

# AGENDA

Tentative: 02/16/22

**MONMOUTH COUNTY BOARD OF RECREATION COMMISSIONERS' REGULAR MEETING  
TUESDAY EVENING, FEBRUARY 22, 2022, AT 7:00 PM  
THOMPSON PARK VISITOR CENTER,  
"BEECH ROOM", 1<sup>ST</sup> FLOOR, 805 NEWMAN SPRINGS RD, LINCROFT, NJ**

- A. Roll Call
  
- B. Statement of Adequate Public Notice  
  
*Pledge of Allegiance followed by a moment of silence*
  
- C. Approval of MINUTES—REGULAR MEETING: MONDAY, FEBRUARY 7, 2022
  
- D. Approval of MINUTES—EXECUTIVE SESSION – LAND ACQUISITION MATTERS:  
MONDAY, FEBRUARY 7, 2022
  
- E. Approval of 2021 VOUCHER LIST
  
- F. Approval of 2022 VOUCHER LIST
  
- G. BOARD CORRESPONDENCE RECEIVED:
  
- H. Motion to OPEN the HEARING OF THE PUBLIC.  
*(Presentations are limited to three (3) minutes per person.)*
  
- I. Motion to CLOSE the HEARING OF THE PUBLIC.
  
- J. ASSISTANT DIRECTOR'S REPORT:
  - 1. BUDGET REPORTS
  
  - 2. REVENUE REPORT—MONTH OF JANUARY

3. ATTENDANCE REPORT—MONTH OF JANUARY
4. HUMAN RESOURCES TRAINING & SAFETY MONTHLY REPORT—JANUARY  
(Dated: 2/14/2022 )
5. MCPS TRAINING REQUESTS AS OF FEBRUARY 15, 2022
6. MCPS WEBSITE TRAFFIC REPORT—JANUARY COMPARISON BY YEARS  
2016 - 2022

K. COUNTY COMMISSIONER’S REPORT:

L. CAPITAL PROJECT REVIEW – Andrew J. Spears, Assistant Director

M. ITEMS FOR BOARD REVIEW:

1. Board Action Item #1 – Recommending the Friends of the Monmouth County Parks jointly participate with the Board of Recreation Commissioners in conducting Friends Fundraising Events, including the soliciting of funds for said improvement projects and programs as provided for and in accordance with N.J.S.A. 40:12-29 during the year of 2022 and further authorize the Secretary-Director of the Board and his/her designee(s) to take any and all action as may be required to jointly participate in conducting said Friends events, including fundraising and soliciting of funds.
2. Board Action Item #2 – Authorizing the Secretary-Director to prepare a Citation expressing the Board’s Appreciation for Services to Vincent Maresca, Golf Ranger, who started work with the Monmouth County Park System on June 14, 2008, and who will retire effective March 1, 2022, with over Thirteen (13) years of service.
3. Board Action Item #3 – Recommending award of contract to the highest responsible bidder, as per bid proposal to Blue Star Amusements, LLC, Woodland Park, NJ, for Furnishing and Delivery of Amusement Rides, Concessions, and Games (Bid #0025-22), Items: 1-4, Monmouth County Fair (July 27-31, 2022), vendor agrees to pay the MCPS a flat fee of \$20,000.00 for the five (5) day Fair, thirty-eight percent (38%) commission of the gross rides tickets/wristband sales, a flat fee of \$750.00 per game unit with a minimum of ten (10) games, maximum of fifteen (15); and a \$1,500.00 flat fee for each food concession unit, minimum is zero (0), maximum five (5) units; with the Board of Recreation Commissioners reserving the option to extend the contract for two (2) additional one (1) year Fair periods (July 26-30, 2023; and July 24-28, 2024), under the same terms and conditions, as per bid specification. **(See Memo)**

4. Board Action Item #4 – Recommending that the Chairman and Assistant Director Enter Into a Cooperative Pricing System Agreement, with the Somerset County Cooperative Pricing System, ID #2SOCCP for the Purchase of Goods and/or Services as per the terms and conditions of the Agreement. **(See Memo)**
5. Board Action Item #5 – Recommending acceptance of the written proposal of French & Parrello Associates, PA, Wall, NJ, as received on February 4, 2022, proposal dated January 20, 2022, for Providing Professional Sampling, Testing, and Report Preparation for New Jersey Pollution Discharge Elimination System (NJPDES) Permit for Charleston Springs Golf Course Clubhouse (Ref. #21-74 & PS #08-22), for the Period of February 22, 2022 through December 31, 2022, in an Amount Not To Exceed \$7,350.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4. **(See Memo)**
6. Board Action Item #6 – Authorizing the Purchase of Class 4-8 Chassis with Related Equipment from AT Northern New Jersey, LLC, d/b/a Mid-Atlantic Truck Centre, Linden, NJ, Item: 2023 HV507 SFA Rollback International Truck, chassis, with options @\$88,472.00, and body, with options @\$48,825.00; as available under NJ State Contract, Sourcewell (NJPA), #060920-NVS, for the Period of 08/01/20 through 08/01/24, in the Total Contract Amount of \$137,297.00.
7. Board Action Item #7 – Authorizing the extension of the Temporary Right-of-Entry Agreement between the Monmouth County Board of Recreation Commissioners acting on behalf of the County of Monmouth and the United States Army Corps of Engineers for Survey and Exploration Required for the Raritan Bay and Sandy Hook Bay Hurricane and Storm Damage Reduction Project, Union Beach Borough. **(See Memo)**
8. Board Action Item #8 – Recommending award of contract to the lowest responsible bidder, as per bid proposal to Pravco, Inc., Rahway, NJ, for Furnishing of Various Types of Roofing, Flashing, and Associated Repairs (Bid #0029-22), Item: 2022 Supply/Service Contract (Period of 02/22/22 through 12/31/22) with the Board of Recreation Commissioners reserving the option to extend the contract for two (2) additional one (1) year periods (2023 & 2024), under the same terms and conditions, as per bid specification; in the Estimated Total Contract Amount of \$75,000.00. **(See Memo)**
9. Board Action Item #9 – Recommending award of contract to the lowest responsible bidder, as per bid proposal to Woodward Construction Company, Matawan, NJ, for Furnishing and Delivery of Various Types of Masonry Work (Bid #0030-22), Item: Total Lump Sum, Items 1-7, 2022 Supply/Service Contract (Period of 02/22/22 through 12/31/22) with the Board of Recreation Commissioners reserving the option to extend the contract for two (2) additional one (1) year periods (2023 & 2024), under the same terms and conditions, as per bid specification; in the Estimated Total Contract Amount of \$70,000.00. **(See Memo)**
10. Board Action Item #10 – Recommend awarding contract to the highest responsible bidder, as per bid proposal to Jacques Exclusive Catering, Hazlet, NJ, for Furnishing and Delivery of Catering and Event Management Services for Spring Valley, Wickatunk Recreation Area, Marlboro, NJ, and Tatum Park, Middletown, NJ, for the 2023/2024 Seasons (Bid #0026-22), Proposal 1, Spring Valley, Wickatunk Recreation Area, the Caterer agrees to pay MCPS the per event flat rate of: Events with 0-75 guests: \$750.00, Events with 76-150 guests: \$2,500.00, Events with 151-225 guests: \$4,000.00; Proposal 2, Tatum Park Holland Activity Center, the Caterer agrees to pay MCPS the per event flat rate of: outside courtyard only: Events 0-75 guests \$1,250.00, Events 76-150 guests \$2,500.00, inside only: Events with 0-75 guests \$1,750.00, Events 76-150 guests \$3,000.00, outside courtyard and inside: Events

0-75 guests \$3,250.00 and Events with 76-150 guests \$4,000.00; for the Period of 04/01/23 through 11/30/23 and 04/01/24-11/30/24 with the Board of Recreation Commissioners reserving the option to extend the contract for an additional one (1) year period (04/01/25 through 11/30/25), under the same terms and conditions, as per bid specification. **(See Memo)**

11. **Board Action Item #11** – Authorizing Change Order #4, in the amount of \$223,973.00, for various unforeseen conditions and code compliance modifications beyond the original scope, to M & M Construction Company, Inc., Union, NJ, for Reconstruction of Hominy Hill Golf Center (Bid #0076-20), Item: Total Base Bid Price, Alternate Bid #1 and Alternate Bid #2, as originally awarded by Resolution #R-20-11-2=416 in the Contract Amount of \$7,440,000.00, and as modified by Change Order #1 awarded by Resolution #R-21-3-8=102 in the Total Change Order #1 Contract Amount of \$7,706,143.00, and as modified by Change Order #2 awarded by Resolution #R-21-8-9=249 in the Total Change Order #2 Contract Amount of \$7,948,842.00, and as modified by Change Order #3 awarded by Resolution #R-21-11-22=360 in the Total Change Order #3 Contract Amount of \$8,062,466.00, for a new Total Change Order #4 Contract Amount of \$8,286,439.00. **(See Memo)**

**RESOLUTION OF CONSENT:**

At \_\_\_\_\_PM, the following **Resolution of Consent** was offered for adoption by

WHEREAS, the Monmouth County Board of Recreation Commissioners has received the Agenda for the Board Meeting in advance of the meeting; and

WHEREAS, the Board has had an opportunity to review and consider Agenda Items # \_\_\_\_\_ through # \_\_\_\_\_ for Board Action; and

WHEREAS, the Board is satisfied that the above items as presented to the Board are in order and complete.

NOW, THEREFORE, BE IT RESOLVED that the Monmouth County Board of Recreation Commissioners does hereby approve by consent, Agenda Items # \_\_\_\_\_ through # \_\_\_\_\_.

Resolution of Consent seconded by:

**ITEMS FOR BOARD ACTION:**

1. Resolution **RECOMMENDING THE FRIENDS OF THE MONMOUTH COUNTY PARKS JOINTLY PARTICIPATE WITH THE BOARD OF RECREATION COMMISSIONERS IN CONDUCTING FRIENDS FUNDRAISING EVENTS, INCLUDING THE SOLICITING OF FUNDS FOR SAID IMPROVEMENT PROJECTS AND PROGRAMS AS PROVIDED FOR AND IN ACCORDANCE WITH N.J.S.A. 40:12-29 DURING THE YEAR OF 2022 AND FURTHER AUTHORIZE THE SECRETARY-DIRECTOR OF THE BOARD AND HIS/HER DESIGNEE(S) TO TAKE ANY AND ALL ACTION AS MAY BE REQUIRED TO JOINTLY PARTICIPATE IN CONDUCTING SAID FRIENDS EVENTS, INCLUDING FUNDRAISING AND SOLICITING OF FUNDS.**

2. Resolution **AUTHORIZING the SECRETARY-DIRECTOR to prepare a CITATION** expressing the **BOARD'S APPRECIATION FOR SERVICES** to **VINCENT MARESCA**, Golf Ranger, who started work with the Monmouth County Park System on JUNE 14, 2008, and who will **RETIRE** effective **MARCH 1, 2022**, with over Thirteen (13) years of service.
3. Resolution **AWARDING CONTRACT** to the highest responsible bidder, as per bid proposal to **BLUE STAR AMUSEMENTS, LLC**, Woodland Park, NJ, for **FURNISHING AND DELIVERY OF AMUSEMENT RIDES, CONCESSIONS, AND GAMES (Bid #0025-22)**, ITEMS: 1-4, Monmouth County Fair (July 27-31, 2022), vendor agrees to pay the MCPS a flat fee of \$20,000.00 for the five (5) day Fair, thirty-eight percent (38%) commission of the gross rides tickets/wristband sales, a flat fee of \$750.00 per game unit with a minimum of ten (10) games, maximum of fifteen (15); and a \$1,500.00 flat fee for each food concession unit, minimum is zero (0), maximum five (5) units; with the Board of Recreation Commissioners reserving the option to extend the contract for two (2) additional one (1) year Fair periods (July 26-30, 2023; and July 24-28, 2024), under the same terms and conditions, as per bid specification.
4. Resolution **AUTHORIZING the CHAIRMAN AND ASSISTANT DIRECTOR to ENTER INTO a COOPERATIVE PRICING SYSTEM AGREEMENT with the SOMERSET COUNTY COOPERATIVE PRICING SYSTEM, ID #2SOCCP** for the **PURCHASE OF GOODS AND/OR SERVICES**, as per the terms and conditions of the Agreement.
5. Resolution **ACCEPTING the WRITTEN PROPOSAL of FRENCH & PARRELLO ASSOCIATES, PA**, Wall, NJ, as received on February 4, 2022, proposal dated January 20, 2022, for **PROVIDING PROFESSIONAL SAMPLING, TESTING, AND REPORT PREPARTION FOR NEW JERSEY POLLUTION DISCHARGE ELIMINATION SYSTEM (NJPDES) PERMIT FOR CHARLESTON SPRINGS GOLF COURSE CLUBHOUSE (Ref. #21-74 & PS #08-22)**, Period of February 22, 2022 through December 31, 2022, in an Amount Not To Exceed **\$7,350.00**, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4.
6. Resolution **AUTHORIZING the PURCHASE OF CLASS 4-8 CHASSIS WITH RELATED EQUIPMENT** from **AT NORTHERN NEW JERSEY, LLC, d/b/a MID-ATLANTIC TRUCK CENTRE**, Linden, NJ, ITEM: 2023 HV507 SFA Rollback International Truck, chassis, with options @\$88,472.00, and body, with options @\$48,825.00; as available under NJ State Contract, Sourcewell (NJPA), #060920-NVS, for the Period of 08/01/20 through 08/01/24, in the Total Contract Amount of **\$137,297.00**.
7. Resolution to **AUTHORIZE the EXTENSION of the TEMPORARY RIGHT-OF-ENTRY AGREEMENT between the MONMOUTH COUNTY BOARD OF RECREATION COMMISSIONERS acting on behalf of the County of Monmouth and the UNITED STATES ARMY CORPS OF ENGINEERS for SURVEY AND EXPLORATION REQUIRED FOR THE RARITAN BAY AND SANDY HOOK BAY HURRICANE AND STORM DAMAGE REDUCTION PROJECT, UNION BEACH BOROUGH.**

8. Resolution **AWARDING CONTRACT** to the lowest responsible bidder, as per bid proposal to **PRAVCO, INC.**, Rahway, NJ, for **FURNISHING OF VARIOUS TYPES OF ROOFING, FLASHING, AND ASSOCIATED REPAIRS (Bid #0029-22)**, ITEM: 2022 Supply/Service Contract (Period of 02/22/22 through 12/31/22), with the Board of Recreation Commissioners **RESERVING the OPTION TO EXTEND the CONTRACT for TWO (2) ADDITIONAL ONE (1) YEAR PERIODS (2023 & 2024)**, under the same terms and conditions, as per bid specification; in the Estimated Total Contract Amount of **\$75,000.00**.
  
9. Resolution **AWARDING CONTRACT** to the lowest responsible bidder, as per bid proposal to **WOODWARD CONSTRUCTION COMPANY**, Matawan, NJ, for **FURNISHING AND DELIVERY OF VARIOUS TYPES OF MASONRY WORK (Bid #0030-22)**, ITEM: Total Lump Sum, Items 1-7, 2022 Supply/Service Contract (Period of 02/22/22 through 12/31/22), with the Board of Recreation Commissioners **RESERVING the OPTION TO EXTEND the CONTRACT for TWO (2) ADDITIONAL ONE (1) YEAR PERIODS (2023 & 2024)**, under the same terms and conditions, as per bid specification; in the Estimated Total Contract Amount of **\$70,000.00**.
  
10. Resolution **AWARDING CONTRACT** to the highest responsible bidder, as per bid proposal to **JACQUES EXCLUSIVE CATERING**, Hazlet, NJ, for **FURNISHING AND DELIVERY OF CATERING AND EVENT MANAGEMENT SERVICES FOR SPRING VALLEY, WICKATUNK RECREATION AREA, MARLBORO, NJ, AND TATUM PARK, MIDDLETOWN, NJ, FOR THE 2023/2024 SEASONS (Bid #0026-22)**, ITEM: **Proposal 1, Spring Valley, Wickatunk Recreation Area**, the Caterer agrees to pay MCPS the per event flat rate of: Events with 0-75 guests: \$750.00, Events with 76-150 guests: \$2,500.00, Events with 151-225 guests: \$4,000.00; **Proposal 2, Tatum Park Holland Activity Center**, the Caterer agrees to pay MCPS the per event flat rate of: **outside courtyard only**: Events 0-75 guests \$1,250.00, Events 76-150 guests \$2,500.00, **inside only**: Events with 0-75 guests \$1,750.00, Events 76-150 guests \$3,000.00, **outside courtyard and inside**: Events 0-75 guests \$3,250.00 and Events with 76-150 guests \$4,000.00; for the Period of 04/01/23 through 11/30/23 and 04/01/24-11/30/24 with the Board of Recreation Commissioners reserving the option to extend the contract for an additional one (1) year period (04/01/25 through 11/30/25), under the same terms and conditions, as per bid specification.
  
11. Resolution **Authorizing CHANGE ORDER #4**, in the amount of **\$223,973.00**, for various unforeseen conditions and code compliance modifications beyond the original scope, to **M & M CONSTRUCTION COMPANY, INC.**, Union, NJ, for **RECONSTRUCTION OF HOMINY HILL GOLF CENTER (Bid #0076-20)**, ITEM: Total Base Bid Price, Alternate Bid #1 and Alternate Bid #2, as originally awarded by Resolution #R-20-11-2=416 in the Contract Amount of \$7,440,000.00, and as modified by Change Order #1 awarded by Resolution #R-21-3-8=102 in the Total Change Order #1 Contract Amount of \$7,706,143.00, and as modified by Change Order #2 awarded by Resolution #R-21-8-9=249 in the Total Change Order #2 Contract Amount of \$7,948,842.00, and as modified by Change Order #3 awarded by Resolution #R-21-11-22=360 in the Total Change Order #3 Contract Amount of **\$8,062,466.00**, for a **NEW TOTAL CHANGE ORDER #4 CONTRACT AMOUNT OF \$8,286,439.00**.

**MOTION AUTHORIZING ADVERTISING OF THE FOLLOWING BIDS:**

1. Trail Surface Restoration at the Union Transportation Trail

**MOTION AUTHORIZING SOLICITING OF THE FOLLOWING PROFESSIONAL/SPECIALIZED SERVICES:**

1. Site Remediation of former UST at Building 503, Thompson Park, Auto Shop (Ref. #22-06) (*FAIR & OPEN—OVER \$17,500.00*)
2. Appraisal Services, Block 356, Lot 1, Marlboro Township, ±4.12 Acres, Improved Property, Owned by Harvey Jr. and Consula Holland, for Additions to Henry Hudson Trail (Ref. #22-07) (*NON-FAIR & OPEN*)
3. Survey Services, Pre & Post Dredge Hydrographic Survey of Boat Basin & Channel at Monmouth Cove Marina (Ref. #22-08) (*FAIR & OPEN—OVER \$17,500.00*)
4. Certified Arborist Services for Mt. Mitchill Scenic Overlook (Ref. #22-11) (*FAIR & OPEN—OVER \$17,500.00*)
5. Agency Construction Management Services for Deep Cut Program Cottage Renovation & Gazebo and the 40-Stall Barn Rehabilitation Deep Cut Gardens & Thompson Park (Ref. #22-12) (*FAIR & OPEN—OVER \$17,500.00*)
6. Survey Services, Professional Survey – Seven Presidents Oceanfront Park , ±38.198 Acres, Improved Property, Owned by County of Monmouth, Park System (Ref. #21-78) (*FAIR & OPEN—OVER \$17,500.00*)

**EXECUTIVE SESSION**

Motion for a Resolution to move into Executive Session for the following:

- Potential Property Acquisitions or Sales – N.J.S.A. 10:4-12-(b)(5) – Additions to Manasquan River Greenway, Environmental Services, Manasquan River Greenway, and Survey Services, Manasquan River Greenway
- Personnel Matters – N.J.S.A. 10:4-12(b)(8) - Grievance 21-0237 – Job Openings

Motion to close Executive Session

Motion to reconvene the Regular Meeting

Motion for a Resolution to take action on the following item(s) discussed in Executive Session

- 1.
- 2.

**DATES TO REMEMBER:**

1. **TUESDAY EVENING, FEBRUARY 22, 2022** – 7:00 PM. **Regular Board Meeting.** Thompson Park Visitor Center, “Beech Room”, 1<sup>st</sup> Floor, 805 Newman Springs Road, Lincroft, NJ.
2. **MONDAY EVENING, MARCH 7, 2022** – 7:00 PM. **Regular Board Meeting.** Thompson Park Visitor Center, “Beech Room”, 1<sup>st</sup> Floor, 805 Newman Springs Road, Lincroft, NJ.
3. **MONDAY EVENING, MARCH 21, 2022** – 7:00 PM. **Regular Board Meeting.** Thompson Park Visitor Center, “Beech Room”, 1<sup>st</sup> Floor, 805 Newman Springs Road, Lincroft, NJ.
4. **MONDAY EVENING, APRIL 11, 2022** – 7:00 PM. **Regular Board Meeting.** Thompson Park Visitor Center, “Beech Room”, 1<sup>st</sup> Floor, 805 Newman Springs Road, Lincroft, NJ.
5. **MONDAY EVENING, APRIL 25, 2022** – 7:00 PM. **Regular Board Meeting.** Thompson Park Visitor Center, “Beech Room”, 1<sup>st</sup> Floor, 805 Newman Springs Road, Lincroft, NJ.

**ITEMS FOR THE GOOD OF THE ORDER:**

Motion to ADJOURN the Regular Meeting of the Monmouth County Board of Recreation Commissioners.