

# AGENDA

**MONMOUTH COUNTY BOARD OF RECREATION COMMISSIONERS' REGULAR MEETING  
MONDAY EVENING, DECEMBER 20, 2021, AT 7:00 PM  
THOMPSON PARK VISITOR CENTER,  
"BEECH ROOM", 1<sup>ST</sup> FLOOR, 805 NEWMAN SPRINGS RD, LINCROFT, NJ**

- A. Roll Call
  
- B. Statement of Adequate Public Notice  
  
*Pledge of Allegiance followed by a moment of silence*
  
- C. Approval of MINUTES—REGULAR MEETING: MONDAY, DECEMBER 6, 2021  
(Absent: Commissioner Zelina)
  
- D. Approval of MINUTES—EXECUTIVE SESSION – PERSONNEL MATTERS: MONDAY,  
DECEMBER 6, 2021  
(Absent: Commissioner Zelina)
  
- E. Approval of 2021 VOUCHER LIST
  
- F. BOARD CORRESPONDENCE RECEIVED:
  
- G. Motion to OPEN the HEARING OF THE PUBLIC.  
*(Presentations are limited to three (3) minutes per person.)*
  
- H. Motion to CLOSE the HEARING OF THE PUBLIC.
  
- I. ASSISTANT DIRECTOR'S REPORT:
  - 1. BUDGET REPORTS
  
  - 2. REVENUE REPORT—MONTH OF NOVEMBER
  
  - 3. ATTENDANCE REPORT—MONTH OF NOVEMBER

4. HUMAN RESOURCES TRAINING & SAFETY MONTHLY REPORT—NOVEMBER (Dated: 12/13/2021)
5. MCPS TRAINING REQUESTS AS OF DECEMBER 13, 2021
6. MCPS WEBSITE TRAFFIC REPORT—NOVEMBER COMPARISON BY YEARS 2016 - 2021

J. COUNTY COMMISSIONER’S REPORT:

K. PRESENTATION:

- Gail Hunton, Chief of Acquisition & Design, “Project Review”.
- Paul Gleitz, Principal Planner Parks, “MCPS Park Development & Maintenance Plan Reexamination Report & Recommendations”

L. ITEMS FOR BOARD REVIEW:

1. Board Action Item #1 – Rejecting bid proposal of Global Equipment Company, Inc., Port Washington, NY, for Furnishing and Delivery of Janitorial Supplies (Bid #0016-22), as the Non-Collusion Affidavit is not notarized.
2. Board Action Item #2 – Recommending award of contract to the lowest responsible bidder, as per bid proposals for Furnishing and Delivery of Janitorial Supplies (Bid #0016-22), Item: 2022 Supply Contract for the Period of 01/01/22 through 12/31/22, with the Board of Recreation Commissioners reserving the option to extend the contract for two (2) additional one (1) year periods (2023 & 2024), under the same terms and conditions, as per bid specification; to the following vendors, in the Estimated Total Aggregate Amount of \$85,000.00:
  1. D&D Solutions, LLC, d/b/a Clean It Supply, 705 General Washington Ave., Suite 703, Jeffersonville, PA 19403
  2. General Linen & Paper, 2104 Bridge Ave., Pt. Pleasant, NJ 08742
  3. Interboro Packaging, 114 Bracken Rd., Montgomery, NY 12549
  4. Madsen & Howell, Inc., 500 Market Street, P.O. Box 391, Perth Amboy, NJ 08862
  5. SiteOne Landscape Supply, 1385 East 36<sup>th</sup> Street, Cleveland, OH 44114
  6. Spruce Industries, Inc., 759 E. Lincoln Ave., Rahway, NJ 07065
  7. TSP Maintenance Supply, LLC, 52 East Drive, Livingston, NJ 07039
  8. Unipak Corp., 2759 Strickland Ave., Brooklyn, NY 11232
  9. United Sales USA Corp., 185 30<sup>th</sup> Street, Brooklyn, NY 11232
  10. W.B. Mason Co., Inc., 300 Prospect Plains Rd., Cranbury, NJ 08512
  11. ZW USA, Inc., 12316 World Trade Drive, Suite 102, San Diego, CA 92128
3. Board Action Item #3 – Recommending award of contract to the lowest responsible bidder, as per bid proposal to Balanikas Painting, LLC, Long Branch, NJ, for Furnishing of Exterior

- Painting Services (Bid #0040-21), Item: Proposal #1, Thompson Park & Longstreet Farm; in the Total Contract Amount of \$25,300.00. (See Memo)
4. Board Action Item #4 – Recommending award of contract to the lowest responsible bidder, as per bid proposal to TM Painting & Construction, Neptune, NJ, for Furnishing of Exterior Painting Services (Bid #0040-21), Item: Proposal #2, Huber Woods Park @\$20,850.00 and Proposal #3, Dorbrook Recreation Area & Sunnyside Equestrian Center @\$29,500.00; in the Total Contract Amount of \$50,350.00. (See Memo)
  5. Board Action Item #5 – Recommending to the Monmouth County Board of County Commissioners, the acceptance of the highest and best bid, as per bid proposal to Stern Farms, LLC, Cream Ridge, NJ, for the Temporary Use and Occupancy of Monmouth County Board of Recreation Commissioners’ Land for Agricultural Use for the Years 2022-2023 at Crosswicks Creek Greenway, Upper Freehold Township, NJ, Middle Reach and Upper Reach (Bid #0017-22), Item: Crosswicks Creek Greenway, Middle Reach and Upper Reach use of Fields 1, 2, 3, 4, 5, 6, 7, 8, 9, 10, Year 1, 2022, \$16,231.60 revenue, Year 2, 2023, \$16,556.23 revenue; for a Total Contract Amount of \$32,787.83, with the Board of Recreation Commissioners reserving the option to extend the contract, on behalf of the County of Monmouth, for an additional five (5) year period (2024-2025-2026-2027-2028), under the same terms and conditions, as per bid specifications, and further recommending that the Board of County Commissioners Authorize the Entering into said Temporary Use and Occupancy Agreement. (See Memo)
  6. Board Action Item #6 – Recommending award of contract to the lowest responsible bidder, as per bid proposal to Northeast Roof Maintenance, Inc., Perth Amboy, NJ, for Wood Shingle Roof Replacement for Old Cow Barn at Historic Longstreet Farm (Bid #0042-21), Item: Total Base Bid Price; in the Total Contract Amount of \$34,000.00. (See Memo)
  7. Board Action Item #7 – Recommending award of contract to the lowest responsible bidder, as per bid proposals for Furnishing and Delivery of Grounds and Turf Equipment Repair Parts and Service (Bid #0010-22), Item: 2022 Supply Contract for the Period of 01/01/22 through 12/31/22, with the Board of Recreation Commissioners reserving the option to extend the contract for two (2) additional one (1) year periods (2023 & 2024), under the same terms and conditions, as per bid specification; to the following vendors, in the Estimated Total Aggregate Amount of \$330,000.00:
    1. Atlantic Coast Equipment, 1360 Route 37, W. Toms River, NJ 08755
    2. Barg’s Lawn & Garden Shop, Inc., 876 Hwy 33, E. Freehold, NJ 07728
    3. Cherry Valley Tractor Sales, 35 Route 70 West, Marlton, NJ 08053
    4. Finch Turf, Inc., 9 Venture Way, Eldersburg, MD 21784
    5. Garden State Bobcat, Inc., 999 Route 33, Freehold, NJ 07728
    6. Groff Tractor Mid Atlantic, LLC, 551 N. Harding Highway, Vineland, NJ 08360
    7. H. Barber & Sons, Inc., 15 Baytkwich Drive Naugatuck, CT
    8. Highway Equipment of NJ, 615 State Route 33, Millstone Twp., NJ 08535
    9. Jesco, Inc., 118 St. Nicholas Ave., South Plainfield, NJ 07080
    10. John Guire Supply, LLC, 187 Brighton Avenue, Long Branch, NJ 07740
    11. KLBL Inc., d/b/a Vic Gerard Golf Cars, 281 Squankum Rd., Farmingdale, NJ 07727
    12. Metro Pumps and Systems, Inc., 30 Liberty Street, Edison, NJ 08837
    13. MTE Turf Equipment Solutions, Inc., 33 Thruway Park Drive, West Henrietta, NY 14586
    14. Smith Tractor & Equipment, Inc., 115 Route 31 South, Washington, NJ 07882
    15. Storr Tractor Company, 3191 U.S. 22, Branchburg, NJ 08876
    16. Trius, Inc., 5049 Industrial Rd., Farmingdale, NJ 07727
    17. Van Wickle Auto Supply, Inc., 201 Hwy 71, Spring Lake Heights, NJ 07762
    18. Xtreme Machines, LLC, 700 Hwy 33, Millstone Twp., NJ 08535

8. Board Action Item #8 – Recommending award of contract to the lowest responsible bidder, as per bid proposals for Furnishing and Delivery of Specialized Automotive Parts & Services (Bid #0009-22), Item: 2022 Service Contract for the Period of 01/01/22 through 12/31/22, with the Board of Recreation Commissioners reserving the option to extend the contract for two (2) additional one (1) year periods (2023 & 2024), under the same terms and conditions, as per bid specification; to the following vendors, in the Estimated Total Aggregate Amount of \$37,000.00:
  1. Bosun Equipment Contracting, LLC, 116 Samara Drive, Shrewsbury, NJ 07702
  2. Hoffman Service, Inc., 55 E. Bigelow St., Newark, NJ 07714
  3. John Guire Supply, LLC, dba Monmouth Truck, Equipment, Hose & Hydraulics, 745 Shrewsbury Ave., Shrewsbury, NJ 07702
  4. Mayo Auto Services, Inc., 165 Monmouth Street, Red Bank, NJ 07701
  5. The Hose Shop, Inc., 55 Route 34, Matawan, NJ 07747
  6. Trans – Bearing Co., Inc., 1771 Rt. 34, Unit 4, Wall, NJ 07719
  7. Trius, Inc., 5049 Industrial Road, Farmingdale, NJ 07727
  8. Versalift East, LLC, 2706 Brodhead Road, Bethlehem, PA 18020
9. Board Action Item #9 – Recommending Authorizing the Purchase of Tires, Tubes and Services, from Edwards Tire Company, Inc., Farmingdale, NJ, Items: Purchase of Tires Tubes; as available under NJ State Contract #19-FLEET-00708, for the Period of 04/01/19 through 03/21/24, Bridgestone Tires, and 20-FLEET-00948, for the Period of 08/29/19 through 03/31/24, Goodyear Tires, in the Total Contract Amount of \$20,000.00.
10. Board Action Item #10 – Recommending acceptance of the written proposal of The Tower Optical Company, Inc., Norwalk, CT for Furnishing and Delivery of Coin Operated Binocular Machine Service, Items: Furnishing of Coin Operated Binocular Machine Services at Mt. Mitchell Scenic Overlook, for the Period of 01/01/22 through 12/31/22; Vendor agrees to pay the Monmouth County Park System 33.33% of Total Net Sales.
11. Board Action Item #11 – Recommending acceptance of the written proposal of Novisal, LLC, Roselle, NJ, as received on December 7, 2021, proposal dated December 1, 2021, for Providing Quantitative Respirator Training and Fit-Testing Services (PS #03-22), in an Amount Not To Exceed \$8,030.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 or 20.5 as appropriate.
12. Board Action Item #12 – Recommend Approving Termination of Contract with All Around Concessions, Brick, NJ, for Furnishing of a Mobile Food Concession Vehicle Service at Dorbrook Recreation Area for cause due to non-payment of rent when due (Bid #0040-19).
13. Board Action Item #13 – Recommend Approving and Adopting the Monmouth County Park System Marketing Promotional Program for the Year 2022. (**See Memo**)
14. Board Action Item #14 – Recommending award of contract to the lowest responsible bidder, as per bid proposal to On-Site Landscape Management, Millstone, NJ, for Furnishing and Installing Plant Material at Various Parks (Bid #0045-21), Item: Proposal #1, Total Base Bid Price, Items 1-74 inclusive @\$59,715.00, Proposal #2, Total Base Bid Price, Items 1-12 inclusive @\$12,839.98 (Period of Contract 12/20/21-04/15/22); in the Total Contract Amount of \$72,554.98. (**See Memo**)

15. Board Action Item #15 – Recommending acceptance of the written proposal of Wade Appraisal, LLC, Metuchen, NJ, as received on December 7, 2021, proposal dated November 26, 2021, for Providing Professional Appraisal Services of Block 59, Lot 9.05, Township of Millstone, Vacant Property, Owned by Leibowitz, ±5.10 Acres, Project: Headwaters of the Toms River, Interest: Fee Simple (Ref. #21-66 & PS #70-21), in an Amount Not To Exceed \$2,450.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 or 20.5 as appropriate. (See Memo)
16. Board Action Item #16 – Recommending acceptance of the written proposal of Sockler Realty Services Group, Inc., Hightstown, NJ, as received on December 7, 2021, proposal dated November 29, 2021, for Providing Professional Appraisal Services of Block 59, Lot 9.05, Township of Millstone, Vacant Property, Owned by Leibowitz, ±5.10 Acres, Project: Headwaters of the Toms River, Interest: Fee Simple (Ref. #21-66 & PS #70-21), in an Amount Not To Exceed \$3,500.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 or 20.5 as appropriate. (See Memo)
17. Board Action Item #17 – Introducing the Monmouth County Park System Park Development and Maintenance Plan Reexamination Report & Recommendations (Att.)
18. Board Action Item #18 – Recommending to the Monmouth County Board of County Commissioners the Entering Into a Lease Agreement between the Trinity Episcopal Church, for a One (1) Year Period, Commencing January 1, 2022 and Ending on December 31, 2022, with the option to renew the lease for an additional one (1) year period for the Lease of Available Space for the “Urban Recreation Initiative” Program, at the Trinity Episcopal Church, 503 Asbury Avenue, Asbury Park, NJ, by the Monmouth County Park System, as per the terms and conditions of the lease agreement, and further recommending that the Board of County Commissioners authorize the Secretary-Director of the Monmouth County Park System or his Designee to renew said lease, on behalf of the County of Monmouth.
19. Board Action Item #19 – Authorizing Contract Amendment #2, in the Amount of \$11,430.00 for additional professional services to prepare and submit renewal of LOI (letter of wetlands interpretation) to NJDEP and for reimbursement of Soil Conservation Permit fee to Spiegle Architectural Group, Inc., Hamilton, NJ, for Providing Professional Architectural & Engineering Services to Prepare Construction Documents and to Provide Construction Administration Services for Site Improvements at Swimming River Park, Middletown, NJ (Ref. #18-49 & PS #53-19), as originally awarded by Resolution #R-19-8-19=304, in the Contract Amount Not To Exceed \$166,900.00, and as modified by Contract Amendment #1 awarded by Resolution #R-20-11-2=426 in the Total Contract Amendment #1 Amount of \$195,150.00, for a new Total Amended Contract Amount of \$206,580.00, as modified by Contract Amendment #2, and further Authorizing the Secretary-Director to send notice of Contract Amendment to The Star Ledger, a newspaper circulated in the County of Monmouth, as required by law, within twenty (20) days of its passage. (See Memo)
20. Board Action Item #20 – Authorizing Change Order #6, in the amount of \$3,048.83 for half the cost of recoating the floor in Program Room 2 (\$1,179.61), and reimbursement for portable generator (\$1,869.22) to Woodward Construction Company, Matawan, NJ, for Winter Run Activity Center Rehabilitation, Manasquan River Greenway, Howell, NJ (Bid #0082-20), Item: Total Base Bid Price, as originally awarded by Resolution #R-21-1-25=41 in the Contract Amount of \$660,640.00, and as modified by Change Order #1 awarded by Resolution #R-21-5-24=175 in the Total Change Order #1 Contract Amount of \$661,512.73, and as

- modified by Change Order #2 awarded by Resolution #R-21-7-12=221 in the Total Change Order #2 Contract Amount of \$703,573.73, and as modified by Change Order #3 awarded by Resolution #R-21-8-9=239 in the Total Change Order #3 Contract Amount of \$705,481.13, and as modified by Change Order #4 awarded by Resolution #R-21-9-20=283 in the Total Change Order #4 Contract Amount of \$725,606.13 and as modified by Change Order #5 awarded by #R-21-9-20=284 in the Total Change Order #5 Contract Amount of \$741,481.13, for a new Total Change Order #6 Contract Amount of \$744,529.96. (See Memos)
21. Board Action Item #21 – Recommending acceptance of the written proposal of Burke Environmental, Inc., Wall Township, NJ, as received on December 14, 2021, proposal dated December 13, 2021, for Invasive Plant Management and Selective Land Clearing at Hartshorne Woods Park (WC #07-21), in the Total Amount of \$29,875.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 or 20.5 as appropriate. (See Memo)
  22. Board Action Item #22 as added to the Agenda – Authorizing the Chairman and Secretary-Director of the Board to Enter Into a Temporary Use and Occupancy Agreement with Rutgers University, Institute of Marine and Coastal Sciences, New Brunswick, NJ, for the Use of Bayshore Waterfront Park for the Temporary Placement of Oceanographic Equipment to Measure Ocean Currents and Wave Heights, which information shall be passed on to the U.S. Coast Guard to improve their search and rescue capabilities, and to also better understand the Hudson River plume and its role in the New York Harbor estuary, for a five (5) year period, January 1, 2022 through December 31, 2026.
  23. Board Action Item #23 as added to the Agenda – Recommending acceptance of the written proposal of Coastal Elite Veterinary Services, Howell, NJ, as received on December 17, 2021, proposal dated December 14, 2021, for Providing Professional Veterinary Services (PS #04-22), for the Period of January 1, 2022 through December 31, 2022; in the Estimated Total Contract Amount of \$42,500.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 or 20.5 as appropriate.
  24. Board Action Item #24 – Move into Executive Session for: Potential Property Acquisitions or Sales – N.J.S.A. 10:4-12-(B)(5) for the purpose of discussing the following:
    - Additions to Crosswicks Creek Park
    - Environmental Services for additions to Crosswicks Creek Park
    - Survey Services for additions to Crosswicks Creek Park
  25. Request by Tim Hogan, the Sectional Golf Director of the New Jersey State Interscholastic Athletic Association, dated December 2, 2021, requesting the use of Charleston Springs North Golf Course for the Central & South Jersey Group IV State Golf Championship on Monday, May 9, 2022, with a rain date of Tuesday, May 10, 2022. Hosting the event would require blocking tee times until 3:00 p.m., to the public. The number of participants is estimated to be around 90-100 golfers. The Tournament will have a shotgun start time of 10:00 a.m. We are asking the Board to charge the applicable resident weekday junior fee for each participant’s practice round played prior to the Tournament. The NJSIAA would pay the Park System the applicable resident weekday junior fee for each round played in the Tournament which includes greens fees, range balls, and use of the Short Game Area.
  26. Request by Sean Corrison, Manager, Championships, Metropolitan Golf Association (MGA), dated December 3, 2021, requesting the use of Hominy Hill Golf Course for their 2022 MGA

Women's Public Links Championship and a Sectional Qualifying Round for the Public Links Championship on Tuesday, May 24, 2022. Hosting the event would require closing the golf course to the public for most of the day. The number of participants is estimated to be around 70-90 golfers in total for the event. The MGA would pay the Park system the resident weekday greens fee per golfer per 18 holes for hosting the Championships.

27. The Status of Park Improvement Projects has no changes from the previously distributed copy dated October 27, 2021.

**RESOLUTION OF CONSENT:**

At (blank) PM, the following **Resolution of Consent** was offered for adoption by (blank):

WHEREAS, the Monmouth County Board of Recreation Commissioners has received the Agenda for the Board Meeting in advance of the meeting; and

WHEREAS, the Board has had an opportunity to review and consider Agenda Items # \_\_\_\_\_ through # \_\_\_\_\_ for Board Action; and

WHEREAS, the Board also reviewed Agenda Item #s \_\_\_\_\_, as added to the Agenda; and

WHEREAS, the Board is satisfied that the above items as presented to the Board are in order and complete.

NOW, THEREFORE, BE IT RESOLVED that the Monmouth County Board of Recreation Commissioners does hereby approve by consent, Agenda Items # (blank) through # (blank).

Resolution of Consent seconded by:

**ITEMS FOR BOARD ACTION:**

1. Resolution **REJECTING** bid proposal of **GLOBAL EQUIPMENT COMPANY, INC.**, Port Washington, NY, for **FURNISHING AND DELIVERY OF JANITORIAL SUPPLIES (Bid #0016-22), as the Non-Collusion Affidavit is not notarized.**
  
2. Resolution **AWARDING CONTRACT** to the lowest responsible bidders, as per bid proposals for **FURNISHING AND DELIVERY OF JANITORIAL SUPPLIES (Bid #0016-22)**, ITEMS: 2022 Supply Contract for the Period of 01/01/22 through 12/31/22, with the Board of Recreation Commissioners reserving the option to extend the contract for two (2) additional one (1) year periods (2023 & 2024), under the same terms and conditions, as per bid specification; to the following vendors, in the Estimated Total Aggregate Amount of **\$85,000.00:**
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11. ZW USA, Inc., 12316 World Trade Drive, Suite 102, San Diego, CA 92128

3. Resolution **AWARDING CONTRACT** to the lowest responsible bidder, as per bid proposal to **BALANIKAS PAINTING, LLC**, Long Branch, NJ, for **FURNISHING OF EXTERIOR PAINTING SERVICES (Bid #0040-21)**, ITEM: Proposal #1, Thompson Park & Longstreet Farm; in the Total Contract Amount of **\$25,300.00**.
  
4. Resolution **AWARDING CONTRACT** to the lowest responsible bidder, as per bid proposal to **TM PAINTING & CONSTRUCTION**, Neptune, NJ, for **FURNISHING OF EXTERIOR PAINTING SERVICES (Bid #0040-21)**, ITEM: Proposal #2, Huber Woods Park @\$20,850.00 and Proposal #3, Dorbrook Recreation Area & Sunnyside Equestrian Center @\$29,500.00; in the Total Contract Amount of **\$50,350.00**.
  
5. Resolution **RECOMMENDING to the MONMOUTH COUNTY BOARD OF COUNTY COMMISSIONERS**, the acceptance of the highest and best bid, as per bid proposal to **STERN FARMS, LLC**, Cream Ridge, NJ, for the **TEMPORARY USE AND OCCUPANCY OF MONMOUTH COUNTY BOARD OF RECREATION COMMISSIONERS' LAND FOR AGRICULTURAL USE FOR THE YEARS 2022-2023 AT CROSSWICKS CREEK GREENWAY, UPPER FREEHOLD TOWNSHIP, NJ, MIDDLE REACH AND UPPER REACH (Bid #0017-22)**, ITEMS: Crosswicks Creek Greenway, Middle Reach and Upper Reach use of Fields 1, 2, 3, 4, 5, 6, 7, 8, 9, 10, Year 1, 2022, \$16,231.60 revenue, Year 2, 2023, \$16,556.23 revenue; for a Total Contract Amount of **\$32,787.83**, with the Board of Recreation Commissioners **RESERVING** the **OPTION TO EXTEND** the **CONTRACT**, on behalf of the County of Monmouth, for an **ADDITIONAL FIVE (5) YEAR PERIOD (2024-2025-2026-2027-2028)**, under the same terms and conditions, as per bid specifications, and further **RECOMMENDING** that the **BOARD OF COUNTY COMMISSIONERS AUTHORIZE** the **ENTERING INTO** said **TEMPORARY USE AND OCCUPANCY AGREEMENT**.
  
6. Resolution **AWARDING CONTRACT** to the lowest responsible bidder, as per bid proposal to **NORTHEAST ROOF MAINTENANCE, INC.**, Perth Amboy, NJ, for **WOOD SHINGLE ROOF REPLACEMENT FOR OLD COW BARN AT HISTORIC LONGSTREET FARM (Bid #0042-21)**, ITEM: Total Base Bid Price; in the Total Contract Amount of **\$34,000.00**.
  
7. Resolution **AWARDING CONTRACT** to the lowest responsible bidders, as per bid proposals for **FURNISHING AND DELIVERY OF GROUNDS AND TURF EQUIPMENT REPAIR PARTS (Bid #0010-22)**, ITEM: 2022 Supply Contract for the Period of 01/01/22 through 12/31/22, with the Board of Recreation Commissioners reserving the option to extend the contract for two (2) additional one (1) year periods (2023 & 2024), under the same terms and conditions, as per bid specification; to the following vendors, in the Estimated Total Aggregate Amount of **\$330,000.00**:
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18. Xtreme Machines, LLC, 700 Hwy 33, Millstone Twp., NJ 08535

8. Resolution **AWARDING CONTRACT** to the lowest responsible bidders, as per bid proposals for **FURNISHING AND DELIVERY OF SPECIALIZED AUTOMOTIVE PARTS & SERVICE (Bid #0009-22)**, ITEM: 2022 Service Contract for the Period of 01/01/22 through 12/31/22, with the Board of Recreation Commissioners reserving the option to extend the contract for two (2) additional one (1) year periods (2023 & 2024), under the same terms and conditions, as per bid specification; to the following vendors, in the Estimated Total Aggregate Amount of **\$37,000.00**:

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7. Trius, Inc., 5049 Industrial Road, Farmingdale, NJ 07727
8. Versalift East, LLC, 2706 Brodhead Road, Bethlehem, PA 18020

9. Resolution **AUTHORIZING the PURCHASE OF TIRES, TUBES AND SERVICES**, from **EDWARDS TIRE COMPANY, INC.**, Farmingdale, NJ, ITEMS: Purchase of Tires & Tubes; as available under NJ State Contract #19-FLEET-00708, for the Period of 04/01/19 through 03/21/24, Bridgestone Tires, and 20-FLEET-00948, for the Period of 08/29/19 through 03/31/24, Goodyear Tires, in the Total Contract Amount of **\$20,000.00**.

10. Resolution **ACCEPTING the WRITTEN PROPOSAL of THE TOWER OPTICAL COMPANY, INC.**, Norwalk, CT for **FURNISHING AND DELIVERY OF COIN OPERATED BINOCULAR MACHINE SERVICE**, ITEM: Furnishing of Coin Operated Binocular Machine Services at Mt. Mitchill Scenic Overlook, for the Period of 01/01/22 through 12/31/22; Vendor agrees to pay the Monmouth County Park System 33.33% of Total Net Sales.

11. Resolution **ACCEPTING the WRITTEN PROPOSAL of NOVISAL, LLC**, Roselle, NJ, as received on December 7, 2021, proposal dated December 1, 2021, for **PROVIDING QUANTITATIVE RESPIRATOR TRAINING AND FIT-TESTING SERVICES (PS #03-22)**, in

an Amount Not To Exceed **\$8,030.00**, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 or 20.5 as appropriate.

12. Resolution **APPROVING TERMINATION OF CONTRACT WITH ALL AROUND CONCESSIONS**, Brick, NJ, for **FURNISHING OF A MOBILE FOOD CONCESSION VEHICLE SERVICE AT DORBROOK RECREATION AREA** for cause due to non-payment of rent when due (Bid #0040-19).
13. Resolution **APPROVING AND ADOPTING the MONMOUTH COUNTY PARK SYSTEM MARKETING PROMOTIONAL PROGRAM FOR THE YEAR 2022**.
14. Resolution **AWARDING CONTRACT** to the lowest responsible bidder, as per bid proposal to **ON-SITE LANDSCAPE MANAGEMENT**, Millstone, NJ, for **FURNISHING AND INSTALLING PLANT MATERIAL AT VARIOUS PARKS (Bid #0045-21)**, ITEMS: Proposal #1, Total Base Bid Price, Items 1-74 inclusive @\$59,715.00, Proposal #2, Total Base Bid Price, Items 1-12 inclusive @\$12,839.98 (Period of Contract 12/20/21-04/15/22); in the Total Contract Amount of **\$72,554.98**.
15. Resolution **ACCEPTING the WRITTEN PROPOSAL of WADE APPRAISAL, LLC**, Metuchen, NJ, as received on December 7, 2021, proposal dated November 26, 2021, for **PROVIDING PROFESSIONAL APPRAISAL SERVICES OF BLOCK 59, LOT 9.05, TOWNSHIP OF MILLSTONE, VACANT PROPERTY, OWNED BY LEIBOWITZ, ±5.10 ACRES, PROJECT: HEADWATERS OF THE TOMS RIVER, INTEREST: FEE SIMPLE (Ref. #21-66 & PS #70-21)**, in an Amount Not To Exceed **\$2,450.00**, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 or 20.5 as appropriate.
16. Resolution **ACCEPTING the WRITTEN PROPOSAL of SOCKLER REALTY SERVICES GROUP, INC.**, Hightstown, NJ, as received on December 7, 2021, proposal dated November 29, 2021, for **PROVIDING PROFESSIONAL APPRAISAL SERVICES OF BLOCK 59, LOT 9.05, TOWNSHIP OF MILLSTONE, VACANT PROPERTY, OWNED BY LEIBOWITZ, ±5.10 ACRES, PROJECT: HEADWATERS OF THE TOMS RIVER, INTEREST: FEE SIMPLE (Ref. #21-66 & PS #70-21)**, in an Amount Not To Exceed **\$3,500.00**, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 or 20.5 as appropriate.
17. Resolution **INTRODUCING THE MONMOUTH COUNTY PARK SYSTEM PARK DEVELOPMENT AND MAINTENANCE PLAN REEXAMINATION REPORT & RECOMMENDATIONS**.
18. Resolution **RECOMMENDING TO THE MONMOUTH COUNTY BOARD OF COUNTY COMMISSIONERS THE ENTERING INTO A LEASE AGREEMENT BETWEEN THE TRINITY EPISCOPAL CHURCH, FOR A ONE (1) YEAR PERIOD, COMMENCING JANUARY 1, 2022 AND ENDING ON DECEMBER 31, 2022, WITH THE OPTION TO RENEW THE LEASE FOR AN ADDITIONAL ONE (1) YEAR PERIOD FOR THE LEASE**

**OF AVAILABLE SPACE FOR THE “URBAN RECREATION INITIATIVE” PROGRAM, AT THE TRINITY EPISCOPAL CHURCH, 503 Asbury Avenue, Asbury Park, NJ, by the MONMOUTH COUNTY PARK SYSTEM, as per the terms and conditions of the lease agreement, and FURTHER RECOMMENDING THAT THE BOARD OF COUNTY COMMISSIONERS AUTHORIZE THE SECRETARY-DIRECTOR OF THE MONMOUTH COUNTY PARK SYSTEM OR HIS DESIGNEE TO RENEW SAID LEASE, ON BEHALF OF THE COUNTY OF MONMOUTH.**

19. Resolution **Authorizing CONTRACT AMENDMENT #2**, in the Amount of **\$11,430.00** for additional professional services to prepare and submit renewal of LOI (letter of wetlands interpretation) to NJDEP and for reimbursement of Soil Conservation permit fee to **SPIEZLE ARCHITECTURAL GROUP, INC., Hamilton, NJ, for PROVIDING PROFESSIONAL ARCHITECTURAL & ENGINEERING SERVICES TO PREPARE CONSTRUCTION DOCUMENTS AND TO PROVIDE CONSTRUCTION ADMINISTRATION SERVICES FOR SITE IMPROVEMENTS AT SWIMMING RIVER PARK, MIDDLETOWN, NJ (Ref. #18-49 & PS #53-19)**, as originally awarded by Resolution #R-19-8-19=304, in the Contract Amount Not To Exceed \$166,900.00, and as modified by Contract Amendment #1 awarded by Resolution #R-20-11-2=426 in the Total Contract Amendment #1 Amount of **\$195,150.00**, for a **NEW TOTAL AMENDED CONTRACT AMOUNT OF \$206,580.00**, AS MODIFIED BY CONTRACT AMENDMENT #2, and further **AUTHORIZING** the SECRETARY-DIRECTOR to SEND NOTICE of Contract Amendment to The Star Ledger, a newspaper circulated in the County of Monmouth, as required by law, within twenty (20) days of its passage.
20. Resolution **AUTHORIZING CHANGE ORDER #6**, in the amount of **\$3,048.83** for half the cost of recoating the floor in Program Room 2 (\$1,179.61), and reimbursement for portable generator (\$1,869.22) to **WOODWARD CONSTRUCTION COMPANY, Matawan, NJ, for WINTER RUN ACTIVITY CENTER REHABILITATION, MANASQUAN RIVER GREENWAY, HOWELL, NJ (Bid #0082-20)**, Item: Total Base Bid Price, as originally awarded by Resolution #R-21-1-25=41 in the Contract Amount of \$660,640.00, and as modified by Change Order #1 awarded by Resolution #R-21-5-24=175 in the Total Change Order #1 Contract Amount of \$661,512.73, and as modified by Change Order #2 awarded by Resolution #R-21-7-12=221 in the Total Change Order #2 Contract Amount of \$703,573.73, and as modified by Change Order #3 awarded by Resolution #R-21-8-9=239 in the Total Change Order #3 Contract Amount of \$705,481.13, and as modified by Change Order #4 awarded by Resolution #R-21-9-20=283 in the Total Change Order #4 Contract Amount of \$725,606.13 and as modified by Change Order #5 awarded by #R-21-9-20=284 in the Total Change Order #5 Contract Amount of **\$741,481.13**, for a new Total Change Order #6 Contract Amount of **\$744,529.96**.
21. Resolution **ACCEPTING the WRITTEN PROPOSAL of BURKE ENVIRONMENTAL, INC., Wall Township, NJ, as received on December 14, 2021, proposal dated December 13, 2021, for INVASIVE PLANT MANAGEMENT AND SELECTIVE LAND CLEARING AT HARTSHORNE WOODS PARK (WC #07-21)**, in the Total Amount of **\$29,875.00**, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 or 20.5 as appropriate.
22. Resolution **AUTHORIZING the CHAIRMAN and SECRETARY-DIRECTOR OF THE BOARD to ENTER INTO a TEMPORARY USE AND OCCUPANCY AGREEMENT with RUTGERS UNIVERSITY, INSTITUTE OF MARINE AND COASTAL SCIENCES, New Brunswick, NJ, for the USE OF BAYSHORE WATERFRONT PARK for the TEMPORARY PLACEMENT OF OCEANOGRAPHIC EQUIPMENT TO MEASURE**

**OCEAN CURRENTS AND WAVE HEIGHTS**, which information shall be passed on to the U.S. COAST GUARD to improve their search and rescue capabilities, and to also better understand the Hudson River plume and its role in the New York Harbor estuary, for a FIVE (5) YEAR PERIOD, JANUARY 1, 2022 through DECEMBER 31, 2026.

23. Resolution **ACCEPTING the WRITTEN PROPOSAL of COASTAL ELITE VETERINARY SERVICES**, Howell, NJ, as received on December 17, 2021, proposal dated December 14, 2021, for **PROVIDING PROFESSIONAL VETERINARY SERVICES (PS #04-22)**, for the Period of January 1, 2022 through December 31, 2022, in the Estimated Total Contract Amount of **\$42,500.00**, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 or 20.5 as appropriate.
  
24. Resolution to **MOVE INTO EXECUTIVE SESSION FOR POTENTIAL PROPERTY ACQUISITIONS OR SALES – N.J.S.A. 10:4-12-(B)(5) FOR THE PURPOSE OF DISCUSSING THE FOLLOWING:**
  - Additions to Crosswicks Creek Park
  - Environmental Services for additions to Crosswicks Creek Park
  - Survey Services for additions to Crosswicks Creek Park

**MOTION AUTHORIZING ADVERTISING OF THE FOLLOWING BIDS:**

**MOTION AUTHORIZING SOLICITING OF THE FOLLOWING PROFESSIONAL/SPECIALIZED SERVICES:**

**DATES TO REMEMBER:**

1. **MONDAY EVENING, JANUARY 10, 2022** – 7:00 PM. **Regular Board Meeting.** Thompson Park Visitor Center, “Beech Room”, 1<sup>st</sup> Floor, 805 Newman Springs Road, Lincroft, NJ.
  
2. **MONDAY EVENING, JANUARY 24, 2022** – 7:00 PM. **Regular Board Meeting.** Thompson Park Visitor Center, “Beech Room”, 1<sup>st</sup> Floor, 805 Newman Springs Road, Lincroft, NJ.

**ITEMS FOR THE GOOD OF THE ORDER:**

Motion to ADJOURN the Regular Meeting of the Monmouth County Board of Recreation Commissioners.