

AGENDA

Tentative: 02/02/22

**MONMOUTH COUNTY BOARD OF RECREATION COMMISSIONERS' REGULAR MEETING
MONDAY EVENING, FEBRUARY 7, 2024, AT 7:00 PM
THOMPSON PARK VISITOR CENTER,
"BEECH ROOM", 1ST FLOOR, 805 NEWMAN SPRINGS RD, LINCROFT, NJ**

- A. Roll Call

- B. Statement of Adequate Public Notice
Pledge of Allegiance followed by a moment of silence

- C. Approval of MINUTES—REGULAR MEETING: MONDAY, JANUARY 24, 2022

- D. Approval of 2021 VOUCHER LIST

- E. Approval of 2022 VOUCHER LIST

- F. BOARD CORRESPONDENCE RECEIVED:

- G. Motion to OPEN the HEARING OF THE PUBLIC.
(Presentations are limited to three (3) minutes per person.)

- H. Motion to CLOSE the HEARING OF THE PUBLIC.

- I. SECRETARY—DIRECTOR'S REPORT:
 - 1. VISITOR SERVICES REPORT – Patti Conroy, Supt. of Recreation
 - 2. GOLF REPORT – Mike Janoski, Co. Park Supt./Golf Operations
 - 3. PARKS REPORT – Tom Fobes, Supt. of Co. Parks/Park Operations

- J. COUNTY COMMISSIONER'S REPORT:

- K. PRESENTATION:

L. CAPITAL PROJECT REVIEW – Andrew J. Spears, Assistant Director

M. ITEMS FOR BOARD REVIEW:

1. Board Action Item #1 – Rejecting bid proposal of Plant Food Company, Inc., Cranbury, NJ, for Furnishing and Delivery of Seed, Lime, Fertilizer, Chemicals and Agricultural Supplies (Bid #0024-22), Items: #40 only, the variance does not meet nutrient analysis, and #132 only, active ingredient of variance does not meet specification.
2. Board Action Item #2 – Rejecting bid proposal of Fisher & Son Co., Inc., Exton, PA, for Furnishing and Delivery of Seed, Lime, Fertilizer, Chemicals and Agricultural Supplies (Bid #0024-22), Items: #28 only, rescind bid for this item due to wrong price, and #53 only, the product does not meet nutrient analysis.
3. Board Action Item #3 – Rejecting bid proposal of Nutrien Ag Solutions, North Brunswick, NJ, for Furnishing and Delivery of Seed, Lime, Fertilizer, Chemicals and Agricultural Supplies (Bid #0024-22), Item: #1 only, variance is not equal to specified seed variety.
4. Board Action Item #4 – Rejecting bid proposal of Reed & Perrine, Tennent, NJ, for Furnishing and Delivery of Seed, Lime, Fertilizer, Chemicals and Agricultural Supplies (Bid #0024-22), Items: 89 only, variance does not specify Stressgard, and #108 only, variance submitted has caused compatibility issues in the past.
5. Board Action Item #5 – Recommending award of contract to the lowest responsible bidder, as per bid proposal to Fisher & Son Co., Inc., Exton, PA, for Furnishing and Delivery of Seed, Lime, Fertilizer, Chemicals and Agricultural Supplies (Bid #0024-22), Items: 1, 3, 4, 6, 10, 11, 19, 20, 22, 23, 24, 25, 27, 36, 52, 87, 126, 128, 129, 135, for the Period of 02/07/22 through 12/31/22; in the Total Contract Amount of \$129,486.88. **(see Memo for Items #5 - #14)**
6. Board Action Item #6 – Recommending award of contract to the lowest responsible bidder, as per bid proposal to Genesis Turfgrass, Inc., Glen Rock, PA, for Furnishing and Delivery of Seed, Lime, Fertilizer, Chemicals and Agricultural Supplies (Bid #0024-22), Items: 45, 47, 51, 62, 63, 68, 72, 76, 82, 91, 132, 133, 134, 139, for the Period of 02/07/22 through 12/31/22; in the Total Contract Amount of \$99,910.01.
7. Board Action Item #7 – Recommending award of contract to the lowest responsible bidder, as per bid proposal to Grass Roots Turf Products, Inc., Randolph, NJ, for Furnishing and Delivery of Seed, Lime, Fertilizer, Chemicals and Agricultural Supplies (Bid #0024-22), Items: 28, 32, 37, 39, 40, 42, 49, 50, 55, 57, 58, 59, 70, 71, 78, 79, 81, 88, 92, 95, 99, 103, 108, 109, 110, 112, 113, 115, 130, for the Period of 02/07/22 through 12/31/22; in the Total Contract Amount of \$218,431.82.
8. Board Action Item #8 – Recommending award of contract to the lowest responsible bidder, as per bid proposal to Harrell's, LLC, Lakeland, FL, for Furnishing and Delivery

of Seed, Lime, Fertilizer, Chemicals and Agricultural Supplies (Bid #0024-22), Items: 38, 53, for the Period of 02/07/22 through 12/31/22; in the Total Contract Amount of \$68,457.00.

9. Board Action Item #9 – Recommending award of contract to the lowest responsible bidder, as per bid proposal to Mitchell Products, LLC, Millville, NJ, for Furnishing and Delivery of Seed, Lime, Fertilizer, Chemicals and Agricultural Supplies (Bid #0024-22), Items: 119, 120, 121, for the Period of 02/07/22 through 12/31/22; in the Total Contract Amount of \$109,459.00.
10. Board Action Item #10 – Recommending award of contract to the lowest responsible bidder, as per bid proposal to Nutrien Ag Solutions, North Brunswick, NJ, for Furnishing and Delivery of Seed, Lime, Fertilizer, Chemicals and Agricultural Supplies (Bid #0024-22), Items: 17, 43, 46, 48, 67, 73, 74, 77, 83, 84, 86, 89, 93, 97, 98, 100, 102, 105, 106, 107, 138, 140, for the Period of 02/07/22 through 12/31/22; in the Total Contract Amount of \$170,608.71.
11. Board Action Item #11 – Recommending award of contract to the lowest responsible bidder, as per bid proposal to Plant Food Company, Inc., Cranbury, NJ, for Furnishing and Delivery of Seed, Lime, Fertilizer, Chemicals and Agricultural Supplies (Bid #0024-22), Items: 26, 30, 35, 41, 104, 122, 125, for the Period of 02/07/22 through 12/31/22; in the Total Contract Amount of \$116,366.51.
12. Board Action Item #12 – Recommending award of contract to the lowest responsible bidder, as per bid proposal to Primos Products, Inc., Medford, NJ, for Furnishing and Delivery of Seed, Lime, Fertilizer, Chemicals and Agricultural Supplies (Bid #0024-22), Item: 127, for the Period of 02/07/22 through 12/31/22; in the Total Contract Amount of \$2,620.80.
13. Board Action Item #13 – Recommending award of contract to the lowest responsible bidder, as per bid proposal to Reed and Perrine, Tennent, NJ, for Furnishing and Delivery of Seed, Lime, Fertilizer, Chemicals and Agricultural Supplies (Bid #0024-22), Items: 54, 80, 90, 94, 131, for the Period of 02/07/22 through 12/31/22; in the Total Contract Amount of \$13,103.70.
14. Board Action Item #14 – Recommending award of contract to the lowest responsible bidder, as per bid proposal to Seeton Turf Warehouse, LLC, Mount Laurel, NJ, for Furnishing and Delivery of Seed, Lime, Fertilizer, Chemicals and Agricultural Supplies (Bid #0024-22), Items: 31, 33, 34, 44, 56, 60, 65, 96, 101, 114, for the Period of 02/07/22 through 12/31/22; in the Total Contract Amount of \$51,619.40.
15. Board Action Item #15 – Recommendation to Amend Monmouth County High School Golf Fees and Charges, to take effect immediately. (**see Memo**)
16. Board Action Item #16 – Recommending to the Monmouth County Board of County Commissioners the Annual Allocation of 30% of the Open Space Trust Fund for the Maintenance of Various Park Areas, Golf Courses, Recreation Areas, Greenways and Other Lands Acquired for Recreation and Conservation Purposes.

17. Board Action Item #17 – Rescinding professional service contract awarded by Resolution #R-21-10-12=324, to Johnson, Mirmiran & Thompson, Inc., Trenton, NJ, for Providing Professional Surveyor Services Required in the Preparation and Evaluation of Pre and Post Dredge Hydrographic Surveys for the Boat Basin and Pews Creek Channel at the Monmouth Cove Marina, 200 Port Monmouth Road, Port Monmouth, NJ, (Ref. #21-63 & PS #59-21), in the Contract Amount Not To Exceed \$13,970.00, as dredging bid was not awarded and surveyor services are now not required.

18. Board Action Item #18 – Authorizing the Purchase of Snow Vehicle Attachments & Accessories and Grounds Equipment, from Cherry Valley Tractor Sales, Marlton, NJ, Item: New Eager Beaver 20XPT 20 Ton Air Brake Tag Along Trailer, Black with Oak Deck; as available under the Educational Services Commission of New Jersey (ESCNJ) #65MCESCCPS Cooperative Pricing System Agreement, ESCNJ 18/19-22, for the Period of 12/18/18 through 12/17/22 and ESCNJ 18/19-25, for the Period of 2/22/19 through 2/21/23, in the Total Contract Amount of \$47,141.61.

19. Board Action Item #19 – Authorizing the Exercising of Option to Extend Contract, as per bid proposal, for an Additional One (1) Year Period (2022), as originally awarded by Resolution #R-20-1-21=48 (2020), and extended for an additional year by R-20-10-5=362 (2021) to Becker’s Tree Service, Inc., Tinton Falls, NJ, for Furnishing and Delivery of Tree Trimming Services (Bid #0029-20), Item: 2022 Service Contract (Period of 01/01/22 through 12/31/22) under the same terms and conditions as per bid specification; in the Estimated Total Contract Amount of \$133,200.00.

20. Board Action Item #20 – Recommending award of contract to the lowest responsible bidder, as per bid proposal to Mad Science of West Jersey, Pennington, NJ, for Furnishing and Delivery of a Science Education Program for Children of Mixed Ages from First to Third Grade (Bid #0027-22), ITEM: 2022 Supply/Service Contract (Period of 02/07/22 through 12/31/22), with the Board of Recreation Commissioners reserving the option to extend the Contract for two (2) additional one (1) year periods (2023 & 2024), under the same terms and conditions, as per bid specification; in the Estimated Total Contract Amount of \$35,000.00.

RESOLUTION OF CONSENT:

At (blank) PM, the following **Resolution of Consent** was offered for adoption by (blank)

WHEREAS, the Monmouth County Board of Recreation Commissioners has received the Agenda for the Board Meeting in advance of the meeting; and

WHEREAS, the Board has had an opportunity to review and consider Agenda Items # _____ through # _____ for Board Action; and

WHEREAS, the Board is satisfied that the above items as presented to the Board are in order and complete.

NOW, THEREFORE, BE IT RESOLVED that the Monmouth County Board of Recreation Commissioners does hereby approve by consent, Agenda Items # (blank) through # (blank).

Resolution of Consent seconded by:

ITEMS FOR BOARD ACTION:

1. Resolution **REJECTING** bid proposal of **PLANT FOOD COMPANY, INC.**, Cranbury, NJ, for **FURNISHING AND DELIVERY OF SEED, LIME, FERTILIZER, CHEMICALS AND AGRICULTURAL SUPPLIES (Bid #0024-22)**, **ITEMS: #40 ONLY**, the variance does not meet nutrient analysis, and **#132 ONLY**, active ingredient of variance does not meet specification.
2. Resolution **REJECTING** bid proposal of **FISHER & SON CO., INC.**, Exton, PA, for **FURNISHING AND DELIVERY OF SEED, LIME, FERTILIZER, CHEMICALS AND AGRICULTURAL SUPPLIES (Bid #0024-22)**, **ITEMS: #28 ONLY**, rescind bid for this item due to wrong price, and **#53 ONLY**, the product does not meet nutrient analysis.
3. Resolution **REJECTING** bid proposal of **NUTRIEN AG SOLUTIONS**, North Brunswick, NJ, for **FURNISHING AND DELIVERY OF SEED, LIME, FERTILIZER, CHEMICALS AND AGRICULTURAL SUPPLIES (Bid #0024-22)**, **Item: #1 ONLY**, variance is not equal to specified seed variety.
4. Resolution **REJECTING** bid proposal of **REED & PERRINE**, Tennent, NJ, for **FURNISHING AND DELIVERY OF SEED, LIME, FERTILIZER, CHEMICALS AND AGRICULTURAL SUPPLIES (Bid #0024-22)**, **Items: 89 ONLY**, variance does not specify Stressgard, and **#108 ONLY**, variance submitted has caused compatibility issues in the past.
5. Resolution **AWARDING CONTRACT** to the lowest responsible bidder, as per bid proposal to **FISHER & SON, CO., INC.**, Exton, PA, for **FURNISHING AND DELIVERY OF SEED, LIME, FERTILIZER, CHEMICALS AND AGRICULTURAL SUPPLIES (Bid #0024-22)**, **ITEMS: 1, 3, 4, 6, 10, 11, 19, 20, 22, 23, 24, 25, 27, 36, 52, 87, 126, 128, 129, 135**, for the Period of 02/07/22 through 12/31/22; in the Total Contract Amount of **\$129,486.88**.
6. Resolution **AWARDING CONTRACT** to the lowest responsible bidder, as per bid proposal to **GENESIS TURFGRASS, INC.**, Glen Rock, PA, for **FURNISHING AND DELIVERY OF SEED, LIME, FERTILIZER, CHEMICALS AND AGRICULTURAL SUPPLIES (Bid #0024-22)**, **ITEMS: 45, 47, 51, 62, 63, 68, 72, 76, 82, 91, 132, 133, 134, 139**, for the Period of 02/07/22 through 12/31/22; in the Total Contract Amount of **\$99,910.01**.
7. Resolution **AWARDING CONTRACT** to the lowest responsible bidder, as per bid proposal to **GRASS ROOTS TURF PRODUCTS, INC.**, Randolph, NJ, for **FURNISHING AND DELIVERY OF SEED, LIME, FERTILIZER, CHEMICALS AND AGRICULTURAL SUPPLIES (Bid #0024-22)**, **ITEMS: 28, 32, 37, 39, 40, 42, 49, 50, 55, 57, 58, 59, 70, 71, 78, 79, 81, 88, 92, 95, 99, 103, 108, 109, 110, 112, 113, 115, 130**, for the Period of 02/07/22 through 12/31/22; in the Total Contract Amount of **\$218,431.82**.

8. Resolution **AWARDING CONTRACT** to the lowest responsible bidder, as per bid proposal to **HARRELL'S, LLC**, Lakeland, FL, for **FURNISHING AND DELIVERY OF SEED, LIME, FERTILIZER, CHEMICALS AND AGRICULTURAL SUPPLIES (Bid #0024-22)**, ITEMS: 38, 53, for the Period of 02/07/22 through 12/31/22; in the Total Contract Amount of **\$68,457.00**.
9. Resolution **AWARDING CONTRACT** to the lowest responsible bidder, as per bid proposal to **MITCHELL PRODUCTS, LLC**, Millville, NJ, for **FURNISHING AND DELIVERY OF SEED, LIME, FERTILIZER, CHEMICALS AND AGRICULTURAL SUPPLIES (Bid #0024-22)**, ITEMS: 119, 120, 121, for the Period of 02/07/22 through 12/31/22; in the Total Contract Amount of **\$109,459.00**.
10. Resolution **AWARDING CONTRACT** to the lowest responsible bidder, as per bid proposal to **NUTRIEN AG SOLUTIONS**, North Brunswick, NJ, for **FURNISHING AND DELIVERY OF SEED, LIME, FERTILIZER, CHEMICALS AND AGRICULTURAL SUPPLIES (Bid #0024-22)**, ITEMS: 17, 43, 46, 48, 67, 73, 74, 77, 83, 84, 86, 89, 93, 97, 98, 100, 102, 105, 106, 107, 138, 140, for the Period of 02/07/22 through 12/31/22; in the Total Contract Amount of **\$170,608.71**.
11. Resolution **AWARDING CONTRACT** to the lowest responsible bidder, as per bid proposal to **PLANT FOOD COMPANY, INC.**, Cranbury, NJ, for **FURNISHING AND DELIVERY OF SEED, LIME, FERTILIZER, CHEMICALS AND AGRICULTURAL SUPPLIES (Bid #0024-22)**, ITEMS: 26, 30, 35, 41, 104, 122, 125, for the Period of 02/07/22 through 12/31/22; in the Total Contract Amount of **\$116,366.51**.
12. Resolution **AWARDING CONTRACT** to the lowest responsible bidder, as per bid proposal to **PRIMOS PRODUCTS, INC.**, Medford, NJ, for **FURNISHING AND DELIVERY OF SEED, LIME, FERTILIZER, CHEMICALS AND AGRICULTURAL SUPPLIES (Bid #0024-22)**, ITEM: 127, for the Period of 02/07/22 through 12/31/22; in the Total Contract Amount of **\$2,620.80**.
13. Resolution **AWARDING CONTRACT** to the lowest responsible bidder, as per bid proposal to **REED AND PERRINE**, Tennent, NJ, for **FURNISHING AND DELIVERY OF SEED, LIME, FERTILIZER, CHEMICALS AND AGRICULTURAL SUPPLIES (Bid #0024-22)**, ITEMS: 54, 80, 90, 94, 131, for the Period of 02/07/22 through 12/31/22; in the Total Contract Amount of **\$13,103.70**.
14. Resolution **AWARDING CONTRACT** to the lowest responsible bidder, as per bid proposal to **SEETON TURF WAREHOUSE, LLC**, Mount Laurel, NJ, for **FURNISHING AND DELIVERY OF SEED, LIME, FERTILIZER, CHEMICALS AND AGRICULTURAL SUPPLIES (Bid #0024-22)**, ITEMS: 31, 33, 34, 44, 56, 60, 65, 96, 101, 114, for the Period of 02/07/22 through 12/31/22; in the Total Contract Amount of **\$51,619.40**.

15. Resolution **AMENDING MONMOUTH COUNTY HIGH SCHOOL GOLF FEES AND CHARGES**, to take effect immediately.
16. Resolution **RECOMMENDING TO THE MONMOUTH COUNTY BOARD OF COUNTY COMMISSIONERS THE ANNUAL ALLOCATION OF 30% OF THE OPEN SPACE TRUST FUND FOR THE MAINTENANCE OF VARIOUS PARK AREAS, GOLF COURSES, RECREATION AREAS, GREENWAYS AND OTHER LANDS ACQUIRED FOR RECREATION AND CONSERVATION PURPOSES.**
17. Resolution **RESCINDING** professional service contract awarded by Resolution #R-21-10-12=324, to **JOHNSON, MIRMIRAN, & THOMPSON, INC.**, Trenton, NJ, for **PROVIDING PROFESSIONAL SURVEYOR SERVICES REQUIRED IN THE PREPARATION AND EVALUATION OF PRE AND POST DREDGE HYDROGRAPHIC SURVEYS FOR THE BOAT BASIN AND PEWS CREEK CHANNEL AT THE MONMOUTH COVE MARINA, 200 PORT MONMOUTH ROAD, PORT MONMOUTH, NJ, (Ref. #21-63 & PS #59-21)**, in the Contract Amount Not To Exceed **\$13,970.00**, as dredging bid was not awarded and surveyor services are now not required.
18. Resolution **AUTHORIZING the PURCHASE of SNOW VEHICLE ATTACHMENTS & ACCESSORIES AND GROUNDS EQUIPMENT**, from **CHERRY VALLEY TRACTOR SALES**, Marlton, NJ, ITEM: New Eager Beaver 20XPT 20 Ton Air Brake Tag Along Trailer, Black with Oak Deck; as available under the Educational Services Commission of New Jersey (ESCNJ) #65MCESCCPS Cooperative Pricing System Agreement, ESCNJ 18/19-22, for the Period of 12/18/18 through 12/17/22 and ESCNJ 18/19-25, for the Period of 2/22/19 through 2/21/23, in the Total Contract Amount of **\$47,141.61**.
19. Resolution **AUTHORIZING the EXERCISING OF OPTION TO EXTEND CONTRACT**, as per bid proposal, for an **ADDITIONAL ONE (1) YEAR PERIOD (2022)**, as originally awarded by Resolution #R-20-1-21=48 (2020), and extended for an additional year by R-20-10-5=362 (2021) to **BECKER'S TREE SERVICE, INC.**, Tinton Falls, NJ, for **FURNISHING AND DELIVERY OF TREE TRIMMING SERVICES (Bid #0029-20)**, ITEM: 2022 Service Contract (Period of 01/01/22 through 12/31/22) under the same terms and conditions as per bid specification; in the Estimated Total Contract Amount of **\$133,200.00**.
20. Resolution **AWARDING CONTRACT** to the lowest responsible bidder, as per bid proposal to **MAD SCIENCE OF WEST NEW JERSEY**, Pennington, NJ, for **FURNISHING AND DELIVERY OF A SCIENCE EDUCATION PROGRAM FOR CHILDREN OF MIXED AGES FROM FIRST TO THIRD GRADE (Bid #0027-22)**, ITEM: 2022 Supply/Service Contract (Period of 02/07/22 through 12/31/22), with the Board of Recreation Commissioners **RESERVING the OPTION TO EXTEND the CONTRACT for TWO (2) ADDITIONAL ONE (1) YEAR PERIODS (2023 & 2024)**, under the same terms and conditions, as per bid specification; in the Estimated Total Contract Amount of **\$35,000.00**.

MOTION AUTHORIZING ADVERTISING OF THE FOLLOWING BIDS:

MOTION AUTHORIZING SOLICITING OF THE FOLLOWING PROFESSIONAL/SPECIALIZED SERVICES:

1. Appraisal Services, Block 60.02, Lots 3.02, 11.01, 11.02, 11.03, 11.04, 11.05, 11.06, 17, 18, 19, 22, 23, 24, Millstone Township, ±73.23 Acres, Unimproved Property, Owned by Arbia, for Headwaters of the Toms River (Ref. #22-04) (*FAIR & OPEN—OVER \$17,500.00*)

EXECUTIVE SESSION

Motion for a Resolution to move into Executive Session for Potential Property Acquisitions or Sales – N.J.S.A. 10:4-12-(B)(5) for the purpose of discussing the following:

- Additions to Perrineville Lake Park
- Environmental Services for Additions to Perrineville Lake Park
- Survey Services for Additions to Perrineville Lake Park

Motion to close Executive Session

Motion to reconvene the Regular Meeting

Motion for a Resolution to take action on the following item(s) discussed in Executive Session

- 1.
- 2.

DATES TO REMEMBER:

1. **MONDAY EVENING, FEBRUARY 7, 2022** – 7:00 PM. **Regular Board Meeting.** Thompson Park Visitor Center, “Beech Room”, 1st Floor, 805 Newman Springs Road, Lincroft, NJ.
2. **TUESDAY EVENING, FEBRUARY 22, 2022** – 7:00 PM. **Regular Board Meeting.** Thompson Park Visitor Center, “Beech Room”, 1st Floor, 805 Newman Springs Road, Lincroft, NJ.
3. **MONDAY EVENING, MARCH 7, 2022** – 7:00 PM. **Regular Board Meeting.** Thompson Park Visitor Center, “Beech Room”, 1st Floor, 805 Newman Springs Road, Lincroft, NJ.
4. **MONDAY EVENING, MARCH 21, 2022** – 7:00 PM. **Regular Board Meeting.** Thompson Park Visitor Center, “Beech Room”, 1st Floor, 805 Newman Springs Road, Lincroft, NJ.

ITEMS FOR THE GOOD OF THE ORDER:

Motion to ADJOURN the Regular Meeting of the Monmouth County Board of Recreation Commissioners.