

MINUTES OF THE MONDAY EVENING, JANUARY 12, 2026 ANNUAL FIRST REGULAR MEETING OF THE MONMOUTH COUNTY BOARD OF RECREATION COMMISSIONERS HELD IN THE “BEECH ROOM” OF THE THOMPSON PARK VISITOR CENTER, 1ST FLOOR, 805 NEWMAN SPRINGS ROAD, LINCROFT, NJ.

The meeting was called to order by Andrew J. Spears, Director at 7:01 PM.

Chairman Mandeville read the following Statement of Adequate Public Notice:

“Statement of Adequate Public Notice of Meeting in compliance with the ‘Open Public Meetings Act’, Laws of the State of NJ, Chapter 231, P.L. 1975. Notice of meeting has been posted, and The Star Ledger and other newspapers circulated in Monmouth County, and the County Clerk have been noticed, including date, time, and place, as adopted by the Commission at their regular meeting of November 17, 2025, as required by law.”

The following were Present on roll call:

Chairman Kevin Mandeville

Commissioners:

Thomas E. Hennessy, Jr.

Patricia M. Butch

Thomas W. Adcock

Lori Ann Davidson

Brian Foster

Rachael Stolte

Matt Duru

Director Thomas A. Arnone

County Administrator Teri O’Connor

Ross F. Licitra, County Commissioner/MCPS Liaison

The following were Absent on roll call:

Vice Chairman Anthony Fiore (Excused)

Also Present:

Special County Counsel Jason Sena

Andrew J. Spears, Director

Michael E. Janoski, Deputy Director

Beau Byrtus, Deputy Director

Matthew Coleman, Supt. of Co. Parks/Park Operations

Kevin Dunn, Land & Planning

Patti Conroy, Superintendent of Recreation

Karen Livingstone, Public Information/Volunteers

Anna Luiten, Design & Resource Management

Paul Gleitz, Principal Planner Parks

Jeremy Schaefer, General Mgr., Golf Courses

Maryann Gulotta, Principal Planner

Gregory Roth, Holmdel, NJ

Kathleen Foley, Colts Neck, NJ

On a motion made by Commissioner Hennessy, seconded by Commissioner Davidson, the **MINUTES** of the **REGULAR MEETING** of the Monmouth County Board of Recreation Commissioners held on **MONDAY EVENING, DECEMBER 15, 2025**, were upon being put to a vote, approved as recorded by Commissioners Hennessy, Butch, Adcock, Davidson, Foster, and Stolte. Chairman Mandeville and Commissioner Duru abstained as not being present at the meeting.

On a motion made by Commissioner Davidson, seconded by Commissioner Adcock, the **MINUTES** of the **EXECUTIVE SESSION MEETING** of the Monmouth County Board of Recreation Commissioners held on **MONDAY EVENING, DECEMBER 15, 2025**, were upon being put to a vote, approved as recorded by Commissioners Hennessy, Butch, Adcock, Davidson, Foster, and Stolte. Chairman Mandeville and Commissioner Duru abstained as not being present at the meeting.

Kevin Mandeville indicated that this was the time and place of the Board's Annual First Regular Meeting for the purpose of considering **NOMINATIONS FOR OFFICERS** for the **YEAR 2026**.

On a motion made by Commissioner Davidson, seconded by Commissioner Foster, it was moved that the **DIRECTOR** be **APPOINTED** as **TEMPORARY CHAIRMAN** of the **MEETING**. Upon being put to a vote, the motion was unanimously carried.

On a motion made by Chairman Mandeville, seconded by Commissioner Foster, it was moved that **ANTHONY FIORE** be **NOMINATED** for the position of **CHAIRMAN** of the Board.

The Director asked if there were any other nominations from the floor. There being none, on a motion made by Commissioner Hennessy, seconded by Commissioner Adcock, the nominations were, by unanimous vote, closed.

On a motion made by Chairman Mandeville, seconded by Commissioner Foster, it was moved that the Director cast one ballot for the nominee for **CHAIRMAN** of the Board. Upon being put to a vote, the motion was unanimously carried.

The Director cast one ballot in favor of the nominee, **ANTHONY FIORE**, for **CHAIRMAN** of the Board.

On a motion made by Commissioner Hennessy, seconded by Commissioner Adcock, it was moved that **KEVIN MANDEVILLE** be **NOMINATED** for the position of **VICE CHAIRMAN** of the Board.

The Director asked if there were any other nominations from the floor. There being none, on a motion made by Commissioner Hennessy, seconded by Commissioner Adcock, the nominations were, by unanimous vote, closed.

On a motion made by Commissioner Adcock, seconded by Commissioner Hennessy, it was moved that the Director cast one ballot for the nominee for **VICE CHAIRMAN** of the Board. Upon being put to a vote, the motion was unanimously carried.

The Director cast one ballot in favor of the nominee, **KEVIN MANDEVILLE**, for **VICE CHAIRMAN** of the Board.

The Director announced that **MR. ANTHONY FIORE** was duly elected to the position of **CHAIRMAN**, and that **MR. KEVIN MANDEVILLE** was duly elected to the position of **VICE CHAIRMAN** for the **YEAR 2026**.

On a motion made by Commissioner Foster, seconded by Commissioner Butch, the **2025 VOUCHER LIST**, as submitted for approval, was upon being put to a vote, unanimously approved as recorded.

On a motion made by Commissioner Foster, seconded by Commissioner Butch, the **2026 VOUCHER LIST**, as submitted for approval, was upon being put to a vote, unanimously approved as recorded.

Andrew J. Spears, Director, indicated to the Board that there was no **CORRESPONDENCE RECEIVED** for the Board

On a motion made by Commissioner Hennessy, seconded by Commissioner Adcock, the meeting was **OPENED** to the **HEARING OF THE PUBLIC** at 7:17 PM. Upon being put to a vote, the motion was unanimously carried.

Gregory Roth, Holmdel, addressed the Board regarding the Bayshore Recreation Area aquatic center, proposed at the site of the former Port Monmouth School. Mr. Roth said that he has been a swimming and diving coach for several years and noted that an aquatic center in the area would be eagerly embraced by residents. He reviewed with the Board the elements that would be desirable when designing a community aquatic center.

Vice Chairman Mandeville thanked Mr. Roth for his insights.

Kathleen Foley, Colts Neck, addressed the Board asking them to support programs and initiatives that would encourage residents to recycle more routinely. She suggested that the Commissioners sponsor programs and facilities where residents could share or swap surplus items, such as craft, office, school and shipping supplies.

Vice Chairman Mandeville thanked Ms. Foley for her ideas. He said that Park System staff would contact her to learn more specific details and her proposals.

There being no one else present who wished to be heard, it was moved by Commissioner Davidson, seconded by Commissioner Stolte, that the portion of the meeting **OPEN** to the **HEARING OF THE PUBLIC** be **CLOSED**, at 7:43 PM.

COUNTY COMMISSIONER'S REPORT:

County Commissioner, Director Thomas Arnone thanked the Board and staff for a very successful 2025. He lauded the Recreation Commissioners' leadership in acquiring smaller parcels of land in the County's eastern communities, especially those parcels that provide public access to water bodies. He also commended the Board for their partnership with municipalities on land preservation grants.

Director Arnone asked the Board to focus on larger capital projects and keep them moving forward. He encouraged the Board to complete the design process for the DeBois Creek Recreation Area improvements and have the project bid by early spring.

Director Arnone welcomed newly appointed Recreation Commissioner Matt Duru from Wall Township.

Andrew J. Spears, Director, reviewed with the Board the following **REPORTS**:

1. **BUDGET REPORTS**

On a motion made by Commissioner Davidson, seconded by Commissioner Adcock, the **BUDGET REPORTS** were upon being put to a vote, unanimously accepted as reported. (Budget Reports in Minute Book)

2. **REVENUE REPORT—MONTH OF NOVEMBER**

On a motion made by Commissioner Davidson, seconded by Commissioner Adcock, the **REVENUE REPORT** for the **MONTH OF NOVEMBER**, was upon being put to a vote, unanimously accepted as reported. (Revenue Report in Minute Book)

ITEMS FOR BOARD REVIEW:

The following ITEMS were REVIEWED WITH THE BOARD:

1. Board Action Item #1 – Recommending Approval of 2026 Change Funds in the Estimated Amount of \$75,050.00 and Authorizing the Monmouth County Finance Department to Establish the List of Board Approved 2026 Change Funds.
2. Board Action Item #2 – Establishing an Account for the Deposit of Park Areas, Golf Courses, and Visitor Services Receipts, at various Citizens Bank branch locations, Account Numbers ending in 9868 and 5740, for the Year 2026.
3. Board Action Item #3 – Establishing an Account for the Deposit of Mastercard, Visa, American Express, and Discover Credit Card Receipts, for Park Areas, Golf Courses, and Visitor Services, at various Citizens Bank branch locations, Account Numbers ending in 9876 and 5740, for the Year 2026.
4. Board Action Item #4 – Designating the following Newspapers as the Official Newspapers of the Monmouth County Board of Recreation Commissioners for Legal Publication of Public Notices and Invitations to Bid:
 - The Coast Star
 - The Coaster
 - The Star Ledger
 - The Two River Times
5. Board Action Item #5 – Appointing the Director as the Custodian of the Board’s Public Records, and Deputy Directors as the Assistant Custodians of the Board’s Public Records.

6. Board Action Item #6 – Authorizing the Director and his Designee(s) to Represent and Act on Behalf of the Board of Recreation Commissioners in Matters Pertaining to Personnel of the Board Including the Hiring, Discharging and Disciplining of Employees, Promotions, Titles, Salaries, Wages, Working Conditions, and to Represent the Board with regard to Employee Union Contract Negotiations, Employee Grievances, New Jersey Department Of Personnel Civil Service Matters, New Jersey Police Training Commission, and Other Personnel Matters of the Board of Recreation Commissioners.
7. Board Action Item #7 – Authorizing the Director and his Designees(s) to Set Program, Food, Retail Sale Prices, Service and Equipment Rental Fees.
8. Board Action Item #8 – Authorizing the Director, Andrew J. Spears, to Enter Into Contracts, Memorandums of Understanding, Permits, and Other Various Documents and Agreements as may be required, from time to time, to Conduct the Business of the Board, and further Authorizing the Deputy Directors to Act in the Absence of the Director.
9. Board Action Item #9 – Authorizing the Director, Andrew J. Spears, and his Designee(s) to Promulgate and Institute Administrative Orders and Operating Guidelines and Procedures including but not limited to registrations, payment of fees and charges, location, dates and hours, reservations, participant ages, level of skills and abilities, limitation as to the numbers to be served, patron department, compliance with ADA requirements, and other conditions or requirements that, from time to time, are determined by the Director and his designee(s) to be necessary and appropriate for the efficient and effective delivery of services and the operation and maintenance of Park System areas and facilities.
10. Board Action Item #10 – Authorizing Director, Andrew J. Spears and his Designee(s), to Act on Behalf of the Board in Response to Emergencies that affect the public’s safety, health and welfare, and impact the operation of Park System areas and facilities, and the protection of Park System visitors, property and resources.
11. Board Action Item #11 – Designating Francisco Masini, as the Americans with Disabilities Act Compliance Officer for the Monmouth County Park System to Receive and Coordinate Compliance Issues, and further Designating Maryam Tronco as the Americans with Disabilities Act Compliance Officer for the Monmouth County Park System for Facilities, Structures and Site Improvements, and Designating Anne Simon and Justin Dunn, as the Americans with Disabilities Act Compliance Officers for the Monmouth County Park System for Services, Programs and Activities, to coordinate compliance with the non-discrimination requirements contained in Section 35.107 of the Department of Justice Regulations, and the provisions of the Americans with Disabilities Act of 1990, P.L. 101-336, and further Rescinding Resolution #R-25-1-13=14 as previously adopted by the Board on January 13, 2025.
12. Board Action Item #12 – Designating Amanda Tanay as Social Media Coordinator, and Jennie Andras as Alternate Social Media Coordinator, in accordance with the Monmouth County Park System Social Media Comment and Posting Policy adopted by Board Resolution #R-15-10-5=362.

13. Board Action Item #13 – Authorizing the Director and his Designee(s) to Solicit Donations and Sponsorships, on behalf of the Board, in Support of the 2026 Monmouth County Fair, to be held July 22nd – 26th, 2026, at East Freehold Showgrounds, Freehold Township; and Other Projects and Events of the Board, as provided for by Law, Title 40:12-29 NJSA, P.L. 1994, Chapter 111.
14. Board Action Item #14 – Authorizing the Sale of Solar Renewable Energy Credits (S-REC's) on Various Occasions During 2026, through an On-Line Auction(s) Conducted by Flett Exchange, LLC, and Recommending to the Monmouth County Board of County Commissioners Ratification of a Resolution for the Sale of Solar Renewable Energy Credits (S-REC's) through an On-Line Auction(s) Conducted by Flett Exchange, LLC, and further Authorizing the Director and his Designee(s) to publish notice of impending sale of the S-REC's in accordance with N.J.S.A. 40A:11-36, and to take all necessary action as may be required by law.
15. Board Action Item #15 – Recommend Authorizing the Exercising of Option to Extend Contract as per bid proposal, for an Additional One (1) Year Period (2026) as originally awarded by Resolution #R-24-3-25=137 (2024) and Extended by Resolution #R-24-9-23=343 (2025), to Dee's Catering & Concessions, LLC, Toms River, NJ, for Food Concession at Seven Presidents Oceanfront Park, Long Branch, New Jersey (Bid #0030-24), Item: Food Concession at Seven Presidents Oceanfront Park for the Period of 05/01/26 through 09/30/26; in the Total Contract Amount of \$61,000.00.
16. Board Action Item #16 – Recommend Authorizing the Exercising of Option to Extend Contract as per bid proposal, for an Additional One (1) Year Period (2026), as originally awarded by Resolution #R-23-8-21=299 (2024), and Extended by Resolution #R-24-9-23=342 (2025) to Links Hospitality, LLC, Point Pleasant, NJ, for Food and Beverage Concession at Howell Park, Shark River, and Charleston Springs Golf Courses (Bid #0063-23), Item: Food and Beverage Concession for the Period of 01/01/26 through 12/31/26 (Year 3), Proposal 1, Shark River Golf Course – Concessionaire agrees to pay the Monmouth County Park System the Annual Sum of \$11,125.00 Revenue for Year 3 (2026); Proposal 2, Charleston Springs Golf Course – Concessionaire agrees to pay the Monmouth County Park System the Annual Sum of \$19,800.00 Revenue for Year 3 (2026); Proposal 3, Howell Park Golf Course – Concessionaire agrees to pay the Monmouth County Park System the Annual Sum of \$17,600.00 Revenue for Year 3 (2026) in the Total Contract Amount of \$48,525.00.
17. Board Action Item #17 – Recommend Authorizing the Exercising of Option to Extend Contract as per bid proposal, for an Additional One (1) Year Period as originally awarded by Resolution #R-25-3-24=133, to Reithoffer Shows, Inc., Gibsonton, FL, for Furnishing and Delivery of Amusement Rides, Concessions, and Games (Bid #0024-25), Items: 1-4, Monmouth County Fair, July 22, 2026 – July 26, 2026, vendor is to pay the MCPS a flat fee of \$25,000.00 for the five (5) day Fair, forty percent (40%) commission of gross rides tickets/wristband sales, a flat fee of \$750.00 per game unit with a minimum of ten (10) games, maximum of fifteen (15); and a \$1,500.00 flat fee for each food concession unit, minimum is zero (0), maximum four (4) units; with the Board of Recreation Commissioners reserving the option to extend the contract for an additional one (1) year Fair period, July 21, 2027 through July 25, 2027, under the same terms and conditions as per bid specification.

18. Board Action Item #18 – Recommend acceptance of the written proposal of Clockwork Partners, LLC dba The Tower Optical Company, Inc., Norwalk, CT for Furnishing and Delivery of Coin Operated Binocular Machine Service, proposal dated October 1, 2025, Item: Furnishing of Coin Operated Binocular Machine Services at Mt. Mitchell Scenic Overlook, for the Period of 01/01/26-12/31/26; Vendor agrees to pay the Monmouth County Park System 33.33% of Total Net Sales.
19. Board Action Item #19 – Recommend acceptance of the written proposal of Kenny Environmental Services, Marlton, NJ, as received on December 23, 2025, proposal dated December 20, 2025, for Providing a Professional Preliminary Assessment/Site Investigation (PA/SI) of Block 255, Lot 4.03, Middletown Township, Improved Property, Owned by: Joseph Craig, ±0.0872 Acres, Project: Additions to Bayshore Recreation Area (Ref. #25-44 & P-95-2025), in an Amount Not To Exceed \$4,560.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4.
20. Board Action Item #20 – Recommend acceptance of the written proposal of Van Cleef Engineering Associates, LLC, Freehold, NJ, as received on December 23, 2025, proposal dated December 22, 2025, for Providing Professional Surveying Services of Block 255, Lot 4.03, Middletown Township, Improved Property, Owned by: Joseph Craig, ±0.0872 Acres, Project: Additions to Bayshore Recreation Area, Interest: Fee Simple (Ref. #25-55 & P-94-2025), in an Amount Not To Exceed \$2,900.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4.
21. Board Action Item #21 – Recommend Authorizing Contract Amendment #1, in the Amount of \$9,550.00 for one Area of Concern requiring additional investigation to Kenny Environmental Services, LLC, Marlton, NJ, for Providing Professional Preliminary Assessment/Site Investigation (PA/SI) of Block 259, Lot 3, Middletown Township, Improved Property, Owned by: Eric & Danielle Olsen, ±0.1148 Acres, Project: Additions to Bayshore Recreation Area, Interest: Fee Simple (Ref. #25-44 & P-87-2025), as originally awarded by Resolution #R-25-12-1=385, in the Contract Amount Not To Exceed \$2,970.00, for a new Total Amended Contract Amount of \$12,520.00, as modified by Contract Amendment #1, and further Authorizing the Director to send notice of Contract Amendment to The Coast Star, a newspaper circulated in the County of Monmouth, as required by law, within twenty (20) days of its passage.
22. Board Action Item #22 – Rejecting All bids received on December 10, 2025, for Furnishing of Charter Bus Transportation Services (54 Passenger Buses) (Bid F-78-2026), as a significant revision to the Specifications is needed, and further Authorizing the Director to Re-Advertise for same.
23. Board Action Item #23 – Recommend Authorizing the Exercising of Option to Extend Contract as per bid proposal, for an Additional One (1) Year Period (2026) as originally awarded by Resolution #R-24-11-4=404 (2025), to New Jersey State Golf Association, Kenilworth, NJ, for Furnishing of a U.S.G.A. Recognized Golf Handicap and Information Network Service (Bid #0002-25), Item: 2026 Supply/Service Contract for the Period of 1/1/26 through 12/31/26; with the Board of Recreation Commissioners reserving the option to extend the Contract for an additional one (1) year period (2027), under the same terms and conditions, as per bid specification; in the Estimated Total Contract Amount of \$54,000.00.

24. Board Action Item #24 – Authorizing the Director to prepare a Citation expressing the Board’s Appreciation for Services to Michael P. Dollear, Supervising County Park Ranger, who started work with the Monmouth County Park System on June 20, 1994, and who will retire effective February 1, 2026, with thirty-one (31) years and seven (7) months of service.
25. Board Action Item #25 – Recommend Authorizing Contract Amendment #1, in the Amount of \$12,625.00 for three Areas of Concern requiring additional investigation, to Kenny Environmental Services, LLC, Marlton, NJ, for Providing Professional Preliminary Assessment/Site Investigation (PA/SI) of Block 50, Lot 34, Howell Township, Improved Property, Owned by: Desanctis, Carmine & Mautuori, Mary, ±1.41 Acres, Project: Additions to Manasquan River Greenway, Interest: Fee Simple (Ref. #25-46 & P-89-2025), as originally awarded by Resolution #R-25-12-1=387, in the Contract Amount Not To Exceed \$2,970.00, for a new Total Amended Contract Amount of \$15,595.00, as modified by Contract Amendment #1, and further Authorizing the Director to send notice of Contract Amendment to The Coast Star, a newspaper circulated in the County of Monmouth, as required by law, within twenty (20) days of its passage.
26. Board Action Item #26 – Recommend Authorizing Change Order #2, in the amount of \$50,000.00 to extend existing contract time to March 31, 2026, to Automated Building Controls, Inc., Neptune, NJ, for Furnishing and Delivery of Heating & Air Conditioning Maintenance, Repair Parts, Service and Installations (Bid #0023-23), Item: 2025 Service Contract (Period of 01/01/25 through 12/31/25), as originally awarded by Resolution #R-22-12-19=426 (2023), extended by #R-23-9-18=367 (2024), and extended by #R-25-9-23=347 (2025) in the Contract Amount of \$260,000.00, and as modified by Change Order #1 awarded by Resolution #R-25-12-15=415 in the Total Change Order #1 Contract Amount of \$284,000.00, for a new Total Change Order #2 Contract Amount of \$334,000.00.
27. Board Action Item #27 – Recommending Adoption of Amended Turkey Swamp Park Fees & Charges, effective immediately, as previously adopted on December 15, 2025 by Resolution #R-25-12-15=407.
28. Board Action Item #28 – Recommend Authorizing Contract Amendment #2, in the Amount of \$20,415.00 for an Area of Concern requiring additional investigation, to Gibson & Stattel Environmental, Inc., Burlington, NJ, for Providing Professional Preliminary Assessment/Site Investigation (PA/SI) of Block 1043, Lots 85, 85Q & 85.01, Middletown Township, Improved Property, Owned by: EETTSA, LLC, ±19.54 Acres, Project: Additions to Huber Woods Park, Interest: Fee Simple (Ref. #25-26 & PS #73-2025), as originally awarded by Resolution #R-25-9-8=286, in the Contract Amount Not To Exceed \$989.00, and as modified by Contract Amendment #1 awarded by Resolution #R-25-11-17=367 in the Total Contract Amendment #1 Amount of \$44,591.50, for a new Total Amended Contract Amount of \$65,006.50, as modified by Contract Amendment #2, and further Authorizing the Director to send notice of Contract Amendment to The Coast Star, a newspaper circulated in the County of Monmouth, as required by law, within twenty (20) days of its passage.

29. Board Action Items #29 through #36 as added to the Agenda – Proposed Golf Course Fees & Charges:

- Bel-Aire Golf Course Fees & Charges, to take effect March 1, 2026
- Charleston Springs Golf Course Fees & Charges, to take effect March 1, 2026
- Hominy Hill Golf Course Fees & Charges, to take effect March 1, 2026
- Howell Park Golf Course Fees & Charges, to take effect March 1, 2026
- Pine Brook Golf Course Fees & Charges, to take effect March 1, 2026
- Shark River Golf Course Fees & Charges, to take effect March 1, 2026
- Golf Course Outing Program Fees & Charges, to take effect March 1, 2026
- Miscellaneous Golf Course Fees & Charges, to take effect March 1, 2026

37. Board Action #37 as added to the Agenda – Recommend authorizing the Purchase of Fuel Oil #2 – Heating from J. Swanton Fuel Oil Company, Atlantic Highlands, NJ, Item: Provide heating fuel to MCPS buildings for the Period of 1/1/26 through 12/31/26, actual price calculated based on an up charge of \$0.2050, added to the posted price as shown in OPIS; as available under NJ State Contract #17-FOOD-00402; T0077, for the Period of 7/1/18 through 6/30/26, in the Estimated Total Contract Amount of \$100,000.00.

38. Board Action #38 as added to the Agenda – Recommending award of contract to the third lowest responsible bidder, as per bid proposal to Spartan Construction, Inc., South Amboy, NJ, for Repairs to Multiple Structures at Historic Longstreet Farm, Holmdel, NJ (Bid F-117-2025), Item: Total Base Bid Price, Items 1-3 inclusive; in the Estimated Total Contract Amount of \$149,500.00.

At 7:55 PM, the following **RESOLUTION OF CONSENT** was offered for adoption by Commissioner Davidson, to approve Agenda Items #1 through #38:

WHEREAS, the Monmouth County Board of Recreation Commissioners has received the Tentative Agenda for the Board’s Annual First Regular Meeting of January 12, 2026, in advance of the meeting; and

WHEREAS, the Board has had an opportunity to review and consider Agenda Items #1 through #28 for Board Action; and

WHEREAS, the Board has also reviewed Agenda Items #29 through #38, as added to the Agenda; and

WHEREAS, the Board is satisfied that the above items as presented to the Board are in order and complete.

NOW, THEREFORE, BE IT RESOLVED that the Monmouth County Board of Recreation Commissioners does hereby approve by consent, Agenda Items #1 through #38.

Seconded by Commissioner Hennessy, and adopted on roll call by the following vote:

- In the Affirmative: Vice Chairman Mandeville, Commissioners Hennessy, Butch, Adcock, Davidson, Foster, Stolte, and Duru
- In the Negative: None
- Absent: Chairman Fiore

ITEMS ACTED ON BY THE BOARD OF RECREATION COMMISSIONERS:

- R-26-1-12=1 Resolution offered for adoption by Commissioner Davidson, seconded by Commissioner Hennessy, APPROVING 2026 CHANGE FUNDS in the ESTIMATED AMOUNT OF \$75,050.00 and AUTHORIZING the MONMOUTH COUNTY FINANCE DEPARTMENT to ESTABLISH the LIST of BOARD APPROVED 2026 CHANGE FUNDS. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)
- R-26-1-12=2 Resolution offered for adoption by Commissioner Davidson, seconded by Commissioner Hennessy, Establishing an ACCOUNT for the DEPOSIT OF PARK AREAS, GOLF COURSES, AND VISITOR SERVICES RECEIPTS, at various CITIZENS BANK branch locations, Account Number ending in 9868 and 5740, for the YEAR 2026. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)
- R-26-1-12=3 Resolution offered for adoption by Commissioner Davidson, seconded by Commissioner Hennessy, Establishing an ACCOUNT for the DEPOSIT of MASTERCARD, VISA, AMERICAN EXPRESS, AND DISCOVER CREDIT CARD RECEIPTS, for PARK AREAS, GOLF COURSES, AND VISITOR SERVICES, at various CITIZENS BANK branch locations, Account Number ending in 9876 and 5740, for the YEAR 2026. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)
- R-26-1-12=4 Resolution offered for adoption by Commissioner Davidson, seconded by Commissioner Hennessy, DESIGNATING the following NEWSPAPERS as the OFFICIAL NEWSPAPERS of the MONMOUTH COUNTY BOARD OF RECREATION COMMISSIONERS for LEGAL PUBLICATION of PUBLIC NOTICES and INVITATIONS TO BID: Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)
- THE COAST STAR
 - THE COASTER
 - THE STAR LEDGER
 - THE TWO RIVER TIMES
- R-26-1-12=5 Resolution offered for adoption by Commissioner Davidson, seconded by Commissioner Hennessy, APPOINTING the DIRECTOR as the CUSTODIAN OF THE BOARD'S PUBLIC RECORDS, and DEPUTY DIRECTORS, as the ASSISTANT CUSTODIAN OF THE BOARD'S PUBLIC RECORDS. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)

- R-26-1-12=6 Resolution offered for adoption by Commissioner Davidson, seconded by Commissioner Hennessy, AUTHORIZING the DIRECTOR and his DESIGNEE(S) to REPRESENT AND ACT ON BEHALF OF THE BOARD OF RECREATION COMMISSIONERS IN MATTERS PERTAINING TO PERSONNEL OF THE BOARD INCLUDING the HIRING, DISCHARGING AND DISCIPLINING OF EMPLOYEES, PROMOTIONS, TITLES, SALARIES, WAGES, WORKING CONDITIONS, and to REPRESENT THE BOARD with regard to EMPLOYEE UNION CONTRACT NEGOTIATIONS, EMPLOYEE GRIEVANCES, NEW JERSEY DEPARTMENT OF PERSONNEL CIVIL SERVICE MATTERS, NEW JERSEY POLICE TRAINING COMMISSION, AND OTHER PERSONNEL MATTERS OF THE BOARD OF RECREATION COMMISSIONERS. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)
- R-26-1-12=7 Resolution offered for adoption by Commissioner Davidson, seconded by Commissioner Hennessy, AUTHORIZING the DIRECTOR and his DESIGNEES(S) to SET PROGRAM, FOOD, RETAIL SALE PRICES, SERVICE AND EQUIPMENT RENTAL FEES. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)
- R-26-1-12=8 Resolution offered for adoption by Commissioner Davidson, seconded by Commissioner Hennessy, AUTHORIZING the DIRECTOR, ANDREW J. SPEARS to ENTER INTO CONTRACTS, MEMORANDUMS OF UNDERSTANDING, PERMITS, AND OTHER VARIOUS DOCUMENTS AND AGREEMENTS as may be required, from time to time, to CONDUCT THE BUSINESS OF THE BOARD, and further AUTHORIZING the DEPUTY DIRECTORS to ACT IN THE ABSENCE of the DIRECTOR. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)
- R-26-1-12=9 Resolution offered for adoption by Commissioner Davidson, seconded by Commissioner Hennessy, AUTHORIZING the DIRECTOR, ANDREW J. SPEARS, and his DESIGNEE(S) to PROMULGATE AND INSTITUTE ADMINISTRATIVE ORDERS AND OPERATING GUIDELINES AND PROCEDURES including but not limited to registrations, payment of fees and charges, location, dates and hours, reservations, participant ages, level of skills and abilities, limitation as to the numbers to be served, patron department, compliance with ADA requirements, and other conditions or requirements that, from time to time, are determined by the Director and his designee(s) to be necessary and appropriate for the efficient and effective delivery of services and the operation and maintenance of Park System areas and facilities. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)
- R-26-1-12=10 Resolution offered for adoption by Commissioner Davidson, seconded by Commissioner Hennessy, AUTHORIZING the DIRECTOR, ANDREW J. SPEARS and his DESIGNEE(S), to ACT ON BEHALF OF THE BOARD in RESPONSE TO EMERGENCIES that affect the public's safety, health and welfare, and impact the operation of Park System areas and facilities, and the protection of Park System visitors, property and resources. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)

- R-26-1-12=11 Resolution offered for adoption by Commissioner Davidson, seconded by Commissioner Hennessy, DESIGNATING FRANCISCO MASINI as the AMERICANS WITH DISABILITIES ACT COMPLIANCE OFFICER for the MONMOUTH COUNTY PARK SYSTEM to RECEIVE AND COORDINATE COMPLIANCE ISSUES, and further DESIGNATING MARYAM TRONCO as the AMERICANS WITH DISABILITIES ACT COMPLIANCE OFFICER for the MONMOUTH COUNTY PARK SYSTEM for FACILITIES, STRUCTURES AND SITE IMPROVEMENTS, and DESIGNATING ANNE SIMON and JUSTIN DUNN as the AMERICANS WITH DISABILITIES ACT COMPLIANCE OFFICER for the MONMOUTH COUNTY PARK SYSTEM for SERVICES, PROGRAMS AND ACTIVITIES, to coordinate compliance with the non-discrimination requirements contained in Section 35.107 of the Department of Justice Regulations, and the provisions of the AMERICANS WITH DISABILITIES ACT OF 1990, P.L. 101-336, and further RESCINDING Resolution #R-25-1-13=14 as previously adopted by the Board on January 13, 2025. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)
- R-26-1-12=12 Resolution offered for adoption by Commissioner Davidson, seconded by Commissioner Hennessy, DESIGNATING AMANDA TANAY as SOCIAL MEDIA COORDINATOR, and JENNIE ANDRAS as ALTERNATE SOCIAL MEDIATOR COORDINATOR, in accordance with the MONMOUTH COUNTY PARK SYSTEM SOCIAL MEDIA COMMENT AND POSTING POLICY adopted by Board Resolution #R-15-10-5=362. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)
- R-26-1-12=13 Resolution offered for adoption by Commissioner Davidson, seconded by Commissioner Hennessy, AUTHORIZING the DIRECTOR and his DESIGNEE(S) to SOLICIT DONATIONS AND SPONSORSHIPS, on behalf of the Board, in SUPPORT of the 2026 MONMOUTH COUNTY FAIR, to be held JULY 22nd – JULY 26th, at EAST FREEHOLD SHOWGROUNDS, Freehold Township; AND OTHER PROJECTS AND EVENTS OF THE BOARD, as provided for by Law, Title 40:12-29 NJSA, P.L. 1994, Chapter 111. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)
- R-26-1-12=14 Resolution offered for adoption by Commissioner Davidson, seconded by Commissioner Hennessy, AUTHORIZING the SALE OF SOLAR RENEWABLE ENERGY CREDITS (S-REC's) ON VARIOUS OCCASIONS DURING 2026, through an ON-LINE AUCTION(S) CONDUCTED BY FLETT EXCHANGE, LLC, and RECOMMENDING to the MONMOUTH COUNTY BOARD OF COUNTY COMMISSIONERS RATIFICATION of a RESOLUTION for the SALE OF SOLAR RENEWABLE ENERGY CREDITS (S-REC's) through an ON-LINE AUCTION(S) CONDUCTED BY FLETT EXCHANGE, LLC, and further AUTHORIZING the DIRECTOR to publish notice of impending sale of the S-REC's in accordance with N.J.S.A. 40A:11-36, and to take all necessary action as may be required by law. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)

- R-26-1-12=15 Resolution offered for adoption by Commissioner Davidson, seconded by Commissioner Hennessy, AUTHORIZING the EXERCISING OF OPTION TO EXTEND CONTRACT, as per bid proposal, for an ADDITIONAL ONE (1) YEAR PERIOD (2026), as originally awarded by Resolution #R-24-3-25=137 (2024) and Extended by Resolution #R-24-9-23=343 (2025), to DEE'S CATERING & CONCESSIONS, LLC, Toms River, NJ, for FOOD CONCESSION AT SEVEN PRESIDENTS OCEANFRONT PARK, LONG BRANCH, NEW JERSEY (Bid #0030-24), ITEM: Food Concession at Seven Presidents Oceanfront Park for the Period of 05/01/26 through 09/30/26; in the Total Contract Amount of \$61,000.00. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)
- R-26-1-12=16 Resolution offered for adoption by Commissioner Davidson, seconded by Commissioner Hennessy, AUTHORIZING the EXERCISING OF OPTION TO EXTEND CONTRACT, as per bid proposal, for an ADDITIONAL ONE (1) YEAR PERIOD (2026), as originally awarded by Resolution #R-23-8-21=299 (2024) and Extended by Resolution #R-24-9-23=342 (2025) to LINKS HOSPITALITY, LLC, Point Pleasant, NJ, for FOOD AND BEVERAGE CONCESSION AT HOWELL PARK, SHARK RIVER, AND CHARLESTON SPRINGS GOLF COURSES (Bid #0063-23), ITEM: Food and Beverage Concession for the Period of 01/01/26 through 12/31/26 (Year 3), Proposal 1, Shark River Golf Course – Concessionaire agrees to pay the Monmouth County Park System the Annual Sum of \$11,125.00 Revenue for Year 3 (2026); Proposal 2, Charleston Springs Golf Course – Concessionaire agrees to pay the Monmouth County Park System the Annual Sum of \$19,800.00 Revenue for Year 3 (2026); Proposal 3, Howell Park Golf Course – Concessionaire agrees to pay the Monmouth County Park System the Annual Sum of \$17,600.00 Revenue for Year 3 (2026) in the Total Contract Amount of \$48,525.00. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)
- R-26-1-12=17 Resolution AUTHORIZING the EXERCISING OF OPTION TO EXTEND CONTRACT, as per bid proposal, for an ADDITIONAL ONE (1) YEAR PERIOD, as originally awarded by Resolution #R-25-3-24=133, to REITHOFFER SHOWS, INC., Gibsonton, FL, for FURNISHING AND DELIVERY OF AMUSEMENT RIDES, CONCESSIONS, AND GAMES (Bid #0024-25), ITEMS: 1-4, Monmouth County Fair, July 22, 2026 – July 26, 2026, vendor is to pay the MCPS a flat fee of \$25,000.00 for the five (5) day Fair, forty percent (40%) commission of gross rides tickets/wristband sales, a flat fee of \$750.00 per game unit with a minimum of ten (10) games, maximum of fifteen (15); and a \$1,500.00 flat fee for each food concession unit, minimum is zero (0), maximum four (4) units; with the Board of Recreation Commissioners reserving the option to extend the contract for an additional one (1) year Fair period, July 21, 2027 through July 25, 2027, under the same terms and conditions as per bid specification.

- R-26-1-12=18 Resolution offered for adoption by Commissioner Davidson, seconded by Commissioner Hennessy, ACCEPTING the WRITTEN PROPOSAL of CLOCKWORK PARTNERS, LLC dba THE TOWER OPTICAL COMPANY, INC., Norwalk, CT for FURNISHING AND DELIVERY OF COIN OPERATED BINOCULAR MACHINE SERVICE, proposal dated October 1, 2025, ITEM: Furnishing of Coin Operated Binocular Machine Services at Mt. Mitchill Scenic Overlook, for the Period of 01/01/26-12/31/26; Vendor agrees to pay the Monmouth County Park System 33.33% of Total Net Sales. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)
- R-26-1-12=19 Resolution offered for adoption by Commissioner Davidson, seconded by Commissioner Hennessy, ACCEPTING the WRITTEN PROPOSAL of KENNY ENVIRONMENTAL SERVICES, Marlton, NJ, as received on December 23, 2025, proposal dated December 20, 2025, for PROVIDING A PROFESSIONAL PRELIMINARY ASSESSMENT/SITE INVESTIGATION (PA/SI) OF BLOCK 255, LOT 4.03, MIDDLETOWN TOWNSHIP, IMPROVED PROPERTY, OWNED BY: JOSEPH CRAIG, ± 0.0872 ACRES, PROJECT: ADDITIONS TO BAYSHORE RECREATION AREA (Ref. #25-54 & P-95-2025), in an Amount Not To Exceed \$4,560.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)
- R-26-1-12=20 Resolution offered for adoption by Commissioner Davidson, seconded by Commissioner Hennessy, ACCEPTING the WRITTEN PROPOSAL of VAN CLEEF ENGINEERING ASSOCIATES, LLC, Freehold, NJ, as received on December 23, 2025, proposal dated December 22, 2025, for PROVIDING PROFESSIONAL SURVEYING SERVICES OF BLOCK 255, LOT 4.03, MIDDLETOWN TOWNSHIP, IMPROVED PROPERTY, OWNED BY: JOSEPH CRAIG, ± 0.0872 ACRES, PROJECT: ADDITIONS TO BAYSHORE RECREATION AREA, INTEREST: FEE SIMPLE (Ref. #25-55 & P-94-2025), in an Amount Not To Exceed \$2,900.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)
- R-26-1-12=21 Resolution offered for adoption by Commissioner Davidson, seconded by Commissioner Hennessy, Authorizing CONTRACT AMENDMENT #1, in the Amount of \$9,550.00 for one Area of Concern requiring additional investigation to KENNY ENVIRONMENTAL SERVICES, LLC, Marlton, NJ, for PROVIDING PROFESSIONAL PRELIMINARY ASSESSMENT/SITE INVESTIGATION (PA/SI) OF BLOCK 259, LOT 3, MIDDLETOWN TOWNSHIP, IMPROVED PROPERTY, OWNED BY: ERIC & DANIELLE OLSEN, ± 0.1148 ACRES, PROJECT: ADDITIONS TO BAYSHORE RECREATION AREA, INTEREST: FEE SIMPLE (Ref. #25-44 & P-87-2025), as originally awarded by Resolution #R-25-12-1=385, in the Contract Amount Not To Exceed \$2,970.00, for a NEW TOTAL AMENDED CONTRACT AMOUNT OF \$12,520.00, AS MODIFIED BY CONTRACT AMENDMENT #1, and further AUTHORIZING the DIRECTOR to SEND NOTICE of Contract Amendment to The Coast Star, a newspaper circulated in the County of Monmouth, as required by law, within twenty (20) days of its passage. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)

- R-26-1-12=22 Resolution offered for adoption by Commissioner Davidson, seconded by Commissioner Hennessy, REJECTING ALL bids received on December 10, 2025, for FURNISHING OF CHARTER BUS TRANSPORTATION SERVICES (54 PASSENGER BUSES) (Bid F-78-2026), as a significant revision to the Specifications is needed, and further AUTHORIZING the DIRECTOR to RE-ADVERTISE for same. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)
- R-26-1-12=23 Resolution offered for adoption by Commissioner Davidson, seconded by Commissioner Hennessy, AUTHORIZING the EXERCISING OF OPTION TO EXTEND CONTRACT, as per bid proposal, for an ADDITIONAL ONE (1) YEAR PERIOD (2026), as originally awarded by Resolution #R-24-11-4=404 (2025), to NEW JERSEY STATE GOLF ASSOCIATION, Kenilworth, NJ, for FURNISHING OF A U.S.G.A. RECOGNIZED GOLF HANDICAP AND INFORMATION NETWORK SERVICE (Bid #0002-25), ITEM: 2026 Supply/Service Contract for the Period of 1/1/26 through 12/31/26; with the Board of Recreation Commissioners RESERVING the OPTION TO EXTEND the CONTRACT for an ADDITIONAL ONE (1) YEAR PERIOD (2027), under the same terms and conditions, as per bid specification; in the Estimated Total Contract Amount of \$54,000.00. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)
- R-26-1-12=24 Resolution offered for adoption by Commissioner Davidson, seconded by Commissioner Hennessy, AUTHORIZING the DIRECTOR to prepare a CITATION expressing the BOARD'S APPRECIATION FOR SERVICES to MICHAEL P. DOLLEAR, Senior County Park Ranger, who started work with the Monmouth County Park System on June 20, 1994, and who will RETIRE effective February 1, 2026, with thirty-one (31) years and seven (7) months of service. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)
- R-26-1-12=25 Resolution offered for adoption by Commissioner Davidson, seconded by Commissioner Hennessy, Authorizing CONTRACT AMENDMENT #1, in the Amount of \$12,625.00 for three Areas of Concern requiring additional investigation, to KENNY ENVIRONMENTAL SERVICES, LLC, Marlton, NJ, for PROVIDING PROFESSIONAL PRELIMINARY ASSESSMENT/SITE INVESTIGATION (PA/SI) OF BLOCK 50, LOT 34, HOWELL TOWNSHIP, IMPROVED PROPERTY, OWNED BY: DESANCTIS, CARMINE & MAUTUORI, MARY, ±1.41 ACRES, PROJECT: ADDITIONS TO MANASQUAN RIVER GREENWAY, INTEREST: FEE SIMPLE (Ref. #25-46 & P-89-2025), as originally awarded by Resolution #R-25-12-1=387, in the Contract Amount Not To Exceed \$2,970.00, for a new Total Amended Contract Amount of \$15,595.00, as modified by Contract Amendment #1, and further Authorizing the Director to send notice of Contract Amendment to The Coast Star, a newspaper circulated in the County of Monmouth, as required by law, within twenty (20) days of its passage. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)

- R-26-1-12=26 Resolution offered for adoption by Commissioner Davidson, seconded by Commissioner Hennessy, Authorizing CHANGE ORDER #2, in the amount of \$50,000.00 to extend existing contract time to March 31, 2026, to AUTOMATED BUILDING CONTROLS, INC., Neptune, NJ, for FURNISHING AND DELIVERY OF HEATING & AIR CONDITIONING MAINTENANCE, REPAIR PARTS, SERVICE AND INSTALLATIONS (Bid #0023-23), ITEM: 2025 Service Contract (Period of 01/01/25 through 12/31/25), as originally awarded by Resolution #R-22-12-19=426 (2023), extended by #R-23-9-18=367 (2024), and extended by #R-25-9-23=347 (2025) in the Contract Amount of \$260,000.00, and as modified by Change Order #1 awarded by Resolution #R-25-12-15=415 in the Total Change Order #1 Contract Amount of \$284,000.00, for a NEW TOTAL CHANGE ORDER #2 CONTRACT AMOUNT OF \$334,000.00. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)
- R-26-1-12=27 Resolution offered for adoption by Commissioner Davidson, seconded by Commissioner Hennessy, ADOPTING the AMENDED TURKEY SWAMP PARK FEES & CHARGES, effective immediately, as previously adopted on December 15, 2025 by Resolution #R-25-12-15=407. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)
- R-26-1-12=28 Resolution offered for adoption by Commissioner Davidson, seconded by Commissioner Hennessy, Authorizing CONTRACT AMENDMENT #2, in the Amount of \$20,415.00 for an Area of Concern requiring additional investigation, to GIBSON & STATTEL ENVIRONMENTAL, INC., Burlington, NJ, for PROVIDING PROFESSIONAL PRELIMINARY ASSESSMENT/SITE INVESTIGATION (PA/SI) OF BLOCK 1043, LOTS 85, 85Q & 85.01, MIDDLETOWN TOWNSHIP, IMPROVED PROPERTY, OWNED BY: EETSA, LLC, ±19.54 ACRES, PROJECT: ADDITIONS TO HUBER WOODS PARK, INTEREST: FEE SIMPLE (Ref. #25-26 & PS #73-2025), as originally awarded by Resolution #R-25-9-8=286, in the Contract Amount Not To Exceed \$989.00, and as modified by Contract Amendment #1 awarded by Resolution #R-25-11-17=367 in the Total Contract Amendment #1 Amount of \$44,591.50, for a NEW TOTAL AMENDED CONTRACT AMOUNT OF \$65,006.50, AS MODIFIED BY CONTRACT AMENDMENT #2, and further AUTHORIZING the DIRECTOR to SEND NOTICE of Contract Amendment to The Coast Star, a newspaper circulated in the County of Monmouth, as required by law, within twenty (20) days of its passage. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)
- R-26-1-12=29 Resolution offered for adoption by Commissioner Davidson, seconded by Commissioner Hennessy, Adopting BEL-AIRE GOLF COURSE FEES & CHARGES, to take effect March 1, 2026. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)
- R-26-1-12=30 Resolution offered for adoption by Commissioner Davidson, seconded by Commissioner Hennessy, Adopting CHARLESTON SPRINGS GOLF COURSE FEES & CHARGES, to take effect March 1, 2026. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)

- R-26-1-12=31 Resolution offered for adoption by Commissioner Davidson, seconded by Commissioner Hennessy, Adopting HOMINY HILL GOLF COURSE FEES & CHARGES, to take effect March 1, 2026. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)
- R-26-1-12=32 Resolution offered for adoption by Commissioner Davidson, seconded by Commissioner Hennessy, Adopting HOWELL PARK GOLF COURSE FEES & CHARGES, to take effect March 1, 2026. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)
- R-26-1-12=33 Resolution offered for adoption by Commissioner Davidson, seconded by Commissioner Hennessy, Adopting PINE BROOK GOLF COURSE FEES & CHARGES, to take effect March 1, 2026. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)
- R-26-1-12=34 Resolution offered for adoption by Commissioner Davidson, seconded by Commissioner Hennessy, Adopting SHARK RIVER GOLF COURSE FEES & CHARGES, to take effect March 1, 2026. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)
- R-26-1-12=35 Resolution offered for adoption by Commissioner Davidson, seconded by Commissioner Hennessy, Adopting GOLF COURSE OUTING PROGRAM FEES & CHARGES, to take effect March 1, 2026. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)
- R-26-1-12=36 Resolution offered for adoption by Commissioner Davidson, seconded by Commissioner Hennessy, Adopting MISCELLANEOUS GOLF COURSE FEES & CHARGES, to take effect March 1, 2026. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)
- R-26-1-12=37 Resolution offered for adoption by Commissioner Davidson, seconded by Commissioner Hennessy, AUTHORIZING THE PURCHASE of FUEL OIL #2 - HEATING, from J. SWANTON FUEL OIL COMPANY, Atlantic Highlands, NJ, ITEM: Provide heating fuel to MCPS buildings for the Period of 1/1/26 through 12/31/26, actual price calculated based on an up charge of \$0.2050, added to the posted price as shown in OPIS; as available under NJ State Contract #17-FOOD-00402; T0077, for the Period of 7/1/18 through 6/30/26, in the Estimated Total Contract Amount of \$100,000.00. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)
- R-26-1-12=38 Resolution offered for adoption by Commissioner Davidson, seconded by Commissioner Hennessy, AWARDING CONTRACT to the third lowest responsible bidder, as per bid proposal to SPARTAN CONSTRUCTION, INC., South Amboy, NJ, for REPAIRS TO MULTIPLE STRUCTURES AT HISTORIC LONGSTREET FARM, HOLMDEL, NJ (Bid F-117-2025), ITEM: Total Base Bid Price, Items 1-3 inclusive; in the Estimated Total Contract Amount of \$149,500.00. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)

The Director reported to the Board that there were **no BIDs to be advertised**.

The Director noted that there were no **PROFESSIONAL/SPECIALIZED SERVICES** to **SOLICIT**.

R-26-1-12=39 At 7:55 PM, a motion for a resolution was made by Commissioner Foster, seconded by Commissioners Adcock, to move into Executive Session for Potential Property Acquisitions or Sales – N.J.S.A. 10:4-12-(b)(5) for the following: (Resolution in Minute Book)

- Additions to Metedeconk River Greenway
- Discussion – Additions to Crosswicks Creek Park
- Discussion – Additions to Baysholm Conservation Area
- Discussion – Additions to Holmdel Park

In the Affirmative: Vice Chairman Mandeville, Commissioners Hennessy, Butch, Adcock, Davidson, Foster, Stolte, and Duru

In the Negative: None

Absent: Chairman Fiore

On a motion made by Commissioner Foster, seconded by Commissioner Stolte, the Board voted unanimously to adjourn the Executive Session at 8:25 PM.

At 8:26 PM, on a motion made by Commissioner Foster, seconded by Commissioner Butch, the Board voted unanimously to reconvene the public portion of the meeting.

On a motion by Commissioner Butch and seconded by Commissioner Foster, the Board authorized staff to order appraisals on proposed acquisitions near Baysholm Park in Freehold Township and near Pleasant Valley Park in Marlboro Township, as discussed in Executive Session. Upon being put to a vote, the motion was unanimously carried.

On a motion by Commissioner Butch and seconded by Commissioner Foster, the Board authorized staff to commence negotiations on the purchase of a property as an addition to Crosswicks Creek Park as discussed in Executive Session. Upon being put to a vote, the motion was unanimously carried.

The Board took action on the following:

R-26-1-12=40 Resolution offered for adoption by Commissioner Butch, seconded by Commissioner Foster, RECOMMENDING to the MONMOUTH COUNTY BOARD OF COUNTY COMMISSIONERS the ACQUISITION OF THE RECOMMENDING to the MONMOUTH COUNTY BOARD OF COUNTY COMMISSIONERS the ACQUISITION OF THE OLGA SANCHEZ AKA OLGA GONZALEZ PROPERTY, also known as BLOCK 109, LOT 7, HOWELL TOWNSHIP, a vacant parcel, containing ± 1.25 ACRES, as ADDITIONS TO METEDECONK RIVER GREENWAY for county open space preservation, natural resources conservation and public park and recreation purposes, through negotiations or other legal means, subject to environmental review and clear title, and taxes and other closing costs, in the AMOUNT of \$67,000.00. (Funds provided by the Monmouth County Open Space, Recreation, Floodplain Protection, and Farmland and Historic Preservation Trust Fund, Account #T-12-56-850-115-667, Sub-Account #00027.)

In the Affirmative: Vice Chairman Mandeville, Commissioners Hennessy,
Butch, Adcock, Davidson, Foster, Stolte, and Duru
In the Negative: None
Absent: Chairman Fiore

R-26-1-12=41 Resolution offered for adoption by Commissioner Butch, and seconded by Commissioner Foster, RECOMMENDING to the MONMOUTH COUNTY BOARD OF COUNTY COMMISSIONERS AUTHORIZE the ENTERING INTO a COOPERATIVE PROJECT AGREEMENT between the COUNTY OF MONMOUTH and the BOROUGH OF TINTON FALLS FOR PRESERVATION OF the CARNEY FARM PROPERTY for OPEN SPACE PRESERVATION, NATURAL RESOURCES CONSERVATION AND PUBLIC PARK AND RECREATION PURPOSES.

In the Affirmative: Vice Chairman Mandeville, Commissioners Hennessy,
Butch, Adcock, Davidson, Foster, Stolte, and Duru
In the Negative: None
Absent: Chairman Fiore

Andrew J. Spears, Director, reviewed the following **DATES TO REMEMBER** with the Board:

1. **MONDAY EVENING, JANUARY 26, 2026 - 7:00 PM. Regular Board Meeting.** Thompson Park Visitor Center, "Beech Room", 1st Floor, 805 Newman Springs Road, Lincroft, NJ.
2. **MONDAY EVENING, FEBRUARY 9, 2026 – 7:00 PM. Regular Board Meeting.** Thompson Park Visitor Center, "Beech Room", 1st Floor, 805 Newman Springs Road, Lincroft, NJ.
3. **FEBRUARY 22-25, 2026 – NJRPA Annual Conference.** Harrah's Waterfront Conference Center, 777 Harrah's Blvd., Atlantic City, NJ.
4. **MONDAY EVENING, FEBRUARY 23, 2026 – 7:00 PM. Regular Board Meeting.** Thompson Park Visitor Center, "Beech Room", 1st Floor, 805 Newman Springs Road, Lincroft, NJ.
5. **SUNDAY, MARCH 1, 2026 – 12 NOON. Annual Volunteer Recognition Reception.** Hominy Hill Golf Center, 92 Mercer Road, Colts Neck, NJ.
6. **SATURDAY, MARCH 7, 2026 – 9 AM - 12 NOON. Seasonal Job Fair.** Fort Monmouth Recreation Center, 2566 Guam Lane, Tinton Falls, NJ.
7. **MONDAY EVENING, MARCH 9, 2026 – 7:00 PM. Regular Board Meeting.** Thompson Park Visitor Center, "Beech Room", 1st Floor, 805 Newman Springs Road, Lincroft, NJ.
8. **MONDAY EVENING, MARCH 23, 2026 – 7:00 PM. Regular Board Meeting.** Thompson Park Visitor Center, "Beech Room", 1st Floor, 805 Newman Springs Road, Lincroft, NJ.

ITEMS FOR THE GOOD OF THE ORDER:

Vice Chairman Mandeville commented on the recent departure of Mike Harmon as a long-serving Recreation Commissioner. He outlined Mr. Harmon's steadfast determination on open space initiatives over the years.

There being no further business, on a motion made by Commissioner Hennessy, seconded by Commissioner Davidson, and by unanimous vote, the Annual First Regular Meeting of the Monmouth County Board of Recreation Commissioners held on Monday Evening, January 12, 2026, was **ADJOURNED** at 8:32 PM.

A handwritten signature in black ink, appearing to read "Andrew J. Spears". The signature is fluid and cursive, with a long horizontal stroke extending to the right.

ANDREW J. SPEARS,
Director

The following resolution was offered for adoption by Commissioner Davidson:

RESOLUTION

R-26-1-12=1

WHEREAS, the Monmouth County Board of Recreation Commissioners deems it necessary and advisable to APPROVE the 2026 CHANGE FUND in the ESTIMATED AMOUNT of SEVENTY-FIVE THOUSAND AND FIFTY DOLLARS (\$75,050.00), for the operation of various county parks, golf courses, recreation areas, facilities, special events and services, under the control of the Board of Recreation Commissioners; and

WHEREAS, the Monmouth County Finance Department (MCFD) needs to officially establish Cash Change Funds needed year round within the Monmouth County Park System (MCPS), as per the list to be furnished by the MCPS, at the following locations, in the below specified amounts for each location:

<u>LOCATION:</u>	<u>AMOUNT:</u>
• Bel-Aire Golf Course	\$ 1,900.00
• Charleston Springs Golf Course	\$ 2,500.00
• Shark River Golf Course	\$ 1,900.00
• Longstreet Farm Wagon Rides	\$ 25.00
• Monmouth Cove Marina Supplies/Gasoline	\$ 400.00
• Coastal Activities Center	\$ 50.00
• Creative Arts Center—Materials	\$ 50.00
• Fort Monmouth Recreation Center Walk-Ins	\$ 200.00
• Outdoor Adventures—Ski/Canoe Rentals	\$ 100.00
• Thompson Park Visitor Center Walk-Ins	\$ 250.00
• Walk-In Reservations	\$ 100.00
• Additional Programs	\$ 4,425.00
	\$ 11,900.00; and

WHEREAS, the MCFD officially established Cash Change Funds needed during specified time frames each year within the MCPS, for the following locations/events, in the below specified amounts:

<u>LOCATION/EVENT:</u>	<u>TIME FRAME:</u>	<u>AMOUNT:</u>
• Hominy Hill Golf Course	March 1 – December 31	\$ 1,900.00
• Howell Park Golf Course	March 1 – December 31	\$ 1,900.00
• Pine Brook Golf Course	March 1 – December 31	\$ 1,900.00
• Manasquan Reservoir Bait Shop/Boat Rentals	March 1 – November 30	\$ 2,000.00
• Swimming River Park Boat Launch		\$ 150.00
• Turkey Swamp Park Boat Rentals	March 1 – November 30	\$ 2,200.00
• Turkey Swamp Park Campgrounds		\$ 300.00
• Fort Monmouth Recreation Center Pool Use/Passes	May 1 – Labor Day	\$ 500.00
• Seven Presidents Park Beach Badges/Parking	May 1 – Labor Day	\$ 6,000.00

• E. Murray Todd Half Marathon		\$ 300.00
• Thompson Park Day	3 Days in October	\$ 5,000.00
• Creative Arts Center— Annual Sale	7 Days in December	\$ 1,000.00
• County Fair Gate/ Ticket Sales	6 Days in July	\$ 40,000.00
		<u>\$ 63,150.00</u>

WHEREAS, any additional Cash Change Funds needed for locations/events not listed above shall be requested in writing by the MCPS, to the MCFD, with the location/event, time frame and amount requested, which shall be issued by the Director of Finance; and

WHEREAS, all such Cash Change Funds shall be issued by the MCFD 48 hours before the location/event is scheduled to begin; and

WHEREAS, the MCPS shall surrender each Cash Change Fund to the MCFD, to be deposited into the Current Fund account within 48 hours after each location/event ends.

NOW, THEREFORE, BE IT RESOLVED by the Monmouth County Board of Recreation Commissioners that the 2026 CHANGE FUND in the ESTIMATED AMOUNT of SEVENTY-FIVE THOUSAND AND FIFTY DOLLARS (\$75,050.00), is hereby APPROVED; and

BE IT FURTHER RESOLVED that the Board does hereby AUTHORIZE the DIRECTOR to SUBMIT to the MONMOUTH COUNTY FINANCE DEPARTMENT a LIST of needed 2026 CHANGE FUNDS to be established; and

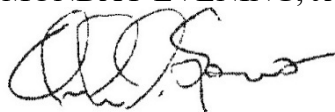
BE IT FURTHER RESOLVED that the Monmouth County Finance Department shall establish the 2026 Cash Change Funds needed year round within the Monmouth County Park System (MCPS), as per the list to be furnished by the MCPS for the locations listed, in the specified amounts for each location, and shall establish the 2026 Cash Change Funds needed during specified time frames each year within the MCPS, at the locations/events listed, in the specified amounts; and

BE IT FURTHER RESOLVED that a copy of this resolution shall be sent to the Clerk of the Monmouth County Board of County Commissioners, the County Administrator, County Counsel, and to the Director of the Monmouth County Finance Department.

Seconded by Commissioner Hennessy, and adopted on roll call by the following vote:

In the Affirmative:	Vice Chairman Mandeville, Commissioners Hennessy, Butch, Adcock, Davidson, Foster, Stolte, and Duru
In the Negative:	None
Absent:	Chairman Fiore

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the Annual First Regular Meeting of the Board on MONDAY EVENING, JANUARY 12, 2026.



ANDREW J. SPEARS, Director

The following resolution was offered for adoption by Commissioner Davidson:

RESOLUTION

R-26-1-12=2

WHEREAS, the Monmouth County Board of Recreation Commissioners deems it necessary and advisable to ESTABLISH and MAINTAIN an ACCOUNT for the DEPOSIT OF PARK AREAS, GOLF COURSES, AND VISITOR SERVICES RECEIPTS, at various CITIZENS BANK branch locations, Account Numbers Ending in 9868 and 5740, for the YEAR 2026.

NOW, THEREFORE, BE IT RESOLVED by the Monmouth County Board of Recreation Commissioners, that the ACCOUNT for the DEPOSIT OF PARK AREAS, GOLF COURSES, AND VISITOR SERVICES RECEIPTS, at various CITIZENS BANK branch locations, Account Numbers ending in 9868 and 5740, is hereby authorized and established for the YEAR 2026; and

BE IT FURTHER RESOLVED by the Board that the following named employees are hereby DESIGNATED to ISSUE CHECKS on said Account:

ANDREW J. SPEARS, Director
MICHAEL E. JANOSKI, Deputy Director
BEAU BYRTUS, Deputy Director
MATTHEW S. COLEMAN, Superintendent of County Parks
BARBARA BERRY, Chief Clerk

Seconded by Commissioner Hennessy, and adopted on roll call by the following vote:

In the affirmative:	Vice Chairman Mandeville, Commissioners Hennessy, Butch, Adcock, Davidson, Foster, Stolte, and Duru
In the negative:	None
Absent:	Chairman Fiore

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the Annual First Regular Meeting of the Board on MONDAY EVENING, JANUARY 12, 2026.



ANDREW J. SPEARS, Director

R-26-1-12=2

The following resolution was offered for adoption by Commissioner Davidson:

RESOLUTION

WHEREAS, the Monmouth County Board of Recreation Commissioners deems it necessary and advisable to ESTABLISH and MAINTAIN an ACCOUNT for the DEPOSIT of MASTERCARD, VISA, AMERICAN EXPRESS, AND DISCOVER CREDIT CARD RECEIPTS for PARK AREAS, GOLF COURSES, AND VISITOR SERVICES, at various CITIZENS BANK branch locations, Account Numbers Ending in 9876 and 5740, for the Year 2026.

NOW, THEREFORE, BE IT RESOLVED by the Monmouth County Board of Recreation Commissioners, that the ACCOUNT for the DEPOSIT of MASTERCARD, VISA, AMERICAN EXPRESS, AND DISCOVER CREDIT CARD RECEIPTS for PARK AREAS, GOLF COURSES, AND VISITOR SERVICES, is hereby AUTHORIZED and ESTABLISHED at various CITIZENS BANK branch locations, Account Numbers Ending in 9876 and 5740, for the YEAR 2026; and

BE IT FURTHER RESOLVED by the Board that the following named employees are hereby DESIGNATED to ISSUE CHECKS on said Account:

- ANDREW J. SPEARS, Director
- MICHAEL E. JANOSKI, Deputy Director
- BEAU BYRTUS, Deputy Director
- MATTHEW C. COLEMAN, Superintendent of County Parks
- BARBARA BERRY, Chief Clerk

Seconded by Commissioner Hennessy, and adopted on roll call by the following vote:

- In the affirmative: Vice Chairman Mandeville, Commissioners Hennessy, Butch, Adcock, Davidson, Foster, Stolte, and Duru
- In the negative: None
- Absent: Chairman Fiore

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the Annual First Regular Meeting of the Board on MONDAY EVENING, JANUARY 12, 2026.



ANDREW J. SPEARS, Director

The following resolution was offered for adoption by Commissioner Davidson:

RESOLUTION

R-26-1-12=4

WHEREAS, the Monmouth County Board of Recreation Commissioners advertises public notices and invitations to bid, from time to time; and

WHEREAS, the Monmouth County Board of Recreation Commissioners deems it necessary and advisable to DESIGNATE the following NEWSPAPERS as the OFFICIAL NEWSPAPERS of the MONMOUTH COUNTY BOARD OF RECREATION COMMISSIONERS:

- THE COAST STAR
- THE COASTER
- THE STAR LEDGER
- THE TWO RIVER TIMES

NOW, THEREFORE, BE IT RESOLVED that the Monmouth County Board of Recreation Commissioners does hereby DESIGNATE the NEWSPAPERS listed above as the OFFICIAL NEWSPAPERS of the MONMOUTH COUNTY BOARD OF RECREATION COMMISSIONERS for ADVERTISING PUBLIC NOTICES and INVITATIONS TO BID.

Seconded by Commissioner Hennessy, and adopted on roll call by the following vote:

In the affirmative:	Vice Chairman Mandeville, Commissioners Hennessy, Butch, Adcock, Davidson, Foster, Stolte, and Duru
In the negative:	None
Absent:	Chairman Fiore

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the Annual First Regular Meeting of the Board on MONDAY EVENING, JANUARY 12, 2026.



ANDREW J. SPEARS, Director

R-26-1-12=4

The following resolution was offered for adoption by Commissioner Davidson:

RESOLUTION

R-26-1-12=5

WHEREAS, the OPEN PUBLIC RECORDS ACT (C.47:1A-1 et. seq.) took effect July 8, 2002; and

WHEREAS, the Monmouth County Board of Recreation Commissioners deems it necessary and advisable to APPOINT a CUSTODIAN of the BOARD'S PUBLIC RECORDS; and

WHEREAS, a request for access to a government record shall be in writing and hand-delivered, mailed, transmitted electronically, or otherwise conveyed to the appropriate custodian; and

WHEREAS, a Government Records Request Form must be completed by the requester; and

WHEREAS, access to records must be made within the seven (7) business day deadline, or the applicant must be notified within seven (7) business days as to when they will be granted access; and

WHEREAS, if a request for access to a government record which substantially disrupts agency operations or the record does not have to be made available, the custodian may deny access to the record after attempting to reach a reasonable solution with the requester that accommodates the interests of the requester and the agency.

NOW, THEREFORE, BE IT RESOLVED that the Board of Recreation Commissioners does hereby APPOINT the DIRECTOR, ANDREW J. SPEARS, as the CUSTODIAN OF THE BOARD'S PUBLIC RECORDS, and DEPUTY DIRECTORS, as the ASSISTANT CUSTODIANS OF THE BOARD'S PUBLIC RECORDS.

Seconded Commissioner Hennessy, and adopted on roll call by the following vote:

In the affirmative:	Vice Chairman Mandeville, Commissioners Hennessy, Butch, Adcock, Davidson, Foster, Stolte, and Duru
In the negative:	None
Absent:	Chairman Fiore

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the Annual First Regular Meeting of the Board on MONDAY EVENING, JANUARY 12, 2026.



ANDREW J. SPEARS, Director

R-26-1-12=5

The following resolution was offered for adoption by Commissioner Davidson:

RESOLUTION

R-26-1-12=6

WHEREAS, the Board of Recreation Commissioners, of the County of Monmouth, has been created under Title 40:12-1 et. seq; and

WHEREAS, under Title 40:12-6, the Board of Recreation Commissioners may appoint a Director and other custodian supervisors and assistants as they shall think is necessary and fix and determine their salaries; and

WHEREAS, the Board of Recreation Commissioners desires to designate the Director and his designee(s) to represent and act on behalf of the Board in matters pertaining to personnel of the Board including the hiring, discharging and disciplining of employees, promotions, titles, salaries, wages, working conditions, and to represent the Board with regard to employee union contract negotiations, employee grievances, New Jersey Department of Personnel Civil Service matters, New Jersey Police Training Commission, and other personnel matters of the Board of Recreation Commissioners; and

WHEREAS, the Board previously rescinded Resolutions R-81-1-5=19, R-85-1-8=15 and R-91-1-15=12.

NOW, THEREFORE, BE IT RESOLVED by the Board of Recreation Commissioners, of the County of Monmouth, that the Director and his designee(s) are hereby authorized to represent and act on behalf of the Board of Recreation Commissioners in matters pertaining to personnel of the Board including the hiring, discharging and disciplining of employees, promotions, titles, salaries, wages, working conditions, and to represent the Board with regard to employee union contract negotiations, employee grievances, New Jersey Department of Personnel Civil Service matters, New Jersey Police Training Commission, and other personnel matters of the Board of Recreation Commissioners; and

BE IT FURTHER RESOLVED that this resolution shall take effect immediately and remain in effect until amended or rescinded by action of the Board.

Seconded by Commissioner Hennessy, and adopted on roll call by the following vote:

In the affirmative:	Vice Chairman Mandeville, Commissioners Hennessy, Butch, Adcock, Davidson, Foster, Stolte, and Duru
In the negative:	None
Absent:	Chairman Fiore

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the Annual First Regular Meeting of the Board on MONDAY EVENING, JANUARY 12, 2026.



ANDREW J. SPEARS, Director

R-26-1-12=6

The following resolution was offered for adoption by Commissioner Davidson:

RESOLUTION

R-26-1-12=7

WHEREAS, the Monmouth County Board of Recreation Commissioners does operate various county park and recreation facilities, and programs, and does provide food and retail sales and other services for the benefit of the public; and

WHEREAS, the Board deems it necessary and advisable to AUTHORIZE the DIRECTOR and his DESIGNEE(S) to SET PROGRAM, FOOD, RETAIL SALE PRICES, SERVICE AND EQUIPMENT RENTAL FEES.

NOW, THEREFORE, BE IT RESOLVED by the Monmouth County Board of Recreation Commissioners, that the DIRECTOR and his DESIGNEE(S) are hereby AUTHORIZED to SET PROGRAM, FOOD, RETAIL SALE PRICES, SERVICE AND EQUIPMENT RENTAL FEES; and

BE IT FURTHER RESOLVED by the Board that the DIRECTOR and his DESIGNEE(S) are hereby AUTHORIZED to make an ADJUSTMENT in SETTING PROGRAM, FOOD, RETAIL SALE PRICES, SERVICE AND EQUIPMENT RENTAL FEES, from time to time, as may be appropriate; and

BE IT FURTHER RESOLVED that this authorization shall take effect immediately and shall remain in force until amended or rescinded by action of the Board.

Seconded by Commissioner Hennessy, and adopted on roll call by the following vote:

In the affirmative:	Vice Chairman Mandeville, Commissioners Hennessy, Butch, Adcock, Davidson, Foster, Stolte, and Duru
In the negative:	None
Absent:	Chairman Fiore

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the Annual First Regular Meeting of the Board on MONDAY EVENING, JANUARY 12, 2026.



ANDREW J. SPEARS, Director

R-26-1-12=7

The following resolution was offered for adoption by Commissioner Davidson:

RESOLUTION

R-26-1-12=8

WHEREAS, the Monmouth County Board of Recreation Commissioners does, from time to time, enter into contracts, memorandums of understanding, permits, and other various documents and agreements in order to conduct the business of the Board; and

WHEREAS, the Board of Recreation Commissioners deems it necessary and advisable to AUTHORIZE ANDREW J. SPEARS, DIRECTOR, WILLIAM BYRTUS, DEPUTY DIRECTOR, AND MICHAEL E. JANOSKI, DEPUTY DIRECTOR, to ENTER INTO said CONTRACTS, MEMORANDUMS OF UNDERSTANDING, PERMITS, AND OTHER VARIOUS DOCUMENTS AND AGREEMENTS on BEHALF OF THE BOARD.

NOW, THEREFORE, BE IT RESOLVED that ANDREW J. SPEARS, DIRECTOR, is hereby AUTHORIZED to ENTER INTO said CONTRACTS, MEMORANDUMS OF UNDERSTANDING, PERMITS, AND OTHER VARIOUS DOCUMENTS AND AGREEMENTS as may be required, from time to time, to CONDUCT THE BUSINESS OF THE BOARD; and

BE IT FURTHER RESOLVED that WILLIAM BYRTUS, DEPUTY DIRECTOR, AND MICHAEL E. JANOSKI, DEPUTY DIRECTOR, are AUTHORIZED TO ACT in the ABSENCE of the DIRECTOR; and

BE IT FURTHER RESOLVED that this authorization shall take effect immediately and shall remain in force until amended or rescinded by action of the Board.

Seconded by Commissioner Hennessy, and adopted on roll call by the following vote:

In the affirmative: Vice Chairman Mandeville, Commissioners Hennessy, Butch, Adcock, Davidson, Foster, Stolte, and Duru

In the negative: None

Absent: Chairman Fiore

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the Annual First Regular Meeting of the Board on MONDAY EVENING, JANUARY 12, 2026.



ANDREW J. SPEARS, Director

R-26-1-12=8

The following resolution was offered for adoption by Commissioner Davidson:

RESOLUTION

R-26-1-12=9

WHEREAS, the Monmouth County Park System provides a variety of recreational and educational programs, services, park and recreation areas, historic sites, and facilities for the public's use and enjoyment; and

WHEREAS, the Monmouth County Board of Recreation Commissioners believes it is necessary and in the public's interest to establish ADMINISTRATIVE ORDERS AND OPERATING GUIDELINES AND PROCEDURES for the public's beneficial use of the various recreation and education programs, services, park and recreation areas, historic sites, and facilities provided to the public by the Park System including items related to operations, maintenance, personnel and fiscal matters; and

WHEREAS, said ADMINISTRATIVE AND OPERATING GUIDELINES AND PROCEDURES include, but are not limited to registrations, payment of fees and charges, location, dates and hours, reservations, participant ages, level of skills and abilities, limitation as to the numbers to be served, patron department, compliance with ADA requirements, and other conditions or requirements for the efficient and effective delivery of services and the operation and maintenance of Park System areas and facilities; and

WHEREAS, the Board believes that the PROMULGATION AND INSTITUTION of said ADMINISTRATIVE ORDERS AND OPERATING GUIDELINES AND PROCEDURES is a responsibility that should properly be delegated to and addressed by the DIRECTOR and his DESIGNEE(S).

NOW, THEREFORE, BE IT RESOLVED by the Monmouth County Board of Recreation Commissioners that the DIRECTOR and his DESIGNEE(S) are hereby AUTHORIZED to PROMULGATE AND INSTITUTE ADMINISTRATIVE ORDERS AND OPERATING GUIDELINES AND PROCEDURES including but not limited to registrations, payment of fees and charges, location, dates and hours, reservations, participant ages, level of skills and abilities, limitation as to the numbers to be served, patron department, compliance with ADA requirements, and other conditions or requirements that, from time to time, are determined by the Director and his designees to be necessary and appropriate for the efficient and effective delivery of services and the operation and maintenance of Park System areas and facilities; and

BE IT FURTHER RESOLVED that the Board does hereby RESCIND Resolution No. R-25-1-13=12, as previously adopted by the Board; and

BE IT FURTHER RESOLVED that this authorization shall take effect immediately and shall remain in force until amended or rescinded by action of the Board.

Seconded by Commissioner Hennessy, and adopted on roll call by the following vote:

In the affirmative:	Vice Chairman Mandeville, Commissioners Hennessy, Butch, Adcock, Davidson, Foster, Stolte, and Duru
In the negative:	None
Absent:	Chairman Fiore

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the Annual First Regular Meeting of the Board on MONDAY EVENING, JANUARY 12, 2026.



ANDREW J. SPEARS, Director

R-26-1-12=9

The following resolution was offered for adoption by Commissioner Davidson:

RESOLUTION

R-26-1-12=10

WHEREAS, the Monmouth County Board of Recreation Commissioners recognizes that emergencies may occur from time to time, including but not limited to weather events, natural and manmade disasters, that affect the public’s safety, health, and welfare, and impact the operation of Park System areas, services and facilities and the protection of Park System visitors, property and resources; and

WHEREAS, said emergencies may prevent the Board from meeting and taking action in a timely manner; and

WHEREAS, the Board believes it is in the public’s interest to authorize the Director, Andrew J. Spears and his designee(s) to act on behalf of the Board and to be able to enter into temporary use agreements, issue contracts, purchase orders, pay bills and to take other actions as may be necessary, when such emergencies occur and time is of the essence.

NOW, THEREFORE, BE IT RESOLVED the Board does hereby AUTHORIZE the DIRECTOR, ANDREW J. SPEARS and his DESIGNEE(S) to ACT ON BEHALF OF THE BOARD in RESPONSE TO EMERGENCIES, including but not limited to weather events, natural and manmade disasters and to enter into temporary use agreements, issue contracts, purchase orders, pay bills and to take other actions as may be necessary, when such emergencies occur and time is of the essence, that affect the public’s safety, health and welfare, and impact the operation of Park System areas, services and facilities, and the protection of Park System visitors, property and resources; and

BE IT FURTHER RESOLVED that the Director shall keep the Board informed of the actions and those of his designee(s) which he has authorized as a result of an emergency; and

BE IT FURTHER RESOLVED that this resolution shall remain in effect until amended or rescinded by action of the Board.

Seconded by Commissioner Hennessy, and adopted on roll call by the following vote:

In the affirmative:	Vice Chairman Mandeville, Commissioners Hennessy, Butch, Adcock, Davidson, Foster, Stolte, and Duru
In the negative:	None
Absent:	Chairman Fiore

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the Annual First Regular Meeting of the Board on MONDAY EVENING, JANUARY 12, 2026.



ANDREW J. SPEARS, Director

R-26-1-12=10

The following resolution was offered for adoption by Commissioner Davidson:

RESOLUTION

R-26-1-12=11

WHEREAS, the Federal Americans with Disabilities Act (ADA) requires that public agencies must provide a public notice of intent to comply with the AMERICANS WITH DISABILITIES ACT by January 26, 1992; and

WHEREAS, the Act requires public agencies to provide facilities, services, programs, and activities that are free from discrimination against qualified individuals with disabilities; and

WHEREAS, the Act requires that a responsible employee of the public agency be designated to coordinate compliance and handle complaints of alleged violations; and

WHEREAS, the Board did adopt Resolution No. R-21-1-11=14 on January 11, 2021 and authorized an amendment on June 7, 2021 by Resolution No. R-21-6-7=192.

NOW, THEREFORE, BE IT RESOLVED by the Monmouth County Board of Recreation Commissioners that the DIRECTOR is hereby directed to COMPLY with the AMERICANS WITH DISABILITIES ACT OF 1990, P.L. 101-336 and provide facilities, services, programs, and activities that are free from discrimination against qualified individuals with disabilities; and

BE IT FURTHER RESOLVED that FRANCISCO MASINI is hereby DESIGNATED as the AMERICANS WITH DISABILITIES ACT COMPLIANCE OFFICER for the MONMOUTH COUNTY PARK SYSTEM to RECEIVE AND COORDINATE COMPLIANCE ISSUES, and that MARYAM TRONCO is hereby DESIGNATED as the AMERICANS WITH DISABILITIES ACT COMPLIANCE OFFICER for the MONMOUTH COUNTY PARK SYSTEM for FACILITIES, STRUCTURES AND SITE IMPROVEMENTS, and that ANNE SIMON AND JUSTIN DUNN are hereby DESIGNATED as the AMERICANS WITH DISABILITIES ACT COMPLIANCE OFFICERS for the MONMOUTH COUNTY PARK SYSTEM for SERVICES, PROGRAMS AND ACTIVITIES, to coordinate compliance with the non-discrimination requirements contained in Section 35.107 of the Department of Justice Regulations, and the provisions of the AMERICANS WITH DISABILITIES ACT OF 1990, P.L. 101-336; and

BE IT FURTHER RESOLVED that the Board does hereby rescind the previously adopted Resolution No. R-25-1-13=14; and

BE IT FURTHER RESOLVED that this resolution shall take effect immediately and shall remain in force until amended or rescinded by action of the Board.

Seconded by Commissioner Hennessy, and adopted on roll call by the following vote:

In the affirmative:	Vice Chairman Mandeville, Commissioners Hennessy, Butch, Adcock, Davidson, Foster, Stolte, and Duru
In the negative:	None
Absent:	Chairman Fiore

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the Annual First Regular Meeting of the Board on MONDAY EVENING, JANUARY 12, 2026.



ANDREW J. SPEARS, Director

R-26-1-12=11

The following resolution was offered for adoption by Commissioner Davidson:

RESOLUTION

R-26-1-12=12

WHEREAS, the Monmouth County Board of Recreation Commissioners maintains Monmouth County Park System Social Media sites, including but not limited to Facebook, for the benefit of the public; and

WHEREAS, the Board did, by Resolution #R-15-10-5=362 on October 5, 2015, ADOPT a SOCIAL MEDIA COMMENT AND POSTING POLICY, and further to DESIGNATE a SOCIAL MEDIA COORDINATOR; and

WHEREAS, the Board recognizes the need to monitor the public's posts and comments to Monmouth County Park System social media pages in order to assure the content of such pages remains family-friendly and county park oriented; and

WHEREAS, in order to assure the proper management of the aforementioned social media pages, comments and posts on Monmouth County Park System pages shall be monitored daily and any posts, comments, photographs, etc., that do not meet the standards set forth in the Social Media Comment and Posting Policies will be deleted or hidden from the page as needed, and deleted or hidden comments shall be retained digitally, in accordance with New Jersey Open Public Records Act, similar to other public correspondence.

WHEREAS, the Board recognizes that in order to assure social media pages are properly monitored, a SOCIAL MEDIA COORDINATOR shall be APPOINTED by the DIRECTOR in order to facilitate the measures set forth in the Social Media Comment and Posting Policy, and the Social Media Coordinator shall monitor postings as well as respond to questions and comments on behalf of the Monmouth County Park System.

NOW, THEREFORE, BE IT RESOLVED that the DIRECTOR does hereby DESIGNATE AMANDA TANAY as the MONMOUTH COUNTY PARK SYSTEM'S SOCIAL MEDIA COORDINATOR; and

BE IT FURTHER RESOLVED that the DIRECTOR does hereby DESIGNATE JENNIE ANDRAS as the ALTERNATE SOCIAL MEDIA COORDINATOR; and

BE IT FURTHER RESOLVED, should the appointed Social Media Coordinator be unable to perform the tasks, the Superintendent of Recreation and others so designated by the Director shall serve as a Temporary Coordinator to facilitate such duties; and

BE IT FURTHER RESOLVED, the social media accounts created for the Monmouth County Park System shall remain the property of the Monmouth County Park System, therefore, all account information and passwords shall be held in a secure place which can be accessed by the Superintendent of Recreation, the Social Media Coordinator, and others so authorized by the Director; and

BE IT FURTHER RESOLVED that this resolution shall remain in effect until amended or rescinded by action of the Board.

Seconded by Commissioner Hennessy, and adopted on roll call by the following vote:

In the affirmative:	Vice Chairman Mandeville, Commissioners Hennessy, Butch, Adcock, Davidson, Foster, Stolte, and Duru
In the negative:	None
Absent:	Chairman Fiore

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the Annual First Regular Meeting of the Board on MONDAY EVENING, JANUARY 12, 2026.



ANDREW J. SPEARS, Director

R-26-1-12=12

The following resolution was offered for adoption by Commissioner Davidson:

RESOLUTION

R-26-1-12=13

WHEREAS, Title 40:12-29 NJSA, P.L. 1994, Chapter 111, permits public parks and recreation agencies to solicit and accept donations; and

WHEREAS, the BOARD OF RECREATION COMMISSIONERS of the COUNTY OF MONMOUTH, believes it is in the public's best interest to SOLICIT AND ACCEPT DONATIONS AND SPONSORSHIPS in SUPPORT of the 2026 MONMOUTH COUNTY FAIR, to be held JULY 22nd – JULY 26th, 2026, at EAST FREEHOLD SHOWGROUNDS, AND OTHER PROJECTS AND EVENTS OF THE BOARD.

NOW, THEREFORE, BE IT RESOLVED that the Monmouth County Board of Recreation Commissioners does hereby AUTHORIZE the DIRECTOR, ANDREW J. SPEARS, and his DESIGNEE(S), to SOLICIT AND ACCEPT DONATIONS AND SPONSORSHIPS, on behalf of the Board for the purpose of SUPPORTING the 2026 MONMOUTH COUNTY FAIR, to be held JULY 22nd – JULY 26th, 2026, at EAST FREEHOLD SHOWGROUNDS, AND OTHER PROJECTS AND EVENTS OF THE BOARD; and

BE IT FURTHER RESOLVED that the DIRECTOR, ANDREW J. SPEARS and his DESIGNEE(S) are AUTHORIZED to take ALL NECESSARY ACTION as may be required by law.

Seconded by Commissioner Hennessy, and adopted on roll call by the following vote:

In the affirmative:	Vice Chairman Mandeville, Commissioners Hennessy, Butch, Adcock, Davidson, Foster, Stolte, and Duru
In the negative:	None
Absent:	Chairman Fiore

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the Annual First Regular Meeting of the Board on MONDAY EVENING, JANUARY 12, 2026.



ANDREW J. SPEARS, Director

R-26-1-12=13

The following resolution was offered for adoption by Commissioner Davidson:

RESOLUTION

R-26-1-12=14

WHEREAS, the Monmouth County Board of Recreation Commissioners has put into place certain photovoltaic equipment that generates electricity; and

WHEREAS, the Board of Recreation Commissioners has earned valuable Solar Renewable Energy Credits (S-REC's), in recognition of the clean energy produced by its photovoltaic equipment; and

WHEREAS, these S-REC's are not needed for public use and may therefore be sold as surplus personal property; and

WHEREAS, S-REC's may be sold through an online auction process, pursuant to the Local Unit Electronic Technology Pilot Program, P.L. 1002, c.30 and the regulations promulgated thereunder; and

WHEREAS, the Division of Local Government Services, within the New Jersey Department of Community Affairs, has approved the use of FLETT EXCHANGE, LLC, to CONDUCT ONLINE AUCTIONS of S-REC's.

NOW, THEREFORE, BE IT RESOLVED by the Monmouth County Board of Recreation Commissioners that SOLAR RENEWABLE ENERGY CREDITS (S-REC's) which have been earned and accumulated, shall be SOLD ON VARIOUS OCCASIONS DURING 2026, when in the best interest to the COUNTY OF MONMOUTH, to the HIGHEST BIDDER through an ONLINE AUCTION(S) CONDUCTED by FLETT EXCHANGE, LLC, subject to the adoption of a RATIFYING RESOLUTION by the BOARD OF COUNTY COMMISSIONERS of the COUNTY OF MONMOUTH; and

BE IT FURTHER RESOLVED that the Chairman and Director and his Designee(s) are hereby authorized to enter into and sign any and all documents as may be required to conduct said auction(s) and sell said S-REC's during the year 2026; and

BE IT FURTHER RESOLVED that a copy of this resolution be sent to the Clerk of the Monmouth County Board of County Commissioners; and

BE IT FURTHER RESOLVED that a copy of this resolution and the ratifying resolution adopted by the Monmouth County Board of County Commissioners be forwarded to Jacquelyn A. Suarez, Commissioner, Division of Local Government Services, N.J. Department of Community Affairs, 101 South Broad Street, P.O. Box 803, Trenton, NJ 08625-0800; and

BE IT FURTHER RESOLVED that notice of the impending sale of the S-REC's be published in accordance with N.J.S.A. 40A-11-36 and further AUTHORIZING the DIRECTOR and his DESIGNEE(S) to take all necessary action as may be required by law.

Seconded by Commissioner Hennessy, and adopted on roll call by the following vote:

In the affirmative:	Vice Chairman Mandeville, Commissioners Harmon, Butch, Adcock, Davidson, Foster, Stolte, and Duru
In the negative:	None
Absent:	Chairman Fiore

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the Annual First Regular Meeting of the Board on MONDAY EVENING, JANUARY 12, 2026.



ANDREW J. SPEARS, Director

The following resolution was offered for adoption by Commissioner Davidson:

RESOLUTION

R-26-1-12=15

WHEREAS, the Monmouth County Board of Recreation Commissioners awarded a contract to DEE'S CATERING & CONCESSIONS, LLC, Toms River, NJ, for FOOD CONCESSION AT SEVEN PRESIDENTS OCEANFRONT PARK, LONG BRANCH, NEW JERSEY (Bid #0030-24), on March 25, 2024, by Resolution #R-24-3-25=137, ITEM: Food Concession at Seven Presidents Oceanfront Park for the Period of 5/1/24 through 9/30/24, with the Board of Recreation Commissioners reserving the option to extend the contract for two (2) additional one (1) year periods (2025 & 2026), under the same terms and conditions as per bid specification, in the Total Contract Amount of \$61,000.00; and

WHEREAS, the Board of Recreation Commissioners reserved the option to extend the contract for two (2) additional one (1) year periods (2025 & 2026); the contract shall not bind nor purport to bind the county for any contractual commitment in excess of the original contract period; in the event the county exercises such right, all terms, conditions and provisions of the contract shall remain the same and apply during the renewal period; and

WHEREAS, the Board of Recreation Commissioners exercised the option to extend the contract for an ADDITIONAL ONE (1) YEAR PERIOD (2025), on September 23, 2024, by Resolution #R-24-9-23=343; and

WHEREAS, the Board wishes to EXERCISE the OPTION TO EXTEND THE CONTRACT, for an ADDITIONAL ONE (1) YEAR PERIOD (2026), as per bid proposal under the same terms and conditions as per bid specifications.

NOW, THEREFORE, BE IT RESOLVED that the Monmouth County Board of Recreation Commissioners does hereby AUTHORIZE the EXERCISING OF THE OPTION TO EXTEND THE CONTRACT, for an ADDITIONAL ONE (1) YEAR PERIOD (2026), as originally awarded by Resolution #R-24-3-25=137 (2024), and extended by Resolution #R-24-9-23=343 (2025), to DEE'S CATERING & CONCESSIONS, LLC, P.O. Box 263, Toms River, NJ 08754, for FOOD CONCESSION AT SEVEN PRESIDENTS OCEANFRONT PARK, LONG BRANCH, NEW JERSEY (Bid #0030-24), ITEM: Food Concession at Seven Presidents Oceanfront Park for the Period of 05/01/26 through 09/30/26; in the Total Contract Amount of \$61,000.00; and

BE IT FURTHER RESOLVED that the Chairman and Director are hereby authorized to execute the contract on behalf of the Monmouth County Board of Recreation Commissioners.

Seconded by Commissioner Hennessy, and adopted on roll call by the following vote:

In the affirmative: Vice Chairman Mandeville, Commissioners Hennessy, Butch, Adcock, Davidson, Foster, Stolte, and Duru

In the negative: None
Absent: Chairman Fiore

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the Annual First Regular Meeting of the Board on MONDAY EVENING, JANUARY 12, 2026.



ANDREW J. SPEARS, Director

R-26-1-12=15

The following resolution was offered for adoption by Commissioner Davidson:

RESOLUTION

R-26-1-12=16

WHEREAS, the Monmouth County Board of Recreation Commissioners awarded a contract to LINKS HOSPITALITY, LLC, Point Pleasant, NJ, for FOOD AND BEVERAGE CONCESSION AT HOWELL PARK, SHARK RIVER, AND CHARLESTON SPRINGS GOLF COURSES (Bid #0063-23), on August 21, 2023, by Resolution #R-23-8-21=299, ITEM: Food and Beverage Concession for the Period of 01/01/24 through 12/31/24 (Year 1), Proposal 1, Shark River Golf Course – Concessionaire agrees to pay the Monmouth County Park System the Annual Sum of \$11,125.00 for Year 1 (2024); Proposal 2, Charleston Springs Golf Course – Concessionaire agrees to pay the Monmouth County Park System the Annual Sum of \$19,800.00 for Year 1 (2024); Proposal 3, Howell Park Golf Course – Concessionaire agrees to pay the Monmouth County Park System the Annual Sum of \$17,600.00 for Year 1 (2024), with the Board of Recreation Commissioners reserving the option to extend the contract for two (2) additional one (1) year periods (Year 2 = 2025; Year 3 = 2026), under the same terms and conditions, as per bid specification; in the Total Contract Amount of \$48,525.00; and

WHEREAS, the Board of Recreation Commissioners reserved the option to extend the contract for two (2) additional one (1) year periods (2025 & 2026); the contract shall not bind nor purport to bind the county for any contractual commitment in excess of the original contract period; in the event the county exercises such right, all terms, conditions and provisions of the contract shall remain the same and apply during the renewal period; and

WHEREAS, the Board of Recreation Commissioners exercised the option to extend the contract for an ADDITIONAL ONE (1) YEAR PERIOD (2025), on September 23, 2024, by Resolution #R-24-9-23=342; and

WHEREAS, the Board wishes to EXERCISE the OPTION TO EXTEND THE CONTRACT, for an ADDITIONAL ONE (1) YEAR PERIOD (2026), as per bid proposal under the same terms and conditions as per bid specifications.

NOW, THEREFORE, BE IT RESOLVED that the Monmouth County Board of Recreation Commissioners does hereby AUTHORIZE the EXERCISING OF THE OPTION TO EXTEND THE CONTRACT, for an ADDITIONAL ONE (1) YEAR PERIOD (2026), as originally awarded by Resolution #R-23-8-21=299 (2024) and extended by Resolution #R-24-9-23=342 (2025), to LINKS HOSPITALITY, LLC, 1128 Front Street, Point Pleasant, NJ 08742, for FOOD AND BEVERAGE CONCESSION AT HOWELL PARK, SHARK RIVER, AND CHARLESTON SPRINGS GOLF COURSES (Bid #0063-23), ITEM: Food and Beverage Concession for the Period of 01/01/26 through 12/31/26 (Year 3), Proposal 1, Shark River Golf Course – Concessionaire agrees to pay the Monmouth County Park System the Annual Sum of \$11,125.00 Revenue for Year 3 (2026); Proposal 2, Charleston Springs Golf Course – Concessionaire agrees to pay the Monmouth County Park System the Annual Sum of \$19,800.00 Revenue for Year 3 (2026); Proposal 3, Howell Park Golf Course – Concessionaire agrees to pay the Monmouth County Park System the Annual Sum of \$17,600.00 Revenue for Year 3 (2026) in the Total Contract Amount of \$48,525.00; and

BE IT FURTHER RESOLVED that the Chairman and Director are hereby authorized to execute the contract on behalf of the Monmouth County Board of Recreation Commissioners.

Seconded by Commissioner Hennessy, and adopted on roll call by the following vote:

In the affirmative:	Vice Chairman Mandeville, Commissioners Hennessy, Butch, Adcock, Davidson, Foster, Stolte, and Duru
In the negative:	None
Absent:	Chairman Fiore

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the Annual First Regular Meeting of the Board on MONDAY EVENING, JANUARY 12, 2026.



ANDREW J. SPEARS, Director

R-26-1-12=16

The following resolution was offered for adoption by Commissioner Davidson:

RESOLUTION

R-26-1-12=17

WHEREAS, the Monmouth County Board of Recreation Commissioners awarded a contract to REITHOFFER SHOWS, INC., Gibsonton, FL, for FURNISHING AND DELIVERY OF AMUSEMENT RIDES, CONCESSIONS, AND GAMES (Bid #0024-25), on March 24, 2025, by Resolution #R-25-3-24=133, ITEMS: 1-4, Monmouth County Fair (July 23, 2025-July 27, 2025), vendor is to pay the MCPS a flat fee of \$25,000.00 for the five (5) day Fair, forty percent (40%) commission of gross rides tickets/wristband sales, a flat fee of \$750.00 per game unit with a minimum of ten (10) games, maximum of fifteen (15); and a \$1,500.00 flat fee for each food concession unit, minimum is zero (0), maximum four (4) units, with the Board of Recreation Commissioners reserving the option to extend the contract for two (2) additional one (1) year Fair periods (July 22, 2026 through July 26, 2026 and July 21, 2027 through July 25, 2027), the contract shall not bind nor purport to bind the county for any contractual commitment in excess of the original contract period; in the event the county exercises such right, all terms, conditions and provisions of the contract shall remain the same and apply during the renewal period; and

WHEREAS, the Board wishes to EXERCISE the OPTION TO EXTEND THE CONTRACT, for an ADDITIONAL ONE (1) YEAR PERIOD (2026), to REITHOFFER SHOWS, INC., Gibsonton, FL for FURNISHING AND DELIVERY OF AMUSEMENT RIDES, CONCESSIONS, AND GAMES (Bid #0024-25), ITEMS: 1-4, Monmouth County Fair, July 22, 2026 – July 26, 2026, vendor is to pay the MCPS a flat fee of \$25,000.00 for the five (5) day Fair, forty percent (40%) commission of gross rides tickets/wristband sales, a flat fee of \$750.00 per game unit with a minimum of ten (10) games, maximum of fifteen (15); and a \$1,500.00 flat fee for each food concession unit, minimum is zero (0), maximum four (4) units; with the Board of Recreation Commissioners reserving the option to extend the contract for an additional one (1) year Fair period, July 21, 2027 through July 25, 2027, under the same terms and conditions as per bid specification; and

NOW, THEREFORE, BE IT RESOLVED that the Monmouth County Board of Recreation Commissioners does hereby AUTHORIZE the EXERCISING OF THE OPTION TO EXTEND THE CONTRACT, for an ADDITIONAL ONE (1) YEAR PERIOD (2026), to REITHOFFER SHOWS, INC., P.O. Box 1080, Gibsonton, FL 33534, for FURNISHING AND DELIVERY OF AMUSEMENT RIDES, CONCESSIONS, AND GAMES (Bid #0024-25), ITEMS: 1-4, Monmouth County Fair, July 22, 2026 – July 26, 2026, vendor is to pay the MCPS a flat fee of \$25,000.00 for the five (5) day Fair, forty percent (40%) commission of gross rides tickets/wristband sales, a flat fee of \$750.00 per game unit with a minimum of ten (10) games, maximum of fifteen (15); and a \$1,500.00 flat fee for each food concession unit, minimum is zero (0), maximum four (4) units; with the Board of Recreation Commissioners reserving the option to extend the contract for an additional one (1) year Fair period, July 21, 2027 through July 25, 2027, under the same terms and conditions as per bid specification; and

BE IT FURTHER RESOLVED that the Chairman and Director are hereby authorized to execute the contract on behalf of the Monmouth County Board of Recreation Commissioners.

Seconded by Commissioner Hennessy, and adopted on roll call by the following vote:

In the affirmative:	Vice Chairman Mandeville, Commissioners Hennessy, Butch, Adcock, Davidson, Foster, Stolte, and Duru
In the negative:	None
Absent:	Chairman Fiore

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the Annual First Regular meeting of the Board on MONDAY EVENING, JANUARY 12, 2026.



ANDREW J. SPEARS, Director

R-26-1-12=17

The following resolution was offered for adoption by Commissioner Davidson:

RESOLUTION

R-26-1-12=18

WHEREAS, on October 1, 2025, the Purchasing Agent of the Monmouth County Board of Recreation Commissioners received a written proposal for the FURNISHING AND DELIVERY OF COIN OPERATED BINOCULAR MACHINE SERVICE, a copy of said proposal being on file in the Board's Office of Administrative Services; and

WHEREAS, CLOCKWORK PARTNERS, LLC dba THE TOWER OPTICAL COMPANY, INC., Norwalk, CT, submitted the highest responsible proposal dated October 1, 2025, for FURNISHING AND DELIVERY OF COIN OPERATED BINOCULAR MACHINE SERVICE, ITEM: Furnishing of Coin Operated Binocular Machine Services at Mt. Mitchill Scenic Overlook, for the Period of 01/01/26-12/31/26; Vendor agrees to pay the Monmouth County Park System 33.33% of Total Net Sales.

NOW, THEREFORE, BE IT RESOLVED by the Monmouth County Board of Recreation Commissioners, that the written proposal of CLOCKWORK PARTNERS, LLC dba THE TOWER OPTICAL COMPANY, INC., 275 East Avenue, Norwalk, CT 06855, dated October 1, 2025 is hereby accepted for FURNISHING AND DELIVERY OF COIN OPERATED BINOCULAR MACHINE SERVICE, ITEMS: Furnishing of Coin Operated Binocular Machine Services at Mt. Mitchill Scenic Overlook, for the Period of 01/01/26-12/31/26; Vendor agrees to pay the Monmouth County Park System 33.33% of Total Net Sales; and

BE IT FURTHER RESOLVED that the Chairman and Director are hereby authorized to execute the contract on behalf of the Board of Recreation Commissioners.

Seconded by Commissioner Hennessy, and adopted on roll call by the following vote:

In the affirmative: Vice Chairman Mandeville, Commissioners Hennessy, Butch, Adcock, Davidson, Foster, Stolte, and Duru

In the negative: None

Absent: Chairman Fiore

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the Annual First Regular Meeting of the Board on MONDAY EVENING, JANUARY 12, 2026.



ANDREW J. SPEARS, Director

R-26-1-12=18

The following resolution was offered for adoption by Commissioner Davidson:

RESOLUTION

R-26-1-12=19

WHEREAS, the Monmouth County Board of Recreation Commissioners has a need to acquire PROFESSIONAL PRELIMINARY ASSESSMENT/SITE INVESTIGATION (PA/SI) OF BLOCK 255, LOT 4.03, MIDDLETOWN TOWNSHIP, IMPROVED PROPERTY, OWNED BY: JOSEPH CRAIG, ±0.0872 ACRES, PROJECT: ADDITIONS TO BAYSHORE RECREATION AREA (Ref. #25-54 & P-95-2025), as a fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.4; and

WHEREAS, the anticipated term of this contract is approximately thirty (30) days; and

WHEREAS, requests for proposals were received by the Purchasing Agent on or before the required submission date of December 23, 2025; and

WHEREAS, KENNY ENVIRONMENTAL SERVICES, Marlton, NJ, has submitted a written proposal dated December 20, 2025, indicating they will provide a PROFESSIONAL PRELIMINARY ASSESSMENT/SITE INVESTIGATION (PA/SI) OF BLOCK 255, LOT 4.03, MIDDLETOWN TOWNSHIP, IMPROVED PROPERTY, OWNED BY: JOSEPH CRAIG, ±0.0872 ACRES, PROJECT: ADDITIONS TO BAYSHORE RECREATION AREA (Ref. #25-44 & P-95-2025), in an the Contract Amount Not To Exceed \$4,560.00; and

WHEREAS, the Certification of the Chief Financial Officer, as to availability of funds, has been filed with the Director, a copy of which is on file in the Purchasing Department setting forth that the funds are available in Capital Cash Account #29799, Board of Recreation Commissioners (2026), Project #00007; in an amount not to exceed \$4,560.00.

NOW, THEREFORE, BE IT RESOLVED that the Board of Recreation Commissioners, of the County of Monmouth, does hereby authorize the Chairman and Director to enter into a contract on behalf of the Monmouth County Board of Recreation Commissioners, with KENNY ENVIRONMENTAL SERVICES, 4 Sheffield Drive, Marlton, NJ 08053 as per proposal dated December 20, 2025, for PROFESSIONAL PRELIMINARY ASSESSMENT/SITE INVESTIGATION (PA/SI) OF BLOCK 255, LOT 4.03, MIDDLETOWN TOWNSHIP, IMPROVED PROPERTY, OWNED BY: JOSEPH CRAIG, ±0.0872 ACRES, PROJECT: ADDITIONS TO BAYSHORE RECREATION AREA (Ref. #25-54 & P-95-2025), in the Contract Amount Not To Exceed \$4,560.00; and

BE IT FURTHER RESOLVED that the Stockholders Disclosure Certification and the New Jersey Business Registration are on file in the office of the Purchasing Department; and

BE IT FURTHER RESOLVED that any fees for additional work over the \$4,560.00 provided for in this resolution will be authorized only upon the approval of the Board, prior to the additional services being performed.

Seconded by Commissioner Hennessy, and adopted on roll call by the following vote:

In the affirmative:	Vice Chairman Mandeville, Commissioners Hennessy, Butch, Adcock, Davidson, Foster, Stolte, and Duru
In the negative:	None
Absent:	Chairman Fiore

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the Annual First Regular Meeting of the Board on MONDAY EVENING, JANUARY 12, 2026.



ANDREW J. SPEARS, Director

R-26-1-12=19

The following resolution was offered for adoption by Commissioner Davidson:

RESOLUTION

R-26-1-12=20

WHEREAS, the Monmouth County Board of Recreation Commissioners has a need to acquire PROFESSIONAL SURVEYING SERVICES OF BLOCK 255, LOT 4.03, MIDDLETOWN TOWNSHIP, IMPROVED PROPERTY, OWNED BY: JOSEPH CRAIG, ±0.0872 ACRES, PROJECT: ADDITIONS TO BAYSHORE RECREATION AREA, INTEREST: FEE SIMPLE (Ref. #25-55 & P-94-2025), as a fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.4; and

WHEREAS, the anticipated term of this contract is approximately forty-five (45) days; and

WHEREAS, requests for proposals were received by the Purchasing Agent on or before the required submission date of November 18, 2025; and

WHEREAS, VAN CLEEF ENGINEERING ASSOCIATES, LLC, Freehold, NJ, has submitted a written proposal dated December 23, 2025, indicating they will provide PROFESSIONAL SURVEYING SERVICES OF BLOCK 255, LOT 4.03, MIDDLETOWN TOWNSHIP, IMPROVED PROPERTY, OWNED BY: JOSEPH CRAIG, ±0.0872 ACRES, PROJECT: ADDITIONS TO BAYSHORE RECREATION AREA, INTEREST: FEE SIMPLE (Ref. #25-55 & P-94-2025), in an Amount Not to Exceed \$2,900.00; and

WHEREAS, the Certification of the Chief Financial Officer, as to availability of funds, has been filed with the Director, a copy of which is on file in the Purchasing Department setting forth that the funds are available in Capital Cash Account #29799, Board of Recreation Commissioners (2026), Project #00008; in an amount not to exceed \$2,900.00.

NOW, THEREFORE, BE IT RESOLVED that the Board of Recreation Commissioners, of the County of Monmouth, does hereby authorize the Chairman and Director to enter into a contract on behalf of the Monmouth County Board of Recreation Commissioners, with VAN CLEEF ENGINEERING ASSOCIATES, LLC, 3 Paragon Way, Suite 600, Freehold, NJ 07728, as per proposal dated December 22, 2025 for PROFESSIONAL SURVEYING SERVICES OF BLOCK 255, LOT 4.03, MIDDLETOWN TOWNSHIP, IMPROVED PROPERTY, OWNED BY: JOSEPH CRAIG, ±0.0872 ACRES, PROJECT: ADDITIONS TO BAYSHORE RECREATION AREA, INTEREST: FEE SIMPLE (Ref. #25-55 & P-94-2025), in the Contract Amount Not To Exceed \$2,900.00; and

BE IT FURTHER RESOLVED that the Stockholders Disclosure Certification and the New Jersey Business Registration are on file in the office of the Purchasing Department; and

BE IT FURTHER RESOLVED that any fees for additional work over the \$2,900.00 provided for in this resolution will be authorized only upon the approval of the Board, prior to the additional services being performed.

Seconded by Commissioner Hennessy, and adopted on roll call by the following vote:

In the affirmative:	Vice Chairman Mandeville, Commissioners Hennessy, Butch, Adcock, Davidson, Foster, Stolte, and Duru
In the negative:	None
Absent:	Chairman Fiore

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the Annual First Regular Meeting of the Board on MONDAY EVENING, JANUARY 12, 2026.



ANDREW J. SPEARS, Director

R-26-1-12=20

The following resolution was offered for adoption by Commissioner Davidson:

RESOLUTION

R-26-1-12=21

WHEREAS, the Monmouth County Board of Recreation Commissioners accepted the written proposal of KENNY ENVIRONMENTAL SERVICES, LLC, Marlton, NJ, for PROVIDING PROFESSIONAL PRELIMINARY ASSESSMENT/SITE INVESTIGATION (PA/SI) OF BLOCK 259, LOT 3, MIDDLETOWN TOWNSHIP, IMPROVED PROPERTY, OWNED BY: ERIC & DANIELLE OLSEN, ±0.1148 ACRES, PROJECT: ADDITIONS TO BAYSHORE RECREATION AREA, INTEREST: FEE SIMPLE (Ref. #25-44 & P-87-2025), as originally awarded by Resolution #R-25-12-1=385, in the Estimated Total Contract Amount of \$2,970.00; and

WHEREAS, the Board deems it necessary and advisable to Authorize CONTRACT AMENDMENT #1, in the amount of \$9,550.00 for one Area of Concern requiring additional investigation.

NOW, THEREFORE, BE IT RESOLVED by the Board that the Director is hereby Authorized to approve CONTRACT AMENDMENT #1, in the amount of \$9,550.00 for one Area of Concern requiring additional investigation to KENNY ENVIRONMENTAL SERVICES, LLC, 4 Sheffield Drive, Marlton, NJ 08053, for PROVIDING PROFESSIONAL PRELIMINARY ASSESSMENT/SITE INVESTIGATION (PA/SI) OF BLOCK 259, LOT 3, MIDDLETOWN TOWNSHIP, IMPROVED PROPERTY, OWNED BY: ERIC & DANIELLE OLSEN, ±0.1148 ACRES, PROJECT: ADDITIONS TO BAYSHORE RECREATION AREA, INTEREST: FEE SIMPLE (Ref. #25-44 & P-87-2025), as per original contract awarded by Resolution #R-25-12-1=385, in the Estimated Total Contract Amount of \$2,970.00, for a NEW TOTAL AMENDED CONTRACT AMOUNT NOT TO EXCEED \$12,520.00; and

BE IT FURTHER RESOLVED that said CONTRACT AMENDMENT #1 is on file in the Board's Office of Administrative Services; and

BE IT FURTHER RESOLVED that notice of this amendment shall be published in The Coast Star, a newspaper circulated in the County of Monmouth, as required by law, within twenty (20) days of its passage; and

BE IT FURTHER RESOLVED that the Certification of the Chief Financial Officer, as to availability of funds, has been filed with the Director, a copy of which is on file in the Purchasing Department setting forth that the funds are available in Capital Cash Account #29799, Board of Recreation Commissioners (2026), Project #00007, in an amount not to exceed \$9,550.00.

Seconded by Commissioner Hennessy, and adopted on roll call by the following vote:

In the affirmative:	Vice Chairman Mandeville, Commissioners Hennessy, Butch, Adcock, Davidson, Foster, Stolte, and Duru
In the negative:	None
Absent:	Chairman Fiore

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the Annual First Regular Meeting of the Board on MONDAY EVENING, JANUARY 12, 2026.



ANDREW J. SPEARS, Director

R-26-1-12=21

The following resolution was offered for adoption by Commissioner Davidson:

RESOLUTION

R-26-1-12=22

WHEREAS, the Monmouth County Board of Recreation Commissioners advertised and received bids on December 10, 2025, for FURNISHING OF CHARTER BUS TRANSPORTATION SERVICES (54 PASSENGER BUSES) (Bid F-78-2026); and

WHEREAS, a significant revision to the Specifications is needed.

NOW, THEREFORE, BE IT RESOLVED by the Monmouth County Board of Recreation Commissioners that ALL bids received on December 10, 2025, for FURNISHING OF CHARTER BUS TRANSPORTATION SERVICES (54 PASSENGER BUSES) (Bid F-78-2026), are hereby REJECTED, as a significant revision to the Specifications is needed; and

BE IT FURTHER RESOLVED that the Board does hereby AUTHORIZE the DIRECTOR to RE-ADVERTISE for same.

Seconded by Commissioner Hennessy, and adopted on roll call by the following vote:

In the affirmative:	Vice Chairman Mandeville, Commissioners Hennessy, Butch, Adcock, Davidson, Foster, Stolte, and Duru
In the negative:	None
Absent:	Chairman Fiore

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the Annual First Regular Meeting of the Board on MONDAY EVENING, JANUARY 12, 2026.



ANDREW J. SPEARS, Director

R-26-1-12=22

The following resolution was offered for adoption by Commissioner Davidson:

RESOLUTION

R-26-1-12=23

WHEREAS, the Monmouth County Board of Recreation Commissioners awarded a contract to NEW JERSEY STATE GOLF ASSOCIATION, Kenilworth, NJ, on November 4, 2024, by Resolution #R-24-11-4=404, for FURNISHING OF A U.S.G.A. RECOGNIZED GOLF HANDICAP AND INFORMATION NETWORK SERVICE (Bid #0002-25), ITEM: 2025 Supply/Service Contract for the Period of 1/1/25 through 12/31/25, with the Board of Recreation Commissioners reserving the option to extend the contract for two additional one (1) year periods (2026 & 2027), under the same terms and conditions, as per bid specifications; in the Estimated Total Contract Amount of \$54,000.00; and

WHEREAS, the Board of Recreation Commissioners reserved the option to extend the contract for two (2) additional one (1) year periods (2026 & 2027); the contract shall not bind nor purport to bind the county for any contractual commitment in excess of the original contract period; in the event the county exercises such right, all terms, conditions and provisions of the contract shall remain the same and apply during the renewal period; and

WHEREAS, the Board wishes to EXERCISE the OPTION TO EXTEND THE CONTRACT for an ADDITIONAL ONE (1) YEAR PERIOD (2026), as per bid proposal, under the same terms and conditions as per bid specifications.

NOW, THEREFORE, BE IT RESOLVED that the Monmouth County Board of Recreation Commissioners does hereby AUTHORIZE the EXERCISING OF THE OPTION TO EXTEND THE CONTRACT, for an ADDITIONAL ONE (1) YEAR PERIOD (2026), as originally awarded by Resolution #R-24-11-4=404, to NEW JERSEY STATE GOLF ASSOCIATION, 3 Golf Drive, Suite 206, Kenilworth, NJ 07033, for FURNISHING OF A U.S.G.A. RECOGNIZED GOLF HANDICAP AND INFORMATION NETWORK SERVICE (Bid #0002-25), ITEM: 2026 Supply/Service Contract for the Period of 1/1/26 through 12/31/26; with the Board of Recreation Commissioners RESERVING the OPTION TO EXTEND the CONTRACT for an ADDITIONAL ONE (1) YEAR PERIOD (2027), under the same terms and conditions, as per bid specification; in the Estimated Total Contract Amount of \$54,000.00; and

BE IT FURTHER RESOLVED that the Chairman and Director are hereby authorized to execute the contract on behalf of the Monmouth County Board of Recreation Commissioners; and

BE IT FURTHER RESOLVED that the Certification of the Chief Financial Officer, as to availability of funds, has been filed with the Director, a copy of which is on file in the Purchasing Department, setting forth that the funds are available in Trust Account #52000, Board of Recreation Commissioners (2026), in the estimated amount of \$54,000.00.

Seconded by Commissioner Hennessy, and adopted on roll call by the following vote:

In the affirmative:	Vice Chairman Mandeville, Commissioners Hennessy, Butch, Adcock, Davidson, Foster, Stolte, and Duru
In the negative:	None
Absent:	Chairman Fiore

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the Annual First Regular Meeting of the Board on MONDAY EVENING, JANUARY 12, 2026.



ANDREW J. SPEARS, Director

R-26-1-12=23

The following resolution was offered for adoption by Commissioner Davidson:

RESOLUTION

R-26-1-12=24

WHEREAS, MICHAEL P. DOLLEAR, Supervising County Park Ranger, has decided to RETIRE from the service of the Monmouth County Board of Recreation Commissioners effective February 1, 2026; and

WHEREAS, MICHAEL P. DOLLEAR, started work with the Monmouth County Park System on June 20, 1994; and

WHEREAS, MICHAEL P. DOLLEAR has been a capable and faithful employee of the Board with THIRTY-ONE (31) YEARS AND SEVEN (7) MONTHS OF SERVICE.

NOW, THEREFORE, BE IT RESOLVED that the DIRECTOR is hereby AUTHORIZED to PREPARE a CITATION OF APPRECIATION to be extended to MICHAEL P. DOLLEAR for his loyalty and dedication as an employee of the Board.

Seconded by Commissioner Hennessy, and adopted on roll call by the following vote:

In the Affirmative:	Vice Chairman Mandeville, Commissioners Hennessy, Butch, Adcock, Davidson, Foster, Stolte, and Duru
In the Negative:	None
Absent:	Chairman Fiore

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the Annual First Regular Meeting of the Board on MONDAY EVENING, JANUARY 12, 2026.



ANDREW J. SPEARS, Director

R-26-1-12=24

The following resolution was offered for adoption by Commissioner Davidson:

RESOLUTION

R-26-1-12=25

WHEREAS, the Monmouth County Board of Recreation Commissioners accepted the written proposal of KENNY ENVIRONMENTAL SERVICES, LLC, Marlton, NJ, for PROVIDING PROFESSIONAL PRELIMINARY ASSESSMENT/SITE INVESTIGATION (PA/SI) OF BLOCK 50, LOT 34, HOWELL TOWNSHIP, IMPROVED PROPERTY, OWNED BY: DESANCTIS, CARMINE & MAUTUORI, MARY, +1.41 ACRES, PROJECT: ADDITIONS TO MANASQUAN RIVER GREENWAY, INTEREST: FEE SIMPLE (Ref. #25-46 & P-89-2025), as originally awarded by Resolution #R-25-12-1=387, in the Estimated Total Contract Amount of \$2,970.00; and

WHEREAS, the Board deems it necessary and advisable to Authorize CONTRACT AMENDMENT #1, in the amount of \$12,625.00 for three Areas of Concern requiring additional investigation.

NOW, THEREFORE, BE IT RESOLVED by the Board that the Director is hereby Authorized to approve CONTRACT AMENDMENT #1, in the amount of \$12,625.00 for three Areas of Concern requiring additional investigation, to KENNY ENVIRONMENTAL SERVICES, LLC, 4 Sheffield Drive, Marlton, NJ 08053, for PROVIDING PROFESSIONAL PRELIMINARY ASSESSMENT/SITE INVESTIGATION (PA/SI) OF BLOCK 50, LOT 34, HOWELL TOWNSHIP, IMPROVED PROPERTY, OWNED BY: DESANCTIS, CARMINE & MAUTUORI, MARY, +1.41 ACRES, PROJECT: ADDITIONS TO MANASQUAN RIVER GREENWAY, INTEREST: FEE SIMPLE (Ref. #25-46 & P-89-2025), as per original contract awarded by Resolution #R-25-12-1=387, in the Estimated Total Contract Amount of \$2,970.00, for a NEW TOTAL AMENDED CONTRACT AMOUNT NOT TO EXCEED \$15,595.00; and

BE IT FURTHER RESOLVED that said CONTRACT AMENDMENT #1 is on file in the Board's Office of Administrative Services; and

BE IT FURTHER RESOLVED that notice of this amendment shall be published in The Coast Star, a newspaper circulated in the County of Monmouth, as required by law, within twenty (20) days of its passage; and

BE IT FURTHER RESOLVED that the Certification of the Chief Financial Officer, as to availability of funds, has been filed with the Director, a copy of which is on file in the Purchasing Department setting forth that the funds are available in Capital Cash Account #29799, Board of Recreation Commissioners (2025), Project #00025, in an amount not to exceed \$12,625.00.

Seconded by Commissioner Hennessy, and adopted on roll call by the following vote:

In the affirmative:	Vice Chairman Mandeville, Commissioners Hennessy, Butch, Adcock, Davidson, Foster, Stolte, and Duru
In the negative:	None
Absent:	Chairman Fiore

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the Annual First Regular Meeting of the Board on MONDAY EVENING, JANUARY 12, 2026.



ANDREW J. SPEARS, Director

R-26-1-12=25

The following resolution was offered for adoption by Commissioner Davidson:

RESOLUTION

R-26-1-12=26

WHEREAS, the Monmouth County Board of Recreation Commissioners awarded the contract for FURNISHING AND DELIVERY OF HEATING & AIR CONDITIONING MAINTENANCE, REPAIR PARTS, SERVICE AND INSTALLATIONS (Bid #0023-23), to AUTOMATED BUILDING CONTROLS, INC., Neptune, NJ, as per Resolution #R-22-12-19=426, with the option to extend said contract for two (2) additional one (1) year periods (2024 & 2025); and

WHEREAS, the Board did exercise its option to extend said contract as per Board Resolution #R-23-9-18=367 in the Estimated Contract Amount of \$260,000.00; and

WHEREAS, the Board did exercise its option to extend said contract as per Board Resolution #R-25-9-23=347 in the Estimated Contract Amount of \$260,000.00; and

WHEREAS, the Board authorized Change Order #1, as per Resolution #R-25-12-15=415 in the Total Change Order #1 Contract Amount of \$284,000.00; and

WHEREAS, the Board deems it necessary and advisable to Authorize CHANGE ORDER #2, in the amount of \$50,000.00 to extend existing contract time to March 31, 2026, for a New Estimated Total Contract Amount of \$334,000.00.

NOW, THEREFORE, BE IT RESOLVED by the Board that the Director is hereby Authorized to approve CHANGE ORDER #2, in the amount of \$50,000.00 to extend existing contract time to March 31, 2026 to AUTOMATED BUILDING CONTROLS, INC., Neptune, NJ, for FURNISHING AND DELIVERY OF HEATING & AIR CONDITIONING MAINTENANCE, REPAIR PARTS, SERVICE AND INSTALLATIONS (Bid #0023-23), ITEM: Service Contract (Period of 01/01/25 through 03/31/26, as originally awarded by Resolution #R-22-12-19=426 (2023), and extended by #R-23-9-18=367 (2024), and extended by #R-25-9-23=347 (2025), in the Estimated Contract Amount of \$260,000.00; and as modified by Change Order #1 awarded by Resolution #R-25-12-15=415 in the Estimated Total Change Order #1 Contract Amount of \$284,000.00, for a NEW ESTIMATED TOTAL CONTRACT AMOUNT OF \$334,000.00, AS MODIFIED BY CHANGE ORDER #2; and

BE IT FURTHER RESOLVED that said CHANGE ORDER #2 is on file in the Board's Office of Administrative Services; and

BE IT FURTHER RESOLVED that the Certification of the Chief Financial Officer, as to availability of funds, has been filed with the Director, a copy of which is on file in the Purchasing Department setting forth that the funds are available in Appropriation #080010, Board of Recreation Commissioners (2026), in the amount of \$50,000.00.

Seconded by Commissioner Hennessy, and adopted on roll call by the following vote:

In the affirmative:	Vice Chairman Mandeville, Commissioners Hennessy, Butch, Adcock, Davidson, Foster, Stolte, and Duru
In the negative:	None
Absent:	Chairman Fiore

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the Annual First Regular Meeting of the Board on MONDAY EVENING, JANUARY 12, 2026.



ANDREW J. SPEARS, Director

R-26-1-12=26

The following resolution was offered for adoption by Commissioner Davidson:

RESOLUTION

R-26-1-12=27

WHEREAS, the Monmouth County Board of Recreation Commissioners provides various public recreation facilities and services for the use and enjoyment of the citizens of Monmouth County; and

WHEREAS, certain of these recreation facilities and services are of a specialized nature; and

WHEREAS, it is the policy of the Board to establish fees and charges for those who use these specialized recreation facilities and services to help defray the costs of operating and maintaining said recreation facilities and services; and

WHEREAS, the Board did, on December 15, 2025 by Resolution No. R-25-12-15=407, ADOPT FEES & CHARGES FOR TURKEY SWAMP PARK, to take effect January 1, 2026;

WHEREAS, the Board deems it necessary and advisable to AMEND the TURKEY SWAMP PARK FEES & CHARGES, to take effect January 13, 2026.

NOW, THEREFORE, BE IT RESOLVED that the Monmouth County Board of Recreation Commissioners does hereby ADOPT the TURKEY SWAMP PARK FEES & CHARGES AS AMENDED, to take effect January 13, 2026; and

BE IT FURTHER RESOLVED that the Board does hereby RESCIND Resolution #R-25-12-15=407 as previously adopted by the Board on December 15, 2025; and

BE IT FURTHER RESOLVED that the above-mentioned SHARK RIVER PARK FEES & CHARGES, AS AMENDED, shall take effect January 13, 2026, and shall remain in force until amended or rescinded by action of the Board.

Seconded by Commissioner Hennessy, and adopted on roll call by the following vote:

In the affirmative:	Vice Chairman Mandeville, Commissioners Hennessy, Butch, Adcock, Davidson, Foster, Stolte, and Duru
In the negative:	None
Absent:	Chairman Fiore

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the Annual First Regular Meeting of the Board on MONDAY EVENING, JANUARY 12, 2026.



ANDREW J. SPEARS, Director

R-26-1-12=27

The following resolution was offered for adoption by Commissioner Davidson:

RESOLUTION

R-26-1-12=28

WHEREAS, the Monmouth County Board of Recreation Commissioners accepted the written proposal of GIBSON & STATTEL ENVIRONMENTAL, INC., Burlington, NJ, for PROVIDING PROFESSIONAL PRELIMINARY ASSESSMENT/SITE INVESTIGATION (PA/SI) OF BLOCK 1043, LOTS 85, 85Q & 85.01, MIDDLETOWN TOWNSHIP, IMPROVED PROPERTY, OWNED BY: EETSA, LLC, ±19.54 ACRES, PROJECT: ADDITIONS TO HUBER WOODS PARK, INTEREST: FEE SIMPLE (Ref. #25-26 & PS #73-2025) as per Resolution #R-25-9-8=286, in the Contract Amount Not to Exceed \$989.00; and

WHEREAS, the Board authorized Contract Amendment #1, as per Resolution #R-25-11-17=367, to GIBSON & STATTEL ENVIRONMENTAL, INC., Burlington, NJ, in the Total Contract Amendment #1 Amount of \$44,591.50; and

WHEREAS, the Board deems it necessary and advisable to Authorize CONTRACT AMENDMENT #2 in the amount of \$20,415.00 for an Area of Concern requiring additional investigation.

NOW, THEREFORE, BE IT RESOLVED by the Board that the Director is hereby Authorized to approve CONTRACT AMENDMENT #2, in the amount of \$20,415.00, for an Area of Concern requiring additional investigation, to GIBSON & STATTEL ENVIRONMENTAL, INC., P.O. Box 587, Burlington, NJ 08016, for PROVIDING PROFESSIONAL PRELIMINARY ASSESSMENT/SITE INVESTIGATION (PA/SI) OF BLOCK 1043, LOTS 85, 85Q & 85.01, MIDDLETOWN TOWNSHIP, IMPROVED PROPERTY, OWNED BY: EETSA, LLC, ±19.54 ACRES, PROJECT: ADDITIONS TO HUBER WOODS PARK, INTEREST: FEE SIMPLE (Ref. #25-26 & PS #73-2025), as per original contract awarded by Resolution #R-25-9-8=286 in the Contract Amount Not to Exceed \$989.00, and as modified by Contract Amendment #1 awarded by Resolution #R-25-11-17=367 in the Total Contract Amendment #1 Amount of \$44,591.50, for a NEW TOTAL AMENDED CONTRACT AMOUNT NOT TO EXCEED \$65,006.50, AS MODIFIED BY CONTRACT AMENDMENT #2; and

BE IT FURTHER RESOLVED that said CONTRACT AMENDMENT #2 is on file in the Board's Office of Administrative Services; and

BE IT FURTHER RESOLVED that notice of this amendment shall be published in The Coast Star, a newspaper circulated in the County of Monmouth, as required by law, within twenty (20) days of its passage; and

BE IT FURTHER RESOLVED that the Certification of the Chief Financial Officer, as to availability of funds, has been filed with the Director, a copy of which is on file in the Purchasing Department setting forth that the funds are available in Capital Cash Account #29799, Board of Recreation Commissioners (2025), Project #00046, in an amount not to exceed \$20,415.00.

Seconded by Commissioner Hennessy, and adopted on roll call by the following vote:

In the affirmative:	Vice Chairman Mandeville, Commissioners Hennessy, Butch, Adcock, Davidson, Foster, Stolte, and Duru
In the negative:	None
Absent:	Chairman Fiore

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the Annual First Regular Meeting of the Board on MONDAY EVENING, JANUARY 12, 2026.



ANDREW J. SPEARS, Director

R-26-1-12=28

The following resolution was offered for adoption by Commissioner Davidson:

RESOLUTION

R-26-1-12=29

WHEREAS, the Monmouth County Board of Recreation Commissioners provides various public recreation facilities and services for the use and enjoyment of the citizens of Monmouth County; and

WHEREAS, certain of these recreation facilities and services are of a specialized nature; and

WHEREAS, it is the policy of the Board to establish fees and charges for those who use these specialized recreation facilities and services to help defray the costs of operating and maintaining said recreation facilities and services; and

WHEREAS, the Board deems it necessary and advisable to ADOPT FEES & CHARGES FOR BEL-AIRE GOLF COURSE, to take effect March 1, 2026.

NOW, THEREFORE, BE IT RESOLVED that the Monmouth County Board of Recreation Commissioners does hereby ADOPT the BEL-AIRE GOLF COURSE FEES & CHARGES, to take effect March 1, 2026, as hereunto attached; and

BE IT FURTHER RESOLVED that the Board does hereby RESCIND Resolution #R-25-6-23=205 as previously adopted by the Board, effective March 1, 2026; and

BE IT FURTHER RESOLVED that the above-mentioned BEL-AIRE GOLF COURSE FEES & CHARGES shall take effect March 1, 2026 and shall remain in force until amended or rescinded by action of the Board.

Seconded by Commissioner Hennessy, and adopted on roll call by the following vote:

In the Affirmative:	Vice Chairman Mandeville, Commissioners Hennessy, Butch, Adcock, Davidson, Foster, Stolte, and Duru
In the Negative:	None
Absent:	Chairman Fiore

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the Annual First Regular Meeting of the Board on MONDAY EVENING, JANUARY 12, 2026.



ANDREW J. SPEARS, Director

R-26-1-12=29

The following resolution was offered for adoption by Commissioner Davidson:

RESOLUTION

R-26-1-12=30

WHEREAS, the Monmouth County Board of Recreation Commissioners provides various public recreation facilities and services for the use and enjoyment of the citizens of Monmouth County; and

WHEREAS, certain of these recreation facilities and services are of a specialized nature; and

WHEREAS, it is the policy of the Board to establish fees and charges for those who use these specialized recreation facilities and services to help defray the costs of operating and maintaining said recreation facilities and services; and

WHEREAS, the Board deems it necessary and advisable to ADOPT FEES & CHARGES FOR CHARLESTON SPRINGS GOLF COURSE, to take effect March 1, 2026.

NOW, THEREFORE, BE IT RESOLVED that the Monmouth County Board of Recreation Commissioners does hereby ADOPT the CHARLESTON SPRINGS GOLF COURSE FEES & CHARGES, to take effect March 1, 2026, as hereunto attached; and

BE IT FURTHER RESOLVED that the Board does hereby RESCIND Resolution #R-25-6-23=206 as previously adopted by the Board, effective March 1, 2026; and

BE IT FURTHER RESOLVED that the above-mentioned CHARLESTON SPRINGS GOLF COURSE FEES & CHARGES shall take effect March 1, 2026 and shall remain in force until amended or rescinded by action of the Board.

Seconded by Commissioner Hennessy, and adopted on roll call by the following vote:

In the Affirmative:	Vice Chairman Mandeville, Commissioners Hennessy, Butch, Adcock, Davidson, Foster, Stolte, and Duru
In the Negative:	None
Absent:	Chairman Fiore

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the Annual First Regular Meeting of the Board on MONDAY EVENING, JANUARY 12, 2026.



ANDREW J. SPEARS, Director

R-26-1-12=30

The following resolution was offered for adoption by Commissioner Davidson:

RESOLUTION

R-26-1-12=31

WHEREAS, the Monmouth County Board of Recreation Commissioners provides various public recreation facilities and services for the use and enjoyment of the citizens of Monmouth County; and

WHEREAS, certain of these recreation facilities and services are of a specialized nature; and

WHEREAS, it is the policy of the Board to establish fees and charges for those who use these specialized recreation facilities and services to help defray the costs of operating and maintaining said recreation facilities and services; and

WHEREAS, the Board deems it necessary and advisable to ADOPT FEES & CHARGES FOR HOMINY HILL GOLF COURSE, to take effect March 1, 2026.

NOW, THEREFORE, BE IT RESOLVED that the Monmouth County Board of Recreation Commissioners does hereby ADOPT the HOMINY HILL GOLF COURSE FEES & CHARGES, to take effect March 1, 2026, as hereunto attached; and

BE IT FURTHER RESOLVED that the Board does hereby RESCIND Resolution #R-25-6-23=207 as previously adopted by the Board, effective March 1, 2026; and

BE IT FURTHER RESOLVED that the above-mentioned HOMINY HILL GOLF COURSE FEES & CHARGES shall take effect March 1, 2026 and shall remain in force until amended or rescinded by action of the Board.

Seconded by Commissioner Hennessy, and adopted on roll call by the following vote:

In the Affirmative:	Vice Chairman Mandeville, Commissioners Hennessy, Butch, Adcock, Davidson, Foster, Stolte, and Duru
In the Negative:	None
Absent:	Chairman Fiore

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the Annual First Regular Meeting of the Board on MONDAY EVENING, JANUARY 12, 2026.



ANDREW J. SPEARS, Director

R-26-1-12=31

The following resolution was offered for adoption by Commissioner Davidson:

RESOLUTION

R-26-1-12=32

WHEREAS, the Monmouth County Board of Recreation Commissioners provides various public recreation facilities and services for the use and enjoyment of the citizens of Monmouth County; and

WHEREAS, certain of these recreation facilities and services are of a specialized nature; and

WHEREAS, it is the policy of the Board to establish fees and charges for those who use these specialized recreation facilities and services to help defray the costs of operating and maintaining said recreation facilities and services; and

WHEREAS, the Board deems it necessary and advisable to ADOPT FEES & CHARGES FOR HOWELL PARK GOLF COURSE, to take effect March 1, 2026.

NOW, THEREFORE, BE IT RESOLVED that the Monmouth County Board of Recreation Commissioners does hereby ADOPT the HOWELL PARK GOLF COURSE FEES & CHARGES, to take effect March 1, 2026, as hereunto attached; and

BE IT FURTHER RESOLVED that the Board does hereby RESCIND Resolution #R-25-6-23=208 as previously adopted by the Board, effective March 1, 2026; and

BE IT FURTHER RESOLVED that the above-mentioned HOWELL PARK GOLF COURSE FEES & CHARGES shall take effect March 1, 2026 and shall remain in force until amended or rescinded by action of the Board.

Seconded by Commissioner Hennessy, and adopted on roll call by the following vote:

In the Affirmative:	Vice Chairman Mandeville, Commissioners Hennessy, Butch, Adcock, Davidson, Foster, Stolte, and Duru
In the Negative:	None
Absent:	Chairman Fiore

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the Annual First Regular Meeting of the Board on MONDAY EVENING, JANUARY 12, 2026.



ANDREW J. SPEARS, Director

R-26-1-12=32

The following resolution was offered for adoption by Commissioner Davidson:

RESOLUTION

R-26-1-12=33

WHEREAS, the Monmouth County Board of Recreation Commissioners provides various public recreation facilities and services for the use and enjoyment of the citizens of Monmouth County; and

WHEREAS, certain of these recreation facilities and services are of a specialized nature; and

WHEREAS, it is the policy of the Board to establish fees and charges for those who use these specialized recreation facilities and services to help defray the costs of operating and maintaining said recreation facilities and services; and

WHEREAS, the Board deems it necessary and advisable to ADOPT FEES & CHARGES FOR PINE BROOK GOLF COURSE, to take effect March 1, 2026.

NOW, THEREFORE, BE IT RESOLVED that the Monmouth County Board of Recreation Commissioners does hereby ADOPT the PINE BROOK GOLF COURSE FEES & CHARGES, to take effect March 1, 2026, as hereunto attached; and

BE IT FURTHER RESOLVED that the Board does hereby RESCIND Resolution #R-25-6-23=209 as previously adopted by the Board, effective March 1, 2026; and

BE IT FURTHER RESOLVED that the above-mentioned PINE BROOK GOLF COURSE FEES & CHARGES shall take effect March 1, 2026 and shall remain in force until amended or rescinded by action of the Board.

Seconded by Commissioner Hennessy, and adopted on roll call by the following vote:

In the Affirmative:	Vice Chairman Mandeville, Commissioners Hennessy, Butch, Adcock, Davidson, Foster, Stolte, and Duru
In the Negative:	None
Absent:	Chairman Fiore

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the Annual First Regular Meeting of the Board on MONDAY EVENING, JANUARY 12, 2026.



ANDREW J. SPEARS, Director

R-26-1-12=33

The following resolution was offered for adoption by Commissioner Davidson:

RESOLUTION

R-26-1-12=34

WHEREAS, the Monmouth County Board of Recreation Commissioners provides various public recreation facilities and services for the use and enjoyment of the citizens of Monmouth County; and

WHEREAS, certain of these recreation facilities and services are of a specialized nature; and

WHEREAS, it is the policy of the Board to establish fees and charges for those who use these specialized recreation facilities and services to help defray the costs of operating and maintaining said recreation facilities and services; and

WHEREAS, the Board deems it necessary and advisable to ADOPT FEES & CHARGES FOR SHARK RIVER GOLF COURSE, to take effect March 1, 2026.

NOW, THEREFORE, BE IT RESOLVED that the Monmouth County Board of Recreation Commissioners does hereby ADOPT the SHARK RIVER GOLF COURSE FEES & CHARGES, to take effect March 1, 2026, as hereunto attached; and

BE IT FURTHER RESOLVED that the Board does hereby RESCIND Resolution #R-25-6-23=210 as previously adopted by the Board, effective March 1, 2026; and

BE IT FURTHER RESOLVED that the above-mentioned SHARK RIVER GOLF COURSE FEES & CHARGES shall take effect March 1, 2026 and shall remain in force until amended or rescinded by action of the Board.

Seconded by Commissioner Hennessy, and adopted on roll call by the following vote:

In the Affirmative:	Vice Chairman Mandeville, Commissioners Hennessy, Butch, Adcock, Davidson, Foster, Stolte, and Duru
In the Negative:	None
Absent:	Chairman Fiore

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the Annual First Regular Meeting of the Board on MONDAY EVENING, JANUARY 12, 2026.



ANDREW J. SPEARS, Director

R-26-1-12=34

The following resolution was offered for adoption by Commissioner Davidson:

RESOLUTION

R-26-1-12=35

WHEREAS, the Monmouth County Board of Recreation Commissioners provides various public recreation facilities and services for the use and enjoyment of the citizens of Monmouth County; and

WHEREAS, certain of these recreation facilities and services are of a specialized nature; and

WHEREAS, it is the policy of the Board to establish fees and charges for those who use these specialized recreation facilities and services to help defray the costs of operating and maintaining said recreation facilities and services; and

WHEREAS, the Board deems it necessary and advisable to ADOPT FEES & CHARGES FOR GOLF COURSE OUTING PROGRAM, to take effect March 1, 2026.

NOW, THEREFORE, BE IT RESOLVED that the Monmouth County Board of Recreation Commissioners does hereby ADOPT the GOLF COURSE OUTING PROGRAM FEES & CHARGES, to take effect March 1, 2026, as hereunto attached; and

BE IT FURTHER RESOLVED that the Board does hereby RESCIND Resolution #R-25-2-10=95 as previously adopted by the Board, effective March 1, 2026; and

BE IT FURTHER RESOLVED that the above-mentioned GOLF COURSE OUTING PROGRAM FEES & CHARGES shall take effect March 1, 2026 and shall remain in force until amended or rescinded by action of the Board.

Seconded by Commissioner Hennessy, and adopted on roll call by the following vote:

In the Affirmative:	Vice Chairman Mandeville, Commissioners Hennessy, Butch, Adcock, Davidson, Foster, Stolte, and Duru
In the Negative:	None
Absent:	Chairman Fiore

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the Annual First Regular Meeting of the Board on MONDAY EVENING, JANUARY 12, 2026.



ANDREW J. SPEARS, Director

The following resolution was offered for adoption by Commissioner Davidson:

RESOLUTION

R-26-1-12=36

WHEREAS, the Monmouth County Board of Recreation Commissioners provides various public recreation facilities and services for the use and enjoyment of the citizens of Monmouth County; and

WHEREAS, certain of these recreation facilities and services are of a specialized nature; and

WHEREAS, it is the policy of the Board to establish fees and charges for those who use these specialized recreation facilities and services to help defray the costs of operating and maintaining said recreation facilities and services; and

WHEREAS, the Board deems it necessary and advisable to ADOPT FEES & CHARGES FOR MISCELLANEOUS GOLF COURSE FEES & CHARGES, effective March 1, 2026.

NOW, THEREFORE, BE IT RESOLVED that the Monmouth County Board of Recreation Commissioners does hereby ADOPT the MISCELLANEOUS GOLF COURSE FEES & CHARGES, effective March 1, 2026, as hereunto attached; and

BE IT FURTHER RESOLVED that the Board does hereby RESCIND Resolution #R-25-2-10=96 as previously adopted by the Board, effective March 1, 2026; and

BE IT FURTHER RESOLVED that the above-mentioned MISCELLANEOUS GOLF COURSE FEES & CHARGES shall be effective March 1, 2026 and shall remain in force until amended or rescinded by action of the Board.

Seconded by Commissioner Hennessy, and adopted on roll call by the following vote:

In the Affirmative:	Vice Chairman Mandeville, Commissioners Hennessy, Butch, Adcock, Davidson, Foster, Stolte, and Duru
In the Negative:	None
Absent:	Chairman Fiore

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the Annual First Regular Meeting of the Board on MONDAY EVENING, JANUARY 12, 2026.



ANDREW J. SPEARS, Director

R-26-1-12=36

The following resolution was offered for adoption by Commissioner Davidson:

RESOLUTION

R-26-1-12=37

WHEREAS, the Monmouth County Board of Recreation Commissioners deems it necessary and advisable to Authorize the PURCHASE of FUEL OIL #2 – HEATING; and

WHEREAS, said FUEL OIL #2 – HEATING is available from J. SWANTON FUEL OIL COMPANY, Atlantic Highlands, NJ, ITEM: Provide heating fuel to MCPS buildings for the Period of 1/1/26 through 12/31/26, actual price calculated based on an up charge of \$0.2050, added to the posted price as shown in OPIS; as available under NJ State Contract #17-FOOD-00402; T0077, for the Period of 7/1/18 through 6/30/26, in the Estimated Total Contract Amount of \$100,000.00.

NOW, THEREFORE, BE IT RESOLVED by the Monmouth County Board of Recreation Commissioners that the Director is hereby Authorized to execute the necessary contracts and agreements required for the PURCHASE of FUEL OIL #2 – HEATING from J. SWANTON FUEL OIL COMPANY, 37 Center Avenue, Atlantic Highlands, NJ 07716, ITEM: Provide heating fuel to MCPS buildings for the Period of 1/1/26 through 12/31/26, actual price calculated based on an up charge of \$0.2050, added to the posted price as shown in OPIS; as available under NJ State Contract #17-FOOD-00402; T0077, for the Period of 7/1/18 through 6/30/26, in the Estimated Total Contract Amount of \$100,000.00; and

BE IT FURTHER RESOLVED that the Certification of the Chief Financial Officer, as to availability of funds, has been filed with the Director, a copy of which is on file in the Purchasing Department, setting forth that the funds are available in Trust Account #52000, Board of Recreation Commissioners (2026), in the Estimated Amount of \$100,000.00.

Seconded by Commissioner Hennessy, and adopted on roll call by the following vote:

In the affirmative:	Vice Chairman Mandeville, Commissioners Hennessy, Butch, Adcock, Davidson, Foster, Stolte, and Duru
In the negative:	None
Absent:	Chairman Fiore

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the Annual First Regular Meeting of the Board on MONDAY EVENING, JANUARY 12, 2026.



ANDREW J. SPEARS, Director

R-26-1-12=37

The following resolution was offered for adoption by Commissioner Davidson:

RESOLUTION

R-26-1-12=38

WHEREAS, bids were advertised for and received by the Purchasing Agent of the Monmouth County Board of Recreation Commissioners on December 3, 2025, for REPAIRS TO MULTIPLE STRUCTURES AT HISTORIC LONGSTREET FARM, HOLMDEL, NJ (Bid F-117-2025), which bids were referred to the Director for tabulation, examination, report and recommendation; and

WHEREAS, the bid was considered on an individual item basis and the report of the officials above mentioned, shows that four (4) bids were received, and the following was the third lowest responsible bid received in the Estimated Total Contract Amount of \$149,500.00:

SPARTAN CONSTRUCTION, INC.

399 Oak Street, Suite C

South Amboy, NJ 08879

ITEM: Total Base Bid Price, Items 1-3 inclusive.

NOW, THEREFORE, BE IT RESOLVED by the Monmouth County Board of Recreation Commissioners, that the said report as to the said bids be, and the same is hereby accepted and ordered spread upon the minutes; and

BE IT FURTHER RESOLVED that the contract be, and the same is hereby awarded according to the tabulation set forth to the bidder and for the total bid as shown by the said tabulation above set forth; and

BE IT FURTHER RESOLVED that the Chairman and Director are hereby authorized to execute the contract on behalf of the Monmouth County Board of Recreation Commissioners; and

BE IT FURTHER RESOLVED that the Certification of the Chief Financial Officer, as to availability of funds, has been filed with the Director, a copy of which is on file in the Purchasing Department setting forth that the funds are available in Capital Cash Account #92203 Board of Recreation Commissioners, Project #20223, in the amount of \$149,500.00.

Seconded by Commissioner Hennessy, and adopted on roll call by the following vote:

In the affirmative: Vice Chairman Mandeville, Commissioners Hennessy, Butch, Adcock, Davidson, Foster, Stolte, and Duru

In the negative: None

Absent: Chairman Fiore

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the Annual First Regular Meeting of the Board on MONDAY EVENING, JANUARY 12, 2026.



ANDREW J. SPEARS, Director

R-26-1-12=38

The following resolution was offered for adoption by Commissioner Foster:

RESOLUTION

R-26-1-12=39

WHEREAS, the Open Public Meetings Act provides that the Board of Recreation Commissioners may go into executive session to discuss matters that may be confidential or listed pursuant to N.J.S.A. 10:4-12; and

WHEREAS, it is recommended by the Board Attorney and/or Director to go into executive session to discuss matters set forth hereinafter which are permissible for discussion in executive session; and

WHEREAS, notice of this regularly scheduled Board meeting, including date, time, and place, has been posted, and the County Clerk and two (2) newspapers as designated by the Board have been noticed, per the schedule adopted by the Board at its regular meeting of November 17, 2025.

NOW THEREFORE, BE IT RESOLVED that the Monmouth County Board of Recreation Commissioners does hereby recess into Executive Session for Potential Property Acquisitions or Sales – N.J.S.A. 10:4-12-(b)(5) to discuss:

- Additions to Metedeconk River Greenway
- Discussion – Additions to Crosswicks Creek Park
- Discussion – Additions to Baysholm Conservation Area
- Discussion – Additions to Holmdel Park

Seconded by Commissioner Adcock, and adopted on roll call by the following vote:

In the Affirmative: Vice Chairman Mandeville, Commissioners Hennessy, Butch, Adcock, Davidson, Foster, Stolte, and Duru
In the Negative: None
Absent: Chairman Fiore

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the Annual First Regular Meeting of the Board on MONDAY EVENING, JANUARY 12, 2026.



ANDREW J. SPEARS, Director

R-26-1-12=39

The following resolution was offered for adoption by Commissioner Butch:

RESOLUTION

R-26-1-12=40

WHEREAS, the Monmouth County Board of Recreation Commissioners deems it necessary and advisable to acquire and preserve certain lands for County Open Space Conservation and Park Purposes, located in the TOWNSHIP OF HOWELL, being more particularly described as BLOCK 109, LOT 7, and more commonly known as PROPERTY OWNED BY OLGA SANCHEZ AKA OLGA GONZALEZ, a vacant parcel, containing ± 1.25 ACRES, as ADDITIONS TO METEDECONK RIVER GREENWAY, through negotiations or other legal means, for county open space preservation, natural resources conservation and public park and recreation purposes, in the Amount of \$67,000.00, subject to satisfactory title, environmental review, and adjustments for acreage, taxes and other closing costs; and

WHEREAS, funds for the acquisition of the above-named parcel has been provided by the Monmouth County Open Space, Recreation, Floodplain Protection, and Farmland and Historic Preservation Trust Fund, Account #T-12-56-850-115-667, Sub-Account #00027.

NOW, THEREFORE, BE IT RESOLVED, that the MONMOUTH COUNTY BOARD OF RECREATION COMMISSIONERS does hereby RECOMMEND to the MONMOUTH COUNTY BOARD OF COUNTY COMMISSIONERS that the BOARD OF COUNTY COMMISSIONERS AUTHORIZE the ACQUISITION OF PROPERTY OWNED BY OLGA SANCHEZ AKA OLGA GONZALEZ, being more particularly described as BLOCK 109, LOT 7, HOWELL TOWNSHIP, a vacant parcel, containing ± 1.25 ACRES, as ADDITIONS TO METEDECONK RIVER GREENWAY, through negotiations or other legal means, for county open space preservation, natural resources conservation and public park and recreation purposes, in the Amount of \$67,000.00, subject to satisfactory title, environmental review, and adjustments for acreage, taxes and other closing costs; and

BE IT FURTHER RESOLVED that the Chairman of the Board and the Director are hereby authorized to take any and all action as may be required to acquire said property for the benefit of the citizens of Monmouth County; and

BE IT FURTHER RESOLVED that a copy of this resolution be sent to the Clerk of the Monmouth County Board of County Commissioners, the County Administrator, and County Counsel.

Seconded by Commissioner Foster, and adopted on roll call by the following vote:

In the Affirmative:	Vice Chairman Mandeville, Commissioners Hennessy, Butch, Adcock, Davidson, Foster, Stolte, and Duru
In the Negative:	None
Absent:	Chairman Fiore

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the Annual First Regular Meeting of the Board on MONDAY EVENING, JANUARY 12, 2026.



ANDREW J. SPEARS, Director

R-26-1-12=40

The following resolution was offered for adoption by Commissioner Butch:

RESOLUTION

R-26-1-12=41

WHEREAS, the MONMOUTH COUNTY BOARD OF RECREATION COMMISSIONERS deems it necessary and advisable to acquire and preserve certain lands for OPEN SPACE PRESERVATION, NATURAL RESOURCES CONSERVATION AND PUBLIC PARK AND RECREATION PURPOSES; and

WHEREAS, the County Of Monmouth (“the County”) has initiated a program (“MUNICIPAL LAND PRESERVATION INCENTIVE PROGRAM” or “PROGRAM”) to expand park, historic preservation, and open space opportunities for Monmouth County residents by providing funding to assist municipalities with park and open space acquisition; and

WHEREAS, the County Program requires the entering into a Cooperative Project Agreement memorializing the terms and conditions of the County’s participation in a municipal acquisition project; and

WHEREAS, the Borough of Tinton Falls (“Tinton Falls”) and the County are public bodies corporate and politic of the State of New Jersey and are authorized under New Jersey law to enter into a Cooperative Project Agreement; and

WHEREAS, the County, through its dedicated Open Space Trust Fund has the ability and desires to incentivize the funding of municipal land acquisition for the purposes of open space preservation; and

WHEREAS, the County and Tinton Falls have negotiated a Cooperative Project Agreement and the terms of which are incorporated into this resolution as if set forth at length herein; and

WHEREAS, the Carney Farm property is an opportunity for Tinton Falls to acquire farmland and woods adjacent to Hockhockson Park and expand recreation opportunities in in the Borough; and

WHEREAS, the entering into a Cooperative Project Agreement would provide the framework for the preservation of the property; and

WHEREAS, Tinton Falls will adopt a resolution indicating its request to enter into a Cooperative Project Agreement with the County to effect the preservation of the Carney Farm property.

NOW, THEREFORE, BE IT RESOLVED, that the MONMOUTH BOARD OF RECREATION COMMISSIONERS does hereby RECOMMEND to the MONMOUTH COUNTY BOARD OF COUNTY COMMISSIONERS that the BOARD OF COUNTY COMMISSIONERS AUTHORIZE the ENTERING INTO a COOPERATIVE PROJECT AGREEMENT between the COUNTY OF MONMOUTH and the BOROUGH OF TINTON FALLS FOR PRESERVATION OF the CARNEY FARM PROPERTY for OPEN SPACE PRESERVATION, NATURAL RESOURCES CONSERVATION AND PUBLIC PARK AND RECREATION PURPOSES.

BE IT FURTHER RESOLVED that the Chairman of the Board and the Director are hereby authorized to take any and all action necessary to assist in the preservation of the Carney Farm property.

BE IT FURTHER RESOLVED that a copy of this resolution be sent to the Clerk of the Monmouth County Board of County Commissioners, the County Administrator, and the County Council.

Seconded by Commissioner Foster, and adopted on roll call by the following vote:

In the affirmative:	Vice Chairman Mandeville, Commissioners Hennessy, Butch, Adcock, Davidson, Foster, Stolte, and Duru
In the negative:	None
Absent:	Chairman Fiore

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the Annual First Regular Meeting of the Board on MONDAY EVENING, JANUARY 12, 2026.



ANDREW J. SPEARS, Director

R-26-1-12=41