

**MINUTES OF THE MONDAY EVENING, DECEMBER 18, 2023 REGULAR MEETING OF THE MONMOUTH COUNTY BOARD OF RECREATION COMMISSIONERS HELD IN THE “BEECH ROOM” OF THE THOMPSON PARK VISITOR CENTER, 1<sup>ST</sup> FLOOR, 805 NEWMAN SPRINGS ROAD, LINCROFT, NJ.**

The meeting was called to order by Andrew J. Spears, Director at 7:19 PM.

The following were Present on roll call: Chairman Kevin Mandeville  
Commissioners:  
Thomas E. Hennessy, Jr.  
David W. Horsnall  
Patricia M. Butch  
Lori Ann Davidson  
Brian Foster

The following were Absent on roll call: Vice Chairman Anthony Fiore (Excused)  
Commissioners:  
Michael G. Harmon (Excused)  
Thomas W. Adcock (Excused)  
Ross F. Licitra, County Commissioner/MCPS Liaison  
Thomas E. Fobes, Supt. of Co. Parks/Park Operations

The following were present on roll call: Special County Counsel Jason Sena  
Andrew J. Spears, Director  
Michael E. Janoski, Co. Park Supt./Golf Operations  
Kevin Dunn, Co. Park Supt./Human Resources,  
Training & Safety  
Patti Conroy, Superintendent of Recreation  
Karen Livingstone, Public Information/Volunteers  
Gail L. Hunton, Chief of Acquisition & Design

Chairman Mandeville read the following Statement of Adequate Public Notice:

“Statement of Adequate Public Notice of Meeting in compliance with the ‘Open Public Meetings Act’, Laws of the State of NJ, Chapter 231, P.L. 1975. Notice of meeting has been posted, and The Star Ledger and other newspapers circulated in Monmouth County, and the County Clerk have been noticed, including date, time and place, as adopted by the Monmouth County Board of Recreation Commissioners at their regular meeting of November 21, 2022, as required by law.” “Both adequate and electronic notice of the meeting has been provided, specifying the time, place, and manner in which such notice was provided.”

Chairman Mandeville led the Board in the Pledge of Allegiance and asked for the observance of a moment of silence.

On a motion made by Commissioner Davidson, seconded by Commissioner Foster, the **2023 VOUCHER LIST**, as distributed to the Board for approval, was upon being put to a vote, unanimously approved as recorded.

Andrew J. Spears, Director indicated to the Board that there was no **CORRESPONDENCE RECEIVED** for the Board.

On a motion made by Commissioner Hennessy, seconded by Commissioner Foster, the meeting was **OPENED** to the **HEARING OF THE PUBLIC** at 7:21 PM. Upon being put to a vote, the motion was unanimously carried.

There being no one present to be heard, it was moved by Commissioner Foster, seconded by Commissioner Davidson, that the portion of the meeting **OPEN** to the **HEARING OF THE PUBLIC** be **CLOSED**, at 7:22 PM.

### **DIRECTOR'S REPORT:**

Andrew J. Spears, Director, reviewed with the Board the following **REPORTS**:

#### **1. BUDGET REPORTS**

On a motion made by Commissioner Horsnall, seconded by Commissioner Hennessy, the **BUDGET REPORTS** were upon being put to a vote, unanimously accepted as reported. (Budget Reports in Minute Book)

#### **2. REVENUE REPORT—MONTH OF NOVEMBER**

On a motion made by Commissioner Horsnall, seconded by Commissioner Hennessy, the **REVENUE REPORT** for the **MONTH OF NOVEMBER** was upon being put to a vote, unanimously accepted as reported. (Revenue Report in Minute Book)

#### **3. ATTENDANCE REPORT—MONTH OF NOVEMBER**

On a motion made by Commissioner Horsnall, seconded by Commissioner Hennessy, the **ATTENDANCE REPORT** for the **MONTH OF NOVEMBER** as distributed to the Board for approval, was upon being put to a vote, unanimously accepted as reported. (Attendance Report in Minute Book)

#### **4. HUMAN RESOURCES TRAINING & SAFETY MONTHLY REPORT — NOVEMBER 2023 (Dated: 12/12/2023)**

On a motion made by Commissioner Horsnall, seconded by Commissioner Hennessy, the **HUMAN RESOURCES TRAINING & SAFETY MONTHLY REPORT FOR NOVEMBER 2023 (Dated: 12/12/2023)** was upon being put to a vote, unanimously accepted as reported. (Human Resources Training & Safety Monthly Report in Minute Book)

5. **MCPS WEBSITE TRAFFIC REPORT— NOVEMBER COMPARISON BY YEARS 2018 – 2023**

On a motion made by Commissioner Horsnall, seconded by Commissioner Hennessy, the **MCPS WEBSITE TRAFFIC REPORT NOVEMBER COMPARISON BY YEARS 2018 – 2023** was upon being put to a vote, unanimously accepted as reported. (MCPS Website Traffic Report November Comparison by Years 2018 - 2023 is in the Minute Book.)

**COUNTY COMMISSIONER’S REPORT:**

County Commissioner Ross F. Licitra was unable to attend the meeting.

**CAPITAL PROJECT REVIEW:**

Director Spears reviewed with the Board the status of active construction projects in the parks.

Chairman Mandeville directed Mr. Spears to include Commissioner Hennessy on future discussions related to the construction of new athletic fields.

**ITEMS FOR BOARD REVIEW:**

On a motion by Commissioner Horsnall, seconded by Commissioner Butch, Items #19 and #20 were removed from the consent agenda pending additional background information to be provided by staff prior to the next meeting. Upon being put to a vote, the motion was unanimously adopted.

The following **ITEMS** were **REVIEWED WITH THE BOARD:**

1. Board Action Item #1 – Authorizing the Director to prepare a Citation expressing the Board’s Appreciation for Services to George Moran, Senior Mechanic, who started work with the Monmouth County Park System on September 8, 1997, and who will retire effective January 1, 2024, with over twenty-six years (26) years of service.
2. Board Action Item #2 – Authorizing the Director to prepare a Citation expressing the Board’s Appreciation for Services to James Mowczan, Senior Engineer Civil, who started work with the Monmouth County Park System on July 24, 1995, and who will retire effective January 1, 2024, with over twenty-eight (28) years of service.
3. Board Action Item #3 – Authorizing the Director to prepare a Citation expressing the Board’s Appreciation for Services to John Schanck, Senior Carpenter, who started work with the Monmouth County Park System on July 12, 1993, and who will retire effective January 1, 2024, with over thirty (30) years of service.

4. Board Action Item #4 - Authorizing the Director to prepare a Citation expressing the Board's Appreciation for Services to Aleksandr Zeygelshefer, Golf Ranger, who started work with the Monmouth County Park System on February 22, 2016, and who will retire effective January 1, 2024, with over seven (7) years of service.
5. Board Action Item #5 – Establishing the 2024 Schedule of Regular Meetings of the Monmouth County Board of Recreation Commissioners, and further Authorizing the Director to Post and Send Notice to The Star Ledger and other newspapers circulated in Monmouth County, and the County Clerk, as required under the Open Public Meetings Act, Chapter 231, P.L. 1975.
6. Board Action Item #6 – Recommending acceptance of the written proposal of Coastal Elite Veterinary Services, Howell, NJ, as received on November 30, 2023, proposal dated November 21, 2023, for Providing Veterinary Services (PS #03-24), (Period of Contract 01/01/24 through 12/31/24); in an Estimated Total Contract Amount of \$48,500.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4.
7. Board Action Item #7 – Recommending award of contract to the lowest responsible bidder, as per bid proposal to Hemlock Hill Farm, Colts Neck, NJ, for Furnishing and Delivery of Animal Feed and Supplements (Bid #0017-24), Items: Proposal 1, Items 1-53, \$14,300.00; Proposal 2, Items 1-21, \$10,000.00, 2024 Supply Contract (Period of Contract 01/01/24 through 12/31/24); in the Estimated Total Contract Amount of \$24,300.00.
8. Board Action Item 8 – Recommending award of contract to the lowest responsible bidder, as per bid proposal to Woodward Construction Company, Matawan, NJ, for Furnishing and Delivery of Various Types of Masonry Work (Bid #0014-24), Item: 2024 Supply/Service Contract (Period of Contract 01/01/24 through 12/31/24), with the Board of Recreation Commissioners reserving the option to extend the contract for two (2) additional one (1) year periods (2025 & 2026), under the same terms and conditions, as per bid specification; in the Estimated Total Contract Amount of \$85,000.00.
9. Board Action Item 9 – Recommending acceptance of the written proposal of Johnson, Mirmiran & Thompson, Inc., Trenton, NJ, as received on November 30, 2023, proposal dated November 27, 2023, for Providing Professional Surveying Services of Block 144, Lot 6, Marlboro Township and Block 18, Lot 20, Holmdel Township, Vacant Property, Owned by: Kilcummins-Dover Properties, LLC, ±62.49 Acres, Project: Pleasant Valley Forest Project (Holmdel Park), Interest: Fee Simple (Ref. #23-66 & PS #78-23), in an Amount Not To Exceed \$19,225.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4.
10. Board Action Item 10 – Recommending acceptance of the written proposal of Recommending acceptance of the written proposal of Gibson & Stattel Environmental, Inc., Bridgeton, NJ, as received on November 30, 2023, proposal dated November 29, 2023, for Providing a Professional Preliminary Assessment/Site Investigation (PA/SI) of Block 144, Lot 6, Marlboro Township and Block 18, Lot 20, Holmdel Township, Vacant Property, Owned by: Kilcummins-Dover Properties, LLC, ±62.49 Acres, Project: Pleasant Valley Forest Project (Holmdel Park), Interest: Fee Simple (Ref. #23-67 & PS #77-23), in an Amount Not To Exceed \$2,385.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4.

11. Board Action Item 11 – Recommending award of contract to the lowest responsible bidder, as per bid proposal to Russell Reid Waste Hauling and Disposal Service Co., Inc., Keasbey, NJ, for Furnishing of Septic Tank Pumping and Disposal Services (Bid #0016-24), Item: 2024 Service Contract (Period of Contract 01/01/24 through 12/31/24), with the Board of Recreation Commissioners reserving the option to extend the contract for two (2) additional one (1) year periods (2025 & 2026), under the same terms and conditions, as per bid specification; in the Estimated Total Contract Amount of \$30,000.00.
12. Board Action Item 12 – Recommending authorizing the Purchase of Park and Playground Equipment from General Recreation, Inc., Newton Square, PA, Item: Playground Equipment for Seven Presidents Oceanfront Park; as available under NJ State Contract #16-FLEET-00130, for the Period of 5/31/19 through 5/30/24, in the Total Contract Amount of \$289,330.00.
13. Board Action Item #13 – Recommending authorizing the Purchase of Grounds Equipment, from Cherry Valley Tractor Sales, Marlton, NJ, Items: One (1) Kubota M7060HD 4WD Utility Tractor, @\$37,577.36, One (1) Kubota L47TLB-LB 4WD Tractor Loader Backhoe @\$63,250.38; as available under the Educational Services Commission of New Jersey (ESCNJ) #65MCESCCPS Cooperative Pricing System Agreement, Bid #ESCNJ 22/23-12, for the Period of 02/22/23 through 02/21/24, in the Total Contract Amount of \$100,827.74.
14. Board Action Item #14 – Authorizing Contract Amendment #1, in the Amount of \$5,625.00 to increase amount for upcoming programs for the Extraordinary Unspecifiable Services of Instruction in Specialized Drawing & Painting Classes from Two River Art, LLC, dba Kidzart, Atlantic Highlands, NJ, for the Period of January 1, 2023 through December 31, 2023, as originally awarded by Resolution #R-22-12-19=423, in the Contract Amount Not To Exceed \$42,410.00, for a new Total Amended Contract Amount of \$48,035.00, as modified by Contract Amendment #1.
15. Board Action Item #15 – Recommending acceptance of the written proposal of Comprehensive Appraisal Corp., Freehold, NJ, as received on December 6, 2023, proposal dated December 4, 2023, for Providing Professional Appraisal Services of Block 101, Lot 13, Freehold Township, Vacant Property, Owned by: DeLucia, ±26.0998 Acres, Project: Additions to Turkey Swamp Park, Interest: Fee Simple (Ref. #23-68 & PS #79-23), in an Amount Not To Exceed \$1,950.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4.
16. Board Action Item #16 – Recommending acceptance of the written proposal of Wade Appraisal, LLC, Metuchen, NJ, as received on December 6, 2023, proposal dated November 28, 2023, for Providing Professional Appraisal Services of Block 101, Lot 13, Freehold Township, Vacant Property, Owned by: DeLucia, ±26.0998 Acres, Project: Additions to Turkey Swamp Park, Interest: Fee Simple (Ref. #23-68 & PS #79-23), in an Amount Not To Exceed \$2,250.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4.

17. Board Action Item #17 – Recommending acceptance of the written proposal of Johnson, Mirmiran & Thompson, Inc., Trenton, NJ, as received on December 6, 2023, proposal dated December 4, 2023, for Providing Professional Surveying Services of Block 181, Lot 2, Middletown Township, New Jersey, ±5.09 Acres, Vacant Property, Owned by: County of Monmouth, Project: Partial Boundary Survey – Henry Hudson Trail (Ref. #23-74 & PS #80-23), in an Amount Not To Exceed \$7,775.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4.
18. Board Action Item #18 – Recommending acceptance of the written proposal of French & Parrello Associates, PA, Wall, NJ, as received on December 6, 2023, proposal dated December 6, 2023, for Providing Professional Sampling, Testing, and Report Preparation for New Jersey Pollution Discharge Elimination System (NJPDES) Permit for Charleston Springs Golf Course Clubhouse for the Period of January 1, 2024 through December 31, 2024 (Ref. #23-65 & PS #04-24), in an Amount Not To Exceed \$7,715.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4.
19. Board Action Item #19 – Recommend authorizing Change Order #2, in the amount of \$2,614.70 for one access door and two data outlets, to Santorini Construction, Inc., Neptune, NJ, for Program Cottage Building #1402 Renovation and Construction of a Gazebo at Deep Cut Gardens (Bid #0046-23), Items: Total Base Bid Items 1-5, Alternate Bid #2, \$66,000.00, Alternate Bid #2, \$90,000.00, as originally awarded by Resolution #R-23-5-22=191 in the Contract Amount of \$1,155,000.00, and as modified by Change Order #1 awarded by Resolution #R-23-11-20=442 in the Total Change Order #1 Contract Amount of \$1,163,855.44, for a new Total Change Order #2 Contract Amount of \$1,166,470.14.
20. Board Action Item #20 – Recommending acceptance of the written proposal of Precision Analytical Services, Inc., Toms River, NJ, as received on November 22, 2023, proposal dated November 17, 2023, for Providing a Potable Well-Water Monitoring Program for the Period of January 1, 2024 through December 31, 2024 (PS #02-24), in an Amount Not To Exceed \$7,560.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4.
21. Board Action Item #21 – Recommend authorizing Contract Amendment #2, in the amount of \$36,668.37 for additional sampling and testing, to Vanasse Hangen Brustlin, Inc., Manasquan, NJ, for Providing Remedial Action Oversight of Block 1098, Lots 124.02, 126, 127 & 127.01, Middletown Township, New Jersey, ±12.308 Acres, Owned by County of Monmouth, Former DeFilippo, et al., Property, Swimming River Park (Ref. #21-47 & PS #53-21), as originally awarded by Resolution #R-21-10-12=301, in the Contract Amount Not To Exceed \$98,670.00, and as modified by Contract Amendment #1 awarded by Resolution #R-23-6-5=205 in the Total Contract Amendment #1 Amount of \$168,776.00, for a new Total Amended Contract Amount of \$205,444.37, as modified by Contract Amendment #2, and further Authorizing the Director to send notice of Contract Amendment to The Star Ledger, a newspaper circulated in the County of Monmouth, as required by law, within twenty (20) days of its passage.

22. Board Action Item #22 – Recommend authorizing Change Order #1, in the amount of \$27,316.00, for additional work, to Capela Construction, Inc., Medford, NJ, for Henry Hudson Trail Extension & Pedestrian Safety Improvements (Bid #0050-23), Item: Total Base Bid, Items #1-31 inclusive, as originally awarded by Resolution #R-23-5-22=185 in the Contract Amount of \$1,387,204.00, for a new Total Change Order #1 Contract Amount of \$1,414,520.00.
23. Board Action Item #23 as added to the Agenda – Recommend Authorization to Purchase the Furnishing and Delivery of Tires, Tubes, and Roadside Service from Service Tire Truck Center, Inc., Edison, NJ, Items: Tires and Tubes; as available under the Monmouth County Co-op Contract (F-12-2022), for the Period of 1/1/22 through 12/31/24, in the Total Contract Amount of \$40,000.00.
24. Board Action Item #24 as added to the Agenda – Rescinding contract awarded by Resolution #R-23-9-5=333, to All County Apparel, LLC, Lodi, NJ, for Furnishing and Delivery of Polo Pique Staff Shirts (Bid #0044-23), Item: 2024 Supply Contract (Period of 01/01/24 through 12/31/24), with the Board of Recreation Commissioners reserving the option to extend the contract for an additional one (1) year period (2025), under the same terms and conditions as per bid specifications; in the Estimated Total Contract Amount of \$16,000.00, as the vendor has been unresponsive in returning contract documents for 2024.
25. Board Action Item #25 as added to the Agenda – Recommending approval of the Friends of the Parks Various 2024 Projects, and further Authorizing the Chairman and Director to Enter into a General Project Agreement for the Year 2024 with the Friends of the Monmouth County Park System, Inc., for Various 2024 Projects.

At 7:28 PM, the following **RESOLUTION OF CONSENT** was offered for adoption by Commissioner Horsnall, to approve Agenda Items #1 through 18, 20, and 22 through 25.

WHEREAS, the Monmouth County Board of Recreation Commissioners has received the Tentative Agenda for the Board's Regular Meeting of December 18, 2023, in advance of the meeting; and

WHEREAS, the Board has had an opportunity to review and consider Agenda Items #1 through #22 for Board Action; and

WHEREAS, the Board also reviewed Agenda Items #23, 24, & 25, as added to the Agenda; and

WHEREAS, the Board is satisfied that the above items as presented to the Board are in order and complete.

NOW, THEREFORE, BE IT RESOLVED that the Monmouth County Board of Recreation Commissioners does hereby approve by consent, Agenda Items #1 through #18, 20, and 22 through 25.

Seconded by Commissioner Foster, and adopted on roll call by the following vote:

In the Affirmative: Chairman Mandeville, Commissioners Hennessy,  
Horsnall, Butch, Davidson, and Foster  
In the Negative: None  
Absent: Vice Chairman Fiore, Commissioners Harmon, and Adcock

**ITEMS ACTED ON BY THE BOARD OF RECREATION COMMISSIONERS:**

- R-23-12-18=489 Resolution offered for adoption by Commissioner Horsnall, seconded by Commissioner Foster, AUTHORIZING the DIRECTOR to prepare a CITATION expressing the BOARD'S APPRECIATION FOR SERVICES to GEORGE MORAN, Senior Mechanic, who started work with the Monmouth County Park System on September 8, 1997, and who will RETIRE effective January 1, 2024, with over twenty-six (26) years of service. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)
- R-23-12-18=490 Resolution offered for adoption by Commissioner Horsnall, seconded by Commissioner Foster, AUTHORIZING the DIRECTOR to prepare a CITATION expressing the BOARD'S APPRECIATION FOR SERVICES to JAMES MOWCZAN, Senior Engineer Civil, who started work with the Monmouth County Park System on July 24, 1995, and who will RETIRE effective January 1, 2024, with over twenty-eight (28) years of service. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)
- R-23-12-18=491 Resolution offered for adoption by Commissioner Horsnall, seconded by Commissioner Foster, AUTHORIZING the DIRECTOR to prepare a CITATION expressing the BOARD'S APPRECIATION FOR SERVICES to JOHN SCHANCK, Senior Carpenter, who started work with the Monmouth County Park System on July 12, 1993, and who will RETIRE effective January 1, 2024, with over thirty (30) years of service. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)
- R-23-12-18=492 Resolution offered for adoption by Commissioner Horsnall, seconded by Commissioner Foster, AUTHORIZING the DIRECTOR to prepare a CITATION expressing the BOARD'S APPRECIATION FOR SERVICES to ALEKSANDR ZEYGELSHEFER, Golf Ranger, who started work with the Monmouth County Park System on February 22, 2016, and who will RETIRE effective January 1, 2024, with over seven (7) years of service. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)



- R-23-12-18=493 Resolution offered for adoption by Commissioner Horsnall, seconded by Commissioner Foster, ESTABLISHING the 2024 SCHEDULE OF REGULAR MEETINGS OF THE MONMOUTH COUNTY BOARD OF RECREATION COMMISSIONERS, and further AUTHORIZING the DIRECTOR to POST AND SEND NOTICE to THE STAR LEDGER AND OTHER NEWSPAPERS CIRCULATED IN MONMOUTH COUNTY, AND THE COUNTY CLERK, as required under the Open Public Meetings Act, Chapter 231, P.L. 1975. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)
- R-23-12-18=494 Resolution offered for adoption by Commissioner Horsnall, seconded by Commissioner Foster, ACCEPTING the WRITTEN PROPOSAL of COASTAL ELITE VETERINARY SERVICES, Howell, NJ, as received on November 30, 2023, proposal dated November 21, 2023, for PROVIDING VETERINARY SERVICES (PS #03-24), (Period of Contract 01/01/24 through 12/31/24); in an Estimated Total Contract Amount of \$48,500.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)
- R-23-12-18=495 Resolution offered for adoption by Commissioner Horsnall, seconded by Commissioner Foster, AWARDING CONTRACT to the lowest responsible bidder, as per bid proposal to HEMLOCK HILL FARM, Colts Neck, NJ, for FURNISHING AND DELIVERY OF ANIMAL FEED AND SUPPLEMENTS (Bid #0017-24), ITEMS: Proposal 1, Items 1-53, \$14,300.00; Proposal 2, Items 1-21, \$10,000.00, 2024 Supply Contract (Period of Contract 01/01/24 through 12/31/24); in the Estimated Total Contract Amount of \$24,300.00. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)
- R-23-12-18=496 Resolution offered for adoption by Commissioner Horsnall, seconded by Commissioner Foster, AWARDING CONTRACT to the lowest responsible bidder, as per bid proposal to WOODWARD CONSTRUCTION COMPANY, Matawan, NJ, for FURNISHING AND DELIVERY OF VARIOUS TYPES OF MASONRY WORK (Bid #0014-24), ITEM: 2024 Supply/Service Contract (Period of Contract 01/01/24 through 12/31/24), with the Board of Recreation Commissioners RESERVING the OPTION TO EXTEND the CONTRACT for TWO (2) ADDITIONAL ONE (1) YEAR PERIODS (2025 & 2026), under the same terms and conditions, as per bid specification; in the Estimated Total Contract Amount of \$85,000.00. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)

- R-23-12-18=497 Resolution offered for adoption by Commissioner Horsnall, seconded by Commissioner Foster, ACCEPTING the WRITTEN PROPOSAL of JOHNSON, MIRMIRAN & THOMPSON, INC., Trenton, NJ, as received on November 30, 2023, proposal dated November 27, 2023, for PROVIDING PROFESSIONAL SURVEYING SERVICES OF BLOCK 144, LOT 6, MARLBORO TOWNSHIP AND BLOCK 18, LOT 20, HOLMDEL TOWNSHIP, VACANT PROPERTY, OWNED BY: KILCUMMINS-DOVER PROPERTIES, LLC, ±62.49 ACRES, PROJECT: PLEASANT VALLEY FOREST PROJECT (HOLMDEL PARK) INTEREST: FEE SIMPLE (Ref. #23-66 & PS #78-23) in an Amount Not To Exceed \$19,225.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)
- R-23-12-18=498 Resolution offered for adoption by Commissioner Horsnall, seconded by Commissioner Foster, ACCEPTING the WRITTEN PROPOSAL of GIBSON & STATTEL ENVIRONMENTAL, INC., Bridgeton, NJ, as received on November 30, 2023, proposal dated November 29, 2023, for PROVIDING A PROFESSIONAL PRELIMINARY ASSESSMENT/SITE INVESTIGATION (PA/SI) OF BLOCK 144, LOT 6, MARLBORO TOWNSHIP AND BLOCK 18, LOT 20, HOLMDEL TOWNSHIP, VACANT PROPERTY, OWNED BY: KILCUMMINS-DOVER PROPERTIES, LLC, ±62.49 ACRES, PROJECT: PLEASANT VALLEY FOREST PROJECT (HOLMDEL PARK), INTEREST: FEE SIMPLE (Ref. #23-67 & PS #77-23), in an Amount Not To Exceed \$2,385.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)
- R-23-12-18=499 Resolution offered for adoption by Commissioner Horsnall, seconded by Commissioner Foster, AWARDING CONTRACT to the lowest responsible bidder, as per bid proposal to RUSSELL REID WASTE HAULING AND DISPOSAL SERVICE CO., INC., Keasbey, NJ, for FURNISHING OF SEPTIC TANK PUMPING AND DISPOSAL SERVICES (Bid #0016-24), ITEM: 2024 Service Contract (Period of Contract 01/01/24 through 12/31/24), with the Board of Recreation Commissioners RESERVING the OPTION TO EXTEND the CONTRACT for TWO (2) ADDITIONAL ONE (1) YEAR PERIODS (2025 & 2026), under the same terms and conditions, as per bid specification; in the Estimated Total Contract Amount of \$30,000.00. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)
- R-23-12-18=500 Resolution offered for adoption by Commissioner Horsnall, seconded by Commissioner Foster, AUTHORIZING the PURCHASE of PARK AND PLAYGROUND EQUIPMENT, from GENERAL RECREATION, INC., Newton Square, PA, ITEM: Playground Equipment for Seven Presidents Oceanfront Park; as available under NJ State Contract #16-FLEET-00130, for the Period of 5/31/19 through 5/30/24, in the Total Contract Amount of \$289,330.00. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)

- R-23-12-18=501 Resolution offered for adoption by Commissioner Horsnall, seconded by Commissioner Foster, AUTHORIZING the PURCHASE of GROUNDS EQUIPMENT, from CHERRY VALLEY TRACTOR SALES, Marlton, NJ, ITEMS: One (1) Kubota M7060HD 4WD Utility Tractor, @\$37,577.36, One (1) Kubota L47TLB-LB 4WD Tractor Loader Backhoe @\$63,250.38; as available under the Educational Services Commission of New Jersey (ESCNJ) #65MCESCCPS Cooperative Pricing System Agreement, #ESCNJ 22/23-12, for the Period of 02/22/23 through 02/21/24, in the Total Contract Amount of \$100,827.74. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)
- R-23-12-18=502 Resolution offered for adoption by Commissioner Horsnall, seconded by Commissioner Foster, Authorizing CONTRACT AMENDMENT #1, in the Amount of \$5,625.00 to increase amount for upcoming programs for the EXTRAORDINARY UNSPECIFIABLE SERVICES OF INSTRUCTION IN SPECIALIZED DRAWING & PAINTING CLASSES from TWO RIVER ART, LLC, dba KIDZART, Atlantic Highlands, NJ, for the Period of January 1, 2023 through December 31, 2023, as originally awarded by Resolution #R-22-12-19=423, in the Contract Amount Not To Exceed \$42,410.00, for a NEW TOTAL AMENDED CONTRACT AMOUNT OF \$48,035.00, AS MODIFIED BY CONTRACT AMENDMENT #1. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)
- R-23-12-18=503 Resolution offered for adoption by Commissioner Horsnall, seconded by Commissioner Foster, ACCEPTING the WRITTEN PROPOSAL of COMPREHENSIVE APPRAISAL CORP., Freehold, NJ, as received on December 6, 2023, proposal dated December 4, 2023, for PROVIDING PROFESSIONAL APPRAISAL SERVICES OF BLOCK 101, LOT 13, FREEHOLD TOWNSHIP, VACANT PROPERTY, OWNED BY: DELUCIA, ±26.0998 ACRES, PROJECT: ADDITIONS TO TURKEY SWAMP PARK, INTEREST: FEE SIMPLE (Ref. #23-68 & PS #79-23), in an Amount Not To Exceed \$1,950.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)
- R-23-12-18=504 Resolution offered for adoption by Commissioner Horsnall, seconded by Commissioner Foster, ACCEPTING the WRITTEN PROPOSAL of WADE APPRAISAL, LLC, Metuchen, NJ, as received on December 6, 2023, proposal dated November 28, 2023, for PROVIDING PROFESSIONAL APPRAISAL SERVICES OF BLOCK 101, LOT 13, FREEHOLD TOWNSHIP, VACANT PROPERTY, OWNED BY: DELUCIA, ±26.0998 ACRES, PROJECT: ADDITIONS TO TURKEY SWAMP PARK, INTEREST: FEE SIMPLE (Ref. #23-68 & PS #79-23), in an Amount Not To Exceed \$2,250.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)

- R-23-12-18=505 Resolution offered for adoption by Commissioner Horsnall, seconded by Commissioner Foster, ACCEPTING the WRITTEN PROPOSAL of JOHNSON, MIRMIRAN & THOMPSON, INC., Trenton, NJ, as received on December 6, 2023, proposal dated December 4, 2023, for PROVIDING PROFESSIONAL SURVEYING SERVICES OF BLOCK 181, LOT 2, MIDDLETOWN TOWNSHIP, NEW JERSEY, ±5.09 ACRES, VACANT PROPERTY, OWNED BY: COUNTY OF MONMOUTH, PROJECT: PARTIAL BOUNDARY SURVEY – HENRY HUDSON TRAIL (Ref. #23-74 & PS #80-23), in an Amount Not To Exceed \$7,775.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)
- R-23-12-18=506 Resolution offered for adoption by Commissioner Horsnall, seconded by Commissioner Foster, ACCEPTING the WRITTEN PROPOSAL of FRENCH & PARELLO ASSOCIATES, PA, Wall, NJ, as received on December 6, 2023, proposal dated December 6, 2023, for PROVIDING PROFESSIONAL SAMPLING, TESTING, AND REPORT PREPARATION FOR NEW JERSEY POLLUTION DISCHARGE ELIMINATION SYSTEM (NJPDES) PERMIT FOR CHARLESTON SPRINGS GOLF COURSE CLUBHOUSE FOR THE PERIOD OF JANUARY 1, 2024 THROUGH DECEMBER 31, 2024 (Ref. #23-65 & PS #04-24), in an Amount Not To Exceed \$7,715.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)
- R-23-12-18=507 Resolution offered for adoption by Commissioner Horsnall, seconded by Commissioner Foster, ACCEPTING the WRITTEN PROPOSAL of PRECISION ANALYTICAL SERVICES, INC., Toms River, NJ, as received on November 22, 2023, proposal dated November 17, 2023, for PROVIDING A POTABLE WELL-WATER MONITORING PROGRAM (PS #02-24), in an Amount Not To Exceed \$7,560.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)
- R-23-12-18=508 Resolution offered for adoption by Commissioner Horsnall, seconded by Commissioner Foster, Authorizing CHANGE ORDER #1, in the amount of \$27,316.00, for additional work, to CAPELA CONSTRUCTION, INC., Medford, NJ, for HENRY HUDSON TRAIL EXTENSION & PEDESTRIAN SAFETY IMPROVEMENTS (Bid #0050-23), ITEM: Total Base Bid, Items #1-31 inclusive, as originally awarded by Resolution #R-23-5-22=185 in the Contract Amount of \$1,387,204.00, for a NEW TOTAL CHANGE ORDER #1 CONTRACT AMOUNT OF \$1,414,520.00. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)

- R-23-12-18=509 Resolution offered for adoption by Commissioner Horsnall, seconded by Commissioner Foster, to AUTHORIZE the PURCHASE to FURNISH AND DELIVER TIRES, TUBES, AND ROADSIDE SERVICE, from SERVICE TIRE TRUCK CENTER, INC., Edison, NJ, ITEMS: Tires and Tubes; as available under the Monmouth County Co-op Contract (F-12-2022), for the Period of 1/1/22 through 12/31/24, in the Total Contract Amount of \$40,000.00. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)
- R-23-12-18=510 Resolution offered for adoption by Commissioner Horsnall, seconded by Commissioner Foster, RESCINDING contract awarded by Resolution #R-23-9-5=333, to ALL COUNTY APPAREL, LLC, Lodi, NJ, for FURNISHING AND DELIVERY OF POLO PIQUE STAFF SHIRTS (Bid #0044-23), ITEM: 2024 Supply Contract (Period of 01/01/24 through 12/31/24), with the Board of Recreation Commissioners reserving the option to extend the contract for an additional one (1) year period (2025), under the same terms and conditions as per bid specifications; in the Estimated Total Contract Amount of \$16,000.00, as the vendor has been unresponsive in returning contract documents for 2024. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)
- R-23-12-18=511 Resolution offered for adoption by Commissioner Horsnall, seconded by Commissioner Foster, APPROVING the FRIENDS OF THE PARKS VARIOUS 2024 PROJECTS, and further AUTHORIZING the CHAIRMAN AND DIRECTOR to ENTER INTO a GENERAL PROJECT AGREEMENT FOR THE YEAR 2024 with the FRIENDS OF THE MONMOUTH COUNTY PARK SYSTEM, INC., for VARIOUS 2024 PROJECTS. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)

On a motion made by Commissioner Foster, seconded by Commissioner Davidson, the Board **AUTHORIZED** the **DIRECTOR** to **ADVERTISE** for the following **BIDS**:

1. Vegetation Management at Crosswicks Creek Park and Perrineville Lake Park
2. Furnishing and Deliver of Polo Pique Staff Shirts

Upon being put to a vote, the motion was unanimously carried.

On a motion made by Commissioner Hennessy, seconded by Commissioner Foster, the Board **AUTHORIZED** the **DIRECTOR** to **SOLICIT PROPOSALS** for the following **PROFESSIONAL/SPECIALIZED SERVICES**:

1. Survey Services, Block 53, Lots 20.01 & 20.02, Freehold Borough, ±4.37 Acres, Owned by NJ Transit, Henry Hudson Trail (Ref. #23-80) (*NON-FAIR & OPEN*)
2. Survey Services, Block 101, Lot 1 (P/O), to be known as Block 101.03, Block 7, Tinton Falls Borough, ±23.78 Acres, Owned by Fort Monmouth Revitalization Authority (Ref. #23-81) (*NON-FAIR & OPEN*)

Upon being put to a vote, the motion was unanimously carried.

## **EXECUTIVE SESSION**

R-23-12-18=512 At 7:31 PM, a motion for a resolution was made by Commissioner Foster, seconded by Commissioner Davidson, to move into Executive Session for Litigation/Potential Litigation – N.J.S.A. 10:4-12(b)(7) for the purpose of discussing the following:

- Discussion of insurance claim settlement, Delaney/Knipscher Property

In the Affirmative: Chairman Mandeville, Commissioners Hennessy, Horsnall, Butch, Davidson, and Foster

In the Negative: None

Absent: Vice Chairman Fiore, Commissioners Harmon, and Adcock

At 7:34 PM, on a motion made by Commissioner Davidson, seconded by Commissioner Foster, the Board voted unanimously to adjourn the Executive Session.

At 7:35 PM, on a motion made by Commissioner Hennessy, seconded by Commissioner Davidson, the Board voted unanimously to reconvene the public portion of the meeting.

On a motion by Commissioner Horsnall, seconded by Commissioner Butch, the Board resolved to accept an insurance settlement agreement as discussed in Executive Session and recommend to the Board of County Commissioners that they execute the agreement. Upon being put to a vote, the motion was unanimously carried.

## **ITEMS FOR THE GOOD OF THE ORDER:**

Chairman Mandeville apologized to Commissioner Horsnall for his behavior at the December 4<sup>th</sup> Board Meeting. Mr. Mandeville acknowledged that he prematurely cut off debate on a land item in Executive Session. He said he is committed to encouraging questions and welcoming opinions of Commissioners on any topic before the Board.

Commissioner Horsnall thanked Chairman Mandeville for his sentiments.

Chairman Mandeville wished staff and Commissioners a Merry Christmas.

Commissioner Horsnall congratulated Superintendent of Parks for Golf, Mike Janoski and his staff for their remarkable revenue and rounds performance to date. He said that he regularly hears from residents who laud the County Golf Courses. Commissioner Horsnall also asked for a moment of silence to recognize the recent passing of Chairman Mandeville's father.

Commissioner Butch expressed her appreciation to staff and Commissioners for another successful year.

Commissioner Davidson shared her gratitude for a successful year and thanked staff for their hard work.

Commissioner Foster also thanked the Board and staff for the opportunity to serve as a commissioner in the second year of his term.

The Director indicated that there were no additional items to be brought before the Board.

There being no further business, on a motion made by Commissioner Horsnall, seconded by Commissioner Butch, and by unanimous vote, the regular meeting of the Monmouth County Board of Recreation Commissioners held on Monday Evening, December 18, 2023, was **ADJOURNED** at 7:43 PM.

A handwritten signature in black ink, appearing to read "Andrew J. Spears", written in a cursive style.

ANDREW J. SPEARS,  
Director

The following resolution was offered for adoption by Commissioner Horsnall:

**RESOLUTION**

R-23-12-18=489

WHEREAS, GEORGE MORAN, Senior Mechanic, has decided to RETIRE from the service of the Monmouth County Board of Recreation Commissioners effective January 1, 2024; and

WHEREAS, GEORGE MORAN, started work with the Monmouth County Park System on September 8, 1997; and

WHEREAS, GEORGE MORAN has been a capable and faithful employee of the Board with OVER TWENTY-SIX (26) YEARS OF SERVICE.

NOW, THEREFORE, BE IT RESOLVED that the DIRECTOR is hereby AUTHORIZED to PREPARE a CITATION OF APPRECIATION to be extended to GEORGE MORAN for his loyalty and dedication as an employee of the Board.

Seconded by Commissioner Foster, and adopted on roll call by the following vote:

In the affirmative:	Chairman Mandeville, Commissioners Hennessy, Horsnall, Butch, Davidson and Foster
In the negative:	None
Absent:	Vice Chairman Fiore, Commissioners Harmon and Adcock

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the regular meeting of the Board on MONDAY EVENING, DECEMBER 18, 2023.



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ANDREW J. SPEARS, Director

R-23-12-18=489



The following resolution was offered for adoption by Commissioner Horsnall:

**RESOLUTION**

R-23-12-18=490

WHEREAS, JAMES MOWCZAN, Senior Engineer Civil, has decided to RETIRE from the service of the Monmouth County Board of Recreation Commissioners effective January 1, 2024; and

WHEREAS, JAMES MOWCZAN, started work with the Monmouth County Park System on July 24, 1995; and

WHEREAS, JAMES MOWCZAN has been a capable and faithful employee of the Board with OVER TWENTY-EIGHT (28) YEARS OF SERVICE.

NOW, THEREFORE, BE IT RESOLVED that the DIRECTOR is hereby AUTHORIZED to PREPARE a CITATION OF APPRECIATION to be extended to JAMES MOWCZAN for his loyalty and dedication as an employee of the Board.

Seconded by Commissioner Foster, and adopted on roll call by the following vote:

In the affirmative:	Chairman Mandeville, Commissioners Hennessy, Horsnall, Butch, Davidson and Foster
In the negative:	None
Absent:	Vice Chairman Fiore, Commissioners Harmon and Adcock

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the regular meeting of the Board on MONDAY EVENING, DECEMBER 18, 2023.



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ANDREW J. SPEARS, Director

R-23-12-18=490

The following resolution was offered for adoption by Commissioner Horsnall:

**RESOLUTION**

R-23-12-18=491

WHEREAS, JOHN SCHANCK, Senior Carpenter, has decided to RETIRE from the service of the Monmouth County Board of Recreation Commissioners effective January 1, 2024; and

WHEREAS, JOHN SCHANCK, started work with the Monmouth County Park System on July 12, 1993; and

WHEREAS, JOHN SCHANCK has been a capable and faithful employee of the Board with OVER THIRTY (30) YEARS OF SERVICE.

NOW, THEREFORE, BE IT RESOLVED that the DIRECTOR is hereby AUTHORIZED to PREPARE a CITATION OF APPRECIATION to be extended to JOHN SCHANCK for his loyalty and dedication as an employee of the Board.

Seconded by Commissioner Foster, and adopted on roll call by the following vote:

In the affirmative:	Chairman Mandeville, Commissioners Hennessy, Horsnall, Butch, Davidson and Foster
In the negative:	None
Absent:	Vice Chairman Fiore, Commissioners Harmon and Adcock

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the regular meeting of the Board on MONDAY EVENING, DECEMBER 18, 2023.



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ANDREW J. SPEARS, Director

R-23-12-18=491

The following resolution was offered for adoption by Commissioner Horsnall:

**RESOLUTION**

R-23-12-18=492

WHEREAS, ALEKSANDR ZEYGELSHEFER, Golf Ranger, has decided to RETIRE from the service of the Monmouth County Board of Recreation Commissioners effective January 1, 2024; and

WHEREAS, ALEKSANDR ZEYGELSHEFER, started work with the Monmouth County Park System on February 22, 2016; and

WHEREAS, ALEKSANDR ZEYGELSHEFER has been a capable and faithful employee of the Board with OVER SEVEN (7) YEARS OF SERVICE.

NOW, THEREFORE, BE IT RESOLVED that the DIRECTOR is hereby AUTHORIZED to PREPARE a CITATION OF APPRECIATION to be extended to ALEKSANDR ZEYGELSHEFER for his loyalty and dedication as an employee of the Board.

Seconded by Commissioner Foster, and adopted on roll call by the following vote:

In the affirmative:	Chairman Mandeville, Commissioners Hennessy, Horsnall, Butch, Davidson and Foster
In the negative:	None
Absent:	Vice Chairman Fiore, Commissioners Harmon and Adcock

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the regular meeting of the Board on MONDAY EVENING, DECEMBER 18, 2023.



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ANDREW J. SPEARS, Director

R-23-12-18=492

The following resolution was offered for adoption by Commissioner Horsnall:

**RESOLUTION**

R-23-12-18=493

WHEREAS, the Monmouth County Board of Recreation Commissioners deems it necessary to establish the 2024 SCHEDULE OF REGULAR MEETINGS OF THE MONMOUTH COUNTY BOARD OF RECREATION COMMISSIONERS to be held in the Beech Room of the Thompson Park Visitor Center, 1<sup>st</sup> Floor, 805 Newman Springs Road, Lincroft, NJ, at 7 PM, unless otherwise noted.

NOW, THEREFORE, BE IT RESOLVED by the Monmouth County Board of Recreation Commissioners that the 2024 SCHEDULE OF REGULAR MEETINGS OF THE MONMOUTH COUNTY BOARD OF RECREATION COMMISSIONERS is hereby established, as hereunto attached; and

BE IT FURTHER RESOLVED that the DIRECTOR is hereby AUTHORIZED to POST and SEND NOTICE of the ADOPTED 2024 SCHEDULE OF REGULAR MEETINGS of the MONMOUTH COUNTY BOARD OF RECREATION COMMISSIONERS, to the COUNTY CLERK, and NEWSPAPERS as DESIGNATED BY THE BOARD and CIRCULATED in MONMOUTH COUNTY, as required under the Open Public Meetings Act, Chapter 231, P.L. 1975.

Seconded by Commissioner Foster, and adopted on roll call by the following vote:

In the affirmative:	Chairman Mandeville, Commissioners Hennessy, Horsnall, Butch, Davidson and Foster
In the negative:	None
Absent:	Vice Chairman Fiore, Commissioners Harmon and Adcock

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the regular meeting of the Board on MONDAY EVENING, DECEMBER 18, 2023.



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ANDREW J. SPEARS, Director

R-23-12-18=493

2024

**SCHEDULE OF REGULAR MEETINGS OF THE MONMOUTH COUNTY BOARD OF RECREATION COMMISSIONERS TO BE HELD IN THE BEECH ROOM OF THE THOMPSON PARK VISITOR CENTER, 1<sup>ST</sup> FLOOR, 805 NEWMAN SPRINGS ROAD, LINCROFT, NJ, AT 7 PM, AS ADOPTED BY BOARD RESOLUTION NO. R-23-12-18=493, ON DECEMBER 18, 2023.**

Monday	January	8
Monday	January	22
Monday	February	5
Monday	February	26
Monday	March	11
Monday	March	25
Monday	April	8
Monday	April	22
Monday	May	6
Monday	May	20
Monday	June	3
Monday	June	17
Monday	July	8
Monday	August	5
Monday	August	19
Monday	September	9
Monday	September	23
Monday	October	7
Monday	October	21
Monday	November	4
Monday	November	18
Monday	December	2
Monday	December	16

BY ORDER OF THE MONMOUTH COUNTY  
BOARD OF RECREATION COMMISSIONERS

KEVIN MANDEVILLE, CHAIRMAN  
ANDREW J. SPEARS, DIRECTOR

DATED: December 18, 2023

The following resolution was offered for adoption by Commissioner Horsnall:

**RESOLUTION**

R-23-12-18=494

WHEREAS, the Monmouth County Board of Recreation Commissioners has a need to acquire VETERINARY SERVICES (PS #03-24), as a fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.4; and

WHEREAS, the anticipated term of this contract is from January 1, 2024 through December 31, 2024; and

WHEREAS, requests for proposals were received by the Purchasing Agent on or before the required submission date of November 30, 2023; and

WHEREAS, COASTAL ELITE VETERINARY SERVICES, Howell, NJ, has submitted a written proposal dated November 21, 2023, indicating they will provide VETERINARY SERVICES (PS #03-24), in an Amount Not to Exceed \$48,500.00; and

WHEREAS, the Certification of the Chief Financial Officer, as to availability of funds, has been filed with the Director, a copy of which is on file in the Purchasing Department setting forth that the funds are available in Trust Account #52000, Board of Recreation Commissioners (2024); in an amount not to exceed \$48,500.00.

NOW, THEREFORE, BE IT RESOLVED that the Board of Recreation Commissioners, of the County of Monmouth, does hereby authorize the Chairman and Director to enter into a contract on behalf of the Monmouth County Board of Recreation Commissioners, with COASTAL ELITE VETERINARY SERVICES, 3701 US Highway 9 North, Howell, NJ 07731, as per proposal dated November 21, 2023, for VETERINARY SERVICES (PS #03-24), in the Contract Amount Not To Exceed \$48,500.00; and

BE IT FURTHER RESOLVED that the Stockholders Disclosure Certification and the New Jersey Business Registration are on file in the office of the Purchasing Department; and

BE IT FURTHER RESOLVED that any fees for additional work over the \$48,500.00 provided for in this resolution will be authorized only upon the approval of the Board, prior to the additional services being performed.

Seconded by Commissioner Foster, and adopted on roll call by the following vote:

In the affirmative:	Chairman Mandeville, Commissioners Hennessy, Horsnall, Butch, Davidson and Foster
In the negative:	None
Absent:	Vice Chairman Fiore, Commissioners Harmon and Adcock

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the regular meeting of the Board on MONDAY EVENING, DECEMBER 18, 2023.



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ANDREW J. SPEARS, Director

R-23-12-18=494

The following resolution was offered for adoption by Commissioner Horsnall:

**RESOLUTION**

R-23-12-18=495

WHEREAS, bids were advertised for and received by the Purchasing Agent of the Monmouth County Board of Recreation Commissioners on November 29, 2023, for FURNISHING AND DELIVERY OF ANIMAL FEED AND SUPPLEMENTS (Bid #0017-24), which bids were referred to the Director for tabulation, examination, report, and recommendation; and

WHEREAS, the bid was considered on an individual item basis and the report of the officials above mentioned, shows that one (1) bid was received, and the following was the lowest responsible bid received in the Estimated Total Contract Amount of \$24,300.00:

HEMLOCK HILL FARM  
260 Phalanx Road  
Colts Neck, NJ 07722

**ITEMS:** Proposal 1, Items 1-53, \$14,300.00; Proposal 2, Items 1-21, \$10,000.00,  
2024 Supply Contract (Period of Contract 01/01/24 through 12/31/24).

NOW, THEREFORE, BE IT RESOLVED by the Monmouth County Board of Recreation Commissioners, that the said report as to the said bids be, and the same is hereby accepted and ordered spread upon the minutes; and

BE IT FURTHER RESOLVED that the contract be, and the same is hereby awarded according to the tabulation set forth to the bidder and for the total bid as shown by the said tabulation above set forth; and

BE IT FURTHER RESOLVED that the Chairman and Director are hereby authorized to execute the contract on behalf of the Monmouth County Board of Recreation Commissioners; and

BE IT FURTHER RESOLVED that the Certification of the Chief Financial Officer, as to availability of funds, has been filed with the Director, a copy of which is on file in the Purchasing Department setting forth that the funds are available in Trust Account #52000, Board of Recreation Commissioners (2024), in the estimated amount of \$24,300.00.

Seconded by Commissioner Foster, and adopted on roll call by the following vote:

In the affirmative:	Chairman Mandeville, Commissioners Hennessy, Horsnall, Butch, Davidson and Foster
In the negative:	None
Absent:	Vice Chairman Fiore, Commissioners Harmon and Adcock

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the regular meeting of the Board on MONDAY EVENING, DECEMBER 18, 2023.



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ANDREW J. SPEARS, Director

R-23-12-18=495

The following resolution was offered for adoption by Commissioner Horsnall:

**RESOLUTION**

R-23-12-18=496

WHEREAS, bids were advertised for and received by the Purchasing Agent of the Monmouth County Board of Recreation Commissioners on November 28, 2023, for FURNISHING AND DELIVERY OF VARIOUS TYPES OF MASONRY WORK (Bid #0014-24), which bids were referred to the Director for tabulation, examination, report, and recommendation; and

WHEREAS, the bid was considered on an individual item basis and the report of the officials above mentioned shows that three (3) bids were received, and the following was the lowest responsible bid received in the Estimated Total Contract Amount of \$85,000.00:

WOODWARD CONSTRUCTION COMPANY  
P.O. Box 393  
Matawan, NJ 07747

**ITEM:** 2024 Supply/Service Contract (Period of 01/01/24 through 12/31/24)

NOW, THEREFORE, BE IT RESOLVED by the Monmouth County Board of Recreation Commissioners, that the said report as to the said bids be, and the same is hereby accepted and ordered spread upon the minutes; and

BE IT FURTHER RESOLVED that the contract be and the same is hereby awarded according to the tabulation set forth to the bidder and for the total bid as show by the said tabulation above set forth; and

BE IT FURTHER RESOLVED that the Board of Recreation Commissioners reserves the option to extend the contract for two (2) additional one (1) year periods (2025 & 2026); the contract shall not bind nor purport to bind the county, for any contractual commitment in excess of the original contract period; in the event the county exercises such right, all terms, conditions and provisions of the contract shall remain the same and apply during the renewal period; and

BE IT FURTHER RESOLVED that the Chairman and Director are hereby authorized to execute the contract on behalf of the Monmouth County Board of Recreation Commissioners; and

BE IT FURTHER RESOLVED that the Certification of the Chief Financial Officer, as to availability of funds, has been filed with the Director, a copy of which is on file in the Purchasing Department setting forth that the funds are available in Trust Account #52000, Board of Recreation Commissioners (2024); in the estimated amount of \$85,000.00.

Seconded by Commissioner Foster, and adopted on roll call by the following vote:

In the affirmative:	Chairman Mandeville, Commissioners Hennessy, Horsnall, Butch, Davidson and Foster
In the negative:	None
Absent:	Vice Chairman Fiore, Commissioners Harmon and Adcock

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the regular meeting of the Board on MONDAY EVENING, DECEMBER 18, 2023.



ANDREW J. SPEARS, Director

R-23-12-18=496



The following resolution was offered for adoption by Commissioner Horsnall:

**RESOLUTION**

R-23-12-18=497

WHEREAS, the Monmouth County Board of Recreation Commissioners has a need to acquire PROFESSIONAL SURVEYING SERVICES OF BLOCK 144, LOT 6, MARLBORO TOWNSHIP AND BLOCK 18, LOT 20, HOLMDEL TOWNSHIP, VACANT PROPERTY, OWNED BY: KILCUMMINS-DOVER PROPERTIES, LLC, ±62.49 ACRES, PROJECT: PLEASANT VALLEY FOREST PROJECT (HOLMDEL PARK) INTEREST: FEE SIMPLE (Ref. #23-66 & PS #78-23), as a fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.4; and

WHEREAS, the anticipated term of this contract is approximately thirty (30) days; and

WHEREAS, requests for proposals were received by the Purchasing Agent on or before the required submission date of November 30, 2023; and

WHEREAS, JOHNSON, MIRMIRAN & THOMPSON, INC., Trenton, NJ, has submitted a written proposal dated November 27, 2023, indicating they will provide PROFESSIONAL SURVEYING SERVICES OF BLOCK 144, LOT 6, MARLBORO TOWNSHIP AND BLOCK 18, LOT 20, HOLMDEL TOWNSHIP, VACANT PROPERTY, OWNED BY: KILCUMMINS-DOVER PROPERTIES, LLC, ±62.49 ACRES, PROJECT: PLEASANT VALLEY FOREST PROJECT (HOLMDEL PARK) INTEREST: FEE SIMPLE (Ref. #23-66 & PS #78-23), in an Amount Not to Exceed \$19,225.00; and

WHEREAS, the Certification of the Chief Financial Officer, as to availability of funds, has been filed with the Director, a copy of which is on file in the Purchasing Department setting forth that the funds are available in Capital Cash Account #29799, Board of Recreation Commissioners (2023), Project #00010; in an amount not to exceed \$19,225.00.

NOW, THEREFORE, BE IT RESOLVED that the Board of Recreation Commissioners, of the County of Monmouth, does hereby authorize the Chairman and Director to enter into a contract on behalf of the Monmouth County Board of Recreation Commissioners, with JOHNSON, MIRMIRAN & THOMPSON, INC., 1200 Lenox Drive, Suite 101, Trenton, NJ 08648, as per proposal dated November 27, 2023, for PROFESSIONAL SURVEYING SERVICES OF BLOCK 144, LOT 6, MARLBORO TOWNSHIP AND BLOCK 18, LOT 20, HOLMDEL TOWNSHIP, VACANT PROPERTY, OWNED BY: KILCUMMINS-DOVER PROPERTIES, LLC, ±62.49 ACRES, PROJECT: PLEASANT VALLEY FOREST PROJECT (HOLMDEL PARK) INTEREST: FEE SIMPLE (Ref. #23-66 & PS #78-23), in the Contract Amount Not To Exceed \$19,225.00; and

BE IT FURTHER RESOLVED that the Stockholders Disclosure Certification and the New Jersey Business Registration are on file in the office of the Purchasing Department; and

BE IT FURTHER RESOLVED that any fees for additional work over the \$19,225.00 provided for in this resolution will be authorized only upon the approval of the Board, prior to the additional services being performed.

Seconded by Commissioner Foster, and adopted on roll call by the following vote:

In the affirmative:	Chairman Mandeville, Commissioners Hennessy, Horsnall, Butch, Davidson and Foster
In the negative:	None
Absent:	Vice Chairman Fiore, Commissioners Harmon and Adcock

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the regular meeting of the Board on MONDAY EVENING, DECEMBER 18, 2023.



ANDREW J. SPEARS, Director

R-23-12-18=497

The following resolution was offered for adoption by Commissioner Horsnall:

**RESOLUTION**

R-23-12-18=498

WHEREAS, the Monmouth County Board of Recreation Commissioners has a need to acquire a PROFESSIONAL PRELIMINARY ASSESSMENT/SITE INVESTIGATION (PA/SI) OF BLOCK 144, LOT 6, MARLBORO TOWNSHIP AND BLOCK 18, LOT 20, HOLMDEL TOWNSHIP, VACANT PROPERTY, OWNED BY: KILCUMMINS-DOVER PROPERTIES, LLC, ±62.49 ACRES, PROJECT: PLEASANT VALLEY FOREST PROJECT (HOLMDEL PARK), INTEREST: FEE SIMPLE (Ref. #23-67 & PS #77-23), as a fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.4; and

WHEREAS, the anticipated term of this contract is approximately thirty (30) days; and

WHEREAS, requests for proposals were received by the Purchasing Agent on or before the required submission date of November 30, 2023; and

WHEREAS, GIBSON & STATTEL ENVIRONMENTAL, INC., Bridgeton, NJ, has submitted a written proposal dated November 29, 2023, indicating they will provide a PROFESSIONAL PRELIMINARY ASSESSMENT/SITE INVESTIGATION (PA/SI) OF BLOCK 144, LOT 6, MARLBORO TOWNSHIP AND BLOCK 18, LOT 20, HOLMDEL TOWNSHIP, VACANT PROPERTY, OWNED BY: KILCUMMINS-DOVER PROPERTIES, LLC, ±62.49 ACRES, PROJECT: PLEASANT VALLEY FOREST PROJECT (HOLMDEL PARK), INTEREST: FEE SIMPLE (Ref. #23-67 & PS #77-23), in an Amount Not to Exceed \$2,385.00; and

WHEREAS, the Certification of the Chief Financial Officer, as to availability of funds, has been filed with the Director, a copy of which is on file in the Purchasing Department setting forth that the funds are available in Capital Cash Account #29799, Board of Recreation Commissioners (2023), Project #00010; in an amount not to exceed \$2,385.00.

NOW, THEREFORE, BE IT RESOLVED that the Board of Recreation Commissioners, of the County of Monmouth, does hereby authorize the Chairman and Director to enter into a contract on behalf of the Monmouth County Board of Recreation Commissioners, with GIBSON & STATTEL ENVIRONMENTAL, INC., 549 Stowe Creek Road, Bridgeton, NJ 08302, as per proposal dated November 29, 2023 for a PROFESSIONAL PRELIMINARY ASSESSMENT/SITE INVESTIGATION (PA/SI) OF BLOCK 144, LOT 6, MARLBORO TOWNSHIP AND BLOCK 18, LOT 20, HOLMDEL TOWNSHIP, VACANT PROPERTY, OWNED BY: KILCUMMINS-DOVER PROPERTIES, LLC, ±62.49 ACRES, PROJECT: PLEASANT VALLEY FOREST PROJECT (HOLMDEL PARK), INTEREST: FEE SIMPLE (Ref. #23-67 & PS #77-23), in the Contract Amount Not To Exceed \$2,385.00; and

BE IT FURTHER RESOLVED that the Stockholders Disclosure Certification and the New Jersey Business Registration are on file in the office of the Purchasing Department; and

BE IT FURTHER RESOLVED that any fees for additional work over the \$2,385.00 provided for in this resolution will be authorized only upon the approval of the Board, prior to the additional services being performed.

Seconded by Commissioner Foster, and adopted on roll call by the following vote:

In the affirmative:	Chairman Mandeville, Commissioners Hennessy, Horsnall, Butch, Davidson and Foster
In the negative:	None
Absent:	Vice Chairman Fiore, Commissioners Harmon and Adcock

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the regular meeting of the Board on MONDAY EVENING, DECEMBER 18, 2023.



ANDREW J. SPEARS, Director

R-23-12-18=498

The following resolution was offered for adoption by Commissioner Horsnall:

**RESOLUTION**

R-23-12-18=499

WHEREAS, bids were advertised for and received by the Purchasing Agent of the Monmouth County Board of Recreation Commissioners on November 29, 2023, for FURNISHING OF SEPTIC TANK PUMPING AND DISPOSAL SERVICES (Bid #0016-24), which bids were referred to the Director for tabulation, examination, report and recommendation; and

WHEREAS, the bid was considered on an individual item basis and the report of the officials above mentioned shows that one (1) bid was received, and the following was the lowest responsible bid received in the Estimated Total Contract Amount of \$30,000.00:

RUSSELL REID WASTE HAULING AND DISPOSAL SERVICE CO., INC.  
200 Smith Street  
Keasbey, NJ 08832

**ITEM:** 2024 Service Contract (Period of Contract 01/01/24 through 12/31/24).

NOW, THEREFORE, BE IT RESOLVED by the Monmouth County Board of Recreation Commissioners, that the said report as to the said bids be, and the same is hereby accepted and ordered spread upon the minutes; and

BE IT FURTHER RESOLVED that the contract be and the same is hereby awarded according to the tabulation set forth to the bidder and for the total bid as show by the said tabulation above set forth; and

BE IT FURTHER RESOLVED that the Board of Recreation Commissioners reserves the option to extend the contract for two (2) additional one (1) year periods (2025 & 2026); the contract shall not bind nor purport to bind the county, for any contractual commitment in excess of the original contract period; in the event the county exercises such right, all terms, conditions and provisions of the contract shall remain the same and apply during the renewal period; and

BE IT FURTHER RESOLVED that the Chairman and Director are hereby authorized to execute the contract on behalf of the Monmouth County Board of Recreation Commissioners; and

BE IT FURTHER RESOLVED that the Certification of the Chief Financial Officer, as to availability of funds, has been filed with the Director, a copy of which is on file in the Purchasing Department setting forth that the funds are available in Trust Account #52000, Board of Recreation Commissioners (2024), in the estimated amount of \$30,000.00.

Seconded by Commissioner Foster, and adopted on roll call by the following vote:

In the affirmative:	Chairman Mandeville, Commissioners Hennessy, Horsnall, Butch, Davidson and Foster
In the negative:	None
Absent:	Vice Chairman Fiore, Commissioners Harmon and Adcock

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the regular meeting of the Board on MONDAY EVENING, DECEMBER 18, 2023.



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ANDREW J. SPEARS, Director

R-23-12-18=499

The following resolution was offered for adoption by Commissioner Horsnall:

**RESOLUTION**

R-23-12-18=500

WHEREAS, the Monmouth County Board of Recreation Commissioners deems it necessary and advisable to Authorize the PURCHASE of PARK AND PLAYGROUND EQUIPMENT; and

WHEREAS, said PARK AND PLAYGROUND EQUIPMENT is available from GENERAL RECREATION, INC., Newton Square, PA; ITEM: Playground Equipment for Seven Presidents Oceanfront Park; as available under New Jersey State Contract No. #16-FLEET-00130, for the Period of 5/31/19 through 5/30/24, in the Total Contract Amount of \$289,330.00.

NOW, THEREFORE, BE IT RESOLVED by the Monmouth County Board of Recreation Commissioners that the Director is hereby Authorized to execute the necessary contracts and agreements required for the PURCHASE of PARK AND PLAYGROUND EQUIPMENT from GENERAL RECREATION, INC., P.O. Box 440, Newton Square, PA 19073, ITEM: Playground Equipment for Seven Presidents Oceanfront Park; as available under New Jersey State Contract No. #16-FLEET-00130, for the Period of 5/31/19 through 5/30/24, in the Total Contract Amount of \$289,330.00; and

BE IT FURTHER RESOLVED that the Certification of the Chief Financial Officer, as to availability of funds, has been filed with the Director a copy of which is on file in the Purchasing Department, setting forth that the funds are available in Capital Cash Account #29801, Board of Recreation Commissioners (2023), Project #29009, in the Amount of \$289,330.00.

Seconded by Commissioner Foster, and adopted on roll call by the following vote:

In the affirmative:	Chairman Mandeville, Commissioners Hennessy, Horsnall, Butch, Davidson and Foster
In the negative:	None
Absent:	Vice Chairman Fiore, Commissioners Harmon and Adcock

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the regular meeting of the Board on MONDAY EVENING, DECEMBER 18, 2023.



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ANDREW J. SPEARS, Director

R-23-12-18=500

The following resolution was offered for adoption by Commissioner Horsnall:

**RESOLUTION**

R-23-12-18=501

WHEREAS, the Monmouth County Board of Recreation Commissioners has entered into a Cooperative Pricing System Agreement with the Educational Services Commission of New Jersey (ESCNJ) #65MCESSCCPS, for the Purchase of Goods and/or Services, for a period not to exceed May 21, 2027, by Board Resolution No. R-22-8-8=246; and

WHEREAS, the Monmouth County Board of Recreation Commissioners deems it necessary and advisable to Authorize the PURCHASE of GROUNDS EQUIPMENT; and

WHEREAS, said GROUNDS EQUIPMENT is available from CHERRY VALLEY TRACTOR SALES, Marlton, NJ, ITEMS: One (1) Kubota M7060HD 4WD Utility Tractor, @\$37,577.36, One (1) Kubota L47TLB-LB 4WD Tractor Loader Backhoe @\$63,250.38; as available under the Educational Services Commission of New Jersey (ESCNJ) #65MCESSCCPS Cooperative Pricing System Agreement, #ESCNJ 22/23-12, for the Period of 02/22/23 through 02/21/24, in the Total Contract Amount of \$100,827.74.

NOW, THEREFORE, BE IT RESOLVED by the Monmouth County Board of Recreation Commissioners that the Director is hereby Authorized to execute the necessary contracts and agreements required for the PURCHASE of GROUNDS EQUIPMENT, from CHERRY VALLEY TRACTOR SALES, 35 Route 70, Marlton, NJ 08053, ITEMS: One (1) Kubota M7060HD 4WD Utility Tractor, @\$37,577.36, One (1) Kubota L47TLB-LB 4WD Tractor Loader Backhoe @\$63,250.38; as available under the Educational Services Commission of New Jersey (ESCNJ) #65MCESSCCPS Cooperative Pricing System Agreement, #ESCNJ 22/23-12, for the Period of 02/22/23 through 02/21/24, in the Total Contract Amount of \$100,827.74; and

BE IT FURTHER RESOLVED that the Certification of the Chief Financial Officer, as to availability of funds, has been filed with the Director, a copy of which is on file in the Purchasing Department, setting forth that the funds are available in Capital Cash Account #23001, Board of Recreation Commissioners (2023), Project #80502, in the Amount of \$100,827.74.

Seconded by Commissioner Foster, and adopted on roll call by the following vote:

In the affirmative:	Chairman Mandeville, Commissioners Hennessy, Horsnall, Butch, Davidson and Foster
In the negative:	None
Absent:	Vice Chairman Fiore, Commissioners Harmon and Adcock

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the regular meeting of the Board on MONDAY EVENING, DECEMBER 18, 2023.



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ANDREW J. SPEARS, Director

R-23-12-18=501

The following resolution was offered for adoption by Commissioner Horsnall:

**RESOLUTION**

R-23-12-18=502

WHEREAS, the Monmouth County Board of Recreation Commissioners accepted the written proposal of TWO RIVER ART, LLC, dba KIDZART, Atlantic Highlands, NJ, for the EXTRAORDINARY UNSPECIFIABLE SERVICES OF INSTRUCTION IN SPECIALIZED DRAWING & PAINTING CLASSES, as originally awarded by Resolution #R-22-12-19=423, in the Estimated Total Contract Amount of \$42,410.00; and

WHEREAS, the Board deems it necessary and advisable to Authorize CONTRACT AMENDMENT #1, in the amount of \$5,625.00 to increase amount for upcoming programs.

NOW, THEREFORE, BE IT RESOLVED by the Board that the Director is hereby Authorized to approve CONTRACT AMENDMENT #1, in the amount of \$5,625.00 to increase amount for upcoming programs for EXTRAORDINARY UNSPECIFIABLE SERVICES OF INSTRUCTION IN SPECIALIZED DRAWING & PAINTING CLASSES from TWO RIVER ART, LLC, dba KIDZART, 250 Hillside Avenue, Atlantic Highlands, NJ 07716, as per original contract awarded by Resolution #R-22-12-19=423 in the Estimated Total Contract Amount of \$42,410.00, for a NEW TOTAL AMENDED CONTRACT AMOUNT NOT TO EXCEED \$48,035.00; and

BE IT FURTHER RESOLVED that said CONTRACT AMENDMENT #1 is on file in the Board's Office of Administrative Services; and

BE IT FURTHER RESOLVED that the Certification of the Chief Financial Officer, as to availability of funds, has been filed with the Director, a copy of which is on file in the Purchasing Department setting forth that the funds are available in Trust Account #52000, Board of Recreation Commissioners (2023), in an amount not to exceed \$5,625.00.

Seconded by Commissioner Foster, and adopted on roll call by the following vote:

In the affirmative:	Chairman Mandeville, Commissioners Hennessy, Horsnall, Butch, Davidson and Foster
In the negative:	None
Absent:	Vice Chairman Fiore, Commissioners Harmon and Adcock

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the regular meeting of the Board on MONDAY EVENING, DECEMBER 18, 2023.



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ANDREW J. SPEARS, Director

R-23-12-18=502

The following resolution was offered for adoption by Commissioner Horsnall:

**RESOLUTION**

R-23-12-18=503

WHEREAS, the Monmouth County Board of Recreation Commissioners has a need to acquire PROFESSIONAL APPRAISAL SERVICES OF BLOCK 101, LOT 13, FREEHOLD TOWNSHIP, VACANT PROPERTY, OWNED BY: DELUCIA, ±26.0998 ACRES, PROJECT: ADDITIONS TO TURKEY SWAMP PARK, INTEREST: FEE SIMPLE (Ref. #23-68 & PS #79-23), as a fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.4; and

WHEREAS, the anticipated term of this contract is approximately thirty (30) days; and

WHEREAS, requests for proposals were received by the Purchasing Agent on or before the required submission date of December 6, 2023; and

WHEREAS, COMPREHENSIVE APPRAISAL CORP., Freehold, NJ, has submitted a written proposal dated December 4, 2023, indicating they will provide PROFESSIONAL APPRAISAL SERVICES OF BLOCK 101, LOT 13, FREEHOLD TOWNSHIP, VACANT PROPERTY, OWNED BY: DELUCIA, ±26.0998 ACRES, PROJECT: ADDITIONS TO TURKEY SWAMP PARK, INTEREST: FEE SIMPLE (Ref. #23-68 & PS #79-23), in an Amount Not to Exceed \$1,950.00; and

WHEREAS, the Certification of the Chief Financial Officer, as to availability of funds, has been filed with the Director, a copy of which is on file in the Purchasing Department setting forth that the funds are available in Capital Cash Account #29799, Board of Recreation Commissioners (2023), Project #00047; in an amount not to exceed \$1,950.00.

NOW, THEREFORE, BE IT RESOLVED that the Board of Recreation Commissioners, of the County of Monmouth, does hereby authorize the Chairman and Director to enter into a contract on behalf of the Monmouth County Board of Recreation Commissioners, with COMPREHENSIVE APPRAISAL CORP., 330 Mounts Corner Drive #237, Freehold, NJ 07728, as per proposal dated December 4, 2023, for PROFESSIONAL APPRAISAL SERVICES OF BLOCK 101, LOT 13, FREEHOLD TOWNSHIP, VACANT PROPERTY, OWNED BY: DELUCIA, ±26.0998 ACRES, PROJECT: ADDITIONS TO TURKEY SWAMP PARK, INTEREST: FEE SIMPLE (Ref. #23-68 & PS #79-23), in the Contract Amount Not To Exceed \$1,950.00; and

BE IT FURTHER RESOLVED that the Stockholders Disclosure Certification and the New Jersey Business Registration are on file in the office of the Purchasing Department; and

BE IT FURTHER RESOLVED that any fees for additional work over the \$1,950.00 provided for in this resolution will be authorized only upon the approval of the Board, prior to the additional services being performed.

Seconded by Commissioner Foster, and adopted on roll call by the following vote:

In the affirmative:	Chairman Mandeville, Commissioners Hennessy, Horsnall, Butch, Davidson and Foster
In the negative:	None
Absent:	Vice Chairman Fiore, Commissioners Harmon and Adcock

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the regular meeting of the Board on MONDAY EVENING, DECEMBER 18, 2023.



ANDREW J. SPEARS, Director

R-23-12-18=503

The following resolution was offered for adoption by Commissioner Horsnall:

**RESOLUTION**

R-23-12-18=504

WHEREAS, the Monmouth County Board of Recreation Commissioners has a need to acquire PROFESSIONAL APPRAISAL SERVICES OF BLOCK 101, LOT 13, FREEHOLD TOWNSHIP, VACANT PROPERTY, OWNED BY: DELUCIA, +26.0998 ACRES, PROJECT: ADDITIONS TO TURKEY SWAMP PARK, INTEREST: FEE SIMPLE (Ref. #23-68 & PS #79-23), as a fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.4; and

WHEREAS, the anticipated term of this contract is approximately thirty (30) days; and

WHEREAS, requests for proposals were received by the Purchasing Agent on or before the required submission date of December 6, 2023; and

WHEREAS, WADE APPRAISAL, LLC, Metuchen, NJ, has submitted a written proposal dated November 28, 2023, indicating they will provide PROFESSIONAL APPRAISAL SERVICES OF BLOCK 101, LOT 13, FREEHOLD TOWNSHIP, VACANT PROPERTY, OWNED BY: DELUCIA, +26.0998 ACRES, PROJECT: ADDITIONS TO TURKEY SWAMP PARK, INTEREST: FEE SIMPLE (Ref. #23-68 & PS #79-23), in an Amount Not to Exceed \$2,250.00; and

WHEREAS, the Certification of the Chief Financial Officer, as to availability of funds, has been filed with the Director, a copy of which is on file in the Purchasing Department setting forth that the funds are available in Capital Cash Account #29799, Board of Recreation Commissioners (2023), Project #00047; in an amount not to exceed \$2,250.00.

NOW, THEREFORE, BE IT RESOLVED that the Board of Recreation Commissioners, of the County of Monmouth, does hereby authorize the Chairman and Director to enter into a contract on behalf of the Monmouth County Board of Recreation Commissioners, with WADE APPRAISAL, LLC, 460 Main Street, Metuchen, NJ 08840, as per proposal dated November 28, 2023, for PROFESSIONAL APPRAISAL SERVICES OF BLOCK 101, LOT 13, FREEHOLD TOWNSHIP, VACANT PROPERTY, OWNED BY: DELUCIA, +26.0998 ACRES, PROJECT: ADDITIONS TO TURKEY SWAMP PARK, INTEREST: FEE SIMPLE (Ref. #23-68 & PS #79-23), in the Contract Amount Not To Exceed \$2,250.00; and

BE IT FURTHER RESOLVED that the Stockholders Disclosure Certification and the New Jersey Business Registration are on file in the office of the Purchasing Department; and

BE IT FURTHER RESOLVED that any fees for additional work over the \$2,250.00 provided for in this resolution will be authorized only upon the approval of the Board, prior to the additional services being performed.

Seconded by Commissioner Foster, and adopted on roll call by the following vote:

In the affirmative:	Chairman Mandeville, Commissioners Hennessy, Horsnall, Butch, Davidson and Foster
In the negative:	None
Absent:	Vice Chairman Fiore, Commissioners Harmon and Adcock

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the regular meeting of the Board on MONDAY EVENING, DECEMBER 18, 2023.



ANDREW J. SPEARS, Director

R-23-12-18=504



The following resolution was offered for adoption by Commissioner Horsnall:

**RESOLUTION**

R-23-12-18=505

WHEREAS, the Monmouth County Board of Recreation Commissioners has a need to acquire PROFESSIONAL SURVEYING SERVICES OF BLOCK 181, LOT 2, MIDDLETOWN TOWNSHIP, NEW JERSEY, ±5.09 ACRES, VACANT PROPERTY, OWNED BY: COUNTY OF MONMOUTH, PROJECT: PARTIAL BOUNDARY SURVEY – HENRY HUDSON TRAIL (Ref. #23-74 & PS #80-23), as a fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.4; and

WHEREAS, the anticipated term of this contract is approximately forty-five (45) days; and

WHEREAS, requests for proposals were received by the Purchasing Agent on or before the required submission date of December 6, 2023; and

WHEREAS, JOHNSON, MIRMIRAN & THOMPSON, INC., Trenton, NJ, has submitted a written proposal dated December 4, 2023, indicating they will provide PROFESSIONAL SURVEYING SERVICES OF BLOCK 181, LOT 2, MIDDLETOWN TOWNSHIP, NEW JERSEY, ±5.09 ACRES, VACANT PROPERTY, OWNED BY: COUNTY OF MONMOUTH, PROJECT: PARTIAL BOUNDARY SURVEY – HENRY HUDSON TRAIL (Ref. #23-74 & PS #80-23), in an Amount Not to Exceed \$7,775.00; and

WHEREAS, the Certification of the Chief Financial Officer, as to availability of funds, has been filed with the Director, a copy of which is on file in the Purchasing Department setting forth that the funds are available in Capital Cash Account #29799, Board of Recreation Commissioners (2023), Project #00008; in an amount not to exceed \$7,775.00.

NOW, THEREFORE, BE IT RESOLVED that the Board of Recreation Commissioners, of the County of Monmouth, does hereby authorize the Chairman and Director to enter into a contract on behalf of the Monmouth County Board of Recreation Commissioners, with JOHNSON, MIRMIRAN & THOMPSON, INC., 1200 Lenox Drive, Suite 101, Trenton, NJ 08648, as per proposal dated December 4, 2023, for PROFESSIONAL SURVEYING SERVICES OF BLOCK 181, LOT 2, MIDDLETOWN TOWNSHIP, NEW JERSEY, ±5.09 ACRES, VACANT PROPERTY, OWNED BY: COUNTY OF MONMOUTH, PROJECT: PARTIAL BOUNDARY SURVEY – HENRY HUDSON TRAIL (Ref. #23-74 & PS #80-23), in the Contract Amount Not To Exceed \$7,775.00; and

BE IT FURTHER RESOLVED that the Stockholders Disclosure Certification and the New Jersey Business Registration are on file in the office of the Purchasing Department; and

BE IT FURTHER RESOLVED that any fees for additional work over the \$7,775.00 provided for in this resolution will be authorized only upon the approval of the Board, prior to the additional services being performed.

Seconded by Commissioner Foster, and adopted on roll call by the following vote:

In the affirmative:	Chairman Mandeville, Commissioners Hennessy, Horsnall, Butch, Davidson and Foster
In the negative:	None
Absent:	Vice Chairman Fiore, Commissioners Harmon and Adcock

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the regular meeting of the Board on MONDAY EVENING, DECEMBER 18, 2023.



ANDREW J. SPEARS, Director

R-23-12-18=505

The following resolution was offered for adoption by Commissioner Horsnall:

**RESOLUTION**

R-23-12-18=506

WHEREAS, the Monmouth County Board of Recreation Commissioners has a need to acquire PROFESSIONAL SAMPLING, TESTING, AND REPORT PREPARATION FOR NEW JERSEY POLLUTION DISCHARGE ELIMINATION SYSTEM (NJPDES) PERMIT FOR CHARLESTON SPRINGS GOLF COURSE CLUBHOUSE FOR THE PERIOD OF JANUARY 1, 2024 THROUGH DECEMBER 31, 2024 (Ref. #23-65 & PS #04-24), as a fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.4; and

WHEREAS, the anticipated term of this contract is from January 1, 2024 through December 31, 2024; and

WHEREAS, requests for proposals were received by the Purchasing Agent on or before the required submission date of December 6, 2023; and

WHEREAS, FRENCH & PARELLO ASSOCIATES, PA, Wall, NJ, has submitted a written proposal dated December 6, 2023, indicating they will provide PROFESSIONAL SAMPLING, TESTING, AND REPORT PREPARATION FOR NEW JERSEY POLLUTION DISCHARGE ELIMINATION SYSTEM (NJPDES) PERMIT FOR CHARLESTON SPRINGS GOLF COURSE CLUBHOUSE FOR THE PERIOD OF JANUARY 1, 2024 THROUGH DECEMBER 31, 2024 (Ref. #23-65 & PS #04-24), in an Amount Not to Exceed \$7,715.00; and

WHEREAS, the Certification of the Chief Financial Officer, as to availability of funds, has been filed with the Director, a copy of which is on file in the Purchasing Department setting forth that the funds are available in Trust Account #52000, Board of Recreation Commissioners (2024); in an amount not to exceed \$7,715.00.

NOW, THEREFORE, BE IT RESOLVED that the Board of Recreation Commissioners, of the County of Monmouth, does hereby authorize the Chairman and Director to enter into a contract on behalf of the Monmouth County Board of Recreation Commissioners, with FRENCH & PARELLO ASSOCIATES, PA, 1800 Route 34, Suite 101, Wall, NJ 07719, as per proposal dated December 6, 2023, for PROFESSIONAL SAMPLING, TESTING, AND REPORT PREPARATION FOR NEW JERSEY POLLUTION DISCHARGE ELIMINATION SYSTEM (NJPDES) PERMIT FOR CHARLESTON SPRINGS GOLF COURSE CLUBHOUSE FOR THE PERIOD OF JANUARY 1, 2024 THROUGH DECEMBER 31, 2024 (Ref. #23-65 & PS #04-24), in the Contract Amount Not To Exceed \$7,715.00; and

BE IT FURTHER RESOLVED that the Stockholders Disclosure Certification and the New Jersey Business Registration are on file in the office of the Purchasing Department; and

BE IT FURTHER RESOLVED that any fees for additional work over the \$7,715.00 provided for in this resolution will be authorized only upon the approval of the Board, prior to the additional services being performed.

Seconded by Commissioner Foster, and adopted on roll call by the following vote:

In the affirmative:	Chairman Mandeville, Commissioners Hennessy, Horsnall, Butch, Davidson and Foster
In the negative:	None
Absent:	Vice Chairman Fiore, Commissioners Harmon and Adcock

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the regular meeting of the Board on MONDAY EVENING, DECEMBER 18, 2023.



ANDREW J. SPEARS, Director

R-23-12-18=506

The following resolution was offered for adoption by Commissioner Horsnall:

**RESOLUTION**

R-23-12-18=507

WHEREAS, the Monmouth County Board of Recreation Commissioners has a need to acquire a POTABLE WELL-WATER MONITORING PROGRAM (PS #02-24), as a fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.4; and

WHEREAS, the anticipated term of this contract is from January 1, 2024 through December 31, 2024; and

WHEREAS, requests for proposals were received by the Purchasing Agent on or before the required submission date of November 22, 2023; and

WHEREAS, PRECISION ANALYTICAL SERVICES, INC., Toms River, NJ, has submitted a written proposal dated November 17, 2023, indicating they will provide a POTABLE WELL-WATER MONITORING PROGRAM (PS #02-24), in an Amount Not to Exceed \$7,560.00; and

WHEREAS, the Certification of the Chief Financial Officer, as to availability of funds, has been filed with the Director, a copy of which is on file in the Purchasing Department setting forth that the funds are available in Trust Account #52000, Board of Recreation Commissioners (2024); in an amount not to exceed \$7,560.00.

NOW, THEREFORE, BE IT RESOLVED that the Board of Recreation Commissioners, of the County of Monmouth, does hereby authorize the Chairman and Director to enter into a contract on behalf of the Monmouth County Board of Recreation Commissioners, with PRECISION ANALYTICAL SERVICES, INC., 2161 Whitesville Road, Toms River, NJ 08755, as per proposal dated November 17, 2023, for a POTABLE WELL-WATER MONITORING PROGRAM (PS #02-24), in the Contract Amount Not To Exceed \$7,560.00; and

BE IT FURTHER RESOLVED that the Stockholders Disclosure Certification and the New Jersey Business Registration are on file in the office of the Purchasing Department; and

BE IT FURTHER RESOLVED that any fees for additional work over the \$7,560.00 provided for in this resolution will be authorized only upon the approval of the Board, prior to the additional services being performed.

Seconded by Commissioner Foster, and adopted on roll call by the following vote:

In the affirmative:	Chairman Mandeville, Commissioners Hennessy, Horsnall, Butch, Davidson and Foster
In the negative:	None
Absent:	Vice Chairman Fiore, Commissioners Harmon and Adcock

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the regular meeting of the Board on MONDAY EVENING, DECEMBER 18, 2023.



ANDREW J. SPEARS, Director

R-23-12-18=507

The following resolution was offered for adoption by Commissioner Horsnall:

**RESOLUTION**

R-23-12-18=508

WHEREAS, the Monmouth County Board of Recreation Commissioners awarded the contract for HENRY HUDSON TRAIL EXTENSION & PEDESTRIAN SAFETY IMPROVEMENTS (Bid #0050-23), to CAPELA CONSTRUCTION, INC., Medford, NJ, as per Resolution #R-23-5-22=185; and

WHEREAS, the Board deems it necessary and advisable to Authorize CHANGE ORDER #1, in the amount of \$27,316.00, for additional work, to CAPELA CONSTRUCTION, INC., Medford, NJ, for HENRY HUDSON TRAIL EXTENSION & PEDESTRIAN SAFETY IMPROVEMENTS (Bid #0050-23), as per original contract awarded by Resolution #R-23-5-22=185, ITEM: Total Base Bid, Items #1-31 inclusive; in the Contract Amount of \$1,387,204.00, for a NEW TOTAL CHANGE ORDER #1 CONTRACT AMOUNT of \$1,414,520.00.

NOW, THEREFORE, BE IT RESOLVED by the Board that the Director is hereby Authorized to approve CHANGE ORDER #1, in the amount of \$27,316.00, for additional work, to CAPELA CONSTRUCTION, INC., 3 Poleridge Park, Medford, NJ 08055, for HENRY HUDSON TRAIL EXTENSION & PEDESTRIAN SAFETY IMPROVEMENTS (Bid #0050-23), as per original contract awarded by Resolution #R-23-5-22=185, ITEM: Total Base Bid, Items #1-31 inclusive; in the Contract Amount of \$1,387,204.00, for a NEW TOTAL CHANGE ORDER #1 CONTRACT AMOUNT of \$1,414,520.00; and

BE IT FURTHER RESOLVED that said CHANGE ORDER #1 is on file in the Board's Office of Administrative Services; and

BE IT FURTHER RESOLVED that the Certification of the Chief Financial Officer, as to availability of funds, has been filed with the Director, a copy of which is on file in the Purchasing Department setting forth that the funds are available in Capital Cash Account #92213, Board of Recreation Commissioners (2023), Project #20233; in the amount of \$27,316.00.

Seconded by Commissioner Foster, and adopted on roll call by the following vote:

In the affirmative:	Chairman Mandeville, Commissioners Hennessy, Horsnall, Butch, Davidson and Foster
In the negative:	None
Absent:	Vice Chairman Fiore, Commissioners Harmon and Adcock

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the regular meeting of the Board on MONDAY EVENING, DECEMBER 18, 2023.



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ANDREW J. SPEARS, Director

R-23-12-18=508

The following resolution was offered for adoption by Commissioner Horsnall:

**RESOLUTION**

R-23-12-18=509

WHEREAS, the Monmouth County Board of Recreation Commissioners deems it necessary and advisable to Authorize the PURCHASE to FURNISH AND DELIVER TIRES, TUBES, AND ROADSIDE SERVICE; and

WHEREAS, said TIRES, TUBES, AND ROADSIDE SERVICE are available from SERVICE TIRE TRUCK CENTER, INC., Edison, NJ, ITEMS: Purchase Tires and Tubes; as available under the Monmouth County Co-op Contract (F-12-2022), for the Period of 1/1/22 through 12/31/24, in the Total Contract Amount of \$40,000.00.

NOW, THEREFORE, BE IT RESOLVED by the Monmouth County Board of Recreation Commissioners that the Director is hereby Authorized to execute the necessary contracts and agreements required to FURNISH AND DELIVER TIRES, TUBES, AND ROADSIDE SERVICE, ITEMS: Tires and Tubes, from SERVICE TIRE TRUCK CENTER, INC., 3 Sutton Place, Edison, NJ 08817, as available under the Monmouth County Co-op Contract (F-12-2022), for the Period of 1/1/22 through 12/31/24, in the Total Contract Amount of \$40,000.00; and

BE IT FURTHER RESOLVED that the Certification of the Chief Financial Officer, as to availability of funds, has been filed with the Director, a copy of which is on file in the Purchasing Department, setting forth that the funds are available in Trust Account #52000, Board of Recreation Commissioners (2024), in the Amount of \$40,000.00.

Seconded by Commissioner Foster, and adopted on roll call by the following vote:

In the affirmative:	Chairman Mandeville, Commissioners Hennessy, Horsnall, Butch, Davidson and Foster
In the negative:	None
Absent:	Vice Chairman Fiore, Commissioners Harmon and Adcock

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the regular meeting of the Board on MONDAY EVENING, DECEMBER 18, 2023.



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ANDREW J. SPEARS, Director

R-23-12-18=509

The following resolution was offered for adoption by Commissioner Horsnall:

**RESOLUTION**

R-23-12-18=510

WHEREAS, the Monmouth County Board of Recreation Commissioners advertised and received bids on March 23, 2023, for FURNISHING AND DELIVERY OF POLO PIQUE STAFF SHIRTS (Bid #0044-23); and

WHEREAS, ALL COUNTY APPAREL, LLC, Lodi, NJ, was awarded the contract for said FURNISHING AND DELIVERY OF POLO PIQUE STAFF SHIRTS (Bid #0044-23), as per Resolution #R-23-9-5=333, ITEM: 2024 Supply Contract (Period of 01/01/24 through 12/31/24), with the Board of Recreation Commissioners reserving the option to extend the contract for an additional one (1) year period (2025), under the same terms and conditions as per bid specifications; in the Total Contract Amount of \$16,000.00; and

WHEREAS, the vendor has been unresponsive in returning contract documents for 2024.

NOW, THEREFORE, BE IT RESOLVED by the Monmouth County Board of Recreation Commissioners that the contract awarded to ALL COUNTY APPAREL, LLC, 10 Dell Glen Avenue, Lodi, NJ 07644, for FURNISHING AND DELIVERY OF POLO PIQUE STAFF SHIRTS (Bid #0044-23), as per Resolution #R-23-9-5=333, in the Contract Amount \$16,000.00, for ITEM: 2024 Supply Contract (Period of 01/01/24 through 12/31/24), with the Board of Recreation Commissioners reserving the option to extend the contract for an additional one (1) year period (2025), under the same terms and conditions as per bid specifications; is hereby RESCINDED, as the vendor has been unresponsive in returning contract documents for 2024.

BE IT FURTHER RESOLVED that the Board does hereby AUTHORIZE the DIRECTOR to RE-ADVERTISE for same.

Seconded by Commissioner Foster, and adopted on roll call by the following vote:

In the affirmative:	Chairman Mandeville, Commissioners Hennessy, Horsnall, Butch, Davidson and Foster
In the negative:	None
Absent:	Vice Chairman Fiore, Commissioners Harmon and Adcock

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the regular meeting of the Board on MONDAY EVENING, DECEMBER 18, 2023.



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ANDREW J. SPEARS, Director

R-23-12-18=510

The following resolution was offered for adoption by Commissioner Horsnall:

**RESOLUTION**

R-23-12-18=511

WHEREAS, Title 40:12-20, et seq., of the Revised New Jersey Statutes provides an opportunity for non-profit organizations and county governmental units to enter into a mutually beneficial partnership for the maintenance, operation, care, and improvement of public parks, and their facilities and services; and

WHEREAS, Title 40:12-29 of the Revised New Jersey Statutes authorizes county government to accept donations and solicit gifts for parks, recreation areas and open space preservation; and

WHEREAS, the FRIENDS OF THE MONMOUTH COUNTY PARK SYSTEM INC., is a 501(c)(3) non-profit corporation of the State of New Jersey, dedicated to assisting the Monmouth County Board of Recreation Commissioners; and

WHEREAS, the FRIENDS OF THE MONMOUTH COUNTY PARK SYSTEM, INC., has, by letter of December 7, 1995, entered into an AGREEMENT OF ASSISTANCE between the FRIENDS OF THE PARKS and the MONMOUTH COUNTY BOARD OF RECREATION COMMISSIONERS; and

WHEREAS, the FRIENDS OF THE MONMOUTH COUNTY PARK SYSTEM, INC., solicits and receives private funds enabling it to annually fund and carry out various projects, programs and services for the enjoyment and benefit of the public; and

WHEREAS, the FRIENDS OF THE MONMOUTH COUNTY PARK SYSTEM, INC., has approved and agreed to fund and carry out various projects, programs, and services for the Year 2024.

NOW, THEREFORE, BE IT RESOLVED that the MONMOUTH COUNTY BOARD OF RECREATION COMMISSIONERS does hereby ACCEPT the OFFER OF ASSISTANCE by the FRIENDS OF THE MONMOUTH COUNTY PARK SYSTEM, INC., to ASSIST the MONMOUTH COUNTY PARK SYSTEM by providing funding for the procuring of services, supplies and materials, and APPROVING the FRIENDS OF THE PARKS list of VARIOUS 2024 PROJECTS, PROGRAMS AND SERVICES; and

BE IT FURTHER RESOLVED that the BOARD OF RECREATION COMMISSIONERS does hereby AUTHORIZE the CHAIRMAN and DIRECTOR to ENTER INTO a GENERAL PROJECT AGREEMENT FOR THE YEAR 2024 with the FRIENDS OF THE MONMOUTH COUNTY PARK SYSTEM, INC., Lincroft, NJ, for the aforesaid VARIOUS 2024 PROJECTS, PROGRAMS AND SERVICES, as per the list as hereunto attached; and

BE IT FURTHER RESOLVED that said GENERAL PROJECT AGREEMENT shall take effect as of the date of execution by the Monmouth County Board of Recreation Commissioners and shall remain in force until amended or terminated by action of the Board of Recreation Commissioners.

Seconded by Commissioner Foster, and adopted on roll call by the following vote:

In the affirmative:	Chairman Mandeville, Commissioners Hennessy, Horsnall, Butch, Davidson and Foster
In the negative:	None
Absent:	Vice Chairman Fiore, Commissioners Harmon and Adcock

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the regular meeting of the Board on MONDAY EVENING, DECEMBER 18, 2023.



ANDREW J. SPEARS, Director

R-23-12-18=511

The following resolution was offered for adoption by Commissioner Foster:

**RESOLUTION**

R-23-12-18=512

WHEREAS, the Open Public Meetings Act provides that the Board of Recreation Commissioners may go into executive session to discuss matters that may be confidential or listed pursuant to N.J.S.A. 10:4-12; and

WHEREAS, it is recommended by the Board Attorney and/or Director to go into executive session to discuss matters set forth hereinafter which are permissible for discussion in executive session; and

WHEREAS, notice of this regularly scheduled Board meeting, including date, time, and place, has been posted, and the County Clerk and two (2) newspapers as designated by the Board have been noticed, per the schedule adopted by the Board at its regular meeting of November 22, 2022.

NOW THEREFORE, BE IT RESOLVED that the Monmouth County Board of Recreation Commissioners does hereby recess into Executive Session to discuss the following items, and the Minutes of the same to be disclosed as described below.

Litigation/Potential Litigation – N.J.S.A. 10:4-12(b)(7) for the purpose of:

- Discussion of insurance claim settlement, Delaney/Knipscher Property

Seconded by Commissioner Davidson, and adopted on roll call by the following vote:

In the Affirmative:	Chairman Mandeville, Commissioners Hennessy, Horsnall, Butch, Davidson, and Foster
In the Negative:	None
Absent:	Vice Chairman Fiore, Commissioners Harmon, and Adcock

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the regular meeting of the Board on MONDAY EVENING, DECEMBER 18, 2023.



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ANDREW J. SPEARS, Director

R-23-12-18=512