

MINUTES OF THE MONDAY EVENING, AUGUST 22, 2016 REGULAR MEETING OF THE MONMOUTH COUNTY BOARD OF RECREATION COMMISSIONERS HELD IN THE "BEECH ROOM" OF THE THOMPSON PARK VISITOR CENTER, 1ST FLOOR, 805 NEWMAN SPRINGS ROAD, LINCROFT, NJ.

The meeting was called to order by Chairman Fred J. Rummel at 7:04 PM.

The following were Present on roll call:

Chairman Fred J. Rummel
Vice Chairman Kevin Mandeville
Commissioners:
Violeta Peters
Thomas E. Hennessy, Jr.
David W. Horsnall
Mark E. Zelina
Thomas W. Adcock

The following were Absent on roll call:

Commissioners:
Michael G. Harmon (Excused)
Patricia M. Butch (Excused)

Also Present:

James J. Truncer, Secretary-Director
Michael P. Supko, Jr., Special County Counsel
Thomas E. Fobes, Supt. of Co. Parks/Park Operations
Kevin Dunn, Ass't. Co. Park Supt./Human Resources,
Training & Safety
Spencer H. Wickham, Chief/Acquisition & Design
Andrew R. Coeyman, Supv./Land Preservation Office
Paul Gleitz, Principal Planner Parks
William Kastning, Executive Director/
Monmouth Conservation Foundation

Chairman Rummel read the following Statement of Adequate Public Notice:

"Statement of Adequate Public Notice of Meeting in compliance with the 'Open Public Meetings Act', Laws of the State of NJ, Chapter 231, P.L. 1975. Notice of meeting has been posted, and the Asbury Park Press and other newspapers circulated in Monmouth County, and the County Clerk have been noticed, including date, time and place, as adopted by the Commission at their regular meeting of November 23, 2015, as required by law."

Chairman Rummel led the Board in the salute to the flag and the Pledge of Allegiance and asked for the observance of a moment of silence.

On a motion made by Vice Chairman Mandeville, seconded by Commissioner Adcock, the **MINUTES** of the **REGULAR MEETING** of the Monmouth County Board of Recreation Commissioners held on **MONDAY EVENING, AUGUST 8, 2016**, were upon being put to a vote, unanimously approved as recorded.

On a motion made by Vice Chairman Mandeville, seconded by Commissioner Adcock, the **MINUTES** of the **EXECUTIVE SESSION MEETING** of the Monmouth County Board of Recreation Commissioners held on **MONDAY EVENING, AUGUST 8, 2016**, for the purpose of discussing **PERSONNEL MATTERS**, were upon being put to a vote, unanimously approved as recorded.

On a motion made by Vice Chairman Mandeville, seconded by Commissioner Adcock, the **MINUTES** of the **EXECUTIVE SESSION MEETING** of the Monmouth County Board of Recreation Commissioners held on **MONDAY EVENING, AUGUST 8, 2016**, for the purpose of discussing **LAND ACQUISITION MATTERS**, were upon being put to a vote, unanimously approved as recorded.

The Secretary-Director indicated that the Minutes of the Executive Session for the purpose of discussing Personnel Matters shall not be made available to the public as Personnel Matters are confidential, and that the Minutes of the Executive Session for the purpose of discussing land acquisition matters would be made available to the public in ninety (90) days, or upon completion of land acquisition matters.

On a motion made by Commissioner Hennessy, seconded by Commissioner Peters, the **2015 VOUCHER LIST**, as submitted for approval, was upon being put to a vote, unanimously approved as recorded.

On a motion made by Commissioner Hennessy, seconded by Commissioner Peters, the **2016 VOUCHER LIST**, as submitted for approval, was upon being put to a vote, unanimously approved as recorded.

James J. Truncer, Secretary-Director, indicated to the Board that there was no **CORRESPONDENCE RECEIVED** for the Board.

On a motion made by Vice Chairman Mandeville, seconded by Commissioner Hennessy, the meeting was **OPENED** to the **HEARING OF THE PUBLIC** at 7:05 PM. Upon being put to a vote, the motion was unanimously carried.

There being no one present who wished to be heard, it was moved by Commissioner Peters, seconded by Commissioner Adcock, that the portion of the meeting **OPEN** to the **HEARING OF THE PUBLIC** be **CLOSED**, at 7:06 PM.

James J. Truncer, Secretary-Director, reviewed with the Board the following **REPORTS**:

1. **BUDGET REPORTS**

On a motion made by Commissioner Horsnall, seconded by Vice Chairman Mandeville, the **BUDGET REPORTS** were upon being put to a vote, unanimously accepted as reported. (Budget Reports in Minute Book)

2. **REVENUE REPORT—MONTH OF JULY**

On a motion made by Commissioner Horsnall, seconded by Vice Chairman Mandeville, the **REVENUE REPORT** for the **MONTH OF JULY** was upon being put to a vote, unanimously accepted as reported. (Revenue Report in Minute Book)

3. **ATTENDANCE REPORT—MONTH OF JULY**

On a motion made by Commissioner Horsnall, seconded by Vice Chairman Mandeville, the **ATTENDANCE REPORT** for the **MONTH OF JULY** was upon being put to a vote, unanimously accepted as reported. (Attendance Report in Minute Book)

4. **HUMAN RESOURCES TRAINING & SAFETY MONTHLY REPORT—JULY 2016
(Report Dated: 08/16/2016)**

On a motion made by Commissioner Horsnall, seconded by Commissioner Peters, the **HUMAN RESOURCES TRAINING & SAFETY MONTHLY REPORT FOR JULY 2016 (Report Dated: 08/16/2016)**, was upon being put to a vote, unanimously accepted as reported. (Human Resources Training & Safety Monthly Report in Minute Book)

5. **MCPS TRAINING REQUESTS AS OF AUGUST 15, 2016**

On a motion made by Commissioner Horsnall, seconded by Commissioner Peters, the **MCPS TRAINING REQUESTS AS OF AUGUST 15, 2016** was upon being put to a vote, unanimously authorized. (MCPS Training Requests in Minute Book)

6. **MCPS WEBSITE TRAFFIC REPORT—MONTH OF JULY**

On a motion made by Commissioner Horsnall, seconded by Commissioner Peters, the **MCPS WEBSITE TRAFFIC REPORT** for the **MONTH OF JULY** was upon being put to a vote, unanimously accepted as reported. (MCPS Website Traffic Report in Minute Book)

PRESENTATION:

James J. Truncer, Secretary-Director, introduced Paul Gleitz, Principal Planner Parks, who made a PowerPoint presentation to the Board on the "Monmouth County Open Space Grant Program", its history and procedures.

Chairman Rummel and the Board thanked Paul Gleitz for his fine presentation.

FREEHOLDER'S REPORT:

There was no Freeholder's Report as Freeholder Lillian G. Burry was unable to attend the meeting due to a conflict in her schedule.

ITEMS FOR BOARD REVIEW:

James J. Truncer, Secretary-Director, reviewed with the Board the following items:

1. Board Action Item #1 – Preparation of a Citation expressing the Board's Appreciation for Services to Diane N. Allen, Recreation Leader, who started work with the Monmouth County Park System on June 28, 2008, and who will Retire effective September 1, 2016, with over eight (8) years of service.
2. Board Action Item #2 – Recommending to the Monmouth County Board of Recreation Commissioners the Rescinding of Resolution #R-16-7-11=259, as previously adopted by the Board on July 11, 2016, that Recommended to the Monmouth County Board of Chosen Freeholders the Entering Into a Renewal of the Lease Agreement between the New Jersey Transit Corporation and the County of Monmouth for the Use and Extension of the former Freehold Branch Railroad Right-of-Way for Public Trail Purposes, and further requested that the New Jersey Transit Corporation Issue a Finding of Excess Property for Block 53, Lot 20.01, Borough of Freehold, so the property could be included in the renewal of said Lease Agreement to provide the opportunity to extend the Henry Hudson Trail to the center of Freehold Borough.
3. Board Action Item #3 – Recommending to the Monmouth County Board of Chosen Freeholders that the Board of Chosen Freeholders request that New Jersey Transit Corporation issue a Finding of Excess Property for Block 53, Lot 20.01, Borough of Freehold, and Owned by the New Jersey Transit Corporation, so this Property can be Included in an Amendment to said Lease Agreement to provide the opportunity to extend the Henry Hudson Trail from its terminus at Freehold-Colts Neck Road (Route 537) to the center of Freehold Borough.
4. Board Action Item #4 – Rescinding contract awarded by Resolution #R-16-2-8=74, to Gibraltar Rock, Inc., Fairless Hills, PA, for Furnishing and Delivery of Road Maintenance Materials (Bid #0015-16), Item: 9; in the Total Contract Amount of \$1,925.00, as vendor has not returned a signed contract after several attempts.

5. Board Action Item #5 – Recommending acceptance of the written proposal of DRD Appraisals, LLC, dba Stuart Appraisal Company, Freehold, NJ, as received on August 10, 2016, proposal dated August 5, 2016, for Providing Professional Appraisal Services for Block 156, Lot 7.02, Township of Howell, New Jersey, ±3.40 Acres, Owner: Fariello, Project: Additions to Manasquan River Greenway, Interest: Fee Simple (Ref. #16-44 & PS #53-16), in an Amount Not To Exceed \$1,950.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 or 20.5 as appropriate.
6. Board Action Item #6 – Recommending acceptance of the written proposal of Ronald A. Curini Appraisal Co., Inc., Hamilton, NJ, as received on August 10, 2016, proposal dated August 9, 2016, for Providing Professional Appraisal Services for Block 156, Lot 7.02, Township of Howell, New Jersey, ±3.40 Acres, Owner: Fariello, Project: Additions to Manasquan River Greenway, Interest: Fee Simple (Ref. #16-44 & PS #53-16), in an Amount Not To Exceed \$1,995.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 or 20.5 as appropriate.
7. Board Action Item #7 – Recommending authorization of Change Order #1, in the amount of \$6,560.00 increasing existing contract by twenty percent (20%) as allowed by law, to Hickey Overhead Door Company, Lanoka Harbor, NJ, for Repair and Installation of Wooden, Metal and Fiberglass Overhead and Metal Rolling Security Doors (Bid #0011-16), Items: #1, 2 & 3 (2016 Supply/Service Contract for the Period of 01/01/16-12/31/16), with the Board of Recreation Commissioners reserving the option to extend the contract for an additional one (1) year period (2017), under the same terms and conditions, as per bid specification; as originally awarded by Resolution #R-15-12-21=494 in the Estimated Total Contract Amount of \$32,800.00, for a New Estimated Total Change Order #1 Contract Amount of \$39,360.00.
8. Board Action Item #8 – Recommending authorization of Change Order #1, in the amount of \$30,000.00 increasing existing contract by twenty percent (20%) as allowed by law, to Automated Building Controls, Neptune, NJ, for Furnishing and Delivery of Heating and Air Conditioning Maintenance, Repair Parts, Service and Installations (Bid #0001-16), Items: #1-24 (2016 Supply/Service Contract for the Period of 01/01/16 through 12/31/16), with the Board of Recreation Commissioners reserving the option to extend the contract for an additional one (1) year period (2017), under the same terms and conditions, as per bid specification; as originally awarded by Resolution #R-15-9-21=356 in the Estimated Contract Amount of \$150,000.00, for a New Estimated Total Change Order #1 Contract Amount of \$180,000.00.
9. Board Action Item #9 – Recommending authorization of Change Order #1, in the amount of \$177.10 for additional gallons needed and to close contract, to Peckham Materials Corp., Athens, NY, for Furnishing, Delivery and Application of Dust Control Soil Stabilization Services (Bid #0023-16), Items: #1-10 (2016 Service Contract); as originally awarded by Resolution #R-16-5-23=199 in the Estimated Contract Amount of \$27,720.00, for a New Estimated Total Change Order #1 Contract Amount of \$27,897.10.
10. Board Action Item #10 – Recommending to the Monmouth County Board of Recreation Commissioners that the Board Authorize the Monmouth County Park System to Participate in the Open Spaces Conservation Assistance Program, as provided by the Freehold Soil Conservation District, and to work with the Open Space Conservation Cooperative in identifying parcels that may be within the Monmouth County Park System and that might be eligible for grant funding and habitat enhancement, and further Authorizing the Chairman and Secretary-Director of the Board and/or his Designee(s) to Submit an Application or Other Documents that may be required to participate in said program, and to sign any and all necessary documents.

11. Board Action Item #11 as Added to the Agenda – Rejecting bid proposal of MNC Concrete, LLC, Waretown, NJ, for Huber Woods Parking Lot Crack Sealing, Rejuvenation and Repairs (Bid #0047-16), due to unbalanced bid and inexperience with this type of work.
12. Board Action Item #12 as Added to the Agenda – Recommending award of contract to the lowest responsible bidder, as per bid proposal to L & L Paving Company, Inc., Tinton Falls, NJ, for Huber Woods Parking Lot Crack Sealing, Rejuvenation and Repairs (Bid #0047-16), Items: #1-9 (Total Base Bid); in the Total Contract Amount of \$81,302.50.
13. Board Action Item #13 as Added to the Agenda – Recommending to the Monmouth County Board of Recreation Commissioners that the Board Authorize the Chairman and Secretary-Director of the Board to Enter Into a Temporary Use and Occupancy Agreement between the Monmouth County Board of Recreation Commissioners, on behalf of the County of Monmouth, and the Borough of Atlantic Highlands, for the Use of a Portion of Block 7, Lot 1, being a part of the Henry Hudson Trail, Popamora Point Area, located in the Borough of Atlantic Highlands, for the Installation and Maintenance of a Police Radio Antenna on Monmouth County Park System Building #3104, for emergency purposes, as per the terms and conditions of the Temporary Use and Occupancy Agreement, for a Period of Five (5) Years beginning September 1, 2016 and Ending August 31, 2021, and further Authorizing the Secretary-Director to take all necessary action as may be required by law.
14. The Secretary-Director noted the Status of Funded Projects, as distributed to the Board, dated August 12, 2016, as prepared by Andrew J. Spears, Assistant Director.

At 7:48 PM, the following **RESOLUTION OF CONSENT** was offered for adoption by Commissioner Hennessy, to approve Agenda Items #1 through #13.

WHEREAS, the Monmouth County Board of Recreation Commissioners has received the Tentative Agenda for the Board's Regular Meeting of August 22, 2016, in advance of the meeting; and

WHEREAS, the Board has had an opportunity to review and consider Agenda Items #1 through #10 for Board Action; and

WHEREAS, the Board also reviewed Agenda Items #11, 12 & 13 as added to the Agenda; and

WHEREAS, the Board is satisfied that the above items as presented to the Board are in order and complete.

NOW, THEREFORE, BE IT RESOLVED that the Monmouth County Board of Recreation Commissioners does hereby approve by consent, Agenda Items #1 through #13.

Seconded by Commissioner Peters, and adopted on roll call by the following vote:

In the Affirmative:	Chairman Rummel, Vice Chairman Mandeville, Commissioners Peters, Hennessy, Horsnall, Zelina and Adcock
In the Negative:	None
Absent:	Commissioners Harmon and Butch

ITEMS ACTED ON BY THE BOARD OF RECREATION COMMISSIONERS:

- R-16-8-22=284 Resolution offered for adoption by Commissioner Hennessy, seconded by Commissioner Peters, AUTHORIZING the SECRETARY-DIRECTOR to prepare a CITATION expressing the BOARD'S APPRECIATION FOR SERVICES to DIANE N. ALLEN, Recreation Leader, who started work with the Monmouth County Park System on JUNE 28, 2008, and who will RETIRE effective SEPTEMBER 1, 2016, with over eight (8) years of service. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)
- R-16-8-22=285 Resolution offered for adoption by Commissioner Hennessy, seconded by Commissioner Peters, RECOMMENDING to the MONMOUTH COUNTY BOARD OF RECREATION COMMISSIONERS the RESCINDING of RESOLUTION #R-16-7-11=259, as previously adopted by the Board on July 11, 2016, that RECOMMENDED to the MONMOUTH COUNTY BOARD OF CHOSEN FREEHOLDERS the ENTERING INTO a RENEWAL of the LEASE AGREEMENT between the NEW JERSEY TRANSIT CORPORATION and the COUNTY OF MONMOUTH for the USE AND EXTENSION of the former FREEHOLD BRANCH RAILROAD RIGHT-OF-WAY FOR PUBLIC TRAIL PURPOSES, and further requested that the NEW JERSEY TRANSIT CORPORATION issue a FINDING OF EXCESS PROPERTY for BLOCK 53, LOT 20.01, BOROUGH OF FREEHOLD, so the property could be included in the renewal of said Lease Agreement to provide the opportunity to extend the Henry Hudson Trail to the center of Freehold Borough. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)
- R-16-8-22=286 Resolution offered for adoption by Commissioner Hennessy, seconded by Commissioner Peters, RECOMMENDING to the MONMOUTH COUNTY BOARD OF CHOSEN FREEHOLDERS that the BOARD OF CHOSEN FREEHOLDERS request that NEW JERSEY TRANSIT CORPORATION issue a FINDING OF EXCESS PROPERTY for BLOCK 53, LOT 20.01, BOROUGH OF FREEHOLD, and OWNED by the NEW JERSEY TRANSIT CORPORATION, so this PROPERTY can be INCLUDED in an AMENDMENT to said LEASE AGREEMENT to provide the opportunity to extend the Henry Hudson Trail from its terminus at Freehold-Colts Neck Road (Route 537) to the center of Freehold Borough. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)
- R-16-8-22=287 Resolution offered for adoption by Commissioner Hennessy, seconded by Commissioner Peters, RESCINDING contract awarded by Resolution #R-16-2-8=74, to GIBRALTAR ROCK, INC., Fairless Hills, PA, for FURNISHING AND DELIVERY OF ROAD MAINTENANCE MATERIALS (Bid #0015-16), ITEM: 9; in the Total Contract Amount of \$1,925.00, as vendor has not returned a signed contract after several attempts. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)

- R-16-8-22=288 Resolution offered for adoption by Commissioner Hennessy, seconded by Commissioner Peters, ACCEPTING the WRITTEN PROPOSAL of DRD APPRAISALS, LLC, dba STUART APPRAISAL COMPANY, Freehold, NJ, as received on August 10, 2016, proposal dated August 5, 2016, for PROVIDING PROFESSIONAL APPRAISAL SERVICES FOR BLOCK 156, LOT 7.02, TOWNSHIP OF HOWELL, NEW JERSEY, ±3.40 ACRES, OWNER: FARIELLO, PROJECT: ADDITIONS TO MANASQUAN RIVER GREENWAY, INTEREST: FEE SIMPLE (Ref. #16-44 & PS #53-16), in an Amount Not To Exceed \$1,950.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 or 20.5 as appropriate. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)
- R-16-8-22=289 Resolution offered for adoption by Commissioner Hennessy, seconded by Commissioner Peters, ACCEPTING the WRITTEN PROPOSAL of RONALD A. CURINI APPRAISAL CO., INC., Hamilton, NJ, as received on August 10, 2016, proposal dated August 9, 2016, for PROVIDING PROFESSIONAL APPRAISAL SERVICES FOR BLOCK 156, LOT 7.02, TOWNSHIP OF HOWELL, NEW JERSEY, ±3.40 ACRES, OWNER: FARIELLO, PROJECT: ADDITIONS TO MANASQUAN RIVER GREENWAY, INTEREST: FEE SIMPLE (Ref. #16-44 & PS #53-16), in an Amount Not To Exceed \$1,995.00, as solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 or 20.5 as appropriate. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)
- R-16-8-22=290 Resolution offered for adoption by Commissioner Hennessy, seconded by Commissioner Peters, Authorizing CHANGE ORDER #1, in the amount of \$6,560.00 increasing existing contract by twenty percent (20%) as allowed by law, to HICKEY OVERHEAD DOOR COMPANY, Lanoka Harbor, NJ, for REPAIR AND INSTALLATION OF WOODEN, METAL AND FIBERGLASS OVERHEAD AND METAL ROLLING SECURITY DOORS (Bid #0011-16), ITEMS: #1, 2 & 3 (2016 Supply/Service Contract for the Period of 01/01/16-12/31/16), with the Board of Recreation Commissioners reserving the option to extend the contract for an additional one (1) year period (2017), under the same terms and conditions, as per bid specification; as originally awarded by Resolution #R-15-12-21=494 in the Estimated Total Contract Amount of \$32,800.00, for a NEW ESTIMATED TOTAL CHANGE ORDER #1 CONTRACT AMOUNT OF \$39,360.00. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)

- R-16-8-22=291 Resolution offered for adoption by Commissioner Hennessy, seconded by Commissioner Peters, Authorizing CHANGE ORDER #1, in the amount of \$30,000.00 increasing existing contract by twenty percent (20%) as allowed by law, to AUTOMATED BUILDING CONTROLS, Neptune, NJ, for FURNISHING AND DELIVERY OF HEATING AND AIR CONDITIONING MAINTENANCE, REPAIR PARTS, SERVICE AND INSTALLATIONS (Bid #0001-16), ITEMS: #1-24 (2016 Supply/Service Contract for the Period of 01/01/16 through 12/31/16), with the Board of Recreation Commissioners RESERVING the OPTION TO EXTEND the CONTRACT for an ADDITIONAL ONE (1) YEAR PERIOD (2017), under the same terms and conditions, as per bid specification; as originally awarded by Resolution #R-15-9-21=356 in the Estimated Contract Amount of \$150,000.00, for a NEW ESTIMATED TOTAL CHANGE ORDER #1 CONTRACT AMOUNT OF \$180,000.00. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)
- R-16-8-22=292 Resolution offered for adoption by Commissioner Hennessy, seconded by Commissioner Peters, Authorizing CHANGE ORDER #1, in the amount of \$177.10 for additional gallons needed and to close contract, to PECKHAM MATERIALS CORP., Athens, NY, for FURNISHING, DELIVERY AND APPLICATION OF DUST CONTROL SOIL STABILIZATION SERVICES (Bid #0023-16), ITEMS: #1-10 (2016 Service Contract); as originally awarded by Resolution #R-16-5-23=199 in the Estimated Contract Amount of \$27,720.00, for a NEW ESTIMATED TOTAL CHANGE ORDER #1 CONTRACT AMOUNT OF \$27,897.10. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)
- R-16-8-22=293 Resolution offered for adoption by Commissioner Hennessy, seconded by Commissioner Peters, RECOMMENDING to the MONMOUTH COUNTY BOARD OF RECREATION COMMISSIONERS that the BOARD AUTHORIZE the MONMOUTH COUNTY PARK SYSTEM to PARTICIPATE in the OPEN SPACES CONSERVATION ASSISTANCE PROGRAM, as provided by the FREEHOLD SOIL CONSERVATION DISTRICT, and to work with the OPEN SPACE CONSERVATION COOPERATIVE in identifying parcels that may be within the Monmouth County Park System and that might be eligible for grant funding and habitat enhancement, and further AUTHORIZING the CHAIRMAN and SECRETARY-DIRECTOR OF THE BOARD and/or his DESIGNEE(S) to SUBMIT an APPLICATION OR OTHER DOCUMENTS that may be required to participate in said program, and to SIGN ANY AND ALL NECESSARY DOCUMENTS. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)

R-16-8-22=294 Resolution offered for adoption by Commissioner Hennessy, seconded by Commissioner Peters, **REJECTING** bid proposal of MNC CONCRETE, LLC, Waretown, NJ, for HUBER WOODS PARKING LOT CRACK SEALING, REJUVENATION AND REPAIRS (Bid #0047-16), due to unbalanced bid and inexperience with this type of work. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)

R-16-8-22=295 Resolution offered for adoption by Commissioner Hennessy, seconded by Commissioner Peters, **AWARDING CONTRACT** to the lowest responsible bidder, as per bid proposal to L & L PAVING COMPANY, INC., Tinton Falls, NJ, for HUBER WOODS PARKING LOT CRACK SEALING, REJUVENATION AND REPAIRS (Bid #0047-16), ITEMS: #1-9 (Total Base Bid); in the Total Contract Amount of \$81,302.50. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)

R-16-8-22=296 Resolution offered for adoption by Commissioner Hennessy, seconded by Commissioner Peters, **RECOMMENDING** to the MONMOUTH COUNTY BOARD OF RECREATION COMMISSIONERS that the BOARD AUTHORIZE the CHAIRMAN and SECRETARY-DIRECTOR OF THE BOARD to ENTER INTO A TEMPORARY USE AND OCCUPANCY AGREEMENT between the MONMOUTH COUNTY BOARD OF RECREATION COMMISSIONERS, on behalf of the COUNTY OF MONMOUTH, and the BOROUGH OF ATLANTIC HIGHLANDS, for the USE OF a PORTION OF BLOCK 7, LOT 1, being a part of the HENRY HUDSON TRAIL, POPAMORA POINT AREA, located in the Borough of Atlantic Highlands, for the INSTALLATION AND MAINTENANCE of a POLICE RADIO ANTENNA on Monmouth County Park System Building #3104, for emergency purposes, as per the terms and conditions of the TEMPORARY USE AND OCCUPANCY AGREEMENT, for a PERIOD of FIVE (5) YEARS beginning SEPTEMBER 1, 2016 and ENDING AUGUST 31, 2021, and further AUTHORIZING the SECRETARY-DIRECTOR to take all necessary action as may be required by law. Upon being put to a vote, the resolution was unanimously adopted. (Resolution in Minute Book)

On a motion made by Commissioner Zelina, seconded by Vice Chairman Mandeville, the Board **AUTHORIZED** the **SECRETARY-DIRECTOR** to **ADVERTISE** for the following **BIDS**:

1. Stormwater Improvements at Howell Park Golf Course
2. Deep Cut Gardens Greenhouse Stone Wall Repair

Upon being put to a vote, the motion was unanimously carried.

The **SECRETARY-DIRECTOR** indicated to the Board that there were no **PROFESSIONAL/SPECIALIZED SERVICES PROPOSALS** to **SOLICIT**.

James J. Truncer, Secretary-Director, reviewed the following **DATES TO REMEMBER** with the Board:

1. **"TUESDAY EVENING", SEPTEMBER 6, 2016** - 7 PM. **Regular Board Meeting.**
Thompson Park Visitor Center, "Beech Room", 1st Floor, 805 Newman Springs Road, Lincroft, NJ.
2. **MONDAY EVENING, SEPTEMBER 19, 2016** - 7 PM. **Regular Board Meeting.**
Thompson Park Visitor Center, "Beech Room", 1st Floor, 805 Newman Springs Road, Lincroft, NJ.
3. **WEDNESDAY, SEPTEMBER 21, 2016** - 5:30 PM—7:30 PM. **Annual Employee Recognition.**
Thompson Park Activity Barn, Newman Springs Road, Lincroft, NJ. Hosted by the Friends of the Parks. *(By Invitation. RSVP by September 9th to Human Resources 732/842-4000, Ext. 4213 or email: jbezio@monmouthcountyparks.com)*
4. **"TUESDAY EVENING", OCTOBER 11, 2016** - 7 PM. **Regular Board Meeting.**
Thompson Park Visitor Center, "Beech Room", 1st Floor, 805 Newman Springs Road, Lincroft, NJ.
5. **MONDAY EVENING, OCTOBER 24, 2016** - 7 PM. **Regular Board Meeting.**
Thompson Park Visitor Center, "Beech Room", 1st Floor, 805 Newman Springs Road, Lincroft, NJ.

At 7:49 PM, Paul Gleitz left the meeting.

Chairman Rummel read the following Statement of Adequate Public Notice:

"Statement of Adequate Public Notice of **Executive Session Meeting** in compliance with the 'Open Public Meetings Act', Laws of the State of NJ, Chapter 231, P.L. 1975. Notice of meeting has been posted, and the County Clerk and two (2) newspapers as designated by the Board have been noticed, including date, time and place, as adopted by the Commission at their regular meeting of August 8, 2016, as required under the Open Public Meetings Act, Chapter 231, P.L. 1975."

At 7:50 PM, the following resolution was offered for adoption by Commissioner Hennessy, seconded by Commissioner Horsnall, that the Board move into **EXECUTIVE SESSION** for the purpose of discussing **PERSONNEL MATTERS, AND LAND ACQUISITION MATTERS, BEING ADDITIONS TO COUNTY PARK LANDS:**

WHEREAS, the Open Public Meetings Act provides that the Monmouth County Board of Recreation Commissioners may recess into Executive Session pursuant to the Notice as set forth in the Agenda and the Statement of Public Notice as referred to therein for the purposes as set forth therein including the purposes of discussing "personnel matters, and land acquisition matters"; and

WHEREAS, the Board of Recreation Commissioners, pursuant to the Open Public Meetings Act, may recess into Executive Session to discuss matters involving the Attorney/Client Privilege and matters involving negotiations and real estate matters and procedures related thereto as may relate to a Hearing held pursuant to Resolutions as adopted by the Board of Chosen Freeholders and the Board of Recreation Commissioners.

NOW THEREFORE, BE IT RESOLVED that the Monmouth County Board of Recreation Commissioners does hereby recess into Executive Session to discuss the aforementioned subject matters and the Minutes of the same may be disclosed at such time in the future as the Board of Recreation Commissioners may, in its discretion, determine according to law.

In the Affirmative: Chairman Rummel, Vice Chairman Mandeville,
Commissioners Peters, Hennessy, Horsnall,
Zelina and Adcock
In the Negative: None
Absent: Commissioners Harmon and Butch

On a motion made by Commissioner Hennessy, seconded by Vice Chairman Mandeville, and by unanimous vote, the regular meeting was **RECONVENED** at 8:16 PM.

The Secretary-Director indicated that the Minutes of the Executive Session for the purpose of discussing personnel matters shall not be made available to the public as personnel matters are confidential, and that the Minutes of the Executive Session for the purpose of discussing land acquisition matters will be available to the public in ninety (90) days or upon completion of land acquisition or potential litigation.

The following resolutions were introduced:

R-16-8-22=297 Resolution offered for adoption by Commissioner Hennessy, seconded by Commissioner Zelina, RECOMMENDING to the MONMOUTH COUNTY BOARD OF CHOSEN FREEHOLDERS the ACQUISITION of the ESTATE OF ANNE DE FILIPPO PROPERTY (CHRIS' DELI), also known as BLOCK 1098, LOT 126, MIDDLETOWN TOWNSHIP, an improved parcel, containing ±1.50 ACRES, as ADDITIONS TO SWIMMING RIVER PARK, for county open space preservation, natural resources conservation and public park and recreation purposes, through negotiations or other legal means, subject to environmental review and clear title, and taxes and other closing costs, in the AMOUNT of ONE MILLION TWENTY THOUSAND DOLLARS (\$1,020,000.00). (Funds provided by the Monmouth County Open Space, Recreation, Floodplain Protection, Farmland and Historic Preservation Trust Fund, Account #T-12-56-850-115-667, Sub-Account #00028.) Upon being put to a vote, the resolution was unanimously adopted (Resolution in Minute Book)

R-16-8-22=298 Resolution offered for adoption by Commissioner Horsnall, seconded by Vice Chairman Mandeville, RECOMMENDING to the MONMOUTH COUNTY BOARD OF RECREATION COMMISSIONERS that the BOARD AUTHORIZE the CHAIRMAN and SECRETARY-DIRECTOR OF THE BOARD to ENTER INTO a PROJECT AGREEMENT FOR LIMITED ASSISTANCE with the MONMOUTH CONSERVATION FOUNDATION for COMMISSIONING TWO (2) APPRAISALS EACH of BLOCK 785, LOT 10, MIDDLETOWN TOWNSHIP, +18.39 ACRES, OWNER: 160 HARTSHORNE ROAD, LLC, IMPROVED PROPERTY, AND BLOCK 785, LOT 11, MIDDLETOWN TOWNSHIP, +2.91 ACRES, OWNER: KNIPSCHER, IMPROVED PROPERTY, for ADDITIONS TO HARTSHORNE WOODS PARK, and further AUTHORIZING the SECRETARY-DIRECTOR to take all necessary action as may be required by law. Upon being put to a vote, the resolution was unanimously adopted (Resolution in Minute Book)

ITEMS FOR THE GOOD OF THE ORDER:

Commissioner Hennessy offered the following **resolution** and moved its adoption:

Be it resolved that an **Executive Session Meeting** will be held during the Board’s regularly scheduled meeting of **Tuesday, September 6, 2016, at 7 PM**, in the **“Beech Room”** of the **Thompson Park Visitor Center, 1st Floor, 805 Newman Springs Road, Lincroft, NJ**, for the purpose of discussing **Personnel Matters, Land Acquisition Matters**, being additions to county park lands, and **Attorney Client Privilege Information**; and

Be it further resolved that the Secretary-Director of the Board is authorized to post and send notice of said meeting to the County Clerk, and two (2) newspapers as designated by the Board, as required under the Open Public Meetings Act, Chapter 231, P.L. 1975.

Seconded by Commissioner Adcock, and adopted on roll call by the following vote:

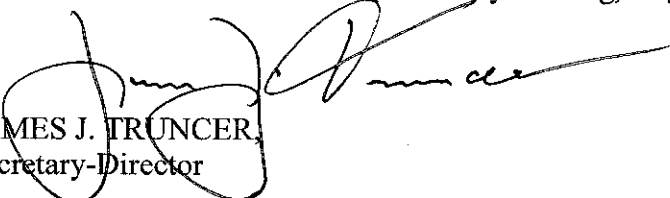
- In the Affirmative: Chairman Rummel, Vice Chairman Mandeville,
Commissioners Peters, Hennessy, Horsnall,
Zelina and Adcock
- In the Negative: None
- Absent: Commissioners Harmon and Butch

The Secretary-Director noted the upcoming retirement event for Spence Wickham scheduled for 5:00 PM on Thursday, September 15th, at Huddy’s Inn, Route 537, Colts Neck.

Spence Wickham, Chief/Acquisition & Design, thanked the Board Members for their support and friendship over the years.

The Secretary-Director of the Board indicated that there were no additional items to be brought before the Board.

There being no further business, on a motion made by Commissioner Zelina, seconded by Commissioner Peters, and by unanimous vote, the regular meeting of the Monmouth County Board of Recreation Commissioners held on Monday Evening, August 22, 2016, was **ADJOURNED** at 8:21 PM.



JAMES J. TRUNCER,
Secretary-Director