

MINUTES OF THE MONDAY EVENING, JANUARY 13, 2025 ANNUAL FIRST REGULAR MEETING OF THE MONMOUTH COUNTY BOARD OF RECREATION COMMISSIONERS HELD IN THE “BEECH ROOM” OF THE THOMPSON PARK VISITOR CENTER, 1ST FLOOR, 805 NEWMAN SPRINGS ROAD, LINCROFT, NJ.

The meeting was called to order by Andrew J. Spears, Director at 7:08 PM.

Chairman Mandeville read the following Statement of Adequate Public Notice:

“Statement of Adequate Public Notice of Meeting in compliance with the ‘Open Public Meetings Act’, Laws of the State of NJ, Chapter 231, P.L. 1975. Notice of meeting has been posted, and The Star Ledger and other newspapers circulated in Monmouth County, and the County Clerk have been noticed, including date, time, and place, as adopted by the Commission at their regular meeting of December 2, 2024, as required by law.”

The following were Present on roll call:

Chairman Kevin Mandeville
Vice Chairman Anthony Fiore
Commissioners:
Michael G. Harmon
Thomas E. Hennessy, Jr.
David W. Horsnall
Thomas W. Adcock
Brian Foster

Ross F. Licitra, County Commissioner/MCPS Liaison

Also, Present on roll call via teleconference:

Commissioner Patricia M. Butch

The following were Absent on roll call:

Commissioner Lori Ann Davidson (Excused)

Also Present:

Special County Counsel Jason Sena
Andrew J. Spears, Director
Michael E. Janoski, Deputy Director
Beau Byrtus, Deputy Director
Matthew Coleman, Supt. of Co. Parks/Park Operations
Kevin Dunn, Land & Planning
Patti Conroy, Superintendent of Recreation
Karen Livingstone, Public Information/Volunteers
Anna Luiten, Design & Resource Management
Paul Gleitz, Principal Planner Parks
Jeremy Schaefer, General Mgr., Golf Courses

On a motion made by Commissioner Foster seconded by Commissioner Hennessy, the **MINUTES** of the **REGULAR MEETING** of the Monmouth County Board of Recreation Commissioners held on **MONDAY EVENING, DECEMBER 16, 2024**, were upon being put to a vote, approved as recorded by Chairman Mandeville, Commissioners Hennessy, Horsnall, Butch, Adcock and Foster. Vice Chairman Fiore and Commissioner Harmon abstained as not being present at the meeting.

On a motion made by Vice Chairman Fiore, seconded by Commissioner Harmon, the **MINUTES** of the **EXECUTIVE SESSION MEETING** of the Monmouth County Board of Recreation Commissioners held on **MONDAY EVENING, DECEMBER 16, 2024**, were upon being put to a vote, approved as recorded by Chairman Mandeville, Commissioners Hennessy, Horsnall, Butch, Adcock and Foster. Vice Chairman Fiore and Commissioner Harmon abstained as not being present at the meeting.

Kevin Mandeville indicated that this was the time and place of the Board's Annual First Regular Meeting for the purpose of considering **NOMINATIONS FOR OFFICERS** for the **YEAR 2025**.

On a motion made by Vice Chairman Fiore, seconded by Commissioner Harmon, it was moved that the **DIRECTOR** be **APPOINTED** as **TEMPORARY CHAIRMAN** of the **MEETING**. Upon being put to a vote, the motion was unanimously carried.

On a motion made by Vice Chairman Fiore, seconded by Commissioner Foster, it was moved that **KEVIN MANDEVILLE** be **NOMINATED** for the position of **CHAIRMAN** of the Board. The Director asked if there were any other nominations from the floor. There being none, on a motion made by Commissioner Horsnall, seconded by Commissioner Foster, the nominations were, by unanimous vote, closed.

On a motion made by Vice Chairman Fiore, seconded by Commissioner Foster, it was moved that the Director cast one ballot for the nominee for **CHAIRMAN** of the Board. Upon being put to a vote, the motion was unanimously carried.

The Director cast one ballot in favor of the nominee, **KEVIN MANDEVILLE** for **CHAIRMAN** of the Board.

On a motion made by Chairman Mandeville, seconded by Commissioner Harmon, it was moved that **ANTHONY FIORE** be **NOMINATED** for the position of **VICE CHAIRMAN** of the Board. The Director asked if there were any other nominations from the floor. There being none, on a motion made by Commissioner Hennessy, seconded by Commissioner Foster, the nominations were, by unanimous vote, closed.

On a motion made by Commissioner Foster, seconded by Commissioner Adcock, it was moved that the Director cast one ballot for the nominee for **VICE CHAIRMAN** of the Board. Upon being put to a vote, the motion was unanimously carried.

The Director cast one ballot in favor of the nominee, **ANTHONY FIORE**, for **VICE CHAIRMAN** of the Board.

The Director announced that **MR. MANDEVILLE** was duly elected to the position of **CHAIRMAN**, and that **MR. FIORE** was duly elected to the position of **VICE CHAIRMAN** for the **YEAR 2025**.

On a motion made by Vice Chairman Fiore, seconded by Commissioner Foster, the **2024 VOUCHER LIST**, as submitted for approval, was upon being put to a vote, unanimously approved as recorded.

On a motion made by Vice Chairman Fiore, seconded by Commissioner Foster, the **2025 VOUCHER LIST**, as submitted for approval, was upon being put to a vote, unanimously approved as recorded.

Andrew J. Spears, Director, indicated to the Board that there was no **CORRESPONDENCE RECEIVED** for the Board

On a motion made by Commissioner Hennessy, seconded by Commissioner Adcock, the meeting was **OPENED** to the **HEARING OF THE PUBLIC** at 7:19 PM. Upon being put to a vote, the motion was unanimously carried.

There being no one present to be heard, it was moved by Commissioner Butch, seconded by Vice Chairman Fiore, that the portion of the meeting **OPEN** to the **HEARING OF THE PUBLIC** be **CLOSED**, at 7:20 PM.

CAPITAL PROJECT REVIEW:

Director Spears reviewed with the Board the status of active construction projects, including river dredging at Swimming River Park and irrigation pond improvements at Bel-Aire Golf Course. He also noted that Colliers Engineering will attend a February Board meeting to present the latest concepts for the development of a new park and soccer complex at DeBois Creek Recreation Area.

The following **ITEMS** were **REVIEWED WITH THE BOARD:**

1. Board Action Item #1 – Recommending Approval of 2025 Change Funds in the Estimated Amount of \$75,050.00 and Authorizing the Monmouth County Finance Department to Establish the List of Board Approved 2025 Change Funds.
2. Board Action Item #2 – Establishing an Account for the Deposit of Park Areas, Golf Courses, and Visitor Services Receipts, at various Citizens Bank branch locations, Account Numbers ending in 9868 and 5740, for the Year 2025.
3. Board Action Item #3 – Establishing an Account for the Deposit of Mastercard, Visa and Discover Credit Card Receipts, for Park Areas, Golf Courses, and Visitor Services, at various Citizens Bank branch locations, Account Numbers ending in 9876 and 5740, for the Year 2025.
4. Board Action Item #4 – Requiring Two (2) Signatures on each Check Issued from Board Accounts, and Specifically Naming Andrew J. Spears, Director or Michael E. Janoski, Deputy Director or Matthew S. Coleman, Superintendent of County Parks or Barbara Berry, Chief Clerk.
5. Board Action Item #5 – Designating the following Newspapers as the Official Newspapers of the Monmouth County Board of Recreation Commissioners for Legal Publication of Public Notices and Invitations to Bid:

- The Coast Star
- The Coaster
- The Star Ledger
- The Two River Times

6. Board Action Item #6 – Appointing the Director as the Custodian of the Board’s Public Records, and Deputy Directors as the Assistant Custodians of the Board’s Public Records.
7. Board Action Item #7 – Authorizing the Director and his Designee(s) to Represent and Act on Behalf of the Board of Recreation Commissioners in Matters Pertaining to Personnel of the Board Including the Hiring, Discharging and Disciplining of Employees, Promotions, Titles, Salaries, Wages, Working Conditions, and to Represent the Board with regard to Employee Union Contract Negotiations, Employee Grievances, New Jersey Department Of Personnel Civil Service Matters, New Jersey Police Training Commission, and Other Personnel Matters of the Board of Recreation Commissioners.
8. Board Action Item #8 – Designating Jennifer Kaczala, Purchasing Agent, to serve as the Board’s Public Agency Compliance Officer (P.A.C.O.) for the Year 2025.
9. Board Action Item #9 – Authorizing the Director, Andrew J. Spears and Jennifer Kaczala, Qualified Purchasing Agent (Q.P.A) for the Board, to Advertise, Solicit and Receive Written Bids and Proposals, and to Prepare Contracts, Enter Into Purchase Agreements and Authorize Purchases for Various Materials, Goods and Supplies, on Behalf of the Board, in Accordance with Adopted Board Policy and the Bid Laws of the State of New Jersey, and Establishing the Board’s Bid Threshold in Accordance with N.J.S.A. 40a:11-2 at \$44,000.00 and Establishing the Board’s Quotation Threshold in Accordance with N.J.S.A. 40a:11-6.1 (A) at \$6,600.00, and Further Authorizing Michael E. Janoski, Deputy Director and William B. Byrtus, Deputy Director to Act in the Absence of the Director or the Purchasing Agent.
10. Board Action Item #10 – Authorizing the Director and his Designees(s) to Set Program, Food, Retail Sale Prices, Service and Equipment Rental Fees.
11. Board Action Item #11 – Authorizing the Director, Andrew J. Spears, to Enter Into Contracts, Memorandums of Understanding, Permits, and Other Various Documents and Agreements as may be required, from time to time, to Conduct the Business of the Board, and further Authorizing the Deputy Directors to Act in the Absence of the Director.
12. Board Action Item #12 – Authorizing the Director, Andrew J. Spears, and his Designee(s) to Promulgate and Institute Administrative Orders and Operating Guidelines and Procedures including but not limited to registrations, payment of fees and charges, location, dates and hours, reservations, participant ages, level of skills and abilities, limitation as to the numbers to be served, patron department, compliance with ADA requirements, and other conditions or requirements that, from time to time, are determined by the Director and his designee(s) to be necessary and appropriate for the efficient and effective delivery of services and the operation and maintenance of Park System areas and facilities.
13. Board Action Item #13 – Authorizing Director, Andrew J. Spears and his Designee(s), to Act on Behalf of the Board in Response to Emergencies that affect the public’s safety, health and welfare, and impact the operation of Park System areas and facilities, and the protection of Park System visitors, property and resources.

14. Board Action Item #14 – Designating Francisco Masini, as the Americans with Disabilities Act Compliance Officer for the Monmouth County Park System to Receive and Coordinate Compliance Issues, and further Designating Maryam Tronco as the Americans with Disabilities Act Compliance Officer for the Monmouth County Park System for Facilities, Structures and Site Improvements, and Designating Anne Simon and Justin Dunn, as the Americans with Disabilities Act Compliance Officers for the Monmouth County Park System for Services, Programs and Activities, to coordinate compliance with the non-discrimination requirements contained in Section 35.107 of the Department of Justice Regulations, and the provisions of the Americans with Disabilities Act of 1990, P.L. 101-336, and further Rescinding Resolution #R-24-1-8=14 as previously adopted by the Board on January 8, 2024.
15. Board Action Item #15 – Designating Amanda Tanay as Social Media Coordinator, and Jennie Andras as Alternate Social Media Coordinator, in accordance with the Monmouth County Park System Social Media Comment and Posting Policy adopted by Board Resolution #R-15-10-5=362.
16. Board Action Item #16 – Authorizing the Director and his Designee(s) to Solicit Donations and Sponsorships, on behalf of the Board, in Support of the 2025 Monmouth County Fair, to be held July 23rd – 27th, 2025, at East Freehold Showgrounds, Freehold Township; and Other Projects and Events of the Board, as provided for by Law, Title 40:12-29 NJSA, P.L. 1994, Chapter 111.
17. Board Action Item #17 – Authorizing the Sale of Solar Renewable Energy Credits (S-REC’s) on Various Occasions During 2025, through an On-Line Auction(s) Conducted by Flett Exchange, LLC, and Recommending to the Monmouth County Board of County Commissioners Ratification of a Resolution for the Sale of Solar Renewable Energy Credits (S-REC’s) through an On-Line Auction(s) Conducted by Flett Exchange, LLC, and further Authorizing the Director and his Designee(s) to publish notice of impending sale of the S-REC’s in accordance with N.J.S.A. 40A:11-36, and to take all necessary action as may be required by law.
18. Board Action Item #18 – Recommend acceptance of the written proposal of The Tower Optical Company, Inc., Norwalk, CT for Furnishing and Delivery of Coin Operated Binocular Machine Service, proposal dated December 6, 2024, Item: Furnishing of Coin Operated Binocular Machine Services at Mt. Mitchell Scenic Overlook, for the Period of 01/01/25-12/31/25; Vendor agrees to pay the Monmouth County Park System 33.33% of Total Net Sales.
19. Board Action Item #19 – Recommending authorization of the Exercising of Option to Extend Contract, as per bid proposal, for an additional one (1) year period (2025), as originally awarded by Resolution #R-23-4-10=144 (2023) and extended by Resolution #R-23-10-23=40 (2024), to MFB Processing, Inc., Chicago, IL, for Furnishing of Automated Teller Machine (ATM) Services (Bid #0045-23), Item: Vendor will provide payment on a “per transaction” fee basis as follows: Temporary locations, Monmouth County Fair, Seven Presidents Oceanfront Park & Thompson Park Day; surcharges to be set at \$3.00 with \$.75 per surcharged withdrawal transaction, paid monthly by check with included statement of transactions (Period of Contract 01/01/25 through 12/31/25).

20. Board Action Item #20 – Rejecting bid proposal of Best Cleaning Building Service, Ridgefield, NJ, for Furnishing of Exterior Painting and Building Washing Services (Bid #0071-24), as the Contractor is not registered with the State as a Public Works Contractor.
21. Board Action Item #21 – Recommend award of contract to the lowest responsible bidder, as per bid proposal to TM Painting & Construction, Neptune, NJ, for Furnishing of Exterior Painting and Building Washing Services (Bid #0071-24), Items: Proposal #2, Items 1-7 @\$39,260.00; Proposal #3, Items 1-5 @\$44,500.00; Proposal #4, Items 1-7 @\$46,600.00; Proposal #5, Items 1-10 @\$41,500.00; Proposal #6, Items 1-4 @\$29,500.00; in the Total Contract Amount of \$201,360.00.
22. Board Action Item #22 – Recommend award of contract to the lowest responsible bidder, as per bid proposal to Balanikas Painting & Contracting, Long Branch, NJ, for Furnishing of Exterior Painting and Building Washing Services (Bid #0071-24), Item: Proposal #1, Items 1-6; in the Total Contract Amount of \$45,100.00.
23. Board Action Item #23 – Recommend award of contract to the lowest responsible bidder, as per bid proposal to Pernaco, Inc., West Berlin, NJ, for Furnishing and Delivery of Demolition Related Asbestos Abatement Services (Bid #0014-25), Item: 2025 Service Contract (Period of 1/13/25 through 12/31/25), with the Board of Recreation Commissioners reserving the option to extend the Contract for two (2) additional one (1) year periods (2026 & 2027), under the same terms and conditions, as per bid specification; in the Estimated Total Contract Amount of \$150,000.00.
24. Board Action Item #24 – Recommend Authorizing the Exercising of Option to Extend Contract as per bid proposal, for an Additional One (1) Year Period (2025), as originally awarded by Resolution #R-23-1-9=25 (2023) and Extended by Resolution #R-23-9-18=363 (2024), reserving the option to extend the contract for an additional one (1) year period (2025), to Culinary Ventures Vending, Union, NJ, for Furnishing, Delivery, and Servicing of Vending Machines (Bid #0016-23), Item: 2025 Supply Contract for the Period of 1/1/25 through 12/31/25; Contractor agrees to pay the Monmouth County Park System 35% of Gross Revenue for Item #1: Soda, Juice, Water & Hot Beverage Machines, Assorted Flavors, Can/Plastic Bottles Dispensing Type; and 35% of Gross Revenue for Item #2: Candy/Snack Machines, Dispensing Candy, Snacks, Cookies and Pastries from all Vending Machines supplied.
25. Board Action Item #25 – Recommend acceptance of the written proposal of Ceramic Supply, Inc., Lodi, NJ, as received on December 17, 2024, proposal dated December 14, 2024, for Furnishing and Delivery of Moist Clay (WC #02-25), (Period of Contract 1/13/25 through 12/31/25); in an Amount Not To Exceed \$21,000.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4.
26. Board Action Item #26 – Recommending authorization of Change Order #1, in the amount of \$13,104.26, for additional asphalt to repair trail, to Brennan Brothers Contracting, LLC, Old Bridge, NJ, for Henry Hudson Trail Repairs 2024, Freehold Township and Port Monmouth, NJ (Bid #0063-24), Item: Total Base Bid Price, Items 1-14 inclusive, as originally awarded by Resolution #R-24-9-23=340 in the Contract Amount of \$83,764.79, for a new Total Change Order #1 Contract Amount of \$96,869.05.

27. Board Action Item #27 – Recommending authorization of Change Order #2, in the amount of \$2,303.67, to cover final invoice for the year 2024, to Woodward Construction Company, Matawan, NJ, for Furnishing and Delivery of Various Types of Masonry Work (Bid #0014-24), with the Board of Recreation Commissioners reserving the option to extend the Contract for an additional one (1) year period (2026), as originally awarded by Resolution #R-23-12-18=496 (2024) in the Contract Amount of \$85,000.00, extended by Resolution #R-24-9-23=353 (2025), and as modified by Change Order #1 awarded by Resolution #R-24-11-4=401 in the Total Change Order #1 Contract Amount of \$102,000.00, for a new Total Change Order #2 Contract Amount of \$104,303.67.
28. Board Action Item #28 – Recommend Authorizing the Purchase of Roof Repair, Replacement, and Maintenance from Northeast Roof Maintenance, Inc., Perth Amboy, NJ, Item: Roof Repairs and Replacements as needed for Various Monmouth County Parks buildings; as available under the Bergen County Co-op (BC-Bid-23-46), for the Period of 12/6/24 through 12/5/25, in the Total Contract Amount of \$100,000.00.
29. Board Action Item #29 – Recommend award of contract to the lowest responsible bidder, as per bid proposal to Storr Tractor Company, Branchburg, NJ, for Furnishing and Delivery of Irrigation System Repair Parts Rebid (Bid #0012-25), Item: 2025 Supply Contract for the Period of 1/13/25 through 12/31/25, with the Board of Recreation Commissioners reserving the option to extend the Contract for two (2) additional one (1) year periods (2026 & 2027), under the same terms and conditions, as per bid specification; in the Estimated Total Contract Amount of \$55,000.00.
30. Board Action Item #30 – Recommend Authorizing the Purchase of Copiers & Multi-Function Devices, Maintenance, Supplies & Print Services, from Superior Office Systems, Edison, NJ, Item: Copier service contract for various park areas; as available under NJ State Contract #40462, G2075, for the Period of 1/12/16 through 8/11/28, in the Total Contract Amount of \$30,000.00.
31. Board Action Item #31 – Rejecting bid proposal of SDW Construction, Inc., Morganville, NJ, for Henry Hudson Trail Waackaack Creek Bridge Replacement (Bid #0072-24), as the Statement of Ownership form included was incomplete.
32. Board Action Item #32 – Recommend award of contract to the second lowest responsible bidder, as per bid proposal to Vulcan Construction, Inc., Cookstown, NJ, for Henry Hudson Trail Waackaack Creek Bridge Replacement (Bid #0072-24), Item: Total Base Bid Price, Items 1-22 inclusive; in the Total Contract Amount of \$808,269.00.
33. Board Action Item #33 – Recommend acceptance of the written proposal of Van Cleef Associates, LLC, Freehold, NJ, as received on January 7, 2025, proposal dated January 6, 2025, for Providing Professional Surveying Services of Block 20, Lot 36.01, Upper Freehold Township, New Jersey, ±4.084 Acres, Owned by: Jenkin, Improved Property, Project: Additions to Clayton Park (Ref. #24-46 & PS #60-24), in an Amount Not To Exceed \$5,000.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4.

34. Board Action Item #34 – Recommend acceptance of the written proposal of Kenny Environmental Services, Marlton, NJ, as received on January 7, 2025, proposal dated January 2, 2025, for Providing a Professional Preliminary Assessment/Site Investigation (PA/SI) of Block 20, Lot 36.01, Upper Freehold Township, New Jersey, ±4.084 Acres, Owned by: Jenkin, Improved Property, Project: Additions to Clayton Park (Ref. #24-47 & PS #59-24), in an Amount Not To Exceed \$1,995.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4.
35. Board Action Item #35, as Added to the Agenda – Recommend Authorizing the Purchase of Communications/Telecommunications Cable, Wire, and Associated Products, from Yale Electric Supply Co., Trenton, NJ, Items: 150 Mercury LED Light Fixtures; as available under NJ State Contract 23-TELE-49718, T1778, for the Period of 10/10/23 through 10/09/26, in the Total Contract Amount of \$28,462.50.
36. Board Action Item #36, as Added to the Agenda – Recommending award of contract to the lowest responsible bidder, as per bid proposal to Roelynn Litho, Inc., Lakewood, NJ, for Furnishing and Delivery of Printing Services (Bid #0018-25), Items: Proposal 1, Items 1-28, \$32,000.00; Proposal 3, Items 1-24, \$9,400.00; Proposal 4, Item 1, \$17,996.00; Proposal 5, Items 1-12, \$10,600.00; Proposal 6, Items 1-10; \$13,800.00, Proposal 7, Items 1-7, \$18,000.00 (Period of Contract 01/13/25 through 12/31/25); in the Estimated Total Contract Amount of \$101,796.00.
37. Board Action Item #37, as Added to the Agenda – Recommending award of contract to the lowest responsible bidder, as per bid proposal to Indiana Printing and Publishing Company, Indiana, PA, for Furnishing and Delivery of Printing Services (Bid #0018-25), Item: Proposal 2, Items 1-19 (Period of Contract 01/13/25 through 12/31/25); in the Estimated Total Contract Amount of \$5,300.00.

At 7:33 PM, the following **RESOLUTION OF CONSENT** was offered for adoption by Commissioner Foster, to approve Agenda Items #1 through #37:

WHEREAS, the Monmouth County Board of Recreation Commissioners has received the Tentative Agenda for the Board's Annual First Regular Meeting of January 13, 2025, in advance of the meeting; and

WHEREAS, the Board has had an opportunity to review and consider Agenda Items #1 through #34 for Board Action; and

WHEREAS, the Board has also reviewed Agenda Items #35, 36 & 37, as added to the Agenda; and

WHEREAS, the Board is satisfied that the above items as presented to the Board are in order and complete.

NOW, THEREFORE, BE IT RESOLVED that the Monmouth County Board of Recreation Commissioners does hereby approve by consent, Agenda Items #1 through #37.

Seconded by Commissioner Harmon, and adopted on roll call by the following vote:

In the Affirmative: Chairman Mandeville, Vice Chairman Fiore,
Commissioners Harmon, Hennessy, Horsnall,
Butch, Adcock, and Foster
In the Negative: None
Absent: Commissioner Davidson

ITEMS ACTED ON BY THE BOARD OF RECREATION COMMISSIONERS:

- R-25-1-13=1 Resolution offered for adoption by Commissioner Foster, seconded by Commissioner Harmon, APPROVING 2025 CHANGE FUNDS in the ESTIMATED AMOUNT OF \$75,050.00 and AUTHORIZING the MONMOUTH COUNTY FINANCE DEPARTMENT to ESTABLISH the LIST of BOARD APPROVED 2025 CHANGE FUNDS. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)
- R-25-1-13=2 Resolution offered for adoption by Commissioner Foster, seconded by Commissioner Harmon, Establishing an ACCOUNT for the DEPOSIT OF PARK AREAS, GOLF COURSES, AND VISITOR SERVICES RECEIPTS, at various CITIZENS BANK branch locations, Account Numbers ending in 9868 and 5740, for the YEAR 2025. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)
- R-25-1-13=3 Resolution offered for adoption by Commissioner Foster, seconded by Commissioner Harmon, Establishing an ACCOUNT for the DEPOSIT of MASTERCARD, VISA AND DISCOVER CREDIT CARD RECEIPTS, for PARK AREAS, GOLF COURSES, AND VISITOR SERVICES, at various CITIZENS BANK branch locations, Account Number ending in 9876 and 5740, for the YEAR 2025. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)
- R-25-1-13=4 Resolution offered for adoption by Commissioner Foster, seconded by Commissioner Harmon, REQUIRING TWO (2) SIGNATURES on EACH CHECK ISSUED from BOARD ACCOUNTS, and specifically NAMING ANDREW J. SPEARS, DIRECTOR or MICHAEL E. JANOSKI, DEPUTY DIRECTOR OR MATTHEW S. COLEMAN, SUPERINTENDENT OF COUNTY PARKS or BARBARA BERRY, CHIEF CLERK. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)

R-25-1-13=5 Resolution offered for adoption by Commissioner Foster, seconded by Commissioner Harmon, DESIGNATING the following NEWSPAPERS as the OFFICIAL NEWSPAPERS of the MONMOUTH COUNTY BOARD OF RECREATION COMMISSIONERS for LEGAL PUBLICATION of PUBLIC NOTICES and INVITATIONS TO BID:

- THE COAST STAR
- THE COASTER
- THE STAR LEDGER
- THE TWO RIVER TIMES

Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)

R-25-1-13=6 Resolution offered for adoption by Commissioner Foster, seconded by Commissioner Harmon, APPOINTING the DIRECTOR as the CUSTODIAN OF THE BOARD'S PUBLIC RECORDS, and DEPUTY DIRECTOR, as the ASSISTANT CUSTODIAN OF THE BOARD'S PUBLIC RECORDS. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)

R-25-1-13=7 Resolution offered for adoption by Commissioner Foster, seconded by Commissioner Harmon, AUTHORIZING the DIRECTOR and his DESIGNEE(S) to REPRESENT AND ACT ON BEHALF OF THE BOARD OF RECREATION COMMISSIONERS IN MATTERS PERTAINING TO PERSONNEL OF THE BOARD INCLUDING the HIRING, DISCHARGING AND DISCIPLINING OF EMPLOYEES, PROMOTIONS, TITLES, SALARIES, WAGES, WORKING CONDITIONS, and to REPRESENT THE BOARD with regard to EMPLOYEE UNION CONTRACT NEGOTIATIONS, EMPLOYEE GRIEVANCES, NEW JERSEY DEPARTMENT OF PERSONNEL CIVIL SERVICE MATTERS, NEW JERSEY POLICE TRAINING COMMISSION, AND OTHER PERSONNEL MATTERS OF THE BOARD OF RECREATION COMMISSIONERS. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)

R-25-1-13=8 Resolution offered for adoption by Commissioner Foster, seconded by Commissioner Harmon, DESIGNATING JENNIFER KACZALA, PURCHASING AGENT, to SERVE as the Board's PUBLIC AGENCY COMPLIANCE OFFICER (P.A.C.O.) for the YEAR 2025. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)

- R-25-1-13=9 Resolution offered for adoption by Commissioner Foster, seconded by Commissioner Harmon, AUTHORIZING the DIRECTOR, ANDREW J. SPEARS and JENNIFER KACZALA, QUALIFIED PURCHASING AGENT (Q.P.A) FOR THE BOARD, to ADVERTISE, SOLICIT AND RECEIVE WRITTEN BIDS AND PROPOSALS, AND TO PREPARE CONTRACTS, ENTER INTO PURCHASE AGREEMENTS AND AUTHORIZE PURCHASES FOR VARIOUS MATERIALS, GOODS AND SUPPLIES, on behalf of the Board, in accordance with Adopted Board Policy and the Bid Laws of the State of New Jersey, and ESTABLISHING the BOARD'S BID THRESHOLD in accordance with N.J.S.A. 40A:11-2 at \$44,000.00 and ESTABLISHING the BOARD'S QUOTATION THRESHOLD in accordance with N.J.S.A. 40A:11-6.1 (a) at \$6,600.00, and further Authorizing MICHAEL E. JANOSKI, DEPUTY DIRECTOR AND WILLIAM B. BYRTUS, DEPUTY DIRECTOR to ACT IN THE ABSENCE of the DIRECTOR or the PURCHASING AGENT. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)
- R-25-1-13=10 Resolution offered for adoption by Commissioner Foster, seconded by Commissioner Harmon, AUTHORIZING the DIRECTOR and his DESIGNEES(S) to SET PROGRAM, FOOD, RETAIL SALE PRICES, SERVICE AND EQUIPMENT RENTAL FEES. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)
- R-25-1-13=11 Resolution offered for adoption by Commissioner Foster, seconded by Commissioner Harmon, AUTHORIZING the DIRECTOR, ANDREW J. SPEARS, to ENTER INTO CONTRACTS, MEMORANDUMS OF UNDERSTANDING, PERMITS, AND OTHER VARIOUS DOCUMENTS AND AGREEMENTS as may be required, from time to time, to CONDUCT THE BUSINESS OF THE BOARD, and further AUTHORIZING the DEPUTY DIRECTOR to ACT IN THE ABSENCE of the DIRECTOR. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)
- R-25-1-13=12 Resolution offered for adoption by Commissioner Foster, seconded by Commissioner Harmon, AUTHORIZING the DIRECTOR, ANDREW J. SPEARS, and his DESIGNEE(S) to PROMULGATE AND INSTITUTE ADMINISTRATIVE ORDERS AND OPERATING GUIDELINES AND PROCEDURES including but not limited to registrations, payment of fees and charges, location, dates and hours, reservations, participant ages, level of skills and abilities, limitation as to the numbers to be served, patron department, compliance with ADA requirements, and other conditions or requirements that, from time to time, are determined by the Director and his designee(s) to be necessary and appropriate for the efficient and effective delivery of services and the operation and maintenance of Park System areas and facilities. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)

- R-25-1-13=13 Resolution offered for adoption by Commissioner Foster, seconded by Commissioner Harmon, AUTHORIZING the DIRECTOR, ANDREW J. SPEARS and his DESIGNEE(S), to ACT ON BEHALF OF THE BOARD in RESPONSE TO EMERGENCIES that affect the public's safety, health, and welfare, and impact the operation of Park System areas and facilities, and the protection of Park System visitors, property, and resources. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)
- R-25-1-13=14 Resolution offered for adoption by Commissioner Foster, seconded by Commissioner Harmon, DESIGNATING FRANCISCO MASINI, AS THE AMERICANS WITH DISABILITIES ACT COMPLIANCE OFFICER FOR THE MONMOUTH COUNTY PARK SYSTEM TO RECEIVE AND COORDINATE COMPLIANCE ISSUES, AND FURTHER DESIGNATING MARYAM TRONCO AS THE AMERICANS WITH DISABILITIES ACT COMPLIANCE OFFICER FOR THE MONMOUTH COUNTY PARK SYSTEM FOR FACILITIES, STRUCTURES AND SITE IMPROVEMENTS, AND DESIGNATING ANNE SIMON AND JUSTIN DUNN, AS THE AMERICANS WITH DISABILITIES ACT COMPLIANCE OFFICERS FOR THE MONMOUTH COUNTY PARK SYSTEM FOR SERVICES, PROGRAMS AND ACTIVITIES, to coordinate compliance with the non-discrimination requirements contained in Section 35.107 of the Department of Justice Regulations, and the provisions of the Americans with Disabilities Act of 1990, P.L. 101-336, and further Rescinding Resolution #R-24-1-8=14 as previously adopted by the Board on January 8, 2024. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)
- R-25-1-13=15 Resolution offered for adoption by Commissioner Foster, seconded by Commissioner Harmon, DESIGNATING AMANDA TANAY as SOCIAL MEDIA COORDINATOR, and JENNIE ANDRAS as ALTERNATE SOCIAL MEDIATOR COORDINATOR, in accordance with the MONMOUTH COUNTY PARK SYSTEM SOCIAL MEDIA COMMENT AND POSTING POLICY adopted by Board Resolution #R-15-10-5=362. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)
- R-25-1-13=16 Resolution offered for adoption by Commissioner Foster, seconded by Commissioner Harmon, AUTHORIZING the DIRECTOR and his DESIGNEE(S) to SOLICIT DONATIONS AND SPONSORSHIPS, on behalf of the Board, in SUPPORT of the 2025 MONMOUTH COUNTY FAIR, to be held JULY 23rd-27th, at EAST FREEHOLD SHOWGROUNDS, Freehold Township; AND OTHER PROJECTS AND EVENTS OF THE BOARD, as provided for by Law, Title 40:12-29 NJSA, P.L. 1994, Chapter 111. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)

- R-25-1-13=17 Resolution offered for adoption by Commissioner Foster, seconded by Commissioner Harmon, AUTHORIZING the SALE OF SOLAR RENEWABLE ENERGY CREDITS (S-REC's) ON VARIOUS OCCASIONS DURING 2025, through an ON-LINE AUCTION(S) CONDUCTED BY FLETT EXCHANGE, LLC, and RECOMMENDING to the MONMOUTH COUNTY BOARD OF COUNTY COMMISSIONERS RATIFICATION of a RESOLUTION for the SALE OF SOLAR RENEWABLE ENERGY CREDITS (S-REC's) through an ON-LINE AUCTION(S) CONDUCTED BY FLETT EXCHANGE, LLC, and further AUTHORIZING the DIRECTOR and his DESIGNEE(S) to publish notice of impending sale of the S-REC's in accordance with N.J.S.A. 40A:11-36, and to take all necessary action as may be required by law. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)
- R-25-1-13=18 Resolution offered for adoption by Commissioner Foster, seconded by Commissioner Harmon, ACCEPTING the WRITTEN PROPOSAL of THE TOWER OPTICAL COMPANY, INC., Norwalk, CT for FURNISHING AND DELIVERY OF COIN OPERATED BINOCULAR MACHINE SERVICE, proposal dated December 6, 2024, ITEM: Furnishing of Coin Operated Binocular Machine Services at Mt. Mitchill Scenic Overlook, for the Period of 01/01/25-12/31/25; Vendor agrees to pay the Monmouth County Park System 33.33% of Total Net Sales. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)
- R-25-1-13=19 Resolution offered for adoption by Commissioner Foster, seconded by Commissioner Harmon, AUTHORIZING THE EXERCISING OF OPTION TO EXTEND CONTRACT, as per bid proposal, for an additional one (1) year period (2025), as originally awarded by Resolution #R-23-4-10=144 (2023) and extended by Resolution #R-23-10-23=408 (2024), to MFB PROCESSING, INC., Chicago, IL, for FURNISHING OF AUTOMATED TELLER MACHINE (ATM) SERVICES (Bid #0045-23), ITEM: Vendor will provide payment on a "per transaction" fee basis as follows: Temporary locations, Monmouth County Fair, Seven Presidents Oceanfront Park & Thompson Park Day; surcharges to be set at \$3.00 with \$.75 per surcharged withdrawal transaction, paid monthly by check with included statement of transactions (Period of Contract 01/01/25 through 12/31/25). Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)
- R-25-1-13=20 Resolution offered for adoption by Commissioner Foster, seconded by Commissioner Harmon, REJECTING bid proposal of BEST CLEANING BUILDING SERVICE, Ridgefield, NJ, for FURNISHING OF EXTERIOR PAINTING AND BUILDING WASHING SERVICES (Bid #0071-24), as the Contractor is not registered with the State as a Public Works Contractor. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)

- R-25-1-13=21 Resolution offered for adoption by Commissioner Foster, seconded by Commissioner Harmon, AWARDING CONTRACT to the lowest responsible bidder, as per bid proposal to TM PAINTING & CONSTRUCTION, Neptune, NJ, FURNISHING OF EXTERIOR PAINTING AND BUILDING WASHING SERVICES (Bid #0071-24), ITEMS: Proposal #2, Items 1-7 @\$39,260.00; Proposal #3, Items 1-5 @\$44,500.00; Proposal #4, Items 1-7 @\$46,600.00; Proposal #5, Items 1-10 @\$41,500.00; Proposal #6, Items 1-4 @\$29,500.00; in the Total Contract Amount of \$201,360.00. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)
- R-25-1-13=22 Resolution offered for adoption by Commissioner Foster, seconded by Commissioner Harmon, AWARDING CONTRACT to the lowest responsible bidder, as per bid proposal to BALANIKAS PAINTING & CONTRACTING, Neptune, NJ, FURNISHING OF EXTERIOR PAINTING AND BUILDING WASHING SERVICES (Bid #0071-24), ITEM: Proposal #1, Items 1-6; in the Total Contract Amount of \$45,100.00. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)
- R-25-1-13=23 Resolution offered for adoption by Commissioner Foster, seconded by Commissioner Harmon, AWARDING CONTRACT to the lowest responsible bidder, as per bid proposal to PERNACO, INC., West Berlin, NJ, for FURNISHING AND DELIVERY OF DEMOLITION RELATED ASBESTOS ABATEMENT SERVICES (Bid #0014-25), ITEM: 2025 Service Contract (Period of 1/13/25 through 12/31/25), with the Board of Recreation Commissioners RESERVING the OPTION TO EXTEND the CONTRACT for TWO (2) ADDITIONAL ONE (1) YEAR PERIODS (2026 & 2027), under the same terms and conditions, as per bid specification; in the Estimated Total Contract Amount of \$150,000.00. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)
- R-25-1-13=24 Resolution offered for adoption by Commissioner Foster, seconded by Commissioner Harmon, AUTHORIZING the EXERCISING OF OPTION TO EXTEND CONTRACT, as per bid proposal, for an ADDITIONAL ONE (1) YEAR PERIOD (2025), as originally awarded by Resolution #R-23-1-9=25 (2023) and Extended by Resolution #R-23-9-18=363 (2024), reserving the option to extend the contract for an additional one (1) year period (2025), to CULINARY VENTURES VENDING, Union, NJ, for FURNISHING, DELIVERY, AND SERVICING OF VENDING MACHINES (Bid #0016-23), ITEM: 2025 Supply Contract for the Period of 1/1/25 through 12/31/25; Contractor agrees to pay the Monmouth County Park System 35% of Gross Revenue for Item #1: Soda, Juice, Water & Hot Beverage Machines, Assorted Flavors, Can/Plastic Bottles Dispensing Type; and 35% of Gross Revenue for Item #2: Candy/Snack Machines, Dispensing Candy, Snacks, Cookies and Pastries from all Vending Machines supplied. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)

- R-25-1-13=25 Resolution offered for adoption by Commissioner Foster, seconded by Commissioner Harmon, ACCEPTING the WRITTEN PROPOSAL OF CERAMIC SUPPLY, INC., Lodi, NJ, as received on December 17, 2024, proposal dated December 14, 2024, for FURNISHING AND DELIVERY OF MOIST CLAY (WC #02-25), (Period of Contract 1/13/25 through 12/31/25); in an Amount Not To Exceed \$21,000.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)
- R-25-1-13=26 Resolution offered for adoption by Commissioner Foster, seconded by Commissioner Harmon, Authorizing CHANGE ORDER #1, in the amount of \$13,104.26, for additional asphalt to repair trail, to BRENNAN BROTHERS CONTRACTING, LLC, Old Bridge, NJ, for HENRY HUDSON TRAIL REPAIRS 2024, FREEHOLD TOWNSHIP AND PORT MONMOUTH, NJ (Bid #0063-24), ITEM: Total Base Bid Price, Items 1-14 inclusive, as originally awarded by Resolution #R-24-9-23=340 in the Contract Amount of \$83,764.79, for a NEW TOTAL CHANGE ORDER #1 CONTRACT AMOUNT OF \$96,869.05. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)
- R-25-1-13=27 Resolution offered for adoption by Commissioner Foster, seconded by Commissioner Harmon, Authorizing CHANGE ORDER #2, in the amount of \$2,303.67, to cover final invoice for the year 2024, to WOODWARD CONSTRUCTION COMPANY, Matawan, NJ, for FURNISHING AND DELIVERY OF VARIOUS TYPES OF MASONRY WORK (Bid #0014-24), with the Board of Recreation Commissioners RESERVING the OPTION TO EXTEND the CONTRACT for AN ADDITIONAL ONE (1) YEAR PERIOD (2026), as originally awarded by Resolution #R-23-12-18=496 (2024) in the Contract Amount of \$85,000.00, extended by Resolution #R-24-9-23=353 (2025), and as modified by Change Order #1 awarded by Resolution #R-24-11-4=401 in the Total Change Order #1 Contract Amount of \$102,000.00, for a NEW TOTAL CHANGE ORDER #2 CONTRACT AMOUNT OF \$104,303.67. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)
- R-25-1-13=28 Resolution offered for adoption by Commissioner Foster, seconded by Commissioner Harmon, AUTHORIZING the PURCHASE OF ROOF REPAIR, REPLACEMENT, AND MAINTENANCE from NORTHEAST ROOF MAINTENANCE, INC., Perth Amboy, NJ, ITEM: Roof Repairs and Replacements as needed for Various Monmouth County Parks buildings; as available under the Bergen County Co-op (BC-Bid-23-46), for the Period of 12/6/24 through 12/5/25, in the Total Contract Amount of \$100,000.00. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)

- R-25-1-13=29 Resolution offered for adoption by Commissioner Foster, seconded by Commissioner Harmon, AWARDING CONTRACT to the lowest responsible bidder, as per bid proposal to STORR TRACTOR COMPANY, Branchburg, NJ, for FURNISHING AND DELIVERY OF IRRIGATION SYSTEM REPAIR PARTS REBID (Bid #0012-25), ITEM: 2025 Supply Contract for the Period of 1/13/25 through 12/31/25, with the Board of Recreation Commissioners reserving the option to extend the Contract for two (2) additional one (1) year periods (2026 & 2027), under the same terms and conditions, as per bid specification; in the Estimated Total Contract Amount of \$55,000.00. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)
- R-25-1-13=30 Resolution offered for adoption by Commissioner Foster, seconded by Commissioner Harmon, AUTHORIZING the PURCHASE OF COPIERS & MULTI-FUNCTION DEVICES, MAINTENANCE, SUPPLIES & PRINT SERVICES, from SUPERIOR OFFICE SYSTEMS, Edison, NJ, ITEM: Copier service contract for various park areas; as available under NJ State Contract #40462, G2075, for the Period of 1/12/16 through 8/11/28, in the Total Contract Amount of \$30,000.00. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)
- R-25-1-13=31 Resolution offered for adoption by Commissioner Foster, seconded by Commissioner Harmon, REJECTING bid proposal of SDW CONSTRUCTION, INC., Morganville, NJ, for HENRY HUDSON TRAIL WAACKAACK CREEK BRIDGE REPLACEMENT (Bid #0072-24), as the Statement of Ownership form included was incomplete. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)
- R-25-1-13=32 Resolution offered for adoption by Commissioner Foster, seconded by Commissioner Harmon, AWARDING CONTRACT to the second lowest responsible bidder, as per bid proposal to VULCAN CONSTRUCTION, INC., Cookstown, NJ, for HENRY HUDSON TRAIL WAACKAACK CREEK BRIDGE REPLACEMENT (Bid #0072-24), ITEM: Total Base Bid Price, Items 1-22 inclusive; in the Total Contract Amount of \$808,269.00. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)
- R-25-1-13=33 Resolution offered for adoption by Commissioner Foster, seconded by Commissioner Harmon, ACCEPTING the WRITTEN PROPOSAL OF VAN CLEEF ASSOCIATES, LLC, Freehold, NJ, as received on January 7, 2025, proposal dated January 6, 2025, for PROVIDING PROFESSIONAL SURVEYING SERVICES OF BLOCK 20, LOT 36.01, UPPER FREEHOLD TOWNSHIP, NEW JERSEY, ±4.084 ACRES, OWNED BY: JENKIN, IMPROVED PROPERTY, PROJECT: ADDITIONS TO CLAYTON PARK (Ref. #24-46 & PS #60-24), in an Amount Not To Exceed \$5,000.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)

- R-25-1-13=34 Resolution offered for adoption by Commissioner Foster, seconded by Commissioner Harmon, ACCEPTING the WRITTEN PROPOSAL OF KENNY ENVIRONMENTAL SERVICES, Marlton, NJ, as received on January 7, 2025, proposal dated January 2, 2025, for PROVIDING A PROFESSIONAL PRELIMINARY ASSESSMENT/SITE INVESTIGATION (PA/SI) OF BLOCK 20, LOT 36.01, UPPER FREEHOLD TOWNSHIP, NEW JERSEY, +4.084 ACRES, OWNED BY: JENKIN, IMPROVED PROPERTY, PROJECT: ADDITIONS TO CLAYTON PARK (Ref. #24-47 & PS #59-24), in an Amount Not To Exceed \$1,995.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)
- R-25-1-13=35 Resolution offered for adoption by Commissioner Foster, seconded by Commissioner Harmon, AUTHORIZING the PURCHASE of COMMUNICATIONS/TELECOMMUNICATIONS CABLE, WIRE, AND ASSOCIATED PRODUCTS, from YALE ELECTRIC SUPPLY CO., Trenton, NJ, ITEM: 150 Mercury LED Light Fixtures; as available under NJ State Contract 23-TELE-49718, T1778, for the Period of 10/10/23 through 10/09/26, in the Total Contract Amount of \$28,462.50. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)
- R-25-1-13=36 Resolution offered for adoption by Commissioner Foster, seconded by Commissioner Harmon, AWARDING CONTRACT to the lowest responsible bidder, as per bid proposal to ROELYNN LITHO, INC., Lakewood, NJ, for FURNISHING AND DELIVERY OF PRINTING SERVICES (Bid #0018-25), ITEMS: Proposal 1, Items 1-28, \$32,000.00; Proposal 3, Items 1-24, \$9,400.00; Proposal 4, Item 1, \$17,996.00; Proposal 5, Items 1-12, \$10,600.00; Proposal 6, Items 1-10; \$13,800.00, Proposal 7, Items 1-7, \$18,000.00 (Period of Contract 01/13/25 through 12/31/25); in the Estimated Total Contract Amount of \$101,796.00. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)
- R-25-1-13=37 Resolution offered for adoption by Commissioner Foster, seconded by Commissioner Harmon, AWARDING CONTRACT to the lowest responsible bidder, as per bid proposal to INDIANA PRINTING AND PUBLISHING COMPANY, Indiana, PA, for FURNISHING AND DELIVERY OF PRINTING SERVICES (Bid #0018-25), ITEM: Proposal 2, Items 1-19 (Period of Contract 01/13/25 through 12/31/25); in the Estimated Total Contract Amount of \$5,300.00. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)

The Director reported to the Board that there were **no BIDs to be advertised**.

On a motion made by Commissioner Horsnall, seconded by Commissioner Hennessy, the Board **AUTHORIZED** the **DIRECTOR** to **SOLICIT PROPOSALS** for the following **PROFESSIONAL/SPECIALIZED SERVICES**:

1. Engineering Services, Replacement of Pier at Shark River Park, Neptune, New Jersey (Ref. #25-02) (*FAIR & OPEN (OVER \$17,500)*)
2. Appraisal Services, Sea Bright Borough water access (Ref. #25-03) (*FAIR & OPEN (UNDER \$17,500)*)

Upon being put to a vote, the motion was unanimously carried.

EXECUTIVE SESSION

R-25-1-13=38 At 7:34 PM, a motion for a resolution was made by Vice Chairman Fiore, seconded by Commissioner Adcock, to move into Executive Session for Potential Property Acquisitions or Sales – N.J.S.A. 10:4-12-(b)(5). (Resolution in Minute Book)

- Discussion - Additions to DeBois Creek Recreation Area

In the Affirmative: Chairman Mandeville, Vice Chairman Fiore,
Commissioners Harmon, Hennessy, Horsnall,
Butch, Adcock, and Foster

In the Negative: None

Absent: Commissioner Davidson

On a motion made by Commissioner Butch, seconded by Commissioner Adcock, the Board voted unanimously to adjourn the Executive Session at 8:17 PM.

At 8:19 PM, on a motion made by Commissioner Hennessy, seconded by Commissioner Adcock, the Board voted unanimously to reconvene the public portion of the meeting.

R-25-1-13=39 A motion for a resolution was made by Commissioner Horsnall and seconded by Commissioner Foster, authorizing Special County Counsel Jason Sena to file an action against an Ocean Township property owner whose improvements are encroaching on County parkland at Weltz Conservation Area.

In the Affirmative: Chairman Mandeville, Vice Chairman Fiore,
Commissioners Harmon, Hennessy, Horsnall,
Butch, Adcock, and Foster

In the Negative: None

Absent: Commissioner Davidson

On a motion offered by Commissioner Butch and seconded by Commissioner Fiore, the Board authorized staff to negotiate the purchase of two properties as additions to DeBois Creek Recreation Area, in accordance with the terms discussed in Executive Session. Upon being put to a vote, the motion was unanimously carried.

On a motion offered by Commissioner Hennessy and seconded by Commissioner Foster, the Board authorized staff to solicit appraisals on properties in Oceanport, as a potential addition to Wolf Hill Recreation Area and in Holmdel, as a potential addition to Holmdel Park. Upon being put to a vote, the motion was unanimously carried.

Andrew J. Spears, Director, reviewed the following **DATES TO REMEMBER** with the Board:

1. **MONDAY EVENING, JANUARY 27, 2025 - 7:00 PM. Regular Board Meeting.**
Thompson Park Visitor Center, "Beech Room", 1st Floor, 805 Newman Springs Road, Lincroft, NJ.
2. **MONDAY EVENING, FEBRUARY 10, 2025 - 7:00 PM. Regular Board Meeting.**
Thompson Park Visitor Center, "Beech Room", 1st Floor, 805 Newman Springs Road, Lincroft, NJ.
3. **SUNDAY, FEBRUARY 23, 2025 – 3:00-7:00 PM. Musicians on a Mission and Special People United to Ride, Come to Your Senses Fundraiser.** The Gallery, Thompson Park, 805 Newman Springs Road, Lincroft, NJ. Tickets (\$20) are available at the door or in advance at MusiciansOnaMission.org
4. **FEBRUARY 23 – 26, 2025 – NJRPA Annual Conference,** Atlantic City.
5. **MONDAY EVENING, FEBRUARY 24, 2025 - 7:00 PM. Regular Board Meeting.**
Thompson Park Visitor Center, "Beech Room", 1st Floor, 805 Newman Springs Road, Lincroft, NJ.

ITEMS FOR THE GOOD OF THE ORDER:

Commissioner Hennessy commented on the recent tour of the dredging operation at Swimming River Park. He explained the process by which the contractor sorts and dewateres the dredged materials prior to trucking it off site.

The Director indicated that there were no additional items to be brought before the Board.

There being no further business, on a motion made by Commissioner Horsnall, seconded by Commissioner Foster, and by unanimous vote, the Annual First Regular Meeting of the Monmouth County Board of Recreation Commissioners held on Monday Evening, January 13, 2025, was **ADJOURNED** at 8:26 PM.



ANDREW J. SPEARS,
Director

The following resolution was offered for adoption by Commissioner Foster:

RESOLUTION

R-25-1-13=1

WHEREAS, the Monmouth County Board of Recreation Commissioners deems it necessary and advisable to APPROVE the 2025 CHANGE FUND in the ESTIMATED AMOUNT of SEVENTY-FIVE THOUSAND AND FIFTY DOLLARS (\$75,050.00), for the operation of various county parks, golf courses, recreation areas, facilities, special events and services, under the control of the Board of Recreation Commissioners; and

WHEREAS, the Monmouth County Finance Department (MCFD) needs to officially establish Cash Change Funds needed year round within the Monmouth County Park System (MCPS), as per the list to be furnished by the MCPS, at the following locations, in the below specified amounts for each location:

<u>LOCATION:</u>	<u>AMOUNT:</u>
• Bel-Aire Golf Course	\$ 1,900.00
• Charleston Springs Golf Course	\$ 2,500.00
• Shark River Golf Course	\$ 1,900.00
• Longstreet Farm Wagon Rides	\$ 25.00
• Monmouth Cove Marina Supplies/Gasoline	\$ 400.00
• Coastal Activities Center	\$ 50.00
• Creative Arts Center—Materials	\$ 50.00
• Fort Monmouth Recreation Center Walk-Ins	\$ 200.00
• Outdoor Adventures—Ski/Canoe Rentals	\$ 100.00
• Thompson Park Visitor Center Walk-Ins	\$ 250.00
• Walk-In Reservations	\$ 100.00
• Additional Programs	\$ 4,425.00
	\$ 11,900.00; and

WHEREAS, the MCFD officially established Cash Change Funds needed during specified time frames each year within the MCPS, for the following locations/events, in the below specified amounts:

<u>LOCATION/EVENT:</u>	<u>TIME FRAME:</u>	<u>AMOUNT:</u>
• Hominy Hill Golf Course	March 1 – December 31	\$ 1,900.00
• Howell Park Golf Course	March 1 – December 31	\$ 1,900.00
• Pine Brook Golf Course	March 1 – December 31	\$ 1,900.00
• Manasquan Reservoir Bait Shop/Boat Rentals	March 1 – November 30	\$ 2,000.00
• Swimming River Park Boat Launch		\$ 150.00
• Turkey Swamp Park Boat Rentals	March 1 – November 30	\$ 2,200.00
• Turkey Swamp Park Campgrounds		\$ 300.00
• Fort Monmouth Recreation Center Pool Use/Passes	May 1 – Labor Day	\$ 500.00
• Seven Presidents Park Beach Badges/Parking	May 1 – Labor Day	\$ 6,000.00

• E. Murray Todd Half Marathon		\$ 300.00
• Thompson Park Day	3 Days in October	\$ 5,000.00
• Creative Arts Center— Annual Sale	7 Days in December	\$ 1,000.00
• County Fair Gate/ Ticket Sales	6 Days in July	<u>\$ 40,000.00</u>
		\$ 63,150.00

WHEREAS, any additional Cash Change Funds needed for locations/events not listed above shall be requested in writing by the MCPS, to the MCFD, with the location/event, time frame and amount requested, which shall be issued by the Director of Finance; and

WHEREAS, all such Cash Change Funds shall be issued by the MCFD 48 hours before the location/event is scheduled to begin; and

WHEREAS, the MCPS shall surrender each Cash Change Fund to the MCFD, to be deposited into the Current Fund account within 48 hours after each location/event ends.

NOW, THEREFORE, BE IT RESOLVED by the Monmouth County Board of Recreation Commissioners that the 2025 CHANGE FUND in the ESTIMATED AMOUNT of SEVENTY-FIVE THOUSAND AND FIFTY DOLLARS (\$75,050.00), is hereby APPROVED; and

BE IT FURTHER RESOLVED that the Board does hereby AUTHORIZE the DIRECTOR to SUBMIT to the MONMOUTH COUNTY FINANCE DEPARTMENT a LIST of needed 2025 CHANGE FUNDS to be established; and

BE IT FURTHER RESOLVED that the Monmouth County Finance Department shall establish the 2025 Cash Change Funds needed year round within the Monmouth County Park System (MCPS), as per the list to be furnished by the MCPS for the locations listed, in the specified amounts for each location, and shall establish the 2025 Cash Change Funds needed during specified time frames each year within the MCPS, at the locations/events listed, in the specified amounts; and

BE IT FURTHER RESOLVED that a copy of this resolution shall be sent to the Clerk of the Monmouth County Board of County Commissioners, the County Administrator, County Counsel, and to the Director of the Monmouth County Finance Department.

Seconded by Commissioner Harmon and adopted on roll call by the following vote:

In the Affirmative:	Chairman Mandeville, Vice Chairman Fiore, Commissioners Harmon, Hennessy, Horsnall, Butch, Adcock, and Foster
In the Negative:	None
Absent:	Commissioner Davidson

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the Annual First Regular Meeting of the Board on MONDAY EVENING, JANUARY 13, 2025.



ANDREW J. SPEARS, Director

The following resolution was offered for adoption by Commissioner Foster:

RESOLUTION

R-25-1-13=2

WHEREAS, the Monmouth County Board of Recreation Commissioners deems it necessary and advisable to ESTABLISH and MAINTAIN an ACCOUNT for the DEPOSIT OF PARK AREAS, GOLF COURSES, AND VISITOR SERVICES RECEIPTS, at various CITIZENS BANK branch locations, Account Numbers Ending in 9868 and 5740, for the YEAR 2025.

NOW, THEREFORE, BE IT RESOLVED by the Monmouth County Board of Recreation Commissioners, that the ACCOUNT for the DEPOSIT OF PARK AREAS, GOLF COURSES, AND VISITOR SERVICES RECEIPTS, at various CITIZENS BANK branch locations, Account Numbers ending in 9868 and 5740, is hereby authorized and established for the YEAR 2025; and

BE IT FURTHER RESOLVED by the Board that the following named employees are hereby DESIGNATED to ISSUE CHECKS on said Account:

ANDREW J. SPEARS, Director
MICHAEL E. JANOSKI, Deputy Director
MATTHEW S. COLEMAN, Superintendent of County Parks
BARBARA BERRY, Chief Clerk

Seconded by Commissioner Harmon, and adopted on roll call by the following vote:

In the affirmative:	Chairman Mandeville, Vice Chairman Fiore, Commissioners Harmon, Hennessy, Horsnall, Butch, Adcock, and Foster
In the negative:	None
Absent:	Commissioner Davidson

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the Annual First Regular Meeting of the Board on MONDAY EVENING, JANUARY 13, 2025.



ANDREW J. SPEARS, Director

R-25-1-13=2

The following resolution was offered for adoption by Commissioner Foster:

RESOLUTION

R-25-1-13=3

WHEREAS, the Monmouth County Board of Recreation Commissioners deems it necessary and advisable to ESTABLISH and MAINTAIN an ACCOUNT for the DEPOSIT of MASTERCARD, VISA AND DISCOVER CREDIT CARD RECEIPTS for PARK AREAS, GOLF COURSES, AND VISITOR SERVICES, at various CITIZENS BANK branch locations, Account Numbers Ending in 9876 and 5740, for the Year 2025.

NOW, THEREFORE, BE IT RESOLVED by the Monmouth County Board of Recreation Commissioners, that the ACCOUNT for the DEPOSIT of MASTERCARD, VISA AND DISCOVER CREDIT CARD RECEIPTS for PARK AREAS, GOLF COURSES, AND VISITOR SERVICES, is hereby AUTHORIZED and ESTABLISHED at various CITIZENS BANK branch locations, Account Numbers Ending in 9876 and 5740, for the YEAR 2025; and

BE IT FURTHER RESOLVED by the Board that the following named employees are hereby DESIGNATED to ISSUE CHECKS on said Account:

ANDREW J. SPEARS, Director
MICHAEL E. JANOSKI, Deputy Director
MATTHEW C. COLEMAN, Superintendent of County Parks
BARBARA BERRY, Chief Clerk

Seconded by Commissioner Harmon, and adopted on roll call by the following vote:

In the affirmative:	Chairman Mandeville, Vice Chairman Fiore, Commissioners Harmon, Hennessy, Horsnall, Butch, Adcock, and Foster
In the negative:	None
Absent:	Commissioner Davidson

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the Annual First Regular Meeting of the Board on MONDAY EVENING, JANUARY 13, 2025.



ANDREW J. SPEARS, Director

R-25-1-13=3

The following resolution was offered for adoption by Commissioner Foster:

RESOLUTION

R-25-1-13=4

WHEREAS, The Monmouth County Board of Recreation Commissioners deems it to be the Policy of the Board to require TWO (2) SIGNATURES ON EVERY CHECK ISSUED FROM A BOARD ACCOUNT, in order to strengthen segregation of duties; and

WHEREAS, the Board has authorized various employees of the Board to sign checks issued from Board Accounts.

NOW, THEREFORE, BE IT RESOLVED by the Monmouth County Board of Recreation Commissioners does hereby require that CHECKS ISSUED FROM BOARD ACCOUNTS shall have TWO (2) SIGNATURES, being any combination of two (2) employees, as listed below:

ANDREW J. SPEARS, DIRECTOR
OR
MICHAEL E. JANOSKI, DEPUTY DIRECTOR
OR
MATTHEW C. COLEMAN, SUPERINTENDENT OF COUNTY PARKS
OR
BARBARA BERRY, CHIEF CLERK

BE IT FURTHER RESOLVED the Board does hereby rescind its previously adopted resolution in regard to this matter; and

BE IT FURTHER RESOLVED that this resolution shall take effect immediately and shall remain in force until amended or rescinded by action of the Monmouth County Board of Recreation Commissioners.

Seconded by Commissioner Harmon, and adopted on roll call by the following vote:

In the affirmative:	Chairman Mandeville, Vice Chairman Fiore, Commissioners Harmon, Hennessy, Horsnall, Butch, Adcock, and Foster
In the negative:	None
Absent:	Commissioner Davidson

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the Annual First Regular Meeting of the Board on MONDAY EVENING, JANUARY 13, 2025.



ANDREW J. SPEARS, Director

R-25-1-13=4

The following resolution was offered for adoption by Commissioner Foster:

RESOLUTION

R-25-1-13=5

WHEREAS, the Monmouth County Board of Recreation Commissioners advertises public notices and invitations to bid, from time to time; and

WHEREAS, the Monmouth County Board of Recreation Commissioners deems it necessary and advisable to DESIGNATE the following NEWSPAPERS as the OFFICIAL NEWSPAPERS of the MONMOUTH COUNTY BOARD OF RECREATION COMMISSIONERS:

- THE COAST STAR
- THE COASTER
- THE STAR LEDGER
- THE TWO RIVER TIMES

NOW, THEREFORE, BE IT RESOLVED that the Monmouth County Board of Recreation Commissioners does hereby DESIGNATE the NEWSPAPERS listed above as the OFFICIAL NEWSPAPERS of the MONMOUTH COUNTY BOARD OF RECREATION COMMISSIONERS for ADVERTISING PUBLIC NOTICES and INVITATIONS TO BID.

Seconded by Commissioner Harmon, and adopted on roll call by the following vote:

In the affirmative:	Chairman Mandeville, Vice Chairman Fiore, Commissioners Harmon, Hennessy, Horsnell, Butch, Adcock, and Foster
In the negative:	None
Absent:	Commissioner Davidson

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the Annual First Regular Meeting of the Board on MONDAY EVENING, JANUARY 13, 2025.



ANDREW J. SPEARS, Director

R-25-1-13=5

The following resolution was offered for adoption by Commissioner Foster:

RESOLUTION

R-25-1-13=6

WHEREAS, the OPEN PUBLIC RECORDS ACT (C.47:1A-1 et. seq.) took effect July 8, 2002; and

WHEREAS, the Monmouth County Board of Recreation Commissioners deems it necessary and advisable to APPOINT a CUSTODIAN of the BOARD'S PUBLIC RECORDS; and

WHEREAS, a request for access to a government record shall be in writing and hand-delivered, mailed, transmitted electronically, or otherwise conveyed to the appropriate custodian; and

WHEREAS, a Government Records Request Form must be completed by the requester; and

WHEREAS, access to records must be made within the seven (7) business day deadline, or the applicant must be notified within seven (7) business days as to when they will be granted access; and

WHEREAS, if a request for access to a government record which substantially disrupts agency operations or the record does not have to be made available, the custodian may deny access to the record after attempting to reach a reasonable solution with the requester that accommodates the interests of the requester and the agency.

NOW, THEREFORE, BE IT RESOLVED that the Board of Recreation Commissioners does hereby APPOINT the DIRECTOR, ANDREW J. SPEARS, as the CUSTODIAN OF THE BOARD'S PUBLIC RECORDS, and DEPUTY DIRECTORS, as the ASSISTANT CUSTODIANS OF THE BOARD'S PUBLIC RECORDS.

Seconded Commissioner Harmon, and adopted on roll call by the following vote:

In the affirmative:	Chairman Mandeville, Vice Chairman Fiore, Commissioners Harmon, Hennessy, Horsnall, Butch, Adcock, and Foster
In the negative:	None
Absent:	Commissioner Davidson

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the Annual First Regular Meeting of the Board on MONDAY EVENING, JANUARY 13, 2025.



ANDREW J. SPEARS, Director

R-25-1-13=6

The following resolution was offered for adoption by Commissioner Foster:

RESOLUTION

R-25-1-13=7

WHEREAS, the Board of Recreation Commissioners, of the County of Monmouth, has been created under Title 40:12-1 et. seq; and

WHEREAS, under Title 40:12-6, the Board of Recreation Commissioners may appoint a Director and other custodian supervisors and assistants as they shall think is necessary and fix and determine their salaries; and

WHEREAS, the Board of Recreation Commissioners desires to designate the Director and his designee(s) to represent and act on behalf of the Board in matters pertaining to personnel of the Board including the hiring, discharging and disciplining of employees, promotions, titles, salaries, wages, working conditions, and to represent the Board with regard to employee union contract negotiations, employee grievances, New Jersey Department of Personnel Civil Service matters, New Jersey Police Training Commission, and other personnel matters of the Board of Recreation Commissioners; and

WHEREAS, the Board previously rescinded Resolutions R-81-1-5=19, R-85-1-8=15 and R-91-1-15=12.

NOW, THEREFORE, BE IT RESOLVED by the Board of Recreation Commissioners, of the County of Monmouth, that the Director and his designee(s) are hereby authorized to represent and act on behalf of the Board of Recreation Commissioners in matters pertaining to personnel of the Board including the hiring, discharging and disciplining of employees, promotions, titles, salaries, wages, working conditions, and to represent the Board with regard to employee union contract negotiations, employee grievances, New Jersey Department of Personnel Civil Service matters, New Jersey Police Training Commission, and other personnel matters of the Board of Recreation Commissioners; and

BE IT FURTHER RESOLVED that this resolution shall take effect immediately and remain in effect until amended or rescinded by action of the Board.

Seconded by Commissioner Harmon, and adopted on roll call by the following vote:

In the affirmative:	Chairman Mandeville, Vice Chairman Fiore, Commissioners Harmon, Hennessy, Horsnall, Butch, Adcock, and Foster
In the negative:	None
Absent:	Commissioner Davidson

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the Annual First Regular Meeting of the Board on MONDAY EVENING, JANUARY 13, 2025.



ANDREW J. SPEARS, Director

R-25-1-13=7

The following resolution was offered for adoption by Commissioner Foster:

RESOLUTION

R-25-1-13=8

WHEREAS, the State of New Jersey Affirmative Action Office requires that a public agency that contracts for the furnishing of professional services and construction, must designate a Public Agency Compliance Officer (P.A.C.O.), pursuant to Public Law 1975, Chapter 127 (NJAC 17:27); and

WHEREAS, the Monmouth County Board of Recreation Commissioners desires to name JENNIFER KACZALA, as the Board's PUBLIC AGENCY COMPLIANCE OFFICER (P.A.C.O.) for the YEAR 2025, in accordance with the above requirements.

NOW, THEREFORE, BE IT RESOLVED that the Monmouth County Board of Recreation Commissioners does hereby Designate JENNIFER KACZALA, as the Board's PUBLIC AGENCY COMPLIANCE OFFICER (P.A.C.O.) for the YEAR 2025; and

BE IT FURTHER RESOLVED that a copy of this resolution and the completed Designation of Public Agency Compliance Officer (P.A.C.O.) form shall be mailed to the State of New Jersey, Department of the Treasury, Division of Purchase and Property, Contract Compliance & Audit Unit, EEO Monitoring Program, P.O. Box 236, Trenton, NJ 08625-0236, or faxed to 609/292-1102, or submitted via email to: CCAUC@treas.state.nj.gov.

Seconded by Commissioner Harmon, and adopted on roll call by the following vote:

In the affirmative:	Chairman Mandeville, Vice Chairman Fiore, Commissioners Harmon, Hennessy, Horsnall, Butch, Adcock, and Foster
In the negative:	None
Absent:	Commissioner Davidson

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the Annual First Regular Meeting of the Board on MONDAY EVENING, JANUARY 13, 2025.



ANDREW J. SPEARS, Director

R-25-1-13=8

The following resolution was offered for adoption by Commissioner Foster:

RESOLUTION

R-25-1-13=9

WHEREAS, the Monmouth County Board of Recreation Commissioners does advertise, solicit and receive written bids and proposals for the purchase of various materials, goods and services; and

WHEREAS, the Board of Recreation Commissioners deems it necessary and advisable to Authorize ANDREW J. SPEARS, Director, and JENNIFER KACZALA, Qualified Purchasing Agent (Q.P.A.) for the Board, to ADVERTISE, SOLICIT AND RECEIVE WRITTEN BIDS AND PROPOSALS, and to PREPARE CONTRACTS, ENTER INTO PURCHASE AGREEMENTS AND AUTHORIZE PURCHASES NOT TO EXCEED THE AMOUNT REQUIRING A PUBLIC BID, BY STATE STATUTE, for VARIOUS MATERIALS, GOODS AND SUPPLIES, on behalf of the Board of Recreation Commissioners, in accordance with adopted Board Policy and the Bid Laws of the State of New Jersey; and

WHEREAS, the Board deems it necessary and advisable to Authorize MICHAEL E. JANOSKI, DEPUTY DIRECTOR AND WILLIAM B. BYRTUS, DEPUTY DIRECTOR to ACT IN THE ABSENCE of the DIRECTOR and/or the PURCHASING AGENT; and

WHEREAS, Jennifer Kaczala possesses the designation of Qualified Purchasing Agent as issued by the New Jersey Director of the Division of Local Government Services in accordance with N.J.A.C. 5:34-5 et seq.; and

WHEREAS, the Board of Recreation Commissioners, in the County of Monmouth, in the State of New Jersey, does hereby in accordance with N.J.S.A. 40A:11-2 ESTABLISH the BOARD'S BID THRESHOLD at FORTY-FOUR THOUSAND DOLLARS (\$44,000.00), and does hereby in accordance with N.J.S.A. 40A:11-6.1 (a) ESTABLISH the BOARD'S QUOTATION THRESHOLD at SIX THOUSAND SIX HUNDRED DOLLARS (\$6,600.00).

NOW, THEREFORE, BE IT RESOLVED by the Monmouth County Board of Recreation Commissioners that ANDREW J. SPEARS, Director, and JENNIFER KACZALA, Qualified Purchasing Agent (Q.P.A.) for the Board, are hereby AUTHORIZED to ADVERTISE, SOLICIT AND RECEIVE WRITTEN BIDS AND PROPOSALS, and to PREPARE CONTRACTS, ENTER INTO PURCHASE AGREEMENTS AND AUTHORIZE PURCHASES not to exceed the amount requiring a public bid, by State Statute, on behalf of the Board of Recreation Commissioners, for said MATERIALS, GOODS AND SUPPLIES, in accordance with adopted Board Policy and the Bid Laws of the State of New Jersey; and

BE IT FURTHER RESOLVED that MICHAEL E. JANOSKI, DEPUTY DIRECTOR, AND WILLIAM B. BYRTUS, DEPUTY DIRECTOR are hereby AUTHORIZED to ACT IN THE ABSENCE of the DIRECTOR and/or the PURCHASING AGENT; and

BE IT FURTHER RESOLVED that the Board does hereby in accordance with N.J.S.A. 40A:11-2 ESTABLISH the BOARD'S BID THRESHOLD at FORTY-FOUR THOUSAND DOLLARS (\$44,000.00), and does hereby in accordance with N.J.S.A. 40A:11-6.1 (a) ESTABLISH the BOARD'S QUOTATION THRESHOLD at SIX THOUSAND SIX HUNDRED DOLLARS (\$6,600.00); and

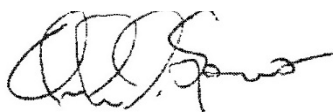
BE IT FURTHER RESOLVED that Resolution No. R-24-1-8=9, as previously adopted by the Board, is hereby RESCINDED; and

BE IT FURTHER RESOLVED that this resolution shall remain in force until amended or rescinded by action of the Board.

Seconded by Commissioner Harmon, and adopted on roll call by the following vote:

In the affirmative:	Chairman Mandeville, Vice Chairman Fiore, Commissioners Harmon, Hennessy, Horsnall, Butch, Adcock, and Foster
In the negative:	None
Absent:	Commissioner Davidson

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the Annual First Regular Meeting of the Board on MONDAY EVENING, JANUARY 13, 2025.



ANDREW J. SPEARS, Director

The following resolution was offered for adoption by Commissioner Foster:

RESOLUTION

R-25-1-13=10

WHEREAS, the Monmouth County Board of Recreation Commissioners does operate various county park and recreation facilities, and programs, and does provide food and retail sales and other services for the benefit of the public; and

WHEREAS, the Board deems it necessary and advisable to AUTHORIZE the DIRECTOR and his DESIGNEE(S) to SET PROGRAM, FOOD, RETAIL SALE PRICES, SERVICE AND EQUIPMENT RENTAL FEES.

NOW, THEREFORE, BE IT RESOLVED by the Monmouth County Board of Recreation Commissioners, that the DIRECTOR and his DESIGNEE(S) are hereby AUTHORIZED to SET PROGRAM, FOOD, RETAIL SALE PRICES, SERVICE AND EQUIPMENT RENTAL FEES; and

BE IT FURTHER RESOLVED by the Board that the DIRECTOR and his DESIGNEE(S) are hereby AUTHORIZED to make ADJUSTMENTS in SETTING PROGRAM, FOOD, RETAIL SALE PRICES, SERVICE AND EQUIPMENT RENTAL FEES, from time to time, as may be appropriate; and

BE IT FURTHER RESOLVED that this authorization shall take effect immediately and shall remain in force until amended or rescinded by action of the Board.

Seconded by Commissioner Harmon, and adopted on roll call by the following vote:

In the affirmative:	Chairman Mandeville, Vice Chairman Fiore, Commissioners Harmon, Hennessy, Horsnall, Butch, Adcock, and Foster
In the negative:	None
Absent:	Commissioner Davidson

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the Annual First Regular Meeting of the Board on MONDAY EVENING, JANUARY 13, 2025.



ANDREW J. SPEARS, Director

R-25-1-13=10

The following resolution was offered for adoption by Commissioner Foster:

RESOLUTION

R-25-1-13=11

WHEREAS, the Monmouth County Board of Recreation Commissioners does, from time to time, enter into contracts, memorandums of understanding, permits, and other various documents and agreements in order to conduct the business of the Board; and

WHEREAS, the Board of Recreation Commissioners deems it necessary and advisable to AUTHORIZE ANDREW J. SPEARS, DIRECTOR, WILLIAM BYRTUS, DEPUTY DIRECTOR, AND MICHAEL E. JANOSKI, DEPUTY DIRECTOR, to ENTER INTO said CONTRACTS, MEMORANDUMS OF UNDERSTANDING, PERMITS, AND OTHER VARIOUS DOCUMENTS AND AGREEMENTS on BEHALF OF THE BOARD.

NOW, THEREFORE, BE IT RESOLVED that ANDREW J. SPEARS, DIRECTOR, is hereby AUTHORIZED to ENTER INTO said CONTRACTS, MEMORANDUMS OF UNDERSTANDING, PERMITS, AND OTHER VARIOUS DOCUMENTS AND AGREEMENTS as may be required, from time to time, to CONDUCT THE BUSINESS OF THE BOARD; and

BE IT FURTHER RESOLVED that WILLIAM BYRTUS, DEPUTY DIRECTOR, AND MICHAEL E. JANOSKI, DEPUTY DIRECTOR, are AUTHORIZED TO ACT in the ABSENCE of the DIRECTOR; and

BE IT FURTHER RESOLVED that this authorization shall take effect immediately and shall remain in force until amended or rescinded by action of the Board.

Seconded by Commissioner Harmon, and adopted on roll call by the following vote:

In the affirmative:	Chairman Mandeville, Vice Chairman Fiore, Commissioners Harmon, Hennessy, Horsnall, Butch, Adcock, and Foster
In the negative:	None
Absent:	Commissioner Davidson

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the Annual First Regular Meeting of the Board on MONDAY EVENING, JANUARY 13, 2025.



ANDREW J. SPEARS, Director

R-25-1-13=11

The following resolution was offered for adoption by Commissioner Foster:

RESOLUTION

R-25-1-13=12

WHEREAS, the Monmouth County Park System provides a variety of recreational and educational programs, services, park and recreation areas, historic sites, and facilities for the public's use and enjoyment; and

WHEREAS, the Monmouth County Board of Recreation Commissioners believes it is necessary and in the public's interest to establish ADMINISTRATIVE ORDERS AND OPERATING GUIDELINES AND PROCEDURES for the public's beneficial use of the various recreation and education programs, services, park and recreation areas, historic sites, and facilities provided to the public by the Park System including items related to operations, maintenance, personnel and fiscal matters; and

WHEREAS, said ADMINISTRATIVE AND OPERATING GUIDELINES AND PROCEDURES include, but are not limited to registrations, payment of fees and charges, location, dates and hours, reservations, participant ages, level of skills and abilities, limitation as to the numbers to be served, patron department, compliance with ADA requirements, and other conditions or requirements for the efficient and effective delivery of services and the operation and maintenance of Park System areas and facilities; and

WHEREAS, the Board believes that the PROMULGATION AND INSTITUTION of said ADMINISTRATIVE ORDERS AND OPERATING GUIDELINES AND PROCEDURES is a responsibility that should properly be delegated to and addressed by the DIRECTOR and his DESIGNEE(S).

NOW, THEREFORE, BE IT RESOLVED by the Monmouth County Board of Recreation Commissioners that the DIRECTOR and his DESIGNEE(S) are hereby AUTHORIZED to PROMULGATE AND INSTITUTE ADMINISTRATIVE ORDERS AND OPERATING GUIDELINES AND PROCEDURES including but not limited to registrations, payment of fees and charges, location, dates and hours, reservations, participant ages, level of skills and abilities, limitation as to the numbers to be served, patron department, compliance with ADA requirements, and other conditions or requirements that, from time to time, are determined by the Director and his designees to be necessary and appropriate for the efficient and effective delivery of services and the operation and maintenance of Park System areas and facilities; and

BE IT FURTHER RESOLVED that the Board does hereby RESCIND Resolution No. R-24-1-8=12, as previously adopted by the Board; and

BE IT FURTHER RESOLVED that this authorization shall take effect immediately and shall remain in force until amended or rescinded by action of the Board.

Seconded by Commissioner Harmon, and adopted on roll call by the following vote:

In the affirmative:	Chairman Mandeville, Vice Chairman Fiore, Commissioners Harmon, Hennessy, Horsnall, Butch, Adcock, and Foster
In the negative:	None
Absent:	Commissioner Davidson

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the Annual First Regular Meeting of the Board on MONDAY EVENING, JANUARY 13, 2025.



ANDREW J. SPEARS, Director

R-25-1-13=12

The following resolution was offered for adoption by Commissioner Foster:

RESOLUTION

R-25-1-13=13

WHEREAS, the Monmouth County Board of Recreation Commissioners recognizes that emergencies may occur from time to time, including but not limited to weather events, natural and manmade disasters, that affect the public's safety, health, and welfare, and impact the operation of Park System areas, services and facilities and the protection of Park System visitors, property and resources; and

WHEREAS, said emergencies may prevent the Board from meeting and taking action in a timely manner; and

WHEREAS, the Board believes it is in the public's interest to authorize the Director, Andrew J. Spears and his designee(s) to act on behalf of the Board and to be able to enter into temporary use agreements, issue contracts, purchase orders, pay bills and to take other actions as may be necessary, when such emergencies occur and time is of the essence.

NOW, THEREFORE, BE IT RESOLVED the Board does hereby AUTHORIZE the DIRECTOR, ANDREW J. SPEARS and his DESIGNEE(S) to ACT ON BEHALF OF THE BOARD in RESPONSE TO EMERGENCIES, including but not limited to weather events, natural and manmade disasters and to enter into temporary use agreements, issue contracts, purchase orders, pay bills and to take other actions as may be necessary, when such emergencies occur and time is of the essence, that affect the public's safety, health and welfare, and impact the operation of Park System areas, services and facilities, and the protection of Park System visitors, property and resources; and

BE IT FURTHER RESOLVED that the Director shall keep the Board informed of the actions and those of his designee(s) which he has authorized as a result of an emergency; and

BE IT FURTHER RESOLVED that this resolution shall remain in effect until amended or rescinded by action of the Board.

Seconded by Commissioner Harmon, and adopted on roll call by the following vote:

In the affirmative:	Chairman Mandeville, Vice Chairman Fiore, Commissioners Harmon, Hennessy, Horsnall, Butch, Adcock, and Foster
In the negative:	None
Absent:	Commissioner Davidson

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the Annual First Regular Meeting of the Board on MONDAY EVENING, JANUARY 13, 2025.



ANDREW J. SPEARS, Director

R-25-1-13=13

The following resolution was offered for adoption by Commissioner Foster:

RESOLUTION

R-25-1-13=14

WHEREAS, the Federal Americans with Disabilities Act (ADA) requires that public agencies must provide a public notice of intent to comply with the AMERICANS WITH DISABILITIES ACT by January 26, 1992; and

WHEREAS, the Act requires public agencies to provide facilities, services, programs, and activities that are free from discrimination against qualified individuals with disabilities; and

WHEREAS, the Act requires that a responsible employee of the public agency be designated to coordinate compliance and handle complaints of alleged violations; and

WHEREAS, the Board did adopt Resolution No. R-21-1-11=14 on January 11, 2021 and authorized an amendment on June 7, 2021 by Resolution No. R-21-6-7=192.

NOW, THEREFORE, BE IT RESOLVED by the Monmouth County Board of Recreation Commissioners that the DIRECTOR is hereby directed to COMPLY with the AMERICANS WITH DISABILITIES ACT OF 1990, P.L. 101-336 and provide facilities, services, programs, and activities that are free from discrimination against qualified individuals with disabilities; and

BE IT FURTHER RESOLVED that FRANCISCO MASINI is hereby DESIGNATED as the AMERICANS WITH DISABILITIES ACT COMPLIANCE OFFICER for the MONMOUTH COUNTY PARK SYSTEM to RECEIVE AND COORDINATE COMPLIANCE ISSUES, and that MARYAM TRONCO is hereby DESIGNATED as the AMERICANS WITH DISABILITIES ACT COMPLIANCE OFFICER for the MONMOUTH COUNTY PARK SYSTEM for FACILITIES, STRUCTURES AND SITE IMPROVEMENTS, and that ANNE SIMON AND JUSTIN DUNN are hereby DESIGNATED as the AMERICANS WITH DISABILITIES ACT COMPLIANCE OFFICERS for the MONMOUTH COUNTY PARK SYSTEM for SERVICES, PROGRAMS AND ACTIVITIES, to coordinate compliance with the non-discrimination requirements contained in Section 35.107 of the Department of Justice Regulations, and the provisions of the AMERICANS WITH DISABILITIES ACT OF 1990, P.L. 101-336; and

BE IT FURTHER RESOLVED that the Board does hereby rescind the previously adopted Resolution No. R-24-1-8=14; and

BE IT FURTHER RESOLVED that this resolution shall take effect immediately and shall remain in force until amended or rescinded by action of the Board.

Seconded by Commissioner Harmon, and adopted on roll call by the following vote:

In the affirmative:	Chairman Mandeville, Vice Chairman Fiore, Commissioners Harmon, Hennessy, Horsnall, Butch, Adcock, and Foster
In the negative:	None
Absent:	Commissioner Davidson

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the Annual First Regular Meeting of the Board on MONDAY EVENING, JANUARY 13, 2025.



ANDREW J. SPEARS, Director

R-25-1-13=14

The following resolution was offered for adoption by Commissioner Foster:

RESOLUTION

R-25-1-13=15

WHEREAS, the Monmouth County Board of Recreation Commissioners maintains Monmouth County Park System Social Media sites, including but not limited to Facebook, for the benefit of the public; and

WHEREAS, the Board did, by Resolution #R-15-10-5=362 on October 5, 2015, ADOPT a SOCIAL MEDIA COMMENT AND POSTING POLICY, and further to DESIGNATE a SOCIAL MEDIA COORDINATOR; and

WHEREAS, the Board recognizes the need to monitor the public's posts and comments to Monmouth County Park System social media pages in order to assure the content of such pages remains family-friendly and county park oriented; and

WHEREAS, in order to assure the proper management of the aforementioned social media pages, comments and posts on Monmouth County Park System pages shall be monitored daily and any posts, comments, photographs, etc., that do not meet the standards set forth in the Social Media Comment and Posting Policies will be deleted or hidden from the page as needed, and deleted or hidden comments shall be retained digitally, in accordance with New Jersey Open Public Records Act, similar to other public correspondence.

WHEREAS, the Board recognizes that in order to assure social media pages are properly monitored, a SOCIAL MEDIA COORDINATOR shall be APPOINTED by the DIRECTOR in order to facilitate the measures set forth in the Social Media Comment and Posting Policy, and the Social Media Coordinator shall monitor postings as well as respond to questions and comments on behalf of the Monmouth County Park System.

NOW, THEREFORE, BE IT RESOLVED that the DIRECTOR does hereby DESIGNATE AMANDA TANAY as the MONMOUTH COUNTY PARK SYSTEM'S SOCIAL MEDIA COORDINATOR; and

BE IT FURTHER RESOLVED that the DIRECTOR does hereby DESIGNATE JENNIE ANDRAS as the ALTERNATE SOCIAL MEDIA COORDINATOR; and

BE IT FURTHER RESOLVED, should the appointed Social Media Coordinator be unable to perform the tasks, the Superintendent of Recreation and others so designated by the Director shall serve as a Temporary Coordinator to facilitate such duties; and

BE IT FURTHER RESOLVED, the social media accounts created for the Monmouth County Park System shall remain the property of the Monmouth County Park System, therefore, all account information and passwords shall be held in a secure place which can be accessed by the Superintendent of Recreation, the Social Media Coordinator, and others so authorized by the Director; and

BE IT FURTHER RESOLVED that this resolution shall remain in effect until amended or rescinded by action of the Board.

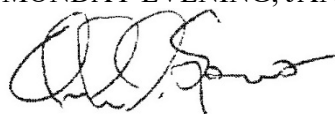
Seconded by Commissioner Harmon, and adopted on roll call by the following vote:

In the affirmative: Chairman Mandeville, Vice Chairman Fiore,
Commissioners Harmon, Hennessy, Horsnall,
Butch, Adcock, and Foster

In the negative: None

Absent: Commissioner Davidson

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the Annual First Regular Meeting of the Board on MONDAY EVENING, JANUARY 13, 2025.



ANDREW J. SPEARS, Director

R-25-1-13=15

The following resolution was offered for adoption by Commissioner Foster:

RESOLUTION

R-25-1-13=16

WHEREAS, Title 40:12-29 NJSA, P.L. 1994, Chapter 111, permits public parks and recreation agencies to solicit and accept donations; and

WHEREAS, the BOARD OF RECREATION COMMISSIONERS of the COUNTY OF MONMOUTH, believes it is in the public's best interest to SOLICIT AND ACCEPT DONATIONS AND SPONSORSHIPS in SUPPORT of the 2025 MONMOUTH COUNTY FAIR, to be held JULY 23rd – JULY 27th, 2025, at EAST FREEHOLD SHOWGROUNDS, AND OTHER PROJECTS AND EVENTS OF THE BOARD.

NOW, THEREFORE, BE IT RESOLVED that the Monmouth County Board of Recreation Commissioners does hereby AUTHORIZE the DIRECTOR, ANDREW J. SPEARS, and his DESIGNEE(S), to SOLICIT AND ACCEPT DONATIONS AND SPONSORSHIPS, on behalf of the Board for the purpose of SUPPORTING the 2025 MONMOUTH COUNTY FAIR, to be held JULY 23rd – JULY 27th, 2025, at EAST FREEHOLD SHOWGROUNDS, AND OTHER PROJECTS AND EVENTS OF THE BOARD; and

BE IT FURTHER RESOLVED that the DIRECTOR, ANDREW J. SPEARS and his DESIGNEE(S) are AUTHORIZED to take ALL NECESSARY ACTION as may be required by law.

Seconded by Commissioner Harmon, and adopted on roll call by the following vote:

In the affirmative:	Chairman Mandeville, Vice Chairman Fiore, Commissioners Harmon, Hennessy, Horsnall, Butch, Adcock, and Foster
In the negative:	None
Absent:	Commissioner Davidson

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the Annual First Regular Meeting of the Board on MONDAY EVENING, JANUARY 13, 2025.



ANDREW J. SPEARS, Director

R-25-1-13=16

The following resolution was offered for adoption by Commissioner Foster:

RESOLUTION

R-25-1-13=17

WHEREAS, the Monmouth County Board of Recreation Commissioners has put into place certain photovoltaic equipment that generates electricity; and

WHEREAS, the Board of Recreation Commissioners has earned valuable Solar Renewable Energy Credits (S-REC's), in recognition of the clean energy produced by its photovoltaic equipment; and

WHEREAS, these S-REC's are not needed for public use and may therefore be sold as surplus personal property; and

WHEREAS, S-REC's may be sold through an online auction process, pursuant to the Local Unit Electronic Technology Pilot Program, P.L. 1002, c.30 and the regulations promulgated thereunder; and

WHEREAS, the Division of Local Government Services, within the New Jersey Department of Community Affairs, has approved the use of FLETT EXCHANGE, LLC, to CONDUCT ONLINE AUCTIONS of S-REC's.

NOW, THEREFORE, BE IT RESOLVED by the Monmouth County Board of Recreation Commissioners that SOLAR RENEWABLE ENERGY CREDITS (S-REC's) which have been earned and accumulated, shall be SOLD ON VARIOUS OCCASIONS DURING 2025, when in the best interest to the COUNTY OF MONMOUTH, to the HIGHEST BIDDER through an ONLINE AUCTION(S) CONDUCTED by FLETT EXCHANGE, LLC, subject to the adoption of a RATIFYING RESOLUTION by the BOARD OF COUNTY COMMISSIONERS of the COUNTY OF MONMOUTH; and

BE IT FURTHER RESOLVED that the Chairman and Director and his Designee(s) are hereby authorized to enter into and sign any and all documents as may be required to conduct said auction(s) and sell said S-REC's during the year 2025; and

BE IT FURTHER RESOLVED that a copy of this resolution be sent to the Clerk of the Monmouth County Board of County Commissioners; and

BE IT FURTHER RESOLVED that a copy of this resolution and the ratifying resolution adopted by the Monmouth County Board of County Commissioners be forwarded to Jacquelyn A. Suarez, Commissioner, Division of Local Government Services, N.J. Department of Community Affairs, 101 South Broad Street, P.O. Box 803, Trenton, NJ 08625-0800; and

BE IT FURTHER RESOLVED that notice of the impending sale of the S-REC's be published in accordance with N.J.S.A. 40A-11-36 and further AUTHORIZING the DIRECTOR and his DESIGNEE(S) to take all necessary action as may be required by law.

Seconded by Commissioner Harmon, and adopted on roll call by the following vote:

In the affirmative:	Chairman Mandeville, Vice Chairman Fiore, Commissioners Harmon, Hennessy, Horsnall, Butch, Adcock, and Foster
In the negative:	None
Absent:	Commissioner Davidson

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the Annual First Regular Meeting of the Board on MONDAY EVENING, JANUARY 13, 2025.



ANDREW J. SPEARS, Director

The following resolution was offered for adoption by Commissioner Foster:

RESOLUTION

R-25-1-13=18

WHEREAS, on December 6, 2024, the Purchasing Agent of the Monmouth County Board of Recreation Commissioners received a written proposal for the FURNISHING AND DELIVERY OF COIN OPERATED BINOCULAR MACHINE SERVICE, a copy of said proposal being on file in the Board's Office of Administrative Services; and

WHEREAS, THE TOWER OPTICAL COMPANY, INC., Norwalk, CT, submitted the highest responsible proposal dated December 6, 2024, for FURNISHING AND DELIVERY OF COIN OPERATED BINOCULAR MACHINE SERVICE, ITEM: Furnishing of Coin Operated Binocular Machine Services at Mt. Mitchill Scenic Overlook, for the Period of 01/01/25 through 12/31/25; Vendor agrees to pay the Monmouth County Park System 33.33% of Total Net Sales.

NOW, THEREFORE, BE IT RESOLVED by the Monmouth County Board of Recreation Commissioners, that the written proposal of THE TOWER OPTICAL COMPANY, INC., 275 East Avenue, Norwalk, CT 06855, dated December 6, 2024 is hereby accepted for FURNISHING AND DELIVERY OF COIN OPERATED BINOCULAR MACHINE SERVICE, ITEM: Furnishing of Coin Operated Binocular Machine Services at Mt. Mitchill Scenic Overlook, for the Period of 01/01/25 through 12/31/25; Vendor agrees to pay the Monmouth County Park System 33.33% of Total Net Sales; and

BE IT FURTHER RESOLVED that the Chairman and Director are hereby authorized to execute the contract on behalf of the Board of Recreation Commissioners.

Seconded by Commissioner Harmon, and adopted on roll call by the following vote:

In the affirmative:	Chairman Mandeville, Vice Chairman Fiore, Commissioners Harmon, Hennessy, Horsnall, Butch, Adcock, and Foster
In the negative:	None
Absent:	Commissioner Davidson

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the Annual First Regular meeting of the Board on MONDAY EVENING, JANUARY 13, 2025.



ANDREW J. SPEARS, Director

R-25-1-13=18

The following resolution was offered for adoption by Commissioner Foster:

RESOLUTION

R-25-1-13=19

WHEREAS, the Monmouth County Board of Recreation Commissioners awarded a contract to MFB PROCESSING, INC., Chicago, IL, on April 10, 2023, by Resolution #R-23-4-10=144, for FURNISHING OF AUTOMATED TELLER MACHINE (ATM) SERVICES (Bid #0045-23), ITEM: Vendor will provide payment on a “per transaction” fee basis as follows: Temporary locations, Monmouth County Fair, Seven Presidents Oceanfront Park & Thompson Park Day; surcharges to be set at \$3.00 with \$.75 per surcharged withdrawal transaction, paid monthly by check with included statement of transactions (Period of Contract 4/10/23 through 12/31/23), with the Board of Recreation Commissioners reserving the option to extend the contract for two (2) additional one (1) year periods (2024 & 2025); and

WHEREAS, the Board of Recreation Commissioners reserved the option to extend the contract for two (2) additional one (1) year periods (2024 & 2025); the contract shall not bind nor purport to bind the county for any contractual commitment in excess of the original contract period; in the event the county exercises such right, all terms, conditions and provisions of the contract shall remain the same and apply during the renewal period; and

WHEREAS, on October 23, 2023, by Resolution #R-23-10-23=408, the Board did exercise the option to extend said contract for an additional one (1) year period (2024), under the same terms and conditions as per bid specification; and

WHEREAS, the Board wishes to EXERCISE the OPTION TO EXTEND THE CONTRACT for an ADDITIONAL ONE (1) YEAR PERIOD (2025), as per bid proposal, under the same terms and conditions as per bid specifications.

NOW, THEREFORE, BE IT RESOLVED that the Monmouth County Board of Recreation Commissioners does hereby AUTHORIZE the EXERCISING OF THE OPTION TO EXTEND THE CONTRACT, for an ADDITIONAL ONE (1) YEAR PERIOD (2025), as originally awarded by Resolution #R-23-4-10=144 (2023) and extended by Resolution #R-23-10-23=408 (2024), to MFB PROCESSING, INC., 1953 N. Clybourn Avenue, Suite R139, Chicago, IL 60614, for FURNISHING OF AUTOMATED TELLER MACHINE (ATM) SERVICES (Bid #0045-23), ITEM: Vendor will provide payment on a “per transaction” fee basis as follows: Temporary locations, Monmouth County Fair, Seven Presidents Oceanfront Park & Thompson Park Day; surcharges to be set at \$3.00 with \$.75 per surcharged withdrawal transaction, paid monthly by check with included statement of transactions (Period of Contract 01/01/25 through 12/31/25); and

BE IT FURTHER RESOLVED that the Chairman and Director are hereby authorized to execute the contract on behalf of the Monmouth County Board of Recreation Commissioners; and

Seconded by Commissioner Harmon, and adopted on roll call by the following vote:

In the affirmative:	Chairman Mandeville, Vice Chairman Fiore, Commissioners Harmon, Hennessy, Horsnall, Butch, Adcock, and Foster
In the negative:	None
Absent:	Commissioner Davidson

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the Annual First Regular meeting of the Board on MONDAY EVENING, JANUARY 13, 2025.



ANDREW J. SPEARS, Director

R-25-1-13=19

The following resolution was offered for adoption by Commissioner Foster:

RESOLUTION

R-25-1-13=20

WHEREAS, the Monmouth County Board of Recreation Commissioners advertised and received bids on December 10, 2024, for FURNISHING OF EXTERIOR PAINTING AND BUILDING WASHING SERVICES (Bid #0071-24), and

WHEREAS, BEST CLEANING BUILDING SERVICE, Ridgefield, NJ, submitted a bid proposal for the above; and

WHEREAS, the Contractor is not registered with the State as a Public Works Contractor.

NOW, THEREFORE, BE IT RESOLVED by the Monmouth County Board of Recreation Commissioners that the bid proposal of BEST CLEANING BUILDING SERVICE, 1121 Edgewater Avenue, Ridgefield, NJ 07657, as received on December 10, 2024, for FURNISHING OF EXTERIOR PAINTING AND BUILDING WASHING SERVICES (Bid #0071-24) is hereby REJECTED as the Contractor is not registered with the State as a Public Works Contractor.

Seconded by Commissioner Harmon, and adopted on roll call by the following vote:

In the affirmative: Chairman Mandeville, Vice Chairman Fiore,
Commissioners Harmon, Hennessy, Horsnall,
Butch, Adcock, and Foster

In the negative: None

Absent: Commissioner Davidson

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the Annual First Regular meeting of the Board on MONDAY EVENING, JANUARY 13, 2025.



ANDREW J. SPEARS, Director

R-25-1-13=20

The following resolution was offered for adoption by Commissioner Foster:

RESOLUTION

R-25-1-13=21

WHEREAS, bids were advertised for and received by the Purchasing Agent of the Monmouth County Board of Recreation Commissioners on December 10, 2024, for FURNISHING OF EXTERIOR PAINTING AND BUILDING WASHING SERVICES (Bid #0071-24), which bids were referred to the Director for tabulation, examination, report, and recommendation; and

WHEREAS, the bid was considered on an individual item basis and the report of the officials above mentioned, shows that seven (7) bids were received, and the following was the lowest responsible bid received in the Total Contract Amount of \$201,360.00:

TM PAINTING & CONSTRUCTION

19 Worth Road
Neptune, NJ 07753

ITEMS: Proposal #2, Items 1-7 @\$39,260.00; Proposal #3, Items 1-5 @\$44,500.00;
Proposal #4, Items 1-7 @\$46,600.00; Proposal #5, Items 1-10 @\$41,500.00;
Proposal #6, Items 1-4 @\$29,500.00

NOW, THEREFORE, BE IT RESOLVED by the Monmouth County Board of Recreation Commissioners, that the said report as to the said bids be, and the same is hereby accepted and ordered spread upon the minutes; and

BE IT FURTHER RESOLVED that the contract be, and the same is hereby awarded according to the tabulation set forth to the bidder and for the total bid as shown by the said tabulation above set forth; and

BE IT FURTHER RESOLVED that the Chairman and Director are hereby authorized to execute the contract on behalf of the Monmouth County Board of Recreation Commissioners; and

BE IT FURTHER RESOLVED that the Certification of the Chief Financial Officer, as to availability of funds, has been filed with the Director, a copy of which is on file in the Purchasing Department setting forth that the funds are available in Trust Account #52000, Board of Recreation Commissioners (2024), in the amount of \$201,360.00.

Seconded by Commissioner Harmon, and adopted on roll call by the following vote:

In the affirmative:	Chairman Mandeville, Vice Chairman Fiore, Commissioners Harmon, Hennessy, Horsnall, Butch, Adcock, and Foster
In the negative:	None
Absent:	Commissioner Davidson

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the Annual First Regular meeting of the Board on MONDAY EVENING, JANUARY 13, 2025.



ANDREW J. SPEARS, Director

R-25-1-13=21

The following resolution was offered for adoption by Commissioner Foster:

RESOLUTION

R-25-1-13=22

WHEREAS, bids were advertised for and received by the Purchasing Agent of the Monmouth County Board of Recreation Commissioners on December 10, 2024, for FURNISHING OF EXTERIOR PAINTING AND BUILDING WASHING SERVICES (Bid #0071-24), which bids were referred to the Director for tabulation, examination, report, and recommendation; and

WHEREAS, the bid was considered on an individual item basis and the report of the officials above mentioned, shows that seven (7) bids were received, and the following was the lowest responsible bid received in the Total Contract Amount of \$45,100.00:

BALANIKAS PAINTING & CONTRACTING

179 2nd Avenue

Long Branch, NJ 07740

ITEM: Proposal #1, Items 1-6.

NOW, THEREFORE, BE IT RESOLVED by the Monmouth County Board of Recreation Commissioners, that the said report as to the said bids be, and the same is hereby accepted and ordered spread upon the minutes; and

BE IT FURTHER RESOLVED that the contract be, and the same is hereby awarded according to the tabulation set forth to the bidder and for the total bid as shown by the said tabulation above set forth; and

BE IT FURTHER RESOLVED that the Chairman and Director are hereby authorized to execute the contract on behalf of the Monmouth County Board of Recreation Commissioners; and

BE IT FURTHER RESOLVED that the Certification of the Chief Financial Officer, as to availability of funds, has been filed with the Director, a copy of which is on file in the Purchasing Department setting forth that the funds are available in Trust Account #52000, Board of Recreation Commissioners (2024), in the amount of \$45,100.00.

Seconded by Commissioner Harmon, and adopted on roll call by the following vote:

In the affirmative:	Chairman Mandeville, Vice Chairman Fiore, Commissioners Harmon, Hennessy, Horsnall, Butch, Adcock, and Foster
In the negative:	None
Absent:	Commissioner Davidson

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the Annual First Regular meeting of the Board on MONDAY EVENING, JANUARY 13, 2025.



ANDREW J. SPEARS, Director

R-25-1-13=22

The following resolution was offered for adoption by Commissioner Foster:

RESOLUTION

R-25-1-13=23

WHEREAS, bids were advertised for and received by the Purchasing Agent of the Monmouth County Board of Recreation Commissioners on December 10, 2024, for FURNISHING AND DELIVERY OF DEMOLITION RELATED ASBESTOS ABATEMENT SERVICES (Bid #0014-25), which bids were referred to the Director for tabulation, examination, report and recommendation; and

WHEREAS, the bid was considered on an individual item basis and the report of the officials above mentioned shows that five (5) bids were received, and the following was the lowest responsible bid received in the Estimated Total Contract Amount of \$150,000.00:

PERNACO, INC.
P.O. Box 329
West Berlin, NJ 08091

ITEM: 2025 Service Contract (Period of 1/13/25 through 12/31/25)

NOW, THEREFORE, BE IT RESOLVED by the Monmouth County Board of Recreation Commissioners, that the said report as to the said bids be, and the same is hereby accepted and ordered spread upon the minutes; and

BE IT FURTHER RESOLVED that the contract be and the same is hereby awarded according to the tabulation set forth to the bidder and for the total bid as show by the said tabulation above set forth; and

BE IT FURTHER RESOLVED that the Board of Recreation Commissioners reserves the option to extend the contract for two (2) additional one (1) year periods (2026 & 2027); the contract shall not bind nor purport to bind the county, for any contractual commitment in excess of the original contract period; in the event the county exercises such right, all terms, conditions and provisions of the contract shall remain the same and apply during the renewal period; and

BE IT FURTHER RESOLVED that the Chairman and Director are hereby authorized to execute the contract on behalf of the Monmouth County Board of Recreation Commissioners; and

BE IT FURTHER RESOLVED that the Certification of the Chief Financial Officer, as to availability of funds, has been filed with the Director, a copy of which is on file in the Purchasing Department setting forth that the funds are available in Capital Cash Account #29799, Board of Recreation Commissioners (2024), Project #00106; in the estimated amount of \$150,000.00.

Seconded by Commissioner Harmon, and adopted on roll call by the following vote:

In the affirmative:	Chairman Mandeville, Vice Chairman Fiore, Commissioners Harmon, Hennessy, Horsnall, Butch, Adcock, and Foster
In the negative:	None
Absent:	Commissioner Davidson

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the Annual First Regular meeting of the Board on MONDAY EVENING, JANUARY 13, 2025.



ANDREW J. SPEARS, Director

R-25-1-13=23

The following resolution was offered for adoption by Commissioner Foster:

RESOLUTION

R-25-1-13=24

WHEREAS, the Monmouth County Board of Recreation Commissioners awarded a contract to CULINARY VENTURES VENDING, Union, NJ, on January 9, 2023, by Resolution #R-23-1-9=25, for FURNISHING, DELIVERY, AND SERVICING OF VENDING MACHINES (Bid #0016-23), ITEM: 2023 Supply Contract for the Period of 01/09/23 through 12/31/23; Contractor agrees to pay the Monmouth County Park System 35% of Gross Revenue for Item #1: Soda, Juice, Water & Hot Beverage Machines, Assorted Flavors, Can/Plastic Bottles Dispensing Type; and 35% of Gross Revenue for Item #2: Candy/Snack Machines, Dispensing Candy, Snacks, Cookies, and Pastries from all Vending Machines supplied, with the Board of Recreation Commissioners reserving the option to extend the contract for two (2) additional one (1) year periods (2024 & 2025); and

WHEREAS, the Board of Recreation Commissioners reserved the option to extend the contract for two (2) additional one (1) year periods (2024 & 2025); the contract shall not bind nor purport to bind the county for any contractual commitment in excess of the original contract period; in the event the county exercises such right, all terms, conditions and provisions of the contract shall remain the same and apply during the renewal period; and

WHEREAS, on September 18, 2023, by Resolution #R-23-9-18=363, the Board did exercise the option to extend said contract for an additional one (1) year period (2024), under the same terms and conditions as per bid specification; and

WHEREAS, the Board wishes to EXERCISE the OPTION TO EXTEND THE CONTRACT for an ADDITIONAL ONE (1) YEAR PERIOD (2025), as per bid proposal, under the same terms and conditions as per bid specifications.

NOW, THEREFORE, BE IT RESOLVED that the Monmouth County Board of Recreation Commissioners does hereby AUTHORIZE the EXERCISING OF THE OPTION TO EXTEND THE CONTRACT, for an ADDITIONAL ONE (1) YEAR PERIOD (2025), as originally awarded by Resolution #R-23-1-9=25 (2023), and extended by Resolution #R-23-9-18=363 (2024), to CULINARY VENTURES VENDING, 1835 Burnet Avenue, Union, NJ 07083, for FURNISHING, DELIVERY AND SERVICING OF VENDING MACHINES (Bid #0016-23), ITEM: 2025 Supply Contract for the Period of 1/1/25 through 12/31/25; Contractor agrees to pay the Monmouth County Park System 35% of Gross Revenue for Item #1: Soda, Juice, Water & Hot Beverage Machines, Assorted Flavors, Can/Plastic Bottles Dispensing Type; and 35% of Gross Revenue for Item #2: Candy/Snack Machines, Dispensing Candy, Snacks, Cookie, and Pastries from all Vending Machines supplied; and

BE IT FURTHER RESOLVED that the Chairman and Director are hereby authorized to execute the contract on behalf of the Monmouth County Board of Recreation Commissioners; and

Seconded by Commissioner Harmon, and adopted on roll call by the following vote:

In the affirmative:	Chairman Mandeville, Vice Chairman Fiore, Commissioners Harmon, Hennessy, Horsnall, Butch, Adcock, and Foster
In the negative:	None
Absent:	Commissioner Davidson

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the Annual First Regular meeting of the Board on MONDAY EVENING, JANUARY 13, 2025.



ANDREW J. SPEARS, Director

R-25-1-13=24

The following resolution was offered for adoption by Commissioner Foster:

RESOLUTION

R-25-1-13=25

WHEREAS, the Monmouth County Board of Recreation Commissioners has a need to acquire FURNISHING AND DELIVERY OF MOIST CLAY (WC #02-25), as a fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.4; and

WHEREAS, the anticipated term of this contract is from January 13, 2025 through December 31, 2025; and

WHEREAS, requests for proposals were received by the Purchasing Agent on or before the required submission date of December 17, 2024; and

WHEREAS, CERAMIC SUPPLY, INC., Lodi, NJ, has submitted a written proposal dated December 14, 2024, indicating they will provide FURNISHING AND DELIVERY OF MOIST CLAY (WC #02-25), in an Amount Not to Exceed \$21,000.00; and

WHEREAS, the Certification of the Chief Financial Officer, as to availability of funds, has been filed with the Director, a copy of which is on file in the Purchasing Department setting forth that the funds are available in Trust Account #52000, Board of Recreation Commissioners (2025), in an amount not to exceed \$21,000.00.

NOW, THEREFORE, BE IT RESOLVED that the Board of Recreation Commissioners, of the County of Monmouth, does hereby authorize the Chairman and Director to enter into a contract on behalf of the Monmouth County Board of Recreation Commissioners, with CERAMIC SUPPLY, INC., 7 Rte. 46 West, Lodi, NJ 07644, as per proposal dated December 14, 2024, for providing FURNISHING AND DELIVERY OF MOIST CLAY (WC #02-25), in the Contract Amount Not To Exceed \$21,000.00; and

BE IT FURTHER RESOLVED that the Stockholders Disclosure Certification and the New Jersey Business Registration are on file in the office of the Purchasing Department; and

BE IT FURTHER RESOLVED that any fees for additional work over the \$21,000.00 provided for in this resolution will be authorized only upon the approval of the Board, prior to the additional services being performed.

Seconded by Commissioner Harmon, and adopted on roll call by the following vote:

In the affirmative:	Chairman Mandeville, Vice Chairman Fiore, Commissioners Harmon, Hennessy, Horsnall, Butch, Adcock, and Foster
In the negative:	None
Absent:	Commissioner Davidson

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the Annual First Regular meeting of the Board on MONDAY EVENING, JANUARY 13, 2025.



ANDREW J. SPEARS, Director

R-25-1-13=25

The following resolution was offered for adoption by Commissioner Foster:

RESOLUTION

R-25-1-13=26

WHEREAS, the Monmouth County Board of Recreation Commissioners awarded the contract for HENRY HUDSON TRAIL REPAIRS 2024, FREEHOLD TOWNSHIP AND PORT MONMOUTH, NJ (Bid #0063-24), to BRENNAN BROTHERS CONTRACTING, LLC, Old Bridge, NJ, as per Resolution #R-24-9-23=340; and

WHEREAS, the Board deems it necessary and advisable to Authorize CHANGE ORDER #1, in the amount of \$13,104.26, for additional asphalt to repair trail, to BRENNAN BROTHERS CONTRACTING, LLC, Old Bridge, NJ, for HENRY HUDSON TRAIL REPAIRS 2024, FREEHOLD TOWNSHIP AND PORT MONMOUTH, NJ (Bid #0063-24), as per original contract awarded by Resolution #R-24-9-23=340, ITEM: Total Base Bid Price, Items 1-14 inclusive; in the Contract Amount of \$83,764.79, for a NEW TOTAL CHANGE ORDER #1 CONTRACT AMOUNT of \$83,764.79.

NOW, THEREFORE, BE IT RESOLVED by the Board that the Director is hereby Authorized to approve CHANGE ORDER #1, in the amount of \$13,104.26, for additional asphalt to repair trail, to BRENNAN BROTHERS CONTRACTING, LLC, 28 Maple Street, Old Bridge, N 08857, for HENRY HUDSON TRAIL REPAIRS 2024, FREEHOLD TOWNSHIP AND PORT MONMOUTH, NJ (Bid #0063-24), as per original contract awarded by Resolution #R-24-9-23=340, ITEM: Total Base Bid Price, Items 1-14 inclusive; in the Contract Amount of \$83,764.79, for a NEW TOTAL CHANGE ORDER #1 CONTRACT AMOUNT of \$83,764.79; and

BE IT FURTHER RESOLVED that said CHANGE ORDER #1 is on file in the Board's Office of Administrative Services; and

BE IT FURTHER RESOLVED that the Certification of the Chief Financial Officer, as to availability of funds, has been filed with the Director, a copy of which is on file in the Purchasing Department setting forth that the funds are available in Capital Cash Account #20023, Board of Recreation Commissioners (2024), Project #23002; in the amount of \$13,104.26.

Seconded by Commissioner Harmon, and adopted on roll call by the following vote:

In the affirmative:	Chairman Mandeville, Vice Chairman Fiore, Commissioners Harmon, Hennessy, Horsnall, Butch, Adcock, and Foster
In the negative:	None
Absent:	Commissioner Davidson

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the Annual First Regular meeting of the Board on MONDAY EVENING, JANUARY 13, 2025.



ANDREW J. SPEARS, Director

R-25-1-13=26

The following resolution was offered for adoption by Commissioner Foster:

RESOLUTION

R-25-1-13=27

WHEREAS, the Monmouth County Board of Recreation Commissioners awarded the contract to WOODWARD CONSTRUCTION COMPANY, Matawan, NJ, for FURNISHING AND DELIVERY OF VARIOUS TYPES OF MASONRY WORK (Bid #0014-24), ITEM: 2024 Supply/Service Contract (Period of 01/01/24 through 12/31/24), as per Resolution #R-23-12-18=496 with the option to extend said contract for two (2) additional one (1) year periods (2025 & 2026) ; and

WHEREAS, the Board did exercise its option to extend said contract as per Board Resolution #R-24-9-23=353 for the Period of 01/01/25 through 12/31/2025; in the Estimated Contract Amount of \$85,000.00; and

WHEREAS, the Board authorized Change Order #1, as per Resolution #R-24-11-4=401 in the Estimated Total Change Order #1 Contract Amount of \$102,000.00; and

WHEREAS, the Board deems it necessary and advisable to Authorize CHANGE ORDER #2, in the amount of \$2,303.67 to cover final invoice for the year 2024, to WOODWARD CONSTRUCTION COMPANY, Matawan, NJ, for FURNISHING AND DELIVERY OF VARIOUS TYPES OF MASONRY WORK (Bid #0014-24), for a New Estimated Total Contract Amount of \$104,303.67.

NOW, THEREFORE, BE IT RESOLVED by the Board that the Director is hereby Authorized to approve CHANGE ORDER #2, in the amount of \$2,303.67, to cover final invoice for the year 2024, to WOODWARD CONSTRUCTION COMPANY, P.O. Box 393, Matawan, NJ 07747, for FURNISHING AND DELIVERY OF VARIOUS TYPES OF MASONRY WORK (Bid #0014-24); as originally awarded by Resolution #R-23-12-18=496 (2024), and Extended for an Additional One (1) Year Period (2025) as per Resolution #R-24-9-23=353, in the Estimated Contract Amount of \$85,000.00, under the same terms and conditions as per bid specification; and as modified by Change Order #1 awarded by Resolution #R-24-11-4=401 in the Estimated Total Change Order #1 Contract Amount of \$102,000.00, for a NEW ESTIMATED TOTAL CONTRACT AMOUNT OF \$104,303.67, AS MODIFIED BY CHANGE ORDER #2; and

BE IT FURTHER RESOLVED that said CHANGE ORDER #2 is on file in the Board's Office of Administrative Services; and

BE IT FURTHER RESOLVED that the Certification of the Chief Financial Officer, as to availability of funds, has been filed with the Director, a copy of which is on file in the Purchasing Department setting forth that the funds are available in Trust Account #52000, Board of Recreation Commissioners (2024), in the amount of \$2,303.67.

Seconded by Commissioner Harmon, and adopted on roll call by the following vote:

In the affirmative:	Chairman Mandeville, Vice Chairman Fiore, Commissioners Harmon, Hennessy, Horsnall, Butch, Adcock, and Foster
In the negative:	None
Absent:	Commissioner Davidson

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the Annual First Regular meeting of the Board on MONDAY EVENING, JANUARY 13, 2025.



ANDREW J. SPEARS, Director

R-25-1-13=27

The following resolution was offered for adoption by Commissioner Foster:

RESOLUTION

R-25-1-13=28

WHEREAS, the Monmouth County Board of Recreation Commissioners has entered into a Cooperative Pricing System Agreement with the Bergen County Co-Op (BC-Bid-22-09), for the Purchase of Goods and/or Services; and

WHEREAS, the Monmouth County Board of Recreation Commissioners deems it necessary and advisable to AUTHORIZE the PURCHASE OF ROOF REPAIR, REPLACEMENT, AND MAINTENANCE; AND

WHEREAS, said ROOF REPAIR, REPLACEMENT, AND MAINTENANCE are available from NORTHEAST ROOF MAINTENANCE, INC., Perth Amboy, NJ, ITEM: Roof Repairs and Replacements as needed for Various Monmouth County Parks buildings; as available under the Bergen County Co-op (BC-Bid-23-46), for the Period of 12/6/24 through 12/5/25, in the Total Contract Amount of \$100,000.00.

NOW, THEREFORE, BE IT RESOLVED by the Monmouth County Board of Recreation Commissioners that the Director is hereby Authorized to execute the necessary contracts and agreements required for the PURCHASE OF ROOF REPAIR, REPLACEMENT, AND MAINTENANCE from NORTHEAST ROOF MAINTENANCE, INC., 649 Catherine Street, Perth Amboy, NJ 08861, ITEM: Roof Repairs and Replacements as needed for Various Monmouth County Parks buildings; as available under the Bergen County Co-op (BC-Bid-23-46), for the Period of 12/6/24 through 12/5/25, in the Total Contract Amount of \$100,000.00; and

BE IT FURTHER RESOLVED that the Certification of the Chief Financial Officer, as to availability of funds, has been filed with the Director, a copy of which is on file in the Purchasing Department, setting forth that the funds are available in Capital Cash Account #20024, Project #20001, Board of Recreation Commissioners (2024), in the Amount of \$100,000.00.

Seconded by Commissioner Harmon, and adopted on roll call by the following vote:

In the affirmative:	Chairman Mandeville, Vice Chairman Fiore, Commissioners Harmon, Hennessy, Horsnall, Butch, Adcock, and Foster
In the negative:	None
Absent:	Commissioner Davidson

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the Annual First Regular meeting of the Board on MONDAY EVENING, JANUARY 13, 2025.



ANDREW J. SPEARS, Director

R-25-1-13=28

The following resolution was offered for adoption by Commissioner Foster:

RESOLUTION

R-25-1-13=29

WHEREAS, bids were advertised for and received by the Purchasing Agent of the Monmouth County Board of Recreation Commissioners on January 3, 2025, for FURNISHING AND DELIVERY OF IRRIGATION SYSTEM REPAIR PARTS REBID (Bid #0012-25), which bids were referred to the Director for tabulation, examination, report, and recommendation; and

WHEREAS, the bid was considered on an individual item basis and the report of the officials above mentioned, shows that one (1) bid was received, and the following was the lowest responsible bid received in the Estimated Total Contract Amount of \$55,000.00:

STORR TRACTOR COMPANY

3191 Route 22

Branchburg, NJ 08876

ITEM: 2025 Supply Contract for the Period of 1/13/25 through 12/31/25.

NOW, THEREFORE, BE IT RESOLVED by the Monmouth County Board of Recreation Commissioners, that the said report as to the said bids be, and the same is hereby accepted and ordered spread upon the minutes; and

BE IT FURTHER RESOLVED that the contract be, and the same is hereby awarded according to the tabulation set forth to the bidder and for the total bid as shown by the said tabulation above set forth; and

BE IT FURTHER RESOLVED that the Board of Recreation Commissioners reserves the option to extend the contract for two (2) additional one (1) year periods (2026 & 2027); the contract shall not bind nor purport to bind the county, for any contractual commitment in excess of the original contract period; in the event the county exercises such right, all terms, conditions and provisions of the contract shall remain the same and apply during the renewal period; and

BE IT FURTHER RESOLVED that the Chairman and Director are hereby authorized to execute the contract on behalf of the Monmouth County Board of Recreation Commissioners; and

BE IT FURTHER RESOLVED that the Certification of the Chief Financial Officer, as to availability of funds, has been filed with the Director, a copy of which is on file in the Purchasing Department setting forth that the funds are available in Trust Account #52000, Board of Recreation Commissioners (2025), in the estimated amount of \$55,000.00.

Seconded by Commissioner Harmon, and adopted on roll call by the following vote:

In the affirmative:	Chairman Mandeville, Vice Chairman Fiore, Commissioners Harmon, Hennessy, Horsnall, Butch, Adcock, and Foster
In the negative:	None
Absent:	Commissioner Davidson

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the Annual First Regular meeting of the Board on MONDAY EVENING, JANUARY 13, 2025.



ANDREW J. SPEARS, Director

R-25-1-13=29

The following resolution was offered for adoption by Commissioner Foster:

RESOLUTION

R-25-1-13=30

WHEREAS, the Monmouth County Board of Recreation Commissioners deems it necessary and advisable to Authorize the PURCHASE of COPIERS & MULTI-FUNCTION DEVICES, MAINTENANCE, SUPPLIES & PRINT SERVICES; and

WHEREAS, said COPIERS & MULTI-FUNCTION DEVICES, MAINTENANCE, SUPPLIES & PRINT SERVICES are available from SUPERIOR OFFICE SYSTEMS, Edison, NJ, ITEM: Copier service contract for various park areas; as available under NJ State Contract #40462, G2075, for the Period of 1/12/16 through 8/11/28, in the Total Contract Amount of \$30,000.00.

NOW, THEREFORE, BE IT RESOLVED by the Monmouth County Board of Recreation Commissioners that the Director is hereby Authorized to execute the necessary contracts and agreements required for the PURCHASE of COPIERS & MULTI-FUNCTION DEVICES, MAINTENANCE, SUPPLIES & PRINT SERVICES, from SUPERIOR OFFICE SYSTEMS, 19 Gross Avenue, Edison, NJ 08837, ITEM: Copier service contract for various park areas; as available under NJ State Contract #40462, G2075, for the Period of 1/12/16 through 8/11/28, in the Total Contract Amount of \$30,000.00; and

BE IT FURTHER RESOLVED that the Certification of the Chief Financial Officer, as to availability of funds, has been filed with the Director a copy of which is on file in the Purchasing Department, setting forth that the funds are available in Trust Account #52000, Board of Recreation Commissioners (2025), in the Amount of \$30,000.00.

Seconded by Commissioner Harmon, and adopted on roll call by the following vote:

In the affirmative:	Chairman Mandeville, Vice Chairman Fiore, Commissioners Harmon, Hennessy, Horsnall, Butch, Adcock, and Foster
In the negative:	None
Absent:	Commissioner Davidson

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the Annual First Regular meeting of the Board on MONDAY EVENING, JANUARY 13, 2025.



ANDREW J. SPEARS, Director

R-25-1-13=30

The following resolution was offered for adoption by Commissioner Foster:

RESOLUTION

R-25-1-13=31

WHEREAS, the Monmouth County Board of Recreation Commissioners advertised and received bids on December 18, 2024, for HENRY HUDSON TRAIL WAACKAACK CREEK BRIDGE REPLACEMENT (Bid #0072-24); and

WHEREAS, SDW CONSTRUCTION, INC., Morganville, NJ, submitted a bid proposal for the above; and

WHEREAS, the Statement of Ownership form included was incomplete.

NOW, THEREFORE, BE IT RESOLVED by the Monmouth County Board of Recreation Commissioners that the bid proposal of SDW CONSTRUCTION, INC., 251 Tennent Road, Morganville, NJ 07751, as received on December 18, 2024, for HENRY HUDSON TRAIL WAACKAACK CREEK BRIDGE REPLACEMENT (Bid #0072-24) is hereby REJECTED as the Statement of Ownership form included was incomplete.

Seconded by Commissioner Harmon, and adopted on roll call by the following vote:

In the affirmative:	Chairman Mandeville, Vice Chairman Fiore, Commissioners Harmon, Hennessy, Horsnall, Butch, Adcock, and Foster
In the negative:	None
Absent:	Commissioner Davidson

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the Annual First Regular meeting of the Board on MONDAY EVENING, JANUARY 13, 2025.



ANDREW J. SPEARS, Director

R-25-1-13=31

The following resolution was offered for adoption by Commissioner Foster:

RESOLUTION

R-25-1-13=32

WHEREAS, bids were advertised for and received by the Purchasing Agent of the Monmouth County Board of Recreation Commissioners on December 18, 2024, for HENRY HUDSON TRAIL WAACKAACK CREEK BRIDGE REPLACEMENT (Bid #0072-24), which bids were referred to the Director for tabulation, examination, report, and recommendation; and

WHEREAS, the bid was considered on an individual item basis and the report of the officials above mentioned, shows that eleven (11) bids were received, and the following was the second lowest responsible bid received in the Total Contract Amount of \$808,269.00:

VULCAN CONSTRUCTION, INC.
3 Hance Drive
Cookstown, NJ 08511

ITEM: Total Base Bid Price, Items 1-22 inclusive.

NOW, THEREFORE, BE IT RESOLVED by the Monmouth County Board of Recreation Commissioners, that the said report as to the said bids be, and the same is hereby accepted and ordered spread upon the minutes; and

BE IT FURTHER RESOLVED that the contract be, and the same is hereby awarded according to the tabulation set forth to the bidder and for the total bid as shown by the said tabulation above set forth; and

BE IT FURTHER RESOLVED that the Chairman and Director are hereby authorized to execute the contract on behalf of the Monmouth County Board of Recreation Commissioners; and

BE IT FURTHER RESOLVED that the Certification of the Chief Financial Officer, as to availability of funds, has been filed with the Director, a copy of which is on file in the Purchasing Department setting forth that the funds are available in Capital Cash Account #92213, Board of Recreation Commissioners, Project #20233, in the amount of \$808,269.00.

Seconded by Commissioner Harmon, and adopted on roll call by the following vote:

In the affirmative:	Chairman Mandeville, Vice Chairman Fiore, Commissioners Harmon, Hennessy, Horsnall, Butch, Adcock, and Foster
In the negative:	None
Absent:	Commissioner Davidson

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the Annual First Regular meeting of the Board on MONDAY EVENING, JANUARY 13, 2025.



ANDREW J. SPEARS, Director

R-25-1-13=32

The following resolution was offered for adoption by Commissioner Foster:

RESOLUTION

R-25-1-13=33

WHEREAS, the Monmouth County Board of Recreation Commissioners has a need to acquire PROFESSIONAL SURVEYING SERVICES OF BLOCK 20, LOT 36.01, UPPER FREEHOLD TOWNSHIP, NEW JERSEY, ±4.084 ACRES, OWNED BY: JENKIN, IMPROVED PROPERTY, PROJECT: ADDITIONS TO CLAYTON PARK (Ref. #24-46 & PS #60-24), as a fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.4; and

WHEREAS, the anticipated term of this contract is approximately forty-five (45) days; and

WHEREAS, requests for proposals were received by the Purchasing Agent on or before the required submission date of January 7, 2025; and

WHEREAS, VAN CLEEF ASSOCIATES, LLC, Freehold, NJ, has submitted a written proposal dated January 6, 2025, indicating they will provide PROFESSIONAL SURVEYING SERVICES OF BLOCK 20, LOT 36.01, UPPER FREEHOLD TOWNSHIP, NEW JERSEY, ±4.084 ACRES, OWNED BY: JENKIN, IMPROVED PROPERTY, PROJECT: ADDITIONS TO CLAYTON PARK (Ref. #24-46 & PS #60-24), in an Amount Not to Exceed \$5,000.00; and

WHEREAS, the Certification of the Chief Financial Officer, as to availability of funds, has been filed with the Director, a copy of which is on file in the Purchasing Department setting forth that the funds are available in Capital Cash Account #29799, Board of Recreation Commissioners (2024), Project #00019; in an amount not to exceed \$5,000.00.

NOW, THEREFORE, BE IT RESOLVED that the Board of Recreation Commissioners, of the County of Monmouth, does hereby authorize the Chairman and Director to enter into a contract on behalf of the Monmouth County Board of Recreation Commissioners, with VAN CLEEF ASSOCIATES, LLC, 3 Paragon Way, Suite 600, Freehold, NJ 07728, as per proposal dated January 6, 2025, for PROFESSIONAL SURVEYING SERVICES OF BLOCK 20, LOT 36.01, UPPER FREEHOLD TOWNSHIP, NEW JERSEY, ±4.084 ACRES, OWNED BY: JENKIN, IMPROVED PROPERTY, PROJECT: ADDITIONS TO CLAYTON PARK (Ref. #24-46 & PS #60-24), in the Contract Amount Not To Exceed \$5,000.00; and

BE IT FURTHER RESOLVED that the Stockholders Disclosure Certification and the New Jersey Business Registration are on file in the office of the Purchasing Department; and

BE IT FURTHER RESOLVED that any fees for additional work over the \$5,000.00 provided for in this resolution will be authorized only upon the approval of the Board, prior to the additional services being performed.

Seconded by Commissioner Harmon, and adopted on roll call by the following vote:

In the affirmative:	Chairman Mandeville, Vice Chairman Fiore, Commissioners Harmon, Hennessy, Horsnall, Butch, Adcock, and Foster
In the negative:	None
Absent:	Commissioner Davidson

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the Annual First Regular meeting of the Board on MONDAY EVENING, JANUARY 13, 2025.



ANDREW J. SPEARS, Director

R-25-1-13=33

The following resolution was offered for adoption by Commissioner Foster:

RESOLUTION

R-25-1-13=34

WHEREAS, the Monmouth County Board of Recreation Commissioners has a need to acquire a PROFESSIONAL PRELIMINARY ASSESSMENT/SITE INVESTIGATION (PA/SI) OF BLOCK 20, LOT 36.01, UPPER FREEHOLD TOWNSHIP, NEW JERSEY, ±4.084 ACRES, OWNED BY: JENKIN, IMPROVED PROPERTY, PROJECT: ADDITIONS TO CLAYTON PARK (Ref. #24-47 & PS #59-24), as a fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.4; and

WHEREAS, the anticipated term of this contract is approximately thirty (30) days; and

WHEREAS, requests for proposals were received by the Purchasing Agent on or before the required submission date of January 7, 2025; and

WHEREAS, KENNY ENVIRONMENTAL SERVICES, Marlton, NJ, has submitted a written proposal dated January 2, 2025, indicating they will provide a PROFESSIONAL PRELIMINARY ASSESSMENT/SITE INVESTIGATION (PA/SI) OF BLOCK 20, LOT 36.01, UPPER FREEHOLD TOWNSHIP, NEW JERSEY, ±4.084 ACRES, OWNED BY: JENKIN, IMPROVED PROPERTY, PROJECT: ADDITIONS TO CLAYTON PARK (Ref. #24-47 & PS #59-24), in an Amount Not to Exceed \$1,995.00; and

WHEREAS, the Certification of the Chief Financial Officer, as to availability of funds, has been filed with the Director, a copy of which is on file in the Purchasing Department setting forth that the funds are available in Capital Cash Account #29799, Board of Recreation Commissioners (2024), Project #00019; in an amount not to exceed \$1,995.00.

NOW, THEREFORE, BE IT RESOLVED that the Board of Recreation Commissioners, of the County of Monmouth, does hereby authorize the Chairman and Director to enter into a contract on behalf of the Monmouth County Board of Recreation Commissioners, with KENNY ENVIRONMENTAL SERVICES, Marlton, 4 Sheffield Drive, NJ 08053, as per proposal dated January 2, 2025, for a PROFESSIONAL PRELIMINARY ASSESSMENT/SITE INVESTIGATION (PA/SI) OF BLOCK 20, LOT 36.01, UPPER FREEHOLD TOWNSHIP, NEW JERSEY, ±4.084 ACRES, OWNED BY: JENKIN, IMPROVED PROPERTY, PROJECT: ADDITIONS TO CLAYTON PARK (Ref. #24-47 & PS #59-24), in the Contract Amount Not To Exceed \$1,995.00; and

BE IT FURTHER RESOLVED that the Stockholders Disclosure Certification and the New Jersey Business Registration are on file in the office of the Purchasing Department; and

BE IT FURTHER RESOLVED that any fees for additional work over the \$1,995.00 provided for in this resolution will be authorized only upon the approval of the Board, prior to the additional services being performed.

Seconded by Commissioner Harmon, and adopted on roll call by the following vote:

In the affirmative:	Chairman Mandeville, Vice Chairman Fiore, Commissioners Harmon, Hennessy, Horsnall, Butch, Adcock, and Foster
In the negative:	None
Absent:	Commissioner Davidson

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the Annual First Regular meeting of the Board on MONDAY EVENING, JANUARY 13, 2025.



ANDREW J. SPEARS, Director

R-25-1-13=34

The following resolution was offered for adoption by Commissioner Foster:

RESOLUTION

R-25-1-13=35

WHEREAS, the Monmouth County Board of Recreation Commissioners deems it necessary and advisable to Authorize the PURCHASE of COMMUNICATIONS/TELECOMMUNICATIONS CABLE, WIRE, AND ASSOCIATED PRODUCTS; and

WHEREAS, said COMMUNICATIONS/TELECOMMUNICATIONS CABLE, WIRE, AND ASSOCIATED PRODUCTS are available from YALE ELECTRIC SUPPLY CO., Trenton, NJ, ITEM: 150 Mercury LED Light Fixtures; as available under NJ State Contract 23-TELE-49718, T1778, for the Period of 10/10/23 through 10/09/26, in the Total Contract Amount of \$28,462.50.

NOW, THEREFORE, BE IT RESOLVED by the Monmouth County Board of Recreation Commissioners that the Director is hereby Authorized to execute the necessary contracts and agreements required for the PURCHASE of COMMUNICATIONS/TELECOMMUNICATIONS CABLE, WIRE, AND ASSOCIATED PRODUCTS as available from YALE ELECTRIC SUPPLY CO., 5 Second Street, Trenton, NJ 08611, ITEM: 150 Mercury LED Light Fixtures; as available under NJ State Contract 23-TELE-49718, T1778, for the Period of 10/10/23 through 10/09/26, in the Total Contract Amount of \$28,462.50; and

BE IT FURTHER RESOLVED that the Certification of the Chief Financial Officer, as to availability of funds, has been filed with the Director a copy of which is on file in the Purchasing Department, setting forth that the funds are available in Capital Cash Account #20023, Board of Recreation Commissioners (2024), Project #20001, in the Amount of \$28,462.50.

Seconded by Commissioner Harmon, and adopted on roll call by the following vote:

In the affirmative:	Chairman Mandeville, Vice Chairman Fiore, Commissioners Harmon, Hennessy, Horsnall, Butch, Adcock, and Foster
In the negative:	None
Absent:	Commissioner Davidson

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the First Annual Regular meeting of the Board on MONDAY EVENING, JANUARY 13, 2025.



ANDREW J. SPEARS, Director

R-25-1-13=35

The following resolution was offered for adoption by Commissioner Foster:

RESOLUTION

R-25-1-13=36

WHEREAS, bids were advertised for and received by the Purchasing Agent of the Monmouth County Board of Recreation Commissioners on December 18, 2024, for FURNISHING AND DELIVERY OF PRINTING SERVICES (Bid #0018-25), which bids were referred to the Director for tabulation, examination, report and recommendation; and

WHEREAS, the bid was considered on an individual item basis and the report of the officials above mentioned, shows that five (5) bids were received, and the following was the lowest responsible bid received in the Estimated Total Contract Amount of \$101,796.00:

ROELYNN LITHO, INC.
687 Prospect Street, Unit 410
Lakewood, NJ 08701

ITEMS: Proposal 1, Items 1-28, \$32,000.00; Proposal 3, Items 1-24, \$9,400.00;
Proposal 4, Item 1, \$17,996.00, Proposal 5, Items 1-2, 10,600.00;
Proposal 6, Items 1-10, \$13,800.00; Proposal 7, Items 1-7, \$18,000.00
(Period of 1/13/25 through 12/31/25)

NOW, THEREFORE, BE IT RESOLVED by the Monmouth County Board of Recreation Commissioners, that the said report as to the said bids be, and the same is hereby accepted and ordered spread upon the minutes; and

BE IT FURTHER RESOLVED that the contract be, and the same is hereby awarded according to the tabulation set forth to the bidder and for the total bid as shown by the said tabulation above set forth; and

BE IT FURTHER RESOLVED that the Chairman and Director are hereby authorized to execute the contract on behalf of the Monmouth County Board of Recreation Commissioners; and

BE IT FURTHER RESOLVED that the Certification of the Chief Financial Officer, as to availability of funds, has been filed with the Director, a copy of which is on file in the Purchasing Department setting forth that the funds are available in Trust Account #52000, Board of Recreation Commissioners (2025), in the estimated amount of \$101,796.00.

Seconded by Commissioner Harmon, and adopted on roll call by the following vote:

In the affirmative:	Chairman Mandeville, Vice Chairman Fiore, Commissioners Harmon, Hennessy, Horsnall, Butch, Adcock, and Foster
In the negative:	None
Absent:	Commissioner Davidson

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the Annual First Regular meeting of the Board on MONDAY EVENING, JANUARY 13, 2025.



ANDREW J. SPEARS, Director

R-25-1-13=36

The following resolution was offered for adoption by Commissioner Foster:

RESOLUTION

R-25-1-13=37

WHEREAS, bids were advertised for and received by the Purchasing Agent of the Monmouth County Board of Recreation Commissioners on December 18, 2024, for FURNISHING AND DELIVERY OF PRINTING SERVICES (Bid #0018-25), which bids were referred to the Director for tabulation, examination, report and recommendation; and

WHEREAS, the bid was considered on an individual item basis and the report of the officials above mentioned, shows that five (5) bids were received, and the following was the lowest responsible bid received in the Estimated Total Contract Amount of \$5,300.00:

INDIANA PRINTING AND PUBLISHING COMPANY, INC.
775 Indian Springs Road
Indiana, PA 15701

ITEMS: Proposal 2, Items 1-19 (Period of 1/13/25 through 12/31/25)

NOW, THEREFORE, BE IT RESOLVED by the Monmouth County Board of Recreation Commissioners, that the said report as to the said bids be, and the same is hereby accepted and ordered spread upon the minutes; and

BE IT FURTHER RESOLVED that the contract be, and the same is hereby awarded according to the tabulation set forth to the bidder and for the total bid as shown by the said tabulation above set forth; and

BE IT FURTHER RESOLVED that the Chairman and Director are hereby authorized to execute the contract on behalf of the Monmouth County Board of Recreation Commissioners; and

BE IT FURTHER RESOLVED that the Certification of the Chief Financial Officer, as to availability of funds, has been filed with the Director, a copy of which is on file in the Purchasing Department setting forth that the funds are available in Trust Account #52000, Board of Recreation Commissioners (2025), in the estimated amount of \$5,300.00.

Seconded by Commissioner Harmon, and adopted on roll call by the following vote:

In the affirmative:	Chairman Mandeville, Vice Chairman Fiore, Commissioners Harmon, Hennessy, Horsnall, Butch, Adcock, and Foster
In the negative:	None
Absent:	Commissioner Davidson

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the Annual First Regular meeting of the Board on MONDAY EVENING, JANUARY 13, 2025.



ANDREW J. SPEARS, Director

R-25-1-13=37

The following resolution was offered for adoption by Vice Chairman Fiore:

RESOLUTION

R-25-1-13=38

WHEREAS, the Open Public Meetings Act provides that the Board of Recreation Commissioners may go into executive session to discuss matters that may be confidential or listed pursuant to N.J.S.A. 10:4-12; and

WHEREAS, it is recommended by the Board Attorney and/or Director to go into executive session to discuss matters set forth hereinafter which are permissible for discussion in executive session; and

WHEREAS, notice of this regularly scheduled Board meeting, including date, time, and place, has been posted, and the County Clerk and two (2) newspapers as designated by the Board have been noticed, per the schedule adopted by the Board at its regular meeting of December 2, 2024.

NOW THEREFORE, BE IT RESOLVED that the Monmouth County Board of Recreation Commissioners does hereby recess into Executive Session for Potential Property Acquisitions or Sales – N.J.S.A. 10:4-12-(b)(5).

- Discussion - Additions to DeBois Creek Recreation Area

Seconded by Commissioner Adcock, and adopted on roll call by the following vote:

In the Affirmative: Chairman Mandeville, Vice Chairman Fiore,
Commissioners Harmon, Hennessy, Horsnall,
Butch, Adcock, and Foster

In the Negative: None

Absent: Commissioner Davidson

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the Annual First Regular meeting of the Board on MONDAY EVENING, JANUARY 13, 2025.



ANDREW J. SPEARS, Director

R-25-1-13=38

The following resolution was offered for adoption by Commissioner Horsnall:

RESOLUTION

R-25-1-13=39

WHEREAS, by deed dated July 10, 1984, the Monmouth County Board of Recreation Commissioners acquired title to the real property depicted on the official tax map of the Township of Ocean, Monmouth County (“Ocean Township”) as Block 3, Lot 17.01 (the “County Parcel”), which is located within the Wertz Conservation Area; and

WHEREAS, the County Parcel abuts and shares a boundary line with a certain parcel of real property depicted on the official tax map of Ocean Township as Block 3, Lot 46; and

WHEREAS, certain encroachments appurtenant to Block 3, Lot 46 have been discovered on the County Parcel which have not been removed despite numerous demands from the County; and

WHEREAS, the most current deed to Block 3, Lot 46 erroneously purports to convey a portion of the County Parcel to that property’s current owner due to an error in the legal description contained in said deed.

NOW, THEREFORE, BE IT RESOLVED by the Monmouth County Board of Recreation Commissioners, as follows:

1. The above recitals are hereby incorporated herein as if set forth at length.
2. Special Counsel assigned to represent the Board of Recreation Commissioners and Board of Recreation Commissioners’ staff are hereby directed to take all necessary steps to remove any existing encroachments on the County Parcel and to protect the Board of Recreation Commissioners’ interest in the County Parcel.
3. In the event it is not possible to reach a satisfactory agreement with the owner of Block 3, Lot 46 to resolve the aforementioned situation, the Board of Recreation Commissioners is hereby authorized to initiate the appropriate legal proceedings necessary to remove any existing encroachments on the County Parcel and to obtain any other relief necessary to otherwise protect its interests therein.
4. The Director of the Monmouth County Park System, or his designee, is hereby authorized to execute any and all agreements, documents, instruments and pleadings necessary to effectuate the full intent and purpose of this Resolution.

Seconded by Commissioner Foster, and adopted on roll call by the following vote:

In the Affirmative:	Chairman Mandeville, Vice Chairman Fiore, Commissioners Harmon, Hennessy, Horsnall, Butch, Adcock, and Foster
In the Negative:	None
Absent:	Commissioner Davidson

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the regular meeting of the Board on MONDAY EVENING, JANUARY 13, 2025.



ANDREW J. SPEARS, Director

R-25-1-13=39