

**MINUTES OF THE MONDAY EVENING, FEBRUARY 5, 2024 REGULAR MEETING OF THE MONMOUTH COUNTY BOARD OF RECREATION COMMISSIONERS HELD IN THE “BEECH ROOM” OF THE THOMPSON PARK VISITOR CENTER, 1<sup>ST</sup> FLOOR, 805 NEWMAN SPRINGS ROAD, LINCROFT, NJ.**

The meeting was called to order by Andrew J. Spears, Director at 7:03 PM.

The following were Present on roll call: Chairman Kevin Mandeville  
Vice Chairman Anthony Fiore  
Commissioners:  
Michael G. Harmon  
Thomas E. Hennessy, Jr.  
Thomas W. Adcock  
Lori Ann Davidson  
  
Ross F. Licitra, Deputy Director/MCPS Liaison

Also, Present on roll call via teleconference: Commissioner Patricia M. Butch

The following were Absent on roll call: Commissioners:  
David W. Horsnall (Excused)  
Brian Foster (Excused)

The following were present on roll call: Special County Counsel Jason Sena  
Andrew J. Spears, Director  
Thomas E. Fobes, Supt. of Co. Parks/Park Operations  
Michael E. Janoski, Co. Park Supt./Golf Operations  
Kevin Dunn, Co. Park Supt./Human Resources,  
Training & Safety  
Patti Conroy, Superintendent of Recreation  
Karen Livingstone, Public Information/Volunteers  
Gail L. Hunton, Chief of Acquisition & Design  
Paul Gleitz, Principal Planner Parks  
George Deines, Counsilman-Hunsaker

Chairman Mandeville read the following Statement of Adequate Public Notice:

“Statement of Adequate Public Notice of Meeting in compliance with the ‘Open Public Meetings Act’, Laws of the State of NJ, Chapter 231, P.L. 1975. Notice of meeting has been posted, and The Star Ledger and other newspapers circulated in Monmouth County, and the County Clerk have been noticed, including date, time and place, as adopted by the Monmouth County Board of Recreation Commissioners at their regular meeting of November 21, 2022, as required by law.” “Both adequate and electronic notice of the meeting has been provided, specifying the time, place, and manner in which such notice was provided.”

Chairman Mandeville led the Board in the Pledge of Allegiance and asked for the observance of a moment of silence.

On a motion made by Vice Chairman Fiore, seconded by Commissioner Adcock, the **MINUTES** of the **REGULAR MEETING** of the Monmouth County Board of Recreation Commissioners held on **MONDAY EVENING, JANUARY 22, 2024**, were upon being put to a vote, approved as recorded by Chairman Mandeville, Vice Chairman Fiore, Commissioners Harmon, Hennessy, Butch, and Adcock. Commissioner Davidson abstained as not being present at the meeting.

On a motion made by Vice Chairman Fiore, seconded by Commissioner Adcock, the **MINUTES** of the **EXECUTIVE SESSION MEETING** of the Monmouth County Board of Recreation Commissioners held on **MONDAY EVENING, JANUARY 22, 2024**, for the purpose of discussing **LAND ACQUISITION MATTERS**, were upon being put to a vote, approved as recorded by Chairman Mandeville, Vice Chairman Fiore, Commissioners Harmon, Hennessy, Butch, and Adcock. Commissioner Davidson abstained as not being present at the meeting.

The Director indicated that the Minutes of the Executive Session would be made available to the public in ninety (90) days, or upon completion of land acquisition matters.

On a motion made by Commissioner Harmon, seconded by Vice Chairman Fiore, the **2023 VOUCHER LIST**, as distributed to the Board for approval, was upon being put to a vote, unanimously approved as recorded.

On a motion made by Commissioner Harmon, seconded by Vice Chairman Fiore, the **2024 VOUCHER LIST**, as distributed to the Board for approval, was upon being put to a vote, unanimously approved as recorded.

Andrew J. Spears, Director indicated to the Board that there was no **CORRESPONDENCE RECEIVED** for the Board.

On a motion made by Commissioner Hennessy, seconded by Commissioner Adcock, the meeting was **OPENED** to the **HEARING OF THE PUBLIC** at 7:06 PM. Upon being put to a vote, the motion was unanimously carried.

There being no one present to be heard, it was moved by Commissioner Adcock, seconded by Vice Chairman Fiore, that the portion of the meeting **OPEN** to the **HEARING OF THE PUBLIC** be **CLOSED**, at 7:07 PM.

#### **DIRECTOR'S REPORT:**

##### **1. MCBRC 2023 FOURTH QUARTER PURCHASING PERFORMANCE REPORT: OCTOBER 1, 2023 – DECEMBER 31, 2023 (Report Date: January 29, 2024)**

On a motion made by Vice Chairman Fiore, seconded by Commissioner Hennessy, the **MCBRC 2023 FOURTH QUARTER PURCHASING PERFORMANCE REPORT: OCTOBER 1, 2023–DECEMBER 31, 2023 (Report Date: January 29, 2024)** was upon being put to a vote, unanimously accepted as reported. (2023 Fourth Quarter Purchasing Performance Report is in the Minute Book.)

2. **MCBRC 2023 ANNUAL PURCHASING PERFORMANCE REPORT FOR JANUARY 1, 2023 – DECEMBER 31, 2023** (Report Date: January 30, 2024)

On a motion made by Vice Chairman Fiore, seconded by Commissioner Hennessy, the **MCBRC 2023 ANNUAL PURCHASING PERFORMANCE REPORT FOR JANUARY 1, 2023 – DECEMBER 31, 2023** (Report Date: **January 30, 2024**) was upon being put to a vote, unanimously accepted as reported. (2023 Annual Purchasing Performance Report is in the Minute Book)

**PRESENTATION:**

George Deines from Counsilman-Hunsaker reviewed with the Board a feasibility report and cost estimate that his firm had recently completed. He reminded the Board that his firm had been hired by the County to consider the possibility of constructing an indoor aquatic complex at the former Port Monmouth Elementary School. Mr. Deines indicated that, based on the results of a resident survey, and other research that he conducted, the market was favorable to an aquatic center for hosting both competitive meets and recreational/instructional aquatic programming. He explained the various configurations of amenities that the Board might consider if the project moved forward. He also reviewed the costs involved with constructing and operation of the complex. He mentioned that agencies typically strive for at least 60% annual cost recovery by charging for meets and programs.

Chairman Mandeville thanked Mr. Deines for his report and said that the Commissioners would review it at greater length and get back to him with any questions.

**ITEMS FOR BOARD REVIEW:**

The following **ITEMS** were **REVIEWED WITH THE BOARD:**

1. Board Action Item #1 – Recommend awarding contract to the lowest responsible bidder, as per bid proposal to Ray Palmer Associates, Inc., Dover, NJ, for Furnishing and Delivery of Pool Repairs, Service, Chemicals, and Supplies (Bid #0022-24), Item: Proposal 1, Swimming Pool Repair Services (Period of Contract 05/01/24 through 10/30/24,) with the Board of Recreation Commissioners reserving the option to extend the contract for two (2) additional one (1) year periods (2025 & 2026), under the same terms and conditions, as per bid specification; in the Total Contract Amount of \$37,900.00.
2. Board Action Item #2 – Recommend awarding contract to the lowest responsible bidder, as per bid proposal to Add-On Pools, Inc., Middletown, NJ, for Furnishing and Delivery of Pool Repairs, Service, Chemicals, and Supplies (Bid #0022-24), Item: Proposal 2, Swimming Pool Chemicals & Supplies (Period of Contract 02/05/24 through 12/31/24), with the Board of Recreation Commissioners reserving the option to extend the contract for two (2) additional one (1) year periods (2025 & 2026), under the same terms and conditions, as per bid specification; in the Estimated Total Contract Amount of \$34,000.00.

3. Board Action Item #3 – Recommend acceptance of the written proposal of Johnson, Mirmiran & Thompson, Inc., Trenton, NJ, as received on December 12, 2023, proposal dated December 6, 2023, for Providing Professional Surveying Services of Block 127, Lot 19, Block 129, Lot 13, and Block 130, Lots 1 & 2, Aberdeen Township, New Jersey, +21.54 Acres, Owned by: Bennett, Improved Property, Project: Additions to Freneau Woods Park (Ref. #23-70 & PS #82-23); in an Amount Not To Exceed \$16,860.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4.
4. Board Action Item #4 – Recommend acceptance of the written proposal of Kenny Environmental Services, Marlton, NJ, as received on December 12, 2023, proposal dated December 10, 2023, for Providing a Professional Preliminary Assessment/Site Investigation (PA/SI) of Block 127, Lot 19, Block 129, Lot 13, and Block 130, Lots 1 & 2, Aberdeen Township, New Jersey, +21.54 Acres, Owned by: Bennett, Improved Property, Project: Additions to Freneau Woods Park (Ref. #23-69 & PS #81-23); in an Amount Not To Exceed \$2,145.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4.
5. Board Action Item #5 – Recommend acceptance of the written proposal of Mazza Recycling Services, Ltd., Tinton Falls, NJ, as received on January 17, 2024, proposal dated January 16, 2024, for Furnishing of Debris Material Recycling Services (WC #03-24), (Period of Contract 02/05/24 through 12/31/24); in the Estimated Amount of \$20,000.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4.
6. Board Action Item #6 – Recommending acceptance of the written proposal of Holmes Brothers, LLC, Cream Ridge, NJ, as received on January 9, 2024, proposal dated January 9, 2024, for Furnishing and Delivery of Hay and Straw (WC #01-24), (Period of Contract 02/05/24 through 12/31/24); in the Estimated Amount of \$18,510.03, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4.
7. Board Action Item #7 – Recommend Granting Permission to Special People United to Ride (SPUR) to conduct a Barn Dance at the Thompson Park Activity Barn on Sunday, September 29, 2024, from 1:00 p.m. to 5 p.m., and to host two food trucks in the parking lot nearest the Activity Barn from 11:00 a.m. to 5:30 p.m. (one for food, and one for snacks and ice cream) for the purpose of raising funds for the SPUR Scholarship Program, as per the terms and conditions of the Temporary Use Agreement, and further Authorizing the Chairman and Director to take all necessary action as may be required by law.
8. Board Action Item 8 – Recommend awarding contract to the lowest responsible bidder, as per bid proposal to Eastern Irrigation & Pump Company, Glenmoore, PA, to Furnish, Deliver, and Install Replacement Golf Course Variable Speed Pump Stations (Bid #0080-23), Items: Proposal #1, Charleston Springs North Course, \$413,921.00, Proposal #2, Charleston Springs South Course, \$325,293.00, Proposal #3, Hominy Hill Golf Course, \$388,145.00, as per bid specification; in the Total Contract Amount of \$1,127,359.00.

9. Board Action Item #9 – Recommending to the Monmouth County Board of County Commissioners that the Board Authorize the Entering Into an Amendment being #16, to the NJ Green Acres Program Project Agreement, Increasing Funding by an additional One Million, Seven-Hundred and Fifty Thousand Dollars (\$1,750,000.00), for a Total Amount of Twenty-Four Million, Five-Hundred and Fifty-Seven Thousand, Five Hundred Dollars (\$24,557,500.00) to the Planning Incentive Application #1300-92-026, identified in the Monmouth County Park, Recreation and Open Space Plan.
  
10. Board Action Item #10 as Added to the Agenda – Rejecting bid proposal of NJF Worldwide, LLC, Howell, NJ, for Furnishing and Delivery of Screen-Printed Tee Shirts, Sweatshirts, and Sweatpants (Bid #0024-24), as vendor submitted incomplete pricing on proposal page.
  
11. Board Action Item #11 as Added to the Agenda – Recommend awarding contract to the lowest responsible bidder, as per bid proposal to Dot Designing, LLC, Monroe Twp., NJ, for Furnishing and Delivery of Screen-Printed Tee Shirts, Sweatshirts, and Sweatpants (Bid #0024-24), Item: 2024 Supply Contract (Period of 02/05/24 through 12/31/24), with the Board of Recreation Commissioners reserving the option to extend the contract for two (2) additional one (1) year periods (2025 & 2026), under the same terms and conditions, as per bid specification; in the Estimated Total Contract Amount of \$50,000.00.

At 8:02 PM, the following **RESOLUTION OF CONSENT** was offered for adoption by Commissioner Hennessy, to approve Agenda Items #1 through #11.

WHEREAS, the Monmouth County Board of Recreation Commissioners has received the Tentative Agenda for the Board’s Regular Meeting of February 5, 2024, in advance of the meeting; and

WHEREAS, the Board has had an opportunity to review and consider Agenda Items #1 through #9 for Board Action; and

WHEREAS, the Board also reviewed Agenda Items #10 & #11, as added to the Agenda; and

WHEREAS, the Board is satisfied that the above items as presented to the Board are in order and complete.

NOW, THEREFORE, BE IT RESOLVED that the Monmouth County Board of Recreation Commissioners does hereby approve by consent, Agenda Items #1 through #11.

Seconded by Vice Chairman Fiore, and adopted on roll call by the following vote:

In the Affirmative: Chairman Mandeville, Vice Chairman Fiore,  
Commissioners Harmon, Hennessy, Butch,  
Adcock and Davidson

In the Negative: None

Absent: Commissioners Horsnall and Foster

**ITEMS ACTED ON BY THE BOARD OF RECREATION COMMISSIONERS:**

- R-24-2-5=58      Resolution offered for adoption by Commissioner Hennessy, seconded by Vice Chairman Fiore, AWARDING CONTRACT to the lowest responsible bidder, as per bid proposal to RAY PALMER ASSOCIATES, INC., Dover, NJ, for FURNISHING AND DELIVERY OF POOL REPAIRS, SERVICE, CHEMICALS, AND SUPPLIES (Bid #0022-24), ITEM: Proposal 1, Swimming Pool Repair Services (Period of Contract 05/01/24 through 10/30/24); with the Board of Recreation Commissioners RESERVING the OPTION TO EXTEND the CONTRACT for TWO (2) ADDITIONAL ONE (1) YEAR PERIODS (2025 & 2026), under the same terms and conditions, as per bid specification; in the Total Contract Amount of \$37,900.00. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)
- R-24-2-5=59      Resolution offered for adoption by Commissioner Hennessy, seconded by Vice Chairman Fiore, AWARDING CONTRACT to the lowest responsible bidder, as per bid proposal to ADD-ON POOLS, INC., Middletown, NJ, for FURNISHING AND DELIVERY OF POOL REPAIRS, SERVICE, CHEMICALS, AND SUPPLIES (Bid #0022-24), ITEM: Proposal 2, Swimming Pool Chemicals & Supplies (Period of Contract 02/05/24 through 12/31/24); with the Board of Recreation Commissioners RESERVING the OPTION TO EXTEND the CONTRACT for TWO (2) ADDITIONAL ONE (1) YEAR PERIODS (2025 & 2026), under the same terms and conditions, as per bid specification; in the Estimated Total Contract Amount of \$34,000.00. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)
- R-24-2-5=60      Resolution offered for adoption by Commissioner Hennessy, seconded by Vice Chairman Fiore, ACCEPTING the WRITTEN PROPOSAL of JOHNSON, MIRMIRAN & THOMPSON, INC., Trenton, NJ, as received on December 12, 2023, proposal dated December 6, 2023, for PROVIDING PROFESSIONAL SURVEYING SERVICES OF BLOCK 127, LOT 19, BLOCK 129, LOT 13, AND BLOCK 130, LOTS 1 & 2, ABERDEEN TOWNSHIP, NEW JERSEY, +21.54 ACRES, OWNED BY: BENNETT, IMPROVED PROPERTY, PROJECT: ADDITIONS TO FRENEAU WOODS PARK (Ref. #23-70 & PS #82-23); in an Amount Not To Exceed \$16,860.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)

- R-24-2-5=61 Resolution offered for adoption by Commissioner Hennessy, seconded by Vice Chairman Fiore, ACCEPTING the WRITTEN PROPOSAL of KENNY ENVIRONMENTAL SERVICES, Marlton, NJ, as received on December 12, 2023, proposal dated December 10, 2023, for PROVIDING A PROFESSIONAL PRELIMINARY ASSESSMENT/SITE INVESTIGATION (PA/SI) OF BLOCK 127, LOT 19, BLOCK 129, LOT 13, AND BLOCK 130, LOTS 1 & 2, ABERDEEN TOWNSHIP, NEW JERSEY, +21.54 ACRES, OWNED BY: BENNETT, IMPROVED PROPERTY, PROJECT: ADDITIONS TO FRENEAU WOODS PARK (Ref. #23-69 & PS #81-23); in an Amount Not To Exceed \$2,145.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)
- R-24-2-5=62 Resolution offered for adoption by Commissioner Hennessy, seconded by Vice Chairman Fiore, ACCEPTING the WRITTEN PROPOSAL of MAZZA RECYCLING SERVICES, LTD., Tinton Falls, NJ, as received on January 17, 2024, proposal dated January 16, 2024, for FURNISHING OF DEBRIS MATERIAL RECYCLING SERVICES (WC #03-24), (Period of Contract 02/05/24 through 12/31/24); in the Estimated Amount of \$20,000.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)
- R-24-2-5=63 Resolution offered for adoption by Commissioner Hennessy, seconded by Vice Chairman Fiore, ACCEPTING the WRITTEN PROPOSAL of HOLMES BROTHERS, LLC, Cream Ridge, NJ, as received on January 9, 2024, proposal dated January 9, 2024, for FURNISHING AND DELIVERY OF HAY AND STRAW (WC #01-24), (Period of Contract 02/05/24 through 12/31/24); in the Estimated Amount of \$18,510.03, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)
- R-24-2-5=64 Resolution offered for adoption by Commissioner Hennessy, seconded by Vice Chairman Fiore, GRANTING PERMISSION TO SPECIAL PEOPLE UNITED TO RIDE (SPUR) to CONDUCT A BARN DANCE AT THE THOMPSON PARK ACTIVITY BARN on SUNDAY, SEPTEMBER 29, 2024, from 1:00 P.M. to 5 P.M., AND to HOST TWO FOOD TRUCKS in the parking lot nearest the Activity Barn from 11:00 A.M. TO 5:30 P.M. (one for food, and one for snacks and ice cream) for the purpose of RAISING FUNDS for the SPUR SCHOLARSHIP PROGRAM, as per the terms and conditions of the Temporary Use Agreement, and further AUTHORIZING the CHAIRMAN and DIRECTOR to take all necessary action as may be required by law. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)

- R-24-2-5=65 Resolution offered for adoption by Commissioner Hennessy, seconded by Vice Chairman Fiore, AWARDING CONTRACT to the lowest responsible bidder, as per bid proposal to EASTERN IRRIGATION & PUMP COMPANY, Glenmoore, PA, to FURNISH, DELIVER, AND INSTALL REPLACEMENT GOLF COURSE VARIABLE SPEED PUMP STATIONS (Bid #0080-23), ITEMS: Proposal #1, Charleston Springs North Course, \$413,921.00, Proposal #2, Charleston Springs South Course, \$325,293.00, Proposal #3, Hominy Hill Golf Course, \$388,145.00, as per bid specification; in the Total Contract Amount of \$1,127,359.00. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)
- R-24-2-5=66 Resolution offered for adoption by Commissioner Hennessy, seconded by Vice Chairman Fiore, RECOMMENDING TO THE MONMOUTH COUNTY BOARD OF COUNTY COMMISSIONERS that the Board AUTHORIZE THE ENTERING INTO AN AMENDMENT BEING #16, to the NJ GREEN ACRES PROGRAM PROJECT AGREEMENT, INCREASING FUNDING BY AN ADDITIONAL ONE MILLION, SEVEN-HUNDRED AND FIFTY THOUSAND DOLLARS (\$1,750,000.00), FOR A TOTAL AMOUNT OF TWENTY-FOUR MILLION, FIVE-HUNDRED AND FIFTY-SEVEN THOUSAND, FIVE HUNDRED DOLLARS (\$24,557,500.00) to the Planning Incentive Application #1300-92-026, identified in the Monmouth County Park, Recreation and Open Space Plan. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)
- R-24-2-5=67 Resolution offered for adoption by Commissioner Hennessy, seconded by Vice Chairman Fiore, REJECTING bid proposal of NJF WORLDWIDE, LLC, Howell, NJ, for FURNISHING AND DELIVERY OF SCREEN-PRINTED TEE SHIRTS, SWEATSHIRTS, AND SWEATPANTS (Bid #0024-24), as the vendor submitted incomplete pricing on proposal page. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)
- R-24-2-5=68 Resolution offered for adoption by Commissioner Hennessy, seconded by Vice Chairman Fiore, AWARDING CONTRACT to DOT DESIGNING, LLC, Monroe Twp., NJ, for FURNISHING AND DELIVERY OF SCREEN-PRINTED TEE SHIRTS, SWEATSHIRTS, AND SWEATPANTS (Bid #0024-24), ITEM: 2024 Supply Contract (Period of 02/05/24 through 12/31/24), with the Board of Recreation Commissioners RESERVING the OPTION TO EXTEND the CONTRACT for TWO (2) ADDITIONAL ONE (1) YEAR PERIODS (2025 & 2026), under the same terms and conditions, as per bid specification; in the Estimated Total Contract Amount of \$50,000.00. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)



On a motion made by Vice Chairman Fiore, seconded by Commissioner Adcock, the Board **AUTHORIZED** the **DIRECTOR** to **ADVERTISE** for the following **BIDS**:

1. Roof Replacement & Chimney Repairs of Bldg. #544 at Thompson Park, Holmdel, NJ
2. Wood Shingle Roof Replacement of Turkey Swamp Shelter Building (Bldg. #303), Turkey Swamp Park
3. Cart Path Repairs, Howell Park Golf Course
4. Mobile application service for the purchase and redemption of electronic park access passes
5. Roof Replacement of Bldg. #2405 at Sunnyside Equestrian Center, Lincroft, NJ

Upon being put to a vote, the motion was unanimously carried.

On a motion made by Commissioner Hennessy, seconded by Vice Chairman Fiore, the Board **AUTHORIZED** the **DIRECTOR** to **SOLICIT PROPOSALS** for the following **PROFESSIONAL/SPECIALIZED SERVICES**:

1. Environmental Services, Block 60.01, Lot 2.02, Borough of Tinton Falls,  $\pm 0.67$  Acres, Improved Property, Owned by Millett, for Additions to Swimming River Greenway (Ref. #24-05) (*FAIR & OPEN—UNDER \$17,500.00*)
2. Survey Services, Block 60.01, Lot 2.02, Borough of Tinton Falls,  $\pm 0.67$  Acres, Improved Property, Owned by Millett, for Additions to Swimming River Greenway (Ref. #24-06) (*FAIR & OPEN—UNDER \$17,500.00*)
3. Appraisal Services, Block 3, Lots 21, 23 & 27, Borough of Sea Bright,  $\pm 2.8232$  Acres, Improved Property, Owned by Cove Marina, for Cove Marina (Ref. #24-07) (*FAIR & OPEN—UNDER \$17,500.00*)
4. Engineering Services, Regular Inspection of Navesink Road Dam, Huber Woods Park, Middletown, NJ (Ref. #24-08) (*PROPOSAL—UNDER \$17,500*)
5. Engineering Services, Henry Hudson Trail Waackaack Creek Bridge Replacement, Keansburg, NJ (Ref. #24-09) (*FAIR & OPEN—OVER \$17,500.00*)

Upon being put to a vote, the motion was unanimously carried.

R-24-2-5=69 At 8:04 PM, a motion for a resolution was made by Vice Chairman Fiore, seconded by Commissioner Adcock, to move into Executive Session for the following: (Resolution in Minute Book)

- Potential Property Acquisitions or Sales – N.J.S.A. 10:4-12-(b)(5) –
  - Addition to Hominy Hill Golf Course
  - Discussion - Addition to Pleasant Valley section of Holmdel Park
  - Discussion - Addition to Shark River Park
  - Update - municipal land preservation incentive projects
- Attorney Client Privilege Information

In the Affirmative: Chairman Mandeville, Vice Chairman Fiore,  
Commissioners Harmon, Hennessy, Butch,  
Adcock and Davidson

In the Negative: None

Absent: Commissioners Horsnall and Foster

On a motion made by Vice Chairman Fiore, seconded by Commissioner Adcock, the Board voted unanimously to adjourn the Executive Session at 9:07 PM.

At 9:08 PM, on a motion made by Vice Chairman Fiore, seconded by Commissioner Adcock, the Board voted unanimously to reconvene the public portion of the meeting.

The Board took action on the following:

On a motion by Vice Chairman Fiore and seconded by Commissioner Harmon, the Board authorized staff to commence negotiations to purchase an addition to Shark River Park in Neptune City as discussed in Executive Session. Upon being put to a vote, the motion was unanimously carried.

On a motion by Commissioner Harmon and seconded by Commissioner Adcock, the Board authorized staff to commence negotiations to purchase an addition to Holmdel Park's Pleasant Valley section as discussed in Executive Session. Upon being put to a vote, the motion was unanimously carried.

On a motion by Vice Chairman Fiore and seconded by Commissioner Harmon, the Board authorized staff to commence negotiations to purchase an addition to the Manalapan Brook Greenway in Millstone as discussed in Executive Session. Upon being put to a vote, the motion was unanimously carried.

On a motion by Vice Chairman Fiore and seconded by Commissioner Adcock, the Board authorized staff to finalize the terms of a grant project agreement to assist Fair Haven with the acquisition of parkland, as discussed in Executive Session. Upon being put to a vote, the motion was unanimously carried.

R-24-2-5=70 Resolution offered for adoption by Commissioner Adcock, seconded by Commissioner Hennessy, recommending to the Monmouth County Board of County Commissioners that the Memorandum of Agreement, as ratified by the International Federation of Professional and Technical Engineers (IFPTE) Local 196, Chapter 16 membership (exclusive bargaining agent for supervisors of the Monmouth County Board of Recreation Commissioners) be accepted and approved for rates of pay, hours of work, and conditions of employment for the Period of January 1, 2023 through December 31, 2025, and that the Board of County Commissioners Execute and Enter Into a Contract with IFPTE Local 196, Chapter 16, as per said Memorandum of Agreement. (Resolution in Minute Book)

In the Affirmative: Chairman Mandeville, Vice Chairman Fiore,  
Commissioners Harmon, Hennessy, Butch,  
Adcock and Davidson

In the Negative: None

Absent: Commissioners Horsnall and Foster

R-24-2-5=71 Resolution offered for adoption by Commissioner Harmon, seconded by Vice Chairman Fiore, RECOMMENDING to the MONMOUTH COUNTY BOARD OF COUNTY COMMISSIONERS the ACQUISITION of the HAUSMANN PROPERTY, also known as BLOCK 43, LOT 20.03, COLTS NECK TOWNSHIP, an improved parcel, containing ±3.42 ACRES, as ADDITIONS TO HOMINY HILL GOLF COURSE for county open space preservation, natural resources conservation and public park and recreation purposes, through negotiations or other legal means, subject to environmental review and clear title, and taxes and other closing costs, in the AMOUNT of \$1,075,000.00. (Funds provided by the Monmouth County Open Space, Recreation, Floodplain Protection, and Farmland and Historic Preservation Trust Fund, Account #T-12-56-850-115-667, Sub-Account #00020.)

In the Affirmative: Chairman Mandeville, Vice Chairman Fiore,  
Commissioners Harmon, Hennessy, Butch,  
Adcock and Davidson  
In the Negative: None  
Absent: Commissioners Horsnall and Foster

Andrew J. Spears, Director, reviewed the following **DATES TO REMEMBER** with the Board:

1. **MONDAY EVENING, FEBRUARY 26, 2024 - 7:00 PM. Regular Board Meeting.** Thompson Park Visitor Center, “Beech Room”, 1<sup>st</sup> Floor, 805 Newman Springs Road, Lincroft, NJ.
2. **SUNDAY, MARCH 3, 2024 - 12:30 PM. Volunteer Recognition Reception,** Hominy Hill Golf Center, Mercer Road, Colts Neck, NJ.
3. **MONDAY EVENING, MARCH 11, 2024 – 7:00 PM. Regular Board Meeting.** Thompson Park Visitor Center, “Beech Room”, 1<sup>st</sup> Floor, 805 Newman Springs Road, Lincroft, NJ.
4. **MONDAY EVENING, MARCH 25, 2024 – 7:00 PM. Regular Board Meeting.** Thompson Park Visitor Center, “Beech Room”, 1<sup>st</sup> Floor, 805 Newman Springs Road, Lincroft, NJ.

**ITEMS FOR THE GOOD OF THE ORDER:**

The Director indicated that there were no additional items to be brought before the Board.

There being no further business, on a motion made by Commissioner Hennessy, seconded by Commissioner Adcock, and by unanimous vote, the regular meeting of the Monmouth County Board of Recreation Commissioners held on Monday Evening, February 5, 2024, was **ADJOURNED** at 9:10 PM.



ANDREW J. SPEARS,  
Director

The following resolution was offered for adoption by Commissioner Hennessy:

**RESOLUTION**

R-24-2-5=58

WHEREAS, bids were advertised for and received by the Purchasing Agent of the Monmouth County Board of Recreation Commissioners on January 18, 2024, for FURNISHING AND DELIVERY OF POOL REPAIRS, SERVICE, CHEMICALS, AND SUPPLIES (Bid #0022-24), which bids were referred to the Director for tabulation, examination, report, and recommendation; and

WHEREAS, the bid was considered on an individual item basis and the report of the officials above mentioned shows that two (2) bids were received, and the following was the lowest responsible bid received in the Total Contract Amount of \$37,900.00:

RAY PALMER ASSOCIATES, INC.

95 King Street  
Dover, NJ 07801

**ITEM:** Proposal 1, Swimming Pool Repair Services (Period of Contract 05/01/24 through 10/30/24)

NOW, THEREFORE, BE IT RESOLVED by the Monmouth County Board of Recreation Commissioners, that the said report as to the said bids be, and the same is hereby accepted and ordered spread upon the minutes; and

BE IT FURTHER RESOLVED that the contract be and the same is hereby awarded according to the tabulation set forth to the bidder and for the total bid as show by the said tabulation above set forth; and

BE IT FURTHER RESOLVED that the Board of Recreation Commissioners reserves the option to extend the contract for two (2) additional one (1) year periods (2025 & 2026); the contract shall not bind nor purport to bind the county, for any contractual commitment in excess of the original contract period; in the event the county exercises such right, all terms, conditions and provisions of the contract shall remain the same and apply during the renewal period; and

BE IT FURTHER RESOLVED that the Chairman and Director are hereby authorized to execute the contract on behalf of the Monmouth County Board of Recreation Commissioners; and

BE IT FURTHER RESOLVED that the Certification of the Chief Financial Officer, as to availability of funds, has been filed with the Director, a copy of which is on file in the Purchasing Department setting forth that the funds are available in Appropriation #080010, Board of Recreation Commissioners (2024); in the amount of \$37,900.00.

Seconded by Vice Chairman Fiore, and adopted on roll call by the following vote:

In the affirmative:	Chairman Mandeville, Vice Chairman Fiore, Commissioners Harmon, Hennessy, Butch, Adcock, and Davidson
In the negative:	None
Absent:	Commissioners Horsnall and Foster

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the regular meeting of the Board on MONDAY EVENING, FEBRUARY 5, 2024.



ANDREW J. SPEARS, Director

R-24-2-5=58

The following resolution was offered for adoption by Commissioner Hennessy:

**RESOLUTION**

R-24-2-5=59

WHEREAS, bids were advertised for and received by the Purchasing Agent of the Monmouth County Board of Recreation Commissioners on January 18, 2024, for FURNISHING AND DELIVERY OF POOL REPAIRS, SERVICE, CHEMICALS, AND SUPPLIES (Bid #0022-24), which bids were referred to the Director for tabulation, examination, report, and recommendation; and

WHEREAS, the bid was considered on an individual item basis and the report of the officials above mentioned shows that two (2) bids were received, and the following was the lowest responsible bid received in the Estimated Total Contract Amount of \$34,000.00:

ADD-ON POOLS, INC.  
1400 Highway 35  
Middletown, NJ 07748

**ITEM:** Proposal 2, Swimming Pool Chemicals & Supplies (Period of 02/05/24 through 12/31/24)

NOW, THEREFORE, BE IT RESOLVED by the Monmouth County Board of Recreation Commissioners, that the said report as to the said bids be, and the same is hereby accepted and ordered spread upon the minutes; and

BE IT FURTHER RESOLVED that the contract be and the same is hereby awarded according to the tabulation set forth to the bidder and for the total bid as show by the said tabulation above set forth; and

BE IT FURTHER RESOLVED that the Board of Recreation Commissioners reserves the option to extend the contract for two (2) additional one (1) year periods (2025 & 2026); the contract shall not bind nor purport to bind the county, for any contractual commitment in excess of the original contract period; in the event the county exercises such right, all terms, conditions and provisions of the contract shall remain the same and apply during the renewal period; and

BE IT FURTHER RESOLVED that the Chairman and Director are hereby authorized to execute the contract on behalf of the Monmouth County Board of Recreation Commissioners; and

BE IT FURTHER RESOLVED that the Certification of the Chief Financial Officer, as to availability of funds, has been filed with the Director, a copy of which is on file in the Purchasing Department setting forth that the funds are available in Trust Account #52000, Board of Recreation Commissioners (2024); in the estimated amount of \$34,000.00.

Seconded by Vice Chairman Fiore, and adopted on roll call by the following vote:

In the affirmative:	Chairman Mandeville, Vice Chairman Fiore, Commissioners Harmon, Hennessy, Butch, Adcock, and Davidson
In the negative:	None
Absent:	Commissioners Horsnall and Foster

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the regular meeting of the Board on MONDAY EVENING, FEBRUARY 5, 2024.



ANDREW J. SPEARS, Director

R-24-2-5=59

The following resolution was offered for adoption by Commissioner Hennessy:

**RESOLUTION**

R-24-2-5=60

WHEREAS, the Monmouth County Board of Recreation Commissioners has a need to acquire PROFESSIONAL SURVEYING SERVICES OF BLOCK 127, LOT 19, BLOCK 129, LOT 13, AND BLOCK 130, LOTS 1 & 2, ABERDEEN TOWNSHIP, NEW JERSEY, ±21.54 ACRES, OWNED BY: BENNETT, IMPROVED PROPERTY, PROJECT: ADDITIONS TO FRENEAU WOODS PARK (Ref. #23-70 & PS #82-23), as a fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.4; and

WHEREAS, the anticipated term of this contract is approximately forty-five (45) days; and

WHEREAS, requests for proposals were received by the Purchasing Agent on or before the required submission date of December 12, 2023; and

WHEREAS, JOHNSON, MIRMIRAN & THOMPSON, INC., Trenton, NJ, has submitted a written proposal dated December 6, 2023, indicating they will provide PROFESSIONAL SURVEYING SERVICES OF BLOCK 127, LOT 19, BLOCK 129, LOT 13, AND BLOCK 130, LOTS 1 & 2, ABERDEEN TOWNSHIP, NEW JERSEY, ±21.54 ACRES, OWNED BY: BENNETT, IMPROVED PROPERTY, PROJECT: ADDITIONS TO FRENEAU WOODS PARK (Ref. #23-70 & PS #82-23), in an Amount Not to Exceed \$16,860.00; and

WHEREAS, the Certification of the Chief Financial Officer, as to availability of funds, has been filed with the Director, a copy of which is on file in the Purchasing Department setting forth that the funds are available in Capital Cash Account #29799, Board of Recreation Commissioners (2023), Project #00042; in an amount not to exceed \$16,860.00.

NOW, THEREFORE, BE IT RESOLVED that the Board of Recreation Commissioners, of the County of Monmouth, does hereby authorize the Chairman and Director to enter into a contract on behalf of the Monmouth County Board of Recreation Commissioners, with JOHNSON, MIRMIRAN & THOMPSON, INC., 1200 Lenox Drive, Suite 101, Trenton, NJ 08648, as per proposal dated December 6, 2023, for PROFESSIONAL SURVEYING SERVICES OF BLOCK 127, LOT 19, BLOCK 129, LOT 13, AND BLOCK 130, LOTS 1 & 2, ABERDEEN TOWNSHIP, NEW JERSEY, ±21.54 ACRES, OWNED BY: BENNETT, IMPROVED PROPERTY, PROJECT: ADDITIONS TO FRENEAU WOODS PARK (Ref. #23-70 & PS #82-23), in the Contract Amount Not To Exceed \$16,860.00; and

BE IT FURTHER RESOLVED that the Stockholders Disclosure Certification and the New Jersey Business Registration are on file in the office of the Purchasing Department; and

BE IT FURTHER RESOLVED that any fees for additional work over the \$16,860.00 provided for in this resolution will be authorized only upon the approval of the Board, prior to the additional services being performed.

Seconded by Vice Chairman Fiore, and adopted on roll call by the following vote:

In the affirmative:	Chairman Mandeville, Vice Chairman Fiore, Commissioners Harmon, Hennessy, Butch, Adcock, and Davidson
In the negative:	None
Absent:	Commissioners Horsnall and Foster

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the regular meeting of the Board on MONDAY EVENING, FEBRUARY 5, 2024.



ANDREW J. SPEARS, Director

R-24-2-5=60

The following resolution was offered for adoption by Commissioner Hennessy:

**RESOLUTION**

R-24-2-5=61

WHEREAS, the Monmouth County Board of Recreation Commissioners has a need to acquire a PROFESSIONAL PRELIMINARY ASSESSMENT/SITE INVESTIGATION (PA/SI) OF BLOCK 127, LOT 19, BLOCK 129, LOT 13, AND BLOCK 130, LOTS 1 & 2, ABERDEEN TOWNSHIP, NEW JERSEY, ±21.54 ACRES, OWNED BY: BENNETT, IMPROVED PROPERTY, PROJECT: ADDITIONS TO FRENEAU WOODS PARK (Ref. #23-69 & PS #81-23), as a fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.4; and

WHEREAS, the anticipated term of this contract is approximately forty-five (45) days; and

WHEREAS, requests for proposals were received by the Purchasing Agent on or before the required submission date of December 12, 2023; and

WHEREAS, KENNY ENVIRONMENTAL SERVICES, Marlton, NJ, has submitted a written proposal dated December 10, 2023, indicating they will provide a PROFESSIONAL PRELIMINARY ASSESSMENT/SITE INVESTIGATION (PA/SI) OF BLOCK 127, LOT 19, BLOCK 129, LOT 13, AND BLOCK 130, LOTS 1 & 2, ABERDEEN TOWNSHIP, NEW JERSEY, ±21.54 ACRES, OWNED BY: BENNETT, IMPROVED PROPERTY, PROJECT: ADDITIONS TO FRENEAU WOODS PARK (Ref. #23-69 & PS #81-23), in an Amount Not to Exceed \$2,145.00; and

WHEREAS, the Certification of the Chief Financial Officer, as to availability of funds, has been filed with the Director, a copy of which is on file in the Purchasing Department setting forth that the funds are available in Capital Cash Account #29799, Board of Recreation Commissioners (2023), Project #00042; in an amount not to exceed \$2,145.00.

NOW, THEREFORE, BE IT RESOLVED that the Board of Recreation Commissioners, of the County of Monmouth, does hereby authorize the Chairman and Director to enter into a contract on behalf of the Monmouth County Board of Recreation Commissioners, with KENNY ENVIRONMENTAL SERVICES, 4 Sheffield Drive, Marlton, NJ 08053, as per proposal dated December 10, 2023, for a PROFESSIONAL PRELIMINARY ASSESSMENT/SITE INVESTIGATION (PA/SI) OF BLOCK 127, LOT 19, BLOCK 129, LOT 13, AND BLOCK 130, LOTS 1 & 2, ABERDEEN TOWNSHIP, NEW JERSEY, ±21.54 ACRES, OWNED BY: BENNETT, IMPROVED PROPERTY, PROJECT: ADDITIONS TO FRENEAU WOODS PARK (Ref. #23-69 & PS #81-23), in the Contract Amount Not To Exceed \$2,145.00; and

BE IT FURTHER RESOLVED that the Stockholders Disclosure Certification and the New Jersey Business Registration are on file in the office of the Purchasing Department; and

BE IT FURTHER RESOLVED that any fees for additional work over the \$2,145.00 provided for in this resolution will be authorized only upon the approval of the Board, prior to the additional services being performed.

Seconded by Vice Chairman Fiore, and adopted on roll call by the following vote:

In the affirmative:	Chairman Mandeville, Vice Chairman Fiore, Commissioners Harmon, Hennessy, Butch, Adcock, and Davidson
In the negative:	None
Absent:	Commissioners Horsnall and Foster

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the regular meeting of the Board on MONDAY EVENING, FEBRUARY 5, 2024.



ANDREW J. SPEARS, Director

R-24-2-5=61

The following resolution was offered for adoption by Commissioner Hennessy:

**RESOLUTION**

R-24-2-5=62

WHEREAS, the Monmouth County Board of Recreation Commissioners has a need to acquire FURNISHING OF DEBRIS MATERIAL RECYCLING SERVICES (WC #03-24), as a fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.4 or 20.5, as appropriate; and

WHEREAS, the anticipated term of this contract is from February 5, 2024 through December 31, 2024; and

WHEREAS, requests for proposals were received by the Purchasing Agent on or before the required submission date of January 17, 2024; and

WHEREAS, MAZZA RECYCLING SERVICES, LTD., Tinton Falls, NJ, has submitted a written proposal dated January 16, 2024, indicating they will provide FURNISHING OF DEBRIS MATERIAL RECYCLING SERVICES (WC #03-24), in the Estimated Total Contract Amount of \$20,000.00; and

WHEREAS, the Certification of the Chief Financial Officer, as to availability of funds, has been filed with the Director, a copy of which is on file in the Purchasing Department setting forth that the funds are available in Trust Account #52000, Board of Recreation Commissioners (2024), in the Estimated Total Contract amount of \$20,000.00.

NOW, THEREFORE, BE IT RESOLVED that the Board of Recreation Commissioners, of the County of Monmouth, does hereby authorize the Chairman and Director to enter into a contract on behalf of the Monmouth County Board of Recreation Commissioners, with MAZZA RECYCLING SERVICES, LTD., 3230A Shafto Road, Tinton Falls, NJ 07753, as per proposal dated January 16, 2024, for FURNISHING OF DEBRIS MATERIAL RECYCLING SERVICES (WC #03-24), in the Estimated Total Contract Amount of \$20,000.00; and

BE IT FURTHER RESOLVED that the Stockholders Disclosure Certification and the New Jersey Business Registration are on file in the office of the Purchasing Department; and

BE IT FURTHER RESOLVED that any fees for additional work over the \$20,000.00 provided for in this resolution will be authorized only upon the approval of the Board, prior to the additional services being performed.

Seconded by Vice Chairman Fiore, and adopted on roll call by the following vote:

In the affirmative:	Chairman Mandeville, Vice Chairman Fiore, Commissioners Harmon, Hennessy, Butch, Adcock, and Davidson
In the negative:	None
Absent:	Commissioners Horsnall and Foster

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the regular meeting of the Board on MONDAY EVENING, FEBRUARY 5, 2024.



ANDREW J. SPEARS, Director

R-24-2-5=62



The following resolution was offered for adoption by Commissioner Hennessy:

**RESOLUTION**

R-24-2-5=63

WHEREAS, the Monmouth County Board of Recreation Commissioners has a need to acquire FURNISHING AND DELIVERY OF HAY AND STRAW (WC #01-24), as a fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.4; and

WHEREAS, the anticipated term of this contract is from February 5, 2024 through December 31, 2024; and

WHEREAS, requests for proposals were received by the Purchasing Agent on or before the required submission date of January 9, 2024; and

WHEREAS, HOLMES BROTHERS, LLC, Cream Ridge, NJ, has submitted a written proposal dated January 9, 2024, indicating they will provide FURNISHING AND DELIVERY OF HAY AND STRAW (WC #01-24), (Period of Contract 02/5/24 through 12/31/24); in an Amount Not to Exceed \$18,510.03; and

WHEREAS, the Certification of the Chief Financial Officer, as to availability of funds, has been filed with the Director, a copy of which is on file in the Purchasing Department setting forth that the funds are available in Trust Account #52000, Board of Recreation Commissioners (2024), in an amount not to exceed \$18,510.03.

NOW, THEREFORE, BE IT RESOLVED that the Board of Recreation Commissioners, of the County of Monmouth, does hereby authorize the Chairman and Director to enter into a contract on behalf of the Monmouth County Board of Recreation Commissioners, with HOLMES BROTHERS, LLC, 86 Jonathan Holmes Road, Cream Ridge, NJ 08514, as per proposal dated January 9, 2024, for providing FURNISHING AND DELIVERY OF HAY AND STRAW (WC #01-24), (Period of Contract 02/5/24 through 12/31/24); in the Contract Amount Not To Exceed \$18,510.03; and

BE IT FURTHER RESOLVED that the Stockholders Disclosure Certification and the New Jersey Business Registration are on file in the office of the Purchasing Department; and

BE IT FURTHER RESOLVED that any fees for additional work over the \$18,510.03 provided for in this resolution will be authorized only upon the approval of the Board, prior to the additional services being performed.

Seconded Vice Chairman Fiore, and adopted on roll call by the following vote:

In the affirmative: Chairman Mandeville, Vice Chairman Fiore,  
Commissioners Harmon, Hennessy, Butch,  
Adcock, and Davidson

In the negative: None

Absent: Commissioners Horsnall and Foster

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the regular meeting of the Board on MONDAY EVENING, FEBRUARY 5, 2024.



ANDREW J. SPEARS, Director

R-24-2-5=63

The following resolution was offered for adoption by Commissioner Hennessy:

**RESOLUTION**

R-24-2-5=64

WHEREAS, Title 40:12-20, et seq., of the Revised New Jersey Statutes provides an opportunity for non-profit organizations and county governmental units to enter into a mutually beneficial partnership for the maintenance, operation, care and improvement of public parks, and their facilities and services; and

WHEREAS, SPECIAL PEOPLE UNITED TO RIDE is a not-for-profit organization incorporated in the State of New Jersey, dedicated to assisting the Monmouth County Park System in meeting its objectives of providing equestrian programs and facilities for people with disabilities; and

WHEREAS, SPECIAL PEOPLE UNITED TO RIDE has entered into an AGREEMENT OF ASSISTANCE between SPECIAL PEOPLE UNITED TO RIDE and the MONMOUTH COUNTY BOARD OF RECREATION COMMISSIONERS; and

WHEREAS, SPECIAL PEOPLE UNITED TO RIDE solicits and receives private funds enabling it to annually carry out various projects for the enjoyment and benefit of the public; and

WHEREAS, by memorandum dated January 29, 2024, SPECIAL PEOPLE UNITED TO RIDE requested the Board of Recreation Commissioners' PERMISSION to CONDUCT a BARN DANCE at the Thompson Park Activity Barn on Sunday, September 29, 2024, from 1:00 p.m. to 5 p.m., and to host two food trucks in the parking lot nearest the Activity Barn from 11:00 a.m. to 5:30 p.m., (one for food, and one for snacks and ice cream), with the funds raised to support Park System equestrian programs; and

NOW, THEREFORE, BE IT RESOLVED that the Monmouth County Board of Recreation Commissioners does hereby GRANT PERMISSION to SPECIAL PEOPLE UNITED TO RIDE to CONDUCT a BARN DANCE at the Thompson Park Activity Barn on Sunday, September 29, 2024, from 1:00 p.m. to 5 p.m., and to host two food trucks in the parking lot nearest the Activity Barn from 11:00 a.m. to 5:30 p.m., (one for food, and one for snacks and ice cream), with funds raised to support Park System equestrian programs.

Seconded by Vice Chairman Fiore, and adopted on roll call by the following vote:

In the affirmative:	Chairman Mandeville, Vice Chairman Fiore, Commissioners Harmon, Hennessy, Butch, Adcock, and Davidson
In the negative:	None
Absent:	Commissioners Horsnall and Foster

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the regular meeting of the Board on MONDAY EVENING, FEBRUARY 5, 2024.



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ANDREW J. SPEARS, Director

R-24-2-5=64

The following resolution was offered for adoption by Commissioner Hennessy:

**RESOLUTION**

R-24-2-5=65

WHEREAS, bids were advertised for and received by the Purchasing Agent of the Monmouth County Board of Recreation Commissioners on January 24, 2024, for FURNISH, DELIVER, AND INSTALL REPLACEMENT GOLF COURSE VARIABLE SPEED PUMP STATIONS (Bid #0080-23), which bids were referred to the Director for tabulation, examination, report, and recommendation; and

WHEREAS, the bid was considered on an individual item basis and the report of the officials above mentioned, shows that one (1) bid was received, and the following was the lowest responsible bid received in the Total Contract Amount of \$1,127,359.00:

EASTERN IRRIGATION & PUMP COMPANY  
130 Devereux Road  
Glenmoore, PA 19343

**ITEMS:** Proposal #1, Charleston Springs North Course, \$413,921.00, Proposal #2, Charleston Springs South Course, \$325,293.00, Proposal #3, Hominy Hill Golf Course, \$388,145.00.

NOW, THEREFORE, BE IT RESOLVED by the Monmouth County Board of Recreation Commissioners, that the said report as to the said bids be, and the same is hereby accepted and ordered spread upon the minutes; and

BE IT FURTHER RESOLVED that the contract be, and the same is hereby awarded according to the tabulation set forth to the bidder and for the total bid as shown by the said tabulation above set forth; and

BE IT FURTHER RESOLVED that the Chairman and Director are hereby authorized to execute the contract on behalf of the Monmouth County Board of Recreation Commissioners; and

BE IT FURTHER RESOLVED that the Certification of the Chief Financial Officer, as to availability of funds, has been filed with the Director, a copy of which is on file in the Purchasing Department setting forth that the funds are available in Capital Cash Account #29801, Board of Recreation Commissioners, Project #29131, in the amount of \$1,127,359.00.

Seconded by Vice Chairman Fiore, and adopted on roll call by the following vote:

In the affirmative: Chairman Mandeville, Vice Chairman Fiore,  
Commissioners Harmon, Hennessy, Butch,  
Adcock, and Davidson

In the negative: None

Absent: Commissioners Horsnall and Foster

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the regular meeting of the Board on MONDAY EVENING, FEBRUARY 5, 2024.



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ANDREW J. SPEARS, Director

R-24-2-5=65

The following resolution was offered for adoption by Commissioner Hennessy:

## RESOLUTION

R-24-2-5=66

WHEREAS, the New Jersey Department of Environmental Protection, Green Acres Program (“State”), provides loans and/or grants to municipal and county governments and grants to non-profit organizations for assistance in the acquisition and development of lands for outdoor recreation and conservation purposes; and

WHEREAS, the Monmouth County Board of Recreation Commissioners has, by Resolution #R-99-7-19=266 recommended to the Monmouth County Board of Chosen Freeholders the Entering Into the Green Acres Planning Incentive program; and

WHEREAS, the County of Monmouth has, by Resolution #99-662, filed for and obtained a grant of \$3,045,000.00 from the State and has entered into a Project Agreement (“Agreement”) dated January 12, 2000, to fund the Planning Incentive application projects as identified in the Monmouth County Park, Recreation and Open Space Plan (1991) and Amendment (1998); and

WHEREAS, the Board of Recreation Commissioners has, by Resolution #R-01-6-11=247 recommended Amendment #1 to the Board of Chosen Freeholders, and the Board of Chosen Freeholders Adopted Resolution #01-461 on June 14, 2001, increasing funding by an additional \$2,500,000.00; and

WHEREAS, the Board of Recreation Commissioners has, by Resolution #R-02-1-14=19 recommended Amendment #2 to the Board of Chosen Freeholders, and the Board of Chosen Freeholders Adopted Resolution #02-86 on January 24, 2002, increasing funding by an additional \$2,000,000.00; and

WHEREAS, the Board of Recreation Commissioners has, by Resolution #R-02-10-8=306 recommended Amendment #3 to the Board of Chosen Freeholders, and the Board of Chosen Freeholders Adopted Resolution #02-878 on October 24, 2002, increasing funding by an additional \$750,000.00; and

WHEREAS, the Board of Recreation Commissioners has, by Resolution #R-04-3-23=90, recommended Amendment #4 to the Board of Chosen Freeholders and the Board of Chosen Freeholders adopted Resolution #04-270 on April 7, 2004 increasing funding by an additional \$1,000,000.00; and

WHEREAS, the Board of Recreation Commissioners has, by Resolution #R-05-3-7=60, recommended Amendment #5 to the Board of Chosen Freeholders and the Board of Chosen Freeholders adopted Resolution #05-268 on April 14, 2005 increasing funding by an additional \$1,000,000.00; and

WHEREAS, the Board of Recreation Commissioners has, by Resolution #R-06-6-19=276, recommended Amendment #6 to the Board of Chosen Freeholders and the Board of Chosen Freeholders adopted Resolution #06-533 on July 13, 2006, increasing funding by an additional \$1,000,000.00; and

WHEREAS, the Board of Recreation Commissioners has, by Resolution #R-07-6-25=283, recommended Amendment #7 to the Board of Chosen Freeholders and the Board of Chosen Freeholders adopted Resolution #07-588 on July 12, 2007, increasing funding by an additional \$750,000.00; and

WHEREAS, the Board of Recreation Commissioners has, by Resolution #R-08-11-24=439, recommended Amendment #8 to the Board of Chosen Freeholders and the Board of Chosen Freeholders adopted Resolution #08-1100 on December 11, 2008, increasing funding by an addition \$750,000.00; and

WHEREAS, the Board of Recreation Commissioners has, by Resolution #R-09-9-21=375, recommended Amendment #9 to the Board of Chosen Freeholders and the Board of Chosen Freeholders adopted Resolution #09-978 on October 8, 2009, increasing funding by an addition \$1,250,000.00; and

R-24-2-5=66

WHEREAS, the Board of Recreation Commissioners has, by Resolution #R-11-12-5=430 recommended Amendment #10 to the Board of Chosen Freeholders and the Board of Chosen Freeholders adopted Resolution #2011-1077 on December 22, 2011 increasing funding by an additional \$1,125,000.00; and

WHEREAS, the Board of Recreation Commissioners has, by Resolution #R-13-7-15=261 recommended Amendment #11 to the Board of Chosen Freeholders and the Board of Chosen Freeholders adopted Resolution #2013-0624 on August 8, 2013 increasing funding by an additional \$812,500.00; and

WHEREAS, the Board of Recreation Commissioners has, by Resolution #R-15-12-7=462 recommended Amendment #12 to the Board of Chosen Freeholders and the Board of Chosen Freeholders adopted Resolution #2016-0005 on January 6, 2016 increasing funding by an additional \$3,075,000.00; and

WHEREAS, the Board of Recreation Commissioners has, by Resolution #R-17-9-25=317 recommended Amendment #13 to the Board of Chosen Freeholders and the Board of Chosen Freeholders adopted Resolution #2017-0844 on October 26, 2017, increasing funding by an additional \$1,250,000.00.

WHEREAS, the Board of Recreation Commissioners has by Resolution #R-20-7-13=268 and amended by Resolution # R-20-12-14=465 recommended Amendment #14 to the Board of County Commissioners and the Board of County Commissioners adopted Resolution #2020-0585 on August 13, 2020 and amended by Resolution #2021-0060 adopted on January 21, 2021 increasing funding by an additional \$1,250,000.00; and

WHEREAS, the Board of Recreation Commissioners has by Resolution #R-22-11-21=357 recommended Amendment #15 to the Board of County Commissioners and the Board of County Commissioners adopted Resolution #2022-097 increasing funding by an additional \$1,250,000.00; and

WHEREAS, the State and the County of Monmouth intend to increase the Green Acres funding for said Project Agreement; and

WHEREAS, the applicant is willing to use the State's funds in accordance with its rules, regulations and applicable statutes, and is willing to enter into an Amendment, being #16, of the Agreement with the State for the above named project.

NOW, THEREFORE, BE IT RESOLVED, that the MONMOUTH COUNTY BOARD OF RECREATION COMMISSIONERS does hereby RECOMMEND to THE MONMOUTH COUNTY BOARD OF COUNTY COMMISSIONERS the ENTERING INTO an AMENDMENT to the NJ GREEN ACRES PROGRAM PROJECT AGREEMENT, INCREASING FUNDING OF THE PLANNING INCENTIVE APPLICATION #1300-92-026; and

BE IT FURTHER RESOLVED that the Monmouth County Board of Recreation Commissioners does hereby recommend that:

1. Thomas A. Arnone, or the successor to the Office of Director, of the Monmouth County Board of County Commissioners be authorized to execute an Amendment being #16 in the amount of \$1,750,000.00 to the Agreement increasing funding to \$24,557,500.00, and any further amendment thereto for the project; and
2. The applicant has its matching share of the project, if a match is required, in the amount of \$24,557,500.00; and
3. In the event the State's funds are less than the total project cost specified above, the applicant has the balance of funding necessary to complete the project; and

4. The applicant agrees to comply with all applicable federal, state, and local laws, rules, and regulations in its performance of the project; and
5. This resolution shall take effect immediately; and

BE IT FURTHER RESOLVED that a copy of this resolution be sent to the Clerk of the Board of County Commissioners and the County Administrator.

Seconded by Vice Chairman Fiore, and adopted on roll call by the following vote:

In the affirmative:	Chairman Mandeville, Vice Chairman Fiore, Commissioners Harmon, Hennessy, Butch, Adcock, and Davidson
In the negative:	None
Absent:	Commissioners Horsnall and Foster

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the regular meeting of the Board on MONDAY EVENING, FEBRUARY 5, 2024.



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ANDREW J. SPEARS, Director

The following resolution was offered for adoption by Commissioner Hennessy:

**RESOLUTION**

R-24-2-5=67

WHEREAS, the Monmouth County Board of Recreation Commissioners advertised and received bids on January 31, 2024, for FURNISHING AND DELIVERY OF SCREEN-PRINTED TEE SHIRTS, SWEATSHIRTS, AND SWEATPANTS (Bid #0024-24); and

WHEREAS, NJF WORLDWIDE, LLC, Howell, NJ, submitted a bid proposal for the above; and

WHEREAS, the vendor submitted incomplete pricing on proposal page.

NOW, THEREFORE, BE IT RESOLVED by the Monmouth County Board of Recreation Commissioners that the bid proposal of NJF WORLDWIDE, LLC, 520 W. Farms Road, Howell, NJ 07731, as received on January 31, 2024, for FURNISHING AND DELIVERY OF SCREEN-PRINTED TEE SHIRTS, SWEATSHIRTS, AND SWEATPANTS (Bid #0024-24) is hereby REJECTED as vendor submitted incomplete pricing on proposal page.

Seconded by Vice Chairman Fiore, and adopted on roll call by the following vote:

In the affirmative:	Chairman Mandeville, Vice Chairman Fiore, Commissioners Harmon, Hennessy, Butch, Adcock, and Davidson
In the negative:	None
Absent:	Commissioners Horsnall and Foster

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the regular meeting of the Board on MONDAY EVENING, FEBRUARY 5, 2024.



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ANDREW J. SPEARS, Director

R-24-2-5=67

The following resolution was offered for adoption by Commissioner Hennessy:

**RESOLUTION**

R-24-2-5=68

WHEREAS, bids were advertised for and received by the Purchasing Agent of the Monmouth County Board of Recreation Commissioners on January 31, 2024, for FURNISHING AND DELIVERY OF SCREEN-PRINTED TEE SHIRTS, SWEATSHIRTS, AND SWEATPANTS (Bid #0024-24), which bids were referred to the Director for tabulation, examination, report, and recommendation; and

WHEREAS, the bid was considered on an individual item basis and the report of the officials above mentioned, shows that seven (7) bids were received, and the following was the lowest responsible bid received in the Estimated Total Contract Amount of \$50,000.00:

DOT DESIGNING, LLC  
242 Possum Hollow Road  
Monroe Twp., NJ 08831

**ITEM:** 2024 Supply Contract (Period of 02/05/24 through 12/31/24)

NOW, THEREFORE, BE IT RESOLVED by the Monmouth County Board of Recreation Commissioners, that the said report as to the said bids be, and the same is hereby accepted and ordered spread upon the minutes; and

BE IT FURTHER RESOLVED that the contract be and the same is hereby awarded according to the tabulation set forth to the bidder and for the total bid as show by the said tabulation above set forth; and

BE IT FURTHER RESOLVED that the Board of Recreation Commissioners reserves the option to extend the contract for two (2) additional one (1) year periods (2025 & 2026); the contract shall not bind nor purport to bind the county, for any contractual commitment in excess of the original contract period; in the event the county exercises such right, all terms, conditions and provisions of the contract shall remain the same and apply during the renewal period; and

BE IT FURTHER RESOLVED that the Chairman and Director are hereby authorized to execute the contract on behalf of the Monmouth County Board of Recreation Commissioners; and

BE IT FURTHER RESOLVED that the Certification of the Chief Financial Officer, as to availability of funds, has been filed with the Director, a copy of which is on file in the Purchasing Department setting forth that the funds are available in Trust Account #52000, Board of Recreation Commissioners (2024); in the estimated amount of \$50,000.00.

Seconded by Vice Chairman Fiore, and adopted on roll call by the following vote:

In the affirmative:	Chairman Mandeville, Vice Chairman Fiore, Commissioners Harmon, Hennessy, Butch, Adcock, and Davidson
In the negative:	None
Absent:	Commissioners Horsnall and Foster

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the regular meeting of the Board on MONDAY EVENING, FEBRUARY 5, 2024.



ANDREW J. SPEARS, Director

R-24-2-5=68



The following resolution was offered for adoption by Vice Chairman Fiore:

**RESOLUTION**

R-24-2-5=69

WHEREAS, the Open Public Meetings Act provides that the Board of Recreation Commissioners may go into executive session to discuss matters that may be confidential or listed pursuant to N.J.S.A. 10:4-12; and

WHEREAS, it is recommended by the Board Attorney and/or Director to go into executive session to discuss matters set forth hereinafter which are permissible for discussion in executive session; and

WHEREAS, notice of this regularly scheduled Board meeting, including date, time, and place, has been posted, and the County Clerk and two (2) newspapers as designated by the Board have been noticed, per the schedule adopted by the Board at its regular meeting of December 18, 2023.

NOW THEREFORE, BE IT RESOLVED that the Monmouth County Board of Recreation Commissioners does hereby recess into Executive Session to discuss the following items, and the Minutes of the same to be disclosed as described below.

- Attorney Client Privilege Information
- Potential Property Acquisitions or Sales – N.J.S.A. 10:4-12-(b)(5)

Seconded Commissioner Adcock, and adopted on roll call by the following vote:

In the Affirmative:	Chairman Mandeville, Vice Chairman Fiore, Commissioners Harmon, Hennessy, Butch, Adcock, and Davidson
In the Negative:	None
Absent:	Commissioners Horsnall and Foster

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the regular meeting of the Board on MONDAY EVENING, FEBRUARY 5, 2024.



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ANDREW J. SPEARS, Director

R-24-2-5=69

The following resolution was offered for adoption by Commissioner Adcock:

**RESOLUTION**

R-24-2-5=70

WHEREAS, the Monmouth County Board of Recreation Commissioners and the Monmouth County Board of County Commissioners have recognized the International Federation of Professional and Technical Engineers (IFPTE) Local 196, Chapter 16, as the exclusive bargaining agent for supervisors of the Monmouth County Board of Recreation Commissioners; and

WHEREAS, the Monmouth County Board of Recreation Commissioners has authorized its Director and the Labor Negotiator to represent the Board of Recreation Commissioners and the Monmouth County Board of County Commissioners, for the purposes of contract negotiations; and

WHEREAS, the Director, and the Board's Labor Negotiator have recommended entering into an Agreement as per the Memorandum of Agreement as ratified by the IFPTE membership on December 6, 2023, for the rates of pay, hours of work, and conditions of employment for the Period of January 1, 2023 through December 31, 2025.

NOW, THEREFORE, BE IT RESOLVED by the Board of Recreation Commissioners, of the County of Monmouth, that the Chairman and Director be, and they are hereby authorized to ratify the agreement as per said Memorandum of Agreement as ratified by the IFPTE membership on December 6, 2023, between the International Federation of Professional and Technical Engineers (IFPTE) Local 196, Chapter 16, for rates of pay, hours of work, and conditions of employment for the Period of January 1, 2023 through December 31, 2025, and to Enter Into said Agreement, on behalf of the Board of Recreation Commissioners; and

BE IT FURTHER RESOLVED that the Board of Recreation Commissioners does hereby recommend to the Monmouth County Board of County Commissioners that the Memorandum of Agreement, as ratified by the IFPTE membership on December 6, 2023, be accepted and approved for rates of pay, hours of work, and conditions of employment for the Period of January 1, 2023 through December 31, 2025, and that the Board of County Commissioners Execute and Enter Into a Contract with IFPTE Local 196, Chapter 16, as per said Memorandum of Agreement for rates of pay, hours of work, and conditions of employment for the Period of January 1, 2023 through December 31, 2025; and

BE IT FURTHER RESOLVED that the Director forward a certified true copy of this resolution to the International Federation of Professional and Technical Engineers (IFPTE) Local 196, Chapter 16; Tamara Brown, Clerk of the Monmouth County Board of County Commissioners; Teri O'Connor, County Administrator, Michael D. Fitzgerald, County Counsel, and Steve Kleinman, Special County Labor Counsel.

Seconded by Commissioner Hennessy, and adopted on roll call by the following vote:

In the affirmative:	Chairman Mandeville, Vice Chairman Fiore, Commissioners Harmon, Hennessy, Butch Davidson, and Adcock
In the negative:	None
Absent:	Commissioners Horsnall, Commissioner Foster

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the regular meeting of the Board on MONDAY EVENING, FEBRUARY 5, 2024.



ANDREW J. SPEARS, Director

R-24-2-5=70

The following resolution was offered for adoption by Commissioner Harmon:

**RESOLUTION**

R-24-2-5=71

WHEREAS, the Monmouth County Board of Recreation Commissioners deems it necessary and advisable to acquire and preserve certain lands for County Open Space Conservation and Park Purposes, located in the TOWNSHIP OF COLTS NECK, being more particularly described as BLOCK 43, LOT 20.03, and more commonly known as PROPERTY OWNED BY HAUSMANN, an improved parcel, containing  $\pm 3.42$  ACRES, as ADDITIONS TO HOMINY HILL GOLF COURSE, through negotiations or other legal means, for county open space preservation, natural resources conservation and public park and recreation purposes, in the Amount of \$1,075,000.00, subject to satisfactory title, environmental review, and adjustments for acreage, taxes and other closing costs; and

WHEREAS, funds for the acquisition of the above named parcel has been provided by the Monmouth County Open Space, Recreation, Floodplain Protection, and Farmland and Historic Preservation Trust Fund, Account #T-12-56-850-115-667, Sub-Account #00020.

NOW, THEREFORE, BE IT RESOLVED, that the MONMOUTH COUNTY BOARD OF RECREATION COMMISSIONERS does hereby RECOMMEND to the MONMOUTH COUNTY BOARD OF COUNTY COMMISSIONERS that the BOARD OF COUNTY COMMISSIONERS AUTHORIZE the ACQUISITION OF PROPERTY OWNED BY HAUSMANN, being more particularly described as BLOCK 43, LOT 20.03, TOWNSHIP OF COLTS NECK, an improved parcel, containing  $\pm 3.42$  ACRES, as ADDITIONS TO HOMINY HILL GOLF COURSE, through negotiations or other legal means, for county open space preservation, natural resources conservation and public park and recreation purposes, in the Amount of \$1,075,000.00, subject to satisfactory title, environmental review, and adjustments for acreage, taxes and other closing costs; and

BE IT FURTHER RESOLVED that the Chairman of the Board and the Director are hereby authorized to take any and all action as may be required to acquire said property for the benefit of the citizens of Monmouth County; and

BE IT FURTHER RESOLVED that a copy of this resolution be sent to the Clerk of the Monmouth County Board of County Commissioners, the County Administrator, and County Counsel.

Seconded by Vice Chairman Fiore, and adopted on roll call by the following vote:

In the affirmative:	Chairman Mandeville, Vice Chairman Fiore, Commissioners Harmon, Hennessy, Butch, Adcock, and Davidson
In the negative:	None
Absent:	Commissioners Horsnall and Foster

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the regular meeting of the Board on MONDAY EVENING, FEBRUARY 5, 2024.



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ANDREW J. SPEARS, Director

R-24-2-5=71