice of meeting has been posted, and The Star Ledger and other newspapers circulated in Monmouth County, and the County Clerk have been noticed, including date, time and place, as adopted by the Monmouth County Board of Recreation Commissioners at their regular meeting of November 21, 2022, as required by law.” “Both adequate and electronic notice of the meeting has been provided, specifying the time, place, and manner in which such notice was provided.”

Chairman Mandeville led the Board in the Pledge of Allegiance and asked for the observance of a moment of silence.

On a motion made by Commissioner Horsnall, seconded by Commissioner Foster, the **MINUTES** of the **ANNUAL FIRST REGULAR MEETING** of the Monmouth County Board of Recreation Commissioners held on **MONDAY EVENING, JANUARY 9, 2023**, were upon being put to a vote, unanimously approved as recorded. (Approved as recorded by Chairman Mandeville, Vice Chairman Fiore, Commissioners Hennessy, Horsnall, Adcock, and Foster.)

On a motion made by Vice Chairman Fiore, seconded by Commissioner Adcock, the **2022 VOUCHER LIST**, as distributed to the Board for approval, was upon being put to a vote, unanimously approved as recorded.

On a motion made by Vice Chairman Fiore, seconded by Commissioner Adcock, the **2023 VOUCHER LIST**, as distributed to the Board for approval, was upon being put to a vote, unanimously approved as recorded.

Andrew J. Spears, Assistant Director, reviewed with the Board the following **CORRESPONDENCE RECEIVED** for the Board:

- Email, dated January 12, 2023, to Andrew Spears from Dr. Harold Nolan, Board Member, Shore Atlantic Club

On a motion made by Commissioner Foster, seconded by Commissioner Adcock, the meeting was **OPENED** to the **HEARING OF THE PUBLIC** at 7:08 PM. Upon being put to a vote, the motion was unanimously carried.

There being no one present to be heard, it was moved by Commissioner Hennessy, seconded by Commissioner Foster, that the portion of the meeting **OPEN** to the **HEARING OF THE PUBLIC** be **CLOSED**, at 7:09 PM.

ASSISTANT DIRECTOR'S REPORT:

Andrew J. Spears, Assistant Director, reviewed with the Board the following **REPORTS**:

1. BUDGET REPORTS

On a motion made by Commissioner Horsnall, seconded by Commissioner Foster, the **BUDGET REPORTS** were upon being put to a vote, unanimously accepted as reported. (Budget Reports in Minute Book)

2. REVENUE REPORT—MONTH OF DECEMBER

On a motion made by Commissioner Horsnall, seconded by Commissioner Foster, the **REVENUE REPORT** for the **MONTH OF DECEMBER** was upon being put to a vote, unanimously accepted as reported. (Revenue Report in Minute Book)

3. **ATTENDANCE REPORT—MONTH OF DECEMBER**

On a motion made by Commissioner Horsnall, seconded by Commissioner Foster, the **ATTENDANCE REPORT** for the **MONTH OF DECEMBER** as distributed to the Board for approval, was upon being put to a vote, unanimously accepted as reported. (Attendance Report in Minute Book)

4. **HUMAN RESOURCES TRAINING & SAFETY MONTHLY REPORT—DECEMBER (Dated: 1/17/2023)**

On a motion made by Commissioner Horsnall, seconded by Commissioner Foster, the **HUMAN RESOURCES TRAINING & SAFETY MONTHLY REPORT FOR DECEMBER (Dated: 1/17/2023)** was upon being put to a vote, unanimously accepted as reported. (Human Resources Training & Safety Monthly Report in Minute Book)

5. **MCPS TRAINING REQUESTS AS OF JANUARY 17, 2023**

On a motion made by Commissioner Horsnall, seconded by Commissioner Foster, the **MCPS TRAINING REQUESTS AS OF JANUARY 17, 2023**, as upon being put to a vote, unanimously authorized. (MCPS Training Requests in Minute Book)

6. **MCPS WEBSITE TRAFFIC REPORT DECEMBER COMPARISON BY YEARS – 2016 – 2022**

On a motion made by Commissioner Horsnall, seconded by Commissioner Foster, the **MCPS WEBSITE TRAFFIC REPORT DECEMBER COMPARISON BY YEARS 2016 –2022** was upon being put to a vote, unanimously accepted as reported. (MCPS Website Traffic Report December Comparison by Years 2016-2022 is in the Minute Book.)

7. **MCPS WEBSITE TRAFFIC REPORT FOR JANUARY – DECEMBER 2022**

On a motion made by Commissioner Horsnall, seconded by Commissioner Foster, the **MCPS WEBSITE TRAFFIC REPORT JANUARY – DECEMBER 2022** was upon being put to a vote, unanimously accepted as reported. (MCPS Website Traffic Report January-December 2022 in Minute Book)

8. **MCPS WEBSITE TRAFFIC REPORT - 5-YEAR COMPARISON: 2018-2022**

On a motion made by Commissioner Horsnall seconded by Commissioner Foster, the **MCPS WEBSITE TRAFFIC REPORT - 5-YEAR COMPARISON: 2018-2022** was upon being put to a vote, unanimously accepted as reported. (MCPS Website Traffic Report 5-Year Comparison: 2018-2022 in Minute Book)

PRESENTATION:

Representatives from *Going for Green* gave a presentation to the Board on their proposal to assist the Park System with their recycling program. They explained that their staff had recently performed a recycling audit at Charleston Springs and Hominy Hill Golf Courses. Their proposal included the collection, baling, and hauling of recyclable plastic bottles and aluminum cans from park and golf course locations. Under their model, they explained, the recyclable items would be shipped to one of their partner mills for processing into pellets that would in-turn be used to manufacture apparel and other items, such as hats, that could be sold to visitors to the Park System's Golf Centers.

Board members asked for clarification on a number of items, including the cost of the balers, and the company representatives responded. The Board directed staff to gather more information on the proposal and report back to the Board at a future meeting.

ITEMS FOR BOARD REVIEW:

County Commissioner Ross Licitra asked for additional background information on Item #4, a recommendation of award on surveying services for the Union Transportation Trail. Commissioner Licitra noted that there was an unusually widespread in the prices that were submitted by the various surveyors

Chief of Land Acquisition and Design Gail Hunton explained that the high quotes were outliers. She also noted that staff had contacted the low bidder, Johnson, Mirmiran & Thompson, Inc., who confirmed that they are able to do the job as specified for the fees that they submitted.

The following ITEMS were REVIEWED WITH THE BOARD:

1. Board Action Item #1 – Authorizing the Assistant Director to prepare a Citation expressing the Board's Appreciation for Services to Kenneth A. Herceg, Senior County Park Ranger, who started work with the Monmouth County Park System on August 8, 1987, and who will retire effective February 1, 2023, with over thirty-five (35) years of service.
2. Board Action Item #2 – Rejecting All bids received on January 4, 2023, for Furnishing of Tree Trimming Services (Bid #0027-23), as Specifications were advertised with prevailing wage language, which is not required for this project, and further Authorizing the Assistant Director to Re-Advertise for same.
3. Board Action Item #3 – Recommending acceptance of the written proposal of Ceramic Supply, Inc., Lodi, NJ, as received on January 6, 2023, proposal dated December 27, 2022, for Furnishing and Delivery of Moist Clay (WC# 02-23) in an estimated amount of \$19,500.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4.

4. Board Action Item #4 – Recommending acceptance of the written proposal of Johnson, Mirmiran & Thompson, Inc., as received on January 6, 2023, proposal dated January 3, 2023, for Providing Professional Surveying Services of County Easement known as Union Transportation Trail, Block 1.01/Lot 1.01, Block 1.02/Lot 2.01, and Block 2.01/Lot 1.02, Millstone Township; and Block 10/Lot 5 (P/O), Block 27/Lot 38 (P/O), Block 28/Lot 13, Block 35/Lot 18, Block 37/Lot 4, Block 54,/Lot 3, Block 55/ Lot 3 (P/O), Block 56/Lot 26 (P/O), Upper Freehold Township, New Jersey, ±43.12 Acres, Row Trail Property, Owned by JCP&L/Easement to the County, Project: Additions to Union Transportation Trail (Ref. #20-59 & PS #78-22), in an Amount Not To Exceed \$24,200.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4.
5. Board Action Item #5 – Recommending award of contract to the lowest responsible bidder, as per bid proposal to Down to Earth Landscaping, Inc., Jackson, NJ, for Furnishing and Installing Plant Materials at Various Parks (Bid #0073-22), Items: Total Base Bid Price, Items 1-67 inclusive (Period of Contract 01/23/23 through 04/15/23); in the Total Contract Amount of \$68,030.00.
6. Board Action Item #6 – Recommending award of contract to the lowest responsible bidder, as per bid proposal to Turco Golf, Inc., Pompton Lakes, NJ, for Howell Park Golf Course Greens Reconstruction and Related Sitework (Bid #0072-22), Items: Total Base Bid Price, Items 1-27 inclusive; in the Total Contract Amount of \$362,073.50.
7. Board Action Item #7 – Recommending acceptance of the written proposal of Franzwa Trailer Sales, Inc., Millville, NJ, as received on January 5, 2023, proposal dated December 22, 2022, for Furnishing and Delivery of 2023 (or Current Production Year) 18-Foot Pontoon Boat and Trailer (WC #08-22) in an Amount Not To Exceed \$25,785.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4.
8. Board Action Item #8 – Recommending award of contract to the lowest responsible bidder, as per bid proposal to TM Painting & Construction, Neptune, NJ, for Furnishing of Exterior Painting and Services (Bid #0070-22), Items: Proposal #1, \$35,300.00; Proposal #2, \$43,330.00, Proposal #3, \$21,600.00 (Period of Contract 01/23/23 through 12/31/23); in the Total Contract Amount of \$100,230.00.
9. Board Action Item #9 – Recommending award of contract to the lowest responsible bidder, as per bid proposal to The Liberty Store, Auburn, NY, for Furnishing and Delivery of Outer Work Wear Uniform Items (Bid #0025-23), Item: Proposal #1, 2023 Supply Contract for the Period of 01/23/23 through 12/31/23; with the Board of Recreation Commissioners reserving the option to extend the contract for two (2) additional one (1) year periods (2024 & 2025), under the same terms and conditions, as per bid specification; in the Estimated Total Contract Amount of \$12,000.00.
10. Board Action Item #10 – Recommending award of contract to the lowest responsible bidder, as per bid proposal to Keyport Army Navy, Brick, NJ, for Furnishing and Delivery of Outer Work Wear Uniform Items (Bid #0025-23), Item: Proposal #2, 2023 Supply Contract for the Period of 01/23/23 through 12/31/23; with the Board of Recreation Commissioners reserving the option to extend the contract for two (2) additional one (1) year periods (2024 & 2025), under the same terms and conditions, as per bid specification; in the Estimated Total Contract Amount of \$9,000.00.

11. Board Action Item #11 – Recommending acceptance of the written proposal of Hackensack Meridian Team Health, P.C. dba Hackensack Meridian Works, Eatontown, NJ, as received on January 11, 2023, proposal dated December 20, 2022, for Providing Medical Services (PS #06-23), (Period of Contract 01/23/23 through 12/31/23); in an Amount Not To Exceed \$17,000.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4.
12. Board Action Item #12 – Recommending acceptance of the written proposal of Institute for Forensic Psychology, Oakland, NJ, as received on January 11, 2023, proposal dated January 10, 2023, for Providing Psychological Testing and Vocational Assessment Services (PS #07-23), (Period of Contract 01/23/23 through 12/31/23); in an Amount Not To Exceed \$8,000.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4.
13. Board Action Item #13 – Recommending acceptance of the written proposal of Novisal, LLC, Roselle, NJ, as received on January 11, 2023, proposal dated January 10, 2023, for Providing Respirator Training and Respirator Fit-Testing Services (PS #08-23), (Period of Contract 01/23/23 through 12/31/23); in an Amount Not To Exceed \$8,030.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4.
14. Board Action Item #14 – Recommending acceptance of the written proposal of Garden State Laboratories, Inc., Hillside, NJ, as received on January 11, 2023, proposal dated December 22, 2022, for Furnishing and Delivery of a Potable Well Water Monitoring Program (PS #09-23), (Period of Contract 01/23/23 through 12/31/23); in an Amount Not To Exceed \$12,925.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4.
15. Board Action Item #15 – Authorizing Change Order #1, in the amount of \$27,654.10 for increase in the actual yardage dredged from the boat basin and channel to Mobile Dredging & Video Pipe, Inc., Chester, PA, for Boat Basin and Channel Dredging of Monmouth Cove Marina, Port Monmouth, NJ (Bid #0044-22), Items: Total Base Bid Price, Items 1-3 Inclusive, as originally awarded by Resolution #R-22-5-9=161 in the Contract Amount of \$305,421.50, for a new Total Change Order #1 Contract Amount of \$333,075.60.
16. Board Action Item #16 as Added to the Agenda – Recommending award of contract to the lowest responsible bidder, as per bid proposal to Paragon Restoration Corporation, Kenilworth, NJ, for Interior Repairs at the Longstreet Farmhouse, Historic Longstreet Farm, Holmdel, NJ (Bid #0075-22), Item: Total Base Bid Price; in the Total Contract Amount of \$72,300.00.

At 8:17 PM, the following **RESOLUTION OF CONSENT** was offered for adoption by Commissioner Horsnall, to approve Agenda Items #1 through #16.

WHEREAS, the Monmouth County Board of Recreation Commissioners has received the Tentative Agenda for the Board's Regular Meeting of January 23, 2023, in advance of the meeting; and

WHEREAS, the Board has had an opportunity to review and consider Agenda Items #1 through #15 for Board Action; and

WHEREAS, the Board also reviewed Agenda Item #16, as added to the Agenda; and

WHEREAS, the Board is satisfied that the above items as presented to the Board are in order and complete.

NOW, THEREFORE, BE IT RESOLVED that the Monmouth County Board of Recreation Commissioners does hereby approve by consent, Agenda Items #1 through #16.

Seconded by Commissioner Foster, and adopted on roll call by the following vote:

In the Affirmative: Chairman Mandeville, Vice Chairman Fiore,
Commissioners Hennessy, Horsnall, Adcock, and Foster
In the Negative: None
Absent: Commissioners Harmon, Butch, and Davidson

ITEMS ACTED ON BY THE BOARD OF RECREATION COMMISSIONERS:

- R-23-1-23=37 Resolution offered for adoption by Commissioner Horsnall, seconded by Commissioner Foster, AUTHORIZING the ASSISTANT DIRECTOR to prepare a CITATION expressing the BOARD'S APPRECIATION FOR SERVICES to KENNETH A. HERCEG, Senior County Park Ranger, who started work with the Monmouth County Park System on August 8, 1987, and who will RETIRE effective February 1, 2023, with over thirty-five (35) years of service. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)
- R-23-1-23=38 Resolution offered for adoption by Commissioner Horsnall, seconded by Commissioner Foster, REJECTING ALL bids received on January 4, 2023, for FURNISHING OF TREE TRIMMING SERVICES (Bid #0027-23), as Specifications were advertised with prevailing wage language, which is not required for this project, and further AUTHORIZING the ASSISTANT DIRECTOR to RE-ADVERTISE for same. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)
- R-23-1-23=39 Resolution offered for adoption by Commissioner Horsnall, seconded by Commissioner Foster, ACCEPTING the WRITTEN PROPOSAL of CERAMIC SUPPLY, INC., Lodi, NJ, as received on January 6, 2023, proposal dated December 27, 2022, for FURNISHING AND DELIVERY OF MOIST CLAY (WC #02-23), in an Estimated Amount of \$19,500.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)

- R-23-1-23=40 Resolution offered for adoption by Commissioner Horsnall, seconded by Commissioner Foster, ACCEPTING the WRITTEN PROPOSAL of JOHNSON, MIRMIRAN & THOMPSON, INC., Trenton, NJ, as received on January 6, 2023, proposal dated January 3, 2023, for PROVIDING PROFESSIONAL SURVEYING SERVICES OF COUNTY EASEMENT KNOWN AS UNION TRANSPORTATION TRAIL; BLOCK 1.01/LOT 1.01, BLOCK 1.02/LOT 2.01, AND BLOCK 2.01/LOT 1.02, MILLSTONE TOWNSHIP; AND BLOCK 10/LOT 5 (P/O), BLOCK 27/LOT 38 (P/O), BLOCK 28/LOT 13, BLOCK 35/LOT 18, BLOCK 37/LOT 4, BLOCK 54,/LOT 3, BLOCK 55/LOT 3 (P/O), BLOCK 56/LOT 26 (P/O), UPPER FREEHOLD TOWNSHIP, NEW JERSEY, ±43.12 ACRES, ROW TRAIL PROPERTY, OWNED BY JCP&L/EASEMENT TO THE COUNTY, PROJECT: ADDITIONS TO UNION TRANSPORTATION TRAIL (Ref. #20-59 & PS #78-22), in an Amount Not To Exceed \$24,200.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)
- R-23-1-23=41 Resolution offered for adoption by Commissioner Horsnall, seconded by Commissioner Foster, AWARDING CONTRACT to the lowest responsible bidder, as per bid proposal to DOWN TO EARTH LANDSCAPING, INC., Jackson, NJ, for FURNISHING AND INSTALLING PLANT MATERIALS AT VARIOUS PARKS (Bid #0073-22), ITEM: Total Base Bid Price, Items 1-67 inclusive (Period of Contract 01/23/23-04/15/23); in the Total Contract Amount of \$68,030.00. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)
- R-23-1-23=42 Resolution offered for adoption by Commissioner Horsnall, seconded by Commissioner Foster, AWARDING CONTRACT to the lowest responsible bidder, as per bid proposal to TURCO GOLF, INC., Pompton Lakes, NJ, for HOWELL PARK GOLF COURSE GREENS RECONSTRUCTION AND RELATED SITEWORK (Bid #0072-22), ITEM: Total Base Bid Price, Items 1-27 inclusive; in the Total Contract Amount of \$362,073.50. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)
- R-23-1-23=43 Resolution offered for adoption by Commissioner Horsnall, seconded by Commissioner Foster, AWARDING CONTRACT to the lowest responsible bidder, as per bid proposal ACCEPTING the WRITTEN PROPOSAL of FRANZWA TRAILER SALES, INC., Millville, NJ, as received on January 5, 2023, proposal dated December 22, 2022, for FURNISHING AND DELIVERY OF 2023 (OR CURRENT PRODUCT YEAR) 18-FOOT PONTOON BOAT AND TRAILER (WC #08-22), in an Amount Not To Exceed \$25,785.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)

- R-23-1-23=44 Resolution offered for adoption by Commissioner Horsnall, seconded by Commissioner Foster, AWARDING CONTRACT to the lowest responsible bidder, as per bid proposal to TM PAINTING & CONSTRUCTION, Neptune, NJ, for FURNISHING OF EXTERIOR PAINTING AND SERVICES (Bid #0070-22), ITEMS: Proposal #1, \$35,300.00; Proposal #2, \$43,330.00, Proposal #3, \$21,600.00 (Period of Contract 01/23/23 through 12/31/23); in the Total Contract Amount of \$100,230.00. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)
- R-23-1-23=45 Resolution offered for adoption by Commissioner Horsnall, seconded by Commissioner Foster, AWARDING CONTRACT to the lowest responsible bidder, as per bid proposal to THE LIBERTY STORE, Auburn, NY, for FURNISHING AND DELIVERY OF OUTER WORK WEAR UNIFORM ITEMS (Bid #0025-23), Item: Proposal #1, 2023 Supply Contract for the Period of 01/23/23 through 12/31/23; with the Board of Recreation Commissioners reserving the option to extend the contract for two (2) additional one (1) year periods (2024 & 2025), under the same terms and conditions, as per bid specification; in the Estimated Total Contract Amount of \$12,000.00. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)
- R-23-1-23=46 Resolution offered for adoption by Commissioner Horsnall, seconded by Commissioner Foster, AWARDING CONTRACT to the lowest responsible bidder, as per bid proposal to KEYPORT ARMY NAVY, Brick, NJ, for FURNISHING AND DELIVERY OF OUTER WORK WEAR UNIFORM ITEMS (Bid #0025-23), ITEM: Proposal #2, 2023 Supply Contract for the Period of 01/23/23 through 12/31/23; with the Board of Recreation Commissioners reserving the option to extend the contract for two (2) additional one (1) year periods (2024 & 2025), under the same terms and conditions, as per bid specification; in the Estimated Total Contract Amount of \$9,000.00. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)
- R-23-1-23=47 Resolution offered for adoption by Commissioner Horsnall, seconded by Commissioner Foster, ACCEPTING the WRITTEN PROPOSAL of HACKENSACK MERIDIAN TEAM HEALTH, P.C. DBA HACKENSACK MERIDIAN WORKS, Eatontown, NJ, as received on January 11, 2023, proposal dated December 20, 2022, for PROVIDING MEDICAL SERVICES (PS #06-23), (Period of Contract 01/23/23 through 12/31/23); in an Amount Not To Exceed \$17,000.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)

- R-23-1-23=48 Resolution offered for adoption by Commissioner Horsnall, seconded by Commissioner Foster, ACCEPTING the WRITTEN PROPOSAL of INSTITUTE FOR FORENSIC PSYCHOLOGY, Oakland, NJ, as received on January 11, 2023, proposal dated January 10, 2023, for PROVIDING PSYCHOLOGICAL TESTING AND VOCATIONAL ASSESSMENT SERVICES (PS #07-23), (Period of Contract 01/23/23 through 12/31/23); in an Amount Not To Exceed \$8,000.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)
- R-23-1-23=49 Resolution offered for adoption by Commissioner Horsnall, seconded by Commissioner Foster, ACCEPTING the WRITTEN PROPOSAL of NOVISAL, LLC, Roselle, NJ, as received on January 11, 2023, proposal dated January 10, 2023, for PROVIDING RESPIRATOR TRAINING AND RESPIRATOR FIT-TESTING SERVICES (PS #08-23), (Period of Contract 01/23/23 through 12/31/23); in an Amount Not To Exceed \$8,030.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)
- R-23-1-23=50 Resolution offered for adoption by Commissioner Horsnall, seconded by Commissioner Foster, ACCEPTING the WRITTEN PROPOSAL of GARDEN STATE LABORATORIES, INC., Hillside, NJ, as received on January 11, 2023, proposal dated December 22, 2022, for FURNISHING AND DELIVERY OF A POTABLE WELL WATER MONITORING PROGRAM (PS #09-23), (Period of Contract 01/23/23 through 12/31/23); in an Amount Not To Exceed \$12,925.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)
- R-23-1-23=51 Resolution offered for adoption by Commissioner Horsnall, seconded by Commissioner Foster, Authorizing CHANGE ORDER #1, in the amount of \$27,654.10 for increase in the actual yardage dredged from the boat basin and channel to MOBILE DREDGING & VIDEO PIPE, INC., Chester, PA, for BOAT BASIN AND CHANNEL DREDGING OF MONMOUTH COVE MARINA, PORT MONMOUTH, NJ (Bid #0044-22), ITEMS: Total Base Bid Price, Items 1-3 Inclusive, as originally awarded by Resolution #R-22-5-9=161 in the Contract Amount of \$305,421.50, for a NEW TOTAL CHANGE ORDER #1 CONTRACT AMOUNT OF \$333,075.60. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)
- R-23-1-23=52 Resolution offered for adoption by Commissioner Horsnall, seconded by Commissioner Foster, AWARDING CONTRACT to the lowest responsible bidder, as per bid proposal to PARAGON RESTORATION CORPORATION, Kenilworth, NJ, for INTERIOR REPAIRS AT THE LONGSTREET FARMHOUSE, HISTORIC LONGSTREET FARM, HOLMDEL, NJ (Bid #0075-22), ITEM: Total Base Bid Price; in the Total Contract Amount of \$72,300.00. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)

On a motion made by Commissioner Hennessy, seconded by Vice Chairman Fiore, the Board **AUTHORIZED** the **ASSISTANT DIRECTOR** to **ADVERTISE** for the following **BIDS**:

1. Furnishing and Delivery of Four-Wheel Single Rider Adaptive Electric-Powered Golf Carts
2. Henry Hudson Trail Extension in Freehold Borough

Upon being put to a vote, the motion was unanimously carried.

On a motion made by Commissioner Foster, seconded by Commissioner Adcock, the Board **AUTHORIZED** the **ASSISTANT DIRECTOR** to **SOLICIT PROPOSALS** for the following **PROFESSIONAL/SPECIALIZED SERVICES**:

1. Survey Services, Timolat Access Parking and Pedestrian Circulation Huber Woods Park, (Ref. #23-03) *PROPOSAL (UNDER \$17,500)*

Upon being put to a vote, the motion was unanimously carried.

Andrew J. Spears, Assistant Director, reviewed the following **DATES TO REMEMBER** with the Board:

1. **MONDAY EVENING, FEBRUARY 6, 2023 - 7:00 PM. Regular Board Meeting.** Thompson Park Visitor Center, “Beech Room”, 1st Floor, 805 Newman Springs Road, Lincroft, NJ.
2. **TUESDAY EVENING, FEBRUARY 21, 2023 - 7:00 PM. Regular Board Meeting.** Thompson Park Visitor Center, “Beech Room”, 1st Floor, 805 Newman Springs Road, Lincroft, NJ.
3. **MONDAY EVENING, MARCH 6, 2023 – 7:00 PM. Regular Board Meeting.** Thompson Park Visitor Center, “Beech Room”, 1st Floor, 805 Newman Springs Road, Lincroft, NJ.
4. **MONDAY EVENING, MARCH 20, 2023 – 7:00 PM. Regular Board Meeting.** Thompson Park Visitor Center, “Beech Room”, 1st Floor, 805 Newman Springs Road, Lincroft, NJ.

ITEMS FOR THE GOOD OF THE ORDER:

Chairman Kevin Mandeville asked for an update from County Commissioner Licitra on the Board’s request for authorization to seek lodging reimbursement for their attendance at the New Jersey Recreation and Park Association’s Annual Conference in Atlantic City.

Commissioner Licitra said that he discussed that matter with County Commissioner Director Thomas Arnone who agreed that the Commissioners should be reimbursed

County Commissioner Licitra directed that a conference report be provided to the full Board after the conference.

On a motion offered by Chairman Mandeville and seconded by Brian Foster, Commissioner Dave Horsnall was designated as the spokesperson on behalf of the Board members who attend the New Jersey Recreation and Park Association’s Annual Conference. Upon being put to a vote, the motion was unanimously carried.

On motion offered by Chairman Mandeville and seconded by Commissioner Thomas Hennessy, the Board authorized the Commissioners who will be attending the New Jersey Recreation and Park Association's Annual Conference to submit their lodging reimbursement requests for review and processing to the County Administration office. Upon being put to a vote, the motion was unanimously carried.

Chairman Kevin Mandeville directed the Board to review the recommended changes to the Municipal Open Space Grant program, as presented by Commissioners Harmon and Butch at a prior meeting and be prepared to discuss them in greater detail at the February 6 meeting. He also asked the Board to review the 2019 Open Space Plan in light of the comments made by Commissioners Harmon and Butch in their report.

Chairman Mandeville also directed staff to report back to the Board on how the changes in the 2019 Open Space Plan evolved. He also asked staff to provide a report on Municipal Open Space Grants that were used by municipalities to develop athletic fields.

Vice Chairman Anthony Fiore said that due to the complex nature of the Open Space Plan, that it should be presented to the Board in sections for review over several Board meetings. He noted that the process for the next plan revision should start in 2023. He also noted that the plan's objectives should be more balanced between land preservation and development of active recreation facilities. He mentioned that Wickatunk Recreation Area has sat empty for years and should become a priority for the construction of athletic amenities.

Chairman Mandeville announced the organization of the following committees, with their respective area of responsibility:

- Open Space Trust Fund and Municipal Grants: Commissioners Harmon and Butch
 - o Continue to review the grant program and make recommendations for improvements

- Golf: Commissioners Davidson and Foster
 - o Prepare a report on the tee time reservation system vendor's performance
 - o Schedule the annual high school tournament
 - o Review rental fees for the hominy Hill Event Room

- Athletic Fields: Commissioners Fiore and Hennessy
 - o Prepare a report to the Board with a list of what towns and athletic clubs currently rent Park System fields
 - o What is the current fee schedule

- Recreation Programs: Commissioners Mandeville and Adcock
 - o Continue to review recreation program offerings and work with staff to make improvements wherever possible

- Capital Improvement Projects: Commissioners Mandeville and Horsnall.
 - o Monitor active construction projects and report to the Board on any issues and anticipated change orders

Chairman Mandeville asked Assistant Director Andrew Spears to add detail to the “Status of Park Improvement Projects” that includes costs-to-date on each project.

The Assistant Director indicated that there were no additional items to be brought before the Board.

There being no further business, on a motion made by Commissioner Horsnall, seconded by Commissioner Hennessy, and by unanimous vote, the regular meeting of the Monmouth County Board of Recreation Commissioners held on Monday Evening, January 23, 2023, was **ADJOURNED** at 9:16 PM.

A handwritten signature in black ink, appearing to read 'Andrew J. Spears', written in a cursive style.

ANDREW J. SPEARS,
Assistant Director

The following resolution was offered for adoption by Commissioner Horsnall:

RESOLUTION

R-23-1-23=37

WHEREAS, KENNETH A. HERCEG, Senior County Park Ranger, has decided to RETIRE from the service of the Monmouth County Board of Recreation Commissioners effective FEBRUARY 1, 2023; and

WHEREAS, KENNETH A. HERCEG, started work with the Monmouth County Park System on August 8, 1987; and

WHEREAS, KENNETH A. HERCEG has been a capable and faithful employee of the Board with over THIRTY-FIVE (35) YEARS OF SERVICE.

NOW, THEREFORE, BE IT RESOLVED that the ASSISTANT DIRECTOR is hereby AUTHORIZED to PREPARE a CITATION OF APPRECIATION to be extended to KENNETH A. HERCEG for his loyalty and dedication as an employee of the Board.

Seconded by Commissioner Foster, and adopted on roll call by the following vote:

| | |
|---------------------|--|
| In the affirmative: | Chairman Mandeville, Vice Chairman Fiore, Commissioners Hennessy, Horsnall, Adcock and Foster |
| In the negative: | None |
| Absent: | Commissioners Harmon, Butch and Davidson |

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the regular meeting of the Board on MONDAY EVENING, JANUARY 23, 2023.



ANDREW J. SPEARS, Assistant Director

R-23-1-23=37

The following resolution was offered for adoption by Commissioner Horsnall:

RESOLUTION

R-23-1-23=38

WHEREAS, the Monmouth County Board of Recreation Commissioners advertised and received bids on January 4, 2023, for FURNISHING OF TREE TRIMMING SERVICES (Bid #0027-23); and

WHEREAS, the Specifications were advertised with prevailing wage language, which is not required for this project.

NOW, THEREFORE, BE IT RESOLVED by the Monmouth County Board of Recreation Commissioners that ALL bids received on January 4, 2023-, for FURNISHING OF TREE TRIMMING SERVICES (Bid #0027-23), are hereby REJECTED, as the Specifications were advertised with prevailing wage language, which is not required for this project; and

BE IT FURTHER RESOLVED that the Board does hereby AUTHORIZE the ASSISTANT DIRECTOR to RE-ADVERTISE for same.

Seconded by Commissioner Foster, and adopted on roll call by the following vote:

| | |
|---------------------|--|
| In the affirmative: | Chairman Mandeville, Vice Chairman Fiore, Commissioners Hennessy, Horsnall, Adcock and Foster |
| In the negative: | None |
| Absent: | Commissioners Harmon, Butch and Davidson |

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the regular meeting of the Board on MONDAY EVENING, JANUARY 23, 2023.



ANDREW J. SPEARS, Assistant Director

R-23-1-23=38

The following resolution was offered for adoption by Commissioner Horsnall:

RESOLUTION

R-23-1-23=39

WHEREAS, the Monmouth County Board of Recreation Commissioners has a need to acquire FURNISHING AND DELIVERY OF MOIST CLAY (WC #02-23), as a fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.4; and

WHEREAS, the anticipated term of this contract is from January 23, 2023 through December 31, 2023; and

WHEREAS, requests for proposals were received by the Purchasing Agent on or before the required submission date of January 6, 2023; and

WHEREAS, CERAMIC SUPPLY, INC., Lodi, NJ, has submitted a written proposal dated December 27, 2022, indicating they will provide FURNISHING AND DELIVERY OF MOIST CLAY (WC #02-23), in an Amount Not to Exceed \$19,500.00; and

WHEREAS, the Certification of the Chief Financial Officer, as to availability of funds, has been filed with the Assistant Director, a copy of which is on file in the Purchasing Department setting forth that the funds are available in Trust Account #52000, Board of Recreation Commissioners (2023), in an amount not to exceed \$19,500.00.

NOW, THEREFORE, BE IT RESOLVED that the Board of Recreation Commissioners, of the County of Monmouth, does hereby authorize the Chairman and Assistant Director to enter into a contract on behalf of the Monmouth County Board of Recreation Commissioners, with CERAMIC SUPPLY, INC., 7 Rte. 46 West, Lodi, NJ 07644, as per proposal dated December 27, 2022, for providing FURNISHING AND DELIVERY OF MOIST CLAY (WC #02-23), in the Contract Amount Not To Exceed \$19,500.00; and

BE IT FURTHER RESOLVED that the Stockholders Disclosure Certification and the New Jersey Business Registration are on file in the office of the Purchasing Department; and

BE IT FURTHER RESOLVED that any fees for additional work over the \$19,500.00 provided for in this resolution will be authorized only upon the approval of the Board, prior to the additional services being performed.

Seconded by Commissioner Foster, and adopted on roll call by the following vote:

| | |
|---------------------|--|
| In the affirmative: | Chairman Mandeville, Vice Chairman Fiore, Commissioners Hennessy, Horsnall, Adcock and Foster |
| In the negative: | None |
| Absent: | Commissioners Harmon, Butch and Davidson |

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the Regular meeting of the Board on MONDAY EVENING, JANUARY 23, 2023.



ANDREW J. SPEARS, Assistant Director

R-23-1-23=39

The following resolution was offered for adoption by Commissioner Horsnall:

RESOLUTION

R-23-1-23=40

WHEREAS, the Monmouth County Board of Recreation Commissioners has a need to acquire PROFESSIONAL SURVEYING SERVICES OF COUNTY EASEMENT KNOWN AS UNION TRANSPORTATION TRAIL; BLOCK 1.01/LOT 1.01, BLOCK 1.02/LOT 2.01, AND BLOCK 2.01/LOT 1.02, MILLSTONE TOWNSHIP; AND BLOCK 10/LOT 5 (P/O), BLOCK 27/ LOT 38 (P/O), BLOCK 28/LOT 13, BLOCK 35/LOT 18, BLOCK 37/LOT 4, BLOCK 54,/LOT 3, BLOCK 55/LOT 3 (P/O), BLOCK 56/LOT 26 (P/O), UPPER FREEHOLD TOWNSHIP, NEW JERSEY, ±43.12 ACRES, ROW TRAIL PROPERTY, OWNED BY JCP&L/EASEMENT TO THE COUNTY, PROJECT: ADDITIONS TO UNION TRANSPORTATION TRAIL (Ref. #20-59 & PS #78-22), as a fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.4; and

WHEREAS, the anticipated term of this contract is forty-five (45) days; and

WHEREAS, requests for proposals were received by the Purchasing Agent on or before the required submission date of January 6, 2023; and

WHEREAS, JOHNSON, MIRMIRAN & THOMPSON, INC., Trenton, NJ, has submitted a written proposal dated January 3, 2023, indicating they will provide PROFESSIONAL SURVEYING SERVICES OF COUNTY EASEMENT KNOWN AS UNION TRANSPORTATION TRAIL; BLOCK 1.01/LOT 1.01, BLOCK 1.02/LOT 2.01, AND BLOCK 2.01/LOT 1.02, MILLSTONE TOWNSHIP; AND BLOCK 10/LOT 5 (P/O), BLOCK 27/LOT 38 (P/O), BLOCK 28/LOT 13, BLOCK 35/LOT 18, BLOCK 37/LOT 4, BLOCK 54,/LOT 3, BLOCK 55/LOT 3 (P/O), BLOCK 56/LOT 26 (P/O), UPPER FREEHOLD TOWNSHIP, NEW JERSEY, ±43.12 ACRES, ROW TRAIL PROPERTY, OWNED BY JCP&L/EASEMENT TO THE COUNTY, PROJECT: ADDITIONS TO UNION TRANSPORTATION TRAIL (Ref. #20-59 & PS #78-22), in an Amount Not to Exceed \$24,200.00; and

WHEREAS, the Certification of the Chief Financial Officer, as to availability of funds, has been filed with the Assistant Director, a copy of which is on file in the Purchasing Department setting forth that the funds are available in Capital Cash Account #29799, Board of Recreation Commissioners (2022), Project #00039; in an amount not to exceed \$24,200.00.

NOW, THEREFORE, BE IT RESOLVED that the Board of Recreation Commissioners, of the County of Monmouth, does hereby authorize the Chairman and Assistant Director to enter into a contract on behalf of the Monmouth County Board of Recreation Commissioners, with JOHNSON, MIRMIRAN & THOMPSON, INC., 1200 Lenox Drive, Suite 101, Trenton, NJ 08648, as per proposal dated January 3, 2023, for providing PROFESSIONAL SURVEYING SERVICES OF COUNTY EASEMENT KNOWN AS UNION TRANSPORTATION TRAIL; BLOCK 1.01/LOT 1.01, BLOCK 1.02/LOT 2.01, AND BLOCK 2.01/LOT 1.02, MILLSTONE TOWNSHIP; AND BLOCK 10/LOT 5 (P/O), BLOCK 27/LOT 38 (P/O), BLOCK 28/LOT 13, BLOCK 35/LOT 18, BLOCK 37/LOT 4, BLOCK 54,/LOT 3, BLOCK 55/LOT 3 (P/O), BLOCK 56/LOT 26 (P/O), UPPER FREEHOLD TOWNSHIP, NEW JERSEY, ±43.12 ACRES, ROW TRAIL PROPERTY, OWNED BY JCP&L/EASEMENT TO THE COUNTY, PROJECT: ADDITIONS TO UNION TRANSPORTATION TRAIL (Ref. #20-59 & PS #78-22), in the Contract Amount Not To Exceed \$24,200.00; and

BE IT FURTHER RESOLVED that the Stockholders Disclosure Certification and the New Jersey Business Registration are on file in the office of the Purchasing Department; and

BE IT FURTHER RESOLVED that any fees for additional work over the \$24,200.00 provided for in this resolution will be authorized only upon the approval of the Board, prior to the additional services being performed.

Seconded by Commissioner Foster, and adopted on roll call by the following vote:

| | |
|---------------------|--|
| In the affirmative: | Chairman Mandeville, Vice Chairman Fiore, Commissioners Hennessy, Horsnall, Adcock and Foster |
| In the negative: | None |
| Absent: | Commissioners Harmon, Butch and Davidson |

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the Regular meeting of the Board on MONDAY EVENING, JANUARY 23, 2023.



ANDREW J. SPEARS, Assistant Director

The following resolution was offered for adoption by Commissioner Horsnall:

RESOLUTION

R-23-1-23=41

WHEREAS, bids were advertised for and received by the Purchasing Agent of the Monmouth County Board of Recreation Commissioners on January 5, 2023, for FURNISHING AND INSTALLING PLANT MATERIALS AT VARIOUS PARKS (Bid #0073-22), which bids were referred to the Assistant Director for tabulation, examination, report and recommendation; and

WHEREAS, the bid was considered on an individual item basis and the report of the officials above mentioned, shows that four (4) bids were received, and the following was the lowest responsible bid received in the Total Contract Amount of \$68,030.00:

DOWN TO EARTH LANDSCAPING, INC.
705 Wright Debow Road
Jackson, NJ 08527

ITEM: Total Base Bid Price, Items 1-67 inclusive (Period of Contract 01/23/23-04/15/23).

NOW, THEREFORE, BE IT RESOLVED by the Monmouth County Board of Recreation Commissioners, that the said report as to the said bids be, and the same is hereby accepted and ordered spread upon the minutes; and

BE IT FURTHER RESOLVED that the contract be, and the same is hereby awarded according to the tabulation set forth to the bidder and for the total bid as shown by the said tabulation above set forth; and

BE IT FURTHER RESOLVED that the Chairman and Assistant Director are hereby authorized to execute the contract on behalf of the Monmouth County Board of Recreation Commissioners; and

BE IT FURTHER RESOLVED that the Certification of the Chief Financial Officer, as to availability of funds, has been filed with the Assistant Director, a copy of which is on file in the Purchasing Department setting forth that the funds are available in Capital Cash Account #20022, Board of Recreation Commissioners, Project #22007, in the amount of \$68,030.00.

Seconded by Commissioner Foster, and adopted on roll call by the following vote:

| | |
|---------------------|--|
| In the affirmative: | Chairman Mandeville, Vice Chairman Fiore, Commissioners Hennessy, Horsnall, Adcock and Foster |
| In the negative: | None |
| Absent: | Commissioners Harmon, Butch and Davidson |

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the regular meeting of the Board on MONDAY EVENING, JANUARY 23, 2023.



ANDREW J. SPEARS, Assistant Director

R-23-1-23=41

The following resolution was offered for adoption by Commissioner Horsnall:

RESOLUTION

R-23-1-23=42

WHEREAS, bids were advertised for and received by the Purchasing Agent of the Monmouth County Board of Recreation Commissioners on December 29, 2022, for HOWELL PARK GOLF COURSE GREENS RECONSTRUCTION AND RELATED SITEWORK (Bid #0072-22), which bids were referred to the Assistant Director for tabulation, examination, report and recommendation; and

WHEREAS, the bid was considered on an individual item basis and the report of the officials above mentioned, shows that one (1) bid was received, and the following was the lowest responsible bid received in the Total Contract Amount of \$362,073.50:

TURCO GOLF, INC.
430 Montclair Avenue
Pompton Lakes, NJ 07442

ITEM: Total Base Bid Price, Items 1-27 inclusive.

NOW, THEREFORE, BE IT RESOLVED by the Monmouth County Board of Recreation Commissioners, that the said report as to the said bids be, and the same is hereby accepted and ordered spread upon the minutes; and

BE IT FURTHER RESOLVED that the contract be, and the same is hereby awarded according to the tabulation set forth to the bidder and for the total bid as shown by the said tabulation above set forth; and

BE IT FURTHER RESOLVED that the Chairman and Assistant Director are hereby authorized to execute the contract on behalf of the Monmouth County Board of Recreation Commissioners; and

BE IT FURTHER RESOLVED that the Certification of the Chief Financial Officer, as to availability of funds, has been filed with the Secretary-Director of the Board, a copy of which is on file in the Purchasing Department setting forth that the funds are available in Capital Cash Account #92205, Board of Recreation Commissioners, Project #20225, in the amount of \$362,073.50.

Seconded by Commissioner Foster, and adopted on roll call by the following vote:

| | |
|---------------------|--|
| In the affirmative: | Chairman Mandeville, Vice Chairman Fiore, Commissioners Hennessy, Horsnall, Adcock and Foster |
| In the negative: | None |
| Absent: | Commissioners Harmon, Butch and Davidson |

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the regular meeting of the Board on MONDAY EVENING, JANUARY 23, 2023.



ANDREW J. SPEARS, Assistant Director

R-23-1-23=42

The following resolution was offered for adoption by Commissioner Horsnall:

RESOLUTION

R-23-1-23=43

WHEREAS, the Monmouth County Board of Recreation Commissioners has a need to acquire FURNISHING AND DELIVERY OF 2023 (OR CURRENT PRODUCT YEAR) 18-FOOT PONTOON BOAT AND TRAILER (WC #08-22), as a fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.4; and

WHEREAS, the anticipated term of this contract is sixty (60) days;

WHEREAS, requests for proposals were received by the Purchasing Agent on or before the required submission date of January 5, 2023; and

WHEREAS, FRANZWA TRAILER SALES, INC., Millville, NJ, has submitted a written proposal dated December 22, 2022, indicating they will provide FURNISHING AND DELIVERY OF 2023 (OR CURRENT PRODUCT YEAR) 18-FOOT PONTOON BOAT AND TRAILER (WC #08-22), in an Amount Not to Exceed \$25,785.00; and

WHEREAS, the Certification of the Chief Financial Officer, as to availability of funds, has been filed with the Assistant Director, a copy of which is on file in the Purchasing Department setting forth that the funds are available in Trust Account #52000, Board of Recreation Commissioners (2022), in an amount not to exceed \$25,785.00.

NOW, THEREFORE, BE IT RESOLVED that the Board of Recreation Commissioners, of the County of Monmouth, does hereby authorize the Chairman and Assistant Director to enter into a contract on behalf of the Monmouth County Board of Recreation Commissioners, with FRANZWA TRAILER SALES, INC., 2134 S. 2nd Street, Millville, NJ 08332, as per proposal dated December 22, 2022, for FURNISHING AND DELIVERY OF 2023 (OR CURRENT PRODUCT YEAR) 18-FOOT PONTOON BOAT AND TRAILER (WC #08-22), in the Contract Amount Not To Exceed \$25,785.00; and

BE IT FURTHER RESOLVED that the Stockholders Disclosure Certification and the New Jersey Business Registration are on file in the office of the Purchasing Department; and

BE IT FURTHER RESOLVED that any fees for additional work over the \$25,785.00 provided for in this resolution will be authorized only upon the approval of the Board, prior to the additional services being performed.

Seconded by Commissioner Foster, and adopted on roll call by the following vote:

| | |
|---------------------|--|
| In the affirmative: | Chairman Mandeville, Vice Chairman Fiore, Commissioners Hennessy, Horsnall, Adcock and Foster |
| In the negative: | None |
| Absent: | Commissioners Harmon, Butch and Davidson |

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the Regular meeting of the Board on MONDAY EVENING, JANUARY 23, 2023.



ANDREW J. SPEARS, Assistant Director

R-23-1-23=43

The following resolution was offered for adoption by Commissioner Horsnall:

RESOLUTION

R-23-1-23=44

WHEREAS, bids were advertised for and received by the Purchasing Agent of the Monmouth County Board of Recreation Commissioners on December 15, 2022, for FURNISHING OF EXTERIOR PAINTING AND SERVICES (Bid #0070-22), which bids were referred to the Assistant Director for tabulation, examination, report and recommendation; and

WHEREAS, the bid was considered on an individual item basis and the report of the officials above mentioned, shows that three (3) bids were received, and the following was the lowest responsible bid received in the Total Contract Amount of \$100,230.00:

TM PAINTING & CONSTRUCTION

19 Worth Road

Neptune, NJ 07753

ITEMS: Proposal #1, \$35,300.00; Proposal #2, \$43,330.00, Proposal #3, \$21,600.00
(Period of Contract 01/23/23 through 12/31/23).

NOW, THEREFORE, BE IT RESOLVED by the Monmouth County Board of Recreation Commissioners, that the said report as to the said bids be, and the same is hereby accepted and ordered spread upon the minutes; and

BE IT FURTHER RESOLVED that the contract be, and the same is hereby awarded according to the tabulation set forth to the bidder and for the total bid as shown by the said tabulation above set forth; and

BE IT FURTHER RESOLVED that the Chairman and Assistant Director are hereby authorized to execute the contract on behalf of the Monmouth County Board of Recreation Commissioners; and

BE IT FURTHER RESOLVED that the Certification of the Chief Financial Officer, as to availability of funds, has been filed with the Assistant Director, a copy of which is on file in the Purchasing Department setting forth that the funds are available in Trust Account #52000, Board of Recreation Commissioners (2022), in the amount of \$100,230.00.

Seconded by Commissioner Foster, and adopted on roll call by the following vote:

In the affirmative: Chairman Mandeville, Vice Chairman Fiore,
Commissioners Hennessy, Horsnall, Adcock and Foster

In the negative: None

Absent: Commissioners Harmon, Butch and Davidson

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the regular meeting of the Board on MONDAY EVENING, JANUARY 23, 2023.



ANDREW J. SPEARS, Assistant Director

R-23-1-23=44

The following resolution was offered for adoption by Commissioner Horsnall:

RESOLUTION

R-23-1-23=45

WHEREAS, bids were advertised for and received by the Purchasing Agent of the Monmouth County Board of Recreation Commissioners on January 4, 2023, for FURNISHING AND DELIVERY OF OUTER WORK WEAR UNIFORM ITEMS (Bid #0025-23), which bids were referred to the Assistant Director for tabulation, examination, report and recommendation; and

WHEREAS, the bid was considered on an individual item basis and the report of the officials above mentioned shows that three (3) bids were received, and the following was the lowest responsible bid received in the Estimated Total Contract Amount of \$12,000.00:

THE LIBERTY STORE

5 E. Genesee Street

Auburn, NY 13021

ITEM: Proposal #1, 2023 Supply Contract for the Period of 01/23/23 through 12/31/23.

NOW, THEREFORE, BE IT RESOLVED by the Monmouth County Board of Recreation Commissioners, that the said report as to the said bids be, and the same is hereby accepted and ordered spread upon the minutes; and

BE IT FURTHER RESOLVED that the contract be and the same is hereby awarded according to the tabulation set forth to the bidder and for the total bid as show by the said tabulation above set forth; and

BE IT FURTHER RESOLVED that the Board of Recreation Commissioners reserves the option to extend the contract for two (2) additional one (1) year periods (2024 &2025); the contract shall not bind nor purport to bind the county, for any contractual commitment in excess of the original contract period; in the event the county exercises such right, all terms, conditions and provisions of the contract shall remain the same and apply during the renewal period; and

BE IT FURTHER RESOLVED that the Chairman and Assistant Director are hereby authorized to execute the contract on behalf of the Monmouth County Board of Recreation Commissioners; and

BE IT FURTHER RESOLVED that the Certification of the Chief Financial Officer, as to availability of funds, has been filed with the Assistant Director, a copy of which is on file in the Purchasing Department setting forth that the funds are available in Trust Account #52000, Board of Recreation Commissioners (2023), in the estimated amount of \$12,000.00.

Seconded by Commissioner Foster, and adopted on roll call by the following vote:

| | |
|---------------------|--|
| In the affirmative: | Chairman Mandeville, Vice Chairman Fiore, Commissioners Hennessy, Horsnall, Adcock and Foster |
| In the negative: | None |
| Absent: | Commissioners Harmon, Butch and Davidson |

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the regular meeting of the Board on MONDAY EVENING, JANUARY 23, 2023.



ANDREW J. SPEARS, Assistant Director

R-23-1-23=45

The following resolution was offered for adoption by Commissioner Horsnall:

RESOLUTION

R-23-1-23=46

WHEREAS, bids were advertised for and received by the Purchasing Agent of the Monmouth County Board of Recreation Commissioners on January 4, 2023, for FURNISHING AND DELIVERY OF OUTER WORK WEAR UNIFORM ITEMS (Bid #0025-23), which bids were referred to the Assistant Director for tabulation, examination, report and recommendation; and

WHEREAS, the bid was considered on an individual item basis and the report of the officials above mentioned shows that three (3) bids were received, and the following was the lowest responsible bid received in the Estimated Total Contract Amount of \$9,000.00:

KEYPORT ARMY NAVY
P.O. Box 985
Brick, NJ 08723

ITEM: Proposal #2, 2023 Supply Contract for the Period of 01/23/23 through 12/31/23.

NOW, THEREFORE, BE IT RESOLVED by the Monmouth County Board of Recreation Commissioners, that the said report as to the said bids be, and the same is hereby accepted and ordered spread upon the minutes; and

BE IT FURTHER RESOLVED that the contract be and the same is hereby awarded according to the tabulation set forth to the bidder and for the total bid as show by the said tabulation above set forth; and

BE IT FURTHER RESOLVED that the Board of Recreation Commissioners reserves the option to extend the contract for two (2) additional one (1) year periods (2024 & 2025); the contract shall not bind nor purport to bind the county, for any contractual commitment in excess of the original contract period; in the event the county exercises such right, all terms, conditions and provisions of the contract shall remain the same and apply during the renewal period; and

BE IT FURTHER RESOLVED that the Chairman and Assistant Director are hereby authorized to execute the contract on behalf of the Monmouth County Board of Recreation Commissioners; and

BE IT FURTHER RESOLVED that the Certification of the Chief Financial Officer, as to availability of funds, has been filed with the Assistant Director, a copy of which is on file in the Purchasing Department setting forth that the funds are available in Trust Account #52000, Board of Recreation Commissioners (2023), in the estimated amount of \$9,000.00.

Seconded by Commissioner Foster, and adopted on roll call by the following vote:

| | |
|---------------------|--|
| In the affirmative: | Chairman Mandeville, Vice Chairman Fiore, Commissioners Hennessy, Horsnall, Adcock and Foster |
| In the negative: | None |
| Absent: | Commissioners Harmon, Butch and Davidson |

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the regular meeting of the Board on MONDAY EVENING, JANUARY 23, 2023.



ANDREW J. SPEARS, Assistant Director

R-23-1-23=46

The following resolution was offered for adoption by Commissioner Horsnall:

RESOLUTION

R-23-1-23=47

WHEREAS, the Monmouth County Board of Recreation Commissioners has a need to acquire MEDICAL SERVICES (PS #06-23), as a fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.4; and

WHEREAS, the anticipated term of this contract is from January 23, 2023 through December 31, 2023;

WHEREAS, requests for proposals were received by the Purchasing Agent on or before the required submission date of January 11, 2023; and

WHEREAS, HACKENSACK MERIDIAN TEAM HEALTH, P.C. DBA HACKENSACK MERIDIAN WORKS, Eatontown, NJ, has submitted a written proposal dated December 20, 2022, indicating they will PROVIDE MEDICAL SERVICES (PS #06-23), (Period of Contract 01/23/23 through 12/31/23), in the Estimated Amount of \$17,000.00; and

WHEREAS, the Certification of the Chief Financial Officer, as to availability of funds, has been filed with the Assistant Director, a copy of which is on file in the Purchasing Department setting forth that the funds are available in Trust Account #52000, Board of Recreation Commissioners (2023), in an amount not to exceed \$17,000.00.

NOW, THEREFORE, BE IT RESOLVED that the Board of Recreation Commissioners, of the County of Monmouth, does hereby authorize the Chairman and Assistant Director to enter into a contract on behalf of the Monmouth County Board of Recreation Commissioners, with HACKENSACK MERIDIAN TEAM HEALTH, P.C. DBA HACKENSACK MERIDIAN WORKS, 2-12 Corbett Way, Suite 101, Eatontown, NJ 07724, as per proposal dated December 20, 2022, for PROVIDING MEDICAL SERVICES (PS #06-23), (Period of Contract 01/23/23 through 12/31/23); in the Contract Amount Not To Exceed \$17,000.00; and

BE IT FURTHER RESOLVED that the Stockholders Disclosure Certification and the New Jersey Business Registration are on file in the office of the Purchasing Department; and

BE IT FURTHER RESOLVED that any fees for additional work over the \$17,000.00 provided for in this resolution will be authorized only upon the approval of the Board, prior to the additional services being performed.

Seconded by Commissioner Foster, and adopted on roll call by the following vote:

| | |
|---------------------|--|
| In the affirmative: | Chairman Mandeville, Vice Chairman Fiore, Commissioners Hennessy, Horsnall, Adcock and Foster |
| In the negative: | None |
| Absent: | Commissioners Harmon, Butch and Davidson |

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the Regular meeting of the Board on MONDAY EVENING, JANUARY 23, 2023.



ANDREW J. SPEARS, Assistant Director

R-23-1-23=47

The following resolution was offered for adoption by Commissioner Horsnall:

RESOLUTION

R-23-1-23=48

WHEREAS, the Monmouth County Board of Recreation Commissioners has a need to acquire PSYCHOLOGICAL TESTING AND VOCATIONAL ASSESSMENT SERVICES (PS #07-23), as a fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.4; and

WHEREAS, the anticipated term of this contract is from January 23, 2023 through December 31, 2023;

WHEREAS, requests for proposals were received by the Purchasing Agent on or before the required submission date of January 11, 2023; and

WHEREAS, the INSTITUTE FOR FORENSIC PSYCHOLOGY, Oakland, NJ, has submitted a written proposal dated January 10, 2023, indicating they will provide PSYCHOLOGICAL TESTING AND VOCATIONAL ASSESSMENT SERVICES (PS #07-23), (Period of Contract 01/23/23 through 12/31/23); in an amount not to exceed \$8,000.00; and

WHEREAS, the Certification of the Chief Financial Officer, as to availability of funds, has been filed with the Assistant Director, a copy of which is on file in the Purchasing Department setting forth that the funds are available in Trust Account #52000, Board of Recreation Commissioners (2023), in an amount not to exceed \$8,000.00.

NOW, THEREFORE, BE IT RESOLVED that the Board of Recreation Commissioners, of the County of Monmouth, does hereby authorize the Chairman and Assistant Director to enter into a contract on behalf of the Monmouth County Board of Recreation Commissioners, with the INSTITUTE FOR FORENSIC PSYCHOLOGY, 5 Fir Court, Suite, 2, Oakland, NJ 07436, as per proposal dated January 10, 2023, for PROVIDING PSYCHOLOGICAL TESTING AND VOCATIONAL ASSESSMENT SERVICES (PS #07-23), (Period of Contract 01/23/23 through 12/31/23); in an amount not to exceed \$8,000.00; and

BE IT FURTHER RESOLVED that the Stockholders Disclosure Certification and the New Jersey Business Registration are on file in the office of the Purchasing Department; and

BE IT FURTHER RESOLVED that any fees for additional work over the \$8,000.00 provided for in this resolution will be authorized only upon the approval of the Board, prior to the additional services being performed.

Seconded by Commissioner Foster, and adopted on roll call by the following vote:

| | |
|---------------------|--|
| In the affirmative: | Chairman Mandeville, Vice Chairman Fiore, Commissioners Hennessy, Horsnall, Adcock and Foster |
| In the negative: | None |
| Absent: | Commissioners Harmon, Butch and Davidson |

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the Regular meeting of the Board on MONDAY EVENING, JANUARY 23, 2023.



ANDREW J. SPEARS, Assistant Director

R-23-1-23=48

The following resolution was offered for adoption by Commissioner Horsnall:

RESOLUTION

R-23-1-23=49

WHEREAS, the Monmouth County Board of Recreation Commissioners has a need to acquire RESPIRATOR TRAINING AND RESPIRATOR FIT-TESTING SERVICES (PS #08-23), as a fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.4; and

WHEREAS, the anticipated term of this contract is from January 23, 2023 through December 31, 2023;

WHEREAS, requests for proposals were received by the Purchasing Agent on or before the required submission date of January 11, 2023; and

WHEREAS, NOVISAL, LLC, Roselle, NJ, has submitted a written proposal dated January 10, 2023, indicating they will provide RESPIRATOR TRAINING AND RESPIRATOR FIT-TESTING SERVICES (PS #08-23), (Period of Contract 01/23/23 through 12/31/23); in an Amount Not to Exceed \$8,030.00; and

WHEREAS, the Certification of the Chief Financial Officer, as to availability of funds, has been filed with the Assistant Director, a copy of which is on file in the Purchasing Department setting forth that the funds are available in Trust Account #52000, Board of Recreation Commissioners (2023), in an amount not to exceed \$8,030.00.

NOW, THEREFORE, BE IT RESOLVED that the Board of Recreation Commissioners, of the County of Monmouth, does hereby authorize the Chairman and Assistant Director to enter into a contract on behalf of the Monmouth County Board of Recreation Commissioners, with NOVISAL, LLC, 545 7th Avenue, Roselle, NJ 07203, as per proposal dated January 10, 2023, for RESPIRATOR TRAINING AND RESPIRATOR FIT-TESTING SERVICES (PS #08-23), (Period of Contract 01/23/23 through 12/31/23); in the Contract Amount Not To Exceed \$8,030.00; and

BE IT FURTHER RESOLVED that the Stockholders Disclosure Certification and the New Jersey Business Registration are on file in the office of the Purchasing Department; and

BE IT FURTHER RESOLVED that any fees for additional work over the \$8,030.00 provided for in this resolution will be authorized only upon the approval of the Board, prior to the additional services being performed.

Seconded by Commissioner Foster, and adopted on roll call by the following vote:

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|---------------------|--|
| In the affirmative: | Chairman Mandeville, Vice Chairman Fiore, Commissioners Hennessy, Horsnall, Adcock and Foster |
| In the negative: | None |
| Absent: | Commissioners Harmon, Butch and Davidson |

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the Regular meeting of the Board on MONDAY EVENING, JANUARY 23, 2023.



ANDREW J. SPEARS, Assistant Director

R-23-1-23=49

The following resolution was offered for adoption by Commissioner Horsnall:

RESOLUTION

R-23-1-23=50

WHEREAS, the Monmouth County Board of Recreation Commissioners has a need to acquire FURNISHING AND DELIVERY OF A POTABLE WELL WATER MONITORING PROGRAM (PS #09-23), as a fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.4; and

WHEREAS, the anticipated term of this contract is from January 23, 2023 through December 31, 2023;

WHEREAS, requests for proposals were received by the Purchasing Agent on or before the required submission date of January 11, 2023; and

WHEREAS, GARDEN STATE LABORATORIES, INC., Hillside, NJ, has submitted a written proposal dated December 22, 2022, indicating they will provide FURNISHING AND DELIVERY OF A POTABLE WELL WATER MONITORING PROGRAM (PS #09-23), (Period of Contract 01/23/23 through 12/31/23), in an Amount Not to Exceed \$12,925.00; and

WHEREAS, the Certification of the Chief Financial Officer, as to availability of funds, has been filed with the Assistant Director, a copy of which is on file in the Purchasing Department setting forth that the funds are available in Trust Account #52000, Board of Recreation Commissioners (2023), in an amount not to exceed \$12,925.00.

NOW, THEREFORE, BE IT RESOLVED that the Board of Recreation Commissioners, of the County of Monmouth, does hereby authorize the Chairman and Assistant Director to enter into a contract on behalf of the Monmouth County Board of Recreation Commissioners, with GARDEN STATE LABORATORIES, INC., 410 Hillside Avenue, Hillside, NJ 07205, as per proposal dated December 22, 2022, for FURNISHING AND DELIVERY OF A POTABLE WELL WATER MONITORING PROGRAM (PS #09-23), (Period of Contract 01/23/23 through 12/31/23), in the Contract Amount Not To Exceed \$12,925.00; and

BE IT FURTHER RESOLVED that the Stockholders Disclosure Certification and the New Jersey Business Registration are on file in the office of the Purchasing Department; and

BE IT FURTHER RESOLVED that any fees for additional work over the \$12,925.00 provided for in this resolution will be authorized only upon the approval of the Board, prior to the additional services being performed.

Seconded by Commissioner Foster, and adopted on roll call by the following vote:

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|---------------------|--|
| In the affirmative: | Chairman Mandeville, Vice Chairman Fiore, Commissioners Hennessy, Horsnall, Adcock and Foster |
| In the negative: | None |
| Absent: | Commissioners Harmon, Butch and Davidson |

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the Regular meeting of the Board on MONDAY EVENING, JANUARY 23, 2023.



ANDREW J. SPEARS, Assistant Director

R-23-1-23=50

The following resolution was offered for adoption by Commissioner Horsnall:

RESOLUTION

R-23-1-23=51

WHEREAS, the Monmouth County Board of Recreation Commissioners awarded the contract for BOAT BASIN AND CHANNEL DREDGING OF MONMOUTH COVE MARINA, PORT MONMOUTH, NJ (Bid #0044-22), to MOBILE DREDGING & VIDEO PIPE, INC., Chester, PA, as per Resolution #R-22-5-9=161; and

WHEREAS, the Board deems it necessary and advisable to Authorize CHANGE ORDER #1, in the amount of \$27,654.10 for increase in the actual yardage dredged from the boat basin and channel, to MOBILE DREDGING & VIDEO PIPE, INC., Chester, PA, for BOAT BASIN AND CHANNEL DREDGING OF MONMOUTH COVE MARINA, PORT MONMOUTH, NJ (Bid #0044-22), as per original contract awarded by Resolution #R-22-5-9=161, ITEMS: Total Base Bid Price, Items 1-3 Inclusive; in the Contract Amount of \$305,421.50, for a NEW TOTAL CHANGE ORDER #1 CONTRACT AMOUNT of \$333,075.60.

NOW, THEREFORE, BE IT RESOLVED by the Board that the Assistant Director is hereby Authorized to approve CHANGE ORDER #1, in the amount of \$27,654.10, for increase in the actual yardage dredged from the boat basin and channel to MOBILE DREDGING & VIDEO PIPE, INC., 3100 Bethel Road, Chester, PA 19013, for BOAT BASIN AND CHANNEL DREDGING OF MONMOUTH COVE MARINA, PORT MONMOUTH, NJ (Bid #0044-22), as per original contract awarded by Resolution #R-22-5-9=161, ITEMS: Total Base Bid Price, Items 1-3 Inclusive; in the Contract Amount of \$305,421.50, for a NEW TOTAL CHANGE ORDER #1 CONTRACT AMOUNT of \$333,075.60; and

BE IT FURTHER RESOLVED that said CHANGE ORDER #1 is on file in the Board's Office of Administrative Services; and

BE IT FURTHER RESOLVED that the Certification of the Chief Financial Officer, as to availability of funds, has been filed with the Assistant Director, a copy of which is on file in the Purchasing Department setting forth that the funds are available in Capital Cash Account #20022, Board of Recreation Commissioners (2022), Project 22001; in the estimated amount of \$27,654.10.

Seconded by Commissioner Foster, and adopted on roll call by the following vote:

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|---------------------|--|
| In the affirmative: | Chairman Mandeville, Vice Chairman Fiore, Commissioners Hennessy, Horsnall, Adcock and Foster |
| In the negative: | None |
| Absent: | Commissioners Harmon, Butch and Davidson |

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the Regular meeting of the Board on MONDAY EVENING, JANUARY 23, 2023.



ANDREW J. SPEARS, Assistant Director

R-23-1-23=51

The following resolution was offered for adoption by Commissioner Horsnall:

RESOLUTION

R-23-1-23=52

WHEREAS, bids were advertised for and received by the Purchasing Agent of the Monmouth County Board of Recreation Commissioners on January 13, 2023, for INTERIOR REPAIRS AT THE LONGSTREET FARMHOUSE, HISTORIC LONGSTREET FARM, HOLMDEL, NJ (Bid #0075-22), which bids were referred to the Assistant Director for tabulation, examination, report and recommendation; and

WHEREAS, the bid was considered on an individual item basis and the report of the officials above mentioned, shows that one (1) bid was received, and the following was the lowest responsible bid received in the Total Contract Amount of \$72,300.00:

PARAGON RESTORATION CORPORATION

292 Monroe Avenue
Kenilworth, NJ 07033

ITEM: Total Base Bid Price.

NOW, THEREFORE, BE IT RESOLVED by the Monmouth County Board of Recreation Commissioners, that the said report as to the said bids be, and the same is hereby accepted and ordered spread upon the minutes; and

BE IT FURTHER RESOLVED that the contract be, and the same is hereby awarded according to the tabulation set forth to the bidder and for the total bid as shown by the said tabulation above set forth; and

BE IT FURTHER RESOLVED that the Chairman and Assistant Director are hereby authorized to execute the contract on behalf of the Monmouth County Board of Recreation Commissioners; and

BE IT FURTHER RESOLVED that the Certification of the Chief Financial Officer, as to availability of funds, has been filed with the Assistant Director, a copy of which is on file in the Purchasing Department setting forth that the funds are available in Capital Cash Account #92203, Board of Recreation Commissioners, Project #20223, in the amount of \$72,300.00.

Seconded by Commissioner Foster, and adopted on roll call by the following vote:

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|---------------------|--|
| In the affirmative: | Chairman Mandeville, Vice Chairman Fiore, Commissioners Hennessy, Horsnall, Adcock and Foster |
| In the negative: | None |
| Absent: | Commissioners Harmon, Butch and Davidson |

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the regular meeting of the Board on MONDAY EVENING, JANUARY 23, 2023.



ANDREW J. SPEARS, Assistant Director

R-23-1-23=52