

**MINUTES OF THE MONDAY EVENING, JANUARY 22, 2024 REGULAR MEETING OF THE MONMOUTH COUNTY BOARD OF RECREATION COMMISSIONERS HELD IN THE “BEECH ROOM” OF THE THOMPSON PARK VISITOR CENTER, 1<sup>ST</sup> FLOOR, 805 NEWMAN SPRINGS ROAD, LINCROFT, NJ.**

The meeting was called to order by Andrew J. Spears, Director at 7:03 PM.

The following were Present on roll call: Chairman Kevin Mandeville  
Vice Chairman Anthony Fiore  
Commissioners:  
Michael G. Harmon  
Thomas E. Hennessy, Jr.  
David W. Horsnall  
Patricia M. Butch  
Thomas W. Adcock  
Brian Foster  
  
Ross F. Licitra, Deputy Director/MCPS Liaison

The following were Absent on roll call: Commissioner Lori Ann Davidson (Excused):

The following were present on roll call: Special County Counsel Jason Sena  
Andrew J. Spears, Director  
Thomas E. Fobes, Supt. of Co. Parks/Park Operations  
Michael E. Janoski, Co. Park Supt./Golf Operations  
Kevin Dunn, Co. Park Supt./Human Resources,  
Training & Safety  
Patti Conroy, Superintendent of Recreation  
Karen Livingstone, Public Information/Volunteers  
Gail L. Hunton, Chief of Acquisition & Design  
Jay Cummins, Assistant Planner

Chairman Mandeville read the following Statement of Adequate Public Notice:

“Statement of Adequate Public Notice of Meeting in compliance with the ‘Open Public Meetings Act’, Laws of the State of NJ, Chapter 231, P.L. 1975. Notice of meeting has been posted, and The Star Ledger and other newspapers circulated in Monmouth County, and the County Clerk have been noticed, including date, time and place, as adopted by the Monmouth County Board of Recreation Commissioners at their regular meeting of November 21, 2022, as required by law.” “Both adequate and electronic notice of the meeting has been provided, specifying the time, place, and manner in which such notice was provided.”

Chairman Mandeville led the Board in the Pledge of Allegiance and asked for the observance of a moment of silence.

On a motion made by Commissioner Foster, seconded by Commissioner Adcock, the **MINUTES** of the **ANNUAL FIRST REGULAR MEETING** of the Monmouth County Board of Recreation Commissioners held on **MONDAY EVENING, JANUARY 8, 2024**, were upon being put to a vote approved as recorded by Chairman Mandeville, Commissioners Harmon, Hennessy, Butch, Adcock, and Foster. Vice Chairman Fiore and Commissioner Horsnall abstained as not being present at the meeting.

On a motion made by Commissioner Foster, seconded by Commissioner Harmon, the **MINUTES** of the **EXECUTIVE SESSION MEETING** of the Monmouth County Board of Recreation Commissioners held on **MONDAY EVENING, JANUARY 8, 2024**, for the purpose of discussing **PERSONNEL MATTERS**, were upon being put to a vote approved as recorded by Chairman Mandeville, Commissioners Harmon, Hennessy, Butch, Adcock, and Foster. Vice Chairman Fiore and Commissioner Horsnall abstained as not being present at the meeting.

On a motion made by Commissioner Foster, seconded by Commissioner Harmon, the **MINUTES** of the **EXECUTIVE SESSION MEETING** of the Monmouth County Board of Recreation Commissioners held on **MONDAY EVENING, JANUARY 8, 2024**, for the purpose of discussing **LAND ACQUISITION MATTERS**, were upon being put to a vote approved as recorded by Chairman Mandeville, Commissioners Harmon, Hennessy, Butch, Adcock, and Foster. Vice Chairman Fiore and Commissioner Horsnall abstained as not being present at the meeting.

The Director indicated that the Minutes of the Executive Session would be made available to the public in ninety (90) days, or upon completion of land acquisition matters.

On a motion made by Commissioner Harmon, seconded by Commissioner Butch, the **2023 VOUCHER LIST**, as distributed to the Board for approval, was upon being put to a vote, unanimously approved as recorded.

On a motion made by Commissioner Harmon, seconded by Commissioner Butch, the **2024 VOUCHER LIST**, as distributed to the Board for approval, was upon being put to a vote, unanimously approved as recorded.

Andrew J. Spears, Director indicated to the Board that there was no **CORRESPONDENCE RECEIVED** for the Board.

On a motion made by Commissioner Horsnall, seconded by Commissioner Butch, the meeting was **OPENED** to the **HEARING OF THE PUBLIC** at 7:06 PM. Upon being put to a vote, the motion was unanimously carried.

There being no one present to be heard, it was moved by Vice Chairman Fiore, seconded by Commissioner Adcock, that the portion of the meeting **OPEN** to the **HEARING OF THE PUBLIC** be **CLOSED**, at 7:07 PM.

## **DIRECTOR'S REPORT:**

Andrew J. Spears, Director, reviewed with the Board the following **REPORTS:**

### **1. BUDGET REPORTS**

On a motion made by Commissioner Horsnall, seconded by Commissioner Hennessy, the **BUDGET REPORTS** were upon being put to a vote, unanimously accepted as reported. (Budget Reports in Minute Book)

### **2. REVENUE REPORT—MONTH OF DECEMBER 2023**

On a motion made by Commissioner Horsnall, seconded by Commissioner Hennessy, the **REVENUE REPORT** for the **MONTH OF DECEMBER** as distributed to the Board for approval, was upon being put to a vote, unanimously accepted as reported. (Revenue Report is in the Minute Book)

### **3. ATTENDANCE REPORT—MONTH OF DECEMBER**

On a motion made by Commissioner Horsnall, seconded by Commissioner Hennessy, the **ATTENDANCE REPORT** for the **MONTH OF DECEMBER** as distributed to the Board for approval, was upon being put to a vote, unanimously accepted as reported. (Attendance Report is in the Minute Book)

### **4. HUMAN RESOURCES TRAINING & SAFETY MONTHLY REPORT—DECEMBER (Dated: 1/16/2024)**

On a motion made by Commissioner Horsnall, seconded by Commissioner Hennessy, the **HUMAN RESOURCES TRAINING & SAFETY MONTHLY REPORT FOR DECEMBER (Dated: 1/16/2024)** was upon being put to a vote, unanimously accepted as reported. (Human Resources Training & Safety Monthly Report is in the Minute Book)

### **5. MCPS TRAINING REQUESTS AS OF JANUARY 16, 2024**

On a motion made by Commissioner Horsnall, seconded by Commissioner Hennessy, the **MCPS TRAINING REQUESTS AS OF JANUARY 16, 2024** were upon being put to a vote, unanimously accepted as reported. (MCPS Training Requests as of January 16, 2024 are in the Minute Book)

6. **MCPS WEBSITE TRAFFIC REPORT DECEMBER COMPARISON BY YEARS – 2018 – 2023**

On a motion made by Commissioner Horsnall, seconded by Commissioner Hennessy, the **MCPS WEBSITE TRAFFIC REPORT DECEMBER COMPARISON BY YEARS 2018 – 2023** was upon being put to a vote, unanimously accepted as reported. (MCPS Website Traffic Report December Comparison by Years 2018 - 2023 is in the Minute Book.)

7. **MCPS WEBSITE TRAFFIC REPORT FOR JANUARY — DECEMBER 2023**

On a motion made by Commissioner Horsnall, seconded by Commissioner Hennessy, the **MCPS WEBSITE TRAFFIC REPORT JANUARY – DECEMBER 2023** was upon being put to a vote, unanimously accepted as reported. (MCPS Website Traffic Report January – December 2023 is in the Minute Book.)

**ITEMS FOR BOARD REVIEW:**

Regarding Item #20, the proposed changes to Rules and Regulations that would permit the use of class 1 and 2 electric bikes on County Park trails, the Board discussed safety concerns over the potential increase in this type of use on the trails.

Commissioner Michael Harmon said that if electric bikes were to be permitted, then their use would need to be closely monitored to identify unsafe operation. His primary concern is that there is no minimum age requirement for electric bike users and that he regularly witnesses minors operating them at unsafe speeds on the Henry Hudson Trail.

Vice Chairman Fiore asked Special County Counsel Jason Sena whether the County may have an increased exposure for claims resulting from accidents with electric bikes on park trails.

Mr. Sena indicated that there is likely no inherent increased exposure beyond what might be expected with other types of bikes.

Deputy Director Ross Licitra suggested that County Park Rangers be provided with electric bikes to increase trail patrols to assure compliance with trail courtesy.

The following **ITEMS** were **REVIEWED WITH THE BOARD:**

1. Board Action Item #1 – Adopting Supplemental Rules and Regulations Governing Public Deer Hunting on Lands Managed by the Monmouth County Park System, and further Authorizing the Director to post and publish Notice of Adoption.
2. Board Action Item #2 – Authorizing the Director to prepare a Citation expressing the Board’s Appreciation for Services to Frank H. Mead, Carpenter, who started work with the Monmouth County Park System on February 20, 2007, and who will retire effective February 1, 2024, with over sixteen (16) years of service.

3. Board Action Item #3 – Recommending award of contract to the lowest responsible bidder, as per bid proposal to Higgins Grounds Maintenance, LLC, Freehold, NJ, for Invasive Species Management at Big Brook Park (Bid #0078-23), Item: Total Base Bid Price, Items 1-3 inclusive; in the Total Contract Amount of \$23,062.50.
4. Board Action Item #4 – Recommend acceptance of the written proposal of Stuart Appraisal Company, LLC, Freehold, NJ, as received on December 27, 2023, proposal dated December 26, 2023, for Providing Professional Appraisal Services of Block 42, Lot 12, Township of Freehold, Vacant Property, Owned by: BG Invest, ±4.26 Acres, Project: Additions to Baysholm Tract, Interest: Fee Simple (Ref. #23-75 & PS #83-23), in an Amount Not To Exceed \$1,845.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4.
5. Board Action Item #5 – Recommend acceptance of the written proposal of Comprehensive Appraisal Corporation, Freehold, NJ, as received on December 27, 2023, proposal dated December 27, 2023, for Providing Professional Appraisal Services of Block 42, Lot 12, Township of Freehold, Vacant Property, Owned by: BG Invest, ±4.26 Acres, Project: Additions to Baysholm Tract, Interest: Fee Simple (Ref. #23-75 & PS #83-23), in an Amount Not To Exceed \$1,999.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4.
6. Board Action Item #6 – Recommend acceptance of the written proposal of Stuart Appraisal Company, LLC, Freehold, NJ, as received on December 27, 2023, proposal dated December 26, 2023, for Providing Professional Appraisal Services of Block 43, Lots 37 & 38, Township of Freehold, Improved Property, Owned by: 170 Center Street, ±5.87 Acres, Project: Additions to East Freehold Showgrounds, Interest: Fee Simple (Ref. #23-76 & PS #84-23), in an Amount Not To Exceed \$2,395.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4.
7. Board Action Item #7 – Recommend acceptance of the written proposal of Patjo Appraisal Services, Inc., Kendall Park, NJ, as received on December 27, 2023, proposal dated December 22, 2023, for Providing Professional Appraisal Services of Block 43, Lots 37 & 38, Township of Freehold, Improved Property, Owned by: 170 Center Street, ±5.87 Acres, Project: Additions to East Freehold Showgrounds, Interest: Fee Simple (Ref. #23-76 & PS #84-23), in an Amount Not To Exceed \$2,900.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4.
8. Board Action Item #8 – Recommend acceptance of the written proposal of Stuart Appraisal Company, LLC, Freehold, NJ, as received on December 27, 2023, proposal dated December 26, 2023, for Providing Professional Appraisal Services of Block 156, Lot 24, Township of Howell, Improved Property, Owned by: Silver, ±4.94 Acres, Project: Additions to Manasquan River Greenway, Interest: Fee Simple (Ref. #23-77 & PS #85-23), in an Amount Not To Exceed \$1,845.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4.

9. Board Action Item #9 –Recommend acceptance of the written proposal of Comprehensive Appraisal Corp., Freehold, NJ, as received on December 27, 2023, proposal dated December 27, 2023, for Providing Professional Appraisal Services of Block 156, Lot 24, Township of Howell, Improved Property, Owned by: Silver, ±4.94 Acres, Project: Additions to Manasquan River Greenway, Interest: Fee Simple (Ref. #23-77 & PS #85-23), in an Amount Not To Exceed \$2,350.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4.
10. Board Action Item #10 – Recommend acceptance of the written proposal of Gagliano & Company, Little Silver, NJ, as received on January 9, 2024, proposal dated December 28, 2023, for Providing Professional Appraisal Services of Block 62, Lots 23 & 24, Township of Millstone, Improved Property, Owned by: YMCA of Greater Monmouth County, ±51.732 Acres, Project: Additions to Charleston Springs Golf Course, Interest: Fee Simple (Ref. #23-78 & PS #86-23), in an Amount Not To Exceed \$6,500.00, as a non-fair and open contract, pursuant to the provisions of N.J.S.A. 19:44A-20.4, and further authorizing the Director to send notice of contract award to The Star Ledger, a newspaper circulated in the County of Monmouth, as required by law, within twenty (20) days of its passage.
11. Board Action Item #11 – Recommend acceptance of the written proposal of Integra Realty Resources – Coastal NJ, Toms River, NJ, as received on January 9, 2024, proposal dated January 3, 2024, for Providing Professional Appraisal Services of Block 62, Lots 23 & 24, Township of Millstone, Improved Property, Owned by: YMCA of Greater Monmouth County, ±51.732 Acres, Project: Additions to Charleston Springs Golf Course, Interest: Fee Simple (Ref. #23-78 & PS #86-23), in an Amount Not To Exceed \$6,500.00, as a non-fair and open contract, pursuant to the provisions of N.J.S.A. 19:44A-20.4, and further authorizing the Director to send notice of contract award to The Star Ledger, a newspaper circulated in the County of Monmouth, as required by law, within twenty (20) days of its passage.
12. Board Action Item 12 – Authorizing Change Order #1, in the amount of \$3,642.33, for additional keys, locks, and related supplies, to Oak Security Group, LLC, Indianapolis, IN, for Purchase of Maintenance, Repair, and Operation, Item: 2023 Supply Contract for keys, locks, and related supplies; as available under the Educational Services Commission of New Jersey (ESCNJ) #65MCESCCPS Cooperative Pricing System Agreement, Bid #ESCNJ 20/21-08, for the Period of 10/24/20 through 10/23/23; as originally awarded by Resolution #R-23-3-6=77 in the Contract Amount of \$45,000.00, for a new Total Change Order #1 Contract Amount of \$48,642.33.
13. Board Action Item 13 – Recommending award of contract to the lowest responsible bidder, as per bid proposal to Russell Reid Waste Hauling and Disposal Service Co., Inc., dba Mr. John, Keasbey, NJ, for Furnishing, Delivery, and Servicing of Portable Toilet Rental Services (Bid #0013-24), Items: Proposal #1, \$130,000.00, Proposal #2, \$25,000.00, (Period of Contract: 01/22/24 through 12/31/24), with the Board of Recreation Commissioners reserving the option to extend the contract for two (2) additional one (1) year periods (2025 & 2026), under the same terms and conditions, as per bid specification; in the Estimated Total Contract Amount of \$155,000.00.

14-18. Board Action Items 14 – 18 – Recommend Amending the following Fees & Charges to add a Veteran/Active & Retired Military rate, to take effect January 22, 2024:

- Bel-Aire Golf Course Fees & Charges
- Hominy Hill Golf Course Fees & Charges
- Howell Park Golf Course Fees & Charges
- Pine Brook Golf Course Fees & Charges
- Shark River Golf Course Fees & Charges

19. Board Action Item 19 – Recommend Amending Golf Course Outing Program Fees & Charges, to take effect January 22, 2024.

20. Board Action Item #20 as Added to the Agenda – Adopting Updated Rules and Regulations Governing Public Use of County Park Lands and Properties, and further Authorizing the Director to post and publish Notice of Adoption.

Request received from Brad Bardon, Director, New Jersey State Golf Assoc., Kenilworth, NJ, for the use of Howell Park Golf Course for its’ 2024 NJSGA Men’s Public Links Qualifier, on Thursday, July 18, 2024. Tournament will be 18-hole stroke-play qualifier for the Championship with approximately 78-84 golfers. Hosting the event would require closing Howell Park Golf Course for the morning. The NJSGA would pay the Park System \$50.00 per golfer, which includes greens fee, range fee, and facility use for hosting the championship.

A **motion** was introduced by Commissioner Foster, seconded by Commissioner Butch, GRANTING PERMISSION TO BRAD BARDON, DIRECTOR, NEW JERSEY STATE GOLF ASSOC., KENILWORTH, NJ, FOR THE USE OF HOWELL PARK GOLF COURSE FOR ITS’ 2024 NJSGA MEN’S PUBLIC LINKS QUALIFIER, ON THURSDAY, JULY 18, 2024. TOURNAMENT WILL BE 18-HOLE STROKE-PLAY QUALIFIER FOR THE CHAMPIONSHIP WITH APPROXIMATELY 78-84 GOLFERS. HOSTING THE EVENT WOULD REQUIRE CLOSING HOWELL PARK GOLF COURSE FOR THE MORNING. THE NJSGA WOULD PAY THE PARK SYSTEM \$50.00 PER GOLFER, WHICH INCLUDES GREENS FEE, RANGE FEE, AND FACILITY USE FOR HOSTING THE CHAMPIONSHIP. Upon being put to a vote, the motion was unanimously carried.

At 7:40 PM, the following **RESOLUTION OF CONSENT** was offered for adoption by Commissioner Foster, to approve Agenda Items #1 through #19.

WHEREAS, the Monmouth County Board of Recreation Commissioners has received the Tentative Agenda for the Board’s Regular Meeting of January 22, 2024, in advance of the meeting; and

WHEREAS, the Board has had an opportunity to review and consider Agenda Items #1 through #19 for Board Action; and

WHEREAS, the Board also reviewed Agenda Item #20, as added to the Agenda; and

WHEREAS, the Board is satisfied that the above items as presented to the Board are in order and complete.

NOW, THEREFORE, BE IT RESOLVED that the Monmouth County Board of Recreation Commissioners does hereby approve by consent, Agenda Items #1 through #19.

Seconded by Commissioner Horsnall, and adopted on roll call by the following vote:

In the Affirmative: Chairman Mandeville, Vice Chairman Fiore,  
Commissioners Harmon, Hennessy, Horsnall,  
Butch, Adcock, and Foster  
In the Negative: None  
Absent: Commissioner Davidson

**ITEMS ACTED ON BY THE BOARD OF RECREATION COMMISSIONERS:**

- R-24-1-22=37 Resolution offered for adoption by Commissioner Foster, seconded by Commissioner Horsnall, ADOPTING SUPPLEMENTAL RULES AND REGULATIONS GOVERNING PUBLIC DEER HUNTING ON LANDS MANAGED BY THE MONMOUTH COUNTY PARK SYSTEM, and further AUTHORIZING the DIRECTOR to POST & PUBLISH NOTICE OF ADOPTION. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)
- R-24-1-22=38 Resolution offered for adoption by Commissioner Foster, seconded by Commissioner Horsnall, AUTHORIZING the DIRECTOR to prepare a CITATION expressing the BOARD'S APPRECIATION FOR SERVICES to FRANK H. MEAD, Carpenter, who started work with the Monmouth County Park System on February 20, 2007, and who will RETIRE effective February 1, 2024, with over sixteen (16) years of service. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)
- R-24-1-22=39 Resolution offered for adoption by Commissioner Foster, seconded by Commissioner Horsnall, AWARDING CONTRACT to the lowest responsible bidder, as per bid proposal to HIGGINS GROUNDS MAINTENANCE, LLC, Freehold, NJ, for INVASIVE SPECIES MANAGEMENT AT BIG BROOK PARK (Bid #0078-23), ITEM: Total Base Bid Price, Items 1-3 inclusive; in the Total Contract Amount of \$23,062.50. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)



- R-24-1-22=40 Resolution offered for adoption by Commissioner Foster, seconded by Commissioner Horsnall, ACCEPTING the WRITTEN PROPOSAL of STUART APPRAISAL COMPANY, LLC, Freehold, NJ, as received on December 27, 2023, proposal dated December 26, 2023, for PROVIDING PROFESSIONAL APPRAISAL SERVICES OF BLOCK 42, LOT 12, TOWNSHIP OF FREEHOLD, VACANT PROPERTY, OWNED BY: BG INVEST, +4.26 ACRES, PROJECT: ADDITIONS TO BAYSHOLM TRACT, INTEREST: FEE SIMPLE (Ref. #23-75 & PS #83-23), in an Amount Not To Exceed \$1,845.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)
- R-24-1-22=41 Resolution offered for adoption by Commissioner Foster, seconded by Commissioner Horsnall, ACCEPTING the WRITTEN PROPOSAL of COMPREHENSIVE APPRAISAL CORPORATION, Freehold, NJ, as received on December 27, 2023, proposal dated December 27, 2023, for PROVIDING PROFESSIONAL APPRAISAL SERVICES OF BLOCK 42, LOT 12, TOWNSHIP OF FREEHOLD, VACANT PROPERTY, OWNED BY: BG INVEST, +4.26 ACRES, PROJECT: ADDITIONS TO BAYSHOLM TRACT, INTEREST: FEE SIMPLE (Ref. #23-75 & PS #83-23), in an Amount Not To Exceed \$1,999.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)
- R-24-1-22=42 Resolution offered for adoption by Commissioner Foster, seconded by Commissioner Horsnall, ACCEPTING the WRITTEN PROPOSAL of STUART APPRAISAL COMPANY, LLC, Freehold, NJ, as received on December 27, 2023, proposal dated December 26, 2023, for PROVIDING PROFESSIONAL APPRAISAL SERVICES OF BLOCK 43, LOTS 37 & 38, TOWNSHIP OF FREEHOLD, IMPROVED PROPERTY, OWNED BY: 170 CENTER STREET, ±5.87 ACRES, PROJECT: ADDITIONS TO EAST FREEHOLD SHOWGROUNDS, INTEREST: FEE SIMPLE (Ref. #23-76 & PS #84-23), in an Amount Not To Exceed \$2,395.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)
- R-24-1-22=43 Resolution offered for adoption by Commissioner Foster, seconded by Commissioner Horsnall, ACCEPTING the WRITTEN PROPOSAL of PATJO APPRAISAL SERVICES, INC., Kendall Park, NJ, as received on December 27, 2023, proposal dated December 22, 2023, for PROVIDING PROFESSIONAL APPRAISAL SERVICES OF BLOCK 43, LOTS 37 & 38, TOWNSHIP OF FREEHOLD, IMPROVED PROPERTY, OWNED BY: 170 CENTER STREET, ±5.87 ACRES, PROJECT: ADDITIONS TO EAST FREEHOLD SHOWGROUNDS, INTEREST: FEE SIMPLE (Ref. #23-76 & PS #84-23), in an Amount Not To Exceed \$2,900.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)

- R-24-1-22=44 Resolution offered for adoption by Commissioner Foster, seconded by Commissioner Horsnall, ACCEPTING the WRITTEN PROPOSAL of STUART APPRAISAL COMPANY, LLC, Freehold, NJ, as received on December 27, 2023, proposal dated December 26, 2023, for PROVIDING PROFESSIONAL APPRAISAL SERVICES OF BLOCK 156, LOT 24, TOWNSHIP OF HOWELL, IMPROVED PROPERTY, OWNED BY: SILVER, ±4.94 ACRES, PROJECT: ADDITIONS TO MANASQUAN RIVER GREENWAY, INTEREST: FEE SIMPLE (Ref. #23-77 & PS #85-23), in an Amount Not To Exceed \$1,845.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)
- R-24-1-22=45 Resolution offered for adoption by Commissioner Foster, seconded by Commissioner Horsnall, ACCEPTING the WRITTEN PROPOSAL of COMPREHENSIVE APPRAISAL CORP., Freehold, NJ, as received on December 27, 2023, proposal dated December 27, 2023, for PROVIDING PROFESSIONAL APPRAISAL SERVICES OF BLOCK 156, LOT 24, TOWNSHIP OF HOWELL, IMPROVED PROPERTY, OWNED BY: SILVER, ±4.94 ACRES, PROJECT: ADDITIONS TO MANASQUAN RIVER GREENWAY, INTEREST: FEE SIMPLE (Ref. #23-77 & PS #85-23), in an Amount Not To Exceed \$2,350.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)
- R-24-1-22=46 Resolution offered for adoption by Commissioner Foster, seconded by Commissioner Horsnall, ACCEPTING the WRITTEN PROPOSAL of GAGLIANO & COMPANY, Little Silver, NJ, as received on January 9, 2024, proposal dated December 28, 2023, for PROVIDING PROFESSIONAL APPRAISAL SERVICES OF BLOCK 62, LOTS 23 & 24, TOWNSHIP OF MILLSTONE, IMPROVED PROPERTY, OWNED BY: YMCA OF GREATER MONMOUTH COUNTY, ±51.732 ACRES, PROJECT: ADDITIONS TO CHARLESTON SPRINGS GOLF COURSE, INTEREST: FEE SIMPLE (Ref. #23-78 & PS #86-23), in an Amount Not To Exceed \$6,500.00, as a non-fair and open contract, pursuant to the provisions of N.J.S.A. 19:44A-20.4, and further authorizing the Director to send notice of contract award to The Star Ledger, a newspaper circulated in the County of Monmouth, as required by law, within twenty (20) days of its passage. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)

- R-24-1-22=47 Resolution offered for adoption by Commissioner Foster, seconded by Commissioner Horsnall, ACCEPTING the WRITTEN PROPOSAL of INTEGRA REALTY RESOURCES – COASTAL NJ, Toms River, NJ, as received on January 9, 2024, proposal dated January 3, 2024, for PROVIDING PROFESSIONAL APPRAISAL SERVICES OF BLOCK 62, LOTS 23 & 24, TOWNSHIP OF MILLSTONE, IMPROVED PROPERTY, OWNED BY: YMCA OF GREATER MONMOUTH COUNTY, ±51.732 ACRES, PROJECT: ADDITIONS TO CHARLESTON SPRINGS GOLF COURSE, INTEREST: FEE SIMPLE (Ref. #23-78 & PS #86-23), in an Amount Not To Exceed \$6,500.00, as a non-fair and open contract, pursuant to the provisions of N.J.S.A. 19:44A-20.4, and further authorizing the Director to send notice of contract award to The Star Ledger, a newspaper circulated in the County of Monmouth, as required by law, within twenty (20) days of its passage. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)
- R-24-1-22=48 Resolution offered for adoption by Commissioner Foster, seconded by Commissioner Horsnall, Authorizing CHANGE ORDER #1, in the amount of \$3,642.33, for additional keys, locks, and related supplies, to OAK SECURITY GROUP, LLC, Indianapolis, IN, for PURCHASE of MAINTENANCE, REPAIR, AND OPERATION, ITEM: 2023 Supply Contract for keys, locks, and related supplies; as available under the Educational Services Commission of New Jersey (ESCNJ) #65MCESCCPS Cooperative Pricing System Agreement, Bid #ESCNJ 20/21-08, for the Period of 10/24/20 through 10/23/23; as originally awarded by Resolution #R-23-3-6=77 in the Contract Amount of \$45,000.00, for a NEW TOTAL CHANGE ORDER #1 CONTRACT AMOUNT OF \$48,642.33. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)
- R-24-1-22=49 Resolution offered for adoption by Commissioner Foster, seconded by Commissioner Horsnall, AWARDING CONTRACT to the lowest responsible bidder, as per bid proposal to RUSSELL REID WASTE HAULING AND DISPOSAL SERVICE CO., INC., DBA MR. JOHN, KEASBEY, NJ, for FURNISHING, DELIVERY, AND SERVICING OF PORTABLE TOILET RENTAL SERVICES (Bid #0013-24), ITEMS: Proposal #1, \$130,000.00, Proposal #2, \$25,000.00, (Period of Contract: 01/22/24 through 12/31/24), with the Board of Recreation Commissioners RESERVING the OPTION TO EXTEND the CONTRACT for TWO (2) ADDITIONAL ONE (1) YEAR PERIODS (2025 & 2026), under the same terms and conditions, as per bid specification; in the Estimated Total Contract Amount of \$155,000.00. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)
- R-24-1-22=50 Resolution offered for adoption by Commissioner Foster, seconded by Commissioner Horsnall, AMENDING BEL-AIRE GOLF COURSE FEES & CHARGES, to add a Veteran/Active & Retired Military rate, to take effect January 22, 2024. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)

- R-24-1-22=51 Resolution offered for adoption by Commissioner Foster, seconded by Commissioner Horsnall, AMENDING HOMINY HILL GOLF COURSE FEES & CHARGES, to add a Veteran/Active & Retired Military rate, to take effect January 22, 2024. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)
- R-24-1-22=52 Resolution offered for adoption by Commissioner Foster, seconded by Commissioner Horsnall, AMENDING HOWELL PARK GOLF COURSE FEES & CHARGES, to add a Veteran/Active & Retired Military rate, to take effect January 22, 2024. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)
- R-24-1-22=53 Resolution offered for adoption by Commissioner Foster, seconded by Commissioner Horsnall, AMENDING PINE BROOK GOLF COURSE FEES & CHARGES, to add a Veteran/Active & Retired Military rate, to take effect January 22, 2024. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)
- R-24-1-22=54 Resolution offered for adoption by Commissioner Foster, seconded by Commissioner Horsnall, AMENDING SHARK RIVER GOLF COURSE FEES & CHARGES, to add a Veteran/Active & Retired Military rate, to take effect January 22, 2024. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)
- R-24-1-22=55 Resolution offered for adoption by Commissioner Foster, seconded by Commissioner Horsnall, AMENDING GOLF COURSE OUTING PROGRAM FEES & CHARGES, to take effect January 22, 2024. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)
- R-24-1-22=56 Resolution offered for adoption by Commissioner Horsnall, seconded by Commissioner Adcock, ADOPTING UPDATED RULES AND REGULATIONS GOVERNING PUBLIC USE OF COUNTY PARK LANDS AND PROPERTIES, and further AUTHORIZING the DIRECTOR to POST & PUBLISH NOTICE OF ADOPTION. (Resolution in Minute Book)

In the Affirmative: Chairman Mandeville, Vice Chairman Fiore,  
Commissioners Hennessy, Horsnall, Butch,  
and Adcock

In the Negative: Commissioners Harmon and Foster

Absent: Commissioner Davidson

On a motion made by Commissioner Foster, seconded by Commissioner Adcock, the Board **AUTHORIZED** the **DIRECTOR** to **ADVERTISE** for the following **BIDS**:

1. Furnishing and Delivery of Golf Products, Resale Merchandise, and Clothing Supplement #1
2. Furnishing and Delivery of Food Concession at Seven Presidents Oceanfront Park

Upon being put to a vote, the motion was unanimously carried.

On a motion made by Commissioner Horsnall, seconded by Commissioner Harmon, the Board **AUTHORIZED** the **DIRECTOR** to **SOLICIT PROPOSALS** for the following **PROFESSIONAL/SPECIALIZED SERVICES**:

1. Engineering Services, Rehabilitation of Manalapan Brook Pond Dam, Manalapan Township, NJ, (Ref. #24-03) (*FAIR & OPEN—OVER \$17,500.00*)
2. Architectural and Engineering Services for Maintenance Facilities at Hartshorne Woods Park and Thompson Park, Middletown, New Jersey (Ref. #24-04) (*FAIR & OPEN—OVER \$17,500.00*)

Upon being put to a vote, the motion was unanimously carried.

R-24-1-22=57 At 7:43 PM, a motion for a resolution was made by Commissioner Foster, seconded by Commissioner Adcock, to move into Executive Session for Potential Property Acquisitions or Sales – N.J.S.A. 10:4-12(b)(5) for the purpose of:

- Discussion - Port Monmouth School
- Discussion - Addition to Clayton Park
- Discussion - Addition to Huber Woods Park “Red Gables”

In the Affirmative: Chairman Mandeville, Vice Chairman Fiore, Commissioners Harmon, Hennessy, Horsnall, Butch, Adcock, and Foster

In the Negative: None

Absent: Commissioner Davidson

At 8:51 PM, on a motion made by Commissioner Horsnall, seconded by Commissioner Foster, the Board voted unanimously to adjourn the Executive Session.

At 8:52 PM, on a motion made by Commissioner Horsnall, seconded by Commissioner Foster, the Board voted unanimously to reconvene the public portion of the meeting.

Andrew J. Spears, Director, reviewed the following **DATES TO REMEMBER** with the Board:

1. **MONDAY EVENING, FEBRUARY 5, 2024 - 7:00 PM. Regular Board Meeting.** Thompson Park Visitor Center, “Beech Room”, 1<sup>st</sup> Floor, 805 Newman Springs Road, Lincroft, NJ.
2. **FEBRUARY 25-28, 2024 – NJRPA ANNUAL CONFERENCE** - Harrah’s Hotel, 77 Harrah’s Blvd., Atlantic City, NJ.
3. **MONDAY EVENING, FEBRUARY 26, 2024 - 7:00 PM. Regular Board Meeting.** Thompson Park Visitor Center, “Beech Room”, 1<sup>st</sup> Floor, 805 Newman Springs Road, Lincroft, NJ.
4. **SUNDAY, MARCH 3, 2024 - 12:30 PM. Volunteer Recognition Reception,** Hominy Hill Golf Center, Mercer Road, Colts Neck, NJ.
5. **MONDAY EVENING, MARCH 11, 2024 – 7:00 PM. Regular Board Meeting.** Thompson Park Visitor Center, “Beech Room”, 1<sup>st</sup> Floor, 805 Newman Springs Road, Lincroft, NJ.

6. **MONDAY EVENING, MARCH 25, 2024 – 7:00 PM. Regular Board Meeting.** Thompson Park Visitor Center, “Beech Room”, 1<sup>st</sup> Floor, 805 Newman Springs Road, Lincroft, NJ.

**ITEMS FOR THE GOOD OF THE ORDER:**

Deputy Director Ross Licitra directed staff to work with County Information Technology Services staff to improve the technology capacity of the Board meeting room. He said that the current slide projector gives a poor quality image and that it needs to be replaced with a better unit or a smart television. He also said that the Commissioners should have tablets at their seat so that they can have more efficient access to information and cut down on the waste of paper that is the result of too many handouts.

Deputy Director Licitra also asked staff to contact Marlboro Mayor Jon Hornik to explore partnership opportunities for the Township’s use of the Big Brook Park Activity Center, formerly the Sons of Norway building.

Vice Chairman Fiore directed staff to move forward with establishing pre-qualified pools of engineers and other professional services. He noted that this is the approach that County Engineering uses and it allows for a more efficient selection process for qualified professionals on capital projects.

Commissioner Harmon suggested that staff coordinate more closely with contracted appraisers prior to their site visit and subsequent research on subject properties. He noted that the ultimate appraisals would be much more accurate if appraisers had critical information from parks staff prior to conducting their work.

Commissioner Hennessy thanked Superintendent of County Parks Tom Fobes and Superintendent of Recreation Patti Conroy for the successful operation of the cross-country skiing program at Thompson Park after the recent snowfall.

Commissioner Horsnall noted the recent passing of Fred Kniesler, who served as a Recreation Commissioner from 1991 – 2010. He explained that Mr. Kniesler had tirelessly served the County and the State in a variety of positions and offices throughout his public service career.

Commissioner Adcock noted that the pending acquisition of the Port Monmouth School site offers exciting opportunities for the expansion of recreation services in that part of the County.

The Director indicated that there were no additional items to be brought before the Board.

There being no further business, on a motion made by Commissioner Horsnall, seconded by Commissioner Foster, and by unanimous vote, the regular meeting of the Monmouth County Board of Recreation Commissioners held on Monday Evening, January 22, 2024, was **ADJOURNED** at 9:15 PM.



ANDREW J. SPEARS,  
Director

The following resolution was offered for adoption by Commissioner Foster:

**RESOLUTION**

R-24-1-22=37

WHEREAS, the Monmouth County Board of Recreation Commissioners operates and maintains various county park and recreation areas pursuant to N.J.S.A. Title 40:12-1 et. seq., for the public's benefit and enjoyment; and

WHEREAS, the Monmouth County Board of Recreation Commissioners has the authority to establish suitable Rules and Regulations Governing the Public's Use of County Park and Recreation Areas as provided for under N.J.S.A. Title 40:12-6; and

WHEREAS, the Monmouth County Board of Recreation Commissioners deems it necessary to ADOPT SUPPLEMENTAL RULES AND REGULATIONS GOVERNING PUBLIC DEER HUNTING ON LANDS MANAGED BY THE MONMOUTH COUNTY PARK SYSTEM, and further AUTHORIZES the DIRECTOR to POST & PUBLISH NOTICE OF ADOPTION; and

WHEREAS, the above mentioned rules and regulations were introduced for adoption by Board Resolution #R-23-12-4=472, at the Board's regular meeting of December 4, 2023, and a public notice of said rules and regulations and the Public Hearing concerning same, was published in The Star Ledger on December 12, 2023, as required by law; and

WHEREAS, said Public Hearing has been held; and

WHEREAS, the above mentioned Rules and Regulations REPLACE the Rules and Regulations as previously adopted by Board Resolution #R-10-7-19=231.

NOW, THEREFORE, BE IT RESOLVED that the Monmouth County Board of Recreation Commissioners does hereby ADOPT SUPPLEMENTAL RULES AND REGULATIONS GOVERNING PUBLIC DEER HUNTING ON LANDS MANAGED BY THE MONMOUTH COUNTY PARK SYSTEM, as hereunto attached; and

BE IT FURTHER RESOLVED that the Rules and Regulations as previously adopted by Board Resolution #R-10-7-19=231, are hereby RESCINDED; and

BE IT FURTHER RESOLVED that said rules and regulations shall take effect immediately, and shall remain in force until amended or rescinded by action of the Board; and

BE IT FURTHER RESOLVED that the BOARD does hereby AUTHORIZE the DIRECTOR to POST AND PUBLISH NOTICE of ADOPTION of said RULES AND REGULATIONS, as required by law.

Seconded by Commissioner Horsnall, and adopted on roll call by the following vote:

In the affirmative:	Chairman Mandeville, Vice Chairman Fiore, Commissioners Harmon, Hennessy, Horsnall, Butch, Adcock and Foster
In the negative:	None
Absent:	Commissioner Davidson

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the regular meeting of the Board on MONDAY EVENING, JANUARY 22, 2024.



ANDREW J. SPEARS, Director

R-24-1-22=37

The following resolution was offered for adoption by Commissioner Foster:

**RESOLUTION**

R-24-1-22=38

WHEREAS, FRANK H. MEAD, Carpenter, has decided to RETIRE from the service of the Monmouth County Board of Recreation Commissioners effective February 1, 2024; and

WHEREAS, FRANK H. MEAD, started work with the Monmouth County Park System on February 20, 2007; and

WHEREAS, FRANK H. MEAD has been a capable and faithful employee of the Board with OVER SIXTEEN (16) YEARS OF SERVICE.

NOW, THEREFORE, BE IT RESOLVED that the DIRECTOR is hereby AUTHORIZED to PREPARE a CITATION OF APPRECIATION to be extended to FRANK H. MEAD for his loyalty and dedication as an employee of the Board.

Seconded by Commissioner Horsnall, and adopted on roll call by the following vote:

In the affirmative:	Chairman Mandeville, Vice Chairman Fiore, Commissioners Harmon, Hennessy, Horsnall, Butch, Adcock and Foster
In the negative:	None
Absent:	Commissioner Davidson

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the regular meeting of the Board on MONDAY EVENING, JANUARY 22, 2024.



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ANDREW J. SPEARS, Director

R-24-1-22=38



The following resolution was offered for adoption by Commissioner Foster:

**RESOLUTION**

R-24-1-22=39

WHEREAS, bids were advertised for and received by the Purchasing Agent of the Monmouth County Board of Recreation Commissioners on January 4, 2024, for INVASIVE SPECIES MANAGEMENT AT BIG BROOK PARK (Bid #0078-23), which bids were referred to the Director for tabulation, examination, report, and recommendation; and

WHEREAS, the bid was considered on an individual item basis and the report of the officials above mentioned, shows that seven (7) bids were received, and the following was the lowest responsible bid received in the Total Contract Amount of \$23,062.50:

HIGGINS GROUNDS MAINTENANCE, LLC  
812 Route 33 East  
Freehold, NJ 07728

**ITEM:** Total Base Bid Price, Items 1-3 inclusive.

NOW, THEREFORE, BE IT RESOLVED by the Monmouth County Board of Recreation Commissioners, that the said report as to the said bids be, and the same is hereby accepted and ordered spread upon the minutes; and

BE IT FURTHER RESOLVED that the contract be, and the same is hereby awarded according to the tabulation set forth to the bidder and for the total bid as shown by the said tabulation above set forth; and

BE IT FURTHER RESOLVED that the Chairman and Director are hereby authorized to execute the contract on behalf of the Monmouth County Board of Recreation Commissioners; and

BE IT FURTHER RESOLVED that the Certification of the Chief Financial Officer, as to availability of funds, has been filed with the Director, a copy of which is on file in the Purchasing Department setting forth that the funds are available in Capital Cash Account #20023, Board of Recreation Commissioners, Project #23006, in the amount of \$23,062.50.

Seconded by Commissioner Horsnall, and adopted on roll call by the following vote:

In the affirmative:	Chairman Mandeville, Vice Chairman Fiore, Commissioners Harmon, Hennessy, Horsnall, Butch, Adcock and Foster
In the negative:	None
Absent:	Commissioner Davidson

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the regular meeting of the Board on MONDAY EVENING, JANUARY 22, 2024.



ANDREW J. SPEARS, Director

R-24-1-22=39

The following resolution was offered for adoption by Commissioner Foster:

**RESOLUTION**

R-24-1-22=40

WHEREAS, the Monmouth County Board of Recreation Commissioners has a need to acquire PROFESSIONAL APPRAISAL SERVICES OF BLOCK 42, LOT 12, TOWNSHIP OF FREEHOLD, VACANT PROPERTY, OWNED BY: BG INVEST, ±4.26 ACRES, PROJECT: ADDITIONS TO BAYSHOLM TRACT, INTEREST: FEE SIMPLE (Ref. #23-75 & PS #83-23), as a fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.4; and

WHEREAS, the anticipated term of this contract is approximately thirty (30) days; and

WHEREAS, requests for proposals were received by the Purchasing Agent on or before the required submission date of December 27, 2023; and

WHEREAS, STUART APPRAISAL COMPANY, LLC, Freehold, NJ, has submitted a written proposal dated December 26, 2023, indicating they will provide PROFESSIONAL APPRAISAL SERVICES OF BLOCK 42, LOT 12, TOWNSHIP OF FREEHOLD, VACANT PROPERTY, OWNED BY: BG INVEST, ±4.26 ACRES, PROJECT: ADDITIONS TO BAYSHOLM TRACT, INTEREST: FEE SIMPLE (Ref. #23-75 & PS #83-23), in an Amount Not to Exceed \$1,845.00; and

WHEREAS, the Certification of the Chief Financial Officer, as to availability of funds, has been filed with the Director, a copy of which is on file in the Purchasing Department setting forth that the funds are available in Capital Cash Account #29799, Board of Recreation Commissioners (2023), Project #00111; in an amount not to exceed \$1,845.00.

NOW, THEREFORE, BE IT RESOLVED that the Board of Recreation Commissioners, of the County of Monmouth, does hereby authorize the Chairman and Director to enter into a contract on behalf of the Monmouth County Board of Recreation Commissioners, with STUART APPRAISAL COMPANY, LLC, 42 E. Main Street, Suite 202, Freehold, NJ 07728, as per proposal dated December 26, 2023, for PROFESSIONAL APPRAISAL SERVICES OF BLOCK 42, LOT 12, TOWNSHIP OF FREEHOLD, VACANT PROPERTY, OWNED BY: BG INVEST, ±4.26 ACRES, PROJECT: ADDITIONS TO BAYSHOLM TRACT, INTEREST: FEE SIMPLE (Ref. #23-75 & PS #83-23), in the Contract Amount Not To Exceed \$1,845.00; and

BE IT FURTHER RESOLVED that the Stockholders Disclosure Certification and the New Jersey Business Registration are on file in the office of the Purchasing Department; and

BE IT FURTHER RESOLVED that any fees for additional work over the \$1,845.00 provided for in this resolution will be authorized only upon the approval of the Board, prior to the additional services being performed.

Seconded by Commissioner Horsnall, and adopted on roll call by the following vote:

In the affirmative:	Chairman Mandeville, Vice Chairman Fiore, Commissioners Harmon, Hennessy, Horsnall, Butch, Adcock and Foster
In the negative:	None
Absent:	Commissioner Davidson

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the regular meeting of the Board on MONDAY EVENING, JANUARY 22, 2024.



ANDREW J. SPEARS, Director

R-24-1-22=40

The following resolution was offered for adoption by Commissioner Foster:

**RESOLUTION**

R-24-1-22=41

WHEREAS, the Monmouth County Board of Recreation Commissioners has a need to acquire PROFESSIONAL APPRAISAL SERVICES OF BLOCK 42, LOT 12, TOWNSHIP OF FREEHOLD, VACANT PROPERTY, OWNED BY: BG INVEST, ±4.26 ACRES, PROJECT: ADDITIONS TO BAYSHOLM TRACT, INTEREST: FEE SIMPLE (Ref. #23-75 & PS #83-23), as a fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.4; and

WHEREAS, the anticipated term of this contract is approximately thirty (30) days; and

WHEREAS, requests for proposals were received by the Purchasing Agent on or before the required submission date of December 27, 2023; and

WHEREAS, COMPREHENSIVE APPRAISAL CORPORATION, Freehold, NJ, has submitted a written proposal dated December 27, 2023, indicating they will provide PROFESSIONAL APPRAISAL SERVICES OF BLOCK 42, LOT 12, TOWNSHIP OF FREEHOLD, VACANT PROPERTY, OWNED BY: BG INVEST, ±4.26 ACRES, PROJECT: ADDITIONS TO BAYSHOLM TRACT, INTEREST: FEE SIMPLE (Ref. #23-75 & PS #83-23), in an Amount Not to Exceed \$1,999.00; and

WHEREAS, the Certification of the Chief Financial Officer, as to availability of funds, has been filed with the Director, a copy of which is on file in the Purchasing Department setting forth that the funds are available in Capital Cash Account #29799, Board of Recreation Commissioners (2023), Project #00111; in an amount not to exceed \$1,999.00.

NOW, THEREFORE, BE IT RESOLVED that the Board of Recreation Commissioners, of the County of Monmouth, does hereby authorize the Chairman and Director to enter into a contract on behalf of the Monmouth County Board of Recreation Commissioners, with COMPREHENSIVE APPRAISAL CORPORATION, 330 Mounts Corner Drive #237, Freehold, NJ 07728, as per proposal dated December 27, 2023, for PROFESSIONAL APPRAISAL SERVICES OF BLOCK 42, LOT 12, TOWNSHIP OF FREEHOLD, VACANT PROPERTY, OWNED BY: BG INVEST, ±4.26 ACRES, PROJECT: ADDITIONS TO BAYSHOLM TRACT, INTEREST: FEE SIMPLE (Ref. #23-75 & PS #83-23), in the Contract Amount Not To Exceed \$1,999.00; and

BE IT FURTHER RESOLVED that the Stockholders Disclosure Certification and the New Jersey Business Registration are on file in the office of the Purchasing Department; and

BE IT FURTHER RESOLVED that any fees for additional work over the \$1,999.00 provided for in this resolution will be authorized only upon the approval of the Board, prior to the additional services being performed.

Seconded by Commissioner Horsnall, and adopted on roll call by the following vote:

In the affirmative:	Chairman Mandeville, Vice Chairman Fiore, Commissioners Harmon, Hennessy, Horsnall, Butch, Adcock and Foster
In the negative:	None
Absent:	Commissioner Davidson

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the regular meeting of the Board on MONDAY EVENING, JANUARY 22, 2024.



ANDREW J. SPEARS, Director

R-24-1-22=41

The following resolution was offered for adoption by Commissioner Foster:

**RESOLUTION**

R-24-1-22=42

WHEREAS, the Monmouth County Board of Recreation Commissioners has a need to acquire PROFESSIONAL APPRAISAL SERVICES OF BLOCK 43, LOTS 37 & 38, TOWNSHIP OF FREEHOLD, IMPROVED PROPERTY, OWNED BY: 170 CENTER STREET, ±5.87 ACRES, PROJECT: ADDITIONS TO EAST FREEHOLD SHOWGROUNDS, INTEREST: FEE SIMPLE (Ref. #23-76 & PS #84-23), as a fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.4; and

WHEREAS, the anticipated term of this contract is approximately thirty (30) days; and

WHEREAS, requests for proposals were received by the Purchasing Agent on or before the required submission date of December 27, 2023; and

WHEREAS, STUART APPRAISAL COMPANY, LLC, Freehold, NJ, has submitted a written proposal dated December 26, 2023, indicating they will provide PROFESSIONAL APPRAISAL SERVICES OF BLOCK 43, LOTS 37 & 38, TOWNSHIP OF FREEHOLD, IMPROVED PROPERTY, OWNED BY: 170 CENTER STREET, ±5.87 ACRES, PROJECT: ADDITIONS TO EAST FREEHOLD SHOWGROUNDS, INTEREST: FEE SIMPLE (Ref. #23-76 & PS #84-23), in an Amount Not to Exceed \$2,395.00; and

WHEREAS, the Certification of the Chief Financial Officer, as to availability of funds, has been filed with the Director, a copy of which is on file in the Purchasing Department setting forth that the funds are available in Capital Cash Account #29799, Board of Recreation Commissioners (2023), Project #00008; in an amount not to exceed \$2,395.00.

NOW, THEREFORE, BE IT RESOLVED that the Board of Recreation Commissioners, of the County of Monmouth, does hereby authorize the Chairman and Director to enter into a contract on behalf of the Monmouth County Board of Recreation Commissioners, with STUART APPRAISAL COMPANY, LLC, 42 E. Main Street, Suite 202, Freehold, NJ 07728, as per proposal dated December 26, 2023, for PROFESSIONAL APPRAISAL SERVICES OF BLOCK 43, LOTS 37 & 38, TOWNSHIP OF FREEHOLD, IMPROVED PROPERTY, OWNED BY: 170 CENTER STREET, ±5.87 ACRES, PROJECT: ADDITIONS TO EAST FREEHOLD SHOWGROUNDS, INTEREST: FEE SIMPLE (Ref. #23-76 & PS #84-23), in the Contract Amount Not To Exceed \$2,395.00; and

BE IT FURTHER RESOLVED that the Stockholders Disclosure Certification and the New Jersey Business Registration are on file in the office of the Purchasing Department; and

BE IT FURTHER RESOLVED that any fees for additional work over the \$2,395.00 provided for in this resolution will be authorized only upon the approval of the Board, prior to the additional services being performed.

Seconded by Commissioner Horsnall, and adopted on roll call by the following vote:

In the affirmative:	Chairman Mandeville, Vice Chairman Fiore, Commissioners Harmon, Hennessy, Horsnall, Butch, Adcock and Foster
In the negative:	None
Absent:	Commissioner Davidson

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the regular meeting of the Board on MONDAY EVENING, JANUARY 22, 2024.



ANDREW J. SPEARS, Director

R-24-1-22=42

The following resolution was offered for adoption by Commissioner Foster:

**RESOLUTION**

R-24-1-22=43

WHEREAS, the Monmouth County Board of Recreation Commissioners has a need to acquire PROFESSIONAL APPRAISAL SERVICES OF BLOCK 43, LOTS 37 & 38, TOWNSHIP OF FREEHOLD, IMPROVED PROPERTY, OWNED BY: 170 CENTER STREET, ±5.87 ACRES, PROJECT: ADDITIONS TO EAST FREEHOLD SHOWGROUNDS, INTEREST: FEE SIMPLE (Ref. #23-76 & PS #84-23), as a fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.4; and

WHEREAS, the anticipated term of this contract is approximately thirty (30) days; and

WHEREAS, requests for proposals were received by the Purchasing Agent on or before the required submission date of December 27, 2023; and

WHEREAS, PATJO APPRAISAL SERVICES, INC., Kendall Park, NJ, has submitted a written proposal dated December 22, 2023, indicating they will provide PROFESSIONAL APPRAISAL SERVICES OF BLOCK 43, LOTS 37 & 38, TOWNSHIP OF FREEHOLD, IMPROVED PROPERTY, OWNED BY: 170 CENTER STREET, ±5.87 ACRES, PROJECT: ADDITIONS TO EAST FREEHOLD SHOWGROUNDS, INTEREST: FEE SIMPLE (Ref. #23-76 & PS #84-23), in an Amount Not to Exceed \$2,900.00; and

WHEREAS, the Certification of the Chief Financial Officer, as to availability of funds, has been filed with the Director, a copy of which is on file in the Purchasing Department setting forth that the funds are available in Capital Cash Account #29799, Board of Recreation Commissioners (2023), Project #00008; in an amount not to exceed \$2,900.00.

NOW, THEREFORE, BE IT RESOLVED that the Board of Recreation Commissioners, of the County of Monmouth, does hereby authorize the Chairman and Director to enter into a contract on behalf of the Monmouth County Board of Recreation Commissioners, with PATJO APPRAISAL SERVICES, INC., 21 Crestview Drive, Kendall Park, NJ 08824, as per proposal dated December 22, 2023, for PROFESSIONAL APPRAISAL SERVICES OF BLOCK 43, LOTS 37 & 38, TOWNSHIP OF FREEHOLD, IMPROVED PROPERTY, OWNED BY: 170 CENTER STREET, ±5.87 ACRES, PROJECT: ADDITIONS TO EAST FREEHOLD SHOWGROUNDS, INTEREST: FEE SIMPLE (Ref. #23-76 & PS #84-23), in the Contract Amount Not To Exceed \$2,900.00; and

BE IT FURTHER RESOLVED that the Stockholders Disclosure Certification and the New Jersey Business Registration are on file in the office of the Purchasing Department; and

BE IT FURTHER RESOLVED that any fees for additional work over the \$2,900.00 provided for in this resolution will be authorized only upon the approval of the Board, prior to the additional services being performed.

Seconded by Commissioner Horsnall, and adopted on roll call by the following vote:

In the affirmative:	Chairman Mandeville, Vice Chairman Fiore, Commissioners Harmon, Hennessy, Horsnall, Butch, Adcock and Foster
In the negative:	None
Absent:	Commissioner Davidson

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the regular meeting of the Board on MONDAY EVENING, JANUARY 22, 2024.



ANDREW J. SPEARS, Director

R-24-1-22=43

The following resolution was offered for adoption by Commissioner Foster:

**RESOLUTION**

R-24-1-22=44

WHEREAS, the Monmouth County Board of Recreation Commissioners has a need to acquire PROFESSIONAL APPRAISAL SERVICES OF BLOCK 156, LOT 24, TOWNSHIP OF HOWELL, IMPROVED PROPERTY, OWNED BY: SILVER, ±4.94 ACRES, PROJECT: ADDITIONS TO MANASQUAN RIVER GREENWAY, INTEREST: FEE SIMPLE (Ref. #23-77 & PS #85-23), as a fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.4; and

WHEREAS, the anticipated term of this contract is approximately thirty (30) days; and

WHEREAS, requests for proposals were received by the Purchasing Agent on or before the required submission date of December 27, 2023; and

WHEREAS, STUART APPRAISAL COMPANY, LLC, Freehold, NJ, has submitted a written proposal dated December 26, 2023, indicating they will provide PROFESSIONAL APPRAISAL SERVICES OF BLOCK 156, LOT 24, TOWNSHIP OF HOWELL, IMPROVED PROPERTY, OWNED BY: SILVER, ±4.94 ACRES, PROJECT: ADDITIONS TO MANASQUAN RIVER GREENWAY, INTEREST: FEE SIMPLE (Ref. #23-77 & PS #85-23), in an Amount Not to Exceed \$1,845.00; and

WHEREAS, the Certification of the Chief Financial Officer, as to availability of funds, has been filed with the Director, a copy of which is on file in the Purchasing Department setting forth that the funds are available in Capital Cash Account #29799, Board of Recreation Commissioners (2023), Project #00025; in an amount not to exceed \$1,845.00.

NOW, THEREFORE, BE IT RESOLVED that the Board of Recreation Commissioners, of the County of Monmouth, does hereby authorize the Chairman and Director to enter into a contract on behalf of the Monmouth County Board of Recreation Commissioners, with STUART APPRAISAL COMPANY, LLC, 42 E. Main Street, Suite 202, Freehold, NJ 07728, as per proposal dated December 26, 2023, for PROFESSIONAL APPRAISAL SERVICES OF BLOCK 156, LOT 24, TOWNSHIP OF HOWELL, IMPROVED PROPERTY, OWNED BY: SILVER, ±4.94 ACRES, PROJECT: ADDITIONS TO MANASQUAN RIVER GREENWAY, INTEREST: FEE SIMPLE (Ref. #23-77 & PS #85-23), in the Contract Amount Not To Exceed \$1,845.00; and

BE IT FURTHER RESOLVED that the Stockholders Disclosure Certification and the New Jersey Business Registration are on file in the office of the Purchasing Department; and

BE IT FURTHER RESOLVED that any fees for additional work over the \$1,845.00 provided for in this resolution will be authorized only upon the approval of the Board, prior to the additional services being performed.

Seconded by Commissioner Horsnall, and adopted on roll call by the following vote:

In the affirmative:	Chairman Mandeville, Vice Chairman Fiore, Commissioners Harmon, Hennessy, Horsnall, Butch, Adcock and Foster
In the negative:	None
Absent:	Commissioner Davidson

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the regular meeting of the Board on MONDAY EVENING, JANUARY 22, 2024.



ANDREW J. SPEARS, Director

R-24-1-22=44

The following resolution was offered for adoption by Commissioner Foster:

**RESOLUTION**

R-24-1-22=45

WHEREAS, the Monmouth County Board of Recreation Commissioners has a need to acquire PROFESSIONAL APPRAISAL SERVICES OF BLOCK 156, LOT 24, TOWNSHIP OF HOWELL, IMPROVED PROPERTY, OWNED BY: SILVER, ±4.94 ACRES, PROJECT: ADDITIONS TO MANASQUAN RIVER GREENWAY, INTEREST: FEE SIMPLE (Ref. #23-77 & PS #85-23), as a fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.4; and

WHEREAS, the anticipated term of this contract is approximately thirty (30) days; and

WHEREAS, requests for proposals were received by the Purchasing Agent on or before the required submission date of December 27, 2023; and

WHEREAS, COMPREHENSIVE APPRAISAL CORP., Freehold, NJ, has submitted a written proposal dated December 17, 2023, indicating they will provide PROFESSIONAL APPRAISAL SERVICES OF BLOCK 156, LOT 24, TOWNSHIP OF HOWELL, IMPROVED PROPERTY, OWNED BY: SILVER, ±4.94 ACRES, PROJECT: ADDITIONS TO MANASQUAN RIVER GREENWAY, INTEREST: FEE SIMPLE (Ref. #23-77 & PS #85-23), in an Amount Not to Exceed \$2,350.00; and

WHEREAS, the Certification of the Chief Financial Officer, as to availability of funds, has been filed with the Director, a copy of which is on file in the Purchasing Department setting forth that the funds are available in Capital Cash Account #29799, Board of Recreation Commissioners (2023), Project #00025; in an amount not to exceed \$2,350.00.

NOW, THEREFORE, BE IT RESOLVED that the Board of Recreation Commissioners, of the County of Monmouth, does hereby authorize the Chairman and Director to enter into a contract on behalf of the Monmouth County Board of Recreation Commissioners, with COMPREHENSIVE APPRAISAL CORP., 330 Mounts Corner Road, #237, Freehold, NJ 07728, as per proposal dated December 27, 2023, for PROFESSIONAL APPRAISAL SERVICES OF BLOCK 156, LOT 24, TOWNSHIP OF HOWELL, IMPROVED PROPERTY, OWNED BY: SILVER, ±4.94 ACRES, PROJECT: ADDITIONS TO MANASQUAN RIVER GREENWAY, INTEREST: FEE SIMPLE (Ref. #23-77 & PS #85-23), in the Contract Amount Not To Exceed \$2,350.00; and

BE IT FURTHER RESOLVED that the Stockholders Disclosure Certification and the New Jersey Business Registration are on file in the office of the Purchasing Department; and

BE IT FURTHER RESOLVED that any fees for additional work over the \$2,350.00 provided for in this resolution will be authorized only upon the approval of the Board, prior to the additional services being performed.

Seconded by Commissioner Horsnall, and adopted on roll call by the following vote:

In the affirmative:	Chairman Mandeville, Vice Chairman Fiore, Commissioners Harmon, Hennessy, Horsnall, Butch, Adcock and Foster
In the negative:	None
Absent:	Commissioner Davidson

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the regular meeting of the Board on MONDAY EVENING, JANUARY 22, 2024.



ANDREW J. SPEARS, Director

R-24-1-22=45

The following resolution was offered for adoption by Commissioner Foster:

**RESOLUTION**

R-24-1-22=46

WHEREAS, the Monmouth County Board of Recreation Commissioners has a need to acquire PROFESSIONAL APPRAISAL SERVICES OF BLOCK 62, LOTS 23 & 24, TOWNSHIP OF MILLSTONE, IMPROVED PROPERTY, OWNED BY: YMCA OF GREATER MONMOUTH COUNTY, ±51.732 ACRES, PROJECT: ADDITIONS TO CHARLESTON SPRINGS GOLF COURSE, INTEREST: FEE SIMPLE (Ref. #23-78 & PS #86-23), as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.4; and

WHEREAS, the anticipated term of this contract is approximately thirty (30) days; and

WHEREAS, requests for proposals were received by the Purchasing Agent on or before the required submission date of January 9, 2024; and

WHEREAS, GAGLIANO & COMPANY, Little Silver, NJ, has submitted a written proposal dated December 18, 2023, indicating they will provide PROFESSIONAL APPRAISAL SERVICES OF BLOCK 62, LOTS 23 & 24, TOWNSHIP OF MILLSTONE, IMPROVED PROPERTY, OWNED BY: YMCA OF GREATER MONMOUTH COUNTY, ±51.732 ACRES, PROJECT: ADDITIONS TO CHARLESTON SPRINGS GOLF COURSE, INTEREST: FEE SIMPLE (Ref. #23-78 & PS #86-23), in an Amount Not to Exceed \$6,500.00; and

WHEREAS, GAGLIANO & COMPANY, Little Silver, NJ, has completed and submitted a Business Entity Disclosure Certification which certifies that GAGLIANO & COMPANY, Little Silver, NJ, has not made any reportable contributions to a political or candidate committee of the County of Monmouth, Board of County Commissioners, in the previous one year, and that the contract will prohibit GAGLIANO & COMPANY, Little Silver, NJ, from making any reportable contributions through the term of this contract; and

WHEREAS, the Certification of the Chief Financial Officer, as to availability of funds, has been filed with the Director, a copy of which is on file in the Purchasing Department setting forth that the funds are available in the Capital Cash Account #29799, Board of Recreation Commissioners, Project #00006, in an amount not to exceed \$6,500.00.

NOW, THEREFORE, BE IT RESOLVED that the Board of Recreation Commissioners, of the County of Monmouth, does hereby authorize the Chairman and Director to enter into a contract on behalf of the Monmouth County Board of Recreation Commissioners, with GAGLIANO & COMPANY, 287 Rumson Road, Little Silver, NJ 07728, as per proposal dated December 28, 2023, for providing PROFESSIONAL APPRAISAL SERVICES OF BLOCK 62, LOTS 23 & 24, TOWNSHIP OF MILLSTONE, IMPROVED PROPERTY, OWNED BY: YMCA OF GREATER MONMOUTH COUNTY, ±51.732 ACRES, PROJECT: ADDITIONS TO CHARLESTON SPRINGS GOLF COURSE, INTEREST: FEE SIMPLE (Ref. #23-78 & PS #86-23), in the Contract Amount Not To Exceed \$6,500.00; and

BE IT FURTHER RESOLVED that the Stockholders Disclosure Certification, the New Jersey Business Registration, and the Political Contribution Disclosure Form are on file in the office of the Purchasing Department; and

R-24-1-22=46 (Continued)



BE IT FURTHER RESOLVED that any fees for additional work over the \$6,500.00 provided for in this resolution will be authorized only upon the approval of the Board, prior to the additional services being performed; and

BE IT FURTHER RESOLVED that notice of this award shall be published in The Star Ledger, a newspaper circulated in the County of Monmouth, as required by law, within twenty (20) days of its passage.

Seconded by Commissioner Horsnall, and adopted on roll call by the following vote:

In the affirmative:	Chairman Mandeville, Vice Chairman Fiore, Commissioners Harmon, Hennessy, Horsnall, Butch, Adcock and Foster
In the negative:	None
Absent:	Commissioner Davidson

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the regular meeting of the Board on MONDAY EVENING, JANUARY 22, 2024.



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ANDREW J. SPEARS, Director

The following resolution was offered for adoption by Commissioner Foster:

**RESOLUTION**

R-24-1-22=47

WHEREAS, the Monmouth County Board of Recreation Commissioners has a need to acquire PROFESSIONAL APPRAISAL SERVICES OF BLOCK 62, LOTS 23 & 24, TOWNSHIP OF MILLSTONE, IMPROVED PROPERTY, OWNED BY: YMCA OF GREATER MONMOUTH COUNTY, ±51.732 ACRES, PROJECT: ADDITIONS TO CHARLESTON SPRINGS GOLF COURSE, INTEREST: FEE SIMPLE (Ref. #23-78 & PS #86-23), as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.4; and

WHEREAS, the anticipated term of this contract is approximately thirty (30) days; and

WHEREAS, requests for proposals were received by the Purchasing Agent on or before the required submission date of January 9, 2024; and

WHEREAS, INTEGRA REALTY RESOURCES–COASTAL NJ, Toms River, NJ, has submitted a written proposal dated January 3, 2024, indicating they will provide PROFESSIONAL APPRAISAL SERVICES OF BLOCK 62, LOTS 23 & 24, TOWNSHIP OF MILLSTONE, IMPROVED PROPERTY, OWNED BY: YMCA OF GREATER MONMOUTH COUNTY, ±51.732 ACRES, PROJECT: ADDITIONS TO CHARLESTON SPRINGS GOLF COURSE, INTEREST: FEE SIMPLE (Ref. #23-78 & PS #86-23), in an Amount Not to Exceed \$6,500.00; and

WHEREAS, INTEGRA REALTY RESOURCES–COASTAL NJ, Toms River, NJ, has completed and submitted a Business Entity Disclosure Certification which certifies that INTEGRA REALTY RESOURCES–COASTAL NJ, Toms River, NJ, has not made any reportable contributions to a political or candidate committee of the County of Monmouth, Board of County Commissioners, in the previous one year, and that the contract will prohibit INTEGRA REALTY RESOURCES–COASTAL NJ, Toms River, NJ, from making any reportable contributions through the term of this contract; and

WHEREAS, the Certification of the Chief Financial Officer, as to availability of funds, has been filed with the Director, a copy of which is on file in the Purchasing Department setting forth that the funds are available in the Capital Cash Account #29799, Board of Recreation Commissioners, Project #00006, in an amount not to exceed \$6,500.00.

NOW, THEREFORE, BE IT RESOLVED that the Board of Recreation Commissioners, of the County of Monmouth, does hereby authorize the Chairman and Director to enter into a contract on behalf of the Monmouth County Board of Recreation Commissioners, with INTEGRA REALTY RESOURCES–COASTAL NJ, 1415 Hooper Avenue, Suite 306, Toms River, NJ 08753, as per proposal dated January 3, 2024, for providing PROFESSIONAL APPRAISAL SERVICES OF BLOCK 62, LOTS 23 & 24, TOWNSHIP OF MILLSTONE, IMPROVED PROPERTY, OWNED BY: YMCA OF GREATER MONMOUTH COUNTY, ±51.732 ACRES, PROJECT: ADDITIONS TO CHARLESTON SPRINGS GOLF COURSE, INTEREST: FEE SIMPLE (Ref. #23-78 & PS #86-23), in the Contract Amount Not To Exceed \$6,500.00; and

BE IT FURTHER RESOLVED that the Stockholders Disclosure Certification, the New Jersey Business Registration, and the Political Contribution Disclosure Form are on file in the office of the Purchasing Department; and

R-24-1-22=47 (Continued)

BE IT FURTHER RESOLVED that any fees for additional work over the \$6,500.00 provided for in this resolution will be authorized only upon the approval of the Board, prior to the additional services being performed; and

BE IT FURTHER RESOLVED that notice of this award shall be published in The Star Ledger, a newspaper circulated in the County of Monmouth, as required by law, within twenty (20) days of its passage.

Seconded by Commissioner Horsnall, and adopted on roll call by the following vote:

In the affirmative:	Chairman Mandeville, Vice Chairman Fiore, Commissioners Harmon, Hennessy, Horsnall, Butch, Adcock and Foster
In the negative:	None
Absent:	Commissioner Davidson

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the regular meeting of the Board on MONDAY EVENING, JANUARY 22, 2024.



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ANDREW J. SPEARS, Director

The following resolution was offered for adoption by Commissioner Foster:

**RESOLUTION**

R-24-1-22=48

WHEREAS, the Monmouth County Board of Recreation Commissioners awarded the contract for the PURCHASE of MAINTENANCE, REPAIR, AND OPERATION, to OAK SECURITY GROUP, LLC, Indianapolis, IN, as per Resolution #R-23-3-6=77; and

WHEREAS, the Board deems it necessary and advisable to Authorize CHANGE ORDER #1, in the amount of \$3,642.33, for additional keys, locks, and related supplies, to OAK SECURITY GROUP, LLC, Indianapolis, IN, for PURCHASE of MAINTENANCE, REPAIR, AND OPERATION, as per original contract awarded by Resolution #R-23-3-6=77, ITEM: 2023 Supply Contract for keys, locks, and related supplies, as available under the Educational Services Commission of New Jersey (ESCNJ) #65MCESCCPS Cooperative Pricing System Agreement, Bid #ESCNJ 20/21-08, for the Period of 10/24/20 through 10/23/23; in the Contract Amount of \$45,000.00, for a NEW TOTAL CHANGE ORDER #1 CONTRACT AMOUNT OF \$48,642.33.

NOW, THEREFORE, BE IT RESOLVED by the Board that the Director is hereby Authorized to approve CHANGE ORDER #1, in the amount of \$3,642.33, for additional keys, locks, and related supplies to OAK SECURITY GROUP, LLC, 10640 East 59<sup>th</sup> Street, Ste. 200, Indianapolis, IN 46236, for PURCHASE OF MAINTENANCE, REPAIR, AND OPERATION, as per original contract awarded by Resolution #R-23-3-6=77, ITEM: 2023 Supply Contract for keys, locks, and related supplies, as available under the Educational Services Commission of New Jersey (ESCNJ) #65MCESCCPS Cooperative Pricing System Agreement, Bid #ESCNJ 20/21-08, for the Period of 10/24/20 through 10/23/23; in the Contract Amount of \$45,000.00, for a NEW TOTAL CHANGE ORDER #1 CONTRACT AMOUNT OF \$48,642.33; and

BE IT FURTHER RESOLVED that said CHANGE ORDER #1 is on file in the Board's Office of Administrative Services; and

BE IT FURTHER RESOLVED that the Certification of the Chief Financial Officer, as to availability of funds, has been filed with the Director, a copy of which is on file in the Purchasing Department setting forth that the funds are available in Trust Account #52000, Board of Recreation Commissioners (2023); in the estimated amount of \$3,642.33.

Seconded by Commissioner Horsnall, and adopted on roll call by the following vote:

In the affirmative:	Chairman Mandeville, Vice Chairman Fiore, Commissioners Harmon, Hennessy, Horsnall, Butch, Adcock and Foster
In the negative:	None
Absent:	Commissioner Davidson

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the regular meeting of the Board on MONDAY EVENING, JANUARY 22, 2024.



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ANDREW J. SPEARS, Director

R-24-1-22=48

The following resolution was offered for adoption by Commissioner Foster:

**RESOLUTION**

R-24-1-22=49

WHEREAS, bids were advertised for and received by the Purchasing Agent of the Monmouth County Board of Recreation Commissioners on November 16, 2023, for FURNISHING, DELIVERY, AND SERVICING OF PORTABLE TOILET RENTAL SERVICES (Bid #0013-24), which bids were referred to the Director for tabulation, examination, report, and recommendation; and

WHEREAS, the bid was considered on an individual item basis and the report of the officials above mentioned shows that one (1) bid was received, and the following was the lowest responsible bid received in the Estimated Total Contract Amount of \$155,000.00:

RUSSELL REID WASTE HAULING AND DISPOSAL SERVICE CO., INC.,  
DBA MR. JOHN  
200 Smith Street  
Keasbey, NJ 08832

**ITEMS:** Proposal #1, \$130,000.00, Proposal #2, \$25,000.00,  
(Period of Contract: 01/22/24 through 12/31/24)

NOW, THEREFORE, BE IT RESOLVED by the Monmouth County Board of Recreation Commissioners, that the said report as to the said bids be, and the same is hereby accepted and ordered spread upon the minutes; and

BE IT FURTHER RESOLVED that the contract be and the same is hereby awarded according to the tabulation set forth to the bidder and for the total bid as show by the said tabulation above set forth; and

BE IT FURTHER RESOLVED that the Board of Recreation Commissioners reserves the option to extend the contract for two (2) additional one (1) year periods (2025 & 2026); the contract shall not bind nor purport to bind the county, for any contractual commitment in excess of the original contract period; in the event the county exercises such right, all terms, conditions and provisions of the contract shall remain the same and apply during the renewal period; and

BE IT FURTHER RESOLVED that the Chairman and Director are hereby authorized to execute the contract on behalf of the Monmouth County Board of Recreation Commissioners; and

BE IT FURTHER RESOLVED that the Certification of the Chief Financial Officer, as to availability of funds, has been filed with the Director, a copy of which is on file in the Purchasing Department setting forth that the funds are available in Trust Account #52000, Board of Recreation Commissioners (2024); in the estimated amount of \$155,000.00.

Seconded by Commissioner Horsnall, and adopted on roll call by the following vote:

In the affirmative:	Chairman Mandeville, Vice Chairman Fiore, Commissioners Harmon, Hennessy, Horsnall, Butch, Adcock and Foster
In the negative:	None
Absent:	Commissioner Davidson

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the regular meeting of the Board on MONDAY EVENING, JANUARY 22, 2024.



ANDREW J. SPEARS, Director

R-24-1-22=49

The following resolution was offered for adoption by Commissioner Foster:

**RESOLUTION**

R-24-1-22=50

WHEREAS, the Monmouth County Board of Recreation Commissioners provides various public recreation facilities and services for the use and enjoyment of the citizens of Monmouth County; and

WHEREAS, certain of these recreation facilities and services are of a specialized nature; and

WHEREAS, it is the policy of the Board to establish fees and charges for those who use these specialized recreation facilities and services to help defray the costs of operating and maintaining said recreation facilities and services; and

WHEREAS, the Board did ADOPT the BEL-AIRE GOLF COURSE FEES & CHARGES, by Resolution #R-23-11-20=446; and

WHEREAS, the Board has determined it is necessary to add a Veteran/Active & Retired Military rate (Government issued ID required), to take effect immediately.

NOW, THEREFORE, BE IT RESOLVED that the Monmouth County Board of Recreation Commissioners does hereby ADOPT the AMENDED BEL-AIRE GOLF COURSE FEES & CHARGES to add a Veteran/Active & Retired Military rate (Government issued ID required), to take effect immediately, as hereunto attached; and

BE IT FURTHER RESOLVED that the above-mentioned BEL-AIRE GOLF COURSE FEES & CHARGES, shall take effect immediately, and shall remain in force until amended or rescinded by action of the Board.

Seconded by Commissioner Horsnall, and adopted on roll call by the following vote:

In the affirmative:	Chairman Mandeville, Vice Chairman Fiore, Commissioners Harmon, Hennessy, Horsnall, Butch, Adcock and Foster
In the negative:	None
Absent:	Commissioner Davidson

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the regular meeting of the Board on MONDAY EVENING, JANUARY 22, 2024.



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ANDREW J. SPEARS, Director

R-24-1-22=50

The following resolution was offered for adoption by Commissioner Foster:

**RESOLUTION**

R-24-1-22=51

WHEREAS, the Monmouth County Board of Recreation Commissioners provides various public recreation facilities and services for the use and enjoyment of the citizens of Monmouth County; and

WHEREAS, certain of these recreation facilities and services are of a specialized nature; and

WHEREAS, it is the policy of the Board to establish fees and charges for those who use these specialized recreation facilities and services to help defray the costs of operating and maintaining said recreation facilities and services; and

WHEREAS, the Board did ADOPT the HOMINY HILL GOLF COURSE FEES & CHARGES, by Resolution #R-23-11-20=448; and

WHEREAS, the Board has determined it is necessary to add a Veteran/Active & Retired Military rate (Government issued ID required), to take effect immediately.

NOW, THEREFORE, BE IT RESOLVED that the Monmouth County Board of Recreation Commissioners does hereby ADOPT the AMENDED HOMINY HILL GOLF COURSE FEES & CHARGES to add a Veteran/Active & Retired Military rate (Government issued ID required), to take effect immediately, as hereunto attached; and

BE IT FURTHER RESOLVED that the above-mentioned HOMINY HILL GOLF COURSE FEES & CHARGES, shall take effect immediately, and shall remain in force until amended or rescinded by action of the Board.

Seconded by Commissioner Horsnall, and adopted on roll call by the following vote:

In the affirmative:	Chairman Mandeville, Vice Chairman Fiore, Commissioners Harmon, Hennessy, Horsnall, Butch, Adcock and Foster
In the negative:	None
Absent:	Commissioner Davidson

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the regular meeting of the Board on MONDAY EVENING, JANUARY 22, 2024.



ANDREW J. SPEARS, Director

R-24-1-22=51

The following resolution was offered for adoption by Commissioner Foster:

**RESOLUTION**

R-24-1-22=52

WHEREAS, the Monmouth County Board of Recreation Commissioners provides various public recreation facilities and services for the use and enjoyment of the citizens of Monmouth County; and

WHEREAS, certain of these recreation facilities and services are of a specialized nature; and

WHEREAS, it is the policy of the Board to establish fees and charges for those who use these specialized recreation facilities and services to help defray the costs of operating and maintaining said recreation facilities and services; and

WHEREAS, the Board did ADOPT the HOWELL PARK GOLF COURSE FEES & CHARGES, by Resolution #R-23-11-20=449; and

WHEREAS, the Board has determined it is necessary to add a Veteran/Active & Retired Military rate (Government issued ID required), to take effect immediately.

NOW, THEREFORE, BE IT RESOLVED that the Monmouth County Board of Recreation Commissioners does hereby ADOPT the AMENDED HOWELL PARK GOLF COURSE FEES & CHARGES to add a Veteran/Active & Retired Military rate (Government issued ID required), to take effect immediately, as hereunto attached; and

BE IT FURTHER RESOLVED that the above-mentioned HOWELL PARK GOLF COURSE FEES & CHARGES, shall take effect immediately, and shall remain in force until amended or rescinded by action of the Board.

Seconded by Commissioner Horsnall, and adopted on roll call by the following vote:

In the affirmative:	Chairman Mandeville, Vice Chairman Fiore, Commissioners Harmon, Hennessy, Horsnall, Butch, Adcock and Foster
In the negative:	None
Absent:	Commissioner Davidson

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the regular meeting of the Board on MONDAY EVENING, JANUARY 22, 2024.



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ANDREW J. SPEARS, Director

R-24-1-22=52



The following resolution was offered for adoption by Commissioner Foster:

**RESOLUTION**

R-24-1-22=53

WHEREAS, the Monmouth County Board of Recreation Commissioners provides various public recreation facilities and services for the use and enjoyment of the citizens of Monmouth County; and

WHEREAS, certain of these recreation facilities and services are of a specialized nature; and

WHEREAS, it is the policy of the Board to establish fees and charges for those who use these specialized recreation facilities and services to help defray the costs of operating and maintaining said recreation facilities and services; and

WHEREAS, the Board did ADOPT the PINE BROOK GOLF COURSE FEES & CHARGES, by Resolution #R-23-11-20=450; and

WHEREAS, the Board has determined it is necessary to add a Veteran/Active & Retired Military rate (Government issued ID required), to take effect immediately.

NOW, THEREFORE, BE IT RESOLVED that the Monmouth County Board of Recreation Commissioners does hereby ADOPT the AMENDED PINE BROOK GOLF COURSE FEES & CHARGES to add a Veteran/Active & Retired Military rate (Government issued ID required), to take effect immediately, as hereunto attached; and

BE IT FURTHER RESOLVED that the above-mentioned PINE BROOK GOLF COURSE FEES & CHARGES, shall take effect immediately, and shall remain in force until amended or rescinded by action of the Board.

Seconded by Commissioner Horsnall, and adopted on roll call by the following vote:

In the affirmative:	Chairman Mandeville, Vice Chairman Fiore, Commissioners Harmon, Hennessy, Horsnall, Butch, Adcock and Foster
In the negative:	None
Absent:	Commissioner Davidson

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the regular meeting of the Board on MONDAY EVENING, JANUARY 22, 2024.



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ANDREW J. SPEARS, Director

R-24-1-22=53

The following resolution was offered for adoption by Commissioner Foster:

**RESOLUTION**

R-24-1-22=54

WHEREAS, the Monmouth County Board of Recreation Commissioners provides various public recreation facilities and services for the use and enjoyment of the citizens of Monmouth County; and

WHEREAS, certain of these recreation facilities and services are of a specialized nature; and

WHEREAS, it is the policy of the Board to establish fees and charges for those who use these specialized recreation facilities and services to help defray the costs of operating and maintaining said recreation facilities and services; and

WHEREAS, the Board did ADOPT the SHARK RIVER GOLF COURSE FEES & CHARGES, by Resolution #R-23-11-20=451; and

WHEREAS, the Board has determined it is necessary to add a Veteran/Active & Retired Military rate (Government issued ID required), to take effect immediately.

NOW, THEREFORE, BE IT RESOLVED that the Monmouth County Board of Recreation Commissioners does hereby ADOPT the AMENDED SHARK RIVER GOLF COURSE FEES & CHARGES to add a Veteran/Active & Retired Military rate (Government issued ID required), to take effect immediately, as hereunto attached; and

BE IT FURTHER RESOLVED that the above-mentioned SHARK RIVER GOLF COURSE FEES & CHARGES, shall take effect immediately, and shall remain in force until amended or rescinded by action of the Board.

Seconded by Commissioner Horsnall, and adopted on roll call by the following vote:

In the affirmative:	Chairman Mandeville, Vice Chairman Fiore, Commissioners Harmon, Hennessy, Horsnall, Butch, Adcock and Foster
In the negative:	None
Absent:	Commissioner Davidson

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the regular meeting of the Board on MONDAY EVENING, JANUARY 22, 2024.



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ANDREW J. SPEARS, Director

R-24-1-22=54

The following resolution was offered for adoption by Commissioner Foster:

**RESOLUTION**

R-24-1-22=55

WHEREAS, the Monmouth County Board of Recreation Commissioners provides various public recreation facilities and services for the use and enjoyment of the citizens of Monmouth County; and

WHEREAS, certain of these recreation facilities and services are of a specialized nature; and

WHEREAS, it is the policy of the Board to establish fees and charges for those who use these specialized recreation facilities and services to help defray the costs of operating and maintaining said recreation facilities and services; and

WHEREAS, the Board did ADOPT GOLF COURSE OUTING PROGRAM FEES & CHARGES, by Resolution #R-22-11-21=381; and

WHEREAS, the Board has determined it is necessary to increase Mini Outing Program Fees Per Golfer, Monday through Thursday, 18 Holes, at Charleston Springs Golf Course (North and South) from \$75.00 to \$80.00, Hominy Hill Golf Course from \$80.00 to \$85.00, Howell Park Golf Course from \$70.00 to \$75.00, and Shark River Golf Course from \$70.00 to \$75.00, and to increase Mini Outing Program Fees Per Golfer, Friday/Saturday/Sunday/Holidays, 18 Holes, at Charleston Springs Golf Course (North and South) from \$85.00 to \$95.00, Hominy Hill Golf Course from \$90.00 to \$100.00, Howell Park Golf Course from \$80.00 to \$90.00, and Shark River Golf Course from \$80.00 to \$90.00, the 18 Hole Shotgun Outing Program Fees Per Golfer, Hominy Hill Golf Course (includes use of banquet hall), Flat Fee-18 holes from \$10,000 for up to 100 golfers (additional \$100 per golfer) to \$11,000 for up to 100 golfers (additional golfers \$110 per golfer), and 9 Hole Twilight League Fees Per Golfer, Seven Days a Week, at Charleston Springs Golf Course (North and South) from \$40.00 to \$41.00, Howell Park Golf Course from \$40.00 to \$41.00, and Shark River Golf Course from \$40.00 to \$41.00, to take effect immediately.

NOW, THEREFORE, BE IT RESOLVED that the Monmouth County Board of Recreation Commissioners does hereby ADOPT the AMENDED GOLF COURSE OUTING PROGRAM FEES & CHARGES as listed above, to take effect immediately, as hereunto attached; and

BE IT FURTHER RESOLVED that the above-mentioned GOLF COURSE OUTING PROGRAM FEES & CHARGES, shall take effect immediately, and shall remain in force until amended or rescinded by action of the Board.

Seconded by Commissioner Horsnall, and adopted on roll call by the following vote:

In the affirmative:	Chairman Mandeville, Vice Chairman Fiore, Commissioners Harmon, Hennessy, Horsnall, Butch, Adcock and Foster
In the negative:	None
Absent:	Commissioner Davidson

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the regular meeting of the Board on MONDAY EVENING, JANUARY 22, 2024.



ANDREW J. SPEARS, Director

R-24-1-22=55

The following resolution was offered for adoption by Commissioner Horsnall:

**RESOLUTION**

R-24-1-22=56

WHEREAS, the Monmouth County Board of Recreation Commissioners operates and maintains various county park and recreation areas pursuant to N.J.S.A. Title 40:12-1 et. seq., for the public's benefit and enjoyment; and

WHEREAS, the Monmouth County Board of Recreation Commissioners has the authority to establish suitable Rules and Regulations Governing the Public's Use of County Park and Recreation Areas as provided for under N.J.S.A. Title 40:12-6; and

WHEREAS, the Monmouth County Board of Recreation Commissioners deems it necessary to ADOPT RULES AND REGULATIONS GOVERNING PUBLIC USE OF COUNTY PARK LANDS and further AUTHORIZES the DIRECTOR to POST & PUBLISH NOTICE OF ADOPTION; and

WHEREAS, the above mentioned rules and regulations were introduced for adoption by Board Resolution #R-23-12-4=473, at the Board's regular meeting of December 4, 2023, and a public notice of said rules and regulations and the Public Hearing concerning same, was published in The Star Ledger on December 12, 2023, as required by law; and

WHEREAS, said Public Hearing has been held; and

WHEREAS, the above mentioned Rules and Regulations REPLACE the Rules and Regulations as previously adopted by Board Resolution #R-18-12-17=449

NOW, THEREFORE, BE IT RESOLVED that the Monmouth County Board of Recreation Commissioners does hereby ADOPT RULES AND REGULATIONS GOVERNING PUBLIC USE OF COUNTY PARK LANDS, as hereunto attached; and

BE IT FURTHER RESOLVED that the Rules and Regulations as previously adopted by Board Resolution #R-18-12-17=449, are hereby RESCINDED; and

BE IT FURTHER RESOLVED that said rules and regulations shall take effect immediately, and shall remain in force until amended or rescinded by action of the Board; and

BE IT FURTHER RESOLVED that the BOARD does hereby AUTHORIZE the DIRECTOR to POST AND PUBLISH NOTICE of ADOPTION of said RULES AND REGULATIONS, as required by law.

Seconded by Commissioner Adcock, and adopted on roll call by the following vote:

In the Affirmative: Chairman Mandeville, Vice Chairman Fiore,  
Commissioners Hennessy, Horsnall, Butch,  
and Adcock

In the Negative: Commissioners Harmon and Foster

Absent: Commissioner Davidson

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the regular meeting of the Board on MONDAY EVENING, JANUARY 22, 2024.



ANDREW J. SPEARS, Director

R-24-1-22=56

The following resolution was offered for adoption by Commissioner Foster:

**RESOLUTION**

R-24-1-22=57

WHEREAS, the Open Public Meetings Act provides that the Board of Recreation Commissioners may go into executive session to discuss matters that may be confidential or listed pursuant to N.J.S.A. 10:4-12; and

WHEREAS, it is recommended by the Board Attorney and/or Director to go into executive session to discuss matters set forth hereinafter which are permissible for discussion in executive session; and

WHEREAS, notice of this regularly scheduled Board meeting, including date, time, and place, has been posted, and the County Clerk and two (2) newspapers as designated by the Board have been noticed, per the schedule adopted by the Board at its regular meeting of November 18, 2023.

NOW THEREFORE, BE IT RESOLVED that the Monmouth County Board of Recreation Commissioners does hereby recess into Executive Session to discuss the following items, and the Minutes of the same to be disclosed as described below.

- Discussion - Port Monmouth School
- Discussion - Addition to Clayton Park
- Discussion – Addition to Huber Woods Park “Red Gables”

Seconded by Commissioner Adcock, and adopted on roll call by the following vote:

In the Affirmative: Chairman Mandeville, Vice Chairman Fiore,  
Commissioners Harmon, Hennessy, Horsnall,  
Butch, Adcock, and Foster

In the Negative: None

Absent: Commissioner Davidson

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the regular meeting of the Board on MONDAY EVENING, JANUARY 22, 2024.



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ANDREW J. SPEARS, Director

R-24-1-22=57