

# AGENDA

**MONMOUTH COUNTY BOARD OF RECREATION COMMISSIONERS' REGULAR MEETING  
MONDAY EVENING, DECEMBER 19, 2022, AT 7:00 PM  
THOMPSON PARK VISITOR CENTER,  
"BEECH ROOM", 1<sup>ST</sup> FLOOR, 805 NEWMAN SPRINGS RD, LINCROFT, NJ**

- A. Roll Call
- B. Statement of Adequate Public Notice  
*Pledge of Allegiance followed by a moment of silence*
- C. Approval of MINUTES—REGULAR MEETING: MONDAY, DECEMBER 5, 2022  
(Excused: Vice Chairman Fiore, Commissioners Harmon, Hennessy, Horsnall)
- D. Approval of 2022 VOUCHER LIST
- E. BOARD CORRESPONDENCE RECEIVED:
- F. Motion to OPEN the HEARING OF THE PUBLIC.  
*(Presentations are limited to three (3) minutes per person.)*
- G. Motion to CLOSE the HEARING OF THE PUBLIC.
- H. ASSISTANT DIRECTOR'S REPORT:
  - 1. BUDGET REPORTS
  - 2. REVENUE REPORT—MONTH OF NOVEMBER
  - 3. ATTENDANCE REPORT—MONTH OF NOVEMBER
  - 4. HUMAN RESOURCES TRAINING & SAFETY MONTHLY REPORT—  
NOVEMBER (Dated: 12/13/2022)
  - 5. MCPS TRAINING REQUESTS AS OF DECEMBER 13, 2022

6. MCPS WEBSITE TRAFFIC REPORT—NOVEMBER COMPARISON BY YEARS  
2016 - 2022

I. COUNTY COMMISSIONER’S REPORT:

J. PRESENTATION:

- Proposed Revisions to Municipal Open Space Grant Program

K. CAPITAL PROJECT REVIEW – Andrew J. Spears, Assistant Director

L. ITEMS FOR BOARD REVIEW:

1. Board Action Item #1 – Authorizing the Secretary-Director to prepare a Citation expressing the Board’s Appreciation for Services to William E. Murray, Golf Superintendent, who started work with the Monmouth County Park System on September 15, 1997, and who will retire effective January 1, 2023, with over twenty-five (25) years of service.
2. Board Action Item #2 – Authorizing the Secretary-Director to prepare a Citation expressing the Board’s Appreciation for Services to Beverly R. Miller, Recreation Supervisor, who started work with the Monmouth County Park System on September 28, 1992, and who will retire effective January 1, 2023, with over thirty (30) years of service.
3. Board Action Item #3 – Authorizing the Secretary-Director to prepare a Citation expressing the Board’s Appreciation for Services to Wayne T. Ossner, County Park Ranger, who started work with the Monmouth County Park System on January 22, 2007, and who will retire effective January 1, 2023, with over fifteen (15) years of service.
4. Board Action Item #4 – Recommending approval of the Friends of the Parks Various 2023 Projects, and further Authorizing the Chairman and Secretary-Director of the Board to Enter into a General Project Agreement for the Year 2023 with the Friends of the Monmouth County Park System, Inc., for Various 2023 Projects.
5. Board Action Item #5 – Authorizing the Purchase of Paving Services – Repair & Maintenance – JOC, from Garden State Sealing, Inc., Tinton Falls, NJ, Item: Asphalt repair for Henry Hudson Trail, Freehold to Matawan; as available under the Educational Services Commission of New Jersey (ESCNJ) #65MCESSCCPS Cooperative Pricing System Agreement, ESCNJ 18/19-66, for the Period of 06/03/19 through 06/02/23, in the Total Contract Amount of \$102,279.50.
6. Board Action Item #6 – Recommending to the Monmouth County Board of County Commissioners that the Board of County Commissioners authorize the County Commissioner Director, County Commissioner Clerk, and the County Counsel to execute a declaration of encumbrance to provide for a deletion of ±0.085 Acres of a

portion of Block 60.01, Lot 3.01, Borough of Tinton Falls, Swimming River Park, from the County of Monmouth's Recreation and Open Space Inventory (ROSI) and recommend County Counsel be authorized to record said declaration of encumbrance in accordance with the requirements of the NJDEP Green Acres Program.

7. Board Action Item #7 – Recommending the acceptance of the written proposal of Banc3 Engineering, Inc., Princeton, NJ, as received on December 6, 2022, proposal dated November 30, 2022, for Providing Professional Surveying Services of Block 66.01, Lot 26, Howell Township, New Jersey, ±30.70 Acres, Owned by Ferreira Family Trust, Vacant Property, Project: Additions to Manasquan Reservoir (Ref. #22-53 & PS #77-22), in an Amount Not To Exceed \$12,280.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4. **(See Memo)**
  
8. Board Action Item #8 – Recommending the acceptance of the written proposal of Gibson & Stattel Environmental, Inc., Bridgeton, NJ, as received on December 6, 2022, proposal dated December 5, 2022, for Providing a Professional Preliminary Assessment/Site Investigation (PA/SI) of Block 66.01, Lot 26, Howell Township, New Jersey, ±30.70 Acres, Owned by Ferreira Family Trust, Vacant Property, Project: Additions to Manasquan Reservoir (Ref. #22-52 & PS #76-22), in an Amount Not To Exceed \$2,800.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4. **(See Memo)**
  
9. Board Action Item #9 – Recommending the acceptance of the written proposal of French & Parrello Associates, PA, Wall, NJ, as received on December 2, 2022, proposal dated December 2, 2022, for Providing Professional Engineering Studies on the Navesink River Road Dam (NJ Dam No. 29-130), Middletown Township, New Jersey (Ref. #22-49 & PS #74-22), in an Amount Not To Exceed \$19,765.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4.
  
10. Board Action Item #10 – Authorizing the Exercising of Option to Extend Contract as per bid proposal, for an Additional One (1) Year Period (2023), as originally awarded by Resolution #R-22-4-25=137, to First Student, Inc., Wall, NJ, for Furnishing and Delivery of Bus Transportation Services (Bid #0042-22), Items: Proposal 5, Wind & Sea Festival, 9/16/23 @\$3,510.00; Proposal 6, Monmouth County Fair, 7/26/23-7/30/23 @\$26,910.00, under the same terms and conditions as per bid specification; in the Estimated Total Contract Amount of \$30,420.00.
  
11. Board Action Item #11 – Recommending award of contract to the lowest responsible bidder, as per bid proposal to MTB, LLC, Neptune, NJ, for Removal of Existing Roof Strip Shingles and Installation of New Roofing, Gutters, and Replacement of Existing Lightning Protection System (Bid #0068-22), Item: Total Lump Sum; in the Total Contract Amount of \$93,000.00. **(See Memo)**
  
12. Board Action Item #12 – Recommending award of contract to the lowest responsible bidders, as per bid proposals for Furnishing and Delivery of Golf Cart Repair Parts and Service (Bid #0018-23), Item: 2023 Supply/Service Contract (Period of 01/01/23 through 12/31/23), with the Board of Recreation Commissioners reserving the option to extend the contract for two (2) additional one (1) year periods (2024 & 2025), under the same

terms and conditions, as per bid specification; to the following vendors, in the Estimated Total Aggregate Amount of \$25,000.00: **(See Memo)**

1. KLBL Inc., dba Vic Gerard Golf Carts, 281 Squankum Road,  
Farmingdale, NJ 07727
  2. Golf Car Specialties, 136 Washington Street, Gloucester City, NJ 08030
13. Board Action Item #13 – Recommending award of contract to the lowest responsible bidder, as per bid proposal to Grass Roots Turf Products, Inc., Randolph, NJ, for Furnishing and Delivery of Golf Course Driving Range Supplies (Bid #0017-23), Item: 2023 Supply Contract for the Period of 01/01/23 through 12/31/23, with the Board of Recreation Commissioners reserving the option to extend the contract for two (2) additional one (1) year periods (2024 & 2025), under the same terms and conditions, as per bid specification; in the Estimated Total Contract Amount of \$35,000.00.**(See Memo)**
14. Board Action Item #14 – Recommending award of contract to the lowest responsible bidders, as per bid proposals for Furnishing and Delivery of Golf Products, Resale Merchandise, and Clothing (Bid #0019-23), Item: 2023 Supply Contract (Period of 01/01/23 through 12/31/23), with the Board of Recreation Commissioners reserving the option to extend the contract for two (2) additional one (1) year periods (2024 & 2025), under the same terms and conditions, as per bid specification; to the following vendors, in the Estimated Total Aggregate Amount of \$130,000.00: **(See Memo)**
1. Acushnet Company, 333 Bridge Street, Fairhaven, MA 02719
  2. Golf Max, 535 E. 42<sup>nd</sup> Street, Paterson, NJ 07513
  3. Jack Jolly & Son, Inc., 855 Industrial Highway Ste 2, Cinnaminson, NJ 08077
  4. Sun Mountain Sports, 301 N. 1<sup>st</sup> Street W., Missoula, MT 59802
  5. TaylorMade Golf Company, 5545 Fermi Ct., Carlsbad, CA 92008-7324
15. Board Action Item #15 – Authorizing the Purchase of Utility, Transportation, and Golf Vehicles Plus Related Accessories, Equipment, Parts and Services from KLBL, Inc., dba Vic Gerard Golf Cars, Farmingdale, NJ, Items: Ten (10) 2023 Club Car Tempo Golf Cars, @\$5,025.00 (\$50,250.00), Eight (8) Trade-ins 2012 Club Car DS @\$-1,250.00 (\$-10,000.00), Sixty (60) 2024 Club Car Temp Golf Cars, @\$5,300.00 (\$318,000.00), Eight (8) Trade-ins 2014 Precedent Golf Cars, @\$-1,600.00 (\$-12,800.00), Twenty-One (21) Trade-ins 2015 Yamaha Golf Cars, @\$-1,500.00 (\$-31,500.00), Twenty-Five (25) Trade-ins 2012 Yamaha Golf Cars, @\$-950.00 (\$-23,750.00); as available under NJ State Contract OMNIA Partners National Co-op, #EV2671-01, for the Period of 01/01/20 through 12/31/26, in the Total Contract Amount of \$290,200.00.
16. Board Action Item #16 – Recommending award of contract to the lowest responsible bidder, as per bid proposal to Hemlock Hill Farm, Colts Neck, NJ, for Furnishing and Delivery of Animal Feed and Supplements (Bid #0015-23), Items: Proposal 1, Items 1-54, @\$14,540.00, Proposal 2, Items 1-22, @\$14,000.00, 2023 Supply Contract (Period of 01/01/23 through 12/31/23); in the Estimated Total Contract Amount of \$28,540.00.
17. Board Action Item #17 – Recommending award of contract to the lowest responsible bidder, as per bid proposal to Suburban Trails, Inc., New Brunswick, NJ, for Furnishing of Charter Bus Transportation Services (Bid #0013-23), Item: 2023 Supply Contract for the Period of 01/01/23 through 12/31/23, with the Board of Recreation Commissioners

reserving the option to extend the contract for an additional one (1) year period (2024), under the same terms and conditions, as per bid specification; in the Estimated Total Contract Amount of \$30,000.00. **(See Memo)**

18. Board Action Item #18 – Retaining the Extraordinary Unspecifiable Services of Two River Art, LLC, dba KidzArt, Atlantic Highlands, NJ, to provide Instruction in Specialized Drawing & Painting Classes, for the Period of January 1, 2023 through December 31, 2023, in an amount not to exceed \$42,410.00, as per proposal dated November 18, 2022, and further Authorizing the Assistant Director to send notice of contract award to The Star Ledger a newspaper circulated in the County of Monmouth, as required by law, within twenty (20) days of its passage.
19. Board Action Item #19 – Authorizing the Purchase of Tires, Tubes, and Services, from Service Tire Truck Center, Inc., Edison, NJ, Item: Purchase of Tires & Tubes; as available under NJ State Contract #19-FLEET-00708, for the Period of 04/01/19 through 03/21/24, Bridgestone Tires, and 20-FLEET-00948, for the Period of 08/29/19 through 03/31/24, Goodyear Tires, in the Estimated Total Contract Amount of \$35,000.00.
20. Board Action Item #20 as Added to the Agenda – Authorizing the Secretary-Director to prepare a Citation expressing the Board’s Appreciation for Services to Diane A. Hughes, Senior Golf Ranger, who started work with the Monmouth County Park System on June 14, 2008, and who will retire effective January 1, 2023, with over fourteen (14) years of service.
21. Board Action Item #21 as Added to the Agenda – Recommending award of contract to the lowest responsible bidder, as per bid proposal to Automated Building Controls, Inc., Neptune, NJ, for Furnishing and Delivery of Heating & Air Conditioning Maintenance Repair Parts, Service and Installations (Bid #0023-23), Item: 2023 Service Contract for the Period of 01/01/23 through 12/31/23, with the Board of Recreation Commissioners reserving the option to extend the contract for two (2) additional one (1) year periods (2024 & 2025), under the same terms and conditions, as per bid specification; in the Estimated Total Contract Amount of \$260,000.00. **(See Memo)**
22. Board Action Item #22 as Added to the Agenda – Authorizing the Purchase of Fuel Oil #2 – Heating, from J. Swanton Fuel Oil Company, Atlantic Highlands, NJ, Item: Provide heating fuel to MCPS buildings for the Period of 01/01/23 through 06/30/23, actual price calculated based on an up charge of \$0.2050 added to the posted price as shown in OPIS, as available under NJ State Contract #17-FOOD-00402; T0077, for the Period of 07/01/18 through 06/30/23, in the Estimated Total Contract Amount of \$50,000.00.
23. Board Action Item #23 as Added to the Agenda – Authorizing the Purchase of Facilities Maintenance and Repair & Operations and Industrial Supplies from Fastenal Company, Lakewood, NJ, Item: Work Tables and Cabinets for the Creative Arts Center (Bldg. #549), available under NJ State Contract #19-FLEET-00565, for the Period of 10/01/18 through 06/30/23, in the Total Contract Amount of \$21,702.37.
24. Board Action Item #24 as Added to the Agenda – Recommend Extending the Contract for a second year, as originally awarded by Resolution #R-22-1-10=20, for Retaining the Extraordinary Unspecifiable Services of Compact Systems, Charleston, SC, for

Furnishing and Delivery of Computer Programming and Maintenance, Item: Furnishing and Delivery of Computer Programming and Maintenance for a one (1) Year Period (2023), Approximately 180 Hours Per Year at a per year rate of \$100.00 per hour, in an Amount Not To Exceed \$18,000.00 Per Year, and further Authorizing the Assistant Director to send notice of contract extension to The Star Ledger, a newspaper circulated in the County of Monmouth, as required by law, within twenty (20) days of its passage.

25. Board Action Item #25 as Added to the Agenda –Recommending the acceptance of the written proposal of Gibson & Stattel Environmental, Inc., Bridgeton, NJ, as received on December 2, 2022, proposal dated December 1, 2022, for Providing a Professional Preliminary Assessment/Site Investigation (PA/SI) of Block 41, Lots 1, 1Q & 3, Block 51, Lots 1.02 & 1.02Q, Upper Freehold Township, New Jersey, Owner: Fair Winds Farm, Inc., and Block 41, Lot 1.01, Upper Freehold Township, New Jersey, Owner: Edward Mullen, ±317.69 Acres, Project: Additions to Crosswicks Creek Park, Interest: Fee Simple (Ref. #22-31 & PS #72-22), in an Amount Not To Exceed \$2,850.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4. **(See Memo)**
26. Board Action Item #26 as Added to the Agenda – Recommending the acceptance of the written proposal of Briggs Associates, Bordentown, NJ, as received on December 1, 2022, proposal dated November 29, 2022, for Providing Professional Asbestos & Mold Sampling and Analysis and Abatement Monitoring Services (PS #03-23), in an Estimated Total Contract Amount of **\$80,000.00**, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4. **(See Memo)**
27. Board Action Item #27 as Added to the Agenda – Recommending the acceptance of the written proposal of Banc3 Engineering, Inc., Princeton, NJ, as received on December 2, 2022, proposal dated November 30, 2022, for Providing Professional Surveying Services of Block 41, Lots 1, 1Q & 3, Block 51, Lots 1.02 & 1.02Q, Upper Freehold Township, New Jersey, Owner: Fair Winds Farm, Inc., and Block 41, Lot 1.01, Upper Freehold Township, New Jersey, Owner: Edward Mullen, ±317.69 Acres, Project: Additions to Crosswicks Creek Park, Interest: Fee Simple (Ref. #22-29 & PS #73-23), in an Amount Not To Exceed \$21,525.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4. **(See Memo)**
28. Board Action Item #28 as Added to the Agenda – Recommending the acceptance of the written proposal of Comprehensive Appraisal Corp., Freehold, NJ, as received on December 6, 2022, proposal dated December 1, 2022, for Providing Professional Appraisal Services of Block 105, Lot 12.03, Township of Freehold, New Jersey, Improved Property, Owned by: Gahler, ±1.005 Acres, Project: Additions to Metedeconk River Greenway, Interest: Fee Simple (Ref. #22-56 & PS #75-22), in an Amount Not To Exceed \$1,350.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4. **(See Memo)**
29. Board Action Item #29 as Added to the Agenda – Recommending the acceptance of the written proposal of Stuart Appraisal Company, LLC, Freehold, NJ, as received on December 6, 2022, proposal dated December 2, 2022, for Providing Professional Appraisal Services of Block 105, Lot 12.03, Township of Freehold, New Jersey, Improved Property, Owned by: Gahler, ±1.005 Acres, Project: Additions to Metedeconk River Greenway, Interest: Fee Simple (Ref. #22-56 & PS #75-22), in an Amount Not To

Exceed \$1,525.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4. (See Memo)

30. Board Action Item #30 as Added to the Agenda – Authorizing the Purchase of Lawn Care Products and Services, from Fisher & Son Company, Inc., Exton, PA, Item: Various Lawn Care Products; as available under the Educational Services Commission of New Jersey (ESCNJ) #65MCESCCPS Cooperative Pricing System Agreement, ESCNJ 20/21-49, for the Period of 01/22/21 through 01/21/24, in the Total Contract Amount of \$62,091.44.

A request was received from Mr. Rich Carroll, Tournament Director of The Shore Conference of High Schools, dated December 1, 2022, to hold their Annual Boys Golf Tournament at Charleston Springs Golf Course - South Course, on Wednesday, April 26, 2023, with a rain date of Thursday, April 27, 2023. Hosting the event would require blocking tee times on the Course until 2:00 p.m., to the public. The number of participants is estimated to be around 90-100 golfers. The Tournament will have a shotgun start time of 9:00 a.m. The resident weekday junior fee of \$24 would be charged for each participant's practice round played prior to the Tournament. The Shore Conference of High Schools would pay the Park System \$24 for each round played in the Tournament, which includes greens fees, range balls, and use of the Short Game Area.

### **RESOLUTION OF CONSENT:**

At (blank) PM, the following **Resolution of Consent** was offered for adoption by (blank):

WHEREAS, the Monmouth County Board of Recreation Commissioners has received the Agenda for the Board Meeting in advance of the meeting; and

WHEREAS, the Board has had an opportunity to review and consider Agenda Items # \_\_\_\_\_ through # \_\_\_\_\_ for Board Action; and

WHEREAS, the Board is satisfied that the above items as presented to the Board are in order and complete.

NOW, THEREFORE, BE IT RESOLVED that the Monmouth County Board of Recreation Commissioners does hereby approve by consent, Agenda Items # (blank) through # (blank).

Resolution of Consent seconded by: (blank).

### **ITEMS FOR BOARD ACTION:**

1. Resolution **AUTHORIZING the SECRETARY-DIRECTOR to prepare a CITATION** expressing the **BOARD'S APPRECIATION FOR SERVICES to WILLIAM E. MURRAY**, Golf Superintendent, who started work with the Monmouth County Park System on September 15, 1997, and who will **RETIRE** effective January 1, 2023, with over twenty-five (25) years of service.

2. Resolution **AUTHORIZING the SECRETARY-DIRECTOR to prepare a CITATION** expressing the **BOARD'S APPRECIATION FOR SERVICES to BEVERLY R. MILLER**, Recreation Supervisor, who started work with the Monmouth County Park System on September 28, 1992, and who will **RETIRE** effective January 1, 2023, with over thirty (30) years of service.
3. Resolution **AUTHORIZING the SECRETARY-DIRECTOR to prepare a CITATION** expressing the **BOARD'S APPRECIATION FOR SERVICES to WAYNE T. OSSNER**, County Park Ranger, who started work with the Monmouth County Park System on January 22, 2007, and who will **RETIRE** effective January 1, 2023, with over fifteen (15) years of service.
4. Resolution **APPROVING the FRIENDS OF THE PARKS VARIOUS 2023 PROJECTS, and further AUTHORIZING the CHAIRMAN AND SECRETARY-DIRECTOR OF THE BOARD to ENTER INTO a GENERAL PROJECT AGREEMENT FOR THE YEAR 2023 with the FRIENDS OF THE MONMOUTH COUNTY PARK SYSTEM, INC., for VARIOUS 2023 PROJECTS.**
5. Resolution **AUTHORIZING the PURCHASE OF PAVING SERVICES – REPAIR & MAINTENANCE – JOC**, from **GARDEN STATE SEALING, INC.**, Tinton Falls, NJ, ITEM: Asphalt repair for Henry Hudson Trail, Freehold to Matawan; as available under the Educational Services Commission of New Jersey (ESCNJ) #65MCESCCPS Cooperative Pricing System Agreement, ESCNJ 18/19-66, for the Period of 06/03/19 through 06/02/23, in the Total Contract Amount of **\$102,279.50**.
6. Resolution **RECOMMENDING to the MONMOUTH COUNTY BOARD OF COUNTY COMMISSIONERS that the BOARD OF COUNTY COMMISSIONERS AUTHORIZE THE COUNTY COMMISSIONER DIRECTOR, COUNTY COMMISSIONER CLERK, AND THE COUNTY COUNSEL TO EXECUTE A DECLARATION OF ENCUMBRANCE TO PROVIDE FOR A DELETION OF ±0.085 ACRES OF A PORTION OF BLOCK 60.01, LOT 3.01, BOROUGH OF TINTON FALLS, SWIMMING RIVER PARK, FROM THE COUNTY OF MONMOUTH'S RECREATION AND OPEN SPACE INVENTORY (ROSI), AND RECOMMEND COUNTY COUNSEL BE AUTHORIZED TO RECORD SAID DECLARATION OF ENCUMBRANCE IN ACCORDANCE WITH THE REQUIREMENTS OF THE NJDEP GREEN ACRES PROGRAM.**
7. Resolution **ACCEPTING the WRITTEN PROPOSAL of BANC3 ENGINEERING, INC.**, Princeton, NJ, as received on December 6, 2022, proposal dated November 30, 2022, for **PROVIDING PROFESSIONAL SURVEYING SERVICES OF BLOCK 66.01, LOT 26, HOWELL TOWNSHIP, NEW JERSEY, ±30.70 ACRES, OWNED BY FERREIRA FAMILY TRUST, VACANT PROPERTY, PROJECT: ADDITIONS TO MANASQUAN RESERVOIR (Ref. #22-53 & PS #77-22)**, in an Amount Not To Exceed **\$12,280.00**, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4.

8. Resolution **ACCEPTING the WRITTEN PROPOSAL of GIBSON & STATTEL ENVIRONMENTAL, INC.**, Bridgeton, NJ, as received on December 6, 2022, proposal dated December 5, 2022, for **PROVIDING A PROFESSIONAL PRELIMINARY ASSESSMENT/SITE INVESTIGATION (PA/SI) OF BLOCK 66.01, LOT 26, HOWELL TOWNSHIP, NEW JERSEY, ±30.70 ACRES, OWNED BY FERREIRA FAMILY TRUST, VACANT PROPERTY, PROJECT: ADDITIONS TO MANASQUAN RESERVOIR (Ref. #22-52 & PS #76-22)**, in an Amount Not To Exceed **\$2,800.00**, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4.
9. Resolution **ACCEPTING the WRITTEN PROPOSAL of FRENCH & PARRELLO ASSOCIATES, PA**, Wall, NJ, as received on December 2, 2022, proposal dated December 2, 2022, for **PROVIDING PROFESSIONAL ENGINEERING STUDIES ON THE NAVESINK RIVER ROAD DAM (NJ DAM NO. 29-130) MIDDLETOWN TOWNSHIP, NEW JERSEY (Ref. #22-49 & PS #74-22)**, in an Amount Not To Exceed **\$19,765.00**, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4.
10. Resolution **AUTHORIZING the EXERCISING OF OPTION TO EXTEND CONTRACT**, as per bid proposal, for an **ADDITIONAL ONE (1) YEAR PERIOD (2023)**, as originally awarded by Resolution #R-22-4-25=137, to **FIRST STUDENT, INC.**, Wall, NJ, for **FURNISHING AND DELIVERY OF BUS TRANSPORTATION SERVICES (Bid #0042-22)**, ITEMS: Proposal 5, Wind & Sea Festival, 9/16/23 @\$3,510.00; Proposal 6, Monmouth County Fair, 7/26/23-7/30/23 @\$26,910.00, under the same terms and conditions as per bid specification; in the Estimated Total Contract Amount of **\$30,420.00**.
11. Resolution **AWARDING CONTRACT** to the lowest responsible bidder, as per bid proposal to **MTB, LLC**, Neptune, NJ, for **REMOVAL OF EXISTING ROOF STRIP SHINGLES AND INSTALLATION OF NEW ROOFING, GUTTERS, AND REPLACEMENT OF EXISITNG LIGHTNING PROTECTION SYSTEM (Bid #0068-22)**, ITEM: Total Lump Sum; in the Total Contract Amount of **\$93,000.00**.
12. Resolution **AWARDING CONTRACT** to the lowest responsible bidders, as per bid proposals for **FURNISHING AND DELIVERY OF GOLF CART REPAIR PARTS AND SERVICE (Bid #0018-23)**, ITEM: 2023 Supply/Service Contract (Period of 01/01/23 through 12/31/23), with the Board of Recreation Commissioners **RESERVING the OPTION TO EXTEND the CONTRACT for TWO (2) ADDITIONAL ONE (1) YEAR PERIODS (2024 & 2025)**, under the same terms and conditions, as per bid specification; to the following vendors, in the Estimated Total Aggregate Amount of **\$25,000.00**:
  1. **KLBL INC. dba VIC GERARD GOLF CARTS**, 281 Squankum Road, Farmingdale, NJ 07727
  2. **GOLF CAR SPECIALTIES**, 136 Washington Street, Gloucester City, NJ 08030
13. Resolution **AWARDING CONTRACT** to the lowest responsible bidder, as per bid proposal to **GRASS ROOTS TURF PRODUCTS, INC.**, Randolph, NJ, for **FURNISHING AND DELIVERY OF GOLF COURSE DRIVING RANGE SUPPLIES (Bid #0017-23)**,

ITEM: 2023 Supply Contract for the Period of 01/01/23 through 12/31/23, with the Board of Recreation Commissioners RESERVING the OPTION TO EXTEND the CONTRACT for TWO (2) ADDITIONAL ONE (1) YEAR PERIODS (2024 & 2025), under the same terms and conditions, as per bid specification; in the Estimated Total Contract Amount of **\$35,000.00**.

14. Resolution **AWARDING CONTRACT** to the lowest responsible bidders, as per bid proposals for **FURNISHING AND DELIVERY OF GOLF PRODUCTS, RESALE MERCHANDISE, AND CLOTHING (Bid #0019-23)**, ITEM: 2023 Supply Contract (Period of 01/01/23 through 12/31/23), with the Board of Recreation Commissioners RESERVING the OPTION TO EXTEND the CONTRACT for TWO (2) ADDITIONAL ONE (1) YEAR PERIODS (2024 & 2025), under the same terms and conditions, as per bid specification; to the following vendors, in the Estimated Total Aggregate Amount of **\$130,000.00**:
  1. Acushnet Company, 333 Bridge Street, Fairhaven, MA 02719
  2. Golf Max, 535 E. 42<sup>nd</sup> Street, Paterson, NJ 07513
  3. Jack Jolly & Son, Inc., 855 Industrial Highway Ste 2, Cinnaminson, NJ 08077
  4. Sun Mountain Sports, 301 N. 1<sup>st</sup> Street W., Missoula, MT 59802
  5. TaylorMade Golf Company, 5545 Fermi Ct., Carlsbad, CA 92008-7324
  
15. Resolution **AUTHORIZING the PURCHASE of UTILITY, TRANSPORTATION, AND GOLF VEHICLES PLUS RELATED ACCESSORIES, EQUIPMENT, PARTS AND SERVICES**, from **KLBL, INC., DBA VIC GERARD GOLF CARS**, Farmingdale, NJ, ITEMS: Ten (10) 2023 Club Car Tempo Golf Cars, @\$5,025.00 (\$50,250.00), Eight (8) Trade-ins 2012 Club Car DS @\$-1,250.00 (\$-10,000.00), Sixty (60) 2024 Club Car Temp Golf Cars, @\$5,300.00 (\$318,000.00), Eight (8) Trade-ins 2014 Precedent Golf Cars, @\$-1,600.00 (\$-12,800.00), Twenty-One (21) Trade-ins 2015 Yamaha Golf Cars, @\$-1,500.00 (\$-31,500.00), Twenty-Five (25) Trade-ins 2012 Yamaha Golf Cars, @\$-950.00 (\$-23,750.00); as available under NJ State Contract OMNIA Partners National Co-op, #EV2671-01, for the Period of 01/01/20 through 12/31/26, in the Total Contract Amount of **\$290,200.00**.
  
16. Resolution **AWARDING CONTRACT** to the lowest responsible bidder, as per bid proposal to **HEMLOCK HILL FARM**, Colts Neck, NJ, for **FURNISHING AND DELIVERY OF ANIMAL FEED AND SUPPLEMENTS (Bid #0015-23)**, ITEMS: Proposal 1, Items 1-54, @\$14,540.00, Proposal 2, Items 1-22, @\$14,000.00, 2023 Supply Contract (Period of 01/01/23 through 12/31/23); in the Estimated Total Contract Amount of **\$28,540.00**.
  
17. Resolution **AWARDING CONTRACT** to the lowest responsible bidder, as per bid proposal to **SUBURBAN TRAILS, INC.**, New Brunswick, NJ, for **FURNISHING OF CHARTER BUS TRANSPORTATION SERVICES (Bid #0013-23)**, ITEM: 2023 Supply Contract for the Period of 01/01/23 through 12/31/23, with the Board of Recreation Commissioners RESERVING the OPTION TO EXTEND the CONTRACT for an ADDITIONAL ONE (1) YEAR PERIOD (2024), under the same terms and conditions, as per bid specification; in the Estimated Total Contract Amount of **\$30,000.00**.
  
18. Resolution **RETAINING the EXTRAORDINARY UNSPECIFIABLE SERVICES of TWO RIVER ART, LLC, dba KIDZART**, Atlantic Highlands, NJ, to provide

**INSTRUCTION IN SPECIALIZED DRAWING & PAINTING CLASSES**, for the Period of January 1, 2023 through December 31, 2023, in an amount not to exceed **\$42,410.00**, as per proposal dated November 18, 2022, and further **AUTHORIZING** the ASSISTANT DIRECTOR to **SEND NOTICE** of contract award to The Star Ledger a newspaper circulated in the County of Monmouth, as required by law, within twenty (20) days of its passage.

19. Resolution **AUTHORIZING the PURCHASE OF TIRES, TUBES, AND SERVICES**, from **SERVICE TIRE TRUCK CENTER, INC.**, Edison, NJ, ITEM: Purchase of Tires & Tubes; as available under NJ State Contract #19-FLEET-00708, for the Period of 04/01/19 through 03/21/24, Bridgestone Tires, and 20-FLEET-00948, for the Period of 08/29/19 through 03/31/24, Goodyear Tires, in the Estimated Total Contract Amount of **\$35,000.00**.
20. Resolution **AUTHORIZING the SECRETARY-DIRECTOR to prepare a CITATION** expressing the **BOARD'S APPRECIATION FOR SERVICES to DIANE A. HUGHES**, Senior Golf Ranger, who started work with the Monmouth County Park System on June 14, 2008, and who will **RETIRE** effective January 1, 2023, with over fourteen (14) years of service.
21. Resolution **AWARDING CONTRACT** to the lowest responsible bidder, as per bid proposal to **AUTOMATED BUILDING CONTROLS, INC.**, Neptune, NJ, for **FURNISHING AND DELIVERY OF HEATING & AIR CONDITIONING MAINTENANCE REPAIR PARTS, SERVICE, AND INSTALLATIONS (Bid #0023-23)**, ITEM: 2023 Service Contract for the Period of 01/01/23 through 12/31/23, with the Board of Recreation Commissioners **RESERVING the OPTION TO EXTEND the CONTRACT for TWO (2) ADDITIONAL ONE (1) YEAR PERIODS (2024 & 2025)**, under the same terms and conditions, as per bid specification; in the Estimated Total Contract Amount of **\$260,000.00**.
22. Resolution **AUTHORIZING the PURCHASE OF FUEL OIL #2 - HEATING** from **J. SWANTON FUEL OIL COMPANY**, Atlantic Highlands, NJ, ITEM: Provide heating fuel to MCPS buildings for the Period of 01/01/23 through 06/30/23, actual price calculated based on an up charge of \$0.2050 added to the posted price as shown in OPIS, as available under NJ State Contract #17-FOOD-00402; T0077, for the Period of 07/01/18 through 06/30/23, in the Estimated Total Contract Amount of **\$50,000.00**.
23. Resolution **AUTHORIZING the PURCHASE OF FACILITIES MAINTENANCE AND REPAIR & OPERATIONS AND INDUSTRIAL SUPPLIES** from **FASTENAL COMPANY**, Lakewood, NJ, ITEM: Work Tables and Cabinets for the Creative Arts Center (Bldg. #549), available under NJ State Contract #19-FLEET-00565, for the Period of 10/01/18 through 06/30/23, in the Total Contract Amount of **\$21,702.37**.
24. Resolution **EXTENDING THE CONTRACT FOR A SECOND YEAR**, as originally awarded by Resolution #R-22-1-10=20, for **RETAINING THE EXTRAORDINARY UNSPECIFIABLE SERVICES OF COMPACT SYSTEMS**, Charleston, SC, for **FURNISHING AND DELIVERY OF COMPUTER PROGRAMMING AND**

**MAINTENANCE**, Item: Furnishing and Delivery of Computer Programming and Maintenance for a one (1) Year Period (2023), Approximately 180 Hours Per Year at a per year rate of \$100.00 per hour, in an Amount Not To Exceed **\$18,000.00** Per Year, and further **AUTHORIZING** the Assistant Director to send notice of contract extension to The Star Ledger, a newspaper circulated in the County of Monmouth, as required by law, within twenty (20) days of its passage.

25. Resolution **ACCEPTING the WRITTEN PROPOSAL of GIBSON & STATTEL ENVIRONMENTAL, INC.**, Bridgeton, NJ, as received on December 2, 2022, proposal dated December 1, 2022, for **PROVIDING A PROFESSIONAL PRELIMINARY ASSESSMENT/SITE INVESTIGATION (PA/SI) OF BLOCK 41, LOTS 1, 1Q & 3, BLOCK 51, LOTS 1.02 & 1.02Q, UPPER FREEHOLD TOWNSHIP, NEW JERSEY, OWNER: FAIR WINDS FARM, INC., AND BLOCK 41, LOT 1.01, UPPER FREEHOLD TOWNSHIP, NEW JERSEY, OWNER: EDWARD MULLEN, ±317.69 ACRES, PROJECT: ADDITIONS TO CROSSWICKS CREEK PARK, INTEREST: FEE SIMPLE (Ref. #22-31 & PS #72-22)**, in an Amount Not To Exceed **\$2,850.00**, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4.
26. Resolution **ACCEPTING the WRITTEN PROPOSAL of BRIGGS ASSOCIATES**, Bordentown, NJ, as received on December 1, 2022, proposal dated November 29, 2022, for **PROVIDING PROFESSIONAL ASBESTOS & MOLD SAMPLING AND ANALYSIS AND ABATEMENT MONITORING SERVICES (PS #03-23)**, in an Estimated Total Contract Amount of **\$80,000.00**, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4.
27. Resolution **ACCEPTING the WRITTEN PROPOSAL of BANC3 ENGINEERING, INC.**, Princeton, NJ, as received on December 2, 2022, proposal dated November 30, 2022, for **PROVIDING PROFESSIONAL SURVEYING SERVICES OF BLOCK 41, LOTS 1, 1Q & 3, BLOCK 51, LOTS 1.02 & 1.02Q, UPPER FREEHOLD TOWNSHIP, NEW JERSEY, OWNER: FAIR WINDS FARM, INC., AND BLOCK 41, LOT 1.01, UPPER FREEHOLD TOWNSHIP, NEW JERSEY, OWNER: EDWARD MULLEN, ±317.69 ACRES, PROJECT: ADDITIONS TO CROSSWICKS CREEK PARK, INTEREST: FEE SIMPLE (Ref. #22-29 & PS #73-23)**, in an Amount Not To Exceed **\$21,525.00**, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4.
28. Resolution **ACCEPTING the WRITTEN PROPOSAL of COMPREHENSIVE APPRAISAL CORP.**, Freehold, NJ, as received on December 6, 2022, proposal dated December 1, 2022, for **PROVIDING PROFESSIONAL APPRAISAL SERVICES OF BLOCK 105, LOT 12.03, TOWNSHIP OF FREEHOLD, NEW JERSEY, IMPROVED PROPERTY, OWNED BY: GAHLER, ±1.005 ACRES, PROJECT: ADDITIONS TO METEDECONK RIVER GREENWAY, INTEREST: FEE SIMPLE (Ref. #22-56 & PS #75-22)**, in an Amount Not To Exceed **\$1,350.00**, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4.
29. Resolution **ACCEPTING the WRITTEN PROPOSAL of STUART APPRAISAL COMPANY, LLC**, Freehold, NJ, as received on December 6, 2022, proposal dated

December 2, 2022, for **PROVIDING PROFESSIONAL APPRAISAL SERVICES OF BLOCK 105, LOT 12.03, TOWNSHIP OF FREEHOLD, NEW JERSEY, IMPROVED PROPERTY, OWNED BY: GAHLER, ±1.005 ACRES, PROJECT: ADDITIONS TO METEDECONK RIVER GREENWAY, INTEREST: FEE SIMPLE (Ref. #22-56 & PS #75-22)**, in an Amount Not To Exceed **\$1,525.00**, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4.

30. Resolution **AUTHORIZING the PURCHASE OF LAWN CARE PRODUCTS AND SERVICES**, from **FISHER & SON COMPANY, INC.**, Exton, PA, ITEM: Various Lawn Care Products; as available under the Educational Services Commission of New Jersey (ESCNJ) #65MCECCPS Cooperative Pricing System Agreement, ESCNJ 20/21-49, for the Period of 01/22/21 through 01/21/24, in the Total Contract Amount of **\$62,091.44**.

**MOTION AUTHORIZING ADVERTISING OF THE FOLLOWING BIDS:**

1. Furnishing, Delivery, and Installation of Golf Cart Batteries

**MOTION AUTHORIZING SOLICITING OF THE FOLLOWING PROFESSIONAL/SPECIALIZED SERVICES:**

1. Appraisal Services, Block 42, Lot 5, Freehold Township, ±1.22 Acres, Improved Property Owned by Chirgotis, for Additions to Baysholm Tract (Ref. #22-60) (*FAIR & OPEN—OVER \$17,500.00*)
2. Appraisal Services, Block 108, Lot 8, Freehold Township, ±3.80 Acres, Unimproved Property Owned by Rajoppe, for Additions to Turkey Swamp Park (Ref. #22-61) (*FAIR & OPEN—OVER \$17,500.00*)

**DATES TO REMEMBER:**

1. **MONDAY EVENING, JANUARY 9, 2023 - 7:00 PM. Regular Board Meeting.** Thompson Park Visitor Center, “Beech Room”, 1<sup>st</sup> Floor, 805 Newman Springs Road, Lincroft, NJ.
2. **MONDAY EVENING, JANUARY 23, 2023 - 7:00 PM. Regular Board Meeting.** Thompson Park Visitor Center, “Beech Room”, 1<sup>st</sup> Floor, 805 Newman Springs Road, Lincroft, NJ.

**ITEMS FOR THE GOOD OF THE ORDER:**

Motion to ADJOURN the Regular Meeting of the Monmouth County Board of Recreation Commissioners.