

PRESENT:

ABSENT:

ALSO PRESENT:

A G E N D A

**MONMOUTH COUNTY BOARD OF RECREATION COMMISSIONERS’
ANNUAL FIRST REGULAR MEETING, MONDAY EVENING, JANUARY 10, 2022, AT 7 PM
THOMPSON PARK VISITOR CENTER, “BEECH ROOM”
1ST FLOOR, 805 NEWMAN SPRINGS RD, LINCROFT, NJ**

A. Roll Call _____ PM – By _____

B. Statement of Adequate Public Notice – Read by _____

Pledge of Allegiance followed by a moment of silence.

C. Approval of MINUTES—REGULAR MEETING, MONDAY, DECEMBER 20, 2021
(Excused: Commissioners Horsnall and Adcock)

D. Approval of EXECUTIVE SESSION MINUTES—POTENTIAL PROPERTY ACQUISITIONS
OR SALES – N.J.S.A. 10:4-12-(B)(5) AND LITIGATION, POTENTIAL LITIGATION,
CONTRACT NEGOTIATION – N.J.S.A. 10:4-12(B)(7), MONDAY, DECEMBER 20, 2021
(Excused: Commissioners Horsnall and Adcock)

E. Motion APPOINTING the ASSISTANT DIRECTOR as TEMPORARY CHAIRMAN OF THE MEETING.

F. **ELECTION OF OFFICERS FOR THE YEAR 2022:**

1a. Motion Nominating **CHAIRMAN**_____

1b. Motion Closing Nominations for **CHAIRMAN**.

1c. Motion Authorizing the Assistant Director to Cast One Ballot for the Nominee for **CHAIRMAN** of the Board.

2a. Motion Nominating **VICE CHAIRMAN**_____

2b. Motion Closing Nominations for **VICE CHAIRMAN**.

2c. Motion Authorizing the Assistant Director to Cast One Ballot for the Nominee for **VICE CHAIRMAN** of the Board.

G. Approval of 2021 VOUCHER LIST

H. Approval of 2022 VOUCHER LIST

I. **BOARD CORRESPONDENCE RECEIVED:**

J. Motion to OPEN the HEARING OF THE PUBLIC. (Time: _____ PM)
(Presentations are limited to three (3) minutes per person.)

K. Motion to CLOSE the HEARING OF THE PUBLIC. (Time: _____ PM)

L. ASSISTANT DIRECTOR’S REPORT:

1. VISITOR SERVICES REPORT – As Presented by Patti Conroy, Supt. of Recreation
2. GOLF REPORT – As Presented by Mike Janoski, Co. Park Supt./Golf Operations
3. PARKS REPORT – As Presented by Tom Fobes, Supt. of Co. Parks/Park Operations

M. COUNTY COMMISSIONER’S REPORT:

N. PRESENTATION:

- Paul Gleitz, Principal Planner Parks, “Park Development and Maintenance Plan Re-Examination Report - review and adoption”.
- Andy North, Chief Landscape Architect, “Review of bids and waterfront construction methods for Site Remediation and Site Improvements at Swimming River Park”.

O. ITEMS FOR BOARD REVIEW:

1. Board Action Item #1 – Recommending Approval of 2022 Change Funds in the Estimated Amount of \$75,000.00, and Authorizing the Monmouth County Finance Department to Establish the List of Board Approved 2022 Change Funds.
2. Board Action Item #2 – Establishing an Account for the Deposit of Park Areas, Golf Courses, and Visitor Services Receipts, at various Investors Bank branch locations, Account Number ending in 3423, for the Year 2022.
3. Board Action Item #3 – Establishing an Account for the Deposit of Mastercard, Visa and Discover Credit Card Receipts, for Park Areas, Golf Courses, and Visitor Services, at various Investors Bank branch locations, Account Number ending in 3431, for the Year 2022.

4. Board Action Item #4 – Requiring Two (2) Signatures on each Check Issued from Board Accounts, and Specifically Naming James J. Truncer, Secretary-Director, or Andrew J. Spears, Assistant Director, or Thomas E. Fobes, Superintendent of County Parks, or Barbara Berry, Chief Clerk.
5. Board Action Item #5 – Designating the following Newspapers as the Official Newspapers of the Monmouth County Board of Recreation Commissioners for Legal Publication of Public Notices and Invitations to Bid:
 - The Coast Star
 - The Coaster
 - News Transcript
 - Newspaper Media Group
 - The Star Ledger
 - The Tri-Town News
 - The Two River Times
6. Board Action Item #6 – Appointing the Secretary-Director as the Custodian of the Board’s Public Records, and Andrew J. Spears, as the Assistant Custodian of the Board’s Public Records.
7. Board Action Item #7 – Authorizing the Secretary-Director of the Board and his Designee(s) to Represent and Act on Behalf of the Board of Recreation Commissioners in Matters Pertaining to Personnel of the Board Including the Hiring, Discharging and Disciplining of Employees, Promotions, Titles, Salaries, Wages, Working Conditions, and to Represent the Board with regard to Employee Union Contract Negotiations, Employee Grievances, New Jersey Department Of Personnel Civil Service Matters, New Jersey Police Training Commission, and Other Personnel Matters of the Board of Recreation Commissioners.
8. Board Action Item #8 – Designating Jennifer Kaczala, Purchasing Agent, to serve as the Board’s Public Agency Compliance Officer (P.A.C.O.) for the Year 2022.
9. Board Action Item #9 – Authorizing the Secretary-Director, James J. Truncer and Jennifer Kaczala, Qualified Purchasing Agent (Q.P.A) for the Board, to Advertise, Solicit and Receive Written Bids and Proposals, and to Prepare Contracts, Enter Into Purchase Agreements and Authorize Purchases for Various Materials, Goods and Supplies, on Behalf of the Board, in Accordance with Adopted Board Policy and the Bid Laws of the State of New Jersey, and Establishing the Board’s Bid Threshold in Accordance with N.J.S.A. 40a:11-2 at \$44,000.00 and Establishing the Board’s Quotation Threshold in Accordance with N.J.S.A. 40a:11-6.1 (A) at \$6,600.00, and Further Authorizing Andrew J. Spears, Assistant Director, and Thomas E. Fobes, Superintendent of County Parks, to Act in the Absence of the Secretary-Director or the Purchasing Agent.
10. Board Action Item #10 – Authorizing the Secretary-Director of the Board and his Designees(s) to Set Program, Food, Retail Sale Prices, Service and Equipment Rental Fees.

11. Board Action Item #11 – Authorizing the Secretary-Director of the Board, James J. Truncer, to Enter Into Contracts, Memorandums of Understanding, Permits, and Other Various Documents and Agreements as may be required, from time to time, to Conduct the Business of the Board, and further Authorizing the Assistant Director, Andrew J. Spears, to Act in the Absence of the Secretary-Director of the Board.
12. Board Action Item #12 – Authorizing the Secretary-Director of the Board, James J. Truncer, and his Designee(s) to Promulgate and Institute Administrative Orders and Operating Guidelines and Procedures including but not limited to registrations, payment of fees and charges, location, dates and hours, reservations, participant ages, level of skills and abilities, limitation as to the numbers to be served, patron department, compliance with ADA requirements, and other conditions or requirements that, from time to time, are determined by the Secretary-Director and his designee(s) to be necessary and appropriate for the efficient and effective delivery of services and the operation and maintenance of Park System areas and facilities.
13. Board Action Item #13 – Authorizing the Secretary-Director, James J. Truncer and his Designee(s), to Act on Behalf of the Board in Response to Emergencies that affect the public’s safety, health and welfare, and impact the operation of Park System areas and facilities, and the protection of Park System visitors, property and resources.
14. Board Action Item #14 – Designating Kevin P. Dunn, as the Americans with Disabilities Act Compliance Officer for the Monmouth County Park System to Receive and Coordinate Compliance Issues, and further Designating Andy North as the Americans with Disabilities Act Compliance Officer for the Monmouth County Park System for Facilities, Structures and Site Improvements, and Designating Anne Simon and Justin Dunn, as the Americans with Disabilities Act Compliance Officers for the Monmouth County Park System for Services, Programs and Activities, to coordinate compliance with the non-discrimination requirements contained in Section 35.107 of the Department of Justice Regulations, and the provisions of the Americans with Disabilities Act of 1990, P.L. 101-336, and further Rescinding Resolution #R-21-6-7=192 as previously adopted by the Board on June 7, 2021.
15. Board Action Item #15 – Designating Amanda Tanay as Social Media Coordinator, and Jennie Andras as Alternate Social Media Coordinator, in accordance with the Monmouth County Park System Social Media Comment And Posting Policy adopted by Board Resolution #R-15-10-5=362.
16. Board Action Item #16 – Authorizing the Secretary-Director of the Board and his Designee(s) to Solicit Donations and Sponsorships, on behalf of the Board, in Support of the 2022 Monmouth County Fair, to be held July 27th – 31st 2022, at East Freehold Showgrounds, Freehold Township; and Other Projects and Events of the Board, as provided for by Law, Title 40:12-29 NJSA, P.L. 1994, Chapter 111.

17. Board Action Item #17 – Authorizing the Sale of Solar Renewable Energy Credits (S-REC’s) on Various Occasions During 2022, through an On-Line Auction(s) Conducted by Flett Exchange, LLC, and Recommending to the Monmouth County Board of County Commissioners Ratification of a Resolution for the Sale of Solar Renewable Energy Credits (S-REC’s) through an On-Line Auction(s) Conducted by Flett Exchange, LLC, and further Authorizing the Secretary-Director to publish notice of impending sale of the S-REC’s in accordance with N.J.S.A. 40A:11-36, and to take all necessary action as may be required by law.
18. Board Action Item #18 – Authorizing Change Order #1, in the amount of \$10,000.00, for additional heating and air conditioning services, to Peterson Service Company, Inc., Medford, NJ, for Furnishing and Delivery of Heating and Air Conditioning Maintenance, Repair Parts, Service and Installation (Bid #0010-21), Item: 2021 Service Contract for the Period of 01/01/21 through 12/31/21, with the Board of Recreation Commissioners reserving the option to extend the contract for two (2) additional one (1) year periods (2022 & 2023), under the same terms and conditions, as per bid specification, as originally awarded by Resolution #R-20-11-30=462 in the Contract Amount of \$200,000.00, for a new Total Change Order #1 Contract Amount of \$210,000.00.
19. Board Action Item #19 – Recommending award of contract to the lowest responsible bidder, as per bid proposal to Shannon Russell Ventures, LLC, dba Snapology of Monmouth County, Tinton Falls, NJ, for Furnishing and Delivery of a Lego Engineering Program for Children of Mixed Ages from Kindergarten to Fifth Grade (Bid #0023-22), Item: 2022 Supply/Service Contract (Period of 01/01/22 through 12/31/22) with the Board of Recreation Commissioners reserving the option to extend the contract for two (2) additional one (1) year periods (2023 & 2024), under the same terms and conditions, as per bid specification; in the Estimated Total Contract Amount of \$50,000.00. (**See Memo**)
20. Board Action Item #20 – Recommending Retaining the Extraordinary Unspecifiable Services of Compact Systems, Charleston, SC, for Furnishing and Delivery of Computer Programming and Maintenance, Item: Furnishing and Delivery of Computer Programming and Maintenance for a One (1) Year Period (2022), Approximately 180 Hours Per Year at a per year rate of \$100.00 per hour, with the Board of Recreation Commissioners reserving the option to extend the Contract for an Additional One (1) Year Period (2023); in an Amount Not To Exceed \$18,000.00, as per proposal dated December 1, 2021 and further Authorizing the Secretary-Director to send notice of contract award to The Star Ledger, a newspaper circulated in the County of Monmouth, as required by law, within twenty (20) days of its passage.
21. Board Action Item #21 – Recommending to the Monmouth County Board of County Commissioners that the Board of County Commissioners Authorize the filing of an Application to the Hazardous Discharge Site Remediation Fund (HDSRF), Public Entity Program through the New Jersey Department of Environmental Protection and the New Jersey Economic Development Authority for a Grant for Reimbursement of Eligible Costs for the Preliminary Assessment/Site Investigation (PA/SI), the Site Investigation (SI), Remedial Investigation (RI), and Site Remediation of Block 1098, Lots 124.02, 126, 127 & 127.01, Middletown Township, the former Chris’ Landing and Deli Property, and further Recommending that the Board of County Commissioners Authorize the Acceptance of a Grant Agreement for Reimbursement of eligible costs from the Hazardous Discharge Site Remediation Fund (HDSRF), Public Entity Program through the New Jersey Department of Environmental Protection and the New Jersey Economic Development Authority for eligible environmental investigation and site remediation costs.

22. Board Action Item #22 – Recommending award of contract to the lowest responsible bidder, as per bid proposal to Dill’s Raceway Equipment, Inc., Freehold, NJ, for Furnishing and Delivery of Animal Feed and Supplements (Bid #0028-22), Items: Proposal 1, Items 1-52, 2022 Supply Contract (Period of 01/01/22 through 12/31/22); in the Estimated Total Contract Amount of \$13,500.00.
23. Board Action Item #23 – Recommending award of contract to the lowest responsible bidder, as per bid proposal to Hemlock Hill Farm, Colts Neck, NJ, for Furnishing and Delivery of Animal Feed and Supplements (Bid #0028-22), Items: Proposal 2, Items 1-54, 2022 Supply Contract (Period of 01/01/22 through 12/31/22); in the Estimated Total Contract Amount of \$18,500.00.
24. Board Action Item #24 – Recommend Approving Termination of Contract with A Taste of the Season, LLC, Union, NJ, for Food Concession at Seven Presidents Oceanfront Park, for cause due to non-payment of rent when due (Bid #0038-20).
25. Board Action Item #25 – Recommending Adoption of the MCPS Park Development and Maintenance Plan Reexamination Report & Recommendations December 2021 and recommending that the Board of County Commissioners Adopt the MCPS Park Development and Maintenance Plan Reexamination Report & Recommendations December 2021.
26. Board Action Item #26 – Recommending award of contract to the lowest responsible bidder, as per bid proposal to The Liberty Store, Auburn, NY, for Furnishing and Delivery of Outer Work Wear Uniform Items (Bid #0018-22), Item: 2022 Supply Contract (Period of 01/10/22 through 12/31/22) with the Board of Recreation Commissioners reserving the option to extend the contract for two (2) additional one (1) year periods (2023 & 2024), under the same terms and conditions, as per bid specification; in the Estimated Total Contract Amount of \$10,000.00.
27. Board Action Item #27– Recommending award of contract to the lowest responsible bidder, as per bid proposal to Campus Coordinates, LLC, Freehold, NJ, for Furnishing and Delivery of Screen-Printed Tee Shirts, Sweatshirts, and Sweatpants (Bid #0015-22), Item: 2022 Supply Contract (Period of 01/10/22 through 12/31/22) with the Board of Recreation Commissioners reserving the option to extend the contract for two (2) additional one (1) year periods (2023 & 2024), under the same terms and conditions, as per bid specification; in the Estimated Total Contract Amount of \$35,000.00. **(See Memo)**
28. Board Action Item #28 – Recommend Declaring One (1) Rococo Floral Design Wool Rug, and One (1) Bookcase being stored at Longstreet Farm as excess to the needs of the Monmouth County Park System and Authorizing their Deaccession and Dispersal from the Historical Artifacts Collection.
29. Board Action Item #29 – Rejecting All Bids received on December 9, 2021, for Site Remediation and Site Improvements at Swimming River Park, Middletown, NJ (Bid #0043-21), as all bids received were substantially over budget, and further authorizing the Secretary-Director of the Board to re-advertise for same.

30. Board Action Item #30 – Move into Executive Session for Potential Property Acquisitions or Sales – N.J.S.A. 10:4-12-(b)(5) for the purpose of discussing the following:
- Additions to Metedeconk River Greenway
 - Environmental Services for Additions to Metedeconk River Greenway
 - Survey Services for Additions to Metedeconk River Greenway
31. The Status of Park Improvement Projects has no changes from the previously distributed copy dated October 27, 2021.

RESOLUTION OF CONSENT:

At _____ PM, the following **Resolution of Consent** was offered for adoption by _____:

WHEREAS, the Monmouth County Board of Recreation Commissioners has received the Agenda for the Board Meeting in advance of the meeting; and

WHEREAS, the Board has had an opportunity to review and consider Agenda Items #_____ through #_____ for Board Action; and

WHEREAS, the Board also reviewed Agenda Item _____ s # _____, as added to the Agenda; and

WHEREAS, the Board is satisfied that the above items as presented to the Board are in order and complete.

NOW, THEREFORE, BE IT RESOLVED that the Monmouth County Board of Recreation Commissioners does hereby approve by consent, Agenda Items #_____ through #_____.

Resolution of Consent seconded by: _____.

ITEMS FOR BOARD ACTION:

1. Resolution **APPROVING 2022 CHANGE FUNDS in the ESTIMATED AMOUNT OF \$75,000.00, and AUTHORIZING the MONMOUTH COUNTY FINANCE DEPARTMENT to ESTABLISH the LIST of BOARD APPROVED 2022 CHANGE FUNDS.**
- _____

2. Resolution **ESTABLISHING an ACCOUNT for the DEPOSIT OF PARK AREAS, GOLF COURSES, AND VISITOR SERVICES RECEIPTS**, at various INVESTORS BANK branch locations, Account Number ending in 3423, for the **YEAR 2022.**
- _____

3. Resolution **ESTABLISHING an ACCOUNT for the DEPOSIT of MASTERCARD, VISA AND DISCOVER CREDIT CARD RECEIPTS, for PARK AREAS, GOLF COURSES, AND VISITOR SERVICES**, at various INVESTORS BANK branch locations, Account Number ending in 3431, for the **YEAR 2022.**
- _____

4. Resolution **REQUIRING TWO (2) SIGNATURES on EACH CHECK ISSUED from BOARD ACCOUNTS, and specifically NAMING JAMES J. TRUNCER, SECRETARY-DIRECTOR, or ANDREW J. SPEARS, ASSISTANT DIRECTOR, or THOMAS E. FOBES, SUPERINTENDENT OF COUNTY PARKS, or BARBARA BERRY, CHIEF CLERK.**

5. Resolution **DESIGNATING the following NEWSPAPERS as the OFFICIAL NEWSPAPERS of the MONMOUTH COUNTY BOARD OF RECREATION COMMISSIONERS for LEGAL PUBLICATION of PUBLIC NOTICES and INVITATIONS TO BID:**

- THE COAST STAR
 - THE COASTER
 - GREATER MEDIA NEWSPAPERS
 - NEWS TRANSCRIPT
 - THE STAR LEDGER
 - THE TRI-TOWN NEWS
 - THE TWO RIVER TIMES
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6. Resolution **APPOINTING the SECRETARY-DIRECTOR as the CUSTODIAN OF THE BOARD'S PUBLIC RECORDS, and ANDREW J. SPEARS, as the ASSISTANT CUSTODIAN OF THE BOARD'S PUBLIC RECORDS.**

7. Resolution **AUTHORIZING the SECRETARY-DIRECTOR of the Board and his DESIGNEE(S) to REPRESENT AND ACT ON BEHALF OF THE BOARD OF RECREATION COMMISSIONERS IN MATTERS PERTAINING TO PERSONNEL OF THE BOARD INCLUDING the HIRING, DISCHARGING AND DISCIPLINING OF EMPLOYEES, PROMOTIONS, TITLES, SALARIES, WAGES, WORKING CONDITIONS, and to REPRESENT THE BOARD with regard to EMPLOYEE UNION CONTRACT NEGOTIATIONS, EMPLOYEE GRIEVANCES, NEW JERSEY DEPARTMENT OF PERSONNEL CIVIL SERVICE MATTERS, NEW JERSEY POLICE TRAINING COMMISSION, AND OTHER PERSONNEL MATTERS OF THE BOARD OF RECREATION COMMISSIONERS.**

8. Resolution **DESIGNATING JENNIFER KACZALA, PURCHASING AGENT, to SERVE as the Board's PUBLIC AGENCY COMPLIANCE OFFICER (P.A.C.O.) for the YEAR 2022.**

9. Resolution **AUTHORIZING the SECRETARY-DIRECTOR, JAMES J. TRUNCER and JENNIFER KACZALA, QUALIFIED PURCHASING AGENT (Q.P.A) FOR THE BOARD, to ADVERTISE, SOLICIT AND RECEIVE WRITTEN BIDS AND PROPOSALS, AND TO PREPARE CONTRACTS, ENTER INTO PURCHASE AGREEMENTS AND AUTHORIZE PURCHASES FOR VARIOUS MATERIALS, GOODS AND SUPPLIES, on behalf of the Board, in accordance with Adopted Board Policy and the Bid Laws of the State of New Jersey, and ESTABLISHING the BOARD’S BID THRESHOLD in accordance with N.J.S.A. 40A:11-2 at \$44,000.00 and ESTABLISHING the BOARD’S QUOTATION THRESHOLD in accordance with N.J.S.A. 40A:11-6.1 (a) at \$6,600.00, and further Authorizing ANDREW J. SPEARS, ASSISTANT DIRECTOR, and THOMAS E. FOBES, SUPERINTENDENT OF COUNTY PARKS, to ACT IN THE ABSENCE of the SECRETARY-DIRECTOR or the PURCHASING AGENT.**

10. Resolution **AUTHORIZING the SECRETARY-DIRECTOR OF THE BOARD and his DESIGNEES(S) to SET PROGRAM, FOOD, RETAIL SALE PRICES, SERVICE AND EQUIPMENT RENTAL FEES.**

11. Resolution **AUTHORIZING the SECRETARY-DIRECTOR OF THE BOARD, JAMES J. TRUNCER, to ENTER INTO CONTRACTS, MEMORANDUMS OF UNDERSTANDING, PERMITS, AND OTHER VARIOUS DOCUMENTS AND AGREEMENTS as may be required, from time to time, to CONDUCT THE BUSINESS OF THE BOARD, and further AUTHORIZING the ASSISTANT DIRECTOR, ANDREW J. SPEARS, to ACT IN THE ABSENCE of the SECRETARY-DIRECTOR of the BOARD.**

12. Resolution **AUTHORIZING the SECRETARY-DIRECTOR OF THE BOARD, JAMES J. TRUNCER, and his DESIGNEE(S) to PROMULGATE AND INSTITUTE ADMINISTRATIVE ORDERS AND OPERATING GUIDELINES AND PROCEDURES including but not limited to registrations, payment of fees and charges, location, dates and hours, reservations, participant ages, level of skills and abilities, limitation as to the numbers to be served, patron department, compliance with ADA requirements, and other conditions or requirements that, from time to time, are determined by the Secretary-Director and his designee(s) to be necessary and appropriate for the efficient and effective delivery of services and the operation and maintenance of Park System areas and facilities.**

13. Resolution **AUTHORIZING THE SECRETARY-DIRECTOR, JAMES J. TRUNCER AND HIS DESIGNEE(S), TO ACT ON BEHALF OF THE BOARD IN RESPONSE TO EMERGENCIES THAT AFFECT THE PUBLIC’S SAFETY, HEALTH AND WELFARE, AND IMPACT THE OPERATION OF PARK SYSTEM AREAS AND FACILITIES, AND THE PROTECTION OF PARK SYSTEM VISITORS, PROPERTY AND RESOURCES.**

14. Resolution **DESIGNATING KEVIN P. DUNN, AS THE AMERICANS WITH DISABILITIES ACT COMPLIANCE OFFICER FOR THE MONMOUTH COUNTY PARK SYSTEM TO RECEIVE AND COORDINATE COMPLIANCE ISSUES, AND FURTHER DESIGNATING ANDY NORTH AS THE AMERICANS WITH DISABILITIES ACT COMPLIANCE OFFICER FOR THE MONMOUTH COUNTY PARK SYSTEM FOR FACILITIES, STRUCTURES AND SITE IMPROVEMENTS, AND DESIGNATING ANNE SIMON AND JUSTIN DUNN, AS THE AMERICANS WITH DISABILITIES ACT COMPLIANCE OFFICERS FOR THE MONMOUTH COUNTY PARK SYSTEM FOR SERVICES, PROGRAMS AND ACTIVITIES,** to coordinate compliance with the non-discrimination requirements contained in Section 35.107 of the Department of Justice Regulations, and the provisions of the Americans with Disabilities Act of 1990, P.L. 101-336, and further Rescinding Resolution #R-21-6-7=192 as previously adopted by the Board on June 7, 2021.
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15. Resolution **DESIGNATING AMANDA TANAY as SOCIAL MEDIA COORDINATOR, and JENNIE ANDRAS as ALTERNATE SOCIAL MEDIATOR COORDINATOR, in accordance with the MONMOUTH COUNTY PARK SYSTEM SOCIAL MEDIA COMMENT AND POSTING POLICY** adopted by Board Resolution #R-15-10-5=362.
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16. Resolution **AUTHORIZING the SECRETARY-DIRECTOR of the Board and his DESIGNEE(S) to SOLICIT DONATIONS AND SPONSORSHIPS, on behalf of the Board, in SUPPORT of the 2022 MONMOUTH COUNTY FAIR, to be held JULY 27th – 31st, at EAST FREEHOLD SHOWGROUNDS, Freehold Township; AND OTHER PROJECTS AND EVENTS OF THE BOARD,** as provided for by Law, Title 40:12-29 NJSA, P.L. 1994, Chapter 111.
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17. Resolution **AUTHORIZING the SALE OF SOLAR RENEWABLE ENERGY CREDITS (S-REC's) ON VARIOUS OCCASIONS DURING 2022, through an ON-LINE AUCTION(S) CONDUCTED BY FLETT EXCHANGE, LLC, and RECOMMENDING to the MONMOUTH COUNTY BOARD OF CHOSEN FREEHOLDERS RATIFICATION of a RESOLUTION for the SALE OF SOLAR RENEWABLE ENERGY CREDITS (S-REC's) through an ON-LINE AUCTION(S) CONDUCTED BY FLETT EXCHANGE, LLC,** and further **AUTHORIZING the SECRETARY-DIRECTOR to publish notice of impending sale of the S-REC's in accordance with N.J.S.A. 40A:11-36, and to take all necessary action as may be required by law.**
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18. Resolution **AUTHORIZING CHANGE ORDER #1**, in the amount of **\$10,000.00**, for additional heating and air conditioning services, to **PETERSON SERVICE COMPANY, INC.**, Medford, NJ, for **FURNISHING AND DELIVERY OF HEATING AND AIR CONDITIONING MAINTENANCE, REPAIR PARTS, SERVICE AND INSTALLATION (Bid #0010-21)**, ITEM: 2021 Service Contract for the Period of 01/01/21 through 12/31/21, with the Board of Recreation Commissioners RESERVING the OPTION TO EXTEND the CONTRACT for TWO (2) ADDITIONAL ONE (1) YEAR PERIODS (2022 & 2023), under the same terms and conditions, as per bid specification, as originally awarded by Resolution #R-20-11-30=462 in the Contract Amount of **\$200,000.00**, for a NEW TOTAL CHANGE ORDER #1 CONTRACT AMOUNT OF **\$210,000.00**.
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19. Resolution **AWARDING CONTRACT** to the lowest responsible bidder, as per bid proposal to **SHANNON RUSSELL VENTURES, LLC, dba SNAPOLOGY OF MONMOUTH COUNTY**, Tinton Falls, NJ, for **FURNISHING AND DELIVERY OF A LEGO ENGINEERING PROGRAM FOR CHILDREN OF MIXED AGES FROM KINDERGARTEN TO FIFTH GRADE (Bid #0023-22)**, ITEM: 2022 Supply/Service Contract (Period of 01/01/22 through 12/31/22), with the Board of Recreation Commissioners RESERVING the OPTION TO EXTEND the CONTRACT for TWO (2) ADDITIONAL ONE (1) YEAR PERIODS (2023 & 2024), under the same terms and conditions, as per bid specification; in the Estimated Total Contract Amount of **\$50,000.00**.
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20. Resolution **RETAINING the EXTRAORDINARY UNSPECIFIABLE SERVICES** of **COMPACT SYSTEMS**, Charleston, SC, for **FURNISHING AND DELIVERY OF COMPUTER PROGRAMMING AND MAINTENANCE**, ITEMS: Furnishing and Delivery of Computer Programming and Maintenance for a One (1) Year Period (2022), Approximately 180 Hours Per Year at a per year rate of \$100.00 per hour, with the Board of Recreation Commissioners RESERVING the OPTION TO EXTEND the CONTRACT for an ADDITIONAL ONE (1) YEAR PERIOD (2023); in an Amount Not To Exceed **\$18,000.00**, as per proposal dated December 1, 2021 and further AUTHORIZING the SECRETARY-DIRECTOR to SEND NOTICE of contract award to The Star Ledger, a newspaper circulated in the County of Monmouth, as required by law, within twenty (20) days of its passage.
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21. Resolution **RECOMMENDING to the MONMOUTH COUNTY BOARD OF COUNTY COMMISSIONERS that the BOARD OF COUNTY COMMISSIONERS AUTHORIZE the FILING of an APPLICATION to the HAZARDOUS DISCHARGE SITE REMEDIATION FUND (HDSRF), PUBLIC ENTITY PROGRAM through the NEW JERSEY DEPARTMENT OF ENVIRONMENTAL PROTECTION and the NEW JERSEY ECONOMIC DEVELOPMENT AUTHORITY for a GRANT for REIMBURSEMENT OF ELIGIBLE COSTS for the PRELIMINARY ASSESSMENT/SITE INVESTIGATION (PA/SI), the SITE INVESTIGATION (SI), REMEDIAL INVESTIGATION (RI), and SITE REMEDIATION OF BLOCK 1098, LOTS 124.02, 126, 127 & 127.01, MIDDLETOWN TOWNSHIP, the FORMER CHRIS' LANDING AND DELI property, and further RECOMMENDING to the BOARD OF COUNTY COMMISSIONERS the ENTERING INTO a GRANT AGREEMENT for same, and further RECOMMENDING that the BOARD OF COUNTY COMMISSIONERS AUTHORIZE the ACCEPTANCE of a GRANT for REIMBURSEMENT OF ELIGIBLE COSTS from the HAZARDOUS DISCHARGE SITE REMEDIATION FUND (HDSRF), PUBLIC ENTITY PROGRAM through the NEW JERSEY DEPARTMENT OF ENVIRONMENTAL PROTECTION and the NEW JERSEY ECONOMIC DEVELOPMENT AUTHORITY for ELIGIBLE ENVIRONMENTAL INVESTIGATION AND SITE REMEDIATION COSTS.**
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22. Resolution **AWARDING CONTRACT** to the lowest responsible bidder, as per bid proposal to **DILL'S RACEWAY EQUIPMENT, INC.**, Freehold, NJ, for **FURNISHING AND DELIVERY OF ANIMAL FEED AND SUPPLEMENTS (Bid #0028-22)**, ITEMS: Proposal 1, Items 1-52, 2022 Supply Contract (Period of 01/01/22 through 12/31/22); in the Estimated Total Contract Amount of **\$13,500.00**.

23. Resolution **AWARDING CONTRACT** to the lowest responsible bidder, as per bid proposal to **HEMLOCK HILL FARM**, Colts Neck, NJ, for **FURNISHING AND DELIVERY OF ANIMAL FEED AND SUPPLEMENTS (Bid #0028-22)**, ITEMS: Proposal 2, Items 1-54, 2022 Supply Contract (Period of 01/01/22 through 12/31/22); in the Estimated Total Contract Amount of **\$18,500.00**.

24. Resolution **APPROVING TERMINATION OF CONTRACT** with **A TASTE OF THE SEASON, LLC**, Union, NJ, for **FOOD CONCESSION AT SEVEN PRESIDENTS OCEANFRONT PARK** for cause due to non-payment of rent when due (Bid #0038-20).

25. Resolution **ADOPTING** the **MONMOUTH COUNTY PARK SYSTEM PARK DEVELOPMENT AND MAINTENANCE PLAN REEXAMINATION REPORT AND RECOMMENDATIONS DECEMBER 2021** and **RECOMMENDING THAT THE BOARD OF COUNTY COMMISSIONERS ADOPT** the **MONMOUTH COUNTY PARK SYSTEM PARK DEVELOPMENT AND MAINTENANCE PLAN REEXAMINATION REPORT & RECOMMENDATIONS DECEMBER 2021**.

26. Resolution **AWARDING CONTRACT** to the lowest responsible bidder, as per bid proposal to **THE LIBERTY STORE**, Auburn, NY, for **FURNISHING AND DELIVERY OF OUTER WORK WEAR UNIFORM ITEMS (Bid #0018-22)**, Item: 2022 Supply Contract (Period of 01/10/22 through 12/31/22) with the Board of Recreation Commissioners reserving the option to extend the contract for two (2) additional one (1) year periods (2023 & 2024), under the same terms and conditions, as per bid specification; in the Estimated Total Contract Amount of **\$10,000.00**.

27. Resolution **AWARDING CONTRACT** to the lowest responsible bidder, as per bid proposal to **CAMPUS COORDINATES, LLC**, Freehold, NJ, for **FURNISHING AND DELIVERY OF SCREEN-PRINTED TEE SHIRTS, SWEATSHIRTS, AND SWEATPANTS (Bid #0015-22)**, Item: 2022 Supply Contract (Period of 01/10/22 through 12/31/22) with the Board of Recreation Commissioners reserving the option to extend the contract for two (2) additional one (1) year periods (2023 & 2024), under the same terms and conditions, as per bid specification; in the Estimated Total Contract Amount of **\$35,000.00**.

28. Resolution **DECLARING ONE (1) ROCOCO FLORAL DESIGN WOOL RUG AND ONE (1) BOOKCASE BEING STORED AT LONGSTREET FARM AS EXCESS TO THE NEEDS OF THE MONMOUTH COUNTY PARK SYSTEM AND AUTHORIZING THEIR DEACCESSION AND DISPERSAL FROM THE HISTORICAL ARTIFACTS COLLECTION.**

29. Resolution **REJECTING ALL** bids received on December 9, 2021, for **SITE REMEDIATION AND SITE IMPROVEMENTS AT SWIMMING RIVER PARK, MIDDLETOWN, NJ (Bid #0043-21)**, as all bids received were substantially over budget and further **AUTHORIZING** the SECRETARY-DIRECTOR of the Board to RE-ADVERTISE for same.

30. Resolution to **MOVE INTO EXECUTIVE SESSION FOR POTENTIAL PROPERTY ACQUISITIONS OR SALES – N.J.S.A. 10:4-12-(B)(5) FOR THE PURPOSE OF DISCUSSING THE FOLLOWING:**

- Additions to Metedeconk River Greenway
 - Environmental Services for Additions to Metedeconk River Greenway
 - Survey Services for Additions to Metedeconk River Greenway
-

MOTION AUTHORIZING ADVERTISING OF THE FOLLOWING BIDS:

1. Food Concession at Seven Presidents Oceanfront Park, Long Branch, New Jersey
-

MOTION AUTHORIZING SOLICITING OF THE FOLLOWING PROFESSIONAL/SPECIALIZED SERVICES:

1. Survey Services for Mitigation Sites at Big Brook Park and Bel-Aire Golf Course (Ref. #21-77) (*REQUEST FOR PROPOSAL (UNDER \$17,500)*)
 2. Appraisal Services, Block 69, Lot 13, Howell, ±0.522 Acres, Improved Property, Owned by River Avenue Associates, LLC, for Additions to Metedeconk River Greenway (Ref. #21-79) (*FAIR & OPEN—OVER \$17,500.00*)
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DATES TO REMEMBER:

1. **MONDAY EVENING, JANUARY 24, 2022** – 7:00 PM. **Regular Board Meeting.** Thompson Park Visitor Center, “Beech Room”, 1st Floor, 805 Newman Springs Road, Lincroft, NJ.
2. **MONDAY EVENING, FEBRUARY 7, 2022** – 7:00 PM. **Regular Board Meeting.** Thompson Park Visitor Center, “Beech Room”, 1st Floor, 805 Newman Springs Road, Lincroft, NJ.
3. **MONDAY EVENING, FEBRUARY 22, 2022** – 7:00 PM. **Regular Board Meeting.** Thompson Park Visitor Center, “Beech Room”, 1st Floor, 805 Newman Springs Road, Lincroft, NJ.

ITEMS FOR THE GOOD OF THE ORDER:

Motion to ADJOURN the Annual First Regular Meeting of the Monmouth County Board of Recreation Commissioners. (Time: _____ PM)
