

MINUTES OF THE MONDAY EVENING, DECEMBER 16, 2024 REGULAR MEETING OF THE MONMOUTH COUNTY BOARD OF RECREATION COMMISSIONERS HELD IN THE “BEECH ROOM” OF THE THOMPSON PARK VISITOR CENTER, 1ST FLOOR, 805 NEWMAN SPRINGS ROAD, LINCROFT, NJ.

The meeting was called to order by Andrew J. Spears, Director at 7:09 PM.

The following were Present on roll call: Chairman Kevin Mandeville
Commissioners:
Thomas E. Hennessy, Jr.
David W. Horsnall
Thomas W. Adcock
Lori Ann Davidson
Brian Foster

Ross F. Licitra, Deputy Director/MCPS Liaison

Also, Present on roll call via teleconference: Commissioner Patricia M. Butch

The following were Absent on roll call: Vice Chairman Anthony Fiore (Excused)
Commissioner Michael G. Harmon (Excused)

The following were present on roll call: Special County Counsel Jason Sena
Andrew J. Spears, Director
Michael E. Janoski, Deputy Director
Beau Byrtus, Deputy Director
Matthew Coleman, Supt. of Co. Parks/Park Operations
Kevin Dunn, Land & Planning
Patti Conroy, Superintendent of Recreation
Anna Luiten, Design & Resource Management
Jeremy Schaefer, General Mgr., Golf Courses

Chairman Mandeville read the following Statement of Adequate Public Notice:

“Statement of Adequate Public Notice of Meeting in compliance with the ‘Open Public Meetings Act’, Laws of the State of NJ, Chapter 231, P.L. 1975. Notice of meeting has been posted, and The Star Ledger and other newspapers circulated in Monmouth County, and the County Clerk have been noticed, including date, time, and place, as adopted by the Monmouth County Board of Recreation Commissioners at their regular meeting of December 18, 2023, as required by law.” “Both adequate and electronic notice of the meeting has been provided, specifying the time, place, and manner in which such notice was provided.”

Chairman Mandeville led the Board in the Pledge of Allegiance and asked for the observance of a moment of silence.

On a motion made by Commissioner Foster, seconded by Commissioner Adcock, the **MINUTES** of the **REGULAR MEETING** of the Monmouth County Board of Recreation Commissioners held on **MONDAY EVENING, DECEMBER 2, 2024** were upon being put to a vote, approved as recorded by Chairman Mandeville, Hennessy, Horsnall, Butch, Adcock, and Foster. Commissioner Davidson abstained as not being present at the meeting.

On a motion made by Commissioner Hennessy, seconded by Commissioner Foster, the **MINUTES** of the **EXECUTIVE SESSION MEETING** of the Monmouth County Board of Recreation Commissioners held on **MONDAY EVENING, DECEMBER 2, 2024**, for the purpose of discussing **LAND ACQUISITION MATTERS**, were upon being put to a vote, approved as recorded by Chairman Mandeville, Hennessy, Horsnall, Butch, Adcock, and Foster. Commissioner Davidson abstained as not being present at the meeting.

The Director indicated that the Minutes of the Executive Session would be made available to the public in ninety (90) days, or upon completion of land acquisition matters.

On a motion made by Commissioner Horsnall, seconded by Commissioner Davidson, the **2024 VOUCHER LIST**, as distributed to the Board for approval, was upon being put to a vote, unanimously approved as recorded.

Andrew J. Spears, Director indicated to the Board that there was no **CORRESPONDENCE RECEIVED** for the Board.

On a motion made by Commissioner Foster, seconded by Commissioner Adcock, the meeting was **OPENED** to the **HEARING OF THE PUBLIC** at 7:13 PM. Upon being put to a vote, the motion was unanimously carried.

There being no one present to be heard, it was moved by Commissioner Davidson, seconded by Commissioner Foster, that the portion of the meeting **OPEN** to the **HEARING OF THE PUBLIC** be **CLOSED**, at 7:14 PM.

DIRECTOR'S REPORT:

Andrew J. Spears, Director, reviewed with the Board the following **REPORTS**:

1. BUDGET REPORTS

On a motion made by Commissioner Davidson, seconded by Commissioner Horsnall, the **BUDGET REPORTS** were upon being put to a vote, unanimously accepted as reported. (Budget Reports in Minute Book)

2. REVENUE REPORT—MONTH OF NOVEMBER

On a motion made by Commissioner Davidson, seconded by Commissioner Horsnall, the **REVENUE REPORT** for the **MONTH OF NOVEMBER** as distributed to the Board for approval, was upon being put to a vote, unanimously accepted as reported. (Revenue Report is in the Minute Book)

3. **ATTENDANCE REPORT—MONTH OF NOVEMBER**

On a motion made by Commissioner Davidson, seconded by Commissioner Horsnall, the **ATTENDANCE REPORT** for the **MONTH OF NOVEMBER** as distributed to the Board for approval, was upon being put to a vote, unanimously accepted as reported. (Attendance Report is in the Minute Book)

4. **HUMAN RESOURCES TRAINING & SAFETY MONTHLY REPORT—NOVEMBER (Dated: 12/10/2024)**

On a motion made by Commissioner Davidson, seconded by Commissioner Horsnall, the **HUMAN RESOURCES TRAINING & SAFETY MONTHLY REPORT FOR NOVEMBER (Dated: 12/10/2024)** was upon being put to a vote, unanimously accepted as reported. (Human Resources Training & Safety Monthly Report is in the Minute Book)

5. **MCPS TRAINING REQUESTS AS OF NOVEMBER 12, 2024**

On a motion made by Commissioner Davidson, seconded by Commissioner Horsnall, the **MCPS TRAINING REQUESTS AS OF NOVEMBER 12, 2024** were upon being put to a vote, unanimously accepted as reported. (MCPS Training Requests as of November 12, 2024 are in the Minute Book)

6. **MCPS WEBSITE TRAFFIC REPORT NOVEMBER COMPARISON BY YEARS – 2019 – 2024**

On a motion made by Commissioner Davidson, seconded by Commissioner Horsnall, the **MCPS WEBSITE TRAFFIC REPORT DECEMBER COMPARISON BY YEARS 2019 – 2024** was upon being put to a vote, unanimously accepted as reported. (MCPS Website Traffic Report November Comparison by Years 2019 - 2024 is in the Minute Book.)

COUNTY COMMISSIONER’S REPORT:

Commissioner Ross Licitra thanked the Board and staff for an exceptional year, marked by record setting revenue and many new projects, programs, and events for Monmouth County residents.

ITEMS FOR BOARD REVIEW:

The following **ITEMS** were **REVIEWED WITH THE BOARD:**

1. Board Action Item #1 – Recommending award of contract to the lowest responsible bidder, as per bid proposal to York Analytical Laboratories, Inc., Toms River, NJ, as received on November 20, 2024, proposal dated November 18, 2024, for Furnishing and Delivery of a Potable Well-Water Monitoring Program (PS #02-25), (Period of Contract 1/1/25 through 12/31/25); in an Amount Not To Exceed \$9,325.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4.

2. Board Action Item #2 – Recommending award of contract to the lowest responsible bidder, as per bid proposal to Novisal, LLC, Roselle, NJ, as received on November 20, 2024, proposal dated November 19, 2024, for Providing Respirator Training and Respirator Fit-Testing (PS #03-25), (Period of Contract 1/1/25 through 12/31/25); in an Amount Not To Exceed \$8,030.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4.
3. Board Action Item #3 – Recommend authorizing Contract Amendment #2, in the Amount of \$10,770.00, to further investigate two Areas of Concern, to Kenny Environmental Services, LLC, Marlton, NJ, for Providing Preliminary Assessment/Site Investigation (PA/SI) of Block 42, Lot 12, Freehold Township, New Jersey, and Block 42 Lot 1, Colts Neck Township, New Jersey, ±4.84 Acres, Owned by: BG Invest, Vacant Property, Project: Additions to Baysholm Tract (Ref. #24-39 & PS #39-24), as originally awarded by Resolution #R-24-9-9=327, in the Contract Amount Not To Exceed \$2,090.00, and as modified by Contract Amendment #1 awarded by Resolution #R-24-10-21=392 in the Total Contract Amendment #1 Amount of \$27,165.00, for a new Total Amended Contract Amount of \$37,935.00, as modified by Contract Amendment #2, and further Authorizing the Director to send notice of Contract Amendment to The Star Ledger, a newspaper circulated in the County of Monmouth, as required by law, within twenty (20) days of its passage.
4. Board Action Item #4 – Recommend authorizing the Purchase of Cars, Crossovers, Class 1-3 Pickup Trucks/Chassis, Sport Utility Vehicles & Vans from All American Ford of Paramus, Paramus, NJ, Items: One (1) 2025 F-150 4x4 SuperCab 6.5' box, \$51,495.00, Three (3) 2025 Ranger 4x4 SuperCrew 5' Box, @\$44,288.75 each, \$132,866.25, Four (4) 2025 F-350 Chassis 4x4 SD Regular Cab 145", @\$81,478.03, \$325,912.12, Two (2) 2025 F-350 4x4 SD Super Cab 8' Box, @\$59,699.72, \$119,399.44; as available under the Bergen County Co-op (BC-Bid-24-43), for the Period of 6/19/24 through 6/18/26, in the Total Contract Amount of \$629,672.81.
5. Board Action Item #5 – Recommend awarding contract to the lowest responsible bidder, as per bid proposal to Willow's Bend Irrigation, LLC, Hillsborough, NJ, for Furnishing and Delivery of Irrigation & Pumping Equipment Services & Repair Parts (Bid #0013-25), Item: 2025 Supply/Service Contract for the Period of 1/1/25 through 12/31/25, with the Board of Recreation Commissioners reserving the option to extend the contract for two (2) additional one (1) year periods (2026 & 2027), under the same terms and conditions, as per bid specification; in the Estimated Total Contract Amount of \$21,000.00.
6. Board Action Item #6 – Recommending acceptance of the written proposal of French & Parrello Associates, PA, Wall, NJ, as received on November 19, 2024, proposal dated November 19, 2024, for Providing Professional Engineering Services for Site Improvements at Timolat Farm Section of Huber Woods Park, Middletown, New Jersey (Ref. #24-51 & PS #52-24); in an Amount Not To Exceed \$49,500.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4.
7. Board Action Item #7 – Recommend awarding contract to the lowest responsible bidder, as per bid proposal to Hickey Overhead Door, Bayville, NJ, for Furnishing and Delivery of Repair and Installation of Wooden, Metal, and Fiberglass Overhead and Metal Rolling Security Doors (Bid #0015-25), Item: 2025 Supply/Service Contract for the Period of 1/1/25 through 12/31/25, with the Board of Recreation Commissioners reserving the option to extend the contract for an additional one (1) year period (2026), under the same terms and conditions, as per bid specification; in the Estimated Total Contract Amount of \$75,000.00.

8. Board Action Item #8 – Recommend awarding contract to the lowest responsible bidder, as per bid proposal to Swannies Golf Apparel, Inver Grove Heights, MN, for Furnishing and Delivery of Golf Products, Resale Merchandise, and Clothing, Supplement #1(Bid #0016-25), Item: 2025 Supply Contract for the Period of 1/1/25 through 12/31/25, with the Board of Recreation Commissioners reserving the option to extend the contract for two (2) additional one (1) year periods (2026 & 2027), under the same terms and conditions, as per bid specification; in the Estimated Total Contract Amount of \$32,000.00.
9. Board Action Item #9 – Rejecting bid proposal of Burke Environmental, Wall, NJ, for 2025 Furnishing and Installing Plant Material at Various Parks (Bid #0070-24), as the Non-Collusion Affidavit included was not filled out.
10. Board Action Item #10 – Recommend awarding contract to the lowest responsible bidder, as per bid proposal to Down to Earth Landscaping, Inc., Jackson, NJ, for 2025 Furnishing and Installing Plant Materials at Various Parks (Bid #0070-24), Item: Total Base Bid Price, Items 1-110 inclusive, (Period of Contract 12/16/24 through 4/15/25); in the Total Contract Amount of \$98,951.00.
11. Board Action Item #11 – Recommend Authorizing the Exercising of Option to Extend Contract as per bid proposal, for an Additional One (1) Year Period (2025), as originally awarded by Resolution #R-24-7-8=275, to Best Cleaning Building Service, Ridgefield, NJ, for Furnishing and Delivery of Carpet Cleaning Services (Bid #0054-24), Item: Total Lump Sum (Period of 1/1/25 through 12/31/25) under the same terms and conditions as per bid specification; in the Total Contract Amount of \$19,300.00.
12. Board Action Item #12 – Recommend authorizing the Purchase of Maintenance, Repair, and Operation, from Oak Security Group, LLC, Indianapolis, IN, Item: 2025 Supply Contract for keys, locks, and related supplies; as available under the Educational Services Commission of New Jersey (ESCNJ) #65MCESCCPS Cooperative Pricing System Agreement, #ESCNJ 24/25-19, for the Period of 10/24/24 through 10/23/26, in the Total Contract Amount of \$60,000.00.
13. Board Action Item #13 – Recommend Authorizing Change Order #1, in the amount of \$1,023.61, for Option #3, additional Single-Stream Recycling Services (Period of 1/1/24 through 12/31/24), to Mazza Recycling Services, Ltd., Tinton Falls, NJ, for Furnishing and Delivery of Solid Waste Collection Service, Roll-Off Container Service, and Single-Stream Recycling Collection and Marketing Service (Bid #0012-23), Items: Option #1, Solid Waste Collection Service, \$215,525.94, Option #2, Roll-Off Container Service, \$37,310.00, Option #3, Single-Stream Recycling Service, \$85,943.73; as originally awarded by Resolution #R-23-2-6=59, and Extended for two (2) additional one (1) year periods (2024 & 2025) as per Resolution #R-23-9-18=370 and Resolution #R-24-9-23=345; in the Contract Amount of \$338,779.67, for a new Total Change Order #1 Contract Amount of \$339,803.28.
14. Board Action Item #14 – Recommend Authorizing Change Order #2, in the amount of \$0.00, for a Contract Extension to 04/30/2025, to Precise Construction, Inc., Freehold, NJ, for Forest Edge Playground Reconstruction at Holmdel Park (Bid #0083-23), Item: Total Base Bid, Items 1-26 inclusive, Alternate Bid #1, and Alternate Bid #2, as originally awarded by Resolution #R-24-3-11=123 in the Contract Amount of \$893,728.00, and as modified by Change Order #1 awarded by Resolution #R-24-8-5=288 in the Total Change Order #1 Contract Amount of \$893,728.00, for a new Total Change Order #2 Contract Amount of \$893,728.00.

15. Board Action Item #15 as Added to the Agenda – Recommending approval of the Friends of the Parks Various 2025 Projects, and further Authorizing the Chairman and Director to Enter into a General Project Agreement for the Year 2025 with the Friends of the Monmouth County Park System, Inc., for Various 2025 Projects.
16. Board Action Item #16 as Added to the Agenda – Recommending acceptance of the written proposal of Hackensack Meridian Team Health, P.C. dba Hackensack Meridian Works, Eatontown, NJ, as received on December 10, 2024, proposal dated December 4, 2024, for Providing Medical Services (PS #04-25), (Period of Contract 1/1/25 through 12/31/25); in an Amount Not To Exceed \$26,000.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4.
17. Board Action Item #17 as Added to the Agenda – Retaining the Extraordinary Unspecifiable Services of Gina Torello t/a Lightscares Studio, LLC, Oakhurst, NJ, to provide Instruction in Specialty Fine Arts and Printmaking Programs for the Period of January 1, 2025 through December 31, 2025, in an Amount Not to Exceed \$60,172.00, as per proposal dated October 10, 2024, and further Authorizing the Director to send notice of contract award to The Star Ledger, a newspaper circulated in the County of Monmouth, as required by law, within twenty (20) days of its passage.
18. Board Action Item #18 as Added to the Agenda – Recommending acceptance of the written proposal of CME Associates, LLC, Howell, NJ, as received on December 4, 2024, proposal dated December 4, 2024, for Providing Professional Engineering Services for Access Improvements to Hillside Road Area at Shark River Park, Neptune Township, New Jersey (Ref. #24-62 & PS #58-24); in an Amount Not To Exceed \$172,000.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4.

Request received from Tim Hogan, Tournament Director, of the Monmouth County High School Girls Golf Tournament for the use of Charleston Springs Golf Course (North) for its' 2025 Annual Monmouth County High School Girls Golf Tournament, on Monday, April 7, 2025, with a rain date of Tuesday, April 8, 2025. Tournament will have a shotgun start time of 9:00 a.m., with approximately 65-70 junior golfers. The resident weekday junior fee of \$24.00 for each participant's practice round played prior to the tournament. The High Schools would pay the Park System \$24 for each round played in the Tournament, which includes greens fees and use of the driving range. Hosting the event would require blocking tee times until 2:00 p.m., to the public.

A **motion** was introduced by Commissioner Horsnall, seconded by Commissioner Foster, Granting Permission to Tim Hogan, Tournament Director, of the Monmouth County High School Girls Golf Tournament for the use of Charleston Springs Golf Course (North) for its' 2025 Annual Monmouth County High School Girls Golf Tournament, on Monday, April 7, 2025, with a rain date of Tuesday, April 8, 2025. Tournament will have a shotgun start time of 9:00 a.m., with approximately 65-70 junior golfers. The resident weekday junior fee of \$24.00 for each participant's practice round played prior to the tournament. The High Schools would pay the Park System \$24 for each round played in the Tournament, which includes greens fees and use of the driving range. Hosting the event would require blocking tee times until 2:00 p.m., to the public.

Request received from Tim Hogan, Tournament Director, of the Monmouth County High School Girls Golf Tournament for the use of Charleston Springs Golf Course (South) for its' 2025 Annual Shore Conference High School Girls Golf Tournament on Monday, April 28, 2025, with a rain date of Tuesday, April 29, 2025. Tournament will have a shotgun start time of 9:00 a.m., with approximately 60-65 junior golfers. The resident junior fee of \$24.00 for each participant's practice round played prior to the tournament. The High Schools would pay the Park System \$24 for each round played in the Tournament, which includes greens fees and use of the driving range. Hosting the event would require blocking tee times until 2:00 p.m., to the public.

A **motion** was introduced by Commissioner Horsnall, seconded by Commissioner Foster, Granting Permission to Tim Hogan, Tournament Director, of the Monmouth County High School Girls Golf Tournament for the use of Charleston Springs Golf Course (South) for its' 2025 Annual Shore Conference High School Girls Golf Tournament on Monday, April 28, 2025, with a rain date of Tuesday, April 29, 2025. Tournament will have a shotgun start time of 9:00 a.m., with approximately 60-65 junior golfers. The resident junior fee of \$24.00 for each participant's practice round played prior to the tournament. The High Schools would pay the Park System \$24 for each round played in the Tournament, which includes greens fees and use of the driving range. Hosting the event would require blocking tee times until 2:00 p.m., to the public.

Request received from Tim Hogan, Tournament Director, of the Monmouth County High School Boys Golf Tournament for the use of Charleston Springs Golf Course (North) for its' 2025 Annual Monmouth County High School Boys Golf Tournament, on Wednesday, April 9, 2025, with a rain date of Thursday, April 10, 2025. Tournament will have a shotgun start time of 9:00 a.m., with approximately 115-120 golfers. The resident weekday junior fee of \$24.00 for each participant's practice round played prior to the tournament. The High Schools would pay the Park System \$24 for each round played in the Tournament, which includes greens fees and use of the driving range. Hosting the event would require blocking tee times until 2:00 p.m., to the public.

A **motion** was introduced by Commissioner Horsnall, seconded by Commissioner Foster, Granting Permission to Tim Hogan, Tournament Director, of the Monmouth County High School Boys Golf Tournament for the use of Charleston Springs Golf Course (North) for its' 2025 Annual Monmouth County High School Boys Golf Tournament, on Wednesday, April 9, 2025, with a rain date of Thursday, April 10, 2025. Tournament will have a shotgun start time of 9:00 a.m., with approximately 115-120 golfers. The resident weekday junior fee of \$24.00 for each participant's practice round played prior to the tournament. The High Schools would pay the Park System \$24 for each round played in the Tournament, which includes greens fees and use of the driving range. Hosting the event would require blocking tee times until 2:00 p.m., to the public.

Request received from Tim Hogan, Tournament Director, of the 2025 Shore Conference High School Boys Golf Tournament for the use of Charleston Springs Golf Course (North) for its' 2025 Annual Shore Conference High School Boys Golf Tournament, on Monday, April 14, 2025, with a rain date of Tuesday, April 15, 2025. Tournament will have a shotgun start time of 9:00 a.m., with approximately 85-90 golfers. The resident weekday junior fee of \$24.00 per golfer will be charged for each participant's practice round played prior to the Tournament. The High Schools would pay the Park System \$24 for each round played in the Tournament, which includes greens fees and use of the driving range. Hosting the event would require blocking tee times until 2:00 p.m., to the public.

A **motion** was introduced by Commissioner Horsnall, seconded by Commissioner Foster, Granting Permission to Tim Hogan, Tournament Director, of the 2025 Shore Conference High School Boys Golf Tournament for the use of Charleston Springs Golf Course (North) for its' 2025 Annual Shore Conference High School Boys Golf Tournament, on Monday, April 14, 2025, with a rain date of Tuesday, April 15, 2025. Tournament will have a shotgun start time of 9:00 a.m., with approximately 85-90 golfers. The resident weekday junior fee of \$24.00 per golfer will be charged for each participant's practice round played prior to the Tournament. The High Schools would pay the Park System \$24 for each round played in the Tournament, which includes greens fees and use of the driving range. Hosting the event would require blocking tee times until 2:00 p.m., to the public.

Request received from Tim Hogan, Tournament Director, of the 2025 Shore Conference High School Boys Golf Tournament for the use of Charleston Springs Golf Course (South) for its' 2025 Annual Shore Conference High School Boys Golf Tournament, on Wednesday, April 23, 2025, with a rain date of Thursday, April 24, 2025. Tournament will have a shotgun start time of 9:00 a.m., with approximately 95-100 golfers. The resident weekday junior fee of \$24.00 per golfer will be charged for each participant's practice round played prior to the Tournament. The High Schools would pay the Park System \$24 for each round played in the Tournament, which includes greens fees and use of the driving range. Hosting the event would require blocking tee times until 2:00 p.m., to the public.

A **motion** was introduced by Commissioner Horsnall, seconded by Commissioner Foster, Granting Permission to Tim Hogan, Tournament Director, of the 2025 Shore Conference High School Boys Golf Tournament for the use of Charleston Springs Golf Course (South) for its' 2025 Annual Shore Conference High School Boys Golf Tournament, on Wednesday, April 23, 2025, with a rain date of Thursday, April 24, 2025. Tournament will have a shotgun start time of 9:00 a.m., with approximately 95-100 golfers. The resident weekday junior fee of \$24.00 per golfer will be charged for each participant's practice round played prior to the Tournament. The High Schools would pay the Park System \$24 for each round played in the Tournament, which includes greens fees and use of the driving range. Hosting the event would require blocking tee times until 2:00 p.m., to the public.

Request received from Tim Hogan, Tournament Director, of South Jersey Group IV State Championship Golf Tournament for the use of Charleston Springs Golf Course (North) for its' 2025 Annual Golf Tournament on Monday, May 5, 2025, with a rain date of Tuesday, May 6, 2025. Tournament will have a shotgun start time of 10:00 a.m., with approximately 80 junior golfers. The resident weekday junior fee of \$24.00 per golfer will be charged for each participant's practice round played prior to the Tournament. The High Schools would pay the Park System \$24 for each round played in the Tournament, which includes greens fees and use of the driving range. Hosting the event would require blocking tee times until 3:00 p.m., to the public.

A **motion** was introduced by Commissioner Horsnall, seconded by Commissioner Foster, Granting Permission to Tim Hogan, Tournament Director, of South Jersey Group IV State Championship Golf Tournament for the use of Charleston Springs Golf Course (North) for its' 2025 Annual Golf Tournament on Monday, May 5, 2025, with a rain date of Tuesday, May 6, 2025. Tournament will have a shotgun start time of 10:00 a.m., with approximately 80 junior golfers. The resident weekday junior fee of \$24.00 per golfer will be charged for each participant's practice round played prior to the Tournament. The High Schools would pay the Park System \$24 for each round played in the Tournament, which includes greens fees and use of the driving range. Hosting the event would require blocking tee times until 3:00 p.m., to the public.

At 7:16 PM, the following **RESOLUTION OF CONSENT** was offered for adoption by Commissioner Hennessy, to approve Agenda Items #1 through #18.

WHEREAS, the Monmouth County Board of Recreation Commissioners has received the Tentative Agenda for the Board's Regular Meeting of December 16, 2024, in advance of the meeting; and

WHEREAS, the Board has had an opportunity to review and consider Agenda Items #1 through #14 for Board Action; and

WHEREAS, the Board also reviewed Agenda Items #15, 16, 17 & 18, as added to the Agenda; and

WHEREAS, the Board is satisfied that the above items as presented to the Board are in order and complete.

NOW, THEREFORE, BE IT RESOLVED that the Monmouth County Board of Recreation Commissioners does hereby approve by consent, Agenda Items #1 through #18.

Seconded by Commissioner Davidson, and adopted on roll call by the following vote:

In the Affirmative:	Chairman Mandeville, Commissioners Hennessy, Horsnall, Butch, Adcock, Davidson, and Foster
In the Negative:	None
Absent:	Vice Chairman Fiore and Commissioner Harmon

ITEMS ACTED ON BY THE BOARD OF RECREATION COMMISSIONERS:

- R-24-12-16=476 Resolution offered for adoption by Commissioner Hennessy, seconded by Commissioner Davidson, ACCEPTING THE WRITTEN PROPOSAL OF YORK ANALYTICAL LABORATORIES, INC., Toms River, NJ, as received on November 20, 2024, proposal dated November 18, 2024, for FURNISHING AND DELIVERY OF A POTABLE WELL-WATER MONITORING PROGRAM (PS #02-25), (Period of Contract 1/1/25 through 12/31/25); in an Amount Not To Exceed \$9,325.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)
- R-24-12-16=477 Resolution offered for adoption by Commissioner Hennessy, seconded by Commissioner Davidson, ACCEPTING THE WRITTEN PROPOSAL OF NOVISAL, LLC, Roselle, NJ, as received on November 20, 2024, proposal dated November 19, 2024, for PROVIDING RESPIRATOR TRAINING AND RESPIRATOR FIT-TESTING (PS #03-25), (Period of Contract 1/1/25 through 12/31/25); in an Amount Not To Exceed \$8,030.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)

- R-24-12-16=478 Resolution offered for adoption by Commissioner Hennessy, seconded by Commissioner Davidson, Authorizing CONTRACT AMENDMENT #2, in the Amount of \$10,770.00, to further investigate two Areas of Concern, to KENNY ENVIRONMENTAL SERVICES, LLC, Marlton, NJ, for PROVIDING PRELIMINARY ASSESSMENT/SITE INVESTIGATION (PA/SI) OF BLOCK 42, LOT 12, FREEHOLD TOWNSHIP, NEW JERSEY, AND BLOCK 42, LOT 1, COLTS NECK TOWNSHIP, NEW JERSEY, +4.84 ACRES, OWNED BY: BG INVEST, VACANT PROPERTY, PROJECT: ADDITIONS TO BAYSHOLM TRACT (Ref. #24-39 & PS #39-24), as originally awarded by Resolution #R-24-9-9=327, in the Contract Amount Not To Exceed \$2,090.00, and as modified by Contract Amendment #1 awarded by Resolution #R-24-10-21=392 in the Total Contract Amendment #1 Amount of \$27,165.00, for a NEW TOTAL AMENDED CONTRACT AMOUNT OF \$37,935.00, AS MODIFIED BY CONTRACT AMENDMENT #2, and further AUTHORIZING the DIRECTOR to SEND NOTICE of Contract Amendment to The Star Ledger, a newspaper circulated in the County of Monmouth, as required by law, within twenty (20) days of its passage. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)
- R-24-12-16=479 Resolution offered for adoption by Commissioner Hennessy, seconded by Commissioner Davidson, AUTHORIZING THE PURCHASE OF CARS, CROSSOVERS, CLASS 1-3 PICKUP TRUCKS/CHASSIS, SPORT UTILITY VEHICLES & VANS from ALL AMERICAN FORD OF PARAMUS, Paramus, NJ, ITEMS: One (1) 2025 F-150 4x4 SuperCab 6.5' box, \$51,495.00, Three (3) 2025 Ranger 4x4 SuperCrew 5' Box, @\$44,288.75 each, \$132,866.25, Four (4) 2025 F-350 Chassis 4x4 SD Regular Cab 145", @\$81,478.03, \$325,912.12, Two (2) 2025 F-350 4x4 SD Super Cab 8' Box, @\$59,699.72, \$119,399.44; as available under the Bergen County Co-op (BC-Bid-24-43), for the Period of 6/19/24 through 6/18/26, in the Total Contract Amount of \$629,672.81. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)
- R-24-12-16=480 Resolution offered for adoption by Commissioner Hennessy, seconded by Commissioner Davidson, AWARDING CONTRACT to the lowest responsible bidder, as per bid proposal to WILLOW'S BEND IRRIGATION, LLC, Hillsborough, NJ, for FURNISHING AND DELIVERY OF IRRIGATION & PUMPING EQUIPMENT SERVICES & REPAIR PARTS (Bid #0013-25), ITEM: 2025 Supply/Service Contract for the Period of 1/1/25 through 12/31/25, with the Board of Recreation Commissioners reserving the option to extend the contract for two (2) additional one (1) year periods (2026 & 2027), under the same terms and conditions, as per bid specification; in the Estimated Total Contract Amount of \$21,000.00. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)

- R-24-12-16=481 Resolution offered for adoption by Commissioner Hennessy, seconded by Commissioner Davidson, ACCEPTING THE WRITTEN PROPOSAL OF FRENCH & PARRELLO ASSOCIATES, PA, Wall, NJ, as received on November 19, 2024, proposal dated November 19, 2024, for PROVIDING PROFESSIONAL ENGINEERING SERVICES FOR SITE IMPROVEMENTS AT TIMOLAT FARM SECTION OF HUBER WOODS PARK, MIDDLETOWN, NEW JERSEY (Ref. #24-51 & PS #52-24); in an Amount Not To Exceed \$49,500.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)
- R-24-12-16=482 Resolution offered for adoption by Commissioner Hennessy, seconded by Commissioner Davidson, AWARDING CONTRACT to the lowest responsible bidder, as per bid proposal to HICKEY OVERHEAD DOOR, Bayville, NJ, for FURNISHING AND DELIVERY OF REPAIR AND INSTALLATION OF WOODEN, METAL, AND FIBERGLASS OVERHEAD AND METAL ROLLING SECURITY DOORS (Bid #0015-25), ITEM: 2025 Supply/Service Contract for the Period of 1/1/25 through 12/31/25, with the Board of Recreation Commissioners reserving the option to extend the contract for an additional one (1) year period (2026), under the same terms and conditions, as per bid specification; in the Estimated Total Contract Amount of \$75,000.00. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)
- R-24-12-16=483 Resolution offered for adoption by Commissioner Hennessy, seconded by Commissioner Davidson, AWARDING CONTRACT to the lowest responsible bidder, as per bid proposal to SWANNIES GOLF APPAREL, Inver Grove Heights, MN, for FURNISHING AND DELIVERY OF GOLF PRODUCTS, RESALE MERCHANDISE, AND CLOTHING, SUPPLEMENT #1 (Bid #0016-25), ITEM: 2025 Supply Contract for the Period of 1/1/25 through 12/31/25, with the Board of Recreation Commissioners reserving the option to extend the contract for two (2) additional one (1) year periods (2026 & 2027), under the same terms and conditions, as per bid specification; in the Estimated Total Contract Amount of \$32,000.00. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)
- R-24-12-16=484 Resolution offered for adoption by Commissioner Hennessy, seconded by Commissioner Davidson, REJECTING bid proposal of BURKE ENVIRONMENTAL, Wall, NJ, for 2025 FURNISHING AND INSTALLING PLANT MATERIAL AT VARIOUS PARKS (Bid #0070-24), as the Non-Collusion Affidavit included was not filled out. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)

- R-24-12-16=485 Resolution offered for adoption by Commissioner Hennessy, seconded by Commissioner Davidson, AWARDING CONTRACT to the lowest responsible bidder, as per bid proposal to DOWN TO EARTH LANDSCAPING, INC., Jackson, NJ, for 2025 FURNISHING AND INSTALLING PLANT MATERIALS AT VARIOUS PARKS (Bid #0070-24), ITEM: Total Base Bid Price, Items 1-110 inclusive (Period of Contract 12/16/24 through 4/15/25); in the Total Contract Amount of \$98,951.00. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)
- R-24-12-16=486 Resolution offered for adoption by Commissioner Hennessy, seconded by Commissioner Davidson, AUTHORIZING the EXERCISING OF OPTION TO EXTEND CONTRACT, as per bid proposal, for an ADDITIONAL ONE (1) YEAR PERIOD (2025), as originally awarded by Resolution #R-24-7-8=275, to BEST CLEANING BUILDING SERVICE, Ridgefield, NJ, for FURNISHING AND DELIVERY OF CARPET CLEANING SERVICES, (Bid #0054-24), ITEM: Total Lump Sum (Period of 1/1/25 through 12/31/25) under the same terms and conditions as per bid specification; in the Total Contract Amount of \$19,300.00. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)
- R-24-12-16=487 Resolution offered for adoption by Commissioner Hennessy, seconded by Commissioner Davidson, AUTHORIZING the PURCHASE of MAINTENANCE, REPAIR, AND OPERATION, from OAK SECURITY GROUP, LLC, Indianapolis, IN, ITEM: 2025 Supply Contract for keys, locks, and related supplies; as available under the Educational Services Commission of New Jersey (ESCNJ) #65MCESCCPS Cooperative Pricing System Agreement, #ESCNJ 24/25-19, for the Period of 10/24/24 through 10/23/26, in the Total Contract Amount of \$60,000.00. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)
- R-24-12-16=488 Resolution offered for adoption by Commissioner Hennessy, seconded by Commissioner Davidson, Authorizing CHANGE ORDER #1, in the amount of \$1,023.61, for Option #3, additional Single-Stream Recycling Services (Period of 1/1/24 through 12/31/24), to MAZZA RECYCLING SERVICES, LTD., Tinton Falls, NJ, for FURNISHING AND DELIVERY OF SOLID WASTE COLLECTION SERVICE, ROLL-OFF CONTAINER SERVICE, AND SINGLE-STREAM RECYCLING COLLECTION AND MARKETING SERVICE (Bid #0012-23), ITEMS: Option #1, Solid Waste Collection Service, \$215,525.94, Option #2, Roll-Off Container Service, \$37,310.00, Option #3, Single-Stream Recycling Service, \$85,943.73; as originally awarded by Resolution #R-23-2-6=59, and Extended for two (2) additional one (1) year periods (2024 & 2025) as per Resolution #R-23-9-18=370 and Resolution #R-24-9-23=345; in the Contract Amount of \$338,779.67, for a NEW TOTAL CHANGE ORDER #1 CONTRACT AMOUNT OF \$339,803.28. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)

- R-24-12-16=489 Resolution offered for adoption by Commissioner Hennessy, seconded by Commissioner Davidson, Authorizing CHANGE ORDER #2, in the amount of \$0.00, for a Contract Extension to 04/30/2025, to PRECISE CONSTRUCTION, INC., Freehold, NJ, for FOREST EDGE PLAYGROUND RECONSTRUCTION AT HOLMDEL PARK (Bid #0083-23), ITEM: Total Base Bid, Items 1-26 inclusive, Alternate Bid #1, and Alternate Bid #2, as originally awarded by Resolution #R-24-3-11=123 in the Contract Amount of \$893,728.00, and as modified by Change Order #1 awarded by Resolution #R-24-8-5=288 in the Total Change Order #1 Contract Amount of \$893,728.00, for a NEW TOTAL CHANGE ORDER #2 CONTRACT AMOUNT OF \$893,728.00. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)
- R-24-12-16=490 Resolution offered for adoption by Commissioner Hennessy, seconded by Commissioner Davidson, APPROVING the FRIENDS OF THE PARKS VARIOUS 2025 PROJECTS, and further AUTHORIZING the CHAIRMAN AND DIRECTOR to ENTER INTO a GENERAL PROJECT AGREEMENT FOR THE YEAR 2025 with the FRIENDS OF THE MONMOUTH COUNTY PARK SYSTEM, INC., for VARIOUS 2025 PROJECTS. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)
- R-24-12-16=491 Resolution offered for adoption by Commissioner Hennessy, seconded by Commissioner Davidson, ACCEPTING THE WRITTEN PROPOSAL OF HACKENSACK MERIDIAN TEAM HEALTH, P.C. DBA HACKENSACK MERIDIAN WORKS, Eatontown, NJ, as received on December 10, 2024, proposal dated December 4, 2024, for PROVIDING MEDICAL SERVICES (PS #04-25), (Period of Contract 1/1/25 through 12/31/25); in an Amount Not To Exceed \$26,000.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)
- R-24-12-16=492 Resolution offered for adoption by Commissioner Hennessy, seconded by Commissioner Davidson, RETAINING the EXTRAORDINARY UNSPECIFIABLE SERVICES of GINA TORELLO t/a LIGHTSCAPES STUDIO, LLC, Oakhurst, NJ, to provide INSTRUCTION IN SPECIALTY FINE ARTS AND PRINTMAKING PROGRAMS for the Period of January 1, 2025 through December 31, 2025, in an AMOUNT NOT TO EXCEED \$60,172.00, as per proposal dated October 10, 2024, and further AUTHORIZING the DIRECTOR to SEND NOTICE of contract award to The Star Ledger, a newspaper circulated in the County of Monmouth, as required by law, within twenty (20) days of its passage. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)

R-24-12-16=493 Resolution offered for adoption by Commissioner Hennessy, seconded by Commissioner Davidson, **ACCEPTING THE WRITTEN PROPOSAL OF CME ASSOCIATES, LLC, Howell, NJ, as received on December 4, 2024, proposal dated December 4, 2024, for PROVIDING PROFESSIONAL ENGINEERING SERVICES FOR ACCESS IMPROVEMENTS TO HILLSIDE ROAD AREA AT SHARK RIVER PARK, NEPTUNE TOWNSHIP, NEW JERSEY (Ref. #24-62 & PS #58-24); in an Amount Not To Exceed \$172,000.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)**

On a motion made by Commissioner Davidson, seconded by Commissioner Adcock, the Board **AUTHORIZED the DIRECTOR to ADVERTISE for the following BIDS:**

1. Repair and upgrades to the filtration and sanitizing system at Big Brook Park pool
2. Reconstruction of Floor for Building #1753, Crosswicks Creek Park, Allentown, New Jersey

Upon being put to a vote, the resolution was adopted by Chairman Mandeville, Commissioners Hennessy, Butch, Adcock, Davidson, and Foster. Commissioner Horsnall abstained. (Resolution in Minute Book)

On a motion made by Commissioner Foster, seconded by Commissioner Davidson, the Board **AUTHORIZED the DIRECTOR to SOLICIT PROPOSALS for the following PROFESSIONAL/SPECIALIZED SERVICES:**

1. Appraisal Services, Additions to Manasquan River Greenway (Ref. #24-78) (*FAIR & OPEN—UNDER \$17,500.00*)
2. Professional Engineering and LSRP Services for Monmouth 250 Monument, Swimming River Park, Middletown, NJ (Ref. #24-79) (*NON-FAIR & OPEN*)

Upon being put to a vote, the motion was unanimously carried.

R-24-12-16=494 At 7:20 PM, a motion for a resolution was made by Commissioner Hennessy, seconded by Commissioner Foster, to move into Executive Session for Potential Property Acquisitions or Sales – N.J.S.A. 10:4-12-(b)(5). (Resolution in Minute Book)

In the Affirmative: Chairman Mandeville, Commissioners Hennessy, Horsnall, Butch, Adcock, Davidson, and Foster
In the Negative: None
Absent: Vice Chairman Fiore and Commissioner Harmon

On a motion made by Commissioner Davidson, seconded by Commissioner Horsnall, the Board voted unanimously to adjourn the Executive Session at 7:39 PM.

At 7:40 PM, on a motion made by Commissioner Davidson, seconded by Commissioner Hennessy, the Board voted unanimously to reconvene the public portion of the meeting.

On a motion by Commissioner Horsnall, and seconded by Commissioner Adcock, the Board authorized staff to begin negotiations on the purchase of an addition to Huber Woods Park as discussed in Executive Session.

Andrew J. Spears, Director, reviewed the following **DATES TO REMEMBER** with the Board:

1. **MONDAY EVENING, JANUARY 13, 2025 – 7:00 PM. Regular Board Meeting.**
Thompson Park Visitor Center, “Beech Room”, 1st Floor, 805 Newman Springs Road, Lincroft, NJ.
2. **MONDAY EVENING, JANUARY 27, 2025 – 7:00 PM. Regular Board Meeting.**
Thompson Park Visitor Center, “Beech Room”, 1st Floor, 805 Newman Springs Road, Lincroft, NJ.

ITEMS FOR THE GOOD OF THE ORDER:

Commissioner Hennessy noted that he had visited the Creative Arts Center holiday sale and said that attendance was strong. He complimented the quality and selection of art that was available for sale.

Commissioner Adcock noted that the Neptune City Waterfront Park had been cleaned up by park staff and that it looked great.

Commissioner Horsnall wished staff and Commissioners a happy holiday.

Chairman Mandeville thanked staff for an exceptional year including record setting revenue.

The Director indicated that there were no additional items to be brought before the Board.

There being no further business, on a motion made by Commissioner Horsnall, seconded by Commissioner Davidson, and by unanimous vote, the regular meeting of the Monmouth County Board of Recreation Commissioners held on Monday Evening, December 16, 2024, was **ADJOURNED** at 7:45 PM.



ANDREW J. SPEARS,
Director

The following resolution was offered for adoption by Commissioner Hennessy:

RESOLUTION

R-24-12-16=476

WHEREAS, the Monmouth County Board of Recreation Commissioners has a need to acquire FURNISHING AND DELIVERY OF A POTABLE WELL-WATER MONITORING PROGRAM (PS #02-25), as a fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.4; and

WHEREAS, the anticipated term of this contract is from January 1, 2025 through December 31, 2025; and

WHEREAS, requests for proposals were received by the Purchasing Agent on or before the required submission date of November 20, 2024; and

WHEREAS, YORK ANALYTICAL LABORATORIES, INC., Toms River, NJ, has submitted a written proposal dated November 18, 2024, indicating they will provide YORK ANALYTICAL LABORATORIES, INC., Toms River, NJ, in an Amount Not to Exceed \$9,325.00; and

WHEREAS, the Certification of the Chief Financial Officer, as to availability of funds, has been filed with the Director, a copy of which is on file in the Purchasing Department setting forth that the funds are available in Trust Account #52000, Board of Recreation Commissioners (2025); in an amount not to exceed \$9,325.00.

NOW, THEREFORE, BE IT RESOLVED that the Board of Recreation Commissioners, of the County of Monmouth, does hereby authorize the Chairman and Director to enter into a contract on behalf of the Monmouth County Board of Recreation Commissioners, with YORK ANALYTICAL LABORATORIES, INC., 2161 Whitesville Road, Toms River, NJ 08755, as per proposal dated November 18, 2024, for FURNISHING AND DELIVERY OF A POTABLE WELL-WATER MONITORING PROGRAM (PS #02-25), in the Contract Amount Not To Exceed \$9,325.00; and

BE IT FURTHER RESOLVED that the Stockholders Disclosure Certification and the New Jersey Business Registration are on file in the office of the Purchasing Department; and

BE IT FURTHER RESOLVED that any fees for additional work over the \$9,325.00 provided for in this resolution will be authorized only upon the approval of the Board, prior to the additional services being performed.

Seconded by Commissioner Davidson, and adopted on roll call by the following vote:

In the affirmative:	Chairman Mandeville, Commissioners Hennessy, Horsnall, Butch, Adcock, Davidson and Foster
In the negative:	None
Absent:	Vice Chairman Fiore and Commissioner Harmon

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the regular meeting of the Board on MONDAY EVENING, DECEMBER 16, 2024.



ANDREW J. SPEARS, Director

R-24-12-16=476

The following resolution was offered for adoption by Commissioner Hennessy:

RESOLUTION

R-24-12-16=477

WHEREAS, the Monmouth County Board of Recreation Commissioners has a need to acquire RESPIRATOR TRAINING AND RESPIRATOR FIT-TESTING (PS #03-25), as a fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.4; and

WHEREAS, the anticipated term of this contract is from January 1, 2025 through December 31, 2025; and

WHEREAS, requests for proposals were received by the Purchasing Agent on or before the required submission date of November 20, 2024; and

WHEREAS, NOVISAL, LLC, Roselle, NJ, has submitted a written proposal dated November 19, 2024, indicating they will provide RESPIRATOR TRAINING AND RESPIRATOR FIT-TESTING (PS #03-25), in an Amount Not to Exceed \$8,030.00; and

WHEREAS, the Certification of the Chief Financial Officer, as to availability of funds, has been filed with the Director, a copy of which is on file in the Purchasing Department setting forth that the funds are available in Trust Account #52000, Board of Recreation Commissioners (2025); in an amount not to exceed \$8,030.00.

NOW, THEREFORE, BE IT RESOLVED that the Board of Recreation Commissioners, of the County of Monmouth, does hereby authorize the Chairman and Director to enter into a contract on behalf of the Monmouth County Board of Recreation Commissioners, with NOVISAL, LLC, 545 7th Avenue, Roselle, NJ 07203, as per proposal dated November 19, 2024, for providing RESPIRATOR TRAINING AND RESPIRATOR FIT-TESTING (PS #03-25), in the Contract Amount Not To Exceed \$8,030.00; and

BE IT FURTHER RESOLVED that the Stockholders Disclosure Certification and the New Jersey Business Registration are on file in the office of the Purchasing Department; and

BE IT FURTHER RESOLVED that any fees for additional work over the \$8,030.00 provided for in this resolution will be authorized only upon the approval of the Board, prior to the additional services being performed.

Seconded by Commissioner Davidson, and adopted on roll call by the following vote:

In the affirmative:	Chairman Mandeville, Commissioners Hennessy, Horsnall, Butch, Adcock, Davidson and Foster
In the negative:	None
Absent:	Vice Chairman Fiore and Commissioner Harmon

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the regular meeting of the Board on MONDAY EVENING, DECEMBER 16, 2024.



ANDREW J. SPEARS, Director

R-24-12-16=477

The following resolution was offered for adoption by Commissioner Hennessy:

RESOLUTION

R-24-12-16=478

WHEREAS, the Monmouth County Board of Recreation Commissioners accepted the written proposal of KENNY ENVIRONMENTAL SERVICES, LLC, Marlton, NJ, for providing PRELIMINARY ASSESSMENT/SITE INVESTIGATION (PA/SI) OF BLOCK 42, LOT 12, FREEHOLD TOWNSHIP, NEW JERSEY, AND BLOCK 42, LOT 1, COLTS NECK TOWNSHIP, NEW JERSEY, ±4.84 ACRES, OWNED BY: BG INVEST, VACANT PROPERTY, PROJECT: ADDITIONS TO BAYSHOLM TRACT (Ref. #24-39 & PS #39-24), as per Resolution #R-24-9-9=327, in the Contract Amount Not to Exceed \$2,090.00; and

WHEREAS, the Board authorized Contract Amendment #1, as per Resolution #R-24-10-21=392, to KENNY ENVIRONMENTAL SERVICES, LLC, Marlton, NJ, in the Total Contract Amendment #1 Amount of \$27,165.00; and

WHEREAS, the Board deems it necessary and advisable to Authorize CONTRACT AMENDMENT #2 in the amount of \$10,770.00, to further investigate two Areas of Concern, to KENNY ENVIRONMENTAL SERVICES, LLC, Marlton, NJ.

NOW, THEREFORE, BE IT RESOLVED by the Board that the Director is hereby Authorized to approve CONTRACT AMENDMENT #2, in the amount of \$10,770.00, to further investigate two Areas of Concern, to KENNY ENVIRONMENTAL SERVICES, LLC, 4 Sheffield Drive, Marlton, NJ 08053, for providing PRELIMINARY ASSESSMENT/SITE INVESTIGATION (PA/SI) OF BLOCK 42, LOT 12, FREEHOLD TOWNSHIP, NEW JERSEY, AND BLOCK 42, LOT 1, COLTS NECK TOWNSHIP, NEW JERSEY, ±4.84 ACRES, OWNED BY: BG INVEST, VACANT PROPERTY, PROJECT: ADDITIONS TO BAYSHOLM TRACT (Ref. #24-39 & PS #39-24), as per original contract awarded by Resolution #R-24-9-9=327 in the Contract Amount Not to Exceed \$2,090.00, and as modified by Contract Amendment #1 awarded by Resolution #R-24-10-21=392 in the Total Contract Amendment #1 Amount of \$27,165.00, for a NEW TOTAL AMENDED CONTRACT AMOUNT NOT TO EXCEED \$37,935.00, AS MODIFIED BY CONTRACT AMENDMENT #2; and

BE IT FURTHER RESOLVED that said CONTRACT AMENDMENT #2 is on file in the Board's Office of Administrative Services; and

BE IT FURTHER RESOLVED that notice of this amendment shall be published in The Star Ledger, a newspaper circulated in the County of Monmouth, as required by law, within twenty (20) days of its passage; and

BE IT FURTHER RESOLVED that the Certification of the Chief Financial Officer, as to availability of funds, has been filed with the Director, a copy of which is on file in the Purchasing Department setting forth that the funds are available in Capital Cash Account #29799, Board of Recreation Commissioners (2024), in an amount not to exceed \$10,770.00.

Seconded by Commissioner Davidson, and adopted on roll call by the following vote:

In the affirmative:	Chairman Mandeville, Commissioners Hennessy, Horsnall, Butch, Adcock, Davidson and Foster
In the negative:	None
Absent:	Vice Chairman Fiore and Commissioner Harmon

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the regular meeting of the Board on MONDAY EVENING, DECEMBER 16, 2024.



ANDREW J. SPEARS, Director

R-24-12-16=478

The following resolution was offered for adoption by Commissioner Hennessy:

RESOLUTION

R-24-12-16=479

WHEREAS, the Monmouth County Board of Recreation Commissioners has entered into a Cooperative Pricing System Agreement with the Bergen County Co-Op (BC-Bid-23-46), for the Purchase of Goods and/or Services; and

WHEREAS, THE MONMOUTH COUNTY BOARD OF RECREATION COMMISSIONERS DEEMS IT NECESSARY AND ADVISABLE TO AUTHORIZE THE PURCHASE OF CARS, CROSSOVERS, CLASS 1-3 PICKUP TRUCKS/CHASSIS, SPORT UTILITY VEHICLES & VANS; AND

WHEREAS, said CARS, CROSSOVERS, CLASS 1-3 PICKUP TRUCKS/CHASSIS, SPORT UTILITY VEHICLES & VANS are available from ALL AMERICAN FORD OF PARAMUS, Paramus, NJ, ITEMS: One (1) 2025 F-150 4x4 SuperCab 6.5' box, \$51,495.00, Three (3) 2025 Ranger 4x4 SuperCrew 5' Box, @\$44,288.75 each, \$132,866.25, Four (4) 2025 F-350 Chassis 4x4 SD Regular Cab 145", @\$81,478.03, \$325,912.12, Two (2) 2025 F-350 4x4 SD Super Cab 8' Box, @\$59,699.72, \$119,399.44; as available under the Bergen County Co-op (BC-Bid-24-43), for the Period of 6/19/24 through 6/18/26, in the Total Contract Amount of \$629,672.81.

NOW, THEREFORE, BE IT RESOLVED by the Monmouth County Board of Recreation Commissioners that the Director is hereby Authorized to execute the necessary contracts and agreements required for the PURCHASE OF CARS, CROSSOVERS, CLASS 1-3 PICKUP TRUCKS/CHASSIS, SPORT UTILITY VEHICLES & VANS are available from ALL AMERICAN FORD OF PARAMUS, 375 Route 17, Paramus, NJ 07652, ITEMS: One (1) 2025 F-150 4x4 SuperCab 6.5' box, \$51,495.00, Three (3) 2025 Ranger 4x4 SuperCrew 5' Box, @\$44,288.75 each, \$132,866.25, Four (4) 2025 F-350 Chassis 4x4 SD Regular Cab 145", @\$81,478.03, \$325,912.12, Two (2) 2025 F-350 4x4 SD Super Cab 8' Box, @\$59,699.72, \$119,399.44; as available under the Bergen County Co-op (BC-Bid-24-43), for the Period of 6/19/24 through 6/18/26, in the Total Contract Amount of \$629,672.81; and

BE IT FURTHER RESOLVED that the Certification of the Chief Financial Officer, as to availability of funds, has been filed with the Director, a copy of which is on file in the Purchasing Department, setting forth that the funds are available in Capital Cash Account #24001, Board of Recreation Commissioners (2024), Project #80501, in the Amount of \$629,672.81.

Seconded by Commissioner Davidson, and adopted on roll call by the following vote:

In the affirmative:	Chairman Mandeville, Commissioners Hennessy, Horsnall, Butch, Adcock, Davidson and Foster
In the negative:	None
Absent:	Vice Chairman Fiore and Commissioner Harmon

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the regular meeting of the Board on MONDAY EVENING, DECEMBER 16, 2024.



ANDREW J. SPEARS, Director

R-24-12-16=479

The following resolution was offered for adoption by Commissioner Hennessy:

RESOLUTION

R-24-12-16=480

WHEREAS, bids were advertised for and received by the Purchasing Agent of the Monmouth County Board of Recreation Commissioners on November 20, 2024, for FURNISHING AND DELIVERY OF IRRIGATION & PUMPING EQUIPMENT SERVICES & REPAIR PARTS (Bid #0013-25), which bids were referred to the Director for tabulation, examination, report, and recommendation; and

WHEREAS, the bid was considered on an individual item basis and the report of the officials above mentioned shows that one (1) bid was received, and the following was the lowest responsible bid received in the Estimated Total Contract Amount of \$21,000.00:

WILLOW'S BEND IRRIGATION, LLC
267 Willow Road
Hillsborough, NJ 08844

ITEM: 2025 Supply/Service Contract for the Period of 1/1/25 through 12/31/25

NOW, THEREFORE, BE IT RESOLVED by the Monmouth County Board of Recreation Commissioners, that the said report as to the said bids be, and the same is hereby accepted and ordered spread upon the minutes; and

BE IT FURTHER RESOLVED that the contract be and the same is hereby awarded according to the tabulation set forth to the bidder and for the total bid as show by the said tabulation above set forth; and

BE IT FURTHER RESOLVED that the Board of Recreation Commissioners reserves the option to extend the contract for two (2) additional one (1) year periods (2026 & 2027); the contract shall not bind nor purport to bind the county, for any contractual commitment in excess of the original contract period; in the event the county exercises such right, all terms, conditions and provisions of the contract shall remain the same and apply during the renewal period; and

BE IT FURTHER RESOLVED that the Chairman and Director are hereby authorized to execute the contract on behalf of the Monmouth County Board of Recreation Commissioners; and

BE IT FURTHER RESOLVED that the Certification of the Chief Financial Officer, as to availability of funds, has been filed with the Director, a copy of which is on file in the Purchasing Department setting forth that the funds are available in Appropriation #080010, Board of Recreation Commissioners (2025); in the estimated amount of \$21,000.00.

Seconded by Commissioner Davidson, and adopted on roll call by the following vote:

In the affirmative:	Chairman Mandeville, Commissioners Hennessy, Horsnall, Butch, Adcock, Davidson and Foster
In the negative:	None
Absent:	Vice Chairman Fiore and Commissioner Harmon

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the regular meeting of the Board on MONDAY EVENING, DECEMBER 16, 2024.



ANDREW J. SPEARS, Director

R-24-12-16=480

The following resolution was offered for adoption by Commissioner Hennessy:

RESOLUTION

R-24-12-16=481

WHEREAS, the Monmouth County Board of Recreation Commissioners has a need to acquire PROFESSIONAL ENGINEERING SERVICES FOR SITE IMPROVEMENTS AT TIMOLAT FARM SECTION OF HUBER WOODS PARK, MIDDLETOWN, NEW JERSEY (Ref. #24-51 & PS #52-24), as a fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.4; and

WHEREAS, the anticipated term of this contract is approximately twelve (12) months; and

WHEREAS, requests for proposals were received by the Purchasing Agent on or before the required submission date of November 19, 2024; and

WHEREAS, FRENCH & PARRELLO ASSOCIATES, PA, Wall, NJ, has submitted a written proposal dated November 19, 2024, indicating they will provide PROFESSIONAL ENGINEERING SERVICES FOR SITE IMPROVEMENTS AT TIMOLAT FARM SECTION OF HUBER WOODS PARK, MIDDLETOWN, NEW JERSEY (Ref. #24-51 & PS #52-24), in an Amount Not to Exceed \$49,500.00; and

WHEREAS, the Certification of the Chief Financial Officer, as to availability of funds, has been filed with the Director, a copy of which is on file in the Purchasing Department setting forth that the funds are available in Capital Cash Account 92309, Board of Recreation Commissioners (2024), Project #23009; in an amount not to exceed \$49,500.00.

NOW, THEREFORE, BE IT RESOLVED that the Board of Recreation Commissioners, of the County of Monmouth, does hereby authorize the Chairman and Director to enter into a contract on behalf of the Monmouth County Board of Recreation Commissioners, with FRENCH & PARRELLO ASSOCIATES, PA, 1800 Route 34, Suite 101, Wall, NJ 07719, as per proposal dated November 19, 2024, for PROFESSIONAL ENGINEERING SERVICES FOR SITE IMPROVEMENTS AT TIMOLAT FARM SECTION OF HUBER WOODS PARK, MIDDLETOWN, NEW JERSEY (Ref. #24-51 & PS #52-24), in the Contract Amount Not To Exceed \$49,500.00; and

BE IT FURTHER RESOLVED that the Stockholders Disclosure Certification and the New Jersey Business Registration are on file in the office of the Purchasing Department; and

BE IT FURTHER RESOLVED that any fees for additional work over the \$49,500.00 provided for in this resolution will be authorized only upon the approval of the Board, prior to the additional services being performed.

Seconded by Commissioner Davidson, and adopted on roll call by the following vote:

In the affirmative:	Chairman Mandeville, Commissioners Hennessy, Horsnall, Butch, Adcock, Davidson and Foster
In the negative:	None
Absent:	Vice Chairman Fiore and Commissioner Harmon

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the regular meeting of the Board on MONDAY EVENING, DECEMBER 16, 2024.



ANDREW J. SPEARS, Director

R-24-12-16=481

The following resolution was offered for adoption by Commissioner Hennessy:

RESOLUTION

R-24-12-16=482

WHEREAS, bids were advertised for and received by the Purchasing Agent of the Monmouth County Board of Recreation Commissioners on December 4, 2024, for FURNISHING AND DELIVERY OF REPAIR AND INSTALLATION OF WOODEN, METAL, AND FIBERGLASS OVERHEAD AND METAL ROLLING SECURITY DOORS (Bid #0015-25), which bids were referred to the Director for tabulation, examination, report, and recommendation; and

WHEREAS, the bid was considered on an individual item basis and the report of the officials above mentioned shows that two (2) bids were received, and the following was the lowest responsible bid received in the Estimated Total Contract Amount of \$75,000.00:

HICKEY OVERHEAD DOOR

377 Van Dyke Place

Bayville, NJ 08721

ITEM: 2025 Supply/Service Contract for the Period of 1/1/25 through 12/31/25

NOW, THEREFORE, BE IT RESOLVED by the Monmouth County Board of Recreation Commissioners, that the said report as to the said bids be, and the same is hereby accepted and ordered spread upon the minutes; and

BE IT FURTHER RESOLVED that the contract be and the same is hereby awarded according to the tabulation set forth to the bidder and for the total bid as show by the said tabulation above set forth; and

BE IT FURTHER RESOLVED that the Board of Recreation Commissioners reserves the option to extend the contract for an additional one (1) year period (2026); the contract shall not bind nor purport to bind the county, for any contractual commitment in excess of the original contract period; in the event the county exercises such right, all terms, conditions and provisions of the contract shall remain the same and apply during the renewal period; and

BE IT FURTHER RESOLVED that the Chairman and Director are hereby authorized to execute the contract on behalf of the Monmouth County Board of Recreation Commissioners; and

BE IT FURTHER RESOLVED that the Certification of the Chief Financial Officer, as to availability of funds, has been filed with the Director, a copy of which is on file in the Purchasing Department setting forth that the funds are available in Appropriation #080010, Board of Recreation Commissioners (2025); in the estimated amount of \$75,000.00.

Seconded by Commissioner Davidson, and adopted on roll call by the following vote:

In the affirmative:	Chairman Mandeville, Commissioners Hennessy, Horsnall, Butch, Adcock, Davidson and Foster
In the negative:	None
Absent:	Vice Chairman Fiore and Commissioner Harmon

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the regular meeting of the Board on MONDAY EVENING, DECEMBER 16, 2024.



ANDREW J. SPEARS, Director

R-24-12-16=482

The following resolution was offered for adoption by Commissioner Hennessy:

RESOLUTION

R-24-12-16=483

WHEREAS, bids were advertised for and received by the Purchasing Agent of the Monmouth County Board of Recreation Commissioners on December 4, 2024, for FURNISHING AND DELIVERY OF GOLF PRODUCTS, RESALE MERCHANDISE, AND CLOTHING, SUPPLEMENT #1 (Bid #0016-25), which bids were referred to the Director for tabulation, examination, report and recommendation; and

WHEREAS, the bid was considered on an individual item basis and the report of the officials above mentioned shows that one (1) bid was received, and the following was the lowest responsible bid received in the Estimated Total Contract Amount of \$32,000.00:

SWANNIES GOLF APPAREL
6250 Claude Way E.
Inver Grove Heights, MN 55076

ITEM: 2025 Supply Contract for the Period of 1/1/25 through 12/31/25

NOW, THEREFORE, BE IT RESOLVED by the Monmouth County Board of Recreation Commissioners, that the said report as to the said bids be, and the same is hereby accepted and ordered spread upon the minutes; and

BE IT FURTHER RESOLVED that the contract be and the same is hereby awarded according to the tabulation set forth to the bidder and for the total bid as show by the said tabulation above set forth; and

BE IT FURTHER RESOLVED that the Board of Recreation Commissioners reserves the option to extend the contract for two (2) additional one (1) year periods (2026 & 2027); the contract shall not bind nor purport to bind the county, for any contractual commitment in excess of the original contract period; in the event the county exercises such right, all terms, conditions and provisions of the contract shall remain the same and apply during the renewal period; and

BE IT FURTHER RESOLVED that the Chairman and Director are hereby authorized to execute the contract on behalf of the Monmouth County Board of Recreation Commissioners; and

BE IT FURTHER RESOLVED that the Certification of the Chief Financial Officer, as to availability of funds, has been filed with the Director, a copy of which is on file in the Purchasing Department setting forth that the funds are available in Trust Account #52000, Board of Recreation Commissioners (2025); in the estimated amount of \$32,000.00.

Seconded by Commissioner Davidson, and adopted on roll call by the following vote:

In the affirmative:	Chairman Mandeville, Commissioners Hennessy, Horsnall, Butch, Adcock, Davidson and Foster
In the negative:	None
Absent:	Vice Chairman Fiore and Commissioner Harmon

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the regular meeting of the Board on MONDAY EVENING, DECEMBER 16, 2024.



ANDREW J. SPEARS, Director

R-24-12-16=483

The following resolution was offered for adoption by Commissioner Hennessy:

RESOLUTION

R-24-12-16=484

WHEREAS, the Monmouth County Board of Recreation Commissioners advertised and received bids on November 17, 2024, for 2025 FURNISHING AND INSTALLING PLANT MATERIAL AT VARIOUS PARKS (Bid #0070-24); and

WHEREAS, BURKE ENVIRONMENTAL, Wall, NJ, submitted a bid proposal for the above; and

WHEREAS, the Non-Collusion Affidavit included was not filled out.

NOW, THEREFORE, BE IT RESOLVED by the Monmouth County Board of Recreation Commissioners that the bid proposal of BURKE ENVIRONMENTAL, 2353 Highway 34, Wall, NJ 08736, as received on November 27, 2024, for FURNISHING AND INSTALLING PLANT MATERIAL AT VARIOUS PARKS (Bid #0070-24), is hereby REJECTED as the Non-Collusion Affidavit included was not filled out.

Seconded by Commissioner Davidson, and adopted on roll call by the following vote:

In the affirmative:	Chairman Mandeville, Commissioners Hennessy, Horsnall, Butch, Adcock, Davidson and Foster
In the negative:	None
Absent:	Vice Chairman Fiore and Commissioner Harmon

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the regular meeting of the Board on MONDAY EVENING, DECEMBER 16, 2024.



ANDREW J. SPEARS, Director

R-24-12-16=484

The following resolution was offered for adoption by Commissioner Hennessy:

RESOLUTION

R-24-12-16=485

WHEREAS, bids were advertised for and received by the Purchasing Agent of the Monmouth County Board of Recreation Commissioners on November 27, 2024, for FURNISHING AND INSTALLING PLANT MATERIALS AT VARIOUS PARKS (Bid #0070-24), which bids were referred to the Director for tabulation, examination, report, and recommendation; and

WHEREAS, the bid was considered on an individual item basis and the report of the officials above mentioned, shows that seven (7) bids were received, and the following was the lowest responsible bid received in the Total Contract Amount of \$98,951.00:

DOWN TO EARTH LANDSCAPING, INC.

705 Wright Debow Road

Jackson, NJ 08527

ITEM: Total Base Bid Price, Items 1-110 inclusive

(Period of Contract 12/16/24 through 4/15/25)

NOW, THEREFORE, BE IT RESOLVED by the Monmouth County Board of Recreation Commissioners, that the said report as to the said bids be, and the same is hereby accepted and ordered spread upon the minutes; and

BE IT FURTHER RESOLVED that the contract be, and the same is hereby awarded according to the tabulation set forth to the bidder and for the total bid as shown by the said tabulation above set forth; and

BE IT FURTHER RESOLVED that the Chairman and Director are hereby authorized to execute the contract on behalf of the Monmouth County Board of Recreation Commissioners; and

BE IT FURTHER RESOLVED that the Certification of the Chief Financial Officer, as to availability of funds, has been filed with the Director, a copy of which is on file in the Purchasing Department setting forth that the funds are available in Capital Cash Account #20024, Board of Recreation Commissioners, Project #20005, in the amount of \$98,951.00.

Seconded by Commissioner Davidson, and adopted on roll call by the following vote:

In the affirmative: Chairman Mandeville, Commissioners Hennessy, Horsnall, Butch, Adcock, Davidson and Foster

In the negative: None

Absent: Vice Chairman Fiore and Commissioner Harmon

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the regular meeting of the Board on MONDAY EVENING, DECEMBER 16, 2024.



ANDREW J. SPEARS, Director

R-24-12-16=485

The following resolution was offered for adoption by Commissioner Hennessy:

RESOLUTION

R-24-12-16=486

WHEREAS, the Monmouth County Board of Recreation Commissioners awarded a contract to BEST CLEANING BUILDING SERVICE, Ridgefield, NJ, on July 8, 2024, by Resolution #R-24-7-8=275, for FURNISHING AND DELIVERY OF CARPET CLEANING SERVICES, (Bid #0054-24), ITEM: Total Lump Sum (Period of 07/8/24 through 12/31/24), with the Board of Recreation Commissioners reserving the option to extend the contract for an additional one (1) year period (2025), under the same terms and conditions, as per bid specification; in the Total Contract Amount of \$19,300.00, and

WHEREAS, the Board of Recreation Commissioners reserved the option to extend the contract for an additional one (1) year period (2024); the contract shall not bind nor purport to bind the county for any contractual commitment in excess of the original contract period; in the event the county exercises such right, all terms, conditions and provisions of the contract shall remain the same and apply during the renewal period; and

WHEREAS, the Board wishes to EXERCISE the OPTION TO EXTEND THE CONTRACT, as per bid proposal, under the same terms and conditions as per bid specifications, for an ADDITIONAL ONE (1) YEAR PERIOD (2025).

NOW, THEREFORE, BE IT RESOLVED that the Monmouth County Board of Recreation Commissioners does hereby AUTHORIZE the EXERCISING OF THE OPTION TO EXTEND THE CONTRACT, for an ADDITIONAL ONE (1) YEAR PERIOD (2025), as originally awarded by Resolution #R-24-7-8=275, to BEST CLEANING BUILDING SERVICE, 1121 Edgewater Avenue, #21, Ridgefield, NJ 07657, for FURNISHING AND DELIVERY OF CARPET CLEANING SERVICES (Bid #0054-24), ITEM: Total Lump Sum (Period of 1/1/25 through 12/31/25), under the same terms and conditions, as per bid specification; in the Total Contract Amount of \$19,300.00; and

BE IT FURTHER RESOLVED that the Chairman and Director are hereby authorized to execute the contract on behalf of the Monmouth County Board of Recreation Commissioners; and

BE IT FURTHER RESOLVED that the Certification of the Chief Financial Officer, as to availability of funds, has been filed with the Director, a copy of which is on file in the Purchasing Department, setting forth that the funds are available in Trust Account #52000, Board of Recreation Commissioners (2025), in the amount of \$19,300.00.

Seconded by Commissioner Davidson, and adopted on roll call by the following vote:

In the affirmative:	Chairman Mandeville, Commissioners Hennessy, Horsnall, Butch, Adcock, Davidson and Foster
In the negative:	None
Absent:	Vice Chairman Fiore and Commissioner Harmon

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the regular meeting of the Board on MONDAY EVENING, DECEMBER 16, 2024.



ANDREW J. SPEARS, Director

R-24-12-16=486

The following resolution was offered for adoption by Commissioner Hennessy:

RESOLUTION

R-24-12-16=487

WHEREAS, the Monmouth County Board of Recreation Commissioners has entered into a Cooperative Pricing System Agreement with the Educational Services Commission of New Jersey (ESCNJ) #65MCECCPS, for the Purchase of Goods and/or Services, for a period not to exceed May 21, 2027, by Board Resolution No. R-22-8-8=246; and

WHEREAS, the Monmouth County Board of Recreation Commissioners deems it necessary and advisable to Authorize the PURCHASE of MAINTENANCE, REPAIR, AND OPERATION; and

WHEREAS, said MAINTENANCE, REPAIR, AND OPERATION is available from OAK SECURITY GROUP, LLC, Indianapolis, IN, ITEM: 2025 Supply Contract for keys, locks, and related supplies; as available under the Educational Services Commission of New Jersey (ESCNJ) #65MCECCPS Cooperative Pricing System Agreement, #ESCNJ 24/25-19, for the Period of 10/24/24 through 10/23/26, in the Total Contract Amount of \$60,000.00.

NOW, THEREFORE, BE IT RESOLVED by the Monmouth County Board of Recreation Commissioners that the Director is hereby Authorized to execute the necessary contracts and agreements required for the PURCHASE of MAINTENANCE, REPAIR, AND OPERATION, from OAK SECURITY GROUP, LLC, 8904 Bash Street, Suite K, Indianapolis, IN 46256, ITEM: 2025 Supply Contract for keys, locks, and related supplies; as available under the Educational Services Commission of New Jersey (ESCNJ) #65MCECCPS Cooperative Pricing System Agreement, #ESCNJ 24/25-19, for the Period of 10/24/24 through 10/23/26, in the Total Contract Amount of \$60,000.00; and

BE IT FURTHER RESOLVED that the Certification of the Chief Financial Officer, as to availability of funds, has been filed with the Director, a copy of which is on file in the Purchasing Department, setting forth that the funds are available in Trust Account #52000, Board of Recreation Commissioners (2025), in the Amount of \$60,000.00.

Seconded by Commissioner Davidson, and adopted on roll call by the following vote:

In the affirmative:	Chairman Mandeville, Commissioners Hennessy, Horsnall, Butch, Adcock, Davidson and Foster
In the negative:	None
Absent:	Vice Chairman Fiore and Commissioner Harmon

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the regular meeting of the Board on MONDAY EVENING, DECEMBER 16, 2024.



ANDREW J. SPEARS, Director

R-24-12-16=487

The following resolution was offered for adoption by Commissioner Hennessy:

RESOLUTION

R-24-12-16=488

WHEREAS, the Monmouth County Board of Recreation Commissioners awarded the contract for FURNISHING AND DELIVERY OF SOLID WASTE COLLECTION SERVICE, ROLL-OFF CONTAINER SERVICE, AND SINGLE-STREAM RECYCLING COLLECTION AND MARKETING SERVICE (Bid #0012-23), as per Resolution #R-23-2-6=59, with the option to extend said contract for two (2) additional one (1) year periods (2024 & 2025); and

WHEREAS, the Board did exercise its option to extend said contract as per Board Resolution #R-23-9-18=370 for the Period of 01/01/24 through 12/31/24; in the Contract Amount of \$338,779.67; and

WHEREAS, the Board did exercise its option to extend said contract as per Board Resolution #R-24-9-23=345 for the Period of 01/01/25 through 12/31/25; in the Contract Amount of \$338,779.67; and

WHEREAS, the Board deems it necessary and advisable to Authorize CHANGE ORDER #1, in the amount of \$1,023.61, for Option #3, additional Single-Stream Recycling Services (Period of 1/1/24 through 12/31/24), to MAZZA RECYCLING SERVICES, LTD., Tinton Falls, NJ, for FURNISHING AND DELIVERY OF SOLID WASTE COLLECTION SERVICE, ROLL-OFF CONTAINER SERVICE, AND SINGLE-STREAM RECYCLING COLLECTION AND MARKETING SERVICE (Bid #0012-23), ITEMS: Option #1, Solid Waste Collection Service, \$215,525.94, Option #2, Roll-Off Container Service, \$37,310.00, Option #3, Single-Stream Recycling Service, \$85,943.73, as per original contract awarded by Resolution #R-23-2-6=59, and Extended for two (2) additional one (1) year periods (2024 & 2025) as per Resolution #R-23-9-18=370 and Resolution #R-24-9-23=345; in the Contract Amount of \$338,779.67, for a NEW TOTAL CHANGE ORDER #1 CONTRACT AMOUNT OF \$339,803.28.

NOW, THEREFORE, BE IT RESOLVED by the Board that the Director is hereby Authorized to approve CHANGE ORDER #1, in the amount of \$1,023.61, for Option #3, additional Single-Stream Recycling Services (Period of 1/1/24 through 12/31/24), to MAZZA RECYCLING SERVICES, LTD., 3230A Shafto Road, Unit B, Tinton Falls, NJ 07753, for FURNISHING AND DELIVERY OF SOLID WASTE COLLECTION SERVICE, ROLL-OFF CONTAINER SERVICE, AND SINGLE-STREAM RECYCLING COLLECTION AND MARKETING SERVICE (Bid #0012-23), ITEMS: Option #1, Solid Waste Collection Service, \$215,525.94, Option #2, Roll-Off Container Service, \$37,310.00, Option #3, Single-Stream Recycling Service, \$85,943.73, as per original contract awarded by Resolution #R-23-2-6=59, and Extended for two (2) additional one (1) year periods (2024 & 2025) as per Resolution #R-23-9-18=370 and Resolution #R-24-9-23=345; in the Contract Amount of \$338,779.67, for a NEW TOTAL CHANGE ORDER #1 CONTRACT AMOUNT OF \$339,803.28; and

BE IT FURTHER RESOLVED that said CHANGE ORDER #1 is on file in the Board's Office of Administrative Services; and

BE IT FURTHER RESOLVED that the Certification of the Chief Financial Officer, as to availability of funds, has been filed with the Director, a copy of which is on file in the Purchasing Department setting forth that the funds are available in Trust Account #52000, Board of Recreation Commissioners (2024), in the amount of \$1,023.61.

Seconded by Commissioner Davidson, and adopted on roll call by the following vote:

In the affirmative:	Chairman Mandeville, Commissioners Hennessy, Horsnall, Butch, Adcock, Davidson and Foster
In the negative:	None
Absent:	Vice Chairman Fiore and Commissioner Harmon

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the regular meeting of the Board on MONDAY EVENING, DECEMBER 16, 2024.



ANDREW J. SPEARS, Director

R-24-12-16=488

The following resolution was offered for adoption by Commissioner Hennessy:

RESOLUTION

R-24-12-16=489

WHEREAS, the Monmouth County Board of Recreation Commissioners awarded the contract for FOREST EDGE PLAYGROUND RECONSTRUCTION AT HOLMDEL PARK (Bid #0083-23), to PRECISE CONSTRUCTION, INC., Freehold, NJ, as per Resolution #R-24-3-11=123, in the Contract Amount of \$893,728.00; and

WHEREAS, the Board authorized Change Order #1, as per Resolution #R-24-8-5=288, in the Change Order #1 Contract Amount of \$893,728.00; and

WHEREAS, the Board deems it necessary and advisable to Authorize CHANGE ORDER #2, in the amount of \$0.00, for a Contract Extension to 04/30/2025 for a New Total Contract Amount of \$893,728.00.

NOW, THEREFORE, BE IT RESOLVED by the Board that the Director is hereby Authorized to approve CHANGE ORDER #2, in the amount of \$0.00, for a Contract Extension to 04/30/2025 to PRECISE CONSTRUCTION, INC., 1016 Highway 33, Suite 1, Freehold, NJ 07728, for FOREST EDGE PLAYGROUND RECONSTRUCTION AT HOLMDEL PARK (Bid #0083-23), ITEM: Total Base Bid, Items 1-26 inclusive, Alternate Bid #1, and Alternate Bid #2, as per original contract awarded by Resolution #R-24-3-11=123 in in the Amount of \$893,728.00, and as modified by Change Order #1 awarded by Resolution #R-24-8-5=288 in the Amount of \$893,728.00, for a NEW TOTAL CONTRACT AMOUNT OF \$893,728.00, AS MODIFIED BY CHANGE ORDER #2; and

BE IT FURTHER RESOLVED that said CHANGE ORDER #2 is on file in the Board's Office of Administrative Services; and

Seconded by Commissioner Davidson, and adopted on roll call by the following vote:

In the affirmative:	Chairman Mandeville, Commissioners Hennessy, Horsnall, Butch, Adcock, Davidson and Foster
In the negative:	None
Absent:	Vice Chairman Fiore and Commissioner Harmon

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the regular meeting of the Board on MONDAY EVENING, DECEMBER 16, 2024.



ANDREW J. SPEARS, Director

R-24-12-16=489

The following resolution was offered for adoption by Commissioner Hennessy:

RESOLUTION

R-24-12-16=490

WHEREAS, Title 40:12-20, et seq., of the Revised New Jersey Statutes provides an opportunity for non-profit organizations and county governmental units to enter into a mutually beneficial partnership for the maintenance, operation, care, and improvement of public parks, and their facilities and services; and

WHEREAS, Title 40:12-29 of the Revised New Jersey Statutes authorizes county government to accept donations and solicit gifts for parks, recreation areas and open space preservation; and

WHEREAS, the FRIENDS OF THE MONMOUTH COUNTY PARK SYSTEM INC., is a 501(c)(3) non-profit corporation of the State of New Jersey, dedicated to assisting the Monmouth County Board of Recreation Commissioners; and

WHEREAS, the FRIENDS OF THE MONMOUTH COUNTY PARK SYSTEM, INC., has, by letter of December 7, 1995, entered into an AGREEMENT OF ASSISTANCE between the FRIENDS OF THE PARKS and the MONMOUTH COUNTY BOARD OF RECREATION COMMISSIONERS; and

WHEREAS, the FRIENDS OF THE MONMOUTH COUNTY PARK SYSTEM, INC., solicits and receives private funds enabling it to annually fund and carry out various projects, programs and services for the enjoyment and benefit of the public; and

WHEREAS, the FRIENDS OF THE MONMOUTH COUNTY PARK SYSTEM, INC., has approved and agreed to fund and carry out various projects, programs, and services for the Year 2025.

NOW, THEREFORE, BE IT RESOLVED that the MONMOUTH COUNTY BOARD OF RECREATION COMMISSIONERS does hereby ACCEPT the OFFER OF ASSISTANCE by the FRIENDS OF THE MONMOUTH COUNTY PARK SYSTEM, INC., to ASSIST the MONMOUTH COUNTY PARK SYSTEM by providing funding for the procuring of services, supplies and materials, and APPROVING the FRIENDS OF THE PARKS list of VARIOUS 2025 PROJECTS, PROGRAMS AND SERVICES; and

BE IT FURTHER RESOLVED that the BOARD OF RECREATION COMMISSIONERS does hereby AUTHORIZE the CHAIRMAN and DIRECTOR to ENTER INTO a GENERAL PROJECT AGREEMENT FOR THE YEAR 2025 with the FRIENDS OF THE MONMOUTH COUNTY PARK SYSTEM, INC., Lincroft, NJ, for the aforesaid VARIOUS 2025 PROJECTS, PROGRAMS AND SERVICES, as per the list as hereunto attached; and

BE IT FURTHER RESOLVED that said GENERAL PROJECT AGREEMENT shall take effect as of the date of execution by the Monmouth County Board of Recreation Commissioners and shall remain in force until amended or terminated by action of the Board of Recreation Commissioners.

Seconded by Commissioner Davidson, and adopted on roll call by the following vote:

In the affirmative:	Chairman Mandeville, Commissioners Hennessy, Horsnall, Butch, Adcock, Davidson and Foster
In the negative:	None
Absent:	Vice Chairman Fiore and Commissioner Harmon

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the regular meeting of the Board on MONDAY EVENING, DECEMBER 16, 2024.



ANDREW J. SPEARS, Director

R-24-12-16=490

The following resolution was offered for adoption by Commissioner Hennessy:

RESOLUTION

R-24-12-16=491

WHEREAS, the Monmouth County Board of Recreation Commissioners has a need to acquire MEDICAL SERVICES (PS #04-25), as a fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.4; and

WHEREAS, the anticipated term of this contract is approximately from January 1, 2025 through December 31, 2025; and

WHEREAS, requests for proposals were received by the Purchasing Agent on or before the required submission date of December 10, 2024; and

WHEREAS, HACKENSACK MERIDIAN TEAM HEALTH, P.C. DBA HACKENSACK MERIDIAN WORKS, Eatontown, NJ, has submitted a written proposal dated December 4, 2024, indicating they will provide MEDICAL SERVICES (PS #04-25), in an Amount Not to Exceed \$26,000.00; and

WHEREAS, the Certification of the Chief Financial Officer, as to availability of funds, has been filed with the Director, a copy of which is on file in the Purchasing Department setting forth that the funds are available in Trust Account #52000, Board of Recreation Commissioners (2025); in an amount not to exceed \$26,000.00.

NOW, THEREFORE, BE IT RESOLVED that the Board of Recreation Commissioners, of the County of Monmouth, does hereby authorize the Chairman and Director to enter into a contract on behalf of the Monmouth County Board of Recreation Commissioners, with HACKENSACK MERIDIAN TEAM HEALTH, P.C. DBA HACKENSACK MERIDIAN WORKS, 2-12 Corbett Way, Suite 101, Eatontown, NJ 07724, as per proposal dated December 4, 2024, for MEDICAL SERVICES (PS #04-25), in the Contract Amount Not To Exceed \$26,000.00; and

BE IT FURTHER RESOLVED that the Stockholders Disclosure Certification and the New Jersey Business Registration are on file in the office of the Purchasing Department; and

BE IT FURTHER RESOLVED that any fees for additional work over the \$26,000.00 provided for in this resolution will be authorized only upon the approval of the Board, prior to the additional services being performed.

Seconded by Commissioner Davidson, and adopted on roll call by the following vote:

In the affirmative:	Chairman Mandeville, Commissioners Hennessy, Horsnall, Butch, Adcock, Davidson and Foster
In the negative:	None
Absent:	Vice Chairman Fiore and Commissioner Harmon

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the regular meeting of the Board on MONDAY EVENING, DECEMBER 16, 2024.



ANDREW J. SPEARS, Director

R-24-12-16=491

The following resolution was offered for adoption by Commissioner Hennessy:

RESOLUTION

R-24-12-16=492

WHEREAS, the Monmouth County Board of Recreation Commissioners deems it necessary and advisable to provide INSTRUCTION IN SPECIALTY FINE ARTS AND PRINTMAKING PROGRAMS, for the Period of January 1, 2025 through December 31, 2025; and

WHEREAS, it is necessary to retain the services of a qualified individual with expertise, extensive training in art painting and proven reputation, as well as possessing teaching skills, knowledge of painting techniques and the use of all types of paints, the ability to effectively communicate with, and constructively critique students, and possess interpersonal skills that inspire and motivate students to achieve the desired results; and

WHEREAS, GINA TORELLO t/a LIGHTSCAPES STUDIO, LLC, Oakhurst, NJ, submitted a written proposal for furnishing said INSTRUCTION IN SPECIALTY FINE ARTS AND PRINTMAKING PROGRAMS, as outlined in her proposal dated October 10, 2024, in an amount not to exceed \$60,172.00; and

WHEREAS, the Director has certified to the Monmouth County Board of Recreation Commissioners that said services are of an extraordinary unspecifiable nature.

NOW, THEREFORE, BE IT RESOLVED by the Monmouth County Board of Recreation Commissioners:

1. That, GINA TORELLO t/a LIGHTSCAPES STUDIO, LLC, 190 Highwood Road, Oakhurst, NJ 07755, be, and she is hereby retained to perform INSTRUCTION IN SPECIALTY FINE ARTS AND PRINTMAKING PROGRAMS for the Period of January 1, 2025 through December 31, 2025, as outlined in her proposal of October 10, 2024; and
2. That this contract shall be awarded without competitive bid as the services required are of an extraordinary, unspecifiable service, and the Director has certified the reasons why competitive bidding is not possible; and
3. That notice of this award shall be published in The Star Ledger, a newspaper circulated in the County of Monmouth, as required by law, within twenty (20) days of its passage.

BE IT FURTHER RESOLVED that any fees for additional work over the \$60,172.00 provided for in this resolution will be authorized only upon the approval of the Board, prior to the additional services being performed; and

BE IT FURTHER RESOLVED that the Chairman and Director are hereby authorized to execute the contract on behalf of the Monmouth County Board of Recreation Commissioners; and

BE IT FURTHER RESOLVED that the Certification of the Chief Financial Officer, as to availability of funds, has been filed with the Director, a copy of which is on file in the Purchasing Department setting forth that the funds are available in Trust Account #52000, Board of Recreation Commissioners (2025), in an amount not to exceed \$60,172.00.

Seconded by Commissioner Davidson, and adopted on roll call by the following vote:

In the affirmative:	Chairman Mandeville, Commissioners Hennessy, Horsnall, Butch, Adcock, Davidson and Foster
In the negative:	None
Absent:	Vice Chairman Fiore and Commissioner Harmon

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the regular meeting of the Board on MONDAY EVENING, DECEMBER 16, 2024.



ANDREW J. SPEARS, Director

R-24-12-16=492

The following resolution was offered for adoption by Commissioner Hennessy:

RESOLUTION

R-24-12-16=493

WHEREAS, the Monmouth County Board of Recreation Commissioners has a need to acquire PROFESSIONAL ENGINEERING SERVICES FOR ACCESS IMPROVEMENTS TO HILLSIDE ROAD AREA AT SHARK RIVER PARK, NEPTUNE TOWNSHIP, NEW JERSEY (Ref. #24-62 & PS #58-24), as a fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.4; and

WHEREAS, the anticipated term of this contract is approximately twelve (12) months; and

WHEREAS, requests for proposals were received by the Purchasing Agent on or before the required submission date of December 4, 2024; and

WHEREAS, CME ASSOCIATES, LLC, Howell, NJ, has submitted a written proposal dated December 4, 2024, indicating they will provide PROFESSIONAL ENGINEERING SERVICES FOR ACCESS IMPROVEMENTS TO HILLSIDE ROAD AREA AT SHARK RIVER PARK, NEPTUNE TOWNSHIP, NEW JERSEY (Ref. #24-62 & PS #58-24), in an Amount Not to Exceed \$172,000.00; and

WHEREAS, the Certification of the Chief Financial Officer, as to availability of funds, has been filed with the Director, a copy of which is on file in the Purchasing Department setting forth that the funds are available in Capital Cash Account #92304, Board of Recreation Commissioners (2024), Project #23004; in an amount not to exceed \$172,000.00.

NOW, THEREFORE, BE IT RESOLVED that the Board of Recreation Commissioners, of the County of Monmouth, does hereby authorize the Chairman and Director to enter into a contract on behalf of the Monmouth County Board of Recreation Commissioners, with CME ASSOCIATES, LLC, 1460 Route 9 South, Howell, NJ 07731, as per proposal dated December 4, 2024, for PROFESSIONAL ENGINEERING SERVICES FOR ACCESS IMPROVEMENTS TO HILLSIDE ROAD AREA AT SHARK RIVER PARK, NEPTUNE TOWNSHIP, NEW JERSEY (Ref. #24-62 & PS #58-24), in the Contract Amount Not To Exceed \$172,000.00; and

BE IT FURTHER RESOLVED that the Stockholders Disclosure Certification and the New Jersey Business Registration are on file in the office of the Purchasing Department; and

BE IT FURTHER RESOLVED that any fees for additional work over the \$172,000.00 provided for in this resolution will be authorized only upon the approval of the Board, prior to the additional services being performed.

Seconded by Commissioner Davidson, and adopted on roll call by the following vote:

In the affirmative:	Chairman Mandeville, Commissioners Hennessy, Horsnall, Butch, Adcock, Davidson and Foster
In the negative:	None
Absent:	Vice Chairman Fiore and Commissioner Harmon

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the regular meeting of the Board on MONDAY EVENING, DECEMBER 16, 2024.



ANDREW J. SPEARS, Director

R-24-12-16=493

The following resolution was offered for adoption by Commissioner Hennessy:

RESOLUTION

R-24-12-16=494

WHEREAS, the Open Public Meetings Act provides that the Board of Recreation Commissioners may go into executive session to discuss matters that may be confidential or listed pursuant to N.J.S.A. 10:4-12; and

WHEREAS, it is recommended by the Board Attorney and/or Director to go into executive session to discuss matters set forth hereinafter which are permissible for discussion in executive session; and

WHEREAS, notice of this regularly scheduled Board meeting, including date, time, and place, has been posted, and the County Clerk and two (2) newspapers as designated by the Board have been noticed, per the schedule adopted by the Board at its regular meeting of December 18, 2023.

NOW THEREFORE, BE IT RESOLVED that the Monmouth County Board of Recreation Commissioners does hereby recess into Executive Session for Potential Property Acquisitions or Sales – N.J.S.A. 10:4-12-(b)(5).

Seconded by Foster, and adopted on roll call by the following vote:

In the Affirmative:	Chairman Mandeville, Commissioners Hennessy, Horsnall, Butch, Adcock, Davidson, and Foster
In the Negative:	None
Absent:	Vice Chairman Fiore and Commissioner Harmon

I hereby certify the above to be the true resolution adopted by the Monmouth County Board of Recreation Commissioners at the regular meeting of the Board on MONDAY EVENING, DECEMBER 16, 2024.



ANDREW J. SPEARS, Director

R-24-12-16=494