

**MINUTES OF THE MONDAY EVENING, JANUARY 10, 2022 ANNUAL FIRST REGULAR MEETING OF THE MONMOUTH COUNTY BOARD OF RECREATION COMMISSIONERS HELD IN THE “BEECH ROOM” OF THE THOMPSON PARK VISITOR CENTER, 1<sup>ST</sup> FLOOR, 805 NEWMAN SPRINGS ROAD, LINCROFT, NJ.**

The meeting was called to order by Andrew J. Spears, Assistant Director, at 7:04 PM.

Chairman Mandeville read the following Statement of Adequate Public Notice:

“Statement of Adequate Public Notice of Meeting in compliance with the ‘Open Public Meetings Act’, Laws of the State of NJ, Chapter 231, P.L. 1975. Notice of meeting has been posted, and the Asbury Park Press and other newspapers circulated in Monmouth County, and the County Clerk have been noticed, including date, time and place, as adopted by the Commission at their regular meeting of November 22, 2021, as required by law.”

The following were Present on roll call:

Chairman Kevin Mandeville  
Vice Chairman Michael G. Harmon  
Commissioners:  
Thomas E. Hennessy, Jr.  
Thomas W. Adcock  
Anthony Fiore  
Lori Ann Davidson  
Ross F. Licitra, County Commissioner/MCPS Liaison

Also, Present on roll call via teleconference:

Patricia M. Butch

The following were Absent on roll call:

Commissioners:  
David W. Horsnall (Excused)  
Brian Foster (Excused)

Also Present:

Kira S. Dabby, Esq.  
Andrew J. Spears, Assistant Director  
Thomas E. Fobes, Supt. of Co. Parks/Park Operations  
Michael E. Janoski, Co. Park Supt./Golf Operations  
Patti Conroy, Superintendent of Recreation  
Karen Livingstone, Public Information/Volunteers  
Gail L. Hunton, Chief of Acquisition & Design  
Andrew R. Coeyman, Supv./Land Preservation Services  
Andy North, Chief Landscape Architect  
Paul Gleitz, Principal Park Planner  
Matt Connors, Engineering & Land Planning Associates

On a motion made by Vice Chairman Harmon, seconded by Commissioner Hennessy, the **MINUTES** of the **REGULAR MEETING** of the Monmouth County Board of Recreation Commissioners held on **MONDAY EVENING, DECEMBER 20, 2021**, were upon being put to a vote, approved as recorded by Chairman Mandeville, Vice Chairman Harmon, Commissioners Hennessy, Fiore, Davidson, and Butch. Commissioner Adcock abstained as not being present at the meeting.

On a motion made by Commissioner Hennessy, seconded by Commissioner Fiore, the **MINUTES** of the **EXECUTIVE SESSION MEETING** of the Monmouth County Board of Recreation Commissioners held on **MONDAY EVENING, DECEMBER 20, 2021**, were upon being put to a vote, approved as recorded by Chairman Mandeville, Vice Chairman Harmon, Commissioners Hennessy, Fiore, Davidson, and Butch. Commissioner Adcock abstained as not being present at the meeting.

Kevin Mandeville indicated that this was the time and place of the Board's Annual First Regular Meeting for the purpose of considering **NOMINATIONS FOR OFFICERS** for the **YEAR 2022**.

On a motion made by Vice Chairman Harmon, seconded by Commissioner Adcock it was moved that the **ASSISTANT DIRECTOR** be **APPOINTED** as **TEMPORARY CHAIRMAN** of the **MEETING**. Upon being put to a vote, the motion was unanimously carried.

On a motion made by Vice Chairman Harmon, seconded by Commissioner Hennessy, it was moved that **KEVIN MANDEVILLE** be **NOMINATED** for the position of **CHAIRMAN** of the Board. The Assistant Director asked if there were any other nominations from the floor. There being none, on a motion made by Vice Chairman Harmon, seconded by Commissioner Fiore, the nominations were, by unanimous vote, closed.

On a motion made by Vice Chairman Harmon, seconded by Commissioner Fiore it was moved that the Assistant Director cast one ballot for the nominee for **CHAIRMAN** of the Board. Upon being put to a vote, the motion was unanimously carried.

The Assistant Director cast one ballot in favor of the nominee, **KEVIN MANDEVILLE**, for **CHAIRMAN** of the Board.

On a motion made by Vice Chairman Harmon seconded by Commissioner Hennessy, it was moved that **ANTHONY FIORE** be **NOMINATED** for the position of **VICE CHAIRMAN** of the Board. The Assistant Director asked if there were any other nominations from the floor. There being none, on a motion made by Commissioner Adcock, seconded by Commissioner Davidson, the nominations were, by unanimous vote, closed.

On a motion made by Commissioner Hennessy seconded by Commissioner Adcock, it was moved that the Assistant Director cast one ballot for the nominee for **VICE CHAIRMAN** of the Board. Upon being put to a vote, the motion was unanimously carried.

The Assistant Director cast one ballot in favor of the nominee, **ANTHONY FIORE**, for **VICE CHAIRMAN** of the Board.

The Assistant Director announced that **MR. MANDEVILLE** was duly elected to the position of **CHAIRMAN**, and that **MR. FIORE** was duly elected to the position of **VICE CHAIRMAN** for the **YEAR 2022**.

On a motion made by Commissioner Hennessy, seconded by Vice Chairman Fiore, the **2021 VOUCHER LIST**, as submitted for approval, was upon being put to a vote, unanimously approved as recorded.

On a motion made by Commissioner Hennessy, seconded by Vice Chairman Fiore, the **2022 VOUCHER LIST**, as submitted for approval, was upon being put to a vote, unanimously approved as recorded.

Andrew J. Spears, Assistant Director, indicated to the Board that there was no **CORRESPONDENCE RECEIVED** for the Board

On a motion made by Vice Chairman Fiore, seconded by Commissioner Davidson, the meeting was **OPENED** to the **HEARING OF THE PUBLIC** at 7:10 PM. Upon being put to a vote, the motion was unanimously carried.

There being no one else present who wished to be heard, it was moved by Commissioner Hennessy, seconded by Commissioner Davidson, that the portion of the meeting **OPEN** to the **HEARING OF THE PUBLIC** be **CLOSED**, at 7:11 PM.

#### **COUNTY COMMISSIONER'S REPORT:**

County Commissioner Licitra thanked the Board and staff for a successful 2021. He noted the tremendous work of the Board in providing superb parks, facilities, and programs to Monmouth County citizens. He said that he would soon schedule a meeting with Park System leadership, Chairman Mandeville, and Vice Chairman Fiore to discuss priorities for 2022.

## **PRESENTATIONS:**

### **Park Maintenance and Development Report**

Principal Park Planner Paul Gleitz led the final review of the Re-examination Report on the Park Maintenance and Development Plan. He reminded the Board that the plan included a list of proposed capital improvement projects. Commissioner Harmon requested a more detailed list of the proposed projects that includes cost estimates. Assistant Director Spears said that the list would be emailed to the Board the next day. The County Commissioners will be required to hold a public hearing on the proposed projects since funds will be used from the Open Space Trust Fund.

Chairman Mandeville asked staff about the purpose of the Collections Committee, as referenced in the plan. Supervising Historic Preservation Specialist Gail Hunton explained the functions of the committee. County Park Superintendent Tom Fobes shared information about the building inventory and the process for demolishing surplus buildings. Commissioner Licitra reminded Mr. Fobes to coordinate with County Public Works on any demolition project where they may be able to provide assistance.

### **Swimming River Project Review**

Chief Landscape Architect Andy North reviewed with the Board the plans for the Swimming River Park Site Remediation and Improvements. Specifically, Mr. North reviewed proposed changes to the specifications that would return cost savings. Matthew Connors, consulting Engineer with Engineering and Land Planning Associates, attended the meeting virtually and answered questions from the Board regarding proposed construction methods for the dock systems. The Board directed staff to go back out to bid on the project and make changes to the specifications to bring the project within budget.

At 8:08 PM, Andy North, Paul Gleitz, and Matt Connors left the meeting.

The following **ITEMS** were **REVIEWED WITH THE BOARD:**

1. Board Action Item #1 – Recommending Approval of 2022 Change Funds in the Estimated Amount of \$75,000.00, and Authorizing the Monmouth County Finance Department to Establish the List of Board Approved 2022 Change Funds.
2. Board Action Item #2 – Establishing an Account for the Deposit of Park Areas, Golf Courses, and Visitor Services Receipts, at various Investors Bank branch locations, Account Number ending in 3423, for the Year 2022.
3. Board Action Item #3 – Establishing an Account for the Deposit of Mastercard, Visa and Discover Credit Card Receipts, for Park Areas, Golf Courses, and Visitor Services, at various Investors Bank branch locations, Account Number ending in 3431, for the Year 2022.
4. Board Action Item #4 – Requiring Two (2) Signatures on each Check Issued from Board Accounts, and Specifically Naming James J. Truncer, Secretary-Director, or Andrew J. Spears, Assistant Director, or Thomas E. Fobes, Superintendent of County Parks, or Barbara Berry, Chief Clerk.

5. Board Action Item #5 – Designating the following Newspapers as the Official Newspapers of the Monmouth County Board of Recreation Commissioners for Legal Publication of Public Notices and Invitations to Bid:
  - The Coast Star
  - The Coaster
  - News Transcript
  - Newspaper Media Group
  - The Star Ledger
  - The Tri-Town News
  - The Two River Times
6. Board Action Item #6 – Appointing the Secretary-Director as the Custodian of the Board’s Public Records, and Andrew J. Spears, as the Assistant Custodian of the Board’s Public Records.
7. Board Action Item #7 – Authorizing the Secretary-Director of the Board and his Designee(s) to Represent and Act on Behalf of the Board of Recreation Commissioners in Matters Pertaining to Personnel of the Board Including the Hiring, Discharging and Disciplining of Employees, Promotions, Titles, Salaries, Wages, Working Conditions, and to Represent the Board with regard to Employee Union Contract Negotiations, Employee Grievances, New Jersey Department Of Personnel Civil Service Matters, New Jersey Police Training Commission, and Other Personnel Matters of the Board of Recreation Commissioners.
8. Board Action Item #8 – Designating Jennifer Kaczala, Purchasing Agent, to serve as the Board’s Public Agency Compliance Officer (P.A.C.O.) for the Year 2022.
9. Board Action Item #9 – Authorizing the Secretary-Director, James J. Truncer and Jennifer Kaczala, Qualified Purchasing Agent (Q.P.A) for the Board, to Advertise, Solicit and Receive Written Bids and Proposals, and to Prepare Contracts, Enter Into Purchase Agreements and Authorize Purchases for Various Materials, Goods and Supplies, on Behalf of the Board, in Accordance with Adopted Board Policy and the Bid Laws of the State of New Jersey, and Establishing the Board’s Bid Threshold in Accordance with N.J.S.A. 40a:11-2 at \$44,000.00 and Establishing the Board’s Quotation Threshold in Accordance with N.J.S.A. 40a:11-6.1 (A) at \$6,600.00, and Further Authorizing Andrew J. Spears, Assistant Director, and Thomas E. Fobes, Superintendent of County Parks, to Act in the Absence of the Secretary-Director or the Purchasing Agent.
10. Board Action Item #10 – Authorizing the Secretary-Director of the Board and his Designees(s) to Set Program, Food, Retail Sale Prices, Service and Equipment Rental Fees.
11. Board Action Item #11 – Authorizing the Secretary-Director of the Board, James J. Truncer, to Enter Into Contracts, Memorandums of Understanding, Permits, and Other Various Documents and Agreements as may be required, from time to time, to Conduct the Business of the Board, and further Authorizing the Assistant Director, Andrew J. Spears, to Act in the Absence of the Secretary-Director of the Board.

12. Board Action Item #12 – Authorizing the Secretary-Director of the Board, James J. Truncer, and his Designee(s) to Promulgate and Institute Administrative Orders and Operating Guidelines and Procedures including but not limited to registrations, payment of fees and charges, location, dates and hours, reservations, participant ages, level of skills and abilities, limitation as to the numbers to be served, patron department, compliance with ADA requirements, and other conditions or requirements that, from time to time, are determined by the Secretary-Director and his designee(s) to be necessary and appropriate for the efficient and effective delivery of services and the operation and maintenance of Park System areas and facilities.
13. Board Action Item #13 – Authorizing the Secretary-Director, James J. Truncer and his Designee(s), to Act on Behalf of the Board in Response to Emergencies that affect the public’s safety, health and welfare, and impact the operation of Park System areas and facilities, and the protection of Park System visitors, property and resources.
14. Board Action Item #14 – Designating Kevin P. Dunn, as the Americans with Disabilities Act Compliance Officer for the Monmouth County Park System to Receive and Coordinate Compliance Issues, and further Designating Andy North as the Americans with Disabilities Act Compliance Officer for the Monmouth County Park System for Facilities, Structures and Site Improvements, and Designating Anne Simon and Justin Dunn, as the Americans with Disabilities Act Compliance Officers for the Monmouth County Park System for Services, Programs and Activities, to coordinate compliance with the non-discrimination requirements contained in Section 35.107 of the Department of Justice Regulations, and the provisions of the Americans with Disabilities Act of 1990, P.L. 101-336, and further Rescinding Resolution #R-21-6-7=192 as previously adopted by the Board on June 7, 2021.
15. Board Action Item #15 – Designating Amanda Tanay as Social Media Coordinator, and Jennie Andras as Alternate Social Media Coordinator, in accordance with the Monmouth County Park System Social Media Comment And Posting Policy adopted by Board Resolution #R-15-10-5=362.
16. Board Action Item #16 – Authorizing the Secretary-Director of the Board and his Designee(s) to Solicit Donations and Sponsorships, on behalf of the Board, in Support of the 2022 Monmouth County Fair, to be held July 27th – 31st 2022, at East Freehold Showgrounds, Freehold Township; and Other Projects and Events of the Board, as provided for by Law, Title 40:12-29 NJSA, P.L. 1994, Chapter 111.
17. Board Action Item #17 – Authorizing the Sale of Solar Renewable Energy Credits (S-REC’s) on Various Occasions During 2022, through an On-Line Auction(s) Conducted by Flett Exchange, LLC, and Recommending to the Monmouth County Board of County Commissioners Ratification of a Resolution for the Sale of Solar Renewable Energy Credits (S-REC’s) through an On-Line Auction(s) Conducted by Flett Exchange, LLC, and further Authorizing the Secretary-Director to publish notice of impending sale of the S-REC’s in accordance with N.J.S.A. 40A:11-36, and to take all necessary action as may be required by law.

18. Board Action Item #18 – Authorizing Change Order #1, in the amount of \$10,000.00, for additional heating and air conditioning services, to Peterson Service Company, Inc., Medford, NJ, for Furnishing and Delivery of Heating and Air Conditioning Maintenance, Repair Parts, Service and Installation (Bid #0010-21), Item: 2021 Service Contract for the Period of 01/01/21 through 12/31/21, with the Board of Recreation Commissioners reserving the option to extend the contract for two (2) additional one (1) year periods (2022 & 2023), under the same terms and conditions, as per bid specification, as originally awarded by Resolution #R-20-11-30=462 in the Contract Amount of \$200,000.00, for a new Total Change Order #1 Contract Amount of \$210,000.00.
19. Board Action Item #19 – Recommending award of contract to the lowest responsible bidder, as per bid proposal to Shannon Russell Ventures, LLC, dba Snapology of Monmouth County, Tinton Falls, NJ, for Furnishing and Delivery of a Lego Engineering Program for Children of Mixed Ages from Kindergarten to Fifth Grade (Bid #0023-22), Item: 2022 Supply/Service Contract (Period of 01/01/22 through 12/31/22) with the Board of Recreation Commissioners reserving the option to extend the contract for two (2) additional one (1) year periods (2023 & 2024), under the same terms and conditions, as per bid specification; in the Estimated Total Contract Amount of \$50,000.00.
20. Board Action Item #20 – Recommending Retaining the Extraordinary Unspecifiable Services of Compact Systems, Charleston, SC, for Furnishing and Delivery of Computer Programming and Maintenance, Item: Furnishing and Delivery of Computer Programming and Maintenance for a One (1) Year Period (2022), Approximately 180 Hours Per Year at a per year rate of \$100.00 per hour, with the Board of Recreation Commissioners reserving the option to extend the Contract for an Additional One (1) Year Period (2023); in an Amount Not To Exceed \$18,000.00, as per proposal dated December 1, 2021 and further Authorizing the Secretary-Director to send notice of contract award to The Star Ledger, a newspaper circulated in the County of Monmouth, as required by law, within twenty (20) days of its passage.
21. Board Action Item #21 – Recommending to the Monmouth County Board of County Commissioners that the Board of County Commissioners Authorize the filing of an Application to the Hazardous Discharge Site Remediation Fund (HDSRF), Public Entity Program through the New Jersey Department of Environmental Protection and the New Jersey Economic Development Authority for a Grant for Reimbursement of Eligible Costs for the Preliminary Assessment/Site Investigation (PA/SI), the Site Investigation (SI), Remedial Investigation (RI), and Site Remediation of Block 1098, Lots 124.02, 126, 127 & 127.01, Middletown Township, the former Chris' Landing and Deli Property, and further Recommending that the Board of County Commissioners Authorize the Acceptance of a Grant Agreement for Reimbursement of eligible costs from the Hazardous Discharge Site Remediation Fund (HDSRF), Public Entity Program through the New Jersey Department of Environmental Protection and the New Jersey Economic Development Authority for eligible environmental investigation and site remediation costs.
22. Board Action Item #22 – Recommending award of contract to the lowest responsible bidder, as per bid proposal to Dill's Raceway Equipment, Inc., Freehold, NJ, for Furnishing and Delivery of Animal Feed and Supplements (Bid #0028-22), Items: Proposal 1, Items 1-52, 2022 Supply Contract (Period of 01/01/22 through 12/31/22); in the Estimated Total Contract Amount of \$13,500.00.

23. Board Action Item #23 – Recommending award of contract to the lowest responsible bidder, as per bid proposal to Hemlock Hill Farm, Colts Neck, NJ, for Furnishing and Delivery of Animal Feed and Supplements (Bid #0028-22), Items: Proposal 2, Items 1-54, 2022 Supply Contract (Period of 01/01/22 through 12/31/22); in the Estimated Total Contract Amount of \$18,500.00.
24. Board Action Item #24 – Recommend Approving Termination of Contract with A Taste of the Season, LLC, Union, NJ, for Food Concession at Seven Presidents Oceanfront Park, for cause due to non-payment of rent when due (Bid #0038-20).
25. Board Action Item #25 – Recommending Adoption of the MCPS Park Development and Maintenance Plan Reexamination Report & Recommendations December 2021 and recommending that the Board of County Commissioners Adopt the MCPS Park Development and Maintenance Plan Reexamination Report & Recommendations December 2021.
26. Board Action Item #26 – Recommending award of contract to the lowest responsible bidder, as per bid proposal to The Liberty Store, Auburn, NY, for Furnishing and Delivery of Outer Work Wear Uniform Items (Bid #0018-22), Item: 2022 Supply Contract (Period of 01/10/22 through 12/31/22) with the Board of Recreation Commissioners reserving the option to extend the contract for two (2) additional one (1) year periods (2023 & 2024), under the same terms and conditions, as per bid specification; in the Estimated Total Contract Amount of \$10,000.00.
27. Board Action Item #27– Recommending award of contract to the lowest responsible bidder, as per bid proposal to Campus Coordinates, LLC, Freehold, NJ, for Furnishing and Delivery of Screen-Printed Tee Shirts, Sweatshirts, and Sweatpants (Bid #0015-22), Item: 2022 Supply Contract (Period of 01/10/22 through 12/31/22) with the Board of Recreation Commissioners reserving the option to extend the contract for two (2) additional one (1) year periods (2023 & 2024), under the same terms and conditions, as per bid specification; in the Estimated Total Contract Amount of \$35,000.00.
28. Board Action Item #28 as Added to the Agenda – Recommend Declaring One (1) Rococo Floral Design Wool Rug, and One (1) Bookcase being stored at Longstreet Farm as excess to the needs of the Monmouth County Park System and Authorizing their Deaccession and Dispersal from the Historical Artifacts Collection.
29. Board Action Item #29 as Added to the Agenda – Rejecting All Bids received on December 9, 2021, for Site Remediation and Site Improvements at Swimming River Park, Middletown, NJ (Bid #0043-21), as all bids received were substantially over budget, and further authorizing the Secretary-Director of the Board to re-advertise for same.
30. Board Action Item #30 – Move into Executive Session for Potential Property Acquisitions or Sales – N.J.S.A. 10:4-12-(b)(5) for the purpose of discussing the following:
  - Additions to Metedeconk River Greenway
  - Environmental Services for Additions to Metedeconk River Greenway
  - Survey Services for Additions to Metedeconk River Greenway
31. The Status of Park Improvement Projects has no changes from the previously distributed copy dated October 27, 2021.



At 8:22 PM, the following **RESOLUTION OF CONSENT** was offered for adoption by Vice Chairman Fiore, to approve Agenda Items #1 through #29:

WHEREAS, the Monmouth County Board of Recreation Commissioners has received the Tentative Agenda for the Board's Annual First Regular Meeting of January 10, 2022, in advance of the meeting; and

WHEREAS, the Board has had an opportunity to review and consider Agenda Items #1 through #27 for Board Action; and

WHEREAS, the Board has also reviewed Agenda Items #28 & #29 as added to the Agenda; and

WHEREAS, the Board is satisfied that the above items as presented to the Board are in order and complete.

NOW, THEREFORE, BE IT RESOLVED that the Monmouth County Board of Recreation Commissioners does hereby approve by consent, Agenda Items #1 through #29.

Seconded by Commissioner Davidson, and adopted on roll call by the following vote:

In the Affirmative: Chairman Mandeville, Vice Chairman Fiore,  
Commissioners Harmon, Hennessy, Butch,  
Adcock and Davidson

In the Negative: None

Absent: Commissioners Horsnall and Foster

**ITEMS ACTED ON BY THE BOARD OF RECREATION COMMISSIONERS:**

R-22-1-10=1 Resolution offered for adoption by Vice Chairman Fiore, seconded by Commissioner Davidson, APPROVING 2022 CHANGE FUNDS in the ESTIMATED AMOUNT OF \$75,000.00, and AUTHORIZING the MONMOUTH COUNTY FINANCE DEPARTMENT to ESTABLISH the LIST of BOARD APPROVED 2022 CHANGE FUNDS. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)

R-22-1-10=2 Resolution offered for adoption by Vice Chairman Fiore, seconded by Commissioner Davidson, ESTABLISHING an ACCOUNT for the DEPOSIT OF PARK AREAS, GOLF COURSES, AND VISITOR SERVICES RECEIPTS, at various INVESTORS BANK branch locations, Account Number ending in 3423, for the YEAR 2022. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)

R-22-1-10=3 Resolution offered for adoption by Vice Chairman Fiore, seconded by Commissioner Davidson, ESTABLISHING an ACCOUNT for the DEPOSIT of MASTERCARD, VISA AND DISCOVER CREDIT CARD RECEIPTS, for PARK AREAS, GOLF COURSES, AND VISITOR SERVICES, at various INVESTORS BANK branch locations, Account Number ending in 3431, for the YEAR 2022. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)

R-22-1-10=4 Resolution offered for adoption by Vice Chairman Fiore, seconded by Commissioner Davidson, REQUIRING TWO (2) SIGNATURES on EACH CHECK ISSUED from BOARD ACCOUNTS, and specifically NAMING JAMES J. TRUNCER, SECRETARY-DIRECTOR, or ANDREW J. SPEARS, ASSISTANT DIRECTOR, or THOMAS E. FOBES, SUPERINTENDENT OF COUNTY PARKS, or BARBARA BERRY, CHIEF CLERK. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)

R-22-1-10=5 Resolution offered for adoption by Vice Chairman Fiore, seconded by Commissioner Davidson, DESIGNATING the following NEWSPAPERS as the OFFICIAL NEWSPAPERS of the MONMOUTH COUNTY BOARD OF RECREATION COMMISSIONERS for LEGAL PUBLICATION of PUBLIC NOTICES and INVITATIONS TO BID:

- THE COAST STAR
- THE COASTER
- GREATER MEDIA NEWSPAPERS
- NEWS TRANSCRIPT
- THE STAR LEDGER
- THE TRI-TOWN NEWS
- THE TWO RIVER TIMES

Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)

R-22-1-10=6 Resolution offered for adoption by Vice Chairman Fiore, seconded by Commissioner Davidson, APPOINTING the SECRETARY-DIRECTOR as the CUSTODIAN OF THE BOARD'S PUBLIC RECORDS, and ANDREW J. SPEARS, as the ASSISTANT CUSTODIAN OF THE BOARD'S PUBLIC RECORDS. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)

- R-22-1-10=7 Resolution offered for adoption by Vice Chairman Fiore, seconded by Commissioner Davidson, AUTHORIZING the SECRETARY-DIRECTOR of the Board and his DESIGNEE(S) to REPRESENT AND ACT ON BEHALF OF THE BOARD OF RECREATION COMMISSIONERS IN MATTERS PERTAINING TO PERSONNEL OF THE BOARD INCLUDING the HIRING, DISCHARGING AND DISCIPLINING OF EMPLOYEES, PROMOTIONS, TITLES, SALARIES, WAGES, WORKING CONDITIONS, and to REPRESENT THE BOARD with regard to EMPLOYEE UNION CONTRACT NEGOTIATIONS, EMPLOYEE GRIEVANCES, NEW JERSEY DEPARTMENT OF PERSONNEL CIVIL SERVICE MATTERS, NEW JERSEY POLICE TRAINING COMMISSION, AND OTHER PERSONNEL MATTERS OF THE BOARD OF RECREATION COMMISSIONERS. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)
- R-22-1-10=8 Resolution offered for adoption by Vice Chairman Fiore, seconded by Commissioner Davidson, DESIGNATING JENNIFER KACZALA, PURCHASING AGENT, to SERVE as the Board's PUBLIC AGENCY COMPLIANCE OFFICER (P.A.C.O.) for the YEAR 2022. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)
- R-22-1-10=9 Resolution offered for adoption by Vice Chairman Fiore, seconded by Commissioner Davidson, AUTHORIZING the SECRETARY-DIRECTOR, JAMES J. TRUNCER and JENNIFER KACZALA, QUALIFIED PURCHASING AGENT (Q.P.A) FOR THE BOARD, to ADVERTISE, SOLICIT AND RECEIVE WRITTEN BIDS AND PROPOSALS, AND TO PREPARE CONTRACTS, ENTER INTO PURCHASE AGREEMENTS AND AUTHORIZE PURCHASES FOR VARIOUS MATERIALS, GOODS AND SUPPLIES, on behalf of the Board, in accordance with Adopted Board Policy and the Bid Laws of the State of New Jersey, and ESTABLISHING the BOARD'S BID THRESHOLD in accordance with N.J.S.A. 40A:11-2 at \$44,000.00 and ESTABLISHING the BOARD'S QUOTATION THRESHOLD in accordance with N.J.S.A. 40A:11-6.1 (a) at \$6,600.00, and further Authorizing ANDREW J. SPEARS, ASSISTANT DIRECTOR, and THOMAS E. FOBES, SUPERINTENDENT OF COUNTY PARKS, to ACT IN THE ABSENCE of the SECRETARY-DIRECTOR or the PURCHASING AGENT. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)
- R-22-1-10=10 Resolution offered for adoption by Vice Chairman Fiore, seconded by Commissioner Davidson, AUTHORIZING the SECRETARY-DIRECTOR OF THE BOARD and his DESIGNEES(S) to SET PROGRAM, FOOD, RETAIL SALE PRICES, SERVICE AND EQUIPMENT RENTAL FEES. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)

- R-22-1-10=11 Resolution offered for adoption by Vice Chairman Fiore, seconded by Commissioner Davidson, AUTHORIZING the SECRETARY-DIRECTOR OF THE BOARD, JAMES J. TRUNCER, to ENTER INTO CONTRACTS, MEMORANDUMS OF UNDERSTANDING, PERMITS, AND OTHER VARIOUS DOCUMENTS AND AGREEMENTS as may be required, from time to time, to CONDUCT THE BUSINESS OF THE BOARD, and further AUTHORIZING the ASSISTANT DIRECTOR, ANDREW J. SPEARS, to ACT IN THE ABSENCE of the SECRETARY-DIRECTOR of the BOARD. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)
- R-22-1-10=12 Resolution offered for adoption by Vice Chairman Fiore, seconded by Commissioner Davidson, AUTHORIZING the SECRETARY-DIRECTOR OF THE BOARD, JAMES J. TRUNCER, and his DESIGNEE(S) to PROMULGATE AND INSTITUTE ADMINISTRATIVE ORDERS AND OPERATING GUIDELINES AND PROCEDURES including but not limited to registrations, payment of fees and charges, location, dates and hours, reservations, participant ages, level of skills and abilities, limitation as to the numbers to be served, patron department, compliance with ADA requirements, and other conditions or requirements that, from time to time, are determined by the Secretary-Director and his designee(s) to be necessary and appropriate for the efficient and effective delivery of services and the operation and maintenance of Park System areas and facilities. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)
- R-22-1-10=13 Resolution offered for adoption by Vice Chairman Fiore, seconded by Commissioner Davidson, AUTHORIZING THE SECRETARY-DIRECTOR, JAMES J. TRUNCER AND HIS DESIGNEE(S), TO ACT ON BEHALF OF THE BOARD IN RESPONSE TO EMERGENCIES THAT AFFECT THE PUBLIC'S SAFETY, HEALTH AND WELFARE, AND IMPACT THE OPERATION OF PARK SYSTEM AREAS AND FACILITIES, AND THE PROTECTION OF PARK SYSTEM VISITORS, PROPERTY AND RESOURCES. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)
- R-22-1-10=14 Resolution offered for adoption by Vice Chairman Fiore, seconded by Commissioner Davidson, DESIGNATING KEVIN P. DUNN, AS THE AMERICANS WITH DISABILITIES ACT COMPLIANCE OFFICER FOR THE MONMOUTH COUNTY PARK SYSTEM TO RECEIVE AND COORDINATE COMPLIANCE ISSUES, AND FURTHER DESIGNATING ANDY NORTH AS THE AMERICANS WITH DISABILITIES ACT COMPLIANCE OFFICER FOR THE MONMOUTH COUNTY PARK SYSTEM FOR FACILITIES, STRUCTURES AND SITE IMPROVEMENTS, AND DESIGNATING ANNE SIMON AND JUSTIN DUNN, AS THE AMERICANS WITH DISABILITIES ACT COMPLIANCE OFFICERS FOR THE MONMOUTH COUNTY PARK SYSTEM FOR SERVICES, PROGRAMS AND ACTIVITIES, to coordinate compliance with the non-discrimination requirements contained in Section 35.107 of the Department of Justice Regulations, and the provisions of the Americans with Disabilities Act of 1990, P.L. 101-336, and further Rescinding Resolution #R-21-6-7=192 as previously adopted by the Board on June 7, 2021. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)

- R-22-1-10=15 Resolution offered for adoption by Vice Chairman Fiore, seconded by Commissioner Davidson, DESIGNATING AMANDA TANAY as SOCIAL MEDIA COORDINATOR, and JENNIE ANDRAS as ALTERNATE SOCIAL MEDIATOR COORDINATOR, in accordance with the MONMOUTH COUNTY PARK SYSTEM SOCIAL MEDIA COMMENT AND POSTING POLICY adopted by Board Resolution #R-15-10-5=362. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)
- R-22-1-10=16 Resolution offered for adoption by Vice Chairman Fiore, seconded by Commissioner Davidson, AUTHORIZING the SECRETARY-DIRECTOR of the Board and his DESIGNEE(S) to SOLICIT DONATIONS AND SPONSORSHIPS, on behalf of the Board, in SUPPORT of the 2022 MONMOUTH COUNTY FAIR, to be held JULY 27<sup>th</sup> – 31<sup>st</sup>, at EAST FREEHOLD SHOWGROUNDS, Freehold Township; AND OTHER PROJECTS AND EVENTS OF THE BOARD, as provided for by Law, Title 40:12-29 NJSA, P.L. 1994, Chapter 111. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)
- R-22-1-10=17 Resolution offered for adoption by Vice Chairman Fiore, seconded by Commissioner Davidson, AUTHORIZING the SALE OF SOLAR RENEWABLE ENERGY CREDITS (S-REC's) ON VARIOUS OCCASIONS DURING 2022, through an ON-LINE AUCTION(S) CONDUCTED BY FLETT EXCHANGE, LLC, and RECOMMENDING to the MONMOUTH COUNTY BOARD OF CHOSEN FREEHOLDERS RATIFICATION of a RESOLUTION for the SALE OF SOLAR RENEWABLE ENERGY CREDITS (S-REC's) through an ON-LINE AUCTION(S) CONDUCTED BY FLETT EXCHANGE, LLC, and further AUTHORIZING the SECRETARY-DIRECTOR to publish notice of impending sale of the S-REC's in accordance with N.J.S.A. 40A:11-36, and to take all necessary action as may be required by law. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)
- R-22-1-10=18 Resolution offered for adoption by Vice Chairman Fiore, seconded by Commissioner Davidson, Authorizing CHANGE ORDER #1, in the amount of \$10,000.00, for additional heating and air conditioning services, to PETERSON SERVICE COMPANY, INC., Medford, NJ, for FURNISHING AND DELIVERY OF HEATING AND AIR CONDITIONING MAINTENANCE, REPAIR PARTS, SERVICE AND INSTALLATION (Bid #0010-21), ITEM: 2021 Service Contract for the Period of 01/01/21 through 12/31/21, with the Board of Recreation Commissioners RESERVING the OPTION TO EXTEND the CONTRACT for TWO (2) ADDITIONAL ONE (1) YEAR PERIODS (2022 & 2023), under the same terms and conditions, as per bid specification, as originally awarded by Resolution #R-20-11-30=462 in the Contract Amount of \$200,000.00, for a NEW TOTAL CHANGE ORDER #1 CONTRACT AMOUNT OF \$210,000.00. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)

- R-22-1-10=19 Resolution offered for adoption by Vice Chairman Fiore, seconded by Commissioner Davidson, AWARDING CONTRACT to the lowest responsible bidder, as per bid proposal to SHANNON RUSSELL VENTURES, LLC, dba SNAPOLOGY OF MONMOUTH COUNTY, Tinton Falls, NJ, for FURNISHING AND DELIVERY OF A LEGO ENGINEERING PROGRAM FOR CHILDREN OF MIXED AGES FROM KINDERGARTEN TO FIFTH GRADE (Bid #0023-22), ITEM: 2022 Supply/Service Contract (Period of 01/01/22 through 12/31/22), with the Board of Recreation Commissioners RESERVING the OPTION TO EXTEND the CONTRACT for TWO (2) ADDITIONAL ONE (1) YEAR PERIODS (2023 & 2024), under the same terms and conditions, as per bid specification; in the Estimated Total Contract Amount of \$50,000.00. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)
- R-22-1-10=20 Resolution offered for adoption by Vice Chairman Fiore, seconded by Commissioner Davidson, RETAINING the EXTRAORDINARY UNSPECIFIABLE SERVICES of COMPACT SYSTEMS, Charleston, SC, for FURNISHING AND DELIVERY OF COMPUTER PROGRAMMING AND MAINTENANCE, ITEMS: Furnishing and Delivery of Computer Programming and Maintenance for a One (1) Year Period (2022), Approximately 180 Hours Per Year at a per year rate of \$100.00 per hour, with the Board of Recreation Commissioners RESERVING the OPTION TO EXTEND the CONTRACT for an ADDITIONAL ONE (1) YEAR PERIOD (2023); in an Amount Not To Exceed \$18,000.00, as per proposal dated December 1, 2021 and further AUTHORIZING the SECRETARY-DIRECTOR to SEND NOTICE of contract award to The Star Ledger, a newspaper circulated in the County of Monmouth, as required by law, within twenty (20) days of its passage. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)
- R-22-1-10=21 Resolution offered for adoption by Vice Chairman Fiore, seconded by Commissioner Davidson, RECOMMENDING to the MONMOUTH COUNTY BOARD OF COUNTY COMMISSIONERS that the BOARD OF COUNTY COMMISSIONERS AUTHORIZE the FILING of an APPLICATION to the HAZARDOUS DISCHARGE SITE REMEDIATION FUND (HDSRF), PUBLIC ENTITY PROGRAM through the NEW JERSEY DEPARTMENT OF ENVIRONMENTAL PROTECTION and the NEW JERSEY ECONOMIC DEVELOPMENT AUTHORITY for a GRANT for REIMBURSEMENT OF ELIGIBLE COSTS for the PRELIMINARY ASSESSMENT/SITE INVESTIGATION (PA/SI), the SITE INVESTIGATION (SI), REMEDIAL INVESTIGATION (RI), and SITE REMEDIATION OF BLOCK 1098, LOTS 124.02, 126, 127 & 127.01, MIDDLETOWN TOWNSHIP, the FORMER CHRIS' LANDING AND DELI property, and further RECOMMENDING to the BOARD OF COUNTY COMMISSIONERS the ENTERING INTO a GRANT AGREEMENT for same, and further RECOMMENDING that the BOARD OF COUNTY COMMISSIONERS AUTHORIZE the ACCEPTANCE of a GRANT for REIMBURSEMENT OF ELIGIBLE COSTS from the HAZARDOUS DISCHARGE SITE REMEDIATION FUND (HDSRF), PUBLIC ENTITY PROGRAM through the NEW JERSEY DEPARTMENT OF ENVIRONMENTAL PROTECTION and the NEW JERSEY ECONOMIC DEVELOPMENT AUTHORITY for ELIGIBLE ENVIRONMENTAL INVESTIGATION AND SITE REMEDIATION COSTS. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)

- R-22-1-10=22 Resolution offered for adoption by Vice Chairman Fiore, seconded by Commissioner Davidson, AWARDING CONTRACT to the lowest responsible bidder, as per bid proposal to DILL'S RACEWAY EQUIPMENT, INC., Freehold, NJ, for FURNISHING AND DELIVERY OF ANIMAL FEED AND SUPPLEMENTS (Bid #0028-22), ITEMS: Proposal 1, Items 1-52, 2022 Supply Contract (Period of 01/01/22 through 12/31/22); in the Estimated Total Contract Amount of \$13,500.00. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)
- R-22-1-10=23 Resolution offered for adoption by Vice Chairman Fiore, seconded by Commissioner Davidson, AWARDING CONTRACT to the lowest responsible bidder, as per bid proposal to HEMLOCK HILL FARM, Colts Neck, NJ, for FURNISHING AND DELIVERY OF ANIMAL FEED AND SUPPLEMENTS (Bid #0028-22), ITEMS: Proposal 2, Items 1-54, 2022 Supply Contract (Period of 01/01/22 through 12/31/22); in the Estimated Total Contract Amount of \$18,500.00. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)
- R-22-1-10=24 Resolution offered for adoption by Vice Chairman Fiore, seconded by Commissioner Davidson, APPROVING TERMINATION OF CONTRACT with A TASTE OF THE SEASON, LLC, Union, NJ, for FOOD CONCESSION AT SEVEN PRESIDENTS OCEANFRONT PARK for cause due to non-payment of rent when due (Bid #0038-20). Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)
- R-22-1-10=25 Resolution offered for adoption by Vice Chairman Fiore, seconded by Commissioner Davidson, ADOPTING the revised MONMOUTH COUNTY PARK SYSTEM PARK DEVELOPMENT AND MAINTENANCE PLAN REEXAMINATION REPORT & RECOMMENDATIONS DECEMBER 2021 and RECOMMENDING THAT THE BOARD OF COUNTY COMMISSIONERS ADOPT THE MCPS PARK DEVELOPMENT AND MAINTENANCE PLAN REEXAMINATION REPORT & RECOMMENDATIONS DECEMBER 2021. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)
- R-22-1-10=26 Resolution offered for adoption by Vice Chairman Fiore, seconded by Commissioner Davidson, AWARDING CONTRACT to the lowest responsible bidder, as per bid proposal to THE LIBERTY STORE, Auburn, NY, for FURNISHING AND DELIVERY OF OUTER WORK WEAR UNIFORM ITEMS (Bid #0018-22), Item: 2022 Supply Contract (Period of 01/10/22 through 12/31/22) with the Board of Recreation Commissioners reserving the option to extend the contract for two (2) additional one (1) year periods (2023 & 2024), under the same terms and conditions, as per bid specification; in the Estimated Total Contract Amount of \$10,000.00. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)

R-22-1-10=27 Resolution offered for adoption by Vice Chairman Fiore, seconded by Commissioner Davidson, AWARDING CONTRACT to the lowest responsible bidder, as per bid proposal to CAMPUS COORDINATES, LLC, Freehold, NJ, for FURNISHING AND DELIVERY OF SCREEN-PRINTED TEE SHIRTS, SWEATSHIRTS, AND SWEATPANTS (Bid #0015-22), Item: 2022 Supply Contract (Period of 01/10/22 through 12/31/22) with the Board of Recreation Commissioners reserving the option to extend the contract for two (2) additional one (1) year periods (2023 & 2024), under the same terms and conditions, as per bid specification; in the Estimated Total Contract Amount of \$35,000.00. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)

R-22-1-10=28 Resolution offered for adoption by Vice Chairman Fiore, seconded by Commissioner Davidson, DECLARING ONE (1) ROCOCO FLORAL DESIGN WOOL RUG AND ONE (1) BOOKCASE BEING STORED AT LONGSTREET FARM AS EXCESS TO THE NEEDS OF THE MONMOUTH COUNTY PARK SYSTEM AND AUTHORIZING THEIR DEACCESSION AND DISPERSAL FROM THE HISTORICAL ARTIFACTS COLLECTION. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)

R-22-1-10=29 Resolution offered for adoption by Vice Chairman Fiore, seconded by Commissioner Davidson, REJECTING ALL bids received on December 9, 2021, for SITE REMEDIATION AND SITE IMPROVEMENTS AT SWIMMING RIVER PARK, MIDDLETOWN, NJ (Bid #0043-21), as all bids received were substantially over budget and further AUTHORIZING the SECRETARY-DIRECTOR of the Board to RE-ADVERTISE for same. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)

R-22-1-10=30 At 8:09 PM, Resolution offered for adoption by Vice Chairman Fiore, seconded by Commissioner Davidson, to MOVE INTO EXECUTIVE SESSION FOR POTENTIAL PROPERTY ACQUISITIONS OR SALES – N.J.S.A. 10:4-12-(B)(5) FOR THE PURPOSE OF DISCUSSING THE FOLLOWING: Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)

- Additions to Metedeconk River Greenway
- Environmental Services for Additions to Metedeconk River Greenway
- Survey Services for Additions to Metedeconk River Greenway

Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)

On a motion made by Commissioner Harmon, seconded by Commissioner Adcock, and by unanimous vote, the Regular meeting was **RECONVENED** at 8:23 PM.



On a motion made by Commissioner Hennessy, seconded by Commissioner Adcock, the Board **AUTHORIZED** the **ASSISTANT DIRECTOR** to **ADVERTISE** for the following **BIDS**:

1. Food Concession at Seven Presidents Oceanfront Park, Long Branch, New Jersey

Upon being put to a vote, the motion was unanimously carried.

The following Resolution was introduced and voted upon:

R-22-1-10=31 Resolution offered for adoption by Commissioner Harmon, seconded by Vice Chairman Fiore **RECOMMENDING** to the **MONMOUTH COUNTY BOARD OF COUNTY COMMISSIONERS** the **ACQUISITION** of **PROPERTY OWNED BY STONEY BROOK TRAIL, LLC**, also known as **BLOCK 109, LOT 23.03, HOWELL TOWNSHIP**, a vacant parcel, containing **±5.22 ACRES**, as **ADDITIONS TO METEDECONK RIVER GREENWAY**, for county open space preservation, natural resources conservation and public park and recreation purposes, through negotiations or other legal means, subject to environmental review and clear title, and taxes and other closing costs, in the **AMOUNT** of **\$250,000.00**. (Funds provided by the Monmouth County Open Space, Recreation, Floodplain Protection, Farmland and Historic Preservation Trust Fund, Account #T-12-56-850-115-667, Sub-Account #00027.) Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book.)

On a motion made by Vice Chairman Fiore seconded by Commissioner Davidson, the Board **AUTHORIZED** the **ASSISTANT DIRECTOR** to **SOLICIT PROPOSALS** for the following **PROFESSIONAL/SPECIALIZED SERVICES**:

1. Survey Services for Mitigation Sites at Big Brook Park and Bel-Aire Golf Course (Ref. #21-77) (*REQUEST FOR PROPOSAL (UNDER \$17,500)*)
2. Appraisal Services, Block 69, Lot 13, Howell, **±0.522 Acres**, Improved Property, Owned by River Avenue Associates, LLC, for Additions to Metedeconk River Greenway (Ref. #21-79) (*FAIR & OPEN—OVER \$17,500.00*)
3. Environmental Services, Block 109, Lot 23.03, Howell Township, **±5.22 Acres**, Unimproved Property, Owned by Stoney Brook Trail, LLC, for Additions to Metedeconk River Greenway (Ref. #21-80) (*FAIR & OPEN—OVER \$17,500.00*)
4. Survey Services, Block 109, Lot 23.03, Howell Township, **±5.22 Acres**, Unimproved Property, Owned by Stoney Brook Trail, LLC, for Additions to Metedeconk River Greenway (Ref. #21-81) (*FAIR & OPEN—OVER \$17,500.00*)

Upon being put to a vote, the motion was unanimously carried.

Andrew J. Spears, Assistant Director, reviewed the following **DATES TO REMEMBER** with the Board:

1. **MONDAY EVENING, JANUARY 24, 2022** – 7:00 PM. **Regular Board Meeting.** Thompson Park Visitor Center, “Beech Room”, 1<sup>st</sup> Floor, 805 Newman Springs Road, Lincroft, NJ.
2. **MONDAY EVENING, FEBRUARY 7, 2022** – 7:00 PM. **Regular Board Meeting.** Thompson Park Visitor Center, “Beech Room”, 1<sup>st</sup> Floor, 805 Newman Springs Road, Lincroft, NJ.
3. **MONDAY EVENING, FEBRUARY 22, 2022** – 7:00 PM. **Regular Board Meeting.** Thompson Park Visitor Center, “Beech Room”, 1<sup>st</sup> Floor, 805 Newman Springs Road, Lincroft, NJ.

**ITEMS FOR THE GOOD OF THE ORDER:**

Chairman Mandeville announced that the Board would be forming committees to provide staff with guidance on various areas of operations. Mr. Mandeville said that some of these committees would include Recreation and Athletic Fields, Capital Projects, Open Space Municipal Grant Program, and Golf. Commissioner Licitra indicated that the proposed golf committee would explore dynamic pricing for premium tee times. Vice Chairman Fiore suggested that unruly golfer behaviors be addressed in a more thorough fashion. Commissioner Harmon indicated that youth golf should also be a priority of the golf committee.

The Assistant Director indicated that there were no additional items to be brought before the Board.

There being no further business, on a motion made by Vice Chairman Fiore, seconded by Commissioner Adcock, and by unanimous vote, the Annual First Regular Meeting of the Monmouth County Board of Recreation Commissioners held on Monday Evening, January 10, 2022, was **ADJOURNED** at 8:45 PM.



ANDREW J. SPEARS,  
Assistant Director

The following resolution was offered for adoption by Vice Chairman Fiore:

**RESOLUTION**

R-22-1-10=1

WHEREAS, the Monmouth County Board of Recreation Commissioners deems it necessary and advisable to APPROVE the 2022 CHANGE FUND in the ESTIMATED AMOUNT of SEVENTY-FIVE THOUSAND DOLLARS (\$75,000.00), for the operation of various county parks, golf courses, recreation areas, facilities, special events and services, under the control of the Board of Recreation Commissioners; and

WHEREAS, the Monmouth County Finance Department (MCFD) needs to officially establish Cash Change Funds needed year round within the Monmouth County Park System (MCPS), as per the list to be furnished by the MCPS, at the following locations, in the below specified amounts for each location:

<b><u>LOCATION:</u></b>	<b><u>AMOUNT:</u></b>
• Bel-Aire Golf Course	\$ 1,900.00
• Charleston Springs Golf Course	\$ 2,500.00
• Shark River Golf Course	\$ 1,900.00
• Longstreet Farm Wagon Rides	\$ 25.00
• Monmouth Cove Marina Supplies/Gasoline	\$ 400.00
• Coastal Activities Center	\$ 50.00
• Creative Arts Center—Materials	\$ 50.00
• Fort Monmouth Recreation Center Walk-Ins	\$ 150.00
• Outdoor Adventures—Ski/Canoe Rentals	\$ 100.00
• Thompson Park Visitor Center Walk-Ins	\$ 250.00
• Walk-In Reservations	\$ 100.00
• Turkey Swamp Campground	\$ 300.00
	\$ 7,725.00; and

WHEREAS, the MCFD officially established Cash Change Funds needed during specified time frames each year within the MCPS, for the following locations/events, in the below specified amounts:

<b><u>LOCATION/EVENT:</u></b>	<b><u>TIME FRAME:</u></b>	<b><u>AMOUNT:</u></b>
• Hominy Hill Golf Course	March 1 – December 31	\$ 1,900.00
• Howell Park Golf Course	March 1 – December 31	\$ 1,900.00
• Pine Brook Golf Course	March 1 – December 31	\$ 1,900.00
• Manasquan Reservoir Bait Shop/Boat Rentals	March 1 – November 30	\$ 2,000.00
• Swimming River Park Boat Launch	March 1 – November 30	\$ 150.00
• Turkey Swamp Park Camp Grounds/Boats	March 1 – November 30	\$ 2,200.00
• Fort Monmouth Recreation Center Pool Use/Passes	May 1 – Labor Day	\$ 500.00
• Seven Presidents Park Beach Badges/Parking	May 1 – Labor Day	\$ 6,000.00

R-22-1-10=1 (Continued)

• E. Murray Todd Half Marathon	7 Days in March	\$ 300.00
• Thompson Park Day	3 Days in October	\$ 5,000.00
• Creative Arts Center— Annual Sale	7 Days in December	\$ 1,000.00
• County Fair Gate/ Ticket Sales	6 Days in July	\$ 40,000.00
• County Fair Climbing Wall	6 Days in July	\$ <u>100.00</u>
		\$ 62,950.00; and

WHEREAS, any additional Cash Change Funds needed for locations/events not listed above shall be requested in writing by the MCPS, to the MCFD, with the location/event, time frame and amount requested, which shall be issued by the Director of Finance; and

WHEREAS, all such Cash Change Funds shall be issued by the MCFD 48 hours before the location/event is scheduled to begin; and

WHEREAS, the MCPS shall surrender each Cash Change Fund to the MCFD, to be deposited into the Current Fund account within 48 hours after each location/event ends.

NOW, THEREFORE, BE IT RESOLVED by the Monmouth County Board of Recreation Commissioners that the 2022 CHANGE FUND in the ESTIMATED AMOUNT of SEVENTY-FIVE THOUSAND DOLLARS (\$75,000.00), is hereby APPROVED; and

BE IT FURTHER RESOLVED that the Board does hereby AUTHORIZE the SECRETARY-DIRECTOR OF THE BOARD to SUBMIT to the MONMOUTH COUNTY FINANCE DEPARTMENT a LIST of needed 2022 CHANGE FUNDS to be established; and

BE IT FURTHER RESOLVED that the Monmouth County Finance Department shall establish the 2022 Cash Change Funds needed year round within the Monmouth County Park System (MCPS), as per the list to be furnished by the MCPS for the locations listed, in the specified amounts for each location, and shall establish the 2022 Cash Change Funds needed during specified time frames each year within the MCPS, at the locations/events listed, in the specified amounts; and

BE IT FURTHER RESOLVED that a copy of this resolution shall be sent to the Clerk of the Monmouth County Board of County Commissioners, the County Administrator, County Counsel, and to the Director of the Monmouth County Finance Department.

Seconded Commissioner Davidson, and adopted on roll call by the following vote:

In the affirmative:	Chairman Mandeville, Vice Chairman Fiore, Commissioners Harmon, Hennessy, Butch, Adcock and Davidson
In the negative:	None
Absent:	Commissioners Horsnall and Foster

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the Annual First Regular Meeting of the Board on MONDAY EVENING, JANUARY 10, 2022.



ANDREW J. SPEARS, Assistant Director

The following resolution was offered for adoption by Vice Chairman Fiore:

**RESOLUTION**

R-22-1-10=2

WHEREAS, the Monmouth County Board of Recreation Commissioners deems it necessary and advisable to ESTABLISH and MAINTAIN an ACCOUNT for the DEPOSIT OF PARK AREAS, GOLF COURSES, AND VISITOR SERVICES RECEIPTS, at various INVESTORS BANK branch locations, Account Number Ending in 3423, for the YEAR 2022.

NOW, THEREFORE, BE IT RESOLVED by the Monmouth County Board of Recreation Commissioners, that the ACCOUNT for the DEPOSIT OF PARK AREAS, GOLF COURSES, AND VISITOR SERVICES RECEIPTS, at various INVESTORS BANK branch locations, Account Number ending in 3423, is hereby authorized and established for the YEAR 2022; and

BE IT FURTHER RESOLVED by the Board that the following named employees are hereby DESIGNATED to ISSUE CHECKS on said Account:

JAMES J. TRUNCER, Secretary-Director  
ANDREW J. SPEARS, Assistant Director  
THOMAS E. FOBES, Superintendent of County Parks  
BARBARA BERRY, Chief Clerk

Seconded Commissioner Davidson, and adopted on roll call by the following vote:

In the affirmative:	Chairman Mandeville, Vice Chairman Fiore, Commissioners Harmon, Hennessy, Butch, Adcock and Davidson
In the negative:	None
Absent:	Commissioners Horsnall and Foster

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the Annual First Regular Meeting of the Board on MONDAY EVENING, JANUARY 10, 2022.



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ANDREW J. SPEARS, Assistant Director

R-22-1-10=2

The following resolution was offered for adoption by Vice Chairman Fiore:

**RESOLUTION**

R-21-1-10=3

WHEREAS, the Monmouth County Board of Recreation Commissioners deems it necessary and advisable to ESTABLISH and MAINTAIN an ACCOUNT for the DEPOSIT of MASTERCARD, VISA AND DISCOVER CREDIT CARD RECEIPTS for PARK AREAS, GOLF COURSES, AND VISITOR SERVICES, at various INVESTORS BANK branch locations, Account Number Ending in 3431, for the Year 2022.

NOW, THEREFORE, BE IT RESOLVED by the Monmouth County Board of Recreation Commissioners, that the ACCOUNT for the DEPOSIT of MASTERCARD, VISA AND DISCOVER CREDIT CARD RECEIPTS for PARK AREAS, GOLF COURSES, AND VISITOR SERVICES, is hereby AUTHORIZED and ESTABLISHED at various INVESTORS BANK branch locations, Account Number Ending in 3431, for the YEAR 2022; and

BE IT FURTHER RESOLVED by the Board that the following named employees are hereby DESIGNATED to ISSUE CHECKS on said Account:

JAMES J. TRUNCER, Secretary-Director  
ANDREW J. SPEARS, Assistant Director  
THOMAS E. FOBES, Superintendent of County Parks  
BARBARA BERRY, Chief Clerk

Seconded Commissioner Davidson, and adopted on roll call by the following vote:

In the affirmative:	Chairman Mandeville, Vice Chairman Fiore, Commissioners Harmon, Hennessy, Butch, Adcock and Davidson
In the negative:	None
Absent:	Commissioners Horsnall and Foster

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the Annual First Regular Meeting of the Board on MONDAY EVENING, JANUARY 10, 2022.



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ANDREW J. SPEARS, Assistant Director

R-22-1-10=3

The following resolution was offered for adoption by Vice Chairman Fiore:

**RESOLUTION**

R-22-1-10=4

WHEREAS, The Monmouth County Board of Recreation Commissioners deems it to be the Policy of the Board to require TWO (2) SIGNATURES ON EVERY CHECK ISSUED FROM A BOARD ACCOUNT, in order to strengthen segregation of duties; and

WHEREAS, the Board has authorized various employees of the Board to sign checks issued from Board Accounts.

NOW, THEREFORE, BE IT RESOLVED by the Monmouth County Board of Recreation Commissioners does hereby require that CHECKS ISSUED FROM BOARD ACCOUNTS shall have TWO (2) SIGNATURES, being any combination of two (2) employees, as listed below:

- JAMES J. TRUNCER, SECRETARY-DIRECTOR
- OR
- ANDREW J. SPEARS, ASSISTANT DIRECTOR
- OR
- THOMAS E. FOBES, SUPERINTENDENT OF COUNTY PARKS
- OR
- BARBARA BERRY, CHIEF CLERK

BE IT FURTHER RESOLVED the Board does hereby rescind its previously adopted resolution in regard to this matter; and

BE IT FURTHER RESOLVED that this resolution shall take effect immediately, and shall remain in force until amended or rescinded by action of the Monmouth County Board of Recreation Commissioners.

Seconded Commissioner Davidson, and adopted on roll call by the following vote:

- In the affirmative: Chairman Mandeville, Vice Chairman Fiore, Commissioners Harmon, Hennessy, Butch, Adcock and Davidson
- In the negative: None
- Absent: Commissioners Horsnall and Foster

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the Annual First Regular Meeting of the Board on MONDAY EVENING, JANUARY 10, 2022.



ANDREW J. SPEARS, Assistant Director

R-22-1-10=4

The following resolution was offered for adoption by Vice Chairman Fiore:

**RESOLUTION**

R-22-1-10=5

WHEREAS, the Monmouth County Board of Recreation Commissioners advertises public notices and invitations to bid, from time to time; and

WHEREAS, the Monmouth County Board of Recreation Commissioners deems it necessary and advisable to DESIGNATE the following NEWSPAPERS as the OFFICIAL NEWSPAPERS of the MONMOUTH COUNTY BOARD OF RECREATION COMMISSIONERS:

- THE COAST STAR
- THE COASTER
- NEWS TRANSCRIPT
- NEWSPAPER MEDIA GROUP
- THE STAR LEDGER
- THE TRI-TOWN NEWS
- THE TWO RIVER TIMES

NOW, THEREFORE, BE IT RESOLVED that the Monmouth County Board of Recreation Commissioners does hereby DESIGNATE the NEWSPAPERS listed above as the OFFICIAL NEWSPAPERS of the MONMOUTH COUNTY BOARD OF RECREATION COMMISSIONERS for ADVERTISING PUBLIC NOTICES and INVITATIONS TO BID.

Seconded Commissioner Davidson, and adopted on roll call by the following vote:

In the affirmative:	Chairman Mandeville, Vice Chairman Fiore, Commissioners Harmon, Hennessy, Butch, Adcock and Davidson
In the negative:	None
Absent:	Commissioners Horsnall and Foster

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the Annual First Regular Meeting of the Board on MONDAY EVENING, JANUARY 10, 2022.



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ANDREW J. SPEARS, Assistant Director

R-22-1-10=5



The following resolution was offered for adoption by Vice Chairman Fiore:

**RESOLUTION**

R-22-1-10=6

WHEREAS, the OPEN PUBLIC RECORDS ACT (C.47:1A-1 et. seq.) took effect July 8, 2002; and

WHEREAS, the Monmouth County Board of Recreation Commissioners deems it necessary and advisable to APPOINT a CUSTODIAN of the BOARD'S PUBLIC RECORDS; and

WHEREAS, a request for access to a government record shall be in writing and hand-delivered, mailed, transmitted electronically, or otherwise conveyed to the appropriate custodian; and

WHEREAS, a Government Records Request Form must be completed by the requester; and

WHEREAS, access to records must be made within the seven (7) business day deadline, or the applicant must be notified within seven (7) business days as to when they will be granted access; and

WHEREAS, if a request for access to a government record which substantially disrupts agency operations or the record does not have to be made available, the custodian may deny access to the record after attempting to reach a reasonable solution with the requester that accommodates the interests of the requester and the agency.

NOW, THEREFORE, BE IT RESOLVED that the Board of Recreation Commissioners does hereby APPOINT the SECRETARY-DIRECTOR, JAMES J. TRUNCER, as the CUSTODIAN OF THE BOARD'S PUBLIC RECORDS, and the ASSISTANT DIRECTOR, ANDREW J. SPEARS, as the ASSISTANT CUSTODIAN OF THE BOARD'S PUBLIC RECORDS.

Seconded Commissioner Davidson, and adopted on roll call by the following vote:

In the affirmative:	Chairman Mandeville, Vice Chairman Fiore, Commissioners Harmon, Hennessy, Butch, Adcock and Davidson
In the negative:	None
Absent:	Commissioners Horsnall and Foster

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the Annual First Regular Meeting of the Board on MONDAY EVENING, JANUARY 10, 2022.



ANDREW J. SPEARS, Assistant Director

R-22-1-10=6

The following resolution was offered for adoption by Vice Chairman Fiore:

**RESOLUTION**

R-22-1-10=7

WHEREAS, the Board of Recreation Commissioners, of the County of Monmouth, has been created under Title 40:12-1 et. seq; and

WHEREAS, under Title 40:12-6, the Board of Recreation Commissioners may appoint a Secretary and other custodian supervisors and assistants as they shall think is necessary and fix and determine their salaries; and

WHEREAS, the Board of Recreation Commissioners desires to designate the Secretary-Director of the Board and his designee(s) to represent and act on behalf of the Board in matters pertaining to personnel of the Board including the hiring, discharging and disciplining of employees, promotions, titles, salaries, wages, working conditions, and to represent the Board with regard to employee union contract negotiations, employee grievances, New Jersey Department of Personnel Civil Service matters, New Jersey Police Training Commission, and other personnel matters of the Board of Recreation Commissioners; and

WHEREAS, the Board previously rescinded Resolutions R-81-1-5=19, R-85-1-8=15 and R-91-1-15=12.

NOW, THEREFORE, BE IT RESOLVED by the Board of Recreation Commissioners, of the County of Monmouth, that the Secretary-Director of the Board and his designee(s) are hereby authorized to represent and act on behalf of the Board of Recreation Commissioners in matters pertaining to personnel of the Board including the hiring, discharging and disciplining of employees, promotions, titles, salaries, wages, working conditions, and to represent the Board with regard to employee union contract negotiations, employee grievances, New Jersey Department of Personnel Civil Service matters, New Jersey Police Training Commission, and other personnel matters of the Board of Recreation Commissioners; and

BE IT FURTHER RESOLVED that this resolution shall take effect immediately and remain in effect until amended or rescinded by action of the Board.

Seconded Commissioner Davidson, and adopted on roll call by the following vote:

In the affirmative:	Chairman Mandeville, Vice Chairman Fiore, Commissioners Harmon, Hennessy, Butch, Adcock and Davidson
In the negative:	None
Absent:	Commissioners Horsnall and Foster

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the Annual First Regular Meeting of the Board on MONDAY EVENING, JANUARY 10, 2022.



ANDREW J. SPEARS, Assistant Director

R-22-1-10=7

The following resolution was offered for adoption by Vice Chairman Fiore:

**RESOLUTION**

R-22-1-10=8

WHEREAS, the State of New Jersey Affirmative Action Office requires that a public agency that contracts for the furnishing of professional services and construction, must designate a Public Agency Compliance Officer (P.A.C.O.), pursuant to Public Law 1975, Chapter 127 (NJAC 17:27); and

WHEREAS, the Monmouth County Board of Recreation Commissioners desires to name JENNIFER KACZALA, as the Board's PUBLIC AGENCY COMPLIANCE OFFICER (P.A.C.O.) for the YEAR 2022, in accordance with the above requirements.

NOW, THEREFORE, BE IT RESOLVED that the Monmouth County Board of Recreation Commissioners does hereby Designate JENNIFER KACZALA, as the Board's PUBLIC AGENCY COMPLIANCE OFFICER (P.A.C.O.) for the YEAR 2022; and

BE IT FURTHER RESOLVED that a copy of this resolution and the completed Designation of Public Agency Compliance Officer (P.A.C.O.) form shall be mailed to the State of New Jersey, Department of the Treasury, Division of Purchase and Property, Contract Compliance & Audit Unit, EEO Monitoring Program, P.O. Box 236, Trenton, NJ 08625-0236, or faxed to 609/292-1102, or submitted via email to: [CCAUC@treas.state.nj.gov](mailto:CCAUC@treas.state.nj.gov).

Seconded Commissioner Davidson, and adopted on roll call by the following vote:

In the affirmative:	Chairman Mandeville, Vice Chairman Fiore, Commissioners Harmon, Hennessy, Butch, Adcock and Davidson
In the negative:	None
Absent:	Commissioners Horsnall and Foster

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the Annual First Regular Meeting of the Board on MONDAY EVENING, JANUARY 10, 2022.



ANDREW J. SPEARS, Assistant Director

R-22-1-10=8

The following resolution was offered for adoption by Vice Chairman Fiore:

**RESOLUTION**

R-21-1-10=9

WHEREAS, the Monmouth County Board of Recreation Commissioners does advertise, solicit and receive written bids and proposals for the purchase of various materials, goods and services; and

WHEREAS, the Board of Recreation Commissioners deems it necessary and advisable to Authorize JAMES J. TRUNCER, Secretary-Director, and JENNIFER KACZALA, Qualified Purchasing Agent (Q.P.A.) for the Board, to ADVERTISE, SOLICIT AND RECEIVE WRITTEN BIDS AND PROPOSALS, and to PREPARE CONTRACTS, ENTER INTO PURCHASE AGREEMENTS AND AUTHORIZE PURCHASES NOT TO EXCEED THE AMOUNT REQUIRING A PUBLIC BID, BY STATE STATUTE, for VARIOUS MATERIALS, GOODS AND SUPPLIES, on behalf of the Board of Recreation Commissioners, in accordance with adopted Board Policy and the Bid Laws of the State of New Jersey; and

WHEREAS, the Board deems it necessary and advisable to Authorize ANDREW J. SPEARS, ASSISTANT DIRECTOR, and THOMAS E. FOBES, SUPERINTENDENT OF COUNTY PARKS to ACT IN THE ABSENCE of the SECRETARY-DIRECTOR OF THE BOARD and/or the PURCHASING AGENT; and

WHEREAS, Jennifer Kaczala possesses the designation of Qualified Purchasing Agent as issued by the New Jersey Director of the Division of Local Government Services in accordance with N.J.A.C. 5:34-5 et seq.; and

WHEREAS, the Board of Recreation Commissioners, in the County of Monmouth, in the State of New Jersey, does hereby in accordance with N.J.S.A. 40A:11-2 ESTABLISH the BOARD'S BID THRESHOLD at FORTY-FOUR THOUSAND DOLLARS (\$44,000.00), and does hereby in accordance with N.J.S.A. 40A:11-6.1 (a) ESTABLISH the BOARD'S QUOTATION THRESHOLD at SIX THOUSAND SIX HUNDRED DOLLARS (\$6,600.00).

NOW, THEREFORE, BE IT RESOLVED by the Monmouth County Board of Recreation Commissioners that JAMES J. TRUNCER, Secretary-Director, and JENNIFER KACZALA, Qualified Purchasing Agent (Q.P.A.) for the Board, are hereby AUTHORIZED to ADVERTISE, SOLICIT AND RECEIVE WRITTEN BIDS AND PROPOSALS, and to PREPARE CONTRACTS, ENTER INTO PURCHASE AGREEMENTS AND AUTHORIZE PURCHASES not to exceed the amount requiring a public bid, by State Statute, on behalf of the Board of Recreation Commissioners, for said MATERIALS, GOODS AND SUPPLIES, in accordance with adopted Board Policy and the Bid Laws of the State of New Jersey; and

BE IT FURTHER RESOLVED that ANDREW J. SPEARS, ASSISTANT DIRECTOR and THOMAS E. FOBES, SUPERINTENDENT OF COUNTY PARKS are hereby AUTHORIZED to ACT IN THE ABSENCE of the SECRETARY-DIRECTOR OF THE BOARD and/or the PURCHASING AGENT; and

BE IT FURTHER RESOLVED that the Board does hereby ESTABLISH, in accordance with N.J.S.A. 40A:11-2, the BOARD'S BID THRESHOLD AT FORTY-FOUR THOUSAND DOLLARS (\$44,000.00), and does hereby ESTABLISH, in accordance with N.J.S.A. 40A:11-6.1 (a) the BOARD'S QUOTATION THRESHOLD at SIX THOUSAND SIX HUNDRED DOLLARS (\$6,600.00); and

BE IT FURTHER RESOLVED that Resolution No. R-21-1-11=9, as previously adopted by the Board, is hereby RESCINDED; and

BE IT FURTHER RESOLVED that this resolution shall remain in force until amended or rescinded by action of the Board.

Seconded Commissioner Davidson, and adopted on roll call by the following vote:

In the affirmative:	Chairman Mandeville, Vice Chairman Fiore, Commissioners Harmon, Hennessy, Butch, Adcock and Davidson
In the negative:	None
Absent:	Commissioners Horsnall and Foster

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the Annual First Regular Meeting of the Board on MONDAY EVENING, JANUARY 10, 2022.



ANDREW J. SPEARS, Assistant Director

R-22-1-10=9

The following resolution was offered for adoption by Vice Chairman Fiore:

**RESOLUTION**

R-22-1-10=10

WHEREAS, the Monmouth County Board of Recreation Commissioners does operate various county park and recreation facilities, and programs, and does provide food and retail sales and other services for the benefit of the public; and

WHEREAS, the Board deems it necessary and advisable to AUTHORIZE the SECRETARY-DIRECTOR of the BOARD and his DESIGNEE(S) to SET PROGRAM, FOOD, RETAIL SALE PRICES, SERVICE AND EQUIPMENT RENTAL FEES.

NOW, THEREFORE, BE IT RESOLVED by the Monmouth County Board of Recreation Commissioners, that the SECRETARY-DIRECTOR of the BOARD and his DESIGNEE(S) are hereby AUTHORIZED to SET PROGRAM, FOOD, RETAIL SALE PRICES, SERVICE AND EQUIPMENT RENTAL FEES; and

BE IT FURTHER RESOLVED by the Board that the SECRETARY-DIRECTOR and his DESIGNEE(S) are hereby AUTHORIZED to make ADJUSTMENTS in SETTING PROGRAM, FOOD, RETAIL SALE PRICES, SERVICE AND EQUIPMENT RENTAL FEES, from time to time, as may be appropriate; and

BE IT FURTHER RESOLVED that this authorization shall take effect immediately, and shall remain in force until amended or rescinded by action of the Board.

Seconded Commissioner Davidson, and adopted on roll call by the following vote:

In the affirmative:	Chairman Mandeville, Vice Chairman Fiore, Commissioners Harmon, Hennessy, Butch, Adcock and Davidson
In the negative:	None
Absent:	Commissioners Horsnall and Foster

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the Annual First Regular Meeting of the Board on MONDAY EVENING, JANUARY 10, 2022.



ANDREW J. SPEARS, Assistant Director

R-22-1-10=10

The following resolution was offered for adoption by Vice Chairman Fiore:

**RESOLUTION**

R-22-1-10=11

WHEREAS, the Monmouth County Board of Recreation Commissioners does, from time to time, enter into contracts, memorandums of understanding, permits, and other various documents and agreements in order to conduct the business of the Board; and

WHEREAS, the Board of Recreation Commissioners deems it necessary and advisable to AUTHORIZE JAMES J. TRUNCER, SECRETARY-DIRECTOR and ANDREW J. SPEARS, ASSISTANT DIRECTOR, to ENTER INTO said CONTRACTS, MEMORANDUMS OF UNDERSTANDING, PERMITS, AND OTHER VARIOUS DOCUMENTS AND AGREEMENTS on BEHALF OF THE BOARD.

NOW, THEREFORE, BE IT RESOLVED that JAMES J. TRUNCER, SECRETARY-DIRECTOR, is hereby AUTHORIZED to ENTER INTO said CONTRACTS, MEMORANDUMS OF UNDERSTANDING, PERMITS, AND OTHER VARIOUS DOCUMENTS AND AGREEMENTS as may be required, from time to time, to CONDUCT THE BUSINESS OF THE BOARD; and

BE IT FURTHER RESOLVED that ANDREW J. SPEARS, ASSISTANT DIRECTOR, is AUTHORIZED TO ACT in the ABSENCE of the SECRETARY-DIRECTOR OF THE BOARD; and

BE IT FURTHER RESOLVED that this authorization shall take effect immediately and shall remain in force until amended or rescinded by action of the Board.

Seconded Commissioner Davidson, and adopted on roll call by the following vote:

In the affirmative:	Chairman Mandeville, Vice Chairman Fiore, Commissioners Harmon, Hennessy, Butch, Adcock and Davidson
In the negative:	None
Absent:	Commissioners Horsnall and Foster

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the Annual First Regular Meeting of the Board on MONDAY EVENING, JANUARY 10, 2022.



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ANDREW J. SPEARS, Assistant Director

R-22-1-10=11

The following resolution was offered for adoption by Vice Chairman Fiore:

**RESOLUTION**

R-22-1-10=12

WHEREAS, the Monmouth County Park System provides a variety of recreational and educational programs, services, park and recreation areas, historic sites, and facilities for the public's use and enjoyment; and

WHEREAS, the Monmouth County Board of Recreation Commissioners believes it is necessary and in the public's interest to establish ADMINISTRATIVE ORDERS AND OPERATING GUIDELINES AND PROCEDURES for the public's beneficial use of the various recreation and education programs, services, park and recreation areas, historic sites, and facilities provided to the public by the Park System including items related to operations, maintenance, personnel and fiscal matters; and

WHEREAS, said ADMINISTRATIVE AND OPERATING GUIDELINES AND PROCEDURES include, but are not limited to registrations, payment of fees and charges, location, dates and hours, reservations, participant ages, level of skills and abilities, limitation as to the numbers to be served, patron department, compliance with ADA requirements, and other conditions or requirements for the efficient and effective delivery of services and the operation and maintenance of Park System areas and facilities; and

WHEREAS, the Board believes that the PROMULGATION AND INSTITUTION of said ADMINISTRATIVE ORDERS AND OPERATING GUIDELINES AND PROCEDURES is a responsibility that should properly be delegated to and addressed by the SECRETARY-DIRECTOR OF THE BOARD and his DESIGNEE(S).

NOW, THEREFORE, BE IT RESOLVED by the Monmouth County Board of Recreation Commissioners that the SECRETARY-DIRECTOR of the BOARD and his DESIGNEE(S) are hereby AUTHORIZED to PROMULGATE AND INSTITUTE ADMINISTRATIVE ORDERS AND OPERATING GUIDELINES AND PROCEDURES including but not limited to registrations, payment of fees and charges, location, dates and hours, reservations, participant ages, level of skills and abilities, limitation as to the numbers to be served, patron department, compliance with ADA requirements, and other conditions or requirements that, from time to time, are determined by the Secretary-Director and his designees to be necessary and appropriate for the efficient and effective delivery of services and the operation and maintenance of Park System areas and facilities; and

BE IT FURTHER RESOLVED that the Board does hereby RESCIND Resolution No. R-21-1-11=12, as previously adopted by the Board; and

BE IT FURTHER RESOLVED that this authorization shall take effect immediately, and shall remain in force until amended or rescinded by action of the Board.

Seconded Commissioner Davidson, and adopted on roll call by the following vote:

In the affirmative:	Chairman Mandeville, Vice Chairman Fiore, Commissioners Harmon, Hennessy, Butch, Adcock and Davidson
In the negative:	None
Absent:	Commissioners Horsnall and Foster

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the Annual First Regular Meeting of the Board on MONDAY EVENING, JANUARY 10, 2022.



ANDREW J. SPEARS, Assistant Director

R-22-1-10=12

The following resolution was offered for adoption by Vice Chairman Fiore:

**RESOLUTION**

R-22-1-10=13

WHEREAS, the Monmouth County Board of Recreation Commissioners recognizes that emergencies may occur from time to time, including but not limited to weather events, natural and manmade disasters, that affect the public’s safety, health, and welfare, and impact the operation of Park System areas, services and facilities and the protection of Park System visitors, property and resources; and

WHEREAS, said emergencies may prevent the Board from meeting and taking action in a timely manner; and

WHEREAS, the Board believes it is in the public’s interest to authorize the Secretary-Director, James J. Truncer and his designee(s) to act on behalf of the Board and to be able to enter into temporary use agreements, issue contracts, purchase orders, pay bills and to take other actions as may be necessary, when such emergencies occur and time is of the essence.

NOW, THEREFORE, BE IT RESOLVED the Board does hereby AUTHORIZE the SECRETARY-DIRECTOR, JAMES J. TRUNCER and his DESIGNEE(S) to ACT ON BEHALF OF THE BOARD in RESPONSE TO EMERGENCIES, including but not limited to weather events, natural and manmade disasters and to enter into temporary use agreements, issue contracts, purchase orders, pay bills and to take other actions as may be necessary, when such emergencies occur and time is of the essence, that affect the public’s safety, health and welfare, and impact the operation of Park System areas, services and facilities, and the protection of Park System visitors, property and resources; and

BE IT FURTHER RESOLVED that the Secretary-Director shall keep the Board informed of the actions and those of his designee(s) which he has authorized as a result of an emergency; and

BE IT FURTHER RESOLVED that this resolution shall remain in effect until amended or rescinded by action of the Board.

Seconded Commissioner Davidson, and adopted on roll call by the following vote:

- In the affirmative: Chairman Mandeville, Vice Chairman Fiore, Commissioners Harmon, Hennessy, Butch, Adcock and Davidson
- In the negative: None
- Absent: Commissioners Horsnall and Foster

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the Annual First Regular Meeting of the Board on MONDAY EVENING, JANUARY 10, 2022.



ANDREW J. SPEARS, Assistant Director

R-22-1-10=13



The following resolution was offered for adoption by Vice Chairman Fiore:

**RESOLUTION**

R-22-1-10=14

WHEREAS, the Federal Americans with Disabilities Act (ADA) requires that public agencies must provide a public notice of intent to comply with the AMERICANS WITH DISABILITIES ACT by January 26, 1992; and

WHEREAS, the Act requires public agencies to provide facilities, services, programs, and activities that are free from discrimination against qualified individuals with disabilities; and

WHEREAS, the Act requires that a responsible employee of the public agency be designated to coordinate compliance and handle complaints of alleged violations; and

WHEREAS, the Board did adopt Resolution No. R-21-1-11=14 on January 11, 2021, and authorized an amendment on June 7, 2021 by Resolution No. R-21-6-7=192.

NOW, THEREFORE, BE IT RESOLVED by the Monmouth County Board of Recreation Commissioners that the SECRETARY-DIRECTOR is hereby directed to COMPLY with the AMERICANS WITH DISABILITIES ACT OF 1990, P.L. 101-336 and provide facilities, services, programs, and activities that are free from discrimination against qualified individuals with disabilities; and

BE IT FURTHER RESOLVED that KEVIN P. DUNN is hereby DESIGNATED as the AMERICANS WITH DISABILITIES ACT COMPLIANCE OFFICER for the MONMOUTH COUNTY PARK SYSTEM to RECEIVE AND COORDINATE COMPLIANCE ISSUES, and that ANDY NORTH is hereby DESIGNATED as the AMERICANS WITH DISABILITIES ACT COMPLIANCE OFFICER for the MONMOUTH COUNTY PARK SYSTEM for FACILITIES, STRUCTURES AND SITE IMPROVEMENTS, and that ANNE SIMON AND JUSTIN DUNN are hereby DESIGNATED as the AMERICANS WITH DISABILITIES ACT COMPLIANCE OFFICERS for the MONMOUTH COUNTY PARK SYSTEM for SERVICES, PROGRAMS AND ACTIVITIES, to coordinate compliance with the non-discrimination requirements contained in Section 35.107 of the Department of Justice Regulations, and the provisions of the AMERICANS WITH DISABILITIES ACT OF 1990, P.L. 101-336; and

BE IT FURTHER RESOLVED that the Board does hereby rescind the previously adopted Resolution No. R-21-6-7=192; and

BE IT FURTHER RESOLVED that this resolution shall take effect immediately, and shall remain in force until amended or rescinded by action of the Board.

Seconded Commissioner Davidson, and adopted on roll call by the following vote:

In the affirmative:	Chairman Mandeville, Vice Chairman Fiore, Commissioners Harmon, Hennessy, Butch, Adcock and Davidson
In the negative:	None
Absent:	Commissioners Horsnall and Foster

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the Annual First Regular Meeting of the Board on MONDAY EVENING, JANUARY 10, 2022.



ANDREW J. SPEARS, Assistant Director

R-22-1-10=14

The following resolution was offered for adoption by Vice Chairman Fiore:

**RESOLUTION**

R-22-1-10=15

WHEREAS, the Monmouth County Board of Recreation Commissioners maintains Monmouth County Park System Social Media sites, including but not limited to Facebook, for the benefit of the public; and

WHEREAS, the Board did, by Resolution #R-15-10-5=362 on October 5, 2015, ADOPT a SOCIAL MEDIA COMMENT AND POSTING POLICY, and further AUTHORIZED the SECRETARY-DIRECTOR of the BOARD to DESIGNATE a SOCIAL MEDIA COORDINATOR; and

WHEREAS, the Board recognizes the need to monitor the public's posts and comments to Monmouth County Park System social media pages in order to assure the content of such pages remains family-friendly and county park oriented; and

WHEREAS, in order to assure the proper management of the aforementioned social media pages, comments and posts on Monmouth County Park System pages shall be monitored daily and any posts, comments, photographs, etc., that do not meet the standards set forth in the Social Media Comment and Posting Policies will be deleted or hidden from the page as needed, and deleted or hidden comments shall be retained digitally, in accordance with New Jersey Open Public Records Act, similar to other public correspondence.

WHEREAS, the Board recognizes that in order to assure social media pages are properly monitored, a SOCIAL MEDIA COORDINATOR shall be APPOINTED by the SECRETARY-DIRECTOR in order to facilitate the measures set forth in the Social Media Comment and Posting Policy, and the Social Media Coordinator shall monitor postings as well as respond to questions and comments on behalf of the Monmouth County Park System.

NOW, THEREFORE, BE IT RESOLVED that the SECRETARY-DIRECTOR of the BOARD does hereby DESIGNATE AMANDA TANAY as the MONMOUTH COUNTY PARK SYSTEM'S SOCIAL MEDIA COORDINATOR; and

BE IT FURTHER RESOLVED that the SECRETARY-DIRECTOR of the BOARD does hereby DESIGNATE JENNIE ANDRAS as the ALTERNATE SOCIAL MEDIA COORDINATOR; and

BE IT FURTHER RESOLVED, should the appointed Social Media Coordinator be unable to perform the tasks, the Superintendent of Recreation and others so designated by the Secretary-Director shall serve as a Temporary Coordinator to facilitate such duties; and

BE IT FURTHER RESOLVED, the social media accounts created for the Monmouth County Park System shall remain the property of the Monmouth County Park System, therefore, all account information and passwords shall be held in a secure place which can be accessed by the Superintendent of Recreation, the Social Media Coordinator, and others so authorized by the Secretary-Director; and

BE IT FURTHER RESOLVED that this resolution shall remain in effect until amended or rescinded by action of the Board.

Seconded Commissioner Davidson, and adopted on roll call by the following vote:

In the affirmative:	Chairman Mandeville, Vice Chairman Fiore, Commissioners Harmon, Hennessy, Butch, Adcock and Davidson
In the negative:	None
Absent:	Commissioners Horsnall and Foster

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the Annual First Regular Meeting of the Board on MONDAY EVENING, JANUARY 10, 2022.



ANDREW J. SPEARS, Assistant Director

R-22-1-10=15

The following resolution was offered for adoption by Vice Chairman Fiore:

**RESOLUTION**

R-22-1-10=16

WHEREAS, Title 40:12-29 NJSA, P.L. 1994, Chapter 111, permits public parks and recreation agencies to solicit and accept donations; and

WHEREAS, the BOARD OF RECREATION COMMISSIONERS of the COUNTY OF MONMOUTH, believes it is in the public's best interest to SOLICIT AND ACCEPT DONATIONS AND SPONSORSHIPS in SUPPORT of the 2022 MONMOUTH COUNTY FAIR, to be held JULY 27th – JULY 31st, 2022, at EAST FREEHOLD SHOWGROUNDS, AND OTHER PROJECTS AND EVENTS OF THE BOARD.

NOW, THEREFORE, BE IT RESOLVED that the Monmouth County Board of Recreation Commissioners does hereby AUTHORIZE the SECRETARY-DIRECTOR, JAMES J. TRUNCER, and his DESIGNEE(S), to SOLICIT AND ACCEPT DONATIONS AND SPONSORSHIPS, on behalf of the Board for the purpose of SUPPORTING the 2022 MONMOUTH COUNTY FAIR, to be held JULY 27th – JULY 31st, 2022, at EAST FREEHOLD SHOWGROUNDS, AND OTHER PROJECTS AND EVENTS OF THE BOARD; and

BE IT FURTHER RESOLVED that the SECRETARY-DIRECTOR, JAMES J. TRUNCER is AUTHORIZED to take ALL NECESSARY ACTION as may be required by law.

Seconded Commissioner Davidson, and adopted on roll call by the following vote:

In the affirmative:	Chairman Mandeville, Vice Chairman Fiore, Commissioners Harmon, Hennessy, Butch, Adcock and Davidson
In the negative:	None
Absent:	Commissioners Horsnall and Foster

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the Annual First Regular Meeting of the Board on MONDAY EVENING, JANUARY 10, 2022.



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ANDREW J. SPEARS, Assistant Director

R-22-1-10=16

The following resolution was offered for adoption by Vice Chairman Fiore:

**RESOLUTION**

R-22-1-10=17

WHEREAS, the Monmouth County Board of Recreation Commissioners has put into place certain photovoltaic equipment that generates electricity; and

WHEREAS, the Board of Recreation Commissioners has earned valuable Solar Renewable Energy Credits (S-REC's), in recognition of the clean energy produced by its photovoltaic equipment; and

WHEREAS, these S-REC's are not needed for public use and may therefore be sold as surplus personal property; and

WHEREAS, S-REC's may be sold through an online auction process, pursuant to the Local Unit Electronic Technology Pilot Program, P.L. 1002, c.30 and the regulations promulgated thereunder; and

WHEREAS, the Division of Local Government Services, within the New Jersey Department of Community Affairs, has approved the use of FLETT EXCHANGE, LLC, to CONDUCT ONLINE AUCTIONS of S-REC's.

NOW, THEREFORE, BE IT RESOLVED by the Monmouth County Board of Recreation Commissioners that SOLAR RENEWABLE ENERGY CREDITS (S-REC's) which have been earned and accumulated, shall be SOLD ON VARIOUS OCCASIONS DURING 2022, when in the best interest to the COUNTY OF MONMOUTH, to the HIGHEST BIDDER through an ONLINE AUCTION(S) CONDUCTED by FLETT EXCHANGE, LLC, subject to the adoption of a RATIFYING RESOLUTION by the BOARD OF COUNTY COMMISSIONERS of the COUNTY OF MONMOUTH; and

BE IT FURTHER RESOLVED that the Chairman and Secretary-Director of the Monmouth County Board of Recreation Commissioners are hereby authorized to enter into and sign any and all documents as may be required to conduct said auction(s) and sell said S-REC's during the year 2022; and

BE IT FURTHER RESOLVED that a copy of this resolution be sent to the Clerk of the Monmouth County Board of County Commissioners; and

BE IT FURTHER RESOLVED that a copy of this resolution and the ratifying resolution adopted by the Monmouth County Board of County Commissioners be forwarded to Dan Kaminski, Division of Local Government Services, N.J. Department of Community Affairs, 101 S. Broad Street, P.O. Box 803, Trenton, NJ 08625-0803; and

BE IT FURTHER RESOLVED that notice of the impending sale of the S-REC's be published in accordance with N.J.S.A. 40A-11-36 and further AUTHORIZING the SECRETARY-DIRECTOR to take all necessary action as may be required by law.

Seconded Commissioner Davidson, and adopted on roll call by the following vote:

In the affirmative:	Chairman Mandeville, Vice Chairman Fiore, Commissioners Harmon, Hennessy, Butch, Adcock and Davidson
In the negative:	None
Absent:	Commissioners Horsnall and Foster

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the Annual First Regular Meeting of the Board on MONDAY EVENING, JANUARY 10, 2022.



ANDREW J. SPEARS, Assistant Director

The following resolution was offered for adoption by Vice Chairman Fiore:

**RESOLUTION**

R-22-1-10=18

WHEREAS, the Monmouth County Board of Recreation Commissioners awarded the contract for FURNISHING AND DELIVERY OF HEATING AND AIR CONDITIONING MAINTENANCE, REPAIR PARTS, SERVICE AND INSTALLATION (Bid #0010-21), to PETERSON SERVICE COMPANY, INC., Medford, NJ, as per Resolution #R-20-11-30=462; and

WHEREAS, the Board deems it necessary and advisable to Authorize CHANGE ORDER #1, in the amount of \$10,000.00, for additional heating and air conditioning services, to PETERSON SERVICE COMPANY, INC., Medford, NJ, for FURNISHING AND DELIVERY OF HEATING AND AIR CONDITIONING MAINTENANCE, REPAIR PARTS, SERVICE AND INSTALLATION (Bid #0010-21), as per original contract awarded by Resolution #R-20-11-30=462, ITEM: 2021 Service Contract for the Period of 01/01/21 through 12/31/21, with the Board of Recreation Commissioners RESERVING the OPTION TO EXTEND the CONTRACT for TWO (2) ADDITIONAL ONE (1) YEAR PERIODS (2022 & 2023), under the same terms and conditions, as per bid specification; in the Contract Amount of \$200,000.00, for a NEW TOTAL CHANGE ORDER #1 CONTRACT AMOUNT OF \$210,000.00.

NOW, THEREFORE, BE IT RESOLVED by the Board that the Secretary-Director is hereby Authorized to approve CHANGE ORDER #1, in the amount of \$10,000.00, for additional heating and air conditioning services, to PETERSON SERVICE COMPANY, INC., 234 Route 70, Medford, NJ 08055, for FURNISHING AND DELIVERY OF HEATING AND AIR CONDITIONING MAINTENANCE, REPAIR PARTS, SERVICE AND INSTALLATION (Bid #0010-21), as per original contract awarded by Resolution #R-20-11-30=462, ITEM: 2021 Service Contract for the Period of 01/01/21 through 12/31/21, with the Board of Recreation Commissioners RESERVING the OPTION TO EXTEND the CONTRACT for TWO (2) ADDITIONAL ONE (1) YEAR PERIODS (2022 & 2023), under the same terms and conditions, as per bid specification; in the Contract Amount of \$200,000.00, for a NEW TOTAL CHANGE ORDER #1 CONTRACT AMOUNT OF \$210,000.00; and

BE IT FURTHER RESOLVED that said CHANGE ORDER #1 is on file in the Board's Office of Administrative Services; and

BE IT FURTHER RESOLVED that the Certification of the Chief Financial Officer, as to availability of funds, has been filed with the Secretary-Director of the Board, a copy of which is on file in the Purchasing Department setting forth that the funds are available in Appropriation #080010, Board of Recreation Commissioners (2021), in the amount of \$10,000.00.

Seconded Commissioner Davidson, and adopted on roll call by the following vote:

In the affirmative:	Chairman Mandeville, Vice Chairman Fiore, Commissioners Harmon, Hennessy, Butch, Adcock and Davidson
In the negative:	None
Absent:	Commissioners Horsnall and Foster

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the Annual First Regular meeting of the Board on MONDAY EVENING, JANUARY 10, 2022.



ANDREW J. SPEARS, Assistant Director

R-22-1-10=18

The following resolution was offered for adoption by Vice Chairman Fiore:

**RESOLUTION**

R-22-1-10=19

WHEREAS, bids were advertised for and received by the Purchasing Agent of the Monmouth County Board of Recreation Commissioners on December 21, 2021, for FURNISHING AND DELIVERY OF A LEGO ENGINEERING PROGRAM FOR CHILDREN OF MIXED AGES FROM KINDERGARTEN TO FIFTH GRADE (Bid #0023-22), which bids were referred to the Secretary-Director of the Board of Recreation Commissioners for tabulation, examination, report and recommendation; and

WHEREAS, the bid was considered on an individual item basis and the report of the officials above mentioned shows that two (2) bids were received, and the following was the lowest responsible bid received in the Estimated Total Contract Amount of \$50,000.00:

SHANNON RUSSELL VENTURES, LLC, dba SNAPOLOGY OF MONMOUTH COUNTY  
16 Polo Club Drive  
Tinton Falls, NJ 07724  
**ITEM:** 2022 Supply/Service Contract (Period of 01/01/22 through 12/31/22)

NOW, THEREFORE, BE IT RESOLVED by the Monmouth County Board of Recreation Commissioners, that the said report as to the said bids be, and the same is hereby accepted and ordered spread upon the minutes; and

BE IT FURTHER RESOLVED that the contract be and the same is hereby awarded according to the tabulation set forth to the bidder and for the total bid as show by the said tabulation above set forth; and

BE IT FURTHER RESOLVED that the Board of Recreation Commissioners reserves the option to extend the contract for two (2) additional one (1) year periods (2023 & 2024); the contract shall not bind nor purport to bind the county, for any contractual commitment in excess of the original contract period; in the event the county exercises such right, all terms, conditions and provisions of the contract shall remain the same and apply during the renewal period; and

BE IT FURTHER RESOLVED that the Chairman and Secretary-Director of the Board are hereby authorized to execute the contract on behalf of the Monmouth County Board of Recreation Commissioners; and

BE IT FURTHER RESOLVED that the Certification of the Chief Financial Officer, as to availability of funds, has been filed with the Secretary-Director of the Board, a copy of which is on file in the Purchasing Department setting forth that the funds are available in Trust Account #52000, Board of Recreation Commissioners (2022), in the estimated amount of \$50,000.00.

Seconded Commissioner Davidson, and adopted on roll call by the following vote:

In the affirmative:	Chairman Mandeville, Vice Chairman Fiore, Commissioners Harmon, Hennessy, Butch, Adcock and Davidson
In the negative:	None
Absent:	Commissioners Horsnall and Foster

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the Annual First Regular meeting of the Board on MONDAY EVENING, JANUARY 10, 2022.



ANDREW J. SPEARS, Assistant Director

R-22-1-10=19

The following resolution was offered for adoption by Vice Chairman Fiore:

**RESOLUTION**

R-22-1-10=20

WHEREAS, the Monmouth County Board of Recreation Commissioners deems it necessary and advisable to retain extraordinary unspecifiable services for the FURNISHING AND DELIVERY OF COMPUTER PROGRAMMING AND MAINTENANCE; and

WHEREAS, it is necessary to retain the services of a qualified individual to revise and update over 700 programs and procedures now in existence as well as coordinate the migration of information and process from IBM AS400 to the recently developed PC base on-line registration system; and

WHEREAS, COMPACT SYSTEMS, Charleston, SC, submitted a written proposal dated December 1, 2021, for FURNISHING AND DELIVERY OF COMPUTER PROGRAMMING AND MAINTENANCE, ITEM: Furnishing and Delivery of Computer Programming and Maintenance for a One (1) Year Period (2022), Approximately 180 Hours Per Year at a per year rate of \$100.00 per hour, with the Board of Recreation Commissioners reserving the Option to Extend the Contract for an Additional One (1) Year Period (2023), in an Amount Not To Exceed \$18,000.00 Per Year.

NOW, THEREFORE, BE IT RESOLVED by the Monmouth County Board of Recreation Commissioners:

1. That COMPACT SYSTEMS, 138 Riverland Drive, Charleston, South Carolina, 29412, be, and is hereby retained to provide extraordinary unspecifiable services for FURNISHING AND DELIVERY OF COMPUTER PROGRAMMING AND MAINTENANCE, Approximately 180 Hours Per Year at a per year rate of \$100.00 per hour, for a One (1) Year Period (2022), with the Board of Recreation Commissioners reserving the option to extend the contract for an additional one (1) year period (2023), as outlined in his proposal dated December 1, 2021; the contract shall not bind nor purport to bind the county, for any contractual commitment in excess of the original contract period; in the event the county exercises such right, all terms and conditions and provisions of the contract shall remain the same and apply during the renewal period; and
2. That this contract shall be awarded without competitive bid as the services required are of an extraordinary, unspecifiable service, and the Secretary-Director of the Monmouth County Park System has certified the reasons why competitive bidding is not possible; and
3. That notice of this award shall be published in The Star Ledger, a newspaper circulated in the County of Monmouth, as required by law, within twenty (20) days of its passage.

BE IT FURTHER RESOLVED that any fees for additional work over the \$18,000.00 per year provided for in this resolution will be authorized only upon the approval of the Board, prior to the additional services being performed; and

BE IT FURTHER RESOLVED that the Chairman and Secretary-Director of the Board are hereby authorized to execute the contract on behalf of the Monmouth County Board of Recreation Commissioners; and

BE IT FURTHER RESOLVED that the Certification of the Chief Financial Officer, as to availability of funds, has been filed with the Secretary-Director of the Board, a copy of which is on file in the Purchasing Department setting forth that the funds are available in Trust Account #52000, Board of Recreation Commissioners (2022), in an amount not to exceed \$18,000.00 Per Year.

Seconded Commissioner Davidson, and adopted on roll call by the following vote:

In the affirmative:	Chairman Mandeville, Vice Chairman Fiore, Commissioners Harmon, Hennessy, Butch, Adcock and Davidson
In the negative:	None
Absent:	Commissioners Horsnall and Foster

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the Annual First Regular meeting of the Board on MONDAY EVENING, JANUARY 10, 2022.



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ANDREW J. SPEARS, Assistant Director



The following resolution was offered for adoption by Vice Chairman Fiore:

**RESOLUTION**

R-22-1-10=21

WHEREAS, the MONMOUTH COUNTY BOARD OF RECREATION COMMISSIONERS deems it necessary and advisable for the COUNTY OF MONMOUTH to apply for grants from the HAZARDOUS DISCHARGE SITE REMEDIATION FUND (HDSRF), PUBLIC ENTITY PROGRAM; and

WHEREAS, the COUNTY OF MONMOUTH acquired the former Chris' Landing and Deli property identified as Block 1098, Lots 124.02, 126, 127 & 127.01, on the Township of Middletown tax map, an improved ±12.408 acre property, for addition to Swimming River Park; and

WHEREAS, a Preliminary Assessment/Site Investigation (PA/SI), a Site Investigation (SI) and a Remedial Investigation (RI) were conducted on said property; and

WHEREAS, said investigations confirmed that there is a need to conduct environmental remediation of Areas Of Concern on said property; and

WHEREAS, the COUNTY OF MONMOUTH is eligible to apply for and receive grant funding for environmental remediation projects of public lands through the HAZARDOUS DISCHARGE SITE REMEDIATION FUND (HDSRF), PUBLIC ENTITY PROGRAM; and

WHEREAS, the environmental investigations and the environmental remediation of the Areas Of Concern on said property may be eligible for grant funding following submission of an application and requisite documentation to the HAZARDOUS DISCHARGE SITE REMEDIATION FUND (HDSRF), PUBLIC ENTITY PROGRAM; and

WHEREAS, in order to receive grant funding from the HAZARDOUS DISCHARGE SITE REMEDIATION FUND (HDSRF), PUBLIC ENTITY PROGRAM it is necessary for the MONMOUTH COUNTY BOARD OF COUNTY COMMISSIONERS to authorize the submission of an application, to authorize entering into a grant agreement and to authorize the acceptance of a grant for eligible costs from the HAZARDOUS DISCHARGE SITE REMEDIATION FUND (HDSRF), PUBLIC ENTITY PROGRAM through the NEW JERSEY DEPARTMENT OF ENVIRONMENTAL PROTECTION and the NEW JERSEY ECONOMIC DEVELOPMENT AUTHORITY for the Preliminary Assessment/Site Investigation (PA/SI), the Site Investigation (SI), the Remedial Investigation (RI) and the site remediation of Block 1098, Lots 124.02, 126, 127 & 127.01, Township of Middletown, the former Chris' Landing and Deli property.

NOW, THEREFORE BE IT RESOLVED that the MONMOUTH COUNTY BOARD OF RECREATION COMMISSIONERS does hereby RECOMMEND to the MONMOUTH COUNTY BOARD OF COUNTY COMMISSIONERS that the BOARD OF COUNTY COMMISSIONERS AUTHORIZE the FILING of an APPLICATION to the HAZARDOUS DISCHARGE SITE REMEDIATION FUND (HDSRF), PUBLIC ENTITY PROGRAM through the NEW JERSEY DEPARTMENT OF ENVIRONMENTAL PROTECTION and the NEW JERSEY ECONOMIC DEVELOPMENT AUTHORITY for a GRANT for reimbursement of eligible costs for the Preliminary Assessment/Site Investigation (PA/SI), the Site Investigation (SI), Remedial Investigation (RI) and site remediation Block 1098, Lots 124.02, 126, 127 & 127.01, Township of Middletown, the former Chris' Landing and Deli property.

BE IT FURTHER RESOLVED that the MONMOUTH COUNTY BOARD OF RECREATION COMMISSIONERS does hereby RECOMMEND to the MONMOUTH COUNTY BOARD OF COUNTY COMMISSIONERS that the BOARD OF COUNTY COMMISSIONERS AUTHORIZE the ENTERING INTO a GRANT AGREEMENT for reimbursement of eligible costs from the HAZARDOUS DISCHARGE SITE REMEDIATION FUND (HDSRF), PUBLIC ENTITY PROGRAM through the NEW JERSEY DEPARTMENT OF ENVIRONMENTAL PROTECTION AND THE NEW JERSEY ECONOMIC DEVELOPMENT AUTHORITY for eligible environmental investigation and remediation costs.

BE IT FURTHER RESOLVED that the MONMOUTH COUNTY BOARD OF RECREATION COMMISSIONERS does hereby RECOMMEND to the MONMOUTH COUNTY BOARD OF COUNTY COMMISSIONERS that the BOARD OF COUNTY COMMISSIONERS AUTHORIZE the ACCEPTANCE of a GRANT for reimbursement of eligible costs from the HAZARDOUS DISCHARGE SITE REMEDIATION FUND (HDSRF), PUBLIC ENTITY PROGRAM through the NEW JERSEY DEPARTMENT OF ENVIRONMENTAL PROTECTION and the NEW JERSEY ECONOMIC DEVELOPMENT AUTHORITY.

BE IT FURTHER RESOLVED, that the BOARD OF RECREATION COMMISSIONERS is committed to the redevelopment of the Chris' Landing and Deli property for the purpose of establishing Swimming River Park within a three year period after the completion of the remediation of this site, either through the planned redevelopment project for Swimming River Park or through alternate redevelopment.

BE IT FURTHER RESOLVED, that the MONMOUTH COUNTY BOARD OF RECREATION COMMISSIONERS does hereby RECOMMEND to the MONMOUTH COUNTY BOARD OF COUNTY COMMISSIONERS that the COUNTY COMMISSIONER DIRECTOR of the BOARD OF COUNTY COMMISSIONERS and the CLERK of the BOARD be AUTHORIZED to execute all requisite grant documents and agreements as representatives of and on behalf of the COUNTY OF MONMOUTH.

BE IT FURTHER RESOLVED that a copy of this resolution be sent to the Clerk of the MONMOUTH COUNTY BOARD OF COUNTY COMMISSIONERS, the County Administrator, and County Counsel.

Seconded Commissioner Davidson, and adopted on roll call by the following vote:

In the affirmative:	Chairman Mandeville, Vice Chairman Fiore, Commissioners Harmon, Hennessy, Butch, Adcock and Davidson
In the negative:	None
Absent:	Commissioners Horsnall and Foster

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the Annual First Regular meeting of the Board on MONDAY EVENING, JANUARY 10, 2022.



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ANDREW J. SPEARS, Assistant Director

The following resolution was offered for adoption by Vice Chairman Fiore:

**RESOLUTION**

R-22-1-10=22

WHEREAS, bids were advertised for and received by the Purchasing Agent of the Monmouth County Board of Recreation Commissioners on December 22, 2021, for FURNISHING AND DELIVERY OF ANIMAL FEED AND SUPPLEMENTS (Bid #0028-22), which bids were referred to the Secretary-Director of the Board of Recreation Commissioners for tabulation, examination, report and recommendation; and

WHEREAS, the bid was considered on an individual item basis and the report of the officials above mentioned, shows that two (2) bids were received, and the following was the lowest responsible bid received in the Estimated Total Contract Amount of \$13,500.00:

DILL'S RACEWAY EQUIPMENT, INC.  
263 Throckmorton Street  
Freehold, NJ 07728

**ITEMS:** Proposal 1, Items 1-52, 2022 Supply Contract (Period of 01/01/22 through 12/31/22).

NOW, THEREFORE, BE IT RESOLVED by the Monmouth County Board of Recreation Commissioners, that the said report as to the said bids be, and the same is hereby accepted and ordered spread upon the minutes; and

BE IT FURTHER RESOLVED that the contract be, and the same is hereby awarded according to the tabulation set forth to the bidder and for the total bid as shown by the said tabulation above set forth; and

BE IT FURTHER RESOLVED that the Chairman and Secretary-Director of the Board are hereby authorized to execute the contract on behalf of the Monmouth County Board of Recreation Commissioners; and

BE IT FURTHER RESOLVED that the Certification of the Chief Financial Officer, as to availability of funds, has been filed with the Secretary-Director of the Board, a copy of which is on file in the Purchasing Department setting forth that the funds are available in Trust Account #52000, Board of Recreation Commissioners (2022), in the estimated amount of \$13,500.00.

Seconded Commissioner Davidson, and adopted on roll call by the following vote:

In the affirmative:	Chairman Mandeville, Vice Chairman Fiore, Commissioners Harmon, Hennessy, Butch, Adcock and Davidson
In the negative:	None
Absent:	Commissioners Horsnall and Foster

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the Annual First Regular meeting of the Board on MONDAY EVENING, JANUARY 10, 2022.



ANDREW J. SPEARS, Assistant Director

R-22-1-10=22

The following resolution was offered for adoption by Vice Chairman Fiore:

**RESOLUTION**

R-22-1-10=23

WHEREAS, bids were advertised for and received by the Purchasing Agent of the Monmouth County Board of Recreation Commissioners on December 22, 2021, for FURNISHING AND DELIVERY OF ANIMAL FEED AND SUPPLEMENTS (Bid #0028-22), which bids were referred to the Secretary-Director of the Board of Recreation Commissioners for tabulation, examination, report and recommendation; and

WHEREAS, the bid was considered on an individual item basis and the report of the officials above mentioned, shows that two (2) bids were received, and the following was the lowest responsible bid received in the Estimated Total Contract Amount of \$18,500.00:

HEMLOCK HILL FARM  
260 Phalanx Road  
Colts Neck, NJ 07722

**ITEMS:** Proposal 2, Items 1-54, 2022 Supply Contract (Period of 01/01/22 through 12/31/22).

NOW, THEREFORE, BE IT RESOLVED by the Monmouth County Board of Recreation Commissioners, that the said report as to the said bids be, and the same is hereby accepted and ordered spread upon the minutes; and

BE IT FURTHER RESOLVED that the contract be, and the same is hereby awarded according to the tabulation set forth to the bidder and for the total bid as shown by the said tabulation above set forth; and

BE IT FURTHER RESOLVED that the Chairman and Secretary-Director of the Board are hereby authorized to execute the contract on behalf of the Monmouth County Board of Recreation Commissioners; and

BE IT FURTHER RESOLVED that the Certification of the Chief Financial Officer, as to availability of funds, has been filed with the Secretary-Director of the Board, a copy of which is on file in the Purchasing Department setting forth that the funds are available in Trust Account #52000, Board of Recreation Commissioners (2022), in the estimated amount of \$18,500.00.

Seconded Commissioner Davidson, and adopted on roll call by the following vote:

In the affirmative:	Chairman Mandeville, Vice Chairman Fiore, Commissioners Harmon, Hennessy, Butch, Adcock and Davidson
In the negative:	None
Absent:	Commissioners Horsnall and Foster

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the Annual First Regular meeting of the Board on MONDAY EVENING, JANUARY 10, 2022.



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ANDREW J. SPEARS, Assistant Director

R-22-1-10=23

The following resolution was offered for adoption by Vice Chairman Fiore:

**RESOLUTION**

R-22-1-10=24

WHEREAS, on February 24, 2020, by Resolution #R-20-2-24=120, the Monmouth County Board of Recreation Commissioners (“Board”) awarded a contract for FOOD CONCESSION AT SEVEN PRESIDENTS OCEANFRONT PARK (Bid #0038-20), (the “Contract”) to A TASTE OF THE SEASON, LLC, Union, NJ (“Concessionaire”), in the amount of \$140,000.00 for Two (2) Seasons for the Period of 05/01/20 through 09/30/20 and 05/01/21 through 09/30/21; and

WHEREAS, under the Contract, Concessionaire was obligated to pay the Monmouth County Park System (“MCPS”) \$70,000.00 for the 2020 season, the full amount of which was to be paid by September 1, 2020 without notice or demand; and

WHEREAS, Concessionaire operated at the Seven Presidents Oceanfront Park between May 1, 2020 and September 30, 2020 but failed to make rent payments when due under the Contract; and

WHEREAS, the Concessionaire has paid only \$45,000.00 for the 2020 season instead of the full \$70,000.000 due under the Contract for the 2020 season; and

WHEREAS, on October 18, 2021, MCPS furnished written notice to A Taste of the Season, LLC that the Contract would be terminated for cause if payment for the 2020 season was not received by November 15, 2021; and

WHEREAS, no payment was received by November 15, 2021 or to date; and

WHEREAS, Concessionaire is in material breach of the Contract due to non-payment of rent when due; and

WHEREAS, the Board seeks to terminate the Contract, in order to document Concessionaire’s prior negative experience with A TASTE OF THE SEASON, LLC.

NOW, THEREFORE, BE IT RESOLVED by the Monmouth County Board of Recreation Commissioners as follows:

1. The foregoing recitals are incorporated as if set forth at length herein.
2. The Board approves termination of the Contract with A Taste of the Season, LLC, on a for-cause basis, consistent with the foregoing.
3. The Secretary-Director is hereby authorized and directed to take any and all steps reasonably necessary to effectuate the foregoing, in consultation with Special County Counsel.

Seconded by Commissioner Davidson, and adopted on roll call by the following vote:

In the affirmative:	Chairman Mandeville, Vice Chairman Fiore, Commissioners Harmon, Hennessy, Butch, Adcock and Davidson
In the negative:	None
Absent:	Commissioners Horsnall and Foster

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the Annual First Regular meeting of the Board on MONDAY EVENING, JANUARY 10, 2022.



ANDREW J. SPEARS, Assistant Director

The following resolution was offered for adoption by Vice Chairman Fiore:

**RESOLUTION**

R-22-1-10=25

WHEREAS, the Monmouth County Board of Recreation Commissioners operates and maintains various county park and recreation areas pursuant to N.J.S.A. Title 40:12-1 et. seq., for the public's benefit and enjoyment; and

WHEREAS, the Citizens of Monmouth County, by referendum, voted in 1987, 1996, 2002 and 2006, and enacted a dedicated County Open Space Tax, in accordance with N.J.S.A. Title 40:12-15 et seq.; and

WHEREAS, said N.J.S.A. 40:12-15 requires counties that allocate a portion of their County Open Space Tax Funds for park development and maintenance purposes to prepare and adopt a Park Development and Maintenance Plan; and

WHEREAS, said Monmouth County Park System Park Development and Maintenance Plan Reexamination Report and Recommendations December 2021 will fulfill the requirement of N.J.S.A. 40:12-15.2d. (1) (b), that all expenditures of the dedicated open space tax for the development or maintenance of lands acquired for recreation and conservation purposes shall be in accordance with an open space and recreation development and maintenance plan prepared and adopted by the County; and

WHEREAS, the Monmouth County Board of Recreation Commissioners deems it necessary and advisable to ADOPT said MONMOUTH COUNTY PARK SYSTEM PARK DEVELOPMENT AND MAINTENANCE PLAN REEXAMINATION REPORT & RECOMMENDATIONS DECEMBER 2021.

NOW, THEREFORE, BE IT RESOLVED that the MONMOUTH COUNTY BOARD OF RECREATION COMMISSIONERS does hereby RECOMMEND to the MONMOUTH COUNTY BOARD OF COUNTY COMMISSIONERS that the BOARD OF COUNTY COMMISSIONERS ADOPT the MONMOUTH COUNTY PARK SYSTEM PARK DEVELOPMENT AND MAINTENANCE PLAN REEXAMINATION REPORT & RECOMMENDATIONS DECEMBER 2021, as hereunto attached; and

BE IT FURTHER RESOLVED that the MONMOUTH COUNTY PARK SYSTEM PARK DEVELOPMENT AND MAINTENANCE PLAN, as previously adopted by Board Resolution No. R-11-8-8=298 is hereby RESCINDED; and

BE IT FURTHER RESOLVED that a copy of this resolution be sent to the CLERK of the MONMOUTH COUNTY BOARD OF COUNTY COMMISSIONERS, the County Administrator, and the County Counsel.

Seconded Commissioner Davidson, and adopted on roll call by the following vote:

In the affirmative:	Chairman Mandeville, Vice Chairman Fiore, Commissioners Harmon, Hennessy, Butch, Adcock and Davidson
In the negative:	None
Absent:	Commissioners Horsnall and Foster

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the Annual First Regular meeting of the Board on MONDAY EVENING, JANUARY 10, 2022.



ANDREW J. SPEARS, Assistant Director

R-22-1-10=25

The following resolution was offered for adoption by Vice Chairman Fiore:

**RESOLUTION**

R-22-1-10=26

WHEREAS, bids were advertised for and received by the Purchasing Agent of the Monmouth County Board of Recreation Commissioners on December 14, 2021, for FURNISHING AND DELIVERY OF OUTER WORK WEAR UNIFORM ITEMS (Bid #0018-22), which bids were referred to the Secretary-Director of the Board of Recreation Commissioners for tabulation, examination, report and recommendation; and

WHEREAS, the bid was considered on an individual item basis and the report of the officials above mentioned shows that one (1) bid was received, and the following was the lowest responsible bid received in the Estimated Total Contract Amount of \$10,000.00:

THE LIBERTY STORE  
5 E. Genesee Street  
Auburn, NY 13021

**ITEMS:** 2022 Supply Contract (Period of 01/10/22 through 12/31/22).

NOW, THEREFORE, BE IT RESOLVED by the Monmouth County Board of Recreation Commissioners, that the said report as to the said bids be, and the same is hereby accepted and ordered spread upon the minutes; and

BE IT FURTHER RESOLVED that the contract be and the same is hereby awarded according to the tabulation set forth to the bidder and for the total bid as show by the said tabulation above set forth; and

BE IT FURTHER RESOLVED that the Board of Recreation Commissioners reserves the option to extend the contract for two (2) additional one (1) year periods (2023 & 2024); the contract shall not bind nor purport to bind the county, for any contractual commitment in excess of the original contract period; in the event the county exercises such right, all terms, conditions and provisions of the contract shall remain the same and apply during the renewal period; and

BE IT FURTHER RESOLVED that the Chairman and Secretary-Director of the Board are hereby authorized to execute the contract on behalf of the Monmouth County Board of Recreation Commissioners; and

BE IT FURTHER RESOLVED that the Certification of the Chief Financial Officer, as to availability of funds, has been filed with the Secretary-Director of the Board, a copy of which is on file in the Purchasing Department setting forth that the funds are available in Trust Account #52000, Board of Recreation Commissioners (2022), in the estimated amount of \$10,000.00

Seconded Commissioner Davidson, and adopted on roll call by the following vote:

In the affirmative:	Chairman Mandeville, Vice Chairman Fiore, Commissioners Harmon, Hennessy, Butch, Adcock and Davidson
In the negative:	None
Absent:	Commissioners Horsnall and Foster

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the Annual First Regular meeting of the Board on MONDAY EVENING, JANUARY 10, 2022.



ANDREW J. SPEARS, Assistant Director

R-22-1-10=26

The following resolution was offered for adoption by Vice Chairman Fiore:

**RESOLUTION**

R-22-1-10=27

WHEREAS, bids were advertised for and received by the Purchasing Agent of the Monmouth County Board of Recreation Commissioners on November 17, 2021, for FURNISHING AND DELIVERY OF SCREEN-PRINTED TEE SHIRTS, SWEATSHIRTS, AND SWEATPANTS (Bid #0015-22), which bids were referred to the Secretary-Director of the Board of Recreation Commissioners for tabulation, examination, report and recommendation; and

WHEREAS, the bid was considered on an individual item basis and the report of the officials above mentioned shows that three (3) bids were received, and the following was the lowest responsible bid received in the Estimated Total Contract Amount of \$35,000.00:

CAMPUS COORDINATES, LLC  
1711 Ginesi Drive, Suite 1  
Freehold, NJ 07728

**ITEMS:** 2022 Supply Contract (Period of 01/10/22 through 12/31/22).

NOW, THEREFORE, BE IT RESOLVED by the Monmouth County Board of Recreation Commissioners, that the said report as to the said bids be, and the same is hereby accepted and ordered spread upon the minutes; and

BE IT FURTHER RESOLVED that the contract be and the same is hereby awarded according to the tabulation set forth to the bidder and for the total bid as show by the said tabulation above set forth; and

BE IT FURTHER RESOLVED that the Board of Recreation Commissioners reserves the option to extend the contract for two (2) additional one (1) year periods (2023 & 2024); the contract shall not bind nor purport to bind the county, for any contractual commitment in excess of the original contract period; in the event the county exercises such right, all terms, conditions and provisions of the contract shall remain the same and apply during the renewal period; and

BE IT FURTHER RESOLVED that the Chairman and Secretary-Director of the Board are hereby authorized to execute the contract on behalf of the Monmouth County Board of Recreation Commissioners; and

BE IT FURTHER RESOLVED that the Certification of the Chief Financial Officer, as to availability of funds, has been filed with the Secretary-Director of the Board, a copy of which is on file in the Purchasing Department setting forth that the funds are available in Trust Account #52000, Board of Recreation Commissioners (2022), in the estimated amount of \$35,000.00

Seconded Commissioner Davidson, and adopted on roll call by the following vote:

In the affirmative:	Chairman Mandeville, Vice Chairman Fiore, Commissioners Harmon, Hennessy, Butch, Adcock and Davidson
In the negative:	None
Absent:	Commissioners Horsnall and Foster

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the Annual First Regular meeting of the Board on MONDAY EVENING, JANUARY 10, 2022.



ANDREW J. SPEARS, Assistant Director

R-22-1-10=27



The following resolution was offered for adoption by Vice Chairman Fiore:

**RESOLUTION**

R-22-1-10=28

WHEREAS, the Monmouth County Board of Recreation Commissioners owns VARIOUS HISTORICAL ARTIFACTS; and

WHEREAS, One (1) Rococo floral design wool rug and One (1) bookcase have been accessioned and are being stored at Longstreet Farm; and

WHEREAS, said floral design wool rug and bookcase have been determined to be excess to the needs of the Monmouth County Park System; and

WHEREAS, pursuant to N.J.S.A. 40A:11-36, said Rococo floral design wool rug and bookcase may be sold to the highest responsible bidder or conveyed to a qualified non-profit organization.

NOW, THEREFORE, BE IT RESOLVED that the Monmouth County Board of Recreation Commissioners does hereby DECLARE ONE (1) ROCOCO FLORAL DESIGN WOOL RUG AND ONE (1) BOOKCASE EXCESS to the NEEDS of the MONMOUTH COUNTY PARK SYSTEM; and

BE IT FURTHER RESOLVED that that the Board of Recreation Commissioners does hereby AUTHORIZE the DEACCESSION AND DISPERSAL of ONE (1) ROCOCO FLORAL DESIGN WOOL RUG AND ONE (1) BOOKCASE from the HISTORICAL ARTIFACTS COLLECTION; and

BE IT FURTHER RESOLVED that the SECRETARY-DIRECTOR and his DESIGNEE(S) are hereby AUTHORIZED to USE ONE (1) ROCOCO FLORAL DESIGN WOOL RUG AND ONE (1) BOOKCASE FOR REPAIR PARTS or to SELL AT PUBLIC AUCTION, or CONVEY to a QUALIFIED NON-PROFIT ORGANIZATION, in accordance with the procedures set forth in N.J.S.A. 40A:11-36; and

BE IT FURTHER RESOLVED that the proceeds from any sale shall be deposited in the Board's Historical Collections Acquisition Fund.

Seconded Commissioner Davidson, and adopted on roll call by the following vote:

In the affirmative: Chairman Mandeville, Vice Chairman Fiore, Commissioners Harmon, Hennessy, Butch, Adcock and Davidson

In the negative: None

Absent: Commissioners Horsnall and Foster

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the Annual First Regular meeting of the Board on MONDAY EVENING, JANUARY 10, 2022.



ANDREW J. SPEARS, Assistant Director

R-22-1-10=28

The following resolution was offered for adoption by Vice Chairman Fiore:

**RESOLUTION**

R-22-1-10=29

WHEREAS, the Monmouth County Board of Recreation Commissioners advertised and received bids on December 9, 2021, for SITE REMEDIATION AND SITE IMPROVEMENTS AT SWIMMING RIVER PARK, MIDDLETOWN, NJ (Bid #0043-21); and

WHEREAS, All bid proposals received were substantially over budget.

NOW, THEREFORE, BE IT RESOLVED by the Monmouth County Board of Recreation Commissioners that ALL bids received on December 9, 2021, for SITE REMEDIATION AND SITE IMPROVEMENTS AT SWIMMING RIVER PARK, MIDDLETOWN, NJ (Bid #0043-21), are hereby REJECTED, as bids received were substantially over budget; and

BE IT FURTHER RESOLVED that the Board does hereby AUTHORIZE the SECRETARY-DIRECTOR to RE-ADVERTISE for same.

Seconded Commissioner Davidson, and adopted on roll call by the following vote:

In the affirmative:	Chairman Mandeville, Vice Chairman Fiore, Commissioners Harmon, Hennessy, Butch, Adcock and Davidson
In the negative:	None
Absent:	Commissioners Horsnall and Foster

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the Annual First Regular meeting of the Board on MONDAY EVENING, JANUARY 10, 2022.



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ANDREW J. SPEARS, Assistant Director

R-22-1-10=29

The following resolution was offered for adoption by Vice Chairman Fiore:

**RESOLUTION**

R-22-1-10=30

WHEREAS, the Open Public Meetings Act provides that the Board of Recreation Commissioners may go into executive session to discuss matters that may be confidential or listed pursuant to N.J.S.A. 10:4-12; and

WHEREAS, it is recommended by the Board Attorney and/or Secretary-Director that the Board of Recreation Commissioners go into executive session to discuss matters set forth hereinafter which are permissible for discussion in executive session; and

WHEREAS, notice of this regularly scheduled Board meeting, including date, time and place, has been posted, and the County Clerk and two (2) newspapers as designated by the Board have been noticed, per the schedule adopted by the Board at its regular meeting of November 22, 2021.

NOW THEREFORE, BE IT RESOLVED that the Monmouth County Board of Recreation Commissioners does hereby recess into Executive Session to discuss the following items, and the Minutes of the same to be disclosed as described below.

**1) Potential Property Acquisitions or Sales – N.J.S.A. 10:4-12(b)(5)**

- Additions to Metedeconk River Greenway
- Environmental Services for Additions to Metedeconk River Greenway
- Survey Services for Additions to Metedeconk River Greenway

Seconded Commissioner Davidson, and adopted on roll call by the following vote:

In the affirmative:	Chairman Mandeville, Vice Chairman Fiore, Commissioners Harmon, Hennessy, Butch, Adcock and Davidson
In the negative:	None
Absent:	Commissioners Horsnall and Foster

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the Annual First Regular meeting of the Board on MONDAY EVENING, JANUARY 10, 2022.



ANDREW J. SPEARS, Assistant Director

R-22-1-10=30

The following resolution was offered for adoption by Commissioner Harmon:

**RESOLUTION**

R-22-1-10=31

WHEREAS, the Monmouth County Board of Recreation Commissioners deems it necessary and advisable to acquire and preserve certain lands for County Open Space Conservation and Park Purposes, located in the TOWNSHIP OF HOWELL, being more particularly described as BLOCK 109, LOT 23.03, and more commonly known as PROPERTY OWNED BY STONEY BROOK TRAIL, LLC, a vacant parcel, containing  $\pm 5.22$  ACRES, as ADDITIONS TO METEDECONK RIVER GREENWAY, through negotiations or other legal means, for county open space preservation, natural resources conservation and public park and recreation purposes, in the Amount of \$250,000.00, subject to satisfactory title, environmental review, and adjustments for acreage, taxes and other closing costs; and

WHEREAS, funds for the acquisition of the above named parcel has been provided by the Monmouth County Open Space, Recreation, Floodplain Protection, and Farmland and Historic Preservation Trust Fund, Account #T-12-56-850-115-667, Sub-Account #00027.

NOW, THEREFORE, BE IT RESOLVED, that the MONMOUTH COUNTY BOARD OF RECREATION COMMISSIONERS does hereby RECOMMEND to the MONMOUTH COUNTY BOARD OF COUNTY COMMISSIONERS that the BOARD OF COUNTY COMMISSIONERS AUTHORIZE the ACQUISITION OF PROPERTY OWNED BY STONEY BROOK TRAIL, LLC, being more particularly described as BLOCK 109, LOT 23.03, HOWELL TOWNSHIP, a vacant parcel, containing  $\pm 5.22$  ACRES, as ADDITIONS TO METEDECONK RIVER GREENWAY, through negotiations or other legal means, for county open space preservation, natural resources conservation and public park and recreation purposes, in the Amount of \$250,000.00, subject to satisfactory title, environmental review, and adjustments for acreage, taxes and other closing costs; and

BE IT FURTHER RESOLVED that the Chairman of the Board and the Secretary-Director are hereby authorized to take any and all action as may be required to acquire said property for the benefit of the citizens of Monmouth County; and

BE IT FURTHER RESOLVED that a copy of this resolution be sent to the Clerk of the Monmouth County Board of County Commissioners, the County Administrator, and County Counsel.

Seconded Vice Chairman Fiore, and adopted on roll call by the following vote:

In the affirmative:	Chairman Mandeville, Vice Chairman Fiore, Commissioners Harmon, Hennessy, Butch, Adcock and Davidson
In the negative:	None
Absent:	Commissioners Horsnall and Foster

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the Annual First Regular meeting of the Board on MONDAY EVENING, JANUARY 10, 2022.



ANDREW J. SPEARS, Assistant Director

R-22-1-10=31